

Wylie Library Advisory Board Regular Meeting

January 27, 2025 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Review and approve the minutes from the October 28 meeting

WORK SESSION

[WS1.](#) Review monthly report

[WS2.](#) The Wall That Heals Exhibit Explanation

WS3. Strategic Plan Findings Overview

[WS4.](#) Upcoming Library Programs

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on Friday, January 24 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
October 28, 2024 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Toshia Kimball called the meeting to order at 7:01 p.m. The following Library Board members were present: Justin Strauch, Brian Ortiz, Monica Munoz, Roberta Schaafsma, Zachary Todd, Toshia Kimball, Irene Chavira & Ofilia Barrera Board Liaison.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

1. Consider and act upon, approval of August 26, 2024 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Brian Ortiz, to approve the minutes as presented. A vote was taken and the motion passed 6-0.

REGULAR AGENDA

1. Review and approve the updated Borrower Policy.

Board Action:

A motion was made by Toshia Kimball, seconded by Justin Strauch, to approve the Borrower Policy with the updated wording reflecting the elimination of extended use fees and the full capitalization of STEAM in all occurrences of the phrase steam kits. A vote was taken and the motion passed 7-0.

2. Vote on upcoming Library Advisory Board meeting dates.

Board Action:

A motion was made by Justin Strauch, seconded by Monica Munoz, to forego the November 25, 2024 and December 23, 2024 meeting dates; with regularly scheduled meetings resuming on January 27, 2025. A vote was taken and the motion passed 7-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Review stats by fiscal year.

Ofilia Barrera presented the Board with library usage statistics as well as summer attendance and participation statistics summarizing each of the three previous fiscal years. Going forward, this report will be presented annually in October.

WS2. Review the monthly report.

Data provided to the Board in the monthly report included program attendance, resource usage by patrons, and staff meeting/training highlights for the period of September 19, 2024 to October 23, 2024. Ofilia Barrera pointed out there are five weeks in the date range for this report instead of the usual four.

WS3. Review upcoming programs.

Ofilia Barrera presented a list of upcoming events, programs, and holiday closures for the month of November.

ADJOURNMENT

A motion was made by Zachary Todd, seconded by Toshia Kimball, to adjourn the meeting at 7:49 p.m. A vote was taken and the motion passed 7-0.

Justin Strauch, Chair

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	December 19 - January 22	November 21 - December 18	October 24 - November 20
Storytime	371	628	758
Kid Events	103	820	526
Teen Events	12	20	27
Adult Events	75	103	65
Outreach	10	0	0
Business Exchange	121	126	188
Circulation	50,151	48,817	44,753
Visitors	15,061	12,702	14,477
New Borrowers	497	326	384
Drive-Thru	308	251	286
Holds Processed	5,363	4,346	4,709
Ancestry	Sessions	Searches	
October 2024	13	163	
November 2024	12	371	
December 2024	12	93	
Creativebug	Sessions	Total Video Views	Hours Viewed
October 2024	11	25	2.32
November 2024	9	29	3.95
December 2024	13	29	4.21
Data Axle	Log-ins	# of Searches	Total Records Downloaded
October 2024	30	366	9,036
November 2024	10	55	1,984
December 2024	19	107	1,817
Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class

October 2024	41	135	13,618
November 2024	23	104	8,700
December 2024	18	75	8,692
Pronunciator	Registrations	Logins	
October 2024	8	19	
November 2024	18	37	
December 2024	15	32	
Udemy	Active Users	Courses Enrolled	Video Mins
October 2024	59	101	10,536.8
November 2024	59	86	8,109
December 2024	75	223	13,788
Library App	Devices	Launches	New Devices
October 2024	970	5,639	127
November 2024	938	4,633	124
December 2024	983	4,836	144

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)			
Totals for Consortium	October 2024	November 2024	December 2024
	16,769	16,552	16,633
Unique Users	SPI - 1,918	SPI - 1,918	SPL - 1,894
	62,831	59,901	61,827
Check-Outs	SPL -7,215	SPL -6,909	SPL - 7,242
Holds	29,887	27,007	28,890
Purchases	731	921	639

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
October 2024	1014	25	82	476	151	47	72	1867
Nov 2024	894	28	93	487	144	41	73	1760
December 2024	910	35	137	467	164	41	55	1809

Kanopy				
Stats	Visits	Pages	Plays	Minutes
October 2024	2,090	2,417	284	7,012
November 2024	2,247	2,705	476	10,061
December 2024	2,280	2,666	357	10,038
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
October 2024	15.8%	18.3%	42.3%	23.6%
November 2024	24.8%	27.5%	35.5%	12.2%
December 2024	25.8%	15.4%	39.2%	19.6%

Meetings/Training Highlights:

- 10/30/24 Supervisor meeting
- 10/31/24 Various staff attended City Field Day
- 11/1/24 Ofilia and Lisa weekly one on one
- 11/2/24 1LT Robert F. Welch III Charity Cards for the Troops in the Library Lobby
- 11/4/24 Ofilia started Professional Development Academy: Artificial Intelligence Course
- 11/5/24 Ofilia attended the Director lunch
- 11/5/24 Ofilia attended the staff meeting
- 11/6/24 Ofilia and Debbie attended the ICAN presentations
- 11/7/24 Ofilia attended the Rotary meeting
- 11/8/24 Monthly librarian meeting


- 11/11/24 Library closed - Veterans Day
- 11/12/24 Ofilia attended the City Council meeting
- 11/13/24 Lisa met with her WISD mentor student
- 11/13, 11/14 & 11/15/24 Ofilia attended the Public Library Administrators of North Texas Conference
- 11/16/24 Library Garden Pavilion Grand Opening
- 11/19/24 Ofilia and Lisa attended the webinar Proposed Changes to Minimum Accreditation Criteria provided by the Texas State Library
- 11/19/24 Ofilia attended the Wylie Historical Society Meeting
- 11/19/24 Ofilia and Lisa attended the Friends of the Library Meeting
- 11/20/24 Lisa attended the Tekkies meeting at Flower Mound
- 11/20/24 Ofilia and Lisa met with the HAM Radio club to discuss the details for their Talk to Santa event
- 11/21/24 Various staff attended the Annual Thanksgiving Luncheon
- 11/21/24 Ofilia attended the webinar Getting Involved in Organizations & Advancing the Profession
- 12/2/24 Ofilia and Lisa met w/Melissa to review library fees
- 12/6/24 Ofilia, Lisa and Debbie met to review youth services schedule
- 12/6/24 Ofilia and Veronica met to review plans for the Library Garden
- 12/7/24 Library Garden morning work session
- 12/10/24 Ofilia and Lisa met w/Pathway Hospice for potential program
- 12/17/24 Ofilia and Lety one on one
- 12/17/24 Ofilia and Lisa attended the Friends of the Library monthly meeting
- 12/18/24 Supervisor Meeting
- 12/20/24 Librarians participated in Lumina Spark Training
- 12/30/24 Ofilia submitted Library of Excellence application
- 1/14/25 Ofilia and Lisa met w/local group about a cultural Ramadan program in March
- 1/14/25 Ofilia attended The Wall That Heals Planning meeting
- 1/14/25 Ofilia virtual meeting w/Jasen Haskins & UTA regarding future Capstone Project
- 1/15/25 Lisa weekly meeting with her WISD mentor student
- 1/15/25 Ofilia and Debbie one on one
- 1/15/25 Weekly Admin team meeting
- 1/15/25 Ofilia and Veronica attended the Library Garden Committee meeting
- 1/16/25 Ofilia attended the Rotary meeting
- 1/16/25 Ofilia and Lisa attended the Summer Kickoff planning meeting
- 1/17/25 Ofilia attended Public Library Administrators Meeting in Cedar Hill
- 1/21/25 Ofilia attended the staff meeting
- 1/21/25 Ofilia and Lisa attended the Friends of the Library meeting
- 1/22/25 Weekly admin team meeting
- 1/22/25 Lisa weekly meeting with her WISD mentor student
- 1/22/25 Ofilia and Elizabeth one on one

Misc. Information:

- 11/19/24 Ofilia and Lisa attended the HEB Groundbreaking event in Murphy and accepted a \$10,000 donation with our Friends of the Library President
- 11/20/24 Libby and Cheryl provided outreach to Akin Elementary for Book Fair Night
- 12/6/24 Library staff holiday party
- 1/9/25 Closed at Noon due to winter storm
- 1/10/25 Closed due to winter storm
- 1/11/25 Delayed opening at 11am due to winter storm

The Wall That Heals

Touring Wall Replica and Education Center
Wednesday, October 29 - Sunday, November 2



TOURING WALL REPLICA AND MOBILE EDUCATION CENTER
THE WALL THAT HEALS

2025 SCHEDULE **HOST THE WALL THAT HEALS** **HAUL THE WALL**

WHERE WE'VE BEEN **2025 TOUR SHIRTS**

On Veterans Day 1996, the Vietnam Veterans Memorial Fund (VVMF) unveiled a replica of the Vietnam Veterans Memorial in Washington, D.C., designed to travel to communities throughout the United States. Since its dedication, *The Wall That Heals* has been displayed at nearly 800 communities throughout the nation, spreading the Memorial's healing legacy to millions.

Bringing The Wall home to communities throughout our country allows the souls enshrined on the Memorial to exist once more among family and friends in the peace and comfort of familiar surroundings. The traveling exhibit provides thousands of veterans who have been unable to cope with the prospect of facing The Wall to find the strength and courage to do so within their own communities, thus allowing the healing process to begin.

The city will need volunteers to assist in the education center, to guide visitors and help visitors find names on the wall. To sign up, please fill out the City volunteer form here: https://records.wylietexas.gov/Forms/Event_Volunter_Form

Upcoming Library Programs - February 2024

Adults

Adult Winter Reading Challenge

January 2 to March 1

Snuggle up and read! Reflect on the year you've had and get excited for a fresh start. Read three books to earn a badge. For each badge earned, you will receive one entry in the grand prize drawing. Join the Challenge on Beanstack

Birds of Texas

Saturday, February 8 @ 3PM

Welcome to your introduction to Texas Birds and the Great Backyard Bird Count! Whether you're a seasoned birder or just starting out, this event is a great opportunity to connect with nature and learn more about the birds in our area. Don't miss out on this exciting chance to contribute to citizen science and help track bird populations.

Registration open now.

Diamond Painting - Mandala Edition

Saturday, February 15 @ 10AM

Discover the art of diamond painting and find your next craft obsession. Combining the concepts of mosaic art and paint-by-numbers, diamond painting uses tiny rhinestones on adhesive to create a glittering, multi-dimensional picture. Supplies provided.

Meets in MakerSpace

Registration opens February 1

Game On: Gamemaster 101

Tuesday, February 18 @ 5:30PM

Level up to run your own RPG campaigns. Learn what makes a good story, what to expect from players (and what they should expect from you), and, most importantly, how to make sure everyone has fun.

Meets in MakerSpace

Registration opens February 4

Tea Blending

Thursday, February 20 @ 6PM

Create your own favorite tea flavor and learn the basics of blending tea!

Meets in Multipurpose Room

Registration opens February 6

Cowboys of Color Rodeo

Tuesday, February 25 @ 6PM

Learn about the founding of the Cowboys of Color Rodeo along with African American Western legends. The Cowboys of Color Rodeo is the largest multicultural rodeo in the world. Children of founder Cleo Hearn, who manage the rodeo, will join us.

For 4th grade and up

Registration opens February 11

3D Printer Demo

Wednesday, February 26 @ 5:30PM

Come learn about the library's 3D printers, including our new dual extruder printer! Get a chance to see it in action, to ask questions, and learn how to request your own 3D prints.

Meets in MakerSpace

Registration opens February 12

Conversational English

Thursday, February 27 @ 2PM

Practice your English speaking conversation skills! Participants meet monthly to practice speaking about everyday topics in a casual, supportive setting.

Meets in MakerSpace

Registration opens February 13

Hospice 101

Thursday, February 27 @ 6PM

Join us for this enlightening session and take the first step toward understanding hospice care.

Meets in MakerSpace

Registration opens February 3

Preschool

Free stickers are required to enter all storytimes and are available right before the event time. Space is limited due to fire code.

Bilingual Family Storytime for all ages
Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds
Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds

Wednesdays @ 10:45am and 11:30am
 Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds
 Fridays @ 10:15am and 11am

Sensory Storytime
 Space is limited to keep a sensory friendly environment
 Saturday, Feb 1 @ 10:15am

Kids

Kids Winter Reading Challenge

For Kinder - 6th graders
 Pick up a reading log at the Children's Desk through March 1
 Read 5 books to get a prize!

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.
 February 18 & 20
Henry's Freedom Box by Ellen Levine

BeTween Book Club

4th-6th graders (9-12 years old) and meets on the designated date from 6-7pm in the Storytime Room.
 February 11
Merci Suárez Changes Gears by Meg Medina

Kids First Aid

Join certified First Aid/CPR/AED Teen Instructor, Mariyam Khanam, to learn CPR and fist aid basics. This class is for ages 7 - 13 and at least one parent/guardian is required to attend. Registration is required as space is limited.
 February 22

Idea Lab

3rd & 4th graders (8-10 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.
 February 27
 Marble Maze

Teens

Teen Winter Reading Challenge

For 7th-12th graders now through March 1
 Read 5 books and receive a small prize and a library tote bag. Read 10 books and come pick out a free paperback book! Join challenge on Beanstack!

Teen Book Club

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

February 13

Lost in Taiwan by Mark Crilley

Japanimation

Our anime and manga club for 7th-12th graders! Join us every month in the storytime room at 6pm to watch anime, chat about manga, do some crafts, and share artwork with each other.

February 20

Roll for the Initiative: SPL's Teen Dungeons & Dragons Group

7th-12th graders only. Registration required. Space may be limited for specific meetings.

February 6 - Campaign 2, Part 1