

Wylie Parks and Recreation Board Regular Meeting

July 13, 2026 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

- [1.](#) Consider and act upon the election of the Parks and Recreation Board Chair for the 2026-2027 term.
- [2.](#) Consider and act upon the election of the Parks and Recreation Board Vice-Chair for the 2026-2027 term.
- [3.](#) Consider and act upon approval of the May 11, 2026, Parks and Recreation Board Regular Meeting Minutes.
- [4.](#) Consider and act upon approval of Wylie Area Youth Sports (WAYS), a non-profit league, to hold the Back to School Bash fundraising event at Founders Park on August 15, 2026.
- [5.](#) Consider and act upon approval of Wylie Area Youth Sports (WAYS), a non-profit league, to hold the 7v7 Tournament fundraising event at Founders Park on October 25, 2026.
- [6.](#) Consider and act upon approval for the Connection Point Church, a non-profit group, to host their Fifth Annual Run for the Fatherless 5K/Fun Run event at Founders Park on November 21, 2026.
- [7.](#) Consider and act upon approval of the Wylie ISD Council of PTAs, a non-profit group, to host their annual Back the Future fundraiser event at Olde City Park on October, 3, 2026.

WORK SESSION

[WS1.](#) Program and Event Updates.

[WS2.](#) PARB Updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on July 7, 2026, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORTDepartment: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper**Subject**

Consider and act upon the election of the Parks and Recreation Board Chair for the 2026-2027 term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORTDepartment: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper**Subject**

Consider and act upon the election of the Parks and Recreation Board Vice-Chair for the 2026-2027 term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORTDepartment: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper**Subject**

Consider and act upon approval of the May 11, 2026, Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board

Regular Meeting Minutes

May, 11 2026 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Nick Puente called the regular meeting to order at 5:37 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Scott Hevel, Board Member Tarah Harrison, Board Member Elizabeth Troncoso, and Board Member Matthew Busick. Board Member C'Ne Turner and Board Member Valerie Warrior were absent.

Parks and Recreation Department staff present included: Director Carmen Powlen, Assistant Director Brent Stowers, Programmer Jeni Lambert, and Administrative Assistant Janet Pieper.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. **Consider and act upon approval of the April 13, 2026, Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Vice Chair Hevel and seconded by Board Member Harrison to approve the April 13, 2026, Parks and Recreation Board Regular Meeting Minutes. A vote was taken, and the motion passed 5-0, with Board Member Turner and Board Member Warrior absent.

2. **Consider and act upon approval of accepting a donation from the Park and Rec Foundation.**

Board Action

A motion was made by Board Member Harrison and seconded by Board Member Busick to approve the acceptance of a donation from the Park and Rec Foundation. A vote was taken, and the motion passed 5-0, with Board Member Turner and Board Member Warrior absent.

WORK SESSION

WS1. Program and Event Updates

Programmer Jeni Lambert gave the Board updates on recent and upcoming departmental programs and events.

WS2. Project Updates.

Assistant Director Brent Stowers gave updates on ongoing departmental projects.

WS3. PARB Updates.

Administrative Assistant Janet Pieper gave updates regarding the upcoming Board meetings, annual tour, and annual bootcamp work session for the Parks and Recreation Board. She also invited Board Members to attend the June 23, 2026 City Council meeting to participate in the National Park and Recreation Month recognition.

ADJOURNMENT

A motion was made by Board Member Harrison and seconded by Board Vice-Chair Hevel to adjourn the meeting at 5:59 p.m. A vote was taken, and the motion passed 5-0, with Board Member Turner and Board Member Warrior absent.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Parks and Recreation Supervisor



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of Wylie Area Youth Sports (WAYS), a non-profit league, to hold the Back to School Bash fundraising event at Founders Park on August 15, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

This is the first year the WAYS non-profit league has requested to host its Back to School Bash fundraising event at Founders Park. The event will include the sale of league spirit wear, along with three food truck vendors offering food for purchase. The league plans to hold the event on Saturday, August 15, 2026, from 8:00 a.m. to 12:00 p.m.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of four months in advance, and no sooner than six months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
 - a. Please contact Development Services by phone at 972-548-5585 or email developmentservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.
 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie Area Youth Sports

Website

wylieyouthsports.org

Please upload 501c3 Documents *

WAYS 2026 I9.pdf

1.06MB

Contact Information**Primary Contact Name ***

Amanda Hardy

Event Information**Event Name/Title ***

Back to School Bash

Event Type *

Fundraiser

Purpose of event *

Fundraiser for the upcoming season

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

08/15/2026

Alternative Event Date *

08/15/2026

Start Time *

08:00:00 AM

Include Setup

End Time *

12:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

Spirit wear to include shirts, hats, stickers, etc.

Will there be food items provided?☒ Yes ☐ No**Please specify the types of food items to be provided**

Food vendor trucks

Who is providing the food?☐ Applicant☒ Food Vendor☐ Other

Anticipated number of Participating Vendors *

3

Anticipated Event Attendance *

500

Event Target Audience *

The community

Event Details *

Flag football with limited numbers of teams.

Event Announcement and/or Flyers

Signature

Amanda Hardy

Date

05/27/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of Wylie Area Youth Sports (WAYS), a non-profit league, to hold the 7v7 Tournament fundraising event at Founders Park on October 25, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

This is the first year the WAYS non-profit league has requested to host the 7v7 Tournament fundraising event at Founders Park. The event will include the sale of league spirit wear, along with three food truck vendors offering food for purchase. The league plans to hold the event on Sunday, October 25, 2026, from 12:00 p.m. to 8:00 p.m.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

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Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of four months in advance, and no sooner than six months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
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 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie Area Youth Sports

Website

wylieyouthsports.org

Please upload 501c3 Documents *

WAYS 2026 I9.pdf

1.06MB

Contact Information**Primary Contact Name ***

Amanda Hardy

Event Information**Event Name/Title ***

First Annual 7v7 Tournament

Event Type *

Fundraiser

Purpose of event *

Fundraiser for the organization

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

10/25/2026

Alternative Event Date *

10/25/2026

Start Time *

12:00:00 PM

Include Setup

End Time *

08:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

Spirit wear including shirts, hats, stickers, etc

Will there be food items provided?☒ Yes ☐ No**Please specify the types of food items to be provided**

Food trucks

Who is providing the food?☐ Applicant☒ Food Vendor☐ Other

Anticipated number of Participating Vendors *

3

Anticipated Event Attendance *

500

Event Target Audience *

The community

Event Details *

7v7 flag football tournament in a bracket style.

Event Announcement and/or Flyers

Signature

Amanda Hardy

Date

05/27/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval for the Connection Point Church, a non-profit group, to host their Fifth Annual Run for the Fatherless 5K/Fun Run event at Founders Park on November 21, 2026.

Recommendation

Motion to approve the Item as presented.

Discussion

This is the fifth year that the Connection Point Church is requesting to host this non-profit event. Their goal is to raise funds for the Hope for the Fatherless ministry. This ministry supports care for orphans in Ethiopia while working towards adoption. They also provide educational opportunities for children in need. The applicant plans to offer entertainment and sell registrations, beverages, prepackaged food, and other items from food truck vendors during their event. The requested event date is Saturday, November 21, 2026, from 7:00 am to 12:00 pm.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

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- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
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 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
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- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Connection Point Church

Website

connectionpoint.church

Please upload 501c3 Documents *

DFW Connection Point Church

Cert of Formation Stamped.pdf

135.8KB

Contact Information**Primary Contact Name ***

Daniel

Event Information**Event Name/Title ***

Run for the Fatherless 5k & Fun Run

Event Type *

5k/Walk

Purpose of event *

Raise funds for Hope for the Fatherless in Ethiopia that is working toward the growing orphan crisis.

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

11/21/2026

Alternative Event Date *

11/14/2026

Start Time *

07:00:00 AM

Include Setup

End Time *

12:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☐ Yes ☒ No**Anticipated number of Participating Vendors ***

1

Anticipated Event Attendance *

125

Event Target Audience *

Wylie area walkers/runners and those that support adoption

Event Details *

This year will be our 5th annual 5k & Fun Run. We are raising money for Hope for the Fatherless in Ethiopia that creates group homes for orphans to create a family environment while working towards adoption. They also provide educational opportunities for children in need.

Event Announcement and/or Flyers

Signature

Daniel Montgomery

Date

05/27/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the Wylie ISD Council of PTAs, a non-profit group, to host their annual Back the Future fundraiser event at Olde City Park on October 3, 2026.

Recommendation

Motion to approve the item as presented.

Discussion

The Wylie Independent School District (WISD) Council of PTAs representative is requesting to host their annual event at Olde City Park. Their goal is to help raise funds for their non-profit organization and to promote unity between the school district and the city. The organization plans to schedule food vendor trucks and invite vendors to sell miscellaneous items. The Council and local PTAs will also sell memberships, yard signs, and spirit wear items, as well as provide entertainment. The group is requesting to host their event on Saturday, October 3, 2026, from 9:00 am to 9:00 pm.



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 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

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- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Wylie ISD Council of PTAs

Website**Please upload 501c3 Documents ***

Texas PTA IRS Determination

Letter.pdf

68.49KB

Contact Information**Primary Contact Name ***

Lauren Kay Gibson

Event Information**Event Name/Title ***

Back the Future

Event Type *

Other

If other, please explain *

Back to school event

Purpose of event *

Brings together Wylie ISD schools, PTAs, community organizations, student groups, mascots, and local families

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

09/26/2026

Alternative Event Date *

10/03/2026

Start Time *

09:00:00 AM

Include Setup

End Time *

09:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

We will allow community businesses to sell in a Farmers market style. And allow food sales.

Will there be food items provided?☒ Yes ☐ No**Please specify the types of food items to be provided**

We will try to get free food trucks. In and Out offers one and so does CTXU. We will not make a sell onsite, it will be all out of a food truck.

Who is providing the food?☐ Applicant☒ Food Vendor☐ Other

Anticipated number of Participating Vendors *

150

Anticipated Event Attendance *

800

Event Target Audience *

Wylie ISD schools, PTAs, community organizations, student groups, mascots, and local families

Event Details *

"Back the Future" is a free family community event hosted by the Wylie ISD Council of PTAs. The event brings together Wylie ISD schools, PTAs, community organizations, student groups, mascots, and local families for an evening of activities and school spirit.

Event Announcement and/or Flyers**Signature**A rectangular box containing a handwritten signature in cursive script that reads "Lauren Gibson".**Date**

06/01/2026



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Program and Event Updates.

Recommendation

N/A

Discussion

Discuss recent, ongoing, and upcoming programs and events in the Parks and Recreation Department.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

PARB Updates

Recommendation

N/A

Discussion

Staff will discuss current and upcoming PARB updates.