

Wylie Library Advisory Board Regular Meeting

October 26, 2026 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Consider, and act upon, approval of August 24, 2026 meeting minutes

REGULAR AGENDA

[1.](#) Consider, and act upon, the Display and Exhibit Policy

WORK SESSION

WS1. Staff Spotlight: Lisa Galletta, Assistant Director

[WS2.](#) Review monthly report

[WS3.](#) Review FY 2026 report

[WS4.](#) Friends of the Library Event Update

[WS5.](#) Review Upcoming Programs November 2026

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on October 20, 2026 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
August 24, 2026 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Mallory Morris, Billy J Ketner, Sarah Sponsel, Zachary Todd, Monica Munoz, Brian Ortiz & Ofilia Barrera Board Liaison.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

A. Consider, and act upon, approval of July 27, 2026 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Monica Munoz, to approve the minutes as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. Consider, and act upon, the Hotspot Policy.

Board Action:

A motion was made by Justin Strauch and seconded by Monica Munoz to approve the Hotspot Policy as presented. A vote was taken and the motion passed 7-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Cheryl Glidewell, Circulation Supervisor.

Cheryl Glidewell began her journey with the Smith Public Library as a part-time technician in 2004, ultimately becoming the Circulation Supervisor in 2011. She shared with the Board an overview of her function as the supervisor, as well as the role of the entire circulation department within the library and community.

WS2. Friends of the Library update.

Ofilia Barrera shared results with the Board in regards to recent Friends of the Library fund raising events: Coco Shrimp Dine & Donate, Kona Ice Truck, and Indoor Mini Golf. She also shared a list of October events and an update, along with the start date of September 14, 2026, for GED Instruction.

WS3. Review monthly report.

Ofilia Barrera guided the Board through the At a Glance Report, Stories of Impact, and Meeting & Training Highlights for the period of July 16, 2026 to August 12, 2026. Additional information about Laserfiche, Tekkies Meetings and the ICAN book club was also shared.

WS4. Review Upcoming Programs for September 2026.

Ofilia Barrera presented a list of upcoming programs for the month of September. In addition to noting the return of all regular fall storytimes and clubs, a few new programs were discussed.

ADJOURNMENT

A motion was made by Zachary Todd, seconded by Monica Munoz, to adjourn the meeting at 7:50 p.m. A vote was taken and the motion passed 7-0.

Justin Strauch, Chair

Rita & Truett Smith Public Library
Display and Exhibit Policy
Approved by the Library Board on October 26, 2026

Purpose

The Smith Public Library provides two display cases in the library lobby to enhance the educational, cultural, informational, and recreational mission of the library. Displays are intended to enrich the library experience, encourage lifelong learning, and foster community engagement.

Because display space is limited, not all requests can be accommodated. Library display areas are not intended to serve as a public forum.

Authority

The Library Director, or their designee, has sole authority to approve, schedule, decline, modify, or remove any exhibit or display.

Approval of a display is based on its suitability for the space, relevance to the library's mission, availability of display areas, safety considerations, and overall benefit to the community.

The Library reserves the right to refuse any display request or remove any exhibit at any time if it no longer meets library guidelines or if circumstances warrant.

Eligible Exhibits

Preference may be given to exhibits that:

- Support literacy, education, lifelong learning, or cultural enrichment.
- Highlight local history, arts, science, nature, or community interests.
- Showcase collections or projects developed by schools, nonprofit organizations, governmental entities, or community groups.
- Complement library programs, events, or collections.
- Promote civic engagement and educational awareness.

The Library is under no obligation to provide exhibit space to every applicant. Approval of one display does not establish a precedent for future displays.

Ineligible Displays

The following will generally not be accepted:

- Individual displays intended primarily to showcase personal artwork or collections.
- Commercial advertising or displays intended primarily to sell goods or services.
- Displays whose primary purpose is fundraising.
- Exhibits that promote or oppose political candidates or ballot measures.
- Displays containing obscene, defamatory, discriminatory, or unlawful material.
- Exhibits that present safety hazards, interfere with library operations, block access, or create excessive noise or disruption.
- Displays requiring extraordinary installation, maintenance, security, or staffing.
- Materials that may damage library property.

The Library may determine that additional types of displays are unsuitable based on operational needs or consistency with this policy.

Display Installation

- Once approved, the applicant can coordinate a day and time with library staff to install their display.
 - Display case shelving is fixed and cannot be moved. Materials and installation methods must not damage the display cases.
 - Library staff will review all displays and exhibits after installation.
 - The Library reserves the right to adjust the placement, arrangement, installation, or labeling of items, or to remove any part or all of an exhibit.
 - Library staff may limit the size, number, or arrangement of items to ensure safety, accessibility, and compliance with Library standards.
 - Exhibitors may not change or rearrange an exhibit without prior approval from the Library Director.
-

Duration

Display periods will generally range from four to eight weeks, depending on scheduling needs.

Lobby donation drives are typically approved for a specific month and we limit requests to one a month. Priority is given to Library initiatives and other City departments.

The Library reserves the right to change exhibit dates or remove displays earlier than scheduled if necessary.

Other Library Displays

Display areas throughout the library are primarily reserved for library-created displays that promote library collections, services, programs, events, and educational initiatives.

The Library may designate specific areas for community exhibits at its discretion.

Sales

Artwork or exhibited items may not be sold on library property.

If permitted by the Library Director, contact information for an exhibitor may be made available upon request, but the library will not facilitate sales nor negotiations.

Liability

Exhibitors assume all responsibility for items placed on display.

The Smith Public Library, the City of Wylie, and their employees assume no responsibility for loss, theft, damage, or deterioration of exhibited materials.

Exhibitors are encouraged to insure valuable items.

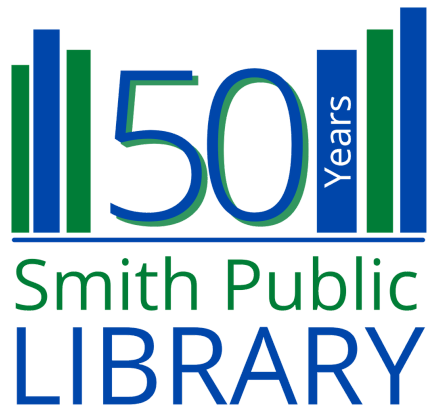
Endorsement

Acceptance of an exhibit does not constitute endorsement by the Smith Public Library, the Library Board, or the City of Wylie of the viewpoints, opinions, organizations, or individuals represented in the display.

Release Agreement

All exhibitors must complete and sign the [Library's Application for Display and Exhibit Release Digital Form](#) prior to installation. Forms will be accepted up to six months in advance of the planned exhibit.

The Library Director may establish administrative procedures necessary to implement this policy.



LIBRARY ADVISORY BOARD MONTHLY REPORT AT A GLANCE OCTOBER 2026

DATE RANGE: SEPTEMBER 17 - OCTOBER 14



48,030
TOTAL
CHECKOUTS



16,882
LIBRARY VISITS



6,825
HOLDS PULLED



339
PEOPLE USED
OUR DRIVE-THRU

608

NEW CARDS
ISSUED

8,165

LAUNCHES
ON OUR APP

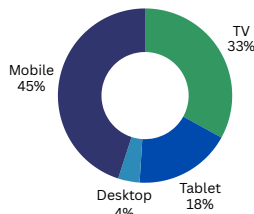
2,271

PEOPLE ATTENDED
PROGRAMS

DATE RANGE: SEPTEMBER 2026



11,159
OVERDRIVE & HOOPLA
CHECKOUTS (SPL ONLY)



569
KANOPY
PLAYS



698
DATABASE SEARCHES/
LOG-INS



STORIES OF IMPACT:

**Aaron Dowdell**

Local Guide · 242 reviews · 156 photos



3 days ago

New

**Kamran Zamanni**

Local Guide · 86 reviews · 51 photos



5 days ago

New

Come here all the time to work my remote job. My kid enjoys the toys and nephew spends time in teen section. Encourage everyone to take advantage of the library and it's resources, it's here for us to use. Just be respectful of others, never had a bad experience.



Hover to react

**Maryellen Smith**

8 reviews · 2 photos



a week ago

New

I love this library. Good book selection, easy to renew online, great kids section, clean, organized, and comfortable places to study. I would like to spend more time here, but unfortunately the kids are SO LOUD. I wish parents still taught their kids reverence for books and literary spaces :(.



Hover to react

**Fezan Mahmood (Fez)**

Local Guide · 11 reviews



a month ago

Lots of space, lots of books, free wifi. And quiet places.



Hover to react

**Kamran Zamanni**

Local Guide · 92 reviews · 51 photos



Edited 3 weeks ago

Come here all the time to work my remote job. My kid enjoys the toys and nephew spends time in teen section. Encourage everyone to take advantage of the library and it's resources, it's here for us to use. Just be respectful of others, never had a bad experience.



Hover to react

**Ana Quiroz**

Local Guide · 132 reviews



3 weeks ago

New

Beautiful



Hover to react



**Yasmeen Al-zghoul**

Local Guide · 12 reviews · 3 photos



★★★★★ Edited a week ago

Friendly and helpful staff. Nice abd quiet in the morning but does tend to get noisy wirg kids after 1pm



Hover to react

**Dan Shoop**

Local Guide · 149 reviews · 27 photos



★★★★★ a week ago

New

Very nice library. Friendly, helpful people. Lots of books, audio books, 3d printing services, etc.

Study space

Quiet area, Lounge seating

**Amina Amin**

★★★★★ a week ago

New

Study space

Individual desk

**Gary Neudahl**

Local Guide · 423 reviews · 338 photos



★★★★★ a week ago

New

Well maintained. Pleasant staff. Excellent online selection to supplement in-building selection.

Study space

Other

**Majdoleen Jad**

Local Guide · 14 reviews · 6 photos



★★★★★ 4 days ago

New

★★★★★

We absolutely love this library! It is such a wonderful, welcoming, and family-friendly place to bring my girls. The library is clean, well-organized, and full of great books and activities for children. It provides a lovely environment where kids can learn, explore, use their imagination, and develop a love for reading. My girls really enjoy spending time here, and I'm so happy to have a place like this for them. The atmosphere is peaceful, inviting, and perfect for families. Thank you to the wonderful staff for creating such a special place for our community. We truly appreciate everything you do and look forward to visiting again and again! Highly recommend this library to every family! ❤️👍



Hover to react





Meeting/Training Highlights:

- 8/20/26 Ofilia manned the library table at the City's Annual Health Fair
- 8/20/26 Ofilia attended the Rotary meeting
- 8/20/26 Ofilia and Elizabeth one on one
- 8/21/26 Monthly Librarian Meeting
- 8/21/26 Ofilia and Lisa weekly one on one
- 8/21/26 Ofilia delivered voting cards to McKinney
- 8/24/26 Ofilia, Xcenia and Cheryl participated in the Library Advisory Board meeting
- 8/26/26 Ofilia and Lety one on one
- 8/26/26 Ofilia attended the webinar A Closer Look at Agenda and Meeting Management Select
- 8/27/26 Ofilia and Lisa met w/WAG to discuss the Friends Murder Mystery Night Event
- 9/1/26 Ofilia and Lisa met w/Jasmin to review the library's volunteer application in Laserfiche
- 9/1/26 Ofilia attended the Director's lunch and meeting
- 9/1/26 Weekly Admin Team meeting
- 9/3/26 Ofilia and Lisa met w/community member to plan Blue Zone Program
- 9/4/26 Various staff attended Library Inservice Day topics included Customer Service, De-Escalation and Clifton Strengths
- 9/8/26 Ofilia attended the City Council Meeting
- 9/8/26 Ofilia attended Conflict of Interest Webinar
- 9/8/26 Ofilia and Veronica attended the Library Garden Meeting
- 9/10/26 Ofilia attended the Wylie Historical Society meeting
- 9/11/26 Ofilia attended the Public Library Administrators Meeting in Sherman
- 9/14/26 Ofilia worked the Rotary Club Wylie Inaugural Peace Summit
- 9/15/26 Ofilia and Lisa attended the Friends of the Library meeting
- 9/22/26 Ofilia met w/Craig about website mapping
- 9/22/26 Ofilia and Lisa attended State of Education Luncheon
- 9/25/26 All Staff Meeting
- 9/25/26 Ofilia met with Mayor Pro Tem
- 10/1/26 Lisa met w/Amazon Library Rep
- 10/1/26 Lisa attended Springy Camp for Public Libraries webinar
- 10/5/26 Lisa attended Kiwanis Club Meeting
- 10/9/26 Ofilia attended the Public Library Administrators Meeting virtually
- 10/12/26 Ofilia and Lisa met to review Display and Exhibit Policy
- 10/13/26 Ofilia attended Ghost Tour Rehearsal
- 10/14/26 Ofilia and Lisa met to work on RFP for sorter
- 10/14/26 Ofilia and Lisa met virtually with Sci-Tech Museum
- 10/14/26 Ofilia and Veronica attended Library Garden Committee meeting



Smith Public
LIBRARY

LIBRARY ADVISORY BOARD MONTHLY REPORT AT A GLANCE FY 2026

DATE RANGE:
OCTOBER 2025 - SEPTEMBER 2026



629,184

TOTAL
CHECKOUTS



213,899

LIBRARY VISITS



78,061

HOLDS PULLED



3,666

PEOPLE USED
OUR DRIVE-THRU

6,889

NEW CARDS
ISSUED

94,137

LAUNCHES
ON OUR APP

24,476

PEOPLE ATTENDED
PROGRAMS



123,987

OVERDRIVE & HOOPLA
CHECKOUTS (SPL ONLY)



6,693

KANOPY
PLAYS



6,956

DATABASE SEARCHES/
LOG-INS

OCT 2026 UPDATE



Upcoming Events:

Wylie Whispers Downtown Wylie Ghost Tours
Friday, October 23 & Saturday, October 24
from 7:00 - 9:00pm. \$25 a ticket.

Spooky Night @ The Library
Tuesday, October 27 from 5:00 - 7:00pm

Science night has been rescheduled to Spring
Break, Thursday, March from 2:00 - 4:00pm
Program presentation by Sci-Tech Discovery
Center

Upcoming Library Programs - November 2026

Community

Fashion on the Prairie

Tuesday, November 10 @ 6PM

Adults & Ages 12-17 with Adult

Laura Ingalls Gunn, interior designer and historical sewist, will bring fashion to life from the novels of her ancestor, Laura Ingalls Wilder, as well as the TV adaptations.

Sticker and Button Trading Day

Monday, November 16 @ 4pm

Join us for a fun, family friendly sticker and button trading day!! All ages welcome, parents must accompany children under the age of 10.

Adults

ESL Class for Beginners

Fall Session 3: Tuesdays Nov. 10 - December 15 @ 6PM

Come join us for a fun and engaging 6-week ESL class, where participants will learn basic English with a certified instructor. An assessment and registration through Eventbrite are required.

Chaos Embroidery

Thursday, November 12 @ 6PM

Join us to make a 4" embroidery hoop with beads, sequins, buttons, etc. and your favorite mantra or quote. Express yourself and be creative. 18+ only.

Booked on Fridays

Friday, November 13 - Born a Crime / Trevor Noah

Join us for engrossing reads, good conversation and loads of fun. Not already a member? Email libinfo@wylietexas.gov for more information. Copies of the book are also available on Overdrive or Hoopla.

Third Tuesday Book Club (Ages: 55+)

Tuesday, November 17 - *Typewriter Beach* by Meg Waite Clayton

Social networking and a good book. Immerse yourself into a good story with friends. Copies of the book will be available in large print and book on CD.

Start Here: Writing Your 'Someday' Novel Today

Tuesday, November 17 @ 6PM

That novel you swear you'll finish (or start) someday? Dust off the ideas and give that novel a nudge.

Conversational English

A chance to have structured conversation about a specific topic, in a welcoming environment.

November 19 @ 2PM

Preschool

Free stickers are required to enter all storytimes and are available right before the event time.
Space is limited due to fire code.

Bilingual Family Storytime for all ages

Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds

Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds

Wednesdays @ 10:45am and 11:30am

Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds

Fridays @ 10:15am and 11am

Gentle Storytime

Space is limited to keep a sensory friendly environment

Wednesdays @ 2:15pm

Kids**BeTween Book Club**

4th-6th graders (9-12 years old) and meet on the designated date from 6-7pm in the Storytime Room.

November 10

Charlie Thorne and the Last Equation by Stuart Gibbs

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

November 17 or 20

Meera Makes Aloo Paratha by Sangeetha Narayan

Teens**Roll for the Initiative**

November 5 from 4:30 - 6:30pm in the MP Room

Teen D&D For 7th-12th graders only. Registration required. Space may be limited for specific meetings.

Teen Book Club

A Wizard's Guide to Defensive Baking by T. Kingfisher

November 12 @ 6:00pm

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

Asia Pop Watch Party

September 19 from 6:00 - 7:00pm in the Storytime Room

7th-12th graders are invited to meet once a month for SPL's newest teen program! Asia pop explores all things Asian Pop Culture. Registration required.

Holiday Closures:

Veterans Day: Wednesday, November 11, 2026

Thanksgiving: Wednesday, November 25, 2026 - Close @ 5:00pm

Thursday, November 26, 2026

Friday, November 27, 2026

Saturday, November 28, 2026