



# Wylie City Council Regular Meeting Minutes

February 13, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

## CALL TO ORDER

Mayor Matthew Porter called the regular meeting to order at 6:02 p.m. The following City Council members were present: Councilman David R. Duke, Councilman Dave Strang (6:18 p.m.), Mayor *pro tem* Jeff Forrester, Councilman Scott Williams, Councilman Sid Hoover, and Councilman Gino Mulliqi.

Staff present included: Deputy City Manager Renae Ollie; Assistant City Manager Lety Yanez; Fire Chief Brandon Blythe; Police Lieutenant Matt Miller; Public Information Officer Craig Kelly; City Secretary Stephanie Storm; Purchasing Manager Chris Rodriguez; Finance Director Melissa Brown; City Engineer Tim Porter; Public Works Director Tommy Weir; Library Director Ofilia Barrera; Community Services Director Jasen Haskins; Parks and Recreation Director Carmen Powlen; and Animal Control Manager Shelia Patton; and various support staff.

## INVOCATION & PLEDGE OF ALLEGIANCE

Mayor *pro tem* Forrester led the invocation, and Councilman Hoover led the Pledge of Allegiance.

## PRESENTATIONS & RECOGNITIONS

### PR1. Black History Month.

Mayor Porter recognized the month of February as Black History Month.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

Bruce Moilan, representing the Kreymer Estates HOA, addressed Council with concerns related to the Kreymer Estates neighborhood.

## CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A. Consider, and act upon, approval of January 23, 2024 Regular City Council Meeting minutes.

B. Consider, and act upon, Resolution No. 2024-03(R) of the City Council of the City of Wylie, Collin, Dallas and Rockwall counties, Texas, ordering a General Election to be held on May 4, 2024, in the City of Wylie, Texas, for the purpose of electing the positions of two Council members (Place 2 and Place 4) of the Wylie City Council, to hold office for a period of three years; designating locations of

polling places; designating filing deadlines; and ordering Notices of Election to be given as prescribed by law in connection with such election.

- C. Consider, and act upon, Resolution No. 2024-04(R) authorizing the City Manager to execute a Joint General and Special Election Services Contract between the City of Wylie and the Collin County Elections Administrator to be administered by the Collin County Elections Administrator for the May 4, 2024 Wylie General Election.
- D. Consider, and act upon, Resolution No. 2024-05(R) authorizing the City Manager to execute a Joint General and Special Election Services Contract between the City of Wylie and the Dallas County Elections Administrator to be administered by the Dallas County Elections Administrator for the May 4, 2024 Wylie General Election.
- E. Consider, and act upon, Resolution No. 2024-06(R) authorizing the City Manager to execute a Joint General and Special Election Services Contract between the City of Wylie and the Rockwall County Elections Administrator to be administered by the Rockwall County Elections Administrator for the May 4, 2024 Wylie General Election.
- F. Consider, and place on file, the Animal Shelter Advisory Board report to City Council.
- G. Consider, and act upon, Resolution No. 2024-07(R) authorizing the City Manager of the City of Wylie to execute, on behalf of the City Council of the City of Wylie, the Highway Crossing Overpass Construction Agreement between The Kansas City Southern Railway Company, Collin County, and the City of Wylie, Texas concerning the construction of the bridge railroad mainline crossing of the Park Boulevard Extension project.
- H. Consider, and act upon, the award of contract W2023-110-A to Beehive Industries for Comprehensive Infrastructure and Asset Management Software (CIAMS) in estimated amount of \$99,800 for the initial contract base term and estimated annual amount of \$48,600 after base term and authorizing the City Manager to execute any necessary documents.
- I. Consider, and act upon, Resolution No. 2024-08(R) of the City Council of the City of Wylie, Texas (Wylie), hereby authorizing the City Manager of Wylie to enter into an interlocal cooperative purchasing agreement between the Sheriff's Association of Texas (SAT) and Wylie for the use of the SAT's contracts and authorizing the City Manager to execute any and all necessary documents.
- J. Consider, and act upon, the approval of the purchase of one (1) Chevrolet Tahoe SSV and two (2) Chevrolet Silverado SSV vehicles in the estimated amount of \$153,564.61 through a cooperative purchasing contract with the Sheriffs Association of Texas, and authorizing the City Manager to execute any necessary documents.
- K. Consider, and act upon, the award of contract W2024-8-A to IGM Technology for Budget Software in estimated amount of \$59,750 for the first year and authorizing the City Manager to execute any necessary documents.
- L. Consider, and act upon, Resolution No. 2024-09(R) of the City Council of the City of Wylie, Texas (Wylie), hereby authorizing the City Manager of Wylie to enter into an interlocal cooperative purchasing agreement between the City of Midlothian (Midlothian) and Wylie for the use of the Midlothian's contracts and authorizing the City Manager to execute any and all necessary documents.
- M. Consider, and act upon, the approval of the purchase of EMS Medical Supplies in an estimated annual amount of \$87,956.60 from Bound Tree Medical, LLC for Wylie Fire Rescue through an

interlocal agreement with the City of Midlothian and authorizing the City Manager to execute any and all necessary documents.

- N. Consider, and act upon, a Preliminary Plat of Lots 1-8, Block A of Ladylike Addition, creating eight commercial lots on 19.726 acres, located north of 801 North State Highway 78.
- O. Consider, and act upon, a Final Plat of Lot 1R-3R1, Block C of Woodlake Village, amending one commercial lot on 2.411 acres, located at 2016 North State Highway 78.
- P. Consider, and act upon, a Final Plat of Lot 11R, Block C of Regency Business Park Phase 3, amending one light industrial lot on 1.275 acres, located at 2772 Capital Street.

Councilman Duke requested Item F, Mayor *pro tem* Forrester requested Item G, and Mayor Porter requested Item N be pulled from the Consent Agenda and considered individually.

#### **Council Action**

A motion was made by Councilman Mulliqi seconded by Councilman Williams, to approve Consent Agenda Items A-E, H-M, O, and P as presented. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

#### **REGULAR AGENDA**

- F. Consider, and place on file, the Animal Shelter Advisory Board report to City Council.

#### **Council Comments**

Councilman Duke asked if staff is giving input or if they are relying on the opinion of the consultant. Ollie replied staff would be involved in the process and would be giving input.

#### **Council Action**

A motion was made by Councilman Duke, seconded by Mayor *pro tem* Forrester, to approve Consent Agenda Item F as presented. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

- G. Consider, and act upon, Resolution No. 2024-07(R) authorizing the City Manager of the City of Wylie to execute, on behalf of the City Council of the City of Wylie, the Highway Crossing Overpass Construction Agreement between The Kansas City Southern Railway Company, Collin County, and the City of Wylie, Texas concerning the construction of the bridge railroad mainline crossing of the Park Boulevard Extension project.

#### **Staff Comments**

City Engineer Porter addressed the Council stating a couple of months ago the county and railroad approached the City requesting to be a part of an agreement. Staff and the City Attorney reviewed the proposed agreement and provided input, resulting in the final agreement being presented tonight. The City is not a part of the construction of the project, only included for future maintenance of the project. Porter added bridges in Texas are almost all designed by TxDOT standards which average about 50 years of life expectancy, and the City anticipates that it will be at least 15 years before any maintenance is needed on the bridge. TxDOT does send out investigators every year, and every two years they provide the City with a report that shows where the City is as far as the bridges and what scale they are on. Porter stated at this time, it is hard to estimate how much the maintenance costs will be, but Public Works does plan on budgeting funds for the maintenance of bridges, and added this year the City is doing a stormwater fee study that could potentially fund some bridge maintenance and TxDOT has three different programs that utilize state funding to support bridge maintenance. Porter added typically on a lot of these bridges, cities are only responsible for about 10 percent of the fixes even on non TxDOT roads. Porter stated although this is a county project, the City does plan on doing a walkthrough with our inspection team before the

acceptance of the project to ensure that everything is done to our standards, but if it is done to TxDOT standards it usually holds up well.

#### **Council Comments**

Mayor *pro tem* Forrester asked for the time frame for construction, the target dates that the project will start, and the approximate completion date. City Engineer Porter replied they expect to begin in late spring/early summer of 2024 and be completed in the summer of 2026. Forrester confirmed there are no fees or expenses for the City. City Engineer Porter replied only maintenance costs after the project is completed. Forrester confirmed staff will set aside funds for the bridge and road maintenance. City Engineer Porter confirmed that this is correct. Councilman Mulliqi confirmed the City would be responsible for maintenance of the road that is only located in the City; not the parts in the county. City Engineer Porter replied yes; however, that discussion has not taken place yet as this agreement is for the bridge only which is located in the City. Mulliqi added he does not want the City to get overwhelmed with road maintenance and would like those discussions to be had with the county.

Councilman Strang took his seat at the dias at 6:18 p.m.

#### **Council Action**

A motion was made by Mayor *pro tem* Forrester seconded by Councilman Williams, to approve Consent Agenda Item G as presented. A vote was taken and the motion passed 7-0.

- N. Consider, and act upon, a Preliminary Plat of Lots 1-8, Block A of Ladylike Addition, creating eight commercial lots on 19.726 acres, located north of 801 North State Highway 78.**

#### **Council Comments**

Mayor Porter asked if a deceleration lane is included. Haskins replied not at this time but one would be built if Engineering requires it after reviewing. Porter expressed concerns with not having a deceleration lane with this size of a development. Haskins replied staff believes Engineering would require a deceleration lane on a busy roadway such as this with the higher speed limit. Porter confirmed the deceleration lane is not required to be part of the plat. Haskins replied it is not required. Mayor *pro tem* Forrester asked about a nearby traffic study. Haskins replied a traffic impact analysis does not usually show the need for a deceleration lane. Forrester stated he would want to see a deceleration lane. Haskins said there is a chance this development may require two deceleration lanes after Engineering review. Councilman Mulliqi confirmed staff does not know what these lots are being created for. Haskins replied staff has not seen development plans yet, but the plats would come before Council for approval.

#### **Council Action**

A motion was made by Councilman Williams, seconded by Councilman Hoover, to approve Consent Agenda Item N as presented. A vote was taken and the motion passed 7-0.

- 1. Consider, and act upon, Resolution No. 2024-10(R) establishing a public newspaper of general circulation to be the "Official Newspaper" for the City of Wylie.**

#### **Staff Comments**

City Secretary Storm addressed the Council stating each year, the City Council does have to designate an official newspaper for the City. The fees for the Dallas Morning News and Wylie News have been included in the agenda packet for consideration and recommendation.

#### **Council Action**

A motion was made by Mayor *pro tem* Forrester, seconded by Councilman Strang, to approve Resolution No. 2024-10(R) establishing the Wylie News as the "Official Newspaper" of the City of Wylie. A vote was taken and the motion passed 7-0.

## WORK SESSION

Mayor Porter convened the Council into Work Session at 6:34 p.m.

### WS1. Discussion regarding the Capital Improvement Program (CIP) Project Status and 5-Year Plan.

City Engineer Porter gave a presentation on the Capital Improvement Plan Project Status and 5-Year Plan including the Engineering Department responsibilities; recently completed capital projects; current capital projects including Eubanks Lane (SH 78 to NTMWD Driveway), E. FM 544 (Alfred to County Line), McMillen Road (McCreary to Country Club), Park Boulevard (Country Club to FM 2514), three signal projects, Ballard Water Tower, Dogwood Waterline Replacement, and Downtown Traffic and Drainage Improvements; five-year plan for streets, utility, and signals/lighting/other; current and future projects by others; and partner agency projects.

Council comments and questions included does the City have money budgeted for waterline relocation on E. FM 544 for East Fork SUD waterlines, will this delay the project, and will the relocation of the water lines affect the traffic; want to ensure citizens can get from one side of town to the other and not overcrowd roadways as projects progress at the same time; is there an entity delaying the progress on McMillen Road; if staff runs into a lack of response for a period of time for the McMillen Road project please let Council know so they can assist; will there be any permits or anticipated delay with the Park Blvd. project; when will the Ballard Water Tower be demolished; what is the status of the discussions with TxDOT regarding the downtown traffic improvements; has staff reached out to Collin County regarding their section of Troy Road for the Kreymer Lane (SH 78 to Troy Road) project; confirmed about the process of the funding for the different projects presented; Council would like to assist with NCTCOG discussions if needed; are the street projects listed in priority order; would the funding for the five-year utility plan projects be part of the rate study; are some of the Woodbridge/Hensley signal funds carried forward with them not being utilized; is funding factored in for lights along E. Brown Street; status of the Sachse Road project with City of Sachse; look at completing the City's portion of Sachse Road project to the bridge using the designated bond funds; and would like to see all costs associated, including operation and maintenance, with the projects as they come to fruition so Council has information on the future impacts.


## RECONVENE INTO REGULAR SESSION

Mayor Porter reconvened the Council into Regular Session at 7:29 p.m.

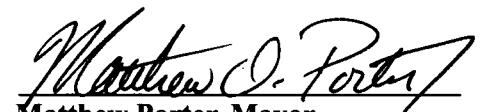
## ADJOURNMENT

A motion was made by Councilman Strang, seconded by Mayor *pro tem* Forrester, to adjourn the meeting at 7:30 p.m. A vote was taken and the motion passed 7-0.

ATTEST:

  
Stephanie Storm, City Secretary



  
Matthew Porter, Mayor