

Wylie Library Advisory Board Regular Meeting

June 24, 2024 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

Staff Spotlight, Megan Goode, Reference Assistant (Adult Services)

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Review and approve the April 22 meeting minutes

WORK SESSION

WS1. Review the monthly report

WS2. Review upcoming programs

WS3. LAB Meeting Dates June 2023 - June 2024

WS4. Stakeholder survey for strategic plan

WS5. Fine free discussion

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on Friday, June 21, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
April 22, 2024 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin called the meeting to order at 7:01 pm. The following Library Board members were present: Justin Strauch, Brian Ortiz, Monica Munoz, Zachary Todd & Ofilia Barrera Board Liaison. Board members not present: Roberta Schaafsma, Irene Chavira & Toshia Kimball.

STAFF SPOTLIGHT

Andrea Tyler , Youth Services Librarian

Andrea began her time with the library as a volunteer in 2016. Once she earned her MLS degree she worked as a reference assistant for a year. She then worked as a librarian for the City of Melissa for two years until a position became available here. Andrea is a part of the local community for she and her family live in Wylie. She manages the Tween Programs which are primarily for 4th through 6th grade.

- Between Book Club
- Bluebonnet Book Club
 - Outreach book club at Smith Elementary
- Idea Lab
 - STEAM program for 3rd through 4th grade
- Big Kid Story Time (3 to 5 year olds)
- Summer Learning Programs for tweens

Andrea is also responsible for the Juvenile Collection: chapter books, series, graphic novels, and Overdrive.

→ Justin asked if there is anything she would like to see added to the program or that the Board could possibly help with.

- ◆ Andrea would love to see the Bluebonnet Book Club expand to include another school. Currently she and another librarian are only able to visit two elementary schools.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

1. Consider and act upon approval of the Minutes of the March 25, 2024 Library Board Meeting.

Board Action:

- The Library Board Minutes of March 25, 2024.
 - ◆ Justin encouraged members to review the minutes; there were no questions or changes requested.
 - Brain made a motion to approve the minutes.
 - Zach seconded the motion.
- All votes were in favor; the motion passed 4-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Review the monthly report

Ofilia provided an overview of the report to the Board.

- While most circulation statistics were standard, there was a significant jump in attendance for kid events primarily due to the Star Party.
- The numbers for database usage are consistent with most seeing small steady increases.
 - There will be another push for the library app during the summer as there are many patrons who only frequent the library during the summer months.
- Database usage remains steady with a slight uptick in Hoopla.
- Zach asked how the ribbon cutting for the Little Free Library went.
 - ◆ There was a good turnout of representatives from all the different organizations that made it possible.
- Justin asked if Ofilia could share more regarding future program partnerships with UNT.
 - ◆ Ofilia met with Dr. Caroline Najour from UNT who represents the school's Arabic Studies Department. She partners with communities to present Arabic cultural programs. The library will be hosting a Moroccan Tea program in the fall and a drum program next spring.
- Brain asked how things are looking for Summer Kickoff.
 - ◆ Things are going great. A few differences this year are the addition of several food trucks with items for purchase, as well as, large and small obstacle courses so that smaller children can enjoy the same experience as bigger kids.

WS2. Review Summer 2024 Program Brochure

The Summer 2024 Program Brochure will be made available to the public beginning Monday, April 29th, and all the information will be on the library website by Wednesday, May 1st.

Ofilia briefly touched on all the different reading challenges and programs listed in the brochure. The summer programs will run from Monday, May 20th through Saturday, Aug. 3rd.

- Zach asked what the Perot Tech Truck is.
 - ◆ The Tech Truck is an outreach truck for the Perot Museum. They bring different science experiments and interactive things kids can play with to help teach new skills and science principles.
- Library Board members, Zach & Monica, both shared personal comments of praise for the Summer Programs.

WS3. Review upcoming programs

- 3rd Annual Local Garden Tour on May 11
 - There are currently 12 confirmed gardens.

- Genealogy Mini Camp on May 4
 - Upcoming City Programs for May
 - Wylie 500 Pedal Car Race on May 5
 - Taste of Wylie on May 6
 - Budget work sessions with the City Council have begun.
 - Presentations are being made in a 5 Year Plan format.
 - The next Library Advisory Board meeting would have occurred on May 27th; however due to the Memorial Day Holiday, the next meeting will take place on June 24th.
- Justin asked for a motion to adjourn if there were no further questions or comments.
- ◆ There were none.

ADJOURNMENT

Zach made a motion to adjourn the meeting. Brain seconded the motion. All votes were in favor; the motion passed 4:0. The meeting adjourned at 7:39pm.

Justin Strauch, Chair

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	May 23 - June 19	Apr 18 - May 22	Mar 21 - Apr 17
Storytime	751	474	880
Kid Events	3,244	296	1,041
Teen Events	45	23	14
Adult Events	262	77	204
Outreach	200	230	292
Business Exchange	115	179	175
Circulation	56,573	56,353	45,678
Visitors	22,742	17,984	15,301
New Borrowers	875	493	338
Drive-Thru	256	339	242
Holds Processed	5,767	6,034	4,162
Ancestry	Sessions	Searches	
Mar 2024	21	334	
Apr 2024	37	722	
May 2024	25	293	
Creativebug	Sessions	Total Video Views	Hours Viewed
Mar 2024	15	70	8.1
Apr 2024	4	0	0
May 2024	6	10	0.37
Data Axle	Log-ins	# of Searches	Total Records Downloaded
Mar 2024	36	209	650
Apr 2024	22	70	1,755
May 2024	15	44	1,155
Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class
Mar 2024	15	183	25,014

Apr 2024	21	154	19,389
May 2024	18	251	32,531
Mango Languages	Total Sessions	Total Learning Time	Average Learning Time
Mar 2024	126	12:36:51	0:06:31
Apr 2024	184	18:48:23	0:06:38
May 2024	125	12:09:33	0:05:19
Udemy	Active Users	Courses Enrolled	Video Mins
Mar 2024	73	118	15,267.2
Apr 2024	67	163	15,594.8
May 2024	60	135	9,641.3
Library App	Devices	Launches	New Devices
Mar 2024	743	4,241	122
Apr 2024	729	4,180	119
May 2024	771	4,293	126

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)			
Totals for Consortium	May 2024	April 2024	March 2024
Unique Users	16,633 SPL - 1,865	16,304 SPL - 1,829	16,894 SPL - 1,903
Check-Outs	65,116 SPL - 7,049	63,795 SPL - 7,201	67,937 SPL - 7,460
Holds	30,102	29,854	32,115
Purchases	484	647	719

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
March 2024	1,104	24	132	512	109	45	36	1,962
April 2024	1,147	15	145	461	109	39	68	1,984
May 2024	1,117	25	194	495	166	51	95	2,143

Kanopy				
Stats	Visits	Pages	Plays	Minutes
March 2024	3,815	4,652	728	17,084
April 2024	3,115	3,841	611	14,537
May 2024	3,312	3,950	508	12,317
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
March 2024	14%	9.9%	53.8%	22.3%
April 2024	12.4%	11.1%	51.1%	25.4%
May 2024	15%	22.8%	38%	24.2%

Meetings/Training Highlights:

- 4/18/24 Ofilia interviewed potential candidates for the Rotary Youth Leadership Academy Camp
- 4/18/24 Ofilia and Debbie one on one
- 4/18/24 Ofilia attended the Rotary meeting
- 4/19/24 Monthly librarian meeting
- 4/19/24 Ofilia met w/Councilman Strang
- 4/22/24 Ofilia and Lisa weekly meeting
- 4/23/24 Ofilia and Lety one on one
- 4/23/24 Weekly Admin Team meeting
- 4/23/24 Ofilia attended Public Library Administrators of Collin County meeting
- 4/23/24 Ofilia and Elizabeth one on one

- 4/24/24 Ofilia attended Youth Services team meeting
- 4/24/24 Ofilia, Lisa and Elizabeth attended the Post Star Party review meeting
- 4/25/24 Ofilia and Debbie met with B&B Theaters
- 4/26/24 All staff meeting
- 4/29/24 Lisa viewed Budget Training video
- 4/30/24 Lisa & Xcena attend Taste of Wylie meeting
- 4/30/24 Lisa attended virtual Texas State Library ILL Training
- 5/1/24 Lisa met virtually with hoopla rep
- 5/8/24 Ofilia and Veronica attended the Garden Council Meeting
- 5/6/24 Lisa attended a Beanstack EDU webinar
- 5/10/24 Ofilia attended the Public Library Administrators Meeting in Lewisville
- 5/14/24 Ofilia attended the Wylie Historical Society Meeting
- 5/14/24 Ofilia attended the City Council Meeting
- 5/16/24 Ofilia and Lisa FY 25 Budget review meeting
- 5/21/24 Ofilia and Lisa attended the Friends of the Library meeting
- 5/22/24 Ofilia and Veronica met to review the Local Garden Tour Event
- 5/29/24 Ofilia spoke to Jeremy from the Wylie News about summer programming at the library
- 5/29/24 Ofilia, Lisa and Cheryl met with a vendor regarding the smart chute and people counters in the library
- 5/30/24 Lisa attended the GoGov webinar GoTo - How to Respond and Manage Citizen Requests
- 5/30/24 Ofilia attended the Board & Commission Interviews
- 5/31/24 All staff meeting w/guest Haley Chandler
- 6/3/24 Ofilia attended the Summer Kickoff Walk Through Meeting
- 6/4/24 Ofilia attended the staff meeting
- 6/6/24 Ofilia attended Budget meeting w/CM
- 6/11/24 Ofilia attended the Wylie Historical Society meeting
- 6/13/24 Ofilia and Lisa gave a tour to the Town of Prosper
- 6/14/24 Lisa attended the Annual Women's Conference organized by the Wylie Chamber of Commerce
- 6/18/24 Ofilia and Lisa attended the Friends of the Library meeting

Misc. Information:

- 5/6/24 Lisa and Xcena volunteered at Taste of Wylie
- 5/17/24 Various staff tested escape room puzzles planned for adult event
- 5/21/24 Ofilia, Lisa and Cheryl attended the Library Volunteer Appreciation Reception
- 5/24/24 Various staff attended "Pastries for Paras" with Ofilia and Lisa for one on one time with us
- 5/24/24 Ofilia and Lisa completed our FY 25 budget input
- 6/10/24 Wylie PD Youth Enrichment Program in the Conference Room
- 6/14/24 Ofilia hosted the Public Library Administrators of North Texas monthly meeting
- 6/15/24 Ofilia and various Friends of the Library Board members attended the PLANT Friends & Foundation Summit in Euless

Upcoming Library Programs - July 2024

Programs for All

Friends of the Library Book Pre-Sale

Friday, July 12 from 5:00 - 7:00 p.m.

The early bird catches the worm!

Friends of the Library Annual Book Sale

Saturday, July 13 from 9:00 a.m. - 4:00 p.m.

Find some great treasures and support the Friends of the Library! All proceeds benefit the library.

Need some fuel to get your shopping going? We have coffee & donuts in the morning and the Loteria Fruit Truck in the afternoon!

SMOs Donuts will be in the parking lot from 9:00 - 11:00 a.m.

Travelin' Tom's Coffee Truck of Wylie will be here from 9:00 a.m. - 12:00 p.m.

Loteria Food Truck will be here from 12:00 - 4:00 p.m.

Harry Potter's Birthday Party

Friday, July 26 from 2:00 - 4:00 p.m.

Join us for fun and games to celebrate the birthday of The Boy Who Lived. This is a free event open to all ages.

Mariachi Harp

Tuesday, July 30, 6 PM

Hear the harp, once a staple of mariachi, return to its place in traditional Mexican folk music.

Minda Keene performs. All are welcome

Adults

Anime Watch Party

Tuesday, June 25 @ 6 PM

Set aside some time to catch up on anime on your to-be-watched list. We'll screen The Apothecary Diaries episodes 1-3.

Game Night

Thursday, June 27 @ 5:30PM

Enjoy an evening playing board games. The library will provide the games, all you need to bring is you.

Paper Quilling

Saturday, June 29 @ 10:30AM

Discover the enchanting world of paper quilling. Roll, shape, and glue paper strips for stunning designs. Supplies provided.

Game On: D&D For Grown Ups

Tuesdays, July 9 & 23

A tabletop adventure awaits in this two-night campaign. All experience levels are welcome.

Medicare 101

Tuesday, July 9 @ 10:30am

Turning 65 or New to Medicare? We would like to invite you to an informative Medicare 101 meeting with Mike Ward. The meeting lasts 45 minutes and he opens it up to questions afterward to last about an hour in total.

Diamond Painting - Floral Edition

Wednesday, July 17 @ 5:30 PM

Discover the art of diamond painting and find your next craft obsession. Combining the concepts of mosaic art and paint-by-numbers, diamond painting uses tiny rhinestones on adhesive to create a glittering, multi-dimensional picture.

Number's Up: An Escape Room Mystery

Saturday, July 20 @ 2 PM

Hostages of the precocious and pedantic Professor Polymath have one hour to solve his perplexing puzzles in order to escape and put the professor in the pen for good. The same game will be run multiple times. See the event page for more information.

Check Mate: Chess Night

Thursday, July 25 @ 5:30 PM

Bring your best chess set and meet fellow chess players for game night. The library will provide several chess boards as well. All skill levels are welcome.

3D Printer Demo

Wednesday, July 31 @ 5:30 PM

Come learn about the library's 3D printers, including our new dual extruder printer! Get a chance to see it in action, to ask questions, and learn how to request your own 3D prints.

Preschool

Free stickers are required to enter all storytimes and are available right before the event time. Space is limited due to fire code.

Family Storytime for all ages

Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds

Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds

Wednesdays @ 10:45am and 11:30am

Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds

Fridays @ 10:15am and 11am

Kids

All programs are geared towards elementary school aged kids.
Stickers are required for entry and available for free on the day of the program. Space is limited.

Tuesdays @ 10:00am & 11:00am

July 2 - Ramazini Circus - Join us for some juggling, comedy, and a little magic.

July 9 - Professor Pop's Bubble Show - Laugh and be amazed as Brett Roberts performs amazing magic with bubbles.

July 16 - Austin Reptiles - Fun and informative show about Texas reptiles.

Thursdays @ 6:00pm

June 27 - African Safari Drums - Listen to the beat of the drums that tell stories of some great African Adventures.

July 11 - Jasmine's Beats - Enjoy some music beats all while learning to groove.

July 18 - Frontiers of Flight - Learn about the four forces of flight through this interactive program about Aerodynamics.

Tweens

For kids entering 4th - 6th grades only.

Registration is required for all tween programs. Registration begins 2 weeks prior to the program date with a link next to the program description below.

Mondays @ 2:00pm

July 1 Cookie Palooza - Join Taste E's Sweets and Treats in a cookie decorating class. Register [here](#).

July 8 Bee Princess - Join the Bee Princess from CCBA in learning about beekeeping, honeybee facts, and pollination.

July 15 Escape Room - Can you escape from this Fairy Tale themed escape room? * This program will be broken into two 20-minute sessions. Register for one session only.

Teens

For teens entering 7th - 12th grades.

Registration required and begins 2 weeks prior to the program date via a link next to the program description. Space is limited.

Thursday Programs @ 2:00pm

June 27 - Dungeons & Dragons Part 2 - Attendance at Part I on June 20 is required. You do not have to register for this event. Registration/attendance from Part 1 will carry over into Part 2.

July 11 - 3D Print Workshop #2 - Learn how 3D printing at the library works, and design your own piece in Tinkercad! Registration required.

July 18 - Diamond Painting & Napoleon Dynamite - Grab a PaintGem diamond painting kit and enjoy the 2004 cult classic Napoleon Dynamite (Rated PG). Registration required.

Friday Programs @ 2:00pm

June 28 Early Aughts Party - Come pretend it's 2004 as you're watching music videos on MTV, making crafts, and snacking with your BFFs.

July 12 Cyanotype Photography - Learn about the chemical process behind camera-less cyanotype photos and make your own artwork to take home with you. Registration required.

July 19 - Cupcake Wars #2 - Michelle from Hands on Design will teach professional cupcake decorating techniques. This is a repeat of the June 30 program. Please register for one session only. Registration required.

Library Advisory Board Meeting Dates June 2023 - June 2024

2024

June 24

July 22

August 26

September 23

October 28

November 25 (We may have to cancel this one since it's the week of Thanksgiving.)

December - No meeting, holiday week

2025

January 27

February 24

March 24

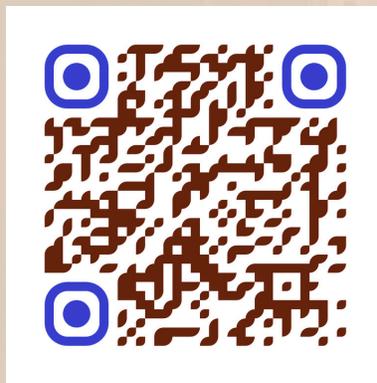
April 28

May - No meeting, holiday

June 23

WE NEED YOUR FEEDBACK

The library is working on a new 5-year strategic plan and we need your help! Please fill out the survey by August 31.



<https://forms.gle/3kNo9DWCmAx5zGpt8>