

Wylie Parks and Recreation Board Regular Meeting

January 10, 2022 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the approval of the meeting Minutes from the December 13, 2021 Regular Meeting.
2. Consider and act upon approval of a Park Event Application for the Kids Can Help Too - Gelila Mekonnen's Chapter organization to hold a fundraiser event at Founders Park on Sunday, March 6, 2022.

WORK SESSION

WS1. Project updates.

WS2. Future agenda items.

RECONVENE INTO REGULAR SESSION

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on January 7, 2022 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then

such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board Minutes

December 13, 2021 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Board Chair Joni Robinson called the regular meeting to order at 6:30 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Gloria Suarez, Board Member Brian Willeford, Board Member Craig Allen, Board Member Kevin Stewart, and Board Member Kim Mullis. Board Member Brett Swendig was absent.

Staff present included: Parks and Recreation Director Robert Diaz, and Parks and Recreation Administrative Assistant II Janet Hawkes.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

A. Consider, and act upon, approval of the November 8, 2021 Regular Parks and Recreation Board minutes.

Board Action

A motion was made by Board Member Allen, seconded by Board Member Mullis, to approve the November 8, 2021 Regular Parks and Recreation Board minutes. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

B. Consider, and act upon, approval of the meeting and tour calendar for 2022.

Board Action

A motion was made by Board Member Mullis, seconded by Board Member Willeford to approve the meeting and tour calendar for 2022 as written with the addition of Board term dates. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

C. Consider, and act upon, approval of the parkland dedication for the Monroe Development.

Board Discussion

Director Diaz explained that Skorburg Development is proposing to meet parkland dedication requirements by the dedication of parkland and improvements. The developer proposes to dedicate 16.9 acres of parkland (2.8 acres out of the floodplain), 1,925 linear feet of eight foot concrete trail, as well as a playground and other site amenities. The proposed trail would connect from the Monroe property to Kings Bridge Park located west of the proposed development. Included in the dedication the developer is providing options to retain the existing lake on the property, or to drain the lake due to water impoundment issues with the City of Dallas. All parkland dedicated to the City would be owned and maintained by the City.

Skorburg Development representative John Arnold led the Parks and Recreation Board in a presentation explaining the plans for the proposed park development which includes an estimated \$401,000 in parkland improvements. Mr. Arnold explained that in order to satisfy the City of Dallas water impoundment issues, the developer must keep a constant level of water in the lake and provide a second source of water to maintain a constant lake level. Mr. Arnold provided two options regarding the current lake. With option one the developer would proceed with keeping the lake by pursuing a dam analysis, drilling a water well in order to provide the required second water source, and conversion of the lake to a park amenity. He added that Skorburg Development would incur approximately \$477,500 of initial expense with option one keeping the lake as a park amenity. Subsequently, future maintenance expenses of the lake would be the responsibility of the City. With option two the developer would breach a dam at the lake to remove the water from it; this process would in turn expedite the immediate dedication of the parkland to the City, open up an additional three acres of useable land where the lake is currently, and avoid excessive time and expense associated with keeping the lake. Mr. Arnold expressed that Skorburg Development is in favor of pursuing option two because it benefits both the City and the developer, as well as speeds up the process and reduces costs for both parties.

Board Action

A motion was made by Board Member Allen, seconded by Board Member Mullis, to approve the parkland dedication for the Monroe Development including option two in relation to the lake, and parkland development i.e. trail, playground, and site amenities. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

WORK SESSION

WS1. City Comprehensive Plan update.

Board Member Mullis updated Board Members on the newly formed Comprehensive Plan Advisory Committee, of which she serves on. To date, two official meetings, a work session with City Council, and one open house for Wylie residents has taken place. The purpose of this committee is to gain input from Wylie residents and City Council on a 20-30 year plan in regards to residential and business enhancements. Basically the input received will assist the committee in laying out a plan with guidelines for the City Council to pursue additional living enhancements. Enhancements such as varying housing options, restaurants, facilities, schools, businesses, and infrastructure, all with the primary goal to retain and attract more residents to Wylie. The Comprehensive Plan Advisory Committee will host a second open house for Wylie residents online and in person on Thursday, February 10th at the Rita Smith Library. Specific time for the meeting is yet to be determined and additional information will be posted on the City website and social media.

WS2. Project updates.

Director Diaz advised that the Parks and Recreation Department's fiscal year 2022 projects are going before the City Council for final project funding approval on Tuesday, December 14. Fiscal Year 2022 projects include the Community Park and Senior Center parking lot lighting, the Twin Lakes Park playground, and the Valentine Park playground.

Staff is in process of choosing a design vendor for the splash pad and dog park projects and should have a contract executed by February 2022. Design option updates will be presented at Parks and Recreation Board meetings as well as possible joint work sessions with City Council. The design phase will take approximately six to eight months to complete. Community Park and Wylie Municipal Complex are currently being considered as potential locations for the splash pads. The East Meadow Trail and areas around the Wylie Municipal Complex area are being considered as a location for the future dog park.

Staff compiled a senior center facility improvements priority list based off of the feasibility study completed by BRW and Associates. High priority items included updates to the existing restrooms, modifications to the facility's entrance, cosmetic updates such as painting, and construction of a porta cache. The lesser priority items on the list

includes a covered outdoor area such as a large pavilion, an enclosure for the existing dumpster, and additional interior windows and doors.

In January staff will conduct a work session with City Council to review the Wylie Recreation Center. This presentation will recap the different options for membership fee increases. It will also review the Recreation Center's current operations, focusing on how it benefits the community as a whole, and not just the Recreation Center members.

WS2. Future agenda items.

Director Diaz asked the Parks and Recreation Board to begin looking at ideas for facilities or locations they would like included on the April tour itinerary.

The City Ordinance Chapter 78 Prohibited Acts, are being updated and reviewed by the City Attorney. Items to be updated are primarily related to the carry of weapons in parks based on state law changes. The final draft will be brought to the Parks and Recreation Board for review at a future meeting.

The Olde City Park digital sign installation is complete and now operational. The new sign was funded by the Hotel/Motel Tax funds. The City Public Information Officer will work with Parks and Recreation Department staff to include upcoming events and announcements. The current banner holder will be removed.

An interlocal agreement with Wylie Independent School District (WISD) is being finalized to improve the tennis court lighting at Founders Park, which is a shared facility. WISD will pay \$180,000 and the City will pay \$140,000 of the improvements expense.

ADJOURNMENT

A motion was made by Board Member Mullis, seconded by Board Vice-Chair Suarez, to adjourn the meeting at 8:17 p.m. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

Joni Robinson, Board Chair

ATTEST:

Janet Hawkes, Administrative Assistant II



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	January 10, 2022	Item Number:	_____
Department:	Parks and Recreation		_____ <i>(City Secretary's Use Only)</i>
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	January 6, 2022	Exhibits:	1

Subject

Consider and act upon approval of a Park Event Application for the Kids Can Help Too - Gelila Mekonnen's Chapter organization to hold a fundraiser event at Founders Park on Sunday, March 6, 2022.

Recommendation

Motion to recommend approval as presented.

Discussion

The proposed Kids Can Help Too - Gelila Mekonnen's Chapter fundraiser event will be held on Sunday, March 6, 2022 at Founders Park. This is the first year for this event and staff will coordinate with local sports leagues on use of the park for this event. Parks and recreation staff will also coordinate with the group on event logistics and set up.



Parks & Recreation Department
 949 Hensley Lane, Building 200
 972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

KCHT-GMC (Kids Can Help Too - Gelila Mekonnen's Chapter

Website

www.kchtgmc.org

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

Contact Information

Primary Contact Name *

Mekonnen Hailemeskel

Event Information

Event Name/Title *

Second annual Gelila Mekonnen's memorial event

Event Type *

Fundraiser

Purpose of event *

To memorize Gelila Mekonnen and to raise awareness for her dream organization.

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

03/05/2022

Alternative Event Date *

03/06/2022

Start Time *

09:00:00 AM

Include Setup

End Time *

01:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☐ Yes ☒ No

Anticipated number of Participating Vendors *

6

Anticipated Event Attendance *

100

Event Target Audience *

family members, friends, any interested in Wylie community

Event Details *

3k run and activity games

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Date *

01/04/2022



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	January 10, 2022	Item Number:	_____
Department:	Parks and Recreation		_____
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	January 4, 2022	Exhibits:	_____

Subject

Project updates.

Recommendation

N/A

Discussion

Updates to the Board:

- FY22 Projects-Parking lot lighting in Community Park/Senior Center, Twin Lakes Park Playground, and Valentine Park Playground
- Splash pads/Dog park
- Facility improvements to the Senior Center
- Wylie Recreation Center



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	January 10, 2022	Item Number:	_____
Department:	Parks and Recreation		_____
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	January 4, 2022	Exhibits:	_____

Subject
Future Agenda Items.

Recommendation
N/A

Discussion
<p>The items listed below are items that can be discussed to comply with the Open Meetings Act requirements.</p> <p>For this meeting, items to be discussed are as follows:</p> <ul style="list-style-type: none"> • PARD upcoming events: New Activity Menu-https://issuu.com/wylierecreation, Spring PARB Tour. • Review of the PARD Prohibited Acts in early 2022. • Project updates for this FY-digital sign in Olde City Park and updated tennis court lighting at Founders Park.