

Wylie Parks and Recreation 4B Board Regular Meeting

August 22, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider, and act upon, approval of August 23, 2022 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.
2. Consider, and act upon, approval of the Fiscal Year 2023-2024 4B Budget and authorize expenditures for the FY 2023-2024 Community Services Facilities Capital Improvement Plan.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 18, 2023 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.074 – Discussing personnel or to hear complaints against personnel.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.

§ 551.087 – Discussing certain economic development matters.



Wylie City Council

AGENDA REPORT

Department: City Secretary
Prepared By: Stephanie Storm

Account Code: _____

Subject

Consider, and act upon, approval of August 23, 2022 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.



Wylie Parks and Recreation 4B Board Regular Meeting Minutes

August 23, 2022 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Chair Porter called the Parks & Recreation Facilities Development Corporation (4B) to order at 7:16 p.m. The following members were present: Matthew Porter, Timothy T. Wallis, David R. Duke, Scott Williams, Scott Hevel, and Brian Willeford. Emmett Jones was absent.

COMMENTS ON NON-AGENDA ITEMS

No citizens were present wishing to address the Board on non-agenda items.

REGULAR AGENDA

1. **Consider, and act upon, approval of August 24, 2021 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.**

Board Action

A motion was made by board member Williams, seconded by board member Duke, to approve Item 1 as presented. A vote was taken and the motion passed 6-0 with board member Jones absent.

2. **Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2023 and ending December 31, 2024.**

Board Action

A motion was made by board member Wallis, seconded by board member Duke, to appoint Matthew Porter as Chairman and Scott Williams as Vice Chairman; and Brent Parker as President; Renae Ollie as Vice-President; Melissa Beard as Treasurer, and Stephanie Storm as Secretary of the Wylie Parks and Recreation Facilities Development Corporation (4B) for a term beginning January 1, 2023 and ending December 31, 2024. (2-year term). A vote was taken and the motion passed 6-0 with board member Jones absent.

3. **Consider, and act upon, approval of the FY 2022-2023 4B Budget and authorize expenditures for the FY 2022-2023 Community Services Facilities Capital Improvement Plan.**

Staff Comments

Finance Director Beard addressed the board stating the activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue Fund includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, and a portion of Parks and Combined Services. The proposed revenues for the FY 2022-2023 budget year are \$5,091,346 which includes an 8.8 percent increase in sales tax revenue from FY 21-22. The proposed expenditures of \$4,361,637 include one irrigation technician, Pour and Play surfacing for Olde City Park, replacement of Birmingham Farms playground, drainage flume areas for Founders Park, Parks building HVAC replacement, holiday yard decorations at Olde City

Park, a zero-turn mower, and two sets of soccer goals for Dodd Park. A very healthy fund balance of \$5,748,334 is projected and the fund balance policy requirement is 25 percent of budgeted sales tax revenue which is equal to \$1,031,037. The 4B Debt Service Fund will make bond payments of principal and interest for FY 2022-2023 totaling \$388,050 which is supported by a transfer from the 4B Sales Tax Revenue Fund. The current outstanding debt for the 4B fund is \$1,115,000 which will be completely paid off in FY 2025.

Board Action

A motion was made by board member Williams, seconded by board member Duke, to approve Item 3 as presented. A vote was taken and the motion passed 6-0 with board member Jones absent.

ADJOURNMENT

A motion was made by board member Duke, seconded by board member Williams, to adjourn the 4B Board meeting at 7:23 p.m. A vote was taken and the motion passed 6-0 with board member Jones absent.

Matthew Porter, Chair**ATTEST:**

Stephanie Storm, City Secretary



Wylie City Council

AGENDA REPORT

Department: Finance

Prepared By: Melissa Brown

Account Code: _____

Subject

Consider, and act upon, approval of the Fiscal Year 2023-2024 4B Budget and authorize expenditures for the FY 2023-2024 Community Services Facilities Capital Improvement Plan.

Recommendation

Motion to approve the Item as presented.

Discussion

The Parks and Recreation Facilities Development Corporation was established in accordance with State law as a result of the January 15, 1994 election approving the ½ cent sales tax for parks and recreation projects. The Board of Directors for the Corporation are:

Councilmember	David R. Duke
Councilmember	Scott Williams
Councilmember	Sid Hoover
Councilmember	Matthew Porter
Park Board Member	Auston Foster
Park Board Member	Whitney McDougall
Park Board Member	Scott Hevel

As set out in the Articles of Incorporation, the Board has the power to authorize the expenditures of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that “It shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council.” Bylaws further state that “The President shall submit the budget to the City Council for approval prior to submission to the Board for final adoption.”

The activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue Fund includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, and a portion of Parks and Combined Services. The proposed revenues for the FY 2023-2024 budget year are \$5,696,500 which includes a 10% increase in sales tax revenue from FY 22-23. Proposed expenditures of \$5,479,756 include one equipment operator, Pirate Cove Playground replacement, Community Park Playground surfacing and Phase II installation, a 5900 large mower replacement, a pavilion at the Library, and a zero-turn mower. A very healthy fund balance of \$4,023,112 is projected and the fund balance policy requirement is 25% of budgeted sales tax revenue which is equal to \$1,134,140.

The 4B Debt Service Fund will make bond payments of principal and interest for FY 2023-2024 totaling \$387,100 which is supported by a transfer from the 4B Sales Tax Revenue Fund. The current outstanding debt for the 4B fund is \$755,000 which will be completely paid off in FY 2025.

City Of Wylie

Fund Summary

4B Debt Service Funds

Audited 4B Debt Service Funds Ending Balance 09/30/22	\$ 216,269
Projected '23 Revenues	585,441
Available Funds	<u>801,710</u>
Projected '23 Expenditures	<u>(388,050)</u>
Estimated Ending Fund Balance 09/30/23	\$ 413,660
Estimated Beginning Fund Balance - 10/01/23	\$ 413,660
Proposed Revenues '24	173,407
Proposed Expenditures '24	<u>(387,100)</u>
Estimated Ending Fund Balance 09/30/24	<u><u>\$ 199,967</u></u>

PROPOSED BUDGET FY 2024

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
46110 ALLOCATED INTEREST EARNINGS	\$231	\$0	\$8,407	\$8,407
TOTAL INTEREST INCOME	\$231	\$0	\$8,407	\$8,407
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$188,984	\$0
49132 TRANSFER FROM 4B REVENUE	\$383,625	\$388,050	\$388,050	\$165,000
TOTAL OTHER FINANCING SOURCES	\$383,625	\$388,050	\$577,034	\$165,000
TOTAL 4B DEBT SERVICE REVENUES	\$383,856	\$388,050	\$585,441	\$173,407

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
57110 DEBT SERVICE	\$345,000	\$360,000	\$360,000	\$370,000
57210 DEBT SERVICE-INTEREST	\$38,625	\$28,050	\$28,050	\$17,100
TOTAL DEBT SERVICE AND CAP. REPL	\$383,625	\$388,050	\$388,050	\$387,100
TOTAL 4B DEBT SERVICE	\$383,625	\$388,050	\$388,050	\$387,100

CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2023-2024

	Required Principal 2023-2024	Required Interest 2023-2024	Total Required 2023-2024
GENERAL OBLIGATION BONDS (FUND 313):			
2013	370,000	17,100	387,100
TOTAL	370,000	17,100	387,100

CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS (FUND 313):			
9/30/2024	370,000	17,100	387,100
9/30/2025	385,000	5,775	390,775
TOTAL	755,000	22,875	777,875

CITY OF WYLIE

4B SALES TAX REVENUE FUND

FUND DESCRIPTION

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work and visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B Recreation Center, 4B Stonehaven House and 4B Sales Tax Combined Services.

City Of Wylie

Fund Summary

4B Sales Tax Revenue Fund

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/22	\$ 6,599,921
Projected '23 Revenues	5,258,810
Available Funds	<u>11,858,731</u>
Projected '23 Expenditures	<u>(5,891,265) (a)</u>
Estimated Ending Fund Balance 09/30/23	\$ 5,967,466
Estimated Beginning Fund Balance - 10/01/23	\$ 5,967,466
Proposed Revenues '24	5,696,500 (b)
Proposed Expenditures '24	(5,479,756)
Carryforward Expenditures	<u>\$ (2,161,098)</u>
Estimated Ending Fund Balance 09/30/24	<u><u>\$ 4,023,112 (c)</u></u>

a) Carryforward items are taken out of projected 2023 expense and included in 2024 expense. See manager's letter for detailed list totalling \$2,161,097.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue (\$4,536,561 x 25% = \$1,134,140).

4B SALES TAX FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 PROJECTED	2023-2024 PROPOSED
REVENUES:				
Sales Taxes	4,161,282	4,124,146	4,124,146	4,536,561
Service Fees	807,835	928,000	928,000	940,000
Interest & Misc. Income	54,178	39,200	206,664	219,939
Transfers from Other Funds (O	-	-	-	-
TOTAL REVENUES	5,023,295	5,091,346	5,258,810	5,696,500
EXPENDITURES:				
Brown House	200,864	364,773	276,838	398,998
Senior Center	523,801	803,868	582,854	699,792
4B Parks	613,169	1,175,730	1,115,835	3,670,039
Recreation Center	1,820,015	2,205,939	2,249,695	2,315,720
Stonehaven House	-	121,000	1,000	121,000
Combined Services	383,625	390,043	1,665,043	435,305
TOTAL EXPENDITURES	3,541,474	5,061,353	5,891,265	7,640,854

PROPOSED BUDGET FY 2024

112-4B SALES TAX

4B SALES TAX REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
40210 SALES TAX	\$4,161,282	\$4,124,146	\$4,124,146	\$4,536,561
TOTAL TAXES	\$4,161,282	\$4,124,146	\$4,124,146	\$4,536,561
44150 RECREATION MEMBERSHIP FEES	\$446,375	\$600,000	\$600,000	\$600,000
44152 RECREATION MERCHANDISE	\$12,690	\$8,000	\$8,000	\$10,000
44156 RECREATION CLASS FEES	\$348,770	\$320,000	\$320,000	\$330,000
TOTAL SERVICE FEES	\$807,835	\$928,000	\$928,000	\$940,000
46110 ALLOCATED INTEREST EARNINGS	\$24,612	\$7,200	\$174,664	\$174,664
TOTAL INTEREST INCOME	\$24,612	\$7,200	\$174,664	\$174,664
48120 COMMUNITY ROOM FEES	\$27,188	\$30,000	\$30,000	\$45,000
48410 MISCELLANEOUS INCOME	\$2,378	\$2,000	\$2,000	\$275
48440 CONTRIBUTIONS/ DONATIONS	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$29,566	\$32,000	\$32,000	\$45,275
49111 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49320 G.O. BOND PROCEEDS	\$0	\$0	\$0	\$0
49401 BOND PREMIUM/ DISCOUNT	\$0	\$0	\$0	\$0
49500 CAPITAL LEASE PROCEEDS	\$0	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0
TOTAL 4B SALES TAX REVENUES	\$5,023,295	\$5,091,346	\$5,258,810	\$5,696,500

CITY OF WYLIE

4B BROWN HOUSE

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures ongoing preservation of local history. A visit to this establishment serves as a welcome to visitors and provides a rare glimpse into the rich and colorful background of Wylie. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.

Strategic Goal: Community Focused Government

Continue to support downtown events and cooperative services, e.g. Boo on Ballard, Bluegrass, and Arts Festival.

Strategic Goal: Community Focused Government

Installation of outdoor restrooms in support of the park and event space.

Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completion of accessible parking and drainage.

Strategic Goal: Community Focused Government

Support downtown events: Pedal Car Race, Picnic, Bluegrass, Boo on Ballard, and Arts Festival.

Strategic Goal: Community Focused Government

Robust Wylie-focused history and educational exhibits about the early days of American baseball, Gibson Girls, the railroad, Victorian holiday celebrations, and more.

Strategic Goal: Community Focused Government

Grand opening, yard signage, and storefront (including the design and sale of a one-of-a-kind Wylie Christmas ornament depicting the Brown House).

Strategic Goal: Community Focused Government

Extended Saturday hours from April - October to meet guest needs.

Strategic Goal: Community Focused Government

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Rec. Supervisor-Brown House	1.0	1.0	1.0	1.0
Recreation Monitor	0.5	2.5	2.5	2.5
Guest Service Specialist	0.5	0.5	3.0	3.0
TOTAL	2.0	4.0	6.5	6.5

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Attendance - General Hourly Headcount			795	400	500
Celebrations - Participants, No Charge Downtown Events		3,000	3,000	3,000	3,000

PROPOSED BUDGET FY 2024

112-4B SALES TAX

BROWN HOUSE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
51110 SALARIES	\$54,216	\$57,276	\$57,276	\$57,554
51112 SALARIES - PART TIME	\$17,944	\$79,636	\$79,636	\$88,257
51130 OVERTIME	\$0	\$1,000	\$1,000	\$1,000
51140 LONGEVITY PAY	\$332	\$380	\$380	\$428
51310 TMRS	\$9,348	\$14,240	\$14,240	\$10,020
51410 HOSPITAL AND LIFE INSURANCE	\$10,722	\$12,542	\$12,542	\$13,831
51420 LONG-TERM DISABILITY	\$130	\$209	\$209	\$213
51440 FICA	\$4,295	\$9,493	\$9,493	\$9,338
51450 MEDICARE	\$1,005	\$2,220	\$2,220	\$2,184
51470 WORKERS COMP PREMIUM	\$167	\$175	\$240	\$321
51480 UNEMPLOYMENT COMP (TWC)	\$29	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$98,189	\$177,981	\$178,046	\$183,956
52010 OFFICE SUPPLIES	\$176	\$1,008	\$1,008	\$1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$14,077	\$14,655	\$14,655	\$7,655
52210 JANITORIAL SUPPLIES	\$558	\$2,621	\$2,621	\$2,621
52250 MEDICAL AND SURGICAL	\$31	\$360	\$360	\$360
52610 RECREATIONAL SUPPLIES	\$0	\$410	\$410	\$3,910
52650 RECREATION MERCHANDISE	\$8,547	\$8,675	\$8,675	\$7,500
52710 WEARING APPAREL AND UNIFORMS	\$317	\$450	\$450	\$625
52810 FOOD SUPPLIES	\$166	\$525	\$525	\$525
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$23,873	\$28,704	\$28,704	\$24,204
54910 BUILDINGS	\$35,636	\$104,800	\$16,800	\$142,800
TOTAL MATERIALS FOR MAINTENANCE	\$35,636	\$104,800	\$16,800	\$142,800
56040 SPECIAL SERVICES	\$32,035	\$32,953	\$32,953	\$27,583
56080 ADVERTISING	\$3,459	\$5,960	\$5,960	\$5,960
56110 COMMUNICATIONS	\$1,740	\$1,500	\$1,500	\$1,500
56140 REC CLASS EXPENSES	\$0	\$2,900	\$2,900	\$2,900
56180 RENTAL	\$1,166	\$1,900	\$1,900	\$1,900
56210 TRAVEL AND TRAINING	\$2,042	\$3,250	\$3,250	\$3,250
56250 DUES AND SUBSCRIPTIONS	\$2,725	\$4,825	\$4,825	\$4,945
TOTAL CONTRACTURAL SERVICES	\$43,167	\$53,288	\$53,288	\$48,038
TOTAL BROWN HOUSE	\$200,864	\$364,773	\$276,838	\$398,998

CITY OF WYLIE

4B SENIOR CENTER

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational programs. The division ensures the ongoing operations and marketing of these programs. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Prepare for upcoming renovations.

Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Facility improvements: poured concrete pad and benches for the garden, and continued fitness equipment upgrades geared towards guests ages 55 years and older.

Strategic Goal: Health, Safety, and Well-Being

Provided facility and staff support for elections.

Strategic Goal: Community Focused Government

Regained program momentum lost due to COVID-19.

Strategic Goal: Community Focused Government

Named Top Five Best in Wellness for Community Centers in the United States by the International Council on Active Aging, Senior Recreation Center, 2022.

Strategic Goal: Health, Safety, and Well-Being

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior				
Activities	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	1.5	1.5	1.5	1.5
Recreation Monitor	3.0	3.0	3.0	3.0
Bus Driver	0.5	0.5	0.5	0.5
TOTAL	8.0	8.0	8.0	8.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Attendance - General Hourly Headcount	17,400	47,011	38,500		40,000
Paid Activities - Participants	973	1,724	1,175		1,200

PROPOSED BUDGET FY 2024

112-4B SALES TAX SENIOR CENTER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
51110 SALARIES	\$141,130	\$149,394	\$149,394	\$151,798
51112 SALARIES - PART TIME	\$167,465	\$180,511	\$180,511	\$210,511
51130 OVERTIME	\$1,126	\$2,750	\$2,750	\$2,000
51140 LONGEVITY PAY	\$956	\$1,092	\$1,092	\$1,236
51310 TMRS	\$31,451	\$31,311	\$31,311	\$33,167
51410 HOSPITAL AND LIFE INSURANCE	\$26,336	\$31,507	\$31,507	\$34,826
51420 LONG-TERM DISABILITY	\$336	\$541	\$541	\$562
51440 FICA	\$18,613	\$20,692	\$20,692	\$22,664
51450 MEDICARE	\$4,353	\$4,840	\$4,840	\$5,300
51470 WORKERS COMP PREMIUM	\$1,872	\$1,961	\$3,012	\$4,215
51480 UNEMPLOYMENT COMP (TWC)	\$1,257	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$394,895	\$426,759	\$427,810	\$468,439
52010 OFFICE SUPPLIES	\$1,531	\$1,922	\$1,922	\$1,848
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$17,113	\$10,500	\$10,500	\$10,500
52210 JANITORIAL SUPPLIES	\$931	\$3,535	\$3,535	\$3,020
52250 MEDICAL AND SURGICAL	\$859	\$1,200	\$1,200	\$1,200
52310 FUEL AND LUBRICANTS	\$6,211	\$9,000	\$9,000	\$9,000
52610 RECREATIONAL SUPPLIES	\$25,301	\$32,930	\$32,930	\$31,730
52650 RECREATION MERCHANDISE	\$3,365	\$4,012	\$4,012	\$4,475
52710 WEARING APPAREL AND UNIFORMS	\$553	\$1,480	\$1,480	\$2,380
52810 FOOD SUPPLIES	\$407	\$525	\$525	\$700
TOTAL SUPPLIES	\$56,271	\$65,104	\$65,104	\$64,853
54530 HEAVY EQUIPMENT	\$7,306	\$9,500	\$9,500	\$12,500
54910 BUILDINGS	\$22,812	\$4,900	\$4,900	\$4,900
TOTAL MATERIALS FOR MAINTENANCE	\$30,118	\$14,400	\$14,400	\$17,400
56040 SPECIAL SERVICES	\$14,562	\$16,885	\$16,885	\$16,885
56080 ADVERTISING	\$1,740	\$3,503	\$3,503	\$3,503
56110 COMMUNICATIONS	\$1,661	\$2,172	\$2,172	\$2,172
56140 REC CLASS EXPENSES	\$10,264	\$27,025	\$27,025	\$27,025
56180 RENTAL	\$2,965	\$1,620	\$1,620	\$1,800
56210 TRAVEL AND TRAINING	\$8,741	\$15,325	\$15,325	\$17,325
56250 DUES AND SUBSCRIPTIONS	\$4,055	\$5,710	\$5,710	\$7,090
56360 ACTIVENET ADMINISTRATIVE FEES	\$1,529	\$3,300	\$3,300	\$3,300
TOTAL CONTRACTURAL SERVICES	\$45,517	\$75,540	\$75,540	\$79,100
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$70,000
58570 ENGINEERING/ARCHITECTURAL	\$0	\$222,065	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$222,065	\$0	\$70,000
TOTAL SENIOR CENTER	\$526,801	\$803,868	\$582,854	\$699,792

CITY OF WYLIE

4B PARKS

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the maintenance of athletic fields and some park maintenance. This division is responsible for the development and maintenance of athletic complexes and parks throughout the City. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Expand and improve maintenance practices and efficiency.

Strategic Goals: Health, Safety, and Well-Being

Begin renovation of two athletic fields at Founders Park.

Strategic Goals: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Updated field maps and field identifiers at the athletic fields.

Strategic Goal: Health, Safety, and Well-Being

Installed new soccer goals at Dodd Park.

Strategic Goal: Health, Safety, and Well-Being

Added pour-in-place surfacing to Olde City Park playground.

Strategic Goal: Health, Safety, and Well-Being

Replaced playground equipment at Valentine and Birmingham Farms Park.

Strategic Goal: Health, Safety, and Well-Being

Installed new concrete drainage flumes at Founders Park.

Strategic Goal: Community Focused Government

Converted a basketball court at Community Park into a pickleball court.

Strategic Goal: Health, Safety, and Well-Being

Added a new Irrigation Technician to the Department.

Strategic Goal: Workforce

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Parks and Recreation				
Supervisor	1.0	1.0	1.0	1.0
Irrigation Technician	0.0	0.0	1.0	1.0
Equipment Operator II	0.0	0.0	1.0	1.0
Equipment Operator I	1.0	1.0	3.0	4.0
Maintenance Worker	3.0	3.0	0.0	0.0
TOTAL	5.0	116 5.0	6.0	7.0

4B PARKS CONTINUED

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ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Rentals - Participants, Youth Sports Local Leagues	4,639	5,066	5,500		5,500
Rentals - Participants, Private Teams	4,243	13,898	10,000		12,000

PROPOSED BUDGET FY 2024

112-4B SALES TAX

4B PARKS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
51110 SALARIES	\$211,152	\$289,111	\$289,111	\$322,005
51130 OVERTIME	\$6,993	\$14,000	\$14,000	\$16,500
51140 LONGEVITY PAY	\$2,388	\$2,777	\$2,777	\$3,019
51310 TMRS	\$34,734	\$47,413	\$47,413	\$52,936
51410 HOSPITAL AND LIFE INSURANCE	\$41,434	\$63,447	\$63,447	\$84,811
51420 LONG-TERM DISABILITY	\$506	\$1,146	\$1,146	\$1,192
51440 FICA	\$13,322	\$18,965	\$18,965	\$21,174
51450 MEDICARE	\$3,116	\$4,435	\$4,435	\$4,952
51470 WORKERS COMP PREMIUM	\$2,642	\$3,045	\$4,183	\$5,287
51480 UNEMPLOYMENT COMP (TWC)	\$42	\$1,620	\$1,620	\$1,890
TOTAL PERSONNEL SERVICES	\$316,329	\$445,959	\$447,097	\$513,766
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$26,300	\$32,800	\$32,800	\$0
52710 WEARING APPAREL AND UNIFORMS	\$0	\$4,320	\$4,320	\$740
52810 FOOD SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$26,300	\$37,120	\$37,120	\$740
54530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$5,935	\$1,000	\$1,000	\$1,000
56210 TRAVEL AND TRAINING	\$0	\$0	\$0	\$1,500
56570 ENGINEERING/ARCHITECTURAL	\$0	\$50,000	\$50,000	\$50,000
TOTAL CONTRACTURAL SERVICES	\$5,935	\$51,000	\$51,000	\$52,500
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$46,726	\$407,172	\$374,910	\$2,912,262
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
58530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
58570 ENGINEERING/ARCHITECTURAL	\$112,055	\$189,479	\$160,708	\$28,771
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$105,825	\$15,000	\$15,000	\$162,000
58910 BUILDINGS	\$0	\$30,000	\$30,000	\$0
TOTAL CAPITAL OUTLAY	\$264,606	\$641,651	\$580,618	\$3,103,033
TOTAL 4B PARKS	\$613,169	\$1,175,730	\$1,115,835	\$3,670,039

CITY OF WYLIE

4B RECREATION CENTER

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Wylie Recreation Center. The Wylie Recreation Center supports the well-being of Wylie citizens by providing access to recreational and educational programs. The division ensures the ongoing operations and marketing of recreational programs at Wylie Recreation Center. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.
Strategic Goal: Health, Safety, and Well-Being

Continue analyzing and addressing user fee gaps with the intent of supporting a percentage of cost recovery.
Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Notable facility improvements: added a concrete patio outside of the meeting room to enhance rentals, special events, and activities. Repaired the original (2010) mechanical lifts on the basketball goals that had recently become hazardous. A/V upgrade in the aerobic studio. Upgraded the A/V in the meeting room to encourage rental revenue.
Strategic Goal: Health, Safety, and Well-Being

Regained program momentum lost due to COVID-19. Summer Kick-Off attendance was at an all-time high of 3,078 participants. The Rec Center general attendance in May was the second highest on record at 34,310 (slightly lower than 2019: 34,947). Additional Christmas events were offered and all met maximum capacity. Several programs had waitlists.
Strategic Goal: Community Focused Government

Continued to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being

Finances and marketing: Regular registered activity user fees were adjusted to recover costs. Printed pass/no pass rates in the Activity Menu for each activity rather than stating this as a general discount, switched from percentage discounts to flat rates, and increased the no pass rate to encourage pass sales. Secured multiple sponsorships to offset costs associated with Summer Kick-Off (this offering is subsidized by the 4B fund). Increased Rec Pass user fees, set fees to encourage the sale of auto-renew passes, added a teen pass, included childcare with all passes, and added virtual fitness classes to passes.
Strategic Goal: Community Focused Government

Met maximum activity programming capacity in the facility while preserving adequate open play times and offerings for pass holders.
Strategic Goal: Community Focused Government

Texas Recreation and Parks Society (TRAPS) Communication Award for Week in 30-Seconds, which is a 30-second weekly video recap of the Parks and Recreation Department happenings. The videos, available on social media, provide the City Council, upper management, and the Parks and Recreation Board with talking points.
Strategic Goal: Community Focused Government

Macaroni Kid Allen Family Favorite Awards: 1) Best Place for Free/Cheap Fun and 2) Best Family Membership.
Strategic Goal: Health, Safety, and Well-Being

Wylie News Readers Choice Award for Best Fitness Facility 2023.
Strategic Goal: Health, Safety, and Well-Being

4B RECREATION CENTER CONTINUED

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Recreation Manager	1.0	1.0	0.0	0.0
Recreation Supervisor	1.0	1.0	2.0	2.0
Recreation Programmer	3.0	3.0	3.0	3.0
Building Attendant	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	4.5	5.0	5.0	5.5
Recreation Monitor	13.0	13.0	13.0	13.0
TOTAL	24.5	25.0	25.0	25.5

ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Attendance - General Hourly Headcount	267,705	330,307	335,000		350,000
Paid Activities - Participants	5,796	5,089	5,250		5,500
Rentals - Hours Per Year, Private Parties	183	500	500		525

PROPOSED BUDGET FY 2024

112-4B SALES TAX RECREATION CENTER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
51110 SALARIES	\$334,621	\$382,723	\$382,723	\$412,922
51112 SALARIES - PART TIME	\$525,495	\$625,162	\$625,162	\$604,213
51130 OVERTIME	\$4,335	\$7,000	\$7,000	\$7,000
51140 LONGEVITY PAY	\$2,560	\$2,838	\$2,838	\$2,645
51270 REC INSTRUCTOR PAY	\$55,410	\$60,000	\$60,000	\$60,000
51310 TMRS	\$79,275	\$85,545	\$85,545	\$89,050
51410 HOSPITAL AND LIFE INSURANCE	\$78,995	\$89,064	\$89,064	\$119,472
51420 LONG-TERM DISABILITY	\$937	\$1,393	\$1,393	\$1,528
51440 FICA	\$55,677	\$63,099	\$63,099	\$67,442
51450 MEDICARE	\$13,021	\$14,757	\$14,757	\$15,773
51470 WORKERS COMP PREMIUM	\$10,614	\$10,051	\$13,808	\$16,731
51480 UNEMPLOYMENT COMP (TWC)	\$4,005	\$5,400	\$5,400	\$5,940
TOTAL PERSONNEL SERVICES	\$1,164,945	\$1,347,033	\$1,350,789	\$1,402,716
52010 OFFICE SUPPLIES	\$4,323	\$5,852	\$5,852	\$6,002
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$16,611	\$20,220	\$20,220	\$20,220
52210 JANITORIAL SUPPLIES	\$11,040	\$28,479	\$28,479	\$29,979
52250 MEDICAL AND SURGICAL	\$3,701	\$4,420	\$4,420	\$3,980
52310 FUEL AND LUBRICANTS	\$1,274	\$6,300	\$6,300	\$6,300
52610 RECREATIONAL SUPPLIES	\$52,018	\$109,691	\$109,691	\$104,780
52650 RECREATION MERCHANDISE	\$7,396	\$7,475	\$7,475	\$12,175
52710 WEARING APPAREL AND UNIFORMS	\$3,057	\$7,470	\$7,470	\$4,670
52810 FOOD SUPPLIES	\$1,018	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$100,439	\$191,107	\$191,107	\$189,306
54530 HEAVY EQUIPMENT	\$14,751	\$26,090	\$26,090	\$31,240
54910 BUILDINGS	\$30,072	\$31,720	\$31,720	\$34,720
TOTAL MATERIALS FOR MAINTENANCE	\$44,823	\$57,810	\$57,810	\$65,960
56040 SPECIAL SERVICES	\$77,517	\$91,370	\$91,370	\$103,370
56080 ADVERTISING	\$88,262	\$99,977	\$99,977	\$113,010
56110 COMMUNICATIONS	\$942	\$1,800	\$1,800	\$1,800
56140 REC CLASS EXPENSES	\$149,364	\$152,650	\$152,650	\$161,250
56180 RENTAL	\$722	\$3,300	\$3,300	\$3,300
56210 TRAVEL AND TRAINING	\$9,935	\$29,790	\$29,790	\$29,400
56250 DUES AND SUBSCRIPTIONS	\$8,175	\$13,532	\$13,532	\$15,038
56310 INSURANCE	\$34,033	\$40,000	\$40,000	\$48,000
56360 ACTIVENET ADMINISTRATIVE FEES	\$57,285	\$58,600	\$58,600	\$58,600
56610 UTILITIES-ELECTRIC	\$56,401	\$98,970	\$98,970	\$98,970
56630 UTILITIES-WATER	\$27,174	\$20,000	\$60,000	\$25,000
TOTAL CONTRACTURAL SERVICES	\$509,808	\$609,989	\$649,989	\$657,738
TOTAL RECREATION CENTER	\$1,820,015	\$2,205,939	\$2,249,695	\$2,315,720

CITY OF WYLIE

4B STONEHAVEN HOUSE

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the maintenance of Stonehaven House. This division ensures ongoing preservation of the past by maintaining the historic site. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Complete updates to the feasibility study and resume discussions with the Wylie Historical Society regarding possible site management partnerships.

Strategic Goals: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

n/a

PROPOSED BUDGET FY 2024

112-4B SALES TAX

STONEHAVEN HOUSE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
54210 STREETS AND ALLEYS	\$0	\$0	\$0	\$0
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54650 COMMUNICATIONS	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54910 BUILDINGS	\$0	\$121,000	\$1,000	\$121,000
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$121,000	\$1,000	\$121,000
TOTAL STONEHAVEN HOUSE	\$0	\$121,000	\$1,000	\$121,000

CITY OF WYLIE**4B SALES TAX REVENUE COMBINED SERVICES****DEPARTMENT DESCRIPTION**

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.

PROPOSED BUDGET FY 2024

112-4B SALES TAX

4B COMBINED SERVICES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
56040 SPECIAL SERVICES	\$0	\$1,993	\$1,993	\$48,240
56310 INSURANCE	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$1,993	\$1,993	\$48,240
59125 TRANSFER TO RECREATION FUND	\$0	\$0	\$0	\$0
59132 TRANSFER TO 4B DEBT SERVICE	\$383,625	\$388,050	\$388,050	\$165,000
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$1,275,000	\$222,065
TOTAL OTHER FINANCING (USES)	\$383,625	\$388,050	\$1,663,050	\$387,065
TOTAL 4B COMBINED SERVICES	\$383,625	\$390,043	\$1,665,043	\$435,305