Wylie Parks and Recreation Board Regular Meeting

November 09, 2026 – 5:30 PM
Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS
Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the September 14, 2026, Parks and Recreation Board Regular Meeting Minutes.

2. Consider and act upon approval of the Hope Bridge Pregnancy Resource Center, a non-profit group, to host their annual Walk for Life 5K/Walk fundraiser event at Founders Park on February 27, 2027.

WORK SESSION

WS1. Avalon Park Name.

WS2. Program and Event Updates.

WS3. Project Updates.

WS4. PARB Updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION
Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION
I certify that this Notice of Meeting was posted on November 3, 2026, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

_____ _____

Stephanie Storm, City Secretary *Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:
§ 551.071 – Private consultation with an attorney for the City.
§ 551.072 – Discussing purchase, exchange, lease or value of real property.
§ 551.073 – Discussing prospective gift or donation to the City.
§ 551.076 – Discussing deployment of security personnel or devices or security audit.

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the September 14, 2026, Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board
Regular Meeting Minutes

September 14, 2026 – 5:30 pm
Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Board Vice-Chair Scott Hevel called the regular meeting to order at 5:34 p.m. The following Parks and Recreation Board members were present: Board Member Tarah Harrison, Board Member C'Ne Turner, Board Member Elizabeth Troncoso, Board Member Matthew Busick, and Board Member Valerie Warrior. Board Chair Nick Puente was absent.

Parks and Recreation Department staff present included: Parks Director Carmen Powlen, Assistant Parks and Recreation Director Brent Stowers, Recreation Programmer Ally Holmen, and Administrative Assistant Janet Pieper.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. **Consider and act upon approval of the August 10, 2026 Parks and Recreation Board Regular Meeting Minutes.**

Board Action
A motion was made by Board Member Turner and seconded by Board Member Troncoso to approve the August 10, 2026 Parks and Recreation Board Regular Meeting Minutes. A vote was taken, and the motion passed 6-0, with Board Chair Nick Puente absent.

WORK SESSION

WS1. Program and Event Updates
Recreation Programmer Ally Holmen updated the board on recent, ongoing, and upcoming programs and events in the Parks and Recreation Department

WS2. Project Updates
Assistant Parks and Recreation Director Brent Stowers updated the board on current and upcoming projects.

WS3. PARB Updates
Parks and Recreation Administrative Assistant Janet Pieper updated the board on upcoming Parks and Recreation Board meetings.

ADJOURNMENT

A motion was made by Board Member Harrison and seconded by Board Member Troncoso to adjourn the meeting at 5:50 p.m. A vote was taken, and the motion passed 6-0, with Board Chair Nick Puente absent.

_____

Nick Puente, Board Chair

ATTEST:

_____

Janet Pieper, Administrative Assistant

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the Hope Bridge Pregnancy Resource Center, a non-profit group, to host their annual Walk for Life 5K/Walk fundraiser event at Founders Park on February 27, 2027.

Recommendation

Motion to approve the item as presented.

Discussion

The Hope Bridge Pregnancy Resource Center's representative, Ellie Gaishin, is requesting to host their 2nd annual 5K/Walk fundraiser event at Founders Park on February 27, 2027. Their goal is to help raise funds and community awareness for the Hope Bridge Pregnancy Resource Center and the services that the group provides to women, children, and families in the community. The event will include a brief presentation about their center and its mission before participants begin the 5K/Walk.

Parks & Recreation Department
300 Country Club Rd, Building 100
Wylie, TX 75098
972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: **https://anc.apm.activecommunities.com/wylie**

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of four months in advance, and no sooner than six months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- *Priority use is given to City Events and private rentals;*
- *All fees have been paid;*
- *The event does not:*
    a. *Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;*
    b. *Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);*
    c. *Present an unreasonable danger to health or safety;*
    d. *Cause loss or damage to City property;*
    e. *Interfere with or place a burden on Public Safety services;*
    f. *Interrupt the safe and orderly movement of pedestrians and vehicles.*
- *For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;*
    a. *Please contact Development Services by phone at 972-548-5585 or email developmentservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.*
    b. *If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.*
- *There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.*
- *The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.*

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *
The Hope Bridge Pregnancy Resource Center

Website
https://hopebridgeprc.org/

Please upload 501c3 Documents *
YWAM IRS Confirmation Letter (1).pdf 1.19MB

Contact Information

Primary Contact Name *
Ellie Gaishin

Event Information

Event Name/Title *
Walk For Life

Event Type *
5k/Walk

Purpose of event *
The Walk for Life is a fundraiser for our nonprofit pregnancy resource center in Wylie.

Event Location *
Founders Park

851 Hensley Lane

Proposed Event Date *
02/27/2027

Alternative Event Date *
02/27/2027

Start Time *
08:00:00 AM
Include Setup

End Time *
01:00:00 PM
Include Cleanup

Do you plan to sell items of any kind?
example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.
○ Yes ◉ No

Anticipated number of Participating Vendors *
0

Anticipated Event Attendance *
175

Event Target Audience *
Donors and community members

Event Details *
The purpose of our event is to raise funds and community awareness for The Hope Bridge Pregnancy Resource Center and the services we provide to women, children, and families in our community. The event will include a brief presentation about our center and its mission before participants begin the walk. Participants will then follow a designated walking route with signs providing clear directions along the way, ending at a marked finish line. This event will provide an opportunity for community members to learn more about our organization, support our mission, and come together for a family-friendly community event.

Event Announcement and/or Flyers

Signature



Date

09/22/2026

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

Avalon Park Name.

Recommendation

N/A

Discussion

Staff will discuss the renaming of Avalon Park.

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

Program and Event Updates.

Recommendation

N/A

Discussion

Staff will discuss the recent, ongoing, and upcoming programs and events in the Parks and Recreation Department.

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

Project Updates.

Recommendation

N/A

Discussion

Staff will discuss the ongoing and upcoming projects in the Parks and Recreation Department.

CITY OF WYLIE

Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation **Account Code:**

Prepared By: Janet Pieper

Subject

PARB Updates

Recommendation

N/A

Discussion

Staff will discuss current and upcoming PARB updates, including the 2027 Courtesy Parks and Recreation Board Meeting Calendar.