

Wylie Cemetery Advisory Board Meeting Minutes

April 6, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Vice-Chair Allison Stowe called the regular meeting to order at 6:02 p.m. The following Cemetery Advisory Board members were present: Board Member Gloria Suarez, Board Member Kimberly Summers, Board Member Derek Trent, and Board Member Laurie Sargent. Board Chair Keith Stephens and Board Member Jami Lindquist were absent.

Staff present included: Deputy City Manager Renae' Ollie, Assistant Parks and Recreation Director Brent Stowers, and Parks and Recreation Administrative Assistant Janet Pieper.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

1. **Consider and act upon approval of the November 3, 2022, Regular Cemetery Advisory Board Meeting Minutes.**

Board Action

A motion was made by Board Member Suarez, seconded by Board Member Summers, to approve the November 3, 2022, Regular Cemetery Advisory Board Meeting Minutes. A vote was taken, and the motion passed 5-0 with Board Chair Stephens and Board Member Lindquist absent.

WORK SESSION

WS1. Wylie Cemetery Transition Update.

Staff Comments:

Deputy City Manager Renae' Ollie provided the Board with an update on the acquisition efforts related to the Wylie and Hughes Cemeteries from the Wylie Cemetery Association. It was determined that ownership of a portion of the properties could not be verified. As a result, the title company was unable to issue an Owner's Title Policy to protect the City's interests.

In addition to this issue, staff concluded that assuming responsibility for the cemeteries would present significant operational challenges, particularly related to grounds maintenance, historical document research, digitization of records, and plot sales. Staff presented these findings—along with the inability to secure title insurance—to the City Council. Based on this information, the City Council directed staff to cease further efforts to acquire the Wylie and Hughes Cemeteries.

With consideration of the City Council's direction to staff, Ms. Ollie sought input from the Board regarding the potential disbandment of the Cemetery Advisory Board. All members present agreed that it would be appropriate to formally dissolve the Board.

RECONVENE INTO REGULAR SESSION AT 6:17

ADJOURNMENT

A motion was made by Board Member Trent, seconded by Board Member Suarez, to adjourn the meeting at 6:17 PM. A vote was taken, and the motion passed 5-0 with Board Chair Stephens and Board Member Lindquist absent.

ATTEST:

Janet Pieper
Janet Pieper, Administrative Assistant II

Allison Stowe
Allison Stowe, Board Vice-Chair