

Wylie Library Advisory Board Regular Meeting

October 27, 2025 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Review and approve the minutes from the September 22 Meeting

WORK SESSION

WS1. Staff Spotlight: Nina Davis, Adult Services Librarian

[WS2.](#) Review FY 25 Stats

[WS3.](#) Review Monthly Report

[WS4.](#) Upcoming Friends of the Library Events

[WS5.](#) Review Upcoming Library Programs

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on Tuesday, October 21 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
September 22, 2025 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:01 p.m. The following Library Board members were present: Justin Strauch, Monica Munoz, Mallory Morris, Toshia Kimball, Sarah Sponsel, Brian Ortiz & Ofilia Barrera Board Liaison. Board members not present: Zachary Todd

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

1. Consider, and act upon, approval of August 25, 2025 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Brian Ortiz, seconded by Toshia, to approve the minutes as presented. A vote was taken and the motion passed 6-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Kelsey Sidwell, Teen Services Librarian.

Kelsey Sidwell provided the Board with a rundown of her role and responsibilities as Teen Services Librarian. She shared information covering the variety of programs she provides to the community's youth and her future goals for the department.

WS2. Review City Secretary proposed changes to the Board and Commission Bylaws.

Ofilia Barrera reviewed changes proposed by the City Secretary, in an effort to streamline the rules and regulations, concerning the eligibility criteria for members of City boards.

WS3. Review Meeting Room and Small Business Center Policies.

Ofilia Barrera provided the Board with a copy of the Meeting Room Policy which will be up for review in the coming year. She touched on some minor changes to be considered as well as the incorporation of the Small Business Center into this policy. These revisions should be ready for review by March 2026.

WS4. Review Monthly Report.

Ofilia Barrera walked the Board through statistics regarding program attendance, online platform usage, and digital resource usage for the period of August 21, 2025 to September 10, 2025. Additionally, she shared highlights from meetings and training that took place during the same period of time with particular attention given to the Literacy Award for small clubs in North Texas and The Abby Award.

WS5. Review upcoming library programs.

A list of upcoming programs for the month of October was presented by Ofilia Barrera. She provided a brief description of several programs and made mention of one not in the list, but held at the library, offered through Collin College for GED Equivalency Classes.

ADJOURNMENT

A motion was made by Toshia Kimball, seconded by Monica Munoz, to adjourn the meeting at 7:56 p.m. A vote was taken and the motion passed 6-0.

Justin Strauch, Chair

	FY 23	FY 24	FY 25
Registered Users	60,609	65,990	71,152
Check-Out [1]	380,846	399,066	390,324
Holds	55,145	62,707	69,037
Renewals	233,289	239,402	258,569
Total Circs (CO + Renew.)	614,135	638,468	648,893
Borrowers Added	6,092	6,470	6,824
Drive-Thru* [2]	2,914	3,401	3,674
Overdrive Advantage Titles C	40,872	48,666	44,647
Overdrive All - SPL Only [4]	72,471	84,000	91,263
Kanopy Plays	4,566	6,463	5,377
Hoopla Overall Circulations	17,744	24,080	25,791
Total Digital Circulation	94,781	114,543	122,431
Door Count	194,588	210,999	213,978

[illegible]

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	Sept. 11 - Oct. 15	August 21 - Sept. 10**	July 24 - August 20*
Storytime	1,518	298	0
Kid Events	34	21	878
Teen Events	31	0	0
Adult Events	186	105	37
Outreach	13	7	62
Business Exchange	242	144	216
Circulation	60,487	35,868	55,623
Visitors	20,791	10,754	18,856
New Borrowers	638	348	624
Drive-Thru	372	217	307
Holds Processed	8,027	4,832	6,666
		**One week less due to the new schedule.	*Storytime is on a break.
Ancestry	Sessions	Searches	
Jul 2025	15	269	
Aug 2025	18	385	
Sept 2025	14	121	
Data Axle	Log-ins	# of Searches	Total Records Downloaded
Jul 2025	20	178	1,336
Aug 2025	5	24	45
Sept 2025	23	164	76
Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class
Jul 2025	28	206	21,897
Aug 2025	15	108	11,257
Sept 2025	23	95	10,089

Pronunciator	Registrations	Logins	
Jul 2025	19	37	
Aug 2025	12	18	
Sept 2025	24	44	
Udemy	Active Users	Courses Enrolled	Video Mins
Jul 2025	73	198	15,838.2
Aug 2025	91	171	19,473.50
Sept 2025	72	128	10,521.5
Library App	Devices	Launches	New Devices
Jul 2025	1,521	8,510	254
Aug 2025	1,488	7,888	195
Sept 2025	1,460	7,549	171

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)			
Totals for Consortium	July 2025	Aug 2025	Sept 2025
Unique Users	19,096 SPL - 2,157	19,223 SPL - 2,224	18,748 SPL - 2,130
Check-Outs	71,091 SPL - 8,219	70,255 SPL - 8,180	67,452 SPL - 7,547
Holds	34,049	31,658	31,390
Purchases	600	1,097	1,100

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
July 2025	1,359	32	108	566	181	56	101	2,403
Aug 2025	1,305	38	113	599	190	51	69	2,365
Sept 2025	1,291	43	94	536	129	34	92	2,219

Kanopy				
Stats	Visits	Pages	Plays	Minutes
July 2025	2,043	2,778	591	17,931
Aug 2025	1,940	2,879	355	8,980
Sept 2025	1,527	1,852	301	8,589
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
July 2025	19.6%	4.6%	39.6%	36.2%
Aug 2025	58.9%	3.4%	14.1%	23.7%
Sept 2025	27.2%	13.6%	24.9%	34.2%

Meetings/Training Highlights:

- 9/11/25 Ofilia attended the 9/11 Ceremony
- 9/11/25 Ofilia and Lisa weekly one on one
- 9/11/25 Ofilia attended the Rotary Club meeting and Rotary Board Meeting
- 9/11/25 Ofilia attended the Wylie Historical Society meeting
- 9/12/25 Ofilia attended the Public Library Administrators of North Texas Meeting
- 9/15/25 Ofilia met virtually with Pathway Hospice to review final details of the Caregiver Conference
- 9/16/25 Ofilia attended staff in-service training
- 9/16/25 Weekly admin team meeting
- 9/16/25 Ofilia attended staff meeting

- 9/16/25 Ofilia and Lisa attended the Friends of the Library meeting
- 9/17/25 Lisa attended staff in-service training
- 9/17/25 Ofilia and Elizabeth one on one
- 9/17/25 Lisa, Cheryl & Susan attended the Sensource software training
- 9/18/25 Ofilia attended a Ghost Tour rehearsal
- 9/19/25 Monthly librarians meeting
- 9/19/25 Ofilia and Xcena met to review FY 25 final POs
- 9/19/25 Ofilia met w/Tracy @ the Brown House to divvy up a donation of a Christmas Victorian Village
- 9/22/25 Ofilia and Xcena presented the Library Advisory Board meeting
- 9/23/25 Ofilia attended the City Council Meeting
- 9/25/25 Lisa attended the webinar Evolving Staff Roles, Policies, and Practices
- 9/26/25 All staff meeting
- 9/30/25 Lisa and Cheryl one on one
- 10/2/25 Ofilia and Debbie one on one
- 10/3 & 10/4/25 Ofilia participated in downtown Wylie ghost tours
- 10/4/25 Carmen attended the UNIDOS Party at Birmingham Elementary
- 10/7/25 Ofilia and Caiti participated in National Night Out
- 10/8/25 Ofilia attended The Wall That Heals tours virtual meeting
- 10/8/25 Ofilia and Veronica attended the Library Garden Committee meeting
- 10/9/25 Ofilia attended the Historical Society Meeting
- 10/14/25 Ofilia attended The Wall That Heals meeting
- 10/14/25 Ofilia attended the City Council meeting

Upcoming Friends of the Library Events:**Spooky Night @ the Library**

Tuesday, October 28 from 5:00 - 7:00pm

Trick-or-treat, treasure hunt and a costume contest open to all at the festive, family friendly event.

Murder Mystery Night @ the Library - CANCELED

Friday, November 14 from 7:00 - 9:00pm

Grab your friends and sign up for a literary "Who Done It?" after hours @ the library! Suitable for ages 14 and up.

D.E.A.R. @ Smith Public Library - Thanksgiving Edition

Tuesday, November 25 from 2:00 - 3:30pm

Drop Everything and Read at this family friendly silent reading event! Everyone is invited to bring their own book to read in a structured and quiet environment.

Participants are encouraged to engage with other participants before or after silent reading time.

D.E.A.R. @ Smith Public Library - Holidays Edition

Tuesday, November 25 from 12:00 - 1:30pm

Drop Everything and Read at this family friendly silent reading event! Everyone is invited to bring their own book to read in a structured and quiet environment.

Participants are encouraged to engage with other participants before or after silent reading time.

Upcoming Library Programs - November 2025

Adults

ESL Classes for Beginners

continues Tuesdays in November @ 6PM

The continuation of this fun and engaging 6-week ESL class, where participants will learn basic English with a certified instructor. You will be required to take an assessment to determine a basic level of knowledge to ensure success in the classes.

Pipecleaner Flowers

Tuesday, November 6 @ 6PM

Learn how to make beautiful flowers out of pipe cleaners in this fun class. We will make a variety of fall flowers.

Booked on Fridays

Join us for engaging reads, good conversation, and loads of fun.

November 14

Hate Follow by Erin Quinn-Kong

Jazz Concert

All that Jazz

Saturday, November 15 @ 2PM

Get into the swing of autumn, and a little hint of the holidays, with a performance by The Jazz Bytes.

Third Tuesday Book Bunch

Ages: 55+ years

Social networking and a good book. Immerse yourself into a good story with friends.

November 18

The Heaven & Earth Grocery Store by James McBride

Conversational English

Thursday, November 20 @ 2PM

Practice your English speaking conversation skills! Participants meet monthly to practice speaking about everyday topics in a casual, supportive setting. Sign up required.

Device Drop-In

Friday, November 21 @ 10:30AM @ Community Park Center

Help with digital devices at the Senior Center.

Preschool

Free stickers are required to enter all storytimes and are available right before the event time. Space is limited due to fire code.

Bilingual Family Storytime for all ages

Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds
Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds
Wednesdays @ 10:45am and 11:30am
Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds
Fridays @ 10:15am and 11am

Gentle Storytime
Space is limited to keep a sensory friendly environment
Wednesdays @ 2:15pm

Kids

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

November 18 & 20

Dragons Eat Noodles on Tuesdays by Jon Stahl

BeTween Book Club

4th-6th graders (9-12 years old) and meet on the designated date from 6-7pm in the Storytime Room.

November 18

Turtle in Paradise by Jennifer L. Holm

Thanksgiving Break Treasure Hunt

Look for the hidden pictures in the Children's Area and get a prize. One prize per day per child while supplies last. This is a self-directed activity.

November 24 - 26

LEGO Family Build

Just bring your imagination. For all ages 2 - 4pm in the Multi-Purpose Room.

November 24

D.E.A.R. @ the Library

D.E.A.R. is a B.Y.O.B. (bring your own book) book club! Modeled after Silent Book Club and school-based sustained silent reading time, also known as D.E.A.R., the goal of this initiative is to promote connection and literacy by providing Wylie residents with the time, space, and permission to just drop everything and read! This is a family-friendly event for anyone who can read independently. Kids nine (9) and younger must be accompanied by an adult (18+).

November 25 from 2 - 3:30pm

Teens

Teen Book Club

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

November 13

Such Charming Liars by Karen McManus

Asia Pop

Music: Watch some K-Pop music videos, swap playlists, eat snacks, and more!

7th-12th graders only. Registration required. Space may be limited for specific meetings.

November 20 from 4:30 - 6:30pm