



# Animal Shelter Advisory Board

## **Minutes**

### **Regular Meeting**

**October 9, 2024 – 6:00 pm**

**Wylie Municipal Complex – Council Chambers**

**300 Country Club Road, Bldg. 100**

**Wylie, TX 75098**

### **CALL TO ORDER**

*Announce the presence of a Quorum.*

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Amber Porter, Shelia Patton, Susan Cranford, Jeff Forrester, and Joe Webb. Laurie Black and Dr. Priscilla Muhoho are absent. Quorum is present.

### **INVOCATION**

The invocation was given by Jeff Forrester.

### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### **REGULAR AGENDA**

- 1. Consider and act upon an Animal Shelter Advisory Board minutes of August 14, 2024.  
(ASAB Chair)**

#### **Board Action**

A motion was made by Susan Cranford to accept the Animal Shelter Advisory Board minutes of August 14, 2024, as presented. Joe Webb seconded to accept the Animal Shelter Advisory Board minutes of August 14, 2024, as presented. A vote was taken, and the motion passed unanimously.

- 2. Consider and place on file the third-quarter statistical information for shelter operations.  
(ASAB Chair)**

#### **Board Action**

A motion was made by Jeff Forrester to accept the third-quarter statistical information for shelter operations, as presented. Susan Cranford seconded to accept the third-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

Shelia Patton spoke about how the report is made and how it works.

## **WORK SESSION**

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### **WS1. Update on the status of the animal shelter renovation project.**

Shelia Patton updated the board about the renovations to the shelter. She then thanked the board members for their participation in getting the renovations started. She also expressed gratitude to the Animal Services staff for the work they have done during the renovations. Shelia stated she would like to schedule a tour with board members so they can see the renovations. Susan Cranford asked if the project is still set to be completed on time. Shelia stated she wasn't sure, but it should still be on schedule to be completed in about 12 weeks

## **ADJOURNMENT**

Motion was made by Shelia Patton and seconded by Susan Cranford to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:28 p.m.

  
ASAB Chair

ATTEST:

  
Shelia Patton, ASAB member