



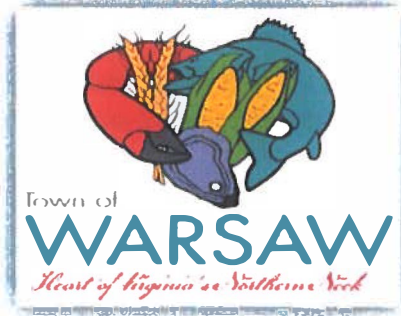
Town Council Meeting Agenda

August 13, 2026 at 6:00 PM

Council Chambers - 78 Belle Ville Lane

www.townofwarsaw.com

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Consent Agenda**
 - a. Agenda
 - b. Minutes – July 2026
 - c. Financial Report – July 2026
- 4. Public Comment**
- 5. Reports**
 - a. Mayor's Report
 - b. Town Manager's Report
 - c. Police Chief's Report
 - d. Director of Public Works Report
 - e. Council Committee Reports
 - f. Planning Commission Report
 - g. Northern Neck Regional Jail Report
- 6. Old Business**
 - a. Reports
 - i. 74 Main Street - Project Presentation & Authorization to Proceed with Amended Project Budget
 - ii. DHCD Housing Project Update
 - iii. Project Shad
- 7. New Business**
 - a. Signature Authorizations - Police & Public Works Vehicle Loan Agreements
 - b. Resolution Stating Need for Water System Upgrades & Requesting Funding Assistance
 - c. Timber Thinning Proposal - WestRock
- 8. Closed Session 2.2-3711 (A) I - Personnel Matters - Town Manager;§ 2.2-3711 (A)7 - Legal Matters Pertaining to Earth Crafters**
- 9. Council Members - Closing Comments**
- 10. Adjournment**



Town Council Agenda

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 - f. Planning Commission Report
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 - a. Project Updates
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 - b. Resolution Stating Need for Water System Upgrades & Requesting Funding Assistance
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8. Closed Session - § 2.2-3711(A)1 – Personnel Matters – Town Manager; § 2.2-3711(A)7 – Legal Matters Pertaining to Earth Crafters
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MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
JULY 9, 2026

The Warsaw Town Council held its regular meeting Thursday, July 9, 2026, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council members Present: Mayor Randall L. Phelps, Vice-Mayor Paul Yackel, Mary Beth Bryant, Patrick Stone, Bobby Walters, Daphne Palmore, Jonathan English, and Ralph Self.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Director of Public Works Jesse Schools, Public Works Employee Benjamin France, Chief of Police Sean Peterson Lieutenant Barry Radden, Police Officer Jonathan Mills, Police Officer Jason Miller, Police Officer Paul Carson, and Finance Manager Ryleigh Garrison.

Ogle Forrest and Belinda Reynolds from the Planning Commission were present.

There were approximately 15 others present in the Council Chambers.

CALL TO ORDER

Mayor Phelps called the meeting to order at 6:00 p.m. and then led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Councilman Stone moved to approve the consent agenda as presented. The motion was seconded by Councilwoman Palmore and carried with the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

APPOINTMENT OF TOWN MANAGER

Mayor Phelps advised Council that the Town Charter requires the Town Manager to be formally appointed every two years. Council considered the reappointment of Town Manager Joseph Quesenberry.

A motion was made by Vice-Mayor Yackel for the reappointment of Joseph Quesenberry for Town Manager. The motion was seconded by Councilman Stone and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

APPOINTMENT OF TOWN TREASURER AND CLERK

Mayor Phelps advised Council that Julia Blackley-Rice was eligible for reappointment as Town Treasurer and Clerk.

A motion was made by Councilwoman Palmore for the reappointment of Julia Blackley-Rice for Town Treasurer and Clerk. The motion was seconded by Councilman Stone and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

JOINT PUBLIC HEARING WITH THE PLANNING COMMISSION – CONDITIONAL USE PERMIT REQUEST

Mayor Phelps opened a joint public hearing with the Warsaw Planning Commission concerning a Conditional Use Permit application for the operation of a tobacco and vape retail establishment at 150 Court Circle. The public notice was read into the record, and staff confirmed the hearing had been properly advertised. Commissioner Forrest opened the floor for the Planning Commission and Mayor Phelps opened the floor for the Town Council.

Public Comments

The following individuals spoke regarding the application:

- Clifford Mullin of 8351 Historyland Highway spoke in opposition, citing concerns regarding tobacco-related products and the location of the proposed business.
- Sid Davis of 547 Morgan Lane spoke in opposition, citing traffic, parking, and concerns associated with the location around government complexes.
- Roy Rogers, the property owner of 150 Court Circle, spoke in support of the permit, noting the property's longstanding retail use and potential tax revenue benefits
- Samuel Taliban, the perspective vape shop owner spoke in support of the application, citing consumer demand and convenience for residents.

Mr. Quesenberry received written comments from Sarah Carroll in support of the application and Michael Stewart in opposition. Copies of the written comments will be included with the minutes.

Following public comment, the Planning Commission, Commissioner Reynolds and Commissioner Forrest, voted to recommend denial of the Conditional Use Permit application.

Following some discussions from Council, Mayor Phelps closed the Public Hearing and Commissioner Forrest closed for the Planning Commission. A motion was made by Councilman

English to not approve the Conditional Use Permit. The motion was seconded by Vice-Mayor Yackel and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

PUBLIC COMMENTS

Daniel Brooks: Mr. Brooks appeared on behalf of the Rappahannock Storm Youth Football Association. He discussed the organization's efforts to rebuild participation and increase awareness of youth football opportunities within Richmond County and requested community support for the program,

Cynthia Edwards: Ms. Edwards, representing Art That Speaks Life, addressed Council regarding support services for survivors of homicide and gun violence. She discussed plans to purchase property in Warsaw to establish a facility focused on healing, support, and arts-based programming for affected families and communities.

There being no additional speakers, Mayor Phelps closed the public comment portion of the meeting.

REPORTS
MAYOR'S REPORT

Mayor Phelps deferred his comments throughout the meeting, saving them for later.

TOWN MANAGER'S REPORT

Town Manager Joseph Quesenberry reported that the June Fourth Friday concert featuring Soul Expressions was one of the most successful concerts held to date, attracting a large crowd of residents and visitors to Town Park. He provided an economic development update, noting continued progress on the proposed storage facility and commercial pad site adjacent to McDonald's, the opening of T-Boyees Restaurant in the former Wardico Building, and ongoing work associated with Project Shad. Mr. Quesenberry reported that construction of the Rappahannock Community College Science Building remains ahead of schedule.

Mr. Quesenberry also reported that new signage had been installed at Town Hall to assist visitors in identifying the building more easily. He provided an update regarding the Town's evaluation of a new remote water meter reading system designed to improve billing accuracy, increase operational efficiency, and better track water consumption. Staff continues to work on revisions to the Town's junk vehicle ordinance and expects to present recommendations for Council review in the future. He reminded Council of upcoming Richmond County Fair activities and thanked

Council on behalf of Town employees for the compensation adjustments approved as part of the FY2027 budget, noting that the action would contribute to employee retention and morale.

A copy of the Town Manager’s report has been included with these minutes as Attachment 1.

POLICE REPORT

A copy of the monthly police report was included in the Council packet and is attached to these minutes as Attachment 2. Chief Sean Peterson presented the June Police Department report. He thanked the Town Council, Town staff, department personnel, residents, and his family for their support during his tenure as Chief of Police. Chief Peterson stated that he was proud of the accomplishments achieved by the department during the past two and a half years and expressed confidence in the future leadership of the Warsaw Police Department.

PUBLIC WORKS REPORT

Director Jesse Schools reported that the Wastewater Treatment Plant remained in compliance with all permit requirements during June. Average daily flow and nutrient removal levels remained within acceptable ranges, and repairs were completed to electrical equipment and other plant infrastructure. The Water Department maintained a water loss rate of approximately four percent and successfully completed all utility locate requests received during the month. Public Works staff continued residential refuse collection operations, completed fifteen landfill trips, watered seasonal plantings throughout Town, installed additional Town Hall signage and commemorative banners, replaced the decorative fountains, and assisted with preparations for the Fourth Friday concert. Mr. Schools also welcomed Ben France as the department's newest employee and congratulated Tanner France on obtaining his Class IV Wastewater Operator certification. A copy of the monthly public works report was included in the Town Council packet and is attached to these minutes as Attachment 3.

COUNCIL COMMITTEE REPORT

No committee reports were presented. The Personnel Committee matters were deferred until Closed Session. The Economic Development Committee updated were deferred to new business.

PLANNING COMMISSION

No new business.

NORTHERN NECK REGIONAL JAIL REPORT

Vice-Mayor Yackel reported that the Jail Board had recently completed fiscal year closeout activities, approved policy updates required by changes in state law, and determined that no budget amendment would be necessary for the current fiscal year. The population report was provided in the Town Council packet.

OLD BUSINESS

DHCD Housing Rehabilitation Project: Ms. Coates reported that title transfers for the remaining homes were nearing completion. A ribbon-cutting ceremony is expected once all final documentation has been completed.

74 Main Street Project: Council was advised by Ms. Coates that the Request for Proposals had been extended and that significant contractor interest had been received. Staff expects to receive multiple bids and award a contractor by next month.

Project Shad: Ms. Coates and Mr. Quesenberry reported continued progress on Project Shad, including review of extensive engineering and site plans. The proposed project is anticipated to include significant capital investment and job creation within the Commerce Park

NEW BUSINESS

Mural Project – 74 Main Street: Staff introduced plans for a mural to be installed at 74 Main Street. The project will be completed by the same artist responsible for the mural at Big City Diner. Additional information will be presented to Council as the design progresses

Economic Incentive Grant Program: Council considered recommendations from the Economic Development Committee, presented by Councilman English/

River Arts Garage: The Economic Development Committee recommended rent assistance in the amount of \$7,200 over 12 months based on the application received from River Arts Garage. A motion was made by Councilman Self. The motion was seconded by Councilman Stone and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

Southern Roots Market: The Economic Development Committee recommended rent assistance in the amount of \$7,200 over 12 months based on the application received from Southern Roots Market. A motion was made by Councilman Stone. The motion was seconded by Councilwoman Palmore and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

Wellness Place: The committee elected to table consideration of an application from Wellness Place and instead encouraged consideration of alternative funding options through the Town's revolving loan and business improvement programs. No Council action was required.

Recognition of Chief Sean Peterson

Mayor Phelps presented a resolution commending Chief Sean Peterson for his outstanding service as Chief of Police for the Town of Warsaw. Vice-Mayor Yackel made a motion to adopt the resolution. The motion was seconded by Councilwoman Palmore and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

CLOSED SESSION

Council entered Closed Session pursuant to Virginia Code § 2.2-3711(A)(1) to discuss personnel matters relating to the appointment of Chief of Police. Motion carried to enter closed session by Vice Mayor Yackel and seconded by Councilman Stone.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

Mayor Phelps called for a roll-call vote to certify that the only items discussed were those cited in the motion to enter closed session and were legally permitted to be addressed under the subsections of the Virginia Freedom of Information Act mentioned in the motion. The roll call votes are as follows:

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye
Jonathan English	Aye	Ralph Self	Aye

Appointment of Chief of Police

Vice-Mayor Yackel nominated Deputy Chief Barry Radden to serve as Chief of Police. Council. The motion was seconded by Councilwoman Self and carried the following votes.

Randall L. Phelps	Aye	Paul Yackel	Aye
Mary Beth Bryant	Aye	Patrick Stone	Aye
Bobby Walters	Aye	Daphne Palmore	Aye

Jonathan English

Aye

Ralph Self

Aye

Chief Radden accepted the position.

CLOSING COMMENTS

- Councilman Walters commented on the big turn out for the meeting and a lot happened.
- Councilman Self mentioned that 4th Fridays was a huge success and a great time. He also mentioned that the Richmond County Fair is coming up and he has hopes that the jake brake conversations will make it thru.
- Councilwoman Bryant stated that it was a good meeting, a good crowd, and welcomed the new Chief of Police, Barry Radden.
- Councilman Stone stated that he is looking forward to working with the Chief of Police.
- Councilwoman Palmore gave congratulations to Tanner France, thanked Public Works for their efforts, gave her wishes to Sean Peterson, and wished good luck to Barry Radden.
- Councilman English thanked Sean Peterson for his service and welcomed Barry Radden as the new Chief. He also stated that he is taking the youth baseball boys to championship and he is excited to represent Warsaw.
- Vice-Mayor Yackel thanked Sean Peterson and Public Works for their efforts.
- Mayor Phelps stated that good things are happening in Warsaw and that everyone should be proud to be part of it. He also thanked Sean Peterson for his service.

There being no further business, the meeting was adjourned at 7:07 PM.

Ryleigh Garrison

Submitted by: Ryleigh Garrison, Finance Manager

Attachment 1



MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 07/09/2026

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of June and the beginning of July. As always, please let me know if you have any questions or wish to discuss any items further.

1. Fourth Fridays Concert Recap

The weather held off and we had one of our largest turnouts ever for our Fourth Fridays Concert on Friday, June 26th at the Town Park. Hundreds of residents and visitors came out to enjoy Soul Expressions. We thank Council Member Self for opening the concert and for our Town staff that worked at the event.

2. Economic Development Update

Town staff recently completed the initial review of the storage facility and future commercial pad site adjacent to McDonald's. We hope to see construction activity sometime in the Fall of this year. We welcome T-Boyees Restaurant to Main Street and look forward to working with them as they fully open in the former Wardico building. We continue to work on project Shad, which we will briefly discuss later within the agenda. The RCC Health Sciences Building is coming along nicely and is currently running head of schedule. The Quality Inn is under new ownership and is slated to undergo approximately \$70,000 - \$80,000 in renovations within the coming months. Other small projects are within the pipeline and we hope to be able to provide additional details soon!

3. Town Hall Signage

We have recently installed bronze letters on the front of Town Hall to assist residents and visitors in more easily identifying our building. We have also ordered smaller letters that will be placed outside of the Council Chambers and Administrative Offices to help better direct visitors when they visit. We think they turned out great and are part of our continued efforts at slowly improving our office.

4. Remote Water Meter System

Warsaw is one of the last localities in the area that still relies on antiquated methods to determine monthly water and sewer billing. Some meters are several decades old and thus are inaccurate in their readings, leading to reduced revenue and inequities in billing. This also negatively impacts our Groundwater Withdrawal permit, as we do not have a truly accurate figure to provide to VDH when requesting greater water withdrawals as we grow in population and in our commercial/industrial sectors. We have recently held discussions with Master Meter to install new digital meters that can be retrofitted into our existing hardware, helping to lower costs of the project. We are having five (5) test meters installed to determine if this will integrate well with our existing software and hardware systems. We will keep you posted as this project progresses.

5. "Jake Brake" Ordinance Update

We have submitted our request for a model ordinance to the Town attorney to be drafted for our review. Once received, we will send this to

the Ordinance committee and Chief of Police for discussions and a recommendation to full Council.

6. Richmond County Fair

As a reminder, the Richmond County Fair will operate from Tuesday, July 14th through Saturday, July 18th. Make sure to stop by and support this great local tradition!

7. Thank you!

On behalf of the Town Staff, we thank you for the cost-of-living adjustments that were approved within the new operating budget. These increases help us to maintain a happy and productive staff and show our commitment in fostering a positive work environment and culture that focuses on the employee. We have a great team at the Town of Warsaw, and this will assist us in maintaining said team and the momentum that we have.

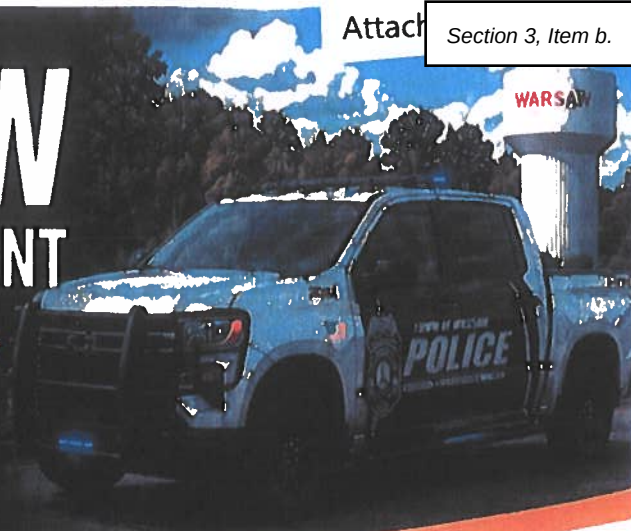


WARSAW

POLICE DEPARTMENT

★ MONTHLY ACTIVITY REPORT ★

JUNE 2026



CALLS FOR SERVICE

651



SIGNIFICANT INCIDENTS

10



TRAFFIC ACTIVITY

78



COMMUNITY ENGAGEMENT

582



SIGNIFICANT INCIDENTS / CHARGES

DATE	CASE #	OFFENSE	CLASSIFICATION
06/02/2026	2026-000058	Found Property: Cell Phone	Report
06/05/2026	2026-000059	Verbal Dispute: Non-Violent	Incident
06/13/2026	2026-000061	18.2-119: Criminal Trespass	Misdemeanor
06/15/2026	2026-000062	Found Property: Wallet	Report
06/16/2026	2026-000063	Unruly Juvenile	Incident
06/17/2026	2026-000064	19.2-306: Probation Violation	Felony
06/18/2026	2026-000065	18.2-308.2: Felon Poss Firearm	Felony
06/18/2026	2026-000066	18.2-60: Threats in Writing	Felony
06/29/2026	2026-000068	18.2-137: Destruction of Property	Misdemeanor
06/29/2026	2026-000069	19.2-306: Probation Violation	Felony



TRAFFIC ENFORCEMENT

78

	Driving on Suspended/Revoked License	4
	No Insurance	1
	Distracted Driving	8
	Speeding	30
	Expired Inspection	6
	Seatbelt	4
	Expired/Improper VA Registration	1
	Town Citations Issued	4
	All Other Traffic Summons	8
	Traffic Crashes	6



COMMUNITY ENGAGEMENT

582

	Neighborhood Select Patrols	126
	Business Checks	384
	Directed Patrols	69
	Community Events	3

Focused on visibility, neighborhood reassurance, and business outreach across the Town of Warsaw.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMBERS

Randall L. Phelps Mayor

Paul G. Yackel Vice Mayor

Mary Beth Bryant

Jonathan English

Daphne Palmore

Ralph W. Self

Patrick Stone

Robert Walters

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 7/9/2026

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of June. Please let me know if you have any questions or concerns.

-WWTP

Monthly Numbers

Average daily Influent flow for June – 182,000 gallons, a decrease of 15,800 gals from the month of May average daily flow.

Maximum influent flow for June – 210,000 gallons, a decrease of 34,100 gals from the month of May max flow.

Nutrient Sampling Results

For June the average effluent Total Nitrogen (TN) concentration was 1.61 mg/l, within the limits of our permit.

For June the average effluent Total Phosphorus (TP) concentration was 0.08 mg/l, within the limits of our permit.

Monthly Operations and Maintenance

Repairs were made to the underground electrical service wire that controls our diversion valve and flow meter.

Operators surveyed and cleaned all UV lamps.

Plant generator fuel tank was topped off in preparation for hurricane season.

Repairs were made to our headworks grit auger.

Plant staff assisted the water department with recording water meter readings.

Operators serviced plant equipment as to our preventive maintenance program.

Staff inspected our plant fire extinguishers.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMBERS

Randall L. Phelps - Mayor

Paul G. Yackel - Vice Mayor

Mary Beth Bryant

Jonathan English

Daphne Palmore

Ralph W. Self

Patrick Stone

Robert Walters

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone (804) 333-3737 | <http://www.townofwarsaw.com>

Plant site was mowed and trimmed.

Plant effluent samples collected and analyzed during June met all permit discharge limits.

Lastly, I would like to congratulate Tanner France on earning his Class IV Wastewater operator's license. Mr. France worked very hard on this, and we are all so proud!

-Water Department

Attached you will find the Water Loss Report, for the month of June we are at a 4% water loss. Department staff did daily chlorine checks of all four wells, along with two random samples each day throughout town.

Completion of state selected bacteria samples; all results came back absent.

Pump Station 4 generator radiator failed on us. The radiator has developed a hole, should be fixed this week and back going.

All town owned generator tanks were filled as we enter the stormy season of the year.

Completed all Miss U's that came in for the month of June.

Staff also installed the "Warsaw Town Hall" letters here on the council chambers.

-Refuse Department

For the month of May town staff made 15 trips to the landfill totaling 134 tons or 268,000 pounds of trash.

-Public Works (Maintenance)

Staff assisted with Monday and Thursday residential trash pickup.

Assisted with recording of monthly water meter readings.

Took care of the bathrooms and grounds at the Town Park.

Watering all spring plantings in town.

Cutting all grass at Town owned facilities.

Staff finished hanging our 250th anniversary banners on the acorn lights.

Replaced both fountains at the bounds.

Prepared and worked the 4th Friday concert.

Monthly Water Loss Report

Water System: **Town Of Warsaw**

For the Month of: **June**

Year: **2026**

Water Produced this month: **5,694,700** gallons

Water Purchased this month: gallons

A: Total Water Produced and Purchased = **5,694,700** gallons

Sold: Residential **5,367,481** gallons

Total Sold = **5,367,481** gallons

B: Difference: (Produced+Purchased) - Sold = **327,219** gallons

% Difference = **6 % total water loss**

Gallons of Water Accounted For:

Breaks (Estimated Total)	15,000	gallons
Hydrant Flushing	0	gallons
Storage Tank/Clearwell overflow	0	gallons
Fire Hydrant Use	15,000	gallons
Fire Department Use	0	gallons
Leak adjustments	0	gallons
Maintenance shop	5,000	gallons
Sewer jetting	4,500	gallons
Town watering flowers	30,000	gallons
Office/Police Dept.	3,000	gallons
Pool		gallons

C: Total Gallons Accounted For = **72,500** gallons

Loss: Unaccounted-for Water: (B-C) = **254,719** gallons

% Loss: Unaccounted-for Water: (B-C)/A %= **4 % unaccounted - for loss**

30 days in billing period

Gallons / Day Loss = **8,491** gallons/day

Gallons / Minute Loss = **6** gallons/min.

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

Budget vs Actual

Section 3, Item c.

Town of Warsaw
8/12/2026 9:19:20 AM

Page 1 Of 24

Period Ending 7/31/2026

10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
10-300-0000 PERMITS & FEES	5,000	0.00	325.00	325.00	325.00	(4,675.00)	7%
10-301-0000 S W USER FEE - COMMERCIAL	192,947	0.00	15,990.00	15,990.00	15,990.00	(176,957.00)	8%
10-301-5000 SW USER FEE - RESIDENTIAL	89,000	0.00	7,155.00	7,155.00	7,155.00	(81,845.00)	8%
10-305-0000 REAL ESTATE TAXES	280,000	0.00	0.00	0.00	0.00	(280,000.00)	
10-306-0000 PERSONAL PROPERTY TAXES	170,000	0.00	2,564.89	2,564.89	2,564.89	(167,435.11)	2%
10-307-0000 PPTRA	17,365	0.00	0.00	0.00	0.00	(17,365.00)	
10-310-0000 BANK FRANCHISE TAX	175,000	0.00	0.00	0.00	0.00	(175,000.00)	
10-315-0000 BUSINESS LICENSES	160,000	0.00	1,301.88	1,301.88	1,301.88	(158,698.12)	1%
10-320-0000 VEHICLE TAX/DECALS	40,000	0.00	0.00	0.00	0.00	(40,000.00)	
10-325-0000 STATE SALES TAX	175,000	0.00	10,794.39	10,794.39	10,794.39	(164,205.61)	6%
10-326-0000 MEALS TAX	760,000	0.00	62,922.59	62,922.59	62,922.59	(697,077.41)	8%
10-327-0000 LODGING TAX	39,000	0.00	3,598.07	3,598.07	3,598.07	(35,401.93)	9%
10-328-0000 CIGARETTE TAX	80,000	0.00	0.00	0.00	0.00	(80,000.00)	
10-328-0001 CANNABIS TAX	2,500	0.00	0.00	0.00	0.00	(2,500.00)	
10-330-0000 FINES	60,000	0.00	10,121.13	10,121.13	10,121.13	(49,878.87)	17%
10-345-0000 INTEREST INCOME/GEN	25,000	0.00	725.77	725.77	725.77	(24,274.23)	3%
10-355-0000 LAW ENFORCEMENT ASS'T	40,000	0.00	0.00	0.00	0.00	(40,000.00)	
10-360-0000 UTILITY/CONSMPTION TX	17,000	0.00	308.19	308.19	308.19	(16,691.81)	2%
10-361-0000 COMMUNICATIONS TAX	29,000	0.00	2,420.56	2,420.56	2,420.56	(26,579.44)	8%
10-365-0000 STATE FIRE INSURANCE	15,000	0.00	0.00	0.00	0.00	(15,000.00)	
10-375-0000 CABLE TV LEASE	3,000	0.00	0.00	0.00	0.00	(3,000.00)	
10-376-0000 BILLBOARD REVENUE	1,750	0.00	0.00	0.00	0.00	(1,750.00)	
10-381-0000 REVOLVING LOAN FUND REPAYMENTS	0	0.00	16,229.30	16,229.30	16,229.30	16,229.30	
10-382-0000 FORGIVEABLE LOAN REPAYMENTS	0	0.00	750.00	750.00	750.00	750.00	
10-390-0000 MISC/INCOME	500	0.00	0.00	0.00	0.00	(500.00)	

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-390-1050 CIP POLICE	60,000	0.00	0.00	0.00	0.00	(60,000.00)	
10-391-0000 GRANTS/DMV	10,000	0.00	0.00	0.00	0.00	(10,000.00)	
10-392-1000 GRANT - LITTER DEQ	1,500	0.00	0.00	0.00	0.00	(1,500.00)	
10-395-0000 GRANT/BP VEST	1,000	0.00	0.00	0.00	0.00	(1,000.00)	
10-395-5000 GRANT/USDA POLICE CARS	65,000	0.00	0.00	0.00	0.00	(65,000.00)	
10-396-0000 RICHCO/ HAUL FEE	12,000	0.00	1,046.88	1,046.88	1,046.88	(10,953.12)	9%
10-397-0000 TRASH DUMPSTERS	10,000	0.00	0.00	0.00	0.00	(10,000.00)	
10-399-1100 DOMINION SOLAR	3,500	0.00	0.00	0.00	0.00	(3,500.00)	
10-399-5000 SPECIAL EVENTS (REVENUE)	22,000	0.00	4,110.00	4,110.00	4,110.00	(17,890.00)	19%
Revenues Totals:	2,562,062	0.00	140,363.65	140,363.65	140,363.65	(2,421,698.35)	5%
Expenses							
10-420-0200 SALARIES/ADM	422,000	0.00	0.00	0.00	0.00	422,000.00	
10-420-0201 OT/BONUS - ADMIN	13,000	0.00	0.00	0.00	0.00	13,000.00	
10-420-0500 PAYROLL TAXES/ADM	34,000	0.00	0.00	0.00	0.00	34,000.00	
10-420-0600 SHORT&LONG TERM DISABILITY	2,700	0.00	127.84	127.84	127.84	2,572.16	5%
10-420-0700 RETIREMENT-LI/ADM	47,000	0.00	0.00	0.00	0.00	47,000.00	
10-420-0900 MEDICAL INS/ADM	67,560	0.00	5,630.00	5,630.00	5,630.00	61,930.00	8%
10-420-1000 EDUCATION/PROF DEVELOPMT	15,000	0.00	596.54	596.54	596.54	14,403.46	4%
10-420-1100 TELEPHONE/OFFICE	8,000	0.00	250.76	250.76	250.76	7,749.24	3%
10-420-1300 ELECTRICITY/OFFICE	5,000	0.00	372.18	372.18	372.18	4,627.82	7%
10-420-1400 MTGS/CONFERENCES/ADM	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-420-1500 BLDGS/GROUNDS/MAINTENANCE	20,000	0.00	(2,368.64)	(2,368.64)	(2,368.64)	22,368.64	-12%
10-420-2200 AUDIT	17,000	0.00	0.00	0.00	0.00	17,000.00	
10-420-2300 LEGAL SERVICES	30,000	0.00	2,274.50	2,274.50	2,274.50	27,725.50	8%
10-420-2600 ADVERTISING	35,000	0.00	5,637.41	5,637.41	5,637.41	29,362.59	16%
10-420-3100 AUTO O/M-ADM EXPENSE	5,500	0.00	288.86	288.86	288.86	5,211.14	5%

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10 GENERAL FUND

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10-420-3200 OFFICE SUPPLIES	20,000	0.00	1,339.14	1,339.14	1,339.14	18,660.86	7%
10-420-3300 PRINTING/REPORTS/MAPPING	250	0.00	0.00	0.00	0.00	250.00	
10-420-3400 COMPUTER SUPPORT FEE	23,000	0.00	2,337.90	2,337.90	2,337.90	20,662.10	10%
10-420-3450 COMPUTER O/M	6,500	0.00	39.98	39.98	39.98	6,460.02	1%
10-420-4000 RECODIFICATION EXPENSE	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-420-5298 DMV STOP FEES	400	0.00	0.00	0.00	0.00	400.00	
10-420-5300 DUES	4,000	0.00	1,600.00	1,600.00	1,600.00	2,400.00	40%
10-420-5350 SAFETY PROGRAM	500	0.00	0.00	0.00	0.00	500.00	
10-420-5400 INSURANCE/RISK MANAGEMT	20,000	0.00	0.00	0.00	0.00	20,000.00	
10-420-5500 COUNCIL EXPENSE	15,000	0.00	970.50	970.50	970.50	14,029.50	6%
10-420-5700 MISCELLANEOUS/ADM	9,000	0.00	1,305.18	1,305.18	1,305.18	7,694.82	15%
10-420-5800 CIP-ADMIN	57,900	0.00	0.00	0.00	0.00	57,900.00	
10-420-5900 ECONOMIC DEVELOPMENT	30,000	0.00	(1,725.00)	(1,725.00)	(1,725.00)	31,725.00	-6%
10-420-6100 TIMBER HARVESTING	5,000	0.00	0.00	0.00	0.00	5,000.00	
ADMINISTRATION Totals:	924,310	0.00	18,677.15	18,677.15	18,677.15	905,632.85	2%

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10 GENERAL FUND

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10-510-0200 SALARIES/VPD	341,000	0.00	0.00	0.00	0.00	341,000.00	
10-510-0201 OT/BONUS - VPD	19,000	0.00	0.00	0.00	0.00	19,000.00	
10-510-0500 PAYROLL TAXES/VPD	27,000	0.00	0.00	0.00	0.00	27,000.00	
10-510-0600 SHORT&LONG TERM DISABILITY	2,200	0.00	214.80	214.80	214.80	1,985.20	10%
10-510-0700 RETIREMENT/LI/VPD	38,000	0.00	0.00	0.00	0.00	38,000.00	
10-510-0820 LINE OF DUTY ACT	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-510-0900 MEDICAL INSURANCE/VPD	40,536	0.00	3,378.00	3,378.00	3,378.00	37,158.00	8%
10-510-1000 PROFESSIONAL DEVELOP/VPD	4,000	0.00	0.00	0.00	0.00	4,000.00	
10-510-1100 LEGAL FEES/VPD	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-510-2000 Electricy - VPD	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-510-2100 Grounds/Maintenance - VPD	10,000	0.00	105.29	105.29	105.29	9,894.71	1%
10-510-3100 AUTO O/M-VPD	24,000	0.00	2,752.69	2,752.69	2,752.69	21,247.31	11%
10-510-3200 UNIFORMS/SUPPLIES/VPD	9,000	0.00	612.73	612.73	612.73	8,387.27	7%
10-510-3210 POLICE SUPPLIES	10,000	0.00	167.36	167.36	167.36	9,832.64	2%
10-510-3220 OFFICE SUPPLIES	6,000	0.00	159.81	159.81	159.81	5,840.19	3%
10-510-3230 OFFICE EQUIP/RESERVES	1,500	0.00	0.00	0.00	0.00	1,500.00	
10-510-3240 EVIDENCE SECURITY	500	0.00	0.00	0.00	0.00	500.00	
10-510-3400 TECH SUPPORT/VPD	25,000	0.00	923.57	923.57	923.57	24,076.43	4%
10-510-3500 TELECOMMUNICATIONS	10,500	0.00	10,075.47	10,075.47	10,075.47	424.53	96%
10-510-3701 COMMUNITY SERVICE	5,000	0.00	56.81	56.81	56.81	4,943.19	1%
10-510-3712 Police Radios/Reserves	2,000	0.00	0.00	0.00	0.00	2,000.00	
10-510-4100 POLICE BODY CAMERAS	6,286	0.00	0.00	0.00	0.00	6,286.00	
10-510-4200 POLICE ACADEMY	2,300	0.00	0.00	0.00	0.00	2,300.00	
10-510-4210 ADVERTISING	1,000	0.00	130.00	130.00	130.00	870.00	13%
10-510-5300 DUES	4,000	0.00	400.00	400.00	400.00	3,600.00	10%
10-510-5310 BOOKS & SUBSCRIPTIONS	250	0.00	0.00	0.00	0.00	250.00	
10-510-5400 INSURANCE/RISK	19,000	0.00	0.00	0.00	0.00	19,000.00	

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
MANAGEMENT							
10-510-5500 VCIN	8,000	0.00	0.00	0.00	0.00	8,000.00	
10-510-6000 CIP - WPD (CARS)	65,000	0.00	0.00	0.00	0.00	65,000.00	
WARSAW POLICE DEPT Totals:	691,072	0.00	18,976.53	18,976.53	18,976.53	672,095.47	3%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-550-0200 SALARIES/PS	215,000	0.00	0.00	0.00	0.00	215,000.00	
10-550-0201 OT/BONUS - PS	19,000	0.00	0.00	0.00	0.00	19,000.00	
10-550-0500 PAYROLL TAXES/PS	17,000	0.00	0.00	0.00	0.00	17,000.00	
10-550-0600 SHORT&LONG TERM DISABILITY	1,200	0.00	62.65	62.65	62.65	1,137.35	5%
10-550-0700 RETIREMENT/LI/PS	21,000	0.00	0.00	0.00	0.00	21,000.00	
10-550-0900 MEDICAL INS/PS	54,048	0.00	7,762.00	7,762.00	7,762.00	46,286.00	14%
10-550-1100 TELEPHONES - PUBLIC SERVICE	4,000	0.00	268.46	268.46	268.46	3,731.54	7%
10-550-1300 ELECTRICITY-TOWNPARK	4,000	0.00	0.00	0.00	0.00	4,000.00	
10-550-1700 REPAIRS/TRASH TRUCK	18,000	0.00	1,596.48	1,596.48	1,596.48	16,403.52	9%
10-550-2000 Dog Park	2,000	0.00	0.00	0.00	0.00	2,000.00	
10-550-2100 Fountain - Main Street	3,750	0.00	0.00	0.00	0.00	3,750.00	
10-550-3100 OPERATION/TRASH TRK	28,000	0.00	1,905.00	1,905.00	1,905.00	26,095.00	7%
10-550-3150 VEHICLE M&O/PS	10,500	0.00	1,478.61	1,478.61	1,478.61	9,021.39	14%
10-550-3200 UNIFORMS/ETC	1,500	0.00	551.90	551.90	551.90	948.10	37%
10-550-3300 EQPT/SUPPLIES/PS	5,000	0.00	115.83	115.83	115.83	4,884.17	2%
10-550-3400 SAFETY EQUIPMENT	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-550-3500 TRASH DUMPSTER EXPENSE	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-550-3550 TOWN APPARELL	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-550-3700 BEAUTIFICATION	50,000	0.00	7,566.51	7,566.51	7,566.51	42,433.49	15%
10-550-3800 STREET LIGHTS	39,000	0.00	0.00	0.00	0.00	39,000.00	
10-550-3850 SIDEWALKS	30,000	0.00	5,000.00	5,000.00	5,000.00	25,000.00	17%
10-550-3900 ILIGHTING/CHRISTMAS	8,000	0.00	0.00	0.00	0.00	8,000.00	
10-550-3950 P/S SNOW REMOVAL	500	0.00	0.00	0.00	0.00	500.00	
10-550-4700 GRANTS - DMV	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-550-4750 GRANTS/BP VEST	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-550-4850 GRANT - HOUSING/PLANNING (EXPENSE)	0	0.00	240.32	240.32	240.32	(240.32)	

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-550-5300 INSURANCE/RISK MANAGEMENT - PUBLIC SERVICE	19,000	0.00	0.00	0.00	0.00	19,000.00	
10-550-5500 MISCELLANEOUS/PARK	6,500	0.00	27.74	27.74	27.74	6,472.26	0%
10-550-5700 MISCELLANEOUS/PS	1,500	0.00	467.56	467.56	467.56	1,032.44	31%
10-550-6000 CIP - PS	7,500	0.00	14,799.00	14,799.00	14,799.00	(7,299.00)	197%
10-550-6100 THE SADDLERY	5,000	0.00	196.92	196.92	196.92	4,803.08	4%
10-550-6200 THE BOUNDS	20,000	0.00	52.71	52.71	52.71	19,947.29	0%
10-550-6400 COMMUNITY MARKET	3,500	0.00	2.99	2.99	2.99	3,497.01	0%
10-550-6500 PROJECT CONTINGENCIES	0	0.00	225.00	225.00	225.00	(225.00)	
10-550-6600 74 MAIN STREET	1,500	0.00	0.00	0.00	0.00	1,500.00	
10-550-6650 RESERVES - THE BOUNDS	10,000	0.00	0.00	0.00	0.00	10,000.00	
PUBLIC SERVICE Totals:	632,998	0.00	42,319.68	42,319.68	42,319.68	590,678.32	7%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-600-6000 PARADES	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-600-6100 NN TOURISM	1,200	0.00	0.00	0.00	0.00	1,200.00	
10-600-6200 FIRE DEPARTMENT	12,500	0.00	0.00	0.00	0.00	12,500.00	
10-600-6300 STATE FIRE INSURANCE	15,000	0.00	0.00	0.00	0.00	15,000.00	
10-600-6560 RCC BASKETBALL COURT REHAB	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-600-6600 PUBLIC LIBRARY	8,000	0.00	0.00	0.00	0.00	8,000.00	
10-600-6801 BUSINESS IMPROVEMENT GRANT	12,500	0.00	0.00	0.00	0.00	12,500.00	
10-600-6802 WARSAW/RC CHAMBER	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-600-6850 MAIN STREET PROGRAM	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-600-6900 WARSAW/RICH CO MUSEUM	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-6925 Richmond Co Animal Shelter	0	0.00	(250.00)	(250.00)	(250.00)	250.00	
10-600-6950 RICHMOND COUNTY LITTLE LEAGUE	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-7000 RICHMOND COUNTY YMCA	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-7100 FIREWORKS FESTIVAL	750	0.00	0.00	0.00	0.00	750.00	
10-600-7400 RHS AFTER PROM	250	0.00	0.00	0.00	0.00	250.00	
10-600-7600 WARSAW ART CENTER	4,500	0.00	0.00	0.00	0.00	4,500.00	
10-600-8000 THE HAVEN SHELTER	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-8100 VARIOUS CONTRIBUTIONS	1,000	0.00	500.00	500.00	500.00	500.00	50%
CONTRIBUTIONS Totals:	72,200	0.00	250.00	250.00	250.00	71,950.00	0%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-650-5000 SPECIAL EVENTS (EXPENSE)	40,000	0.00	3,478.34	3,478.34	3,478.34	36,521.66	9%
Totals:	40,000	0.00	3,478.34	3,478.34	3,478.34	36,521.66	9%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-700-0000 TRASH TRK DEBT(5YRS)	19,452	0.00	0.00	0.00	0.00	19,452.00	
DEBT SERVICE Totals:	19,452	0.00	0.00	0.00	0.00	19,452.00	

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-998-0001 CAPITAL OUTLAYS	0	0.00	2,360.00	2,360.00	2,360.00	(2,360.00)	
10-998-0002 CONTINGENCY/RESERVES	50,000	0.00	0.00	0.00	0.00	50,000.00	
CAPITAL ITEM EXPENSE Totals:	50,000	0.00	2,360.00	2,360.00	2,360.00	47,640.00	5%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-999-0001 TRASH TRK DEBT (5 YRS)	0	0.00	1,621.00	1,621.00	1,621.00	(1,621.00)	
10-999-0002 POLICE CARS DEBT (5 YRS)	11,076	0.00	923.00	923.00	923.00	10,153.00	8%
10-999-0003 STORMWATER FACILITY DEBT	38,157	0.00	3,179.78	3,179.78	3,179.78	34,977.22	8%
10-999-0008 LOAN PAYMENT - 74 MAIN STREET	19,101	0.00	2,369.92	2,369.92	2,369.92	16,731.08	12%
10-999-0009 TRASH TRUCK DEBT (FY2025)	33,710	0.00	2,876.00	2,876.00	2,876.00	30,834.00	9%
10-999-0010 POLICE CAR LOAN FY26 (5YRS)	15,686	0.00	1,307.10	1,307.10	1,307.10	14,378.90	8%
10-999-0012 POLICE CAR LOAN - FY27 (5YRS)	14,300	0.00	0.00	0.00	0.00	14,300.00	
DEBT SERVICE Totals:	132,030	0.00	12,276.80	12,276.80	12,276.80	119,753.20	9%

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Expenses Totals:	2,562,062	0.00	98,338.50	98,338.50	98,338.50	2,463,723.50	4%	
10 GENERAL FUND Revenues Over/(Under) Expenses:			42,025.15	42,025.15	42,025.15			

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30 WATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
30-305-0000 WATER USER FEES	452,880	0.00	42,376.56	42,376.56	42,376.56	(410,503.44)	9%
30-309-0000 INTEREST INCOME CD	2,500	0.00	239.01	239.01	239.01	(2,260.99)	10%
30-391-0000 GENERALTRANSF TO WATER	13,787	0.00	0.00	0.00	0.00	(13,787.00)	
30-398-0002 DEBT SERVICE REVENUES	30,000	0.00	0.00	0.00	0.00	(30,000.00)	
Revenues Totals:	499,167	0.00	42,615.57	42,615.57	42,615.57	(456,551.43)	9%
Expenses							
30-810-0200 SALARIES/WATER	189,000	0.00	0.00	0.00	0.00	189,000.00	
30-810-0201 OT/BONUS - WATER	15,000	0.00	0.00	0.00	0.00	15,000.00	
30-810-0500 PAYROLL TAXES/WTR	15,000	0.00	0.00	0.00	0.00	15,000.00	
30-810-0600 SHORT&LONG TERM DISABILITY	1,000	0.00	45.66	45.66	45.66	954.34	5%
30-810-0700 RETIREMENT/LIFE INS/WTR	17,000	0.00	0.00	0.00	0.00	17,000.00	
30-810-0900 MEDICAL INS/WTR	27,024	0.00	1,126.00	1,126.00	1,126.00	25,898.00	4%
30-810-1100 TELEMETRY/TELEPHONE/WTR	2,500	0.00	127.44	127.44	127.44	2,372.56	5%
30-810-1300 ELECTRICITY/WELLS/WTR	35,000	0.00	2,627.72	2,627.72	2,627.72	32,372.28	8%
30-810-1600 MAINTENANCE/WELLS/WTR	5,500	0.00	0.00	0.00	0.00	5,500.00	
30-810-1700 MAINTENANCE TOWERS/WTR	42,000	0.00	0.00	0.00	0.00	42,000.00	
30-810-2200 AUDIT EXPENSE	7,000	0.00	0.00	0.00	0.00	7,000.00	
30-810-2700 TRACTOR M/O-WTR	2,500	0.00	0.00	0.00	0.00	2,500.00	
30-810-2800 BUSHHOG/MOWERS/WTR	2,300	0.00	549.12	549.12	549.12	1,750.88	24%
30-810-2900 EQUIPMENT/TOOLS/WTR	3,500	0.00	402.25	402.25	402.25	3,097.75	11%
30-810-3000 OFFICE EQUIPMENT/WTR	3,000	0.00	275.68	275.68	275.68	2,724.32	9%
30-810-3100 VEHICLE M/O-WTR	19,000	0.00	1,014.95	1,014.95	1,014.95	17,985.05	5%
30-810-3200 OFFICE SUPPLIES/WTR	3,000	0.00	410.99	410.99	410.99	2,589.01	14%
30-810-3300 SUPPLIES/WATER	5,000	0.00	24.99	24.99	24.99	4,975.01	0%
30-810-3400 SAFETY EQUIPMENT/WTR	1,000	0.00	0.00	0.00	0.00	1,000.00	
30-810-3500 BACKHOE M/O=WTR	1,500	0.00	0.00	0.00	0.00	1,500.00	

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

30 WATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30-810-4000 UNIFORMS/ETC/WTR	2,500	0.00	0.00	0.00	0.00	2,500.00	
30-810-4100 MISS UTILITY GRIDS/WTR	500	0.00	12.00	12.00	12.00	488.00	2%
30-810-4300 INSTALL METER/CONN/WTR	5,000	0.00	0.00	0.00	0.00	5,000.00	
30-810-4400 BACKFLOW PROGRAMS	1,000	0.00	0.00	0.00	0.00	1,000.00	
30-810-4500 METER REPAIRS/WTR	2,000	0.00	0.00	0.00	0.00	2,000.00	
30-810-4600 WATER TESTING	3,000	0.00	11.11	11.11	11.11	2,988.89	0%
30-810-4700 WATER PERMIT	2,193	0.00	2,193.00	2,193.00	2,193.00	0.00	100%
30-810-4800 FIRE HYDRANT REPAIRS	1,500	0.00	0.00	0.00	0.00	1,500.00	
30-810-4900 CHLORINATION	14,000	0.00	0.00	0.00	0.00	14,000.00	
30-810-5100 REPAIRS/WATER LINE	10,000	0.00	1,857.50	1,857.50	1,857.50	8,142.50	19%
30-810-5400 INSURANCE/WATER	13,000	0.00	0.00	0.00	0.00	13,000.00	
30-810-5700 MISCELLANEOUS/WTR	2,000	0.00	0.00	0.00	0.00	2,000.00	
30-810-5900 TRAINING & LICENSING	1,000	0.00	0.00	0.00	0.00	1,000.00	
30-810-5910 INTEREST EXPENSE	50	0.00	0.00	0.00	0.00	50.00	
WATER DEPT Totals:	454,567	0.00	10,678.41	10,678.41	10,678.41	443,888.59	2%

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

30 WATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30-998-0050 CIP-WATER	38,000	0.00	0.00	0.00	0.00	38,000.00	
CAPITAL ITEM EXPENSE Totals:	38,000	0.00	0.00	0.00	0.00	38,000.00	

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

30 WATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30-999-0008 LOAN-NEW VEHICLE (FY27 5 YEARS)	6,600	0.00	0.00	0.00	0.00	6,600.00	
DEBT SERVICE Totals:	6,600	0.00	0.00	0.00	0.00	6,600.00	

Budget vs Actual

Section 3, Item c.

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Expenses Totals:	499,167	0.00	10,678.41	10,678.41	10,678.41	488,488.59	2%	
30 WATER FUND Revenues Over/(Under) Expenses:			31,937.16	31,937.16	31,937.16			

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
40-351-0000 WASTEWATER USER FEES	907,520	0.00	78,747.38	78,747.38	78,747.38	(828,772.62)	9%
40-360-0000 INTEREST INCOME	2,000	0.00	329.66	329.66	329.66	(1,670.34)	16%
40-380-0000 MISCELLANEOUS INCOME	1,000	0.00	0.00	0.00	0.00	(1,000.00)	
40-397-1000 LOAN PROCEEDS	30,000	0.00	0.00	0.00	0.00	(30,000.00)	
Revenues Totals:	940,520	0.00	79,077.04	79,077.04	79,077.04	(861,442.96)	8%
Expenses							
40-820-0200 SALARIES/WWF	169,000	0.00	0.00	0.00	0.00	169,000.00	
40-820-0201 OT/BONUS - WASTEWATER	15,000	0.00	0.00	0.00	0.00	15,000.00	
40-820-0500 PAYROLL TAXES/WWF	14,000	0.00	0.00	0.00	0.00	14,000.00	
40-820-0600 SHORT&LONG TERM DISABILITY	1,100	0.00	48.13	48.13	48.13	1,051.87	4%
40-820-0700 RETIREMENT/LIFE INS/WWF	19,000	0.00	0.00	0.00	0.00	19,000.00	
40-820-0900 MEDICAL INS/WWF	40,536	0.00	3,378.00	3,378.00	3,378.00	37,158.00	8%
40-820-1000 EDUCATION/PROFESSIONAL DEVELOPMENT	7,000	0.00	200.00	200.00	200.00	6,800.00	3%
40-820-1100 TELEPHONE/WWF	0	0.00	270.34	270.34	270.34	(270.34)	
40-820-1200 PROPANE/SHOPS	3,750	0.00	373.76	373.76	373.76	3,376.24	10%
40-820-1250 GENERATOR FUEL-WWTP/LS	2,000	0.00	0.00	0.00	0.00	2,000.00	
40-820-1300 WWTP ELECTRICITY	60,000	0.00	0.00	0.00	0.00	60,000.00	
40-820-1350 WW ELECTRICITY-GENERAL	30,000	0.00	1,333.78	1,333.78	1,333.78	28,666.22	4%
40-820-1600 MAINTENANCE/LS/WWF	10,000	0.00	1,679.79	1,679.79	1,679.79	8,320.21	17%
40-820-1700 WW PLANT MAINTENANCE	20,000	0.00	1,040.03	1,040.03	1,040.03	18,959.97	5%
40-820-2000 SLUDGE REMOVAL/WWF	10,000	0.00	0.00	0.00	0.00	10,000.00	
40-820-2200 AUDIT EXPENSE/WWF	6,500	0.00	0.00	0.00	0.00	6,500.00	
40-820-2300 LEGAL SERVICES/WWF	1,000	0.00	0.00	0.00	0.00	1,000.00	
40-820-2400 ENGINEERING	36,000	0.00	0.00	0.00	0.00	36,000.00	
40-820-2600 ADVERTISING	2,500	0.00	0.00	0.00	0.00	2,500.00	
40-820-2700 TRACTOR MAINT/OPR/WWF	2,500	0.00	0.00	0.00	0.00	2,500.00	

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-820-2800 BUSHHOG/MOWERS/M/O/WWF	2,500	0.00	549.13	549.13	549.13	1,950.87	22%
40-820-2850 EQUIPMENT MAINTENANCE	10,000	0.00	104.99	104.99	104.99	9,895.01	1%
40-820-2900 EQUIPMENT/TOOLS/WWF	10,000	0.00	594.64	594.64	594.64	9,405.36	6%
40-820-3000 COMPUTER O/M	2,000	0.00	0.00	0.00	0.00	2,000.00	
40-820-3100 VEHICLE M/O-WWF	17,000	0.00	3,883.43	3,883.43	3,883.43	13,116.57	23%
40-820-3200 OFFICE SUPPLIES/WWF	6,000	0.00	467.61	467.61	467.61	5,532.39	8%
40-820-3300 SUPPLIES/GENERAL/WWF	5,000	0.00	454.50	454.50	454.50	4,545.50	9%
40-820-3400 SAFETY EQUIPMENT	6,000	0.00	398.88	398.88	398.88	5,601.12	7%
40-820-3500 BACKHOE M/O-WWF	2,500	0.00	0.00	0.00	0.00	2,500.00	
40-820-4000 UNIFORMS/WWF	2,000	0.00	0.00	0.00	0.00	2,000.00	
40-820-4100 MISS UTILITY/WWF	500	0.00	12.00	12.00	12.00	488.00	2%
40-820-4300 CONNECTIONS/INSTALLATIONS/WWF	100	0.00	0.00	0.00	0.00	100.00	
40-820-4600 SUPPLIES/TESTING/WWF	5,000	0.00	1,190.46	1,190.46	1,190.46	3,809.54	24%
40-820-4900 CHLORINATON/DECHLOR/WWF	2,500	0.00	0.00	0.00	0.00	2,500.00	
40-820-4950 WWTP CHEMICALS	45,000	0.00	0.00	0.00	0.00	45,000.00	
40-820-5000 GROUND WATER MONITORING	4,000	0.00	0.00	0.00	0.00	4,000.00	
40-820-5100 REPAIR WW LINE/WWF	3,500	0.00	0.00	0.00	0.00	3,500.00	
40-820-5300 DUES/WWF	2,000	0.00	0.00	0.00	0.00	2,000.00	
40-820-5400 INSURANCE/WWF	22,000	0.00	0.00	0.00	0.00	22,000.00	
40-820-5700 MISCELLANEOUS/WWF	1,500	0.00	0.00	0.00	0.00	1,500.00	
40-820-7900 TRAINING/PLANT OPR	2,500	0.00	0.00	0.00	0.00	2,500.00	
40-820-8000 CONTRACTED LAB TESTING	65,000	0.00	2,346.10	2,346.10	2,346.10	62,653.90	4%
40-820-8100 WWF MINOR PERMIT FEE	3,750	0.00	0.00	0.00	0.00	3,750.00	
WASTEWATER DEPT Totals:	670,236	0.00	18,325.57	18,325.57	18,325.57	651,910.43	3%

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-900-0025 TRANSFER TO FUND 30	13,787	0.00	0.00	0.00	0.00	13,787.00	
CONTINGENCY Totals:	13,787	0.00	0.00	0.00	0.00	13,787.00	

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-998-0001 CAPITAL OUTLAYS/WWF	85,500	0.00	12,998.00	12,998.00	12,998.00	72,502.00	15%
40-998-0007 TRANSFER TO WASTEWATER RESERVES	55,625	0.00	0.00	0.00	0.00	55,625.00	
CAPITAL ITEM EXPENSE Totals:	141,125	0.00	12,998.00	12,998.00	12,998.00	128,127.00	9%

Budget vs Actual

Section 3, Item c.

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Period Ending 7/31/2026

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-999-0002 BOND PAY/GEN OBLIGATION 2004B	95,572	0.00	0.00	0.00	0.00	95,572.00	
40-999-0005 BOND PAY/GEN OBLIGATION 2013	0	0.00	48,152.00	48,152.00	48,152.00	(48,152.00)	
40-999-0007 W/W VEHICLE LOAN PAYMENT FY26 (5YRS)	13,200	0.00	0.00	0.00	0.00	13,200.00	
40-999-0008 LOAN PAYMENT - TRUCK (FY27 5 YEARS)	6,600	0.00	0.00	0.00	0.00	6,600.00	
DEBT SERVICE Totals:	115,372	0.00	48,152.00	48,152.00	48,152.00	67,220.00	42%

Budget vs Actual

Section 3, Item c.

Town of Warsaw
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Period Ending 7/31/2026									
Expenses	Totals:	940,520	0.00	79,475.57	79,475.57	79,475.57	861,044.43	8%	
40 WASTEWATER FUND	Revenues Over/(Under) Expenses:			(398.53)	(398.53)	(398.53)			

WARSAW REVOLVING-LOAN FUNDS

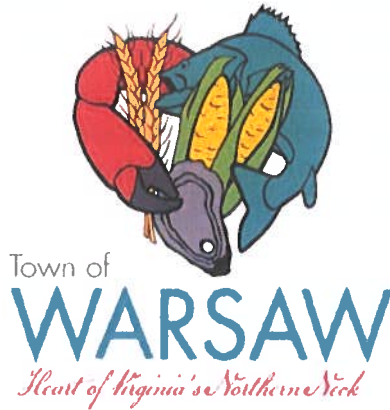
Monthly Financial Statement

Period (from / to): **7/1/26** **7/31/26**

Description	
Number of Active Loans	5
Balance Beginning of Month	\$ 16,229.30
Principal Received During Period	\$ 897.44
Interest Received During Period	\$ 82.56
Fees Received During Period	\$ 20.00
Total Funds Received During Period	\$ 1,000.00
Disbursement to Warsaw	\$ (16,229.30)
PDC Fee During Period	\$ (40.00)
Funds Available to Loan Out	\$ 960.00

Available to lend:
\$31,292.04

	Summary of Loans	Received This Period	Balance	Current?
1	Relish - #234	\$ 300.00	\$ 2,819.30	YES
2	Pitts - #235	\$ -	\$ 0.00	REPAID
3	Moore - #237	\$ -	\$ -	REPAID
4	Dunbrooke LLC - #242	\$ -	\$ -	REPAID
5	Beale/Old Rapp. - #244	\$ -	\$ 463,729.98	NO
6	Cleary - #251	\$ -	\$ -	REPAID
7	Teresa's Nails - #261	\$ 300.00	\$ 6,458.54	YES
8	Relish - #264	\$ 400.00	\$ 19,650.00	
		\$ 1,000.00	\$ 492,657.82	



MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 08/13/2026

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of July and the beginning of August. As always, please let me know if you have any questions or wish to discuss any items further.

1. Basketball Court Ribbon Cutting

In celebration of another project completed by the partnership formed between RCC, Richmond County, and the Town of Warsaw, we will be holding a joint ribbon cutting ceremony at 11AM on Wednesday, September 2nd at the new basketball court area. Please join us if you are available on this date and time.

2. Hotel Project

Town staff continue to pursue a potential hotel project within Town limits. We recently contacted an innovative hotel developer in the Shenandoah Valley area to discuss a potential property here, also providing them with the proforma that we received grant funds for in 2023/2024. We will keep you posted as this progresses.

3. National Night Out

I attended our Police Department's National Night Out last week and had a great time! Even with less than desirable weather, the event was very well done. Thank you to Mayor Phelps and Assistant Town Manager Coates for attending with me, to Chief Radden and Ellen Copeand for their work, to Officer Miller for being in the dunking booth, to the Richmond County EMS Department and Sheriff's Office for being in attendance, and a special thanks to Sheriff Smith and the Tappahannock – Warsaw Moose Lodge for their generous donation of \$1,500. We can't wait until next year's event!

4. Dedication of Town Dog Park

We are pleased to announce that former Council Member Hubert's bronze plaque has arrived and will be installed within the next few weeks. We tentatively plan to hold the dedication ceremony sometime during Warsaw Fest on Saturday, October 10th. We will keep you informed of dates and times and the event draws near.

5. Sidewalk Improvements

The Town continues to invest in new and improved sidewalks with the expansion of the brick paver sidewalk along Main Street along the Rice-Packett Real Estate Office. This leaves only two (2) more parcels left in order to connect the Pinehurst Neighborhood to Main Street. We are currently planning for sidewalk improvements at the corner of Belle Ville Lane and Main Street with the new ownership of the former Wardico Building, so stay tuned as this project progresses.



WARSAW

POLICE DEPARTMENT

★ MONTHLY ACTIVITY REPORT ★

JULY 2026

JULY 1 – JULY 31, 2026



CALLS FOR SERVICE

658



TOTAL INCIDENTS

3



TRAFFIC ACTIVITY

88



COMMUNITY ENGAGEMENT

397



SECTION I: INCIDENTS

DATE	CASE #	OFFENSE	BLK / STREET
07/03/2026	2026-000070	Larceny	5000 Richmond Road
07/13/2026	2026-000074	Damage to Property	100 Main Street
07/29/2026	2026-000080	Stolen Trailer (with four smaller trailers loaded)	5000 Richmond Road

TOTAL INCIDENTS: **3**



SECTION II: ARRESTS

DATE	CASE #	OFFENSE	BLK / STREET
07/07/2026	2026-000071	Juvenile Assault on Law Enforcement	4000 Richmond Road
07/08/2026	2026-000072	Assault & Battery – Family Member	100 Wallace Street
07/08/2026	2026-000073	Driving on Suspended License (Traffic Stop)	1000 History Land Hwy
07/15/2026	2026-000075	Driving on Suspended License (Traffic Stop)	10 Main Street
07/23/2026	2026-000076	Probation Violation	40 Mitchell Ave
07/25/2026	2026-000077	DUI Arrest	6000 Richmond Road
07/27/2026	2026-000078	Capias	400 Main Street
07/28/2026	2026-000079	Probation Violation	400 Main Street

TOTAL ARRESTS: **8**



SECTION III: TRAFFIC ENFORCEMENT

	Driving on Suspended/Revoked License	0 / 0
	Reckless Driving	2
	Distracted Driving	1
	Speeding	32
	Expired Inspection	10
	Stop Sign	1
	Expired Registration (VA)	1
	Improper Registration (VA)	3
	Town Citations Issued	0
	All Other Traffic Summons	31
	Traffic Crashes	7

TRAFFIC ACTIVITY TOTAL: **88**



SECTION IV: COMMUNITY ENGAGEMENT

	Neighborhood Select Patrols	72
	Business Checks	291
	Directed Patrols	28
	Community Events	6

COMMUNITY ENGAGEMENT TOTAL: **397**



JULY 2026 MONTHLY SUMMARY

- Incidents Reported: 3
- Arrests Made: 8

- Traffic Enforcement Activity: 88
- Community Engagement Activities: 397



PRIDE IN SERVICE, HONOR IN DUTY, PROTECTING WITH INTEGRITY



Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMO

Section 5, Item d.

Randall L. Phelps - Mayor

Paul G. Yackel - Vice Mayor

Mary Beth Bryant

Jonathan English

Daphne Palmore

Ralph W. Self

Patrick Stone

Robert Walters

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 8/13/2026

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of July. Please let me know if you have any questions or concerns.

-WWTP

Monthly Numbers

Average daily Influent flow for July – 204,500 gallons, an increase of 22,500 gals from the month of June average daily flow.

Maximum influent flow for July – 303,100 gallons, an increase of 93,100 gals from the month of June max flow.

Nutrient Sampling Results

For July the average effluent Total Nitrogen (TN) concentration was 2.20 mg/l, within the limits of our permit.

For July the average effluent Total Phosphorus (TP) concentration was 0.08 mg/l, within the limits of our permit.

Monthly Operations and Maintenance

Biosolids Digester transducer was replaced and restored to service.

The Treatment Plant permit requires additional testing for fecal coliform, typically in the month of July. (4 samples- one per week) All sample results were below detection limit.

Plant Waste Station is now restored to full service and is currently operating efficiently.

Plant staff assisted the water department with recording water meter readings.

Plant effluent samples collected and analyzed during July met all permit discharge limits.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMO

Section 5, Item d.

Randall L. Phelps - *Mayor*

Paul G. Yackel - *Vice Mayor*

Mary Beth Bryant

Jonathan English

Daphne Palmore

Ralph W. Self

Patrick Stone

Robert Walters

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

-Water Department

Attached you will find the Water Loss Report, for the month of July we are at a 3% water loss. Department staff did daily chlorine checks of all four wells, along with two random samples each day throughout town.

Completion of state selected bacteria samples; all results came back absent.

Completed all Miss U's that came in for the month of June.

Fixed a water leak on East Monroe Ave.

-Refuse Department

For the month of June town staff made 14 trips to the landfill totaling 116 tons or 232,000 pounds of trash.

-Public Works (Maintenance)

Staff assisted with Monday and Thursday residential trash pickup.

Assisted with recording of monthly water meter readings.

Took care of the bathrooms and grounds at the Town Park.

Watering all spring plantings in town.

Cutting all grass at Town owned facilities.

Installed (4) Restaurant Row signs.

Started edging and cleaning sidewalks throughout town.

Monthly Water Loss Report

Section 5, Item d.

Water System: **Town Of Warsaw**

For the Month of: **July** Year: **2026**

Water Produced this month: **5,893,400** gallons
Water Purchased this month: gallons

A: Total Water Produced and Purchased = 5,893,400 gallons

Sold: Residential 5,686,200 gallons

Total Sold = 5,686,200 gallons

B: Difference: (Produced+Purchased) - Sold = 207,200 gallons

% Difference = 4 % total water loss

Gallons of Water Accounted For:

Breaks (Estimated Total)	15,000	gallons
Hydrant Flushing	0	gallons
Storage Tank/Clearwell overflow	0	gallons
Fire Hydrant Use	0	gallons
Fire Department Use	0	gallons
Leak adjustments	0	gallons
Maintenance shop	5,000	gallons
Sewer jetting	4,500	gallons
Town watering flowers	15,000	gallons
Office/Police Dept.	3,000	gallons
Pool		gallons

C: Total Gallons Accounted For = 42,500 gallons

Loss: Unaccounted-for Water: (B-C) = 164,700 gallons

% Loss: Unaccounted-for Water: (B-C)/A %= 3 % unaccounted - for loss

Gallons / Day Loss = 31 days in billing period
Gallons / Minute Loss = 5,313 gallons/day
4 gallons/min.

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

Breakdown by Housing Code



ESSEX 1	U.S. Marshal - Alexandria 14
FEDERAL 251	U.S. Marshal - DC District 87
GLOUCESTER 85	U.S. Marshal - DC Superior 21
MID PEN RJ-Middlesex 3	U.S. Marshal - Norfolk 20
NEWPORT NEWS 1	U.S. MARSHAL - RALEIGH 36
NORTHUMBERLAND 14	U.S. Marshal - Richmond 72
PRE-TRIAL 1	U.S. MARSHAL MIDDLE DIST. N.C. 1
RICHMOND 19	WESTMORELAND-NNRJ 50
SPOTSYLVANIA 1	WILLIAMSBURG 1

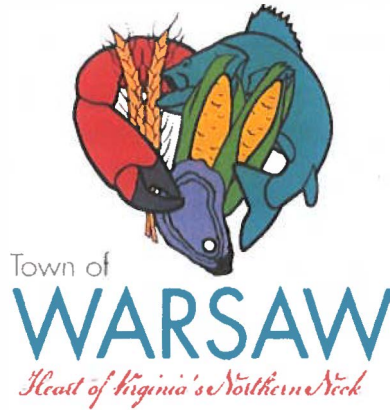
YOU'RE INVITED!

THURSDAY, SEPTEMBER 10TH,
TO CELEBRATE THE COMPLETION OF A NEWLY RENOVATED
HOME. MADE POSSIBLE BY THE COMMUNITY DEVELOPMENT
BLOCK GRANT HOUSING REHABILITATION PROGRAM (CDBG).

Ribbon Cutting — CEREMONY —

5:15
PM 171 BELLE VILLE LANE
WARSAW, VA

Light Refreshments
will be provided
following the
ceremony at
Town Hall.



Staff requests Town Council's approval to finance the purchase and outfitting of the following vehicles:

1. **2026 Ford F-250 Crew Cab Truck** – The requested loan amount is **\$60,500**, including the vehicle, safety equipment, and emergency lighting. Financing is proposed at a fixed interest rate of **4.5% for 60 months**. The estimated monthly payment is **\$1,127.90**, with an estimated total repayment of **\$67,674.00**.
2. **2026 Ford Explorer** – The requested loan amount is **\$57,000**, including the vehicle, safety equipment, and emergency lighting. Financing is proposed at a fixed interest rate of **4.5% for 60 months**. The estimated monthly payment is **\$1,062.65**, with an estimated total repayment of **\$63,759.00**.

These two loan requests will be secured by CD's held at C&F Bank. Additionally, staff requests the Town Council to authorize either the Town Manager or the Treasurer & Clerk to act on behalf of the Town and execute all loan documents necessary to complete the financing.

**SHEEHY***It's Easy!*

WARRANTY

munisales@sheehy.com

Sheehy Ford of Richmond
Sheehy Municipal Sales
641 Johnston - Willis Drive**NORTH CHESTERFIELD, VA 23236**

Phone: 804-419-1364

Section 7, Item a.

MUNICIPAL PURCHASE INVOICETOWN OF WARSAW
PO BOX 730 78 BELLE VILLE LANE
WARSAW VA 22572-0730

DEAL #202022

DATE 07/10/26SALESMAN LEAH DENISE ARNOLD

SALESMAN _____

STOCK NO. NT264050PURCHASE ORDER NO. 37895CUST. NO. 1806459

TEL. NO. _____

NEW OR USED
NEWYEAR MODEL
2026MAKE OR TRADE NAME
FORD COMMERCIAL

NO CYL _____

MODEL AND BODY TYPE
VEHICLEIDENTIFICATION OR SERIAL NUMBER
1FT7W2BA7TEF00243

UNDER THE VIRGINIA PROMPT PAYMENT ACT, OUR TERMS ARE NET 30 DAYS

**PAYMENT DUE 30 DAYS FROM
RECEIPT OF CERTIFICATE OF ORIGIN**Cash Price \$ 57298.71\$ 57298.71

Trade-in: _____

N/A(N/A)Total Down Payment 57298.71\$ N/A\$ N/AN/AN/AN/AN/AN/ATotal Other Chgs. N/A\$ N/AN/A\$ N/AAmount Paid \$ 57298.71Financed By MUNICIPAL1 Payments of \$ N/A First Payment Due 07/10/2026Pick-up Payment of \$ N/A Due _____**NO LIABILITY INSURANCE INCLUDED**

SHEEHY AUTO STORES HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, RELATING TO THIS MOTOR VEHICLE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO PERSON HAS BEEN AUTHORIZED TO MAKE ANY REPRESENTATION OR WARRANTY OR ASSUME ANY LIABILITY ON BEHALF OF SHEEHY AUTO STORES IN CONNECTION WITH THE SALE OF THIS MOTOR VEHICLE.

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

Sold To: Town of Warsaw
78 Belle Ville Lane
Warsaw, VA 22572

Contact: Jesse Schools
Phone: 804-333-3737 **Ext.**
Fax:

R.O. No:	
Date	04/15/26
Quote #	Warsaw001
P.O. Number	
C/ I Pay:	
Customer No:	
Rep	Robert Clark

Year: Make: Model: V.I.N. Stock No:

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Up Fit for 2025 Ford F250			\$0.00	0.00	
					\$0.00	0.00	
1	MC23PCA	Mini Century Lightbar, 23" Permanent Mount, Clear Dome with Amber LED Lighting	\$532.50	\$532.50	\$0.00	2.00	0.00
1	HDLS	Assign to factory upfitter switch 1	\$0.00	\$0.00	\$0.00	1.00	0.00
1	15018	Back Rack for 2017+ Super Duty, Truck Specific Hardware Required	\$195.00	\$195.00	\$0.00	2.00	0.00
1	91006	Light Bar Brackets (pair) Provides base to sit light bar on	\$46.51	\$46.51	\$0.00	0.00	0.00
1	30221TB	Ford Super Duty Back Rack Hardware Kit with Toolbox Adapters	\$113.56	\$113.56	\$0.00	0.50	0.00
4	IONA	ION LIGHT AMBER Grill	\$116.62	\$466.48	\$0.00	4.00	0.00
4	TSS0A	T-Series Surface MT Solo Amber between tailgate and bumper	\$112.03	\$448.12	\$0.00	4.00	0.00

A 2.5% FEE WILL BE ADDED TO THE INVOICE FOR PAYMENTS MADE BY CREDIT CARD

****ANY CHANGES, ALTERATIONS, OR MODIFICATIONS SUBJECT TO CHANGE ORDER WITH POTENTIAL ADDITIONAL COSTS****

QUOTE VALID FOR 60 DAYS ONLY!!!!

Parts	\$1,802.17
Labor (Hours/Amt)	13.50 \$1,147.50
Sales Tax	\$0.00
Shipping	\$0.00
Outside Contract Work	\$0.00
Misc. Supplies	\$202.50

Total \$3,152.17

DATE: _____
SIGNATURE: _____



Virginia Public Body Procurement Worksheet

The Virginia Sheriffs' Association's Vehicle Procurement Program is open to all public bodies within the Commonwealth of Virginia. For assistance with the worksheet and any questions regarding this Procurement Program please contact Anna Martin at (919) 459-1072.

Disclaimer: Please contact awarded dealer before issuing purchase order. Pricing is subject to change. Click on the dealer directory below for all contact information.

Contract 25-08-0917

ITEM #131

Awarded Dealer	Type of Vehicle	Zone	Base Unit Price
Sheehy Ford of Richmond	2026 EXPLORER Police Interceptor Utility AWD (K8A)	Dogwood	\$43,764.32
Sheehy Ford of Richmond	2026 EXPLORER Police Interceptor Utility AWD (K8A)	Colonial	\$43,714.33
Sheehy Ford of Richmond	2026 EXPLORER Police Interceptor Utility AWD (K8A)	Heritage	\$43,714.32
Sheehy Ford of Richmond	2026 EXPLORER Police Interceptor Utility AWD (K8A)	Chesapeake	\$43,664.31
Sheehy Ford of Richmond	2026 EXPLORER Police Interceptor Utility AWD (K8A)	No Delivery	\$43,514.35

Purchasing Agency:

Warsaw NT263951

Color (Specify Color per Quantity):

SILVER GRAY METALLIC

Quantity	(Please select your zone from drop down menu below)	Unit Price	Qty Price
1	500A Heritage	\$43,714.32	\$ 43,714.32

ENGINE OPTIONS (MUST SELECT ONE)

1	(99B/44U)	Utility Police Interceptor 3.3L GAS	N/C	
OPTIONS				
1	52P	Hidden Door-Lock Plunger w/Rear-door controls inoperable	\$150.40	\$ 150.40
1	16P	Rear Bumper Step Pad	\$94.00	\$ 94.00
1	16D	Badge Delete	N/C	
1	18X	100 Watt Siren/Speaker (includes bracket and pigtail)	\$329.00	\$ 329.00
SEATS - INTERIOR TRIM				
1	9W	Cloth Bucket Seats/ Vinyl R Onyx Interior	N/C	
EXTERIOR COLOR:				
1	TN	Silver Gray Metallic	N/C	
TOTAL PER UNIT				\$ 44,287.72
GRAND TOTAL				\$ 44,287.72

PLEASE NOTE: All vehicles with upfits (including paint, bodies, lighting, decals, etc) will be invoiced upon Sheehy receipt of unit from manufacturer. Paperwork, including Certificate of Origin and Invoice, will be sent to purchaser via mail and purchaser will have 45 days to pay upon receipt. Once upfits are completed and unit delivered, purchaser will be invoiced for upfit portion and will have 45 days to pay for that portion after that date. If vehicle needs to be inspected by purchaser prior to payment being made, that needs to be scheduled with Sheehy within 10 calendar days of notice of arrival. Additional delivery fees may be incurred if the unit must be delivered prior to upfit, then brought back and re-delivered after completion.

Please use a separate worksheet per vehicle when ordering multiple vehicles with different options. A quantity must be entered for all desired options.

When ordering vehicles with the exact same options, please enter the number of vehicles as the quantity for all options below. For example, if you are ordering 2 vehicles, enter 2 for all requested option(s).

Next Steps: Please submit completed worksheet to contracted dealer to confirm all pricing as pricing is subject to change. Original purchase order must be sent to contracted dealer. A copy of all purchase orders must be sent to Kaylyn Mitman at kmitman@virginiasheriffs.org



ATLANTIC COMMUNICATIONS INC.
4811 MARKET DRIVE
NEWPORT NEWS, VA 23607

Section 7, Item a.

Service Invoice

Date	Invoice #
8/5/2026	229192

Bill To
WARSAW POLICE DEPARTMENT 78 BELLE VILLE LANE WARSAW, VA 22572

Ship To

Terms	P.O. No.	Tech	Account #

Item	Quantity	Description	Rate	Serial Number	Unit Number	Amount
ETSS100J	1	2026 FORD PIU MARKED PATROL				
BK1584ITU20	1	SOS, SPEAKER	194.40			194.40T
MR24Q-RBAW	1	SETINA, PB450 LIGHT READY BUMPER,	526.15			526.15T
MR24Q-RBAW	2	2020+ FORD PIU, CODE3 MR6 LIGHTS				
HK0809ITU25	2	CODE3 MR24 QUAD COLOR LIGHT	119.37			238.74T
	2	CODE3 MR24 QUAD COLOR LIGHT	119.37			238.74T
	1	HEADLIGHT GUARD, DOUBLE LOOP	390.15			390.15T
		FOR 2025 PIU				
CC-UV20-L-18	1	TROY CONSOLE, FORD PIU 2020, L	445.90			445.90T
		SHAPE, 7" SLOPE, 11" LEVEL				
AC-TB-ARM...	1	TROY ARMREST, BOLTS TO REAR OF	158.20			158.20T
		CONSOLE, 5 X 8				
AC-INBHG	1	DUAL INTERNAL CUPHOLDER, TROY	47.60			47.60T
FP-SGTRAY	1	STORAGE TRAY	37.10			37.10T
FP-USBC2-2...	1	TROY FACEPLATE WITH USB-C, USB-A	66.50			66.50T
		AND 2 CIG OUTLETS				
CM-SDMT-S...	1	TROY COMPUTER MOUNT, SIDE POST,	318.50			318.50T
		SWING ARM				
475-0767	1	JOTTO, SINGLE CELL, 2020 FORD PIU	2,078.93			2,078.93T
ENFWB01XYJ	1	SOS INTERIOR FRONT LIGHTBAR, FORD	880.65			880.65T
		PIU 25+, TRICOLOR				
ENFWB01U...	1	SOS, INTERIOR REAR LIGHTBAR, FORD	880.65			880.65T
		PIU 25+, TRICOLOR				
ENGSA5101	1	SOS 500 SERIES SIREN, SINGLE AMP	681.75			681.75T
		W/LINK				
ENGCP18004	1	SOS 500 SERIES SIREN REMOTE	192.60			192.60T
		CONTROL HEAD, ROTARY				
ENGND04102	1	SOS BLUEPRINT EXPANSION NODE	185.40			185.40T
		VERSION 2				
ESLRL61158	2	SOS, SL RUNNER, TRICOLOR (R/B/W)	399.30			798.60T
M180SMC-BW	2	CODE3 M180 MULTICOLOR LIGHTS,	137.50			275.00T
		BLUE/WHITE				

Phone #	Fax #	E-mail
757-380-8498	757-247-0428	accounting@atlanticcom.net

**ATLANTIC COMMUNICATIONS INC.**4811 MARKET DRIVE
NEWPORT NEWS, VA 23607

Section 7, Item a.

Service Invoice

Date	Invoice #
8/5/2026	229192

Bill To
WARSAW POLICE DEPARTMENT 78 BELLE VILLE LANE WARSAW, VA 22572

Ship To

Terms	P.O. No.	Tech	Account #

Item	Quantity	Description	Rate	Serial Number	Unit Number	Amount
BSM-BKT-L...	1	CODE3 UNDER MIRROR BRACKET FOR 2021 TAHOE	57.54			57.54T
VSBLXEXLPBKT...	2	CODE3 V SERIES BLUE LIGHT BRACKET, LISC. PLATE LXEXLPBKTRTH	76.34			152.68T
MR24Q-RBAW	1	CODE3 MR24 QUAD COLOR LIGHT	41.98			41.98T
INSTALLATI...	2	INSTALLATION MATERIALS (FASTENERS, TIES, ETC.)	119.37			238.74T
PDM14	1	EGIS MOBILE TIMER/FUSE PANEL	200.00			200.00T
436486	1	0-6000 MHZ. 3/4" MOUNT, RG58 U. NO CONN	175.00			175.00T
CONNECTOR	1	CONNECTOR	20.00			20.00T
425-3816	1	JOTTO MAGNETIC MIC	10.00			10.00T
SHIPPING	1	SHIPPING AND HANDLING	40.00			40.00T
INSTALL	1	INSTALLATION - PATROL BUILD	350.00			350.00
INSTALL	1	INSTALLATION - COMPUTER MOUNT	950.00			950.00
INSTALL	1	INSTALLATION - PUSH BUMPER	89.56			89.56
INSTALL	1	INSTALLATION - PUSH BUMPER	134.34			134.34
INSTALL	1	INSTALLATION - PITBARS	134.34			134.34
INSTALL	1	INSTALLATION - MIRROR LIGHTS	179.12			179.12
INSTALL	1	INSTALLATION - RUNNING BOARD LIGHTS	179.12			179.12

TID: 54-0736038 INVOICE SUBJECT TO A 1.5% PER MONTH LATE PAYMENT CHARGE. WE ACCEPT CASH CHECK/EFT/ACH. CREDIT CARD PAYMENTS ARE SUBJECT TO 3% FEE.

Total \$11,587.98**Payments/Credits** \$0.00**Balance Due** \$11,587.98

Phone #	Fax #	E-mail
757-380-8498	757-247-0428	accounting@atlanticcom.net



WARSAW TOWN COUNCIL RESOLUTION

REQUEST FOR FUNDING ASSISTANCE AND DECLARATION OF NEED FOR WATERWORKS INFRASTRUCTURE & EFFICIENCY IMPROVEMENTS

WHEREAS, the Town of Warsaw is the County Seat and only incorporated Town within Richmond County, and thus operates the only Public Water System within a large geographic area, contributing to the economic growth and sustainability of the Northern Neck Region; and

WHEREAS, due to changing regulations from the Department of Health and Department of Environmental Quality that stem from changing groundwater conditions, the Town's main well must be abandoned and subsequently replaced at a considerable cost; and

WHEREAS, the Town has invested millions in funding through grants and capital reserves to improve the Town's infrastructure and resiliency throughout the last decade, and

WHEREAS, the Town wishes to adhere to all regulatory requirements, to improve water withdrawal efficiency, monitoring and enforcement, and also recognizes the importance of our location within Virginia's Coastal Plain Aquifer System and wishes to be a leader in environmental stewardship; and

WHEREAS, this project is a great financial hardship for our growing Town of 2,300 residents; and

WHEREAS, a well replacement and digital meter reading system is estimated to cost approximately \$3,000,000 for full installation and replacement.

NOW, THEREFORE, BE IT RESOLVED, that by official Order of the Warsaw Town Council, the body individually and collectively requests \$3,000,000 in funding assistance from the General Assembly for this project. The Warsaw Town Council thanks the members of the General Assembly for both their work and their careful consideration of this request.

PASSED AND ADOPTED this 13th day of August 2026, by the following vote:

Ayes: _____ Nays: _____

TOWN OF WARSAW

Mayor Randall L. Phelps

Town Clerk Julia Blackley-Rice



**TIMBER PURCHASE AGREEMENT
(PAC)**

THIS AGREEMENT is made as of **August 4, 2026**, by and between **Town of Warsaw**, (“Seller”), whose address is **78 Belle Ville Ln, Warsaw, VA 22572** and WestRock, CP, LLC (“WestRock”) whose address is P. O. Box 100, West Point, Virginia 23181.

1. **PURCHASE AND SALE.** For valuable consideration, the receipt and sufficiency of which are mutually acknowledged, WestRock hereby purchases from Seller and Seller hereby sells and conveys to WestRock, subject to the terms and conditions of this Agreement, all the merchantable pine and hardwood trees (the “Trees”) located, standing and growing upon **+/- 180 acres**, more or less, and furthermore described as **Parcel Number 24-65** in the **Richmond County, VA** tax office and recorded in the Clerk’s Office of the Circuit Court of **Richmond County, VA**. **Harvest Area fully described as The Town of Warsaw Tract on Exhibit “A”.**

2. **PURCHASE PRICE.** The Purchase Price shall constitute the full consideration for the Trees and for the rights, easements and privileges necessary or convenient for the cutting and removal of the Trees. The Purchase Price shall be paid as cutting progresses, in accordance with the terms and conditions hereof.

<u>Product</u>	<u>Price</u>
<u>Pine Pulpwood</u>	<u>\$6.00 per ton</u>
<u>Pine CNS</u>	<u>\$10.00 per ton</u>
<u>Hardwood Pulpwood</u>	<u>\$3.00 per ton</u>

WestRock will pay to Town of Warsaw: Ten Thousand and 00/100 dollars (\$10,000.00) at execution of this contract (the “Advance”). The Advance shall be depleted at the rate of the purchase price per ton of the wood fiber as stated above and delivered to WestRock, until the Advance has been fully recovered. After the Advance has been recovered, any additional wood fiber delivered to WestRock will be paid at the rates stated above. Notwithstanding the foregoing, in the event that the Advance is not fully depleted by the end of WestRock’s harvesting of the Trees, Seller shall pay to WestRock the then outstanding balance of the Advance within thirty (30) days of WestRock’s demand for payment.

Logger will merchandise Pine Chip-N-Saw to the markets at the time of harvest per the specifications listed under section 14. Harvest Specifications.

WestRock shall submit to Seller **weekly** an accurate report of all trees cut, delivered and scaled or weighed and emailed to the following address: **John@trfva.com**

WestRock shall make payments to the bank account designated by Seller.

August 2026

Seller shall have the right to inspect and verify the reports submitted by WestRock. All taxes and assessments, real estate or otherwise, on the above-described land and standing timber shall be paid by Seller when due.

3. **TERMS.** WestRock shall have until **February 4th, 2028**, to cut and remove the Trees and to exercise the rights, easements and privileges hereby granted. If weather conditions, strikes, governmental restrictions or other matters beyond the control of WestRock delay WestRock's exercise of its rights hereunder, this Agreement may be extended by WestRock for a reasonable time, not to exceed **[twelve months]**. Thereafter, all rights of WestRock shall terminate and any Trees then remaining on the Sale Area shall be and remain the property of Seller. Such Trees shall include, without limitation, those which WestRock elects not to cut in order to avoid the violation of any recognized Best Management Practices.

4. **ACCESS.** Seller grants to WestRock adequate easements for access, egress, and ingress to, over and from the Sale Area through lands of or designated by Seller to a public road for the purpose of cutting, skidding, loading and hauling the Trees. Should such easements rely on access through property of third parties, Seller shall provide WestRock with an acceptable easement agreement from such third party. WestRock may construct new roads or skid trails as necessary for the purpose of harvesting or removing the Trees. All roads used in the harvesting of the Trees shall be maintained and returned by WestRock to as good or better condition as existed at the beginning of the harvesting operation.

5. **COMPLIANCE WITH LAWS.** Both parties will perform their obligations under this agreement in accordance with Forestry Best Management Practices ("BMPs") and all applicable laws (including common law and national, federal, state, provincial and local laws), codes, statutes, ordinances, rules, regulatory bulletins, and guidance (including those of any regulatory bodies or agencies), regulatory examinations or orders, decrees and orders of any governmental entity. Seller retains all obligations for contract fulfillment with the landowner. Seller shall designate Stream Side Management Zones and, as between WestRock and Seller, Seller is responsible for compliance with any state-mandated seed tree law.

6. **SELLER REPRESENTATIONS.** Seller represents and warrants to WestRock that Seller has good and marketable title to the Sale Area and the Trees, that Seller has the right and power to sell the Trees and grant to WestRock the right, privileges and easements stated herein, that the Trees are free of any and all liens and encumbrances, that the boundary lines of the Sale Area as marked and/or represented to WestRock are correct and clearly marked, that WestRock will not be prohibited or delayed in its normal forestry practices of cutting and removing the Trees on account of any governmental ruling, regulation or law affecting the Sale Area, and that there is and shall be during the term of this Agreement adequate vehicular access from the Sale Area to a public road allowing customary transportation of timber products. Seller agrees to pay, indemnify and hold WestRock harmless from losses, claims and damages, including attorneys' fees, incurred by WestRock in connection with any interference with the logging operations WestRock or on account of a default in the representations and warranties of Seller in this Agreement.

7. **ENDANGERED SPECIES.** Seller represents and warrants to WestRock that to Seller's knowledge there are no threatened or endangered species entitled to protection under the Endangered Species Act (16 U.S.C. Section 1531-44, as amended or its accompanying regulations) located on the property, associated with the property, or which would be potentially harmed by this sale. In the event any threatened or endangered species is discovered on the property during the course of operations allowed by this Agreement or in the event WestRock learns that its activities might otherwise constitute a violation of the Endangered Species Act, WestRock may immediately cease cutting operations and notify Seller and any appropriate regulatory agency. In the case of any such discovery of a threatened or endangered species, Seller shall, at WestRock's request, refund to WestRock an amount equal to the value of any timber remaining on the property for which WestRock has paid but which should not be cut on account of the potential for violation of the Endangered Species Act.

8. **INDEMNIFICATION.** Seller(s) agree(s) to hold WestRock, its agents, employees, officers and/or contractors harmless against all public and private liability, damage, loss and expense (including, but not limited to, reasonable attorneys' fees) of whatsoever nature which may be incurred, arise out of, or be caused by Seller(s), Seller('s)(s') agents, employees or contractors in any inspection operations connected with the cutting and/or removing of the trees herein conveyed.

9. **SELLER NOT LIABLE.** Seller shall not be liable for any damage or loss, which might be incurred to equipment in use or stored on the Sale Area by WestRock or its contractors, or for injuries sustained by WestRock or its contractors during the cutting or removal operations unless such damage, loss or injury is caused by Seller's negligence.

10. **MODIFICATION.** No change or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto. This written Agreement, along with any modifications or changes agreed to in writing and signed by both parties, contains the entire agreement between the parties and shall be for the benefit of and binding upon them and their heirs, successors and assigns. There are no representations or warranties from either party to the other except those stated therein.

11. **SPECIAL PROVISIONS.**

- 1) All loads removed from tract will be recorded in a wood movement ledger.
- 2) All pine and hardwood loads will be marked with a load tag attached to the load provided by WestRock.

12. **NOTICES.** All notices required hereunder shall be given in writing and delivered personally or by registered certified mail, return receipt requested, or by overnight courier such as Federal Express, postage prepaid, or by facsimile (with confirmed receipt) and addressed to the Parties as follows:

If to WestRock: to the address set forth in the introductory paragraph with a copy to:

WestRock Company
 1000 Abernathy Road NE
 Atlanta, GA 30328
 Attention: EVP and General Counsel
 Facsimile No. 770-263-3582

If to Seller: to the address set forth in the introductory paragraph.

13. GOVERNING LAW AND VENUE. The rights and obligations of the parties under this contract shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia and of the United States, without giving effect to the principles of Virginia law relating to the conflict or choice of laws. Any legal action, suit or proceeding brought by a party that in any way arises out of this contract ("Proceeding") must be litigated exclusively in the United States District Court for the **Eastern District of Virginia (Richmond Division)** or the Circuit Court of the County of **Richmond County, Virginia** (the "Identified Courts"). Each party hereby irrevocably and unconditionally: (i) submits to the jurisdiction of the Identified Courts for any Proceeding; (ii) shall not commence any Proceeding, except in the Identified Courts; (iii) waives, and shall not plead or make, any objection to the venue of any Proceeding in the Identified Courts; (iv) waives, and shall not plead or make, any claim that any Proceeding brought in the Identified Courts has been brought in an improper or otherwise inconvenient forum; and (v) waives, and shall not plead or make, any claim that the Identified Courts lack personal jurisdiction over it.

14. HARVEST SPECIFICATIONS. Pine Pulpwood: Pine stems and pieces to a 3" top diameter, which meet or exceed mill specs for pulpwood. Hardwood Pulpwood: Hardwood stems and pieces to a 3" top diameter, which meet or exceed mill specs for pulpwood. The above-described trees shall hereinafter be called the "Trees". Grantee shall clear-cut parallel strips approximately 12' wide and approximately 66' center to center. The remaining timber shall be selectively thinned in a workmanlike manner to a residual stocking of approximately 170 trees per acre. Selection thinning shall be "from below" (smaller diameter and cull trees first selected), and every effort shall be made to leave pine sawtimber and chip-n-saw trees in place. Pine CNS: Pine stems greater than 6" SED and have straight form. Grantee has right to waive Pine CNS merchandising if there is no quota available at Pine CNS markets at the time of harvest.

IN WITNESS WHEREOF, the parties have caused this Timber Purchase Agreement to be executed as of the day and year first above written:

WITNESSES:

Seller _____ (SEAL)

COMMONWEALTH OF VIRGINIA
COUNTY OF _____

I, _____, a Notary Public in and for the Commonwealth of Virginia and County aforesaid, hereby certify that **Town of Warsaw** signed the foregoing Timber Purchase Agreement and being known to me, acknowledged before me on this date that, being informed of the contents of said Timber Purchase Agreement, he executed the same voluntarily.

WITNESS my hand and seal, at office the day and year above written.

My commission expires: _____

IN WITNESS WHEREOF, the parties have caused this Timber Purchase Agreement to be executed as of the day and year first above written:

WITNESSES:

WestRock, CP, LLC

By: _____
Name: **R. Easton Loving**
Title: Regional Fiber Supply Manager

COMMONWEALTH OF VIRGINIA
COUNTY OF _____

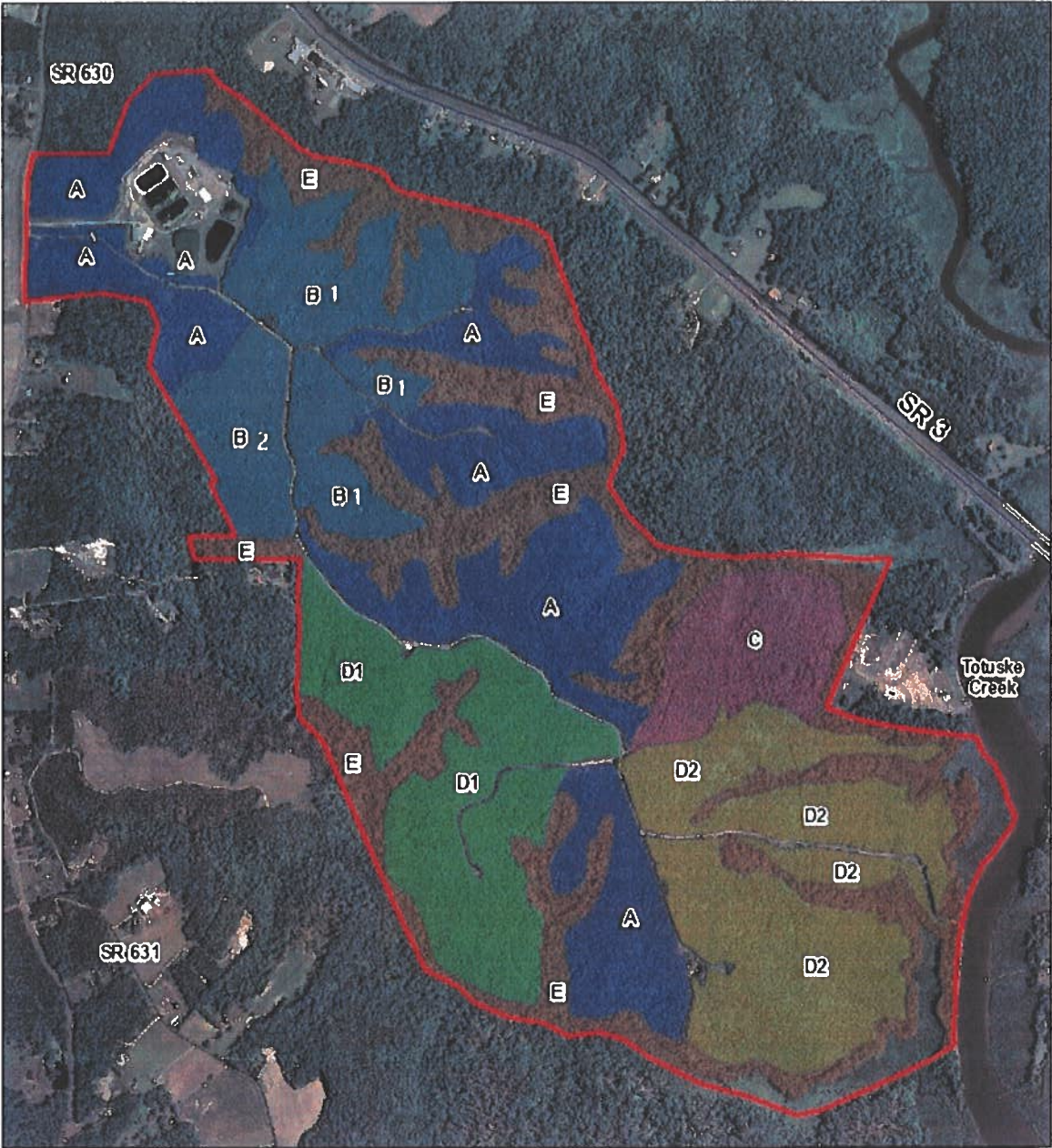
I, _____, a Notary Public in and for the Commonwealth of Virginia and County aforesaid, hereby certify that **R. Easton Loving** signed to the foregoing Timber Purchase Agreement as the Regional Fiber Supply Manager of WestRock CP, LLC, a Delaware limited liability company (“WestRock”), and being known to me, acknowledged before me on this date that, being informed of the contents of said Timber Purchase Agreement, he executed the same voluntarily in such position as the Regional Manager of WestRock.

WITNESS my hand and seal, at office the day and year above written.

Notary Public

My commission expires: _____

Exhibit A



Forest Parcel Map
Town of Warsaw

Legend



Tracts

Parcels
A
B



A:	155.4
B:	77.6
C:	33.8
D1:	79.8
D2:	101.1
E:	160.5



2011 NAIP Imagery

Created by: John D. Wilburn
October, 2011



1:12,000