



## Library Advisory Board

### **Minutes**

**In-person Meeting  
June 23, 2025 – 7:00 p.m.  
Council Chambers**

#### **CALL TO ORDER**

*Announce the presence of a Quorum.*

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Irene Chavira, Toshia Kimball, Roberta Schaafsma, Brian Ortiz, Monica Munoz, & Ofilia Barrera Board Liaison. Board members not present: Zachary Todd

#### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

*No citizens were present at the meeting.*

#### **CONSENT AGENDA**

- 1. Consider and act upon, approval of April 28, 2025 Library Advisory Board Meeting minutes.**

##### **Board Action:**

A motion was made by Brian Ortiz, seconded by Toshia Kimball, to approve the minutes as presented. A vote was taken and the motion passed 6-0.

#### **WORK SESSION – DISCUSSION ITEMS**

##### **WS1. Priscilla's Play Wall Opening.**

A few photos and a brief recap of the reception for the unveiling and opening of Priscilla's Play Wall were shared by Ofilia Barrera.

##### **WS2. Friends of the Library Upcoming Events.**

Ofilia Barrera highlighted three upcoming events for the Friends of the Library. During the Fourth of July fireworks celebration on July 3rd, the Friends will be holding a fundraiser with sales of glow-in-the-dark items. The Annual Book Sale will take place on July 19th following the Pre-Sale, for members only, on the evening of July 18th. Mini Golf in the Library returns for a second year on August 9th.

**WS3. Update on Budget FY 26.**


Ofilia Barrera provided an update on the budget planning for Fiscal Year 2026. All city departments will be making sacrifices; for the library, the area that may see the biggest change is databases.

**WS4. Review monthly report.**

Ofilia Barrera presented the Board with statistics regarding program attendance and resource usage for the period of March 20, 2025 to June 17, 2025. The Juneteenth holiday accounts for one less day within the report period. The significant increase in attendance for Kids Events during May 22nd to June 17th was attributed to the Summer Kick Off event. Some of the potential changes to the databases offered, with regard to the next fiscal year budget, were discussed.

**ADJOURNMENT**

A motion was made by Irene Chavira, seconded by Toshia Kimball, to adjourn the meeting at 7:37 p.m. A vote was taken and the motion passed 6-0.

  
Justin Strauch, Chair