

Wylie Parks and Recreation 4B Board Regular Meeting

August 26, 2025 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider, and act upon, approval of August 27, 2024 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.
2. Consider, and act upon, approval of the FY 2025-2026 4B Budget and authorize expenditures for the FY 2025-2026 Community Services Facilities Capital Improvement Plan.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 22, 2025 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.074 – Discussing personnel or to hear complaints against personnel.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.

§ 551.087 – Discussing certain economic development matters.



Wylie City Council

AGENDA REPORT

Department: City Secretary
 Prepared By: Stephanie Storm

Account Code: _____

Subject

Consider, and act upon, approval of August 27, 2024 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.

Recommendation

Motion to approve the Item as presented.

Discussion

The minutes are attached for your consideration.



Wylie Parks and Recreation 4B Board Regular Meeting Minutes

August 27, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Mayor Porter called to order the Parks and Recreation 4B meeting at 6:47 p.m. The following Board Members were present: Board Member Matthew Porter, Board Member David R. Duke, Board Member Scott Williams, Board Member Sid Hoover, Board Member Whitney McDougall, and Board Member Scott Hevel. Board Member Auston Foster was absent.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

There were no persons present wishing to address the Parks and Recreation Facilities Development Corporation (4B) Board.

REGULAR AGENDA

1. **Consider, and act upon, approval of August 22, 2023 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.**

Council Action

A motion was made by Board Member Duke, seconded by Board Member Hevel, to approve Item 1 as presented. A vote was taken and the motion passed 6-0 with Board Member Foster absent.

2. **Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2025 and ending December 31, 2026.**

Council Action

A motion was made by Board Member Porter, seconded by Board Member Duke, to appoint Matthew Porter as Chairman and Whitney McDougall as Vice Chairman; and Brent Parker as President; Renae Ollie as Vice-President; Melissa Brown as Treasurer, and Stephanie Storm as Secretary of the Wylie Parks and Recreation Facilities Development Corporation (4B) for a term beginning January 1, 2025 and ending December 31, 2026. A vote was taken and the motion passed 6-0 with Board Member Foster absent.

3. **Consider, and act upon, approval of the Fiscal Year 2024-2025 4B Budget and authorize expenditures for the FY 2024-2025 Community Services Facilities Capital Improvements Plan.**

Council Action

A motion was made by Board Member McDougall, seconded by Board Member Hevel, to approve Item 3 as presented. A vote was taken and the motion passed 6-0 with Board Member Foster absent.

ADJOURNMENT

Chair Porter adjourned the Parks and Recreation 4B Board meeting at 6:55 p.m.

Matthew Porter, Chair

ATTEST:

Stephanie Storm, City Secretary



Wylie City Council

AGENDA REPORT

Department: Finance

Prepared By: Melissa Brown

Account Code: _____

Subject

Consider, and act upon, approval of the FY 2025-2026 4B Budget and authorize expenditures for the FY 2025-2026 Community Services Facilities Capital Improvement Plan.

Recommendation

Motion to approve the Item as presented.

Discussion

The Parks and Recreation Facilities Development Corporation was established in accordance with State law as a result of the January 15, 1994 election approving the ½ cent sales tax for parks and recreation projects. The Board of Directors for the Corporation are:

Councilmember	David R. Duke
Councilmember	Scott Williams
Councilmember	Sid Hoover
Councilmember	Matthew Porter
Park Board Member	Auston Foster
Park Board Member	Whitney McDougall
Park Board Member	Tarah Harrison

As set out in the Articles of Incorporation, the Board has the power to authorize the expenditures of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that “It shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council.” Bylaws further state that “The President shall submit the budget to the City Council for approval prior to submission to the Board for final adoption.”

The activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue Fund includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, a portion of Parks and Combined Services. The proposed revenues for the FY 2025-2026 budget year are \$6,639,138 which include an 8 % increase in sales tax revenue from FY 24-25. Some highlights for the proposed expenditures of \$8,024,755 include three part-time GSS positions transitioned to full time, a commercial refrigerator/freezer combo, a new Ford transit van, an infield machine for parks and athletics, a zero-turn mower, gym wall padding, and playground replacements for Creekside South and Southbrook Park. A healthy fund balance of \$2,597,442 is projected and the fund balance policy requirement is 25% of budgeted sales tax revenue which is equal to \$1,347,359.

The 4B Debt Service Fund has an estimated ending fund balance of \$21,047 and no outstanding bond debt.

4B Sales Tax Revenue Fund

Department Description

The Wylie Parks and Recreation Facility Development Corporation promotes park and recreation development within the City of Wylie. This special revenue fund is restricted by State legislation to improve the City's appeal as a place to live, work, and visit. It is supported by a half-cent of sales tax collected within the City's boundaries. This fund includes 4B Brown House, 4B Community Park Center, 4B Parks, 4B Recreation Center, 4B Stonehaven House, and 4B Combined Services.

Special Revenue Other Funds

4B SALES TAX REVENUE FUND**Fund Summary****4B Sales Tax Revenue Fund**

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/24	\$ 6,087,792
Projected '25 Revenues	6,179,996
Available Funds	12,267,788
Projected '25 Expenditures	(8,284,729) ^(a)
Estimated Ending Fund Balance 09/30/25	\$ 3,983,059
Estimated Beginning Fund Balance - 10/01/25	\$ 3,983,059
Budgeted Revenues '26	6,639,138 ^(b)
Budgeted Expenditures '26	(5,893,442)
New Fleet and Equipment One Time Uses	\$ (319,350)
Carryforward Expenditures	\$ (1,694,219)
Estimated Ending Unassigned Fund Balance 09/30/26	\$ 2,597,442 ^(c)

a) Carry forward items are taken out of projected 2025 expense and included in 2026 expense. See manager's letter for detailed list totaling \$1,694,219.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue ($\$5,389,434 \times 25\% = \$1,347,359$)

4B SALES TAX REVENUE FUND

4B Sales Tax Revenue Fund Summary of Revenues and Expenditures

	2023-2024 Actual	2024-2025 Budget	2024-2025 Projected	2025-2026 Budget
Revenues:				
Sales Taxes	4,874,240	4,990,217	4,990,217	5,389,434
Service Fees	1,092,559	945,000	967,000	1,027,000
Interest & Misc. Income	275,538	279,275	222,779	222,704
Transfers from Other Funds (OFS)	20,851	-	-	-
Total Revenues	\$ 6,263,188	\$ 6,214,492	\$ 6,179,996	\$ 6,639,138
Expenditures:				
Brown House	304,218	494,994	495,159	419,377
Community Park Center	683,371	894,052	893,847	981,828
4B Parks	3,355,689	4,673,844	3,689,337	3,444,909
Recreation Center	2,293,697	2,779,882	2,815,611	2,975,352
Stonehaven House	-	121,000	-	121,000
Combined Services	387,065	390,775	390,775	82,289
Total Expenditures	\$ 7,024,040	\$ 9,354,547	\$ 8,284,729	\$ 8,024,755

4B SALES TAX REVENUE FUND**Budget FY 2025-2026****112-4B Sales Tax Revenue Fund****4B Sales Tax Revenue Fund Revenues**


	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
40210 SALES TAX	4,874,240	4,990,217	4,990,217	5,389,434
Total Taxes	4,874,240	4,990,217	4,990,217	5,389,434
44150 RECREATION MEMBERSHIP FEES	680,559	600,000	600,000	660,000
44152 RECREATION MERCHANDISE	27,041	15,000	23,000	23,000
44156 RECREATION CLASS FEES	384,959	330,000	344,000	344,000
Total Service Fees	1,092,559	945,000	967,000	1,027,000
46110 ALLOCATED INTEREST EARNINGS	238,032	234,000	177,504	177,504
Total Interest Income	238,032	234,000	177,504	177,504
48120 COMMUNITY ROOM FEES	35,941	45,000	45,000	45,000
48410 MISCELLANEOUS INCOME	281	275	275	200
48440 CONTRIBUTIONS/ DONATIONS	1,284	-	-	-
Total Miscellaneous Income	37,506	45,275	45,275	45,200
49600 INSURANCE RECOVERIES	20,851	-	-	-
Total Other Financing Sources	20,851	-	-	-
Total 4B Sales Tax Revenue Fund Revenues	6,263,188	6,214,492	6,179,996	6,639,138

4B Brown House




Department Description

The Parks and Recreation 4B Brown House supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures the ongoing preservation of local history. This establishment welcomes visitors and provides a rare glimpse into Wylie's rich and colorful background. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connections with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2026 Goals and Objectives

Strategic Goals		Objectives
 Health, Safety, and Well-Being		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.
		Continue supporting downtown events and cooperative services, e.g. Boo on Ballard, Pedal Car, Bluegrass, and Arts Festival.
		Continue addressing facility maintenance and preservation.

Fiscal Year 2025 Accomplishments

Strategic Goals		Accomplishments
 Financial Health		Prepare One Year Business Plan.
 Health, Safety, and Well-Being		Support downtown events: Pedal Car Race, Small Business Week, Bluegrass, Boo On Ballard, and Arts Festival.
		Expand Victorian Christmas Market.
		Complete extensive repairs to woodwork, paint exterior, foundation repair, and stained glass.
 Culture		Robust Wylie-focused history and educational exhibits.

Staffing

	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025	Budget 2025-2026
GUEST SERVICES SPECIALIST	3.0	3.0	0.5	0.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - BROWN HOUSE	2.5	2.5	3.0	3.0
Total	6.5	6.5	4.5	4.5

Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Actual	FY 2025 Target	FY 2025 Actual	FY 2026 Target
Attendance - General Hourly Headcount	400	6,700	7,000	6,700	7,000
Celebrations - Participants, No Charge Downtown Events	3,000	3,500	3,500	3,500	3,500

4B BROWN HOUSE

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund

4B Brown House




	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
51110 SALARIES	64,169	72,269	72,635	72,799
51112 SALARIES - PART TIME	83,863	129,260	129,260	131,927
51130 OVERTIME	-	1,150	1,150	1,150
51140 LONGEVITY PAY	428	951	952	1,047
51310 TMRS	13,731	14,949	14,948	15,557
51410 HOSPITAL & LIFE INSURANCE	13,680	15,281	14,998	16,213
51420 LONG-TERM DISABILITY	151	262	262	269
51440 FICA	8,845	12,625	12,625	12,829
51450 MEDICARE	2,069	2,953	2,958	3,000
51470 WORKERS COMP PREMIUM	174	424	501	206
51480 UNEMPLOYMENT COMP (TWC)	818	468	468	1,053
TOTAL PERSONNEL SERVICES	187,928	250,592	250,757	256,050
52010 OFFICE SUPPLIES	718	1,008	1,008	1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	7,767	13,455	13,455	6,055
52210 JANITORIAL SUPPLIES	815	1,211	1,211	1,211
52250 MEDICAL & SURGICAL	20	360	360	360
52610 RECREATIONAL SUPPLIES	3,512	3,910	3,910	2,910
52650 RECREATION MERCHANDISE	4,825	7,500	7,500	5,475
52710 WEARING APPAREL & UNIFORMS	-	625	625	650
52810 FOOD SUPPLIES	425	525	525	525
TOTAL SUPPLIES	18,082	28,594	28,594	18,194
54910 BUILDINGS	52,419	162,800	162,800	84,800
TOTAL MATERIALS FOR MAINTENANCE	52,419	162,800	162,800	84,800
56040 SPECIAL SERVICES	27,587	32,853	32,853	35,673
56080 ADVERTISING	6,203	5,960	5,960	9,690
56110 COMMUNICATIONS	1,317	1,500	1,500	1,500
56140 REC CLASS EXPENSES (BH)	381	2,900	2,900	2,900
56180 RENTAL	568	1,900	1,900	1,000
56210 TRAVEL & TRAINING	4,839	3,250	3,250	3,550
56250 DUES & SUBSCRIPTIONS	4,894	4,645	4,645	6,020
TOTAL CONTRACTURAL SERVICES	45,789	53,008	53,008	60,333
Total 4B Brown House	304,218	494,994	495,159	419,377

4B Community Park Center






Department Description

The Parks and Recreation 4B Community Park Center supports the operation of the Community Park Center. Daily programs enhance the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational opportunities. The division ensures the ongoing operations and marketing of these programs. Funding comes from sales tax revenue. Wylie Parks and Recreation’s mission is to spark connections with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2026 Goals and Objectives

Strategic Goals		Objectives
 Health, Safety, and Well-Being		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Offer rentals and evening programs for all ages.
		Replace a bus with a van.
		Replace Commercial Refrigerator/Freezer.
 Workforce		Upgrade one GSS position from part-time to full-time.
 Financial Health		Prepare One Year Business Plan.

Fiscal Year 2025 Accomplishments

Strategic Goals		Accomplishments
 Health, Safety, and Well-Being		Renovations: ADA restrooms, fitness area, cosmetic upgrades, flooring upgrades, and additional parking and lighting.
		Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
 Financial Health		Prepare One Year Business Plan.
 Workforce		Upgrade one GSS position from part-time to full-time.
 Health, Safety, and Well-Being		Rebrand the facility.
		Replace a bus with a van.
 Community Focused Government		Provided facility and staff support for elections.

4B COMMUNITY PARK CENTER**Staffing**

	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025	Budget 2025-2026
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
BUS DRIVER	0.5	0.5	1.5	1.5
GUEST SERVICES SPECIALIST	2.0	2.0	2.5	3.0
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - CPC	4.0	4.0	4.0	4.0
RECREATION PROGRAMMER - COMMUNITY PARK CENTER	1.0	1.0	1.0	1.0
Total	9.5	9.5	11.0	11.5

Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Actual	FY 2025 Target	FY 2025 Actual	FY 2026 Target
Attendance - General Hourly Headcount	38,500	41,023	43,000	41,023	43,000
Paid Activities - Participants	1,175	1,561	1,400	1,561	1,400

4B COMMUNITY PARK CENTER

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund
4B Community Park Center



	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
51110 SALARIES	167,395	232,427	234,452	278,849
51112 SALARIES - PART TIME	210,072	250,348	250,348	245,391
51130 OVERTIME	1,575	3,450	3,450	4,025
51140 LONGEVITY PAY	1,244	2,844	2,872	3,256
51145 SICK LEAVE BUYBACK	656	-	-	-
51310 TMRS	40,147	46,965	46,965	52,474
51410 HOSPITAL & LIFE INSURANCE	37,811	49,906	47,010	60,435
51420 LONG-TERM DISABILITY	397	837	837	1,032
51440 FICA	22,631	30,246	30,395	32,953
51450 MEDICARE	5,293	7,074	7,102	7,707
51470 WORKERS COMP PREMIUM	2,283	2,532	2,993	2,285
51480 UNEMPLOYMENT COMP (TWC)	1,762	1,170	1,170	2,223
TOTAL PERSONNEL SERVICES	491,266	627,799	627,594	690,630
52010 OFFICE SUPPLIES	1,771	1,998	1,998	2,148
52130 TOOLS/ EQUIP (NON-CAPITAL)	10,656	17,300	17,300	18,170
52210 JANITORIAL SUPPLIES	1,130	3,020	3,020	3,020
52250 MEDICAL & SURGICAL	655	1,200	1,200	1,200
52310 FUEL & LUBRICANTS	4,954	9,000	9,000	9,400
52610 RECREATIONAL SUPPLIES	21,925	43,730	43,730	47,130
52650 RECREATION MERCHANDISE	2,705	4,475	4,475	3,800
52710 WEARING APPAREL & UNIFORMS	1,819	2,380	2,380	2,480
52810 FOOD SUPPLIES	610	750	750	750
TOTAL SUPPLIES	46,225	83,853	83,853	88,098
54530 HEAVY EQUIPMENT	18,374	13,000	13,000	16,500
54910 BUILDINGS	4,689	13,900	13,900	6,400
TOTAL MATERIALS FOR MAINTENANCE	23,063	26,900	26,900	22,900
56040 SPECIAL SERVICES	17,535	16,885	16,885	17,545
56080 ADVERTISING	3,274	3,503	3,503	3,503
56110 COMMUNICATIONS	2,153	2,172	2,172	2,172
56140 REC CLASS EXPENSES	15,407	27,025	27,025	26,025
56180 RENTAL	1,858	2,300	2,300	2,300
56210 TRAVEL & TRAINING	15,479	17,825	17,825	22,125
56250 DUES & SUBSCRIPTIONS	6,844	7,490	7,490	8,230
56360 ACTIVENET ADMINISTRATIVE FEES	1,114	3,300	3,300	3,300
TOTAL CONTRACTURAL SERVICES	63,664	80,500	80,500	85,200
58510 MOTOR VEHICLES	59,153	75,000	75,000	80,000
58830 FURNITURE & FIXTURES	-	-	-	15,000
TOTAL CAPITAL OUTLAY	59,153	75,000	75,000	95,000
Total 4B Community Park Center	683,371	894,052	893,847	981,828

4B Parks


Department Description

The Parks and Recreation Department 4B Parks supports the maintenance of athletic fields and some park maintenance. This division is responsible for developing and maintaining athletic complexes and parks throughout the city. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connections with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2026 Goals and Objectives

Strategic Goals	Objectives
 Health, Safety, and Well-Being	Continue assessing and adjusting services and amenities to meet the needs of guests.
	Add/replace equipment: Zero Turn Mower, and Infield Machine.
	Replace playgrounds at Creekside South and Southbrook Park.
 Financial Health	Prepare City-wide Trail Master Plan.
	Conduct a revenue and expense assessment.

Fiscal Year 2025 Accomplishments

Strategic Goals	Accomplishments
 Health, Safety, and Well-Being	Add shade covering at the new Pirate Cove Playground.
	Hire new Equipment Operator I for the Athletics Division.
	Initiate a PARD/PW Service Center renovation plan.
	Complete plans for parking (all phases): Founders and Community Park.
	Complete plans for concept drawings of Braddock Park.
	Replace and add equipment: spray rig, ride-on broadcaster, front-load tractor, and a truck.
	Complete construction of parking phase 1 at Community Park (south).
	Complete construction pickleball expansion, lighting, and shade at Community Park.
	Replace playgrounds: Riverway and Sage Creek Park.
	Generate plans and construction for field renovation at Founders Park (south).
	Support downtown and special events: Pedal Car Race, Picnic on Ballard, Bluegrass, Fourth of July, Boo On Ballard, Taste of Wylie, National Night Out, and Arts Festival.

Staffing

	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025	Budget 2025-2026
EQUIPMENT OPERATOR I	3.0	4.0	13.0	13.0
EQUIPMENT OPERATOR II	1.0	1.0	2.0	2.0
IRRIGATION TECHNICIAN	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
SUMMER MOWER	-	-	0.8	0.8
Total	6.0	7.0	17.8	17.8

4B PARKS

Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Actual	FY 2025 Target	FY 2025 Actual	FY 2026 Target
Rentals - Participants, Youth Sports Local Leagues	5,500	4,784	5,000	4,784	5,000
Rentals - Participants, Private Teams	10,000	14,500	12,000	14,500	12,000

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund
4B Parks




	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
51110 SALARIES	359,418	872,832	865,018	874,809
51112 SALARIES - PART TIME	-	28,080	28,080	34,560
51130 OVERTIME	26,260	45,500	45,500	57,500
51140 LONGEVITY PAY	2,992	9,849	9,512	10,874
51145 SICK LEAVE BUYBACK	2,875	-	-	-
51310 TMRS	59,506	145,979	145,979	152,796
51410 HOSPITAL & LIFE INSURANCE	80,410	211,859	182,399	220,953
51420 LONG-TERM DISABILITY	604	3,171	3,171	3,237
51440 FICA	23,251	59,133	58,649	60,620
51450 MEDICARE	5,438	13,830	13,717	14,177
51470 WORKERS COMP PREMIUM	2,863	7,418	8,768	7,707
51480 UNEMPLOYMENT COMP (TWC)	949	2,457	2,457	2,457
TOTAL PERSONNEL SERVICES	564,566	1,400,108	1,363,250	1,439,690
52710 WEARING APPAREL & UNIFORMS	432	740	740	-
TOTAL SUPPLIES	432	740	740	-
56040 SPECIAL SERVICES	233	26,000	26,000	26,000
56210 TRAVEL & TRAINING	-	1,500	1,500	-
56570 ENGINEERING/ARCHITECTURAL	-	151,000	-	146,000
TOTAL CONTRACTURAL SERVICES	233	178,500	27,500	172,000
58150 LAND-BETTERMENTS	2,617,240	2,505,000	1,870,781	1,409,219
58510 MOTOR VEHICLES	-	135,851	282,421	-
58530 HEAVY EQUIPMENT	-	140,000	140,000	-
58570 ENGINEERING/ARCHITECTURAL	21,428	313,645	4,645	364,000
58850 MAJOR TOOLS & EQUIPMENT	151,790	-	-	60,000
TOTAL CAPITAL OUTLAY	2,790,458	3,094,496	2,297,847	1,833,219
Total 4B Parks	3,355,689	4,673,844	3,689,337	3,444,909

4B Recreation Center




Department Description

The Parks and Recreation 4B Recreation Center supports the operation of the Wylie Recreation Center, which enhances the well-being of Wylie citizens by providing access to recreational and educational programs. The division ensures the ongoing operations and marketing of recreational programs at the Wylie Recreation Center. Funding comes from sales tax revenue and user fees. Wylie Parks and Recreation's mission is to spark connections with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2026 Goals and Objectives

Strategic Goals		Objectives
 Health, Safety, and Well-Being		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Add wall and I-beam padding in the gym.
 Workforce		Upgrade two GSS position from part-time to full-time.
 Financial Health		Continue analyzing and addressing user fees to support a reasonable cost recovery.

Fiscal Year 2025 Accomplishments

Strategic Goals		Accomplishments
 Health, Safety, and Well-Being		Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, Fourth of July, and Arts Festival.
		Named 2025 Best Fitness Facility - Wylie News Reader Poll.
		Provide 21% "NEW" camp and class opportunities (benchmark is 20%).
		Add more Open Play times for pickleball.
 Workforce		Achieve 18% increase in Rec Pass Holder activity registrations in FY '24. 40% of Summer Camp registrations have Rec Passes.
		Replace fitness equipment: leg extension, abdominal crunch, Ab-X bench, chin dip assist, converging shoulder press, bicep curl, tricep extension, rear delt/pec fly, and inner/outer thigh machine.
 Financial Health		Upgrade one GSS position from part-time to full-time.
		Increase Rec Pass Revenue per month by an average of 30%.
		Complete an assessment of rental fees and amenities.
		Increase 23% in Summer Camp revenue over FY '24.
		Achieve Participant:Brochure Rate 1:2 (national benchmark is 1:50).
		Launch One Year Business Plan.

4B RECREATION CENTER

Staffing

	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025	Budget 2025-2026
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
CUSTODIAN	-	1.5	1.5	1.5
GUEST SERVICES SPECIALIST	7.0	7.5	8.5	9.5
MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	2.0	2.0	2.0	2.0
RECREATION MONITOR - RECREATION	13.0	13.0	13.0	13.0
RECREATION PROGRAMMER - RECREATION	3.0	3.0	3.0	3.0
Total	27.0	29.0	30.0	31.0

Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Actual	FY 2025 Target	FY 2025 Actual	FY 2026 Target
Attendance - General Hourly Headcount	381,000	385,000	380,000	385,000	380,000
Paid Activities - Participants	5,250	6,000	5,750	6,000	5,750
Rentals - Hours Per Year, Private Parties	500	645	575	645	575

4B RECREATION CENTER

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund
4B Recreation Center

	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
51110 SALARIES	468,633	639,518	654,046	741,540
51112 SALARIES - PART TIME	658,829	745,914	765,889	747,215
51130 OVERTIME	6,894	8,050	8,050	10,350
51140 LONGEVITY PAY	2,656	6,227	6,368	7,408
51145 SICK LEAVE BUYBACK	1,835	-	-	-
51270 REC INSTRUCTOR PAY	71,058	83,000	83,000	83,000
51310 TMRS	103,934	132,260	132,260	145,843
51410 HOSPITAL & LIFE INSURANCE	114,607	161,861	162,148	194,520
51420 LONG-TERM DISABILITY	1,197	2,309	2,309	2,744
51440 FICA	73,115	85,895	85,796	98,548
51450 MEDICARE	17,100	20,087	20,298	23,048
51470 WORKERS COMP PREMIUM	9,061	3,772	4,458	7,392
51480 UNEMPLOYMENT COMP (TWC)	7,330	2,925	2,925	7,956
TOTAL PERSONNEL SERVICES	1,536,249	1,891,818	1,927,547	2,069,564
52010 OFFICE SUPPLIES	3,898	6,302	6,302	6,602
52130 TOOLS/ EQUIP (NON-CAPITAL)	13,239	20,020	20,020	20,020
52210 JANITORIAL SUPPLIES	14,381	28,149	28,149	28,149
52250 MEDICAL & SURGICAL	2,762	3,940	3,940	3,940
52310 FUEL & LUBRICANTS	1,126	6,300	6,300	4,300
52610 RECREATIONAL SUPPLIES	89,286	103,700	103,700	100,220
52650 RECREATION MERCHANDISE	10,049	13,225	13,225	11,225
52710 WEARING APPAREL & UNIFORMS	2,297	4,950	4,950	6,950
52810 FOOD SUPPLIES	936	1,500	1,500	1,500
TOTAL SUPPLIES	137,974	188,086	188,086	182,906
54530 HEAVY EQUIPMENT	18,839	26,740	26,740	26,740
54910 BUILDINGS	18,287	35,120	35,120	44,470
TOTAL MATERIALS FOR MAINTENANCE	37,126	61,860	61,860	71,210
56040 SPECIAL SERVICES	57,615	29,070	29,070	31,790
56080 ADVERTISING	93,900	114,120	114,120	116,190
56110 COMMUNICATIONS	915	1,800	1,800	1,800
56140 REC CLASS EXPENSES (REC CTR)	168,731	188,250	188,250	188,250
56180 RENTAL	638	3,300	3,300	3,300
56210 TRAVEL & TRAINING	12,384	26,200	26,200	33,200
56250 DUES & SUBSCRIPTIONS	10,705	15,408	15,408	17,172
56310 INSURANCE	38,960	48,000	48,000	48,000
56360 ACTIVENET ADMINISTRATIVE FEES	65,578	73,000	73,000	73,000
56610 UTILITIES-ELECTRIC	87,125	98,970	98,970	98,970
56630 UTILITIES-WATER	45,797	40,000	40,000	40,000
TOTAL CONTRACTURAL SERVICES	582,348	638,118	638,118	651,672
Total 4B Recreation Center	2,293,697	2,779,882	2,815,611	2,975,352

4B Stonehaven House


Department Description

The Parks and Recreation Department 4B Stonehaven House supports the maintenance of Stonehaven House.

Fiscal Year 2026 Goals and Objectives

Strategic Goals	Objectives
 Community Focused Government	Continue discussions with the Wylie Historical Society regarding possible site management partnerships.

Fiscal Year 2025 Accomplishments

Strategic Goals	Accomplishments
 Community Focused Government	Coordinate detailed assessment and cost analysis of needed repairs and facility improvements.

4B STONEHAVEN HOUSE

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund
4B Stonehaven House

	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
54910 BUILDINGS	-	121,000	-	121,000
TOTAL MATERIALS FOR MAINTENANCE	-	121,000	-	121,000
Total 4B Stonehaven House	-	121,000	-	121,000

4B Combined Services

Department Description

This division reflects expenditures for debt service payments. Debt was paid off in 2025.

Special Revenue Other Funds

4B COMBINED SERVICES

Budget FY 2025-2026

112-4B Sales Tax Revenue Fund
Combined Services

	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
56040 SPECIAL SERVICES	-	-	-	82,289
TOTAL CONTRACTURAL SERVICES	-	-	-	82,289
59132 TRANSFER TO 4B DEBT SERVICE	165,000	390,775	390,775	-
59430 TRANSFER TO CAPITAL PROJ FUND	222,065	-	-	-
Total Other Financing (Uses)	387,065	390,775	390,775	-
Total Combined Services	387,065	390,775	390,775	82,289

DEBT SERVICE FUNDS

Fund Summary

4B Debt Service Fund-2013

Audited GO Debt Service Fund Ending Balance 09/30/24	\$	12,047
Projected '25 Revenues	\$	399,775
Available Funds		411,822
Projected '25 Expenditures		(390,775)
Estimated Ending Fund Balance 09/30/25	\$	21,047
Estimated Beginning Fund Balance - 10/01/25	\$	21,047
Budgeted Revenues '26		-
Budgeted Expenditures '26		-
Estimated Ending Unassigned Fund Balance 09/30/26	\$	21,047

DEBT SERVICE FUNDS

Proposed Budget FY 2026

313-4B Debt Service Fund-2013

4B Debt Service Fund-2013 Combined Services Revenues

	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
46110 ALLOCATED INTEREST EARNINGS	6,801	9,000	9,000	-
TOTAL INTEREST INCOME	6,801	9,000	9,000	-
49132 TRANSFER FROM 4B REVENUE	165,000	390,775	390,775	-
TOTAL OTHER FINANCING SOURCES	165,000	390,775	390,775	-
Total 4B Debt Service Fund-2013 Revenues	171,801	399,775	399,775	-

313-4B Debt Service Fund-2013

4B Debt Service Fund-2013 Combined Services Expenditures

	FY 2024 Actual	FY 2025 Budget	FY 2025 Projected	FY 2026 Budget
57110 DEBT SERVICE-BOND DEBT	370,000	385,000	385,000	-
57210 DEBT SERVICE-INTEREST	17,100	5,775	5,775	-
TOTAL DEBT SERVICE AND CAP. REPL	387,100	390,775	390,775	-
Total 4B Debt Service Fund-2013 Expenditures	387,100	390,775	390,775	-