

Wylie Parks and Recreation Board Regular Meeting

April 13, 2026 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the March 9, 2026, Parks and Recreation Board Regular Meeting Minutes.
2. Consider and act upon the approval of the Scouting America-Cub Scout Pack 304 non-profit group to hold their Back to Scouting Bash 2026 event at the Olde City Park on August 1, 2026.
3. Consider and act upon approval of the Hope's Gate non-profit group to hold their Hope Under the Stars fundraising event at Olde City Park on October 24, 2026.
4. Consider and Act upon approval of the Wylie Area Youth Sports non-profit group to hold The Victory Young Classic 7v7 athletic fundraiser event at Founders Park on May 3, 2026.

WORK SESSION

WS1. Program and Event Updates.

WS2. Project Updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on April 7, 2026, at 5:00 p.m. on the outside bulletin board at Wylie

City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the March 9, 2026, Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board

Regular Meeting Minutes

March 9, 2026 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Nick Puente called the regular meeting to order at 5:31 p.m. The following Parks and Recreation Board members were present: Board Member Tarah Harrison, Board Member C'Ne Turner, Board Member Elizabeth Troncoso, Board Member Matthew Busick, and Board Member Valerie Warrior. Board Vice-Chair Scott Hevel arrived at 5:33 p.m.

Parks and Recreation Department staff present included: Assistant Director Brent Stowers, Programmer Ally Holmen, and Administrative Assistant Janet Pieper.

PRESENTATIONS

PR1. Introduction of new Parks and Recreation Board Member, Valerie Warrior.

Valerie Warrior was introduced as the new Parks and Recreation Board Member; Valerie Warrior, the Board, and staff liaisons took turns giving a brief self-introduction.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

- 1. Consider and act upon approval of the January 12, 2026, Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Turner to approve the January 12, 2026, Parks and Recreation Board Regular Meeting Minutes. A vote was taken, and the motion passed 7-0.

- 2. Consider and act upon approval of the 1Lt Robert F. Welch non-profit group, to hold their annual 1Lt Robert F. Welch III Run for our Heroes 5K/Walk Event at Olde City Park on April 25, 2026.**

Board Action

A motion was made by Board Member Busick and seconded by Board Member Troncoso to approve the 1Lt Robert F. Welch III Charity non-profit group, to hold their annual 1Lt Robert F. Welch III Run for our Heroes 5K/Walk Event at Olde City Park on April 25, 2026. A vote was taken, and the motion passed 7-0.

3. Consider and act upon approval of the Juneteenth of Wylie Organization non-profit group, to hold their annual Juneteenth Festival of Wylie Event at Olde City Park on June 13, 2026.

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Turner to approve the Juneteenth of Wylie Organization non-profit group, to hold their annual Juneteenth Festival of Wylie Event at Olde City Park on June 13, 2026. A vote was taken, and the motion passed 7-0.

4. Consider and act upon approval of the Amended and Restated Bylaws of the Parks and Recreation Board; approving new qualifications for membership on the Parks and Recreation Board, including residency, voter registration, and employment restrictions, and other updates.

Board Action

A motion was made by Board Member Harrison and seconded by Board Member Troncoso to approve the Amended and Restated Bylaws of the Parks and Recreation Board; approving new qualifications for membership on the Parks and Recreation Board, including residency, voter registration, and employment restrictions, and other updates. A vote was taken, and the motion passed 7-0.

WORK SESSION

WS1. Program and Event Updates

Programmer Ally Holmen gave the Board updates on recent and upcoming departmental programs and events.

WS2. Project Updates

Assistant Director Brent Stowers gave updates on ongoing departmental projects.

ADJOURNMENT

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Troncoso to adjourn the meeting at 6:33 p.m. A vote was taken, and the motion passed 7-0.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon the approval of the Scouting America-Cub Scout Pack 304 non-profit group to hold their Back to Scouting Bash 2026 event at the Olde City Park on August 1, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

This is the second year for this non-profit group to request hosting their Scouting Bash event at Olde City Park, with their main purpose being to recruit for Scouting America. They plan to have a large, free-to-the-public event that is fun and informative, providing Scout information and Scout-related activities such as a climbing wall and bounce house. They plan to sell Scouting America memberships, novelty items, and food. They are also considering having food trucks at their event.

BACK

AUGUST 1ST

10A - 2P

FREE
EVENT!

TO SCOUTING BASH

at Olde City Park in Wylie

Meet the **Scouting America** Packs and Troops of Wylie for...

- Food Trucks
- Water Games
- Fun for the whole family!
- Outdoor Games
- Scouting Activities
- Climbing Wall
- and a Bounce House



Scouting America.

Prepared. For Life.®

beascout.org



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of four months in advance, and no sooner than six months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
 - a. Please contact Development Services by phone at 972-548-5585 or email developmentsservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.
 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Scouting America - Cub Scout Pack 304

Website

Please upload 501c3 Documents *

Tax ID Circle 10.jpg 334.68KB

Contact Information

Primary Contact Name *

Jaclyn Herstrom

Event Information

Event Name/Title *

Back to Scouting Bash 2026

Event Type *

Other

If other, please explain *

Recruitment event for Scouting America

Purpose of event *

Recruitment event for Scouting America.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

08/01/2026

Alternative Event Date *

08/08/2026

Start Time *

09:00:00 AM

Include Setup

End Time *

03:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

Yes No

Please specify all items you plan to sell

We will be selling memberships to join Scouting America units.

Possible items to sell would be fundraising items from each unit, such as paracord whistles, mini flashlights, and unit shirts and hats.

Will there be food items provided?

Yes No

Please specify the types of food items to be provided

We are looking into food trucks as an option.

Who is providing the food?

- Applicant
- Food Vendor
- Other

Anticipated number of Participating Vendors *

20

Anticipated Event Attendance *

150

Event Target Audience *

Wylie Families

Event Details *

We are looking at holding the Back to Scouting Recruitment Event in early August. Our idea is to have a large, free to public event that is both fun for the kids and informative for the parents. Our vision is to rent out the whole park area for each pack or troop to have space for an information booth as well as a Scout-related activity. We will also have a main attraction, such as water activities, a climbing wall, and a bounce house for the younger ones. We would love to add food trucks and even fundraiser opportunities for each of our units.

Event Announcement and/or Flyers

BTSB26.png

9.83MB

Signature



Date

03/01/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the Hope's Gate non-profit group to hold their Hope Under the Stars fundraising event at Olde City Park on October 24, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

This is the fourth annual Hope Under the Stars fundraising event by Hope's Gate at Olde City Park. Their purpose is to raise funding and awareness for the purposes of Hope's Gate, a non-profit group, whose mission is to provide hope for orphans and victims. They plan to feature a 3½ hour event featuring a sit-down, five-course, chef-curated meal, wine tasting, live music, and other engaging activities to be determined.

Hope

UNDER THE
THE Stars

SAVE THE DATE

October 24, 2026



www.hopesgate.org



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of four months in advance, and no sooner than six months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
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 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Hope's Gate

Website

www.hopesgate.org

Please upload 501c3 Documents *

17731737339849096178197810... 2.35MB

Contact Information

Primary Contact Name *

KENDRA L MEDINA

Event Information

Event Name/Title *

Hope Under the Stars

Event Type *

Fundraiser

Purpose of event *

To raise funding and awareness for the purposes of Hope's Gate, which is to provide hope for orphans, victims.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

10/24/2026

Alternative Event Date *

10/24/2026

Start Time *

08:00:00 AM

Include Setup

End Time *

10:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

Yes No

Anticipated number of Participating Vendors *

0

Anticipated Event Attendance *

150

Event Target Audience *

Wylie community and surrounding areas, supporters of Hope's Gate

Event Details *

This will be the 4th annual fundraiser for Hope's Gate at Olde City park. The day will consist setting up (majority of day), and an approximately 3.5 hour event featuring a sit down 5 course chef curated meal, wine tasting, live music, and other engaging activities to be determined.

Event Announcement and/or Flyers

Signature



Date

03/10/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon the approval of the Wylie Area Youth Sports non-profit group to hold The Victory Young Classic 7v7 fundraising event at Founders Park on May 3, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

This is a fundraising event to raise money for one of the league's football players who recently lost their father. The organization will be scheduling 7v7 teams in a bracket form. They also plan to sell various items and intend to include food vendor trucks.



Parks & Recreation Department
300 Country Club Rd, Building 100
Wylie, TX 75098
972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

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 - c. Present an unreasonable danger to health or safety;
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Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie Area Youth Sports

Website

https://www.wylieyouthsports.org/

Please upload 501c3 Documents *

WAYS Tax-Exempt.pdf 979.56KB

Contact Information

Primary Contact Name *

Amanda Hardy

Event Information

Event Name/Title *

The Victory Young Classic 7v7

Event Type *

Fundraiser

Purpose of event *

Fundraiser for one of our players who lost their father unexpectedly about 5 months ago.

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

05/03/2026

Alternative Event Date *

05/03/2026

Start Time *

12:00:00 PM

Include Setup

End Time *

08:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

Yes No

Please specify all items you plan to sell

2 food trucks

Will there be food items provided?

Yes No

Please specify the types of food items to be provided

Food trucks

Who is providing the food?

- Applicant
- Food Vendor
- Other

Anticipated number of Participating Vendors *

2

Anticipated Event Attendance *

500

Event Target Audience *

The Wylie community, friends and family of the Youngs, and our organizations members.

Event Details *

We will be playing 7v7 teams in a bracket form. Games will be played all afternoon until the last game, which will be the championship.

Event Announcement and/or Flyers

Signature



Date

03/05/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Pieper

Account Code: _____

Subject

Program and Event Updates.

Recommendation

N/A

Discussion

Discuss recent, ongoing, and upcoming programs and events in the Parks and Recreation Department.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Pieper

Account Code: _____

Subject

Project Updates.

Recommendation

N/A

Discussion

Discuss the ongoing and upcoming projects of the Parks and Recreation Department.