

Wylie Library Advisory Board Regular Meeting

March 23, 2026 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- [A.](#) Review and approve minutes from the February 23, 2026 meeting

REGULAR AGENDA

- [1.](#) Review and approve Library Advisory Board Bylaws
- [2.](#) Review and approve Patron Behavior Policy

WORK SESSION

WS1. Staff Spotlight: Elizabeth Tate, Public Services Supervisor

[WS2.](#) Review Monthly Report for February

[WS3.](#) Review Upcoming Programs for April 2026

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on March 17, 2026 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
February 23, 2026 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Monica Munoz, Mallory Morris, Toshia Kimball, Sarah Sponsel, Zachary Todd, Brian Ortiz & Ofilia Barrera Board Liaison.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

A. Consider, and act upon, approval of October 27, 2025 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Toshia Kimball, to approve the minutes as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. Review and approve updated Meeting Room Policy.

Board Action:

A motion was made by Monica Munoz, seconded by Brian Ortiz, to approve the updated Meeting Room Policy as presented. A vote was taken and the motion passed 7-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Debbie Nowling, Youth Services Supervisor.

Debbie Nowling was unable to attend and will be rescheduled.

WS2. Friends of the Library Review and Updates with Allison Stowe.

Allison Stowe, President of the Friends of the Library, presented the Board with a recap of 2025 including statistics for: memberships, donations, programs, and events. Photographs of new furniture purchased by the Friends of the Library for the adult area were shared and information regarding Project Judy was given.

WS3. LAB Meeting Frequency Discussion.

Board members were encouraged to discuss the frequency of meetings and whether or not any changes to the existing monthly schedule are needed.

WS4. Review Monthly Report for January.

Oflia Barrera guided the Board through statistics regarding program attendance and resource usage for the period of October 16, 2025 to January 14, 2026. Family events contributed to the higher attendance numbers in October, November, & December. Data Axle saw a significant increase in the number of records downloaded for the month of October, while the unique number of log-ins for that same period saw only a slight increase, demonstrating how some users are more proficient with their searches.

WS5. Review New At a Glance Style Report for January.

Oflia Barrera shared an alternate presentation of the Monthly Report information. The At a Glance Style Report covers the same time period of October 16, 2025 to January 14, 2026 while offering the information in a more condensed infographic version.

WS6. Review Monthly Report for February.

Oflia Barrera presented the Board with statistics regarding program attendance and resource usage for the period of January 15, 2026 to February 11, 2026. Factors contributing to the number of New Borrowers were discussed.

WS7. Review New At a Glance Style Report for February.

The Board was given time to review and compare the two different styles of reports for the same time period of January 15, 2026 to February 11, 2026. Going forward the monthly information will be presented in a format combining elements of both styles. Having attended the webinar AI Trends That Will Transform Your Organization, Oflia Barrera shared some positive ways to use AI and provided a glimpse into this year's Summer Kickoff event.

WS8. Review Upcoming Programs for March 2026.

Oflia Barrera presented a list of upcoming programs for the month of March highlighting the Irish Dance program on the 21st and a scheduled visit from the Texas Buffalo Soldiers on the 31st. Regular storytimes and book clubs will continue during Spring Break while several family friendly programs are planned such as: visits from school choirs, the annual Ramadan event, and The Ramazini Circus, and a Teen Trinket Fair.

ADJOURNMENT

A motion was made by Toshia Kimball, seconded by Zachary Todd, to adjourn the meeting at 8:00 p.m. A vote was taken and the motion passed 7-0.

Justin Strauch, Chair

**RITA AND TRUETT SMITH PUBLIC LIBRARY
LIBRARY ADVISORY BOARD BYLAWS**

ARTICLE I

Name

Name As authorized by the City Charter, City of Wylie and City Ordinance No. 69- 2: This body shall be known as the Rita and Truett Smith Public Library Advisory Board.

ARTICLE II

Meetings

Section 1. The regular meeting of the Library Advisory Board shall be held monthly or more often if needed in Council Chambers at the Municipal Complex unless the Board determines otherwise.

Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof is given to all Board members.

Section 3. A majority of the members shall constitute a quorum at all meetings of the Board. Should a quorum not be available for any regular meeting, the Board Liaison will schedule a meeting where a quorum can be present as close to the regularly scheduled meeting as possible and post such meeting according to the Open Meetings Regulations.

Section 4. All questions presented for a vote of the Board shall be decided by a simple majority of the quorum, including the vote of the Chair.

Section 5. Any member of the Board who misses three consecutive meetings without good cause, or neglects to notify the Board Liaison of such absence with good cause shall be deemed to have resigned, and the Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term.

Section 6. Robert' s Rules of Order (current edition) shall govern the parliamentary procedure of the Board, in cases to which they are applicable and in which they are not inconsistent with these by- laws.

ARTICLE III

Addressing the Board

Section 1. In accordance with Ordinance No. 2019-29, any member of the public shall have a reasonable opportunity to be heard at any Board meeting; however, any matter not posted on

the agenda may not be discussed by the Board, nor shall any action be taken by the Board, except to provide a statement of specific factual information given in response to an inquiry, to recite existing policy in response to an inquiry or to indicate that the matter may be placed on a later agenda.

Section 2. Persons desiring to address the Board shall complete a “Request to Speak” form and submit it to the Secretary.

Section 3. The Secretary will sort the forms by agenda item and deliver them to the Chairperson.

Section 4. The Chairperson will refer to the speaker forms for comments on items not on the printed agenda and individual agenda items.

Section 5. Persons who note on a speaker form their desire to address the Board will be called to the podium by the Chairperson at the appropriate time and will follow the guidelines of Ordinance 2019-29 as outlined below when addressing the Board:

- a. Approach the podium, state their name and address and whether or not they are representing a person, group or organization
- b. Speak so that all present in the room may hear clearly
- c. Address all statements and questions to the Chairperson
- d. Be courteous in language and deportment
- e. Be concise and focused in their comments
- f. Group comments should not exceed 6 minutes, individual comments should not exceed 3 minutes unless an interpreter is needed, in which case 6 minutes is allowed

Section 6. The Chairperson may interrupt an individual to redirect or terminate remarks when they are not relevant to the matter before the Board or when the Chairperson determines the remarks to be out of order.

ARTICLE IV

Officers

Section 1. The officers of the Board shall be a Chairperson and a Vice-Chairperson.

Section 2. Officers shall be elected and take office by the first regular meeting after new Board members have been appointed and sworn in.

Section 3. Vacancies in office shall be handled as follows:

- a. In the event of resignation or incapacity of the Chair, the Vice- Chair shall become the Chair for the unexpired portion of the term.
- b. The Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term for any vacancies.

Section 4. Duties of the officers shall be as follows:

- a. Chair:
 - i) Preside at all meetings.
 - ii) Represent the Board at public functions.
 - iii) Appoint special committees.
- b. Vice- Chair:
 - i) Assist the Chair in directing the affairs of the Board and act in the Chair' s absence.
- c. Secretary:
 - i) The Secretary will be responsible for compiling and recording all minutes.
 - ii) The Library Director will be responsible for distributing minutes to the City Council, Library Advisory Board, and City Manager. An official record of attendance will be kept in the minutes.

ARTICLE V

Committees

Section 1. Committees may be appointed for special purposes by the Chair and with the consent of the majority of the Board. All committees will have at least one Board member serving on them. These committees are automatically dissolved upon completion of assignment.

Section 2. Progress reports will be given at each Board Meeting and a final report on completion of assignments.

ARTICLE VI

Library Director

Section 1. The Library Director shall be an ex-officio Board Liaison member of the Board.

Section 2. The Library Director shall have sole charge of the Administration of the library under the direction and review of the City Council and City Manager.

Section 3. The Library Director shall be held responsible for the care of the building and equipment, for the employment and direction of the staff, for the efficiency of the library services to the public, and for the operations set forth in the annual budget.

ARTICLE VII

Powers and Duties of Board Members

Section 1. Board Members shall:

- a. Be appointed by the City Council.
- b. Officers shall be elected and take office by the first regular meeting after new Board members have been appointed and sworn in.
- c. Abide by applicable ordinances of the City of Wylie.
- d. Act in an advisory capacity to the City Council, City Manager and Library Director.
- e. Recommend policies to govern the operation and program of the library.
- f. Assist in planning and give guidance for expansion of library facilities.
- g. Assist in interpreting the policies and functions of the Library Department to the public. Encourage in every possible way the development and advancement of the public library.

ARTICLE VIII

Term Limits

Section 1. Term limits are determined by the City's Code of Ordinances specifically [Chapter 66 \(Library\), Article II \(Public Library Department\), Division 2 \(Library Board\), Sec. 66-41 \(Membership; appointment; terms; absences.\)](#)

ARTICLE IX

Amendments

Section 1. These bylaws may be amended by a majority vote at any regular meeting, provided all members have been notified of the proposed amendments 72 hours prior to the meeting as part of the agenda packet.

Revised March 9, 2023

Approved by the Library Advisory Board March 27, 2023

**RITA AND TRUETT SMITH PUBLIC LIBRARY
LIBRARY ADVISORY BOARD BYLAWS**

ARTICLE I

Name

Name As authorized by the City Charter, City of Wylie and City Ordinance No. 69- 2: This body shall be known as the Rita and Truett Smith Public Library Advisory Board.

**Article II
Qualifications**

In accordance with Ordinance No. 2026-08

Each Board member shall:

- 1) Be residents of the City of Wylie for a minimum of twelve(12) consecutive months immediately preceding appointment;
- 2) Be a qualified voter of the City of Wylie;
- 3) No member shall be an employee of the City of Wylie; and
- 4) No member shall be the spouse or domestic partner of an employee of the City of Wylie.
- 5) Each board member shall have any other qualification as the City Council deems necessary and appropriate.

**ARTICLE III
Meetings**

Section 1. The regular meeting of the Library Advisory Board shall be held monthly or more often if needed in Council Chambers at the Municipal Complex unless the Board determines otherwise.

Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof is given to all Board members.

Section 3. A majority of the members shall constitute a quorum at all meetings of the Board. Should a quorum not be available for any regular meeting, the Board Liaison will schedule a meeting where a quorum can be present as close to the regularly scheduled meeting as possible and post such meeting according to the Open Meetings Regulations.

Section 4. All questions presented for a vote of the Board shall be decided by a simple majority of the quorum, including the vote of the Chair.

Section 5. Any member of the Board who misses three consecutive meetings without good cause, or neglects to notify the Board Liaison of such absence with good cause shall be

deemed to have resigned, and the Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term.

Section 6. Robert' s Rules of Order (current edition) shall govern the parliamentary procedure of the Board, in cases to which they are applicable and in which they are not inconsistent with these by- laws.

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Section 6. The Chairperson may interrupt an individual to redirect or terminate remarks when they are not relevant to the matter before the Board or when the Chairperson determines the remarks to be out of order.

ARTICLE V Officers

Section 1. The officers of the Board shall be a Chairperson and a Vice-Chairperson.

Section 2. The Board shall elect officers from among its membership each year at the first regular meeting after annual appointments.

Section 3. Vacancies in office shall be handled as follows:

- a. In the event of resignation or incapacity of the Chair, the Vice- Chair shall become the Chair for the unexpired portion of the term.
- b. The Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term for any vacancies.

Section 4. Duties of the officers shall be as follows:

- a. Chair:
 - i) Preside at all meetings.
 - ii) Represent the Board at public functions.
 - iii) Appoint special committees.
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 - i) Assist the Chair in directing the affairs of the Board and act in the Chair's absence.
- c. Secretary:
 - i) The Secretary will be responsible for compiling and recording all minutes.
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ARTICLE VI Committees

Section 1. Committees may be appointed for special purposes by the Chair and with the consent of the majority of the Board. All committees will have at least one Board member serving on them. These committees are automatically dissolved upon completion of assignment.

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ARTICLE VII Library Director

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Section 2. The Library Director shall have sole charge of the Administration of the library under the direction and review of the City Council and City Manager.

Section 3. The Library Director shall be held responsible for the care of the building and equipment, for the employment and direction of the staff, for the efficiency of the library services to the public, and for the operations set forth in the annual budget.

ARTICLE VIII Powers and Duties of Board Members

Section 1. Board Members shall:

- a. Be appointed by the City Council.
- b. Officers shall be elected and take office by the first regular meeting after new Board members have been appointed and sworn in.
- c. Abide by applicable ordinances of the City of Wylie.
- d. Act in an advisory capacity to the City Council, City Manager and Library Director.
- e. Recommend policies to govern the operation and program of the library.
- f. Assist in planning and give guidance for expansion of library facilities.
- g. Assist in interpreting the policies and functions of the Library Department to the public. Encourage in every possible way the development and advancement of the public library.

ARTICLE IX Term Limits

Section 1. Term limits are determined by the City's Code of Ordinances specifically [Chapter 66 \(Library\), Article II \(Public Library Department\), Division 2 \(Library Board\), Sec. 66-41 \(Membership; appointment; terms; absences.\)](#)

ARTICLE X Amendments

Section 1. These bylaws may be amended by a majority vote at any regular meeting, provided all members have been notified of the proposed amendments. All notices of meetings shall be posted in accordance with applicable rules and provisions of the state law.

Revised March 17, 2026

Approved by the Library Advisory Board March 23, 2026

Rita and Truett Smith Public Library
Patron Behavior Policy
Approved by the Library Advisory Board July 25, 2022

The Rita and Truett Smith Public Library is committed to providing the best possible customer service in an open and inviting atmosphere. All Library patrons are expected to exercise reasonable care in their use of the facilities. Patrons are expected to behave in a manner that is appropriate in a shared community facility. The following guidelines are set forth to define those activities that are disruptive while on Library premises and are prohibited. Library staff will enforce these guidelines in a consistent and impartial manner. Library staff will remind patrons of the rules and may approach a patron in pairs to discuss this Policy when necessary. This Policy is subject to change.

The Library staff reserves the right to determine whether a particular behavior is disruptive to the operation and use of the Library. Engaging in any activity that disturbs normal activities and/or the environment for other patrons or Library staff will not be tolerated. Violations of this Policy may result in the expulsion of patrons from Library premises and/or criminal prosecution.

Admittance to the facility is allowed only during designated open hours. The Library is not responsible for any property losses or personal injury occurring on Library property.

All applicable state laws and local ordinances shall apply.

The following list of disruptive behaviors are prohibited and are used for illustrative purposes only. This list is not comprehensive.

- Harassment of staff or other patrons including, but not limited to:
 - Verbal abuse
 - Sexual harassment or misconduct
 - Stalking
 - Making offensive gestures
 - Cursing or using obscene, abusive, profane or threatening language
- Abusing or vandalizing Library facilities or equipment including, but not limited to:
 - Using furniture in any manner that may damage the furniture
 - Using drones or other flying objects in the building including courtyard and parking lot areas on Library premises
 - Moving furniture in study rooms
 - Mutilating library materials
 - Removing library materials from the building without checking them out
- Personal hygiene:
 - Cutting or polishing nails
 - Cutting or styling hair, including facial hair
 - Using restrooms for washing clothes or bathing

- Dental hygiene in public areas
- Strong body odor or excessive use of perfume or cologne
- Illegal Acts such as:
 - Gambling
 - Possession or consumption of alcoholic beverages
 - Possession or consumption of drugs
 - Smoking, vaping or use of any tobacco product (City Ordinance Section 74-3)
 - Littering
- Creating excessive noise such as:
 - Using a sound-generating device
 - Engaging in loud conversation or rowdy behavior
 - Using personal devices in a manner that disturbs other patrons
- Bringing animals into the library (except service animals authorized by law)
- Sleeping
- Spitting
- Loitering (assembling without a legitimate purpose)
- Distributing petitions, surveys, sales ads or any printed material, except as authorized
- Soliciting funds or offering goods or services for sale without proper authorization
- Using/riding roller blades, skateboards, Heelys or any other wheeled shoes on Library property

While using the library, patrons are required to:

- Wear appropriate attire, including shoes and shirts (no wet clothes or bathing suits)
- Be responsible for their own possessions. Bicycles must be chained to the outside bicycle rack
- Report any Library equipment that appears broken, malfunctioning or defective to Library staff
- Comply by all signage including, but not limited to:
 - Signs indicating any equipment is out of service or not to be used
 - Signs indicating “Staff Only” areas that patrons may not enter without permission
 - Signs indicating designated areas for food and drinks

Supervision of children during open hours:

Children age nine (9) and under should be supervised at all times by a responsible adult. The parent or legal guardian must remain within a reasonable distance (within eyesight) of their child(ren) at all times.

If a child age nine (9) and under is unattended and a responsible adult cannot be located, Library staff will call the police.

Adult patrons unaccompanied by children, who are not in the Children's Area to select materials or to consult with Library staff, shall be required to move to another area in the Library.

Disruptive children during open hours:

Disruptive children, ages 17 and under, will be asked to leave the Library. Staff will permit the child to call a parent. Depending on the severity of the situation, staff may call the police.

Unsupervised children after closing:

Children aged nine (9) and under who have not been picked up at closing time will be given the opportunity to call a parent. If they are unable to contact a parent or responsible adult, staff will call the police.

Teen Services:

Teen programs are for children in grades seventh through twelfth. Only children in seventh to twelfth grade may use the Teen Room. Any other individual who is not in the Teen Room to select materials or to consult with library staff shall be required to move to another area in the Library.

Parents may be in the Teen Room with their child if their child is between grades seven and twelve, however, younger family members are not allowed in the Teen Room for an extended period of time. Teen Room resources such as Chromebooks, board games, Makerspace materials and gaming equipment are for teen use only.

Patron Behavior Policy

Rita and Truett Smith Public Library

Approved by the Library Advisory Board March 23, 2026

The Rita and Truett Smith Public Library provides library services in a safe, welcoming, and orderly environment for all members of the public. To ensure that library facilities are available for their intended purposes, patrons are required to comply with this Patron Behavior Policy while on library property.

Library property includes all interior and exterior areas of the library building, including parking lots, sidewalks, landscaped areas, and any other property owned or operated by the Library.

Failure to comply with this policy may result in:

- A warning from library staff
- Removal from library property for the remainder of the day
- Suspension of library privileges
- Issuance of a criminal trespass warning
- Referral to law enforcement when appropriate

Library staff are authorized to interpret and enforce this policy and may determine whether conduct interferes with the safe and orderly operation of the library.

Prohibited Conduct

Patrons may not engage in behavior that disrupts library operations, interferes with the use of the library by others, dominates staff time, or threatens the safety of patrons or staff.

Prohibited conduct includes, but is not limited to, the following:

Harassment

Harassment of library staff or patrons is prohibited, including but not limited to:

- Verbal abuse
- Sexual harassment or misconduct
- Stalking or leering
- Offensive gestures
- Cursing or using obscene, abusive, profane, or threatening language

Damage or Misuse of Library Property

Abusing or vandalizing library facilities, furnishings, or materials, including but not limited to:

- Using furniture in a manner that may cause damage
- Operating drones or other flying devices inside the building or on library property, including the courtyard and parking areas
- Moving furniture in study rooms
- Mutilating library materials
- Removing library materials without properly checking them out

Personal Hygiene

Activities related to personal grooming that are inappropriate for a public facility are prohibited, including:

- Cutting or polishing nails
- Cutting or styling hair, including facial hair
- Using restrooms for bathing or washing clothes
- Performing dental hygiene in public areas
- Excessive body odor or excessive use of perfume or cologne that interferes with others' use of the library

Illegal Activity

All federal, state, and local laws apply on library property. Prohibited conduct includes:

- Possession or use of illegal drugs
- Possession or consumption of alcoholic beverages
- Smoking, vaping, or use of tobacco products (City Ordinance Section 74-3)
- Gambling
- Littering

Disruptive Noise

Creating excessive noise that disturbs others, including:

- Using sound-generating devices without headphones
- Loud conversations or rowdy behavior
- Using personal devices at a volume that disturbs other patrons

Other Prohibited Behavior

- Bringing animals into the library, except service animals as defined by law
 - Sleeping
 - Spitting
 - Loitering (assembling without a legitimate purpose)
 - Using or riding bicycles, roller blades, skateboards, Heelys, or other wheeled footwear on library property
 - Eating where food is not allowed
 - Running
-

Solicitation and Surveys

Solicitation and surveys not related to library events are prohibited on library property.

Solicitation includes requests for money, donations, signatures, memberships, sales, or support for a cause, organization, or business.

Surveys include attempts to question, interview, or collect information from patrons for research, marketing, political, or other purposes.

Prohibited activities include:

- Distributing materials or promotional items
- Posting notices or advertisements
- Directing patrons to external content through web links, QR codes, or similar digital methods
- Interrupting patrons or staff to request participation in surveys

Requests to promote or present personal work during library programs are considered solicitation. The library does not promote or market individual authors or commercial works.

Patron Responsibilities

Patrons using the library must:

- Wear appropriate attire, including shirts and shoes (no wet clothes or bathing suits)
- Be responsible for their personal belongings
- Secure bicycles at designated outdoor bicycle racks
- Report damaged or malfunctioning equipment to staff
- Follow all posted signage and staff instructions

Failure to comply with posted signs or staff direction may result in removal from the library.

Supervision of Children During Open Hours

Children aged nine (9) and under must be supervised at all times by a responsible adult. The parent or legal guardian must remain within reasonable proximity and within sight of the child.

If a child aged nine (9) or younger is found unattended and a responsible adult cannot be located, library staff may contact law enforcement.

Library staff are not responsible for supervising children.

Adult patrons who are not accompanying children and who are not selecting materials or consulting with staff should not remain in the Children's Area.

Disruptive Children

Children and teens ages 17 and under who are disruptive may be asked to leave the library. Staff will allow the child to contact a parent or guardian. Depending on the circumstances, staff may contact law enforcement.

Unattended Children at Closing

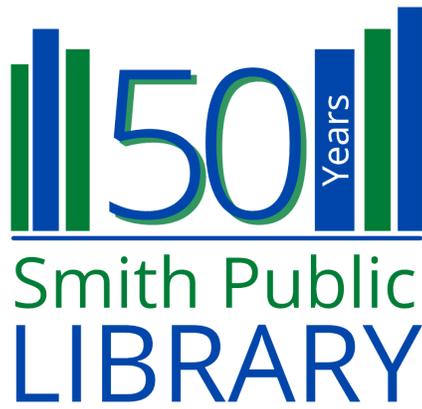
Children aged nine (9) and under who have not been picked up at closing will be allowed to contact a parent or guardian. If they are unable to reach a responsible adult, library staff will contact law enforcement.

Teen Services

Teen programs are intended for students in grades seven through twelve.

Only students in grades 7–12 may use the Teen Room. Individuals not in this age group who are not selecting materials or consulting with staff may be asked to move to another area of the library.

Parents may accompany their teen children in the Teen Room; however, younger siblings should not remain in the Teen Room for extended periods. Teen Room resources, including Chromebooks, board games, Makerspace materials, and gaming equipment, are reserved for teen use.



LIBRARY ADVISORY BOARD MONTHLY REPORT AT A GLANCE MARCH 2026

DATE RANGE: FEBRUARY 12 - MARCH 11



44,491
TOTAL
CHECKOUTS



15,756
LIBRARY VISITS



5,633
HOLDS PULLED



277
PEOPLE USED
OUR DRIVE-THRU

520
NEW CARDS
ISSUED

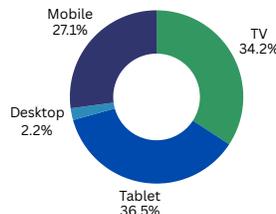
6,752
LAUNCHES
ON OUR APP

1,986
PEOPLE ATTENDED
PROGRAMS

DATE RANGE: FEBRUARY 2026



9,281
OVERDRIVE & HOOPLA
CHECKOUTS (SPL ONLY)



553
KANOPY
PLAYS



656
DATABASE SEARCHES/
LOG-INS



STORIES OF IMPACT:



Jordan Jorrey
Local Guide · 20 reviews

★★★★★ 2 days ago **NEW**



Quality, Environment,
Customer Service

Awesome first rate library

Another compliment on the new furniture. Sonja shared that a patron let her know how much she loved the green study pods! Yay for the Friends!

CITY OF WYLIE AWARDS BANQUET NOMINEES - LIBRARY:

Milestone Awards:

- Veronica McKay - 5 years
- Yentl Diego - 10 years
- Nina Davis - 15 years
- Susie Esrey - 15 years
- Debbie Nowling - 15 years
- Elizabeth Tate - 15 years

Rising Star:

Caiti McGowan

Part Time Employee of the Year:

Libby Villegas - Winner!

Employee of the Year:

Ofilia Barrera
Andrea Tyler



Meeting/Training Highlights:

- 2/12/26 Ofilia and Lisa attended First Amendment Auditor training
- 2/12/26 Ofilia attended the Collin County Library Directors meeting in Plano
- 2/12/26 Ofilia attended the Public Library Administrators Meeting in Allen
- 2/17/26 Ofilia and Lisa attended the Friends of the Library meeting
- 2/18/26 Various staff attended Summer Kickoff planning meeting
- 2/20/26 Librarian meeting
- 2/24/26 Ofilia attended the City Council meeting
- 2/27/26 All staff meeting
- 3/3/26 Ofilia, Lisa and Xcenia met to begin annual report process
- 3/4/26 ADA Website Compliance training for various staff
- 3/6/26 Supervisor meeting
- 3/10/26 Lisa attended City Council meeting
- 3/11/26 Lisa attended We Can training
- 3/12/26 Lisa attended Laserfiche Training
- 3/12/26 Lisa attended Beanstack Training

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	February 12 - March 11	January 15 - February 11	December 11 - January 14
Storytime	1,158	872	289
Kid Events	414	52	83
Teen Events	19	19	26
Adult Events	130	192	129
Outreach	66	12	6
Business Exchange	199	140	128
Circulation	44,491	42,849	41,317
Visitors	15,756	12,189	14,581
New Borrowers	520	406	471
Drive-Thru	277	288	348
Holds Processed	5,633	5,815	6,740
Ancestry	Sessions	Searches	
Dec 2025	7	48	
Jan 2026	12	102	
Feb 2026	16	291	
Data Axle	Log-ins	# of Searches	Total Records Downloaded
Jul 2025	19	157	1,580
Jan 2026	22	186	381
Feb 2026	24	126	1,550
Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class
Dec 2025	12	63	5,836
Jan 2026	37	125	11,074
Feb 2026	20	95	12,653

Pronunciator	Registrations	Logins	
Dec 2025	16	26	
Jan 2026	27	56	
Feb 2026	22	42	
Udemy	Active Users	Courses Enrolled	Video Mins
Dec 2025	71	215	10,827.0
Jan 2026	93	281	17,478.0
Feb 2026			
Library App	Devices	Launches	New Devices
Dec 2025	1,346	6,591	110
Jan 2026	1,432	7,805	541
Feb 2026	1,399	6,752	138

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)			
Totals for Consortium	Dec 2025	Jan 2026	Feb 2026
Unique Users	18,255 SPL - 2,051	19,980 SPL - 2,245	18,268 SPL - 2,123
Check-Outs	66,547 SPL - 7,447	73,196 SPL - 8,271	63,192 SPL - 7,130
Holds	30,059	40,157	30,205
Purchases	644	695	636

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
Nov 2025	1,182	40	78	499	159	38	69	2,065
Dec 2025	1,351	57	104	596	160	37	59	2,364
Feb 2026	1,242	56	92	520	138	50	53	2,151

Kanopy				
Stats	Visits	Pages	Plays	Minutes
Dec 2025	1,369	1,742	342	11,801
Jan 2026	2,869	3,620	628	16,304
Feb 2026	1,605	2,372	553	16,309
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
Dec 2025	14.6%	14.0%	16.7%	54.7%
Jan 2026	30.3%	3.5%	33.6%	32.6%
Feb 2026	36.5%	2.2%	27.1%	34.2%

Upcoming Library Programs - April 2026

Adults

Booked on Fridays

Friday, April 10, 2026

Dancing in the Mosque by Homeira Qaderi

Designing Gardens for Pollinators

Saturday, April 11 at 2PM

Join us for an informative talk about designing gardens for pollinators with our Collin County Master Gardeners.

Moroccan Mosaic Art

Tuesday, April 14 @ 6PM

Learn the rich artistic traditions of zellij in Moroccan design, then create a unique mosaic piece to take home!

Third Tuesday Book Club

For Ages 55+

Tuesday, April 21, 2026

The City and Its Uncertain Walls by Haruki Murakami

That One String Quartet

Tuesday, April 21 @ 6PM

Come clap your hands and tap your feet as the group puts a twist on your favorite modern tunes. All ages welcome.

Conversational English

Thursday, April 23 @ 2PM

Practice your English speaking conversation skills! Participants meet monthly to practice speaking about everyday topics in a casual, supportive setting. Sign-up required.

Sunflower Wreath

Thursday, April 23 @ 6PM

Learn how to make a beautiful tulle sunflower wreath. Registration required. Spaces are limited. All supplies provided.

Preschool

Free stickers are required to enter all storytimes and are available right before the event time. Space is limited due to fire code.

Bilingual Family Storytime for all ages

Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds

Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds
 Wednesdays @ 10:45am and 11:30am
 Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds
 Fridays @ 10:15am and 11am

Gentle Storytime
 Space is limited to keep a sensory friendly environment
 Wednesdays @ 2:15pm

Kids

BeTween Book Club

4th-6th graders (9-12 years old) and meet on the designated date from 6-7pm in the Storytime Room.

April 14

Dog Town by Katherine Applegate and Gennifer Choldenko

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

April 16 or 18

Pizza Shark by Mike Lowery

Idea Lab

Idea Lab is a STEAM activity program for 3rd & 4th graders who are 8-10 years old (both criteria must be met for participation) and meets from 3:30-4:30pm in the Multi-Purpose Room.

April 23

Garden Gurus

Teens

Roll for the Initiative

Teen D&D For 7th-12th graders only. Registration required. Space may be limited for specific meetings.

April 2nd from 4:30 - 6:30pm in the MP Room

Teen Book Club

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

April 9 @ 6pm

The Reappearance of Rachel Price by Holly Jackson