



Library Advisory Board

Minutes

In-person Meeting
October 23, 2023 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin called the meeting to order at 7:00 pm. The following Library Board members were present: Irene Chavira, Brian Ortiz, Roberta Schaafsma, Justin Strauch, Toshia Kimball & Ofilia Barrera, Board Liaison. Board members not present: Monica Munoz, Zachary Todd

STAFF SPOTLIGHT

Kelsey Sidwell, Teen Services Librarian

Kelsey joined SPL in January 2011 as a clerk/shelver. She earned her Masters Degree in 2018 and became the Teen Librarian that October. She believes in being her very transparent self with teens and provided an overview of the Teen Services programs.

During the school year: the following meet on Thursdays at 6pm, once a month.

- Teen Book Club
- Teen Dungeons & Dragons group
- Japanimation (anime & manga)

In the summer: Two programs a week, usually 11 to 12 different teen programs.

- Ofilia pointed out that Kelsey is also responsible for the Young Adult Collection.
- Roberta asked how many teens, on average, show up for Book Club versus other programs.
 - ◆ Book Club has anywhere from 10 to 20. It depends on the popularity of the book.
 - ◆ Japanimation, for several years, was sitting just under 10; but this school year and the end of last it has increased to 15 to 20.
 - ◆ D&D depends on their schedules. Instead of just one meeting/one month, they have to be able to commit to multiple months and currently have 8 or 9 participants.
- Ofilia asked Kelsey to talk a little about the summer program attendance numbers, which range from 20 - 50.
- Toshia asked if there is a process for handling controversial books.
 - ◆ Kelsey explained how the collection is monitored and patrons are welcome to share concerns. Ofilia communicates with staff to respond to parent inquiries.
 - ◆ Ofilia added that staff are trained to handle patron concerns on this issue.
- ★ Brian gave Kelsey a shout out for also having a hand in baby story time. He attended several in the spring with his daughter.
- Justin shared excitement for the growth in clubs and asked if Kelsey sees any roadblocks or hurdles, if that growth continues.

- ◆ D&D - The amount of staff that can run games is currently only two.
- ◆ Japanimation - The predominant issue is time.
- ◆ Staffing and budget are always hurdles to increased programming.
- Toshia inquired about Kelsey's upcoming goals.
 - ◆ Ensure that the clubs are what teens are actually interested in seeing.
 - ◆ Would like to increase time dedicated to outreach within WISD.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation. No citizens were present at the meeting.

CONSENT AGENDA

1. Consider and act upon approval of the Minutes of the September 25, 2023 Library Board Meeting.

- Roberta brought to attention two different spellings of Cricut/Cricket on page 4.
 - ◆ Xcenia responded to the spelling issue: confirmed the first spelling is correct, and will change the second spelling.

Board Action:

- The Library Board Minutes of September 25, 2023.
 - ◆ Irene made a motion to approve the minutes from the September 25th meeting with the one spelling edit.
 - Roberta 2nd the motion; all in favor, motion passed 5:0

REGULAR AGENDA

WORK SESSION – DISCUSSION ITEMS

WS1. Review the monthly report

Ofilia provided an overview of the monthly reports. She also indicated the addition of stats for the more popular databases.

- Storytime numbers are huge because that's actually a full month; whereas in August there was no storytime.
- Ofilia reviewed the various databases and what they are.
- Digital resources usage:
 - Kanopy - Still going strong, people are discovering it. Their system is changing over to tickets. Each item a user clicks will require a number of tickets on November 1st.
- ★ Justin added, as a selling point for Udemy, that they also have courses in learning languages and Google certificates.
- Justin asked about the new Wylie mobile app for the library. What sort of usage numbers might be expected?
 - ◆ Ofilia hopes to have numbers to share next month as the app has just gone into use.
- Meetings, training highlights, and miscellaneous information:
- Toshia asked how the interview process for the Adult Services Librarian was going.
 - ◆ Very well, the position has been filled. We are waiting for the background checks to clear, then a start date will be set.

- ◆ The library has had a challenge lately with staff turnover. The recent applicant pool has been incredible. The person offered the librarian position has 10 years of experience.
- Justin asked Ofilia to share about the All Staff Meeting with Tim Porter, City Engineer.
 - ◆ All Staff Meetings are held on the last Friday of every month.
 - ◆ Every month, a different person from a different department in the city is invited so that the library staff get to learn how their roles are connected and what they do. This month was Tim Porter.
 - ◆ Meetings usually include general announcements that cover what's going on in the city to things the Library Advisory Board talked about. Each department talks about what's happening in their area or if there's anything special that everyone needs to be aware of.
 - ◆ Next month will be the Public Works Director, Tommy Weir.
- Justin congratulated the library on the "One City One Team" award and asked for more information on it.
 - ◆ The city is pushing this initiative, One City One Team, and has been awarding different departments. The library was called up for the work done over the summer, all the big events held, and how the staff works together.
- Toshia asked if Ghost Tours was a success.
 - ◆ Ofilia indicated it was a big success and would go into that during the "Friends" portion of the agenda.

WS2. Review Friends of the Library Programs

- Wylie Ghost Tours
 - Tours were doubled and generated a little more than \$4000 for the library, Parks & Rec and the Historical Society. Our portion of the money gets earmarked to go to the summer kickoff event.
- Spooky Night at the Library, 10/24/23, from 5:00pm to 7:00pm.
 - Some of the Library Advisory Board members will be helping out.
- The Spooktacular night was the previous Saturday.
- Library Murder Mystery will be 11/04/23 from 7:00pm to 9:00pm.
 - Basically a real life Clue Game with literary characters, being played by performers of the Second Players Productions.
 - This is a fundraiser for the library.
 - Intended for ages 14 and up partly for content, and partly because it's after hours at the library and there will be no staff to watch/ensure that younger children aren't going to get hurt.

WS3. Review November library programs and holidays

- Justin noted there are a lot of programs planned for November and asked Ofilia to share about them.
 - ◆ Ofilia highlighted some of the programs for Adults that are different from the norm.
 - Voice Acting for Video Games (for adults), November 4th in the afternoon.
 - Dog Behavior 101: dogs are not allowed, this is just for people.
 - Holiday Harps, right after Thanksgiving, on the 28th.
 - ◆ All regular storytimes will run.
 - ◆ One special program for kids on November 22, the Wednesday before Thanksgiving, with crafts from 2:00pm to 4:00pm, in the Multipurpose Room.
 - ◆ Holiday closures:
 - Veterans Day
 - November 10 & 11 - closed both days.
 - ◆ The library does not have an overtime budget.

- ◆ This only happens once every four or five years, depending on Leap Year.
- Thanksgiving closings
 - November 22, Wednesday - closing at 5:00pm.
 - November 23 - 25, closed each day.

WS4. Review Items for Future Agenda

- New Services
 - Beanstack - Still hoping for a December release date to allow for 2024 reading challenges.
 - Staffing overview
 - Many good candidates; waiting on background and reference checks for a few.
 - Have made at least one offer for the Circulation positions.
 - Overview of Murder Mystery Night & Spooky Night.
 - Holiday closures for Christmas and New Year.
 - Next meeting, November 27th, is the last meeting of 2023. No meeting in December due to holiday week.
 - Working on possibly updating the Borrower Policy to remove the 5 item limit on new library accounts.
- Justin shared that he loves the new library app and asked if it has been broadcast to patrons.
- ◆ We are promoting the app via social media and signage in the library. Hoping to do a short video highlighting Click and Collect as further promotion.

ADJOURNMENT

Brian made a motion to adjourn the meeting. Irene 2nd the motion; all in favor, motion passed 5:0
Meeting adjourned at 7:43pm.


 Justin Strauch, Chair