

# Wylie Parks and Recreation Board Minutes

December 13, 2021 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



## CALL TO ORDER

Board Chair Joni Robinson called the regular meeting to order at 6:30 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Gloria Suarez, Board Member Brian Willeford, Board Member Craig Allen, Board Member Kevin Stewart, and Board Member Kim Mullis. Board Member Brett Swendig was absent.

Staff present included: Parks and Recreation Director Robert Diaz, and Parks and Recreation Administrative Assistant II Janet Hawkes.

## CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

## REGULAR AGENDA

### A. Consider, and act upon, approval of the November 8, 2021 Regular Parks and Recreation Board minutes.

#### Board Action

A motion was made by Board Member Allen, seconded by Board Member Mullis, to approve the November 8, 2021 Regular Parks and Recreation Board minutes. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

### B. Consider, and act upon, approval of the meeting and tour calendar for 2022.

#### Board Action

A motion was made by Board Member Mullis, seconded by Board Member Willeford to approve the meeting and tour calendar for 2022 as written with the addition of Board term dates. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

### C. Consider, and act upon, approval of the parkland dedication for the Monroe Development.

#### Board Discussion

Director Diaz explained that Skorburg Development is proposing to meet parkland dedication requirements by the dedication of parkland and improvements. The developer proposes to dedicate 16.9 acres of parkland (2.8 acres out of the floodplain), 1,925 linear feet of eight foot concrete trail, as well as a playground and other site amenities. The proposed trail would connect from the Monroe property to Kings Bridge Park located west of the proposed development. Included in the dedication the developer is providing options to retain the existing lake on the property, or to drain the lake due to water impoundment issues with the City of Dallas. All parkland dedicated to the City would be owned and maintained by the City.

Skorburg Development representative John Arnold led the Parks and Recreation Board in a presentation explaining the plans for the proposed park development which includes an estimated \$401,000 in parkland improvements. Mr. Arnold explained that in order to satisfy the City of Dallas water impoundment issues, the developer must keep a constant level of water in the lake and provide a second source of water to maintain a constant lake level. Mr. Arnold provided two options regarding the current lake. With option one the developer would proceed with keeping the lake by pursuing a dam analysis, drilling a water well in order to provide the required second water source, and conversion of the lake to a park amenity. He added that Skorburg Development would incur approximately \$477,500 of initial expense with option one keeping the lake as a park amenity. Subsequently, future maintenance expenses of the lake would be the responsibility of the City. With option two the developer would breach a dam at the lake to remove the water from it; this process would in turn expedite the immediate dedication of the parkland to the City, open up an additional three acres of useable land where the lake is currently, and avoid excessive time and expense associated with keeping the lake. Mr. Arnold expressed that Skorburg Development is in favor of pursuing option two because it benefits both the City and the developer, as well as speeds up the process and reduces costs for both parties.

### **Board Action**

A motion was made by Board Member Allen, seconded by Board Member Mullis, to approve the parkland dedication for the Monroe Development including option two in relation to the lake, and parkland development i.e. trail, playground, and site amenities. A vote was taken and motion passed 6-0 with Board Member Swendig absent.

## **WORK SESSION**

### **WS1. City Comprehensive Plan update.**

Board Member Mullis updated Board Members on the newly formed Comprehensive Plan Advisory Committee, of which she serves on. To date, two official meetings, a work session with City Council, and one open house for Wylie residents has taken place. The purpose of this committee is to gain input from Wylie residents and City Council on a 20-30 year plan in regards to residential and business enhancements. Basically the input received will assist the committee in laying out a plan with guidelines for the City Council to pursue additional living enhancements. Enhancements such as varying housing options, restaurants, facilities, schools, businesses, and infrastructure, all with the primary goal to retain and attract more residents to Wylie. The Comprehensive Plan Advisory Committee will host a second open house for Wylie residents online and in person on Thursday, February 10<sup>th</sup> at the Rita Smith Library. Specific time for the meeting is yet to be determined and additional information will be posted on the City website and social media.

### **WS2. Project updates.**

Director Diaz advised that the Parks and Recreation Department's fiscal year 2022 projects are going before the City Council for final project funding approval on Tuesday, December 14. Fiscal Year 2022 projects include the Community Park and Senior Center parking lot lighting, the Twin Lakes Park playground, and the Valentine Park playground.

Staff is in process of choosing a design vendor for the splash pad and dog park projects and should have a contract executed by February 2022. Design option updates will be presented at Parks and Recreation Board meetings as well as possible joint work sessions with City Council. The design phase will take approximately six to eight months to complete. Community Park and Wylie Municipal Complex are currently being considered as potential locations for the splash pads. The East Meadow Trail and areas around the Wylie Municipal Complex area are being considered as a location for the future dog park.

Staff compiled a senior center facility improvements priority list based off of the feasibility study completed by BRW and Associates. High priority items included updates to the existing restrooms, modifications to the facility's entrance, cosmetic updates such as painting, and construction of a porta cache. The lesser priority items on the list

includes a covered outdoor area such as a large pavilion, an enclosure for the existing dumpster, and additional interior windows and doors.

In January staff will conduct a work session with City Council to review the Wylie Recreation Center. This presentation will recap the different options for membership fee increases. It will also review the Recreation Center's current operations, focusing on how it benefits the community as a whole, and not just the Recreation Center members.

## **WS2. Future agenda items.**

Director Diaz asked the Parks and Recreation Board to begin looking at ideas for facilities or locations they would like included on the April tour itinerary.

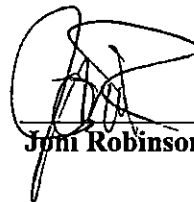
The City Ordinance Chapter 78 Prohibited Acts, are being updated and reviewed by the City Attorney. Items to be updated are primarily related to the carry of weapons in parks based on state law changes. The final draft will be brought to the Parks and Recreation Board for review at a future meeting.

The Olde City Park digital sign installation is complete and now operational. The new sign was funded by the Hotel/Motel Tax funds. The City Public Information Officer will work with Parks and Recreation Department staff to include upcoming events and announcements. The current banner holder will be removed.

An interlocal agreement with Wylie Independent School District (WISD) is being finalized to improve the tennis court lighting at Founders Park, which is a shared facility. WISD will pay \$180,000 and the City will pay \$140,000 of the improvements expense.

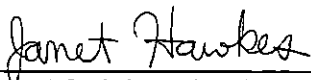
## **ADJOURNMENT**

A motion was made by Board Member Mullis, seconded by Board Vice-Chair Suarez, to adjourn the meeting at 8:17 p.m. A vote was taken and motion passed 6-0 with Board Member Swendig absent.



**Joni Robinson, Board Chair**

**ATTEST:**



**Janet Hawkes, Administrative Assistant II**