



Town of
WARSAW
Heart of Virginia's Northern Neck

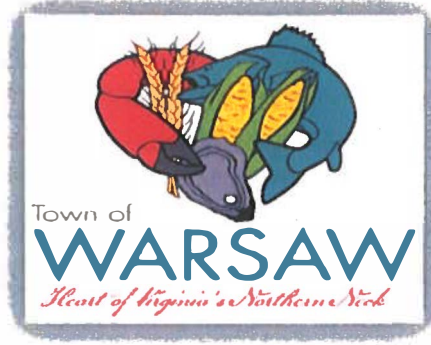
Town Council Meeting Agenda

November 14, 2024 at 6:00 PM

Council Chambers - 78 Belle Ville Lane

www.townofwarsaw.com

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Consent Agenda**
 - a.** Agenda
 - b.** Minutes – October 2024
 - c.** Financial Report – October 2024
- 4. Public Comment**
- 5. Reports**
 - a.** Mayor's Report
 - b.** Town Manager's Report
 - c.** Police Report
 - d.** Public Works Report
 - e.** Council Committee Reports
 - f.** Planning Commission Report
 - g.** Northern Neck Regional Jail Report
 - h.** American Rescue Plan Act
- 6. Old Business**
 - a.** Reports
 - i. 74 Main Street
 - ii. Well Replacement Project
 - iii. DHCD Housing Project
- 7. New Business**
 - a.** Town Bucks - \$100 Drawing for Five Participants
 - b.** EIP Application - Hummingbird Learning Center
 - c.** Subdivision Application Submission - Rhodes Place & Broadus Creek Development
 - i. Schedule Public Hearing - Thursday, December 12th, 2024
 - d.** Appointment of Planning Commission Members, Board of Zoning Appeals
- 8. Closed Session**
- 9. Council Members - Closing Comments**
- 10. Adjournment**



Town Council Agenda

November 14th, 2024 – 6:00 P.M.

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 - i. Schedule Public Hearing – Thursday, December 12th, 2024
 - d. Appointment of Planning Commission Members, Board of Zoning Appeals
8. Closed Session - § 2.2-3711 A-5: Prospective Business, A-8: Legal Matters
9. Council Members - Closing Comments
10. Adjournment

MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
OCTOBER 10, 2024 – 6:00 P.M.

The Warsaw Town Council held their regular meeting on Thursday, October 10, 2024, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle Forrest Sr., Ralph Self, Jonathan English, Rebecca Hubert, and Mary Beth Bryant. Councilmember absent: Faron Hamblin.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Chief of Police Sean Peterson, Director of Public Works Jesse Schools, and Treasurer & Clerk Julia Blackley-Rice.

Also present: There were 4 others present in the Council Chambers.

CALL TO ORDER

Mayor Phelps called the meeting to order at 6:00 p.m. and then led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

Councilman Forrest amended the agenda to add under new business, section c the item Business Loan Application for Teresa’s Nails.

Councilman English moved to approve the consent agenda as amended. The motion was seconded by Councilman Self and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Jonathan English	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye		

PUBLIC COMMENT

Mayor Phelps opened the floor for public comments. There being none, Mayor Phelps closed the public comment portion of the meeting.

REPORTS

MAYORS REPORT:

Mayor Phelps deferred his comments until later in the meeting.

TOWN MANAGERS REPORT:

Mr. Quesenberry reviewed his report with the Town Council. Mr. Quesenberry’s report covered an update to the Rte. 360 road diet, the updated Town website, an update regarding the extension request for the Enterprise zone, Town Bucks program, a tour of the Healthy Harvest

Food Bank, and a recent factory tour of a potential new business. A copy of the Town Manager's report has been attached to these minutes as Attachment 1. After Mr. Quesenberry's explanation of the new Town Bucks program, there was discussion among Councilmembers and the Town Manager on aspects of the program and the inclusion of county residents. Mr. Quesenberry stated the intent of this program is to help stimulate the local businesses as they have stated seeing a drop-off in business last year since the County Bucks program went away. Vice-Mayor Yackel added that he didn't think County residents should be included as this is coming from town resident taxes. After discussion, Mayor Phelps would like to see a post-mortem done after the event to take the Vice-Mayors concerns into account on how to improve the program for next year. The special \$100 Town Bucks would be raffled off and the winners selected by the Town Council. Councilman English stated he would like only Town residents to be eligible for the special raffle and the other Town Councilmembers agreed. Regarding Healthy Harvest Food Bank, Vice-Mayor Yackel asked for more clarification on how the usage would be monitored. Mr. Quesenberry responded with a meter for the influent and effluent. Typically, there would be a separate meter used for water only, like an irrigation meter, but that didn't make sense in this case as some of the water flow does go to the wastewater treatment plant. Vice-Mayor Yackel added that he did like the idea of allowing Town staff a couple of days to volunteer at a local non-profit but didn't want to see it limited to only Healthy Harvest Food Bank. Vice-Mayor Yackel felt employees should be able to volunteer at a local non-profit of their choosing. Mrs. Coates added there are other initiatives the Town is looking to partner with the Food Bank for as well in relation to the Community Market and their hydroponics facility. Councilman Forrest spoke to the concern of cross contamination with the line connections. There needs to be adequate backflow prevention.

POLICE REPORT:

Chief Peterson provided the monthly activity report for September to the Town Council at the meeting. A copy of the report has been attached to these minutes as Attachment 2. Following his report, Chief Peterson informed Town Council that the Warsaw PD has started a donation drive for much needed supplies to assist those affected by the hurricane in Southwest Virginia. The deadline for donations has been extended to October 13. Chief Peterson noted that Mr. John Napier has generously donated 20 cases of water and other supplies. In addition to these supplies, Mr. Napier also donated the use of his trailer to haul the donations. Chief Peterson announced that two new police officers have been hired. One full-time officer, Joseph Hayes and one part-time officer, Zach Kues. Last month, two officers were sent to training. Officer Boyington attended Detective Level I training. Officer Carson attended Train the Trainer: Alert Training. Alert Training is the civilian side for active shooter response training. The Warsaw PD has a trainer on staff now and has reached out to local businesses to be able to visit their business and train their staff on how to react. Chief Peterson has also reached out to the School Board Superintendent. Two of our officers are supporting the Bike Fest being held in Colonial Beach as they have requested mutual aid. In return, they will send two officers to us to assist with ChristmasTown. Councilman Self inquired about installing additional signage about merging earlier to give drivers more warning. Mrs. Coates added that these concerns have been brought to David Beale with VDoT. Once the road diet is complete, VDoT will revisit the current signage.

PUBLIC WORKS REPORT:

The Public Works report was included in the Town Council packets and has been attached to these minutes as Attachment 3. After Mr. Schools, Director of Public Works, completed his report to the Town Council,

COUNCIL COMMITTEE REPORT:

No committees met during the month.

PLANNING COMMISSION: No meeting.

NORTHERN NECK REGIONAL JAIL REPORT: Included in packet. Vice-Mayor Yackel reported it was announced at the board meeting that a surprise inspection on the jail's kitchen area was conducted by the Health Department. There were no major problems discovered. Also at the jail board meeting, Captain Lunda presented about the transportation of prisoners.

AMERICAN RESCUE PLAN ACT REPORT: The ARPA report was included in the Council packets. Mr. Quesenberry reviewed the report with the Town Council. Mr. Quesenberry stated he discussed with the Mayor taking the remaining allocation of ARPA funds and earmarking them to be used for the Community Market.

OLD BUSINESS**PROJECTS UPDATE:**

74 Main Street: Mrs. Coates reported the asbestos removal is complete. The building permit from the County has been received. The HVAC units have been purchased and the Town staff will be working on the first reimbursement request soon. **The Bounds:** Mrs. Coates stated the permit has been officially closed out with DEQ. Mrs. Coates is working on the final reimbursement request for the project. **VDoT Tap Project:** The Assistant Town Manager reported the punch list is almost complete. The Town has received a final pay request from them. The Town is waiting to receive previous reimbursements from VDoT. **Well Replacement Project:** No update at this time. Plan to move forward with this project in January. **DHCD Housing Project:** Mrs. Coates reported she had a meeting last week and the project is progressing. Mrs. Coates anticipates the project being put out to bid in November. It is anticipated that the substantial rebuilds will be moving forward quickly as they may be using modular homes instead of stick built.

NEW BUSINESS:**HOUSING REHABILITATION BOARD – APPOINTMENT OF MEMBERS**

Mr. Quesenberry reported that a contract has been signed with the NNPDC and an inspector for the housing project. The NNPDC will be the project administrator, and the rehab specialist will be Tian Construction Group. Mr. Quesenberry stated it is required by DHCD for Town Council to appoint a Housing Rehabilitation Board and a copy of the proposed resolution was included in the Town Council Packets. The Housing Rehabilitation Board is proposed to consist of the following members: Mayor Randall L. Phelps, Councilmember Ogle E. Forrest, Sr., Town Manager

Joseph N. Quesenberry, Assistant Town Manager Melissa Coates, and Richmond County Building Inspector Clay Woolard.

Vice-Mayor Yackel moved to approve this resolution and these people to that position. The motion was seconded by Councilman English and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Jonathan English	Aye
Ogle Forrest	Abstain	Mary Beth Bryant	Aye
Ralph Self	Aye		

EIP APPLICATION – SCHEDULE ECONOMIC DEVELOPMENT COMMITTEE MEETING

Mr. Quesenberry reported that there is an Economic Incentive Application in the Town Council packet for review, but the Economic Development Committee needs to meet first. After discussion, Mr. Quesenberry will email the committee chair, Councilman English, to set up a meeting date. Mr. Quesenberry provided background information regarding the applicant, Hummingbird Learning Center, LLC. Hummingbird Learning Center is a childcare center that is funded through a childcare subsidy program and out of pocket childcare fees if parents don't qualify for the program.

BUSINESS LOAN APPLICATION – TERESA'S NAILS

Mayor Phelps noted that this was a last-minute addition that hit the Town Office this morning and normally would go in front of the economic development committee first. Mr. Quesenberry added that the Town Council did generously allocate \$2,500.00 by way of a beautification grant to Teresa's Nails at the last meeting. With the total amount of work estimated to be \$21,408.00, the business owners met with Town Staff asking for assistance in bridging the gap. They also stated they wanted to be proud of their building, a part of the revitalization of Warsaw, and they wanted their building to be one of the nicer ones on Main Street. This is an application for a proposed loan offering out of the Revolving Loan Fund. The loan terms they have requested are \$10,000 over a 5-year term at a 3% interest rate.

After discussion, Councilman Forrest moved to grant the business loan. The motion was seconded by Councilman Self and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Jonathan English	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye		

CLOSED SESSION- 2.2-3711 A-5 PROSPECTIVE BUSINESS

Vice-Mayor Yackel moved to enter closed session in accordance with Virginia State Code Section 2.2-3711A (5) as it relates to Prospective Business of the Virginia Freedom of Information Act. The motion was seconded by Councilman Forrest and carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Jonathan English	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye		

To re-enter the regular session of the meeting, Council certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Jonathan English	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye		

There was no action out of closed session.

CLOSING COMMENTS:

- Councilman English stated the Town looks beautiful. Kudos to staff and the public works teams. The website looks nice and creative. A special thanks to everyone that donated to the hurricane supplies drive, especially to Mr. Napier and his company.
- Councilwoman Hubert thought it was a good meeting and the Town does look so pretty. Its great to ride through Town even with the diet situation. Even being a Morgan Lane resident, it has been smooth. Unfortunately, Councilwoman Hubert is unable to participate in Warsawfest this year but wishes everyone a great day.
- Councilman Self said it was another good meeting and its kind of hard to fathom, but as he gets older it seems like time flies by faster and he feels like the Town was just talking about events happening during the summer and now its time for fall activities. Councilman Self reminded everyone to get out and vote. He said to vote for whomever you think is going to do a good job, but he encourages everyone to get out and vote!
- Councilwoman Bryant thought it was a good meeting. She said it seems strange being here in the dark as she is so used to leaving during the daylight hours. She is looking forward to Saturday.
- Councilman Forrest stated it was a great meeting with good discussion. He added that the council members are here to debate and discuss. Everybody will find common ground if we discuss it. He is looking forward to Christmas Town because he is unable to be here for Warsawfest. He wishes everyone the best of luck in the upcoming election. It has been a please to serve alongside this Council.
- Vice-Mayor Yackel was speaking with Sheriff Balderson of Westmoreland County about the great weather during their fall festival last weekend. It seemed like everyone was in a great mood with the weather because in the past it has been rainy, windy, and/or cold. Looking forward to Warsawfest weekend, we have the same weather temperature forecast for Saturday. He anticipates a good crowd for Saturday’s event.

Vice-Mayor Yackel stated it is unfortunate that VDoT decided to resurface Rte. 360 this week when one of the two biggest events of the year is being held.

- Mayor Phelps thought it was a good meeting. Mayor Phelps had a financial meeting with the Town Manager earlier and the budget is looking pretty good. Overall, the expense lines are looking good, and the revenues are looking up. If the meals tax keeps up the current trend, it will be about \$80,000-\$90,000 ahead and that means people are spending money in our Town. It is good to have the discussions about finances because the councils in the past made very smart decisions in acquiring the 800 acres and that was a big deal back then. No matter what happens, these are good conversations to have. Mayor Phelps travels a lot around the state, and he is asked constantly about Warsaw. The billboard ads placed by the Town Manager are being noticed.

Vice-Mayor Yackel inquired about the status of real estate taxes. The real estate tax book was received from the County last week. The plan is for real estate tax bills to be ready for mailing by the end of the month in order to make the billing due date of December 5.

There being no further business, Mayor Phelps adjourned the meeting at 7:23 p.m.


Submitted by: Julia Blackley- Rice, Clerk

Joseph N. Quesenberry
Town Manager

Melissa W. Coates
Assistant Town Manager

Julia Blackley - Rice
Clerk - Treasurer

Sean L. Peterson
Chief of Police

Sands Anderson Law Firm
Town Attorney



Attachment 1

MEMBERS

Mayor

Mayor

t. Sr.

blin

Becca C. Hubert

Jonathan English

Ralph W. Self

Mary Beth Bryant

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 10/10/2024

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of September and the beginning of October. As always, please let me know if you have any questions or wish to discuss any items in particular.

1. Road Diet Update – Route 360

As you can see during your travels within Town, Route 360 repaving is currently underway. Paving should be complete within one more week, and the new markings for the road diet traffic pattern will be permanently installed at that time. If temperatures maintain consistent levels above 40 degrees at night, the Town will be able to install new crosswalks as planned. If not, the project will be delayed until Spring.

2. Website Upgrades

We are pleased to announce that the new Town website is now online! With the former website reaching 10 years old, we are proud to now have the most modern website in the

Region. Please take a moment to review the new website when you can and to pass along any comments or questions that you may have.

3. Enterprise Zone Expiration Update

Town staff recently submitted our Enterprise Zone renewal application for Warsaw. According to DHCD records, businesses within the Town and County have received nearly \$1,000,000 in state incentives within the past five (5) years alone, making it the most vital tool in our arsenal for economic development efforts, with Town businesses accounting for well over \$800,000 of that number. The application was arduous, and we learned that we were the only locality to request an extension, meaning Northumberland, Lancaster, and Westmoreland, as well as the various Towns within those Counties, will lose their Enterprise Zone programs as of January 1st. If we are approved for renewal, we will be the only locality in outside of the Eastern Shore, Southside, and Southwest Virginia to have this incentive. We hope this program will continue to be a success for our locality.

4. Town Bucks Program

Within our budget line of economic development, we have created a Town Bucks program that allocates \$25 per household for 300 households within the Town and County to be able to use at 26 businesses within our community for the holidays. With the popularity of the County program that's now expired, and with the businesses requesting that we do a program like this, we have embarked on this project to help our residents during difficult times, and to help our local businesses by driving commerce and trade. The Town Bucks event will be held Tuesday, October 22nd, 2024 at the Warsaw Town Hall from 3PM to 6PM. Please share the word and make sure your neighbors, friends, and family come by Town Hall to retrieve their \$25 Town Bucks voucher! Please see the Town Bucks attached to this report.

5. Healthy Harvest Food Bank Tour

Mrs. Coates and I had the pleasure of touring the Healthy Harvest Food Bank facilities this month and were amazed at what an asset this is to our community. Mr. Hazzard and Mrs. Cole did a great job of showing us their operations, educational facilities, etc. Their main concern stems from water and sewer fees, which we're working with them on a solution to merer their effluent versus their water consumption so that we may ensure the fairest billing possible. We're also working with them on a volunteer day, where our staff members volunteer there in lieu of working. We look forward to working on that initiative in the future.

6. Factory Tour

Town, County, and PDC Officials recently toured a regional factory in hopes of having them relocate to Warsaw. We are currently working with VEDP on an incentive package and hope to provide updates in the near future.

7. Upcoming Events

- a. Trunk-or-Treat will once again be held by the WRCMSP on Thursday, October 31st from 5PM to 7PM at the Warsaw Town Park. Both our office staff and I will be handing out candy on behalf of the Town, and our Chief of Police will be handing out candy on behalf of the Police Department. We hope to see a large crowd once again!
- b. Warsaw Fest will be held this Saturday from 9AM to 4PM at the Warsaw Town Park. Please visit the WRC Chamber of Commerce website for more details and for parade registration. A free concert by local favorites Blackthorn Shillelagh will follow the event, to be held at the Oyster Shoals Concert Hall. Town staff and Council members must be at Town Hall prior to 1:25 PM to board the parade float. Parking for staff and Council members may be found at the Town Office.
- c. Christmas Town will be held on Saturday, December 14th from 1PM to 9PM. The WRCMSP will be holding a night Christmas Parade at 6PM along their normal parade route on that same day. I will be making a Christmas Town presentation at next month's meeting.
- d. Election Reminder – This is a reminder that the Town Council Election will be held during the State and National Election Day on Tuesday, November 5th, 2024. Details are as follows:

Town Resident Voting Area
Public Meeting Room
101 Court Circle
6AM to 7PM

TOWN BUCKS

VALID FROM : OCTOBER 22 - DECEMBER 14, 2024

VALUE
\$25

SPONSORED BY THE
WARSAW TOWN COUNCIL



WARSAW

SUPPORTING LOCAL BUSINESSES

📞 804-333-3737

📍 VALID FOR ALL TOWN OF
WARSAW & RICHMOND
COUNTY RESIDENTS



WARSAW

TOWN BUCKS

\$25 TOWN BUCKS GIVEAWAY!
GOOD AT MOST LOCAL SMALL
BUSINESSES!

Tuesday, October
22nd
3PM to 6PM

Pick Up Location
Warsaw Town Hall
78 Belle Ville Lane

TOWN BUCKS MAY BE SPENT
FROM OCTOBER 22ND TO
DECEMBER 14TH, 2024

FIVE \$100 WINNERS WILL BE
ANNOUNCED BY TOWN
COUNCIL!

SUPPORTING OUR RESIDENTS & BUSINESSES

Questions? Please call email Ellen Copeland at
ecopeland@town.warsaw.va.us



Warsaw Police Department

Attachment 2

From the desk of Chief Sean L. Peterson



MONTHLY ACTIVITY REPORT September 1-30, 2024

Total calls for service: 277

Section I: Reportable Incidents (4)

DATE	CASE	OFFENSE	BLK / STREET
9-3-2024	WPD24-000060	18.2-95: Grand Larceny: Firearm, not from a Person	5031 Richmond Road
9-11-2024	WPD24-000061	18.2-57: Assault: (Misdemeanor)	549 Main Street
9-16-2024	WPD24-000062	18.2-60.3: Stalking: Reasonable Fear of Death/Assault/Etc.	164 Wallace Street
9-19-2024	WPD24-000064	18.2-96 Petit Larceny: <\$1000 Not from A Person	6914 Richmond Road

Section II: Arrests (2)

DATE	CASE	OFFENSE	BLK / STREET
9-9-2024	CAD24-016358	19.2-306. Revocation of suspension of sentence and probation.	471 Main Street
9-15-2024	CAD24-016250	18.2-96 Petit Larceny: <\$1000 Not From A Person	6822 Richmond Road

Section III: Traffic (123)

Driving on suspended/Revoked License	4
Reckless Driving	3
Distracted Driving	25
Speeding	28
Expired Inspection	8
Expired / Improper VA Tag	5
Town Citations Issued	5
Reportable traffic crashes	1
Town Ordinance Citations	11
Warnings Issued (all)	33

Section IV: Community Engagement

Neighborhood Select Patrols	223
Business Checks	185
Community Events	1

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



Attachment 3

Ogle E. Forrest, Sr.
Faron H. Hamblin
Rebecca C. Hubert
Ralph W. Self

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

MEMORANDUM

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 10/10/2024

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of September. Please let me know if you have any questions or concerns.

-WWTP

Monthly Numbers

Average daily influent flow for September – 186,200 gal. A decrease of 11,300 gals. from the month of August average daily flow.

Maximum influent flow for August – 204,000 gals. A decrease of 21,400 gal. from the month of August max flow.

For September, the average effluent Total Nitrogen (TN) concentration was 2.72 mg/l, within the limits of our permit.

For September, the average effluent Total Phosphorus (TP) concentration was 0.28 mg/l within the limits of our permit.

Monthly Operations and Maintenance

The Treatment Plant filter compressor motor was replaced, and compressor was returned to service. Plant Staff continues to work diligently on the treatment plant site appearance.

Plant Operators conducted our daily process control testing on the SBRs.

Ordered our necessary laboratory supplies.

Completed and submitted our monthly operations report.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMBERS

Randall L. Phelps - Mayor

Paul G. Yackel - 1st Mayor
Mary Beth Bryant
Jonathan English
Ogle E. Forrest, Sr.
Faron H. Hamblin
Rebecca C. Hubert
Ralph W. Self

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarrior.com>

The Treatment Plant Staff assisted with residential trash collection and recording water meter readings. Plant effluent samples taken and tested for the month of September met all requirements as to our permit discharge limits.

-Water Department

Attached you will find the Water Loss Report, for the month of September we are at a 2nd water loss.

Department staff did daily chlorine check of all four wells, along with two random samples each day throughout town.

Staff also completed state selected bacteria samples, all results came back absent.

Water department also check sewage/pump stations each day.

Started gathering materials for servicing/MA on all Town owned generators.

Began work on the upcoming Warsaw Fest parade float.

-Refuse Department

For the month of August town staff made 18 trips to the landfill totaling 143.19 tons or 286,380 pounds of trash.

Truck #10 had a hydraulic leak, and the tailgate sensor had to be adjusted, staff fixed, and truck is back on the road.

-Public Works (Maintenance)

Staff assisted with Monday and Thursday residential trash pickup.

Replaced all summer banners with fall.

Grass cutting the median strips, along with all Town owned facilities.

Watering of all hanging baskets and flowerpots.

Took care of the bathrooms and grounds of the Town Park.

Replaced all hanging baskets plants with winter plantings.

Preparing for fall decorations and gearing up for Warsaw Fest.

Monthly Water Loss Report

Water System:

For the Month of: Year:

Water Produced this month: gallons

Water Purchased this month: gallons

A: Total Water Produced and Purchased = **6,268,400 gallons**

Bulk Water Sales gallons

Total Sold = **6,114,708 gallons**

B: Difference: (Produced+Purchased) - Sold = **153,692 gallons**

% Difference = **2 % total water loss**

Gallons of Water Accounted For:

Breaks (Estimated Total)	<input type="text" value="0"/>	gallons
Hydrant Flushing	<input type="text" value="0"/>	gallons
Storage Tank/Clearwell overflow	<input type="text" value="0"/>	gallons
Fire Hydrant Use	<input type="text" value="0"/>	gallons
Fire Department Use	<input type="text" value="3,000"/>	gallons
Leak adjustments	<input type="text" value="0"/>	gallons
Maintenance shop	<input type="text" value="0"/>	gallons
Sewer jetting	<input type="text" value="0"/>	gallons
Town watering flowers	<input type="text" value="2,000"/>	gallons
Office/Police Dept.	<input type="text" value="8,000"/>	gallons
Pool	<input type="text" value="0"/>	gallons
Amount in storage tanks	<input type="text" value="0"/>	gallons
	<input type="text" value=""/>	gallons

C: Total Gallons Accounted For = **13,000 gallons**

Loss: Unaccounted-for Water: (B-C) = **140,692 gallons**

% Loss: Unaccounted-for Water: (B-C)/A %= **2 % unaccounted - for loss**

Gallons / Day Loss = days in billing period

Gallons / Minute Loss = **4,690 gallons/day**

3 gallons/min.

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

Budget vs Actual

Town of Warsaw
11/13/2024 8:47:06 AM

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Period Ending 10/31/2024

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	Revenues							
	10-300-0000 PERMITS & FEES	2,500	0.00	365.00	365.00	1,880.00	(620.00)	75%
	10-301-0000 S W USER FEE - COMMERCIAL	166,500	0.00	13,590.00	13,590.00	64,110.00	(102,390.00)	39%
	10-301-5000 S/W USER FEE - RESIDENTIAL	88,000	0.00	7,480.40	7,480.40	29,665.40	(58,334.60)	34%
	10-305-0000 REAL ESTATE TAXES	260,000	0.00	244,638.89	244,638.89	244,665.35	(15,334.65)	94%
	10-306-0000 PERSONAL PROPERTY TAXES	140,000	0.00	332.61	332.61	332.61	(139,667.39)	0%
	10-307-0000 PPTRA	17,365	0.00	0.00	0.00	17,365.30	0.30	100%
	10-310-0000 BANK FRANCHISE TAX	170,000	0.00	0.00	0.00	0.00	(170,000.00)	
	10-315-0000 BUSINESS LICENSES	130,000	0.00	6,134.17	6,134.17	13,346.65	(116,653.35)	10%
	10-320-0000 VEHICLE TAX/DECALS	35,000	0.00	0.00	0.00	0.00	(35,000.00)	
	10-325-0000 STATE SALES TAX	100,000	0.00	10,763.47	10,763.47	47,584.79	(52,415.21)	48%
	10-326-0000 MEALS TAX	635,000	0.00	55,070.19	55,070.19	233,706.37	(401,293.63)	37%
	10-327-0000 LODGING TAX	43,000	0.00	4,287.28	4,287.28	14,308.42	(28,691.58)	33%
	10-328-0000 CIGARETTE TAX	80,000	0.00	0.00	0.00	0.00	(80,000.00)	
	10-330-0000 FINES	35,000	0.00	3,934.37	3,934.37	7,278.75	(27,721.25)	21%
	10-345-0000 INTEREST INCOME/GEN	10,000	0.00	0.00	0.00	1,531.59	(8,468.41)	15%
	10-355-0000 LAW ENFORCEMENT ASST	34,500	0.00	0.00	0.00	62,840.00	28,340.00	182%
	10-360-0000 UTILITY/CONSUMPTION TX	13,500	0.00	320.65	320.65	1,332.73	(12,167.27)	10%
	10-361-0000 COMMUNICATIONS TAX	29,000	0.00	2,577.33	2,577.33	10,054.45	(18,945.55)	35%
	10-365-0000 STATE FIRE INSURANCE	15,000	0.00	0.00	0.00	15,000.00	0.00	100%
	10-375-0000 CABLE TV LEASE	3,000	0.00	0.00	0.00	0.00	(3,000.00)	
	10-376-0000 BILLBOARD REVENUE	1,750	0.00	0.00	0.00	0.00	(1,750.00)	
	10-377-0000 COMMUNITY MARKET	50	0.00	0.00	0.00	0.00	(50.00)	
	10-381-0000 REVOLVING LOAN FUND REPAYMENTS	12,000	0.00	0.00	0.00	0.00	(12,000.00)	
	10-390-0000 MISC/INCOME	4,000	0.00	150.00	150.00	185.00	(3,815.00)	5%
	10-390-0050 GRANTS-TRANSP-ALTERNATIVE-VDOT	1,500,000	0.00	221,223.97	221,223.97	221,223.97	(1,278,776.03)	15%

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Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10 GENERAL FUND							
10-390-0900 GRANTS - IRF	0	0.00	0.00	0.00	85,767.42	85,767.42	
10-390-0975 GRANT - HOUSING/PLANNING	632,534	0.00	0.00	0.00	0.00	(632,534.00)	
10-391-0000 GRANTS/DMV	7,200	0.00	2,164.00	2,164.00	2,164.00	(5,036.00)	30%
10-392-0000 GRANTS/DCJS	3,000	0.00	0.00	0.00	0.00	(3,000.00)	
10-396-0000 RICHCO/ HAUL FEE	12,000	0.00	1,050.39	1,050.39	4,455.63	(7,544.37)	37%
10-397-0000 TRASH DUMPSTERS	10,000	0.00	0.00	0.00	1,360.00	(8,640.00)	14%
10-398-0005 REFUSE DUMPSTER/RESERVES	0	0.00	45.00	45.00	45.00	45.00	
10-399-0005 LOAN PROCEEDS	277,464	0.00	0.00	0.00	290,700.00	13,236.00	105%
10-399-5000 SPECIAL EVENTS (REVENUE)	30,000	0.00	1,270.00	1,270.00	3,725.00	(26,275.00)	12%
Revenues Totals:	4,497,363	0.00	575,397.72	575,397.72	1,374,628.43	(3,122,734.57)	31%
Expenses							
10-420-0200 SALARIES/ADM	360,000	0.00	14,216.00	14,216.00	82,151.92	277,848.08	23%
10-420-0201 OT/BONUS - ADMIN	3,000	0.00	0.00	0.00	23.30	2,976.70	1%
10-420-0500 PAYROLL TAXES/ADM	27,300	0.00	1,097.35	1,097.35	6,006.90	21,293.10	22%
10-420-0600 SHORT&LONG TERM DISABILITY	1,965	0.00	140.29	140.29	561.16	1,403.84	29%
10-420-0700 RETIREMENT-LI/ADM	38,955	0.00	0.00	0.00	3,238.46	35,716.54	8%
10-420-0900 MEDICAL INS/ADM	53,880	0.00	4,490.00	4,490.00	17,960.00	35,920.00	33%
10-420-1000 EDUCATION/PROF DEVELOPMT	2,000	0.00	175.00	175.00	870.00	1,130.00	44%
10-420-1100 TELEPHONE/OFFICE	8,250	0.00	489.33	489.33	2,256.49	5,993.51	27%
10-420-1300 ELECTRICITY/OFFICE	5,000	0.00	193.09	193.09	1,202.37	3,797.63	24%
10-420-1400 MTGS/CONFERENCES/ADM	9,000	0.00	275.68	275.68	809.72	8,190.28	9%
10-420-1500 BLDGS/GROUNDS/MAINTENANCE	18,000	0.00	10,346.46	10,346.46	12,355.02	5,644.98	69%
10-420-1900 CIGARETTE TAX STAMPS	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-420-2200 AUDIT	14,000	0.00	0.00	0.00	0.00	14,000.00	
10-420-2300 LEGAL SERVICES	25,000	0.00	3,040.00	3,040.00	7,340.99	17,659.01	29%

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Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10 GENERAL FUND							
10-420-2600 ADVERTISING	30,000	0.00	3,752.83	3,752.83	13,945.91	16,054.09	46%
10-420-3100 AUTO O/M-ADM EXPENSE	4,500	0.00	1,081.82	1,081.82	2,193.34	2,306.66	49%
10-420-3200 OFFICE SUPPLIES	13,000	0.00	5,327.04	5,327.04	9,769.02	3,230.98	75%
10-420-3300 PRINTING/REPORTS/MAPPING	250	0.00	0.00	0.00	0.00	250.00	
10-420-3400 COMPUTER SUPPORT FEE	17,000	0.00	6,958.50	6,958.50	12,470.64	4,529.36	73%
10-420-3450 COMPUTER O/M	6,500	0.00	39.98	39.98	2,510.72	3,989.28	39%
10-420-4000 RECODIFICATION EXPENSE	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-420-5298 DMV STOP FEES	400	0.00	0.00	0.00	65.00	335.00	16%
10-420-5300 DUES	2,500	0.00	300.00	300.00	1,290.84	1,209.16	52%
10-420-5350 SAFETY PROGRAM	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-420-5400 INSURANCE/RISK MANAGEMENT	18,500	0.00	4,038.83	4,038.83	8,077.66	10,422.34	44%
10-420-5500 COUNCIL EXPENSE	10,000	0.00	239.99	239.99	1,239.99	8,760.01	12%
10-420-5600 ELECTION EXPENSE	1,000	0.00	4,000.00	4,000.00	4,000.00	(3,000.00)	400%
10-420-5700 MISCELLANEOUS/ADM	8,500	0.00	177.46	177.46	1,457.37	7,042.63	17%
10-420-5900 ECONOMIC DEVELOPMENT	39,400	0.00	4,000.00	4,000.00	11,184.50	28,215.50	28%
10-420-5950 ECONOMIC DEVLEOPMENT - BUSINESS LOANS	0	0.00	10,000.00	10,000.00	10,000.00	(10,000.00)	
ADMINISTRATION Totals:	724,900	0.00	74,379.65	74,379.65	212,981.32	511,918.68	29%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-510-0200 SALARIES/WPD	268,000	0.00	7,486.40	7,486.40	61,404.89	206,595.11	23%
10-510-0201 OT/BONUS - WPD	10,000	0.00	652.58	652.58	1,433.00	8,567.00	14%
10-510-0500 PAYROLL TAXES/WPD	20,500	0.00	685.19	685.19	4,884.68	15,615.32	24%
10-510-0600 SHORT&LONG TERM DISABILITY	990	0.00	77.19	77.19	308.76	681.24	31%
10-510-0700 RETIREMENT/LI/WPD	19,640	0.00	0.00	0.00	2,589.17	17,050.83	13%
10-510-0820 LINE OF DUTY ACT	2,500	0.00	637.71	637.71	1,275.42	1,224.58	51%
10-510-0900 MEDICAL INSURANCE/WPD	32,328	0.00	0.00	0.00	7,184.00	25,144.00	22%
10-510-1000 PROFESSIONAL DEVELOP/WPD	2,000	0.00	0.00	0.00	0.00	2,000.00	
10-510-1100 LEGAL FEES/WPD	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-510-2000 Electricity - WPD	2,300	0.00	150.52	150.52	717.35	1,582.65	31%
10-510-2100 Grounds/Maintenance - WPD	9,000	0.00	80.00	80.00	4,098.89	4,901.11	46%
10-510-3100 AUTO O/M-WPD	25,000	0.00	2,322.41	2,322.41	6,803.01	18,196.99	27%
10-510-3200 UNIFORMS/SUPPLIES/WPD	5,000	0.00	1,462.53	1,462.53	5,261.71	(261.71)	105%
10-510-3210 POLICE SUPPLIES	6,500	0.00	1,036.64	1,036.64	10,568.12	(4,068.12)	163%
10-510-3220 OFFICE SUPPLIES	3,000	0.00	906.04	906.04	4,573.24	(1,573.24)	152%
10-510-3230 OFFICE EQUIP/RESERVES	1,500	0.00	0.00	0.00	0.00	1,500.00	
10-510-3240 EVIDENCE SECURITY	500	0.00	0.00	0.00	0.00	500.00	
10-510-3400 TECH SUPPORT/WPD	10,000	0.00	877.40	877.40	8,752.09	1,247.91	88%
10-510-3500 TELECOMMUNICATIONS	9,000	0.00	619.99	619.99	2,887.53	6,112.47	32%
10-510-3603 GRANTS/DCJS	3,000	0.00	0.00	0.00	0.00	3,000.00	
10-510-3701 COMMUNITY SERVICE	1,500	0.00	506.10	506.10	2,859.25	(1,359.25)	191%
10-510-3710 GRANT/DMV	0	0.00	817.74	817.74	1,396.82	(1,396.82)	
10-510-3712 Police Radios/Reserves	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-510-4100 POLICE BODY CAMERAS	6,286	0.00	0.00	0.00	0.00	6,286.00	
10-510-4200 POLICE ACADEMY	2,000	0.00	0.00	0.00	2,072.35	(72.35)	104%
10-510-4210 ADVERTISING	500	0.00	567.65	567.65	1,117.65	(617.65)	224%
10-510-5300 DUES	3,000	0.00	0.00	0.00	0.00	3,000.00	

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-510-5310 BOOKS & SUBSCRIPTIONS	250	0.00	0.00	0.00	0.00	250.00	
10-510-5400 INSURANCE/RISK MANAGEMENT	18,500	0.00	3,826.26	3,826.26	7,652.52	10,847.48	41%
10-510-6100 RESERVE TRANSFERS	15,000	0.00	0.00	0.00	0.00	15,000.00	
WARSAW POLICE DEPT Totals:	492,794	0.00	22,712.35	22,712.35	137,840.45	354,953.55	28%

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Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10 GENERAL FUND							
10-550-0200 SALARIES/PS	195,000	0.00	8,030.20	8,030.20	38,818.86	156,181.14	20%
10-550-0201 OT/BONUS - PS	5,000	0.00	311.25	311.25	1,181.26	3,818.74	24%
10-550-0500 PAYROLL TAXES/PS	16,250	0.00	638.11	638.11	11,317.33	4,932.67	70%
10-550-0600 SHORT&LONG TERM DISABILITY	950	0.00	71.23	71.23	284.92	665.08	30%
10-550-0700 RETIREMENT/LI/PS	18,570	0.00	0.00	0.00	1,643.50	16,926.50	9%
10-550-0900 MEDICAL INS/PS	43,104	0.00	3,592.00	3,592.00	14,368.00	28,736.00	33%
10-550-1100 TELEPHONES - PUBLIC SERVICE	3,500	0.00	215.22	215.22	904.83	2,595.17	26%
10-550-1300 ELECTRICITY-TOWNPARK	5,000	0.00	246.54	246.54	1,009.58	3,990.42	20%
10-550-1700 REPAIRS/TRASH TRUCK	25,000	0.00	1,232.28	1,232.28	3,918.39	21,081.61	16%
10-550-2000 Dog Park	2,000	0.00	0.00	0.00	0.00	2,000.00	
10-550-2100 Fountain - Main Street	500	0.00	8.07	8.07	8.07	491.93	2%
10-550-3100 OPERATION/TRASH TRK	29,000	0.00	1,732.56	1,732.56	7,045.82	21,954.18	24%
10-550-3150 VEHICLE M&O/PS	11,000	0.00	771.45	771.45	3,103.13	7,896.87	28%
10-550-3200 UNIFORMS/ETC	2,500	0.00	0.00	0.00	374.70	2,125.30	15%
10-550-3300 EQPT/SUPPLIES/PS	2,000	0.00	174.99	174.99	860.15	1,139.85	43%
10-550-3400 SAFETY EQUIPMENT	1,000	0.00	0.00	0.00	163.73	836.27	16%
10-550-3500 TRASH DUMPSTER EXPENSE	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-550-3550 TOWN APPARELL	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-550-3600	1,500,000	0.00	0.00	0.00	8,000.00	1,492,000.00	1%
GRANTS-TRANSP-ALTERNATIVE-VDOT							
10-550-3700 BEAUTIFICATION	35,000	0.00	19,460.60	19,460.60	45,063.39	(10,063.39)	129%
10-550-3800 STREET LIGHTS	36,000	0.00	2,980.28	2,980.28	12,310.55	23,689.45	34%
10-550-3850 SIDEWALKS	30,000	0.00	1,675.00	1,675.00	1,675.00	28,325.00	6%
10-550-3900 ILIGHTING/CHRISTMAS	8,000	0.00	250.04	250.04	3,265.72	4,734.28	41%
10-550-3950 P/S SNOW REMOVAL	250	0.00	0.00	0.00	0.00	250.00	
10-550-4500 GRANTS - USDA COMMUNITY MARKET	0	0.00	0.00	0.00	2,438.00	(2,438.00)	
10-550-4600 GRANTS - IRF	0	0.00	0.00	0.00	3,642.58	(3,642.58)	

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10 GENERAL FUND

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10-550-4700 GRANTS - DMV	7,200	0.00	0.00	0.00	0.00	7,200.00	
10-550-4850 GRANT - HOUSING/PLANNING (EXPENSE)	632,534	0.00	0.00	0.00	0.00	632,534.00	
10-550-5300 INSURANCE/RISK MANAGEMENT - PUBLIC SERVICE	18,500	0.00	3,826.26	3,826.26	7,652.52	10,847.48	41%
10-550-5500 MISCELLANEOUS/PARK	6,500	0.00	93.49	93.49	2,183.37	4,316.63	34%
10-550-5700 MISCELLANEOUS/PS	1,500	0.00	0.00	0.00	132.53	1,367.47	9%
10-550-6000 CIP - PS	10,000	0.00	0.00	0.00	0.00	10,000.00	
10-550-6100 THE SADDLERY	6,500	0.00	328.03	328.03	1,692.10	4,807.90	26%
10-550-6200 THE BOUNDS	20,000	0.00	15,595.18	15,595.18	22,128.14	(2,128.14)	111%
10-550-6400 COMMUNITY MARKET	2,000	0.00	250.00	250.00	1,000.00	1,000.00	50%
10-550-6500 PROJECT CONTINGENCIES	66,600	0.00	14,231.88	14,231.88	14,698.28	51,901.72	22%
10-550-6600 74 MAIN STREET	0	0.00	0.00	0.00	10.79	(10.79)	
PUBLIC SERVICE Totals:	2,760,958	0.00	75,714.66	75,714.66	210,895.24	2,550,062.76	8%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-600-6000 CHRISTMAS PARADE	2,000	0.00	1,212.27	1,212.27	1,282.26	717.74	64%
10-600-6100 NN TOURISM	1,200	0.00	0.00	0.00	0.00	1,200.00	
10-600-6200 FIRE DEPARTMENT	10,000	0.00	10,000.00	10,000.00	10,000.00	0.00	100%
10-600-6300 STATE FIRE INSURANCE	15,000	0.00	15,000.00	15,000.00	15,000.00	0.00	100%
10-600-6550 RCC TENNIS COURT REHAB PROJECT	5,000	0.00	0.00	0.00	0.00	5,000.00	
10-600-6600 PUBLIC LIBRARY	8,000	0.00	0.00	0.00	0.00	8,000.00	
10-600-6801 BUSINESS IMPROVEMENT GRANT	10,000	0.00	0.00	0.00	4,259.86	5,740.14	43%
10-600-6802 WARSAW/RC CHAMBER	3,000	0.00	0.00	0.00	0.00	3,000.00	
10-600-6850 MAIN STREET PROGRAM	3,000	0.00	0.00	0.00	0.00	3,000.00	
10-600-6900 WARSAW/RICH CO MUSEUM	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-6925 Richmond Co Animal Shelter	500	0.00	0.00	0.00	0.00	500.00	
10-600-6950 RICHMOND COUNTY LITTLE LEAGUE	500	0.00	0.00	0.00	0.00	500.00	
10-600-7000 RICHMOND COUNTY YMCA	1,000	0.00	1,000.00	1,000.00	1,000.00	0.00	100%
10-600-7100 FIREWORKS FESTIVAL	750	0.00	0.00	0.00	0.00	750.00	
10-600-7400 RHS AFTER PROM	250	0.00	0.00	0.00	0.00	250.00	
10-600-8000 THE HAVEN SHELTER	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-600-8100 VARIOUS CONTRIBUTIONS	1,606	0.00	0.00	0.00	250.00	1,356.00	16%
CONTRIBUTIONS Totals:	63,806	0.00	27,212.27	27,212.27	31,792.12	32,013.88	50%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-650-5000 SPECIAL EVENTS (EXPENSE)	40,000	0.00	1,107.79	1,107.79	5,187.55	34,812.45	13%
Totals:	40,000	0.00	1,107.79	1,107.79	5,187.55	34,812.45	13%

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10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-998-0001 CAPITAL OUTLAYS	277,464	0.00	3,600.00	3,600.00	(7,401.00)	284,865.00	-3%
10-998-0002 CONTINGENCY/RESERVES	5,000	0.00	0.00	0.00	1,151.66	3,848.34	23%
10-998-0005 CONSTRUCTION - 74 MAIN STREET	0	0.00	0.00	0.00	15,500.00	(15,500.00)	
CAPITAL ITEM EXPENSE Totals:	282,464	0.00	3,600.00	3,600.00	9,250.66	273,213.34	3%

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	10-999-0001 TRASH TRK DEBT (5 YRS)	19,452	0.00	0.00	0.00	3,242.00	16,210.00	17%
	10-999-0002 POLICE CARS DEBT (5 YRS)	11,065	0.00	0.00	0.00	1,846.00	9,219.00	17%
	10-999-0003 STORMWATER FACILITY DEBT	38,157	0.00	3,179.78	3,179.78	9,539.34	28,617.66	25%
	10-999-0004 WPD COMMUNICATION LOAN (USDA) - 5 YEAR	2,700	0.00	0.00	0.00	900.00	1,800.00	33%
	10-999-0005 WPD POLICE DURANGOS CAR LOAN (5 YEARS)	8,256	0.00	0.00	0.00	1,376.00	6,880.00	17%
	10-999-0006 ARPA FUNDS - EXPENSES	0	0.00	77,892.46	77,892.46	471,513.22	(471,513.22)	
	10-999-0008 LOAN PAYMENT - 74 MAIN STREET	19,101	0.00	1,523.43	1,523.43	6,029.44	13,071.56	32%
	10-999-0009 TRASH TRUCK DEBT (FY2025)	33,710	0.00	0.00	0.00	0.00	33,710.00	
	DEBT SERVICE Totals:	132,441	0.00	82,595.67	82,595.67	494,446.00	(362,005.00)	373%

Budget vs Actual

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Period Ending 10/31/2024

Expenses Totals:	4,497,363	0.00	287,322.39	287,322.39	1,102,393.34	3,394,969.66	25%
10 GENERAL FUND Revenues Over/(Under) Expenses:			288,075.33	288,075.33	272,235.09		

Budget vs Actual

Town of Warsaw
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Period Ending 10/31/2024

30 WATER FUND		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
30-305-0000 WATER USER FEES	500,000	0.00	30,188.96	30,188.96	133,167.98	(366,832.02)	27%	
30-309-0000 INTEREST INCOME CD	2,500	0.00	0.00	0.00	413.37	(2,086.63)	17%	
30-380-0000 MISC INCOME	100	0.00	0.00	0.00	0.00	(100.00)		
30-390-3000 WELL REPLACEMENT	1,000,000	0.00	0.00	0.00	0.00	(1,000,000.00)		
Revenues Totals:	1,502,600	0.00	30,188.96	30,188.96	133,581.35	(1,369,018.65)	9%	
Expenses								
30-810-0200 SALARIES/WATER	140,000	0.00	6,089.44	6,089.44	33,792.36	106,207.64	24%	
30-810-0201 OT/BONUS - WATER	9,000	0.00	169.88	169.88	3,983.40	5,016.60	44%	
30-810-0500 PAYROLL TAXES/WTR	10,450	0.00	478.83	478.83	2,889.74	7,560.26	28%	
30-810-0600 SHORT&LONG TERM DISABILITY	680	0.00	50.64	50.64	202.56	477.44	30%	
30-810-0700 RETIREMENT/LIFE INS/WTR	13,350	0.00	0.00	0.00	1,109.51	12,240.49	8%	
30-810-0900 MEDICAL INS/WTR	39,876	0.00	3,323.00	3,323.00	13,292.00	26,584.00	33%	
30-810-1100 TELEMETRY/TELEPHONE/WTR	3,000	0.00	115.36	115.36	700.24	2,299.76	23%	
30-810-1300 ELECTRICITY/WELLS/WTR	32,000	0.00	2,162.60	2,162.60	10,167.91	21,832.09	32%	
30-810-1600 MAINTENANCE/WELLS/WTR	5,500	0.00	198.64	198.64	560.80	4,939.20	10%	
30-810-1700 MAINTENANCE TOWERS/WTR	45,000	0.00	0.00	0.00	0.00	45,000.00		
30-810-2200 AUDIT EXPENSE	6,000	0.00	0.00	0.00	0.00	6,000.00		
30-810-2700 TRACTOR M/O-WTR	2,000	0.00	0.00	0.00	69.40	1,930.60	3%	
30-810-2800 BUSHHOG/MOWERS/WTR	2,300	0.00	204.14	204.14	653.71	1,646.29	28%	
30-810-2900 EQUIPMENT/TOOLS/WTR	3,500	0.00	0.00	0.00	0.00	3,500.00		
30-810-3000 OFFICE EQUIPMENT/WTR	1,000	0.00	228.20	228.20	941.00	59.00	94%	
30-810-3100 VEHICLE M/O-WTR	14,000	0.00	3,122.41	3,122.41	8,565.25	5,434.75	61%	
30-810-3200 OFFICE SUPPLIES/WTR	2,500	0.00	235.48	235.48	876.09	1,623.91	35%	
30-810-3300 SUPPLIES/WATER	5,000	0.00	21.58	21.58	2,541.76	2,458.24	51%	
30-810-3400 SAFETY EQUIPMENT/WTR	1,000	0.00	0.00	0.00	0.00	1,000.00		
30-810-3500 BACKHOE M/O=WTR	1,000	0.00	0.00	0.00	355.85	644.15	36%	

Budget vs Actual

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Period Ending 10/31/2024

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30 WATER FUND							
30-810-4000 UNIFORMS/ETC/WTR	2,500	0.00	0.00	0.00	67.80	2,432.20	3%
30-810-4100 MISS UTILITY GRIDS/WTR	500	0.00	13.80	13.80	65.55	434.45	13%
30-810-4300 INSTALL METER/CONN/WTR	5,000	0.00	0.00	0.00	3,641.62	1,358.38	73%
30-810-4400 BACKFLOW PROGRAMS	1,000	0.00	0.00	0.00	0.00	1,000.00	
30-810-4500 METER REPAIRS/WTR	2,000	0.00	0.00	0.00	13.99	1,986.01	1%
30-810-4600 WATER TESTING	3,500	0.00	100.00	100.00	1,147.48	2,352.52	33%
30-810-4700 WATER PERMIT	2,500	0.00	0.00	0.00	2,193.00	307.00	88%
30-810-4800 FIRE HYDRANT REPAIRS	1,000	0.00	0.00	0.00	1,108.49	(108.49)	111%
30-810-4900 CHLORINATION	10,000	0.00	1,877.33	1,877.33	5,187.66	4,812.34	52%
30-810-5100 REPAIRS/WATER LINE	12,000	0.00	0.00	0.00	200.94	11,799.06	2%
30-810-5400 INSURANCE/WATER	13,000	0.00	2,763.41	2,763.41	5,526.82	7,473.18	43%
30-810-5700 MISCELLANEOUS/WTR	2,000	0.00	0.00	0.00	85.55	1,914.45	4%
30-810-5900 TRAINING & LICENSING	500	0.00	0.00	0.00	400.00	100.00	80%
WATER DEPT Totals:	392,656	0.00	21,154.74	21,154.74	100,340.48	292,315.52	26%

Budget vs Actual

Town of Warsaw
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Period Ending 10/31/2024

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30 WATER FUND							
30-998-0003 WATERLINE RESERVES	23,444	0.00	0.00	0.00	0.00	23,444.00	
30-998-0050 CIP-WATER	49,500	0.00	0.00	0.00	19,476.97	30,023.03	39%
30-998-1000 WELL REPLACEMENT EXPENSE	1,000,000	0.00	0.00	0.00	0.00	1,000,000.00	
CAPITAL ITEM EXPENSE Totals:	1,072,944	0.00	0.00	0.00	19,476.97	1,053,467.03	2%

Budget vs Actual

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Period Ending 10/31/2024

30 WATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
30-999-0007 VRA WATER TOWER - BOND PAYMENT	37,000	0.00	0.00	0.00	0.00	37,000.00	
DEBT SERVICE Totals:	37,000	0.00	0.00	0.00	0.00	37,000.00	

Budget vs Actual

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Period Ending 10/31/2024

Expenses Totals:	1,502,600	0.00	21,154.74	21,154.74	119,817.45	1,382,782.55	8%
30 WATER FUND Revenues Over/(Under) Expenses:			9,034.22	9,034.22	13,763.90		

Budget vs Actual

Town of Warsaw
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Period Ending 10/31/2024

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
40-351-0000 WASTEWATER USER FEES	800,000	0.00	63,840.29	63,840.29	282,233.68	(517,766.32)	35%
40-359-0000 INTEREST INCOME CD	2,000	0.00	0.00	0.00	0.00	(2,000.00)	
40-360-0000 INTEREST INCOME	0	0.00	0.00	0.00	977.19	977.19	
40-380-0000 MISCELLANEOUS INCOME	100	0.00	0.00	0.00	218.35	118.35	218%
40-390-1000 CIP - WWF	19,500	0.00	0.00	0.00	0.00	(19,500.00)	
Revenues Totals:	821,600	0.00	63,840.29	63,840.29	283,429.22	(538,170.78)	34%
Expenses							
40-820-0200 SALARIES/WWF	155,000	0.00	6,765.60	6,765.60	40,637.10	114,362.90	26%
40-820-0201 OT/BONUS - WASTEWATER	9,000	0.00	315.02	315.02	1,167.88	7,832.12	13%
40-820-0500 PAYROLL TAXES/WWF	11,000	0.00	541.67	541.67	3,194.72	7,805.28	29%
40-820-0600 SHORT&LONG TERM DISABILITY	815	0.00	37.21	37.21	148.84	666.16	18%
40-820-0700 RETIREMENT/LIFE INS/WWF	16,000	0.00	0.00	0.00	1,659.68	14,340.32	10%
40-820-0900 MEDICAL INS/WWF	32,328	0.00	2,694.00	2,694.00	10,776.00	21,552.00	33%
40-820-1100 TELEPHONE/WWF	7,000	0.00	427.28	427.28	1,922.00	5,078.00	27%
40-820-1200 PROPANE/SHOPS	3,750	0.00	0.00	0.00	170.19	3,579.81	5%
40-820-1250 GENERATOR FUEL-WWTP/LS	3,250	0.00	79.44	79.44	240.18	3,009.82	7%
40-820-1300 WWTP ELECTRICITY	60,000	0.00	0.00	0.00	14,000.04	45,999.96	23%
40-820-1350 WW ELECTRICITY-GENERAL	25,000	0.00	6,797.45	6,797.45	13,308.72	11,691.28	53%
40-820-1600 MAINTENANCE/LS/WWF	12,000	0.00	2,278.90	2,278.90	3,689.66	8,310.34	31%
40-820-1700 WW PLANT MAINTENANCE	16,500	0.00	1,815.78	1,815.78	17,740.65	(1,240.65)	108%
40-820-2000 SLUDGE REMOVAL/WWF	17,000	0.00	0.00	0.00	2,488.71	14,511.29	15%
40-820-2200 AUDIT EXPENSE/WWF	5,000	0.00	0.00	0.00	0.00	5,000.00	
40-820-2300 LEGAL SERVICES/WWF	1,000	0.00	0.00	0.00	38.00	962.00	4%
40-820-2400 ENGINEERING	30,000	0.00	1,890.00	1,890.00	9,950.00	20,050.00	33%
40-820-2600 ADVERTISING	1,500	0.00	0.00	0.00	0.00	1,500.00	
40-820-2700 TRACTOR MAINT/OPR/WWF	5,000	0.00	0.00	0.00	425.26	4,574.74	9%
40-820-2800	3,000	0.00	184.35	184.35	671.28	2,328.72	22%

Budget vs Actual

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Period Ending 10/31/2024

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40 WASTEWATER FUND							
BUSHOG/MOWERS/M/O/WWF							
40-820-2850 EQUIPMENT MAINTENANCE	10,000	0.00	5,740.88	5,740.88	5,740.88	4,259.12	57%
40-820-2900 EQUIPMENT/TOOLS/WWF	2,000	0.00	0.00	0.00	1,321.15	678.85	66%
40-820-3000 COMPUTER O/M	1,500	0.00	0.00	0.00	0.00	1,500.00	
40-820-3100 VEHICLE M/O- WWF	16,000	0.00	536.76	536.76	3,009.47	12,990.53	19%
40-820-3200 OFFICE SUPPLIES/WWF	2,500	0.00	198.24	198.24	1,136.88	1,363.12	45%
40-820-3300 SUPPLIES/GENERAL/WWF	4,000	0.00	243.29	243.29	1,486.47	2,513.53	37%
40-820-3400 SAFETY EQUIPMENT	1,500	0.00	300.40	300.40	1,572.39	(72.39)	105%
40-820-3500 BACKHOE M/O- WWF	2,000	0.00	0.00	0.00	0.00	2,000.00	
40-820-4000 UNIFORMS/WWF	3,000	0.00	275.00	275.00	362.28	2,637.72	12%
40-820-4100 MISS UTILITY/WWF	500	0.00	50.93	50.93	103.83	396.17	21%
40-820-4300 CONNECTIONS/INSTALLATIONS/WWF	100	0.00	0.00	0.00	0.00	100.00	
40-820-4600 SUPPLIES/TESTING/WWF	3,500	0.00	0.00	0.00	3,119.06	380.94	89%
40-820-4900 CHLORINATON/DECHLOR/WWF	2,500	0.00	0.00	0.00	0.00	2,500.00	
40-820-4950 WWTP CHEMICALS	50,000	0.00	2,284.38	2,284.38	4,861.49	45,138.51	10%
40-820-5000 GROUND WATER MONITORING	4,000	0.00	0.00	0.00	0.00	4,000.00	
40-820-5100 REPAIR WW LINE/WWF	5,000	0.00	0.00	0.00	0.00	5,000.00	
40-820-5300 DUES/WWF	2,000	0.00	0.00	0.00	1,485.00	515.00	74%
40-820-5400 INSURANCE/WWF	18,500	0.00	6,164.53	6,164.53	12,329.06	6,170.94	67%
40-820-5700 MISCELLANEOUS/WWF	1,500	0.00	0.00	0.00	143.52	1,356.48	10%
40-820-7900 TRAINING/PLANT OPR	1,500	0.00	0.00	0.00	1,076.51	423.49	72%
40-820-8000 CONTRACTED LAB TESTING	35,000	0.00	2,567.23	2,567.23	20,090.25	14,909.75	57%
40-820-8100 WWF MINOR PERMIT FEE	3,750	0.00	0.00	0.00	3,408.00	342.00	91%
WASTEWATER DEPT Totals:	584,493	0.00	42,188.34	42,188.34	183,475.15	401,017.85	31%

Budget vs Actual

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40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-998-0002 CIP-WASTEWATER	0	0.00	0.00	0.00	19,476.98	(19,476.98)	
40-998-0007 TRANSFER TO WASTEWATER RESERVES	9,607	0.00	0.00	0.00	0.00	9,607.00	
40-998-0050 CAPITAL IMPROVE PLAN RESERVES	19,500	0.00	0.00	0.00	0.00	19,500.00	
CAPITAL ITEM EXPENSE Totals:	29,107	0.00	0.00	0.00	19,476.98	9,630.02	67%

Budget vs Actual

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Period Ending 10/31/2024

40 WASTEWATER FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
40-999-0005 BOND PAY/GEN OBLIGATION 2013	208,000	0.00	0.00	0.00	0.00	208,000.00	
DEBT SERVICE Totals:	208,000	0.00	0.00	0.00	0.00	208,000.00	

Budget vs Actual

Town of Warsaw
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Period Ending 10/31/2024

Expenses Totals:	821,600	0.00	42,188.34	42,188.34	202,952.13	618,647.87	25%
40 WASTEWATER FUND			21,651.95	21,651.95	80,477.09		
Revenues Over/(Under) Expenses:							

WARSAW REVOLVING-LOAN FUNDS

Monthly Financial Statement

Period (from / to): **10/1/24** **10/31/24**

Description	
Number of Active Loans	5
Balance Beginning of Month	\$ 3,432.29
Principal Received During Period	\$ 578.20
Interest Received During Period	\$ 64.92
Fees Received During Period	\$ -
Total Funds Received During Period	\$ 643.12
Disbursement to Warsaw	
PDC Fee During Period	\$ (40.00)
Funds Available to Loan Out	\$ 4,035.41

Balance in Revolving Loan Fund: \$26,687.09

Available to Lend: \$6,687.09

	Summary of Loans	Received This Period	Balance	Current?
1	Relish - #234	\$ 150.00	\$ 5,548.64	YES
2	Pitts - #235	\$ -	\$ 0.00	REPAID
3	Moore - #237	\$ -	\$ 4,676.01	YES
4	Dunbrooke LLC - #242	\$ 193.12	\$ 6,113.41	YES
5	IRF	\$ -	\$ 468,750.00	YES
6	Cleary - #251	\$ 300.00	\$ 7,797.80	YES
7				
		\$ 643.12	\$ 492,885.86	

Joseph N. Quesenberry
Town Manager

Melissa W. Coates
Assistant Town Manager

Julia Blackley - Rice
Clerk – Treasurer

Sean L. Peterson
Chief of Police

Sands Anderson Law Firm
Town Attorney



COUNCIL MEMBERS

- Randall L. Phelps - *Mayor*
- Paul G. Yackel - *Vice Mayor*
- Ogle E. Forrest, Sr.
- Faron H. Hamblin
- Rebecca C. Hubert
- Jonathan English
- Ralph W. Self
- Mary Beth Bryant

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 11/14/2024

RE: Town Manager’s Report

Dear Council Members,

Please find my Town Manager’s report for the month of October and the beginning of November. As always, please let me know if you have any questions or wish to discuss any items in particular.

1. Christmas Town Presentation

I will be presenting an interactive map of the Christmas Town event area and will answer any questions that you may have.

2. Town Bucks Program Recap

We are pleased to report that nearly 375 total households in Warsaw and Richmond County participated in our first-ever Town Bucks program! A copy of the spreadsheet referencing all of the participants can be found in your Council emails. We have heard very positive feedback from the participating businesses thus far. We appreciate everyone’s patience and kindness as we deployed the program for the first time.

Warsaw, Virginia – Founded 1692

3. Crosswalk Installation

We are very pleased with the final product of the brick paver crosswalks at the Court Circle intersection. We hope that this will not only improve the appearance of the intersection, but that it will also bring increased awareness to drivers regarding the pedestrian crossing. Now that our sidewalks are complete, this will work to tie in the college campus and neighborhoods to our downtown shopping district.

4. DHCD Sidewalk Improvement Project

As you may have seen, we are wrapping up our sidewalk addition and parking lot improvements at 184 Main Street. Per our DHCD agreement, we were required to spend \$30,000 in Town on sidewalk improvements. We then partnered with Mrs. Poates, owner of 184 Main, to share the costs of the project. The Town came in under budget with \$25,000 spent, with that amount nearly being matched 1:1 by Mrs. Poates, with a total investment of \$19,125 for a total project cost of \$44,125, or \$5,875 under budget. France Lanwscapes and Emge Paving completed the work and did a great job. This now completes the last section of downtown that needed to be revitalized. I plan to include \$30,000 in our annual budget for sidewalk improvements for your review, with the hopes of removing and replacing sidewalks between the 7-11 location and our downtown.

5. Trunk-Or-Treat Recap

Thank you to the Warsaw-Richmond County Main Street Program for doing a wonderful job with trunk-or-treat this year! With an estimated 2,500 – 3,000 participants, it was a record-breaking year.

6. Warsaw Fest Recap

Thank you to the Warsaw-Richmond County Chamber of Commerce for hosting another successful Warsaw Fest! The parade was a great time, and the event was fortunate enough to have beautiful weather and good crowds. We look forward to next year!

7. Domino's Update

We are pleased to announce that Domino's is slated to hold a soft opening on December 9th, with a full opening just in time for Christmas Town on December 14th. We'll post more details as they arrive.

8. Council Dinner

You should have received an email regarding the Town Council Christmas Dinner next month, to be held in the new Old Rappahannock Brewing building. We appreciate the Town Council's tradition of foregoing any monthly pay in order for us to hold a large dinner event for all the Town Council and staff members. Please respond as soon as you can so that we may prepare accordingly.

9. Election Recap

The election of Town Council members occurred during the general election last week, with four (4) positions of the total eight (8) being up for election/re-election. We congratulate Council Members Self and Bryant for their victories, and welcome our new Council Members Palmore and Walters to the Council. We will work with them to obtain all if the necessary trainings and to become sworn in to office in January. I want to take this time to give a special thank you to Council Member Forrest for his years of steadfast dedication to this Town. We will honor him during next month's meeting.

10. Point of Personal Privilege

I am honored to share that on November 7th, 2024, I began my eighth year as Town Manager. I want to say thank you to each of you for allowing me to continue our efforts at ensuring our Town is moving in the right direction, to continue to grow and improve, and to be the absolute best that we can be. Our teamwork, our phenomenal staff, and our many residents and business owners that participate, care, and join us in our many endeavors are what makes this all possible. Thank you!



Warsaw Police Department



From the desk of Chief Sean L. Peterson

MONTHLY ACTIVITY REPORT October 1-31, 2024

Total calls for service: 246

Section I: Incidents (3)

DATE	CASE	OFFENSE	BLK / STREET
10/15/2024	2024-000070	18.2-96 Petit Larceny	417 Sunset Ln
10/23/2024	2024-000072	18.2-96 Petit Larceny	4188 Richmond Rd
10/31/2024	2024-000077	18.2-57.2 Assault & battery – Family member	Richmond Rd/Historyland Hwy

Section II: Arrests (6)

DATE	CASE	OFFENSE	BLK / STREET
10/2/2024	2024-000065	53.1-149 Probation violation - Felony	471 Main Street
10/8/2024	2024-000066	53.1-149 Probation violation - Felony	471 Main Street
10/11/2024	2024-000067	53.1-149 Probation violation - Felony	471 Main Street
10/11/2024	2024-000067	18.2-388 - Public Intoxication	4733 Richmond Road
10/24/2024	2024-000073	18.2-460 – Fleeing From Law Enforcement 18.2-266 DWI; 1 st Offense	4238 Richmond Road
10/29/2024	2024-000075	18.2-462 Concealing/Destroying Evidence – Felony	4238 Richmond Road

Section III: Traffic (94)

Driving on suspended/Revoked License	1
Reckless Driving	2
Distracted Driving	14
Speeding	17
Expired Inspection	0
Expired / Improper VA Tag	0
Town Citations Issued	2
All other traffic summons	16
Reportable traffic crashes	11
Traffic Warnings	33

Section IV: Community Engagement

Neighborhood Select Patrols	283
Business Checks	188
Community Events	1

549 Main Street – Warsaw, VA 22572
www.townofwarsaw.com/police

Joseph N. Quesenberry
Town Manager

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Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
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MEMORANDUM

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 11/14/2024

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of October. Please let me know if you have any questions or concerns.

-WWTP

Monthly Numbers

Average daily Influent flow for October – 173,900 gal. A decrease of 12,300 gals. from the month of September average daily flow.

Maximum Influent flow for August – 213,200 gals. An increase of 9,200 gal. from the month of September max flow.

For October, the average effluent Total Nitrogen (TN) concentration was 2.73 mg/l, within the limits of our permit.

For October, the average effluent Total Phosphorus (TP) concentration was 0.18 mg/l within the limits of our permit.

Monthly Operations and Maintenance

The Treatment Plant staff cleaned and replaced UV lamps.

Operators serviced equipment as to our preventive maintenance program.

Plant Operators conducted our daily process control testing on the SBRs.

Ordered our necessary laboratory supplies.

Completed and submitted our monthly operations report.

The Treatment Plant Staff assisted with recording water meter readings.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Law
Town Attorney



COUNCIL MEMBERS

- Randall L. Phelps - Mayor
- Paul G. Yackel - Vice Mayor
- Mary Beth Bryant
- Jonathan English
- Ogle E. Forrest, Sr.
- Faron H. Hamblin
- Rebecca C. Hubert
- Ralph W. Self

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

Plant effluent samples taken and tested for the month of October met all requirements as to our permit discharge limits.

-Water Department

Attached you will find the Water Loss Report, for the month of October we are at a 3% water loss. Department staff did daily chlorine check of all four wells, along with two random samples each day throughout town.

Water meters were read on 10/9/2024.

Staff also completed state selected bacteria samples, all results came back absent.

The water department also checked sewage/pump stations each day.

Staff completely bi yearly greasing off all sewage pumps and alarm floats at each pump station.

Water line on East Jefferson St. was hot tapped for a new residential meter to be placed.

-Refuse Department

For the month of September town staff made 14 trips to the landfill totaling 116.71 tons or 233,420 pounds of trash.

-Public Works (Maintenance)

Staff assisted with Monday and Thursday residential trash pickup.

Grass cutting the median strips, along with all Town owned facilities.

Watering of all hanging baskets and flowerpots.

Took care of the bathrooms and grounds of the Town Park.

Decorated for Halloween and prepared for trunk or treat in the park.

Started checking over Christmas Decorations, wreaths, and garland.

Monthly Water Loss Report

Water System:

For the Month of:

Year:

Water Produced this month: gallons
Water Purchased this month: gallons

A: Total Water Produced and Purchased = **4,850,100 gallons**

Bulk Water Sales gallons

Total Sold = **4,667,143 gallons**

B: Difference: (Produced+Purchased) - Sold = **182,957 gallons**

% Difference = **4 % total water loss**

Gallons of Water Accounted For:

Breaks (Estimated Total)	<input type="text" value=""/>	gallons
Hydrant Flushing	<input type="text" value=""/>	gallons
Storage Tank/Clearwell overflow	<input type="text" value="5,000"/>	gallons
Fire Hydrant Use	<input type="text" value=""/>	gallons
Fire Department Use	<input type="text" value="10,000"/>	gallons
Leak adjustments	<input type="text" value=""/>	gallons
Maintenance shop	<input type="text" value=""/>	gallons
Sewer jetting	<input type="text" value="1,000"/>	gallons
Town watering flowers	<input type="text" value="10,000"/>	gallons
Office/Police Dept.	<input type="text" value="12,000"/>	gallons
Pool	<input type="text" value=""/>	gallons
Amount in storage tanks	<input type="text" value=""/>	gallons

C: Total Gallons Accounted For = **38,000 gallons**

Loss: Unaccounted-for Water: (B-C) = **144,957 gallons**

% Loss: Unaccounted-for Water: (B-C)/A %= **3 % unaccounted - for loss**

days in billing period

Gallons / Day Loss = **5,177 gallons/day**
Gallons / Minute Loss = **4 gallons/min.**

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

Breakdown by Housing Code



DOC- STATE RESPONSIBLE FELON 1	NORTHUMBERLAND 12	U.S. MARSHAL - RALEIGH 8
FAIRFAX 1	PRE-TRIAL 25	U.S. Marshal - Richmond 92
FEDERAL 224	RICHMOND 20	U.S. MARSHAL MIDDLE DIST. N.C. 1
GLOUCESTER 96	SPOTSYLVANIA 2	WESTMORELAND-NNRJ 58
HOME ELECTRONIC MONITORING 1	U.S. Marshal - Alexandria 23	
KING WILLIAM 2	U.S. Marshal - DC District 45	
LANCASTER 1	U.S. Marshal - DC Superior 15	
MID PEN RJ-Middlesex 1	U.S. MARSHAL - GREENBELT 1	
NEWPORT NEWS 1	U.S. Marshal - Norfolk 39	

AMERICAN RECOVERY PLAN ACT (ARPA) - TOWN OF WARSAW PROPOSED BUDGET

Revenues \$770,875 (Payment #1)	Expenditures
\$770,875 (Payment #2)	
TOTAL - \$1,541,750	TOTAL - \$1,541,750

Items - Payment #1	Total Cost	Total Disbursed as of 11/13/2024	Remaining
Remote Water Meter Reading System	\$0		
Community Market Matching Funds	\$141,466	\$75,586.21	\$65,880.05
VDOT TAP Sidewalk Project - First Contribution (FY 2022)	\$200,000	\$200,000.00	\$-
Comprehensive Plan Update	\$55,133	\$55,133.22	\$-
COVID Bonuses	\$12,500	\$12,500.00	\$-
ADA Outdoor Playground Equipment	\$23,550	\$23,550.00	\$-
Town Vehicle - Parks & Rec / Admin / Conferences / Back Up Vehicle	\$36,079	\$36,079.30	\$-
The Bounds - Parking Lot Improvements	\$34,200	\$34,200.00	\$-
Christmas Town Bonuses	\$5,000	\$5,000.00	\$-
Police Department Computer Upgrades	\$19,172	\$19,172.02	\$-
Well #3 Pump Removal and Replacement	\$74,720	\$74,720.00	\$-
Main Street Improvements	\$235,000	\$232,015.26	2,984.74
Public Works Vehicle	\$37,199	\$37,199.13	\$-
Purchase Laptop	\$1,712	\$1,712.00	\$-
Joint Tourism Venture (NNPDC/Richmond County)	\$0	\$-	\$-
	\$834,265		
Items - Payment #2			
VDOT TAP Sidewalk Project - Second Contribution (FY 2023)	\$463,119	\$463,119.00	\$-
Well Replacement	\$35,416	\$35,415.74	\$-
Website Overhaul	\$5,667	\$5,667.00	\$-
Clock Reconstruction & Welcome Plaza	\$0	\$-	\$-
The Bounds - Irrigation, Seeding, Lighting, Stormwater Controls, Creek Overlook, Walking Paths	\$161,818	\$161,818.00	\$-
	\$707,485		
REVENUE-DISBURSEMENT=REMAINING	\$1,541,750.00	\$1,472,886.88	\$68,863.12

Date Received:
10/1/24



Economic Incentive Grant Application

Applicant Information

1. Applicant Name Timika L Croxton
DR First M.I. Last
Carolyn Crockett ~~Croxton~~
2. Applicant Phone Number (804) 450-1806 / (804) 724-3307
3. Applicant Mailing Address P.O. Box 1676 Warsaw, VA 22572
4. Applicant Physical Address 88 Main St. Warsaw, VA 22572
5. Applicant Email Address timika.fontaine76@gmail.com
ccrockett123@yahoo.com
6. Business Name Hummingbird Learning Center LLC
7. DUNS Number _____
8. Business Tax Identification Number 99-46027346
9. Number of Full-Time Employees (Current) 2 (Proposed) _____

10. Number of Part-Time Employees (Current) 1 (Proposed)

11. How long has the business been in operation? just starting

12. Estimate your current (if existing) or proposed gross sales: \$ See proposal

Supplemental Comments and Questions

13. What is the Primary Function / Purpose of the Establishment?

The primary purpose will be to provide diverse childcare services that foster the development of an all-encompassing program that values consistency, dedication, promotes safety, the development and education of each child via play, curriculum and play.

14. In what ways do you think this will benefit the Town of Warsaw?

This learning center will benefit the town because there are only a couple of childcare facilities in the area that have waiting list. There is a rise of childcare with not enough facilities in the area

15. In what ways do you plan to initially fund your operation?

The childcare center will be funded through social services childcare subsidy program and out of pocket childcare fees if parents don't qualify for program. The owners will also contribute out of pocket start up fees along with community sponsorship and other grants.

16. In what ways do you plan to fund your operation after the rent-free year?

Through grants, subsidy program/Social Services
and out of pocket parents cost.

Acknowledgments

Do You Acknowledge the Following (Circle Yes or No):

- a) That You Will be Required to Work with Both the SBDC and Chamber per Terms of Contractual Agreement? YES / NO
- b) That You Must Sign on to a Two (2) Year Lease? YES / NO
- c) That any Breach of Contract Will Result in Financial Restitution to the Town of Warsaw? YES / NO

The applicant is reminded that this application shall be considered public record of the Town of Warsaw.

JAC I am the authorized agent (Please Initial)

9 / 11 / 24
Date

[Signature]
Signature of Applicant

Property Information

1. Property Street Address 84 Main St Warsaw, VA 22572

2. Property Tax Map Number 16A2(A)4A

3. Property Zoning Designation C-1

4. Property Description (Acreage & Assessed Value) _____

5. Building Square Footage 1,400

6. Vacant Square Footage 1,400

7. Is the Building Equipped for a Specific Purpose? (Restaurant, Paint Shop, etc.)

No

8. Other Information (Liens, Structural Issues, etc.)

NONE KNOWN

HUMMINGBIRD LEARNING CENTER LLC



Motto: "Developing Future Leaders"

Confidentiality Agreement

The undersigned reader acknowledges that the information provided by HUMMINGBIRD LEARNING CENTER LLC in this business plan is confidential, therefore, reader agrees not to disclose it without the express written permission of Dr. Carolyn Crockett & Timika Croxton.

It is acknowledged by reader that information to be furnished in this business plan is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by reader, may cause serious harm or damage to HUMMINGBIRD LEARNING CENTER LLC.

Upon request, this document is to be immediately returned to Timika Croxton.

Timika Croxton

Signature

Timika Croxton

Name (typed or printed)

09/10/2024

Date

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1.0 Executive Summary

The Hummingbird Learning Center is a start-up business that provides childcare services to the greater Northern Neck Districts. This mid-sized childcare facility will serve children from six months to 13 years of age. The Hummingbird Learning Center services will be safe and secure, providing the parents with an excellent place where their children can be taken care of as their child develops, learns, and grows.

The Market

The childcare market within the counties currently has approximately two Licensed childcare centers in Northumberland, two in Lancaster, one in Richmond County, and one in Westmorland.

The Customers

Hummingbird Learning Center will focus on different target customers. The first is partnering with the counties' Social Services Department for potential clientele, Self-Pay, and Referrals.

Hummingbird Learning Center is an exciting opportunity that provides safe and secure childcare to the greater Northern Neck Districts.

The Management Team

Hummingbird Learning Center will be led by two childcare industries veterans, Dr. Carolyn A. Crockett and Timika Croxton. Dr. Crockett is a licensed Special Education Teacher from the department of Education for ages k-12. Dr. Crockett has a sales, marketing and management background within the industry, and spent twenty years as owner and operated Tot's "R" INN Family Daycare.

Mrs. Timika Croxton is currently a member of the Planning Commission in Warsaw, Virginia. has an extensive background in childcare services. Ms. Croxton has served as a director of the Boys and Girls Club in Kilmarnock, Virginia. In addition, she has served as an Instructional Assistant with the Lancaster County Public Schools and a Youth Childcare Director at the Westmoreland County YMCA. She also has a certificate in

autism and she is a CPR/First Aid Instructor. She works as a Behavioral Intervention Specialist and a Positive Behavior Interventions and Supports Specialist at a local Private Day School.

1.1 Mission

Our organization's mission is to provide diverse childcare services that foster the development of an all-encompassing program that values consistency, dedication, promotes safety, the development and education of each child via play, curriculum, and discovery.

1.2 Keys to Success

Keys to Success for the company will include:

1. Maintaining a reputable and untarnished reputation in the community.
2. Quality care.
3. Competitive pricing.
4. Flexible hours.

2.0 Company Summary

The Hummingbird Learning Center is a start-up managed by Dr. Crockett and Ms. Timika Croxton. Both have extensive experience in the childcare industry and have maintained excellent reputations in the same industry. In addition, these two partners can handle the sale/management of and finance/administration of areas, respectively.

2.1 Company Ownership

This business will start out as a simple proprietorship, owned by its founders. As the operation grows, the owners will consider re-registering as a limited liability company or as a corporation, whichever will better suit the future business needs.

2.2 Start-up Summary

The company founders, Dr. Crockett, and Ms. Croxton will handle day-to-day operations of the business and will work collaboratively to ensure that this business venture is a success. It is estimated that the start-up costs will be _____ (including legal costs, adverting, and related expenses).

Hummingbird Learning Center LLC

Table: Start-up

Requirements

Start-up Expenses

Legal	\$1,000
Brochures	\$350
Stationary etc.	\$100
Activity Supplies	\$250
Food Preparation Supplies	\$300
First Aid Supplies	\$200
Cleaning Supplies	\$150
Nap Time Bedding	\$250
Indoor Equipment	\$1,200
Rent	\$3,000
Other	\$600
<hr/>	
Total Start-up Expenses	\$7,400

3.0 Services

Hummingbird Learning Center will offer childcare services for infants 3-month to 12 years old. The hours of the operation are from 7:00 A.M to 5:30 P.M., Monday through Friday.

3.1 Company Locations and Facilities

Hummingbird Learning Center will base its operations in Warsaw, Virginia, a rural area in the Northern Neck. The Facility will originally consist of a 1,500 sq. ft building in downtown Warsaw, Virginia. The facility will provide inside door equipment for play time and creativity stations for learning. These stations will include a library center for reading, math, writing, science and language arts, sand play, music and quiet hour. In addition, the facility will prepare nutritious meals for all children.

4.0 Market Analysis Summary

Hummingbird Learning Center is a business that has become necessary today's fast-paced world. There are an increasing number of families who have become dependent on two incomes, which has created the necessity of the childcare industry. There are only a few licensed childcare facilities that offer similar services to Hummingbird Learning Center, in addition, each of these facilities are lucrative and has a vast number of clientele and an active waiting list of families needing services. There is no doubt that there is room in the market for a high-quality childcare facility.

4.1 Market Segmentation

Hummingbird Learning Center has a focus on meeting the local need for childcare services within the Northern Neck districts. The Hummingbird Learning Center aim is to meet the needs of our communities in flexibility on individuality needs.

Full-Time Working Couples

Hummingbird Learning Center focus is to establish a significantly large full-time or part-time foundation. In order to establish a healthy, consistent

revenue stream base to ensure stability of the business. Customer relations are extremely imperative, to keep the parents pleased to keep their children in the daycare center.

Part-time Workers/Drop-Ins

One of our objectives is to incorporate or comprise approximately 20% of revenues with Part-time workers to drop off their children. While this market is not the primary focus, sufficient flexibility to handle this secondary market is important to producing supplemental revenues.

4.2 Target Market Segment Strategy

The target market for Hummingbird Learning Center is full-time working couples. Referred marketing is the key type of marketing strategy utilized, networking and word of mouth. Maintaining and further enhancing its reputation in the community is crucial to gaining an additional market share of this target market.

4.3 Market Needs

With inflation continuing to increase every year, it has become necessary for more families to rely on two incomes to survive. In turn, this increases the demand for childcare facilities. We do not foresee this trend turning in the near future and intend to capture a share of this market.

4.4 Service Business Analysis

The childcare business is lucrative, as mentioned before. As a result, there are many centers that provide quality care for children in the same area as The Hummingbird Learning Center. The childcare industry is split between large, commercially run centers and smaller, locally owned centers. The Hummingbird Learning Center will compete with the small care centers, is where the main competition lies. The company is confident that this will be a successful venture because of the quality of its managers and the capacity of its Care Staff, which is mentioned in more detail in the personal section.

4.5 Competition and Buying Patterns

There is only one licensed childcare provider in Warsaw. Cuddlebugs provides most of the services within the district. However, due to limited space some clientele are on a waiting list. Whereas Cuddlebugs is a successful market the demand for services is enormous. Hummingbird Learning Center will offer a lower staff to child ratio, which is appealing to most parents. Additionally, the company will maintain and offer services to meet the parents' needs.

5.0 Strategy and Implementation Summary

Hummingbird Learning Center will succeed by offering its clients' children a safe and secure care environment, and close personal attention. The objective of the center is dual-sided: to help parents feel good about their children, and to make it a safe, educational, and fun experience for the child.

5.1 Competitive Edge

Childcare competitive edge is the facility's effort in obtaining all appropriate licensing and certifications. Additionally, through pre-hire background screenings will be performed on all individuals before hired for employment.

5.2 Sales Strategy

Hummingbird Learning Center will make a significant profit through the excellent care of children. Even though this is a new business, Hummingbird Learning Center will see profit within the first year due to beneficial word-of-mouth advertising and partnership with Social Services. The company's aim is to double its' clientele within the first year.

Dr. Crockett has extensive experience in management, marketing and sales within the childcare industry. Ms. Croxton has extensive experience in administration and the childcare sector.

6.1 Personnel Plan

As the Personal Plan shows, the company expects to make gradual investments in care personnel over the next two years, always keeping in mind the number of children in need of care at the center.

Table: Personnel

Personnel Plan	2024	2025
Managers (2)	\$72,000	\$80,000
Care Staff	\$90,000	\$100,000
Other	\$0	\$0
Total People	6	12
Total Payroll	\$90,000	\$100,000

7.0 Financial Plan

Hummingbird Learning Center expects to raise \$5,000 as its own capital. This will provide aid in the current financing required.

7.1 Break-even Analysis

The Break-even Analysis is based on the average of the first-year figures for total sales by units, and by operating expenses. These are presented as per-unit revenue, per-unit cost, and fixed costs. These conservative assumptions make a more accurate estimate of real risk.

Table: Break –even Analysis

Break-even Analysis:

Monthly Units Break-even	222
Monthly Revenue Break-even	\$23,063
Assumptions:	
Average Per-Unit Revenue	\$104.03
Average Per-Unit Variable Cost	\$3.10
Estimate Monthly Fixed Cost	\$22,375

7.2 Projected Profit Loss

As the Profit and Loss table shows, the company expects to continue its steady growth in profitability over the next two years of operations.

Table: Profit and Loss/Approximately

Pro Forma Profit and Loss	2024	2025
Sales	\$261,625	\$515,025
Direct Cost of Sales	\$7,806	\$16,000
Other Production Expenses	\$0	\$0
Total Cost of Sales	\$7,806	\$16,000
Gross Margin %	\$253,819	\$499,025
Expenses:	\$97.02%	96.89%
Payroll		
Sales and Marketing and other Expenses	\$210,000	\$332,000
Depreciation	\$0	\$0
Leased Equipment	\$1,800	\$2,000
Certifications & Inspections	\$2,400	\$2,500
Utilities	\$1,800	\$2,000
Insurance	\$3,000	\$3,600
Rent	\$18,000	\$20,000
Payroll Taxes	\$31,500	\$49,800
Other	\$0	\$0
Total Operating Expenses	\$268,500	\$411,900
Profit Before Interest and Taxes	(\$14,681)	\$87,125
Interest Incurred	\$2,610)	\$1,780
Net Profit	\$0	\$25,604
Net Profit/Sales	(\$17,291)	\$59,742
Include Negative Taxes	-6.61%	\$11.670%
	False	True

HUMMINGBIRD LEARNING CENTER MENU



	MONDAY	TUESDAY	WEDNDAY	THURSDAY	FRIDAY
WEEK 1	<p>Breakfast: Whole Grain Cheerios, whole milk, & banana AM Snack: Apple slices & whole grain crackers with cheese</p> <p>Lunch: Applesauce on whole grain wheat, grapes, whole milk, & carrots PM Snack: whole Milk and Cheezits</p>	<p>Breakfast: Whole Grain French toast sticks, plain yogurt, and milk AM Snack: Celery, raisins, & Sunbutter Lunch: Turkey & cheese on whole grain wheat, green beans, whole milk, & pears PM Snack: Banana & whole milk</p>	<p>Breakfast: Whole Grain muffins, oranges, & low-fat milk AM Snack: Animal crackers & pears Lunch: Chicken nuggets, whole grain roll, peas, low-fat milk, & applesauce PM Snack: Whole milk/H2O & Chex mix</p>	<p>Breakfast: Whole Grain toast, berries, yogurt, & whole milk AM Snack: Pretzels & cheese slices Lunch: Whole Grain pasta with tomato sauce, salad with ranch dressing, low-fat milk & banana PM Snack: Whole milk & Animal crackers</p>	<p>Breakfast: Croissant, apple sauce & whole milk AM Snack: Plain Yogurt & granola Lunch: Hotdog on whole grain bun, beans, whole milk, and berries PM Snack: Kiwi & Strawberries</p>
WEEK 2	<p>Breakfast: Whole grain, banana, plain yogurt with fresh blueberries, & whole milk AM Snack: Cheese stick & whole grain Ritz Lunch: Toasted cheese on whole grain wheat, tomato soup, whole milk & pears PM Snack: Pretzels & whole milk</p>	<p>Breakfast: Whole grain pancakes, blueberries, & whole milk AM Snack: Chex-mix & whole milk Lunch: Taco with whole grain wheat tortilla, lettuce, cheese, pears & whole milk PM Snack: Apple slices & whole grain crackers with cheese</p>	<p>Breakfast: Plain yogurt, berries & whole milk AM Snack: Cucumbers & pretzels Lunch: Whole grain mac & cheese, beans, whole milk & peaches PM Snack: Grapes & whole grain Cheerios</p>	<p>Breakfast: Whole grain oatmeal, banana & whole milk AM Snack: Graham crackers & whole milk Lunch: Whole grain cheese pizza, green beans, whole milk & oranges PM Snack: Celery & raisins</p>	<p>Breakfast: Whole grain toast, plain yogurt & whole milk AM Snack: Cheezits & whole milk Lunch: Cheeseburger on whole grain bun, peas, fries, whole milk & berries PM Snack: Cuties & cheese stick</p>
WEEK 3	<p>Breakfast: Whole Bran muffins, oranges, & whole-milk</p>	<p>Breakfast: Whole grain Cheerios, whole milk & banana</p>	<p>Breakfast: Whole grain pancakes, blueberries & whole milk</p>	<p>Breakfast: Whole grain toast, berries, plain yogurt & whole milk</p>	<p>Breakfast: Whole grain oatmeal, banana, & whole milk</p>

	<p>AM Snack: Graham crackers & pears Lunch: Chicken nuggets, whole grain roll, peas, whole milk, & applesauce</p> <p>PM Snack: Chex mix</p>	<p>AM Snack: Apple slices & whole grain crackers with cheese Lunch: Cheese toast on whole grain wheat, grapes, whole milk & carrots</p> <p>PM Snack: Cheezits & whole milk</p>	<p>AM Snack: Chex-mix & whole milk Lunch: Taco with grain wheat tortilla, lettuce, chicken bites, cheese, pears & whole-milk</p> <p>PM Snack: Apple slices & whole grain crackers with cheese</p>	<p>AM Snack: pretzels & cheese slices Lunch: Whole grain pasta with tomato sauce, salad with ranch dressing, whole milk & banana</p> <p>PM Snack: Whole milk & Goldfish crackers</p>	<p>AM Snack: Graham crackers & whole milk Lunch: Whole grain cheese pizza, green beans, whole milk & oranges</p> <p>PM Snack: Celery, raisins</p>
WEEK 4	<p>Breakfast: Whole grain French toast sticks & Plain Yogurt AM Snack: celery & raisins Lunch: Turkey & cheese on whole grain wheat, green beans, whole milk, & pears PM Snack: Peaches</p>	<p>Breakfast: Plain yogurt with fresh strawberries & whole milk AM Snack: Cucumbers * pretzels Lunch: Whole grain mac & cheese, beans, whole milk & peaches PM Snack: Grapes & whole grain Cheerios</p>	<p>Breakfast: Croissant, apple sauce & whole milk AM Snack: Plain yogurt Lunch: Hotdog on whole grain wheat bun, beans whole milk & berries PM Snack: Kiwi & Banana mix</p>	<p>Breakfast: Whole grain toast, Plain yogurt & whole milk AM Snack: Cheezits & whole milk Lunch: Cheeseburger on whole grain bun, peas, fries, whole milk & berries PM Snack: Cuties & Cheese stick</p>	<p>Breakfast: Whole grain, banana, Plain yogurt & whole milk AM Snack: Cheese stick & whole grain Ritz Lunch: Toasted cheese on whole grain wheat, tomato soup, whole milk & pears PM Snack: Whole milk & pretzels</p>

HUMMINGBIRD LEARNING CENTER MONTHLY THEMES



	1	2	3	4
SEPTEMBER	All About Me	My Senses	Emotions	My Family
OCTOBER	Friends and Pets	Community	Construction	Transportation
NOVEMBER	Pumpkins	Fall	Thanksgiving	Food
DECEMBER	Gingerbread	Holidays	Christmas/Other Holidays	Christmas/Other Holidays
JANUARY	Winter	Snowmen	Arctic Animals	Dinosaurs
FEBURARY	Dental Health	Valentines	Nursery Rhymes	Fairy Tales
MARCH	Bugs	Spring	Rainbow	Easter
APRIL	Weather	Plants	Earth	Space
MAY	Zoo	Farm	Ocean	Summer

HUMMINGBIRD LEARNING CENTER CURRICULUM



ART & MUSIC	Build Shapes with Popsicles Sticks	Cut paper plate in half and decorate like a watermelon	Use upside down ice cream cones to paint circles	Sing the Seasons of the year	Freeze different color paints in ice cube trays to paint with
PHYSICAL DEVELOPMENT	Go on a walk outside and look for signs of summer	Throw a water ballon	Put on a pair of shorts by yourself	Run through a sprinkler	Squeeze a lemon to make lemonade
Cognitive Development	Place an ice cube outside to see it melt	Explore water beads	Taste summer fruits (watermelon, pineapple, peaches, strawberries etc...)	Put on sunglasses to see what everything looks like with them on	Do a Puzzle
Literacy & Language Arts	Look at pictures in store ads for summer items	Read a summer themed book	Draw with sidewalk chalk outside	Read a book outside	Pick a flavor of popsicle to eat and describe how it tastes (cold, yummy, sweet)
SOCIAL & EMOTIONAL	Eat a picnic in the park	Take turns tossing a beach ball with a partner	Lay back on a beach towel and relax	Play hide and seek outside	Visit a local water park or a water fun day

HUMMINGBIRD LEARNING CENTER CURRICULUM



Art & Music	Glue 1-3 circles (scoops) & triangle (cone) to make an ice cream cone Paint, color and decorate with sprinkles	Paint a picture of beach	Use upside down ice cream cones to paint circles	Put on your favorite songs to dance	Make ice cream "scoops" (balls) with play dough
Physical Development	Throw a beach ball with two hands	Have a water ballon throw	Walk barefoot outside with socks on	Practice swim safety (floaties, and swim lessons rules)	Play on a slip and slide
Literacy	Build letter with popsicle sticks	Read a book outside	Read a summer themed book	Draw and write about your favorite thing to do in summer	Visit a local library for summer story times
Math & Science	Cut a pool noodle in half (length wise) to make a ramp for race cars to roll down	What events happen in summertime?	Balance a bouncy ball on a toilet paper roll (to make an ice cream cone)	Find some summer clothes to put on by yourself	Compare summer items and say which one would be bigger or smaller (beach towel, pool watermelon)
Social & Emotional	Make homemade popsicles	Why do we need sunscreen?	Pretend to go camping	What do you want to do for summer?	Visit a local water park or water fun day

HUMMINGBIRD LEARNING CENTER CURRICULUM ALL ABOUT ME



Arts & Music	Decorate first letter of name	Sing "Head Shoulders Knees and toes"	Trace hand	Song "Open Shut"	Make playdough faces
Physical Development	Stretching activities	Look into mirror & name facial features	Practice brushing teeth and washing hands	Walk on a strip on tape on the floor for balance	Practice body movements (bend, jump and kick...)
Cognitive Development	What is your name Practice saying full name	'How many _____? {eyes, ears, legs, fingers...)	Explore clothing "What body part does it go on?"	Move body fast and slow (Walking, clapping, spinning)	Finger play This Little Piggy
Literacy & Language Arts	Identify parts of the Skeletal System	Put stickers on the skeletal system and name parts	Talk about what hands can do and how they	Color, trace or match, letters in name	Read a book about body awareness
Social Emotional	Look into a mirror or picture and name self	Name self and others around room	Doctor play (Name parts of the body how to take care of them)	Band-Aids on body parts Name the body part	"Choose your favorite _____" Toy, snack, drink...

HUMMINGBIRD LEARNING CENTER THEME BOOKS/SONGS

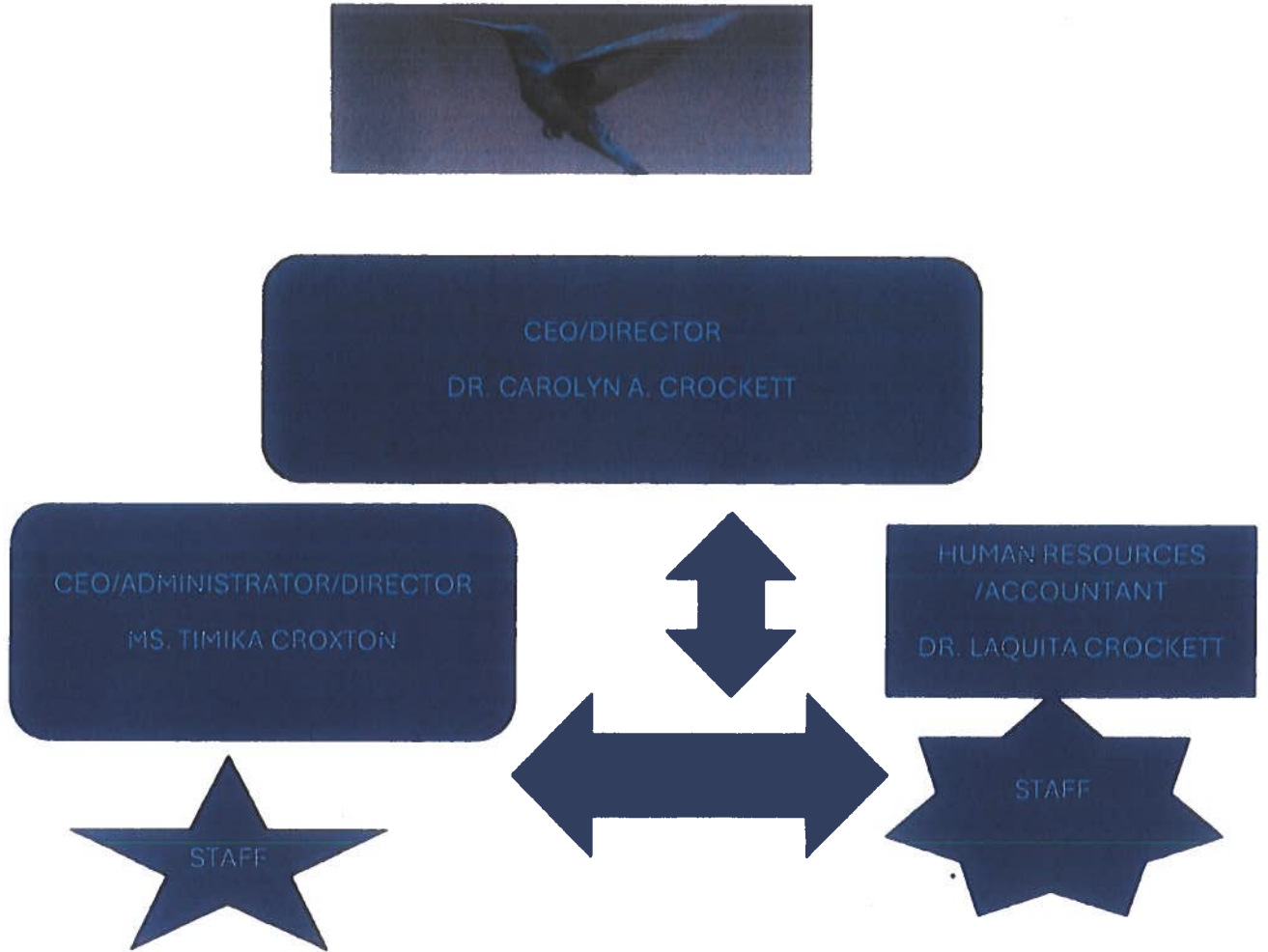
**THEME BOOKS:**

- ❖ *Is it Warm Enough for Ice Cream? By Byron Barton*
- ❖ *Summer Walk by Virginia Snow*
- ❖ *And Then Comes Summer by Tom Brenner*
- ❖ *Summer Days and Nights by Wong Herbert Yes*
- ❖ *The Night Before Summer Vacation by Natasha Wing*
- ❖ *Penguin on Vacation by Salina Yoon*
- ❖ *Froggy's Lemonade Stand by Jonathan London*
- ❖ *The Camping Trip by Jennifer K. Mann*
- ❖ *Maisy Learns to Swim by Lucy Cousins*
- ❖ *Duck & Goose Go to the Beach by Tad Hills*
- ❖ *Uh-Oh! By Shutta Crum*
- ❖ *The Sandcastle that Lola Built by Megan Maynor*
- ❖ *Beach Day by Karen Roosa*
- ❖ *There Might Be Lobsters by Carolyn Crimi*

SONGS:

- ❖ *Have Fun This Summer by Jack Hartmann*
- ❖ *Head, Shoulder, Knees, and Toes (Sunscreen) Sesame Street*
- ❖ *Sunscreen Song (Sesame Street)*
- ❖ *Sunscreen Song (The Learning Station)*
- ❖ *Summertime Vocabulary (Fun Kids Videos)*
- ❖ *Swimming Song (The Learning Station)*
- ❖ *Summer Anthem Song (Sesame Street)*
- ❖ *Fun Summer Song (Elf Kids Learning)*
- ❖ *Mr. Sun (The Kiboomers)*

HUMMINGBIRD LEARNING CENTETR ORGANIZATIONAL CHART



HUMMINGBIRD LEARNING CENTER LESSON PLAN



Subject: Winter Season	Date: TBA
-------------------------------	------------------

Topic: Winter Weather Fun	Lesson: Exploring the wonders of winter
----------------------------------	--

Lesson Focus and Goals:
Learning Objectives:
 Students will be able to identify what is appropriate in winter weather.

<p>Materials Needed/Preparation Snowmen at Night-Caralyn Buehner Build a Snowman worksheet (1 per student) Scissors (1 per student) Glue (1 per student) Black paper Crayons Circle What Belongs worksheet (1 per student)</p>	<p>Learning Objective: Students will be able to identify what is appropriate in winter weather.</p>
--	---

Structure/ Activity/ Attachments
 Build a Snowman (PDF)
 Circle What Belongs (PDF)
 Build a Snowman! Game (PDF)

Introduction (5 minutes)
 Ask students what their favorite thing to do in the winter is.
 Share what your favorite thing is about winter.
 Tell students that today they will be **learning about** winter.

Explicit Instruction/Teacher modeling (10 minutes)

Read students the story *Snowmen at Night*. Discuss what the weather is like and different activities the snowmen do throughout the story.

Discuss winter weather clothing such as pants, big coats, hats, gloves, and scarves. Ask students why they need to wear this kind of clothing in the winter.

Guided Practice (5 minutes)

Tell the students that they will be making their own snowman.

Give each student the Build a Snowman worksheet.

In front of the class, cut out three circles on your worksheet. Model glueing them down, adding real buttons or black paper and drawing a face.

Pass out scissors, glue, black paper, and crayons.

Independent working time (15 minutes)

Students will now complete the craft independently. Monitor student work throughout the craft.

Differentiation:

Enrichment: Have students play the Build a Snowman! Game.

Support: Students who have difficulty cutting should be given precut circles and buttons.

Assessment: (5 minutes)

Give each student a copy of Circle What Belongs and have them identify what clothing is appropriate for winter.

Review and closing: (10 minutes)

Have each student stand up and show the class their snowman. Have them name one activity that their snowman would do in the winter.

HUMMINGBIRD LEARNING CENTER

A list of indoor and outdoor play equipment available to children

INDOOR PLAY EQUIPMENT

1. 9 in 1 Toddler Slide \$175.00
2. Merax 7-in-1 Kids Slide with Climber, Basketball Hoop, Tunnel, Telescope \$159.99
3. Balance Beam Steppingstones, Wooden (Montessori Toy) \$49.00
4. Hey! Play! Seesaw Teeter Backyard or Playroom Equipment \$65.00
5. JOYIN Turtle Balance Steppingstones (6 Pcs) \$39.00
6. Balls for Toddlers \$23.99 (7 Pcs)
7. Play Kitchen Set (GARVEE) \$125 INCLUDES COOKWARE KKJ
8. Desk
9. Tables
10. Play Stations (Electronic Learning Chart) \$19.99
11. A variety of child proof toys
12. Library Bookshelf \$159.00

OUR CHILDREN WILL BE ESCORTED TO THE COMMUNITY PARK IN WARSAW ADJACENT TO THE CENTER. (A picture of the park is provided).

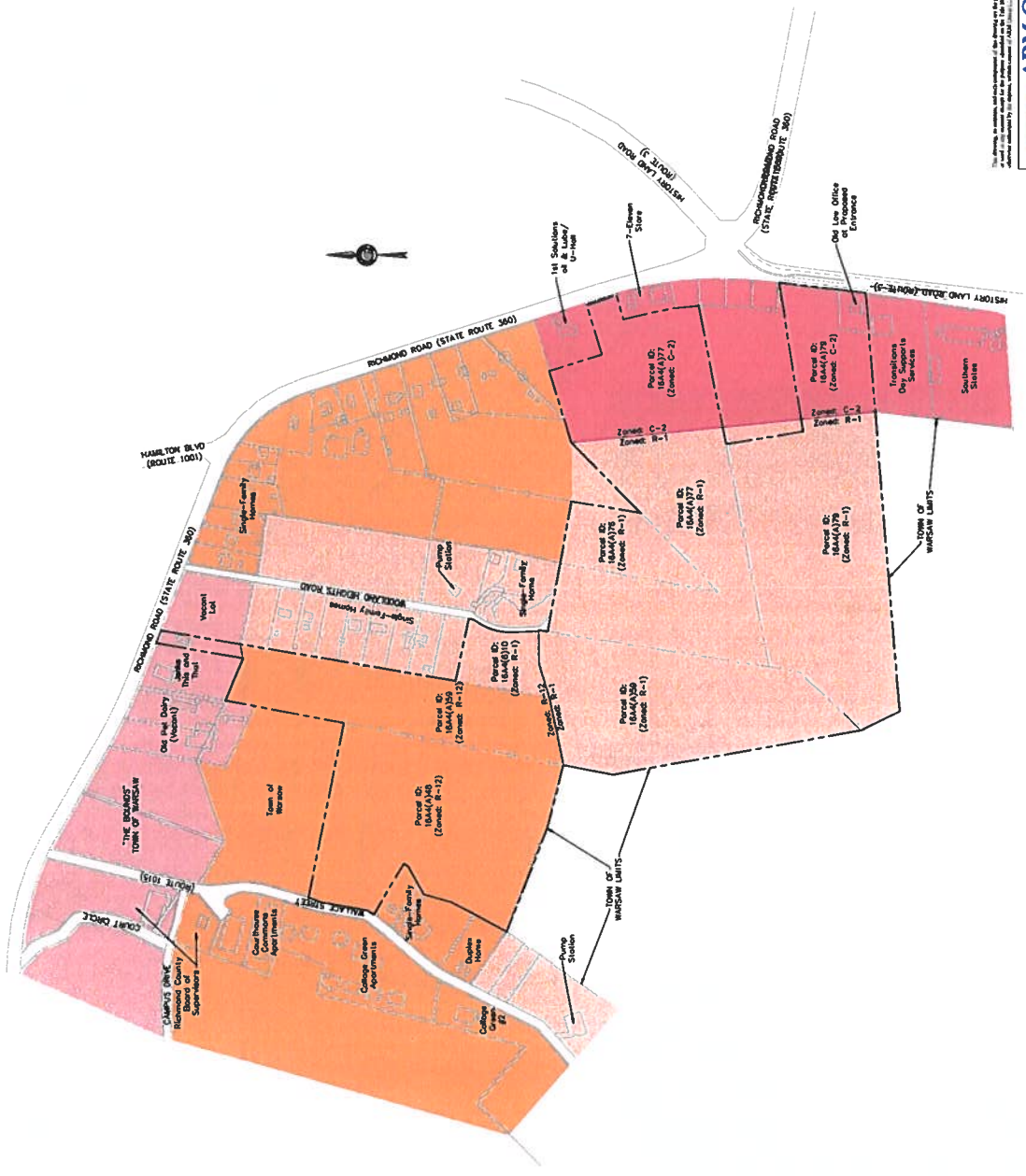
TRADITIONAL TOWN OVERLAY

EXISTING ZONING PERMITTED IN THE TRADITIONAL TOWN OVERLAY DISTRICT

- C-1
- C-2
- R-1
- R-12

PARCELS FOR UTILIZATION OF TRADITIONAL TOWN OVERLAY DISTRICT

16A4(A)48	=	11.48
16A4(A)59	=	16.35
16A4(A)76	=	2.38
16A4(A)77	=	16.18
16A4(A)79	=	15.09
16A4(B)10	=	1.68
TOTAL	=	~63.16



TOWN OF WARSAW, TOWN MANAGER
AGENT APPROVAL PANEL

EXISTING ZONING MAP & ADJACENT LAND USE MAP	10-30-2024	Sheet	3
PACKETT PROPERTIES	SCALE	1" = 200'	
TOWN OF WARSAW, VA	PS 02201175 00		

EXISTING ZONING MAP AND ADJACENT LAND USE MAP

**PLAN OF DEVELOPMENT AND REZONING APPLICATION
PHASE I SUBMITTAL**

Rhodes Place and Broadus Creek Development

PROJECT NARRATIVE

Prepared for:

Warsaw, LLC
P.O. Box 28
Tappahannock, Virginia 23233

Prepared by:

ARM Group LLC
9560 Kings Charter Drive
Ashland, VA 23005

November 8, 2024

ARM Project 024012002.00



ARM Group LLC
Engineers and Scientists

TABLE OF CONTENTS

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1.0 INTRODUCTION.....	1
2.0 DESCRIPTION OF THE PROPERTY	1
3.0 ZONING AMENDMENT CONSIDERATIONS.....	1
3.1 Current Zoning.....	1
3.2 Proposed Conditional Use Zoning.....	1
4.0 GENERAL DESCRIPTION OF THE PROJECT	2
4.1 Rhodes Place.....	2
4.2 Broadus Creek.....	2
5.0 DENSITY BONUS PROVISIONS	3

APPENDICES

Appendix A Homes at Broadus Creek	Following Text
Appendix B Villas at Broadus Creek	Following Text
Appendix C Plan of Development.....	Following Text

1.0 INTRODUCTION

This application is a request to obtain approval for a Plan of Development and the rezoning of a 63.16+/- acres of property located within the Town limits of Warsaw, VA. The property includes Tax Parcels 16A4(A)48, 16A4(A)59, 16A4(6)10, 16A4(A)76, 16A4(A)77, 16A4(A)79. The Parcels are in the Traditional Town Overlay District with existing zoning classification of R-12, R-1, C-1 and C-2. The application requests that all 6 parcels be rezoned to R-12. The Plan of Development submitted with the application demonstrates the applicant's intention to comply with the Tradition Town Overlay Standards. The Plan has been prepared to meet certain conditions as outlined section 3-5-2 g.in the Density Bonus Provisions of the Towns Growth Management Ordinance.

2.0 DESCRIPTION OF PROPERTY

As represented by the Conceptual Development Plant (Appendix 3 – Sheets 1 thru 5), the property is located within the Town's Traditional Town Overlay District between Wallace Street, Route 360and Route 3. The Property has direct access to each of the Public Roads.

The property is composed of forest and cleared land without active development. There is a creek that runs north and south along the western boundary and also another stream that runs east and west and bisects the property. The northwest corner of the property contains the Tom Rhodes Tree Carving Trail that is often referred to as "Faces in the Trees". There appear to be wetlands along the stream banks and appear to be subject to a RPA buffer which is shown on the Plan of Development.

3.0 ZONING AMENDMENT CONSIDERATIONS

3.1 Current Zoning

As shown on Sheet 3 of the Plan of Development, the subject property has 4 separate zoning classifications to include R-1, R-12, C-1 and C-2. The Project is also located within the designated Traditional Town Overlay District.

3.2 Proposed Conditional Zoning Request

The proposed project, as presented, is intended to be a residential development. Because the property has four (4) separate zoning classifications including Commercial C-1 and C-2 zoning it is proposed that the entire project area be rezoned to R-12. This zoning will reflect the diverse mix of housing proposed and the densities necessary for development for each development phase. The project will also be developed utilizing the Traditional Town Overlay Standards and will include the Density Bonus Provisions in the GMP to provide a unique residential community meeting the needs of a diverse family and residential market.

The proposed zoning and development plan permits smaller lot sizes that will permit the developer to build more affordable housing options for the residential customers. These customers may include young professionals, retirees and families. The provision for open space

and protection of environmental resources provides an opportunity for a more sustainable development compatible with the Town’s overall development plan.

4.0 GENERAL DESCRIPTION OF THE PROJECT

The proposed project will offer a diverse mix of housing products to meet the market interest in new and more modern construction standards. The existing stream that runs east to west through the property provides a natural separation between two specific areas of the project, called Rhodes Place and The Broadus Creek. While the project has 2 separate development areas, the project will offer an integrated sense of community with a proffered trail system that will connect each area. An interconnection with the existing Town’s existing pathway system north of the project will offer walking access to the Town’s Main Street business areas.

The overall project will provide public water and sewer and other landscaping and amenities as part of its community development plan and to comply with the Town’s bonus density provisions.

While public road access is not offered between Rhodes Place and Broadus Creek an alternative access between the two (2) development areas will be completed. While normally closed by a gate or other methods, this will be an all-weather access road sufficient to support emergency vehicles when and if needed. This access will be built and integrated into the trail system.

4.1 Rhodes Place

This area has been designated as a multifamily development that may include Apartments and or Condos depending on market conditions and preference. This area is located in the where the Faces in the Trees carvings and trails are and will include up to 14 separate buildings containing 12 units each. The area will have its primary access from Wallace Street by a private road built by the developer crossing the existing stream. The private road network will provide integrated parking spaces directly in front of each residential building and additional spaces to accommodate visitors and overflow parking. The Rhodes Place project is proposing a clubhouse, pool, and community space, which when built will offer access to the Broadus Creek Community.

4.2 Broadus Creek Development

Located south of the stream that divides the project property, the Broadus Creek residential community will focus on owner occupied residential units feature both detached and attached single family residences. This residential community will offer public roads, sidewalks, walking trails and eventual integration with the Rhodes Place development. The Broadus Creek community will have a separate Boulevard entrance at the southeast corner of the property aligned with the existing median break on Route 3.

- A. **Broadus Creek** will be a single family detached community of 84 individual units. The community will contain a public road network with sidewalk, walking trails integrated with the Villas and Rhodes Place, open space, and a communal bus stop. Appendix A provides a conceptual illustration of the single-family homes that could be built on Broadus Creek.
- B. **The Villas at Broadus Creek** will offer multifamily housing units containing 4 or 5 villa attached residences for a total of 68 units. The individual units will have garages and driveways and a public road network that will offer on-street parking. The Villas will use the Boulevard Entrance at the southeast end of the property and the right-hand turn only exit on Route 360. Appendix B provides a conceptual illustration of the Villas.

5.0 Density Bonus Provisions

The proposed development plan, as presented, represents the intent to comply with the Town's Growth Management Ordinance (GMO) and the status intent to encourage site and project design harmonious with the adjoining properties, preserve natural resources, and provide positive influence on the quality of life of its residences. While the Density Bonus Provisions provide a range of project densities of 3 to no more than 8 dwelling units per acre, the proposed project has a calculated density of 5.15 units per acre.

In response to the GMO the Development Plans offer the following community elements:

1. **Preservation of natural resources** - a representative sample of the Faces of the Trees Carving, compatible with the development plan and to preserve wetland, RPA's and natural areas.
2. **Sidewalks** – Proposed on one side of each internal road, with handicap access ramps at appropriate access points.
3. **Integrated trail and path** – A path system between all separate development areas within the project.
4. **Connection with the Town trail/pathway system** - Pedestrian access to Main Street and the business community.
5. **Open space** – To be maintained and utilized by the residents and their Property Owners Association.
6. **Park** – Created in Open Space area to provide interpretative signage to describe natural and environmental features and information regarding the Rhodes Tree Carvings.
7. **A Boulevard Entrance** – a grassed median with landscaping for the Broadus Creek Community with a masonry entrance sign feature and decorative fence.
8. **Entrance feature** for the Rhodes Place community
9. **Cluster mailbox** locations for each community
10. **Sign posts and Lamp posts** - Compatible with the Town standards at each intersection in Broadus Creek Single Family Community,
11. **Automatic pole lights** - At each Single-Family house to provide added security lighting and require maintenance of those lights as part of the POA guidelines.
12. **Limit tree clearing** to the greatest extent possible.

- 13. **Community Clubhouse and Pool** – Once a community clubhouse and pool are constructed access will be provided to the entire development.
- 14. **Bus Stop** – a proposed bus stop for Bay Transit is in the Broadus Creek Development.
- 15. **Emergency Access** – A standby emergency only access connector between Rhodes Place and Broadus Creek development. This will be incorporated in the trail system and there will not be available access for vehicular traffic other than emergency vehicles.

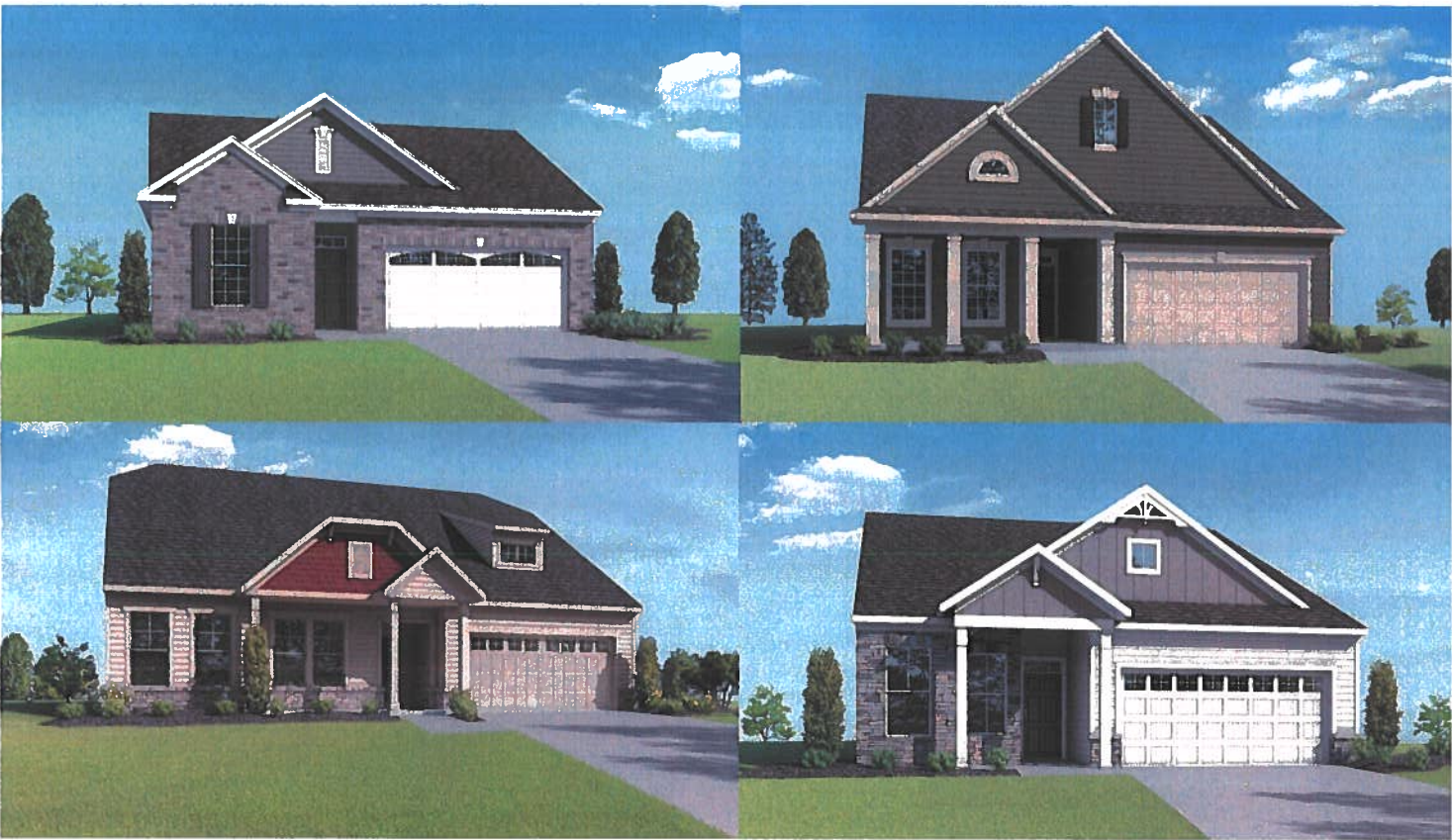
APPENDIX A – Homes of Broadus Creek

Type text here

Conceptual illustrations



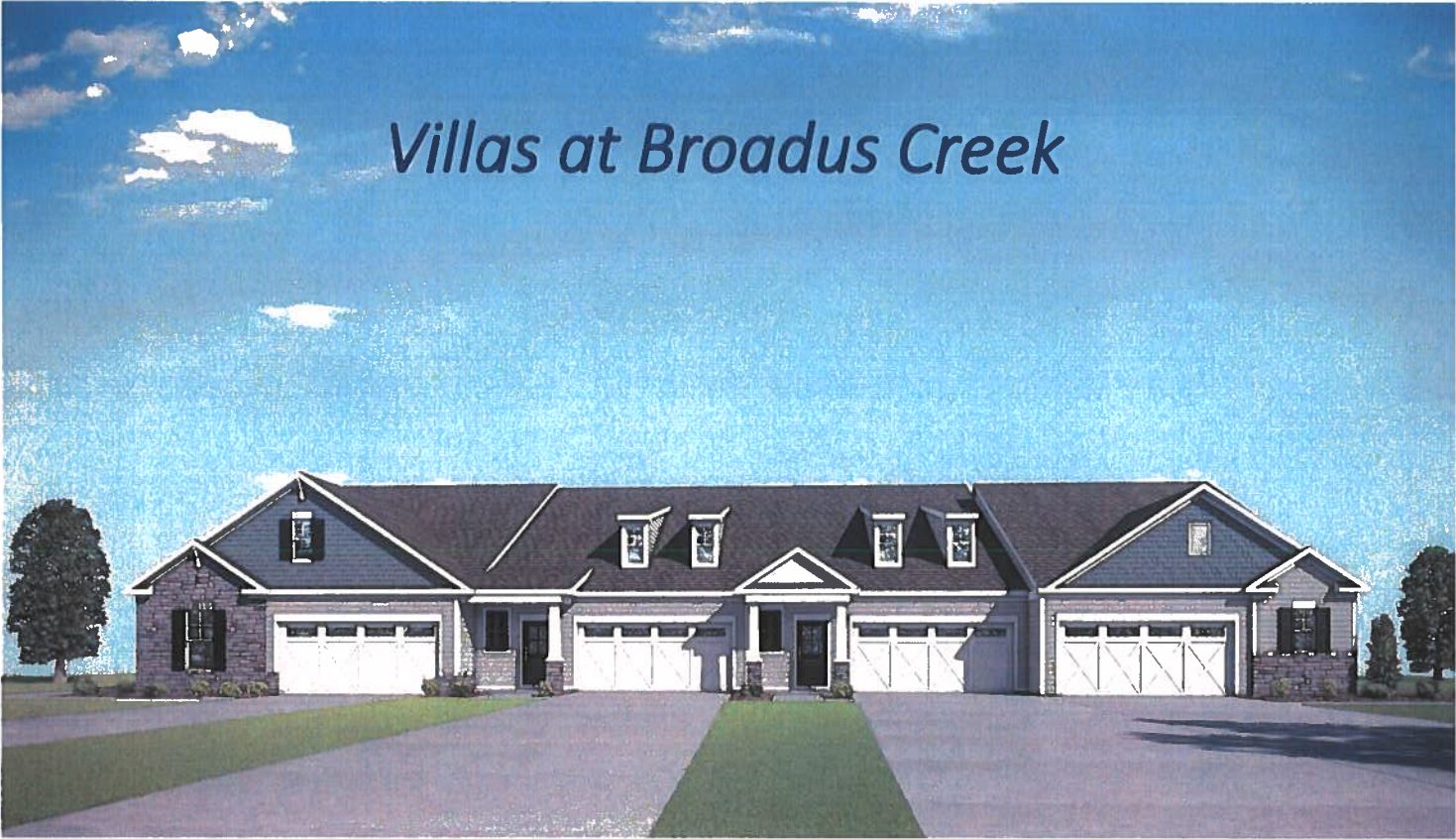




APPENDIX B – Villas at Broadus Creek

Conceptual illustration

Villas at Broadus Creek



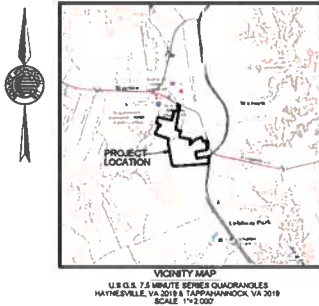
APPENDIX C - Plan of Development

RHODES PLACE AND BROADUS CREEK GENERAL DEVELOPMENT PLAN TOWN OF WARSAW, VIRGINIA OCTOBER 30, 2024



GENERAL NOTES

1. REFERENCES TO DRAINAGE AND ROAD STRUCTURES INDICATE STANDARDS IN ACCORDANCE WITH CURRENT VIRGINIA DEPARTMENT OF TRANSPORTATION ROAD AND BRIDGE STANDARDS.
2. BOUNDARY INFORMATION BASED UPON COMPILED PLATS BY ARRI RESOURCE LLC, MAY 2023.
3. TOPOGRAPHY BASED ON U.S.G.S. HAYNEVILLE, VA (2018) & TAPPANHOCK, VA (2016) TOPOGRAPHY.
4. THIS PROPERTY IS LOCATED WITHIN RESOURCE MANAGEMENT AREA (RMA). THIS PROPERTY DOES NOT CONTAIN RESOURCE PROTECTION AREA (RPA).
5. NO WETLANDS ARE.
6. THE CONTRACTOR SHALL NOTIFY ARRI RESOURCE LLC AT (804)868-4201, FOURTEEN (14) DAYS PRIOR TO CONSTRUCTION OF ANY LAND DISTURBANCE OF ANY WETLANDS.
7. FLOOD INSURANCE RATE MAP (FIRM) SHOWING COUNTY, VA COMMUNITY NUMBER NO. 811000000, REVISED DATE JULY 1, 2023, ZONING 3 - AREAS DETERMINED TO BE OUTSIDE THE SLP, WINDMILL CREEK FLOODPLAIN.
8. LOCATION OF EXISTING BRIDGES, WATER AND GAS PIPES, CONDUITS AND OTHER STRUCTURES ACROSS UNDERGROUNDS OR OTHERWISE BEHIND THE LINE OF PROPOSED WORK ARE NOT NECESSARILY SHOWN ON PLANS, AND IF SHOWN ARE ONLY APPROXIMATELY CORRECT. THE CONTRACTOR SHALL BE LIABLE FOR ALL DAMAGE DONE TO ANY STRUCTURES OR PROPERTY THROUGH HIS NEGLIGENCE OR CARELESSNESS. CONTRACTOR SHALL VERIFY LOCATION AND DEPTH OF ALL UNDERGROUND UTILITIES SHOWN ON PLAN BY AREA OF CONSTRUCTION PRIOR TO STARTING WORK. CONTRACTOR'S BIDDERS INDICATE IF LOCATION OR DEPTH IS DIFFERENT FROM THAT SHOWN ON PLAN OR UPON DISCOVERY OF ANY UTILITY NOT SHOWN ON PLAN. FOR ADJUSTMENT IN LOCATING EXISTING UTILITIES, CALL "USE UTILITY" AT 48 HOURS PRIOR TO EXCAVATION.
9. CONTRACTOR SHALL CALL "USE UTILITY" AT (804) 868-7870 OR 811 PRIOR TO BEGINNING CONSTRUCTION.
10. CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER IF EXISTING CONDITIONS ARE MATERIALLY DIFFERENT FROM THE PLANS.
11. CONTRACTOR SHALL NOTIFY TOWN OF WARSAW DEPARTMENT OF PUBLIC WORKS (904-333-2723) AT LEAST 48 HOURS PRIOR TO COMMENCEMENT OF ANY LAND DISTURBANCE AT LEAST 48 HOURS PRIOR TO COMMENCEMENT OF ANY UTILITY CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE HANNOVER COUNTY DEPARTMENT OF PUBLIC UTILITIES PRIOR TO MAKING ANY ADJUSTMENTS TO THE WATER OR SEWERAGE BY STREETS.
12. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS. A LAND DISTURBANCE PERMIT IS REQUIRED PRIOR TO COMMENCEMENT OF LAND DISTURBANCE ACTIVITIES. A SEWERABLE SOIL PERMIT IS REQUIRED FROM HANNOVER COUNTY DEPARTMENT OF PLUMBING (904-333-2723) FOR ANY PROPOSED SEWERAGE ON THIS SITE. A VDOT LAND USE PERMIT IS REQUIRED FOR ANY WORK WITHIN A VDOT RIGHT-OF-WAY.
13. CONTRACTOR SHALL NOTIFY THE VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY (904) 243-3000 PRIOR TO ANY LAND DISTURBANCE ACTIVITIES ON SITE. A WIP PERMIT THROUGH TOWN OF WARSAW IS REQUIRED.
14. CONTRACTOR SHALL NOTIFY VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY (904) 243-3000 PRIOR TO ANY LAND DISTURBANCE ACTIVITIES WITHIN WETLANDS.
15. THIS SITE DOES NOT CONTAIN ANY HISTORICAL SITES OR OBSTACLES.
16. ALL LOTS WILL BE SERVICED BY TOWN WATER AND SEWER.
17. ALL UTILITIES WILL BE UNDERGROUND INCLUDING ELECTRIC, TELEPHONE AND CABLE TV.
18. CONCRETE CURBS AND UTILITY THROUGHOUT THE DEVELOPMENT WITH STORM SEWER INLETS THAT LEAD TO A STORMWATER MANAGEMENT FACILITY.



DRAWING INDEX

- SHEET 1 TITLE SHEET
- SHEET 2 LAYOUT PLAN
- SHEET 3 ZONING MAP & ADJACENT LAND USE MAP
- SHEET 4 PARKING AND EASEMENT PLAN DETAILS
- SHEET 5

GENERAL SITE INFORMATION:

1. PARCELS: PARVALE 15AARAE 15AANV76 15AAAU77 15AANV78 AND 15AANV79
2. EXISTING ZONING: O-1, O-2, P-1 & P-2
3. UTILIZING THE TRADITIONAL TOWN OVERLAY DISTRICT
4. OWNER OF RECORD: WARSAW LLC, P.O. BOX 28, TAPPANHOCK, VA 22328, CONTACT: MR. GREGORY PACKETT, PHONE: 804-868-7938, EMAIL: gpackett@warwar.com
- DEVELOPER: PACKETT PROPERTIES WARSAW LLC, P.O. BOX 28, TAPPANHOCK, VA 22328, CONTACT: MR. GREGORY PACKETT, PHONE: 804-868-7938, EMAIL: gpackett@warwar.com
- ENGINEER: ARRI RESOURCE LLC, P.O. BOX 1110, HAYNEVILLE, VA 20118, CONTACT: MICHAEL E. FONG, P.E., PHONE: 804-868-4201, EMAIL: MFONG@ARRIRESOURCE.COM

LAND TABULATIONS

TOTAL GROSS AREA	= 63.14 ACRES
AREA IN WETLANDS	= 0.86 AC.
AREA IN FLOODPLAIN	= 0.8 ACRES
AREA IN STEEP SLOPES	= 3.62 ACRES
TOTAL NET ACRES	= 42.02 ACRES

ESTABLISHED HOMES

CONDOMINIUMS	= 148
SINGLE-FAMILY	= 85
VILLAS	= 88
TOTAL UNITS	= 321

DENSITY

UNIT HOMES / NET ACRES	= 321 UNITS/63.14 NET ACRES
321 UNITS/63.14 NET ACRES	= 5.17 UNITS PER ACRE

SHOULDER PLACES

CONDOMINIUMS	= 148
14 UNITS / 17 UNITS PER BUILDING	= 148
2 PKG. SPFL PER UNIT REQUIRED	= 296
17084' x 308' PKG. SPFL	
PARKING SPACES PROVIDED	= 337
148 SPACES INCLUDED	

BROADUS CREEK

SINGLE-FAMILY HOMES	
SHOULDER PLACES	= 15
15 UNITS / 15 UNITS PER BUILDING	= 15
2 PKG. SPFL PER UNIT REQUIRED	= 30
17084' x 308' PKG. SPFL	
PARKING SPACES PROVIDED	= 337
15 SPACES INCLUDED	

**TOWN OF WARSAW, TOWN MANAGER
AGENT APPROVAL PANEL**



RPA IMPACTS SUMMARY

ROAD	
STORM	
UTILITIES	
TOTAL	0

I, Michael E. Fong, P.E. certify that there will be _____ copies of this plan and _____ copies of the final plan and _____ copies of the final plan submitted to the appropriate authorities for their review and approval. I am the responsible land designer for the project and I am the responsible land designer for the project and I am the responsible land designer for the project.

Name: MICHAEL E. FONG, P.E. License #: 7543

Signature: _____ Date: _____

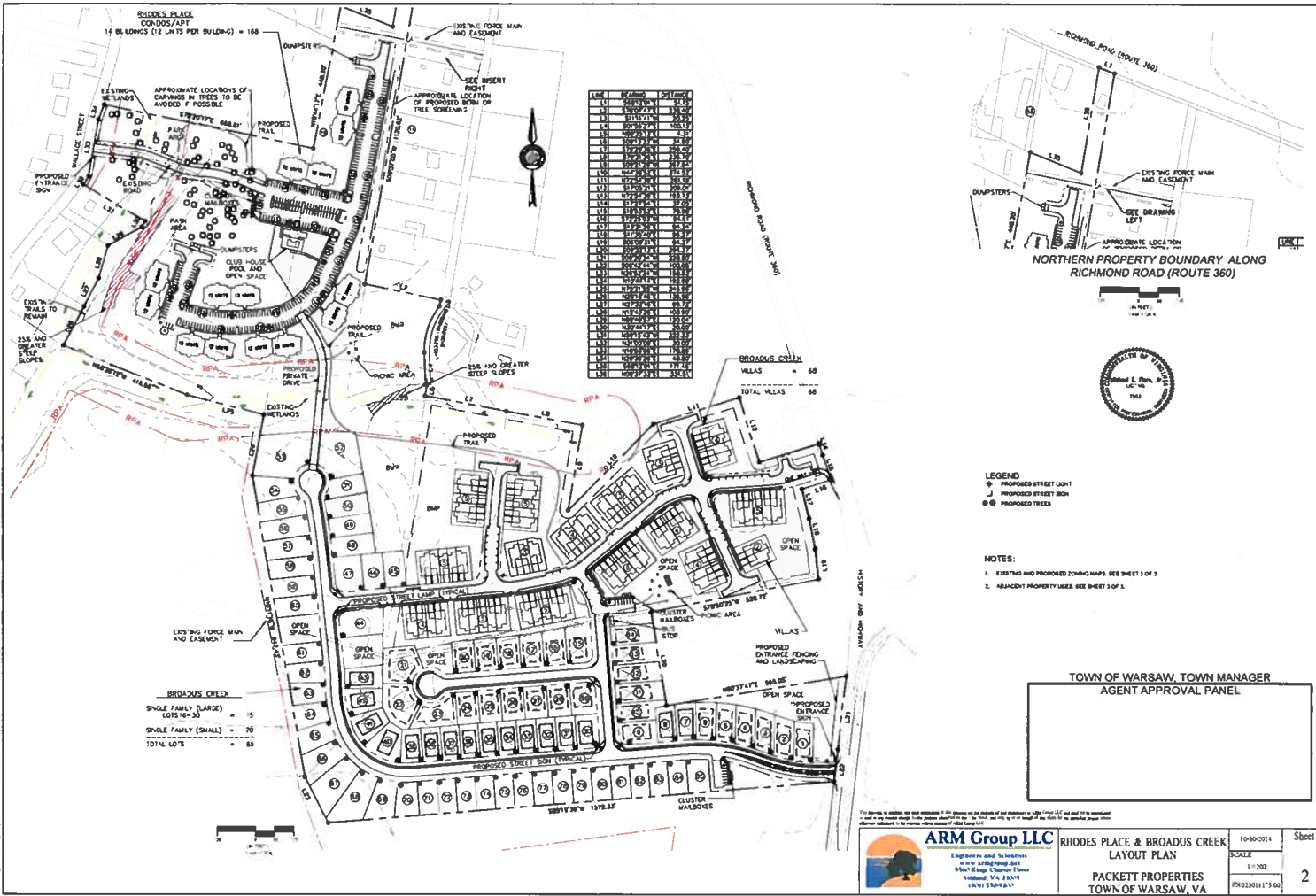
The Responsible Land Designer for plan approval purposes is MICHAEL E. FONG, P.E.

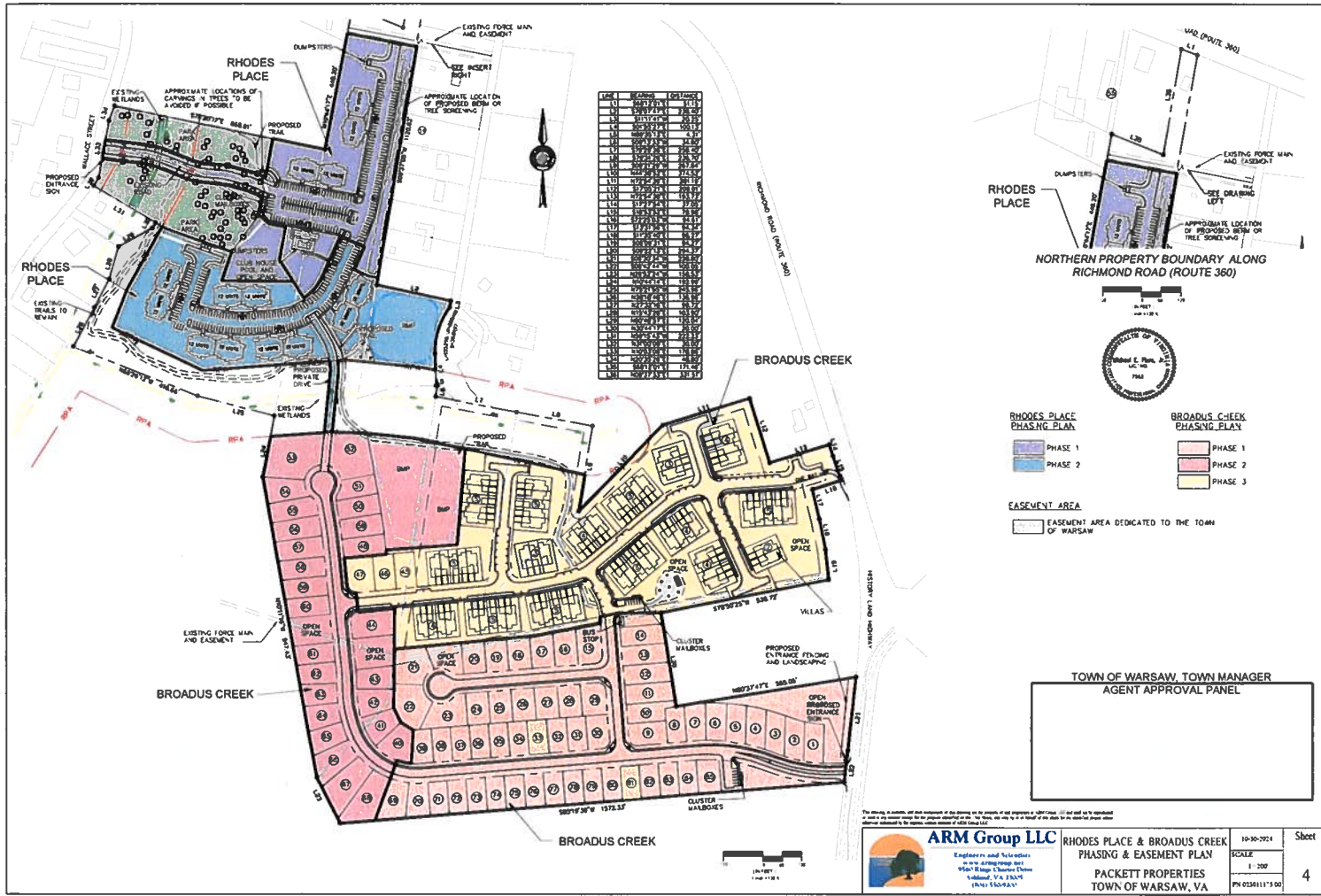
The Responsible Land Designer for construction purposes is _____

This drawing is a technical and not a contract. It is prepared by ARRI Resource LLC and is not intended to be used as a contract. It is prepared by ARRI Resource LLC and is not intended to be used as a contract. It is prepared by ARRI Resource LLC and is not intended to be used as a contract.

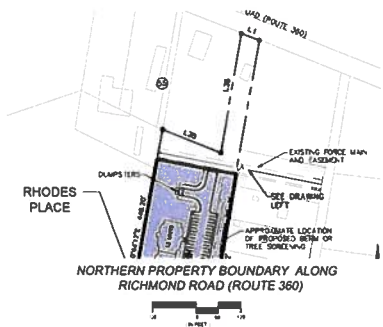


TITLE SHEET	10-30-2024	Sheet
PACKETT PROPERTIES	NOTED	
TOWN OF WARSAW, VA	PN20301117-00	1





Lot #	Area (sq. ft.)	Volume (cu. ft.)
11	20,777.11	11.13
12	15,117.14	7.82
13	21,574.12	11.23
14	20,274.12	10.67
15	20,274.12	10.67
16	20,274.12	10.67
17	20,274.12	10.67
18	20,274.12	10.67
19	20,274.12	10.67
20	20,274.12	10.67
21	20,274.12	10.67
22	20,274.12	10.67
23	20,274.12	10.67
24	20,274.12	10.67
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75	20,274.12	10.67
76	20,274.12	10.67
77	20,274.12	10.67
78	20,274.12	10.67
79	20,274.12	10.67
80	20,274.12	10.67
81	20,274.12	10.67
82	20,274.12	10.67
83	20,274.12	10.67
84	20,274.12	10.67
85	20,274.12	10.67
86	20,274.12	10.67
87	20,274.12	10.67
88	20,274.12	10.67
89	20,274.12	10.67
90	20,274.12	10.67
91	20,274.12	10.67
92	20,274.12	10.67
93	20,274.12	10.67
94	20,274.12	10.67
95	20,274.12	10.67
96	20,274.12	10.67
97	20,274.12	10.67
98	20,274.12	10.67
99	20,274.12	10.67
100	20,274.12	10.67



RHODES PLACE PHASING PLAN

- PHASE 1
- PHASE 2

BROADUS CREEK PHASING PLAN

- PHASE 1
- PHASE 2
- PHASE 3

EASEMENT AREA

- EASEMENT AREA DEDICATED TO THE TOWN OF WARSAW

TOWN OF WARSAW, TOWN MANAGER
AGENT APPROVAL PANEL

ARM Group LLC
Engineers and Architects
10000 W. Broad Street
Warrenton, OR 97146
(503) 865-1111

RHODES PLACE & BROADUS CREEK PHASING & EASEMENT PLAN
PACKETT PROPERTIES
TOWN OF WARSAW, VA

10-30-2024
SCALE: 1"=200'
PN 02301117-00

Sheet 4

