

Wylie Parks and Recreation Board Regular Meeting

November 10, 2025 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the September 8, 2025 Parks and Recreation Board Regular Meeting Minutes.

WORK SESSION

WS1. Project Updates.

WS2. Program and Event Updates.

WS3. PARB Updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on November 4, 2025, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the September 8, 2025 Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board

Regular Meeting Minutes

September 8, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Nick Puente called the regular meeting to order at 5:33 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Scott Hevel, Board Member Tarah Harrison, and Board Member Matthew Busick. Board Member Brian Arnold, Board Member C'Ne Turner, and Board Member Elizabeth Troncoso were absent.

Parks and Recreation Department staff present included: Director Carmen Powlen and Administrative Assistant Janet Pieper.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. Consider and act upon approval of the August 11, 2025 Parks and Recreation Board Regular Meeting Minutes.

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Busick to approve the August 11, 2025 Parks and Recreation Board Regular Meeting Minutes. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

2. Consider and act upon approval of the August 11, 2025 Parks and Recreation Board Work Session Minutes.

Board Action

A motion was made by Board Member Harrison and seconded by Board Vice-Chair Hevel to approve the August 11, 2025 Parks and Recreation Board Work Session Minutes. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

WORK SESSION

WS1. Project Updates

Director Powlen updated the Board on the ongoing departmental project updates.

WS2. Summer Camp Recap.

Director Powlen gave the Board a recap of the 2025 Summer Camps.

WS3. Holiday Events and Volunteering.

Director Powlen reminded the Board of upcoming events and volunteer opportunities

WS4. Budget Update (4B Board Meeting).

Director Powlen went over the 4B budget approved during the 4B Board Meeting.

WS5. Bylaws Update.

Director Powlen reviewed proposed changes to the Board and Commission Bylaws.

ADJOURNMENT

A motion was made by Board Member Busick and seconded by Board Member Harrison to adjourn the meeting at 6:00 pm. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Administrative Assistant II



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Project Updates.

Recommendation

N/A

Discussion

Discuss the ongoing and upcoming Parks and Recreation Department projects.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and RecreationAccount Code:

Prepared By: Janet Pieper

Subject

Program and Event Updates.

Recommendation

N/A

Discussion

Discuss the Parks and Recreation Department's recent and upcoming programs and events.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and RecreationAccount Code:

Prepared By: Janet Pieper

Subject

PARB Updates

Recommendation

N/A

Discussion

Staff will review and discuss the 2026 PARB meeting schedule, cancellation of the December 8, 2025 PARB Meeting, and the PARB Liaison change.