Wylie Planning and Zoning Commission Regular Meeting

January 16, 2024 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. December 19, 2023 Regular Meeting Minutes
- <u>B.</u> Consider, and act upon a recommendation to City Council regarding a Final Plat of Lot 1R-3R1, Block C of Woodlake Village, amending one commercial lot on 2.411 acres, located at 2016 North State Highway 78.
- C. Consider, and act upon a recommendation to City Council regarding a Preliminary Plat of Lot 1-8, Block A of Ladylike Addition, creating eight commercial lots on 19.726 acres, located north of 801 North State Highway 78.
- D. Consider, and act upon a recommendation to City Council regarding a Final Plat of Lot 11R, Block C of Regency Business Park Phase 3, amending one light industrial lot on 1.275 acres, located at 2772 Capital Street.

REGULAR AGENDA

1. Consider, and act upon, a Site Plan for a Truck Storage on 1.275 acres. Property located at 2772 Capital Street.

WORK SESSION

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on January 12, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Commission should determine that a closed or executive meeting or session of the Commission or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Commission at the date, hour and place given in this notice as the Commission may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.



Planning & Zoning Commission AGENDA REPORT

Department:
Planning
Item:
A

Prepared By:
Gabby Fernandez
Image: Compare the second seco

Recommendation

Motion to approve Item A as presented.

Discussion

The minutes are attached for your consideration.

Consider, and act upon, minutes from the December 19, 2023 Regular Meeting.

Wylie Planning and Zoning Commission Regular Meeting

December 19, 2023 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Chair Joshua Butler called the meeting to order at 6:00 p.m. In attendance were Chair Joshua Butler, Vice-Chair Jim Byrne, Commissioner Keith Scruggs, Commissioner Rod Gouge, Commissioner Joe Chandler, Commissioner Jennifer Grieser, Commissioner Zeb Black, Director of Community Services, Senior Planner Molina, Administrative Assistant Lillian Baker.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Chair Butler and the Pledge of Allegiance was led by Commissioner Gouge.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

None approached the Commission.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Regular Meeting Minutes from December 5, 2023

Commission Action on Consent Agenda

A motion was made by Commissioner Chandler and seconded by Commissioner Gouge to approve the Consent Agenda as presented. A vote was taken and carried 7 - 0.

REGULAR AGENDA

1. Consider, and act upon, a Site Plan for Muddy Creek WasteWater Treatment Plant for a Sewage Treatment Plant Use, on 50.38 acres of Lot 1, Block 1 of Muddy Creek WasteWater Treatment Plant Addition. Property located at 5401 Pleasant Valley Road.

Commission Discussion on Agenda Item 1

Senior Planner Molina presented an overview for the expansion of Muddy Creek. The plans included fire lane access easements and a new administrative building. Applicant was present during the meeting, but did not approach the Commission. Commissioners asked about the fire lanes, to which Senior Planner Molina confirmed that they

were in compliance with fire codes and all items submitted were within city compliance. Director Haskins stated that the SUP initially submitted allowed for this future expansion.

Commission Action on Agenda Item 1

A motion was made by Commissioner Gouge and seconded by Chair Butler to recommend approval to City Council as presented. A vote was taken and carried 7 - 0.

2. Consider, and act upon, a Site Plan for a convenience store with motor fueling sales on 1.739 acres. Property located at 508 N State Highway 78.

Commission Discussion on Agenda Item 2

Senior Planner Molina presented an overview for 7-11 on Cooper Plaza Planned Development (PD). Twenty-seven percent landscaping will be provided and screening for the dumpster located close to Brown Street. The PD matches the one submitted earlier this year. Vice-Chair Byrne asked if the fire department had reviewed and Senior Planner Molina confirmed that they had and approved.

Commission Action on Item 2

A motion was made by Commissioner Grieser and seconded by Vice-Chair Byrne to approve Item 2 as presented to City Council. A vote was taken and carried 7 - 0.

3. Hold a Public Hearing, consider, and act upon, a recommendation to City Council regarding the writing of an ordinance for a change in zoning from Multi-Family (MF) to Commercial Corridor - Special Use Permit (CC-SUP) on 0.198 acres to allow for an office use within a residential structure. Property located at 100 S 3rd Street (ZC 2023-14).

Commission Discussion on Agenda Item 3

Senior Planner Molina presented and stated that the current structure is to be used as office use and a residence. The applicant is requesting a 400 sq foot expansion to the existing structure. The home was built in 1904. The expansion exterior will match the existing and will have a one way drive and approach. Staff received one public comment form in opposition and four in favor. Applicant Robert Heath was present and approached the Commission. He stated that the structure would be used as office space initially and then upon residents retirement, it would be turned back into residential. The Commission inquired about the type of business that would be conducted. Applicant Heath stated it would be medical assistant coordination. No in and out traffic from patients, just office usage. Commissioner Grieser inquired about the return to residence and it was confirmed by staff that was a stipulation in the SUP item #5.

Chair Butler opened a Public Hearing at 6:17 p.m. No one approached the Commission. Chair Butler closed the Public Hearing at 6:17 p.m.

Chair Butler stated that the property was of historical value, but is not part of the Downtown Historic District and therefore did not require the approval of the Historic Review Commission. Applicant Heath made one final comment that he and his family have an appreciation and love for the historic factor of the home and will retain the historical aspects and reassured the Commission it would remain that way.

Commission Action on Item 3

A motion was made by Commissioner Gouge and seconded by Commissioner Grieser to approve to City Council as presented. A vote was taken and carried 7 - 0.

ADJOURNMENT

A motion was made by Commissioner Gouge and seconded by Commissioner Grieser to adjourn. A vote was taken and carried 7 - 0 to adjourn. Chair Butler adjourned the meeting at 6:23 p.m.

Joshua Butler - Chair

ATTEST

Gabby Fernandez - Secretary

CITY OF WYLIE

Wylie Planning & Zoning Commission

AGENDA REPORT

Department:	Planning	Item Number:	В
Prepared By:	Kevin Molina		

Subject

Consider, and act upon a recommendation to City Council regarding a Final Plat of Lot 1R-3R1, Block C of Woodlake Village, amending one commercial lot on 2.411 acres, located at 2016 North State Highway 78.

Recommendation

Motion to recommend **approval** as presented.

Discussion

OWNER: KAAP Commercial

APPLICANT: Spiars Engineering

The applicant has submitted a Final Plat to amend Lot 1R-3R1, Block C of Woodlake Village. The Woodlake Village subdivision was originally platted in 1987.

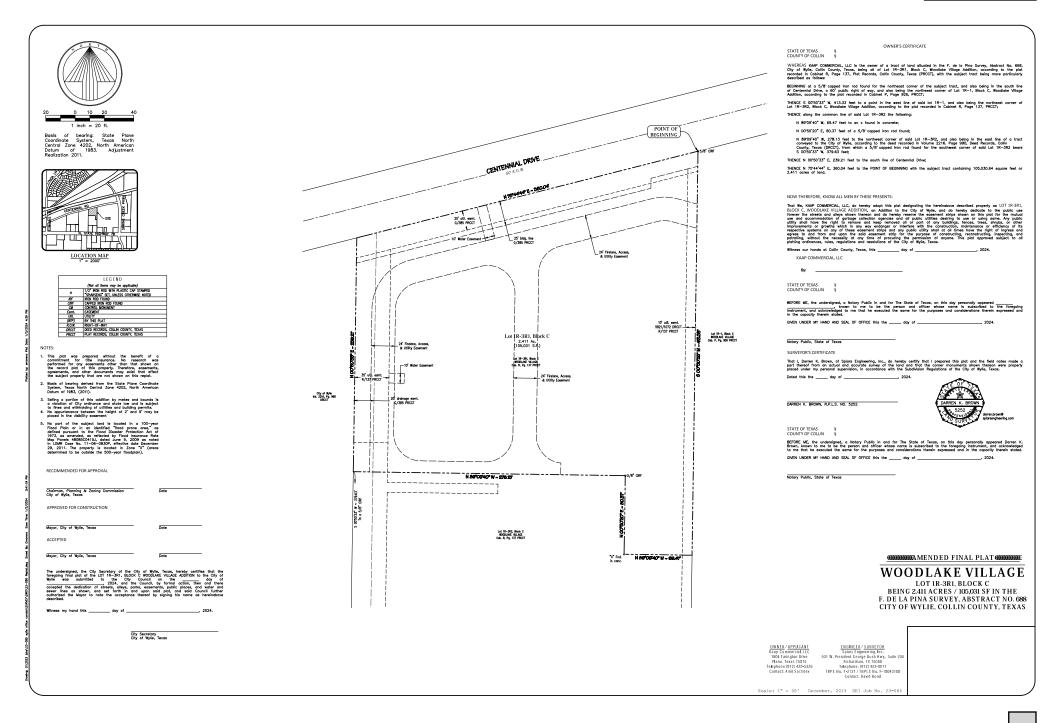
In 2003 Lot 1, Block C of Woodlake Village was replated to create five lots and support the development of a Walmart Supercenter and additional retail in the area. In 2004 a replat was approved to create Lot 1R-3R1 & Lot 1R-3R2, Block C of Woodlake Village. A 20,000 sq.ft. multi-tenant retail structure is developed on Lot 1R-3R2, Block A of Woodlake Village and the 2.411 acre subject property on Lot 1R-3R1 is undeveloped. The subject property is located at 2016 North State Highway 78 and is zoned Commercial Corridor (CC).

The purpose of this Final Plat is to dedicate fire lane, access and utility easements for the development of two medical office buildings on the remaining open space. The proposed use is allowed by right with the current zoning.

The site plan for the development will be presented to the P&Z commission at a future meeting. Staff is continuing a review of the plans and is working with the applicant to complete the exterior elevations.

This plat is dedicating a 24' fire lane, access, and utility easement with access from Centennial Drive and to the adjacent lots to the south and east.

The plat is technically correct and abides by all aspects of the City of Wylie Subdivision Regulations. Approval is subject to additions and alterations as required by the City Engineering Department.



CITY OF WYLIE

Wylie Planning & Zoning Commission

AGENDA REPORT

Department:	Planning	Item Number:	С
Prepared By:	Kevin Molina		

Subject

Consider, and act upon a recommendation to City Council regarding a Preliminary Plat of Lot 1-8, Block A of Ladylike Addition, creating eight commercial lots on 19.726 acres, located north of 801 North State Highway 78.

Recommendation

Motion to recommend **approval** as presented.

Discussion

OWNER: JDI Investors

APPLICANT: Spiars Engineering

The applicant has submitted a Preliminary Plat to create Lots 1-8, Block A of Ladylike Addition. The property is located north of 801 North State Highway 78 and is zoned Commercial Corridor (CC). The purpose of the Preliminary Plat is to create eight commercial lots on 19.726 acres and dedicate fire lane, access and utility easements for the development.

Site plans for each lot shall be required for review and consideration prior to any future development. The applicant has provided preliminary engineering sewer, water and drainage plans for this preliminary plat review. The City Engineering department has reviewed these initial preliminary plans as support documents for the creation of the eight lots. Full civil plans shall be reviewed after the site plan approval.

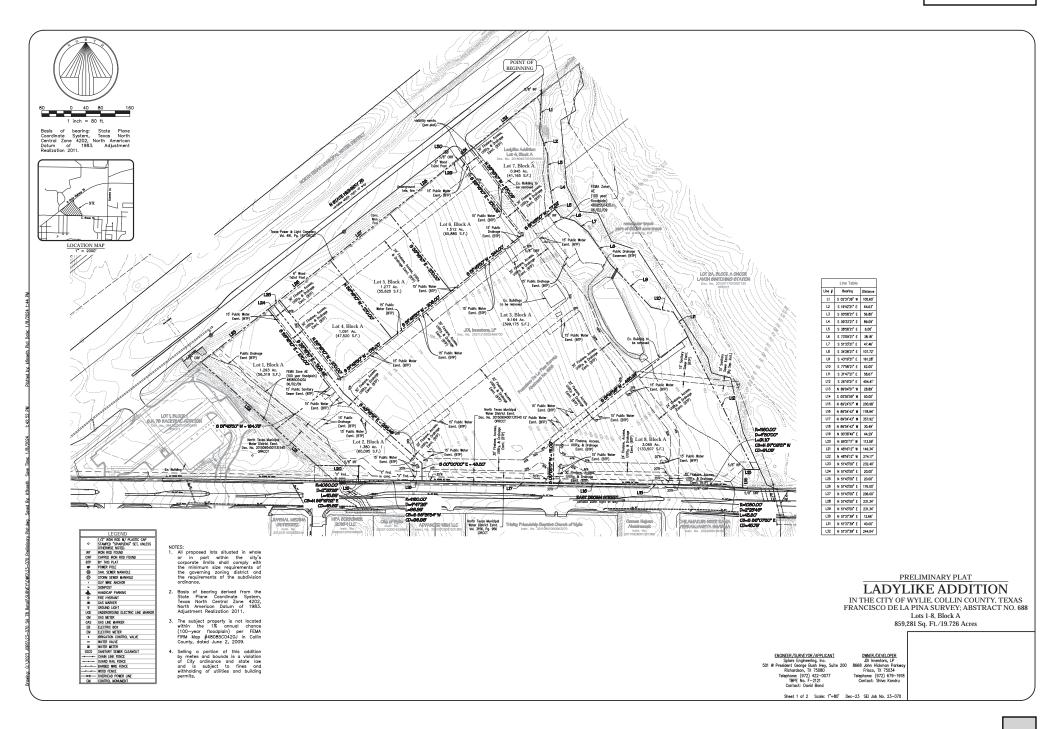
The subject property was rezoned Commercial Corridor from Agricultural in May of 2018 and has a development plan of 10 lots. This preliminary plat replaces the previous development plan. There is an existing building on Lot 4, Block A of Ladylike Addition that is to be demolished with this development due to the existing structure being non conforming (setbacks, building materials, fire safety, etc.) and unusable for the future development of the site.

The final plat for this development will be a replat and change Lot 4, Block A to Lot 7, Block A of Ladylike Addition to match the new proposed development plan.

This plat is dedicating a 30' fire lane, access, and utility easement with access from State Highway 78 and East Brown Street.

The plat is technically correct and abides by all aspects of the City of Wylie Subdivision Regulations. Approval is subject to additions and alterations as required by the City Engineering Department.

01/16/2024 Item C.



OWNER'S CERTIFICATE

STATE OF TEXAS ... COUNTY OF COLLIN ...

BEING a tract of land situated in the Francisco De La Pina Survey, Abstract No. 688, City of Wyle, Colin County, Texas, being all of Lot 4, Block A of the Ladylike Addition, an addition the City of Wyle, according to the plot thereof recorded in Document No. 2018/92/01/0004540 of the Plot Records of Collin County, Texas and by deel conveyed to Joll Investors, LP, records of Longon No. 2012/12/002/4373/01 the Officit Public Records of Collin County, Texas, with the subject tract being more particularly deelfaded and official county, Texas,

BEGINNING at a 5/8-iron rod found lying in the southeast right-of-way line of State Highway 78 (variable width right-of-way) at the north corner of sold Lot 4, Block A;

- THENCE along the easterly lines of said Lot 4, Block A and JDI Investors tract, the following courses and distances:
- S 02'31'39" W, 105.60 feet;
- S 19*42'21" E, 64.63 feet;
- S 00'58'21" E, 56.80 feet;
- S 09"33'21" E, 89.09 feet;
- S 38'58'21" E, 33.13 feet to a 5/8-iron rod found;
- S 73°09'21" E, 38.18 feet;
- S 51'33'21" E, 47.46 feet;
- S 34'28'21" E, 107.72 feet;
- S 43'19'21" E, 161.28 feet;
- S 77'58'21" E, 62.00 feet;
- S 31*47'21" E, 58.67 feet;
- S 26°19'21" E, 423.29 feet;
- N 89'04'51" W, 28.89 feet to a 5/8-iron rod found;
- S 00°55°09" W, 50.00 feet to a 5/8--capped iron rod found lying in the north right-of-way line of East Brown Street (variable width right-of-way);

THENCE along said north line of East Brown Street, the following courses and distances:

Along a non-tangent curve to the right having a central angle of 02'25'46", a radius of 1080.00 feet, a chord of N 86'07'50" W - 45.79 feet, an arc length of 45.80 feet;

Along a reverse curve to the left having a central angle of $04^{\circ}30^{\circ}00^{\circ}$, a radius of 1160.00 feet, a chord of N $87^{\circ}09^{\circ}57^{\circ}$ W - 91.08 feet, an arc length of 91.10 feet to a 5/8-capped iron rod found;

N 89'24'57" W, 200.98 feet;

N 89°04'43" W, 567.34 feet to an "X-found in concrete for corner;

Along a tangent curve to the left having a central angle of 04*47'26", a radius of 1160.00 feet, a chord of S88'31'24'' W-96.96 feet, an arc length of 96.99 feet to an -K-found in concrete for corner;

Along a non-tangent curve to the right having a central angle of 02°25'26", a radius of 1080.00 feet, a chord of S 88'19'32" W - 45.69 feet, an arc length of 45.69 feet,

N 00"38"49" E, 44.29 feet to a 5/8 inch iron rod found;

N 89'21'11" W, 113.59 feet to the eastern line of Lot 1, Block 1 of S.H. 78 Rocetrac Addition, an addition to the City of Wyle, according to the plat thereof recorded in Document No. 20130207010000400 of the Plat Records of Collin County, Texas;

THENCE, N 48*16*12" W, 423.50 feet to a $1/2^{\rm o}{\rm copped}$ iron rad found at the north corner of said Lot 1, Block 1 and lying in said southeast line of State Highway 78;

THENCE, N 51°43'50" E, 885.74 feet to a 5/8--capped iron rod found at the northwest corner of said Lot 4, Block A;

THENCE, N 51'37'39" E. 296.69 feet along said southeast line of State Highway 78, to the POINT OF BEGINNING with the subject tract containing 859,281 square feet or 19-726 acres of land.

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That B we call investors, U, do having acquire this plat designing the havinghaving set and the design of the des

Witness our hands at Collin County, Texas, this _____ day of _____

JDI Investors, LP

By: _____

STATE OF TEXAS ...

BEFORE ME, the undersigned, a Notory Public in and for The State of Taxas, on this day personally poperad to the person and officer whose nome is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____

Notary Public, State of Texas

SURVEYOR'S CERTIFICATE

That I, Dorren K, Boran, of Spices Englesering, Inc., do hereby certify that I propeed this plat and the field notes made a port thereof from an actual or advourde survey of the load and bat the comer mounteers shown there supervise placed under my personal supervision, in accordance with the Subdivision Regulations of the City of Wyle, Tess. Date this the day of days of the comerce survey of the comerce survey of the comerce survey of the days of the days of the comerce survey of the days of the days of the days of the comerce survey of the days of t

DARREN K. BROWN, R.P.L.S. NO. 5252

BEFORE ML, the underlight, a Notary Public in and for The State of Texas, on this day personally appeared. Downs M Bown, known to me to be the person and officer whole name is subcrited to be foregoing instrument, and accinoselegies to me that he executed the some for the purposes and considerations therein expressed and in the capacity therein stated officer UNDER MT WING AN SEU. (C) OTTORS that the ______ day of ______2224.

Notary Public, State of Texas

STATE OF TEXAS ··· COUNTY OF COLLIN ··

RECOMMENDED FOR APPROVAL

Chairman, Planning & Zoning Commission Date

APPROVED FOR CONSTRUCTION

Mayor, City of Wylie, Texas Date

ACCEPTED

Mayor, City of Wylie, Texas

and sold Council further authorized the Mayor to note the acceptance thereof by signing name as hereinabove described.

> City Secretary City of Wylie, Texas

Date



Sheet 2 of 2 Scale: 1"=80' Dec-23 SEI Job No. 23-070

CITY OF WYLIE

Wylie Planning & Zoning Commission

AGENDA REPORT

Department:	Planning	Item Number:	D
Prepared By:	Kevin Molina		

Subject

Consider, and act upon a recommendation to City Council regarding a Final Plat of Lot 11R, Block C of Regency Business Park Phase 3, amending one light industrial lot on 1.275 acres, located at 2772 Capital Street.

Recommendation

Motion to recommend **approval** as presented.

Discussion

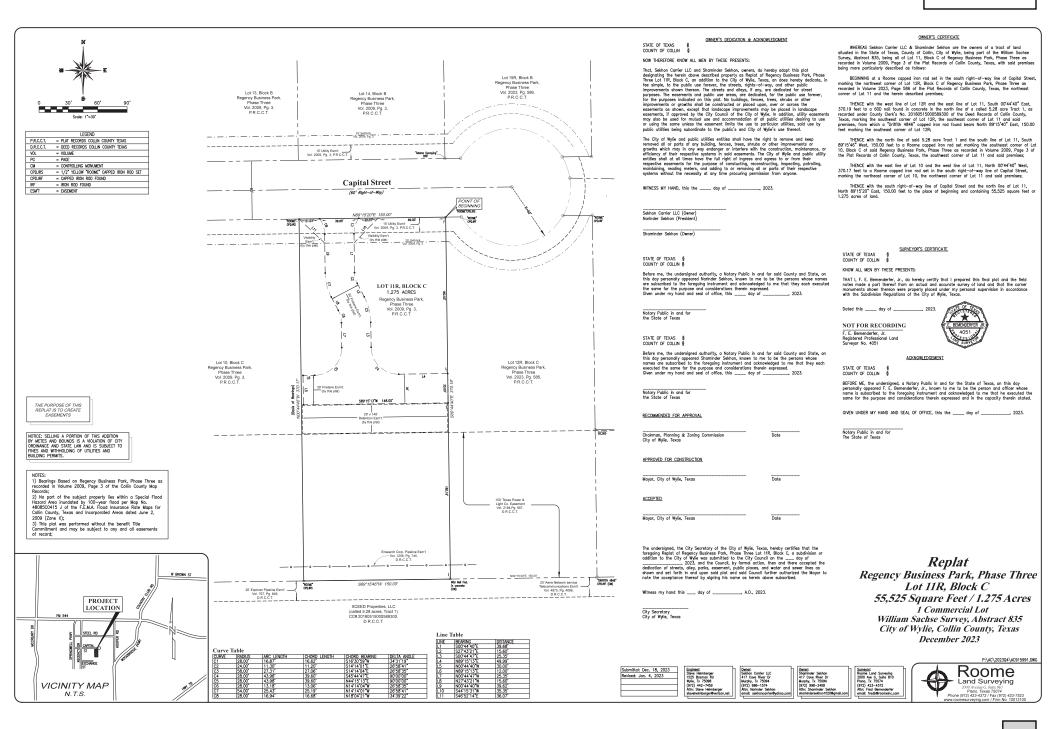
OWNER: Shaminder Sekhon

APPLICANT: Roome Land Surveying

The applicant has submitted a Final Plat to amend Lot 11R, Block C of Regency Business Park. The property is located at 2016 North State Highway 78 and is zoned Light Industrial (LI). The purpose of the Final Plat is to dedicate fire lane, access and utility easements for the development of a truck parking business. The site plan for the development is also on the P&Z agenda.

This plat is dedicating a 30' fire lane easement with access from Capital Street and maneuverability for vehicles to exit the property.

The plat is technically correct and abides by all aspects of the City of Wylie Subdivision Regulations. Approval is subject to additions and alterations as required by the City Engineering Department.





Wylie Planning & Zoning Commission

AGENDA REPORT

Department:	Planning	Item Number:	_1
Prepared By:	Kevin Molina		

Subject

Consider, and act upon, a Site Plan for a Truck Storage on 1.275 acres. Property located at 2772 Capital Street.

Recommendation

Motion to **approve** as presented.

Discussion

OWNER: Shaminder Sekhon

APPLICANT: Helmberger Associates

The applicant is proposing to develop 1.275 acres of land for a truck storage use. The property is zoned within the Light Industrial zoning district and allows for the outside storage use by-right.

The Final Plat for the development is on the consent agenda and dedicates fire lane access easements.

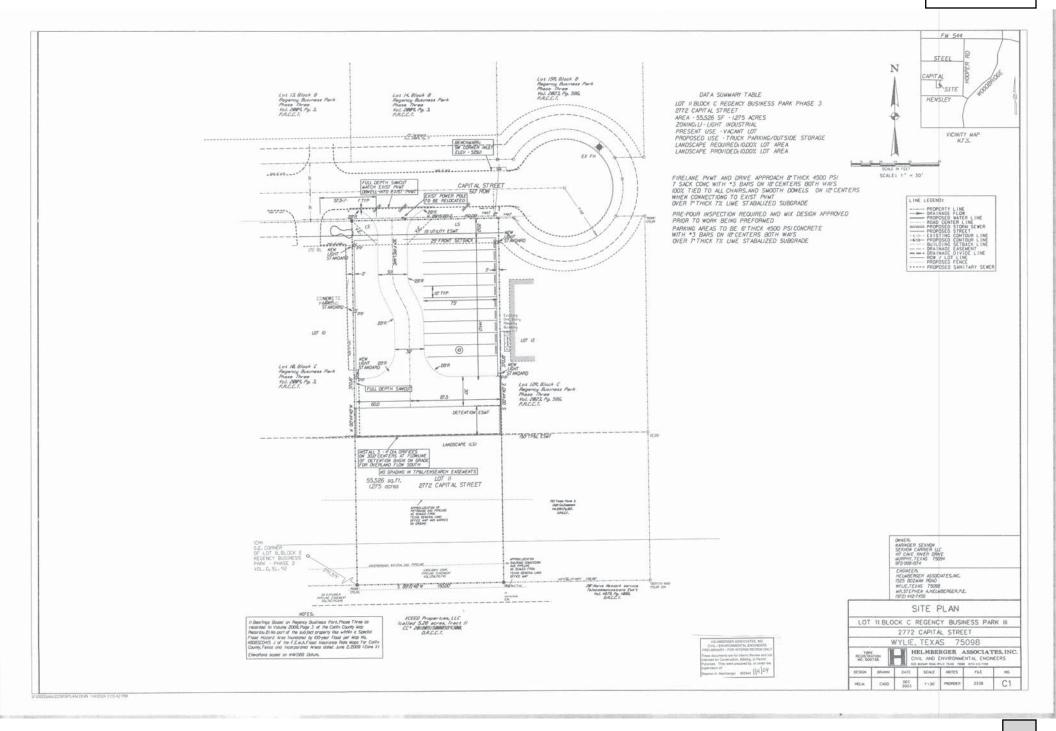
The development is creating ten parking stalls that measure 12' X 75'. A 30' drive is provided with a hammerhead turn around for safety vehicles.

The development is required to provide 10% landscaping being 5,526 sq.ft. and is in compliance by providing 7,500 sq.ft. Bald Cypress trees are proposed along the frontage adjacent to Capital Street.

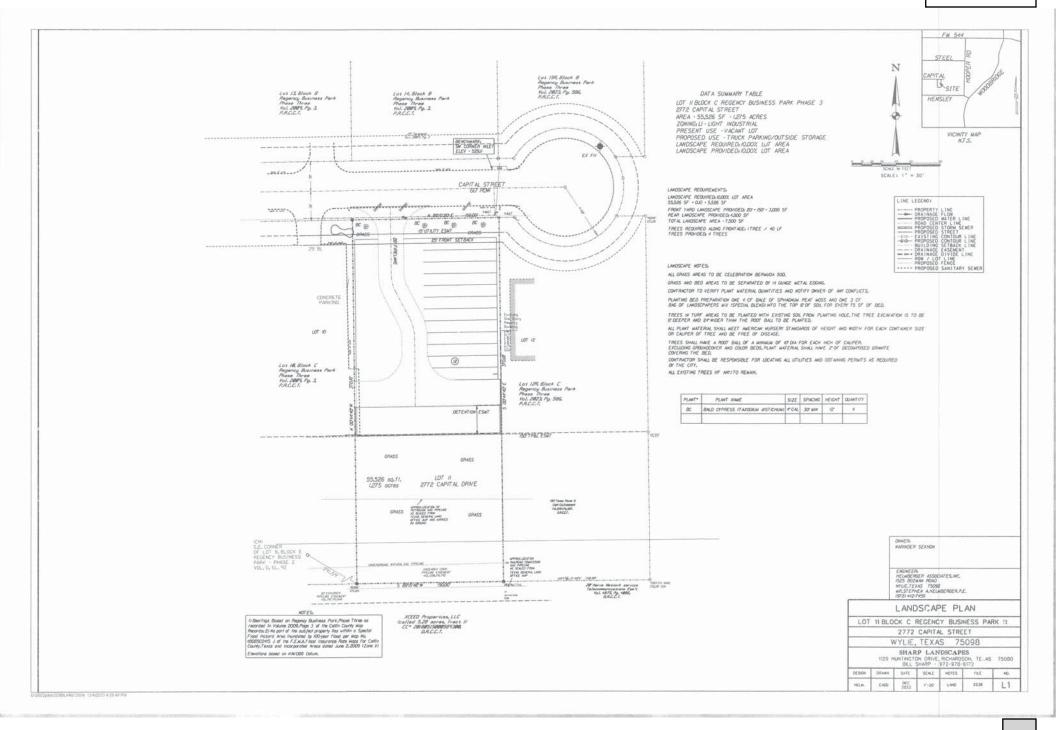
A 150' Texas Power and Light easement remains along the rear of the property.

As presented, this site plan is in compliance with the design requirements of the Zoning Ordinance. Approval of the site plan is subject to additions and alterations as required by the City Engineering Department.

01/16/2024 Item 1.



01/16/2024 Item 1.



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