



Library Advisory Board

Minutes **In-person Meeting** **August 25, 2025 – 7:00 p.m.** **Council Chambers**

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:03 p.m. The following Library Board members were present: Justin Strauch, Monica Munoz, Zachary Todd, Mallory Morris, Brian Ortiz & Ofilia Barrera Board Liaison. Board members not present: Toshia Kimball, Sarah Sponsel

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

1. **Consider, and act upon, approval of July 28, 2025 Library Advisory Board Meeting minutes.**

Board Action:

A motion was made by Zachary Todd, seconded by Monica Munoz, to approve the minutes as presented. A vote was taken and the motion passed 5-0.

REGULAR AGENDA

1. **Review Library Advisory Board Meeting dates.**

Board Action:

A motion was made by Justin Strauch, seconded by Monica Munoz, to forgo the November 24, 2025 meeting. A vote was taken and the motion passed 5-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Ofilia Barrera, Library Director.

Ofilia Barrera shared her journey from a circulation staff member at the Plano Public Library to the position of Director for the Smith Public Library, where she recently celebrated her 18th anniversary. Additionally, she provided a glimpse into her goals for the future of the library.

WS2. Review Monthly Report.

Ofilia Barrera guided the Board through statistics regarding program attendance and resource usage for the period of July 24, 2025 to August 20, 2025. She explained the (0) count for Storytime & Teen Events attendance during this period results from those programs taking a break, allowing staff to prepare for Fall programming. The Board was reminded that Creativebug will be leaving the list of databases soon as that subscription will not be renewed in the next fiscal year. Attention was also given to some of the individual meeting/training highlights.

WS3. Review Friends of the Library Events.

Mallory Morris introduced a new book club being organized by the Friends. This silent reading book club, D.E.A.R., will have several events in the coming months.


Ofilia Barrera provided additional information concerning different elements and dates of the D.E.A.R. events beginning on October 16, 2025. She also shared information for those interested in attending the Friends of the Library monthly meetings and brief descriptions of other future planned events & fundraisers.

WS4. Review upcoming library programs.

Ofilia Barrera presented a list of upcoming programs for the month of September. Special attention was given to the new ESL Classes for Beginners and the Caregiver Conference of Greater Wylie. All regular youth programs have returned with a few changes to the line-up. Sensory Storytime has been replaced with a similar program, Gentle Storytime, allowing for a larger audience of up to 30 attendees. The teen program Japanimation has also been changed to Asiapop, facilitating a wider focus from Anime and Manga to include other themes such as Bollywood and Kpop, as well.

ADJOURNMENT

A motion was made by Monica Munoz, seconded by Brian Ortiz, to adjourn the meeting at 7:57 p.m. A vote was taken and the motion passed 5-0.


Justin Strauch, Chair