



Tuesday, January 28, 2025  
6:00 PM

Location: Borough Assembly Chambers

## 1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Bob Dalrymple
- b. ROLL CALL

## 2. CEREMONIAL MATTERS

- a. Certificates of Service for Anne Morrison (Borough Assembly) and Gary Morrison (Port Commission)

## 3. PERSONS TO BE HEARD

- a. CORRESPONDENCE: from Greg and Anne Duncan (proposed waste gasification plant)

## 4. AMENDMENTS TO THE AGENDA

## 5. CONFLICT OF INTEREST

## 6. CONSENT AGENDA

**MOTION ONLY:** *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the December 17, 2024 Regular Assembly Meeting
- b. **RESOLUTION No. 01-25-1916** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2025 BUDGET IN THE GENERAL FUND BY ACCEPTING A GRANT IN THE AMOUNT OF \$1000 FROM THE JUNEAU COMMUNITY FOUNDATION AND AUTHORIZING ITS EXPENDITURE FOR LIBRARY BOOKS
- c. Approval of Alcohol Renewal for Muskeg Meadows Golf Course
- d. Approval of Marijuana License Renewal and Combined Application for Happy Cannabis
- e. Acceptance of the Resignation from Anne Morrison from the Borough Assembly
- f. Acceptance of the Resignation from Gary Morrison from the Wrangell Port Commission
- g. Approval of the new City and Borough of Wrangell brand Package and Style Guide
- h. CORRESPONDENCE: Minutes from the October 7, 2024 Regular School Board Meeting
- i. CORRESPONDENCE: Minutes from the November 18, 2025 Regular School Board Meeting
- j. CORRESPONDENCE: School Board Action from the January 20, 2025 Meeting

## 7. BOROUGH MANAGER'S REPORT

- a. Borough Manager's Report
- b. Harbormaster Report
- c. Nolan Center Director Report
- d. Draft Emergency Operations Plan - Assembly Review
- e. FY 2025 Q2 - Budget Report
- f. December 2024 Accounts Receivable Report (Utilities and Harbor)

## 8. BOROUGH CLERK'S REPORT

- [a.](#) Borough Clerk's Report

## 9. MAYOR AND ASSEMBLY BUSINESS

## 10. MAYOR AND ASSEMBLY APPOINTMENTS

- [a.](#) Appointment of two Assembly Members to serve on the IBEW PD Collective Bargaining Negotiations Team for the Borough

## 11. PUBLIC HEARING – None.

## 12. UNFINISHED BUSINESS

## 13. NEW BUSINESS

- [a.](#) Approval of one Sales Tax-Free day for May 3, 2025, requested by the Wrangell Chamber of Commerce
- [b.](#) **ORDINANCE No. 1071** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE
- [c.](#) **ORDINANCE No. 1072** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5.10.035(A) – WHEN PRIOR APPROVAL BY THE VOTERS IS REQUIRED, OF THE WRANGELL MUNICIPAL CODE BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5.10.035(A) IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE
- [d.](#) **RESOLUTION No. 01-25-1903** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE CAPITAL PROJECT STATE LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1892 IN ITS ENTIRETY
- [e.](#) **RESOLUTION No. 01-25-1904** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE CAPITAL PROJECT FEDERAL LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1891 IN ITS ENTIRETY
- [f.](#) **RESOLUTION No. 01-25-1905** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING A SPECIAL COMMITTEE UNDER WMC 3.04.060 TO REVIEW AND OVERSEE THE TRANSITION OF BARGE SERVICE OPERATIONS TO THE 6-MILE MILL SITE PROPERTY
- [g.](#) **RESOLUTION No. 01-25-1906** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$5,000,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE DAM SAFETY AND STABILIZATION IMPROVEMENTS PROJECT
- [h.](#) **RESOLUTION No. 01-25-1907** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$200,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE EAST CHANNEL EMERGENCY ACCESS ROUTE PROJECT
- [i.](#) **RESOLUTION No. 01-25-1908** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$6,479,206 FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT FOR THE WRANGELL SCHOOLS RENOVATIONS, 3 SITES PROJECT

- j.** **RESOLUTION No. 01-25-1909** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$222,500 FROM THE STATE OF ALASKA, HARBOR FACILITY GRANT PROGRAM FOR THE MEYERS CHUCK HARBOR REPLACEMENT – FLOAT PROCUREMENT PROJECT
- k.** **RESOLUTION No. 01-25-1910** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE CREATION OF THE HUMAN RESOURCES MANAGER / EXECUTIVE ASSISTANT POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- l.** **RESOLUTION No. 01-25-1911** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING REIMBURSABLE GRANT FUNDS IN THE AMOUNT OF \$25,000 FROM THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION’S FIREFIGHTING SUBSTANCE DISPOSAL REIMBURSEMENT PROGRAM (FSDRP) FOR THE PURPOSE OF DISPOSING OF PFAS FOAM
- m.** **RESOLUTION No. 01-25-1912** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING APPLICATION TO THE STATE FOR A LOAN FROM THE CLEAN WATER STATE REVOLVING LOAN FUND (CWSRF) FOR THE WASTEWATER TREATMENT PLANT EFFLUENT DISINFECTION PROJECT
- n.** **RESOLUTION No. 01-25-1913** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FIREMEDIC/TRAINER JOB DESCRIPTION AND PROVIDING FOR AN AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE
- o.** Approval of a Memorandum of Understanding between the Trust Land Office and the City and Borough of Wrangell
- p.** **RESOLUTION No. 01-25-1914** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A \$26,000 GRANT FROM THE WALKER FOUNDATION FOR THE PURCHASE OF CPR TRAINING EQUIPMENT AND TO AMEND THE FY 2025 BUDGET TO AUTHORIZE THE EXPENDITURE
- q.** **RESOLUTION No. 01-25-1915** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO AMEND THE FY 2025 BUDGET AND REAPPROPRIATE UNSPENT COMMITTED FUNDS FROM THE FY 2024 BUDGET FOR VAC TRUCK PROCUREMENT IN THE GENERAL FUND PUBLIC WORKS DEPARTMENT
- r.** Approval of Change Order No. 7 to McG Constructors, Inc. in the amount of \$52,812.71 for the Water Treatment Plant Improvements Project
- s.** Approval of a professional services contract award to DATAMARK in the amount of \$79,855 for the NG911 Addressing Identification Project

**14. ATTORNEY’S FILE** – Available for Assembly review in the Borough Clerk’s office

**15. EXECUTIVE SESSION** – None.

**16. ADJOURNMENT**

# ***CERTIFICATE OF SERVICE***

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The City & Borough of Wrangell, Alaska  
Presents this Certificate of Service to:

**Gary Morrison**

for his service and dedication on the Port Commission from:  
*October 2019 through January 2025*

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Patricia Gilbert, Borough Mayor

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ATTEST: Kim Lane, MMC, Borough Clerk

Dated this 28th day of January 2025

# ***CERTIFICATE OF SERVICE***

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The City & Borough of Wrangell, Alaska  
Presents this Certificate of Service to:

**Anne Morrison**

for her service and dedication on the Borough Assembly from:  
*October 2018 through January 2025*

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Patricia Gilbert, Borough Mayor

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ATTEST: Kim Lane, MMC, Borough Clerk

Dated this 28th day of January 2025

January 22, 2025

Assemblymembers, City and Borough of Wrangell  
Mason Villaroma, Borough Manager  
P.O. Box 531  
Wrangell, AK 99929

Dear Assemblymembers and Manager Villaroma:

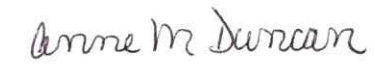
Please enter the enclosed letter of opposition to the proposed waste gasification plant into the Assembly meeting record for Jan. 28, 2025.

We would appreciate being included on the meeting agenda as Persons to be Heard.

We look forward to speaking to the Borough on this issue.

Sincerely,

  
Gregory J. Duncan, M.D.

  
Anne M. Duncan, M.D.

PO Box 392  
Wrangell, AK 99929

Re: Borgford Garbage Burning Proposal

January 22, 2025

Dear Wrangell Borough Assembly Members and Manager Villarma:

We share your goal of economic prosperity for Wrangell, including development of the former mill site. We need economic growth, but the Borgford plan to import trash from throughout southeast Alaska to burn in Wrangell would permanently lessen Wrangell's appeal as a place to live or visit. The project puts at risk the health of Wrangell's citizens and visitors, threatens our environment, and jeopardizes existing businesses. This project will not grow our economy.

Importing garbage means importing everything in trash--disease-causing bacteria (salmonella, staph, coliforms)<sup>1</sup>, mold and fungus,<sup>2</sup> cancer-causing chemicals, toxic metals including mercury and lead<sup>3</sup>, insects and possibly rodents. Burning trash releases these pollutants. Trash burning also creates furans and dioxins--"forever toxins" known to cause cancer, liver injury and birth defects--as well as nitrous oxides, which cause respiratory illnesses including asthma.<sup>4,5,6</sup> Contaminated ash and wastewater produced by the plant require disposal.

Without providing any data, Mr. Borgford stated his gasifier operates "spotless clean" (Borough recording at 30:10) and "air quality isn't even an issue" (38:30). His secrecy is also concerning: "I'm not gonna let you see it operate" (1:03). But it is no secret that Mr. Borgford's plan to burn construction waste will liberate any arsenic and asbestos present within.<sup>7</sup>

Mr. Borgford intends to burn aquatic waste.<sup>8</sup> Burning saltwater-soaked material is a known source of dioxin pollution, because of the chlorine present in salt.<sup>9</sup> As noted by the Yakutat Tlingit tribe, "*The extra salt stored in this wood [driftwood] releases heavy amounts of dioxin when burned, a known carcinogen that could seriously impact your long-term health.*"<sup>10</sup>

The U.S. trash burning business is in decline, due to community opposition based on health and environmental impacts, and financial losses to municipalities. During the industry peak in the 1990s, nearly 200 trash incinerators operated nationwide. By April 2024, only 65 remained in operation.<sup>11</sup> A state of the art trash gasifier in Nevada opened in 2022 but closed in 2024 after multiple shutdowns and \$467 million invested.<sup>12</sup> The last remaining trash incinerator in Oregon

<sup>1</sup> Shen, D. et al, "Distribution and survival of pathogens from different waste components and bioaerosol traceability analysis in household garbage room." *Environmental Research*, Volume 252, Part 3, 1 July 2024.

<sup>2</sup> Madsen, AM, et al: "Review of biological risks associated with the collection of municipal wastes." 2021 Oct 15:791:148287. *J. scitotenv.* 2021.148287. Epub 2021 Jun 5.

<sup>3</sup> [https://www.no-burn.org/wp-content/uploads/Pollution-Health\\_final-Nov-14-2019.pdf](https://www.no-burn.org/wp-content/uploads/Pollution-Health_final-Nov-14-2019.pdf)

<sup>4</sup> Amer. Lung Assoc. <https://www.lung.org/clean-air/outdoors/what-makes-air-unhealthy/nitrogen-dioxide>

<sup>5</sup> <https://www.epa.gov/dioxin/learn-about-dioxin>

<sup>6</sup> [https://www.researchgate.net/Lundqvist, C., et al: "The effects of PCBs and dioxins on child health." Acta Pædiatrica, 2006; 95 Suppl 453: 55-64.](https://www.researchgate.net/Lundqvist, C., et al: )

<sup>7</sup> <http://www.env.nm.gov/wp-content/uploads/sites/2/2018/03/AsbestosandFires.pdf>

<sup>8</sup> Alaska BioEnergy Plant Project Description, p. 4, paragraph 6.

<sup>9</sup> WA State Dept. of Health, "Dioxins and Oakland Bay." DOH 334-201, April 2009.

<sup>10</sup> "Air Quality and Your Health." <https://yakutattingittribe.org/>

<sup>11</sup> <https://www.energyjustice.net/incineration/closures.pdf>

<sup>12</sup> American Chemical Society, "Fulcrum Bioenergy abandons trash to fuel plant in Nevada." June 5, 2024.

announced closure as of 12/31/2024,<sup>13</sup> after repeated failures to meet Oregon's air quality standards.<sup>14</sup>

Most trash incinerators operate to produce power. In Wrangell, where clean hydroelectric power is available, there is no need to import trash and create pollution. Mercury release from plants using biomass or trash is a worldwide problem.<sup>15</sup> According to the City and Borough of Juneau, trash incinerators release 28 times as much dioxin and 6-14 times as much mercury compared to burning coal.<sup>16</sup> Once water is contaminated with mercury, the fish, shellfish and everything that consumes them also become contaminated. Mercury is especially harmful to children's nervous systems.<sup>17</sup> Mercury contamination of Alaskan seafood would cause irreparable harm.

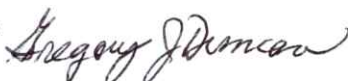
Wrangell is particularly ill-suited to burning trash, due to airborne release of pollutants like mercury which fall to earth with rain or snow.<sup>18,19</sup> Wrangell's municipal water supply is an open reservoir 5 miles from the proposed plant. Every rainwater catchment system is also at risk of contamination.

The two waste incinerators in Juneau and Sitka both closed after less than 20 years of service, but not before Sitka's facility contaminated onsite and offsite soil, and a wetland adjacent to the facility. After assessing the contaminated Sitka sites, Alaska DEC implemented land use controls to "ensure that future human exposure to residual contamination is minimized."<sup>20</sup>


Trash gasifiers require continuous operation to reduce the risk of fire and explosion.<sup>21</sup> For continuous operation, this plant requires large-scale trash importation. To reduce odor and bacterial growth in the trash, "just in time" delivery, offloading, sorting, and feeding of garbage into the burner is required but is logistically impossible given our frequent storms and geographic isolation. Thus, periods of shut down/startup would occur--reducing efficiency, increasing odor and pollutants, and risking explosive release of toxic fumes near a residential area.

As physicians who have cared for patients with cancer and respiratory illnesses, we are concerned with the health impacts to Wrangell's residents and visitors exposed to large-scale garbage burning. This plant would also jeopardize every business which depends on Wrangell as a clean place to live and visit. We believe the risks of Mr. Borgford's project have been grossly understated.

Sincerely,



Gregory J. Duncan, M.D.



Anne M. Duncan, M.D.

<sup>13</sup> Beyond Plastics, Oct. 16, 2024: "Oregon's last remaining incinerator to close by the end of the year."

<sup>14</sup> Emily Matlock, beyondtoxics.org, Oct. 11, 2024. "Reworld Waste Incinerator Announces Closure."

<sup>15</sup> Pavel, C., et al: "An overview of mercury emissions in the energy industry - A step to mercury footprint assessment Journal of Cleaner Production, Volume 267, 10 September 2020.

<sup>16</sup> Juneau Solid Waste Fact Sheet and Recommendations for a Course of Actions, March 2021.

<sup>17</sup> Bose-O'Reilly, S, et al: "Mercury Exposure and Children's Health." Curr Probl Pediatr Adolesc Health Care. 2010 Sep;40(8):186-215. doi: 10.1016/j.cppeds.2010.07.002

<sup>18</sup> <https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/alittlebit.pdf>

<sup>19</sup> "Impaired Waters and Mercury" <https://www.epa.gov/lmmdl/impaired-waters-and-mercury> 11/25/24

<sup>20</sup> Alaska DEC, "Spill Prevention and Response. Sitka Waste to Energy Facility," Feb. 2005.

<sup>21</sup> Rollinson, Andrew N., "Fire, explosion and chemical toxicity hazards of gasification energy from waste." J. of Loss Prevention in the Process Industries, Vol. 54, pp. 273-280, July 2018.



**Minutes of Regular Assembly Meeting  
Held on December 17, 2024**

PLEDGE OF ALLEGIANCE led by Assembly Member Powell.

**ROLL CALL**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., December 17, 2024, in the Borough Assembly Chambers. Assembly Member Powell led the pledge of allegiance.

**PRESENT** – GILBERT, DALRYMPLE (by phone), ROBBINS, OTTESEN, POWELL, MORRISON

**ABSENT** – DEBORD

Borough Manager Villarma and Clerk Lane were also present.

**CEREMONIAL MATTERS** - None.

**PERSONS TO BE HEARD**

*Bruce Smith, resident, stated that he would speak under the Public Hearing item.*

**AMENDMENTS TO THE AGENDA** – None.

**CONFLICT OF INTEREST** – None.

**CONSENT AGENDA**

6a Minutes from the November 18, 2024, Regular Assembly Meeting

**6b RESOLUTION No. 12-24-1902** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, IN SUPPORT OF RAISING THE MAXIMUM AVAILABLE ALASKA DEPARTMENT OF TRANSPORTATION HARBOR FACILITY GRANT TO \$7,500,000 FOR ELIGIBLE PROJECTS ON AN ANNUAL BASIS

6c CORRESPONDENCE: School Board Action from the December 2, 2024, Special Meeting

***M/S: Morrison/Ottesen to approve the Consent Agenda, as submitted. Motion approved by polled vote.***

**BOROUGH MANAGER'S REPORT**

Sarah Scambler, Library Director gave a presentation on the Wrangell Newspaper Archive database.

Manager Villarma presented his report.

Amber Al-Haddad, Capital Projects Director's summarized her submitted report.

**BOROUGH CLERK'S REPORT**

Clerk Lane's report was provided.

**MAYOR AND ASSEMBLY BUSINESS**

Ottesen read a thank you letter aloud from the Ketchikan Gateway Borough regarding the loan of the Wrangell Fire Department Ambulance.

Powell reported on the Alaska Municipal League Conference; direct City Manager and City Clerk to hold a special election on outside taxing to assist in funding the school.

Gilbert also reported on her attendance at the Alaska Municipal League Conference.

**MAYOR AND ASSEMBLY APPOINTMENTS**

10a Code Review Committee Appointments

Dalrymple and Morrison were appointed to the Code Review Committee.

10b Finance Committee Appointments

DeBord and Morrison were appointed to the Finance Committee.

There were no community member letters of interest received for this vacancy.

**PUBLIC HEARING**

**11a ORDINANCE NO 1068 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 5.08 – SALES TAX AND SECTION 5.08.060 – SALES TAX-FREE DAY(S), OF THE WRANGELL MUNICIPAL CODE**

Mayor Gilbert called the Public Hearing for Ordinance No. 1068 to order and asked for an administrative report.

Villarma explained that this code update would make it so that the tax-free days would need to be requested by the Chamber and would not automatically be approved; would require a Public Hearing to approve any tax-free days.

Gilbert asked if anyone wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

***M/S: Powell/Morrison to approve Ordinance No. 1068. Motion approved by polled vote.***

**11b ORDINANCE No. 1069 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 20.26, ZIMOVIA HIGHWAY MIXED USE DISTRICT (ZMU) AND AMENDING SEVERAL SECTIONS IN TITLE 20 – ZONING, TO ADD AND REFERENCE ZIMOVIA HIGHWAY MIXED-USE TO THE WRANGELL MUNICIPAL CODE**

Mayor Gilbert called the Public Hearing for Ordinance No. 1069 to order and asked for an administrative report.

Villarma explained that this Ordinance would amend the official Borough Map establish a new ZMU district.

Gilbert asked if anyone wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

***M/S: Morrison/Ottesen to approve Ordinance No. 1069. Motion approved by polled vote.***

**11c ORDINANCE No. 1070 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE ZONING MAP TO EFFECT A CHANGE TO SEVERAL LOTS OF THE TORGRAMSEN SUBDIVISIONS FROM SINGLE-FAMILY RESIDENTIAL TO ZIMOVIA HIGHWAY MIXED USE AND LOT C OF THE HEALTH CARE SUBDIVISION FROM OPEN SPACE TO ZIMOVIA HIGHWAY MIXED USE**

Mayor Gilbert called the Public Hearing for Ordinance No. 1070 to order and asked for an administrative report.

Villarma explained that Ordinance would change the zoning for the lots listed.

Gilbert asked if anyone wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

***M/S: Ottesen/Morrison to approve Ordinance No. 1070. Motion approved by polled vote.***

**11d Request from Bruce Smith to Purchase a portion of Borough-owned property described as a portion of Lot C of the Healthcare Subdivision, Plat 2010-4, Parcel No. 02-035-310 (Wood Street)**

Mayor Gilbert called the Public Hearing to order and asked for an administrative report.

Kate Thomas, Economic Development Director, stated that Lot C has been rezoned with Ordinance 1070; Mr. Smith is interested in purchasing a small portion to square up his existing lot and creating a buffer for his residential lot and possible mixed use.

Gilbert asked if anyone wanted to speak on this item.

Bruce Smith, applicant stated that when he purchased his lot, Lot A (now owned by WCA), he purchased it with the belief that the surrounding lots would be residential; now that Lot A is owned by a commercial entity, and with the potential sale of Lot C, would like to purchase a portion of that lot (Lot C) to square up his property and add a buffer around his property to protect his home setting.

Gilbert closed the Public Hearing and asked for a motion.

***M/S: Ottesen/Morrison to approve moving forward with the sale of borough-owned property to Bruce Smith, described as a portion of Loc C of the Healthcare Subdivision, Plat 2010-4, Parcel 02-035-310 (Wood Street). Motion approved by polled vote.***

11e Request from Wrangell Cooperative Association (WCA) to Purchase a portion of Borough-owned property described as Lot C of the Healthcare Subdivision, Plat 2010-4, Parcel No. 02-035-310 (Wood Street), adjacent to WCA Lot A-1A and Lot A

Mayor Gilbert called the Public Hearing to order and asked for an administrative report.

Kate Thomas, Economic Development Director, reiterated the appreciation of the relationship between the City and WCA; given the nature of the proposed development, the city is in favor of this sale.

Gilbert asked if anyone wanted to speak on this item.

Esther Reese, Tribal Administrator – WCA, stated that this project would benefit tourism; because the carving shed is being used for totem carving, need another meeting for office and meeting space.

Gilbert closed the Public Hearing and asked for a motion.

***M/S: Morrison/Ottesen to approve moving forward with the sale of borough-owned property to Wrangell Cooperative Association, described as a portion of Borough-owned property described as Lot C of the Healthcare Subdivision, Plat 2010-4, Parcel No. 02-035-310 (Wood Street), adjacent to WCA Lot A-1A and Lot A and approve the Borough Manager negotiating and executing a Purchase & Sale Agreement with WCA for the property. Motion approved by polled vote.***

**UNFINISHED BUSINESS - None.**

## **NEW BUSINESS**

13a Approval of Assembly Goals for Calendar Year 2025

***M/S: Powell/Ottesen to approve the Assembly Goals for Calendar Year 2025. Motion approved by polled vote.***

**13b RESOLUTION No. 12-24-1897** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FISCAL YEAR 2025 BUDGET BY TRANSFERRING \$27,500 FROM THE GENERAL FUND RESERVE TO THE GENERAL FUND FINANCE BUDGET FOR ADDITIONAL COSTS RELATED TO THE SINGLE AUDIT REQUIREMENTS FOR TWO NEW MAJOR FEDERAL PROGRAMS AND UPDATED ESTIMATES OF AUDIT PROFESSIONAL HOURS

***M/S: Ottesen/Morrison to approve Resolution No. 12-24-1897. Motion approved by polled vote.***

**13c RESOLUTION No. 12-24-1898** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, STRONGLY SUPPORTING ALASKA AIRLINES IN CONTINUING TO PROVIDE ESSENTIAL AIR SERVICE FOR WRANGELL AND ALL SOUTHEAST ALASKA COMMUNITIES WITH JET AIRCRAFT SERVICE

***M/S: Ottesen/Morrison to approve Resolution No. 12-24-1898. Motion approved by polled vote.***

**13d RESOLUTION No. 12-24-1899** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2025 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND FOR THE 5TH AND 6TH AVENUE ROAD CONSTRUCTION PROJECT

***M/S: Ottesen/Morrison to approve Resolution No. 12-24-1899. Motion approved by polled vote.***

**13e RESOLUTION No. 12-24-1900** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2025 BUDGET BY TRANSFERRING \$44,000 FROM GENERAL FUND RESERVES TO THE PARKS & RECREATION CIP FUND FOR THE SWIMMING POOL SIDING REPLACEMENT PROJECT AND AUTHORIZING ITS EXPENDITURES

***M/S: Morrison/Powell to approve Resolution No. 12-24-1900. Motion approved by polled vote.***

**13f RESOLUTION No. 12-24-1901** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO THE WASTEWATER TREATMENT LEAD POSITION JOB DESCRIPTION AND AMENDING THE UNION WAGE AND GRADE TABLE

***M/S: Morrison/Powell to approve Resolution No. 12-24-1901. Motion approved by polled vote.***

13g Approval of Change Order No. 1 to Ketchikan Ready Mix & Quarry, Inc. in an amount not to exceed \$105,500 for the 5<sup>th</sup> and 6<sup>th</sup> Avenues Road Construction project

***M/S: Powell/Morrison to approve Change Order No. 1 to Ketchikan Ready Mix & Quarry, Inc. in an amount not to exceed \$105,500 for the 5th and 6th Avenues Road Construction project. Motion approved by polled vote.***

13h Approve Amendment 3 to the Professional Services Agreement to Shannon & Wilson, Inc. for Upper Dam Safety & Stabilization Project in the amount of \$114,450

***M/S: Morrison/Ottesen to approve Amendment 3 to the Professional Services Agreement to Shannon & Wilson, Inc. for Upper Dam Safety & Stabilization Project in the amount of \$114,450. Motion approved by polled vote.***

13i Approval of Amendment 3 to the Professional Services Agreement with PND Engineers in the Amount of \$156,719 for the Meyers Chuck Harbor Replacement Project

***M/S: Morrison/Ottesen to approve Amendment 3 to the Professional Services Agreement with PND Engineers in the Amount of \$156,719 for the Meyers Chuck Harbor Replacement Project. Motion approved by polled vote.***

13j Approval to Authorize Borough Manager to enter into a MOU with the Alaska Mental Health Trust Land Office

***M/S: Powell/Ottesen to approve authorizing the Borough Manager to Enter into a MOU with the Alaska Mental Health Trust Land Office. Motion approved by polled vote.***

**ATTORNEY’S FILE** – Available for Assembly review in the Borough Clerk’s office

**EXECUTIVE SESSION** – None.

Meeting adjourned at 8:24 p.m.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>6</b>

**RESOLUTION No. 01-25-1916** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2025 BUDGET IN THE GENERAL FUND BY ACCEPTING A GRANT IN THE AMOUNT OF \$1000 FROM THE JUNEAU COMMUNITY FOUNDATION AND AUTHORIZING ITS EXPENDITURE FOR LIBRARY BOOKS

<u>SUBMITTED BY:</u>
Sarah Scambler, Library Director

<u>FISCAL NOTE:</u>		
<b>Expenditure Required:</b>		
FY 24:	FY 25: \$1000	FY26:
<b>Amount Budgeted:</b>		
\$		
<b>Account Number(s):</b>		
11000 034 4595		
<b>Account Name(s):</b>		
Library Miscellaneous Grant Revenue		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
\$		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

**ATTACHMENTS:** 1. Resolution No. **01-25-1916**. 2. Grant Award Letter

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, and Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDATION MOTION (Consent Agenda Item):**  
Move to approve Resolution No. 01-25-1916.

## **SUMMARY STATEMENT:**

The Irene Ingle Public Library applied for and received a grant from the Juneau Community Foundation Book Hook Fund in the amount of \$1000 for the purpose of updating the library's adult nonfiction collection. The Adult Nonfiction section at the Irene Ingle Public Library contains approximately 11,000 titles, with an average publication date of 1994, highlighting a pressing need for updates to ensure the accuracy and relevance of information. Critical areas requiring attention include technology, health (particularly mental health), finance, economics, education, agriculture, construction, the arts, and the natural sciences. Updating these subjects is essential for providing our community with current, reliable information to support informed decision-making, professional development, and personal growth.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 01-25-1916

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2025 BUDGET IN THE GENERAL FUND BY ACCEPTING A GRANT IN THE AMOUNT OF \$1000 FROM THE JUNEAU COMMUNITY FOUNDATION AND AUTHORIZING ITS EXPENDITURE FOR LIBRARY BOOKS

WHEREAS, the Irene Ingle Public Library applied for and received a grant from the Juneau Community Foundation Book Hook Fund in the amount of \$1000 for the purpose of updating the library’s adult nonfiction collection.

WHEREAS, updating this collection is essential for providing our community with current, reliable information to support informed decision-making, professional development, and personal growth

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The FY 2025 Budget in the General Fund is amended to reflect an increase in revenue to account 11000 034 4595 – Library Miscellaneous Grant Revenue in the amount of \$1000.00.

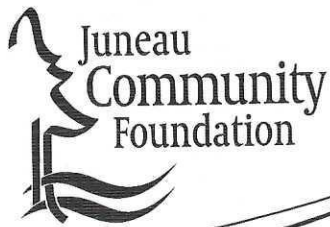
Section 2: The FY 2025 Budget in the General Fund is amended to authorize an increase expenditure from account 11000 034 7120 – BOOKS in the amount of \$1000.00.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 28<sup>TH</sup> DAY OF JANUARY, 2025.

CITY & BOROUGH OF WRANGELL

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk



December 17, 2024

Irene Ingle Public Library  
PO Box 531  
Wrangell, AK 99929

Dear Sir or Madam,

Congratulations! The Juneau Community Foundation is pleased to award a grant to Irene Ingle Public Library. A check is enclosed in the amount of \$1,000.00. This grant comes from the Juneau Community Foundation's Book Hook Fund for the purpose of purchase reading materials for your public library - books, periodicals, or software.

The Book Hook Grant Committee has specific instructions for all grant recipients to qualify for the next Book Hook grant cycle. Instructions can be found on the second page of this letter along with an addressed envelope to send receipts of your library purchases.

By accepting this grant, you agree to spend the funds for the purpose indicated. Grant funds that are not spent for this purpose must be returned. This grant cannot be used for non-charitable purposes.

Public recognition of this grant is appreciated by the Juneau Community Foundation to encourage other donors to fund similar grants in the future. We request that you inform members and supporters of your organization about this grant and write a letter to your local paper describing what you plan to do or accomplish with the grant. In addition, the Foundation would greatly appreciate pictures that we can use in our general publications.

The staff and board of the Foundation are proud to be involved in this partnership that supports programs and projects such as yours.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amy Skilbred", is written over a light blue circular stamp.

Amy Skilbred  
Executive Director

Enclosure: Check  
Addressed Envelope

*By accepting this grant, your organization certified to Juneau Community Foundation that 1) no tangible benefit, goods or services were provided to anyone connected with the above fund and 2) this donation will not be used by you to satisfy the payment of any pledge or other financial obligation on behalf of the donor(s) per Section 6115 of the IRS Code. The donor(s) has already received a charitable deduction for a contribution as required by the 1992 Tax Reconciliation Act.*

350 North Franklin Street, Suite 4 | Juneau, Alaska 99801  
tel: 907.523.5450 | email: info@juneaucf.org | web: www.juneaucf.org





THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

December 31, 2024

From: Alcohol.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: Wrangell Golf Club, Inc. DBA: Muskeg Meadows Golf Course VIA email: brettwoodbury@gmail.com; kristynore@gmail.com; muskegmeadows@gmail.com CC: None Local Government 1: City and Borough of Wrangell Local Government 2: Via Email: clerk@wrangell.com

Re: Golf Course - Seasonal #3926 2024-2025 Combined Renewal Notice

Table with 2 columns: Field Name, Value. Fields include License Number, License Type, Licensee, Doing Business As, Physical Address, Designated Licensee, Phone Number, and Email Address.

[X] License Renewal Application [ ] Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(ies), your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(ies) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the February 4th, 2025 board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) email address if you have any questions.

**Dear Local Government:**

We have received completed renewal applications for the above listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsement, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

**Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)**

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov)

Sincerely,  
Kyle Helie, Licensing Examiner II  
For  
Lizzie Kubitz, Acting Director



550 W 7<sup>th</sup> Avenue,  
 Anchorage, Alaska  
 alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2024/2025 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than January 2, 2024 per AS 04.11.270, 3 AAC 305.050, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by February 28, 2024 will be expired per AS 04.11.540, 3 AAC 305.050(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the mandatory fees and all documents required, or the application will be returned without being processed, per AS 04.11.270.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Section 1 - Establishment Contact Information

Doing Business As:	Muskeg Meadows Golf Course	License #:	3926
--------------------	----------------------------	------------	------

If your mailing address has changed, write the NEW address below:

Mailing Address:	PO Box 2199		
City:	Wrangell	State:	AK
ZIP:	99929		

### Section 2 - Licensee Contact Information

**Contact Licensee:** The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license unless the Optional contact is completed.

Contact Licensee:	Kristina Woodbury	Contact Phone:	907-305-1159
Contact Email:	kristynore@gmail.com		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	Jeffery Good	Contact Phone:	707-779-9504
Contact Email:	jckgood@gmail.com		

### Section 3 - for Package Stores ONLY: Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2024 and/or 2025? If so, you will need to apply for a Shipping Endorsement here:  
<https://accis.elicense365.com/#>

YES  NO

### Section 4 - Ownership Structure Certification

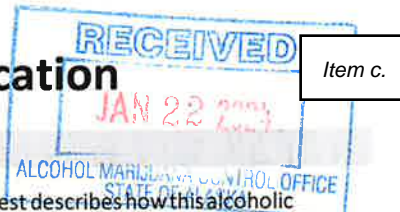
Did the ownership structure of the licensed business change in 2022/2023?

YES  NO

If Yes, and you have **NOT** notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application. If No, certify the statement below by initialing the box to the right of the statement:

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2022 or 2023.





Item c.

Section 5 – License Operation

Unless you operated more than 240 hours in 2022 or 2023, check ONE BOX for EACH CALENDAR YEAR that best describes how this alcoholic beverage license was operated as set forth in AS 04.11.330:

- |   | 2022                                | 2023                                |
|---|-------------------------------------|-------------------------------------|
| 1. The license was <b>only operated during a specified time</b> each year. (Not to exceed 6 months per year)<br><i>If your operation dates have changed, list them below:</i><br>April 1 _____ to Sept 30 _____   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 3. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/>            | <input type="checkbox"/>            |

Section 6 - Violations and Convictions

- |   | YES                      | NO                                  |
|---|--------------------------|-------------------------------------|
| Have any Notices of Violation been issued for this license in 2022 or 2023?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Has any person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2022 or 2023? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2). If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

Section 7 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.
- I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.



# Form AB-17: 2024/2025 License Renewal Application

Item c.

Kristina Woodbury

Printed name of licensee

*Kristina Woodbury*  
Signature of licensee

- Restaurant and Eating Place** applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site** applications must include a completed AB-36: Recreational Site Statement
- Tourism** applications must include a completed AB-37: Tourism Statement
- Wholesale** applications must include a completed AB-25: Supplier Certification
- Common Carrier** applications must include a current safety inspection certificate



All renewal and supplemental forms are available online:  
<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

**FOR OFFICE USE ONLY**

License Fee:	\$200.00	Application Fee:	\$ 300.00	Misc. Fee:	\$500 Late Fee
<b>Total Fees Due:</b>					<b>\$1,000.00</b>

#100772850



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

December 17, 2024

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: Sarinee Nuamnui, Kelsey J Martinsen DBA: Happy Cannabis VIA email: kjm420@hotmail.com Local Government: Wrangell (City and Borough Of) Via Email: clerk@wrangell.com Community Council: Via Email: CC: n/a

Re: Standard Marijuana Cultivation Facility #10201 Combined Renewal Notice

Table with 2 columns: Field Name and Value. Fields include License Number, License Type, Licensee, Doing Business As, Physical Address, Designated Licensee, Phone Number, and Email Address.

[X] License Renewal Application [ ] Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application

independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2024/2025 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the [marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov) email address if you have any questions.

### **Dear Local Government:**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2).

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

### **Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)**

AMCO has received a complete renewal application for the above listed license within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

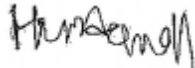
To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the objection within 30 days of the date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application independently. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email [marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov).

Sincerely,

Hunter Carrell



For Lizzie Kubitz, Acting Director  
907-269-0350



# Alcohol & Marijuana Control Office

**License Number:** 10201

**License Status:** Active-Operating

**License Type:** Standard Marijuana Cultivation Facility

**Doing Business As:** HAPPY CANNABIS

**Business License Number:** 1033845

**Designated Licensee:** KELSEY J MARTINSEN

**Email Address:** kjm420@hotmail.com

**Local Government:** Wrangell (City and Borough of)

**Local Government 2:**

**Community Council:**

**Latitude, Longitude:** 56.471000, -132.383000

**Physical Address:** 225 South Front Street  
Wrangell, AK 99929  
UNITED STATES

## Licensee #1

**Type:** Individual

**Name:** KELSEY J MARTINSEN

**SSN:** [REDACTED]

**Date of Birth:** [REDACTED]

**Phone Number:** 907-305-0292

**Email Address:** kjm420@hotmail.com

**Mailing Address:** po box 110  
Wrangell, AK 99929  
UNITED STATES

## Licensee #2

**Type:** Individual

**Name:** SARINEE NUAMNUI

**SSN:** [REDACTED]

**Date of Birth:** [REDACTED]

**Phone Number:** 907-305-0292

**Email Address:** kjm420@hotmail.com

**Mailing Address:** po box 110  
Wrangell, AK 99929  
UNITED STATES

**Note:** No entity officials entered for this license.

**Note:** No affiliates entered for this license.



## Alaska Marijuana Control Board Form MJ-20: 2024-2025 Renewal Application Certifications

### Why is this form needed?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

**This form must be completed and submitted to AMCO's Anchorage office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.**

### Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Kelsey Jene Martinsen, Sarinee Nuamnui	License Number:	10201	
License Type:	Standard Cultivation Facility			
Doing Business As:	Happy Cannabis			
Premises Address:	225 South Front Street			
City:	Wrangell	State:	AK	ZIP: 99929

### Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Kelsey Jene Martinsen			
Title:	Owner/Operator			

RECEIVED  
 JUL 01 2024  
 Dept. of Commerce  
 AMCO

### Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements: Initials

- I certify that I have **not** been convicted of any criminal charge in the previous two calendar years. [Signature]
- I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years. [Signature]
- I certify that a notice of violation has **not** been issued for this license between July 1, 2023 and June 30, 2024. [Empty]

Sign your initials to the following statement only if you are unable to certify one or more of the above statements: Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b). [Signature]



# Form MJ-20: 2024-2025 Renewal Application Certifications

## Section 5 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

**Initial this box if you are submitting an original fingerprint card and the applicable fees to AMCO for AMCO to obtain criminal justice information and a national criminal history record required by AS 17.38.200 and 3 AAC 306.035(d).** If I have multiple marijuana licenses being renewed, I understand one fingerprint card and fee will suffice for all marijuana licenses being renewed.

If multiple licenses are held, list all license numbers below:

10200

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Kelsey J. Martinsen

Printed name of licensee

[Signature]

Signature of licensee

RECEIVED

JUL 01 2024

Dept. of Commerce  
AMCO



**Alaska Marijuana Control Board**

**Form MJ-20: 2024-2025 Renewal Application Certifications**

**Why is this form needed?**

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

**This form must be completed and submitted to AMCO's Anchorage office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Kelsey Jene Martinsen, Sarinee Nuamnui	License Number:	10201		
License Type:	Standard Cultivation Facility				
Doing Business As:	Happy Cannabis				
Premises Address:	225 South Front Street				
City:	Wrangell	State:	AK	ZIP:	99929

**Section 2 – Individual Information**

Enter information for the individual licensee who is completing this form.

Name:	Sarinee Nuamnui				
Title:	Owner				

RECEIVED

JUL 01 2024

Dept. of Commerce  
AMCO

**Section 3 – Violations & Charges**

**Read each line below, and then sign your initials in the box to the right of any applicable statements:**

- I certify that I have **not** been convicted of any criminal charge in the previous two calendar years. SN
- I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years. SN
- I certify that a notice of violation has **not** been issued for this license between July 1, 2023 and June 30, 2024.

**Sign your initials to the following statement only if you are unable to certify one or more of the above statements:**

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b). SN



# Form MJ-20: 2024-2025 Renewal Application Certifications

## Section 5 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

SN

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

SN

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

SN

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

SN

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

SN

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

SN

**Initial this box if you are submitting an original fingerprint card and the applicable fees** to AMCO for AMCO to obtain criminal justice information and a national criminal history record required by AS 17.38.200 and 3 AAC 306.035(d). If I have multiple marijuana licenses being renewed, I understand one fingerprint card and fee will suffice for all marijuana licenses being renewed.

SN

If multiple licenses are held, list all license numbers below:

10200

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

SN

Saxinee Noamni  
Printed name of licensee

Saxinee Noamni  
Signature of licensee

RECEIVED

JUL 01 2024  
Dept. of Commerce  
AMCO

**CITY & BOROUGH OF WRANGELL, ALASKA  
ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>6</b>

Acceptance of the Resignation from Anne Morrison from the Borough Assembly

SUBMITTED BY:

Kim Lane, Borough Clerk

FISCAL NOTE:

<b>Expenditure Required: \$XXX Total</b>		
FY 24: \$	FY 25: \$	FY26: \$
<b>Amount Budgeted:</b>		
	FY25 \$XXX	
<b>Account Number(s):</b>		
	XXXXXX XXX XXXX	
<b>Account Name(s):</b>		
	Enter Text Here	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	None.
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resignation from Anne Morrison

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, and Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDATION MOTION (*Consent Agenda Item*):**

**If not approved under the consent agenda: "Move to accept the resignation from Anne Morrison from the Wrangell Borough Assembly".**

**SUMMARY STATEMENT:** With the resignation from Anne Morrison from the Borough Assembly, a vacancy is open on the Assembly.

The Clerk began advertising for this vacancy, starting Wednesday, January 8<sup>th</sup>. The Assembly will appoint an Assembly Member to fill the vacancy until October 2025, at the February 11<sup>th</sup> meeting.

Qualified citizens who wish to submit a letter of interest to be considered for this vacancy, must submit the letter to the borough clerk, on or before 3pm, Tuesday, February 11<sup>th</sup>. To qualify, the candidate shall be a qualified voter of the borough who has resided within the borough at least one year immediately preceding his or her appointment.

January 2, 2025

To Mayor Gilbert and the Borough Assembly,

It's been an honor to serve the community. I am excited to see what happens in the coming years for Wrangell. The possibilities are great, and I will miss this welcoming community.

Anne Morrison



**CITY & BOROUGH OF WRANGELL, ALASKA  
ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>6</b>

Acceptance of the Resignation from Gary Morrison from the Wrangell Port Commission

SUBMITTED BY:

Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$XXX Total</b>		
FY 24: \$	FY 25: \$	FY26: \$
<b>Amount Budgeted:</b>		
	FY25 \$XXX	
<b>Account Number(s):</b>		
	XXXXX XXX XXXX	
<b>Account Name(s):</b>		
	Enter Text Here	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	\$XXX	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Port Commission
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resignation from Gary Morrison.

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, and Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDATION MOTION (*Consent Agenda Item*):**

**If not approved under the consent agenda: "Move to accept the resignation from Gary Morrison from the Wrangell Port Commission".**

**SUMMARY STATEMENT:** With the resignation from Gary Morrison from the Port Commission, a vacancy is open on the Port Commission.

The Clerk began advertising for this vacancy, starting January 8<sup>th</sup>. The Assembly will appoint a new Port Commissioner to fill the vacancy until October 2025, at the February 11<sup>th</sup> meeting.

Qualified citizens who wish to submit a letter of interest to be considered for this vacancy, must submit the letter to the borough clerk, on or before 3pm, Tuesday, February 11<sup>th</sup>. To qualify, the candidate shall be a qualified voter of the borough who has resided within the borough at least one year immediately preceding his or her appointment and be at least 21 years of age.

**This email will serve as my letter of resignation from the Port Commission.**

**During my time spent on the Commission, many good and progressive actions have been taken to ensure the stability of our ports and harbors.**

**I wish the continued success for that department.**

**Gary A. Morrison**

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>6</b>

Approval of the new City and Borough of Wrangell brand Package and Style Guide

SUBMITTED BY:

Kate Thomas, Economic Development Director

FISCAL NOTE:

<b>Expenditure Required: \$XXX Total</b>	
<b>Fiscal Year (FY):</b>	Amount: \$
<b>Amount Budgeted:</b>	
	FY: \$
<b>Account Number(s):</b>	
	XXXXX XXX XXXX
<b>Account Name(s):</b>	
	Enter Text Here
<b>Unencumbered Balance(s) (prior to expenditure):</b>	
	\$XXX

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Brand Package and Style Guide

**RECOMMENDATION MOTION (Consent Agenda Item):**  
Move to Approve the City and Borough of Wrangell Brand Package and Style Guide.

**SUMMARY STATEMENT:**  
This agenda item presents the culmination of a comprehensive effort to develop a new brand identity for the Borough. This project began with valuable input from a community design group, whose insights shaped the initial direction and core elements of the brand. Following the

community engagement phase, the proposed brand underwent thorough administrative review and feedback, ensuring alignment with Borough priorities and operational needs. This collaborative process resulted in the development of a refined brand package, including sub-logo variations designed for specific applications.

Staff are now seeking Assembly approval for this comprehensive brand package and accompanying style guide. Upon approval, the project will move to full implementation, which will include:

- ✓ Employee Toolkit: A comprehensive online toolkit will be provided to all Borough employees, ensuring consistent application of the brand across all platforms.
- ✓ Online Presence Update: All Borough online profiles and websites will be updated to reflect the new branding.
- ✓ Public Communications Branding: All front-facing public communications, including print materials, digital content, and signage, will be branded according to the new style guide.

A consistent and recognizable brand is crucial for building trust and transparency in local government. A unified visual identity fosters a sense of cohesion and professionalism, allowing residents to easily identify official Borough communications and services. Staff believes this new brand package represents a significant step forward in enhancing the Borough's image and strengthening our connection with the community.



WRANGELL, ALASKA **STYLE GUIDE**



# Table of Content

03	LOGO INSIGHT	07	DIVISIONAL MARKS
04	LOGO LOCK UPS	08	EXAMPLES
05	LOGO COLOR SCHEME	10	COLOR SCHEME
06	LOGO DONT'S	11	TYPOGRAPHY



# Wrangell, Alaska Logo Insight



The logo for Wrangell, Alaska, serves as a representation of the community's deep-rooted connection to its land, culture, and heritage. At its core, the design highlights the eagle, a symbol of strength, freedom, and grace, which reflects the spirit of Wrangell's people and their rich history.

The eagle is paired with the distinctive silhouette of Elephant Nose Mountain, an iconic natural landmark that stands as a silent guardian over the town, grounding the logo in its unique geography. The blend of these elements captures both the majesty of the land and the pride of its residents.

The color palette chosen for the logo is inspired by the traditional hues of the Tlingit people, the indigenous tribe that has called this land home for centuries. These colors honor the cultural legacy and vibrant spirit of the local community, while also bridging the past and present.

The design strikes a balance between honoring cultural traditions and portraying the modernity of Wrangell's professional municipal government. It is a logo that embodies both the character of the people and the vitality of the land, while serving as a symbol of unity, strength, and forward-looking governance.



# Logo Lock Ups

The primary lock up is to be used in most cases. When deciphering which lock up to use between the primary and the secondary, consider the specs of what the logo will be on.

For example, a circular sticker might better suit the secondary logo since it is closer to a 1x1 ratio.

The mark is best used in cases to represent the Wrangell brand as a secondary representation, not as a substitute for the logo.

*(For example: the footnote mark below)*

LOCK UPS

## PRIMARY LOCK UP



## SECONDARY LOCK UP



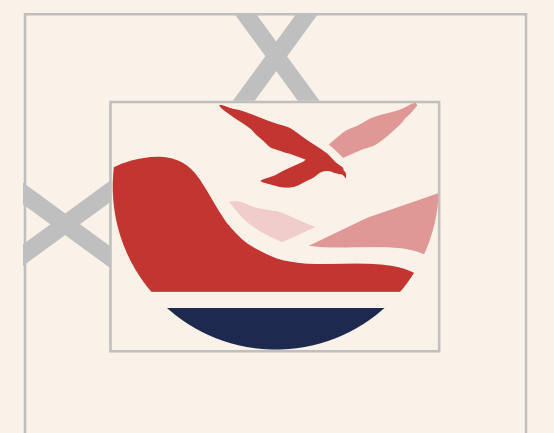
## MARK



SAFE SPACE

X = 32px x 32px

*A logo's "safe space" (also called "clear space") is the area around the logo that should remain free from any other visual elements, such as text, graphics, or imagery.*



# Logo Color Scheme

The primary color scheme is to be used on all light backgrounds.

The secondary color scheme is to be used on all medium to dark color backgrounds

## PRIMARY COLOR

---

## SECONDARY COLOR

---



# Logo Dont's

1



2



3



4



5



6



1

Do not stretch, twist, or tilt the logo unproportionately.

2

Do not put the primary logo color on a dark background, or on a competing color.

3

Do not change the logo. This includes the mark, or either of the fonts.

4

Do not change the color of the logo.

5

Do not add a drop shadow.

6

Do not put the primary color logo on a complex photo. Opt for the white logo if it is to be on a photograph.

# Divisional Marks

To keep unity across all divisions of the Wrangell, Alaska government, the following marks are used.

The same preferences between lock ups and colors follow the main Wrangell, Alaska logo, following the same rules applied to pages 4, 5, and 6.

PRIMARY LOCK UPS

SECONDARY LOCK UPS

MARKS

Item g.





**JANE DOE**

Wrangell@email.com  
123.456.7890  
Office Hours 9am-5 pm



Jon Doe,

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan et iusto odio dignissim qui blandit praesent luptatum zzril delenit augue dui dolore te feugait nulla facilisi.

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan et iusto odio dignissim qui blandit praesent luptatum zzril delenit augue dui dolore te feugait nulla facilisi.

*Jane Doe*

Wrangell@email.com | Office Hours 9am-5 pm | 123.456.7890





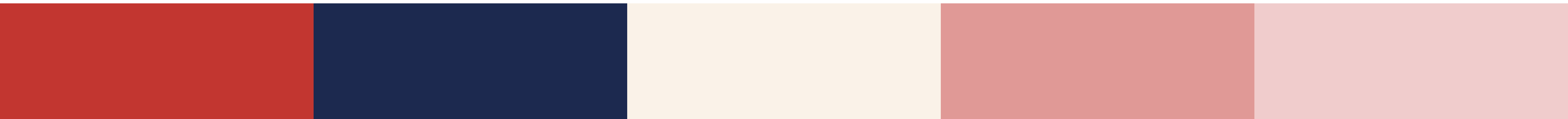
# Color Scheme

The color palette chosen for the logo is inspired by the traditional hues of the Tlingit people, the indigenous tribe that has called this land home for centuries.

These colors honor the cultural legacy and vibrant spirit of the local community, while also bridging the past and present. Please follow these colors to its exactness.

## PRIMARY COLORS

## SECONDARY COLORS



### GARNET RED

#C33531  
 RBG: 195, 53, 49  
 CMYK: 0, 73, 75, 24

### NAVY

#1D294F  
 RBG: 29, 41, 79  
 CMYK: 63, 48, 0, 69

### SAND

#F9F2E9  
 RBG: 249, 242, 233  
 CMYK: 0, 3, 6, 2

### SALMON

#E09896  
 RBG: 224, 152, 150  
 CMYK: 0, 32, 33, 12

### LIGHT SALMON

#F0CDCB  
 RBG: 240, 205, 203  
 CMYK: 0, 15, 15, 6

# Typography

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890

!@#\$%^&\*()\_+=

## Header Example

### SUB HEADER EXAMPLE

Here is an example of **body copy**. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

## Gilroy SemiBold

GILROY SEMIBOLD (200 TRACKING)

Gilroy SemiBold can also be used as the body copy. **Gilroy Heavy can be used to emphasize a specific word or phrase.** *Gilroy Regular Italic can be used to express detail.*





PROCEEDINGS

MINUTES  
WRANGELL SCHOOL BOARD  
REGULAR MEETING

October 7, 2024, 6:30 PM  
Evergreen Elementary School Room 101

Superintendent Bill Burr called the regular meeting of the Wrangell Public School Board to order at 6:30 PM.

CALL TO ORDER

A quorum was determined with the following school board members present Angela Allen, John DeRuyter, Dan Powers, Elizabeth Roundtree, and David Wilson. Also present was Superintendent Bill Bur and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

Motion to nominate David Wilson for the position of School Board President by Angela Allen, seconded by David Wilson.

APPOINTED DAVID WILSON SCHOOL BOARD PRESIDENT

Motion to nominate John DeRuyter for the position of School Board President by Dan Powers, seconded by John DeRuyter.

Secret ballots were cast. Results: John DeRuyter: 2, David Wilson: 3.

Mr. Burr passed the gavel to President Wilson.

PASSED THE GAVEL

Motion to nominate John DeRuyter for the position of School Board Vice-president by Elizabeth Roundtree, seconded by Dan Powers. There were no other nominations. Mr. DeRuyter was appointed as School Board Vice-president.

APPOINTED JOHN DERUYTER SCHOOL BOARD VICE-PRESIDENT

Motion to nominate Angela Allen for the position of School Board Secretary by John DeRuyter; seconded by Dan Powers. There were no other nominations. Ms. Allen was appointed as School Board Secretary.

APPOINTED ANGELA ALLEN AS SCHOOL BOARD SECRETARY

The Pledge of Allegiance was recited, led by John DeRuyter.

PLEDGE OF ALLEGIANCE

The District Mission, Vision, and Values were recited by David Wilson

DISTRICT MISSION, VISION, AND VALUES

Motion to approve the agenda as presented, which includes the items on the consent agenda by Angela Allen; seconded by Elizabeth Roundtree. Poll vote: John DeRuyter: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved unanimously.

APPROVAL OF AGENDA

- Approved the minutes of the September 16, 2024, Regular School Board Meeting as presented
- Offered Lorne Cook an extracurricular contract for the position of High School Assistant Wrestling coach during the 2024-2025 school year
- Offered Christina Good an extracurricular contract for the position of Middle School Girls Assistant Basketball coach during the 2024-2025 school year
- Reviewed the resignation of Michael Hoyt, Activities Director and Rolland Wimberley, Assistant Wrestling Coach
- Approved removing Vacuum Cleaner #01793 from the inventory data base as presented

Motion to waive Board Policy 7124, Item 2-a, Eligibility Requirements to allow a part-time student to be appointed as Student Representative or Alternate Student Representative to the School Board. This is a one-time waiver since we only have one applicant. The waiver would not apply to future situations by John DeRuyter, seconded by Dan Powers. Student Representative Applicant Kalee Herman spoke to the Board, explaining why she would be a good fit for the position even though she is a part time student. Poll Vote: Dan Powers: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion passed unanimously. Mr. Wilson appointed Kalee Herman as Student Representative to the School Board for the 2024-2025 school year.

APPOINTED KALEE HERMAN STUDENT REPRESENTATIVE TO THE BOARD

Ms. Davies suggested that Board change the title of this section of the agenda because teachers don't like to be in the "spotlight." She told the Board about the successes of the Middle School Running Club. Ms. Davies said that the newspaper is short-staffed and is no longer covering Middle School events. She is working with her writing class to put together a weekly report and hopes to eventually have them published in the Newspaper at least monthly as well as shared with Mr. Clark to include with his board report. Ms. Davies is teaching yearbook class this year and hopes to have the students pump up the district's social media. One of the yearbook students has created advertisements for a local business using the skills she learned in yearbook class.

Holly Padilla was also on the agenda to speak but was not present at the School Board Meeting.

Laura Davies, Middle School Teacher suggested that the Board broadcast a live audio of the Board Meetings. She acknowledged the issues with using Zoom but said that she has a microphone that attaches to her phone that could be used to broadcast audio. President Wilson referred this request to Mr. Burr to research.

GUESTS TO BE HEARD

Correspondence was reviewed as presented. President Wilson requested that Mr. Burr continue to work with the Police Chief to address concerns brought forward by the Elementary Teachers.

CORRESPONDENCE

Information and Reports were accepted by unanimous consent.

INFORMATION & REPORTS

Motion to nominate Kim Powell as Parliamentarian by Angela Allen, seconded by Liz Roundtree. President Wilson appointed Mrs. Powell as School Board Parliamentarian.

APPOINTED KIM POWELL AS SCHOOL BOARD PARLIAMENTARIAN

Motion to revise the Fiscal Year 2025 budget as presented by Angela Allen; seconded by John DeRuyter. Poll vote: Kalee Herman: Yes; Angela Allen: Yes; John DeRuyter: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion approved unanimously.

REVISED THE FY'2025 BUDGET

Motion to accept the second reading of Board Policy 1220 [School Advisory Committees], 4112.6 [Personnel Records], 4116 [Nontenured/Tenured Status], and 4117.2 [Resignation of Certificated Personnel] as presented by Angela Allen, seconded by Elizabeth Roundtree. Poll vote: Kalee Herman: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion approved unanimously.

ACCEPTED THE SECOND READING OF BOARD POLICIES 1220, 4112.6, 4116 AND 4117.2

Reviewed Board Policy 1260, Visits to the School and Board Policy 4117.6, Non-retention of Teachers.

REVIEWED BOARD POLICY 1260 AND 4117.6

Motion to accept the first reading of Board Policy 4117.3 [Personnel Reduction], 4117.4 [Dismissal (Certificated Personnel)], and 4118 [Suspension/Disciplinary Action] as presented by John DeRuyter, seconded by Elizabeth Roundtree. Poll vote: Kalee Herman: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; Dan Powers: Yes; David Wilson: Yes. Motion approved unanimously.

APPROVED THE FIRST READING OF BOARD POLICIES 4117.3, 4117.4, AND 4118

The School Board Member read, reviewed and signed a copy of Board Policy 7271, Board Member Code of Ethics.

REVIEWED BOARD POLICY 7271

Reviewed Upcoming Dates and Meeting Announcements

REVIEWED UPCOMING DATES AND MEETING ANNOUNCEMENTS BOARD MEMBER COMMUNITY ACTMITY REPORTS

Angela Allen told the other Board Members that Wrangell is having a Wellness Fair on October 19, 2024. Blood draws and flu vaccines are being offered.

Board Member DeRuyter said that he spent a day working with the T3 students.

Mr. Powers thanked Mrs. Powell, Mr. Wilson, and Mr. Burr for the great orientation. He said that there are several musical adventures happening at the end of the month. Performances will be held during events centered around the Christmas Tree Festival.

Elizabeth Roundtree said the Chamber of Commerce and Nolan Center are hosting the Harvest Festival, late night shopping, and several fundraisers during the Christmas Tree Celebration.

President Wilson welcomed Kalee Herman and Dan Powers to the Board and thanked Ms. Brittani Robbins for her service to the School Board. He attended the Family Literacy Event at Evergreen Elementary School and thought it was a fantastic event.

Meeting Adjourned at 7:47 P.M.

ADJOURNED AT 7:47 P.M.

  
\_\_\_\_\_  
SCHOOL BOARD SECRETARY

PROCEEDINGS

MINUTES  
WRANGELL SCHOOL BOARD  
REGULAR MEETING  
November 18, 2024, 7:00 PM  
Evergreen Elementary School Room 101

School Board President David Wilson called the regular meeting of the Wrangell Public School Board to order at 7:00 PM.

CALL TO ORDER

A quorum was determined with the following school board members present Angela Allen, John DeRuyter, Dan Powers, Elizabeth Roundtree (via Zoom), and David Wilson. Also present was Superintendent Bill Bur, Recording Secretary Kimberly Powell, and Student Representative Kalee Herman.

DETERMINE QUORUM

The Pledge of Allegiance was recited, led by Student Kalee Herman.

PLEDGE OF ALLEGIANCE

The District Mission, Vision, and Values were recited by Board Member Allen.

DISTRICT MISSION,  
VISION, AND VALUES

Motion to approve the agenda as presented, which includes the items on the consent agenda by John DeRuyter, seconded by Angela Allen. Poll Vote: Kalee Herman: Yes; Angela Allen: Yes; John DeRuyter: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion approved unanimously.

CONSENT AGENDA

- Accepted the minutes of October 7, 2024, as presented
- Approved the application of the APEI Safety Equipment & Training Grant as presented to provide CPR/First Aid/AED training AED cases
- Offered Ms. Tammi Meissner a contract in the amount of \$7,000.00 to fill the role of Activities Director from October 21, 2024 – June 30, 2025, pending receipt of a satisfactory criminal background check.
- Offered David Roane a pro-rated extracurricular contract to fulfill the role of Middle School Boys Assistant Basketball Coach, beginning October 9 for the remainder of the season, pending receipt of a satisfactory criminal background check
- Approved the hire of Tammy McCay as paraprofessional with appropriate placement on the salary schedule
- Reviewed the resignation of:
  - Lorne Cook, Middle School Assistant Wrestling Coach
  - Christina Florschutz, Paraprofessional
  - Marsha McCay, High School Secretary
- Approved removing the surplus and missing equipment from the data base as presented

Student Representative Kalee Herman presented her written report in the packet and shared her presentation from the Youth Leadership Institute. Student Body President Ander Edens also submitted a written report.

STUDENT SPOTLIGHT

Mikki Angerman, Co-advisor of BASE (Building Acceptance and Support for Everyone) said that she is excited about Kalee’s YLI Presentation and said that BASE shares a lot of the same goals. Tonight, she is here with several of her students (Griffey Angerman, Violet Allen, Michael Barnes, Hailey Bartlett, Zander Bartlett, and Houston Natt) to share information on the e-Sports program. Ms. Angerman said that WCA has helped them secure a \$20,000 grant to help fund the program. She said that e-Sports provides students with a connection and a sense of belonging. Although she, herself is not a gamer, she provides the space and is learning from the students. Griffey Angerman said that he loves gaming because it helps him deal with the overwhelming thoughts brought on by school. He said that the gaming club provides students a place for inclusion when they may not fit into some of the other school activities. Houston C. Natt introduced himself as the captain of the e-Sports club and told the Board that playing games challenges students to try new things and allows students a chance to de-stress and make friends. Mrs. Angerman said that although the club is in its beginning stages, she hopes that program will grow and eventually be sanctioned. Kevin Gadsey from WCA said that the grant will provide a steady stream of supplies and equipment for the club. Mrs. Angerman said that the club meets every Monday and Wednesday, 3:30 – 5:00 PM in Middle School Room 101 and invited board members to pop in and check it out.

TEACHER SHOWCASE

Holly Padilla, 5<sup>th</sup> Grade Teacher, spoke to the School Board about the benefits of the EES garden and explained that the 5<sup>th</sup> grade students are the stewards of the garden. She thanked Tracey Martin for caring for the garden during the summer months. Mrs. Padilla has a botanist job in her classroom where two students are appointed weekly to care for the plants. The garden directly relates to the 5<sup>th</sup> grade science curriculum and provides opportunities for hands-on experiments related to the subject matter reviewed in the classroom. She thanked Ocean View Gardens, Bruce and Nancy McQueen, and Christina Florschutz donated garlic for fall planting. In the fall, students from every grade work with the 5<sup>th</sup> grade students to harvest the vegetables they grow and make something to share with the parents who attend Open House. She hopes to see the stewardship among other students increase. Any time you can get outside, get your hands dirty, and see where your food comes, it's exciting!

TEACHER SHOWCASE

Susan Erickson and Amy Morrison from PW Insurance were present via Zoom to give an update on the district insurance coverage and to speak on the APEI/AML-JIA Merger. The new pool will be called APRA (Alaska Public Risk Alliance). With APRA, rates should not increase more than 10% in the first year.

INSURANCE COVERAGE REVIEW

There were no guests to be heard.

GUESTS TO BE HEARD

Correspondence was reviewed as presented.

REVIEWED CORRESPONDENCE

Information and Reports were accepted by unanimous consent.

INFORMATION &amp; REPORTS

Motion to accept the year 2024 audit report as presented by Angela Allen, seconded by John DeRuyter. Poll Vote: Kalee Herman: Yes; John DeRuyter: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved unanimously.

ACCEPTED THE FY'24 AUDIT REPORT

Motion to accept the second reading of Board Policies 4117.3 [Personnel Reduction], 4117.4 [Dismissal (Certificated Personnel)], and 4118 [Suspension/Disciplinary Action] as presented by Angela Allen, seconded by John DeRuyter. Poll Vote: Kalee Herman: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion approved unanimously.

ACCEPTED THE SECOND READING OF BOARD POLICY

Motion to accept the first reading of Board Policy 4119.12 [Harassment, Intimidation, and Bullying (All Personnel)], 4119.25 [Political Activities of Employees], and 5131.43 [Harassment, Intimidation, and Bullying] as presented by John DeRuyter, seconded by Angela Allen. Poll Vote: Kalee Herman: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; Dan Powers: Yes; David Wilson: Yes. Motion approved unanimously.

ACCEPTED THE FIRST READING OF BOARD POLICY

Reviewed Board Policy

- BP-4119.21, Code of Ethics
- BP-4119.22, Dress and Grooming
- BP-4119.23, Unauthorized Release of Confidential Information
- BP-4119.26, Employee Technology Usage

REVIEWED BOARD POLICY

Motion to recess into executive session to discuss matters that by law are required to be confidential, more specifically the early graduation request of Student 24-002. The student and their guardian, Principal Clark, and Superintendent Burr may be invited into all or a portion of the executive session by Angela Allen, seconded by John DeRuyter. Poll Vote: Angela Allen: Yes; John DeRuyter: Yes; Dan Powers: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion approved unanimously.

RECESSED INTO EXECUTIVE SESSION AT 8:48 PM

Board Member Roundtree and Student Representative Kalee Herman left the meeting at 8:48 PM.

HERMAN AND ROUNDTREE LEFT THE MEETING AT 8:48 PM

Reconvened into Regular Session at 8:59 PM. with no action taken in Executive Session.

RECONVENED INTO REGULAR SESSION 8:59 PM

Motion to approve the early graduation request of Student 24-002 to graduate in December 2024 pending successful completion of all graduation requirements by Angela Allen, seconded by John DeRuyter. Poll vote: Poll Vote: John DeRuyter: Yes; Dan Powers: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved/

APPROVED THE EARLY GRADUATION REQUEST OF STUDENT 24-002

Motion to recess into executive session to discuss a matter, the immediate knowledge of which would clearly have an adverse effect upon the finances of the district, more specifically Negotiations with Wrangell Teachers' Association. Superintendent Burr is invited to attend the executive session by Angela Allen, seconded by John DeRuyter.

RECESSED INTO EXECUTIVE SESSION AT 9:04 PM

Motion to amend the original motion to recess into executive session to discuss a matter, the immediate knowledge of which would clearly have an adverse effect upon the finances of the district, more specifically Negotiations with Wrangell Teachers' Association. Superintendent Burr and Mrs. Kim Powell are invited to attend the executive session by Angela Allen, seconded by John DeRuyter.

Poll vote on the amendment: John DeRuyter: Yes; Dan Powers: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved.

Poll vote on the main motion: John DeRuyter: Yes; Dan Powers: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved. Reconvened into Regular Session at 10:05 PM. with no action taken in Executive Session.

RECONVENED INTO REGULAR SESSION 10:05 PM

President Wilson said that the Board will propose December 2, 3, or 4 for the initial meeting with Wrangell Teachers' Association with alternate dates as needed.

STATEMENT FROM PRESIDENT WILSON RE INITIAL MEETING FOR NEGOTIATIONS REVIEWED UPCOMING DATES AND MEETING ANNOUNCEMENTS BOARD MEMBER COMMENTS AND COMMUNITY ACTIVITY REPORTS

Reviewed upcoming dates and meeting announcements.

President Wilson said they by November 22, the Board needs to let Ms. Andrew know if we are going to return the money for the electric bus. He asked the other board members if there was an interest in bringing the topic back for discussion. The other board members did not indicate an interest, and the money will be sent back.

Meeting Adjourned at 10:24 P.M.

ADJOURNED AT 10:24 PM

  
SCHOOL BOARD SECRETARY

**BOARD ACTION**

**WRANGELL PUBLIC SCHOOL BOARD  
REGULAR MEETING (PAGE 1)  
JANUARY 20, 2025**

**FOR DETAILS, CONTACT:**

BILL BURR  
SUPERINTENDENT  
DIRECT PHONE: 907-874-2347

- Approved the items on the Consent Agenda
  - Accepted the minutes of the December 16, 2024, Regular School Board Meeting
  - Offered contracts to all tenured teachers for the 2025-2026 school year
  - Offered contracts to Tony Anzalone, Technology Director and Kevin McCallister, Maintenance Director for the 2025-2026 school year
  - Offered principal contracts to Greg Clark and Jamie Wollman for the 2025-2026 school year
- Revised the Fiscal Year 2025 Budget
- Discussed the Fiscal Year 2026 Budget Draft I
- Accepted the second reading of Board Policy
  - BP-4000, Concepts and Roles
  - BP-4119.27, Professional Boundaries of Staff with Students
  - BP-4133, Travel Authorization and Reimbursement
  - BP-4135, Soliciting and Selling
  - BP-4251, Salary Guides – Exempt Employees
  - BP-4253, Overtime Pay/Flexible Time Off
- Accepted the second reading, repealing Board Policy 4151, Personnel Salaries and Board Policy 4152, Liability for Payroll Deductions
- Reviewed Board Policy
  - 4160, Absences
  - 4161/4261, Leave (Certificated/Classified Personnel)
- Accepted the first reading of Board Policy
  - Board Policy 4211, Classified Staff Recruitment and Selection
  - Board Policy 4215, Classified Staff Evaluation
  - 4319.21, Certified Staff Code of Ethics
- Adjourned





Date: Tuesday, January 28<sup>th</sup>, 2025

To: Honorable Mayor and Members of the Assembly of  
City and Borough of Wrangell, Alaska

From: Mason F. Villarma, *Borough Manager*

RE: Borough Manager's Report

### Length of Service Milestones

The Borough is proud to recognize the following employees who have reached new length of service milestones. Thank you for your contributions to the community and dedication to serving others.

- |   |                     |
|---|---------------------|
| • Dorianne Sprehe, Fire/Medic Trainer:              | 14 Years of Service |
| • J.C Gillen, MSC Leadman:                          | 9 Years of Service  |
| • Lane Fitzgerald, P&R Light Maintenance Lead:      | 4 Years of Service  |
| • Calleigh Miller, Harbor Administrative Assistant: | 3 Years of Service  |
| • David McHolland, WML&P Diesel Mechanic:           | 2 Years of Service  |

### Borough Hiring Status

The following employment opportunities exist within the Borough. For information about any of the positions below, please visit [www.wrangel.com/jobs](http://www.wrangel.com/jobs):

- Electric Utility Superintendent – Open Until Filled
- Maintenance I, II, and III (Two Positions) – Open Until Filled
- Property and Sales Tax Clerk – Open Until Filled
- Police Officer – Open Until Filled
- Human Resources Manager/Executive Assistant – Pending Assembly Approval
- Fire/EMS Administrator – Pending Assembly Approval

Additionally, the Borough is excited to announce the hire of Brandt Petersen and JR Meek, who will serve as Public Works Maintenance I Specialist and Marketing and Community Development Coordinator, respectively.

## Sewer Outfall Repair

The Borough has settled with Seine Vessel's Reserve, the insurance pool providing coverage for the vessel that damaged the Borough sewer outfall. The estimated cost of repairs is \$60,000-\$70,000. [The bid opening](#) will take place at 2pm on Tuesday,



January 28<sup>th</sup>, and the Borough will report the bid tabulation at the meeting in which this report is read.

Additionally, the Borough will be pursuing mitigation measures to ensure that the sewer outfall line is safeguarded from damage in the future. Mitigation may take the form of a new sign, updating NOAA charts, and marking the outfall with buoys identifying the outfall area as a "No Anchor Zone".

*The damaged sewer outfall is shown to the right in the sonar picture above.*

## IBEW Police Department Negotiations

The Borough is preparing for upcoming Police Department labor negotiations set to begin in February. As a reminder, on July 24, 2024, the Alaska Labor Relations Agency conducted an election in which Police Department employees—excluding the Police Chief—voted unanimously to unionize under the IBEW. The Borough will negotiate a standalone agreement that aligns with the overarching Collective Bargaining Agreement. Two Assembly members will be appointed to the Borough's negotiating team, which will also include myself and the Finance Director.

## Upcoming Work Sessions

- Tuesday, February 25<sup>th</sup>, 2025 – Entitlement Lands/Timber 2025
- Tuesday, March 11<sup>th</sup>, 2025 – Fee and Rate Schedule Analysis
- Monday, March 24<sup>th</sup>, 2025 – Joint School Board Work Session (Round 2)
- Wednesday, May 14<sup>th</sup>, 2025 – Budget Work Session

## Alaska Airlines Meeting

During a routine check-in visit, the Borough met with KC Hostetler and Scott Habberstad of Alaska Airlines. They expressed their appreciation for the Borough's continued support of Essential Air Service (EAS) funding, which plays a crucial role in subsidizing air service to and from Wrangell. The meeting also covered key topics, including a terminal flow assessment, an upcoming "Known Shipper 101" event, and the Borough's evolving cargo needs.

### FY 2026 Budget Development Calendar

The Borough has kicked off its FY 2026 Budget Development process. Workbooks have been sent to Department Directors. A complete schedule containing key deadlines is displayed below:

#### JANUARY:

- Wednesday, January 15                      New Director Budget Orientation/Best Practices
- Friday, January 17                              Budget Workbook Sent to Department Directors

#### FEBRUARY:

- Friday, February 7                              General Fund Operating Budgets Due
- Friday, February 14                              Special Revenue Operating Funds Due (MY)
- Friday, February 21                              Enterprise Operating Funds Due (MY)
- Maintenance & Interdepartmental Charges Due (Tom, Steve, and Lucy)

#### MARCH:

- Monday, March 3 - 17                          Capital Projects Final Reappropriation Analysis
- Monday, March 3 - 31                          Draft Operating/Capital Budget Compiled
- Manager/Finance Director Review and Director Meetings

#### APRIL:

- Tuesday, April 1- 31                              FY 2026 WPSD Budget Transmittal to CBW (*Statutorily required May 1<sup>st</sup>*)
- Tuesday, April 1-31                              WPSD Local Contribution Approval

#### MAY:

- Wednesday, May 14                              Assembly Budget Work Session
- Draft Budget Sent to Assembly
- Thursday, May 22                                  Budget Revision Work Session (if needed)
- Tuesday, May 27                                  FY 2026 Official Budget Public Hearing (Regular Assembly Meeting)
- FY 2026 Budget Adoption**

\*The school budget and local contribution must be approved within 30 days of submittal of the district's budget. Action by the Assembly will change based on when the budget is submitted to the Borough. The school budget is statutorily required to be submitted by Thursday May 1<sup>st</sup> 2025.

### Emergency Operations Plan - Update

The Borough has initiated a comprehensive review of the newly drafted Emergency Operations Plan (EOP). The draft plan is available for public review at [wrangellplanning.com](http://wrangellplanning.com), and Borough officials, employees, partners, and other stakeholders are encouraged to provide feedback by submitting comments to [clerk@wrangell.com](mailto:clerk@wrangell.com). To ensure transparency and community engagement, the

Borough plans to host a public event to address questions and concerns. For convenience, the current draft of the EOP has also been included in this agenda packet.

**Municipal Entitlement Lands – Trust Land Office Partnership**

On January 17<sup>th</sup>, 2025, Borough Administration and Executive Director at the Trust Land Office (TLO), Jusdi Warner, executed a Memorandum of Understanding that frames up a key partnership driven by the mutual interest of developing our lands that are in close proximity to one another. The partnership aims to accomplish the following:

- 1) Timber Harvesting Planning and Execution
- 2) Timber Supporting Infrastructure Investment
- 3) Attraction of Value-Add Private Partners
- 4) Subdivision Development



*Above is a screenshot from Alaska Mapper. All entitlement lands the Borough possesses can be identified by going to the Land Estate Map*

Next week, the steering committee will convene for a kick-off meeting to begin defining our 2025 objectives and long-term strategic goals. Borough Administration has been collaborating closely with the Governor’s Office to secure support for expediting the patent processing of our entitlement lands. Additionally, we are working to encourage the State of Alaska to prioritize Wrangell on their 5-year Schedule and pool lands into our partnership with the Trust Land Office (TLO). We are also pursuing a capital appropriation for the Wrangell Timber Infrastructure and Deepwater Port Development Project. As part of this effort, the Borough is excited to engage local and regional logging companies, along with the Alaska Forest Association (AFA), to help revitalize this vital industry.

**2025 Cruise Ship Calendar Disruption**

Last week, the Borough was notified by Cruise Line Agencies of Alaska (CLAA) that the *Silver Nova*, which had been scheduled for seven calls at the Port of Wrangell in 2025, has rerouted to the Port of Klawock. This change is expected to result in an estimated loss of approximately 4,400 passengers. The Borough is actively exploring strategies to offset these impacts and safeguard the future stability of Wrangell’s cruise ship industry,



recognizing its vital role in the continued growth of the local tourism economy. Such strategies will include: 1) Incentivizing tour operator expansion 2) enhances marketing of the Port of Wrangell 3) and Networking directly with key cruise line partners.

**Congressional Directed Spending (CDS) / CAPSIS**

The deadlines for Congressionally Directed Spending (CDS) at the federal level and CAPSIS at the state level are fast approaching on February 14, 2025. These programs provide critical opportunities for securing federal and state earmarks for specific projects. Borough leadership is actively working to compile and submit funding requests to meet these deadlines.

Currently, the Borough's FY 2025 CDS requests, submitted by Senator Murkowski, remain pending in Congress. As a result, key projects—including the Wastewater Treatment Plant (\$10M), Public Safety Building (\$2.438M), and East Channel Emergency Access Road (\$2.5M)— are still under consideration.

Looking ahead, the Borough will strategically develop and submit FY 2026 CDS and CAPSIS requests in alignment with the State and Federal Priorities approved by the Borough Assembly. Below is the current proposed list of priorities for consideration:

State Priorities (RES 1-25-1903):

Priority	Project Name
1	Wastewater Treatment Plant Disinfection Upgrades
2	Inner Harbor Replacement
3	Wrangell Timber Infrastructure and Deepwater Port Development Project
4	Wrangell Recreation Complex Roof Replacement
5	McKinnon Street Water and Sewer Utility Replacement
6	Public Safety Building Life, Health, Safety and Mechanical Repairs
7	Petroglyph Beach Visitor Platform Repairs and Restroom Upgrades
8	Downtown Waterfront Planning
9	Wrangell SEAPA Substation Transformer Upgrades

Federal Priorities (RES 1-25-1904)

Priority	Project Name
1	Wrangell Harbor Basin Dredging; Support for Programmatic Funding for the US Army Corps of Engineers Maintenance Dredging Program
2	Wrangell Drinking Water Flume Replacement
3	Wrangell Deepwater Port Subdivision Utility Development

- 4 Secure Rural Schools; Support for Programmatic Extension
- 5 Sháchk Kináa Deiyí Federal Land Access Trail Extension
- 6 Shoemaker Park Highway Safety and Federal Land Access Improvements

A final State and Federal Legislative briefing packet will be compiled for Borough Officials and Administration to reference in the lobbying process.

#### **FY 2025 and FY 2026 Heavy Equipment CDS Request via Alaska Municipal League**

In addition to the Congressionally Directed Spending (CDS) requests pending for FY 2025—covering the Wastewater Treatment Plant, Public Safety Building, and East Channel Emergency Access Road—the Borough has also submitted a request for \$250,000 to purchase a new garbage truck, which has been included in the final Senate Bill. If approved, this funding will require a 20% local match of \$50,000. The Borough previously acquired a garbage truck at a total cost of \$296,027, fully funded through the Local Government Lost Revenue Grant from the State of Alaska's Department of Commerce, Community, and Economic Development (DCCED).

For FY 2026, the Borough has submitted a funding request for a smooth drum roller to support in-house road resurfacing efforts. This initiative takes a fiscally responsible approach to improving surface transportation infrastructure, ensuring it remains safe and durable. With the Borough's gravel road network expanding—through projects such as the construction of 5th and 6th Avenue, the Mt. Dewey FLAP project, and Alder Top Subdivision—investing in this equipment is a strategic move to optimize local road construction and maintenance funds effectively.

#### **Wrangell Cooperative Association (WCA) – Tribal Partner Update**

The Borough recently met with Esther Ashton, Executive Director, and Ed Rilatos, Board President, to discuss the proposed sale of Lot C in the Health Care Subdivision. The property appraisal was completed at a value of \$2.00 per square foot, and surveying is scheduled to take place in the coming weeks. Final negotiations and the conveyance of the property are expected to be presented at the March 25th regular Assembly meeting.

Additionally, the Wrangell Cooperative Association (WCA) has engaged the Borough in discussions about partnering with Tlingit & Haida to establish an Early Head Start and childcare program in Wrangell. As these discussions progress, we will continue to provide updates on collaborative efforts.

Furthermore, the Old Wrangell Medical Center has been identified as a potential opportunity for program development to support these initiatives, and its feasibility will be explored as part of our ongoing planning efforts.

**Capital Projects Update**

Staff are actively managing over thirty capital projects currently in various stages of planning, design, and construction. With the successful completion of recent projects such as the Solid Waste Transfer Station, 5th and 6th Avenue improvements, and the Mt. Dewey Trail Extension, the Borough is now shifting focus to the next phase of infrastructure developments.



*Top Left and Right: Mt. Dewey Trail Extension Project/ Bottom Left: Solid Waste Transfer Station Loading Dock/Bottom Right: 6<sup>th</sup> Avenue Road Construction.*

### Water Treatment Plant Commissioning

The new Water Treatment Plant has entered the commissioning phase, marking a significant milestone in the project. Administration extends its appreciation for the outstanding cross-departmental collaboration that has ensured a seamless transition into commissioning. The project continues to progress on budget and on schedule.



*Staff manually load over 100 tons of sand into DAF bays for commissioning at the new Wrangell Water Treatment Plant.*

### Sewer Outfall Repair

The Borough anticipates launching the Sewer Outfall Repair Project pending bid submissions that align with budget expectations.

### City Park Pavilion Project

Following the completion of the Water Treatment Plant, McG Constructors will shift their efforts to the City Park Pavilion Project, funded through disaster assistance from the 2021 windstorm. Construction is scheduled to begin in spring 2025.



### High School Elevator Project

McG Constructors has also been awarded the contract for the High School Elevator Project, with work set to commence once their current Wrangell commitments are completed.

### St. Michaels Street Resurfacing

Surveying for St. Michaels Street will take place in the coming weeks, with the project expected to go out to bid in March. This project will include a full resurfacing and recapitalization of underground infrastructure. The Assembly should anticipate a budget amendment for this project, as well as a potential sole-source request to engage an A&E firm for design services.



*St. Michaels Street (City Market Hill) will be the Borough's first road priority in the FY25 budget cycle.*

### School Roof Reconstruction Project

In coordination with the Department of Education and Early Childhood Development (DEED), the Borough is planning the school roof reconstruction to minimize disruptions to school operations. All roof-related construction is scheduled for summer 2025, with remaining project components slated for the summer 2026 construction season.

### Reservoir Bypass and Dam Safety Upgrades

Progress continues on the Reservoir Bypass and Dam Safety Upgrades Project. The solicitation process for the Reservoir Bypass will commence following the completion of the Water Treatment Plant.

### Additional Project Updates

Many other capital projects are currently in progress. A comprehensive update will be provided by the Capital Projects Director during the next Assembly meeting.

### **Data Center – Cold Storage**

The Borough has been working with the Economic Development Administration's (EDA) regional office in Seattle to gain approval of a data center to be implemented into the Wrangell Cold Storage Facility. The Cold Storage was funded in part by EDA back in 2006. Per the terms of the grant agreement, the Borough is not allowed to sell, lease, or relinquish interest of the asset without approval of EDA until the terms expire in May of 2026. Additionally, the provisions of the agreement prohibit a change in the permissible use of the facility without prior written consent of EDA. The Borough is working through approval of a Master Lease Agreement to submit to EDA. We are close to the final stages of approval at which point the facility will be viable for a data center.

### **Closing Comments**

The Borough continues to make meaningful progress on projects and initiatives for the Wrangell Community. Staff have been hard at work to sustain service and improve programming. Administration continues to focus its time on supporting economic development opportunities, engaging in the legislative process, and launching the budget development process for FY 2026.

As always, I am at the Assembly's disposal. I look forward to continued forward momentum across the organization.

Sincerely,

*Mason F. Villarma*

Mason F. Villarma  
Borough Manager



## 2025 Pre-Session Budget Summary

The 34<sup>th</sup> Alaska Legislature convened on Tuesday January 21<sup>st</sup>. The finance committees in both the House and Senate will now begin the process of analyzing the state's fiscal position and Governor's proposed budget.

The Senate Finance Committee will be led by the same three co-chairs as last session with a small change in responsibilities. Sen. Hoffman will have operating budget oversight, Sen. Stedman will oversee the capital budget, and Sen. Olson will be responsible for all legislation that comes before the committee.

On the House side the committee will see more significant changes due to the turnover in House control. Rep. Andy Josephson will chair operating, this is his first time as a finance chair but he has been on the committee for most of the last decade. Rep. Calvin Schrage will chair the capital budget, he has never served on the finance committee in the past. Rep. Foster will continue in his role overseeing legislation.

Based on statements made by the two majorities, the finance committees intend to pass a balanced budget at the end of session. The Governor's budget proposal currently has a significant, \$1.5b, deficit that will need to be addressed over the next few months.

FY2025		FY2026	
<b>Revenue (12/13 Forecast)</b>		<b>Revenue (12/13 Forecast)</b>	
POMV	3,657.3	POMV	3,798.9
Traditional	2,603.4	Traditional	2,399.9
<b>Total UGF Revenue</b>	<b>6,260.7</b>	<b>Total UGF Revenue</b>	<b>6,198.8</b>
<b>Expenditures</b>		<b>Expenditures</b>	
Operating	5,089.7	Operating	4,932.6
Capital	330.7	Capital	282.4
Transfers	4.3	Transfers	6.6
PFD	914.3	PFD	2,504.4
Supplementals	75.0		
<b>Total</b>	<b>6,413.9</b>	<b>Total</b>	<b>7,726.0</b>
<b>Surplus/(Deficit)</b>	<b>(153.2)</b>	<b>Surplus/(Deficit)</b>	<b>(1,527.2)</b>

Revenue is based on the official Department of Revenue forecast released in mid-December. DOR projects an oil price of \$73.86 per barrel in FY25 and \$70 in FY26. Production is estimated to be 466,600 barrels produced per day in FY25 and 469,500 in FY26. Both price and production are downward adjustments from the previous official forecast made in March 2024.

The FY25 budget was signed into law with a roughly \$150m surplus. Downward revenue adjustments after the budget was implemented combined with \$75m in Governor proposed supplemental appropriations result in a \$153m deficit in the current year.

In FY26 revenue is nearly flat, with just a small \$62m decline. Operating and capital spending is proposed to be reduced by over \$280m from the post-supplemental FY25 budget, more than making up for the revenue decline. However, the Governor has proposed a 174% increase in the PFD program (reflecting a full statutory Permanent Fund Dividend) resulting in a \$1.5 billion deficit.

On a granular scale, the Governor's budget is mostly non-controversial. It leaves most agency budgets intact, and there are a handful of small investments and structural changes. More money for public advocacy, IT assets, rural power system maintenance, natural disaster preparedness, vocational education, and village public safety are just a few of the investments that he fit into his budget.

On a larger scale, his budget leaves the biggest fiscal questions needing to be addressed. It draws significantly from savings, fully eliminating the state's unrestricted savings accounts within three years. The debate over how to balance revenues with expenditures, and in particular what the size of the Permanent Fund Dividend should be, will consume much of the upcoming legislative session. All other spending revolves around this issue.

#### **Key Budget Items:**

- **K-12 Funding** – The budget currently includes a year-over-year reduction of \$213m to K-12 funding. About \$28m of the reduction is from demographic changes but the majority comes from three items that were included in FY25 but omitted from the Governor's budget;
  - one-time funding equal to a \$680 BSA increase,
  - one-time funding equal to a 10% increase to pupil transportation,
  - and a one-time 15% increase to the residential schools program.
  - Full funding is included for school bond debt reimbursement and REAA grants. However, there is no additional funding for school major maintenance or construction grants.
- **Community Assistance** – The annual \$30m fund deposit for community assistance is included in the Governor's proposal however prior year short funding will result in a smaller distribution to communities later this summer, down roughly \$10 per resident in each community.
- **Marine Highway Funding** – The total budget for AMHS is status quo from FY25 but omits the \$10m in backstop designed to ensure federal funds do not fall short of operational requirements.
  - The DOT capital budget includes funding to construct a replacement for the aging M/V Tustemena.
- **Child Care** – The budget includes \$6m for childcare benefits. Although this is down by \$1.6m from the last fiscal year the funding is now aligned to the fiscal notes

associated with SB189 which sets the rules public assistance will follow for distribution of the benefits.

- **Grant Program Reductions** – across the budget there are several reductions to grant programs resulting from reductions in alcohol, marijuana, and tobacco tax collections.
  - Reductions were made in the following programs:
    - \$1.7m (7%) from Community Residential Centers (half-way houses)
    - \$3.3m (7.7%) from Treatment and Recovery Grants
    - \$1.7m (17.9%) from Chronic Disease Prevention Grants
    - \$387k from Council on Domestic Violence and Sexual Assault
    - \$145k (2%) from Early Intervention Grants
    - \$309k from Behavioral Health Admin
- **Village Safe Water** – The VSW program in the FY26 budget includes roughly double the amount of federal funding as was included in FY25, up from \$242m to \$416m.

#### **Notable Pre-File Bills:**

- HB 13 From Rep Gray allows municipalities to exempt certain types of properties from property taxes. The bill is targeted at properties serving low-income tenets.
- SB 11 from Sen Stedman relates to flood and property insurance.
- SB 16 from Sen Myers making rates charged by refuse utilities and trash service subject to Regulatory Commission of Alaska oversight.
- SB 27 from Sen Kiehl and SB 28 from Sen Giessel both would establish a new defined benefit pension for public employees.

The following legislation was introduced January 21 to 22, 2021 Item a.

Bill Number	Short Title	Sponsor	Status	Date
<a href="#">HB 1</a>	SPECIE AS LEGAL TENDER	MCCABE	(H) STA	01/22/2025
<a href="#">HB 2</a>	DUI DIVERSION PROGRAM	PRAX	(H) STA	01/22/2025
<a href="#">HB 3</a>	HOLD LEGISLATIVE SESSIONS IN ANCHORAGE	RAUSCHER	(H) CRA	01/22/2025
<a href="#">HB 4</a>	PRESIDENTIAL WRITE-IN VOTES	SADDLER	(H) STA	01/22/2025
<a href="#">HB 5</a>	INSURANCE DISCRIMINATION ELECTED OFFICIAL	MCCABE	(H) STA	01/22/2025
<a href="#">HB 6</a>	STATE FUND FIDUC DUTY:SOCIAL/POL INTEREST	MCCABE	(H) JUD	01/22/2025
<a href="#">HB 7</a>	PORT OF SOUTHCENTRAL AK; PORT AUTHORITY	MCCABE	(H) TRA	01/22/2025
<a href="#">HB 8</a>	NEW LEGAL HOLIDAYS	SADDLER	(H) CRA	01/22/2025
<a href="#">HB 9</a>	SCHOOLS: FUNDING; DISABILITY SERVICES	CARRICK	(H) EDC	01/22/2025
<a href="#">HB 10</a>	ADD FACULTY MEMBER UNIV BOARD OF REGENTS	CARRICK	(H) STA	01/22/2025
<a href="#">HB 11</a>	PFD CONTRIBUTIONS TO GENERAL FUND AND PF	PRAX	(H) STA	01/22/2025
<a href="#">HB 12</a>	FREE BREAKFAST & LUNCH IN PUBLIC SCHOOLS	DIBERT	(H) EDC	01/22/2025
<a href="#">HB 13</a>	MUNICIPAL PROPERTY TAX EXEMPTIONS	GRAY	(H) CRA	01/22/2025
<a href="#">HB 14</a>	REPEAL CATASTROPHIC ILLNESS/MED ASSIST	STAPP	(H) HSS	01/22/2025
<a href="#">HB 15</a>	OIL/GAS ROYALTY RATES	RAUSCHER	(H) RES	01/22/2025
<a href="#">HB 16</a>	CAMPAIGN FINANCE, CONTRIBUTION LIMITS	SCHRAGE	(H) STA	01/22/2025
<a href="#">HB 17</a>	DISABLED VETERANS: RETIREMENT BENEFITS	RAUSCHER	(H) MLV	01/22/2025
<a href="#">HB 18</a>	VEHICLES/BOATS: TRANSFER ON DEATH TITLE	RAUSCHER	(H) TRA	01/22/2025
<a href="#">HB 19</a>	ELECTIONS: REVERSE BALLOT MEASURE 2	RAUSCHER	(H) STA	01/22/2025
<a href="#">HB 20</a>	PROHIBIT FEES FOR PAPER DOCUMENTS	SADDLER	(H) L&C	01/22/2025
<a href="#">HB 21</a>	VOTER PREREGISTRATION FOR MINORS	STORY	(H) STA	01/22/2025
<a href="#">HB 22</a>	GENERAL RELIEF & BURIAL ASSISTANCE	STAPP	(H) HSS	01/22/2025
<a href="#">HB 23</a>	APPLICABILITY OF HUMAN RIGHTS COMMISSION	JOSEPHSON	(H) L&C	01/22/2025
<a href="#">HB 24</a>	AGGRAVATING FACTORS AT SENTENCING	JOSEPHSON	(H) STA	01/22/2025
<a href="#">HB 25</a>	DISPOSABLE FOOD SERVICE WARE	JOSEPHSON	(H) STA	01/22/2025
<a href="#">HB 26</a>	STATEWIDE PUBLIC & COMMUNITY TRANSIT PLAN	MINA	(H) CRA	01/22/2025
<a href="#">H 70</a>	MEDICAL MAJOR EMERGENCIES	MINA	(H) HSS	01/22/2025

<a href="#">HB 28</a>	TEACHER/STATE EMPLOYEE STUDENT LOAN PRGRM	STORY	(H) EDC	01	Item a.	5
<a href="#">HB 29</a>	SCHOOL/UNIVERSITY EMPLOYEE HEALTH INSUR	VANCE	(H) EDC	01/22/2025		
<a href="#">HB 30</a>	OFFICE OF ENTREPRENEURSHIP	HOLLAND	(H) STA	01/22/2025		
<a href="#">HB 31</a>	VESSELS: REGISTRATION/DERELICT FUND	STUTES	(H) FSH	01/22/2025		
<a href="#">HB 33</a>	CONFLICT OF INTEREST: BD FISHERIES/GAME	STUTES	(H) FSH	01/22/2025		
<a href="#">HB 34</a>	AK INNOVATION COUNCIL	HOLLAND	(H) L&C	01/22/2025		
<a href="#">HB 35</a>	PRISONERS: ELECTRONIC DEVICE ACCESS/USE	HIMSCHOOT	(H) CRA	01/22/2025		
<a href="#">HB 36</a>	FOSTER CHILDREN PSYCHIATRIC TREATMENT	GRAY	(H) HSS	01/22/2025		
<a href="#">HB 37</a>	ALCOHOL WARNING SIGNS ON LIC. PREMISES	GRAY	(H) L&C	01/22/2025		
<a href="#">HB 38</a>	TEACHERS & SUPPLEMENTAL EMPLOYEE BENEFITS	SADDLER	(H) L&C	01/22/2025		
<a href="#">HB 39</a>	EDUCATION FOR DEAF & HARD OF HEARING	ALLARD	(H) EDC	01/22/2025		
<a href="#">HB 40</a>	DESIGNATE SEX FOR SCHOOL-SPONSORED SPORTS	ALLARD	(H) JUD	01/22/2025		
<a href="#">HB 41</a>	ELIMINATE DAYLIGHT SAVING TIME	ALLARD BY REQUEST	(H) STA	01/22/2025		
<a href="#">HB 42</a>	SCHOOL GRANTS AND BOND DEBT REIMBURSEMENT	ALLARD	(H) EDC	01/22/2025		
<a href="#">HB 43</a>	ELECTIONS, VOTING, BALLOTS	SCHRAGE	(H) STA	01/22/2025		
<a href="#">HB 44</a>	WORKERS COMP DEATH BENEFITS	JOSEPHSON	(H) L&C	01/22/2025		
<a href="#">HB 45</a>	DISPLAY OF U.S. FLAG	ALLARD	(H) CRA	01/22/2025		
<a href="#">HB 46</a>	APP STORES, PARENTS, AND MINORS	VANCE	(H) L&C	01/22/2025		
<a href="#">HB 47</a>	GENERATED OBSCENE CHLD SEX ABUSE MATERIAL	VANCE	(H) CRA	01/22/2025		
<a href="#">HB 48</a>	CIVIL LEGAL SERVICES FUND	HANNAN	(H) JUD	01/22/2025		
<a href="#">HB 49</a>	TOBACCO/NICOTINE/E-CIG AGE; E-CIG TAX	HANNAN	(H) L&C	01/22/2025		
<a href="#">HB 50</a>	SNOW CLASSICS	HANNAN	(H) CRA	01/22/2025		
<a href="#">HB 51</a>	APPROPRIATION LIMIT; GOV BUDGET	STAPP	(H) JUD	01/22/2025		
<a href="#">HB 52</a>	MINORS & PSYCHIATRIC HOSPITALS	DIBERT	(H) HSS	01/22/2025		
<a href="#">HB 53</a>	APPROP: OPERATING BUDGET; CAP; SUPP	RULES BY REQUEST OF THE GOVERNOR	(H) FIN	01/22/2025		
<a href="#">HB 54</a>	APPROP: CAPITAL/SUPPLEMENTAL/FUNDS	RULES BY REQUEST OF THE GOVERNOR	(H) FIN	01/22/2025		
<a href="#">HB 55</a>	APPROP: MENTAL HEALTH BUDGET	RULES BY REQUEST OF THE GOVERNOR	(H) FIN	01/22/2025		

<a href="#">HB 56</a>	APPROP: SUPPLEMENTAL; FUND CAP	RULES BY REQUEST OF THE GOVERNOR	(H) FIN	01 <span style="border: 1px solid black; padding: 2px;">Item a.</span> 5
<a href="#">HB 57</a>	COMMUNICATION DEVICES IN PUBLIC SCHOOLS	FIELDS	(H) L&C	01/22/2025
<a href="#">HB 58</a>	OPA: PUBLIC ADVOCATE APPOINTMENT	FIELDS	(H) CRA	01/22/2025
<a href="#">HB 59</a>	STATE-TRIBAL EDUCATION COMPACTS	RULES BY REQUEST OF THE GOVERNOR	(H) TRB	01/22/2025
<a href="#">HB 60</a>	PROCURE PREF: AGRIC. & FISH PRODUCTS	RULES BY REQUEST OF THE GOVERNOR	(H) FSH	01/22/2025
<a href="#">HB 61</a>	EMPLOYMENT OF MINORS	RULES BY REQUEST OF THE GOVERNOR	(H) STA	01/22/2025
<a href="#">HB 62</a>	SEXUAL ASSAULT EXAMINATION KITS/TRACKING	RULES BY REQUEST OF THE GOVERNOR	(H) JUD	01/22/2025
<a href="#">HB 63</a>	SCHOOL&ELECTION BDS; VOTING; ELECTIONS	RULES BY REQUEST OF THE GOVERNOR	(H) STA	01/22/2025
<a href="#">HJR 1</a>	CONST. AM: APPROP LIMIT	STAPP	(H) STA	01/22/2025
<a href="#">HJR 2</a>	URGING REVERSAL OF OFFSHORE OIL & GAS BAN	RAUSCHER	(H) RES	01/22/2025
<a href="#">HJR 3</a>	RES. TO MAINTAIN DENALI AS OFFICIAL NAME	CARRICK	(H) RLS	01/22/2025
<a href="#">HJR 4</a>	RES. TO MAINTAIN DENALI AS OFFICIAL NAME	DIBERT	(H) RLS	01/22/2025
<a href="#">HJR 5</a>	SECURE RURAL SCHOOLS PROGRAM	BYNUM	(H) EDC	01/22/2025
<a href="#">HR 1</a>	SPECIAL COMMITTEE ON FISHERIES	RULES	PASSED (H)	01/21/2025
<a href="#">HR 2</a>	SPECIAL CMTE: TRIBAL AFFAIRS	RULES	PASSED (H)	01/21/2025
<a href="#">HR 3</a>	SPECIAL COMMITTEE ON ENERGY	RULES	PASSED (H)	01/21/2025
<a href="#">HR 4</a>	SPECIAL CMTE: MILITARY/VET AFFAIRS	RULES	PASSED (H)	01/21/2025
<a href="#">SB 1</a>	CIVIL LEGAL SERVICES FUND	DUNBAR	(S) JUD	01/22/2025
<a href="#">SB 2</a>	AI, DEEPFAKES, CYBERSECURITY, DATA XFERS	HUGHES	(S) STA	01/22/2025
<a href="#">SB 3</a>	AUTHORIZE HANDGUNS SCHOOL EMPLOYEE/VOLUNT	HUGHES	(S) EDC	01/22/2025
<a href="#">SB 4</a>	HEALTH CARE PRICES AND INCENTIVE PROGRAMS	HUGHES	(S) L&C	01/22/2025
<a href="#">SB 5</a>	SCHOOL/UNIVERSITY EMPLOYEE HEALTH INSUR	HUGHES	(S) EDC	01/22/2025
<a href="#">SB 6</a>	ASIAN AMERICAN/PACIFIC ISLANDER PROGRAM	GRAY-JACKSON	(S) EDC	01/22/2025
<a href="#">SB 7</a>	CHOKEHOLD BAN	GRAY-JACKSON	(S) STA	01/22/2025
<a href="#">S</a>	72 EDUCATION FOR DEAF & HEARING IMPAIRED	GRAY-JACKSON	(S) EDC	01/22/2025



<a href="#">SB 9</a>	SURRENDER OF INFANTS; INF. SAFETY DEVICE	MYERS	(S) HSS	01	Item a.	5
<a href="#">SB 10</a>	PAID FAMILY LEAVE/WAGE REPLACEMENT INSUR.	DUNBAR	(S) L&C	01/22/2025		
<a href="#">SB 11</a>	FLOOD INSURANCE	STEDMAN	(S) L&C	01/22/2025		
<a href="#">SB 12</a>	PFD/CHILD SUPPORT	DUNBAR	(S) JUD	01/22/2025		
<a href="#">SB 13</a>	SUMMER EBT BENEFITS FOR CHILDREN	DUNBAR	(S) EDC	01/22/2025		
<a href="#">SB 14</a>	AIDEA FINANCE WORKFORCE HOUSING DEVELOP.	DUNBAR	(S) L&C	01/22/2025		
<a href="#">SB 15</a>	ALCOHOL: SALE, WARNING SIGNS	MERRICK	(S) L&C	01/22/2025		
<a href="#">SB 16</a>	REFUSE UTILITY REGULATIONS	MYERS	(S) L&C	01/22/2025		
<a href="#">SB 17</a>	CRIME COUNTERFEIT/NONFUNCTIONING AIRBAG	CLAMAN	(S) L&C	01/22/2025		
<a href="#">SB 18</a>	COMMUNICATION DEVICES IN PUBLIC SCHOOLS	WIELECHOWSKI	(S) EDC	01/22/2025		
<a href="#">SB 19</a>	PRISONERS: ELECTRONIC DEVICE ACCESS/USE	MYERS	(S) STA	01/22/2025		
<a href="#">SB 20</a>	CPR CURRICULUM	GRAY-JACKSON	(S) EDC	01/22/2025		
<a href="#">SB 21</a>	AK WORK & SAVE PROGRM; RETIRE. SAVINGS BD	WIELECHOWSKI	(S) L&C	01/22/2025		
<a href="#">SB 22</a>	FINANCIAL LITERACY PROGRAM IN SCHOOLS	WIELECHOWSKI	(S) EDC	01/22/2025		
<a href="#">SB 23</a>	CIVICS EDUCATION	STEVENS	(S) EDC	01/22/2025		
<a href="#">SB 24</a>	TOBACCO/NICOTINE/E-CIG AGE; E-CIG TAX	STEVENS	(S) L&C	01/22/2025		
<a href="#">SB 25</a>	JUDICIAL RETENTION ELECTION INFORMATION	MYERS	(S) STA	01/22/2025		
<a href="#">SB 26</a>	ELIMINATE DAYLIGHT SAVING TIME	MERRICK	(S) CRA	01/22/2025		
<a href="#">SB 27</a>	TEACHERS & PUB EMPLOYEE RETIREMENT PLANS	KIEHL	(S) L&C	01/22/2025		
<a href="#">SB 28</a>	RETIREMENT SYSTEMS; DEFINED BENEFIT OPT.	GIESSEL	(S) L&C	01/22/2025		
<a href="#">SB 29</a>	BIG GAME COMMERCIAL SERVICES BOARD	BJORKMAN	(S) RES	01/22/2025		
<a href="#">SB 30</a>	STATE PARK PERMITS FOR DISABLED VETERANS	BJORKMAN	(S) RES	01/22/2025		
<a href="#">SB 31</a>	ADDRESS CONFIDENTIALITY PROGRAM	KIEHL	(S) STA	01/22/2025		
<a href="#">SB 32</a>	ALLOWED COSTS IN ELECTRIC COOP RATES	GIESSEL	(S) RES	01/22/2025		
<a href="#">SB 33</a>	SYNTHETIC MEDIA: LIABILITY; ELECTIONS	CRONK	(S) STA	01/22/2025		
<a href="#">SB 34</a>	REPEAL 90 DAY SESSION LIMIT	GIESSEL	(S) STA	01/22/2025		
<a href="#">SB 35</a>	DELIVERY NETWORK COMPANIES	BJORKMAN	(S) STA	01/22/2025		
<a href="#">SB 36</a>	APPROPRIATION LIMIT; GOV BUDGET	KAUFMAN	(S) JUD	01/22/2025		
<a href="#">S</a>	73 STRATEGIC PLANS FOR STATE AGENCIES	KAUFMAN	(S) STA	01/22/2025		

<a href="#">SB 38</a>	OFFICE OF INFORMATION TECHNOLOGY	KAUFMAN	(S) STA	01	Item a.	5
<a href="#">SB 39</a>	LOANS UNDER \$25,000; PAYDAY LOANS	DUNBAR	(S) L&C	01/22/2025		
<a href="#">SB 40</a>	HISPANIC HERITAGE MONTH	GRAY-JACKSON	(S) STA	01/22/2025		
<a href="#">SB 41</a>	PUBLIC SCHOOLS: MENTAL HEALTH EDUCATION	GRAY-JACKSON	(S) EDC	01/22/2025		
<a href="#">SB 42</a>	LAW ENFORCEMENT: REGISTRY; USE OF FORCE	GRAY-JACKSON	(S) CRA	01/22/2025		
<a href="#">SB 43</a>	WOMEN'S HISTORY MONTH	GRAY-JACKSON	(S) STA	01/22/2025		
<a href="#">SB 44</a>	MINORS & PSYCHIATRIC HOSPITALS	CLAMAN	(S) HSS	01/22/2025		
<a href="#">SB 45</a>	MEDICAID MENTAL HEALTH PARITY	DUNBAR	(S) HSS	01/22/2025		
<a href="#">SB 46</a>	EDUCATION FUNDING	CLAMAN	(S) EDC	01/22/2025		
<a href="#">SB 47</a>	CHUGACH STATE PARK EASEMENTS	GIESSEL	(S) TRA	01/22/2025		
<a href="#">SB 49</a>	WORKPLACE VIOLENCE PROTECTIVE ORDERS	CLAMAN	(S) STA	01/22/2025		
<a href="#">SB 50</a>	MUNICIPAL COMPREHENSIVE PLANS: HOUSING	DUNBAR	(S) CRA	01/22/2025		
<a href="#">SJR 1</a>	CONST. AM: ABORTION/FUNDING	HUGHES	(S) JUD	01/22/2025		
<a href="#">SJR 2</a>	CONST. AM: VOTES NEEDED FOR VETO OVERRIDE	CLAMAN	(S) STA	01/22/2025		
<a href="#">SJR 3</a>	CONST. AM: 90 DAY REGULAR SESSION	CLAMAN	(S) JUD	01/22/2025		
<a href="#">SJR 4</a>	CONST. AM: APPROP LIMIT	KAUFMAN	(S) JUD	01/22/2025		
<a href="#">SJR 5</a>	CONST. AM: PERMANENT FUND, DIVIDENDS	KAUFMAN	(S) JUD	01/22/2025		
<a href="#">SR 1</a>	SPECIAL COMMITTEE ARCTIC AFFAIRS	GIESSEL	PASSED (S)	01/21/2025		
<a href="#">SR 2</a>	SPECIAL WORLD TRADE COMMITTEE	STEVENS	PASSED (S)	01/21/2025		

The Honorable Patricia Gilbert  
 The Wrangell Borough Assembly  
 Mason Villarma, Borough Manager  
 Kim Lane, Borough Clerk  
 Kate Thomas, Economic Development Director  
 Amber Al Haddad, Capital Facilities Director  
 Tom Wetor, Public Works Director

From: Sebastian O'Kelly

Re: Washington Report

Date: December 26, 2024

### **119<sup>th</sup> Congress**

Republicans were successful in securing control of the Presidency and both bodies of Congress in this year's elections. President-elect Trump will be sworn in on January 20<sup>th</sup> and the Members-elect of Congress will be sworn in on January 3<sup>rd</sup>. On that day, the House of Representatives will elect its Speaker. Speaker Mike Johnson (R-LA) will be running again but given the close party margins and dissatisfaction with his leadership by a few House Republicans, his return to the Speakership is uncertain.

Congress will be in session more than usual for the first few months of 2025 and will have a busy agenda. The Senate will be considering confirmation of Trump Cabinet nominees. Both bodies will also be developing legislation to implement the major elements of the Trump Campaign platform concerning immigration, energy production and 2017 tax cuts extension. These parts of the Trump agenda will be considered in a process called "reconciliation" which is a mechanism that can bypass a Senate filibuster provided certain tax and spending criteria are met and deemed "in order" by the Senate Parliamentarian. The President-elect's plans for tariff increases do not require Congressional approval and will proceed on a separate track.

The Republican margins of control in both the House and Senate will be very close. In the Senate, Republicans were able to gain 4 seats and will have a 53-47 seat advantage. In the House of Representatives, the Democrats gained one seat. Three House Republicans have resigned or are resigning after being re-elected to pursue positions in the Trump Administration. So at the start of next year, the Republicans will have 217-215 margin, the closest margin of party control in the House since 1930. The three vacant House seats will be filled by special elections in 2025, with the general election for the two Florida vacancies held April 1 and the New York vacancy later in the year. Republicans will be favored in the three races. With Senator Marco Rubio (R-FL) nominated as Secretary of State and Senator J.D. Vance (R-OH) becoming Vice President, those seats will be filled by Gubernatorial appointment. Under those States' laws, appointments to fill Senate seats can serve until the next election cycle.

In Alaska, Rep. Peltola lost a close race to Nick Begich. Mr. Begich is in the process of hiring staff and getting his DC office set up. His Committee assignments have not been made yet but

will be decided shortly. He is reportedly seeking assignment to the Transportation & Infrastructure and Natural Resources Committees. These are the same Committees Rep. Young and Rep. Peltola served on and are good Committees to sit on from an Alaska perspective. Ms. Peltola has not declared her future political plans.

In the Senate, Senator Murkowski will likely Chair the Interior Appropriations Subcommittee as well as the Indian Affairs Committee. She will also be a senior member of the Energy & Natural Resources Committee. When Senator McConnell (R-KY) retires in 2026, she will move up the number two position on the Senate Appropriations Committee. Depending on whether Senator Susan Collins (R-ME) decides to run for re-election in 2026, Senator Murkowski could then become Chair (or Ranking Member) of the full Appropriations Committee, the position that Senator Stevens held his last few years of service. Senator Murkowski is up for re-election in 2028. She has not indicated her plans and is unlikely to do so until after the 2026 mid-term elections.

Senator Sullivan will retain his seats on the Armed Services; Commerce, Science & Transportation; and Environment & Public Works Committees. As a Member of the Commerce, Science & Transportation Committee, he is currently Ranking Member of its Oceans, Fisheries, Climate Change, and Manufacturing Subcommittee and will likely be its Chair next year. He will also likely Chair the Armed Services Committee's Readiness and Management Support Subcommittee. He has also joined the Senate DOGE Caucus (see below). Senator Sullivan will be running for re-election in 2026. There is currently no announced opponent.

### **FY 2025 Appropriations & Congressionally Directed Spending/Community Projects (CDS/CP)**

Congress has pushed final consideration of the FY 2025 appropriations bills into the first quarter of next year. While not ideal from an agency budgeting and management standpoint, delay in enactment of the annual appropriations bills until Q1 is not unusual and has occurred three of the last four years. The Federal government is currently operating under a Continuing Resolution (CR) that extends until March 14. The CR also includes disaster relief funding (including for fisheries – see Oceans & Fisheries section) as well as a one year extension of Farm Bill programs.

Included in the Senate's FY 2025 appropriations bills are the following CDS/CP projects that were part of the submissions to Senator Murkowski and Rep. Peltola earlier in the year by the City/Borough – Wastewater Treatment Plant Upgrades (\$10 million); East Channel Emergency Access Road (\$2.5 million); and Public Safety Building Rehabilitation (\$2.4 million). These projects were all submitted by Senator Murkowski to the Senate Appropriations Committee and await final outcome of the FY 2025 appropriations process.

### **FY 2026 Appropriations & Congressionally Directed Spending/Community Projects (CDS/CP)**

The turnaround to submit CDS/CP project requests for the FY 2026 appropriations bills will happen quickly. Senator Murkowski's online submission portal will open on January 2<sup>nd</sup> and

close on February 14<sup>th</sup>. Senator Sullivan does not submit CDS/CP project requests to the Appropriations Committee. We don't know yet what will be Rep. Begich's policy. For any City/Borough requests, we will handle the online submissions but recommend that the projects be ranked in order of priority by you and endorsed in a resolution.

### **Tongass Forest Management**

Governor Dunleavy has issued a 28 page document of policy recommendations on Federal natural resources issues to the incoming Trump Administration. This includes recommendations regarding Tongass forest management. The Governor is requesting reinstatement of the 2020 exemption of the Tongass National Forest from the National Forest System roadless rule. The recommendation can be found on p. 10 of the link.

<https://gov.alaska.gov/wp-content/uploads/Alaska-Federal-Transition-Plan.pdf>

### **Department of Government Efficiency (DOGE)**

Under the leaderships of tech entrepreneurs and businessmen Elon Musk and Vivek Ramswamy, President-elect Trump has formed the Department of Government Efficiency (DOGE) to develop recommendations to streamline Federal government operations; cut wasteful spending; reduce regulations; and eliminate, restructure or privatize certain departments and agencies.

DOGE is not actually a department per se, but an outside advisory body that will make recommendations. Those recommendations will be non-binding and it will be up to the Executive and Legislative Branches (or both) to consider and decide on them. The DOGE will be in operation until July 4, 2026, the date of America's 250<sup>th</sup> anniversary. We will closely monitor and report on the DOGE's activities, given that its recommendations could have significant costs or benefits for Alaska communities. DOGE has already had an impact on the timing, substance and enactment of the latest CR.

### **Secure Rural Schools**

The City/Borough received its final SRS payment earlier this year under the existing authorization. The Senate in November passed legislation (S. 2581) that would extend SRS payments for an additional 3 years; however, the bill failed to pass in the House in the waning days of the 118<sup>th</sup> Congress. A major legislative push will be necessary in the first few months of next year or national forest communities will not receive any SRS payments in 2025.

### **Social Security Benefits Legislation For State & Local Government Employees**

Congress has passed legislation to address Social Security benefit inequities in many Federal, State and local government pension plans (including in Alaska) impacting almost 3 million retirees nationwide. The legislation repeals the Windfall Elimination Provision (WEP) and the Government Pension Offset (GPO). Under current law, the WEP reduces the Social Security payments for an individual receiving a public pension from a job not covered by Social Security. For example, a public school teacher who does not earn Social Security but works during the

summer in another job covered by Social Security gets a lesser benefit, even though they pay into the system for enough quarters to be eligible for Social Security benefits. Likewise, the GPO affects the spousal benefits of people who work as Federal, State, or local government employees — including police officers, firefighters, and educators — if the job is not covered by Social Security. The GPO reduces by two-thirds the benefit received by surviving spouses who also collect a government pension.

The cost of the bill is estimated at \$196 billion over 10 years and is not “paid for” and therefore will move forward the projected insolvency of Social Security Trust Fund by 6 months. The legislation passed on a bipartisan vote and is strongly supported by the Alaska Congressional Delegation.

### **Health Clinic Funding**

The Continuing Resolution includes a short-term extension and increase in mandatory spending for HHS’s Community Health Centers Program. The program is the primary funder of the operations of Alaska’s community health clinics.

### **Department of Transportation Grant Opportunities**

Federal DOT has announced two new grant opportunities as follows.

- USDOT’s **Rebuilding American Infrastructure with Sustainability and Equity (RAISE)** program provides grants for surface transportation infrastructure projects with significant local or regional impact. The [FY2025 RAISE NOFO](#) is now open. **Applications are due no later than 11:59 p.m. ET on January 30, 2025.** Visit the [RAISE webinar series page](#) to join an upcoming webinar or find recordings and materials from past webinars.
- FHWA has posted the [Fiscal Years \(FY\) 2024-2026 NOFO](#) for the **Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program**, a competitive grant program created by BIL to help make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters. This NOFO offers a total of up to \$876 million in funding through two application periods, including up to \$576 million for FYs 2024 and 2025, and up to \$300 million for FY 2026. **The FY 2024-2025 application period opened on October 25, 2024, and will remain open for applications through February 24, 2025.** Visit the [PROTECT Discretionary Grant Program Website](#) to find recordings and slides from webinars FHWA hosted in November on the PROTECT grant opportunity.

### **Fisheries & Oceans**

- **Ballast Water Management on Commercial Fishing Vessels:** Back on October 9<sup>th</sup> the EPA published the Final Rule on national ballast water management program requirements including on commercial fishing boats. The definition of ballast water is very comprehensive and included any liquid stored in any manner that may affect

stability. ROMEA staff worked on this issue for years (EPA mtg early 2019, webinar & comments 2020 & 2021) to secure an exemption for the industry from these requirements for liquids/ice/brine/fresh water/chilled sea water taken on board commercial fishing vessels. The October 2020 Trump Administration proposed rule contained our preferred industry exemption and that language was ultimately retained by the Biden EPA. See this quote from the Rule (89 FR 82074 at page 82091...*EPA is clarifying here that the definition of ‘ballast water’ does not include discharges of fresh water, sea water, or ice carried onboard a vessel for food safety and product quality purposes and as such are not subject to the ballast water requirements in the final rule.* Since 2006 ROMEA staff helped to secure exemptions from both EPA’s incidental discharge AND ballast water requirements for Clients in the commercial fishing industry from AK and the rest of the country. We can finally close the books on these issues!

- **Fisheries Disaster Assistance:** The Continuing Resolution includes \$300 million in funding for fisheries disasters. These funds will cover fisheries disasters that have been declared by the Secretary of Commerce but not yet funded, including for a number of Alaska fisheries.
- **North Pacific Right Whale Critical Habitat Designation:** We continue to expect NOAA to issue a revised and expanded ESA critical habitat (CH) area for Eastern North Pacific right whales off AK. So far, there is no clear indication of when this proposed rulemaking will occur.
- **Western North Pacific Gray Whale DPS:** NOAA has issued a revised but non-substantive description of the WNP Gray Whale Distinct Population Segment (89 FR 102000). While the population is listed as “endangered”, there is currently no critical habitat designated in U.S. waters. In the past and rarely, individual WNP gray whales have wandered into the U.S. EEZ off the West Coast & Alaska. At this time, we do not consider the conservation and management of this DPS to be a threat to AK fisheries.
- **Rep. Peltola Fisheries Bills:** None of the fish bills introduced by AK Rep. Peltola received any House committee action and none passed Congress this year. These included --
  - The Bycatch Reduction and Mitigation Act would provide increased funding for NOAA’s Bycatch Reduction and Engineering Program (BREP); and create a national grant program which could accept donations to promote bycatch reduction technology, including on smaller fishing vessels.
  - The Bottom Trawl Clarity Act would require the Regional Fishery Management Councils to limit use of any mobile gear with “substantial” bottom contact to only certain areas of the ocean.
  - The FISH Act would address fisheries and ecological resilience, regional seafood infrastructure and industry competitiveness issues
  - The Domestic Seafood Production Act would require the USDA to develop an action plan to increase U.S. seafood processing of seafood and mariculture

through the use of grants and cooperative agreements. The bill also includes a ban on offshore aquaculture.

- **FISHES Act Update:** Congress has passed S. 4262/H.R. 5103 --“*Fishing Impacts to Streamline untimely Regulatory Hurdles Post Emergency Situation Act*” (“FISHES” Act) to put statutory timeline requirements on approval and funding of fishery disaster spend plans submitted to NOAA. On a related topic, earlier this fall Rep. Nancy Mace (SC-R-1<sup>st</sup>) introduced a bill (H.R. 10010; the “Protect American Fisheries Act of 2024”) to further amend the fishery disaster provisions by adding “economic cause” (i.e. the direct result of impacts on U.S. seafood markets due to activities of a foreign entity) as a justifiable Federal fishery disaster. For this Congress, the Mace provision will not become part of the national fishery disaster reform effort.
- **Magnuson Stevens Act (MSA) Reauthorization:** The MSA reauthorization effort for the 118<sup>th</sup> Congress never fully materialized. You will recall back on June 27<sup>th</sup> former HNR WWF Subcommittee chairman (and current WWF Subcommittee Ranking Member) Rep. Jared Huffman (CA-D-2<sup>nd</sup>) reintroduced his MSA reform bill titled “Sustaining America’s Fisheries for the Future Act” (SAFFTFA). Joining Mr. Huffman on the bill was Rep. Peltola (D-AK). House Natural Resources Committee staff has already reached out to ROMEA staff to discuss MSA reforms under a Republican-controlled Congress in 2025. The Democratic Caucus has selected Rep. Huffman to be the Ranking Member of the Full Committee in the next Congress.
- **Aleutian Islands Oil Spill Recovery And Planning:** The Natural Resources Disaster Act Federal Trustees led by NOAA and the U.S. Fish & Wildlife Service has issued for public comment its Draft Damage Assessment and Restoration Plan for recovery and prevention measures from the oil spill caused by M/V Selendang Ayu accident. The recommendations are intended to benefit the entire region. The plan recommends creation of a new Aleutian Watch Program along with communications upgrades to better monitor and track vessel traffic through the Aleutian Islands.
- **Heart of the Ocean “PRIME” AK Marine Sanctuary:** Back in a July 2023 hearing on the NOAA budget and in response to a question from AK Senator Sullivan, NOAA Administrator Richard Spinrad stated that the agency has “no plans to initiate the designation process.” for the HOA proposal. In December 2023 NOAA again reiterated the agency had no plans to proceed with a formal designation. *However*, these statements do not remove the sanctuary from potential monument designation by executive action pursuant to the Antiquities Act. On this same topic -- a national industry coalition (one that ROMEA staff participate with on behalf of our clients) sent a letter to President Biden opposing the designation of marine monuments in the waning days of the Administration. Over 150 commercial fishing associations, companies, and coastal communities, including from Alaska, signed the letter. A copy of the final version was provided to you on November 24<sup>th</sup> by ROMEA staff.
- **NOAA To Revise National Standard Guidelines for 4, 8 & 9:** We understand NOAA is still considering revising the implementing guidelines for National Standards 4



(allocation), 8 (impacts to communities), and 9 (bycatch, including the “practicability” standard), of the Magnuson-Stevens Fishery Conservation and Management Act (MSA). The Agency had issued a Notice of Proposed Rulemaking (ANPRM) back in May 2023 (See 88 FR 30934). A Proposed Rule was reportedly at OMB for final review this fall and was expected to publish in December 2024 or January 2025 for public comment. However, we note that the rulemaking is geared toward issues related to climate change and environmental justice – thus, it remains to be seen whether the initiative survives the change in Administration. We will continue to monitor the issue.

- **H2B Visa News:** On November 12<sup>th</sup> Kentucky Senator Rand Paul introduced S.5299, the “Paperwork Reduction for Farmers and H2A Modernization Act” which would give the seafood industry access to workers with H2A Visas. The bill did not move out of the Senate Judiciary Committee and thus, will not become law this year. In related news -- back on November 21<sup>st</sup> Maine Senators Susan Collins and Angus King announced that Department of Homeland Security (DHS) Secretary Alejandro Mayorkas and Department of Labor (DOL) Acting Secretary Julie Su are expected to make an additional 64,716 H-2B temporary nonagricultural worker visas available for Fiscal Year 2025 (FY 25), on top of the congressionally mandated 66,000 H-2B visas that are available each fiscal year. Additional program details are expected in a pending rulemaking.
- **Coastal Habitat Conservation Act of 2023 Becomes Law:** The Coastal Habitat Conservation Act of 2023 passed Congress and was signed into law on December 11<sup>th</sup> as P.L. 118-138. The bipartisan legislation (composed of elements from H.R. 2950 and S. 1381) enables the USFWS to provide funding for projects related to coastal habitat restoration, monitoring and protection.
- **USCG Merchant Mariner Online Credentialing:** The USCG has issued a final rule that will implement a new online system for mariners to apply and pay for their credentialing. The rule also removes the requirement for in-person oath-taking.
- **NOAA’s Seafood Import Monitoring Program (SIMP) Update:** In November NOAA Fisheries announced the outcomes of its successful comprehensive review of the U.S. Seafood Import Monitoring Program (SIMP) with issuance of an [action plan](#) to strengthen and enhance the Program’s ability to combat illegal, unreported, and unregulated (IUU) fishing and seafood fraud. The actions we have identified address concerns and recommendations raised by more than 7,000 diverse stakeholders in industry, governments foreign and domestic, academia, fishery managers, and the public. This plan aims to ensure parity for the domestic seafood industry, and improve our ability to ensure U.S. seafood imports are legally harvested.
  - NOAA Fisheries plans to make changes to SIMP that will fundamentally improve the program and our ability to meet the following goals:
  - Enhance NOAA Fisheries’ ability to combat IUU fishing through improved traceability and risk detection, strengthening the sustainability of seafood globally
  - Contribute to government-wide efforts to address forced labor in the global seafood supply chain
  - Strengthen the integrity and fairness of global seafood supply chains by promoting fair seafood trade practices around the world

- Improve NOAA Fisheries implementation of SIMP and building our capacity to maintain and grow the Program
- Program changes will require updating, expanding, and modernizing the technology that SIMP uses. All of these improvements can be made internally or through regulatory changes, and do not require new statutory authorities. NOAA Fisheries intends to publish a proposed rule outlining these changes for public comment followed by a final rule thereafter. This fall, NOAA Fisheries will begin implementing certain actions, including rulemaking and technical and programmatic updates, as resources allow. The timeline of these actions is subject to change.
- As NOAA Fisheries implements the action plan, existing SIMP requirements and reporting obligations remain active. In implementing changes to SIMP, NOAA Fisheries will continue to support industry to minimize disruptions, reduce the effort needed to satisfy program requirements, identify supply chain risks, and increase confidence in the compliance process.

Menu



PRESIDENTIAL ACTIONS

# UNLEASHING ALASKA'S EXTRAORDINARY RESOURCE POTENTIAL

EXECUTIVE ORDER

January 20, 2025

By the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby ordered:

Section 1. Background. The State of Alaska holds an abundant and largely untapped supply of natural resources including, among others, energy, mineral, timber, and seafood. Unlocking this bounty of natural wealth will raise the prosperity of our citizens while helping to enhance our Nation's economic and national security for generations to come. By developing these resources to the fullest extent possible, we can help deliver price relief for Americans, create

high-quality jobs for our citizens, ameliorate our trade imbalances, augment the Nation's exercise of global energy dominance, and guard against foreign powers weaponizing energy supplies in theaters of geopolitical conflict.

Unleashing this opportunity, however, requires an immediate end to the assault on Alaska's sovereignty and its ability to responsibly develop these resources for the benefit of the Nation. It is, therefore, imperative to immediately reverse the punitive restrictions implemented by the previous administration that specifically target resource development on both State and Federal lands in Alaska.

Sec. 2. Policy. It is the policy of the United States to:

- (a) fully avail itself of Alaska's vast lands and resources for the benefit of the Nation and the American citizens who call Alaska home;
- (b) efficiently and effectively maximize the development and production of the natural resources located on both Federal and State lands within Alaska;
- (c) expedite the permitting and leasing of energy and natural resource projects in Alaska; and
- (d) prioritize the development of Alaska's liquified natural gas (LNG) potential, including the sale and transportation of Alaskan LNG to other regions of the United States and allied nations within the Pacific region.

Sec. 3. Specific Agency Actions. (a) The heads of all executive departments and agencies, including but not limited to the Secretary of the Interior; the Secretary of Commerce, acting through the Under Secretary of Commerce for Oceans and Atmosphere; and the Secretary of the Army acting through the Assistant Secretary of the Army for Public Works, shall exercise all lawful authority and discretion available to them and take all necessary steps to:

- (i) rescind, revoke, revise, amend, defer, or grant exemptions from any and all regulations, orders, guidance documents, policies, and any other similar agency actions that are inconsistent with the policy set forth in section 2 of this order, including but not limited to agency actions promulgated, issued, or adopted between January 20, 2021, and January 20, 2025; and

(ii) prioritize the development of Alaska's LNG potential, including the permitting of all necessary pipeline and export infrastructure related to the Alaska LNG Project, giving due consideration to the economic and national security benefits associated with such development.

(b) In addition to the actions outlined in subsection (a) of this section, the Secretary of the Interior shall exercise all lawful authority and discretion available to him and take all necessary steps to:

- (i) withdraw Secretarial Order 3401 dated June 1, 2021 (Comprehensive Analysis and Temporary Halt on All Activities in the Arctic National Wildlife Refuge Relating to the Coastal Plain Oil and Gas Leasing Program);
- (ii) rescind the cancellation of any leases within the Arctic National Wildlife Refuge, other than such lease cancellations as the Secretary of the Interior determines are consistent with the policy interests described in section 2 of this order, initiate additional leasing through the Coastal Plain Oil and Gas Leasing Program, and issue all permits, right-of-way permits, and easements necessary for the exploration, development, and production of oil and gas from leases within the Arctic National Wildlife Refuge;
- (iii) rescind the final supplemental environmental impact statement entitled "Coastal Plain Oil and Gas Leasing Program Supplemental Environmental Impact Statement," which is referred to in "Notice of Availability of the Final Coastal Plain Oil and Gas Leasing Program Supplemental Environmental Impact Statement, Alaska" 89 *Fed. Reg.* 88805 (November 8, 2024);
- (iv) place a temporary moratorium on all activities and privileges granted to any party pursuant to the record of decision signed on December 8, 2024, entitled "Coastal Plain Oil and Gas Leasing Program Record of Decision," which is referred to in "Notice of Availability of the Record of Decision for the Final Supplemental Environmental Impact Statement for the Coastal Plain Oil and Gas Leasing Program, Alaska," 89 *Fed. Reg.* 101042 (December 13, 2024), in order to review such record of decision in light of alleged legal deficiencies and for consideration of relevant public interests, and, as appropriate,

conduct a new, comprehensive analysis of such deficiencies, interests, and environmental impacts;

- (v) reinstate the final environmental impact statement entitled “Final Environmental Impact Statement for the Coastal Plain Oil and Gas Leasing Program,” which is referred to in “Notice of Availability,” 84 *Fed. Reg.* 50472 (September 25, 2019);
- (vi) reinstate the record of decision signed on August 21, 2020, entitled “Coastal Plain Oil and Gas Leasing Program Record of Decision,” which is referred to in “Notice of 2021 Coastal Plain Alaska Oil and Gas Lease Sale and Notice of Availability of the Detailed Statement of Sale,” 85 *Fed. Reg.* 78865 (December 7, 2020);
- (vii) evaluate changes to, including the potential rescission of, Public Land Order 5150, signed by the Assistant Secretary of the Interior on December 28, 1971, and any subsequent amendments, modifications, or corrections to it;
- (viii) place a temporary moratorium on all activities and privileges granted to any party pursuant to the record of decision signed on June 27, 2024, entitled “Ambler Road Supplemental Environmental Impact Statement Record of Decision,” which is referred to in “Notice of Availability of the Ambler Road Final Supplemental Environmental Impact Statement, Alaska,” 89 *Fed. Reg.* 32458 (April 26, 2024), in order to review such record of decision in light of alleged legal deficiencies and for consideration of relevant public interests and, as appropriate, conduct a new, comprehensive analysis of such deficiencies, interests, and environmental impacts; and reinstate the record of decision signed on July 23, 2020, by the Bureau of Land Management and United States Army Corps of Engineers entitled “Ambler Road Environmental Impact Statement Joint Record of Decision,” which is referred to in “Notice of Availability of the Record of Decision for the Ambler Mining District Industrial Access Road Environmental Impact Statement,” 85 *Fed. Reg.* 45440 (July 28, 2020);

- (ix) rescind the Bureau of Land Management final rule entitled “Management and Protection of the National Petroleum Reserve in Alaska,” 89 *Fed. Reg.* 38712 (May 7, 2024);
- (x) rescind any guidance issued by the Bureau of Land Management related to implementation of protection of subsistence resource values in the existing special areas and proposed new and modified special areas in the National Petroleum Reserve in Alaska, as published on their website on January 16, 2025;
- (xi) facilitate the expedited development of a road corridor between the community of King Cove and the all-weather airport located in Cold Bay;
- (xii) place a temporary moratorium on all activities and privileges granted to any party pursuant to the record of decision signed on April 25, 2022, entitled “National Petroleum Reserve in Alaska Integrated Activity Plan Record of Decision,” (NEPA No. DOI-BLM-AK-R000-2019-0001-EIS), in order to review such record of decision in light of alleged legal deficiencies and for consideration of relevant public interests and, as appropriate, conduct a new, comprehensive analysis of such deficiencies, interests, and environmental impacts;
- (xiii) rescind the Bureau of Land Management final rule entitled “Management and Protection of the National Petroleum Reserve in Alaska,” 89 *Fed. Reg.* 38712 (May 7, 2024), and rescind the Bureau of Land Management notice entitled “Special Areas Within the National Petroleum Reserve in Alaska,” 89 *Fed. Reg.* 58181 (July 17, 2024);
- (xiv) reinstate Secretarial Order 3352 dated May 17, 2017 (National Petroleum Reserve – Alaska), which is referred to in “Final Report: Review of the Department of the Interior Actions that Potentially Burden Domestic Energy,” 82 *Fed. Reg.* 50532 (November 1, 2017), and the record of decision signed on December 31, 2020, entitled “National Petroleum Reserve in Alaska Integrated Activity Plan Record of Decision,” which is referred to in “Notice of Availability of the National Petroleum Reserve in Alaska Integrated Activity Plan Final Environmental Impact Statement,” 85 *Fed. Reg.* 38388 (June 26, 2020);

(xv) reinstate the following Public Land Orders in their original form:

1. Public Land Order No. 7899, signed by the Secretary of the Interior on January 11, 2021;
  1. 2. Public Land Order No. 7900, signed by the Secretary of the Interior on January 16, 2021;
  1. 3. Public Land Order No. 7901, signed by the Secretary of the Interior on January 16, 2021;
  1. 4. Public Land Order No. 7902, signed by the Secretary of the Interior on January 15, 2021;
  1. 5. Public Land Order No. 7903, signed by the Secretary of the Interior on January 16, 2021; and
1. any other such Public Land Order that the Secretary of the Interior determines would further the policy interests described in section 2 of this order.

(xvi) immediately review all Department of the Interior guidance regarding the taking of Alaska Native lands into trust and all Public Land Orders withdrawing lands for selection by Alaska Native Corporations to determine if any such agency action should be revoked to ensure the Department of the Interior's actions are consistent with the Alaska Statehood Act of 1958 (Public Law 85-508), the Alaska National Interest Lands Conservation Act (ANILCA) (16 U.S.C. 3101 *et seq.*), the Alaska Native Claims Settlement Act of 1971 (43 U.S.C. 1601, *et seq.*), the Alaska Land Transfer Acceleration Act (Public Law 108-452), and the Alaska Native Vietnam-era Veterans Land Allotment Program under section 1629g-1 of title 43, United States Code.

(xvii) rescind the record of decision "Central Yukon Record of Decision and Approved Resource Management Plan," signed on November 12, 2024, which is referred to in "Notice of Availability of the Record of Decision and Approved Resource Management Plan for the Central Yukon Resource Management Plan/Environmental Impact Statement, Alaska," 89 *Fed. Reg.* 92716 (November 22, 2024);



- (xviii) reimplement the draft resource management plan and environmental impact statement referenced in the National Park Service notice entitled “Notice of Availability for the Central Yukon Draft Resource Management Plan/Environmental Impact Statement, Alaska,” 85 *Fed. Reg.* 80143 (December 11, 2020);
- (xix) rescind the National Park Service final rule entitled “Alaska; Hunting and Trapping in National Preserves,” 89 *Fed. Reg.* 55059 (July 3, 2024), and reinstate the National Park Service final rule entitled “Alaska; Hunting and Trapping in National Preserves,” 85 *Fed. Reg.* 35181 (June 9, 2020), in its original form;
- (xx) deny the pending request to the United States Fish and Wildlife Service to establish an indigenous sacred site in the Coastal Plain of the Arctic National Wildlife Refuge;
- (xxi) immediately conduct a review of waterways in the State of Alaska and direct the Bureau of Land Management, in consultation with the State of Alaska, to provide recommendations of navigable waterways subject to the equal footing doctrine and the Submerged Lands Act of 1953, as amended, 43 U.S.C. 1301 *et seq.*, and prepare Recordable Disclaimers of Interest pursuant to section 315 of the Federal Land Policy and Management Act of 1976, 43 U.S.C. 1745, to restore ownership of said waterways to the State as appropriate;
- (xxii) direct all bureaus of the Department of the Interior to consider the Alaskan cultural significance of hunting and fishing and the statutory priority of subsistence management required by the ANILCA, to conduct meaningful consultation with the State fish and wildlife management agencies prior to enacting land management plans or other regulations that affect the ability of Alaskans to hunt and fish on public lands, and to ensure to the greatest extent possible that hunting and fishing opportunities on Federal lands are consistent with similar opportunities on State lands; and
- (xxiii) identify and assess, in collaboration with the Secretary of Defense, the authorities and public and private resources necessary to immediately achieve the development and export of energy resources from Alaska – including but

not limited to the long-term viability of the Trans-Alaska Pipeline System and the associated Federal right-of-way as an energy corridor of critical national importance — to advance the Nation's domestic and regional energy dominance, and submit that assessment to the President.

(c) In addition to the actions outlined in subsection (a) of this section, the Secretary of Agriculture shall place a temporary moratorium on all activities and privileges authorized by the final rule and record of decision entitled “Special Areas; Roadless Area Conservation; National Forest System Lands in Alaska,” 88 *Fed. Reg.* 5252 (January 27, 2023), in order to review such rule and record of decision in light of alleged legal deficiencies and for consideration of relevant public interests and, as appropriate, conduct a new, comprehensive analysis of such deficiencies, interests, and environmental impacts. Further, the Secretary of Agriculture shall reinstate the final rule entitled “Special Areas; Roadless Area Conservation; National Forest System Lands in Alaska,” 85 *Fed. Reg.* 68688 (October 29, 2020).

(d) In addition to the actions outlined in subsection (a) of this section, the Secretary of the Army, acting through the Assistant Secretary of the Army for Civil Works, shall render all assistance requested by the Governor of Alaska to facilitate the clearing and maintenance of transportation infrastructure, consistent with applicable law. All such requests for assistance shall be transmitted to the Secretary of Defense, Secretary of the Interior, and Assistant to the President for Economic Policy for approval prior to initiation.

(e) The Assistant Secretary of the Army for Civil Works, under the direction of the Secretary of the Army, shall immediately review, revise, or rescind any agency action that may in any way hinder, slow or otherwise delay any critical project in the State of Alaska.

(f) The Secretary of Commerce, in coordination with the Secretary of the Interior, shall immediately review, revise or rescind any agency action that may in any way hinder, slow or otherwise delay any critical project in the State of Alaska.

Sec. 4. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

THE WHITE HOUSE,

January 20, 2025.

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# CITY & BOROUGH OF WRANGELL

## PORTS & HARBOR REPORT

06/25/2024



Item b.

CITY & BOROUGH OF WRANGELL  
GATEWAY TO THE STIKINE

### MEMORANDUM

**TO:** HONORABLE MAYOR AND MEMBERS OF THE  
ASSEMBLY OF CITY AND BOROUGH OF WRANGELL

**CC:** MASON VILLARMA, BOROUGH MANAGER

**FROM:** Steve Miller, Port Director

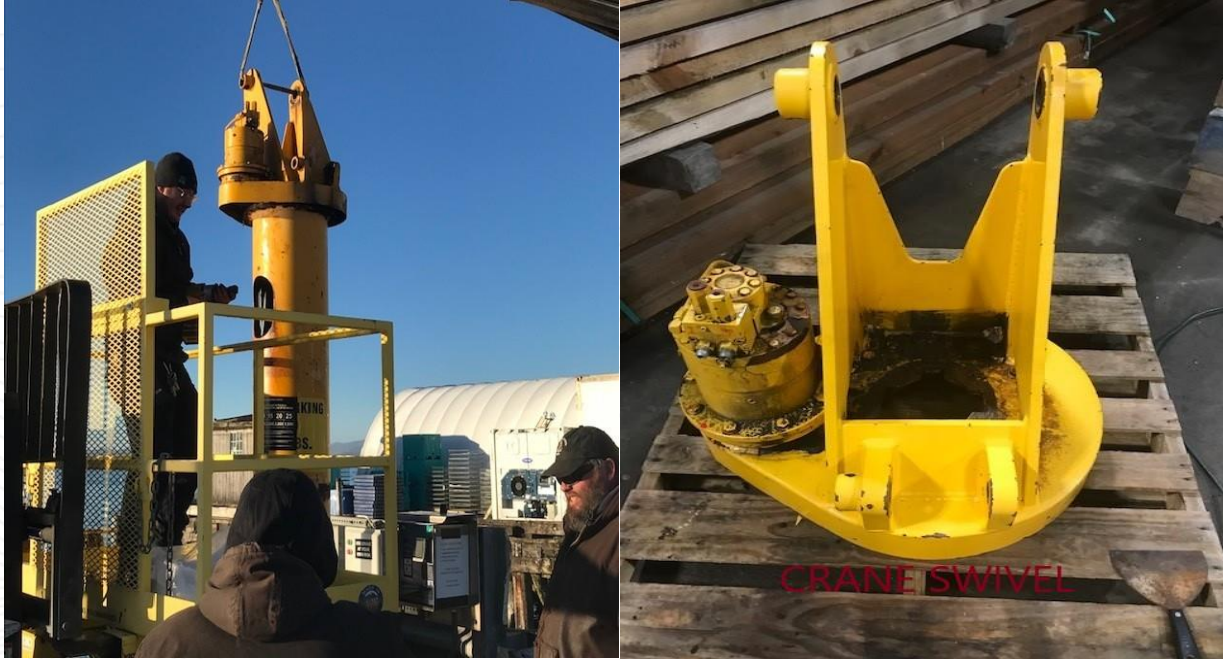
**SUBJECT:** MONTHLY PORT & HARBOR REPORT

**DATE:** 01/09/2025

### Harbor Maintenance

During the cold weather last month, the Harbor Maintenance team successfully completed several projects. They replaced the hand railing on the pier at Fish and Game Float and disassembled two cranes to repair a ram on one and send out the swivel for rebuilding on the other.





The team is also painting and getting new ladders ready to place around in some of the harbors that need extra or where others have failed. The have continued to pressure was on days that temps stay above freezing.

### Marine Service Center

The MSC Team has continued to pull vessels this winter and work on some maintenance projects that don't get done during the busy season. Repairing stand tops replacing the rotten plywood and freeing up painted threads.



## Administration

I am currently collaborating with the finance team on the 2026 budget. Over the past few weeks, the attorney and I have reviewed several additions to Title 14. Although it remains a work in progress, we aim to complete it before the summer break. Additionally, I am occupied with meetings involving the City Manager and Public Works, as well as planning for the future development of the old mill site. I have also been working closely with Amber and her team through meetings with the Corps of Engineers for dredging of the inner harbor basin and the NEPA process to get this large project off the ground.

I attended my first meeting as an AAHPA board director, where we approved the award of three \$4,000 scholarships, including one that was not claimed last year. We also discussed the upcoming winter administrative conference and decided to send Calleigh to the event in Juneau. This conference will provide Calleigh with valuable learning opportunities and firsthand knowledge of how other facilities operate, even though the full range of topics has not yet been announced.

Sincerely,

Steve Miller  
*Port Director*

# CITY & BOROUGH OF WRANGELL

## Nolan Center REPORT

January 28<sup>th</sup> 2025



CITY & BOROUGH OF WRANGELL  
GATEWAY TO THE STIKINE

Item c.

Nolan Center

### MEMORANDUM

**TO:** HONORABLE MAYOR AND MEMBERS OF THE  
ASSEMBLY OF CITY AND BOROUGH OF WRANGELL

**CC:** MASON VILLARMA, BOROUGH MANAGER

**FROM:** The Nolan Center

**SUBJECT:** MONTHLY Nolan Center REPORT

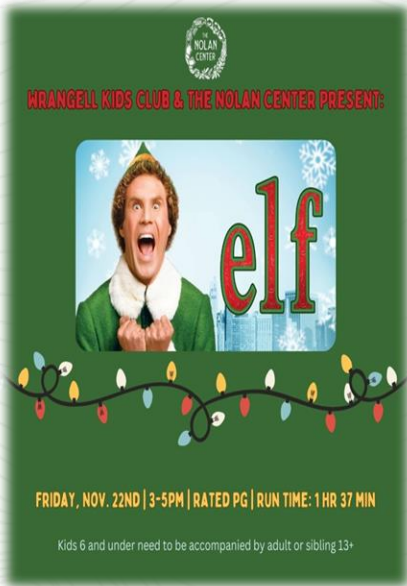
**DATE:** January 28th, 2025

### December Activities

The Nolan Center enjoyed a vibrant holiday season in December. The festivities kicked off with Midnight Madness, followed by a lineup of new movie releases, free holiday movie screenings for Wrangell Kids Club, numerous local fundraisers, and a festive holiday market.

- **Community Engagement:** The facility hosted the "Midnight Madness" Community Market on the first Friday of the month, creating a festive atmosphere with local vendors and a special visit from Santa Claus in the lobby. Hospice of Wrangell transformed the Center into a winter wonderland throughout December, creating a festive atmosphere for their annual Christmas Tree Lane fundraiser. The Nolan Center & Wrangell Kids Club provided free movie screenings every Friday afternoon after school, featuring a selection of holiday favorites, bringing joy to young audiences before Christmas break.
- **Film Programming:** We brought two highly anticipated new releases to the community: "Gladiator 2" and "Moana 2," They were well received particularly with our student audiences at the end of their Christmas Break.
- **Community Partnerships:** The Nolan Center proudly hosted various fundraisers, including a successful collaboration with the Salvation Army for their "Polar Express" event to support their Bible Bowl program.





### Highlighted January Events:

The Nolan Center was honored to host a portion of a historic event on January 11th. A crowd of approximately 275 people gathered inside the civic center to witness the U.S. Army's formal apology for the 1869 bombardment of the Tlingit village of Kaachxaana.áak'w. Distinguished speakers, including Clan Leaders and U.S. Representative Murkowski, addressed the gathering. The event was well-received and well-attended.



The Nolan Center extends its sincere gratitude to the Assembly and Mayor Gilbert for their continued support of the Center's activities and programming. Your ongoing support enriches the lives of the Wrangell community.

Sincerely,

Jeanie Arnold, Nolan Center Director

**KATMAI PREPAREDNESS SOLUTIONS LLC**

**PROJECT# 2415**

**CITY AND BOROUGH OF WRANGELL**

# City and Borough of Wrangell Emergency Operation Plan

NOTICE: This is a working copy of the above referenced product. The information contained herein is subject to change and approval and is not intended for release outside of the project team. This document is not formatted for final usability by emergency personnel. This draft product may be exempt from public records disclosure laws until it is approved to its final form. The final form may also be partially or fully exempt from disclosure based on the laws of the applicable jurisdiction or state.

# Introductory Material

## Promulgation Statement and Plan Approval

The City and Borough of Wrangell acknowledges that there is a high risk of natural and man-made hazards that can occur, and have historically occurred, within its political boundaries. These risks pose the potential for harm and disruption to its citizens, economy, and provision of government services.

This plan, designed to be compliant with the provisions of Alaska Statute AS 26.23.060, outlines the roles and responsibilities of local elected and appointed officials, partner or voluntary agencies, and Borough staff and volunteers.

The plan is created under the principles of that National Incident Management System (NIMS) and utilizes the NIMS component of the Incident Command System (ICS) for the response to and recovery from disaster emergencies. The procedures contained in this plan have been carefully crafted to allow for the module implementation of ICS, considering the limited resources available in the community.

This plan is dynamic and will evolve over time, it will be updated and revised to incorporate lessons learned from drills and real-world incidents. Upon the signature of the Borough Manager, and the approved resolution of the Wrangell Borough Assembly, the City and Borough of Wrangell hereby officially adopt this Multi-Jurisdictional Emergency Operations Plan as a cornerstone of our collective preparedness and response efforts.

Approved:

\_\_\_\_\_  
Mason Villarma, Borough Manager

\_\_\_\_\_  
Date

The adoption of this plan was approved by Resolution \_\_\_\_\_ passed on \_\_\_\_\_ by the Wrangell Assembly.

Attest:

\_\_\_\_\_  
Kim Lane, Borough Clerk

Insert Assembly Resolution



## Table of Contents

- Introductory Material .....2**
  - Promulgation Statement and Plan Approval.....2
- Record of Changes..... 4**
- Purpose, Scope, Situation Overview, and Planning Assumptions ..... 10**
  - Purpose ..... 10
  - Scope ..... 11
  - Situation Overview..... 11
    - Socioeconomic Analysis & Demographics..... 11
  - Hazard and Threat Analysis Summary ..... 11
  - Planning Assumptions ..... 12
- Concept of Operations..... 13**
  - Plan Activation..... 13
  - Operational Priorities ..... 13
  - Local Disaster Declaration ..... 14
    - Authority to Declare a Local Disaster ..... 14
    - Local Disaster Declaration Considerations..... 15
    - Reasons to enter a Local Disaster Declaration ..... 15
    - Local Disaster Declaration Procedure ..... 15
  - Coordination With Other Entities..... 17
  - Legal Issues and Disputes ..... 17
- Organization and Assignment of Responsibilities ..... 17**
  - Jurisdiction Responsibilities before an emergency response ..... 17
  - Jurisdiction Responsibilities during an emergency response..... 18
    - Mayor and Assembly ..... 18
    - Borough Manager ..... 18
    - Law Enforcement Agencies ..... 18
    - Fire Departments ..... 18
    - Public Works and Utility Departments ..... 18
    - School District ..... 18
    - Tribal Nation ..... 19
    - Local Emergency Planning Committee ..... 19
    - Department Heads and Staff ..... 19
- Volunteer Management..... 19**
- Mutual Aid Agreements..... 20**
- Access and Functional Needs..... 20**
  - Purpose ..... 20
  - Scope ..... 20
  - Populations with Access and Functional Needs in Wrangell ..... 21
  - Strategies for Addressing Access and Functional Needs ..... 22
    - 1. Inclusive Planning and Engagement ..... 22
    - 2. Resource Allocation ..... 22
    - 3. Accessible Shelter and Evacuation Planning ..... 22
    - 4. Accessible Public Information and Outreach ..... 22
    - 5. Training and Just-in-Time Support for Emergency Staff ..... 22
    - 6. Reporting Systems for Needs..... 23
    - 7. Volunteer Coordination for AFN Needs ..... 23
- Key Roles and Responsibilities..... 23**
- Performance Metrics ..... 23**

**Community Lifelines**..... 23

    What are the Community Lifelines? ..... 24

    Functional Annex and Lifeline Relationship ..... 24

    Community Lifeline Status Color Coding ..... 26

**Direction, Control and Coordination** ..... 27

    Multi-Jurisdiction and Multi-Agency Coordination..... 27

**Information Collection, Analysis and Dissemination** ..... 28

    Situation Assessment ..... 28

    Interface With the Public and Other Agencies ..... 28

    Information Gathering with Response Partners..... 29

    Situation Reporting and Information Dissemination ..... 29

**Communications and Coordination** ..... 29

    Internal Notifications ..... 29

    Communications to the State EOC ..... 30

    Nixle Notification System..... 30

    External Communications..... 30

    Interoperable Communications ..... 30

**Administration, Finance and Logistics**..... 31

    Administration ..... 31

        Documentation ..... 31

        After-Action Reporting..... 32

    Finance ..... 32

    Logistics ..... 33

**Authorities and References**..... 34

    Delegation of Authorities and Continuity of Government..... 34

    Federal ..... 34

    State of Alaska..... 34

    City and Borough of Wrangell ..... 35

**Acronyms and Abbreviations** ..... 36

**Cybersecurity and Response Annex**..... 37

    Purpose ..... 37

    Situations and Assumptions ..... 37

    Preparation Actions ..... 37

    Response Actions ..... 38

**Earthquake Annex**..... 39

    Purpose ..... 39

    Situations and Assumptions ..... 39

    Immediate Response Actions..... 39

    Response Phase ..... 40

    Recovery Phase ..... 42

**Emergency Operations Center Annex**..... 44

**Mass Care and Sheltering Annex** ..... 45

    Purpose ..... 45

    Situation and Assumptions ..... 45

    Types of Mass Care Facilities ..... 45

    Potential Mass Care Facilities ..... 45

        Nolan Center..... 45

Parks & Recreation Center .....46  
 High School.....46  
**Management of Mass Care Facilities .....46**  
**Sheltering requirements and pets .....47**  
**Non-Discrimination .....47**  
**Documentation.....48**  
**Day Center Checklist .....49**  
**Overnight Shelter Checklist .....51**  
**Pets Annex.....54**  
**Purpose .....54**  
**Situation and Assumptions .....54**  
**General guidelines for Pet Sheltering.....54**  
**Service Animals .....55**  
**Disruptive or Aggressive Animals .....55**  
**Sick or Injured Animals .....55**  
**Determining a Pet Shelter Area.....55**  
**Documentation.....55**  
**Pet Sheltering Checklist.....56**  
**Public Information Annex.....58**  
**Overview .....58**  
 The Public Information Section.....58  
 Public Information Officer Qualification .....58  
 Media Sources .....59  
 Media Representatives and Spokesperson .....59  
 Messaging Approval .....59  
 Use of Mass Notification Systems .....60  
**Contingent Information Distribution.....61**  
**Public Information Checklist.....62**  
 Begin Documentation.....63  
 Release Holding Message.....63  
 Obtain Incident Briefing.....64  
 Update Holding Message.....64  
 Order additional resources .....64  
 Determine release schedule and media events .....65  
 Coordinate with spokesperson and IC .....65  
 Release updates per schedule .....65  
 Stay updated with incident status.....65  
 Plan for contingent information needs.....66  
 Maintain Documentation.....66  
 Plan for and release recovery messaging .....67  
 Incident Close Out .....67  
**Sample Messaging .....68**  
 Introduction .....68  
 Using the Sample Message Templates.....69  
 Avalanche and/or Landslide .....70  
 Dam Failure/Potential Dam Failure.....73  
 Earthquake.....76  
 Extreme Weather.....79  
 Flood.....82  
 Hazardous Materials Incident.....84



Transportation Accident ..... 87

Utility Disruption ..... 90

Volcano ..... 92

Wildfire ..... 95

**Severe Weather Annex..... 98**

**Purpose ..... 98**

        Situations and Assumptions ..... 98

**Roles and Responsibilities ..... 98**

**Preparation Actions ..... 99**

**Response Actions ..... 99**

**Recovery Actions ..... 101**

**Supply Chain Disruption Annex..... 102**

**Purpose ..... 102**

**Situations and Assumptions ..... 102**

**Connections to Community Lifelines..... 102**

**Preparation Checklist ..... 102**

**Volunteer and Donation Management Annex..... 104**

**Purpose ..... 104**

**Situations and Assumptions ..... 104**

**Volunteers ..... 104**

        Volunteer Liaison..... 105

        Out of Area Volunteers ..... 105

**Donations ..... 105**

**Recovery ..... 106**

**Volunteer Liaison Checklist..... 106**

**Wildland Fire Annex..... 109**

**Purpose ..... 109**

        Situations and Assumptions ..... 109

**Roles and Responsibilities ..... 109**

**Preparation Actions ..... 110**

**Response Actions ..... 110**

**Recovery Actions ..... 111**

**Appendix A: Community Preparedness ..... 112**

**Introduction ..... 112**

**Make a Plan ..... 112**

        Family and Support Networks..... 112

        Health and Medical Needs ..... 113

        Emergency Meeting Places ..... 113

        Plan for Accessibility ..... 113

**Gather Supplies ..... 113**

        Essential Supplies for a Go Bag ..... 113

        Home Emergency Supply Kit..... 114

        Special Considerations ..... 114

**Stay Informed ..... 114**

        Alert Systems ..... 114

        Communication During Outages ..... 114

        Annual Preparedness Initiatives ..... 114

**Appendix B: Mass Care Forms..... 115**

**Appendix C: Sample Situation Report ..... 115**

**Appendix D: Sample Disaster Declaration**..... 115  
**Appendix E: Shelter Field Guide** ..... 115  
**Appendix F: Supply Chain Resilience Guide** ..... 115

\*\*Note: When browsing the pdf version of this document the Table of Contents is hyperlinked to the document location. To return to the Table of Contents from any page, click on “City and Borough of Wrangell EOP” in the footer.

# Purpose, Scope, Situation Overview, and Planning Assumptions

## Purpose

This Emergency Operations Plan (EOP) provides general information about how the City and Borough of Wrangell conducts emergency management during all phases, including preparation, response, and recovery from large-scale incidents. This plan is specifically designed for those incidents that go beyond the existing first responders in the community. This plan may not be appropriate for an incident such as a structure fire or law enforcement incident where existing procedures and protocols are in place and used by fire or police departments. These incidents may increase in complexity, and the plan should be utilized for complex incidents, those emergencies that require extensive outside support for response, and/or those that affect a large number of people within the community.

This EOP incorporates the guidance provided from the Federal Emergency Management Agency Comprehensive Preparedness Guide (CPG 101) version 3.0. It conforms with the requirements of the National Incident Management System, to include utilizing the Incident Command System (ICS). The plan can be utilized as a companion to existing or future plans relating to incident response, recovery, and continuity.

The plan is divided into several components:

The **Base Plan** contains information including roles and responsibilities, use of the Incident Command System, direction and control structure, and references other important documents.

**Functional Annexes** describe the functions that should be utilized to mount a successful incident response and go into detail the tasks required for those functions. These annexes can be used primarily by Emergency Operations Center (EOC) personnel to provide direction to support and manage the incident.

The **Hazard-Specific Annexes** provide information for a response and recovery to specific hazards. The hazards include natural and human-caused hazards. These annexes are to be utilized in addition to information in the base plan and functional annexes.

**EOP Quick Reference Guide** is presented in a quick use format that outlines actions and contacts for the first 24-hours of an incident.

## Scope

The emergency operations plan defines the overall structure of the emergency response organization, including roles and responsibilities. The plan is not meant to be restrictive, but to act as a guide with information, policies, and procedures that can be applicable to any disaster, known as the all-hazards approach. It outlines the types of emergencies and disasters the plan covers, which can vary depending on the organization's context (e.g., natural disasters, public health crises, industrial accidents, terrorist attacks).

The procedures and provisions of the plan apply to all agencies and individuals having responsibilities for emergency preparedness, response, and recovery in Wrangell. This includes Wrangell departments, partner agencies, voluntary organizations, and mutual-aid partners.

For the purposes of this plan, “Wrangell” is the City and Borough of Wrangell and the scope of this plan includes all activities in the geographic boundary of the Borough, as defined in Wrangell Municipal Code Chapter 1.06.030, as may be amended from time to time.

## Situation Overview

The community of Wrangell is located on the northwest tip of Wrangell Island in the center of Southeast Alaska, 155 miles south of Juneau and 89 miles northwest of Ketchikan. The City and Borough of Wrangell consist of 2,582 square miles of land and 883 square miles of water. The approximate population as of 2023 was 2,039.

## Socioeconomic Analysis & Demographics

The City & Borough of Wrangell was incorporated as a Unified Home Rule Borough in 2008, and has a population of about 2,039 year round residents. The median age of residents in Wrangell is 44.3 years, and approximately 650 residents, or about 31%, are over the age of 60. The median household income is \$64,545, with approximately 292 residents below 125% of the poverty level.

The Social Vulnerability Index (SVI), managed by the Centers for Disease Control, indicates a medium to high overall vulnerability for Wrangell.

### MAP: Borough Overview

## Hazard and Threat Analysis Summary

A Hazard Vulnerability Analysis (HVA) is conducted collaboratively, with the last process occurring in 2020. This comprehensive approach involves coordination with government, private sector, emergency responders, stakeholders, and the whole community. The identified hazards and threats serve as a foundation for this Emergency Operations Plan.

Hazards identified in the HVA include:

- Earthquakes, which are likely to occur periodically in or near the area.
- Erosion and Flood, with potential for coastal storm surge flooding and heavy rains causing strain on existing infrastructure.

- Ground Failures and Landslide occurs in Southeast Alaska due to ground subsidence, melting permafrost, and other conditions.
- Severe weather of all types associated with changing climate patterns.
- Tsunami, which can occur but is generally of lower magnitude than other coastal communities.
- Volcanoes, where distant eruptions can cause ash to threaten health and disrupt transportation.
- Wildland Fire, a risk in the surrounding forest during dry conditions and human cause events.

Additional hazards facing Wrangell have been considered during this planning process, including:

- Cyberattacks, which can target local systems such as the Borough, as well as those used by the private sector that provide vital services to the community.
- Epidemics and Pandemics, threatening the health of community members and creating follow-on effects in numerous sectors.
- Supply chain disruption, preventing the timely provisioning of food, medication, and other goods to the community.

## Planning Assumptions

This Emergency Operations Plan was developed using the following planning assumptions:

- **Geographic and Resource Constraints:** Wrangell's location, as a geographically isolated borough, can delay assistance from neighboring jurisdictions, state agencies, and federal responders. Outside resources may take 72 hours or longer to arrive due to geographic and logistical considerations.
- **Community Preparedness:** Residents and businesses are encouraged to prepare for disasters by assembling emergency kits, practicing emergency plans, and staying informed about local risks. Factors such as seasonal population surges (e.g., tourists and temporary workers) and socioeconomic conditions (e.g., individuals below the poverty line) may affect the ability of some households to fully prepare.
- **Access and Functional Needs (AFN) Populations:** A significant portion of Wrangell's population may require additional support during disasters, including individuals with physical or cognitive disabilities, seniors, those dependent on medical devices or assistive technologies, non-English speakers, and other underserved groups. The assumption is that Wrangell's emergency services will prioritize equitable access to transportation, shelter, medical care, and public information for all community members in accordance with federal accessibility standards (e.g., ADA, Section 508).
- **Whole-Community Approach:** Successful emergency management requires shared responsibility and engagement across the whole community, including Borough agencies, Tribal partners, private sector entities, faith-based organizations, voluntary groups, and residents. The assumption is that all stakeholders will mobilize and work collaboratively during the planning, response, and recovery processes.
- **Outreach to Underserved Populations:** Wrangell includes populations that may encounter barriers in accessing resources due to geographic isolation, language proficiency,

income limitations, or other factors. Borough agencies will conduct targeted outreach and allocate resources to best address the needs of these populations during a disaster.

- **Coordination with Tribal Partners:** Tribal entities play critical roles in emergency management within Wrangell. The Borough will establish formal agreements and coordination protocols to integrate Tribal leadership in all phases of the emergency management process, ensuring culturally relevant and equitable emergency response activities.
- **Equitable Emergency Services Access:** Response operations and resource distribution must ensure equity and fairness, regardless of race, gender, age, ethnicity, disability, English proficiency, income, or any other demographic factor. Services and information will be provided without discrimination.
- **Resource Gaps and Mitigation:** As Wrangell relies on external sources for many essential supplies, local stockpiling and mutual aid agreements are critical to mitigating supply chain disruptions and delays in accessing outside assistance.

## Concept of Operations

### Plan Activation

Once promulgated, this EOP will be the active plan for the City and Borough of Wrangell. Managing routine incidents such as fires, emergency medical calls, and other incidents handled by first responders as routine matters do not require activation of this plan.

Major emergencies exist when a situation exceeds everyday capabilities of responders, requires extensive coordination between agencies, or a large number of outside resources are required to handle the incident. Examples of elements of an emergency that may require implementation of this plan include:

- Significant number of casualties
- Severe or widespread property damage
- Shortage of needed resources
- Extended evacuation requiring sheltering
- Extended interruption of vital services

This plan may be activated by:

- The on-scene incident commander
- Borough Manager or designee

The plan may be activated without an emergency declaration as deemed appropriate by authorized staff. If a local emergency declaration is declared, this plan will automatically be activated.

### Operational Priorities

During response and recovery, the activities in this plan are focused on standard accepted priorities, based on the following:

- Protection of life for emergency responders and the general public
- Stabilization of the incident
- Protection of property and the environment
- Meeting the immediate needs of the affected population (rescue, shelter, food, clothing, etc.)
- Restoring normal operations of government, utilities, and other infrastructure

## Local Disaster Declaration

For the purposes of this section on Declaring a State of Emergency and a Local Disaster within the City and Borough of Wrangell, the following definitions apply:

- “Incident” means an occurrence, natural or man-made that necessitates a response to protect life or property. Includes planned events as well as emergencies and disasters of all kinds and sizes.
- "Emergency" means any occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or man-made cause that is less severe than a disaster, but of such severity that it cannot be handled by emergency response agencies in conduct of their normal duties.
- "Disaster" means the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural cause or cause of human origin, including but not limited to fire, flood, earthquake, wind, storm, wave action, hazardous substance incident, oil spill or other water contamination requiring emergency action to avert danger or damage, volcanic activity, epidemic, air pollution, blight, drought, infestation, explosion, civil disturbance, hostile military or paramilitary action, or a condition of riot, insurrection, or invasion existing in the state or in any borough, city, town, or district in the state.

## Authority to Declare a Local Disaster

Alaska Statute Title 26: Alaska Disaster Act § 26.23.010 - § 26.23.220. Local disaster emergencies establishes that the principal executive officer of a political subdivision may declare a local disaster emergency to “activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and authorize the furnishing of aid and assistance under such plans.” Initial declarations are valid for up to seven days unless they are “continued or renewed by consent of the governing board of the political subdivision.” This Statute further permits State-level declaration of a disaster to provide emergency assistance to State, Tribal, and local governments to recover from damages incurred because of a disaster.

Pursuant to Alaska Statutes § 26.23.010 - § 26.23.220, a local government, service area or the Borough can declare a Local Disaster Declaration when a natural or man-made disaster is affecting the health, safety, security, public health, environment, and property of citizens in the Borough. The purpose of a Local Disaster Declaration is to formally activate Emergency Response and Recovery Plans and authorize the furnishing and funding of assistance through reserves and State and/or Federal Assistance. A Local Disaster Declaration is used when resources are expected to be seriously depleted or exhausted and/or there is a life safety risk to people due to an emergency happening in the Borough. State or federal mutual aid is available

to the Borough without a Disaster Declaration, but state/federal funding or other extensive resources such as Incident Management Teams require a Local Disaster Declaration.

### Local Disaster Declaration Considerations

When an emergency response is occurring and response efforts are not stopping the threat to the community, the incident is straining resources of one or more agencies and/or the financial resources of a jurisdiction are being depleted; a Local Disaster Declaration should be considered.

The first step to determining whether a Local Disaster Declaration should be made by a jurisdiction (municipality, service area and/or Borough) is whether the emergency response is causing impacts to the jurisdiction in three areas:

- Damage – jurisdiction reports severe impacts to life, property and/or critical infrastructure and an impact to community safety.
- Resources – Available local resources, including local mutual aid, such as personnel or equipment are committed, will be committed in near future or are already exhausted.
- Funding – Response efforts are exceeding or expected to exceed the funding ability of the jurisdiction, and the lack of funding creates an exigency for the jurisdiction and imminent funding deficits will be or are occurring because of the disaster response.

### Reasons to enter a Local Disaster Declaration

The following are reasons why a Local Disaster Declaration may be beneficial to Wrangell during response to a disaster event:

- To qualify for emergency assistance under State and Federal disaster assistance policies and legislation.
- To activate local and inter-jurisdictional emergency plans and mutual aid agreements.
- To allow employees to be reassigned temporarily to help in the emergency response.

### Local Disaster Declaration Procedure

During response to natural disasters, or man-made events, there may be a significant threat to life and safety which may require Wrangell to act and declare a Local Disaster. If the criteria for a Declaration of Local Disaster are met pursuant to Alaska Statute. § 26.23.010 - § 26.23.220, the principal elected official may declare a Local Disaster. A local declaration should clearly define the nature and scope of the emergency/disaster and the current and expected future impacts to the jurisdiction and its residents.

1. The Principal Executive Officer of each political subdivision has the statutory authority to issue a local disaster declaration. The Borough Manager is the Principal Executive Officer.
2. Unless the circumstances of the disaster prevent or impede immediate action, the Declaration shall be promptly filed with the Borough Clerk and a copy forwarded via email or other means to the State Emergency Operations Center.
3. The State Director of Emergency Management should be updated as to the emergency response efforts actively occurring and a situational update of the incident in the jurisdiction. Depending on the circumstances of the disaster and its impact on the



community, the State Director of Emergency Management may request the Governor activate the State Emergency Operations Plan and/or activate the State Emergency Operations Center.

4. The issuance of a Local Disaster Declaration will formally activate the EOP if it is not already activated. The local declaration shall be the authority for the deployment, use and/or distribution of any finances, supplies, equipment, and materials assembled, stockpiled, or arranged to be made available pursuant to this plan, administrative policies, financial requirements, any provision of law or intergovernmental agreement relating to emergencies and/or disasters.
5. The public shall be notified of all declarations through general dissemination to the news media, posting on the Borough website, social media, or other means of publicity as intended to advise the public of the current situation.
6. Pursuant to Alaska Statute § 26.23.010 - § 26.23.220, a Local Disaster Declaration may not exceed seven (7) days except when ratified through consent of the entire governing elected body (Borough Assembly) who may then vote to continue the Local Disaster or terminate the Declaration.
7. A Local Disaster Declaration is a way for the jurisdiction to activate assistance from the State of Alaska and Federal Emergency Management Agency (FEMA). The Disaster Declaration should be written to provide FEMA and other agencies with an outline as to the factors which determine the severity, magnitude, and impact of the emergency event on the jurisdiction including but not limited to:
  - a. The amount and type of damage sustained (e.g. how many homes have been destroyed).
  - b. A description of the location of the disaster and where damages are occurring in the jurisdiction.
  - c. The impact of the disaster on infrastructure and/or critical facilities within the affected area.
  - d. Active and ongoing or imminent threats to public health and safety.
  - e. A detailed summary of how the Community Lifelines are impacted by the Disaster and how the impact of critical services and functions is impacting residents.
  - f. How the resources of the State and/or Federal Government can assist the local governments and districts in responding to and stopping future harm to the community and starting the recovery process.
  - g. What the estimated total loss or cost of damages to the community is in terms of insurance claims on residential and public facilities.
  - h. What assistance has been provided to date and is actively responding to the incident to include government organizations at all levels, non-profit organizations, private sector, and faith-based organizations.
  - i. Whether other communities have made Local Disaster Declarations.
8. A sample Local Emergency Declaration and State of Emergency are included in the **Appendix.**

## Coordination With Other Entities

Wrangell will include other entities within the emergency response and recovery, as appropriate to the particulars of each incident. These entities may be included in status reports and communications, being consulted in an informal manner as needed.

A cooperating agency is an entity that supports an incident and supplies assistance other than direct tactical or support resources to the incident. Examples of these agencies may include those with specialized knowledge or functions, other government agencies providing support and expertise, and voluntary agencies. The Liaison Officer, if assigned, or Incident Commander will represent cooperating agencies in the planning process and will keep them informed of developments throughout the duration of the incident.

## Legal Issues and Disputes

Legal questions regarding the incident will be directed to the Wrangell attorney or other counsel as retained by the Borough. Other legal agencies may provide input or informal advice, but legal decisions are generally the responsibility of the jurisdiction. Within the provisions of the Alaska Public Records Act, communications regarding legal matters may be protected by attorney-client privilege and remain confidential.

## Organization and Assignment of Responsibilities

Wrangell will organize in a hybrid Incident Command Post/Emergency Operations Center (ICP/EOC) environment. This means that while control of tactical resources in the field will generally be the responsibility of the Operations Section Chief/On-Scene Incident Commander, planning and decision making may also take place in the EOC environment in addition to normal EOC support functions. This method allows for maximum flexibility and use of available staff and personnel resources. The on-scene resources, as well as the EOC, will utilize the Incident Command System (ICS) for organization and management.

## Jurisdiction Responsibilities before an emergency response

Emergency response is often thought of as the response and recovery operations, but the four phases of emergency management also include preparedness and mitigation. Wrangell will incorporate these activities into normal operations to the extent feasible.

Preparedness includes activities that can prepare the organization and community for emergencies. These activities include:

- Encouraging residents and businesses within the community to prepare for emergencies by assembling emergency kits, practicing their emergency plan, and staying informed about local risks and hazards.
- Formulating and updating mutual aid agreements and other cooperative instruments for use during response and recovery.
- Conducting training for emergency response.
- Working with stakeholders through the Local Emergency Planning Committee (LEPC) or other means to prepare for response.

- Conducting drills or exercises to test plans, policies, and procedures.

## Jurisdiction Responsibilities during an emergency response

### Mayor and Assembly

The Mayor and Assembly are responsible for terminating or extending disaster declarations, allocating funding for emergency preparedness, response, and recovery, and working with the Borough Manager as directed during an emergency response and recovery.

### Borough Manager

The Borough Manager is responsible for overall command of the incident response and recovery, as well as encouraging and supporting preparedness, continuity, and mitigation activities before emergency incidents. This position is the designated Incident Commander, unless that authority is delegated to another qualified person. The Borough Manager shall exercise all powers and duties as defined in the Charter and Code of the City and Borough of Wrangell, which include:

**(NO EMERGENCY POWERS DEFINED?—CHECK)**

### Law Enforcement Agencies

Police and other law enforcement within Wrangell will maintain law and order, perform traffic control, protect vital installations, and perform similar law enforcement functions. Specifically, during an emergency, law enforcement is responsible for controlling and limiting access to the disaster scene and assisting with evacuation efforts. Law enforcement personnel will generally be located within the operations section within the ICS organization.

### Fire Departments

Fire departments are responsible for providing combat of fires, search and rescue, damage assessment, emergency medical triage, treatment, and transport. The Fire Department is generally represented in the operations section of the ICS organization but will also provide a Safety Officer to be part of the command staff.

### Public Works and Utility Departments

These departments, with assistance from outside agencies or contractors as appropriate, will maintain access to roadways, airways, boat landings, and other designated routes of travel. They will assist with heavy rescue, transportation, and debris management. The departments will plan for and prioritize critical infrastructure and services, restore services, and assess damage and repair critical infrastructure.

### School District

School staff will provide the use of facilities for emergency public education, emergency housing of evacuees and relief staffing, alternate treatment areas, and other needs as determined by the incident command.

## Tribal Nation

### (NEED TRIBAL NATION INFORMATION)

## Local Emergency Planning Committee

The LEPC will furnish information as needed such as maps for emergency management and responders. This includes Tier II reports and other supply and resource information. Members of the LEPC may augment EOC staff.

## Department Heads and Staff

All Wrangell management and staff have the responsibility to be familiar with the emergency plans, take advantage of training, and be available for assignment within the incident command organization. Some positions may not generally have emergency duties in order to ensure daily operations are conducted, while others may have pre-defined roles. See the EOC Annex for additional information.

## Volunteer Management

Volunteers are key to the incident response in any jurisdiction, large or small. It is essential that the volunteer effort be managed, in advance of an emergency if possible, to ensure that the use of volunteers does not become a hindrance to the response.

Volunteers should be utilized for appropriate positions with the response. Some examples of tasks for volunteers include:

- Working at reception centers or shelters
- Providing for recreational programming and childcare for displaced residents/visitors
- Coordinating or preparing meals and snacks
- Assisting in providing public information
- Answering telephones and performing clerical functions

Wrangell will work to formulate a pre-screening process for volunteers to ensure that they have basic training and awareness of the plan and duties that are expected of them. This may include basic ICS training, review of this plan, and procedures for specific job duties. In addition, it may include background checks for volunteers, especially those in certain positions such as working with displaced persons, children, or the elderly.

A spontaneous or unaffiliated volunteer is defined as one that has not had prior training or screening but wishes to help and contribute to the incident response. These volunteers can be an asset, but procedures should be put in place to ensure they are able to effectively contribute to the greater incident organization. These can include:

- Providing for just-in-time training for response duties
- Issuance of safety equipment as required by the assigned duties
- Maintaining accountability of volunteers for safety and recordkeeping

It is important to note that all volunteers, pre-registered or unaffiliated, are the responsibility of the incident. This includes any liability for potential injury or misconduct. These implications should be considered before utilizing volunteers. Under no circumstances will volunteers be utilized for any position in an environment that may pose an Immediate Danger to Life and Health (IDLH) or similar unless those volunteers have previous training and experience in the field and approval from the Safety Officer and/or Incident Commander.

Risks of using volunteers may be mitigated if utilizing members of other organizations that provide for disaster response and recovery. Examples include the American Red Cross, Salvation Army, Sarmatian's Purse, and many others. These organizations typically have systems in place for training, credentialing, and background investigations that may be more flexible or efficient than Wrangell conducting similar functions in-house.

The Volunteer and Donation Management Annex goes into more detail about volunteer management.

## Mutual Aid Agreements

Mutual Aid Agreements (MAA) are pre-defined agreements between governments, private-sector suppliers, and voluntary organizations that are available for use if additional resources are required. Mutual aid does not include direct federal assistance. MAAs should be created and maintained for potential shortfalls and gaps identified through training, exercises, or planning on a continuous basis.

The following mutual aid agreements are in effect:

**Insert**

The most current list of MAAs can be found by contacting **(define)**.

## Access and Functional Needs

### Purpose

Access and Functional Needs (AFN) planning ensures all residents in the City and Borough of Wrangell—including those who may need additional assistance during preparedness, response, recovery, and mitigation activities—can access and receive equitable emergency services. This section identifies populations with functional needs and establishes strategies to accommodate their safety, access to essential services, and effective communication during emergencies.

### Scope

The City and Borough of Wrangell commits to inclusive emergency management practices for people with disabilities, older adults, individuals with limited English proficiency (LEP), economically disadvantaged residents, pregnant individuals, children, or others with circumstances that may require assistance during an emergency event.

This plan aligns with the principles of Whole Community Planning and fulfills requirements under:

- ADA (Americans with Disabilities Act)
- Section 504 of the Rehabilitation Act
- Post-Katrina Emergency Management Reform Act (PKEMRA)
- Title VI of the Civil Rights Act (prohibiting discrimination based on race, color, or national origin in federally assisted programs)

## Populations with Access and Functional Needs in Wrangell

Wrangell's geographic, socioeconomic, and demographic profile identifies the following groups as having potential AFN requirements:

- **Older Adults**
  - Approximately 31% of Wrangell residents are aged 60 or older, many of whom may have mobility, hearing, or vision impairments, or require medical equipment or medications.
- **Individuals with Disabilities**
  - Some residents are dependent on supportive equipment—including wheelchairs, oxygen, or communication devices—and may require evacuation assistance or accessible sheltering.
- **English-Language Learners (ELL) and Limited English Proficiency (LEP)**
  - Non-English-speaking or limited-English-speaking individuals may need translation services to understand alerts or access resources.
- **Economically Disadvantaged Residents**
  - Approximately 14% of households fall below poverty thresholds, limiting their ability to prepare for disasters (e.g., purchasing supplies, evacuation costs).
- **Residents with Medical or Health-Related Needs**
  - Residents relying on routine medical care or assistance for chronic health conditions (e.g., dialysis, medication management).
- **Children**
  - Impacts to schools or daycare centers may require special considerations, including reunification with caregivers.
- **Tourists and Seasonal Workers**
  - Wrangell experiences a seasonal influx of visitors and temporary workers, who may lack local knowledge or access to emergency response services.
- **Individuals Living in Rural or Isolated Areas**
  - Wrangell's isolated geography exacerbates challenges for rural residents requiring evacuation, outreach, or resource delivery.

## Strategies for Addressing Access and Functional Needs

### 1. Inclusive Planning and Engagement

- Collaborate with Wrangell’s Local Emergency Planning Committee (LEPC), Tribal representatives, and organizations serving AFN populations, including seniors’ advocacy groups, faith-based organizations, community health clinics, and schools.
- Conduct regular outreach efforts to ensure AFN populations are integrated into preparedness initiatives, including tailored training, resource distribution, and surveys for specific needs.

### 2. Resource Allocation

- Identify and pre-stage critical emergency supplies, such as wheelchairs, portable ramps, oxygen cylinders, infant care supplies, and accessible transportation units, at strategic locations.
- Ensure accessible equipment is available at all mass care facilities, such as:
  - Universal/accessible cots
  - Bariatric cots or other mobility aids
  - Accessible portable toilets and hygiene solutions

### 3. Accessible Shelter and Evacuation Planning

- Mass care shelters and evacuation sites will comply with ADA accessibility guidelines, providing physical accommodations for persons with mobility impairments and service animals.
- Prioritize accessible transportation options, such as paratransit vehicles or volunteer drivers trained to assist with evacuation needs.
- Partner with organizations (e.g., American Red Cross, Salvation Army) to enhance shelter operations for individuals requiring specialized assistance.

### 4. Accessible Public Information and Outreach

- Disseminate public alerts in simple language and ensure multi-language formats (e.g., Yupik, Tagalog, Spanish).
- Create visual, audible, and tactile alerts through Wrangell’s existing Nixle System, KSTK radio, and VHF systems for individuals with sensory disabilities or limited internet access.
- Provide public safety signage formatted with pictograms and in large text for readability.
- Share preparedness resources tailored for AFN populations via libraries, senior centers, and schools.

### 5. Training and Just-in-Time Support for Emergency Staff

- Provide Borough staff and volunteers with AFN-awareness training programs, such as FEMA's "Including People with Disabilities & Others with Access and Functional Needs in Disaster Operations."
- Identify and train AFN liaisons who can mobilize during incidents to provide technical advice, coordinate resources, and establish trust with underserved groups.

## 6. Reporting Systems for Needs

- Encourage self-reporting while maintaining data privacy.
- Pre-incident: Establish an emergency needs registry for residents requiring assistance (e.g., power-dependent medical devices, mobility impairments).
- Post-incident: Facilitate damage and unmet needs assessments tailored for AFN groups (e.g., FEMA Individual Assistance programs).

## 7. Volunteer Coordination for AFN Needs

- Coordinate with pre-screened volunteers trained to address AFN needs, such as caregivers or interpreters.
- Collaborate with local organizations to provide case-by-case assistance for displaced individuals requiring specialized care (e.g., families with medically fragile children).

## Key Roles and Responsibilities

- **Emergency Manager:** Ensure AFN needs are integrated into all phases of emergency operations. Serve as a liaison with external community partners and regulatory agencies to fulfill ADA compliance.
- **Mass Care Coordinator:** Oversee accessible shelter setup, including physical and operational accommodations for AFN individuals.
- **Public Information Officer (PIO):** Disseminate accessible and inclusive public messaging, ensuring formats reach all AFN populations.
- **Transportation Coordinator:** Establish contracts or memorandums of understanding (MOUs) with transportation providers for ADA-compliant vehicles during evacuation.
- **Community-Based Organizations (CBOs):** Act as trusted communication hubs, providing local expertise and coordination for supporting AFN groups.

## Performance Metrics

To ensure success, AFN planning in Wrangell will measure:

1. Utilization of accessible shelters and transportation options during drills or incidents.
2. Engagement levels of CBOs and Tribal partners in annual emergency planning workshops.
3. Improvements in self-reported preparedness among AFN individuals based on follow-up surveys or interviews.

## Community Lifelines

FEMA in 2019 unveiled a new concept for Emergency Management related to the identification and prioritizing restoration of Community Lifelines during the response phase. A Community Lifeline per FEMA “enables the continuous operation of critical government and business functions and is essential to human health and safety or economic security.



Lifelines are the most fundamental services that, when disrupted cause ripple effects through a community and if not restored quickly, can affect the ability of the community and agencies to respond and contain the situation and begin recovery.

Not every emergency or disaster will impact all the lifelines or components. In fact, a disaster that impacts all lifelines is likely a major disaster requiring a federal declaration and will far exceed Wrangell’s local capabilities and lifelines won’t be restored without state and/or federal assistance.

### What are the Community Lifelines?

FEMA identified the below seven (7) areas as critical lifelines which if affected impact response and recovery efforts in communities.

- Safety and Security
- Food, Water & Shelter
- Health and Medical
- Energy
- Communications
- Transportation
- Hazardous Materials



FEMA Community Lifelines

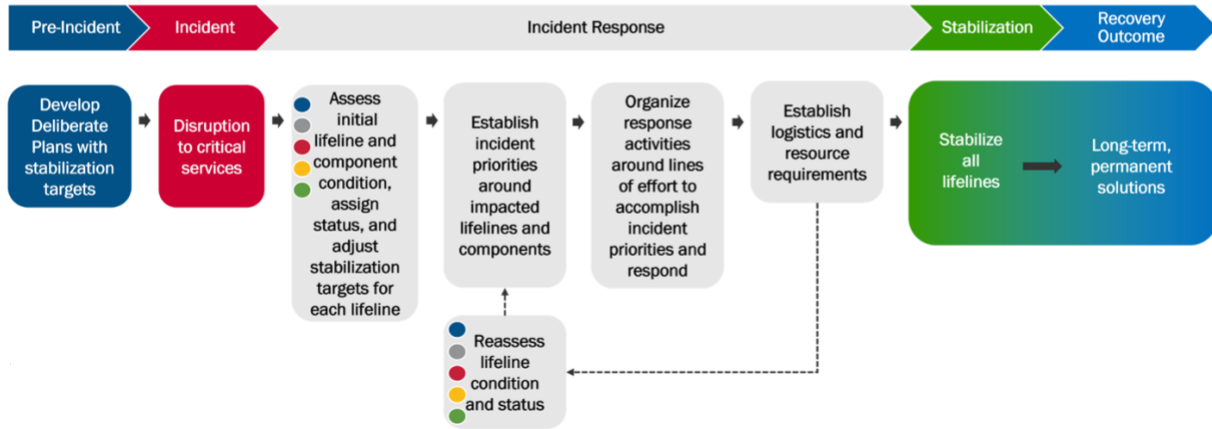
### Functional Annex and Lifeline Relationship

The National Response Framework establishes the framework and relationship between Functional Annexes and the Community Lifelines. Functional Annexes exist to deliver core capabilities to stabilize Community Lifelines to minimize impacts to the community and residents. It is important to note – the FEMA Community Lifelines and their components do not directly cover all aspects of a community which are disrupted by a disaster such as natural, historical, and cultural resources or financial issues. (FEMA, 2019)

Wrangell encourages the prioritization and reporting of impacts to Community lifelines by all levels of government, private sector, service areas and other partners. The following diagram shows how Community Lifelines should be assessed and restored during an incident response.

## Lifelines Drive Response and Enable Recovery Transition

Incident responders assess lifeline conditions, establish priorities, organize lines of effort, and respond until the lifelines are stabilized so that a transition to recovery may occur.



FEMA Community Lifeline Application of Community lifelines to support Emergency Management

The Community Lifelines do not replace Functional Annexes. Rather, the lifelines should be viewed as a way for decision makers at all levels to quickly assess the impacts of a disaster on the community and identify areas that we need to focus resources to restore those lifelines to prevent further impacts to residents, infrastructure, and the community.

The community lifelines should be used by decision makers at all levels to determine the scope, complexity and impacts of a disaster and applying the lifelines does the following:

- Prioritize, sequence, and focus response efforts toward maintaining or restoring the most critical services and infrastructure.
- Utilize a common icon to facilitate communication across stakeholders and the public.
- Promote a response that facilitates unity of effort across the whole community.
- Clarify which components of the disaster are complex (red) and or complicated (yellow) requiring cross sector coordination and collaboration.

# Community Lifeline Components



Multiple components and subcomponents establish the parameters of the lifeline; component-level assessment is required to determine the condition of each lifeline.

**1. Safety and Security**

- Law Enforcement/Security
- Fire Service
- Search and Rescue
- Government Service
- Community Safety

**2. Food, Hydration, Shelter**

- Food
- Hydration
- Shelter
- Agriculture

**3. Health and Medical**

- Medical Care
- Public Health
- Patient Movement
- Medical Supply Chain
- Fatality Management

**4. Energy**

- Power Grid
- Fuel

**5. Communications**

- Infrastructure
- Responder Communications
- Alerts, Warnings, and Messages
- Finance
- 911 and Dispatch

**6. Transportation**

- Highway/Roadway/Motor Vehicle
- Mass Transit
- Railway
- Aviation
- Maritime

**7. Hazardous Material**

- Facilities
- HAZMAT, Pollutants, Contaminants

**8. Water Systems**

- Potable Water Infrastructure
- Wastewater Management

ASSESSMENT	
Status	"What?"
Impact	"So What?"
Actions	"Now What?"
Limiting Factors	"What's the Gap?"
ETA to Green	"When?"

FEMA Community Lifeline Components

## Community Lifeline Status Color Coding

ICS Command and General Staff, Functional Annex Leads, emergency management, and others should report the status of lifelines by using the below identified color chart established by FEMA which allows for quick assessment of lifelines by all levels at a glance. The priority will be to restore any lifelines that are red to yellow or green as quickly as possible.

**Unknown: Grey**

- Indicates the extent of disruption and impacts to lifeline services is unknown.

**Significant Impact: Red**

- Indicates there are severe challenges and obstacles hindering the essential services and resources associated with the lifeline. Immediate attention and resources are required to address the situation and restore functionality.

**Moderate Impact: Yellow**

- Indicates that there are disruptions or limitations to the delivery of normal, pre-incident services and resources. The situation requires attention and proactive measures to prevent further deterioration and ensure community needs are met.
  - Restoration of this lifeline is still in progress and the community has not returned to pre-incident levels of service. This includes instances in which lifeline restoration is being addressed through temporary means.

**Minimal Impact: Green**

- Indicates that the lifeline is functioning at pre-incident levels, with only minor disruptions or limitations.

**Administrative: Blue**

- Does not indicate an operational status or condition; used for administrative purposes such as presentations and briefings.

The following assessment matrix can be used to determine the status of a lifeline:

LIFELINE ASSESSMENT	
Status	What is going on?
Impact	What is going to happen as a result of this impact?
Actions	What do we need to do now?
Limiting Factors	What's the Gap?
ETA To Green?	How long will it take to restore?

## Direction, Control and Coordination

The City and Borough of Wrangell utilizes the National Incident Management System, to include the Incident Command System. All responses follow the principles of ICS.

Initial response is provided by local first responders and directed by on-scene incident command.

Activities may include rescue, firefighting, emergency medical services, crime scene investigations, traffic control, evacuations, and emergency public information releases. On-Scene command may establish Unified Command to integrate jurisdictional authority and responsibilities of participating organizations such as fire, EMS, and law enforcement.

In general, the incident commander is responsible for field assets and direction of such assets, with general direction and policy provided by the EOC or Borough Manager.

## Multi-Jurisdiction and Multi-Agency Coordination

Assistance from other jurisdictions and agencies is critical for incidents that may go beyond one or two operational periods or require resources that are in excess of those available in Wrangell. There may be resources available from the private sector, but most additional government resources will come from off-island. For this reason, it is essential to request resources sooner rather than later. It is always an option to demobilize resources that are not needed, rather than try to obtain resources when there is an immediate need.

It is the intent of Wrangell to form a mutual aid compact with other communities and agencies in Southeast Alaska. This system will allow for pre-arranged agreements and contracts to allow for rapid deployment of resources in the event this plan is activated. All mutual aid or similar agreements for emergency response by Wrangell are incorporated into this plan by reference.

The mutual aid agreements should follow guidance outlined in the document *National Incident Management System Guideline for Mutual Aid* dated March 2024 or a subsequent version.

All political jurisdictions in the state, unless their legislative body opts-out, are participants in the Alaska Intrastate Mutual Aid System (AIMAS). This mechanism is in place to obtain resources without specific agreements with individual jurisdictions. The guidelines of the AIMAS govern the procedures and policies around these resource requests. This program is administered by the State of Alaska, Department of Military & Veterans Affairs, Division of Homeland Security and Emergency Management. Requests are made through the State Emergency Operations Center (SEOC).

# Information Collection, Analysis and Dissemination

## Situation Assessment

The first responder to the scene of an incident will initially assess the situation and provide the current assessment. This will likely occur to the dispatch center, Incident Command, and/or Borough Manager. The information can then be used to assign or order additional resources and establish incident objectives and priorities.

Beyond the initial assessment, the situation is continually re-assessed to allow for updated information. In a post-response or recovery phase, assessments can be conducted via windshield surveys, building inspection, and information reported by the public.

When assessing the situation, there are certain essential elements of information that are required for proper decision making. These are:

- Current injuries and fatalities related to the incident
- Immediate resource needs
- Hazards to responders and the public
- Changes in condition at the incident scene
- Other issues that may affect the ability to respond to and stabilize the incident

Wrangell may define additional Essential Elements of Information (EEIs) that are utilized for situation assessment and decision making.

## Interface With the Public and Other Agencies

Wrangell may not be able to conduct immediate situation and/or damage assessments due to priorities at the incident scene and limited resources. Public reporting of information related to the incident should be encouraged to gain a complete situational picture and to continue allocation of priorities to critical tasks. This may be especially valuable in the recovery phase of an incident, where operational response is winding down, but damage assessment and recovery activities begin.

If the situation warrants, encourage the public to report damage and other effects of the incident. This can include gathering information via a call-in phone number, in-person collection point, or online collection mechanism. The data requested could include:

- Location of the damage or affect. Attempt to use locations that can be mapped or represented in a dataset, such as physical addresses or mileposts. Local landmarks may not be known to state, federal, or voluntary agencies involved in the recovery or cost reimbursement.
- Contact information of the owner(s) or persons reporting so follow up can be conducted.
- Type of structure (home, apartment, business, etc.)
- If the structure is owned or leased
- If the structure is currently habitable
- Extent and description of the damage
- Photographs of the damage if available

If possible, utilize all three methods and ask volunteers to staff phones and in-person points to assist in collecting information. The electronic disaster form can be created in a simple data collection mechanism such as Microsoft Forms (forms.office.com). Information received from other sources can be entered into this same form by volunteers. This creates uniformity and allows the data to be exported to spreadsheets or other tools and shared as required.

## Information Gathering with Response Partners

Information can be gathered from numerous sources, and information gathered by other agencies should be utilized to the extent possible to reduce duplication of effort. Response partners that have information sharing capabilities include:

- National Weather Service
- National Tsunami Warning Center
- Alaska Earthquake Information Center
- US Coast Guard
- Other cities and boroughs in Southeast

Specific intelligence from criminal or terrorist threats can be processed through the Alaska Information and Analysis Center in Anchorage. The Police Department will be the primary liaison to the fusion center if required and will share information back to the incident response. Some information may be controlled and shared with only command and general staff in the response organization due to the sensitive nature of law enforcement information.

## Situation Reporting and Information Dissemination

Information gathered during the incident will primarily be disseminated via situation reports. These situation reports will summarize the current response and recovery condition utilizing the community lifelines concept (See page xxxx). The situation report will be released at a tempo designated by the policy group or incident commander, but generally once per day unless the situation calls for more frequent reporting.

The situation report will communicate information to the public, other government agencies, and the State Emergency Operations Center. Information released in the report will be general, but informative in nature. The report primarily communicates information in an aggregate format – individual damage or personal information is not included.

## Communications and Coordination

### Internal Notifications

Internal notifications to staff and first responders can be made through the Borough e-mail system, Nixle call out, or by radio/pager. Call out lists for EOC staff, emergency responders, and Borough staff will be continuously maintained.

## Communications to the State EOC

Official status updates regarding an incident and the daily situation report will be reported to the State EOC via email. Information sharing and significant events outside of the situation report will be reported via phone call.

Intelligence information related to a potential or active terrorist threat or major criminal activity that may occur or is occurring should be reported to the EOC Safety and Security or Intelligence Branch and/or to the Alaska Criminal Intelligence Center (Primary) – 907-269-8900 / 855-692-5425 for appropriate state and federal law enforcement agency coordination.

During a disaster or major emergency, communications, power, and other infrastructure may be offline or destroyed which will slow down or prevent external communication to the State EOC on Joint Base Elmendorf Richardson. The following are the preferred methods of communication between the Wrangell EOC and the State EOC.

- Primary: Email Message and/or Telephone – State EOC landline or DHSEM Staff member
- Alternate: Telephone via Satellite Phone
- Contingent: Text Message or Private Message to State DHS&EM Contacts
- Emergent: High Frequency (HF) Amateur Radio operated by local ham radio operators

## Nixle Notification System

The Nixle system is an opt-in, mass notification system that is a critical connection between the government and residents and visitors. This powerful tool is an essential component of communications to the public. The Public Information Annex contains additional information on the use of Nixle.

## External Communications

External communications will occur using the procedures in the **Public Information Annex**.

## Interoperable Communications

Radio systems are in use within Wrangell for first responder departments and other business functions. **To ensure interoperability, these frequencies are shared and authorized for use between different responder agencies during an emergency.**

**In addition to frequency sharing, all agencies should program national interoperable frequencies to use as common simplex channels during an emergency when additional communications channels are needed.**

The State of Alaska Land Mobile Radio system is not currently accessible from Wrangell. This prevents radio communication in areas off-island. Wrangell will continue to monitor the availability of new technologies that may provide links to the ALMR system.

**NAWAS?**

# Administration, Finance and Logistics

## Administration

Upon execution of this plan, the Incident Commander has the authority to reassign Borough personnel, utilize temporary employees and/or volunteers, and otherwise provide staffing for the incident response and recovery. Potential employees that can be assigned to positions should be pre-identified if possible. See the Emergency Operations Center Annex for additional information on pre-planning the emergency assignment of employees.

This authorization does not allow the Incident Commander to assign or hire employees outside of current fiscal authority or outside of general work rules. The allocation of funding by the Assembly and general provisions of Wrangell Municipal Code are still in effect even with the activation of this plan.

The incident may solicit volunteers, based on other provisions within this plan, for use during the response and recovery of an emergency incident. Volunteer duties should be well-defined and follow general risk-management and other standards. Even unpaid volunteers may have a cost such as for equipment, supplies, or insurance and these costs should be carefully considered in the planning process.

## Documentation

Wrangell and all agencies involved in any portion of the response will maintain complete and accurate recordkeeping of all actions related to the incident. This is to ensure an accurate legal record of events, actions taken, and expenses incurred for recovery and other future purposes. This can include potential post-incident reimbursement from other levels of government. All documentation, including official records and unofficial notes will be retained per the current records retention policy.

The following documents, at a minimum, will be retained with permanent incident documentation:

- Activity logs maintained by all personnel
- Situation Reports
- Incident Action Plans
- Media Releases
- Correspondence
- Resource Orders
- Damage Assessments
- Timesheets and other personnel tracking forms

The planning section is responsible for incident documentation and preparing the same for permanent storage. All incident personnel are responsible for maintaining documentation appropriate to their position/section and turning documentation in to the planning section prior to demobilization.



Permanent storage of documents is the responsibility of the Borough Clerk. The planning section chief or designee will transfer records to the clerk for permanent archival and storage.

Electronic Copies do not generally replace permanent hardcopy or microfilmed documents. Correspondence and other incident information received through e-mail or text message should be converted to hard copy/pdf for permanent storage.

### After-Action Reporting

After-Action Reviews (AAR) is a formal process for evaluating the response to an incident. This process takes feedback from responders and identifies issues that impeded operations, or approaches that worked well that may be included for future responses or revisions to plans and procedures.

All personnel involved in the incident are responsible for keeping notes on any issues that are relevant to future improvement planning. This is especially critical in longer-term incidents, where memory may not be reliable, or factors may be missed upon the conclusion of the incident.

Prior to formal demobilization, the Incident Commander will affect a “hot wash” process to capture timely feedback for the after-action report. This will allow all sections and staff to provide notes and feedback in an informal, no-fault environment.

The Borough Manager is then responsible for coordinating a formal after-action process and improvement plan. The hot wash information can be incorporated into a more formal analysis of actions taken and the root cause of any items for improvement. Guidelines for after action should follow the most recent Homeland Security Exercise Evaluation Program (HSEEP) methodology. This process may be undertaken in-house or with an external entity. Identified items for improvement or modification may be assigned to different departments or staff with a timeline for completion.

### Finance

All agencies participating in an emergency response will maintain accurate records of all expenses that are incurred as a result of the emergency. The Finance/Admin section of the incident response will be responsible for processing all expenses for payment and tracking expenses such as purchases, equipment rentals, costs incurred under mutual-aid agreements and other items.

Documentation must be maintained that details exact costs and assignments. For personnel and equipment, hours worked, work location, and task should be recorded. All personnel assigned to the incident should track time separately that occurred as a result of the incident, even if during normal working shifts.

Documentation substantiating costs can include, but is not limited to:

- Purchase orders
- Invoices

- Contracts/Agreements
- Vouchers
- Payroll Information
- Timesheets
- Shift tickets or other equipment tracking forms

Cost recovery is a critical aspect to a post-incident response. Insufficient or inadequate cost documentation can result in the loss of reimbursement for certain items. In general terms, cost reimbursement can be obtained from:

- The State of Alaska for disasters that are issued a state declaration
- The Federal Government for disasters that receive a presidential declaration
- Cooperative agreements with agencies such as the Division of Forestry for specific incident response (e.g. wildland)

Each program has differing requirements, restrictions, and documentation needs. It is advisable to maintain an extremely detailed level of documentation throughout the incident, all can be used to substantiate expenses for reimbursement. The Finance/Admin section will advise on specific requirements and needs during the response.

In some cases, Individual Assistance (IA) may be available to individuals that have suffered a loss, and such assistance is included in state or federal disaster declarations. The public information officer will primarily be responsible for communicating these programs to the public, however documentation maintained by the incident will substantiate different finance thresholds that may be required for these programs to be available.

Businesses that suffer losses as a result of the emergency may be eligible for low-interest loans through the Small Business Administration. Individuals and businesses should carry the proper insurance for their property and operations in the event of a disaster, such as property insurance.

It is important to note that all normal finance and procurement methods used shall continue to be followed. Emergency procurement process can be followed per code, but the existence of the emergency does not waive any other provisions unless specifically allowed in Wrangell code.

## Logistics

In the event of a declared disaster or emergency, any resources owned or in control of the City and Borough of Wrangell will be made available for the response. If additional resources are required, a resource order can be placed to initiate the procurement process.

The following are the potential sources for resources in an emergency or disaster:

- Personnel, staff, facilities, and equipment belonging to the City and Borough of Wrangell
- Resources from neighboring jurisdictions utilizing mutual aid agreements
- Resources from the private sector
- Resources from the State of Alaska, including technical assistance and the National Guard
- Mutual Aid Resources through the Alaska Intrastate Mutual Aid Program

- Resources from other states and countries utilizing the Emergency Management Assistance Compact (EMAC)
- Federal Government resources

Resources from the state and through non-local mutual aid agreements are requested through the State Emergency Operations Center (SEOC). A local disaster declaration may be required to access these resources.

The LEPC and other sources may pre-identify resources that are available for use in an emergency.

Voluntary agencies may be a source of logistical support, especially for resources for individuals with Access and Functional Needs, pets and service animals, and other populations.

## Authorities and References

### Delegation of Authorities and Continuity of Government

Insert

#### Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 USC. §§ 5121 - 5208)

Title VII of the Civil Rights Act of 1964

Homeland Security Act of 2002

The Americans with Disabilities Act of 1990 as Amended by the ADA Amendments Act of 2008

The Post-Katrina Emergency Management Reform Act of 2006

Comprehensive Preparedness Guide 101 version 3 (CPG-101 v3)

Homeland Security Presidential Directive 5 (HSPD 5), Management of Domestic Incidents

Presidential Policy Directive: PPD-8, National Preparedness

National Planning Frameworks (NFR): National Prevention Framework, National Protection Framework, National Mitigation Framework, National Response Framework and the National Disaster Recovery Framework

Pets Evacuation and Transportation Standards (PETS) Act of 2006 | H.R. 3858 | 42 U.S.C. 5196

Comprehensive Environmental Response Compensation and Liability Act of 1980; Public Law 96-510 (CERCLA or “Superfund”)

#### State of Alaska

AS 26 Chapter 20 (Civil Defense Act)

AS 26 Chapter 23 (Alaska Disaster Act)

AS 29 Chapter 25 (Emergency Ordinances)

AS 29 Chapter 35 (Emergency Disaster Powers)

AS 46 Chapter 9 (Hazardous Substance Release Control) State of Alaska Emergency Response Plan (2004)

Alaska Federal/State Preparedness Plan for Response to Oil and Hazardous Substance Discharges and Releases (Unified Plan) and Subarea Plans (also Federal Authority)

# City and Borough of Wrangell

Insert Citations

# Acronyms and Abbreviations

# Cybersecurity and Response Annex

## Purpose

This annex describes preventative and response actions with the City and Borough of Wrangell to a cyber-attack or major disruption in access to computer systems locally or using the global Internet.

## Situations and Assumptions

### a) Situation

- a. A cyber disruption may consist of a disruption of service to the island (e.g. a cut fiber-optic line) or the failure of a service that is used for major services (e.g. a Microsoft 365 failure for any reason).
- b. A cyber-attack is an intentional attack against Wrangell's servers or individual computers that results in a loss of service (DDOS) or encrypting/corruption of data (ransomware).
- c. Some attacks and intentional acts are a result of targets of opportunity, where others could specifically target Wrangell's infrastructure.
- d. Wrangell is subject to infrastructure failure due to a lack of diverse network connection paths off the island. Wrangell contains one fiber optic link and two commercial common carrier links off the island.

### b) Assumptions

- a. Wrangell will invest in the security of IT systems to the extent practical by implementing security hardware and software, strong password requirements, and training for employees.
- b. A weakness or compromise in one computer system can affect other computer systems.
- c. Wrangell, like many other governments, are a target for cyber criminals to attack critical infrastructure and lock data for ransom.
- d. Wrangell has a backup program that provides for secure backups of data that can be restored in the event of a cyber incident.

## Preparation Actions

Conduct an inventory of IT systems	Understand the IT systems that Wrangell has in place, identify their function and if they are hosted on-island or through an off-site service provider. Include business systems, utility systems, and other items that may affect critical infrastructure.
Create and implement policies	Policies for users can provide guidance for the protection and safe use of IT systems. These policies can include Acceptable Use, Device Use, Security rules and regulations, or reporting procedures.
Provide end-user training	Provide training for end-users on proper security processes and warning signs. Training should be renewed at least annually and can be provided in-house or by a number of third-party providers.

	Verify data backups	Ensure that critical data backups are being performed and consider that a portion of those backups are stored off-island.
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### Response Actions

	Notify IT contacts	Staff should immediately follow reporting procedures to the appropriate personnel
	Perform a quick assessment	Determine the type of incident and the impact to IT systems.
	Notify outside contacts	Notify outside IT contractor and any hosted service providers that may be affected.
	Take immediate actions to secure systems	Take any immediate actions to mitigate further damage. This could include taking systems offline, disabling or restricting logins, or other temporary steps.
	Notify Law Enforcement	Notify law enforcement, including the Anchorage FBI Field Office and immediately follow their initial instructions.
	Preserve Logs	Take actions to ensure that network traffic, access logs, and other information is copied or preserved for use by law enforcement or other IT professionals.
	Engage response contractors if required	If recovery will require outside support, engage contractors as soon as possible.

# Earthquake Annex

## Purpose

This annex describes specific actions to be undertaken by the City and Borough of Wrangell because of a major earthquake occurring in or near the Borough.

## Situations and Assumptions

- a) Situation
  - a. All residents are vulnerable to the effects of a major earthquake, which has potential to disrupt business, infrastructure, and delivery of government services.
  - b. Localized evacuations are possible from specific areas, but evacuation in case of severe effects will likely be conducted to off-island locations via air and marine routes.
  - c. Seasonal variations will greatly affect the magnitude of the response.
- b) Assumptions
  - a. Major earthquakes will occur with little or no warning, and aftershocks causing additional damage are likely to occur with no warning following the initial event.
  - b. Local tsunami conditions could occur as a result of a major earthquake, depending on location, depth, and magnitude.
  - c. The effects of earthquakes will likely result in a complex incident that requires emergency responders to affect Search and Rescue, Firefighting, Emergency Medical Services, Mass Care, and other activities.

## Immediate Response Actions

Activate Emergency Responders	Emergency responders and EOC staff should be immediately activated for situational assessment and response. Consider a default condition where assigned personnel report without being activated for a major earthquake.
Conduct rapid damage assessments	First responders should be assigned to conduct damage assessments immediately upon reporting. Utilize Police and Firefighters to patrol major areas and transportation routes and advise of: <ul style="list-style-type: none"> <li>• Obvious damage to buildings and structures, both public and private</li> <li>• Impact to infrastructure, such as roads, bridges, powerlines, hydrants, and other signs of damage</li> <li>• Blockage to residential and commercial areas that may affect access for responders</li> <li>• Status of airport and harbor</li> </ul>
Issue holding message	As early as possible, issue a holding message to the public. Although information may not be available, assure the community that damage assessments are being conducted to assess the situation and that the



		safest course of action is to remain at work or home until further information is provided. Work with KSTK to issue messaging and utilize the Nixle platform if mobile services are available.
	Communicate with partners to obtain additional damage assessment	Building owners and infrastructure operators will be assessing their own damage after an earthquake. Reach out to the appropriate points of contact to determine their status. Pay particular attention to: <ul style="list-style-type: none"> <li>• Utilities: Power, Water, Telephone, etc.</li> <li>• Facilities listed in the plan that may be used for mass care such as the Nolan Center or Parks &amp; Rec Facility</li> <li>• Schools</li> <li>• DOT: State Roads and Airport</li> <li>• AMHS Dock Facilities</li> </ul>
	Determine if evacuations are required	After damage assessment information is received, determine with the operations section chief and first responders if any areas require evacuation. Evacuation may be indicated for areas that have severe damage, utility failures, or other immediate threats to life. Consider transportation routes and available shelter areas – make sure these are safe and ready before evacuating unless the danger is immediate.
	Stand up reception centers or shelters if required	Utilize the Mass Care annex to determine location and method for sheltering displaced residents.
	Declare a local disaster	If the damage is severe or extensive outside resources are expected to be needed, declare a local disaster immediately to fully activate this plan.
	Provide an initial status report to the State Emergency Operations Center	The SEOC should be notified of the status of the community and given a head up if a local disaster declaration is to be declared or resources will be requested of the state. At this point, it is not necessary to provide formal status reporting, a verbal conversation is sufficient.

## Response Phase

	Determine operational period and staffing needs	Depending on the time of year, the operational period may vary due to safety and other considerations. The operational period will drive staffing needs. Ensure that staffing is available for following shifts and to ensure standard operational needs for police, fire, utility, and other services.
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Provide for the immediate needs of the community	Continue to care for the immediate needs of the community. This will involve a focus of operations on the following items: <ul style="list-style-type: none"> <li>• Search and Rescue</li> <li>• Mass Care</li> <li>• Restoration of critical utilities and infrastructure</li> </ul>
Account for all members of the community	Ensure that community members are identified and accounted for. If there are areas of damage where rescue is still taking place, this will help provide an idea of missing community members. Work with cruise ship operators and other commercial companies that may have visitors to the island to determine numbers and location.
Provide for ongoing information	The PIO should determine a frequent information release schedule depending on the severity of the incident during this phase, especially if there are widespread rescue operations still taking place. That will assist with rumor control and help alleviate additional anxiety from infrequent updates.
Provision mental health assistance if possible	Work with medical professionals and clergy to provide mental health support if rescues or injuries/fatalities have been experienced. Although mental health needs will be high during recovery, the immediate needs will be acute
Determine restoration priorities	The restoration of utilities, transportation, and other services will need to be prioritized. In general, priorities should be set to do the greatest good for the greatest number of people with the resources available. Consider the following factors: <ul style="list-style-type: none"> <li>• Items needed for first responder duties</li> <li>• Restoration of areas where people have been evacuated and can re-occupy</li> <li>• Ensuring utilities and supply to shelters or other mass care facilities</li> <li>• Ensuring supply lines are available for resources to arrive on the island</li> </ul>
Plan for debris management	Debris management will likely require planning with public works and waste management to maintain a safe environment but will need to utilize limited resources that can also be tasked for restoration.
Confirm Disaster Declaration	The Assembly must vote to continue the disaster declaration within seven days of the original declaration

	Perform comprehensive damage assessment	A damage assessment should be again conducted with information from “windshield surveys” as well as more detailed information from utilities, building owners, and residents. This assessment should be assembled for the purposes of communicating to the state and FEMA the estimated damages and cost in order to trigger the provision of Public Assistance and Individual Assistance funding.
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## Recovery Phase

	Continue to restore vital services	Restoration of services and damage repair will continue throughout the response phase. Typically, immediate needs will be taken care of at this point, and secondary priorities, or those priorities that need outside resources, will be repaired at this time.
	Restore access to evacuated areas if possible, or provide for temporary housing	If housing units in the community are damaged or uninhabitable for an extended period of time, provision for temporary housing should be conducted. In general, mass care sheltering should be used as a temporary measure only and more permanent and stable housing should be planned for. Utilize assistance from the State and FEMA, as well as voluntary organizations, to provision funding and resources. This may include working with commercial lodging establishments or property owners to provide for short-term leases.
	Support reopening of services and businesses	Depending on the extent of damage, the EOC should support business and industry to re-open as soon as practical. This allows for the economy to stabilize and a sense of order and normalcy to be restored. Of special importance is businesses such as retail, services including parks, recreation, and libraries, and schools.
	Develop project worksheets and documentation for funding	Project Worksheets are the FEMA instrument used to delineate work done for disaster response and recovery. These projects are used to restore facilities to pre-disaster conditions. Consider hiring temporary staff or assigning administrative/finance specialists to maintain and document the incident, working with other levels of government, to recoup costs borne by Wrangell.

	Provision for long-term recovery for citizens	A major incident that includes loss of life or major injury will require mental health, spiritual care, and other interventions for the long-term. Work with medical providers, clergy, and mental health practitioners to provide for assistance to residents.
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# Emergency Operations Center Annex

# Mass Care and Sheltering Annex

## Purpose

This annex is designed to establish an organization and procedures for the Wrangell that will provide mass shelter and feeding for evacuees or other displaced persons due to an emergency.

## Situation and Assumptions

- a) Situation
  - a) The area encompassing the Borough of Wrangell is subject to a number of disasters that could result in evacuations or displacement of residents from an affected area.
  - b) The number of people affected could range from very few to large numbers if a disaster affected a large portion of the Borough.
  - c) Facilities are available in the Borough to temporarily shelter and feed those persons evacuated or displaced by an emergency or disaster.
- b) Assumptions
  - a) Affected persons will respond as directed by local government officials.
  - b) A large percentage of displaced persons will stay with friends or relatives.
  - c) All persons or groups who control or own potential shelters will cooperate and make their facilities available.
  - d) Wrangell may have to conduct such operations without outside assistance for the first forty-eight hours to perhaps days, or even weeks following a disaster.
  - e) Other outside assistance will be needed.

## Types of Mass Care Facilities

**Reception Centers:** This concept is a facility that provides for an immediate need for evacuation or reunification with family members. This type of facility is often opened for a no-notice event where an immediate need for safety is required.

**Information or Day Centers:** An information center is a location for displaced residents to get information from the PIO, access services such as disaster assistance, and receive meals. This is similar to a shelter, but there is no overnight lodging provided.

**Shelter:** A shelter provides overnight lodging and may also provide many other services such as a Day Center.

## Potential Mass Care Facilities

There are three primary areas that could be used for a day center, overnight shelter, or other mass care facilities. Each of these has specific advantages and disadvantages that should be considered by the EOC logistics section before activating.

### Nolan Center

The Nolan Center has numerous advantages in terms of space and physical layout. The building has a capacity for a large number of people and has additional classrooms that could be used for

children's areas or other services. A generator is available on-site to provide lighting and basic power. Additionally, a commercial kitchen is available for meal preparation.

During the tourist season, the center attracts visitors and generates revenue in this way, which could be curtailed if used for an extended emergency during these months. Additionally, the center does not have shower or sanitary facilities beyond restrooms.

### Parks & Recreation Center

The Parks & Rec facility has advantages of different spaces and equipment that could be used for recreation for children and others during an emergency. There are locker rooms for extended stays and some backup power available.

Due to the layout and nature of the facility, additional staff may be required for proper supervision. A kitchen is not available on site, and normal uses may have to be suspended if used during an emergency.

### High School

Schools are generally good shelters as far as physical layout and availability of services such as kitchens, laundry, and showers. The school has some generator power and is a known gathering space for the community.

Safety of students and staff must be considered if the facility is used while school is in-session. In a general community-wide emergency or during the summer season where schools are closed, the school may be a good resource for sheltering. It is not advisable during the school year unless the shelter activities can be conducted in such a way that the normal activities are not disrupted.

## Management of Mass Care Facilities

Mass Care and Sheltering are managed by the EOC. Mass Care facilities in Wrangell will be managed under the logistics section, typically as a branch within that section. While generally this may fall under operations, the operations section chief is dedicated to on the ground operations and a proper span of control would not be maintained if attempting both functions with available resources.

Other outside agencies, including volunteer agencies, are often associated with sheltering and mass care activities. These may include the American Red Cross, Salvation Army, and others. In general, these agencies rely on volunteers to conduct the on-the-ground mission. While volunteers are often highly trained, compassionate, and effective at these duties, their availability tends to be variable. Due to this, Wrangell should be prepared to train and activate internal staff for the functions described in this annex, while still taking advantage of volunteers when possible.

For more information on the use of volunteers, see the volunteer annex that is part of this plan.

## Sheltering requirements and pets

Wrangell shall make provisions for pets in the same way they plan for residents and visitors. By accommodating pets, this ensures that pet owners seek services and maintain safety from evacuated or dangerous areas, knowing that pets are also taken care of. Pets are sheltered adjacent to mass care facilities, or in a separate part of the facility. The pets annex should be consulted for additional information.

There is often confusion on the difference between service animals and pets. For the purposes of access to shelter and day center facilities, service animals are permitted entry, while pets should be sheltered separately. A service animal is any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a physical or mental disability. To determine if an animal is a service animal, the registration staff can ask the following questions:

1. Is the animal required because of a disability?
2. What work or task has the animal been trained to perform?

It is not permitted to ask for documentation or proof of the training or certification of the animal, nor is it permitted that a demonstration of the tasks be required. Any further questions or demands of documentation are unlawful.

Although various laws require service animals be able to access all public areas in the same manner others are permitted, the service animal can be removed if it is behaving in an unacceptable way or being disruptive. Examples of this type of behavior:

- Uncontrolled barking, growling at others, jumping on other people
- The inability for the individual/handler to control the dog via leash, harness, or voice control
- The animal not being housebroken

It is recommended that a separate space be available for service animals and handlers if others in the facility are allergic or sensitive to animals. This should be utilized only if requested (e.g. someone at a shelter has a dog allergy) and should be an accommodation for the service animal, not seen as isolating someone with a disability away from others.

## Non-Discrimination

Alaska statute and Federal regulations require non-discrimination in the provision of services assisted by FEMA or as a political subdivision of the State of Alaska. This prevents discrimination based on a number of protected classifications found in statute. It is essential that all persons be treated equally, and in a respectful and helpful manner, when utilizing any service outlined in this plan.

In compliance with regulation, Wrangell will not prevent any person from accessing mass care or other services based on protected classes. Additionally, residency and other requirements will not be required when provisioning services. Under this plan, the least amount of demographic information possible will be collected to avoid the appearance of discrimination, and all employees and volunteers will be trained on these provisions.



If there is concern about specific individuals or information volunteered, such as being required to register with authorities, those specific cases should be referred to the EOC or Police Department for guidance.

## Documentation

Mass Care operations will keep records on the following during operation, and will turn records into the planning section for permanent storage:

- Shelters used, including dates and times of operations and locations
- Number of visitors and overnight stays
- Number of meals served
- Volunteer names and hours
- Significant events that occurred while shelter was open

Forms used include:

- Resident sign-in/sign-out
- Visitor sign-in/sign-out
- Daily shelter log

## Day Center Checklist

	<b>Task</b>	<b>Description</b>
	Perform Walk-Through	Prepare the facility by performing a walk-through and establishing the appropriate areas for sign-in, gathering, provision of services, restrooms and/or showers, or other necessary areas.
	Determine Services Offered	<p>At a minimum, the day center concept provides a safe place for residents that may be displaced from home or work to assemble and obtain information and services. The day center can provide any or all of the following services:</p> <ul style="list-style-type: none"> <li>• General comfortable and safe space for adults and for children. If possible, a separate space for children to play or participate in activities should be provided.</li> <li>• Information from the incident can be provided. This could take the form of notices on a bulletin board, or scheduled briefings from the incident PIO or other staff.</li> <li>• Snack foods and beverages</li> <li>• Restroom and/or shower facilities</li> <li>• Assistance services provided by agencies like the Salvation Army or American Red Cross, or services provided by government agencies such as the State or FEMA for immediate needs</li> </ul>
	Identify Staffing	<p>In general, staffing for a day center should correspond with the services offered. A minimum staffing of two should be required at all times. If providing food, childcare, or if the facility is larger with multiple areas, consider adding additional staff and volunteers. Duties include:</p> <ul style="list-style-type: none"> <li>• Assisting people with sign-in and answering questions upon entry</li> <li>• Provide for general cleaning and upkeep of the facility throughout the day</li> <li>• Providing snacks, children's supplies, or other items throughout the day to visitors</li> <li>• Providing for appropriate supervision in the facility, including the main gathering area and children's area</li> <li>• Ensuring safety of visitors</li> <li>• Minor custodial duties</li> </ul>
	Ongoing Operations	Ongoing day center operations are generally minimal, consisting of ensuring a safe and healthy environment where large numbers of visitors congregate. As the center continues to operate, ensure:

		<ul style="list-style-type: none"><li>• Sign in sheets and daily logs are kept and turned in to the EOC</li><li>• Janitorial duties and general cleanliness is maintained in association with the property owner</li><li>• Appropriate supplies are re-ordered with the EOC as they are used</li></ul>
	Center closeout	<p>The EOC will make the decision to close the day center. Upon closing, ensure the following steps are taken:</p> <ul style="list-style-type: none"><li>• Staff and volunteers are debriefed, and information on areas for improvement and successes are captured for future improvement</li><li>• All documentation is complete and turned into the EOC</li><li>• The facility is cleaned and returned to the condition required by the property owner</li><li>• Equipment is returned to storage or the proper location</li></ul>

## Overnight Shelter Checklist

This checklist provides for high level items that must be completed. It is recommended to utilize guidance contained in the Shelter Field Guide, FEMA publication P-785 for specific and detailed actions.

	<b>Task</b>	<b>Description</b>
	Perform Walk-Through	Prepare the facility by performing a walk-through and establishing the appropriate areas for parking, registration, dormitory, children, and pets.
	Determine services offered	Overnight shelters typically provide for basic services including dormitory arrangements, shower or bathing facilities, child and family areas, and food service. The extent of the facility will determine staffing. In particular, define food service: feeding packaged items and snacks throughout the day requires little support, but the preparation of fresh meals require additional staff with the proper training and licenses. If the facilities or staff are not available, local restaurants or other food service businesses can prepare food off-site for transport to the shelter.
	Identify Staffing	Shelters will generally operate 24/7 for a period of time. Personnel consisting of Borough staff, volunteers affiliated with various organizations, unaffiliated volunteers and others will typically provide for staffing support. Generally, at all times the following staff will be required: <ul style="list-style-type: none"> <li>• Shelter Manager or Supervisor</li> <li>• Registration Staff</li> <li>• Dormitory Staff</li> <li>• Logistics/Helpers</li> </ul> During day hours, a minimum of four staff is recommended. During the overnight shift, staffing can reduce to two. During all times, staff of each gender should be available. If the shelter is staffing more than twenty persons, a minimum of six during the day and three at night should be maintained.
	Determine and order Resources	The supplies and equipment needed for an overnight shelter may vary but consider these common supplies. They may be pre-staged or may have to be ordered: <ul style="list-style-type: none"> <li>• Shelter forms and office supplies</li> <li>• Cleaning and sanitation supplies</li> <li>• Communication equipment (phones or radios)</li> <li>• Cots, including accessible/universal, children, and bariatric</li> <li>• Blankets and Pillows</li> <li>• Towels</li> </ul>

	<ul style="list-style-type: none"> <li>• First aid/medical supplies</li> <li>• Personal hygiene supplies or comfort kits</li> <li>• Snack foods and drinks</li> <li>• Entertainment items such as board games, activity books for children, drawing paper and markers</li> <li>• Provisions for wi-fi for residents if possible</li> </ul>
Operate Registration	<p>Register each resident with the following information:</p> <ul style="list-style-type: none"> <li>• Family Name</li> <li>• Names of all family members</li> <li>• Contact phone if available</li> </ul> <p>Check with residents to determine if any immediate medical needs are necessary. If so, refer to EMS, the Hospital, or other health care staff as directed.</p> <p>In general, federal regulations affect the provision of services in a disaster. Among these provisions is language forbidding discrimination. All persons are welcome at overnight sheltering and are not required to provide identifying documents or other information to gain access to services. If residents are required to register with local authorities (e.g. people on parole) then the PD should be contacted for guidance on the appropriate actions to take. Segregated dormitory areas or other arrangements may be required.</p>
Overnight dormitory management	<p>In general, separate facilities should be established for families, single women, or single men. Distribute supplies for hygiene and other supplies such as bedding and pillows as necessary.</p>
Feeding	<p>Meals, snacks, and beverages should be provided. In general, attempt to have water and snacks (such as packaged items) available throughout the day and evening. Announce and post mealtimes for breakfast, lunch, and dinner in advance. These should be prepared on-site by staff or catered by an outside source.</p>
Ongoing maintenance and cleaning	<p>Your logistics/helper staff will be critical in keeping up with ongoing cleaning and maintenance services. During the shelter operation, be sure that janitorial services are provided to the extent resources are available. At a minimum, ensure waste and trash disposal are conducted regularly.</p> <p>The facility where the shelter is located may have existing janitorial staff or contract support. Work with the property owner to determine responsibility between the facility and the shelter operations.</p> <p>Special consideration for cleaning and maintenance should be given to kitchen and showering facilities. Ensure</p>

		appropriate materials, chemicals, and processes are used in these areas.
	Ongoing operations	<p>Ensure documentation is kept updated about shelter residents entering and leaving the shelter, as well as daily shelter logs that are provided to the EOC.</p> <p>Each day, it is advised to have a meeting with shelter residents to provide updates to shelter schedule and any changes that may occur. Coordinate with the incident PIO to potentially have them available at these meetings to provide incident information.</p>
	Continual Assessment	<p>Each day, assess shelter population, staffing, and supply needs. The number of residents will generally peak at the beginning of the incident and will taper off as residents are able to return to their homes or make other arrangements. Staffing and volunteer needs should be reduced appropriately.</p>
	Closing	<p>The EOC will make the decision to close an overnight shelter. Upon closing, ensure the following steps are taken:</p> <ul style="list-style-type: none"> <li>• Shelter staff and volunteers are debriefed, and information on areas for improvement and successes are captured for future improvement</li> <li>• All documentation is complete and turned into the EOC</li> <li>• The facility is cleaned and returned to the condition required by the property owner</li> <li>• Equipment is returned to storage or the proper location</li> <li>• Used supplies that are staged for sheltering are replaced</li> </ul>

## Pets Annex

### Purpose

This annex is designed to establish procedures for domestic animals when mass care operations are in effect. The annex is intended to comply with provisions of the amended Stafford Act and the Americans with Disabilities Act.

### Situation and Assumptions

- c) Situation
  - a) Domestic animals are present throughout the community, and their care and well-being are important to residents.
  - b) It is essential to plan for domestic animals during any emergency situation.
  - c) The area encompassing the Borough of Wrangell is subject to a number of disasters that could result in evacuations or displacement of residents from an affected area.
  - d) Pet shelter operations are not different from mass care operations for residents and visitors.
  - e) Wrangell does not have a staffed municipal animal shelter or extensive animal control program.
- d) Assumptions
  - a) Domestic animals must be accommodated; by providing mass care planning that accounts for pets, human lives will be saved.
  - b) Pet owners will generally be able to provision the appropriate supplies and food for their pets during an emergency.
  - c) In some cases, the immediacy of an evacuation or inability to access the home may lead to pets and owners arriving at a mass care facility without supplies or food.
  - d) Non-domestic pets, such as livestock, will be cared for by their owners and are not considered in this annex.
  - e) Nationally, more than 60% of households own at least one pet. We will assume 60% of evacuees will have a pet that needs some type of care.

### General guidelines for Pet Sheltering

- 1) Pets will, in all but the most exception circumstances, be sheltered adjacent to their owners. This means that pet sheltering must be considered for identification of all shelter locations.
- 2) In order to accommodate all persons in mass care facilities, pets will be kept separate from the general population. This is to ensure that persons with allergies or other medical needs that contraindicate contact with animals are still able to take advantage of mass care services. Service animals must be allowed in the general area.
- 3) Pet owners are responsible for the care of their animals. Duties such as feeding, walking, and other care should be restricted to pet owners or an appropriate veterinarian. In extreme cases, such as when the pet owner is separated due to medical care, basic care can be rendered if necessary. This is to avoid liability for any person or for Wrangell.
- 4) Each pet shelter will provide a designated area for pets. This should be, at a minimum, a separate room. It is advised that a separate outdoor space be provisioned if possible. Examples can include outbuildings, sheds/storage buildings, trailers, portable

offices/buildings, or similar. Any separate area used must have sufficient heating, lighting, and space that is appropriate for the use.

- 5) Pet owners will be required to have their pets in an appropriate carrier or cage. If outside, they will be on a leash.
- 6) Pets will be documented with the family when registering for shelter attendance or signing in for other mass care services.

## Service Animals

A service animal is any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a physical or mental disability. These animals are not considered pets for the purposes of this annex. Service animal information should be referenced in the Mass Care Annex.

## Disruptive or Aggressive Animals

Animals in a sheltering situation which are unduly aggressive, which attempt to or bite others, or may be disruptive should be referred to the Police Department.

## Sick or Injured Animals

Animals which appear sick should be separated from others, if possible. Consider contacting a veterinarian for additional guidance. Note that contracting for services with a vet may result in cost to Wrangell, therefore, this should only be done after consulting with the EOC and receiving approval.

## Determining a Pet Shelter Area

Look for the following features of the pet shelter area:

- Sufficient room for pet shelter workers, pet owners, and pets
- Power, lighting, and heat is adequate for pets and workers
- A supply of fresh water
- Flooring that is resistant to damage and can be effectively cleaned
- A space for registration and documentation
- Restrooms for pet owners and staff (if not available in an immediate adjacent facility)

## Documentation

[Insert Content]



## Pet Sheltering Checklist

	<b>Task</b>	<b>Description</b>
	Set up pet area	Prepare the facility pet area. This should be separate from the main area occupied by mass care users, and if possible, isolated from the main area audibly and visually. Consider setting up any existing supplies, trash cans, sheeting, or other protective materials if used.
	Deliver supplies (if applicable)	Pet owners should generally bring their own food, supplies, and cages to the pet shelter. Due to a no-notice evacuation or other extenuating event, these supplies may have to be provided. These can be set aside for this purpose, or acquired on-demand from local vendors.
	Begin Documentation	Pet shelter staff should sign in on the ICS 211 form or equivalent. This can be documented on a separate form for the pet shelter or the primary mass care facility if co-located.
	Sign-In pets and owners	A pet sign-in form is available for use, or a standard check-in form can be utilized. Be sure to record the pet name and description and contact information for the owner. If possible, consider taking a photo of animal(s) with their owner.
	Assign pet area	If possible, separate the dog and cat area. Ensure that exits are not blocked and sufficient space for emergency egress exists.
	Maintain pet shelter	<p>During pet shelter operations, staff will be required to monitor for any issues with pets and ensure the area is kept as clean and sanitary as possible. Staff will:</p> <ul style="list-style-type: none"> <li>• Maintain pet area and change layout as necessary</li> <li>• Refill water dishes and clean up spills of food, water, and other items</li> <li>• Maintain accountability of pets and owners when entering or leaving the pet shelter area</li> <li>• Notify owners to attend to or remove pets that are in need of care or are being disruptive</li> <li>• Notify the EOC of any issues related to operation of the pet shelter</li> </ul>

	Demobilize pet shelter	<p>As the mass care facilities demobilize, the pet shelter can generally demobilize with the last overnight shelter or day center closing. To demobilize:</p> <ul style="list-style-type: none"><li>• Return all supplies used to the proper location</li><li>• Remove any protective supplies used</li><li>• Clean the area as agreed with the building owner</li><li>• Turn in all documentation to the EOC planning section</li></ul>
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# Public Information Annex

## Overview

The City and Borough of Wrangell (Wrangell) is responsible for public information on an on-going basis as a result of normal municipal programs and activities. It is recognized that multiple departments provide public outreach and messaging on a frequent basis, and this is the baseline of public communications to citizens and visitors. Emergency information and warning becomes a natural extension of normal operations, but with a higher degree of timeliness and severity required.

During normal operations, all departments and functions should consider utilizing the same sources and methods as during emergency events. This allows for the public to become familiar with the sources to receive legitimate information, who will likely continue to check these sources for official information.

Accurate and timely public information is necessary to keep the public informed, but also provides a positive image of the emergency response and the current situation. A lack of, or incomplete information, can cause doubt among members of the public as to the accuracy of the information. Therefore, the Public Information Officer (PIO) should be activated for any level of emergency response, and the importance of the function cannot be understated.

## The Public Information Section

The Public Information Officer is the lead of the Public Information section. In the Incident Command System (ICS) structure, the PIO is located under the Incident Commander as part of the Command Staff. Although not usually shown on ICS organization charts, the PIO may have several assistant PIOs or depending on the severity of the incident.

**INSERT GRAPHIC ICS COMMAND STAFF**

**INSERT GRAPHIC PIO SECTION WITH ASSISTANT AND SUPPORT INCL CALL CENTER/TOWN HALL**

## Public Information Officer Qualification

It is advisable that the position(s) responsible for public information during normal operations be responsible for staffing the section during an emergency. All PIOs should have the following training at a minimum. This training is available online from the FEMA Independent Study Program.

IS-29	Public Information Officer Awareness
IS-100	Introduction to the Incident Command System
IS-200	Basic ICS for Initial Response
IS-700	National Incident Management System, An Introduction
IS-800	National Response Framework, An Introduction

It is recommended that at least the lead PIO receive the following additional classroom training:

ICS-300	Intermediate ICS for Expanding Incidents
E/L-105	Public Information Basics
E/L 388	Advanced Public Information Officer

## Media Sources

The following media sources, at a minimum, should be utilized to disseminate incident information:

Wrangell Sentinel Newspaper  
KSTK Radio Station  
Official Wrangell social media accounts

In addition to traditional and social media, the section should consider contingencies for unusual circumstances. This can include incidents that take place outside of areas with internet or mobile connectivity as well as widespread technology outages. In addition, some incidents may call for more one-on-one interaction. Consider alternatives such as:

Notices posted in the community or at designated location  
Live radio/Livestream broadcasts  
Town Hall meetings  
Facilitated open house

## Media Representatives and Spokesperson

In general terms, the PIO is the conduit from the media to the response and is responsible for fulfilling the needs of the media. This may include answering questions, providing photograph(s) and/or access to the incident site, technology support, and other items. While the PIO can speak for the incident, in general terms, it is usually preferable that the Borough Manager and/or Incident Commander be the primary spokesperson, in that order. These positions are responsible for Borough operations in normal operations, and they will be a familiar and trusted voice to the general public.

## Messaging Approval

All messages require approval from the EOC Manager or Incident Commander. Determine the appropriate method (hard copy, e-mail, etc.) to submit draft messages and receive approval.

When working with these individuals, establish a mutually agreed upon time frame that messages must be approved. This should be based on the release schedule determined by the PIO and any appropriate media deadlines (scheduled news broadcasts or similar) that are in effect.

Social media and other technologies may require more timely messaging or response to discussions in order to control rumors or other misinformation. Discuss these expectations with the EOC manager during mobilization of the section and agree on the proper protocol for these types of issues. Generally, it is expected that the PIO is able to respond to comments and questions using the general information released without specific approval. The latitude to do so may vary from incident to incident depending on circumstances. Such guidelines should be documented on the activity log or elsewhere.

## Use of Mass Notification Systems

Mass Notification Systems are an invaluable tool to ensure that a message is rapidly disseminated in emergency situations. Wrangell has two systems available for emergency uses: Nixle and the Emergency Alert System (EAS).

Nixle is an “opt-in” system that can disseminate text messages, phone calls, e-mails, and other methods of communication. Anyone wishing to receive messages must register their phone number or other information. Messages are then manually sent by authorized Borough officials.

The Emergency Alert System uses television and radio broadcasts to disseminate messages. These messages must meet more stringent criteria than using an opt-in system, and generally involve severe weather warnings or immediate threats to life and health. An authorized entity transmits the message, which is then automatically broadcast over the air. Currently, radio station KSTK is the only broadcaster in Wrangell that would disseminate EAS messages. It may be more effective to maintain a connection with KSTK staff to broadcast necessary information over the air as part of their normal operations than to rely on the EAS system. See the Wrangell EAS plan for additional information.

In general, the Nixle system should be utilized for emergency and immediate information and warning. The information disseminated should be carefully planned: A system that constantly alerts for a wide variety of messaging will quickly join other notifications that are received by most mobile phone users and run the risk of being ignored. On the other end of the spectrum is a system that is underused: this will cause a reduction in sign-ups and have a lower perceived value for the public.

In general terms, the Nixle system should be used for messages that impact the community and are of a timely nature. This will ensure that during emergency situations, messages are read and acted upon. Some examples of proper use of the system can include:

- Severe weather alerts or the affects of the same, such as dangerous road conditions or power outage information

- Police activity that may require public action or assistance, such as requests to stay away from certain areas or missing persons
- General Borough announcements that have an urgent/timely requirement such as reminders to clear snow from boats in harbor or unexpected road closures

The Nixle system should not be used for routine messaging, which should instead utilize social media, radio announcements, and/or newspaper publication. Some examples could include:

- Routine meeting reminders or announcements
- Community deadlines (e.g. property tax payments, candidacy declarations)
- Scheduled utility work

The following officials are authorized to send messages from the Nixle system. If the EOC is activated, the approval will be obtained as outlined in this plan and annex:

- Borough Manager or designee
- Borough Clerk or designee
- (others)

## Contingent Information Distribution

In case of widespread technology outages, regular services such as Nixle may not be available, as they require connection to the greater internet, and individual mobile devices require an internet or mobile connection as well. Public Information Officers should plan for emergency methods of disseminating information. Consider the following:

### KSTK Radio

In most cases, KSTK can still broadcast local content without an off-island connection. This assumes that power at the studio and broadcast facilities are still available. Work with radio staff to determine the best method and schedule for information dissemination to the public. This could include a staff member at the station as a conduit between the EOC and the public, or some similar schedule where updated information is provided.

If KSTK facilities are damaged, Coast Alaska has emergency broadcasting equipment available. This setup has radio equipment that can broadcast at a lower power from a vehicle or other small facility. This equipment would need to be transported to the island if needed.

### Written Notices

Written updates can be provided at established locations throughout the community. Consider posting notices at specific areas such as shelters or mass care facilities, schools, businesses, and other locations where people are likely to congregate and that are accessible. Existing locations can be used, but it may be advisable to establish A-frame signs, corkboards, or other similar temporary structures to post notices and important information.

If this type of information dissemination is required during tourist season, consider locations where visitors are likely to congregate.

## Public Information Checklist

	<b>Action Item</b>	<b>Description</b>
	Begin Documentation	Start an ICS 211 form or similar log for the incident
	Release holding message	Release an initial holding or alert message to the community to communicate first information and set expectation for further messaging
	Obtain incident briefing	Obtain a briefing from the IC and gather detailed incident information
	Update holding message	Update the initial holding message if necessary
	Obtain information assistance if required and available	Order additional resources if available and necessary for the incident
	Determine release schedule and media events	Release schedules and media events should be set and modified as the incident progresses
	Coordinate media needs with spokesperson and IC	Communicate with officials on current and potential future media/information issues
	Release updates per schedule	Maintain release schedule and adjust as needed
	Stay updated with incident developments	Visit the incident scene and remain in contact with other members of the team regarding incident status
	Plan for contingent information needs	Incident within an incident and other events may require special pre-planning

	Maintain documentation including after action information	Continuously update documentation throughout the incident
	Plan for and release recovery messaging	Provide recovery messaging and information transition to regular information operations
	Compile incident documentation for incident close out	Submit incident documentation and participate in the after-action process

## Begin Documentation

Documentation should begin as soon as the PIO is activated. Incident documentation should include:

- Sign-in sheets to the Emergency Operations Center
- ICS 214 Activity Log
- Release log

Initially sign in to the EOC on an ICS 211 or similar sign in sheet. Then begin your ICS 214 activity log, which should be maintained throughout the incident. On the 214 form, note any significant events, releases, or other actions with the time that it occurred.

In addition to events on the 214, the PIO should begin documenting all releases in an appropriate way. This may include saving pdf documents of releases as they were sent out, social media posts, bulletin board postings, or other communication with the public. If possible, capture comments or other discussions attached to social media posts. It is recommended these posts are saved as pdf documents for ease of archiving, but can include screenshots, printed records, or any other appropriate format as determined for each incident. All documentation substantiates information and actions that may be required for subsequent after-action evaluation, audit, or legal proceedings.

## Release Holding Message

As soon as practical, holding messages should be issued to the public. This ensures that the public is informed about the emergency and establishes credibility as to the reputable source of information.

There are examples of holding or initial alert messages located in the sample messages in this annex. A holding message provides basic information and sets the stage for following updates. Some examples include:

- “As the situation evolves, what we know right now is....”
- “Please avoid the area of XXX and YYY as first responders work to assess the emergency. Further updates will be available XXX”
- “You can check back here for updates or visit XXX for additional information”



Consider issuing holding messages to internal audiences as well as the public. This is especially critical for audiences that may interact with the public or receive public inquiries. It is recommended to also distribute releases to elected officials.

### Obtain Incident Briefing

An initial briefing should be obtained as soon as practical. This briefing may be obtained by referencing the ICS 201, Incident Briefing form that may be completed by the on-scene incident commander or the EOC. This form is not always used, and it's more likely that this briefing will be a verbal report. During the briefing, obtain the following information:

- Event initiation and initial events: What happened? What was the initial response?
- Status and outlook: Is the incident stable, improving, or getting worse? What is the timeline for stabilization? Will more resources, especially those from off-island, be needed?
- Who is the Incident Commander? Will that be changing soon? Will other agencies become involved, and will there be a potential to transition to Unified Command?
- Have additional response resources been ordered? From where? What is the ETA?
- Is the EOC being stood up?
- What are the current messaging needs? What information needs to go to the public in the short term?

### Update Holding Message

After obtaining an initial briefing, update the holding message with any information. This step may not always need to occur but is advisable if there is additional initial information to share – especially as it relates to life safety issues or incidents that are impacting a large portion of the population.

It may be prudent to release updates to messages even when there are no updates to share. Depending on the scale of the incident, rumors may circulate faster than the PIO section is able to keep up. If there are active search and rescue or other types of field operations in place, consider updating the message every 30 or 60 minutes with an update that these operations are still in progress, and further information will be released when available.

### Order additional resources

Based on the incident, estimate the needs for public information and determine the resources that may be required. Most important is generally additional personnel as PIO assistants to provide to the PIO. It is recognized that there may not always be trained and/or credentialed PIOs to allow for a complete secondary backup, however, other types of assistance are often needed. Consider obtaining additional personnel if PIO assistance is needed at the media scene, if public events are scheduled, or other tasks require work outside of the EOC or office. If the incident includes infrastructure disruption that may limit dissemination of information via Nixle or social

media (such as an internet/phone outage), consider obtaining assistance early on to support posting on bulletin boards, answer phones, or other lower-tech dissemination methods.

In addition to personnel, consider any other resources that may need to be obtained, such as printing/posters, projectors and technology, signage, or other supplies and equipment.

### Determine release schedule and media events

The release schedule for updates should be communicated to KSTK, the Sentinel, or other media outlets. Determine the initial schedule for the frequency of releases, such as every 4, 8, or 12 hours. This interval can also be published in social media posts or other announcements to set expectations of the public.

At the same time, decide for any town halls, briefings, press conferences, or other events that require pre-planning and notice to the media or other audiences.

As the incident progresses, it is recognized that the interval for releases may change. Initially information may be updated every hour or few hours. As we progress towards a stable incident and to recovery, the interval may shorten to daily or as-needed.

### Coordinate with spokesperson and IC

The PIO should stay in touch with the IC and incident spokesperson on media needs. These individuals may be able to predict incident events that have media implications (such as injuries or fatalities) or may request specific safety information be disseminated. The PIO should connect during the incident with both individuals at least once per day, more often during the initial response.

### Release updates per schedule

Ensure that subsequent releases are disseminated on the schedule previously established. Be sure to draft releases and submit for approval, allowing time for review and approval by the Incident Commander or EOC Manager before the publication deadline.

### Stay updated with incident status

It is vital to stay updated with developments and status of the incident. This will allow to plan for messaging and get ahead of any information needs. Some items that may be useful:

- Type of incident
  - What are the hazards associated with the incident (Hazardous materials, biological agents, explosives, environmental, weather, etc.)?
- Scope of incident
  - How many people are affected now, and how many people will potentially be affected? Do we have any information on special populations that may be affected, such as those with functional and access (FAN) needs, English-as-a-second language (ESL), limited proficiency in English, socio-economic factors, etc.?
  - How many are at the scene that are sick or injured? What is the status of their treatment (treatment on-scene, transferred to hospitals, other?)

- Status of incident
  - Do we know the status currently, or do we have an idea of the current level of stability? In other words, is the situation stable, or is it getting worse or getting better?
  - What phase of response are we in? Are we still responding to the incident, is the incident stable, or is the main phase over and we are working through recovery issues?
  - Estimated duration of the response: hours, days, weeks, etc.
- Risk Factors
  - What risk factors are present that can affect the response? This could include access to scene, materials involved, resource availability, or any other aggravating factor that is pertinent to the response.
- Other identified needs
  - Number of visitors/transient population affected that require special information considerations

### Plan for contingent information needs

As an emergency incident occurs, it is likely that there may be unexpected events or other circumstances that occur throughout the response and recovery phase. These are commonly referred to as an incident within an incident and may include the injury or death of a responder, loss of a critical community resource or historically/culturally important site, or many other items.

When working with field responders, the incident outlook may indicate some potential events that could occur. It is advisable to begin planning early for any type of incident or contingency. Draft releases or bullet points on how to respond to these events to ensure that information is ready ahead of time to control rumors and be transparent to the public.

### Maintain Documentation

Activity logs (ICS 214), copies of releases, and other documentation should be maintained throughout the incident. It is easier to keep documentation up than to try and re-create or “catch up” near the end of the incident. Throughout the incident, maintain documents in hard copy or electronic format until the planning section requests the documentation for the permanent incident file. Retain a copy of any documentation desired, especially activity logs, and forward the originals to the planning section.

Some examples of documentation generated by the PIO section that should be retained include:

- All messaging and public service announcements
- Screenshots of social media posts and comments if possible
- Logs including activity log and contact log (if used)
- Media coverage: website articles, newspaper articles, transcripts of audio stories, etc
- Agenda and sign in sheets for public meetings
- Briefing notes for incident spokesperson/IC
- Copies of correspondence to/from the incident
- Videos and Photos of the incident

The PIO section should keep an additional log of items to be considered during the after-action process. This can include notes on items that worked well or needed improvement, supplies or equipment needed, training to assist in the next event, or any other item that can be noted and acted on during the after-action report process.

### Plan for and release recovery messaging

When the incident enters into the recovery phase, begin releasing recovery messaging such as safety announcements, debris management issues, availability of assistance programs, and similar. Be sure to adjust the release schedule if not previously done so to reflect the less timely nature of this phase of the response.

Consider releasing thank you accolades and other recognition of first responders, residents, volunteers, and others that contributed to the response.

### Incident Close Out

At the conclusion of the incident, public information should message that EOC and/or incident operations are being discontinued. If applicable, highlight sources for continued recovery information or assistance options.

The PIO section should participate in the after-action process for the incident using the notes that have been assembled throughout the incident.

## Sample Messaging

### Introduction

Effective communication is critical during any emergency response. The sample message templates provided in this Joint Information System Plan are designed to ensure timely, clear, and consistent communication with the public during various types of emergencies. This section outlines best practices for utilizing these sample messages to maximize their effectiveness.

### Best Practices

1. **Timeliness**
  - Issue messages as quickly as possible after verifying the information. Prompt communication can save lives and reduce confusion.
2. **Clarity**
  - Use clear and concise language. Avoid technical jargon or abbreviations that may not be understood by the general public.
  - Ensure that the instructions are simple and actionable.
3. **Consistency**
  - Maintain consistency in the messaging across all platforms (e.g., social media, press releases, public address systems).
  - Ensure that all information disseminated is uniform to prevent misinformation.
4. **Audience Awareness**
  - Consider the specific needs of different segments of the population, such as non-English speakers, people with disabilities, and the elderly.
  - Tailor messages to address these needs appropriately, using available resources such as translation services and accessible formats.
5. **Verification**
  - Confirm the accuracy of the information before dissemination. Misinformation can lead to unnecessary panic and confusion.
  - Work closely with other agencies and departments to ensure that the information is accurate and up to date.
6. **Updates**
  - Provide regular updates to keep the public informed of new developments and changing conditions.
  - Indicate the time of the last update to ensure the public knows how current the information is.
7. **Multi-Platform Dissemination**
  - Utilize various communication platforms, including social media, websites, local news channels, radio, and emergency alert systems, to reach the widest audience possible.
  - Ensure that messages are synchronized across all platforms.
8. **Engagement**
  - Encourage the public to follow official channels for the most reliable information.
  - Be responsive to public inquiries and provide clear guidance on where to find additional information or assistance.

## 9. Training

- Regularly train all PIOs and relevant staff on how to use the template messages effectively.
- Conduct drills and simulations to practice real-time use of the templates and improve response times and coordination.

## 10. Feedback

- After an incident, review the communication process and gather feedback from the public and other stakeholders.
- Use this feedback to improve future messaging and update templates as necessary.

## Using the Sample Message Templates

### 1. Identify the Emergency Type

- Determine the nature of the emergency (e.g., earthquake, wildfire, flood) to select the appropriate template.

### 2. Fill in Specific Details

- Insert specific information such as the location, evacuation routes, shelter locations, and emergency contact numbers.
- Customize the messages to reflect the current situation accurately.

### 3. Coordinate with Relevant Authorities

- Work with emergency responders, local authorities, and other relevant organizations to ensure the message content is accurate and coordinated.

### 4. Issue the Message

- Disseminate the message through all available channels.
- Ensure the message reaches all affected areas and populations.

### 5. Monitor and Update

- Continuously monitor the situation and provide updates as needed.
- Correct any misinformation quickly and clearly.

## Avalanche and/or Landslide

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### Initial Alert Message

- **Subject:** Immediate Alert: [Avalanche/Landslide] in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - An [avalanche/landslide] has occurred in the area of [specific location].
    - Immediate evacuation is advised for those in the affected area.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Stay safe and avoid the area to allow emergency responders to work efficiently.
- 

### Safety Information Message

- **Subject:** Safety Information: [Avalanche/Landslide] in [Location]
  - **Message:**
    - The [Location] area has experienced an [avalanche/landslide].
    - For your safety, do not attempt to return to the affected area until it has been declared safe by authorities.
    - Stay indoors if you are near the affected area but not in immediate danger.
    - Be alert for additional [avalanches/slides].
    - If safe to do so, check on neighbors, especially those who are elderly or have disabilities.
    - Report any signs of distress to emergency services.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Due to the recent [avalanche/landslide], residents of [specific areas] are required to evacuate immediately.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
-

## Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the [avalanche/landslide].
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

## Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the [avalanche/landslide], the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

## Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

## Closure Message

- **Subject:** Conclusion of [Avalanche/Landslide] Emergency Response in [Location]
- **Message:**
  - The emergency response to the [avalanche/landslide] in [Location] is now concluded.



- Thank you to all residents for their cooperation and patience.
- Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Dam Failure/Potential Dam Failure

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### Initial Alert Message

- **Subject:** Immediate Alert: [Dam Failure/Potential Dam Failure] in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - There has been a [failure or potential failure] at [Name of Dam].
    - Immediate evacuation is advised for those in the downstream affected areas.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Move to higher ground and avoid the area.
- 

### Safety Information Message

- **Subject:** Safety Information: [Dam Failure/Potential Dam Failure] in [Location]
  - **Message:**
    - Due to the [dam failure or potential failure] at [Name of Dam], please take the following safety precautions:
    - Move to higher ground immediately if you are in the affected area.
    - Avoid floodwaters and do not attempt to drive through flooded areas.
    - Be alert for further instructions from authorities.
    - Check on neighbors, especially those who are elderly or have disabilities.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are required to evacuate immediately due to the [dam failure or potential failure].
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
- 

### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the [dam failure or potential failure].
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the [dam failure or potential failure], the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of [Dam Failure/Potential Dam Failure] Emergency Response in [Location]
- **Message:**

- The emergency response to the [dam failure/potential failure] at [Name of Dam] in [Location] is now concluded.
- Thank you to all residents for their cooperation and patience.
- Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Earthquake

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### Initial Alert Message

- **Subject:** Immediate Alert: Earthquake in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - An earthquake has occurred in the area of [specific location].
    - Initial reports indicate [magnitude] on the Richter scale.
    - Please follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Take necessary precautions and stay informed.
- 

### Safety Information Message

- **Subject:** Safety Information: Earthquake in [Location]
  - **Message:**
    - Due to the earthquake in [Location], please take the following safety precautions:
    - Stay indoors if you are in a safe location.
    - Move to an open area away from buildings if you are outside.
    - Be prepared for aftershocks.
    - Avoid using elevators and take the stairs.
    - Check for injuries and provide first aid if necessary.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are advised to evacuate due to structural damage and safety concerns.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
- 

### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the earthquake.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the earthquake, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Earthquake Emergency Response in [Location]
- **Message:**
  - The emergency response to the earthquake in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.
  - Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.

- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Extreme Weather

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### Initial Alert Message

- **Subject:** Immediate Alert: Extreme Weather in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - Extreme weather conditions, including [specific type of weather, e.g., severe thunderstorms, tornadoes, blizzards], are expected in the area of [specific location].
    - Please take necessary precautions and follow instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Stay indoors and avoid unnecessary travel.
- 

### Safety Information Message

- **Subject:** Safety Information: Extreme Weather in [Location]
  - **Message:**
    - Due to the extreme weather conditions in [Location], please take the following safety precautions:
    - Stay indoors and away from windows.
    - Secure outdoor objects that could become projectiles.
    - Keep a flashlight, batteries, and a battery-powered radio on hand.
    - Avoid using electrical appliances and landline telephones during thunderstorms.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are advised to evacuate due to the extreme weather conditions.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
-



### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the extreme weather.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the extreme weather conditions, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Extreme Weather Emergency Response in [Location]
- **Message:**

- The emergency response to the extreme weather conditions in [Location] is now concluded.
- Thank you to all residents for their cooperation and patience.
- Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Flood

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### Initial Alert Message

- **Subject:** Immediate Alert: Flooding in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - Significant flooding has been reported in the area of [specific location].
    - Immediate evacuation is advised for those in the affected areas.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Move to higher ground and avoid the area.
- 

### Safety Information Message

- **Subject:** Safety Information: Flooding in [Location]
  - **Message:**
    - Due to the flooding in [Location], please take the following safety precautions:
    - Move to higher ground immediately if you are in the affected area.
    - Avoid walking or driving through floodwaters.
    - Be alert for further instructions from authorities.
    - Check on neighbors, especially those who are elderly or have disabilities.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are required to evacuate immediately due to flooding.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
- 

### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]

- **Message:**
    - Emergency shelters are available for those affected by the flooding.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the flooding, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Closure Message

- **Subject:** Conclusion of Flood Emergency Response in [Location]
- **Message:**
  - The emergency response to the flooding in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.
  - Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
  - Stay informed through official channels for ongoing updates on recovery and rebuilding.
  - For any further information or assistance, contact [emergency contact information].

## Hazardous Materials Incident

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### Initial Alert Message

- **Subject:** Immediate Alert: Hazardous Materials Incident in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - A hazardous materials incident has occurred at [specific location].
    - Immediate shelter-in-place or evacuation is advised for those in the affected areas.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Avoid the area and take necessary precautions.
- 

### Safety Information Message

- **Subject:** Safety Information: Hazardous Materials Incident in [Location]
  - **Message:**
    - Due to the hazardous materials incident in [Location], please take the following safety precautions:
    - If advised to shelter-in-place, close all windows and doors and turn off ventilation systems.
    - If advised to evacuate, do so immediately following the instructions of emergency personnel.
    - Avoid the area and do not attempt to enter restricted zones.
    - If you experience symptoms such as dizziness, difficulty breathing, or irritation, seek medical attention immediately.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
- **Message:**
  - Residents of [specific areas] are required to evacuate immediately due to the hazardous materials incident.
  - Follow the designated evacuation routes [insert routes if available].
  - Proceed to the nearest emergency shelter located at [shelter locations].
  - If you need transportation assistance, call [emergency contact number].
  - Take essential items such as medications, identification, and important documents.
  - Do not delay your evacuation to gather belongings.

---

### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the hazardous materials incident.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the hazardous materials incident, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on decontamination, debris removal, and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the incident. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Hazardous Materials Incident Response in [Location]
- **Message:**
  - The emergency response to the hazardous materials incident in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.
  - Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
  - Stay informed through official channels for ongoing updates on recovery and rebuilding.
  - For any further information or assistance, contact [emergency contact information].

## Transportation Accident

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### Initial Alert Message

- **Subject:** Immediate Alert: Transportation Accident in [Location]
  - **Message:**
    - Attention residents of [Location]:
    - A transportation accident involving [specific type, e.g., train, bus, truck] has occurred at [specific location].
    - Emergency services are on the scene.
    - Please avoid the area to allow emergency responders to work efficiently.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Follow all instructions from authorities.
- 

### Safety Information Message

- **Subject:** Safety Information: Transportation Accident in [Location]
  - **Message:**
    - Due to the transportation accident in [Location], please take the following safety precautions:
    - Avoid the accident area to prevent congestion and allow emergency responders to do their work.
    - If you are near the accident site, follow the instructions of emergency personnel.
    - Be cautious of potential hazards such as fuel spills or debris.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are advised to evacuate due to potential hazards from the transportation accident.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
-



### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the transportation accident.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory in [Location]
  - **Message:**
    - Due to the transportation accident, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the incident. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Transportation Accident Emergency Response in [Location]
- **Message:**
  - The emergency response to the transportation accident in [Location] is now concluded.

- Thank you to all residents for their cooperation and patience.
- Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Utility Disruption

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### Initial Alert Message

- **Subject:** Immediate Alert: Utility Disruption in [Location]
  - **Message:**
    - There is a utility disruption affecting [specific utility, e.g., electricity, water, gas] in the area of [specific location].
    - Crews are working to restore services as quickly as possible.
    - Please conserve usage and follow all instructions from utility providers.
    - Monitor KSTK and official social media channels for updates.
    - Your safety and comfort are our priorities. Thank you for your patience and cooperation.
- 

### Safety Information Message

- **Subject:** Safety Information: Utility Disruption in [Location]
  - **Message:**
    - Due to the utility disruption in [Location], please take the following safety precautions:
    - If you are without power, use battery-operated lights and avoid using candles.
    - If you are without water, use bottled water for drinking and hygiene.
    - If you are without gas, avoid using any open flames or ignition sources.
    - Be cautious of carbon monoxide poisoning from alternative heating or cooking sources.
    - Stay informed through reliable sources.
- 

### Conservation Instructions Message

- **Subject:** Conservation Instructions During Utility Disruption in [Location]
  - **Message:**
    - Due to the ongoing utility disruption, residents are advised to conserve [specific utility, e.g., electricity, water, gas].
    - Limit the use of non-essential appliances and lighting.
    - Turn off taps and avoid unnecessary water use.
    - Report any leaks or issues to [utility provider's contact information].
    - Your cooperation will help expedite the restoration process.
- 

### Resource Information Message

- **Subject:** Resource Information for Those Affected by Utility Disruption in [Location]
  - **Message:**
    - Resources are available for those affected by the utility disruption.
    - Charging stations for electronic devices are set up at [locations].
    - Water distribution centers are available at [locations].
    - Heating or cooling centers are open at [locations].
    - For more information, call [emergency contact number] or visit [official website].
- 

### Service Restoration Update Message

- **Subject:** Service Restoration Update for Utility Disruption in [Location]
  - **Message:**
    - Crews are working diligently to restore [specific utility] services.
    - Estimated time of restoration for affected areas is [timeframe].
    - Thank you for your patience as we work to resolve the issue.
    - Stay tuned to local news and official channels for further updates.
- 

### Closure Message

- **Subject:** Conclusion of Utility Disruption Emergency Response in [Location]
- **Message:**
  - The emergency response to the utility disruption in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.
  - Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
  - Stay informed through official channels for ongoing updates on recovery and service restoration.
  - For any further information or assistance, contact [emergency contact information].

## Volcano

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### Initial Alert Message

- **Subject:** Immediate Alert: Volcanic Eruption in [Location]
  - **Message:**
    - Attention resident, the [name] volcano has erupted.
    - Residents are advised to shelter in place.
    - Immediate evacuation is advised for those in the affected areas.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
- 

### Safety Information Message

- **Subject:** Safety Information: Volcanic Eruption in [Location]
  - **Message:**
    - Due to the volcanic eruption in [Location], please take the following safety precautions:
    - Evacuate immediately if you are in the advised evacuation zone.
    - If you are not in an evacuation zone, stay indoors to avoid ashfall.
    - Keep windows and doors closed and use damp cloths to seal gaps.
    - Wear masks or use damp cloths to cover your nose and mouth if you must go outside.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are required to evacuate immediately due to the volcanic eruption.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
- 

### Shelter Information Message

- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the volcanic eruption.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory Due to Volcanic Eruption in [Location]
  - **Message:**
    - Due to the volcanic eruption, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Aircraft operations may be impacted, check with your airline before leaving for the airport.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Volcanic Eruption Emergency Response in [Location]
- **Message:**
  - The emergency response to the volcanic eruption in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.

- Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.
- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

## Wildfire

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### Initial Alert Message

- **Subject:** Immediate Alert: Wildfire in [Location]
  - **Message:**
    - Attention residents in the area of [Location]:
    - A wildfire has been reported near [specific location].
    - Immediate evacuation is advised for those in the affected areas.
    - Follow all instructions from emergency personnel.
    - Monitor KSTK and official social media channels for updates.
    - Your safety is our priority. Avoid the area and take necessary precautions.
- 

### Safety Information Message

- **Subject:** Safety Information: Wildfire in [Location]
  - **Message:**
    - Due to the wildfire in [Location], please take the following safety precautions:
    - Evacuate immediately if you are in the advised evacuation zone.
    - If you are not in an evacuation zone, stay indoors to avoid smoke exposure.
    - Keep windows and doors closed and use air purifiers if available.
    - If you must go outside, wear a mask to protect against smoke inhalation.
    - Stay informed through reliable sources.
- 

### Evacuation Instructions Message

- **Subject:** Evacuation Instructions for [Location] Residents
  - **Message:**
    - Residents of [specific areas] are required to evacuate immediately due to the wildfire.
    - Follow the designated evacuation routes [insert routes if available].
    - Proceed to the nearest emergency shelter located at [shelter locations].
    - If you need transportation assistance, call [emergency contact number].
    - Take essential items such as medications, identification, and important documents.
    - Do not delay your evacuation to gather belongings.
- 

### Shelter Information Message



- **Subject:** Shelter Information for Evacuees from [Location]
  - **Message:**
    - Emergency shelters are available for those affected by the wildfire.
    - Shelters are located at [shelter locations].
    - Food, water, and basic medical care are available at these shelters.
    - Pets are allowed at [specific shelters if applicable].
    - Please bring necessary personal items and medications.
    - For more information, call [emergency contact number] or visit [official website].
- 

### Road Closure and Travel Advisory Message

- **Subject:** Road Closure and Travel Advisory Due to Wildfire in [Location]
  - **Message:**
    - Due to the wildfire, the following roads are closed: [list of roads].
    - Avoid travel to and through the affected area to allow emergency response teams to operate.
    - Use alternative routes and expect delays.
    - Do not attempt to bypass roadblocks or closed areas.
    - Follow updates on road conditions from [transportation department] and local news outlets.
- 

### Recovery and Cleanup Information Message

- **Subject:** Recovery and Cleanup Efforts Underway in [Location]
  - **Message:**
    - Recovery and cleanup operations have started in the affected areas.
    - Avoid the affected areas to allow crews to work safely.
    - Report any hazards or safety concerns to [contact information].
    - Information on debris removal and property recovery will be provided shortly.
    - Assistance programs are available for those impacted by the disaster. Visit [official website] for details.
- 

### Closure Message

- **Subject:** Conclusion of Wildfire Emergency Response in [Location]
- **Message:**
  - The emergency response to the wildfire in [Location] is now concluded.
  - Thank you to all residents for their cooperation and patience.
  - Recovery efforts will continue, and affected individuals are encouraged to seek available assistance.

- Stay informed through official channels for ongoing updates on recovery and rebuilding.
- For any further information or assistance, contact [emergency contact information].

# Severe Weather Annex

## Purpose

This annex outlines the preventative, preparedness, and response actions for the City and Borough of Wrangell to address severe weather events. It ensures coordinated efforts to minimize impacts on residents, property, and critical infrastructure.

## Situations and Assumptions

### a) Situation

- a. Wrangell is subject to various severe weather events, including:
  - i. High winds and heavy rainfall, which can cause flooding, landslides, and infrastructure damage.
  - ii. Snow and ice storms that disrupt transportation, utilities, and essential services.
  - iii. Coastal storms with storm surges, leading to erosion and property damage.
- b. The community's remote location and limited transportation options can delay external assistance during severe weather events.
- c. Seasonal patterns (e.g., late fall through early spring for heavy rainfall and snow) increase the predictability of some events but not their severity.

### b) Assumptions

- a. Severe weather may result in cascading impacts, including power outages, road closures, and damage to critical infrastructure.
- b. Wrangell's residents, including those in remote areas, may require assistance with sheltering, supplies, and medical care during prolonged events.
- c. Access to resources may depend on marine or air transport, both of which are highly weather-dependent.
- d. Effective early warnings and preparedness measures can mitigate severe weather impacts.
- e. Coordination with state and federal agencies is essential for managing large-scale weather events.

## Roles and Responsibilities

- **Emergency Management:** Oversee coordination of severe weather warnings, public messaging, and shelter operations.
- **Public Works:** Maintain drainage systems, clear debris, and support road closures and repairs.
- **Law Enforcement:** Enforce road closures, assist with evacuations, and provide traffic control.
- **Wrangell Fire Department:** Assist with evacuations and respond to storm-related hazards such as downed power lines.
- **Public Health:** Monitor and respond to health concerns, such as hypothermia and carbon monoxide poisoning risks during power outages.
- **State and Federal Agencies:** Provide forecasts, resources, and recovery funding.

## Preparation Actions

	Hazard Identification and Risk Assessment	
	Community Preparedness	
	Infrastructure Resilience	
	Coordination and Training	
	Alert and Warning System	Promote community-wide registration for the Nixle alert system through public outreach campaigns, emphasizing its role in delivering real-time severe weather alerts and safety information.
		Develop pre-scripted severe weather messages for Nixle and ensure alignment with the Alaska Alert System and KSTK broadcasts for consistent messaging.
		Regularly test the Nixle system, Alaska Alert System, and KSTK’s emergency broadcast capabilities to ensure reliability during severe weather events.
		Identify residents without reliable internet or cell service and develop alternative methods, such as VHF radio or in-person notifications, to ensure they receive warnings.

## Response Actions

	Activate Incident Command	Establish an Incident Command Post (ICP) and implement the Incident Command System (ICS) for coordinated response efforts.
		Coordinate with the National Weather Service (NWS) in Juneau for up-to-date forecasts and warnings.

Monitor and Disseminate Warnings	Issue Timely Alerts via Nixle: Send immediate severe weather alerts, including warnings, evacuation instructions, and safety updates, using Nixle to reach residents via text, email, and voice notifications.
	Utilize Alaska Alert System for Broader Coverage: Activate Wireless Emergency Alerts (WEA) and Emergency Alert System (EAS) notifications through the Alaska Alert System for significant severe weather threats.
	Leverage Local Radio for Updates: Work with KSTK to provide real-time updates and ongoing safety information during severe weather events.
	Adapt Messaging for Accessibility: Tailor messaging to ensure it is clear and accessible for vulnerable populations, including those in remote areas or with limited connectivity, by using alternative channels such as VHF radio or in-person communication.
Implement Protective Actions	Activate flood defenses, such as temporary barriers or sandbagging, in flood-prone areas.
	Close roads or bridges at risk of flooding, avalanches, or wind damage.
Assist Impacted Residents	Open and staff emergency shelters with considerations for accessibility and pet accommodations.
	Coordinate transportation assistance for residents in isolated or hazardous areas.
Restore Critical Services	Prioritize the restoration of utilities, including power, water, and telecommunications.
	Deploy public works crews to clear debris, remove snow, and repair damaged infrastructure.
Coordinate Resources	Request additional resources through the Alaska Division of Homeland Security and Emergency Management (DHS&EM).
	Utilize mutual aid agreements with nearby communities for personnel and equipment support.

## Recovery Actions

	Assess Damages	Conduct post-event assessments to determine damages to property, infrastructure, and natural resources.
	Support Community Recovery	Provide assistance to residents and businesses for recovery efforts, including temporary housing and financial aid.
		Collaborate with state and federal agencies to apply for disaster recovery funding.
	Rebuild Resilience	Incorporate lessons learned into infrastructure repair and upgrades to reduce future risks.
		Implement floodplain management practices and other mitigation measures.
	Document Costs and Impacts	Maintain detailed records for FEMA Public Assistance and other recovery programs.
		Prepare reports summarizing event impacts and response actions for the Borough Assembly and public.
	Evaluate and Update Plans	Conduct an after-action review (AAR) to evaluate response efforts and identify areas for improvement.
		Update the severe weather annex and related emergency plans accordingly.

# Supply Chain Disruption Annex

## Purpose

This annex describes planning and preparedness actions that can be undertaken by the City and Borough of Wrangell to an external disruption to the supply chain that affects the community.

## Situations and Assumptions

- a) Situation
  - a. Modern supply chains rely on an extensive amount of infrastructure to deliver goods to the final endpoint in a timely manner.
  - b. Most businesses utilize inventory methods such as “just in time” which reduces the amount of inventory kept on site at any time.
  - c. Supply chains are managed and affected by public infrastructure and private companies, Wrangell does not have the ability to significantly affect external factors related to the supply chain.
- b) Assumptions
  - a. Most residents and businesses in Wrangell do not have more than five days of inventory or supplies available without outside resources.
  - b. External factors are more likely to affect the supply chain than factors that take place in Wrangell.
  - c. A disruption to a particular portion of the supply chain will affect the region or nation as opposed to solely affecting the local area.

## Connections to Community Lifelines

Wrangell will utilize the community lifeline concept as described in this plan. The supply chain links to these lifelines will provide a framework for establishing resilience in this area:

- Safety and Security
- Food, Water, Sheltering
- Health and Medical
- Communications
- Transportation
- Energy
- Hazardous Material

The material in this annex was based off the FEMA Supply Chain Resilience Guide. The most current version of this publication should be referenced for additional details and guidance.

## Preparation Checklist

	Form a “Task Force” of private sector representatives	The task force can consist of individual companies and leaders that represent the supply chain. Include trade association, tribes, state and federal agencies as
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		well. The LEPC can act as this task force if it is not desired to create a separate body.
	Create a Task Force Charter	The charter should include parameters for engagement during normal operations and response or disaster operations.
	Conduct workshops to establish ownership and priorities	Ownership of assets and priorities for response and recovery efforts should be established.
	Develop tactics	Develop tactics to facilitate supply chain resilience among partners and the community, including Memorandums of Understanding.
	Exercise tactics and products	Drill using discussion and operations-based exercise to test and validate the plans.
	Update and refresh products	Periodically (at least annually) review the products created and update as required



# Volunteer and Donation Management Annex

## Purpose

This annex describes specific procedures to take as it relates to the use of volunteers and the management of incoming donations.

## Situations and Assumptions

- a) Situation
  - a. In an emergency, the citizens of Wrangell will be generous in the donation of materials and the desire to volunteer to assist those affected by the situation.
  - b. If an emergency gains national media attention, it is likely that volunteers or donations may come from outside of the area.
  - c. There are several community organizations that specialize in providing assistance that can be useful in an emergency situation. These organizations may already have systems in place for the processing of donations and volunteers.
  - d. An inefficient system of managing donations and volunteers, as well as a lack of information on the subject being communicated to the public, will cause vital resources to being diverted to this cause rather than effective response and recovery.
- b) Assumptions
  - a. The City and Borough of Wrangell does not have systems in place to utilize volunteers in emergency incidents.
  - b. Voluntary organizations, both national and local, are the best way to handle volunteer and donation management.
  - c. Public offers of donations and assistance will take the form of money, clothing, food, in-kind services, and other products.

## Volunteers

Volunteers are valuable resources, but these individuals require training and oversight to ensure that the actions taken are consistent with the objectives and priorities that are set by incident command. Additionally, volunteers that are interacting with vulnerable populations or sensitive infrastructure should have a background investigation before being permitted to carry out those tasks. Wrangell does not have sufficient resources to manage volunteers, nor does it currently have a background investigation, training, or credentialing system for such volunteers.

Community organizations frequently have processes in place for volunteer management and training. The most efficient use of resources in Wrangell is to take advantage of existing community groups for volunteers and their management. These groups could include existing non-profit organizations such as the Salvation Army, faith-based organizations, and similar.

As part of the planning process for emergencies, Wrangell will identify and work with community groups on the most likely roles for the volunteers and initiate a structure to ensure that such tasks can be carried out. An example of volunteer tasks include:

- Staffing mass care facilities such as day centers, overnight shelters, and pet shelters

- Preparing meals or snacks for those affected by the emergency, and/or for first responders and other staff
- Assisting with the distribution of public information, such as staffing an information point or center
- Clerical tasks for the response such as running of supplies, filing, answering phones, and the similar

Volunteers should be credentialed as appropriate for the task. At a minimum, volunteers will have:

- A background check with a record acceptable to the volunteer organization when working with members of the community, particularly victims, children, and vulnerable adults
- For those preparing food, access to a commercial kitchen and the appropriate food handler training and certification
- Completed the IS-100 and IS-700 courses available from FEMA, or their classroom equivalent

## Volunteer Liaison

During incidents with large volunteer needs, it may be necessary to staff a volunteer liaison position within the EOC. This position will be primarily responsible for organizing volunteer needs, providing oversight to volunteer leads, and maintaining documentation. See the volunteer liaison checklist in this annex.

## Out of Area Volunteers

Existing organizations that are national in scope, or have national ties, may have volunteers that can be brought in from out of the area. This may be appropriate in some incidents, but a widespread event on the island that is impacting residents may also impact visitors. It is recommended to determine if there is adequate food, housing, and infrastructure to support out of area volunteers during the response phase of the incident. If inadequate, it may be better to restrict additional people coming to the area until the incident has been stabilized. The State Emergency Operations Center has a VOAD (Voluntary Organizations Active in Disaster) coordinator that can assist with these issues.

## Donations

Donations can often become their own “incident within an incident.” Donations of items often become difficult to manage due to the large volume and need to sort and manage these items. Health concerns will also play a role in managing donations. For instance, items such as clothing may require laundering and inspection before being utilized. In general, it is difficult to manage incoming donations of items with the specific need and the correct time – attempting this can divert necessary staff and volunteer resources away from higher priority tasks. Unless in extraordinary circumstances, the City and Borough of Wrangell will not accept donations in the form of items or money.

Donation requests should be funneled to the appropriate voluntary organization that has been identified to handle incoming donations. This may be the same or a different organization as one providing volunteers. These organizations often have the infrastructure, accounting, and

procedures in place to receive funds and items, and can provide receipts for residents to claim tax deductions that do not apply to government agencies.

The Public Information Officer will coordinate with the voluntary agency on appropriate public messaging for donations. Unless there is a specific need, the public will generally be encouraged to donate money as opposed to tangible items, to provide maximum flexibility and a minimum of overhead management required to manage donations. Such messaging will be included as appropriate throughout the incident.

In some cases, donations of items may be warranted and required by the dictates of the incident. Some classes of items have special requirements or considerations:

- The donation of equipment and operators for response and recovery, such as heavy equipment, must be routed through the operations section of the EOC. Such equipment must be inspected for condition and written acknowledgement of the donation obtained in advance of the deployment. This protects the City & Borough from future claims and liability.
- Food donations should be of non-expired packaged food and drink only to ensure food safety. Prepared food items will only be secured recognized vendors that have the appropriate facilities and equipment (i.e. commercial kitchens). These meals are typically sourced through the logistics section of the EOC.
- Donations of medication should not be accepted nor distributed. Over the counter medications may be made available to users of mass care services but will not be actively distributed by volunteers or staff. Prescription medications are the responsibility of the individual or parent/caregiver with specific medical needs and should not be accepted.
- Food and supplies for pets should be made available to pet owners to decide on if certain items will be fed to household pets.

If an incident gains widespread media attention out of the immediate area, incident staff must plan for an influx of donations from out of the area. Work with the receiving non-profit organizations on the best way to handle these donations, such as creating a specific website/account to publicize for funding and how to account for such funds.

### Recovery

After a major incident, there may be a significant amount of donations and volunteer labor for recovery, such as removing debris and rebuilding housing. These types of donations are often coordinated through recognized national organizations and take place on private property. In general, the EOC will not coordinate these types of responses – they will take place through existing processes. If there are questions on the legitimacy of an organization or requested assistance, the State Emergency Operations Center can be consulted for guidance.

### Volunteer Liaison Checklist

	Determine volunteer needs	Based on the status and complexity of the incident, work with operations and logistics to determine volunteer needs. These can be influenced by the number of shelters, evacuation locations, and affected
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		residents. In addition, the availability of infrastructure such as roads and communications will affect the number of needed volunteers.
	Coordinate with community organizations	Coordinate with community organizations to put out calls for volunteers and identify immediate staffing priorities.
	Release initial volunteer messaging	Coordinate with the Public Information Officer on initial messaging for the public regarding volunteers or donations, if applicable.
	Determine JIT Training	Determine any “just in time” training that is required for volunteers, and who is available to deliver. The liaison may have to work with community organizations and first-level volunteer supervisors to achieve the training in short order.
	Maintain accountability and documentation	Ensure first-level supervisors maintain accountability and documentation for volunteers, including sign-in, hours worked, and location
	Plan for future volunteer needs	Plan for needs based on the outlook of the incident, including the need for additional volunteers or demobilizing existing staff
	Prepare status reports	Prepare status reports (at least daily or as directed) for the Incident Commander, Public Information Officer, and Planning Section. The status reports should include number of volunteers and locations, functions being performed, and any notable incidents or exceptions.
	Maintain incident documentation	Collate documentation and submit to the planning section at the conclusion of the incident. Documentation should clearly contain: <ul style="list-style-type: none"> <li>• Contact information for all volunteers</li> <li>• Number of volunteer hours for each volunteer</li> <li>• Work assignments and locations</li> <li>• Total aggregate volunteers and volunteer hours</li> </ul>
	Thank Volunteers	Send Thank You notes/letters to each volunteer if possible. These should generally be from the Incident Commander or Borough Manager, and should be personalized to the contribution if possible.

		This is generally completed as the EOC is completely demobilizing from the incident.
	Contribute to After-Action Report	Keep notes of successes or items for improvement for the next incident and participate in the After Action process with the EOC

# Wildland Fire Annex

## Purpose

This annex outlines the preventative, preparedness, and response actions for the jurisdiction to address the threat and impact of wildland fires. It ensures coordinated efforts to protect life, property, and the environment.

## Situations and Assumptions

### a) Situation

- a. Wrangell is located in a heavily forested region with significant wildland-urban interface (WUI) areas, particularly near residential zones and critical infrastructure like power generation facilities.
- b. The Tongass National Forest surrounds Wrangell, posing both a wildland fire risk and a critical ecological consideration.
- c. Wildland fires in Southeast Alaska may be driven by prolonged dry weather and strong winds, often in conjunction with lightning storms or human activities.
- d. Wrangell's remote location and limited transportation options (e.g., reliance on ferries and air transport) may delay the arrival of outside firefighting resources.
- e. Secondary impacts, such as degraded air quality, disruptions to the local power grid, and damage to salmon habitat, could compound the effects of a wildland fire.

### b) Assumptions

- a. Wrangell's fire department and community resources may be insufficient to combat large-scale wildland fires without mutual aid or state/federal assistance.
- b. Seasonal wildland fire risk is generally lower in Southeast Alaska compared to the Interior but can spike during prolonged dry spells.
- c. Limited road networks in Wrangell could create challenges for evacuation and firefighting operations.
- d. Residents may rely on subsistence activities, including hunting and fishing, which could be disrupted by wildland fire impacts.
- e. Coordination with federal agencies (e.g., U.S. Forest Service) is essential for wildland fire response and management in Wrangell's region.

## Roles and Responsibilities

- Wrangell Fire Department: Lead wildland fire suppression and manage initial response activities.
- Emergency Management: Coordinate public warnings, evacuation planning, and recovery efforts.
- Public Works: Support firebreak maintenance, debris removal, and infrastructure repair.
- Law Enforcement: Enforce evacuation orders and secure affected areas.
- U.S. Forest Service/Alaska Division of Forestry: Provide specialized firefighting resources and expertise.
- Public Health: Monitor and respond to air quality impacts.

## Preparation Actions

	Wildland fire Risk Assessment	Collaborate with the U.S. Forest Service to assess wildland fire risks specific to the Tongass National Forest and Wrangell's WUI areas.
		Identify high-risk zones, such as areas with dense fuel loads or critical infrastructure at risk from wildland fires.
	Community Preparedness and Education	Promote the Firewise Communities program to educate residents about reducing wildland fire risks near homes and properties.
		Emphasize safe practices for fire use during outdoor recreation and subsistence activities.
	Fire Mitigation Activities	Work with the U.S. Forest Service and Alaska Division of Forestry to implement fuel reduction projects, including thinning and prescribed burns.
		Maintain firebreaks near critical infrastructure and residential areas.
	Coordination and Training	Conduct joint wildland fire response exercises with mutual aid partners and federal agencies.
		Develop mutual aid agreements with nearby communities in Southeast Alaska, particularly for marine-based resource deployment.
	Alert and Warning Systems	Ensure the functionality and integration of public alert systems, such as Wireless Emergency Alerts (WEA) and social media platforms.
		Prepare evacuation notices tailored for Wrangell's unique geography and limited road access.

## Response Actions

	Activate Incident Command	Establish an Incident Command Post (ICP) and use the Incident Command System (ICS) to coordinate response efforts.
		Ensure close coordination with the U.S. Forest Service and Alaska Division of Forestry.
	Issue Public Warnings	Utilize Nixle, social media, VHF radios, and Wrangell's local radio station to disseminate wildland fire updates and evacuation orders.
		Use multiple communication platforms to ensure message reach, especially to vulnerable populations.
	Initiate Evacuations	Identify safe evacuation routes, considering Wrangell's limited road network and the potential need for marine evacuations.
		Open and staff evacuation shelters in safe locations, considering accessibility and capacity needs.

	Deploy Firefighting Resources	Mobilize firefighting personnel and equipment to contain and suppress the fire.
		Request additional resources through mutual aid agreements or state/federal assistance.
	Protect Critical Infrastructure	Prioritize the protection of essential utilities, such as power lines, water systems, and communication towers.
		Implement measures to safeguard hazardous materials sites and facilities.
	Monitor Air Quality	Work with the Alaska Department of Environmental Conservation to monitor air quality and provide public health guidance, including the use of N95 masks.

## Recovery Actions

	Assess Damages	Conduct post-fire assessments in collaboration with federal and state agencies, focusing on impacts to property, infrastructure, and natural resources.
	Support Re-entry	Develop reentry plans, including marine access if roads are damaged or unsafe.
		Provide guidance on post-fire hazards, such as fallen trees and lingering smoke.
	Provide Assistance	Work with the Alaska Division of Homeland Security and Emergency Management (DHS&EM) to secure disaster recovery resources.
		Establish local assistance centers to support displaced residents and businesses.
	Document Costs and Impacts	Track expenses for FEMA Public Assistance or other recovery programs.
		Highlight environmental restoration needs, such as replanting and habitat recovery.
	Evaluate and Update Plans	Conduct an after-action review (AAR) to evaluate response and recovery efforts.
		Revise the wildland fire annex and associated plans based on findings.



# Appendix A: Community Preparedness

## Introduction

The City & Borough of Wrangell has undertaken a comprehensive program to increase the ability of government agencies, private-sector partners, nonprofit organizations, community groups, and individual residents to effectively prepare for, respond to, and recover from emergencies and disasters. This planning approach follows federal guidance and emphasizes a **whole-community framework**, promoting resilience at every level.

Preparedness is a **continuous process**—not a one-time event. Preparedness involves creating and practicing plans and routinely evaluating them to ensure they remain relevant and effective for Wrangell’s unique challenges.

During emergencies, governments work together across local, tribal, state, and federal levels to provide assistance for restoring public infrastructure, such as roads, bridges, and utilities. However, government assistance for individuals is often limited to specific criteria such as severe damage to primary residences. In most cases, the **responsibility begins at the local level**, with residents and the City & Borough being primarily responsible for response and early recovery.

It is important to note that **outside assistance may not arrive immediately**, especially if transportation infrastructure is disrupted or the emergency affects multiple communities. Given Wrangell’s unique geographic isolation, residents are encouraged to **be self-sufficient for at least one to three weeks**.

Preparedness begins at home. This guide focuses on **three key preparedness steps** every household should take:

1. Make a Plan
2. Gather Supplies
3. Stay Informed

For more detailed information, residents are encouraged to use resources such as:

- The Alaska My Emergency Plan tool:  
<https://ready.alaska.gov/Documents/Preparedness/Outreach/My%20Emergency%20Plan.pdf>
- FEMA’s national preparedness website: [www.ready.gov](http://www.ready.gov)

## Make a Plan

Emergencies can strike at any time. Advance planning allows individuals and families to respond more effectively and remain safe regardless of the situation.

## Family and Support Networks

- Work with neighbors, family members, and friends to create a support network, particularly for those living alone, older adults, or those with medical needs. Identify who will check in on you or provide shelter if the need arises.

- Share emergency contact information and meeting locations with your support network in case communication systems fail.

## Health and Medical Needs

- Identify specific medical needs that must be addressed during an emergency, such as:
  - Maintaining a supply of prescription medications (e.g., a 7–30 day emergency supply).
  - Backup power for medical devices (e.g., oxygen machines, CPAPs).
  - Documentation of medical conditions, prescriptions, and allergies (keep physical and digital copies).
  - Durable medical equipment (e.g., mobility aids, hearing aids, eyeglasses).
- Work with caregivers, doctors, or pharmacies to explore options for accessing supplies during prolonged disruptions.

## Emergency Meeting Places

- Designate places to meet after an emergency:
  - A **safe location** near your home (e.g., neighbor’s property).
  - An **alternate location** outside of the neighborhood if home access is restricted (e.g., a church, school, or public building).
- Create a plan **for children in school**:
  - Understand the school’s emergency procedures. Schools may shelter-in-place or evacuate children depending on the scenario. Discuss reunification procedures with school staff.
- Include plans for **pets or service animals** in your emergency strategy.

## Plan for Accessibility

- Residents with disabilities or access and functional needs (AFN) should develop **personalized plans** to address barriers during emergencies:
  - Identify accessible transportation options.
  - Work with trusted individuals to ensure evacuation plans are feasible (e.g., ramps, transfer assistance).

## Gather Supplies

Emergencies may disrupt access to stores, transportation services, and utilities. Residents are encouraged to maintain **at least one week of supplies**, with a recommended goal of **two to three weeks** for those who can.

## Essential Supplies for a Go Bag

A **go bag** is a portable kit to sustain you during an evacuation. Include the following items:

- **Non-perishable food and water** (3-day supply per person).
- **Medications** and medical equipment (e.g., batteries, chargers).
- **Copies of important documents**, such as IDs, insurance policies, prescriptions, and medical records.
- Supplies for **pets or service animals** (e.g., food, leashes, medications).

- Backup power (portable chargers, battery banks).

## Home Emergency Supply Kit

For sheltering in place, prepare the following essential supplies:

- **Water:** At least **1 gallon per person per day for 7-14 days** (include for pets).
- **Food:** Non-perishable items (e.g., canned proteins, peanut butter, granola bars).
- Sanitation and hygiene supplies (e.g., soap, hand sanitizer, trash bags, masks).
- **Tools:** Flashlights, multi-tools, fire extinguisher, backup power (generator).
- **Clothing:** Weather-appropriate warm clothing, rain gear, and sturdy shoes.
- **Communication tools:** NOAA weather radio, walkie-talkies, or VHF radios if available.

## Special Considerations

- Families: Diapers, formula, or baby food for infants; activities/books for children.
- Older Adults: Additional blankets, mobility aids, or extra eyeglasses.

## Stay Informed

Staying informed enables better decision-making and access to critical resources during emergencies. Subscribe to **trusted sources** of official information ahead of time.

## Alert Systems

- **Nixle Alerts:** Receive **real-time emergency updates** by texting **99929** to **888-777**.
- **KSTK Radio:** Tune in for broadcasts of local situation updates and instructions.

## Communication During Outages

- Plan for **alternative methods of communication** if cell towers or the internet are down:
  - Use of **VHF radios**, ham radio networks, or community bulletin boards for updates.
  - The Borough may establish **physical notice boards** at key locations (e.g., Nolan Center).

## Annual Preparedness Initiatives

- Participate in Wrangell's annual **Preparedness Drills and Outreach Campaigns**, conducted in collaboration with schools, volunteer organizations, and community groups.
- Visit preparedness events to receive updated preparedness tools, checklists, or kits.

The Borough of Wrangell's greatest strength lies in the self-reliance and interconnectedness of its residents. Each household has a role in enhancing community resilience during disasters. By following these steps to **make a plan, gather supplies, and stay informed**, residents can help reduce risks, preserve lives, and ensure Wrangell's recovery from any emergency.

Appendix B: Mass Care Forms

Appendix C: Sample Situation Report

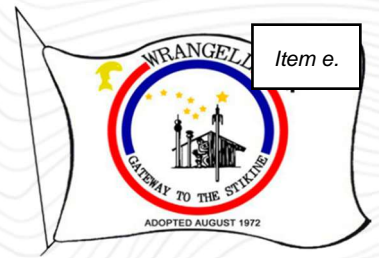
Appendix D: Sample Disaster Declaration

Appendix E: Shelter Field Guide

Appendix F: Supply Chain Resilience Guide

# CITY & BOROUGH OF WRANGELL

## FINANCE DIRECTOR'S Q2 BUDGET ANALYSIS



### MEMORANDUM

**TO:** HONORABLE MAYOR AND MEMBERS OF THE  
ASSEMBLY OF CITY AND BOROUGH OF WRANGELL

**FROM:** JACKSON R. POOL, *FINANCE DIRECTOR*

**SUBJECT:** FINANCE DIRECTOR'S Q2 BUDGET ANALYSIS

### FISCAL YEAR 2025 QUARTER 2 BUDGET PERFORMANCE

As of the end of the second quarter of fiscal year 2025, the City and Borough's budget is demonstrating strong performance, with revenues exceeding expenditures and a careful approach to expense management. The Borough remains in a good budgetary position, underscoring the effectiveness of departmental budget management and the overall fiscal health of the Borough. Below is a brief breakdown of the Borough's financial performance for the first quarter, highlighting key figures and trends contributing to this positive outcome.

### KEY TAKEAWAYS

- ❖ Expense management across the Borough has been strong, with the General Fund expending 52% of its appropriations—a level consistent with expectations for the mid-point of the fiscal year. Spending within the Enterprise and Special Revenue Funds has been below forecasted levels, contributing to overall fiscal stability and indicating prudent management of resources.
- ❖ As of the close of Q2 FY25, the Borough has collected \$8.6 million in revenue. This reflects robust performance in both tax collection and user fee collection within the Enterprise Funds, aligning with or exceeding projections for this fiscal year.

Looking ahead to the second half of the fiscal year, the Borough anticipates maintaining its financial momentum while preparing for planned infrastructure investments. Continued focus on disciplined spending and proactive financial oversight will support long-term fiscal sustainability.

This strong mid-year performance reinforces the Borough's commitment to fiscal responsibility, ensuring the resources needed to enhance community services and infrastructure for residents and visitors.

Enclosed within this document, you will find a comprehensive breakdown of departmental budgets, providing a detailed view of financial performance and resource allocation across all Borough departments. These budgets highlight key expenditures, revenue contributions, and variances against projections, offering valuable insights into how each department is managing its appropriations to align with the Borough's fiscal goals. This level of detail ensures transparency and accountability while facilitating informed decision-making for stakeholders.

Please note that this budget report does not reflect select anticipated transfers/charges as well as certain forecasted revenues. The Finance department generally does the necessary entries for these items closer to fiscal year end.

Should you have any questions or require further details regarding this budget report, please do not hesitate to contact the Finance Director.

*Jackson Pool*

Jackson Pool  
*Finance Director*

Total Expenses as of FY25 Q2		% of Total Budgeted Expenditures
General Fund	\$ 3,270,475.21	52%
Nolan Center	\$ 211,829.18	44%
P&R	\$ 320,403.65	42%
SRS	\$ 275,000.00	21%
Transient Tax	\$ 24,921.72	22%
RCF	\$ 861.00	0%
ICF	\$ 28,264.50	14%
Permanent Fund	\$ -	0%
WPSD	\$ 375,000.00	49%
Debt Service	\$ 170,125.00	70%
WMLP	\$ 2,018,463.94	35%
Water	\$ 409,018.41	36%
Harbors	\$ 629,007.48	16%
Sewer	\$ 230,042.09	28%
Sani	\$ 403,744.75	33%
<b>TOTAL</b>	<b>\$ 8,367,156.93</b>	<b>33%</b>

Total Revenues as of FY25 Q2		% of Total Forecasted Revenues
General Fund	\$ 2,375,263.22	32%
Library	\$ 4,693.65	17%
Nolan Center	\$ 118,773.13	24%
Sales Tax	\$ 1,249,314.37	34%
P&R	\$ 38,004.26	5%
Transient Tax	\$ 50,795.71	80%
RCF	\$ -	0%
ICF	\$ 40,641.64	20%
Permanent Fund	\$ -	0%
WPSD	\$ -	0%
Debt Service	\$ -	0%
WMLP	\$ 1,902,072.82	35%
Water	\$ 426,420.36	39%
Harbors	\$ 1,670,272.97	80%
Sewer	\$ 332,399.22	40%
Sani	\$ 407,704.80	41%
<b>TOTAL</b>	<b>\$ 8,616,356.15</b>	<b>35%</b>

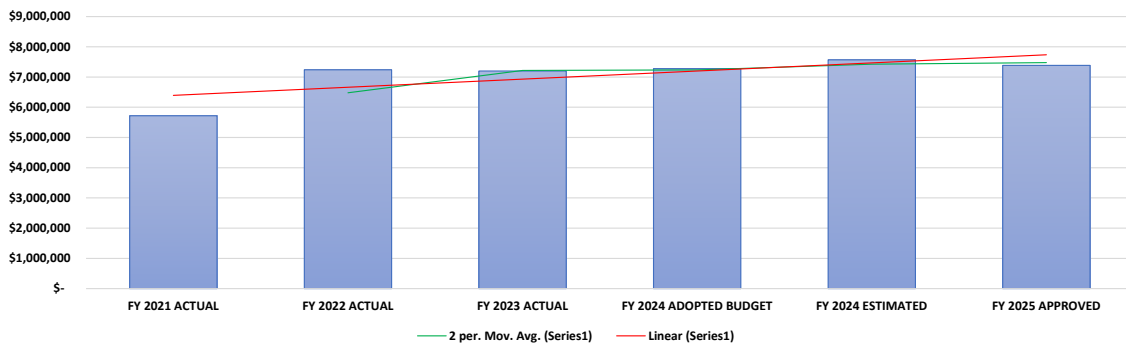
\* Note that some accounts do not reflect transfers and forecasted revenues that typically happen in later quarters

Item e.

GENERAL FUND REVENUES

		FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED BUDGET	FY 2024 ESTIMATED	FY 2025 APPROVED	FY 2025 ACTUAL
<b>GENERAL TAXES</b>								
11000 000 4010	Property Taxes	\$ 1,875,663	\$ 1,784,255	\$ 1,760,035	\$ 2,094,944	\$ 2,041,410	\$ 2,105,031	\$ 2,104,834.72
11000 000 4015	Property Tax Penalties & Interest	\$ 28,293	\$ 19,551	\$ 10,631	\$ 10,000	\$ 14,508	\$ 10,000	\$ 6,262.68
11000 000 4020	Sales Taxes (80% starting in FY23)	\$ 2,220,139	\$ 2,901,830	\$ 3,235,591	\$ 2,800,000	\$ 3,040,000	\$ 2,900,000	\$ -
11000 000 4025	Sales Tax Penalties & Interest (80% Starting in FY23)	\$ 1,500	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
11000 000 4125	Marijuana Tax Revenue	\$ 600	\$ 6,987	\$ 6,364	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
11000 000 4126	Marijuana Tax Penalty & Interest	\$ -	\$ 763	\$ -	\$ -	\$ 500	\$ 500	\$ -
<b>TOTAL</b>		<b>\$ 4,126,195</b>	<b>\$ 4,713,586</b>	<b>\$ 5,012,621</b>	<b>\$ 4,909,944</b>	<b>\$ 5,101,419</b>	<b>\$ 5,020,531</b>	<b>\$ 2,111,097.40</b>
<b>STATE &amp; FEDERAL REVENUE</b>								
11000 000 4101	PERS On-behalf Revenue	\$ 166,506	\$ 191,681	\$ 66,118	\$ 200,000	\$ 156,076	\$ 70,000	\$ -
11000 000 4110	Municipal Assistance Revenue	\$ 375,807	\$ 385,234	\$ 424,620	\$ 375,223	\$ 401,928	\$ 365,000	\$ -
11000 000 4120	Liquor Tax Share Revenue	\$ -	\$ 17,700	\$ 6,700	\$ 15,000	\$ 4,000	\$ 5,000	\$ -
11000 000 4596	ARPA Grant Revenue (GF Portion)	\$ -	\$ -	\$ 242,992	\$ -	\$ -	\$ -	\$ -
11000 000 4590	State Grant Revenue	\$ 7,000	\$ -	\$ 222,749	\$ 7,000	\$ 8,250	\$ 7,000	\$ 40,164.82
11000 000 4599	Federal Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,970	\$ -
<b>TOTAL</b>		<b>\$ 549,314</b>	<b>\$ 594,614</b>	<b>\$ 963,178</b>	<b>\$ 597,223</b>	<b>\$ 570,254</b>	<b>\$ 534,970</b>	<b>\$ 40,164.82</b>
<b>CHARGES FOR SERVICES</b>								
11000 000 4320	Jail Contract Revenue	\$ 278,981	\$ 464,969	\$ 425,875	\$ 567,833	\$ 663,091	\$ 567,833	\$ 46,701.00
11000 000 4325	Court Rent Revenue	\$ 62,400	\$ 61,231	\$ 61,231	\$ 62,400	\$ 62,400	\$ 62,400	\$ 26,000.00
11000 026 4330	Cemetery Services	\$ 1,890	\$ 1,025	\$ 7,887	\$ 3,000	\$ 3,700	\$ 3,000	\$ 760.00
11000 026 4335	Cemetery Plot Sales	\$ 588	\$ 780	\$ 839	\$ 1,650	\$ 1,888	\$ 500	\$ 120.00
11000 000 4380	Surplus & Material Sales	\$ 268	\$ 6,827	\$ 569	\$ 1,000	\$ 600	\$ 500	\$ -
11000 000 4385	Public Works Revenue	\$ 307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11000 000 4402	Police Services	\$ 3,740	\$ 2,850	\$ 2,212	\$ 2,000	\$ 2,478	\$ 2,000	\$ 4,462.05
11000 000 4403	DMV Services	\$ 42,234	\$ 102,783	\$ 109,085	\$ 75,000	\$ 93,045	\$ 90,000	\$ 28,451.00
<b>TOTAL</b>		<b>\$ 390,408</b>	<b>\$ 640,464</b>	<b>\$ 607,697</b>	<b>\$ 712,883</b>	<b>\$ 827,201</b>	<b>\$ 726,233</b>	<b>\$ 106,494.05</b>
<b>PAYMENT IN LIEU OF TAXES</b>								
11000 000 4030	Payment in Lieu of Taxes	\$ 494,259	\$ 895,046	\$ 493,042	\$ 495,000	\$ 489,776	\$ 445,000	\$ 49,135.84
<b>TOTAL</b>		<b>\$ 494,259</b>	<b>\$ 895,046</b>	<b>\$ 493,042</b>	<b>\$ 495,000</b>	<b>\$ 489,776</b>	<b>\$ 445,000</b>	<b>\$ 49,135.84</b>
<b>LEASE REVENUE</b>								
11000 000 4370	Tideland Lease Revenue	\$ 50,174	\$ 40,462	\$ 41,670	\$ 42,222	\$ 92,361	\$ 74,000	\$ 51,016.16
11000 000 5551	Lease Interest Income	\$ (5,200)	\$ 51,355	\$ 54,024	\$ 46,321	\$ 46,321	\$ 50,000	\$ -
<b>TOTAL</b>		<b>\$ 44,974</b>	<b>\$ 91,817</b>	<b>\$ 95,694</b>	<b>\$ 88,543</b>	<b>\$ 138,682</b>	<b>\$ 124,000</b>	<b>\$ 51,016.16</b>
<b>LICENSES &amp; PERMITS</b>								
11000 000 4360	Building Permits	\$ 1,150	\$ 1,700	\$ 1,400	\$ 1,000	\$ 2,900	\$ 2,500	\$ 1,500.00
11000 000 4365	Planning & Zoning Permit Revenue	\$ 575	\$ 7,227	\$ 700	\$ 500	\$ 1,750	\$ 1,750	\$ 1,400.00
11000 000 4405	Dog Licenses	\$ 252	\$ 554	\$ 369	\$ 300	\$ 964	\$ 1,000	\$ 202.20
<b>TOTAL</b>		<b>\$ 1,977</b>	<b>\$ 9,481</b>	<b>\$ 2,469</b>	<b>\$ 1,800</b>	<b>\$ 5,614</b>	<b>\$ 5,250</b>	<b>\$ 3,102.20</b>
<b>MISCELLANEOUS REVENUES</b>								
11000 000 4401	Fines & Forfeitures	\$ 6,920	\$ 10,019	\$ 14,668	\$ 10,000	\$ 11,894	\$ 10,000	\$ 7,207.70
11000 000 4550	Interest Income (all general fund combined)	\$ -	\$ -	\$ -	\$ 402,402	\$ 402,402	\$ 500,000	\$ -
11000 000 4600	Miscellaneous Revenues	\$ 100	\$ 276,327	\$ 2,148	\$ 50,000	\$ 11,551	\$ 10,000	\$ 2,045.05
11000 000 4602	Miscellaneous Reimbursement	\$ 2,769	\$ 1,688	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
11000 000 4604	Miscellaneous Library Revenues	\$ 1,510	\$ 7	\$ 21	\$ 3,000	\$ 2,904	\$ 2,500	\$ -
11000 000 4690	Donations	\$ 15	\$ 5,840	\$ 7,847	\$ 6,500	\$ 6,500	\$ 6,500	\$ -
<b>TOTAL</b>		<b>\$ 11,314</b>	<b>\$ 293,881</b>	<b>\$ 24,684</b>	<b>\$ 471,902</b>	<b>\$ 435,251</b>	<b>\$ 529,000</b>	<b>\$ 14,252.75</b>
<b>TRANSFERS-IN FROM OTHER FUNDS</b>								
11000 000 4920	Transfer from Permanent Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11000 000 4922	Transfer from Sales Tax-Streets	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11000 000 4925	Transfer from SRS-Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>\$ 5,718,440</b>	<b>\$ 7,238,888</b>	<b>\$ 7,199,384</b>	<b>\$ 7,277,295</b>	<b>\$ 7,568,197</b>	<b>\$ 7,384,985</b>	<b>\$ 2,375,263.22</b>

GENERAL FUND REVENUES BY FISCAL YEAR





**CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET**

Item e.

<b>GENERAL FUND APPROPRIATIONS</b>	<b>FY 2024 APPROVED</b>	<b>FY 2024 ESTIMATED</b>	<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY25 Q2 GF EXPENDITURES</b>	<b>FY25 Q2 GF EXPENDITURES %</b>
001 Administration	\$ 470,980	\$ 559,246	\$ 485,948	\$ 500,787	\$ 255,859.95	51%
002 Clerk	\$ 232,169	\$ 241,069	\$ 236,282	\$ 231,148	\$ 144,106.93	62%
003 Finance	\$ 777,529	\$ 786,777	\$ 859,206	\$ 766,594	\$ 320,637.96	42%
012 Fire	\$ 382,008	\$ 1,105,115	\$ 369,100	\$ 354,275	\$ 155,539.99	44%
013 Police	\$ 1,247,627	\$ 1,240,708	\$ 1,313,724	\$ 1,168,380	\$ 701,243.98	60%
014 Corrections & Dispatch	\$ 452,728	\$ 435,161	\$ 469,043	\$ 466,843	\$ 279,860.67	60%
015 Public Safety Building	\$ 270,449	\$ 243,395	\$ 238,535	\$ 222,806	\$ 56,437.23	25%
021 Public Works	\$ 816,649	\$ 514,563	\$ 551,343	\$ 551,343	\$ 574,853.27	104%
						Public Works New Sewer Truck
022 PW Garage	\$ 110,353	\$ 57,130	\$ 109,816	\$ 109,616	\$ 44,925.70	41%
024 PW Streets	\$ 511,306	\$ 429,951	\$ 645,988	\$ 635,488	\$ 248,104.08	39%
026 Cemetery	\$ 5,109	\$ 2,120	\$ 6,588	\$ 6,088	\$ (314.00)	-5%
029 Facilities Maintenance	\$ 315,607	\$ 439,431	\$ 108,486	\$ 116,536	\$ 8,943.20	8%
030 Capital Projects	\$ -	\$ -	\$ 504,882	\$ 511,267	\$ 222,795.49	44%
032 Economic Development/Planning	\$ 248,381	\$ 214,491	\$ 390,446	\$ 375,446	\$ 124,362.68	33%
033 Community Service Organizations	\$ 23,500	\$ 42,222	\$ 51,000	\$ -	\$ -	-
034 Library	\$ 287,371	\$ 242,121	\$ 269,008	\$ 279,008	\$ 133,118.08	48%
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,151,766</b>	<b>\$ 6,553,498</b>	<b>\$ 6,609,394</b>	<b>\$ 6,295,624</b>	<b>\$ 3,270,475.21</b>	<b>52%</b>

**CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #11000, Dept #001**

**GENERAL FUND  
ADMINISTRATION DEPARTMENT  
DETAIL OF EXPENDITURES**

<b>ADMINISTRATION GENERAL FUND EXPENSES</b>		<b>FY 2024 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
11000 001 6001	Salaries & Wages	\$ 135,600	\$ 229,736	\$ 163,600	\$ 163,600	\$ 83,600	51%
11000 001 6002	Temporary Wages	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 2,288	23%
11000 001 6100	Employer Costs	\$ 69,089	\$ 91,632	\$ 57,641	\$ 57,641	\$ 45,100	78%
11000 001 7001	Materials & Supplies	\$ 2,000	\$ 515	\$ 2,000	\$ 2,000	\$ 1,068	53%
11000 001 7502	Phone/Internet	\$ 705	\$ 705	\$ 705	\$ 705	\$ 705	100%
11000 001 7503	Information Technology	\$ 6,380	\$ 4,585	\$ 4,000	\$ 4,000	\$ 3,300	83%
11000 001 7505	Travel, Training, and Professional Development	\$ 10,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ 3,958	40%
11000 001 7507	Memberships & Dues	\$ 1,200	\$ 1,784	\$ 1,200	\$ 1,200	\$ 50	4%
11000 001 7508	Insurance	\$ 30,106	\$ -	\$ 14,402	\$ 14,402	\$ 580	4%
11000 001 7519	Professional Services Contractual	\$ 5,500	\$ 6,770	\$ 5,500	\$ 43,439	\$ 7,167	16%
11000 001 7520	Attorney, Retainer	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 72,659	58%
11000 001 7530	Lobbying	\$ 74,400	\$ 74,650	\$ 74,400	\$ 58,800	\$ 33,600	57%
11000 001 7576	Contingency	\$ 7,500	\$ 5,377	\$ 7,500	\$ -	\$ -	0%
11000 001 7580	Recruitment and Employee Retention	\$ 3,500	\$ 3,492	\$ 10,000	\$ 10,000	\$ 1,785	18%
11219 001 70XX	CARES Act Off-set (Non-payroll Expenditures)	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 001 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL ADMINISTRATION EXPENSES</b>		<b>\$ 470,980</b>	<b>\$ 559,246</b>	<b>\$ 485,948</b>	<b>\$ 500,787</b>	<b>\$ 255,860</b>	<b>51%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #002*

**GENERAL FUND**  
**CLERK AND ASSEMBLY**  
**DETAIL OF EXPENDITURES**

<b>ASSEMBLY &amp; CLERK GENERAL FUND EXPENDITURES</b>		<b>FY 2024 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
11000 002 6001	Salaries & Wages	\$ 108,170	\$ 120,086	\$ 110,029	\$ 110,029	\$ 66,512	60%
11000 002 6002	Temporary Wages (Election Workers)	\$ 1,140	\$ 406	\$ 2,354	\$ 1,394	\$ 1,112	80%
11000 002 6005	Overtime	\$ 788	\$ 381	\$ 788	\$ 960	\$ 193	20%
11000 002 6100	Employer Costs	\$ 60,922	\$ 60,156	\$ 60,862	\$ 60,862	\$ 45,101	74%
11000 002 7001	Materials & Supplies (Election Exp)	\$ 8,000	\$ 6,527	\$ 7,000	\$ 7,000	\$ 4,693	67%
11000 002 7502	Phone/Internet	\$ 1,034	\$ 1,179	\$ 1,034	\$ 1,100	\$ 747	68%
11000 002 7503	Information Technology	\$ 9,333	\$ 16,000	\$ 11,433	\$ 9,333	\$ 3,830	41%
11000 002 7505	Travel, Training, and Professional Development	\$ 14,485	\$ 8,598	\$ 14,485	\$ 12,000	\$ 7,505	63%
11000 002 7506	Publications & Advertising	\$ 19,120	\$ 18,824	\$ 19,120	\$ 19,120	\$ 8,090	42%
11000 002 7507	Memberships & Dues	\$ 5,628	\$ 5,671	\$ 5,628	\$ 5,800	\$ 5,121	88%
11000 002 7571	Recording fees	\$ 300	\$ 240	\$ 300	\$ 300	\$ 29	10%
11000 002 7572	Records preservation	\$ 250	\$ -	\$ 250	\$ 250	\$ -	0%
11000 002 7574	Municipal Code Republishing	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,175	39%
11000 002 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL ASSEMBLY &amp; CLERK EXPENDITURES</b>		<b>\$ 232,169</b>	<b>\$ 241,069</b>	<b>\$ 236,282</b>	<b>\$ 231,148</b>	<b>\$ 144,107</b>	<b>62%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #003*

**GENERAL FUND**  
**FINANCE DEPARTMENT**  
**DETAIL OF EXPENDITURES**

<b>FINANCE GENERAL FUND EXPENDITURES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 %</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		<b>EXPENSED</b>
11000 003 6001	Salaries & Wages	\$ 414,337	\$ 373,409	\$ 380,208	\$ 380,208	\$ 147,694	39%
11000 003 6005	Overtime	\$ 4,331	\$ 6,850	\$ 3,335	\$ 3,335	\$ 95	3%
11000 003 6100	Employer Costs	\$ 201,526	\$ 172,766	\$ 199,592	\$ 199,592	\$ 83,155	42%
11000 003 7001	Materials & Supplies	\$ 9,500	\$ 14,706	\$ 9,500	\$ 9,500	\$ 4,752	50%
11000 003 7002	Facility Repair & Maintenance	\$ 2,500	\$ 4,922	\$ 2,500	\$ 2,500	\$ 3,858	154%
11000 003 7003	Custodial Supplies	\$ 1,000	\$ 3,802	\$ 1,000	\$ 2,500	\$ 1,853	74%
11000 003 7004	Postage & Shipping	\$ 11,000	\$ 13,000	\$ 11,000	\$ 2,500	\$ 350	14%
11000 003 7008	Non-capital Equipment	\$ -	\$ -	\$ -	\$ 2,500	\$ 545	22%
11000 003 7009	Equipment Repair & Maintenance	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	0%
11000 003 7011	Equipment Rental Expense	\$ 4,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 2,283	23%
11000 003 7199	Misc Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 003 7501	Utilities	\$ 16,400	\$ 11,502	\$ 13,482	\$ 13,482	\$ 3,200	24%
11000 003 7502	Phone/Internet	\$ 16,108	\$ 14,758	\$ 16,108	\$ 16,000	\$ 8,749	55%
11000 003 7503	Information Technology	\$ 164,865	\$ 164,000	\$ 259,000	\$ 200,000	\$ 77,402	39%
11000 003 7505	Travel, Training, and Professional Development	\$ 9,000	\$ 9,000	\$ 9,000	\$ 6,000	\$ 6,711	112%
11000 003 7506	Publications & Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 003 7507	Memberships & Dues	\$ 520	\$ 586	\$ 750	\$ 750	\$ 190	25%
11000 003 7508	Insurance	\$ 5,103	\$ 328	\$ 8,707	\$ 8,707	\$ -	0%
11000 003 7509	Bank & Credit Card Fees	\$ 75,000	\$ 100,000	\$ 75,000	\$ 25,000	\$ 39,069	156%
11000 003 7519	Professional Services	\$ 12,504	\$ 3,002	\$ 12,504	\$ 5,000	\$ 7,430	149%
11000 003 7540	Auditing Services	\$ 85,000	\$ 170,000	\$ 135,000	\$ 162,500	\$ 17,858	11%
11000 003 7550	Property Assessment/Appraisal Services	\$ 45,000	\$ 50,350	\$ 45,000	\$ 50,000	\$ 23,750	48%
11000 003 7603	Charges from Finance	\$ (336,203)	\$ (336,203)	\$ (362,750)	\$ (362,750)	\$ (117,145)	32%
11000 003 7621	Public Works Labor Charges	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 003 7629	Charges from Capital Facilities	\$ 34,539	\$ -	\$ 29,271	\$ 29,271	\$ 8,839	30%
11000 003 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL FINANCE EXPENDITURES</b>		<b>777,529</b>	<b>786,777</b>	<b>859,206</b>	<b>766,594</b>	<b>320,638</b>	<b>42%</b>

Will get allocated out to proper departments

FIRE GENERAL FUND EXPENDITURES		FY 2024		FY 2025		FY 2025		FY 2025 ACTUAL	FY 2025 % EXPENSED
		ADOPTED	ESTIMATED	REQUESTED	APPROVED				
11000 012 6001	Salaries & Wages	\$ 105,684	\$ 90,889	\$ 104,213	\$ 104,213	\$	52,080.33	50%	
11000 012 6002	Temporary Wages	\$ -	\$ -	\$ -	\$ -	\$	-	0%	
11000 012 6005	Overtime	\$ 7,984	\$ 19,139	\$ 6,397	\$ 6,397				
						\$	7,226.38	113%	
11000 012 6100	Employer Costs	\$ 74,315	\$ 64,773	\$ 80,849	\$ 80,849	\$	44,004.45	54%	
11000 012 7001	Materials & Supplies	\$ 17,000	\$ 2,911	\$ 17,000	\$ 10,000	\$	713.54	7%	
11000 012 7008	Non-capital Equipment	\$ 3,850	\$ 43,699	\$ 3,850	\$ 3,850	\$	2,097.96	54%	
11000 012 7009	Equipment Repair & Maintenance	\$ 13,200	\$ 16,167	\$ 13,200	\$ 10,000	\$	1,901.74	19%	
11000 012 7010	Vehicle Maintenance	\$ 19,000	\$ 6,415	\$ 10,000	\$ 10,000	\$	8,263.40	83%	
11000 012 7100	Uniform, Gear & Clothing Allowance	\$ 15,125	\$ -	\$ 15,125	\$ 6,000	\$	4,540.14	76%	
11000 012 7110	Fire Prevention & Education	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$	-	0%	
11000 012 7112	Contribution for Fire Calls	\$ 7,500	\$ -	\$ 7,500	\$ 12,000	\$	4,500.00	38%	
11000 012 7113	Fire Substation Expense	\$ 2,000	\$ 4,124	\$ 2,000	\$ 2,000	\$	-	0%	
11000 012 7501	Utilities	\$ 12,700	\$ 7,436	\$ 11,135	\$ 11,135	\$	2,703.76	24%	
11000 012 7502	Phone/Internet	\$ 8,847	\$ 8,316	\$ 8,847	\$ 8,847	\$	5,183.72	59%	
11000 012 7503	Information Technology	\$ -	\$ -	\$ -	\$ -	\$	-	0%	
11000 012 7505	Travel, Training, and Professional Development	\$ 15,000	\$ 1,000	\$ 15,000	\$ 15,000	\$	1,642.97	11%	
11000 012 7508	Insurance	\$ 41,746	\$ -	\$ 36,854	\$ 36,854	\$	-	0%	
11000 012 7590	Grant Expenditures	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$	-	0%	
11000 012 7622	Charges from Garage	\$ 24,286	\$ 24,286	\$ 25,570	\$ 25,570	\$	5,904.00	23%	
11000 012 7629	Charges from Capital Facilities	\$ 9,771	\$ 9,771	\$ 7,560	\$ 7,560	\$	61.00	1%	
11000 012 7900	Capital Expenditures	\$ -	\$ (5,345)	\$ -	\$ -	\$	14,716.60	-	
11000 012 7XXX 00 00911	Landslide Expenses (Consolidated)	\$ -	\$ 808,533	\$ -	\$ -	\$	-	0%	
<b>TOTAL FIRE DEPARTMENT EXPENDITURES</b>		<b>\$ 382,008</b>	<b>\$ 1,105,115</b>	<b>\$ 369,100</b>	<b>\$ 354,275</b>	<b>\$</b>	<b>155,540</b>	<b>44%</b>	

Fire Medic/Trainer  
Overtime

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
 Fund #11000, Dept #13

**GENERAL FUND**  
**POLICE DEPARTMENT**  
 DETAIL OF EXPENDITURES

POLICE GENERAL FUND EXPENDITURES		FY 2024	FY 2024	FY 2025	FY 2025	FY 2025 ACTUAL	FY 2025 %
		ADOPTED	ESTIMATED	REQUESTED	APPROVED		EXPENSED
11000 013 6001	Salaries & Wages	\$ 598,193	\$ 625,358	\$ 640,889	\$ 571,643	\$ 365,435.81	64%
11000 013 6005	Overtime	\$ 29,624	\$ 65,000	\$ 23,048	\$ 21,956	\$ 24,991.61	114%
							Overtime due to staffing beginning of fiscal year
11000 013 6100	Employer Costs	\$ 350,071	\$ 332,412	\$ 342,022	\$ 298,966	\$ 182,310.10	61%
11000 013 7001	Materials & Supplies	\$ 6,000	\$ 4,236	\$ 6,000	\$ 5,000	\$ 1,560.69	31%
11000 013 7004	Postage & Shipping	\$ 1,000	\$ 732	\$ 2,000	\$ 1,000	\$ -	0%
11000 013 7008	Non-capital Equipment	\$ 7,000	\$ -	\$ 9,250	\$ -	\$ -	0%
11000 013 7009	Equipment Repair & Maintenance	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ -	0%
11000 013 7010	Vehicle Maintenance	\$ 14,000	\$ 10,364	\$ 10,000	\$ 10,000	\$ 2,340.78	23%
11000 013 7012	Boat Maintenance & Repair	\$ 1,500	\$ 769	\$ 1,500	\$ 1,000	\$ -	0%
11000 013 7014	Vehicle Impound Expenses	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ -	0%
11000 013 7100	Uniform, gear & clothing allowance	\$ 8,000	\$ 12,126	\$ 8,000	\$ 8,000	\$ 6,209.89	78%
11000 013 7101	Criminal History Records	\$ -	\$ 100	\$ -	\$ -	\$ 20.00	0%
11000 013 7103	Ammunition	\$ 7,500	\$ 6,465	\$ 7,500	\$ 7,500	\$ -	0%
11000 013 7104	Special Investigations	\$ 2,500	\$ 1,662	\$ 2,500	\$ 2,500	\$ 1,009.40	40%
11000 013 7105	Animal Control Expenses	\$ 1,000	\$ 433	\$ 1,000	\$ 500	\$ 95.52	19%
11000 013 7502	Phone/Internet	\$ 19,608	\$ 17,241	\$ 19,608	\$ 19,608	\$ 9,931.73	51%
11000 013 7503	Information Technology	\$ 3,000	\$ 11,000	\$ 5,000	\$ 5,000	\$ 2,301.37	46%
11000 013 7505	Travel, Training, and Professional Development	\$ 30,000	\$ (25,235)	\$ 33,400	\$ 16,700	\$ 12,076.65	72%
11000 013 7506	Publications & Advertising	\$ 500	\$ 273	\$ -	\$ -	\$ -	0%
11000 013 7507	Memberships & Dues	\$ -	\$ 469	\$ -	\$ -	\$ -	0%
11000 013 7508	Insurance	\$ 67,290	\$ 67,290	\$ 74,063	\$ 74,063	\$ 1,143.38	2%
11000 013 7515	Permits, Inspections, Compliance	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 013 7519	Police Professional Services Contractual	\$ 4,262	\$ -	\$ 26,120	\$ 2,120	\$ -	0%
11000 013 7622	Charges from Garage	\$ 44,079	\$ 44,079	\$ 49,324	\$ 49,324	\$ 5,787.45	12%
11000 013 7701	State of Alaska Share of DMV Services	\$ 45,000	\$ 65,000	\$ 45,000	\$ 70,000	\$ 15,261.90	22%
11000 013 7702	State of Alaska Share of Citations	\$ 1,000	\$ 935	\$ 1,000	\$ 1,000	\$ -	0%
11000 013 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 70,767.70	-
<b>TOTAL POLICE DEPARTMENT EXPENDITURES</b>		<b>\$ 1,247,627</b>	<b>\$ 1,240,708</b>	<b>\$ 1,313,724</b>	<b>\$ 1,168,380</b>	<b>\$ 701,244</b>	<b>60%</b>

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund #11000 Dept #014

GENERAL FUND  
 CORRECTIONS & DISPATCH  
 DETAIL OF EXPENDITURES

CORRECTIONS & DISPATCH GENERAL FUND EXPENDITURES		FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED	
11000 014 6001	Salaries & Wages	\$ 257,815	\$ 252,538	\$ 264,673	\$ 264,673	\$ 137,406.14	52%	
11000 014 6005	Overtime	\$ 30,333	\$ 29,956	\$ 16,589	\$ 16,589			Overtime due to staffing beginning of fiscal year
						\$ 28,585.91	172%	
11000 014 6100	Employer Costs	\$ 160,339	\$ 146,864	\$ 173,540	\$ 173,540	\$ 99,308.91	57%	
11000 014 7001	Materials & Supplies	\$ 700	\$ 779	\$ 700	\$ 1,000			Grant Reimbursed large portion of this
						\$ 1,111.95	111%	
11000 014 7106	Prisoner Meals	\$ 3,000	\$ 4,543	\$ 3,000	\$ 3,000	\$ 4,058.31	135%	
11000 014 7502	Phone/Internet	\$ 541	\$ 337	\$ 541	\$ 541	\$ 223.03	41%	
11000 014 7503	Information Technology	\$ -	\$ 142	\$ -	\$ -	\$ -	0%	
11000 014 7505	Travel, Training, and Professional Development	\$ -	\$ -	\$ 10,000	\$ 7,500			Grant Reimbursed large portion of this
						\$ 9,166.42	122%	
<b>TOTAL CORRECTIONS &amp; DISPATCH EXPENDITURES</b>		<b>\$ 452,728</b>	<b>\$ 435,161</b>	<b>\$ 469,043</b>	<b>\$ 466,843</b>	<b>\$ 279,860.67</b>	<b>60%</b>	

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000 Dept #015*

**GENERAL FUND**  
**PUBLIC SAFETY BUILDING**  
**DETAIL OF EXPENDITURES**

<b>PUBLIC SAFETY BUILDING GENERAL FUND EXPENDITURES</b>		<b>FY 2024 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
11000 015 7001	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ 173.43	0%
11000 015 7002	Facility Repair & Maintenance	\$ 31,100	\$ 26,790	\$ 31,100	\$ 20,000	\$ 7,089.39	35%
11000 015 7003	Custodial Supplies	\$ 1,500	\$ 1,135	\$ 1,500	\$ 1,500	\$ -	0%
11000 015 7017	Heating Fuel	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	0%
11000 015 7501	Utilities	\$ 90,000	\$ 72,000	\$ 87,123	\$ 87,123	\$ 25,721.28	30%
11000 015 7502	Phone/Internet	\$ 2,629	\$ 3,250	\$ 2,629	\$ 3,000	\$ 1,669.58	56%
11000 015 7508	Insurance	\$ 20,953	\$ 20,953	\$ 21,097	\$ 21,097	\$ -	0%
11000 015 7510	Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 015 7519	Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ 383.00	0%
11000 015 7621	Public Works Labor Charges	\$ 10,545	\$ 10,545	\$ 10,763	\$ 10,763	\$ -	0%
11000 015 7629	Charges from Capital Facilities	\$ 108,722	\$ 108,722	\$ 79,323	\$ 79,323	\$ 21,400.55	27%
11000 015 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL PSB EXPENDITURES</b>		<b>\$ 270,449</b>	<b>\$ 243,395</b>	<b>\$ 238,535</b>	<b>\$ 222,806</b>	<b>\$ 56,437.23</b>	<b>25%</b>



CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund #11000, Dept #021

GENERAL FUND  
 PUBLIC WORKS DEPARTMENT  
 DETAIL OF EXPENDITURES

PUBLIC WORKS GENERAL FUND EXPENDITURES		FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
11000 021 6001	Salaries & Wages	\$ 372,567	\$ 367,730	\$ 421,401	\$ 421,401	\$ 84,747.62	20%
11000 021 6002	Temporary Wages	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 021 6005	Overtime	\$ 63,446	\$ 53,902	\$ 59,048	\$ 59,048	\$ 7,092.00	12%
11000 021 6100	Employer Cost	\$ 266,978	\$ 229,405	\$ 290,438	\$ 290,438	\$ 71,972.49	25%
11000 021 7001	Materials & Supplies	\$ 3,000	\$ 18,090	\$ 3,000	\$ 3,000	\$ 254.95	8%
11000 021 7002	Facility Repair & Maintenance	\$ 1,000	\$ 921	\$ 1,000	\$ 1,000	\$ 1,692.40	169%
11000 021 7008	Non-Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 021 7010	Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 021 7018	Miscellaneous Tools	\$ 1,200	\$ -	\$ 1,200	\$ 1,200	\$ -	0%
11000 021 7100	Uniform, gear & clothing allowance	\$ 2,500	\$ 806	\$ 4,250	\$ 4,250	\$ 320.13	8%
11000 021 7502	Phone/Internet	\$ 6,331	\$ 4,938	\$ 6,331	\$ 6,331	\$ 4,933.15	78%
11000 021 7503	Information Technology	\$ 3,000	\$ 18	\$ 3,000	\$ 3,000	\$ -	0%
11000 021 7505	Travel, Training, and Professional Development	\$ 6,000	\$ 2,061	\$ 30,000	\$ 30,000	\$ 2,484.94	8%
11000 021 7506	Publications & Advertising	\$ -	\$ 140	\$ -	\$ -	\$ -	0%
11000 021 7507	Dues & Subscriptions	\$ 550	\$ -	\$ 550	\$ 550	\$ -	0%
11000 021 7508	Insurance	\$ 19,574	\$ 19,574	\$ 24,839	\$ 24,839	\$ -	0%
11000 021 7515	Permits, Inspections & Compliance	\$ -	\$ 25	\$ -	\$ -	\$ -	0%
11000 021 7519	Professional Services	\$ 5,000	\$ -	\$ 27,500	\$ 27,500	\$ -	0%
11000 021 7621	Public Works Labor Charges	\$ (210,897)	\$ (210,897)	\$ (358,775)	\$ (358,775)	\$ (120,674.81)	34%
11000 021 7622	Charges from Garage	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 021 7629	Charges from Capital Facilities	\$ 7,849	\$ 7,849	\$ 7,560	\$ 7,560	\$ 121.25	2%
11000 021 7900	Capital Expenditures	\$ 268,551	\$ 20,000	\$ 30,000	\$ 30,000		
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>		<b>\$ 816,649</b>	<b>\$ 514,563</b>	<b>\$ 551,343</b>	<b>\$ 551,343</b>	<b>\$ 574,853.27</b>	<b>104%</b>

Budget Amendment  
 in progress for  
 Sewer Truck

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #022*

**GENERAL FUND**  
**GARAGE DEPARTMENT**  
**DETAIL OF EXPENDITURES**

<b>GARAGE GENERAL FUND EXPENDITURES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 %</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		<b>EXPENSED</b>
11000 022 6001	Salaries & Wages	\$ 125,823	\$ 111,741	\$ 131,163	\$ 131,163	\$ 27,627.78	21%
11000 022 6005	Overtime	\$ 5,223	\$ 6,757	\$ 5,223	\$ 5,223	\$ 543.66	10%
11000 022 6100	Employer Costs	\$ 71,620	\$ 63,636	\$ 73,206	\$ 73,206	\$ 14,659.97	20%
11000 022 7001	Materials & Supplies	\$ 7,200	\$ 2,419	\$ 7,200	\$ 7,000	\$ 1,087.03	16%
11000 022 7002	Facility Repair & Maintenance	\$ 10,000	\$ 2,849	\$ 10,000	\$ 10,000	\$ 266.00	3%
11000 022 7010	Vehicle Maintenance	\$ 1,500	\$ 13	\$ 1,500	\$ 1,500	\$ 19.29	1%
11000 022 7015	Fuel - Automotive	\$ 99,640	\$ 118,023	\$ 129,600	\$ 129,600	\$ 43,007.75	33%
11000 022 7017	Fuel - Heating	\$ 12,000	\$ 10,118	\$ 11,000	\$ 11,000	\$ 3,888.90	35%
11000 022 7018	Miscellaneous Tools	\$ 3,500	\$ 2,418	\$ -	\$ -	\$ 1,779.09	-
11000 022 7100	Clothing & Gear	\$ 1,000	\$ 48	\$ 2,000	\$ 2,000	\$ 403.89	20%
11000 022 7501	Utilities	\$ 27,700	\$ 23,051	\$ 27,700	\$ 27,700	\$ 7,341.42	27%
11000 022 7502	Phone/Internet	\$ 2,298	\$ 1,376	\$ 2,000	\$ 2,000	\$ 1,966.04	98%
11000 022 7503	Information Technology	\$ 9,850	\$ 3,871	\$ 9,850	\$ 9,850	\$ 1,428.00	14%
11000 022 7505	Travel, Training, and Professional Development	\$ 5,000	\$ (794)	\$ 15,000	\$ 15,000	\$ -	0%
11000 022 7507	Membership & Dues	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 022 7508	Insurance	\$ 4,996	\$ 4,996	\$ 4,273	\$ 4,273	\$ -	0%
11000 022 7515	Health & Safety Permits, Inspections, Compliance	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0%
11000 022 7519	Professional/Contractual Services	\$ 8,200	\$ 746	\$ 15,000	\$ 15,000	\$ 1,351.00	9%
11000 022 7621	Public Works Labor Charges	\$ 2,109	\$ 2,109	\$ 3,588	\$ 3,588	\$ -	0%
11000 022 7622	Charges from Garage	\$ (302,306)	\$ (302,306)	\$ (338,487)	\$ (338,487)	\$ (62,543.12)	18%
11000 022 7629	Charges from Capital Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 022 7900	Capital Expenditures	\$ 13,000	\$ 6,059	\$ -	\$ -	\$ 2,099.00	-
<b>TOTAL GARAGE EXPENDITURES</b>		<b>\$ 110,353</b>	<b>\$ 57,130</b>	<b>\$ 109,816</b>	<b>\$ 109,616</b>	<b>\$ 44,925.70</b>	<b>41%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #024*

**GENERAL FUND**  
**STREETS DEPARTMENT**  
**DETAIL OF EXPENDITURES**

<b>STREETS GENERAL FUND EXPENITURES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 %</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		<b>EXPENSED</b>
11000 024 7001	Materials & Supplies	\$ 3,000	\$ (1,128)	\$ 3,000	\$ 3,000	\$ 5,407.63	180%
11000 024 7008	Non-Capital Equipment	\$ 4,000	\$ -	\$ -	\$ -	\$ -	0%
11000 024 7009	Equipment Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 024 7010	Vehicle Maintenance	\$ 60,000	\$ 40,000	\$ 100,000	\$ 100,000	\$ 100,848.37	101% Grader Rebuild
11000 024 7011	Equipment Rental Expense	\$ 15,000	\$ 9,063	\$ 15,000	\$ 10,000	\$ -	0%
11000 024 7030	Maintenance Materials & Supplies	\$ 125,000	\$ 105,000	\$ 130,500	\$ 125,000	\$ 24,712.06	20%
11000 024 7033	Street Lighting Maintenance	\$ 5,000	\$ -	\$ 20,000	\$ 20,000	\$ -	0%
11000 024 7501	Utilities	\$ 36,100	\$ 28,035	\$ 36,100	\$ 36,100	\$ 9,631.29	27%
11000 024 7503	Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 024 7519	Professional/Contractual Services	\$ 50,000	\$ 6,142	\$ 75,000	\$ 75,000	\$ -	0%
11000 024 7621	Public Works Labor Charges	\$ 126,538	\$ 126,538	\$ 179,388	\$ 179,388	\$ 85,169.86	47%
11000 024 7622	Charges from Garage	\$ 78,667	\$ 78,667	\$ 87,000	\$ 87,000	\$ 22,334.87	26%
11000 024 7629	Charges from Capital Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 024 7900	Capital Expenditures	\$ 8,000	\$ 37,634	\$ -	\$ -	\$ -	0%
<b>TOTAL STREETS EXPENDITURES</b>		<b>\$ 511,306</b>	<b>\$ 429,951</b>	<b>\$ 645,988</b>	<b>\$ 635,488</b>	<b>\$ 248,104.08</b>	<b>39%</b>

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund #11000, Dept #026

GENERAL FUND  
 CEMETERY DEPARTMENT  
 DETAIL OF EXPENDITURES

CEMETERY GENERAL FUND REVENUES		FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 REVENUE	
11000 026 4330	Cemetery Services	\$ 3,000	\$ 3,700	\$ 5,000	\$ 5,000	\$ 760.00	
11000 026 4335	Cemetery Plot Sales	\$ 1,650	\$ 1,888	\$ 1,650	\$ 1,000	\$ 120.00	
<b>TOTAL CEMETARY REVENUES</b>		<b>\$ 4,650</b>	<b>\$ 5,588</b>	<b>\$ 6,650</b>	<b>\$ 6,000</b>	<b>\$ 880.00</b>	

CEMETERY GENERAL FUND EXPENDITURES						FY 2025 ACTUAL	FY 2025 % EXPENSED
11000 026 7001	Materials & Supplies	\$ 3,000	\$ 11	\$ 3,000	\$ 2,500	\$ (314.00)	-13%
11000 026 7621	Public Works Labor Charges	\$ 2,109	\$ 2,109	\$ 3,588	\$ 3,588	\$ -	0%
11000 026 7629	Charges from Capital Fac. Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 026 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL CEMETARY EXPENDITURES</b>		<b>\$ 5,109</b>	<b>\$ 2,120</b>	<b>\$ 6,588</b>	<b>\$ 6,088</b>	<b>\$ (314)</b>	<b>-5%</b>

Total Cemetary Revenues	\$ 4,650	\$ 5,588	\$ 6,650	\$ 6,000	\$ 880.00	
Total Cemetary Expenditures	\$ (5,109)	\$ (2,120)	\$ (6,588)	\$ (6,088)	\$ (314.00)	
<b>Total Surplus (Deficit)</b>	<b>\$ (459)</b>	<b>\$ 3,469</b>	<b>\$ 62</b>	<b>\$ (88)</b>	<b>\$ 566</b>	

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #29*

**GENERAL FUND**  
**CAPITAL FACILITIES DEPARTMENT**  
**DETAIL OF EXPENDITURES**

		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 %</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		<b>EXPENSED</b>
<b>CAPITAL FACILITIES GENERAL FUND EXPENDITURES</b>							
11000 029 6001	Salaries & Wages	\$ 344,853	\$ 268,478	\$ 158,597	\$ 158,597	\$ 32,485.09	20%
11000 029 6005	Overtime	\$ 6,403	\$ 3,754	\$ 6,123	\$ 6,123	\$ 581.12	9%
11000 029 61XX	Employer Costs	\$ 191,668	\$ 135,577	\$ 100,824	\$ 100,824	\$ 17,009.86	17%
11000 029 7001	Materials & Supplies	\$ 9,000	\$ 6,395	\$ 25,000	\$ 25,000	\$ 523.12	2%
11000 029 7002	Facility Repair & Maintenance	\$ 7,500	\$ 374	\$ 7,500	\$ 7,500	\$ 683.09	9%
11000 029 7008	Non-Capital Equipment	\$ 5,000	\$ 618	\$ 5,000	\$ 5,000	\$ -	0%
11000 029 7010	Vehicle Maintenance & Repair	\$ 3,500	\$ 220	\$ 3,500	\$ 3,500	\$ 316.75	9%
11000 029 7017	Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 029 7100	Clothing & Gear	\$ 3,500	\$ 345	\$ 3,500	\$ 3,500	\$ 76.85	2%
11000 029 7502	Phone/Internet	\$ 5,500	\$ 4,637	\$ 5,500	\$ 2,250	\$ 1,705.41	76%
11000 029 7503	Information Technology	\$ 4,075	\$ 5,853	\$ 4,075	\$ 4,075	\$ -	0%
11000 029 7505	Travel, Training, and Professional Development	\$ 19,620	\$ 8,195	\$ -	\$ -	\$ 230.00	-
11000 029 7506	Publications & Advertising	\$ 3,700	\$ -	\$ 3,700	\$ -	\$ -	0%
11000 029 7508	Insurance	\$ 2,404	\$ -	\$ 5,049	\$ 5,049	\$ -	0%
11000 029 7519	Professional Services	\$ 20,000	\$ 4,985	\$ 20,000	\$ 20,000	\$ 493.19	2%
11000 029 7622	Charges from Garage	\$ 5,033	\$ -	\$ 5,725	\$ 5,725	\$ 2,524.41	44%
11000 029 7629	Charges from Capital Facilities	\$ (316,148)	\$ -	\$ (245,609)	\$ (245,609)	\$ (47,685.69)	19%
11000 029 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ 15,000	\$ -	0%
<b>TOTAL CAPITAL FACILITIES EXPENDITURES</b>		<b>\$ 315,607</b>	<b>\$ 439,431</b>	<b>\$ 108,486</b>	<b>\$ 116,536</b>	<b>8,943</b>	<b>8%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000, Dept #30*

**GENERAL FUND**  
**CAPITAL PROJECTS**  
**DETAIL OF EXPENDITURES**

<b>CAPITAL PROJECTS GENERAL FUND EXPENDITURES</b>		<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
11000 030 6001	Salaries & Wages	\$ 282,645	\$ 282,645	\$ 131,886.26	47%
11000 030 6005	Overtime	\$ -	\$ -	\$ -	0%
11000 030 61XX	Employer Costs	\$ 162,712	\$ 162,712	\$ 82,908.33	51%
11000 030 7001	Materials & Supplies	\$ 6,000	\$ 6,000	\$ 620.93	10%
11000 030 7008	Non-Capital Equipment	\$ 5,900	\$ 5,900	\$ 6,077.13	103%
11000 030 7010	Vehicle Maintenance & Repair	\$ 1,500	\$ 1,500	\$ -	0%
11000 030 7100	Clothing & Gear	\$ 2,700	\$ 2,700	\$ -	0%
11000 030 7502	Phone/Internet	\$ 2,232	\$ 2,232	\$ -	0%
11000 030 7503	Information Technology	\$ 175	\$ 175	\$ -	0%
11000 030 7505	Travel, Training, and Professional Development	\$ 23,615	\$ 15,000	\$ 1,125.39	8%
11000 030 7506	Publications & Advertising	\$ 5,000	\$ 5,000	\$ -	0%
11000 030 7508	Insurance	\$ 2,404	\$ 2,404	\$ -	0%
11000 030 7519	Professional Services	\$ 10,000	\$ 10,000	\$ 177.45	2%
11000 030 7900	Capital Expenditures	\$ -	\$ 15,000	\$ -	0%
<b>TOTAL CAPITAL FACILITIES EXPENDITURES</b>		<b>\$ 504,882</b>	<b>\$ 511,267</b>	<b>222,795</b>	<b>44%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000 Dept #032*

**GENERAL FUND**  
**ECONOMIC DEVELOPMENT DEPARTMENT**  
**DETAIL OF EXPENDITURES**

<b>ECONOMIC DEVELOPMENT GENERAL FUND EXPENDITURES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025 %</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>ACTUAL</b>	<b>EXPENSED</b>
11000 032 6001	Salaries & Wages	\$ 138,262	\$ 134,523	\$ 164,415	\$ 164,415	\$ 75,448.18	46%
11000 032 61XX	Employer Costs	\$ 60,739	\$ 49,859	\$ 69,225	\$ 69,225	\$ 42,961.32	62%
11000 032 7001	Materials & Supplies	\$ 750	\$ 849	\$ 1,500	\$ 1,500	\$ (127.01)	-8%
11000 032 7004	Postage & Shipping	\$ 600	\$ -	\$ 500	\$ 500	\$ 24.77	5%
11000 032 7502	Phone/Internet	\$ 705	\$ 881	\$ 705	\$ 705	\$ 705.00	100%
11000 032 7503	Information Technology	\$ 5,000	\$ 4,106	\$ 10,250	\$ 10,250	\$ 295.39	3%
11000 032 7505	Travel & Training	\$ 13,300	\$ 4,349	\$ 10,500	\$ 7,500	\$ 7,777.77	104%
11000 032 7506	Publications & Advertising	\$ 600	\$ 589	\$ 3,000	\$ 3,000	\$ (5,263.24)	-175% Reimbursement
11000 032 7507	Memberships & Dues	\$ 1,425	\$ -	\$ 1,350	\$ 1,350	\$ 488.00	36%
11000 032 7508	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 032 7511	Surveying	\$ 4,000	\$ -	\$ -	\$ -	\$ -	0%
11000 032 7519	Professional Services Contractual	\$ 19,000	\$ 19,000	\$ 126,000	\$ 117,000	\$ 2,202.50	2%
11000 032 7570	Tourism Industry Expenses	\$ 4,000	\$ 335	\$ 3,000	\$ -	\$ (150.00)	0%
11000 032 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>		<b>\$ 248,381</b>	<b>\$ 214,491</b>	<b>\$ 390,446</b>	<b>\$ 375,446</b>	<b>\$ 124,362.68</b>	<b>33%</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #11000 & 11180 (Library Consolidated)*

**GENERAL FUND**  
**LIBRARY DEPARTMENT**  
 DETAIL OF REVENUES & EXPENDITURES

<b>LIBRARY GENERAL FUND REVENUES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY25 Revenue</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	
11000 034 4590	Library State Grant Revenue	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 3,079
11000 034 4595	Library Miscellaneous Grant Revenue	\$ -	\$ 1,000	\$ -	\$ -	\$ -
11000 034 4599	Library Federal Grant Revenue	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
11000 034 4604	Miscellaneous Revenue	\$ 3,000	\$ 2,904	\$ 3,000	\$ 3,000	\$ 1,615
11180 034 4690	Summer Reading Program Donations	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ -
<b>TOTAL LIBRARY REVENUES</b>		<b>\$ 27,750</b>	<b>\$ 28,654</b>	<b>\$ 27,750</b>	<b>\$ 27,750</b>	<b>\$ 4,694</b>

<b>LIBRARY GENERAL FUND EXPENDITURES</b>						<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
11000 034 6001	Salaries & Wages	\$ 92,664	\$ 87,819	\$ 107,161	\$ 107,161	\$ 55,430	52%
11000 034 6002	Temporary Wages	\$ 15,000	\$ 13,771	\$ 17,000	\$ 17,000	\$ 8,810	52%
11000 034 6100	Employer Costs	\$ 65,269	\$ 43,133	\$ 48,781	\$ 48,781	\$ 33,225	68%
11000 034 7001	Materials & Supplies	\$ 5,000	\$ 3,196	\$ 5,700	\$ 5,700	\$ 2,563	45%
11000 034 7002	Facility Repair & Maintenance	\$ 11,000	\$ 1,260	\$ 5,000	\$ 5,000	\$ 1,051	21%
11000 034 7003	Custodial Supplies	\$ 600	\$ 407	\$ 700	\$ 700	\$ 193	28%
11000 034 7004	Postage & Shipping	\$ -	\$ 942	\$ 1,650	\$ 1,650	\$ 892	54%
11000 034 7120	Library Books	\$ 29,411	\$ 19,710	\$ 30,000	\$ 30,000	\$ 7,320	24%
11180 034 7121	Summer Reading Program Expenditures	\$ 6,500	\$ 11,776	\$ -	\$ -	\$ -	0%
11000 034 7501	Utilities	\$ 11,400	\$ 9,079	\$ 11,400	\$ 11,400	\$ 3,120	27%
11000 034 7502	Phone/Internet	\$ 3,230	\$ 4,232	\$ 3,705	\$ 3,705	\$ 2,002	54%
11000 034 7503	Information Technology	\$ 17,105	\$ 19,317	\$ 3,000	\$ 13,000	\$ 10,484	81%
11000 034 7505	Travel, Training, and Professional Development	\$ 3,540	\$ 629	\$ 4,900	\$ 4,900	\$ 2,233	46%
11000 034 7507	Memberships & Dues	\$ 550	\$ 748	\$ 625	\$ 625	\$ -	0%
11000 034 7508	Insurance	\$ 8,329	\$ 8,329	\$ 9,556	\$ 9,556	\$ -	0%
11000 034 7519	Professional Services Contractual	\$ -	\$ -	\$ -	\$ -	\$ 100	0%
11000 034 7621	Public Works Labor Charges	\$ -	\$ -	\$ -	\$ -	\$ -	0%
11000 034 7629	Charges from Capital Facilities	\$ 17,773	\$ 17,773	\$ 19,831	\$ 19,831	\$ 5,697	0%
11000 034 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL LIBRARY EXPENDITURES</b>		<b>\$ 287,371</b>	<b>\$ 242,121</b>	<b>\$ 269,008</b>	<b>\$ 279,008</b>	<b>\$ 133,118</b>	<b>48%</b>

Total Library Revenues	\$ 27,750	\$ 28,654	\$ 27,750	\$ 27,750	\$ 4,694
Total Library Expenditures	\$ (287,371)	\$ (242,121)	\$ (269,008)	\$ (279,008)	\$ (133,118)
<b>Total Operating Surplus (Deficit)</b>	<b>\$ (259,621)</b>	<b>\$ (213,467)</b>	<b>\$ (241,258)</b>	<b>\$ (251,258)</b>	<b>\$ (128,424)</b>



CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET

SPECIAL REVENUE FUND TYPE  
NOLAN CENTER

Fund #21XXX (Nolan Center Consolidated)

DETAIL OF REVENUES & EXPENDITURES

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 Revenue
<b>NOLAN CENTER REVENUES &amp; TRANSFERS-IN</b>								
21000 125 4101	PERS On-behalf Revenue	\$ 8,108	\$ 4,044	\$ 9,000	\$ -	\$ 7,000	\$ 7,000	\$ -
21000 125 4910	Nolan Center Transfer from General Fund	\$ 242,519	\$ 197,259	\$ 347,284	\$ 243,923	\$ 318,940	\$ 249,440	\$ -
21000 125 4912	Transfer from Investments (I&E Nolan Endowment)	\$ 85,000	\$ 250,000	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -
21000 125 4928	Transfer from Transient Tax Fund	\$ 24,000	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 7,000	\$ -
21010 121 4690	Museum Donations	\$ -	\$ 4,350	\$ 3,000	\$ 4,881	\$ 3,000	\$ 5,000	\$ 5,718
21010 121 4701	Museum Admissions General	\$ 8,706	\$ 15,950	\$ 15,000	\$ 13,500	\$ 15,000	\$ 15,000	\$ 10,512
21010 121 4702	Museum Admission Tours	\$ 112	\$ 11,440	\$ 25,000	\$ 17,000	\$ 25,000	\$ 15,000	\$ 23,776
21010 121 4703	Museum Sales of Merchandise & Concessions	\$ 32,414	\$ 56,070	\$ 60,000	\$ 62,000	\$ 60,000	\$ 60,000	\$ 53,943
21000 122 4600	Miscellaneous Revenues	\$ 20,697	\$ 20,954	\$ -	\$ -	\$ -	\$ -	\$ -
21020 122 4705	Facility Rental	\$ 5,799	\$ 18,177	\$ 15,000	\$ 14,000	\$ 15,000	\$ 15,000	\$ 11,038
21020 122 4708	Event Revenue	\$ 1,297	\$ 18,520	\$ 15,000	\$ 20,559	\$ 15,000	\$ 20,000	\$ 1,569
21030 123 4701	Admissions/User Fees	\$ 15,078	\$ 19,744	\$ 17,500	\$ 8,500	\$ 17,500	\$ 15,000	\$ 4,540
21030 123 4703	Sales of Merchandise & Concessions	\$ 17,594	\$ 29,710	\$ 30,000	\$ 12,500	\$ 30,000	\$ 17,500	\$ 7,677
<b>TOTAL REVENUES &amp; TRANSFERS-IN</b>		<b>\$ 461,323</b>	<b>\$ 646,218</b>	<b>\$ 548,784</b>	<b>\$ 468,862</b>	<b>\$ 518,440</b>	<b>\$ 485,940</b>	<b>\$ 118,773</b>

GENERAL OPERATING EXPENDITURES

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
21000 125 6001	Salaries & Wages	\$ 98,773	\$ 153,395	\$ 165,222	\$ 160,000	\$ 171,693	\$ 171,693	\$ 89,474	52%
21000 125 6002	Temporary Wages	\$ 8,643	\$ 10,946	\$ 10,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 7,449	74%
21000 125 6005	Overtime	\$ 537	\$ 87	\$ -	\$ 2,000	\$ -	\$ -	\$ 87	-
21000 125 6XXX	Employer Costs	\$ 48,493	\$ 86,261	\$ 89,355	\$ 68,000	\$ 54,441	\$ 54,441	\$ 33,225	61%
21000 125 7001	Materials & Supplies	\$ 2,277	\$ 2,566	\$ 1,500	\$ 1,075	\$ 1,700	\$ 1,700	\$ 361	21%
21000 125 7002	Facility Repair & Maintenance	\$ 15,642	\$ 50,369	\$ 15,000	\$ 6,615	\$ 15,000	\$ 10,000	\$ 12,446	124%
21000 125 7003	Custodial Supplies	\$ 1,562	\$ 1,091	\$ 1,000	\$ 1,584	\$ 1,500	\$ 1,500	\$ 405	27%
21000 125 7004	Postage & Shipping	\$ 157	\$ 474	\$ 500	\$ 202	\$ 500	\$ 500	\$ 456	91%
21000 125 7008	Non-capital Equipment	\$ -	\$ 1,626	\$ 1,000	\$ 165	\$ 1,000	\$ 1,000	\$ -	0%
21000 125 7009	Equipment Repair & Maintenance	\$ 432	\$ 1,159	\$ 1,000	\$ 502	\$ 1,000	\$ 1,000	\$ 354	35%
21000 125 7017	Fuel & Oil - Heating	\$ 6,210	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,778	108%
21000 125 7501	Utilities	\$ 76,328	\$ 76,257	\$ 74,385	\$ 63,466	\$ 74,385	\$ 74,385	\$ 16,623	22%
21000 125 7502	Phone/Internet	\$ 8,132	\$ 8,350	\$ 8,968	\$ 13,457	\$ 13,500	\$ 13,500	\$ 5,103	38%
21000 125 7503	Information Technology	\$ 274	\$ 2,640	\$ 2,000	\$ 1,749	\$ 2,000	\$ 2,000	\$ 282	14%
21000 125 7505	Travel & Training	\$ -	\$ 112	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 436	0%
21000 125 7506	Publications & Advertising	\$ 3,793	\$ 1,994	\$ 2,000	\$ 422	\$ -	\$ -	\$ -	0%
21000 125 7507	Memberships and Dues	\$ 1,133	\$ 2,608	\$ 1,000	\$ 75	\$ 1,000	\$ 1,000	\$ -	0%
21000 125 7508	Insurance	\$ 20,522	\$ 17,137	\$ 24,832	\$ 24,832	\$ 24,701	\$ 24,701	\$ -	0%
21010 121 7509	Credit card processing & bank fees	\$ 1,000	\$ 1,555	\$ 1,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ 2,560	73%
21020 122 7515	Permits, Inspections & Compliance	\$ 580	\$ 1,120	\$ 500	\$ 580	\$ 500	\$ 500	\$ 20	4%
21000 125 7519	Professional Services Contractual	\$ 19,116	\$ 8,135	\$ 9,600	\$ 14,000	\$ 15,000	\$ 15,000	\$ 3,924	26%
21000 125 7629	Charges from Capital Facilities	\$ 32,425	\$ 26,728	\$ 44,922	\$ 44,922	\$ 34,021	\$ 34,021	\$ 8,608	25%
21000 125 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL GENERAL OPERATING EXPENDITURES</b>		<b>\$ 346,029</b>	<b>\$ 454,610</b>	<b>\$ 459,284</b>	<b>\$ 418,146</b>	<b>\$ 430,940</b>	<b>\$ 423,940</b>	<b>\$ 185,591</b>	<b>44%</b>

MUSEUM OPERATING EXPENDITURES

21010 121 7050	Concessions & Merchandise for Resale	\$ 14,631	\$ 28,287	\$ 50,000	\$ 29,201	\$ 50,000	\$ 25,000	\$ 13,034	52%
21010 121 7055	Museum Exhibits	\$ 811	\$ 2,202	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	0%
21010 121 7577	Asset Preservation & Management	\$ -	\$ 697	\$ 500	\$ 63	\$ 500	\$ -	\$ -	0%
<b>TOTAL MUSEUM OPERATING EXPENDITURES</b>		<b>\$ 15,442</b>	<b>\$ 31,186</b>	<b>\$ 55,500</b>	<b>\$ 29,263</b>	<b>\$ 55,500</b>	<b>\$ 25,000</b>	<b>\$ 13,034</b>	<b>52%</b>

CIVIC CENTER OPERATING EXPENDITURES

21020 122 7052	Event Expenditures	\$ 2,025	\$ 4,876	\$ 4,000	\$ 8,453	\$ 4,000	\$ 10,000	\$ 2,950	29%
<b>TOTAL CIVIC CENTER OPERATING EXPENDITURES</b>		<b>\$ 2,025</b>	<b>\$ 4,876</b>	<b>\$ 4,000</b>	<b>\$ 8,453</b>	<b>\$ 4,000</b>	<b>\$ 10,000</b>	<b>\$ 2,950</b>	<b>29%</b>

THEATER OPERATING EXPENSES

21030 123 7050	Concessions & Merchandise for Resale	\$ 9,746	\$ 11,728	\$ 12,000	\$ 8,000	\$ 12,000	\$ 10,000	\$ 5,373	54%
21030 123 7830	Film Expense	\$ 13,318	\$ 20,095	\$ 18,000	\$ 5,000	\$ 18,000	\$ 10,000	\$ 4,882	49%
<b>Total</b>		<b>\$ 23,064</b>	<b>\$ 31,823</b>	<b>\$ 30,000</b>	<b>\$ 13,000</b>	<b>\$ 30,000</b>	<b>\$ 20,000</b>	<b>\$ 10,254</b>	<b>51%</b>

**TOTAL OPERATING EXPENDITURES**

Total Operating Revenues	\$ 461,323	\$ 646,218	\$ 548,784	\$ 468,862	\$ 518,440	\$ 485,940	\$ 118,773
Total Operating Expenses	\$ 386,560	\$ 522,496	\$ 548,784	\$ 468,862	\$ 520,440	\$ 478,940	\$ 211,829
<b>Change in Net Position</b>	<b>\$ 74,763</b>	<b>\$ 123,722</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ (2,000)</b>	<b>\$ 7,000</b>	<b>\$ (93,056)</b>

SPECIAL REVENUE FUND: NOLAN CENTER CIP FUND

Fund #21300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL
PROJECT: 21001 NC Generator Upgrades	21300 120 4999 43 21001	2020 SHSP (DHS) Grant Revenue	\$ 134,865	\$ 183,780	\$ 624	\$ 220,000	\$ 220,000	\$ 832
	21300 120 9999 43 21001	NC Standby Generator Upgrades (2020 SHSP Grant Expenditures)	\$ 134,797	\$ 183,780	\$ 624	\$ 220,000	\$ 220,000	\$ -
	<b>Resources available over resources used</b>		<b>\$ 69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
PROJECT: 21002 NC Roof Repairs	21300 125 4910 00 21002	Transfers from General Fund	\$ -	\$ 268,750	\$ -	\$ -	\$ -	\$ -
	21300 125 9999 00 21002	Nolan Center Roof Repairs Expenses	\$ -	\$ 268,750	\$ -	\$ -	\$ -	\$ -
	<b>Resources available over resources used</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
PROJECT: 21003	21300 125 4910 00 21003	Transfers from General Fund	\$ 8,340	\$ 101,660	\$ 115,548	\$ -	\$ -	\$ -

Item e.

NC Storage Building Settlement	21300 125 9999 00 21003	NC Storage Building Settlement Repairs Expenses	\$	9,494	\$	101,660	\$	115,548	\$	-	\$	-	\$	-
		<b>Resources available over resources used</b>	\$	(1,154)	\$	-	\$	-	\$	-	\$	-	\$	-

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund #22XXX (Sales Tax Fund Consolidated)*

**SPECIAL REVENUE FUND TYPE**  
**SALES TAX FUND**  
**DETAIL OF EXPENDITURES**

<b>SALES TAX FUND REVENUES</b>		<b>FY 2024 ADOPTED</b>	<b>FY 2024 ESTIMATED</b>	<b>FY 2025 REQUESTED</b>	<b>FY 2025 APPROVED</b>	<b>FY 2025 REVENUE</b>
22000 000 4020	Sales Tax Revenue	\$ 3,500,000	\$ 3,800,000	\$ 3,625,000	\$ 3,625,000	\$ 1,249,314.4
22000 000 4025	Penalties & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>\$ 3,500,000</b>	<b>\$ 3,800,000</b>	<b>\$ 3,625,000</b>	<b>\$ 3,625,000</b>	<b>\$ 1,249,314.37</b>

<b>TRANSFERS-OUT (ALLOCATIONS)</b>		<b>FY2025 TRANSFERS OUT</b>				
22000 000 8910	Transfer to General Fund (80%)	\$ 2,800,000	\$ 3,040,000	\$ 2,900,000	\$ 2,900,000	0
22000 000 8926	Transfer to WPS Contribution Fund (20%)	\$ 700,000	\$ 760,000	\$ 725,000	\$ 725,000	0
22000 000 8950	Transfer to Residential Construction Fund	\$ 1,533,123	\$ -	\$ -	\$ -	0
		<b>\$ 5,033,123</b>	<b>\$ 3,800,000</b>	<b>\$ 3,625,000</b>	<b>\$ 3,625,000</b>	<b>\$ -</b>

<b>FY 2025 REVENUE</b>	<b>\$</b>	<b>1,249,314.37</b>
<b>FY 2025 TRANSFERS OUT</b>	<b>\$</b>	<b>-</b>
<b>NET</b>	<b>\$</b>	<b>1,249,314.37</b>

CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund 24XXX (Consolidated P&R)

SPECIAL REVENUE FUND TYPE  
PARKS & RECREATION  
DETAIL OF REVENUES & EXPENDITURES

REVENUES & TRANSFERS-IN		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 REVENUE	
24000 000 4101	State Of AK Share Of PERS	\$ 13,227	\$ 5,245	\$ 12,000	\$ 12,000	\$ 10,000	\$ 10,000	\$ -	
24000 000 4550	Interest Income	\$ (161,277)	\$ 76,098	\$ (51,510)	\$ (51,510)	\$ 100,000	\$ 100,000	\$ -	
24000 140 4690	Donations & Sponsorships	\$ 655	\$ 2,727	\$ 6,000	\$ 3,810	\$ 4,000	\$ 4,000	\$ 247.33	
24000 140 4703	Merchandise & Concessions	\$ 1,820	\$ 1,485	\$ 1,000	\$ 1,145	\$ 1,500	\$ 1,500	\$ 1,848.03	
24000 140 4712	Fee Assistance Donations	\$ 385	\$ 1,410	\$ 2,500	\$ 300	\$ 300	\$ 300	\$ 65.00	
24000 140 4716	Community Contractor Revenue	\$ (433)	\$ 10	\$ 2,000	\$ -	\$ -	\$ -	\$ -	
24000 000 4900	Transfer from Other Fund	\$ 10,104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
24000 000 4910	Transfer From General Fund	\$ 1,490,298	\$ 283,736	\$ 685,219	\$ 640,475	\$ 577,489	\$ 554,489	\$ -	
24000 140 4922	Transfer From Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
24010 141 4702	Pool Program Revenues	\$ 52,521	\$ 48,263	\$ 50,000	\$ 31,413	\$ 44,066	\$ 44,066	\$ 15,204.88	
24010 141 4705	Pool Reservations	\$ 5,084	\$ 2,751	\$ 5,000	\$ 2,608	\$ 3,481	\$ 3,481	\$ 260.00	
24020 142 4705	Parks Reservations	\$ 2,735	\$ 5,090	\$ 2,500	\$ 4,210	\$ 4,012	\$ 4,012	\$ 1,400.00	
24030 143 4702	Recreation Program Revenues	\$ 12,210	\$ 12,317	\$ 12,000	\$ 20,786	\$ 15,104	\$ 15,104	\$ 8,256.00	
24030 143 4705	Recreation Reservations	\$ 3,768	\$ 3,746	\$ 4,500	\$ 6,663	\$ 4,725	\$ 4,725	\$ 25.00	
24000 000 4600	Miscellaneous Revenue	\$ 4,730	\$ 2,921	\$ -	\$ 630	\$ -	\$ -	\$ -	
24300 000 4590	State Grant Revenue	\$ -	\$ 6,168	\$ 14,000	\$ 24,000	\$ 14,000	\$ 14,000	\$ 10,698.02	
24300 000 4595	Miscellaneous Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL REVENUES &amp; TRANSFERS-IN</b>		<b>\$ 1,435,826</b>	<b>\$ 451,967</b>	<b>\$ 745,209</b>	<b>\$ 696,528</b>	<b>\$ 778,676</b>	<b>\$ 755,676</b>	<b>\$ 38,004.26</b>	
<b>GENERAL OPERATING EXPENDITURES</b>								<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
24000 140 6001	Salaries & Wages	\$ 162,759	\$ 177,138	\$ 208,918	\$ 211,602	\$ 246,894	\$ 246,894	\$ 129,056	52%
24000 140 6002	Temporary Wages	\$ 95,664	\$ 81,221	\$ 50,000	\$ 102,974	\$ 50,000	\$ 50,000	\$ 42,557	85%
24000 140 6005	Overtime	\$ 1,891	\$ 2,802	\$ 6,000	\$ 4,589	\$ 5,000	\$ 5,000	\$ 2,234	45%
24000 140 6100	Employer Costs	\$ 97,521	\$ 93,470	\$ 107,173	\$ 95,444	\$ 100,387	\$ 100,387	\$ 75,220	75%
24000 140 7630	Community Contractor Expenses	\$ -	\$ -	\$ 1,400	\$ -	\$ -	\$ -	\$ -	0%
24000 140 7001	Materials & Supplies	\$ 15,435	\$ 34,018	\$ 15,000	\$ 11,383	\$ 16,000	\$ 16,000	\$ 1,227	8%
24000 140 7010	Vehicle Maintenance	\$ 2,201	\$ 3,071	\$ 3,000	\$ 929	\$ 2,000	\$ 2,000	\$ -	0%
24000 140 7050	Concessions & Merchandise for Resale	\$ -	\$ -	\$ 500	\$ 1,238	\$ 3,000	\$ 3,000	\$ 2,439	81%
24000 140 7100	Uniform, Gear & Clothing	\$ 489	\$ 491	\$ 2,000	\$ 500	\$ 4,800	\$ 4,800	\$ -	0%
24000 140 7502	Phone & Internet	\$ 8,035	\$ 8,753	\$ 9,277	\$ 8,757	\$ 9,000	\$ 9,000	\$ 6,410	71%
24000 140 7503	Information Technology	\$ 7,003	\$ 4,455	\$ 6,900	\$ 624	\$ 3,880	\$ 3,880	\$ -	0%
24000 140 7505	Travel & Training	\$ 2,520	\$ 6,083	\$ 4,500	\$ 16,275	\$ 5,750	\$ 5,750	\$ 1,671	29%
24000 140 7506	Publications & Advertising	\$ 1,026	\$ 602	\$ 2,000	\$ 282	\$ 500	\$ 500	\$ -	0%
24000 140 7507	Memberships & Dues	\$ 239	\$ 505	\$ 1,020	\$ 4,119	\$ 500	\$ 500	\$ 3,300	660%
24000 140 7508	Insurance	\$ 16,110	\$ 12,702	\$ 19,494	\$ 19,494	\$ 18,677	\$ 18,677	\$ 14,069	75%
24000 140 7509	Bank & Credit Card Fees	\$ 3,029	\$ 1,849	\$ 3,000	\$ 2,135	\$ 2,000	\$ 2,000	\$ 793	40%
24000 140 7515	Permits, Inspections & Compliance	\$ 3,371	\$ 1,887	\$ 3,500	\$ 838	\$ 3,500	\$ 3,500	\$ 352	10%
24000 140 7519	Professional Services	\$ -	\$ -	\$ -	\$ 976	\$ -	\$ -	\$ -	0%
24000 140 7621	Charges from Public Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
24000 140 7622	Charges from Garage	\$ 4,016	\$ 4,345	\$ 8,244	\$ 8,244	\$ 10,947	\$ 10,947	\$ 751	0%
24000 140 7629	Charges from Capital Facilities	\$ 5,060	\$ 15,976	\$ 20,494	\$ 20,494	\$ 20,791	\$ 20,791	\$ 2,353	11%
<b>TOTAL GENERAL OPERATING EXPENDITURES</b>		<b>\$ 426,368</b>	<b>\$ 449,369</b>	<b>\$ 472,418</b>	<b>\$ 510,895</b>	<b>\$ 503,626</b>	<b>\$ 503,626</b>	<b>\$ 282,433</b>	<b>56%</b>
<b>SWIMMING POOL OPERATING EXPENDITURES</b>									
24010 141 7002	Facility Repair & Maintenance	\$ 10,519	\$ 19,203	\$ 17,000	\$ 43,957	\$ 5,700	\$ 5,700	\$ 1,516	27%
24010 141 7008	Non-capital Equipment	\$ 7,819	\$ 17,969	\$ 1,000	\$ 10,423	\$ 2,500	\$ 2,500	\$ 1,192	48%
24010 141 7009	Equipment Repair & Maintenance	\$ 5,165	\$ 1,399	\$ 5,000	\$ 2,133	\$ 28,000	\$ 20,000	\$ -	0%
24010 141 7021	Water Treatment Chemicals	\$ 15,913	\$ 19,714	\$ 27,500	\$ 13,377	\$ 30,200	\$ 30,200	\$ 6,910	23%
24010 141 7501	Pool Utilities	\$ 119,024	\$ 104,862	\$ 146,300	\$ 67,361	\$ 110,000	\$ 110,000	\$ 18,662	17%
24010 141 7900	Pool Capital Expenditures	\$ -	\$ 14,694	\$ 30,000	\$ -	\$ 10,000	\$ 10,000	\$ -	0%
<b>TOTAL SWIMMING POOL OPERATING</b>		<b>\$ 158,440</b>	<b>\$ 177,841</b>	<b>\$ 226,800</b>	<b>\$ 137,251</b>	<b>\$ 186,400</b>	<b>\$ 178,400</b>	<b>\$ 28,280</b>	<b>16%</b>
<b>PARKS OPERATING EXPENDITURES</b>									
24020 142 7002	Facility Maintenance	\$ 31,824	\$ 19,656	\$ 20,000	\$ 5,714	\$ 20,000	\$ 15,000	\$ 1,820	12%
24020 142 7008	Non-capital Equipment	\$ 3,778	\$ 1,866	\$ 2,500	\$ 1,035	\$ 3,650	\$ 3,650	\$ 246	7%
24020 142 7009	Equipment Repair & Maintenance	\$ 958	\$ 2,860	\$ 2,000	\$ 383	\$ 3,000	\$ 3,000	\$ 324	11%
24020 142 7501	Utilities	\$ 11,477	\$ 8,046	\$ 14,000	\$ 7,371	\$ 14,000	\$ 14,000	\$ 2,212	16%
24020 142 7900	Parks Capital Expenditures	\$ -	\$ 23,857	\$ -	\$ 60	\$ -	\$ -	\$ -	0%
<b>TOTAL PARKS OPERATING EXPENDITURES</b>		<b>\$ 48,037</b>	<b>\$ 56,285</b>	<b>\$ 38,500</b>	<b>\$ 14,563</b>	<b>\$ 40,650</b>	<b>\$ 35,650</b>	<b>\$ 4,602</b>	<b>13%</b>
<b>COMMUNITY CENTER OPERATING EXPENDITURES</b>									
24030 143 7002	Facility Repair & Maintenance	\$ 5,448	\$ 1,746	\$ 47,500	\$ 13,276	\$ 35,000	\$ 25,000	\$ 2,463	10%
24030 143 7008	Non-capital Equipment	\$ 1,358	\$ 4,859	\$ -	\$ 10,818	\$ -	\$ -	\$ -	0%
24030 143 7009	Equipment Repair & Maintenance	\$ -	\$ -	\$ 1,500	\$ 311	\$ 3,000	\$ 3,000	\$ -	0%
24030 143 7501	Utilities	\$ 9,016	\$ 8,092	\$ 10,000	\$ 9,414	\$ 10,000	\$ 10,000	\$ 2,627	26%
24030 143 7900	Recreation Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL COMMUNITY CENTER EXPENDITURES</b>		<b>\$ 15,822</b>	<b>\$ 14,697</b>	<b>\$ 59,000</b>	<b>\$ 33,819</b>	<b>\$ 48,000</b>	<b>\$ 38,000</b>	<b>\$ 5,089</b>	<b>13%</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>\$ 648,666</b>	<b>\$ 698,191</b>	<b>\$ 796,718</b>	<b>\$ 696,528</b>	<b>\$ 778,676</b>	<b>\$ 755,676</b>	<b>\$ 320,404</b>	<b>42%</b>
<b>TOTAL REVENUES &amp; TRANSFERS-IN</b>		<b>\$ 1,435,826</b>	<b>\$ 451,967</b>	<b>\$ 745,209</b>	<b>\$ 696,528</b>	<b>\$ 778,676</b>	<b>\$ 755,676</b>	<b>\$ 38,004</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 648,666</b>	<b>\$ 698,191</b>	<b>\$ 796,718</b>	<b>\$ 696,528</b>	<b>\$ 778,676</b>	<b>\$ 755,676</b>	<b>\$ 320,404</b>	
<b>P&amp;R SURPLUS (DEFICIT)</b>		<b>\$ 787,160</b>	<b>\$ (246,224)</b>	<b>\$ (51,510)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (282,399)</b>	

SPECIAL REVENUE FUND: PARKS & RECREATION CIP FUND

Fund #24300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL
<b>PROJECT: 24003</b> Pool Lighting Upgrades	24300 000 4910 00 24003	Transfer from General Fund	\$ 110,184	\$ -	\$ -	\$ -	\$ -	\$ -
	24300 000 9999 00 24003	Pool Lighting Replacement Project	\$ 10,713	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>Resources available over resource</b>	<b>\$ 99,471</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PROJECT: 24004</b> Mt. Dewey Trail Expansion	24300 000 4978 00 24004	Transfer from CPV Fund (Cash Ma	\$ 9,197	\$ 47,579	\$ 37,202	\$ 34,368	\$ 34,368	\$ 38,876
	24300 000 4999 48 24004	FLAP Grant Revenue for Mt. Dewe	\$ 82,334	\$ 994,579	\$ 374,778	\$ 346,228	\$ 346,228	\$ 472,985
	24300 142 9999 48 24004	FLAP Grant Expenditures for Mt. C	\$ 91,532	\$ 947,000	\$ 411,980	\$ 380,596	\$ 380,596	\$ 393,396
		<b>Resources available over resource</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PROJECT: 24006</b> Swimming Pool Siding & Birk Column	24300 000 4999 50 24006	DCRA-LGLR Grant Revenue	\$ 25,219	\$ 175,000	\$ 149,782	\$ -	\$ -	\$ -
	24300 000 4910 00 24006	Transfer from General Fund	\$ -	\$ 202,093	\$ 346,850	\$ -	\$ -	\$ 44,000
	24300 141 9999 50 24006	Pool Siding Replacement (DCRA - C	\$ 25,219	\$ 377,093	\$ 496,631	\$ -	\$ -	\$ -

<i>Façade Replacement</i>		<b>Resources available over resource</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,984
<b>PROJECT: 24007</b>	24300 000 4910 00 24007	Transfer from General Fund	\$ 2,156	\$ 80,085	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<i>City Park Pavillion Fire Place Repair</i>	24300 142 9999 00 24007	City Park Pavillion Fire Place Repai	\$ 2,156	\$ 80,085	\$ 30,000	\$ -	\$ -	\$ -	\$ 510
		<b>Resources available over resource</b>	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	24300 000 4999 11 24008	CDBG-CV Grant Revenue	\$ 543,585	\$ 806,712	\$ 75,754	\$ -	\$ -	\$ -	\$ 345
<b>PROJECT: 24008</b>	24300 000 9999 11 24008	CDBG-CV Grant Expenditures (Poo	\$ 540,888	\$ 806,712	\$ 75,754	\$ -	\$ -	\$ -	\$ -
<i>Pool HVAC Upgrades</i>		<b>Resources available over resource</b>	\$ 2,697	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	24300 000 4910 00 24009	Transfer from General Fund	\$ 36,596	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>PROJECT: 24009</b>	24300 000 9999 00 24009	Pool Leak Project Repair Expenditv	\$ 36,596	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Pool Leak Repair</i>		<b>Resources available over resource</b>	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	24300 000 4999 24 24010	DHS & EM 2021 Disaster Grant Re	\$ -	\$ 120,000	\$ -	\$ 130,671	\$ 130,671	\$ -	\$ -
<b>PROJECT: 24010</b>	24300 000 9999 24 24010	City Park Pavillion Replacement Pr	\$ -	\$ 120,000	\$ -	\$ 130,671	\$ 130,671	\$ -	\$ -
<i>City Park Pavillion Replacement Project</i>		<b>Resources available over resources used</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUMMARY</b>		<b>TOTAL TRANSFERS FROM GF FOR CIP</b>	\$ 148,936	\$ 312,178	\$ 376,850	\$ -	\$ -	\$ -	\$ -
		<b>TOTAL BUDGETED CIP EXPENDITURES</b>	\$ 707,103	\$ 2,360,890	\$ 1,014,365	\$ 511,267	\$ 511,267	\$ -	\$ 431,922

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund #26000

SPECIAL R  
 WPSD LOCAL CONTRI  
 DETAIL OF F

		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	REQUESTED
<b>WPSD LOCAL CONTRIBUTION REVENUES &amp; TRANSFERS-IN</b>						
26000 000 4922	Transfer from Sales Tax (20%)	\$ 725,458	\$ 831,917	\$ 700,000	760,000	\$ 725,000
26000 000 4550	Interest Income	-	-	\$ 10,054	10,054	\$ 40,000
<b>TOTAL REVENUES &amp; TRANSFERS-IN</b>		<b>\$ 725,458</b>	<b>\$ 831,917</b>	<b>\$ 710,054</b>	<b>\$ 770,054</b>	<b>\$ 765,000</b>
<b>WPSD LOCAL CONTRIBUTION EXPENDITURES &amp; TRANSFERS-OUT</b>						
26000 000 7825	Contribution To Wrangell Public Schools	\$ -	\$ 741,489	\$ 700,000	\$ 700,000	\$ 750,000
26000 000 7509	ARSSTC Sales Tax Fees	\$ -	\$ 7,782	\$ -	\$ 10,000	\$ 10,000
<b>TOTAL EXPENDITURES &amp; TRANSFERS-OUT</b>		<b>\$ -</b>	<b>\$ 749,271</b>	<b>\$ 700,000</b>	<b>\$ 710,000</b>	<b>\$ 760,000</b>
TOTAL REVENUES & TRANSFERS-IN		\$ 725,458	\$ 831,917	\$ 710,054	\$ 770,054	\$ 765,000
TOTAL EXPENDITURES & TRANSFERS-OUT		\$ -	\$ 749,271	\$ 700,000	\$ 710,000	\$ 760,000
<b>CHANGE IN NET POSITION</b>		<b>\$ 725,458</b>	<b>\$ 82,646</b>	<b>\$ 10,054</b>	<b>\$ 60,054</b>	<b>\$ 5,000</b>
BEGINNING RESERVE BALANCE (7/1/20XX)		\$ -	\$ 725,458	\$ 741,509	\$ 808,104	\$ 868,158
CHANGE IN NET POSITION		\$ 725,458	\$ 82,646	\$ 10,054	\$ 60,054	\$ 5,000
<b>ENDING RESERVE BALANCE (6/30/XXXX)</b>		<b>\$ 725,458</b>	<b>\$ 808,104</b>	<b>\$ 701,563</b>	<b>\$ 868,158</b>	<b>\$ 873,158</b>

**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund 28000*

**SPECIAL REVENUE TYPE**  
**TRANSIENT TAX FUND**  
**SUMMARY OF REVENUES & EXPENDITURES**

		FY 2024	FY 2024	FY 2025	FY 2025	FY 2025 REVENUE
		ADOPTED	ESTIMATED	REQUESTED	APPROVED	
<b>TRANSIENT TAX REVENUES</b>						
28000 000 4080	Bed (Transient) Tax	\$ 57,500	\$ 61,908	\$ 60,000	\$ 60,000	\$ 50,795.71
28000 000 4085	Bed Tax Penalties & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
28000 000 4550	Interest Income	\$ 10,912	\$ 10,912	\$ 3,510	\$ 3,510	\$ -
28000 000 4606	Ad Revenue	\$ 6,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL TRANSIENT TAX REVENUES</b>		<b>\$ 74,412</b>	<b>\$ 72,820</b>	<b>\$ 63,510</b>	<b>\$ 63,510</b>	<b>\$ 50,795.71</b>

						FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>TRANSIENT TAX EXPENDITURES</b>							
28000 000 7001	Materials & Supplies	\$ 1,500	\$ 685	\$ 1,500	\$ 1,500	\$ 855.66	57%
28000 000 7004	Postage & Shipping	\$ 7,000	\$ -	\$ 3,000	\$ 3,000	\$ -	0%
28000 000 7502	Phone/Internet	\$ 759	\$ 660	\$ 1,250	\$ 1,250	\$ 461.77	37%
28000 000 7503	Information Technology	\$ 3,350	\$ 9,011	\$ 5,697	\$ 5,697	\$ (1,771.25)	-31%
28000 000 7505	Travel & Training	\$ 24,000	\$ 20,845	\$ 15,500	\$ 15,500	\$ 3,384.66	22%
28000 000 7506	Publications & Advertising	\$ 42,500	\$ 10,680	\$ 38,500	\$ 38,500	\$ 2,863.37	7%
28000 000 7507	Memberships & Dues	\$ 3,900	\$ 1,562	\$ 2,815	\$ 2,815	\$ 250.00	9%
28000 000 7519	Professional Services Contractual	\$ 13,000	\$ 7,781	\$ 28,000	\$ 28,000	\$ 10,000.00	36%
28000 000 7576	Promotional	\$ 26,450	\$ 12,144	\$ 10,500	\$ 10,500	\$ 8,877.51	85%
28000 000 8921	Transfer to Nolan Center	\$ 12,000	\$ -	\$ 7,000	\$ 7,000	\$ -	0%
<b>TOTAL TRANSIENT TAX EXPENDITURES</b>		<b>\$ 134,459</b>	<b>\$ 63,368</b>	<b>\$ 113,762</b>	<b>\$ 113,762</b>	<b>\$ 24,921.72</b>	<b>22%</b>

Cancelled IT Order

TOTAL REVENUES	\$ 74,412	\$ 72,820	\$ 63,510	\$ 63,510	\$ 50,796
TOTAL EXPENDITURES	\$ (134,459)	\$ 63,368	\$ (113,762)	\$ (113,762)	\$ (24,921.72)
<b>CHANGE IN NET POSITION</b>	<b>\$ (60,047)</b>	<b>\$ 9,452</b>	<b>\$ (50,252)</b>	<b>\$ (50,252)</b>	<b>\$ 25,873.99</b>

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund 28010

SPECIAL REVENUE TYPE  
 COMMERCIAL PASSENGER VESSELS (CPV) FUND  
 SUMMARY OF REVENUES & EXPENDITURES

		FY 2024	FY 2024	FY 2025	FY 2025	FY 2025 APPROVED	
		ADOPTED	ESTIMATED	REQUESTED	APPROVED		
<b>CPV FUND REVENUES</b>							
28010 000 4180	CPV Excise Share Revenue	\$ 50,000	\$ 70,975	\$ 55,418	\$ 55,418	\$ -	
28010 000 4550	Interest Income	\$ 19,139	\$ 19,139	\$ 15,000	\$ 15,000	\$ -	
<b>TOTAL REVENUES</b>		<b>\$ 69,139</b>	<b>\$ 90,114</b>	<b>\$ 70,418</b>	<b>\$ 70,418</b>	<b>\$ -</b>	
<b>CPV FUND EXPENDITURES</b>							
						<b>FY 2025 ACTUAL</b>	<b>FY 2025 % EXPENSED</b>
28010 000 7001	Materials & Supplies	\$ 4,500	\$ -	\$ 4,500	\$ 4,500	\$ -	0%
28010 000 7519	Professional/Contractual Services	\$ -	\$ -	\$ -	\$ 70,000	\$ -	0%
28010 000 7900	Capital Expenditures	\$ 50,000	\$ 5,021	\$ 50,000	\$ 30,000	\$ -	0%
28010 000 8990	Transfer to Parks and Recreation CIP Fund	\$ 113,002	\$ 37,202	\$ -	\$ 34,368	\$ -	0%
<b>TOTAL EXPENDITURES</b>		<b>\$ 167,502</b>	<b>\$ 42,223</b>	<b>\$ 54,500</b>	<b>\$ 138,868</b>	<b>\$ -</b>	<b>0%</b>
<b>TOTAL CHANGE IN NET POSITION</b>		<b>\$ (98,363)</b>	<b>\$ 47,891</b>	<b>\$ 15,918</b>	<b>\$ (68,450)</b>	<b>\$ -</b>	



**CITY AND BOROUGH OF WRANGELL**  
**2025 ANNUAL BUDGET**  
*Fund 50000*

**CONSTRUCTION FUNDS**  
**RESIDENTIAL CONSTRUCTION FUND**  
SUMMARY OF REVENUES & EXPENDITURES

<b>RESIDENTIAL CONSTRUCTION FUND REVENUES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>REVENUE</b>
50000 000 4550	Interest Income	\$ 17,595	\$ 17,595	\$ 20,000	\$ 20,000	\$ -
50000 000 4650	Land & lot sales	\$ -	\$ -	\$ 1,100,000	\$ 1,100,000	\$ -
50000 000 4900	Transfer from Other Fund	\$ 2,206,123	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>		<b>\$ 2,223,718</b>	<b>\$ 17,595</b>	<b>\$ 1,120,000</b>	<b>\$ 1,120,000</b>	<b>\$ -</b>

<b>RESIDENTIAL CONSTRUCTION FUND EXPENDITURES</b>							<b>FY 2025</b>
							<b>ACTUAL</b>
50000 000 7506	Publications & Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50000 000 7519	Professional Services Contractual	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ (750.00)
50000 000 9999 00 50001	Alder Top Phase I Project Expenses	\$ 2,206,123	\$ 1,478,905	\$ -	\$ -	\$ -	\$ 1,611.00
50000 000 9999 00 50002	Alder Top Phase II Project Expenses	\$ -	\$ -	\$ 1,750,000	\$ 1,750,000	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,256,123</b>	<b>\$ 1,478,905</b>	<b>\$ 1,750,000</b>	<b>\$ 1,750,000</b>	<b>\$ -</b>	<b>\$ 861.00</b>
		\$ -					

**CITY AND BOROUGH OF WRANGELL**  
**2024 ANNUAL BUDGET**  
*Fund 52000*

**CONSTRUCTION FUNDS**  
**INDUSTRIAL CONSTRUCTION FUND**  
SUMMARY OF REVENUES & EXPENDITURES

<b>INDUSTRIAL CONSTRUCTION FUND REVENUES</b>		<b>FY 2024</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2025</b>
		<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>REVENUE</b>
52000 000 4550	Interest Income	\$ 4,250	\$ 2,357	\$ 4,250	\$ 4,250	\$ 709.80
52000 000 4650	Land & lot sales	\$ -	\$ -	\$ -	\$ 200,000	\$ -
52000 000 4651	Recovered Foreclosure Costs	\$ -	\$ 4,209	\$ -	\$ -	\$ 1,533.04
<b>TOTAL REVENUES</b>		<b>\$ 4,250</b>	<b>\$ 6,566</b>	<b>\$ 4,250</b>	<b>\$ 204,250</b>	<b>\$ 38,398.80</b>

Does not include 5th and 6th Ave Lot Sales, will be a Q3 Revenue

<b>INDUSTRIAL CONSTRUCTION FUND EXPENDITURES</b>							<b>FY 2025</b>
							<b>ACTUAL</b>
52000 000 7501	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52000 000 7506	Publications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52000 000 7515	Permits, Inspections & Compliance	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
52000 000 7519	Professional Services Contractual	\$ 50,000	\$ 2,700	\$ -	\$ -	\$ -	\$ -
52000 000 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52000 000 9999 00 52001	5th and 6th Ave Construction	\$ 236,500	\$ 18,035	\$ 200,000	\$ 200,000	\$ 28,264.50	
52000 000 9999 00 52002	6-Mile Mill Site Phase I ESA	\$ 5,037	\$ -	\$ 5,000	\$ 5,000	\$ -	
52000 000 9999 00 52003	Wilcox Environmental Assessment	\$ 21,655	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL EXPENDITURES</b>		<b>\$ 328,192</b>	<b>\$ 20,735</b>	<b>\$ 205,000</b>	<b>\$ 205,000</b>	<b>\$ 28,264.50</b>	

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund 16000

DEBT SERVICE FUND  
 GOVERNMENTAL ACTIVITIES  
 SUMMARY OF REVENUES & EXPENDITURES

DEBT SERVICE FUND REVENUES & TRANSFERS-IN		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY 2025	FY 2025 REVENUE
		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	REQUESTED	APPROVED	
16000 000 4593	GO Bond Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16000 000 4591	State School Bond Reimbursement	\$ 291,566	\$ 2,730	\$ -	\$ -	\$ -	\$ -	\$ -
16000 000 4910	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16000 000 4922	Transfer from Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16000 000 4900	Transfer from Other Fund	\$ -	\$ 190,429	\$ -	\$ 247,625	\$ 242,875	\$ 242,875	\$ -
<b>TOTAL REVENUES</b>		<b>\$ 291,566</b>	<b>\$ 193,159</b>	<b>\$ -</b>	<b>\$ 247,625</b>	<b>\$ 242,875</b>	<b>\$ 242,875</b>	<b>\$ -</b>

DEBT SERVICE FUND EXPENDITURES		FY 2025 ACTUAL						
16000 000 7800	2023 General Obligation Bond Principal	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000.00
16000 000 7801	2023 General Obligation Bond Interest	\$ -	\$ 45,639	\$ 152,625	\$ 152,625	\$ 147,875	\$ 147,875	\$ 75,125.00
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 45,639</b>	<b>\$ 247,625</b>	<b>\$ 247,625</b>	<b>\$ 242,875</b>	<b>\$ 242,875</b>	<b>\$ 170,125.00</b>

CITY AND BOROUGH OF WRANGELL  
 2025 ANNUAL BUDGET  
 Fund #70000

ENTERPRISE FUNDS  
 ELECTRIC FUND  
 DETAIL OF REVENUES & EXPENDITURES

ELECTRIC FUND REVENUES		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 Revenue YTD
70000 200 4101	PERS On-behalf Revenue	\$ 40,485	\$ 84,669	\$ 35,000	\$ 35,000	\$ 62,000	\$ 62,000	\$ -
70000 200 5010	Residential kWh Sales	\$ 1,857,450	\$ 1,937,560	\$ 1,906,558	\$ 1,948,389	\$ 1,967,873	\$ 1,967,873	\$ 671,956.22
70000 200 5011	Small Commercial kWh Sales	\$ 1,425,147	\$ 1,507,335	\$ 1,478,102	\$ 1,527,734	\$ 1,543,012	\$ 1,543,012	\$ 553,226.36
70000 200 5012	Large Commercial kWh Sales	\$ 922,846	\$ 945,181	\$ 935,017	\$ 1,231,626	\$ 1,243,943	\$ 1,243,943	\$ 447,054.12
70000 200 5015	Fuel Surcharge	\$ 110,378	\$ 99,203	\$ 100,000	\$ 208,280	\$ 210,363	\$ 210,363	\$ 153,508.81
70000 200 5018	Labor Charges	\$ 975	\$ 300	\$ 5,000	\$ 2,375	\$ 2,399	\$ 2,399	\$ -
70000 200 5020	Electric fees & permits	\$ 7,505	\$ 8,065	\$ 5,000	\$ 5,888	\$ 5,946	\$ 5,946	\$ 910.00
70000 200 5021	Write-offs from Collections	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -
70000 200 5022	Service Charges	\$ 5,300	\$ 13,553	\$ 5,000	\$ 6,313	\$ 6,376	\$ 6,376	\$ 17,390.22
70000 200 5029	Write-off's Collected at City Hall	\$ 2,156	\$ 2,638	\$ 1,000	\$ 265	\$ 268	\$ 268	\$ 1,416.74
70000 200 5030	Equipment Rental	\$ 200	\$ 310	\$ 1,000	\$ -	\$ -	\$ -	\$ -
70000 200 5031	Pole Rental	\$ 57,660	\$ 58,680	\$ 70,230	\$ 70,230	\$ 70,230	\$ 70,230	\$ -
70000 200 5032	Late Fees	\$ 19,038	\$ 19,095	\$ 12,500	\$ 14,539	\$ 14,684	\$ 14,684	\$ 9,850.35
70000 200 5033	Investment income	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 175,000	\$ 175,000	\$ -
70000 200 5034	Material Sales	\$ 8,087	\$ 6,312	\$ 7,000	\$ 11,759	\$ 11,877	\$ 11,877	\$ -
70000 200 5035	SEAPA Rebate	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -
70000 200 5036	PERS Termination Liability	\$ -	\$ -	\$ 78,000	\$ 78,000	\$ 78,000	\$ 78,000	\$ 46,760.00
<b>TOTAL WML&amp;P REVENUES</b>		<b>\$ 4,457,227</b>	<b>\$ 4,683,601</b>	<b>\$ 4,791,408</b>	<b>\$ 5,290,398</b>	<b>\$ 5,391,970</b>	<b>\$ 5,391,970</b>	<b>\$ 1,902,072.82</b>

ELECTRIC FUND ADMINISTRATIVE EXPENSES		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
70000 201 6001	Salaries & Wages	\$ 135,430	\$ 155,015	\$ 153,858	\$ 119,226	\$ 133,121	\$ 133,121	\$ 32,099.99	24%
70000 201 6002	Temporary Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 201 6005	Overtime	\$ 420	\$ 36	\$ 143	\$ -	\$ 143	\$ 143	\$ -	0%
70000 201 62XX	Employer Costs	\$ 120,962	\$ 107,166	\$ 97,550	\$ 52,292	\$ 71,342	\$ 71,342	\$ 20,331.11	28%
70000 201 7001	Materials & Supplies	\$ 4,310	\$ 8,761	\$ 7,500	\$ 1,498	\$ 7,500	\$ 7,500	\$ -	0%
70000 201 7002	Facility Repair & Maintenance	\$ 990	\$ 113	\$ 2,500	\$ 842	\$ 2,500	\$ 2,500	\$ -	0%
70000 201 7008	Non-Capital Equipment	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ 250	\$ -	0%
70000 201 7010	Vehicle Maintenance	\$ -	\$ 208	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 201 7100	Uniform, gear & clothing allowance	\$ 880	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	0%
70000 201 7501	Utilities	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ -	0%
70000 201 7502	Phone/Internet	\$ 6,725	\$ 7,535	\$ 6,535	\$ 8,110	\$ 6,535	\$ 6,535	\$ 6,000.16	92%
70000 201 7503	Information Technology	\$ 4,705	\$ 790	\$ 700	\$ 489	\$ 700	\$ 700	\$ -	0%
70000 202 7004	Postage & Shipping	\$ 450	\$ 482	\$ 1,500	\$ 1,116	\$ 1,500	\$ 1,500	\$ 137.14	9%
70000 201 7505	Travel & Training	\$ 336	\$ 735	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,017.80	101%
70000 201 7506	Publications & Advertising	\$ 368	\$ 369	\$ 1,500	\$ 810	\$ 1,500	\$ 1,500	\$ -	0%
70000 201 7507	Dues & Subscriptions	\$ -	\$ -	\$ 550	\$ -	\$ 550	\$ 550	\$ -	0%

70000 201 7508	Insurance	\$ 43,485	\$ 45,666	\$ 52,617	\$ 52,617	\$ 61,713	\$ 61,713	\$ -	0%
70000 201 7509	Bank & Credit Card Fees	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	0%
70000 201 7510	Engineering	\$ 2,142	\$ 180	\$ 10,000	\$ 1,089	\$ 10,000	\$ 10,000	\$ -	0%
70000 201 7515	Health & Safety Compliance	\$ 425	\$ 165	\$ 1,000	\$ 725	\$ 1,000	\$ 1,000	\$ -	0%
70000 201 7603	Charges from Finance	\$ 36,342	\$ 95,744	\$ 118,431	\$ 118,431	\$ 123,184	\$ 123,184	\$ 46,857.99	38%
70000 201 7629	Charges from Capital Facilities	\$ 5,054	\$ 1,328	\$ 8,678	\$ 8,678	\$ 7,560	\$ 7,560	\$ 60.25	1%
70000 201 7851	PERS Termination Liability Payment	\$ 78,404	\$ 82,819	\$ -	\$ 70,395	\$ 80,000	\$ 80,000	\$ 36,996.96	46%
70000 201 7900	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 201 7980	Bad Debt Expense	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>\$ 461,428</b>	<b>\$ 507,111</b>	<b>\$ 497,313</b>	<b>\$ 436,318</b>	<b>\$ 542,598</b>	<b>\$ 542,598</b>	<b>\$ 144,501.40</b>	<b>27%</b>

		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY 2025		
<b>ELECTRIC FUND GENERATION EXPENSES</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		
70000 202 6001	Salaries & Wages	\$ -	\$ 34,776	\$ 69,659	\$ 70,247	\$ 98,136	\$ 98,136	\$ 49,024.00	50%
70000 202 6005	Overtime	\$ -	\$ 3,756	\$ 4,003	\$ 5,411	\$ 5,640	\$ 5,640	\$ 768.25	14%
70000 202 62XX	Employer Costs	\$ 2,295	\$ 18,847	\$ 40,711	\$ 39,121	\$ 50,416	\$ 50,416	\$ 25,799.37	51%
70000 202 7001	Materials & Supplies	\$ 2,764	\$ 2,587	\$ 6,750	\$ 4,455	\$ 6,750	\$ 6,750	\$ 701.78	10%
70000 202 7002	Facility Repair & Maintenance	\$ 3,011	\$ 774	\$ 12,000	\$ 13,003	\$ 12,000	\$ 12,000	\$ 925.52	8%
70000 202 7004	Postage & Shipping	\$ 450	\$ 482	\$ 7,500	\$ 1,116	\$ 7,500	\$ 7,500	\$ 137.14	2%
70000 202 7008	Non-Capital Equipment	\$ -	\$ -	\$ 1,900	\$ 594	\$ 1,900	\$ 1,900	\$ -	0%
70000 202 7009	Equipment Repair & Maintenance	\$ 26,275	\$ 46,513	\$ 61,000	\$ 16,896	\$ 61,000	\$ 61,000	\$ 11,929.25	20%
70000 202 7016	Fuel & Oil - Generation	\$ 255,836	\$ 303,411	\$ 347,000	\$ 347,000	\$ 350,000	\$ 350,000	\$ 22,112.08	6%
70000 202 7017	Fuel - Heating	\$ 1,545	\$ 5,896	\$ -	\$ 16,345	\$ -	\$ -	\$ 5,066.49	0%
70000 202 7018	Miscellaneous Tools	\$ -	\$ 5,788	\$ 5,000	\$ 2,867	\$ 5,000	\$ 5,000	\$ (2,008.67)	-40%
70000 202 7100	Uniform, gear & clothing allowance	\$ -	\$ 500	\$ 900	\$ 562	\$ 750	\$ 750	\$ 500.00	67%
70000 202 7501	Utilities	\$ 2,280	\$ 185	\$ 12,500	\$ -	\$ 2,000	\$ 2,000	\$ -	0%
70000 202 7505	Travel & Training	\$ -	\$ 2,203	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ -	0%
70000 202 7508	Insurance	\$ -	\$ 11,119	\$ 14,472	\$ 14,472	\$ 14,740	\$ 14,740	\$ -	0%
70000 202 7510	Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 202 7515	Permits, Inspections & Compliance	\$ 121	\$ 314	\$ 500	\$ 117	\$ 500	\$ 500	\$ 473.00	95%
70000 202 7519	Professional Services Contractual	\$ 10,926	\$ 191	\$ 5,000	\$ 19,681	\$ 5,000	\$ 5,000	\$ (623.00)	-12%
70000 202 7629	Charges from Capital Facilities	\$ 5,594	\$ 1,046	\$ 11,053	\$ 11,053	\$ 11,053	\$ 11,053	\$ 121.22	1%
70000 202 7850	Hydroelectric Power Purchases	\$ 2,737,708	\$ 2,814,040	\$ 2,900,000	\$ 2,881,116	\$ 2,900,000	\$ 2,900,000	\$ 1,453,299.33	50%
70000 202 7900	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL GENERATION EXPENSES</b>		<b>\$ 3,048,804</b>	<b>\$ 3,252,428</b>	<b>\$ 3,505,949</b>	<b>\$ 3,444,054</b>	<b>\$ 3,538,385</b>	<b>\$ 3,538,385</b>	<b>\$ 1,568,225.76</b>	<b>44%</b>

		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY 2025		
<b>ELECTRIC FUND DISTRIBUTION EXPENSES</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>APPROVED</b>		
70000 203 6001	Salaries & Wages	\$ 289,133	\$ 292,870	\$ 243,338	\$ 252,957	\$ 184,234	\$ 184,234	\$ 170,847.11	93%
70000 203 6005	Overtime	\$ 33,973	\$ 16,776	\$ 28,730	\$ 25,283	\$ 11,734	\$ 11,734	\$ 3,877.72	33%
70000 203 62XX	Employer Costs	\$ 210,276	\$ 169,771	\$ 153,566	\$ 140,001	\$ 100,640	\$ 100,640	\$ 108,076.12	107%
70000 203 7001	Materials & Supplies	\$ 9,597	\$ 14,911	\$ 25,000	\$ 4,160	\$ 12,500	\$ 12,500	\$ 7,148.73	57%
70000 203 7004	Postage & Shipping	\$ 11,807	\$ 4,908	\$ 10,000	\$ 11,504	\$ 10,000	\$ 10,000	\$ 152.15	2%
70000 203 7008	Non-Capital Equipment (under \$5000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7009	Equipment Repair & Maintenance	\$ -	\$ 1,851	\$ 600	\$ 310	\$ 600	\$ 600	\$ 617.11	103%

70000 203 7010	Vehicle Maintenance	\$ 14,390	\$ 3,528	\$ 11,000	\$ 6,390	\$ 11,000	\$ 11,000	\$ 1,959.13	18%
70000 203 7018	Miscellaneous Tools	\$ -	\$ 4,763	\$ 1,000	\$ 163	\$ 1,000	\$ 1,000	\$ -	0%
70000 203 7033	Street lighting	\$ 41	\$ 6,375	\$ 6,500	\$ 45	\$ 6,500	\$ 6,500	\$ -	0%
70000 203 7100	Uniform, gear & clothing allowance	\$ 1,398	\$ 1,970	\$ 1,500	\$ 625	\$ 2,250	\$ 2,250	\$ 833.41	37%
70000 203 7501	Utilities	\$ 1,017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7502	Phone/Internet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7505	Travel & Training	\$ -	\$ -	\$ 17,000	\$ 15,904	\$ 20,000	\$ 20,000	\$ -	0%
70000 203 7515	Permits, Inspections & Compliance	\$ 2,862	\$ 833	\$ 3,100	\$ 1,585	\$ 3,100	\$ 3,100	\$ 5,215.00	168%
70000 203 7519	Professional Services Contractual	\$ 2,925	\$ 258	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7621	Public Works Labor Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7622	Charges from Garage	\$ 6,085	\$ 8,550	\$ 24,151	\$ 24,151	\$ 27,582	\$ 27,582	\$ 7,010.30	25%
70000 203 7900	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
70000 203 7910	Utility Poles	\$ -	\$ -	\$ 15,000	\$ 29,820	\$ 5,000	\$ 5,000	\$ -	0%
70000 203 7911	Transformers	\$ -	\$ -	\$ 18,000	\$ (3,107)	\$ 8,500	\$ 8,500	\$ -	0%
70000 203 7912	Electric Line	\$ -	\$ -	\$ 30,000	\$ 163	\$ 15,000	\$ 15,000	\$ -	0%
70000 203 7913	Meters	\$ (6,995)	\$ -	\$ 15,000	\$ -	\$ 5,000	\$ 5,000	\$ -	0%
70000 000 8900	Transfer to Residential Construction Fund	\$ -	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	0%
70000 000 8990	Transfer to WML&P CIP Fund	\$ -	\$ 98,717	\$ 1,911,374	\$ 1,010,996	\$ 1,220,000	\$ 1,220,000	\$ -	0%
<b>TOTAL DISTRIBUTION EXPENSES</b>		<b>\$ 576,509</b>	<b>\$ 716,082</b>	<b>\$ 2,604,858</b>	<b>\$ 1,520,950</b>	<b>\$ 1,644,640</b>	<b>\$ 1,644,640</b>	<b>\$ 305,736.78</b>	<b>19%</b>

TOTAL REVENUES	\$ 4,457,227	\$ 4,683,601	\$ 4,791,408	\$ 5,290,398	\$ 5,391,970	\$ 5,391,970	\$ 1,902,072.82
TOTAL EXPENSES	\$ 4,086,740	\$ 4,475,621	\$ 6,608,120	\$ 5,401,322	\$ 5,725,622	\$ 5,725,622	\$ 2,018,463.94
<b>TOTAL REVENUES OVER (EXPENSES)</b>	<b>\$ 370,486</b>	<b>\$ 207,980</b>	<b>\$ (1,816,712)</b>	<b>\$ (110,924)</b>	<b>\$ (333,652)</b>	<b>\$ (333,652)</b>	<b>\$ (116,391)</b>

ENTERPRISE FUND: WML&P CIP FUND

Fund #70300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL
<b>PROJECT: 70006</b>	70300 000 4970 00 70006	Transfers from WML&P Operating Fund	\$ -	\$ 150,374	\$ 34,208	\$ 25,000	\$ 25,000	\$ -
<b>GENERATOR UNIT #5 IMPROVEMENTS</b>	70300 202 9999 00 70006	Generator Unit #5 Improvemnts	\$ -	\$ 150,374	\$ 34,208	\$ 25,000	\$ 25,000	\$ 25,890
		<b>Resources available over resources used</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,890)
<b>PROJECT: 70007</b>	70300 000 4970 00 70007	Transfers from WML&P Operating Fund	\$ -	\$ 500,000	\$ 429,020	\$ -	\$ -	\$ -
<b>AMI METERING</b>	70300 202 9999 00 70007	AMI Metering System Implementation Project	\$ 961	\$ 500,000	\$ 429,020	\$ -	\$ -	\$ 1,750
		<b>Resources available over resources used</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,750)
<b>PROJECT: 70008</b>	70300 000 4970 00 70008	Transfers from WML&P Operating Fund	\$ -	\$ 561,000	\$ 231,173	\$ 325,000	\$ 325,000	\$ -
<b>12 MW Power Plant Upgrade</b>	70300 203 9999 00 70008	12 MW Power Plant Upgrades	\$ -	\$ 561,000	\$ 231,173	\$ 325,000	\$ 325,000	\$ 5,244
		<b>Resources available over resources used</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,244)
<b>PROJECT: 70009</b>	70300 000 4970 00 70009	Transfers from WML&P Operating Fund	\$ -	\$ 700,000	\$ 316,595	\$ 350,000	\$ 350,000	\$ -
<b>GENERATION BUILDING REHAB DESIGN</b>	70300 203 9999 00 70009	Design for Power Generation Building Rehab	\$ -	\$ 700,000	\$ 316,595	\$ 350,000	\$ 350,000	\$ -
		<b>Resources available over resources used</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>PROJECT: 70010</b>	70300 000 4970 00 70010	\$	-	\$	-	\$	-	\$	520,000	\$	520,000	\$	-
<i>UNIT 1 CENTER</i>	70300 203 9999 00 70010	\$	-	\$	-	\$	-	\$	520,000	\$	520,000	\$	-
<i>SECTION OVERHAUL</i>													
	<b>Resources available over resources used</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #72000

ENTERPRISE FUNDS  
WATER FUND  
DETAIL OF REVENUES & EXPENDITURES

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 REVENUE
<b>WATER FUND REVENUES</b>								
72000 000 4101	PERS On-behalf Revenue	\$ 7,422	\$ 4,479	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
72000 300 5110	Water Sales	\$ 722,824	\$ 862,094	\$ 871,786	\$ 950,000	\$ 978,500	\$ 978,500	\$ 424,720.36
72000 300 5118	Labor Charges	\$ 4,350	\$ 6,191	\$ 5,000	\$ 3,840	\$ 5,000	\$ 5,000	\$ 1,700.00
72000 300 5149	Other Revenues	\$ -	\$ 6,081	\$ -	\$ -	\$ -	\$ -	\$ -
72000 300 5550	Interest Revenue	\$ -	\$ -	\$ 102,419	\$ 50,000	\$ 102,419	\$ 102,419	\$ -
<b>TOTAL REVENUES</b>		<b>\$ 734,596</b>	<b>\$ 878,844</b>	<b>\$ 986,705</b>	<b>\$ 1,011,340</b>	<b>\$ 1,093,419</b>	<b>\$ 1,093,419</b>	<b>\$ 426,420.36</b>

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>WATER FUND GENERAL EXPENSES</b>									
72000 301 7508	Insurance	\$ 7,853	\$ 8,047	\$ 9,502	\$ 9,502	\$ 11,903	\$ 11,903	\$ -	0%
72000 301 7603	Charges from Finance	\$ 36,342	\$ 35,904	\$ 60,483	\$ 60,483	\$ 62,406	\$ 62,406	\$ 17,571.75	28%
72000 301 7802	Revenue Bond Principal	\$ 356	\$ -	\$ 51,268	\$ 12,579	\$ 12,767	\$ 12,767	\$ 10,100.57	79%
72000 301 7803	Revenue Bond Interest	\$ 2,370	\$ (2,591)	\$ 3,772	\$ 1,830	\$ 3,772	\$ 3,772	\$ 2,069.54	55%
<b>TOTAL GENERAL EXPENSES</b>		<b>\$ 46,920</b>	<b>\$ 41,360</b>	<b>\$ 125,025</b>	<b>\$ 84,394</b>	<b>\$ 90,848</b>	<b>\$ 90,848</b>	<b>\$ 29,741.86</b>	<b>33%</b>

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>WATER TREATMENT OPERATING EXPENSES</b>									
72000 302 6001	Salaries & Wages	\$ 100,762	\$ 103,515	\$ 139,375	\$ 175,465	\$ 130,788	\$ 130,788	\$ 74,187.87	57%
72000 302 6002	Temporary Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
72000 302 6005	Overtime	\$ 20,317	\$ 25,323	\$ 22,915	\$ 39,922	\$ 13,983	\$ 13,983	\$ 24,166.37	173%
72000 302 6100	Employer Costs	\$ 72,374	\$ 80,204	\$ 85,560	\$ 79,371	\$ 64,182	\$ 64,182	\$ 53,362.91	83%
72000 302 7001	Materials & Supplies	\$ 12,652	\$ 40,628	\$ 11,500	\$ 23,084	\$ 11,500	\$ 11,500	\$ 5,840.98	51%
72000 302 7002	Facility Repair & Maintenance	\$ 4,523	\$ 18,891	\$ 15,000	\$ 31,991	\$ 15,000	\$ 15,000	\$ 133.46	1%
72000 302 7008	Non-Capital Expense	\$ -	\$ -	\$ 1,500	\$ 94	\$ 1,500	\$ 1,500	\$ -	0%
72000 302 7009	Equipment Repair & Maintenance	\$ 3,968	\$ 3,880	\$ 10,000	\$ 5,176	\$ 10,000	\$ 10,000	\$ 1,065.72	11%
72000 302 7010	Vehicle Maintenance	\$ 2,327	\$ 3,166	\$ 6,500	\$ 855	\$ 6,325	\$ 6,325	\$ 67.98	1%
72000 302 7011	Equipment Rental Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
72000 302 7021	Water Treatment Chemicals	\$ 26,939	\$ 25,601	\$ 46,000	\$ 40,521	\$ 46,000	\$ 46,000	\$ 13,355.98	29%
72000 302 7100	Uniform, Gear & Clothing Allowance	\$ 632	\$ 364	\$ 1,250	\$ 431	\$ 1,250	\$ 1,250	\$ 139.04	11%
72000 302 7025	Water System Maintenance	\$ 624	\$ 127	\$ -	\$ 434	\$ -	\$ -	\$ -	0%
72000 302 7501	Utilities	\$ 107,810	\$ 112,996	\$ 122,094	\$ 121,129	\$ 130,786	\$ 130,786	\$ 53,646.75	41%
72000 302 7502	Phone/Internet	\$ 3,924	\$ 4,052	\$ 3,592	\$ 3,112	\$ 3,592	\$ 3,592	\$ 3,571.91	99%
72000 302 7505	Travel & Training	\$ 1,007	\$ 530	\$ 5,000	\$ 9,516	\$ 3,396	\$ 3,396	\$ 223.84	7%
72000 302 7506	Publications & Advertising	\$ -	\$ -	\$ 500	\$ 390	\$ 500	\$ 500	\$ -	0%
72000 302 7515	Permits, Inspections & Compliance	\$ 10,491	\$ 9,625	\$ 16,000	\$ 24,065	\$ 16,000	\$ 16,000	\$ 6,131.52	38%
72000 302 7519	Professional Services Contractual	\$ 10,000	\$ 6,865	\$ 35,000	\$ 6,027	\$ 250,000	\$ 250,000	\$ 45,014.00	18%
72000 302 7621	Public Works Labor Charges	\$ 16,952	\$ 20,026	\$ -	\$ -	\$ -	\$ -	\$ 16,789.12	0%
72000 302 7622	Charges from Garage	\$ 996	\$ 1,137	\$ 8,087	\$ 8,087	\$ 9,613	\$ 9,613	\$ 989.77	10%
72000 302 7629	Charges from Capital Facilities	\$ 910	\$ 779	\$ 6,400	\$ 6,400	\$ 5,670	\$ 5,670	\$ 121.22	2%
72000 302 7900	Capital Expenditures	\$ 7,888	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	75%
72000 000 8990	Transfer to Water CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL WATER TREATMENT EXPENSES</b>		<b>\$ 405,096</b>	<b>\$ 457,708</b>	<b>\$ 536,273</b>	<b>\$ 576,070</b>	<b>\$ 770,086</b>	<b>\$ 770,086</b>	<b>\$ 336,175.92</b>	<b>44%</b>

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>DISTRIBUTION OPERATING EXPENSES</b>									
72000 303 7025	Distribution System Maintenance	\$ 24,001	\$ 15,450	\$ 45,000	\$ 19,263	\$ 45,000	\$ 45,000	\$ 32,948.82	73%
72000 303 7519	Professional Services Contractual	\$ 11,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	0%
72000 303 7621	Public Works Labor Charges	\$ 37,389	\$ 59,213	\$ 43,277	\$ -	\$ 43,277	\$ 43,277	\$ 10,151.81	23%
72000 303 7900	Capital Expenditures	\$ -	\$ -	\$ 75,000	\$ -	\$ 135,000	\$ 135,000	\$ -	0%
72000 303 8900	Transfer to Residential Construction Fund	\$ -	\$ -	\$ 278,000	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL DISTRIBUTION EXPENSES</b>		<b>\$ 72,390</b>	<b>\$ 74,663</b>	<b>\$ 441,277</b>	<b>\$ 19,263</b>	<b>\$ 273,277</b>	<b>\$ 273,277</b>	<b>\$ 43,100.63</b>	<b>16%</b>

TOTAL REVENUES	\$ 734,596	\$ 878,844	\$ 986,705	\$ 1,011,340	\$ 1,093,419	\$ 1,093,419	\$ 426,420.36
TOTAL EXPENSES	\$ 524,405	\$ 573,731	\$ 1,102,574	\$ 679,727	\$ 1,134,211	\$ 1,134,211	\$ 409,018.41
<b>REVENUES OVER (EXPENSES)</b>	<b>\$ 210,191</b>	<b>\$ 305,114</b>	<b>\$ (115,868)</b>	<b>\$ 331,613</b>	<b>\$ (40,792)</b>	<b>\$ (40,792)</b>	<b>\$ 17,402</b>

ENTERPRISE FUND: WATER CIP FUND

Fund #72300

Project Description	GL Account	Account Description	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 APPROVED	FY 2025 ACTUAL
PROJECT: 72001 WATER TREATMENT PLANT	72300 000 4972 00 72001	Transfer from Water Operating Fund (Loan and Local	\$ 3,821,000	\$ 2,441,384	\$ 9,603,000	\$ -
	72300 000 9999 00 72001	Borough Funded WTP Project Expenses	\$ 3,940,000	\$ 2,441,384	\$ -	\$ -
	72300 000 9999 25 72001	SRF Interim Loan	\$ -	\$ -	\$ 5,782,000	\$ 1,121,506.61
	72300 000 9999 26 72001	SRF Term Loan	\$ -	\$ -	\$ 3,821,000	\$ 5,784,158.88
	72300 000 4999 50 72001	ARPA/SLFRF Grant Revenue	\$ 140,897	\$ -	\$ -	\$ -
	72300 302 9999 50 72001	WTP Project Expenses	\$ 140,897	\$ -	\$ -	\$ -
	72300 000 4999 46 72001	EDA Grant Revenue	\$ 2,996,953	\$ 2,996,953	\$ 2,150,841	\$ -
	72300 000 9999 46 72001	EDA Grant Expenditures	\$ 2,996,953	\$ 2,996,953	\$ 2,150,841	\$ 841,793.66
	72300 000 4999 40 72001	USDA Grant Revenue	\$ 3,121,000	\$ -	\$ 3,121,000	\$ -
	72300 000 9999 40 72001	USDA Grant Expenditures	\$ 3,121,000	\$ -	\$ 3,121,000	\$ -
	72300 000 4999 11 72001	WTP DL Grant Revenue	\$ 4,100,000	\$ 3,200,000	\$ 900,000	\$ (1,722,626.33)
	72300 000 9999 11 72001	WTP DL Grant Expenditures	\$ 4,100,000	\$ 3,200,000	\$ 900,000	\$ -
<b>Resources available over resources (used)</b>			<b>\$ (119,000)</b>			<b>\$ (6,024,833)</b>
PROJECT: 72002 RESERVOIR BYPASS PROJECT	72300 000 4999 11 72002	DCCED - Reservoir Bypass Grant Revenue	\$ 275,000	\$ 21,288	\$ 253,712	\$ -
	72300 000 9999 11 72002	DCCED - Reservoir Bypass Grant Expenditures	\$ 275,000	\$ 21,288	\$ 253,712	\$ -
	72300 000 4999 50 72002	LATCF - Grant Revenues	\$ 1,233,000	\$ -	\$ 1,233,000	\$ -
	72300 000 9999 50 72002	LATCF - Grant Expenditures	\$ 1,233,000	\$ -	\$ 1,233,000	\$ -
	72300 000 4999 44 72002	EPA - CDS Grant Revenue	\$ 2,080,000	\$ -	\$ 2,080,000	\$ -
	72300 000 9999 44 72002	EPA - CDS Grant Revenue	\$ 2,080,000	\$ -	\$ 2,080,000	\$ -
<b>Resources available over resources (used)</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
PROJECT: 72005 UPPER DAMN STABILITY ANALYSIS	72300 000 4972 00 72005	Transfer from Water Operating Fund	\$ -	\$ 4,355	\$ -	\$ -
	72300 302 9999 00 72005	Upper Damn Stability Project Expenses	\$ 17,736	\$ 4,355	\$ -	\$ -
	<b>Resources available over resources (used)</b>			<b>\$ (17,736)</b>	<b>\$ -</b>	<b>\$ -</b>

CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET

ENTERPRISE FUNDS  
PORT & HARBORS ADMIN DEPARTMENT

Fund #74000

DETAIL OF EXPENDITURES

HARBOR ADMINISTRATIVE EXPENSES		FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
74000 401 6001	Salaries & Wages	\$ 154,373	\$ 119,970	\$ 164,594	\$ 164,594	\$ 95,985.88	58%
74000 401 6002	Temporary Wages	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	0%
74000 401 6005	Overtime	\$ 1,338	\$ 371	\$ 1,603	\$ 1,603	\$ 476.08	30%
74000 401 6XXX	Employer Costs	\$ 77,609	\$ 62,736	\$ 89,410	\$ 89,410	\$ 54,276.97	61%
74000 401 7001	Materials & Supplies	\$ 5,700	\$ 10,712	\$ 5,700	\$ 5,700	\$ 2,171.56	38%
74000 401 7002	Facility Repair & Maintenance	\$ 20,000	\$ 33,686	\$ 20,700	\$ 20,700	\$ 6,343.81	31%
74000 401 7010	Vehicle Repair & Maintenance	\$ 1,000	\$ 5,388	\$ 10,250	\$ 10,250	\$ 781.73	8%
74000 401 7502	Phone/Internet	\$ 9,026	\$ 8,328	\$ 9,026	\$ 9,026	\$ 22,460.88	249% Due to Cameras/GCI.
74000 401 7503	Information Technology	\$ 1,500	\$ 3,984	\$ 8,751	\$ 8,751	\$ 4,423.94	51%
74000 401 7505	Travel & Training	\$ 9,650	\$ 8,313	\$ 12,995	\$ 12,995	\$ 4,165.37	32%
74000 401 7506	Publications & Advertising	\$ 5,000	\$ 3,809	\$ 5,800	\$ 5,800	\$ 5,715.00	99%
74000 401 7507	Memberships & Dues	\$ 2,200	\$ 515	\$ 2,200	\$ 2,200	\$ 570.00	26%
74000 401 7508	Insurance Expense	\$ 47,058	\$ 10,000	\$ 47,058	\$ 47,058	\$ -	0%
74000 401 7519	Professional Services Contractual	\$ 10,000	\$ 3,051	\$ 11,500	\$ 11,500	\$ -	0%
74000 401 7576	Promotional	\$ 5,000	\$ 7,119	\$ 7,500	\$ 7,500	\$ (585.00)	-8%
74000 401 7603	Charges from Finance	\$ 50,127	\$ 50,127	\$ 56,377	\$ 56,377	\$ 17,571.75	31%
74000 401 7622	Charges from Garage	\$ 45,156	\$ 45,156	\$ 48,471	\$ 48,471	\$ -	0%
74000 401 7629	Charges from Capital Facilities	\$ 7,242	\$ 7,242	\$ 5,670	\$ 5,670	\$ 121.22	2%
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>\$ 451,979</b>	<b>\$ 380,507</b>	<b>\$ 512,605</b>	<b>\$ 512,605</b>	<b>\$ 214,479.19</b>	<b>42%</b>

Note: There is no cash balance for fund 74000 as all expenses are allocated to the three revenue generating harbor funds (i.e. Harbor Fund, Port Fund, and Marine Service Center Fund)



CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #74010

ENTERPRISE FUNDS  
HARBOR FUND  
DETAIL OF REVENUES & EXPENDITURES

HARBOR FUND REVENUES		FY 2022	FY 2023 ACTUAL	FY 2024	FY 2024	FY 2025	FY 2025	FY25 REVENUE
		ACTUAL		ADOPTED	ESTIMATED	REQUESTED	APPROVED	
74010 000 4101	PERS On-behalf Revenue	\$ 11,581	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
74010 000 4190	Shared Fisheries Bus. Tax	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
74010 000 4191	Raw Fisheries Bus. Tax	\$ 284,469	\$ 119,611	\$ 206,300	\$ 67,529	\$ 150,000	\$ 150,000	\$ 121,015.81
74010 000 5200	Annual Stall Rent	\$ 532,981	\$ 572,104	\$ 622,449	\$ 640,109	\$ 659,313	\$ 659,313	\$ 682,652.45
74010 000 5201	Meyers Chuck Moorage	\$ 81	\$ 15	\$ 1,500	\$ -	\$ 500	\$ 500	\$ 69.00
74010 000 5202	Transient Moorage	\$ 135,819	\$ 155,033	\$ 130,568	\$ 170,000	\$ 145,000	\$ 160,000	\$ 145,794.25
74010 000 5203	Transient Electrical Fees	\$ 13,484	\$ 28,960	\$ 27,773	\$ 16,917	\$ 25,000	\$ 25,000	\$ 8,994.70
74010 000 5204	Hoist Revenue	\$ -	\$ -	\$ 7,500	\$ 1,000	\$ 7,500	\$ 5,000	\$ 5,080.00
74010 000 5205	Boat Launch Fees	\$ 9,640	\$ 8,755	\$ 8,801	\$ 9,000	\$ 9,000	\$ 9,000	\$ 2,494.00
74010 000 5206	Grid fees/Pressure Wash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74010 000 5207	Garbage Charges*	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ -
74010 000 5208	Wait List Deposit	\$ 50	\$ -	\$ 50	\$ 125	\$ 50	\$ 50	\$ 400.00
74010 000 5209	Cruise Water Connection	\$ 131	\$ 672	\$ -	\$ -	\$ -	\$ -	\$ -
74010 000 5210	Penalties & Late Fees	\$ 3,130	\$ 1,656	\$ 8,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 13,434.93
74010 000 5212	Livesboard Fees	\$ 16,830	\$ 18,531	\$ 19,077	\$ 13,778	\$ 20,030	\$ 20,000	\$ 9,755.84
74010 000 5221	Harbor Miscellaneous Expense	\$ 10	\$ 308	\$ 100	\$ 17,000	\$ 100	\$ 100	\$ 2,809.91
74010 000 5224	Labor Charges	\$ 6,275	\$ 21,049	\$ 3,000	\$ 8,135	\$ 3,000	\$ 3,000	\$ 579.79
74010 000 5234	Material Sales	\$ -	\$ -	\$ -	\$ 128	\$ -	\$ -	\$ -
74010 000 5240	Storage*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74010 000 5550	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL HARBOR REVENUES</b>		<b>\$ 1,014,480</b>	<b>\$ 926,694</b>	<b>\$ 1,047,218</b>	<b>\$ 967,723</b>	<b>\$ 1,043,593</b>	<b>\$ 1,056,063</b>	<b>\$ 993,080.68</b>

HARBOR FUND EXPENSES TRANSFERS-OUT

HARBOR FUND EXPENSES TRANSFERS-OUT		FY 2022	FY 2023 ACTUAL	FY 2024	FY 2024	FY 2025	FY 2025	FY 2025 ACTUAL	FY 2025 %
									EXPENSED
74010 000 6001	Salaries & Wages	\$ 101,923	\$ 122,557	\$ 91,847	\$ 148,624	\$ 160,852	\$ 160,852	\$ 82,659.40	51%
74010 000 6002	Temporary Wages (Summer)	\$ 22,269	\$ 24,235	\$ 22,968	\$ 27,150	\$ 37,968	\$ 37,968	\$ 8,027.50	21%
74010 000 6005	Overtime	\$ 5,425	\$ 5,825	\$ 6,598	\$ 5,373	\$ 11,555	\$ 11,555	\$ 6,901.87	60%
74010 000 6100	Employer Costs	\$ 57,760	\$ 76,085	\$ 52,314	\$ 84,178	\$ 132,275	\$ 132,275	\$ 59,273.04	45%
74010 000 7001	Materials & Supplies	\$ 4,352	\$ 7,092	\$ 7,000	\$ 4,283	\$ 8,500	\$ 8,500	\$ 4,646.04	55%
74010 000 7002	Facility Repair & Maintenance	\$ 33,743	\$ 38,974	\$ 45,000	\$ 15,439	\$ 45,000	\$ 45,000	\$ 23,730.71	53%
74010 000 7004	Postage and Shipping	\$ 2,856	\$ 1,618	\$ 2,000	\$ (323)	\$ 2,500	\$ 2,500	\$ 239.80	10%
74010 000 7008	Non-capital Equipment	\$ 6,035	\$ 4,764	\$ 4,000	\$ 3,525	\$ 6,000	\$ 6,000	\$ 1,755.13	29%
74010 000 7009	Equipment Repair & Maintenance	\$ 5,347	\$ 3,184	\$ 5,000	\$ 2,804	\$ 7,200	\$ 7,200	\$ 3,103.64	43%
74010 000 7010	Vehicle Maintenance	\$ 705	\$ 1,164	\$ 2,000	\$ 405	\$ -	\$ -	\$ -	0%
74010 000 7013	Rental Expense (parking lot)	\$ 6,023	\$ 6,023	\$ 6,023	\$ 6,336	\$ 6,023	\$ 6,023	\$ 6,023.04	100%
74010 000 7015	Fuel Expense	\$ 585	\$ 810	\$ 1,500	\$ 602	\$ 2,125	\$ 2,125	\$ 504.85	24%
74010 000 7100	Uniform, gear & clothing allowance	\$ 1,534	\$ 1,998	\$ 1,500	\$ 1,305	\$ 2,000	\$ 2,000	\$ 1,133.96	57%
74010 000 7501	Utilities	\$ 80,249	\$ 34,093	\$ 35,054	\$ 33,283	\$ 51,333	\$ 51,333	\$ 18,437.41	36%
74010 000 7505	Travel & Training	\$ 512	\$ 494	\$ 500	\$ 125	\$ -	\$ -	\$ 695.71	0%
74010 000 7507	Memberships & Dues	\$ 150	\$ -	\$ 150	\$ -	\$ 200	\$ 200	\$ 585.00	293%
74010 000 7519	Professional Services	\$ -	\$ 2,940	\$ 10,000	\$ 10,809	\$ 10,000	\$ 10,000	\$ -	0%
74010 000 7556	Harbors Property Lease	\$ -	\$ -	\$ 6,024	\$ -	\$ -	\$ -	\$ -	0%
74010 000 7515	Permits, Inspections & Compliance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
74010 000 7601	Charges from Harbor Administration	\$ -	\$ -	\$ 225,990	\$ 190,253	\$ 256,303	\$ 256,303	\$ -	0%
74010 000 7622	Charges from Garage	\$ 12,003	\$ 13,966	\$ -	\$ -	\$ -	\$ -	\$ 6,811.96	0%
74010 000 7860	Derelict vessel disposal	\$ 15,186	\$ 9,196	\$ 25,000	\$ 22,388	\$ 25,000	\$ 25,000	\$ 2,504.32	10%
74010 000 7861	Harbor Hoist Expenditures*	\$ 14,640	\$ 7,058	\$ 7,500	\$ 3,742	\$ 11,100	\$ 11,100	\$ 1,940.41	17%
74010 000 7862	Meyers Chuck Expenditures	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	0%
74010 000 7900	Capital Expenditures	\$ -	\$ -	\$ 30,000	\$ 249	\$ 50,000	\$ 50,000	\$ 20,393.00	41%
74010 000 7980	Bad Debt Expense	\$ 70,000	\$ 37,605	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -	0%
74010 000 8900	Transfer (out) to Other Port & Harbor Fund	\$ -	\$ -	\$ 1,942,566	\$ 1,053,937	\$ 1,782,314	\$ 1,782,314	\$ -	0%
<b>TOTAL HARBOR EXPENSES</b>		<b>\$ 441,296</b>	<b>\$ 404,683</b>	<b>\$ 2,560,534</b>	<b>\$ 1,614,487</b>	<b>\$ 2,638,248</b>	<b>\$ 2,638,248</b>	<b>\$ 249,366.79</b>	<b>9%</b>

HARBOR REVENUES	\$ 1,014,480	\$ 926,694	\$ 1,047,218	\$ 967,723	\$ 1,043,593	\$ 1,056,063	\$ 993,080.68
HARBOR EXPENSES & TRANSFERS-OUT	\$ 441,296	\$ 404,683	\$ 2,560,534	\$ 1,614,487	\$ 2,638,248	\$ 2,638,248	\$ 249,366.79
<b>REVENUES OVER (EXPENSES)</b>	<b>\$ 573,184</b>	<b>\$ 522,011</b>	<b>\$ (1,513,316)</b>	<b>\$ (646,764)</b>	<b>\$ (1,594,655)</b>	<b>\$ (1,582,185)</b>	<b>\$ 743,713.89</b>

ENTERPRISE FUND: PORTS & HARBORS CIP FUND

Fund #74300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024	FY 2024	FY 2025	FY 2025 ACTUAL
				ADOPTED	ESTIMATED	APPROVED	
<b>PROJECT: 74005</b> Meyer's Chuck Float Replacement Project	74300 000 4974 00 74005	Transfers from Harbors Operating Fund	\$ -	\$ 292,566	\$ 62,185	\$ 1,376,185	\$ -
	74300 000 9999 00 74005	Meyer's Chuck Float Replacement	\$ -	\$ 292,566	\$ 62,185	\$ 1,376,185	\$ 12,480
	<b>Resources available over resources used</b>			\$ -	\$ -	\$ -	\$ -
<b>PROJECT: 74006</b> P&H Security System Project	74300 000 4999 43 74006	2020 SHSP Grant Revenue (DHS)	\$ 71,587	\$ 765,324	\$ 584,373	\$ 252,537	\$ -
	74300 000 9999 43 74006	Port & Harbor Security Camera Grant Expenditures (DHS)	\$ -	\$ 836,910	\$ 584,373	\$ 252,537	\$ 6,145
	<b>Resources available over resources used</b>			\$ 71,587	\$ (71,587)	\$ -	\$ -
<b>PROJECT: 74008-010</b> T-Dock, Heritage, and MSC Anode Project	74300 000 4974 00 74008-74010	Transfers from Harbors Operating Fund	\$ -	\$ 1,650,000	\$ 937,621	\$ 162,379	\$ -
	74300 000 9999 00 74008-74010	T-Dock, Heritage, and MSC Anode Project Expenses	\$ -	\$ 1,650,000	\$ 937,621	\$ 162,379	\$ -
	<b>Resources available over resources used</b>			\$ -	\$ -	\$ -	\$ -
<b>PROJECT: 74007</b> Wrangell Harbor Basin	74300 000 4974 00 74008-74010	Transfers from Harbors Operating Fund	\$ -	\$ -	\$ 54,132	\$ -	\$ -
	74300 000 9999 00 74008-74010	Wrangell Harbor Basin Project	\$ -	\$ -	\$ 54,132	\$ -	\$ -
	<b>Resources available over resources used</b>			\$ -	\$ -	\$ -	\$ -
<b>PROJECT: 74012</b> Shoemaker Harbor Boat Launch Replacement	74300 000 4974 00 74012	Transfers from Harbors Operating Fund	\$ -	\$ -	\$ -	\$ 243,750	\$ -
	74300 000 9999 00 74012	Shoemaker Harbor Ramp Replacement	\$ -	\$ -	\$ -	\$ 243,750	\$ -
	<b>Resources available over resources used</b>			\$ -	\$ -	\$ -	\$ -

**CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #74020**

**ENTERPRISE FUNDS  
PORT FUND  
DETAIL OF REVENUES & EXPENDITURES**

PORT FUND REVENUES		FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 REVENUE
74020 000 4101	PERS On-behalf Revenue	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
74020 000 5110	Port Water Sales	\$ -	\$ 4,249	\$ 4,500	\$ 4,500	\$ 5,666.10
74020 000 5224	Labor Charges	\$ 5,210	\$ 18,835	\$ 15,000	\$ 15,000	\$ 14,843.05
74020 000 5240	Storage	\$ 72,307	\$ 80,243	\$ 85,000	\$ 85,000	\$ 45,661.11
74020 000 5241	Wharfage	\$ 26,924	\$ 43,450	\$ 40,000	\$ 40,000	\$ 31,870.99
74020 000 5242	Dockage	\$ 81,977	\$ 80,000	\$ 85,500	\$ 85,500	\$ 63,809.34
74020 000 5243	Port Development Fees	\$ 38,921	\$ 64,000	\$ 70,000	\$ 70,000	\$ 45,967.54
74020 000 5244	Port Transient Fees	\$ -	\$ -	\$ -	\$ -	\$ -
74020 000 5245	Cruise Garbage & Water Charges	\$ 3,960	\$ 6,500	\$ 6,500	\$ 6,500	\$ 8,091.05
74020 000 5246	Commercial Passenger Wharfage	\$ 57,760	\$ 64,000	\$ 65,000	\$ 65,000	\$ 91,723.00
74020 000 5550	Interest Revenue	\$ 40,698	\$ -	\$ 20,000	\$ 20,000	\$ -
<b>TOTAL REVENUES</b>		<b>\$ 332,756</b>	<b>\$ 366,277</b>	<b>\$ 396,500</b>	<b>\$ 396,500</b>	<b>\$ 307,632.18</b>

PORT FUND EXPENSES						FY 2025 ACTUAL	FY 2025 % EXPENSED
74020 000 6001	Salaries & Wages	\$ 41,840	\$ 41,840	\$ 47,622	\$ 47,622	\$ 195.00	0%
74020 000 6002	Temporary Wages	\$ -	\$ 9,373	\$ 15,000	\$ 15,000	\$ 1,744.88	12%
74020 000 6005	Overtime	\$ 1,202	\$ 1,424	\$ 1,368	\$ 1,368	\$ 1,187.23	87%
74020 000 6100	Employer Costs	\$ 42,483	\$ 42,483	\$ 24,792	\$ 24,792	\$ 1,001.68	4%
74020 000 7001	Materials & Supplies	\$ 3,000	\$ 3,090	\$ 5,000	\$ 5,000	\$ 1,112.48	22%
74020 000 7002	Facility Repair & Maintenance	\$ 25,000	\$ 34,877	\$ 65,000	\$ 65,000	\$ 100.96	0%
74020 000 7009	Equipment Repair & Maintenance	\$ 3,000	\$ 236	\$ 3,000	\$ 3,000	\$ 2,444.14	81%
74020 000 7010	Vehicle Maintenance	\$ 1,000	\$ -	\$ -	\$ -	\$ -	0%
74020 000 7015	Fuel - Automotive	\$ 1,500	\$ -	\$ 1,000	\$ 1,000	\$ -	0%
74020 000 7100	Uniform/Clothing Allowance	\$ 1,200	\$ -	\$ 1,200	\$ 1,200	\$ 693.09	58%
74020 000 7501	Utilities	\$ 2,571	\$ 2,393	\$ 3,624	\$ 3,624	\$ 1,372.47	38%
74020 000 7505	Travel & Training	\$ 100	\$ -	\$ 1,500	\$ 1,500	\$ -	0%
74020 000 7508	Insurance	\$ 7,496	\$ 7,496	\$ 7,812	\$ 7,812	\$ -	0%
74020 000 7519	Professional Services Contractual	\$ 65,000	\$ -	\$ 10,000	\$ 10,000	\$ 1,575.67	16%
74020 000 7601	Charges from Harbor Administration	\$ 93,580	\$ 76,101	\$ 102,521	\$ 102,521	\$ -	0%
74020 000 7900	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL EXPENSES</b>		<b>\$ 288,973</b>	<b>\$ 219,313</b>	<b>\$ 289,439</b>	<b>\$ 289,439</b>	<b>\$ 11,427.60</b>	<b>4%</b>

PORT FUND REVENUES	\$ 332,756	\$ 366,277	\$ 396,500	\$ 396,500	\$ 307,632.18
PORT FUND EXPENSES	\$ 288,973	\$ 219,313	\$ 289,439	\$ 289,439	\$ 11,427.60
<b>REVENUES OVER (EXPENSES)</b>	<b>\$ 43,783</b>	<b>\$ 146,964</b>	<b>\$ 107,061</b>	<b>\$ 107,061</b>	<b>\$ 296,204.58</b>

**CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #74030**

**ENTERPRISE FUNDS  
MARINE SERVICE CENTER FUND  
DETAIL OF REVENUES & EXPENDITURES**

		FY 2024	FY 2024	FY 2025	FY 2025	FY25 REVENUE			
		ADOPTED	ESTIMATED	REQUESTED	APPROVED				
<b>MARINE SERVICE CENTER REVENUES</b>									
74030 000 4101	PERS On-behalf Revenue	\$ 7,500	\$ 7,500	\$ 7,000	\$ 7,000	\$ -			
74030 000 4974	Transfer from Port & Harbors	\$ -	\$ -	\$ -	\$ -	\$ -			
74030 000 5224	Labor Charges	\$ -	\$ 73	\$ -	\$ -	\$ 613.58			
74030 000 5234	Surplus & Material Sales	\$ -	\$ -	\$ -	\$ -	\$ -			
74030 000 5240	Yard Storage	\$ 44,621	\$ 48,467	\$ 49,921	\$ 49,921	\$ 4,786.33			
74030 000 5250	Travel Lift Fees	\$ 232,684	\$ 200,000	\$ 206,000	\$ 206,000	\$ 105,003.00			
74030 000 5251	Environmental Fees	\$ 2,420	\$ 8,732	\$ 8,994	\$ 8,994	\$ 6,940.80			
74030 000 5253	Long-term Storage	\$ 129,081	\$ 95,729	\$ 98,601	\$ 98,601	\$ 99,686.69			
74030 000 5254	Work-area Storage	\$ 75,087	\$ 143,642	\$ 147,951	\$ 147,951	\$ 95,524.47			
74030 000 5255	Electric Revenue	\$ 14,223	\$ 17,348	\$ 20,000	\$ 20,000	\$ 9,339.25			
74030 000 5256	Yard Leases	\$ 69,231	\$ 70,337	\$ 72,447	\$ 72,447	\$ 40,202.38			
74030 000 5258	Travel Lift Inspection	\$ 2,915	\$ 3,107	\$ 3,201	\$ 3,201	\$ 7,463.61			
74030 000 5550	Interest Revenue	\$ 61,047	\$ 61,047	\$ 29,200	\$ 29,200	\$ -			
<b>TOTAL MSC REVENUES</b>		<b>\$ 638,810</b>	<b>\$ 655,982</b>	<b>\$ 643,315</b>	<b>\$ 643,315</b>	<b>\$ 369,560</b>			
						<b>FY 2025 ACTUAL</b>		<b>FY 2025 % EXPENSED</b>	
74030 000 6001	Salaries & Wages	\$ 116,124	\$ 115,668	\$ 127,109	\$ 127,109	\$ 57,052.66	45%		
74030 000 6002	Temporary Wages	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
74030 000 6005	Overtime	\$ 12,734	\$ 4,843	\$ 13,410	\$ 13,410	\$ 3,856.22	29%		
74030 000 6100	Employer Costs	\$ 50,474	\$ 43,571	\$ 54,712	\$ 54,712	\$ 43,520.93	80%		
74030 000 7001	Materials & Supplies	\$ 5,000	\$ 1,573	\$ 7,000	\$ 7,000	\$ 1,642.88	23%		
74030 000 7002	Facility Repair & Maintenance	\$ 15,000	\$ 10,402	\$ 22,000	\$ 22,000	\$ 376.50	2%		
74030 000 7004	Postage & Shipping	\$ -	\$ -	\$ -	\$ -	\$ (1,216.60)	0%	Cancelled Freight	
74030 000 7008	Non-Capital Equipment*	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ -	0%		
74030 000 7009	Equipment Repair & Maint.	\$ 25,000	\$ 960	\$ 40,000	\$ 40,000	\$ 21,373.91	53%		
74030 000 7010	Vehicle Maintenance	\$ 6,000	\$ 21,306	\$ 1,000	\$ 1,000	\$ -	0%		
74030 000 7015	Fuel - Automotive	\$ 9,100	\$ 5,649	\$ 9,500	\$ 9,500	\$ 2,978.20	31%		
74030 000 7100	Uniform, Gear, Clothing	\$ 1,200	\$ -	\$ 1,600	\$ 1,600	\$ 693.10	43%		
74030 000 7501	Utilities	\$ 14,871	\$ 16,366	\$ 16,815	\$ 16,815	\$ 7,906.10	47%		
74030 000 7505	Travel & Training	\$ 300	\$ -	\$ 400	\$ 400	\$ -	0%		
74030 000 7507	Memberships & Dues	\$ 750	\$ 735	\$ 750	\$ 750	\$ -	0%		
74030 000 7508	Insurance	\$ 22,653	\$ 22,653	\$ 28,321	\$ 28,321	\$ -	0%		
74030 000 7519	Professional/Contractual Services	\$ 5,000	\$ -	\$ 20,000	\$ 20,000	\$ 15,550.00	78%		
74030 000 7601	Charges from Administration	\$ 136,848	\$ 114,152	\$ 153,782	\$ 153,782	\$ -	0%		
74030 000 7860	Derelict Vessel Disposal	\$ 25,000	\$ 13,532	\$ 25,000	\$ 25,000	\$ -	0%		
74030 000 7900	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
<b>TOTAL MSC EXPENSES</b>		<b>\$ 454,054</b>	<b>\$ 371,408</b>	<b>\$ 529,399</b>	<b>\$ 529,399</b>	<b>\$ 153,734</b>	<b>29%</b>		
<b>MSC REVENUES</b>		<b>\$ 638,810</b>	<b>\$ 655,982</b>	<b>\$ 643,315</b>	<b>\$ 643,315</b>	<b>\$ 369,560</b>			
<b>MSC EXPENSES</b>		<b>\$ 454,054</b>	<b>\$ 371,408</b>	<b>\$ 529,399</b>	<b>\$ 529,399</b>	<b>\$ 153,734</b>			
<b>REVENUES OVER (EXPENSES)</b>		<b>\$ 184,756</b>	<b>\$ 284,574</b>	<b>\$ 113,916</b>	<b>\$ 113,916</b>	<b>\$ 215,826</b>			

CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #76000

ENTERPRISE FUNDS  
SEWER FUND  
DETAIL OF REVENUES & EXPENDITURES

SEWER FUND REVENUES		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 REVENUE	
76000 000 4101	PERS On-behalf Revenue	\$ 12,292	\$ 3,658	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	
76000 500 5301	User Fees	\$ 619,097	\$ 691,730	\$ 728,980	\$ 760,000	\$ 782,800	\$ 782,800	\$ 332,399.22	
76000 500 4600	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
76000 500 5550	Interest Revenue	\$ -	\$ -	\$ 83,209	\$ 83,209	\$ 42,783	\$ 42,783	\$ -	
<b>TOTAL SEWER REVENUES</b>		<b>\$ 631,389</b>	<b>\$ 695,389</b>	<b>\$ 819,189</b>	<b>\$ 850,209</b>	<b>\$ 832,583</b>	<b>\$ 832,583</b>	<b>\$ 332,399</b>	
SEWER FUND ADMINISTRATIVE EXPENSES								FY 2025 ACTUAL	FY 2025 % EXPENSED
76000 501 7508	Insurance	\$ 6,930	\$ 8,108	\$ 8,385	\$ 8,385	\$ 9,127	\$ 9,127	\$ -	0%
76000 501 7603	Charges from Finance	\$ 36,342	\$ 35,904	\$ 58,504	\$ 58,504	\$ 62,406	\$ 62,406	\$ 17,571.75	28%
76000 501 7802	Revenue Bond Principal	\$ -	\$ -	\$ 1,730	\$ 1,780	\$ 1,730	\$ 1,730	\$ -	0%
76000 501 7803	Revenue Bond Interest	\$ 30	\$ (204)	\$ 1,516	\$ 1,466	\$ 1,516	\$ 1,516	\$ -	0%
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>\$ 43,301</b>	<b>\$ 43,808</b>	<b>\$ 70,135</b>	<b>\$ 70,135</b>	<b>\$ 74,779</b>	<b>\$ 74,779</b>	<b>\$ 17,572</b>	<b>23%</b>
TREATMENT PLANT EXPENSES									
76000 502 6001	Salaries & Wages	\$ 109,425	\$ 121,695	\$ 139,375	\$ 129,646	\$ 130,467	\$ 130,467	\$ 66,639.50	51%
76000 502 6005	Overtime	\$ 11,395	\$ 5,241	\$ 22,926	\$ 8,667	\$ 12,939	\$ 12,939	\$ 5,978.13	46%
76000 502 6100	Employer Costs	\$ 86,445	\$ 74,449	\$ 93,714	\$ 41,250	\$ 82,922	\$ 82,922	\$ 47,249.65	57%
76000 502 7001	Materials & Supplies	\$ 5,537	\$ 9,672	\$ 9,500	\$ 21,100	\$ 17,500	\$ 17,500	\$ 17,688.02	101%
76000 502 7002	Facility Repair & Maintenance	\$ 2,341	\$ 152	\$ 12,500	\$ 413	\$ 12,500	\$ 12,500	\$ 834.64	7%
76000 502 7004	Postage and Shipping	\$ 6,091	\$ 3,571	\$ -	\$ 589	\$ -	\$ -	\$ -	0%
76000 502 7010	Vehicle Maintenance	\$ 3,904	\$ 2,985	\$ 5,000	\$ 2,948	\$ 5,000	\$ 5,000	\$ 439.96	9%
76000 502 7015	Fuel & Oil - Automotive	\$ -	\$ -	\$ 2,900	\$ -	\$ 2,900	\$ 2,900	\$ -	0%
76000 502 7025	WTP System Equipment & Maintenance	\$ 71	\$ 492	\$ 7,500	\$ 44	\$ 7,500	\$ 7,500	\$ 904.44	12%
76000 502 7100	Uniform, Gear & Clothing Allowance	\$ 976	\$ 975	\$ 1,250	\$ 340	\$ 2,000	\$ 2,000	\$ 139.05	7%
76000 502 7501	Utilities	\$ 58,997	\$ 61,257	\$ 61,446	\$ 68,897	\$ 72,596	\$ 72,596	\$ 36,003.77	50%
76000 502 7502	Phone/Internet	\$ 2,719	\$ 2,962	\$ 3,193	\$ 4,316	\$ 4,500	\$ 4,500	\$ 3,083.42	69%
76000 502 7505	Travel & Training	\$ 650	\$ 541	\$ -	\$ 5,660	\$ -	\$ -	\$ 50.00	0%
76000 502 7515	Permits, Inspections & Compliance	\$ 16,310	\$ 17,554	\$ 15,600	\$ 16,786	\$ 15,600	\$ 15,600	\$ 3,515.34	23%
76000 502 7517	Freight & Shipping	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ -	0%
76000 502 7519	Professional/Contractual Services	\$ 214	\$ 3,799	\$ 25,000	\$ 1,213	\$ 35,000	\$ 35,000	\$ 2,917.00	8%
76000 502 7621	Public Works Labor Charges	\$ -	\$ -	\$ 21,090	\$ 21,090	\$ 53,816	\$ 53,816	\$ -	0%
76000 502 7622	Charges from Garage	\$ 2,589	\$ 3,304	\$ 8,073	\$ 8,073	\$ 10,947	\$ 10,947	\$ 4,838.89	44%
76000 502 7629	Charges from Capital Facilities	\$ 1,549	\$ 965	\$ 6,599	\$ 6,599	\$ 5,670	\$ 5,670	\$ 121.23	2%
76000 502 7900	Capital Expenses	\$ 1,229	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TREATMENT PLANT EXPENSES</b>		<b>\$ 310,442</b>	<b>\$ 309,614</b>	<b>\$ 439,665</b>	<b>\$ 337,631</b>	<b>\$ 475,859</b>	<b>\$ 475,859</b>	<b>\$ 190,403</b>	<b>40%</b>
COLLECTION SYSTEM EXPENSES									
76000 503 6001	Salaries & Wages	\$ 4,073	\$ 119	\$ -	\$ 20,064	\$ -	\$ -	\$ 3,928.46	-
76000 503 6005	Overtime	\$ 320	\$ 119	\$ -	\$ 6,192	\$ -	\$ -	\$ 2,370.29	-
76000 503 6100	Employer Costs	\$ 3,325	\$ 192	\$ -	\$ 16,294	\$ -	\$ -	\$ 5,318.28	-
76000 503 7025	Collection System Maintenance	\$ 70,088	\$ 153,828	\$ 117,000	\$ 56,989	\$ 117,000	\$ 117,000	\$ 1,886.26	2%
76000 503 7621	Public Works Labor Charges	\$ 8,559	\$ 10,185	\$ 21,090	\$ -	\$ 53,816	\$ 53,816	\$ 8,564.01	16%
76000 503 7900	Capital Expenses	\$ -	\$ -	\$ 75,000	\$ 41,244	\$ 75,000	\$ 75,000	\$ -	0%
76000 503 8900	Transfer to Residential Construction Fund	\$ -	\$ 305,000	\$ 305,000	\$ 305,000	\$ -	\$ -	\$ -	0%
76000 503 8990	Transfer to Sewer CIP Fund	\$ -	\$ -	\$ 6,097	\$ -	\$ 40,000	\$ 40,000	\$ -	0%
<b>COLLECTION SYSTEM EXPENSES</b>		<b>\$ 86,365</b>	<b>\$ 469,442</b>	<b>\$ 524,187</b>	<b>\$ 445,782</b>	<b>\$ 285,816</b>	<b>\$ 285,816</b>	<b>\$ 22,067</b>	<b>3%</b>
TOTAL REVENUES		\$ 631,389	\$ 695,389	\$ 819,189	\$ 850,209	\$ 832,583	\$ 832,583	\$ 332,399	
TOTAL EXPENSES		\$ (440,108)	\$ (822,864)	\$ (1,033,986)	\$ (853,549)	\$ (836,455)	\$ (836,455)	\$ (230,042)	
<b>TOTAL CHANGE IN NET POSITION</b>		<b>\$ 191,281</b>	<b>\$ (127,475)</b>	<b>\$ (214,797)</b>	<b>\$ (3,340)</b>	<b>\$ (3,872)</b>	<b>\$ (3,872)</b>	<b>\$ 102,357.13</b>	

ENTERPRISE FUND: SEWER CIP FUND

Fund #76300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 APPROVED	FY 2025 ACTUAL
PROJECT: 76002 NODE 8 PUMP STATION REHABILITATION	76300 000 4976 00 76002	Transfers from Sewer Operating Fund	\$ -	\$ 285,815	\$ -	\$ -	\$ -
	76300 503 9999 00 76002	Node 8 Sewer Pump Station Rehabilitation	\$ -	\$ 260,000	\$ -	\$ -	\$ -
		Resources available over resources used	\$ -	\$ 25,815	\$ -	\$ -	\$ -
PROJECT: 76003 SEWER SYSTEM CAPACITY ANALYSIS	76300 000 4976 00 76003	Transfers from Sewer Operating Fund	\$ -	\$ -	\$ 2,180	\$ 25,000	\$ -
	76300 503 9999 00 76003	Sewer System Capacity Analysis	\$ 3,275	\$ -	\$ 2,180	\$ 25,000	\$ 2,540
		Resources available over resources used	\$ (3,275)	\$ -	\$ -	\$ -	\$ (2,540)
PROJECT: 76006 WMC LIFT STATION PROJECT	76300 000 4999 11 76006	DCCED Hospital Grant Revenue	\$ 253,126	\$ 298,819	\$ 42,579	\$ -	\$ -
	76300 503 9999 11 76006	DCCED Hospital Grant Expenditures	\$ -	\$ 298,819	\$ 38,131	\$ -	\$ -
		Resources available over resources used	\$ 253,126	\$ -	\$ 4,448	\$ -	\$ -
PROJECT: 76007 WWTP DISINFECTION PROJECT	76300 000 4976 00 76007	Transfer from Sewer Operating Fund	\$ -	\$ 35,000	\$ 3,917	\$ 15,000	\$ -
	76300 503 9999 00 76007	WWTP Disinfection Capital Project	\$ -	\$ 35,000	\$ 3,917	\$ 15,000	\$ -
		Resources available over resources used	\$ -	\$ -	\$ -	\$ -	\$ -

CITY AND BOROUGH OF WRANGELL  
2025 ANNUAL BUDGET  
Fund #78000

ENTERPRISE FUNDS  
SANITATION FUND  
DETAIL OF REVENUES & EXPENDITURES

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY25 REVENUE
<b>SANITATION FUND REVENUES</b>								
78000 000 4101	PERS On-behalf Revenue	\$ 8,898	\$ 4,120	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500	\$ -
78000 600 5401	User Fees	\$ 637,906	\$ 843,015	\$ 841,420	\$ 880,000	\$ 906,400	\$ 906,400	\$ 388,052.87
78000 600 5410	Landfill Revenue	\$ 35,575	\$ 51,581	\$ 45,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 19,651.93
78000 600 5415	Recycle Revenue	\$ 20,336	\$ 2,692	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -
78000 600 5550	Interest Revenue	\$ -	\$ -	\$ 55,691	\$ 55,691	\$ 40,000	\$ 40,000	\$ -
78000 600 4999	DCRA-LGLR Grant Revenue (Garbage)	\$ -	\$ 296,027	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SANITATION REVENUES</b>		<b>\$ 702,714</b>	<b>\$ 1,197,435</b>	<b>\$ 957,111</b>	<b>\$ 980,691</b>	<b>\$ 993,900</b>	<b>\$ 993,900</b>	<b>\$ 407,705</b>

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>SANITATION FUND ADMINISTRATIVE EXPENSES</b>									
78000 601 7505	Travel & Training	\$ -	\$ -	\$ 10,000	\$ 441	\$ 10,000	\$ 10,000	\$ -	0%
78000 601 7508	Insurance	\$ 13,077	\$ 12,212	\$ 10,043	\$ 10,043	\$ 12,785	\$ 12,785	\$ -	0%
78000 601 7603	Charges from Finance	\$ 36,341	\$ 35,904	\$ 52,507	\$ 52,507	\$ 58,377	\$ 58,377	\$ 17,571.75	30%
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>\$ 49,418</b>	<b>\$ 48,116</b>	<b>\$ 72,550</b>	<b>\$ 62,991</b>	<b>\$ 81,162</b>	<b>\$ 81,162</b>	<b>\$ 17,572</b>	<b>22%</b>

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>SANITATION FUND COLLECTION EXPENSES</b>									
78000 602 6001	Salaries & Wages	\$ 57,933	\$ 78,383	\$ 54,656	\$ 65,885	\$ 59,859	\$ 59,859	\$ 46,446.84	78%
78000 602 6005	Overtime	\$ 2,218	\$ 1,438	\$ 3,141	\$ 726	\$ 3,440	\$ 3,440	\$ 43.86	1%
78000 602 6100	Employer Costs	\$ 48,039	\$ 59,744	\$ 35,520	\$ 40,579	\$ 37,100	\$ 37,100	\$ 42,559.41	115%
78000 602 7001	Materials & Supplies	\$ 108	\$ 76	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0%
78000 602 7004	Postage	\$ 3,133	\$ 10,605	\$ -	\$ 64	\$ -	\$ -	\$ -	0%
78000 602 7010	Vehicle Maintenance	\$ 21,701	\$ 31,278	\$ 50,000	\$ 8,082	\$ 50,000	\$ 50,000	\$ 5,637.79	11%
78000 602 7015	Fuel & Oil - Automotive	\$ 599	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -	0%
78000 602 7100	Uniform, Gear & Clothing Allowance	\$ 873	\$ 1,091	\$ 1,500	\$ 464	\$ 1,500	\$ 1,500	\$ 465.28	31%
78000 602 7621	Public Works Labor Charges	\$ 64,462	\$ -	\$ 6,327	\$ 6,327	\$ 17,939	\$ 17,939	\$ -	0%
78000 602 7622	Charges from Garage	\$ 7,928	\$ 22,442	\$ 57,506	\$ 57,506	\$ 63,306	\$ 63,306	\$ 4,756.70	8%
78000 602 7844	Dumpsters	\$ 11,562	\$ 2,525	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ 574.14	4%
<b>TOTAL COLLECTION EXPENSES</b>		<b>\$ 218,555</b>	<b>\$ 207,581</b>	<b>\$ 241,151</b>	<b>\$ 179,633</b>	<b>\$ 248,644</b>	<b>\$ 248,644</b>	<b>\$ 100,484</b>	<b>40%</b>

Need to journal proper allocation

		FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 REQUESTED	FY 2025 APPROVED	FY 2025 ACTUAL	FY 2025 % EXPENSED
<b>SANITATION FUND SOLID WASTE TRANSFER STATION EXPENSES</b>									
78000 603 6001	Salaries & Wages	\$ 50,545	\$ 74,817	\$ 105,207	\$ 88,923	\$ 114,029	\$ 114,029	\$ 49,824.50	44%
78000 603 6002	Temporary Wages	\$ 9,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
78000 603 6005	Overtime	\$ 3,977	\$ 2,118	\$ 6,046	\$ 6,413	\$ 6,553	\$ 6,553	\$ 3,407.12	52%
78000 603 6100	Employer Costs	\$ 39,952	\$ 49,026	\$ 66,209	\$ 52,707	\$ 69,293	\$ 69,293	\$ 36,472.07	53%
78000 603 7001	Materials & Supplies	\$ 2,831	\$ 3,041	\$ 3,000	\$ 4,511	\$ 3,000	\$ 3,000	\$ 611.41	20%
78000 603 7002	Facility Repair & Maintenance	\$ 2,081	\$ 2,880	\$ 4,700	\$ 1,017	\$ 4,700	\$ 4,700	\$ 1,252.58	27%
78000 603 7004	Postage and Shipping	\$ 1,408	\$ 3,703	\$ -	\$ 2,357	\$ -	\$ -	\$ -	0%
78000 603 7008	Non-capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
78000 603 7010	Vehicle Maintenance	\$ 9,552	\$ 3,391	\$ 21,000	\$ 13,557	\$ 21,000	\$ 15,000	\$ 7,740.04	52%
78000 603 7011	Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
78000 603 7018	Miscellaneous Tools	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
78000 603 7501	Utilities	\$ 7,067	\$ 4,468	\$ 5,125	\$ 4,072	\$ 5,125	\$ 5,125	\$ 1,529.68	30%
78000 603 7502	Phone/Internet	\$ 1,792	\$ 1,527	\$ 1,608	\$ 1,395	\$ 1,608	\$ 1,608	\$ 1,023.02	64%
78000 603 7515	Permits, Inspections & Compliance	\$ 1,692	\$ 1,490	\$ 1,000	\$ 386	\$ 1,000	\$ 1,000	\$ 1,429.65	143%
78000 603 7519	Professional Services Contractual	\$ 13,498	\$ -	\$ 8,250	\$ 783	\$ 8,250	\$ 8,250	\$ 3,500.00	42%
78000 603 7621	Public Works Labor Charges	\$ -	\$ -	\$ 6,327	\$ 6,327	\$ 6,327	\$ 6,327	\$ -	0%
78000 603 7622	Charges from Garage	\$ 7,240	\$ 2,457	\$ -	\$ -	\$ -	\$ -	\$ 834.14	0%
78000 603 7629	Charges from Capital Facilities	\$ 2,228	\$ 4,084	\$ 7,829	\$ 7,829	\$ 7,560	\$ 7,560	\$ 60.97	1%
78000 603 7840	Solid Waste Shipping & Disposal	\$ 239,249	\$ 274,455	\$ 385,000	\$ 338,114	\$ 385,000	\$ 360,000	\$ 178,003.80	49%
78000 603 7841	Hazardous Waste Management	\$ -	\$ 22,860	\$ 26,000	\$ 1,969	\$ 26,000	\$ 26,000	\$ -	0%
78000 603 7842	Recycle Costs	\$ 21,505	\$ 10,114	\$ 28,000	\$ -	\$ -	\$ -	\$ -	0%
78000 603 7900	Capital Expenditures	\$ 1,229	\$ 3,540	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ -	0%
78000 603 8990	Transfer to Capital Projects Fund	\$ -	\$ -	\$ 229,552	\$ -	\$ 225,000	\$ 225,000	\$ -	0%
<b>TOTAL SOLID WASTE TRANSFER STATION EXPENSES</b>		<b>\$ 415,066</b>	<b>\$ 463,971</b>	<b>\$ 954,852</b>	<b>\$ 580,360</b>	<b>\$ 934,446</b>	<b>\$ 878,446</b>	<b>\$ 285,689</b>	<b>33%</b>

TOTAL REVENUES	\$ 702,714	\$ 1,197,435	\$ 957,111	\$ 980,691	\$ 993,900	\$ 993,900	\$ 993,900	\$ 407,704.80
TOTAL EXPENSES	\$ 683,038	\$ 719,668	\$ 1,268,553	\$ 822,984	\$ 1,264,252	\$ 1,208,252	\$ 1,208,252	\$ 403,744.75
<b>TOTAL CHANGE IN NET POSITION</b>	<b>\$ 19,676</b>	<b>\$ 477,767</b>	<b>\$ (311,442)</b>	<b>\$ 157,708</b>	<b>\$ (270,352)</b>	<b>\$ (214,352)</b>	<b>\$ (214,352)</b>	<b>\$ 3,960</b>

ENTERPRISE FUND: SANITATION CIP FUND

Fund #78300

Project Description	GL Account	Account Description	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATED	FY 2025 APPROVED
<b>PROJECT: 78003 SWTS LOADING DOCK</b>	78300 000 4999 00 78003	Denali Commission SWTS Loading	\$ -	\$ -	\$ -	\$ 250,000
	78300 000 4999 00 78003	Dock Grant Revenue	\$ -	\$ -	\$ -	\$ -
	78300 000 4999 00 78003	Transfers from Sanitation	\$ -	\$ 117,400	\$ -	\$ 225,000
	78300 603 9999 00 78003	SWTS Loading Dock Project	\$ -	\$ 391,499	\$ -	\$ 475,000
<b>Resources available over resources used</b>			<b>\$ -</b>	<b>\$ (274,099)</b>	<b>\$ -</b>	<b>\$ -</b>

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 1

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10003-04	Silvia Greuter	\$0.00	\$264.27	\$0.00	\$0.00	\$0.00	\$0.00	\$264.27
10004-02	Taylor Transportati	\$0.00	\$815.67	\$0.00	\$0.00	\$0.00	\$0.00	\$815.67
10005-03	Taylor Transportati	\$0.00	\$135.87	\$0.00	\$0.00	\$0.00	\$0.00	\$135.87
10007-01	Jim Bailey	\$0.00	\$138.05	\$0.00	\$0.00	\$0.00	\$0.00	\$138.05
10008-01	Frank Young	\$0.00	\$12.95	\$0.00	\$0.00	\$0.00	\$0.00	\$12.95
10009-01	USDA C/O MetTel	\$0.00	\$42.74	\$0.00	\$0.00	\$0.00	\$0.00	\$42.74
10010-09	Michael Schwartz	\$0.00	\$368.40	\$290.47	\$246.46	\$0.00	\$0.00	\$905.33
10011-03	Shelterdeck Storage	\$0.00	\$93.52	\$0.00	\$0.00	\$0.00	\$0.00	\$93.52
10012-02	Gadd Enterprises LL	\$0.00	\$27.62	\$31.08	\$44.64	\$0.00	\$0.00	\$103.34
10013-01	USDA C/O MetTel	\$0.00	\$2,993.27	\$0.00	\$0.00	\$0.00	\$0.00	\$2,993.27
10014-01	USDA C/O MetTel	\$0.00	\$107.56	\$0.00	\$0.00	\$0.00	\$0.00	\$107.56
10015-01	DOT&PF-Div Of Facil	\$0.00	\$1,462.11	\$0.00	\$0.00	\$0.00	\$0.00	\$1,462.11
10016-05	Randy L Backman	\$0.00	\$0.00	(\$511.77)	\$0.00	\$0.00	\$0.00	(\$511.77)
10019-01	USDA C/O MetTel	\$0.00	\$161.64	\$0.00	\$0.00	\$0.00	\$0.00	\$161.64
10020-02	Muskeg Meadows	\$0.00	\$30.53	\$0.00	\$0.00	\$0.00	\$0.00	\$30.53
10021-02	Muskeg Meadows	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10022-01	DOT&PF-Div Of Facil	\$0.00	\$567.18	\$0.00	\$0.00	\$0.00	\$0.00	\$567.18
10023-01	DOT&PF-Div Of Facil	\$0.00	\$1,061.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,061.92
10024-01	Sunrise Aviation In	\$0.00	\$341.17	\$0.00	\$0.00	\$0.00	\$0.00	\$341.17
10025-02	Alaska Airlines co	\$0.00	\$472.85	\$0.00	\$0.00	\$0.00	\$0.00	\$472.85
10026-01	Alaska Airlines co	\$0.00	\$2,214.99	\$0.00	\$0.00	\$0.00	\$0.00	\$2,214.99
10027-03	C&D Deliveries	\$0.00	\$697.67	\$0.00	\$0.00	\$0.00	\$0.00	\$697.67
10028-01	Temsco Helicopters	\$0.00	\$481.17	\$0.00	\$0.00	\$0.00	\$0.00	\$481.17
10029-02	Faa / Amz 110	\$0.00	\$777.60	\$0.00	\$0.00	\$0.00	\$0.00	\$777.60
10031-05	William Bloom	\$0.00	\$400.97	\$0.00	\$0.00	\$0.00	\$0.00	\$400.97
10035-02	Brenda Schwartz Yea	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
10036-02	Timothy Hunt	\$0.00	\$381.14	\$0.00	\$0.00	\$0.00	\$0.00	\$381.14
10038-03	Patrick McManus	\$0.00	\$766.97	\$0.00	\$0.00	\$0.00	\$0.00	\$766.97
10039-03	Billie Jo Younce	\$0.00	\$192.43	\$0.00	\$0.00	\$0.00	\$0.00	\$192.43
10041-07	Teresa R. Redman	\$0.00	\$414.93	\$408.78	\$381.95	\$310.22	\$407.56	\$1,923.44
10043-02	Marisa Fulgham	\$0.00	\$294.78	\$0.00	\$0.00	\$0.00	\$0.00	\$294.78
10044-05	Tyler Janssen	\$0.00	\$358.41	\$0.00	\$0.00	\$0.00	\$0.00	\$358.41
10045-01	Donna Mongeon	\$0.00	\$254.16	\$0.00	\$0.00	\$0.00	\$0.00	\$254.16
10048-02	Samantha Feller	\$0.00	\$409.03	\$388.27	\$195.83	\$0.00	\$0.00	\$993.13
10052-10	Ed Jasper	\$0.00	\$22.47	\$0.00	\$0.00	\$0.00	\$0.00	\$22.47
10053-01	Rinda Howell	\$0.00	\$267.18	\$263.62	\$158.29	\$0.00	\$0.00	\$689.09
10060-16	Ramrod Charters	\$0.00	\$4.15	\$4.15	\$4.15	\$4.15	\$474.54	\$491.14
63-16	Lexie Hayes	\$0.00	\$353.20	\$0.00	\$0.00	\$0.00	\$0.00	\$353.20

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 2

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10065-02	Nellmarie Rose Chur	\$0.00	\$433.60	\$0.00	\$0.00	\$0.00	\$0.00	\$433.60
10067-02	Mike Allen Jr	\$0.00	\$396.26	\$0.00	\$0.00	\$0.00	\$0.00	\$396.26
10068-01	Marilyn Mork	\$0.00	\$364.39	\$0.00	\$0.00	\$0.00	\$0.00	\$364.39
10070-01	Tom Gillen Sr.	\$0.00	\$246.82	\$245.67	\$0.00	\$0.00	\$0.00	\$492.49
10071-18	Jack R Liesch	\$0.00	\$334.28	\$0.00	\$0.00	\$0.00	\$0.00	\$334.28
10072-10	Anthony Siech	\$0.00	\$428.57	\$0.00	\$0.00	\$0.00	\$0.00	\$428.57
10073-04	Aaron Angerman	\$0.00	\$428.13	\$0.00	\$0.00	\$0.00	\$0.00	\$428.13
10075-02	Charles Ercolin	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
10076-22	Erica T Maiquis	\$0.00	\$461.41	\$0.00	\$0.00	\$0.00	\$0.00	\$461.41
10077-20	Carol Anne Chisom	\$0.00	\$506.17	\$0.00	\$0.00	\$0.00	\$0.00	\$506.17
10078-01	Frank Churchill Sr	\$0.00	\$278.78	\$0.00	\$0.00	\$0.00	\$0.00	\$278.78
10079-03	Charles Ercolin	\$0.00	\$456.88	\$410.60	\$49.91	\$0.00	\$0.00	\$917.39
10080-15	Charles Ercolin	\$0.00	\$188.97	\$194.80	\$116.85	\$71.71	\$226.07	\$798.40
10081-02	Marjy Wood	\$0.00	\$404.79	\$0.00	\$0.00	\$0.00	\$0.00	\$404.79
10083-01	John Hall	\$0.00	\$185.64	\$0.00	\$0.00	\$0.00	\$0.00	\$185.64
10085-01	Laurie Broad	\$0.00	\$95.65	\$0.00	\$0.00	\$0.00	\$0.00	\$95.65
10087-05	Kaylauna Churchill	\$0.00	\$4.94	\$4.94	\$4.94	\$4.94	\$586.44	\$606.20
10087-06	Richard E Churchill	\$0.00	\$435.83	\$0.00	\$0.00	\$0.00	\$0.00	\$435.83
10089-01	Dave Andresen	\$0.00	\$455.61	\$0.00	\$0.00	\$0.00	\$0.00	\$455.61
10091-02	Erin Andresen	\$0.00	\$419.61	\$0.00	\$0.00	\$0.00	\$0.00	\$419.61
10095-07	James C. Nelson	\$0.00	\$501.04	\$0.00	\$0.00	\$0.00	\$0.00	\$501.04
10101-04	Clay Hammer	\$0.00	\$471.25	\$0.00	\$0.00	\$0.00	\$0.00	\$471.25
10102-21	Sara Gadd	\$0.00	\$503.43	\$465.91	\$399.41	\$200.00	\$0.00	\$1,568.75
10103-16	Sara Gadd	\$0.00	\$499.32	\$497.06	\$169.84	\$0.00	\$0.00	\$1,166.22
10104-15	Daniel A Powers	\$0.00	\$404.65	\$0.00	\$0.00	\$0.00	\$0.00	\$404.65
10105-17	Tawney Crowley	\$0.00	\$421.51	\$0.00	\$0.00	\$0.00	\$0.00	\$421.51
10108-03	Dan Trail	\$0.00	\$318.57	\$0.00	\$0.00	\$0.00	\$0.00	\$318.57
10109-04	Mike Gedney	\$0.00	\$398.56	\$0.00	\$0.00	\$0.00	\$0.00	\$398.56
10112-02	Stephanie Cartwrigh	\$0.00	\$569.90	\$0.00	\$0.00	\$0.00	\$0.00	\$569.90
10113-02	William Bloom	\$0.00	\$177.60	\$0.00	\$0.00	\$0.00	\$0.00	\$177.60
10114-11	Dacee S Gustafson	\$0.00	\$418.28	\$0.00	\$0.00	\$0.00	\$0.00	\$418.28
10115-05	Shelby Smith	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
10116-18	Jacob Hammer	\$0.00	\$280.31	\$0.00	\$0.00	\$0.00	\$0.00	\$280.31
10117-06	Patricia Ann MacDon	\$0.00	\$134.23	\$0.00	\$0.00	\$0.00	\$0.00	\$134.23
10119-01	Richard W Lentz	\$0.00	\$299.43	\$290.88	\$0.00	\$0.00	\$0.00	\$590.31
10121-10	Dorthea Rooney	\$0.00	(\$200.00)	(\$245.91)	\$0.00	\$0.00	\$0.00	(\$445.91)
10122-09	Kristina D Prescott	\$0.00	\$392.46	\$0.00	\$0.00	\$0.00	\$0.00	\$392.46
24-05	Michael Bahleda	\$0.00	\$393.60	\$0.00	\$0.00	\$0.00	\$0.00	\$393.60

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 3

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10125-08	Donna J. McKay	\$0.00	\$289.91	\$0.00	\$0.00	\$0.00	\$0.00	\$289.91
10126-17	Kaytlyn C Bruce	\$0.00	\$46.66	\$0.00	\$0.00	\$0.00	\$0.00	\$46.66
10127-07	Lester Kuntz	\$0.00	\$275.58	\$0.00	\$0.00	\$0.00	\$0.00	\$275.58
10128-05	David Bryner	\$0.00	\$274.54	\$0.00	\$0.00	\$0.00	\$0.00	\$274.54
10130-01	Danette Grover	\$0.00	\$236.47	\$0.00	\$0.00	\$0.00	\$0.00	\$236.47
10131-10	George R Otto	\$0.00	\$247.15	\$0.00	\$0.00	\$0.00	\$0.00	\$247.15
10132-19	Tony M Curtis	\$0.00	\$158.85	\$0.00	\$0.00	\$0.00	\$0.00	\$158.85
10134-08	Brandon Kenfield	\$0.00	\$342.78	\$295.13	\$277.71	\$0.00	\$0.00	\$915.62
10136-03	Amber L Hillberry	\$0.00	\$398.57	\$351.25	\$332.24	\$0.00	\$0.00	\$1,082.06
10137-05	Rita Harms	\$0.00	\$0.00	(\$505.09)	\$0.00	\$0.00	\$0.00	(\$505.09)
10138-03	Melanie Schilling	\$0.00	\$449.51	\$0.00	\$0.00	\$0.00	\$0.00	\$449.51
10139-05	Terree Lee Pino	\$0.00	\$425.77	\$0.00	\$0.00	\$0.00	\$0.00	\$425.77
10140-15	Michael J Lewis	\$0.00	\$340.11	\$310.55	\$274.51	\$0.00	\$0.00	\$925.17
10142-04	Tami Stuart	\$0.00	\$390.26	\$338.32	\$0.00	\$0.00	\$0.00	\$728.58
10144-11	John C Schroeder	\$0.00	\$417.53	\$0.00	\$0.00	\$0.00	\$0.00	\$417.53
10145-10	Elizabeth Wirt	\$0.00	\$295.61	\$0.00	\$0.00	\$0.00	\$0.00	\$295.61
10146-07	Jan M Baker-Dowdell	\$0.00	\$0.00	\$0.00	\$0.00	\$52.24	\$0.00	\$52.24
10149-01	Donna J. McKay	\$0.00	\$390.28	\$343.76	\$0.00	\$0.00	\$0.00	\$734.04
10151-05	Perry Butler	\$0.00	\$312.58	\$0.00	\$0.00	\$0.00	\$0.00	\$312.58
10152-04	Guy Kalkins	\$0.00	\$517.02	\$0.00	\$0.00	\$0.00	\$0.00	\$517.02
10153-04	Pearl Elain Baker	\$0.00	\$301.59	\$0.00	\$0.00	\$0.00	\$0.00	\$301.59
10154-07	John Waddington	\$0.00	\$414.04	\$386.82	\$0.00	\$0.00	\$0.00	\$800.86
10155-02	Dawn Copeland	\$0.00	\$281.29	\$0.00	\$0.00	\$0.00	\$0.00	\$281.29
10156-04	Briana Schilling	\$0.00	\$430.76	\$396.67	\$0.00	\$0.00	\$0.00	\$827.43
10157-17	Michael Brewster	\$0.00	\$35.49	\$0.00	\$0.00	\$0.00	\$0.00	\$35.49
10160-06	Elizabeth Golding	\$0.00	\$310.22	\$0.00	\$0.00	\$0.00	\$0.00	\$310.22
10161-01	Alonso Degrande Jr	\$0.00	\$365.08	\$0.00	\$0.00	\$0.00	\$0.00	\$365.08
10162-04	Darin Crayne	\$0.00	\$279.34	\$0.00	\$0.00	\$0.00	\$0.00	\$279.34
10164-03	Mark Armstrong	\$0.00	\$1,005.41	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.41
10165-02	Theresa Allen	\$0.00	\$758.07	\$0.00	\$0.00	\$0.00	\$0.00	\$758.07
10167-02	Lanny Hamley	\$0.00	\$314.95	\$0.00	\$0.00	\$0.00	\$0.00	\$314.95
10168-02	Tamara Eastaugh	\$0.00	\$19.82	\$0.00	\$0.00	\$0.00	\$0.00	\$19.82
10169-02	Tamara Eastaugh	\$0.00	\$384.63	\$0.00	\$0.00	\$0.00	\$0.00	\$384.63
10170-02	Priscilla Harvey	\$0.00	\$428.76	\$0.00	\$0.00	\$0.00	\$0.00	\$428.76
10176-02	James Stough Jr	\$0.00	\$735.30	\$169.84	\$0.00	\$0.00	\$0.00	\$905.14
10177-17	Royce R Rath	\$0.00	\$226.92	\$0.00	\$0.00	\$0.00	\$0.00	\$226.92
10178-02	John Morse	\$0.00	\$465.76	\$0.00	\$0.00	\$0.00	\$0.00	\$465.76
79-02	Roger Gregg	\$0.00	\$23.86	\$0.00	\$0.00	\$0.00	\$0.00	\$23.86



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 4

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10181-04	Roger Gregg	\$0.00	\$173.89	\$0.00	\$0.00	\$0.00	\$0.00	\$173.89
10182-01	Patricia Overbay	\$0.00	\$448.93	\$0.00	\$0.00	\$0.00	\$0.00	\$448.93
10183-01	Keith Appleman	\$0.00	\$580.37	\$0.00	\$0.00	\$0.00	\$0.00	\$580.37
10184-08	Jamie L Wollman	\$0.00	\$244.98	\$0.00	\$0.00	\$0.00	\$0.00	\$244.98
10185-09	Amy Price	\$0.00	\$198.56	\$0.00	\$0.00	\$0.00	\$0.00	\$198.56
10186-01	Frank Warfel Jr	\$0.00	\$509.55	\$0.00	\$0.00	\$0.00	\$0.00	\$509.55
10187-03	Charles Biastoch	\$0.00	\$332.11	\$0.00	\$0.00	\$0.00	\$0.00	\$332.11
10188-02	Robbie Marshall	\$0.00	\$596.59	\$0.00	\$0.00	\$0.00	\$0.00	\$596.59
10189-02	Carmen Villarma	\$0.00	\$57.10	\$0.00	\$0.00	\$0.00	\$0.00	\$57.10
10191-04	Carmen Villarma	\$0.00	\$287.82	\$0.00	\$0.00	\$0.00	\$0.00	\$287.82
10192-07	Ken & Kimmie Smith	\$0.00	\$761.99	\$0.00	\$0.00	\$0.00	\$0.00	\$761.99
10194-27	Gablehouse Rentals	\$0.00	\$167.61	\$0.00	\$0.00	\$0.00	\$0.00	\$167.61
10195-12	Gablehouse Rentals	\$0.00	\$239.85	\$0.00	\$0.00	\$0.00	\$0.00	\$239.85
10196-21	Rebecca Jean Werber	\$0.00	\$285.32	\$0.00	\$0.00	\$0.00	\$0.00	\$285.32
10198-02	Salvation Army	\$0.00	\$797.90	\$0.00	\$0.00	\$0.00	\$0.00	\$797.90
10199-09	Mike Matney	\$0.00	\$241.34	\$0.00	\$0.00	\$0.00	\$0.00	\$241.34
10200-05	Mike Matney	\$0.00	\$45.26	\$0.00	\$0.00	\$0.00	\$0.00	\$45.26
10202-02	Wrangell Extended S	\$0.00	\$237.21	\$0.00	\$0.00	\$0.00	\$0.00	\$237.21
10203-02	Wrangell Extended S	\$0.00	\$333.35	\$0.00	\$0.00	\$0.00	\$0.00	\$333.35
10205-01	Dot & Pf	\$0.00	\$682.26	\$0.00	\$0.00	\$0.00	\$0.00	\$682.26
10206-03	Donna Paul	\$0.00	\$700.50	\$0.00	\$0.00	\$0.00	\$0.00	\$700.50
10207-06	Rodney D Rhoades	\$0.00	\$40.88	\$40.52	\$0.00	\$0.00	\$0.00	\$81.40
10208-01	GCI Cable Inc.	\$0.00	\$306.04	\$0.00	\$0.00	\$0.00	\$0.00	\$306.04
10210-18	Sea Level Seafoods	\$0.00	\$116.01	\$0.00	\$0.00	\$0.00	\$0.00	\$116.01
10211-01	Steve Murphy	\$0.00	\$305.21	\$0.00	\$0.00	\$0.00	\$0.00	\$305.21
10212-02	Patrick McMurren	\$0.00	\$578.99	\$470.40	\$0.00	\$0.00	\$0.00	\$1,049.39
10216-07	Mason F Villarma	\$0.00	\$252.63	\$0.00	\$0.00	\$0.00	\$0.00	\$252.63
10217-01	Priscilla Gail Otte	\$0.00	\$270.71	\$0.00	\$0.00	\$0.00	\$0.00	\$270.71
10219-02	Daniel E Churchill	\$0.00	\$185.48	\$0.00	\$0.00	\$0.00	\$0.00	\$185.48
10220-02	Frank Churchill Jr	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
10221-07	Holly Bashelier	\$0.00	\$286.57	\$0.00	\$0.00	\$0.00	\$0.00	\$286.57
10223-01	Vern Phillips	\$0.00	\$1,114.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,114.08
10225-01	Jonelle Borge	\$0.00	\$289.52	\$319.82	\$0.00	\$0.00	\$0.00	\$609.34
10226-09	Kimberly Szczatko	\$0.00	\$440.77	\$0.00	\$0.00	\$0.00	\$0.00	\$440.77
10227-02	Don Van Slyke	\$0.00	\$286.71	\$0.00	\$0.00	\$0.00	\$0.00	\$286.71
10228-03	James Stough	\$0.00	\$304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$304.71
10229-02	McKenna L Harding	\$0.00	\$540.55	\$405.65	\$0.00	\$0.00	\$0.00	\$946.20
30-02	Samuel R Privett II	\$0.00	\$358.96	\$0.00	\$0.00	\$0.00	\$0.00	\$358.96

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 5

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10234-03	Raymond A Hayes	\$0.00	\$600.72	\$0.00	\$0.00	\$0.00	\$0.00	\$600.72
10236-02	Megan Powell	\$0.00	\$954.92	\$0.00	\$0.00	\$0.00	\$0.00	\$954.92
10237-14	Fern Seimears	\$0.00	\$209.34	\$0.00	\$0.00	\$0.00	\$0.00	\$209.34
10238-09	Lora Laube	\$0.00	\$212.99	\$0.00	\$0.00	\$0.00	\$0.00	\$212.99
10239-16	Elsie Helen Hansen	\$0.00	\$216.31	\$0.00	\$0.00	\$0.00	\$0.00	\$216.31
10240-01	Angerman Rental	\$0.00	\$38.07	\$0.00	\$0.00	\$0.00	\$0.00	\$38.07
10241-05	Jennifer Lee Dozier	\$0.00	\$0.00	(\$144.64)	\$0.00	\$0.00	\$0.00	(\$144.64)
10242-05	Ralph W Bolton	\$0.00	\$255.14	\$0.00	\$0.00	\$0.00	\$0.00	\$255.14
10243-22	Brook McHolland	\$0.00	\$407.06	\$0.00	\$0.00	\$0.00	\$0.00	\$407.06
10244-01	Denice C Armstrong	\$0.00	\$114.81	\$0.00	\$0.00	\$0.00	\$0.00	\$114.81
10245-01	Elsie Bailey	\$0.00	\$388.32	\$0.00	\$0.00	\$0.00	\$0.00	\$388.32
10246-03	Kelsey J Martinsen	\$0.00	\$512.53	\$469.30	\$0.00	\$0.00	\$0.00	\$981.83
10247-07	Erik L Scheib	\$0.00	\$269.90	\$0.00	\$0.00	\$0.00	\$0.00	\$269.90
10248-01	Ken Davidson Sr	\$0.00	\$693.66	\$0.00	\$0.00	\$0.00	\$0.00	\$693.66
10249-10	Mike Matney	\$0.00	\$541.03	\$0.00	\$0.00	\$0.00	\$0.00	\$541.03
10250-09	MCG Constructors	\$0.00	\$589.94	\$0.00	\$0.00	\$0.00	\$0.00	\$589.94
10251-01	Joe Kuntz	\$0.00	\$350.56	\$0.00	\$0.00	\$0.00	\$0.00	\$350.56
10252-01	Lurine McGee	\$0.00	\$147.46	\$0.00	\$0.00	\$0.00	\$0.00	\$147.46
10253-08	Sharlene Joseph	\$0.00	\$400.73	\$391.42	\$0.00	\$0.00	\$0.00	\$792.15
10254-07	Lacey Churchill	\$0.00	\$0.37	\$0.37	\$41.55	\$0.00	\$0.00	\$42.29
10254-08	Justin Churchill	\$0.00	\$283.55	\$288.24	\$0.00	\$0.00	\$0.00	\$571.79
10255-05	Thomas E Roland	\$0.00	\$607.50	\$0.00	\$0.00	\$0.00	\$0.00	\$607.50
10257-10	Christopher K Marti	\$0.00	\$403.62	\$0.00	\$0.00	\$0.00	\$0.00	\$403.62
10258-02	Jillian Privett	\$0.00	\$625.26	\$0.00	\$0.00	\$0.00	\$0.00	\$625.26
10259-04	Rebekah Gile	\$0.00	\$515.42	\$0.00	\$0.00	\$0.00	\$0.00	\$515.42
10260-05	Travis Bangs	\$0.00	\$414.88	\$0.00	\$0.00	\$0.00	\$0.00	\$414.88
10261-08	Travis Bangs	\$0.00	\$262.82	\$0.00	\$0.00	\$0.00	\$0.00	\$262.82
10262-01	Rod Brown	\$0.00	\$639.26	\$0.00	\$0.00	\$0.00	\$0.00	\$639.26
10263-02	Mercedes Angerman R	\$0.00	\$208.68	\$0.00	\$0.00	\$0.00	\$0.00	\$208.68
10264-01	Mercedes D Angerman	\$0.00	\$704.75	\$0.00	\$0.00	\$0.00	\$0.00	\$704.75
10265-01	Mercedes D Angerman	\$0.00	\$17.66	\$0.00	\$0.00	\$0.00	\$0.00	\$17.66
10266-04	Deborah E Lancaster	\$0.00	\$470.90	\$0.00	\$0.00	\$0.00	\$0.00	\$470.90
10267-01	Oliver Buness	\$0.00	\$727.99	\$0.00	\$0.00	\$0.00	\$0.00	\$727.99
10268-01	Fred Angerman Jr	\$0.00	\$367.81	\$0.00	\$0.00	\$0.00	\$0.00	\$367.81
10269-06	Richard Churchill	\$0.00	\$299.48	\$188.59	\$0.00	\$0.00	\$0.00	\$488.07
10270-02	Christy R Gardner	\$0.00	\$432.58	\$376.47	\$0.00	\$0.00	\$0.00	\$809.05
10274-01	US Post Office	\$0.00	\$3,375.79	\$0.00	\$0.00	\$0.00	\$0.00	\$3,375.79
75-05	Jon Abrahamson	\$0.00	\$266.82	\$0.00	\$0.00	\$0.00	\$0.00	\$266.82

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 6

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10276-01	Olga Norris	\$0.00	\$317.45	\$0.00	\$0.00	\$0.00	\$0.00	\$317.45
10279-01	Catholic Community	\$0.00	\$998.57	\$0.00	\$0.00	\$0.00	\$0.00	\$998.57
10280-03	AICS c/o Engie Insi	\$0.00	\$286.27	\$0.00	\$0.00	\$0.00	\$0.00	\$286.27
10281-03	AICS c/o Engie Insi	\$0.00	\$2,604.97	\$0.00	\$0.00	\$0.00	\$0.00	\$2,604.97
10282-07	Andrew Scambler	\$0.00	\$477.77	\$0.00	\$0.00	\$0.00	\$0.00	\$477.77
10283-02	Alaska Power Teleph	\$0.00	\$1,310.73	\$0.00	\$0.00	\$0.00	\$0.00	\$1,310.73
10285-01	Buness Brothers	\$0.00	\$422.03	\$0.00	\$0.00	\$0.00	\$0.00	\$422.03
10286-01	Jack Urata	\$0.00	\$412.60	\$0.00	\$0.00	\$0.00	\$0.00	\$412.60
10287-04	Angerman's Outlet	\$0.00	\$749.42	\$0.00	\$0.00	\$0.00	\$0.00	\$749.42
10288-01	Cruise Line Agencie	\$0.00	\$14.08	\$0.00	\$0.00	\$0.00	\$0.00	\$14.08
10289-02	Jethro Rentals	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10290-01	Angerman's Inc.	\$0.00	\$1,504.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,504.75
10291-02	Angerman's Inc.	\$0.00	\$12.99	\$0.00	\$0.00	\$0.00	\$0.00	\$12.99
10292-05	North Star Ventures	\$0.00	\$1,946.77	\$0.00	\$0.00	\$0.00	\$0.00	\$1,946.77
10293-03	North Star Ventures	\$0.00	\$3,072.86	\$0.00	\$0.00	\$0.00	\$0.00	\$3,072.86
10295-03	North Star Ventures	\$0.00	\$799.09	\$0.00	\$0.00	\$0.00	\$0.00	\$799.09
10298-03	North Star Ventures	\$0.00	\$172.95	\$0.00	\$0.00	\$0.00	\$0.00	\$172.95
10299-04	Southeast Auto & Ma	\$0.00	\$738.74	\$0.00	\$0.00	\$0.00	\$0.00	\$738.74
10300-05	Alaska Waters	\$0.00	\$465.64	\$0.00	\$0.00	\$0.00	\$0.00	\$465.64
10303-02	Samson Tug and Barg	\$0.00	\$804.53	\$0.00	\$0.00	\$0.00	\$0.00	\$804.53
10305-02	Samson Tug And Barg	\$0.00	\$199.02	\$0.00	\$0.00	\$0.00	\$0.00	\$199.02
10310-05	Wrangell Properties	\$0.00	\$1,546.46	\$757.84	\$0.00	\$0.00	\$0.00	\$2,304.30
10313-02	LNM Services	\$0.00	\$477.91	\$0.00	\$0.00	\$0.00	\$0.00	\$477.91
10314-02	B.P.O.E.	\$0.00	\$2,322.75	\$0.00	\$0.00	\$0.00	\$0.00	\$2,322.75
10315-13	Wrangell Chamber Of	\$0.00	\$0.00	(\$129.32)	\$0.00	\$0.00	\$0.00	(\$129.32)
10317-02	Wells Fargo Bank C/	\$0.00	\$818.44	\$0.00	\$0.00	\$0.00	\$0.00	\$818.44
10318-20	Arctic Chiropractic	\$0.00	\$456.76	\$0.00	\$0.00	\$0.00	\$0.00	\$456.76
10319-02	Arctic Chiropractic	\$0.00	\$385.30	\$0.00	\$0.00	\$0.00	\$0.00	\$385.30
10320-20	Arctic Chiropractic	\$0.00	\$465.66	\$0.00	\$0.00	\$0.00	\$0.00	\$465.66
10321-07	Wrangell Chamber Of	\$0.00	\$16.08	\$15.79	\$0.00	\$0.00	\$0.00	\$31.87
10323-13	Isaiah J Hale	\$0.00	\$12.35	\$12.35	\$12.35	\$12.35	\$1,494.57	\$1,543.97
10323-15	John H Mason	\$0.00	\$375.44	\$0.00	\$0.00	\$0.00	\$0.00	\$375.44
10324-20	Darian T Burley	\$0.00	\$242.67	\$0.00	\$0.00	\$0.00	\$0.00	\$242.67
10325-34	WIMBERLEY-CURTIS IN	\$0.00	\$80.99	\$0.00	\$0.00	\$0.00	\$0.00	\$80.99
10326-20	Susan Boswell	\$0.00	\$229.74	\$0.00	\$0.00	\$0.00	\$0.00	\$229.74
10327-27	Virginia D Overton	\$0.00	\$232.56	\$0.00	\$0.00	\$0.00	\$0.00	\$232.56
10328-14	Brian Herman	\$0.00	\$136.16	\$0.00	\$0.00	\$0.00	\$0.00	\$136.16
29-13	WIMBERLEY-CURTIS IN	\$0.00	\$228.12	\$0.00	\$0.00	\$0.00	\$0.00	\$228.12

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 7

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10330-05	Wrangell Sentinel	\$0.00	\$246.29	\$0.00	\$0.00	\$0.00	\$0.00	\$246.29
10331-14	WIMBERLEY-CURTIS IN	\$0.00	\$84.95	\$0.00	\$0.00	\$0.00	\$0.00	\$84.95
10334-02	AICS c/o Engie Insi	\$0.00	\$489.38	\$0.00	\$0.00	\$0.00	\$0.00	\$489.38
10335-02	AICS c/o Engie Insi	\$0.00	\$594.69	\$0.00	\$0.00	\$0.00	\$0.00	\$594.69
10336-02	AICS c/o Engie Insi	\$0.00	\$696.83	\$0.00	\$0.00	\$0.00	\$0.00	\$696.83
10337-02	AICS c/o Engie Insi	\$0.00	\$175.40	\$0.00	\$0.00	\$0.00	\$0.00	\$175.40
10338-05	AICS c/o Engie Insi	\$0.00	\$287.81	\$0.00	\$0.00	\$0.00	\$0.00	\$287.81
10339-03	AICS c/o Engie Insi	\$0.00	\$52.17	\$0.00	\$0.00	\$0.00	\$0.00	\$52.17
10342-02	WIMBERLEY-CURTIS IN	\$0.00	\$47.59	\$0.00	\$0.00	\$0.00	\$0.00	\$47.59
10343-02	WIMBERLEY-CURTIS IN	\$0.00	\$191.77	\$0.00	\$0.00	\$0.00	\$0.00	\$191.77
10344-02	WIMBERLEY-CURTIS IN	\$0.00	\$116.68	\$0.00	\$0.00	\$0.00	\$0.00	\$116.68
10345-02	WIMBERLEY-CURTIS IN	\$0.00	\$249.52	\$0.00	\$0.00	\$0.00	\$0.00	\$249.52
10346-04	WIMBERLEY-CURTIS IN	\$0.00	\$250.16	\$0.00	\$0.00	\$0.00	\$0.00	\$250.16
10347-02	WIMBERLEY-CURTIS IN	\$0.00	\$56.59	\$0.00	\$0.00	\$0.00	\$0.00	\$56.59
10348-02	WIMBERLEY-CURTIS IN	\$0.00	\$32.23	\$0.00	\$0.00	\$0.00	\$0.00	\$32.23
10349-02	WIMBERLEY-CURTIS IN	\$0.00	\$44.49	\$0.00	\$0.00	\$0.00	\$0.00	\$44.49
10350-03	Massin Building Ren	\$0.00	\$664.02	\$0.00	\$0.00	\$0.00	\$0.00	\$664.02
10352-11	Cooper's Corner	\$0.00	\$439.13	\$0.00	\$0.00	\$0.00	\$0.00	\$439.13
10353-12	Drop Zone LLC	\$0.00	\$95.95	\$41.22	\$57.53	\$0.00	\$0.00	\$194.70
10354-02	Drop Zone LLC	\$0.00	\$598.71	\$541.69	\$593.46	\$0.00	\$0.00	\$1,733.86
10355-03	Totem Bar	\$0.00	\$1,311.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,311.13
10356-03	Totem Bar	\$0.00	\$910.12	\$0.00	\$0.00	\$0.00	\$0.00	\$910.12
10357-02	Michael A Firari Jr	\$0.00	\$379.43	\$0.00	\$0.00	\$0.00	\$0.00	\$379.43
10358-28	Michael D Hall	\$0.00	\$415.45	\$78.55	\$0.00	\$0.00	\$0.00	\$494.00
10359-27	Ronald R Simmons	\$0.00	\$282.68	\$0.00	\$0.00	\$0.00	\$0.00	\$282.68
10360-31	Seyon T Williams	\$0.00	\$249.71	\$0.00	\$0.00	\$0.00	\$0.00	\$249.71
10361-42	Tommy J Wells	\$0.00	\$5.93	\$5.93	\$5.93	\$5.93	\$689.97	\$713.69
10361-43	Edward L Caum IV	\$0.00	\$395.22	\$0.00	\$0.00	\$0.00	\$0.00	\$395.22
10362-02	Joy Dicey Phillips	\$0.00	\$60.73	\$0.00	\$0.00	\$0.00	\$0.00	\$60.73
10363-05	Melville B Bjorge	\$0.00	\$662.66	\$0.00	\$0.00	\$0.00	\$0.00	\$662.66
10365-01	Stikine Drug	\$0.00	\$683.82	\$0.00	\$0.00	\$0.00	\$0.00	\$683.82
10366-03	ANB Services LLC	\$0.00	\$40.52	\$0.00	\$0.00	\$0.00	\$0.00	\$40.52
10367-05	ANB Services LLC	\$0.00	\$233.85	\$0.00	\$0.00	\$0.00	\$0.00	\$233.85
10368-30	Vadel A Baker	\$0.00	\$229.57	\$0.00	\$0.00	\$0.00	\$0.00	\$229.57
10369-23	Mercedes M Morgan	\$0.00	\$513.93	\$0.00	\$0.00	\$0.00	\$0.00	\$513.93
10370-16	Joshua Grunstein	\$0.00	\$276.62	\$270.57	\$104.85	\$0.00	\$0.00	\$652.04
10371-12	Bill Grover	\$0.00	\$383.95	\$0.00	\$0.00	\$0.00	\$0.00	\$383.95
72-11	Jerry Massin	\$0.00	\$405.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405.00

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 8

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10374-03	Massin Building Ren	\$0.00	\$14.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14.23
10375-04	Bill Grover	\$0.00	\$490.18	\$0.00	\$0.00	\$0.00	\$0.00	\$490.18
10376-03	Laughing Star Hobbi	\$0.00	\$369.15	\$0.00	\$0.00	\$0.00	\$0.00	\$369.15
10377-25	Claire M Froehlich	\$0.00	\$237.78	\$235.21	\$0.00	\$0.00	\$0.00	\$472.99
10378-17	Colette Czarnecki	\$0.00	\$287.41	\$0.00	\$0.00	\$0.00	\$0.00	\$287.41
10379-14	Sebabi S Leballo	\$0.00	\$369.61	\$0.00	\$0.00	\$0.00	\$0.00	\$369.61
10380-06	Syliva C Rooney	\$0.00	\$469.98	\$0.00	\$0.00	\$0.00	\$0.00	\$469.98
10381-12	Roger Purdy	\$0.00	\$19.83	\$0.00	\$0.00	\$0.00	\$0.00	\$19.83
10382-08	Nic Martin	\$0.00	\$676.58	\$698.57	\$685.15	\$0.00	\$0.00	\$2,060.30
10383-02	Diamond C	\$0.00	\$366.24	\$378.67	\$0.00	\$0.00	\$0.00	\$744.91
10386-01	First Bank	\$0.00	\$805.65	\$0.00	\$0.00	\$0.00	\$0.00	\$805.65
10387-02	Diamond C	\$0.00	\$245.61	\$259.47	\$0.00	\$0.00	\$0.00	\$505.08
10388-02	Diamond C	\$0.00	\$220.08	\$209.98	\$0.00	\$0.00	\$0.00	\$430.06
10389-02	AICS c/o Engie Insi	\$0.00	\$40.46	\$0.00	\$0.00	\$0.00	\$0.00	\$40.46
10390-02	AICS c/o Engie Insi	\$0.00	\$1,214.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,214.00
10393-02	Wrangell IGA Inc	\$0.00	\$6,714.01	\$0.00	\$0.00	\$0.00	\$0.00	\$6,714.01
10395-14	Spenser Dean Stavee	\$0.00	\$448.28	\$0.00	\$0.00	\$0.00	\$0.00	\$448.28
10397-03	James Edens	\$0.00	\$476.78	\$0.00	\$0.00	\$0.00	\$0.00	\$476.78
10400-13	Magnolia Beauty Bar	\$0.00	\$400.65	\$0.00	\$0.00	\$0.00	\$0.00	\$400.65
10402-05	Zak's Cafe	\$0.00	\$640.23	\$0.00	\$0.00	\$0.00	\$0.00	\$640.23
10403-06	Katherine George-By	\$0.00	\$288.15	\$0.00	\$0.00	\$0.00	\$0.00	\$288.15
10405-21	Nicole Hammer	\$0.00	\$208.72	\$0.00	\$0.00	\$0.00	\$0.00	\$208.72
10407-11	Churchill Rental	\$0.00	\$68.05	\$0.00	\$0.00	\$0.00	\$0.00	\$68.05
10408-07	Joseph K Huke	\$0.00	\$144.93	\$0.00	\$0.00	\$0.00	\$0.00	\$144.93
10409-06	River's Mouth LLC	\$0.00	\$247.71	\$227.26	\$0.00	\$0.00	\$0.00	\$474.97
10410-23	Dustin C Mitchell	\$0.00	\$0.18	\$0.18	\$0.18	\$0.18	\$21.61	\$22.33
10410-25	Sharon E Gronlund	\$0.00	\$171.22	\$0.00	\$0.00	\$0.00	\$0.00	\$171.22
10411-21	Zee McManus	\$0.00	\$219.78	\$0.00	\$0.00	\$0.00	\$0.00	\$219.78
10412-08	Richard M. Johnson	\$0.00	\$239.11	\$0.00	\$0.00	\$0.00	\$0.00	\$239.11
10414-06	River's Mouth LLC	\$0.00	\$118.22	\$94.89	\$0.00	\$0.00	\$0.00	\$213.11
10415-01	GCI Cable Inc.	\$0.00	\$33.01	\$0.00	\$0.00	\$0.00	\$0.00	\$33.01
10416-01	Robert Wickman	\$0.00	\$371.98	\$0.00	\$0.00	\$0.00	\$0.00	\$371.98
10419-01	City Market Inc.	\$0.00	\$6,727.87	\$6,738.37	\$0.00	\$0.00	\$0.00	\$13,466.24
10420-01	The Bay Company	\$0.00	\$15.94	\$0.00	\$0.00	\$0.00	\$0.00	\$15.94
10422-02	City Market Inc.	\$0.00	\$608.77	\$0.00	\$0.00	\$0.00	\$0.00	\$608.77
10423-01	Sentry Hardware & M	\$0.00	\$1,040.26	\$0.00	\$0.00	\$0.00	\$0.00	\$1,040.26
10424-01	Sentry Hardware & M	\$0.00	\$1,424.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,424.92
25-08	Matthew Strickland	\$0.00	\$601.11	\$599.33	\$328.84	\$0.00	\$0.00	\$1,529.28

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 9

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10428-04	Beth Heller Estate	\$0.00	\$344.78	\$0.00	\$0.00	\$0.00	\$0.00	\$344.78
10429-06	Cliff James	\$0.00	\$229.81	\$0.00	\$0.00	\$0.00	\$0.00	\$229.81
10431-01	Arrowhead Transfer	\$0.00	\$815.73	\$0.00	\$0.00	\$0.00	\$0.00	\$815.73
10432-01	Arrowhead Transfer	\$0.00	\$14.08	\$0.00	\$0.00	\$0.00	\$0.00	\$14.08
10441-02	Rayme's Bar Inc.	\$0.00	\$2,034.53	\$0.00	\$0.00	\$0.00	\$0.00	\$2,034.53
10442-24	Drew Eyon	\$0.00	\$432.49	\$0.00	\$0.00	\$0.00	\$0.00	\$432.49
10443-16	Trident Seafoods Co	\$0.00	\$203.87	\$0.00	\$0.00	\$0.00	\$0.00	\$203.87
10444-21	Vickie Black	\$0.00	\$242.18	\$240.91	\$235.19	\$0.00	\$0.00	\$718.28
10445-02	Anchor Property Man	\$0.00	\$133.55	\$0.00	\$0.00	\$0.00	\$0.00	\$133.55
10447-23	Anchor Property Man	\$0.00	\$55.95	\$0.00	\$0.00	\$0.00	\$0.00	\$55.95
10448-19	Terri McGee	\$0.00	\$215.31	\$0.00	\$0.00	\$0.00	\$0.00	\$215.31
10449-21	Ed Kalkins	\$0.00	\$298.53	\$0.00	\$0.00	\$0.00	\$0.00	\$298.53
10450-46	Carla Ann Eldridge	\$0.00	\$384.13	\$118.61	\$0.00	\$0.00	\$0.00	\$502.74
10455-06	Redena Sue Massin	\$0.00	\$101.43	\$0.00	\$0.00	\$0.00	\$0.00	\$101.43
10456-02	Tarren's Storage So	\$0.00	\$389.73	\$0.00	\$0.00	\$0.00	\$0.00	\$389.73
10457-01	Bible Baptist Churc	\$0.00	\$675.34	\$0.00	\$0.00	\$0.00	\$0.00	\$675.34
10458-16	Jerry H Knapp Jr	\$0.00	\$442.27	\$0.00	\$0.00	\$0.00	\$0.00	\$442.27
10459-01	Mark & Nola Walker	\$0.00	\$376.93	\$0.00	\$0.00	\$0.00	\$0.00	\$376.93
10460-08	Beth Massin	\$0.00	\$352.37	\$0.00	\$0.00	\$0.00	\$0.00	\$352.37
10461-46	Anchor Property Man	\$0.00	\$42.84	\$0.00	\$0.00	\$0.00	\$0.00	\$42.84
10461-47	Jazmyn Wright	\$0.00	\$200.88	\$0.00	\$0.00	\$0.00	\$0.00	\$200.88
10462-38	Anchor Property Man	\$0.00	\$59.27	\$0.00	\$0.00	\$0.00	\$0.00	\$59.27
10463-25	Ford NW Curtis	\$0.00	\$216.09	\$220.63	\$209.33	\$0.00	\$0.00	\$646.05
10464-32	Katie M Gurney	\$0.00	\$235.88	\$0.00	\$0.00	\$0.00	\$0.00	\$235.88
10465-40	Alan Lee Cummings	\$0.00	\$5.77	\$5.77	\$5.77	\$112.10	\$558.91	\$688.32
10465-42	Jill S Woodbury	\$0.00	\$220.95	\$0.00	\$0.00	\$0.00	\$0.00	\$220.95
10466-02	Anchor Property Man	\$0.00	\$138.05	\$0.00	\$0.00	\$0.00	\$0.00	\$138.05
10467-05	Steve Miller	\$0.00	\$552.18	\$0.00	\$0.00	\$0.00	\$0.00	\$552.18
10468-01	Episcopal Church	\$0.00	\$13.77	\$0.00	\$0.00	\$0.00	\$0.00	\$13.77
10469-01	Episcopal Church	\$0.00	\$110.59	\$0.00	\$0.00	\$0.00	\$0.00	\$110.59
10470-01	Dave Svendsen	\$0.00	\$531.75	\$0.00	\$0.00	\$0.00	\$0.00	\$531.75
10471-01	Barbara Neyman	\$0.00	\$462.05	\$0.00	\$0.00	\$0.00	\$0.00	\$462.05
10472-01	Winston Davies	\$0.00	\$607.67	\$0.00	\$0.00	\$0.00	\$0.00	\$607.67
10474-01	Harry M Churchill	\$0.00	\$189.31	\$0.00	\$0.00	\$0.00	\$0.00	\$189.31
10475-04	Daniel A Powers	\$0.00	\$651.26	\$0.00	\$0.00	\$0.00	\$0.00	\$651.26
10476-03	Terri Loomis	\$0.00	\$398.32	\$0.00	\$0.00	\$0.00	\$0.00	\$398.32
10477-05	William Snyder	\$0.00	\$258.89	\$0.00	\$0.00	\$0.00	\$0.00	\$258.89
78-03	Joseph C Delabru	\$0.00	\$435.48	\$0.00	\$0.00	\$0.00	\$0.00	\$435.48

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 10

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10479-30	Seth D Waldo	\$0.00	\$315.92	\$0.00	\$0.00	\$0.00	\$0.00	\$315.92
10480-30	Michael E Rooney	\$0.00	\$234.22	\$0.00	\$0.00	\$0.00	\$0.00	\$234.22
10481-28	Kristofer Vasquez-K	\$0.00	\$219.62	\$0.00	\$0.00	\$0.00	\$0.00	\$219.62
10484-04	City Apartments	\$0.00	\$18.58	\$0.00	\$0.00	\$0.00	\$0.00	\$18.58
10485-05	Sara B Aleksieva	\$0.00	\$102.38	\$0.00	\$0.00	\$0.00	\$0.00	\$102.38
10486-01	Dan Gross	\$0.00	\$593.29	\$0.00	\$0.00	\$0.00	\$0.00	\$593.29
10487-01	Kstk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,782.33)	(\$4,782.33)
10488-01	Harold Snoddy Estat	\$0.00	\$40.52	\$0.00	\$0.00	\$0.00	\$0.00	\$40.52
10489-08	Harold Snoddy Estat	\$0.00	\$40.85	\$0.00	\$0.00	\$0.00	\$0.00	\$40.85
10490-09	Harold Snoddy Estat	\$0.00	\$42.18	\$0.00	\$0.00	\$0.00	\$0.00	\$42.18
10491-01	Harold Snoddy Estat	\$0.00	\$651.42	\$0.00	\$0.00	\$0.00	\$0.00	\$651.42
10492-04	Stanley W Campbell	\$0.00	\$708.21	\$0.00	\$0.00	\$0.00	\$0.00	\$708.21
10493-13	Dana M Brown	\$0.00	\$9.25	\$9.25	\$9.25	\$9.25	\$1,121.73	\$1,158.73
10493-15	Trey M Nini	\$0.00	\$834.60	\$0.00	\$0.00	\$0.00	\$0.00	\$834.60
10494-01	Wrangell High Schoo	\$0.00	\$25,497.49	\$0.00	\$0.00	\$0.00	\$0.00	\$25,497.49
10497-01	DOT&PF Southcoast S	\$0.00	\$16.06	\$0.00	\$0.00	\$0.00	\$0.00	\$16.06
10498-01	Wrangell Public Sch	\$0.00	\$2,427.36	\$0.00	\$0.00	\$0.00	\$0.00	\$2,427.36
10499-01	AICS c/o Engie Insi	\$0.00	\$505.93	\$0.00	\$0.00	\$0.00	\$0.00	\$505.93
10500-02	AICS c/o Engie Insi	\$0.00	\$806.99	\$0.00	\$0.00	\$0.00	\$0.00	\$806.99
10501-01	Richard Burr	\$0.00	\$66.30	\$0.00	\$0.00	\$0.00	\$0.00	\$66.30
10502-03	Richard Burr	\$0.00	\$251.38	\$0.00	\$0.00	\$0.00	\$0.00	\$251.38
10503-16	Christopher Freeman	\$0.00	\$351.58	\$306.05	\$0.00	\$0.00	\$0.00	\$657.63
10504-01	Janice Emde	\$0.00	\$452.97	\$0.00	\$0.00	\$0.00	\$0.00	\$452.97
10505-06	Mert Everson	\$0.00	\$309.80	\$0.00	\$0.00	\$0.00	\$0.00	\$309.80
10506-15	Tanesha L Thompson	\$0.00	\$284.62	\$0.00	\$0.00	\$0.00	\$0.00	\$284.62
10508-12	Erin R Galla	\$0.00	\$281.01	\$0.00	\$0.00	\$0.00	\$0.00	\$281.01
10509-05	Deborah Scheff	\$0.00	\$665.42	\$0.00	\$0.00	\$0.00	\$0.00	\$665.42
10511-01	Dan Roope	\$0.00	\$324.41	\$0.00	\$0.00	\$0.00	\$0.00	\$324.41
10512-01	Einar Haaseth	\$0.00	\$517.38	\$0.00	\$0.00	\$0.00	\$0.00	\$517.38
10513-01	Jeff Rooney	\$0.00	\$396.79	\$0.00	\$0.00	\$0.00	\$0.00	\$396.79
10514-29	Maxmo Rentals LLC	\$0.00	\$224.76	\$0.00	\$0.00	\$0.00	\$0.00	\$224.76
10515-01	Presbyterian Church	\$0.00	\$1,149.88	\$0.00	\$0.00	\$0.00	\$0.00	\$1,149.88
10516-03	Presbyterian Manse	\$0.00	\$0.00	\$0.00	(\$157.99)	\$0.00	\$0.00	(\$157.99)
10517-01	St. Rose of Lima Ca	\$0.00	\$219.28	\$0.00	\$0.00	\$0.00	\$0.00	\$219.28
10518-01	St. Rose of Lima Ca	\$0.00	\$189.68	\$0.00	\$0.00	\$0.00	\$0.00	\$189.68
10519-01	Jody & Elsie Lindle	\$0.00	\$568.23	\$100.01	\$0.00	\$0.00	\$0.00	\$668.24
10521-03	Grace Cano	\$0.00	\$440.88	\$259.86	\$0.00	\$0.00	\$0.00	\$700.74
22-03	Philip D Powers	\$0.00	\$730.16	\$0.00	\$0.00	\$0.00	\$0.00	\$730.16

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 11

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10523-03	Wayne St John	\$0.00	\$633.36	\$584.40	\$0.00	\$0.00	\$0.00	\$1,217.76
10524-27	Harrison Steckman	\$0.00	\$325.04	\$0.00	\$0.00	\$0.00	\$0.00	\$325.04
10525-39	Joseph C Smith	\$0.00	\$410.75	\$0.00	\$0.00	\$0.00	\$0.00	\$410.75
10526-34	Sean A Rooney	\$0.00	\$369.20	\$0.00	\$0.00	\$0.00	\$0.00	\$369.20
10527-20	WHITE RENTALS LLC	\$0.00	\$51.22	\$0.00	\$0.00	\$0.00	\$0.00	\$51.22
10528-01	WHITE RENTALS LLC	\$0.00	\$94.26	\$0.00	\$0.00	\$0.00	\$0.00	\$94.26
10529-05	Marie Davidson	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
10531-02	Jeff Abrahamson	\$0.00	\$371.84	\$0.00	\$0.00	\$0.00	\$0.00	\$371.84
10532-01	Lynn D Maxand	\$0.00	\$473.44	\$0.00	\$0.00	\$0.00	\$0.00	\$473.44
10533-01	Jeff Angerman	\$0.00	\$597.78	\$0.00	\$0.00	\$0.00	\$0.00	\$597.78
10534-16	Kevin Skeek	\$0.00	\$590.76	\$0.00	\$0.00	\$0.00	\$0.00	\$590.76
10535-01	Terry Buness	\$0.00	\$788.49	\$0.00	\$0.00	\$0.00	\$0.00	\$788.49
10536-02	Kenneth R Lewis Jr	\$0.00	\$459.41	\$0.00	\$0.00	\$0.00	\$0.00	\$459.41
10537-02	Teddy V. Williams	\$0.00	\$388.90	\$0.00	\$0.00	\$0.00	\$0.00	\$388.90
10538-06	Rob Hayes	\$0.00	\$460.78	\$0.00	\$0.00	\$0.00	\$0.00	\$460.78
10539-13	Charles Haubrich	\$0.00	\$1.92	\$1.92	\$218.30	\$0.00	\$0.00	\$222.14
10540-01	Mike Lockabey	\$0.00	\$253.31	\$0.00	\$0.00	\$0.00	\$0.00	\$253.31
10541-01	Mike Lockabey	\$0.00	\$170.20	\$0.00	\$0.00	\$0.00	\$0.00	\$170.20
10542-01	Albert Brock	\$0.00	\$202.83	\$0.00	\$0.00	\$0.00	\$0.00	\$202.83
10544-29	Mary T Svenson	\$0.00	\$119.27	\$0.00	\$0.00	\$0.00	\$0.00	\$119.27
10545-14	Capricia D Hill	\$0.00	\$258.65	\$266.34	\$290.64	\$58.37	\$0.00	\$874.00
10546-10	Michael Whelan	\$0.00	\$204.86	\$0.00	\$0.00	\$0.00	\$0.00	\$204.86
10547-11	Peter M Chaille	\$0.00	\$557.41	\$0.00	\$0.00	\$0.00	\$0.00	\$557.41
10548-02	Trident Seafoods Co	\$0.00	\$289.08	\$0.00	\$0.00	\$0.00	\$0.00	\$289.08
10549-13	Katlyn Powell	\$0.00	\$554.85	\$0.00	\$0.00	\$0.00	\$0.00	\$554.85
10550-01	Vivian Grossardt	\$0.00	\$502.54	\$0.00	\$0.00	\$0.00	\$0.00	\$502.54
10551-09	Wrangell Properties	\$0.00	\$46.39	\$44.83	\$0.00	\$0.00	\$0.00	\$91.22
10552-03	Mike Ottesen	\$0.00	\$511.74	\$0.00	\$0.00	\$0.00	\$0.00	\$511.74
10553-09	Nicholas Pearson	\$0.00	\$728.73	\$0.00	\$0.00	\$0.00	\$0.00	\$728.73
10554-02	Don & Darlene Rilat	\$0.00	\$560.86	\$0.00	\$0.00	\$0.00	\$0.00	\$560.86
10555-30	Cathy Carlson	\$0.00	\$232.69	\$230.17	\$38.51	\$0.00	\$0.00	\$501.37
10556-02	Brian Rooney	\$0.00	\$252.35	\$0.00	\$0.00	\$0.00	\$0.00	\$252.35
10557-06	Randy Churchill	\$0.00	\$785.04	\$0.00	\$0.00	\$0.00	\$0.00	\$785.04
10558-01	Frank Young	\$0.00	\$298.30	\$0.00	\$0.00	\$0.00	\$0.00	\$298.30
10559-03	Asia White	\$0.00	\$617.88	\$475.22	\$100.00	\$0.00	\$0.00	\$1,193.10
10560-04	Clay Culbert	\$0.00	\$242.18	\$0.00	\$0.00	\$0.00	\$0.00	\$242.18
10561-01	Todd White	\$0.00	\$363.22	\$0.00	\$0.00	\$0.00	\$0.00	\$363.22
62-01	John Taylor	\$0.00	\$308.55	\$0.00	\$0.00	\$0.00	\$0.00	\$308.55



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 12

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10563-01	Walter Moorhead	\$0.00	\$266.40	\$0.00	\$0.00	\$0.00	\$0.00	\$266.40
10564-01	Frank Warfel Sr	\$0.00	\$805.82	\$0.00	\$0.00	\$0.00	\$0.00	\$805.82
10565-01	Walter White	\$0.00	\$542.86	\$0.00	\$0.00	\$0.00	\$0.00	\$542.86
10566-02	Steve Thomassen Jr	\$0.00	\$1,013.83	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.83
10568-03	John Martin	\$0.00	\$402.24	\$0.00	\$0.00	\$0.00	\$0.00	\$402.24
10569-01	Karl Gladsjo	\$0.00	\$575.01	\$0.00	\$0.00	\$0.00	\$0.00	\$575.01
10571-04	Gig Decker	\$0.00	\$494.38	\$0.00	\$0.00	\$0.00	\$0.00	\$494.38
10572-03	Gig Decker	\$0.00	\$152.96	\$0.00	\$0.00	\$0.00	\$0.00	\$152.96
10573-02	Mike Barnes	\$0.00	\$293.58	\$0.00	\$0.00	\$0.00	\$0.00	\$293.58
10574-03	Paul Southland	\$0.00	\$443.02	\$0.00	\$0.00	\$0.00	\$0.00	\$443.02
10575-01	Tom Sims	\$0.00	\$698.15	\$0.00	\$0.00	\$0.00	\$0.00	\$698.15
10576-05	Michael J Ottesen	\$0.00	\$233.41	\$0.00	\$0.00	\$0.00	\$0.00	\$233.41
10577-15	Michael J Hoyt	\$0.00	\$344.30	\$0.00	\$0.00	\$0.00	\$0.00	\$344.30
10578-03	Michelle Massin	\$0.00	\$262.09	\$0.00	\$0.00	\$0.00	\$0.00	\$262.09
10579-02	Ryan Edgley	\$0.00	\$399.02	\$0.00	\$0.00	\$0.00	\$0.00	\$399.02
10580-06	Ron Schmohl	\$0.00	\$243.92	\$0.00	\$0.00	\$0.00	\$0.00	\$243.92
10581-01	Ivan Simonek	\$0.00	\$236.70	\$0.00	\$0.00	\$0.00	\$0.00	\$236.70
10582-18	Nancy B Guthrie	\$0.00	\$102.46	\$0.00	\$0.00	\$0.00	\$0.00	\$102.46
10583-01	Robert M. Rooney	\$0.00	\$775.04	\$0.00	\$0.00	\$0.00	\$0.00	\$775.04
10584-01	Kathleen Joyce Ange	\$0.00	\$752.06	\$0.00	\$0.00	\$0.00	\$0.00	\$752.06
10585-03	Jacquiline De Monti	\$0.00	\$451.27	\$0.00	\$0.00	\$0.00	\$0.00	\$451.27
10586-07	Jeremy J Powell	\$0.00	\$235.54	\$0.00	\$0.00	\$0.00	\$0.00	\$235.54
10587-02	Kjell Nore Jr	\$0.00	\$373.95	\$0.00	\$0.00	\$0.00	\$0.00	\$373.95
10588-04	Jordan Buness	\$0.00	\$648.62	\$0.00	\$0.00	\$0.00	\$0.00	\$648.62
10589-01	Steve Beers	\$0.00	\$244.66	\$0.00	\$0.00	\$0.00	\$0.00	\$244.66
10590-07	Allison Rolf	\$0.00	\$353.19	\$0.00	\$0.00	\$0.00	\$0.00	\$353.19
10600-04	Elijah Comstock	\$0.00	\$389.89	\$310.27	\$332.57	\$0.00	\$0.00	\$1,032.73
10601-05	Rick Matney	\$0.00	\$490.47	\$0.00	\$0.00	\$0.00	\$0.00	\$490.47
10603-19	Scott Brown	\$0.00	\$451.17	\$0.00	\$0.00	\$0.00	\$0.00	\$451.17
10604-04	James Early	\$0.00	\$515.77	\$0.00	\$0.00	\$0.00	\$0.00	\$515.77
10605-01	Arnold Bakke	\$0.00	\$311.25	\$0.00	\$0.00	\$0.00	\$0.00	\$311.25
10606-05	Arnold Bakke	\$0.00	\$484.03	\$0.00	\$0.00	\$0.00	\$0.00	\$484.03
10607-01	William Messmer	\$0.00	\$522.67	\$0.00	\$0.00	\$0.00	\$0.00	\$522.67
10608-02	Ralph Walden	\$0.00	\$458.83	\$0.00	\$0.00	\$0.00	\$0.00	\$458.83
10609-11	Sarah J Scheiner	\$0.00	\$627.76	\$0.00	\$0.00	\$0.00	\$0.00	\$627.76
10610-05	Seanne Wynne	\$0.00	\$763.74	\$0.00	\$0.00	\$0.00	\$0.00	\$763.74
10611-03	Bruce McQueen	\$0.00	\$302.57	\$0.00	\$0.00	\$0.00	\$0.00	\$302.57
12-01	AT&T c/o Cass Infom	\$0.00	\$963.91	\$0.00	\$0.00	\$0.00	\$0.00	\$963.91

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 13

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10613-08	Dustin Johnson	\$0.00	\$446.65	\$0.00	\$0.00	\$0.00	\$0.00	\$446.65
10614-01	Ira Sansom	\$0.00	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
10614-02	Kathryn J Milton	\$0.00	\$486.32	\$0.00	\$0.00	\$0.00	\$0.00	\$486.32
10616-02	Tammy Jean Stromber	\$0.00	\$521.55	\$0.00	\$0.00	\$0.00	\$0.00	\$521.55
10619-03	Dave Miller	\$0.00	\$605.55	\$0.00	\$0.00	\$0.00	\$0.00	\$605.55
10620-01	Roberta Floyd	\$0.00	\$388.32	\$0.00	\$0.00	\$0.00	\$0.00	\$388.32
10621-07	Johnson Constructio	\$0.00	\$597.55	\$0.00	\$0.00	\$0.00	\$0.00	\$597.55
10623-07	Sue Ritchie	\$0.00	\$427.77	\$0.00	\$0.00	\$0.00	\$0.00	\$427.77
10624-02	James D Leslie II	\$0.00	\$651.25	\$0.00	\$0.00	\$0.00	\$0.00	\$651.25
10625-07	Steve Prysunka	\$0.00	\$267.38	\$0.00	\$0.00	\$0.00	\$0.00	\$267.38
10626-02	Steve Prysunka	\$0.00	\$963.28	\$0.00	\$0.00	\$0.00	\$0.00	\$963.28
10627-01	Chet Powell Sr	\$0.00	\$515.99	\$0.00	\$0.00	\$0.00	\$0.00	\$515.99
10628-01	Mike Howell Sr.	\$0.00	\$697.60	\$0.00	\$0.00	\$0.00	\$0.00	\$697.60
10629-01	Mike Howell Sr.	\$0.00	\$90.08	\$0.00	\$0.00	\$0.00	\$0.00	\$90.08
10630-01	Dick Angerman	\$0.00	\$332.87	\$0.00	\$0.00	\$0.00	\$0.00	\$332.87
10631-01	Janice Emde	\$0.00	\$354.73	\$0.00	\$0.00	\$0.00	\$0.00	\$354.73
10632-04	Jack Carney	\$0.00	\$428.57	\$0.00	\$0.00	\$0.00	\$0.00	\$428.57
10633-01	Ed Harding	\$0.00	\$457.63	\$414.08	\$0.00	\$0.00	\$0.00	\$871.71
10635-05	Brooke Reynolds	\$0.00	\$329.97	\$0.00	\$0.00	\$0.00	\$0.00	\$329.97
10636-03	Ryan Howe	\$0.00	\$668.01	\$0.00	\$0.00	\$0.00	\$0.00	\$668.01
10638-42	Hunter J Gartrell	\$0.00	\$331.18	\$0.00	\$0.00	\$0.00	\$0.00	\$331.18
10639-04	Messmer Holdings LL	\$0.00	\$237.24	\$0.00	\$0.00	\$0.00	\$0.00	\$237.24
10641-31	Tristan Botsford	\$0.00	\$318.37	\$0.00	\$0.00	\$0.00	\$0.00	\$318.37
10642-27	George M Damian	\$0.00	\$0.89	\$101.66	\$0.00	\$0.00	\$0.00	\$102.55
10642-29	Brittney A Holder	\$0.00	(\$127.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$127.12)
10643-22	John E F Washington	\$0.00	\$249.82	\$0.00	\$0.00	\$0.00	\$0.00	\$249.82
10644-11	Hailie Rayne Davis	\$0.00	\$4.72	\$91.03	\$207.93	\$136.96	\$113.53	\$554.17
10644-12	Messmer Holdings LL	\$0.00	\$94.76	\$0.00	\$0.00	\$0.00	\$0.00	\$94.76
10644-13	Taylor Stavee	\$0.00	\$299.54	\$0.00	\$0.00	\$0.00	\$0.00	\$299.54
10645-49	Alicia M Armstrong	\$0.00	\$225.62	\$0.00	\$0.00	\$0.00	\$0.00	\$225.62
10646-03	Jessica Rooney	\$0.00	\$359.03	\$0.00	\$0.00	\$0.00	\$0.00	\$359.03
10647-01	Jason Clark	\$0.00	\$498.27	\$0.00	\$0.00	\$0.00	\$0.00	\$498.27
10648-02	Luke Messmer	\$0.00	\$477.70	\$0.00	\$0.00	\$0.00	\$0.00	\$477.70
10649-02	Southeast Propertie	\$0.00	\$397.71	\$0.00	\$0.00	\$0.00	\$0.00	\$397.71
10650-08	William R Burr	\$0.00	\$434.67	\$0.00	\$0.00	\$0.00	\$0.00	\$434.67
10651-16	Kelly Buness	\$0.00	\$187.92	\$0.00	\$0.00	\$0.00	\$0.00	\$187.92
10652-02	Wayne Easterly	\$0.00	\$677.07	\$182.74	\$0.00	\$0.00	\$0.00	\$859.81
53-01	Sandy Churchill	\$0.00	\$340.68	\$0.00	\$0.00	\$0.00	\$0.00	\$340.68

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 14

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10655-08	April Hutchinson	\$0.00	\$420.99	\$0.00	\$0.00	\$0.00	\$0.00	\$420.99
10656-02	Linnea L. Brooks	\$0.00	\$345.55	\$0.00	\$0.00	\$0.00	\$0.00	\$345.55
10657-06	April Hutchinson	\$0.00	\$351.54	\$0.00	\$0.00	\$0.00	\$0.00	\$351.54
10658-01	Richard Oliver	\$0.00	\$436.40	\$0.00	\$0.00	\$0.00	\$0.00	\$436.40
10659-01	Alice Bjorge	\$0.00	\$380.04	\$0.00	\$0.00	\$0.00	\$0.00	\$380.04
10660-01	Jan Martin	\$0.00	\$383.77	\$371.70	\$0.00	\$0.00	\$0.00	\$755.47
10661-02	Yvonne Powers	\$0.00	\$407.28	\$0.00	\$0.00	\$0.00	\$0.00	\$407.28
10662-05	Cindy Sweat	\$0.00	\$718.79	\$0.00	\$0.00	\$0.00	\$0.00	\$718.79
10663-01	Alice Rooney	\$0.00	\$625.63	\$0.00	\$0.00	\$0.00	\$0.00	\$625.63
10700-03	F/V Seena	\$0.00	\$118.96	\$0.00	\$0.00	\$0.00	\$0.00	\$118.96
10701-07	Steve Thomassen Jr	\$0.00	\$53.03	\$0.00	\$0.00	\$0.00	\$0.00	\$53.03
10702-02	Ryan Reeves	\$0.00	\$76.29	\$0.00	\$0.00	\$0.00	\$0.00	\$76.29
10703-04	Joshua P Hunter	\$0.00	\$186.76	\$0.00	\$0.00	\$0.00	\$0.00	\$186.76
10704-02	David Haider	\$0.00	\$154.65	\$0.00	\$0.00	\$0.00	\$0.00	\$154.65
10705-08	Bill Goodale	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10706-02	Bob Stedman	\$0.00	\$52.51	\$0.00	\$0.00	\$0.00	\$0.00	\$52.51
10707-02	Michael Bauer	\$0.00	\$71.80	\$0.00	\$0.00	\$0.00	\$0.00	\$71.80
10708-02	Stan Guggenbickler	\$0.00	\$35.95	\$0.00	\$0.00	\$0.00	\$0.00	\$35.95
10710-04	Greg & Carrie McCor	\$0.00	\$130.28	\$0.00	\$0.00	\$0.00	\$0.00	\$130.28
10711-08	Scott J Heitman	\$0.00	\$39.04	\$14.39	\$0.00	\$0.00	\$0.00	\$53.43
10712-01	Craig Carlson	\$0.00	\$76.76	\$0.00	\$0.00	\$0.00	\$0.00	\$76.76
10713-07	Charles J Kanieski	\$0.00	\$89.17	\$0.00	\$0.00	\$0.00	\$0.00	\$89.17
10714-08	Sandra Overbay	\$0.00	\$238.89	\$0.00	\$0.00	\$0.00	\$0.00	\$238.89
10715-07	Garrett Miller	\$0.00	\$151.08	\$0.00	\$0.00	\$0.00	\$0.00	\$151.08
10716-10	Samuel M Armstrong	\$0.00	\$57.83	\$0.00	\$0.00	\$0.00	\$0.00	\$57.83
10717-04	Antonio Lee Silva	\$0.00	\$114.15	\$0.00	\$0.00	\$0.00	\$0.00	\$114.15
10718-02	Winston J. Davies	\$0.00	\$105.65	\$93.51	\$49.64	\$37.51	\$0.00	\$286.31
10720-04	Matthew M Houser	\$0.00	\$149.22	\$0.00	\$0.00	\$0.00	\$0.00	\$149.22
10722-05	Heather R Lorenz	\$0.00	\$40.77	\$0.00	\$0.00	\$0.00	\$0.00	\$40.77
10723-03	Ken Hoover	\$0.00	\$245.25	\$0.00	\$0.00	\$0.00	\$0.00	\$245.25
10724-01	Bill Knecht	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10725-01	Paul Southland	\$0.00	\$35.33	\$0.00	\$0.00	\$0.00	\$0.00	\$35.33
10727-05	John Verhey	\$0.00	\$45.42	\$0.00	\$0.00	\$0.00	\$0.00	\$45.42
10728-04	John Sargent	\$0.00	\$96.93	\$0.00	\$0.00	\$0.00	\$0.00	\$96.93
10729-03	Sam R Prysunka	\$0.00	\$63.42	\$0.00	\$0.00	\$0.00	\$0.00	\$63.42
10730-05	Dawson David Miller	\$0.00	\$62.46	\$13.15	\$0.00	\$0.00	\$0.00	\$75.61
10731-07	Kevin D Anderson	\$0.00	\$104.84	\$0.00	\$0.00	\$0.00	\$0.00	\$104.84
32-05	David Wolten	\$0.00	\$51.94	\$0.00	\$0.00	\$0.00	\$0.00	\$51.94

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 15

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10734-12	Patrick J Freeman	\$0.00	\$89.47	\$47.63	\$22.15	\$15.65	\$37.91	\$212.81
10735-06	Dale Erickson	\$0.00	\$122.38	\$0.00	\$0.00	\$0.00	\$0.00	\$122.38
10736-06	Meghann E Welsh	\$0.00	\$45.11	\$0.00	\$0.00	\$0.00	\$0.00	\$45.11
10737-07	James R Teich	\$0.00	\$124.87	\$123.62	\$0.00	\$0.00	\$0.00	\$248.49
10738-04	Robert T Proulx	\$0.00	\$92.28	\$0.00	\$0.00	\$0.00	\$0.00	\$92.28
10739-03	Chris Johnson	\$0.00	\$116.01	\$0.00	\$0.00	\$0.00	\$0.00	\$116.01
10740-01	Tom Sims	\$0.00	\$149.68	\$0.00	\$0.00	\$0.00	\$0.00	\$149.68
10742-01	Ron Opheim	\$0.00	\$159.77	\$0.00	\$0.00	\$0.00	\$0.00	\$159.77
10743-01	Alan Reeves	\$0.00	\$71.33	\$0.00	\$0.00	\$0.00	\$0.00	\$71.33
10744-01	Chris Guggenbickler	\$0.00	\$121.13	\$0.00	\$0.00	\$0.00	\$0.00	\$121.13
10745-07	Richard Scott Phill	\$0.00	\$38.83	\$25.11	\$21.51	\$17.63	\$15.94	\$119.02
10746-07	Eric Kading	\$0.00	\$67.18	\$0.00	\$0.00	\$0.00	\$0.00	\$67.18
10747-11	Carlin M Smith	\$0.00	\$60.01	\$0.00	\$0.00	\$0.00	\$0.00	\$60.01
10748-02	Ryan Kelly	\$0.00	\$65.12	\$0.00	\$0.00	\$0.00	\$0.00	\$65.12
10749-03	Bill Wakefield	\$0.00	\$180.55	\$0.00	\$0.00	\$0.00	\$0.00	\$180.55
10750-03	LeRoy Christiansen	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10751-07	Frederick Conniff	\$0.00	\$109.03	\$0.00	\$0.00	\$0.00	\$0.00	\$109.03
10752-05	Patrick J Freeman	\$0.00	\$172.95	\$0.00	\$0.00	\$0.00	\$0.00	\$172.95
10754-05	Artha W Deruyter	\$0.00	\$329.04	\$0.00	\$0.00	\$0.00	\$0.00	\$329.04
10755-04	Tyler Janssen	\$0.00	\$39.84	\$0.00	\$0.00	\$0.00	\$0.00	\$39.84
10756-07	Randell Southland	\$0.00	\$72.42	\$0.00	\$0.00	\$0.00	\$0.00	\$72.42
10757-08	Herbert James Gasse	\$0.00	\$89.02	\$0.00	\$0.00	\$0.00	\$0.00	\$89.02
10758-05	Tim Sawyer	\$0.00	\$148.75	\$0.00	\$0.00	\$0.00	\$0.00	\$148.75
10759-10	Allan K Fisher	\$0.00	\$122.54	\$0.00	\$0.00	\$0.00	\$0.00	\$122.54
10760-18	Robert T Proulx	\$0.00	\$62.80	\$0.00	\$0.00	\$0.00	\$0.00	\$62.80
10761-18	Isaac Chen	\$0.00	\$191.26	\$0.00	\$0.00	\$0.00	\$0.00	\$191.26
10762-19	Ryan Studley	\$0.00	\$227.88	\$0.00	\$0.00	\$0.00	\$0.00	\$227.88
10763-15	Christopher Wiita	\$0.00	\$90.42	\$0.00	\$0.00	\$0.00	\$0.00	\$90.42
10764-07	Tom Brady	\$0.00	\$78.15	\$0.00	\$0.00	\$0.00	\$0.00	\$78.15
10765-09	Myles A Conway	\$0.00	\$29.29	\$0.00	\$0.00	\$0.00	\$0.00	\$29.29
10766-10	F/V VENUS LLC	\$0.00	\$34.09	\$0.00	\$0.00	\$0.00	\$0.00	\$34.09
10767-13	Duane King	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$715.90)	(\$715.90)
10768-05	Clive R Arnold	\$0.00	\$51.94	\$0.00	\$0.00	\$0.00	\$0.00	\$51.94
10769-07	Todd Smith	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10770-04	Glenda Findlay	\$0.00	\$138.35	\$0.00	\$0.00	\$0.00	\$0.00	\$138.35
10771-01	F/V VENUS LLC	\$0.00	\$105.93	\$0.00	\$0.00	\$0.00	\$0.00	\$105.93
10772-05	Caleb Evans Warren	\$0.00	\$52.12	\$37.97	\$0.00	\$0.00	\$0.00	\$90.09
73-06	Dana Pratt	\$0.00	\$168.76	\$0.00	\$0.00	\$0.00	\$0.00	\$168.76

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 16

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10776-05	John G Ross	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$149.75)	(\$149.75)
10777-01	Ken Vorisek	\$0.00	\$191.42	\$0.00	\$0.00	\$0.00	\$0.00	\$191.42
10778-05	Philip E Zeidner	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10779-02	Loren Lewis	\$0.00	(\$67.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$67.19)
10780-04	Ken Rice	\$0.00	\$32.23	\$0.00	\$0.00	\$0.00	\$0.00	\$32.23
10781-05	Robert E Johnson	\$0.00	\$73.97	\$0.00	\$0.00	\$0.00	\$0.00	\$73.97
10782-03	Mark Hinkie	\$0.00	\$153.57	\$0.00	\$0.00	\$0.00	\$0.00	\$153.57
10783-02	Brennon Eagle	\$0.00	\$43.40	\$0.00	\$0.00	\$0.00	\$0.00	\$43.40
10784-01	Roger Gregg	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10785-04	Donald A Lassila	\$0.00	\$84.98	\$0.00	\$0.00	\$0.00	\$0.00	\$84.98
10786-03	Walter Stuart	\$0.00	\$81.88	\$0.00	\$0.00	\$0.00	\$0.00	\$81.88
10787-03	5 Star Fish LLC	\$0.00	\$105.16	\$0.00	\$0.00	\$0.00	\$0.00	\$105.16
10788-02	Tanner Smith	\$0.00	\$381.79	\$0.00	\$0.00	\$0.00	\$0.00	\$381.79
10789-06	Kristine A Johnson	\$0.00	\$40.92	\$0.00	\$0.00	\$0.00	\$0.00	\$40.92
10791-01	Alaska Coastal Adve	\$0.00	\$30.07	\$0.00	\$0.00	\$0.00	\$0.00	\$30.07
10793-02	Patrick Lennon	\$0.00	\$375.89	\$0.00	\$0.00	\$0.00	\$0.00	\$375.89
10794-03	Fernand M Espiau	\$0.00	\$25.10	\$0.00	\$0.00	\$0.00	\$0.00	\$25.10
10795-04	Mark Stevens	\$0.00	\$64.98	\$54.27	\$0.00	\$0.00	\$0.00	\$119.25
10796-07	Stephen C Shumaker	\$0.00	\$236.57	\$0.00	\$0.00	\$0.00	\$0.00	\$236.57
10797-12	Steve Helgeson	\$0.00	\$310.26	\$0.00	\$0.00	\$0.00	\$0.00	\$310.26
10798-03	Barrie Hutchinson	\$0.00	\$58.76	\$0.00	\$0.00	\$0.00	\$0.00	\$58.76
10799-09	Amy Rose Schaub	\$0.00	\$88.24	\$0.00	\$0.00	\$0.00	\$0.00	\$88.24
10800-03	Heidi Berg	\$0.00	\$66.38	\$0.00	\$0.00	\$0.00	\$0.00	\$66.38
10801-09	Michael E McCoy	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10802-04	Gabe Winter	\$0.00	\$42.48	\$0.00	\$0.00	\$0.00	\$0.00	\$42.48
10803-02	Bill Knecht	\$0.00	\$104.38	\$0.00	\$0.00	\$0.00	\$0.00	\$104.38
10805-02	Daniel Melling	\$0.00	\$249.60	\$0.00	\$0.00	\$0.00	\$0.00	\$249.60
10807-04	David Lee Coates Jr	\$0.00	\$424.61	\$0.00	\$0.00	\$0.00	\$0.00	\$424.61
10808-09	Carl Anderson	\$0.00	\$0.00	(\$65.76)	\$0.00	\$0.00	\$0.00	(\$65.76)
10809-10	Joseph W Holden	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$176.58)	(\$176.58)
10810-04	Matt K Erickson	\$0.00	\$139.41	\$68.06	\$34.56	\$0.00	\$0.00	\$242.03
10811-05	William Armstrong	\$0.00	\$125.02	\$0.00	\$0.00	\$0.00	\$0.00	\$125.02
10812-01	Frank Warfel Jr	\$0.00	\$470.37	\$0.00	\$0.00	\$0.00	\$0.00	\$470.37
10813-03	Don Pickett	\$0.00	\$282.18	\$0.00	\$0.00	\$0.00	\$0.00	\$282.18
10814-11	Michael Louis McCar	\$0.00	\$234.86	\$0.00	\$0.00	\$0.00	\$0.00	\$234.86
10815-07	Michael A Firari Jr	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
10816-05	Brian Peterman	\$0.00	\$324.85	\$0.00	\$0.00	\$0.00	\$0.00	\$324.85
17-05	Superior Marine Ser	\$0.00	\$125.73	\$27.88	\$0.00	\$0.00	\$0.00	\$153.61

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 17

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10821-07	Brenda Schwartz Yea	\$0.00	\$150.14	\$0.00	\$0.00	\$0.00	\$0.00	\$150.14
10871-01	Southeast Alaska Po	\$0.00	\$515.58	\$0.00	\$0.00	\$0.00	\$0.00	\$515.58
10872-01	Southeast Alaska Po	\$0.00	\$913.66	\$0.00	\$0.00	\$0.00	\$0.00	\$913.66
10873-03	Randy Fordyce	\$0.00	\$645.51	\$0.00	\$0.00	\$0.00	\$0.00	\$645.51
10874-02	Louel Rentals	\$0.00	\$81.46	\$0.00	\$0.00	\$0.00	\$0.00	\$81.46
10875-02	Wayne Ellis	\$0.00	\$78.26	\$0.00	\$0.00	\$0.00	\$0.00	\$78.26
10876-02	Wayne Ellis	\$0.00	\$468.84	\$0.00	\$0.00	\$0.00	\$0.00	\$468.84
10877-03	Paul McIntyre	\$0.00	\$623.43	\$0.00	\$0.00	\$0.00	\$0.00	\$623.43
10880-05	Daniel Blake	\$0.00	\$407.06	\$0.00	\$0.00	\$0.00	\$0.00	\$407.06
10885-02	Robert Molinek	\$0.00	\$347.92	\$0.00	\$0.00	\$0.00	\$0.00	\$347.92
10886-02	Gary Morrison	\$0.00	\$624.47	\$0.00	\$0.00	\$0.00	\$0.00	\$624.47
10887-08	Leona Davidson	\$0.00	\$302.85	\$0.00	\$0.00	\$0.00	\$0.00	\$302.85
10888-02	Barbara Larson	\$0.00	\$430.99	\$0.00	\$0.00	\$0.00	\$0.00	\$430.99
10890-03	Winston J. Davies	\$0.00	\$870.81	\$0.00	\$0.00	\$0.00	\$0.00	\$870.81
10893-02	Todd Smith	\$0.00	\$258.75	\$0.00	\$0.00	\$0.00	\$0.00	\$258.75
10894-13	Alan Reeves	\$0.00	\$476.32	\$0.00	\$0.00	\$0.00	\$0.00	\$476.32
10895-02	Alan And Deanna Ree	\$0.00	\$736.84	\$0.00	\$0.00	\$0.00	\$0.00	\$736.84
10897-02	Jim and Juli Gillen	\$0.00	\$495.98	\$0.00	\$0.00	\$0.00	\$0.00	\$495.98
10901-03	David R Oliver	\$0.00	\$75.35	\$75.35	\$0.00	\$0.00	\$0.00	\$150.70
10902-49	Thomas Radke	\$0.00	\$4.33	\$4.33	\$4.33	\$4.33	\$501.28	\$518.60
10902-52	Kagee Rentals	\$0.00	\$55.88	\$0.00	\$0.00	\$0.00	\$0.00	\$55.88
10902-53	Lawrence K Lani	\$0.00	\$124.72	\$0.00	\$0.00	\$0.00	\$0.00	\$124.72
10903-01	Lorraine A Kagee	\$0.00	\$137.54	\$0.00	\$0.00	\$0.00	\$0.00	\$137.54
10906-01	Joe & Pam Stover	\$0.00	\$477.81	\$0.00	\$0.00	\$0.00	\$0.00	\$477.81
10907-01	Carrie Wallace	\$0.00	\$298.53	\$0.00	\$0.00	\$0.00	\$0.00	\$298.53
10908-01	Jerry Buethe	\$0.00	\$389.36	\$0.00	\$0.00	\$0.00	\$0.00	\$389.36
10909-02	Shelley D Jenkins	\$0.00	\$313.93	\$0.00	\$0.00	\$0.00	\$0.00	\$313.93
10910-05	Dale Parkinson	\$0.00	\$231.36	\$0.00	\$0.00	\$0.00	\$0.00	\$231.36
10912-06	Kristen Debord	\$0.00	\$551.72	\$0.00	\$0.00	\$0.00	\$0.00	\$551.72
10913-04	Sarah B Sedgemore	\$0.00	\$525.20	\$0.00	\$0.00	\$0.00	\$0.00	\$525.20
10914-21	Steve K Denton	\$0.00	\$545.44	\$0.00	\$0.00	\$0.00	\$0.00	\$545.44
10915-05	Robert T Proulx	\$0.00	\$228.58	\$0.00	\$0.00	\$0.00	\$0.00	\$228.58
10916-07	Rebecca L Rooney	\$0.00	\$616.61	\$0.00	\$0.00	\$0.00	\$0.00	\$616.61
10917-01	Russ McGee	\$0.00	\$286.85	\$0.00	\$0.00	\$0.00	\$0.00	\$286.85
10921-04	Matthew M Houser	\$0.00	\$270.71	\$0.00	\$0.00	\$0.00	\$0.00	\$270.71
10924-14	Scott Gile	\$0.00	\$444.47	\$412.55	\$0.00	\$0.00	\$0.00	\$857.02
10929-07	William G Shilts	\$0.00	\$354.41	\$0.00	\$0.00	\$0.00	\$0.00	\$354.41
35-15	Mechel L Meek	\$0.00	\$354.45	\$0.00	\$0.00	\$0.00	\$0.00	\$354.45

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 18

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10938-15	John Garlock	\$0.00	\$291.02	\$0.00	\$0.00	\$0.00	\$0.00	\$291.02
10939-10	Adrienne McLaughlin	\$0.00	\$2.73	\$2.73	\$2.73	\$2.73	\$343.97	\$354.89
10939-13	Sonja L Skellen	\$0.00	\$527.50	\$0.00	\$0.00	\$0.00	\$0.00	\$527.50
10940-13	Blaine J Wilson	\$0.00	\$401.89	\$0.00	\$0.00	\$0.00	\$0.00	\$401.89
10941-14	Makena M Hammer	\$0.00	\$328.16	\$0.00	\$0.00	\$0.00	\$0.00	\$328.16
10942-11	Briana Schilling	\$0.00	\$334.27	\$315.09	\$0.00	\$0.00	\$0.00	\$649.36
10943-06	Earon K Gross	\$0.00	\$414.89	\$0.00	\$0.00	\$0.00	\$0.00	\$414.89
10944-05	Charley Hamley	\$0.00	\$420.41	\$0.00	\$0.00	\$0.00	\$0.00	\$420.41
10946-01	Maria D Klinke	\$0.00	\$576.16	\$0.00	\$0.00	\$0.00	\$0.00	\$576.16
10947-02	Dan Rinehart	\$0.00	\$550.05	\$0.00	\$0.00	\$0.00	\$0.00	\$550.05
10949-01	Chuck Meissner Jr	\$0.00	\$405.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405.00
10950-01	Maxlyn Wiederspohn	\$0.00	\$0.00	(\$500.00)	(\$147.19)	\$0.00	\$0.00	(\$647.19)
10952-01	Austin & Diane O'Br	\$0.00	\$548.20	\$0.00	\$0.00	\$0.00	\$0.00	\$548.20
10953-02	Patty J Kautz	\$0.00	\$419.37	\$0.00	\$0.00	\$0.00	\$0.00	\$419.37
10954-01	Bryant Benjamin	\$0.00	\$309.91	\$0.00	\$0.00	\$0.00	\$0.00	\$309.91
10955-06	Jon Cornelius	\$0.00	\$394.42	\$0.00	\$0.00	\$0.00	\$0.00	\$394.42
10956-01	Kim Byttner	\$0.00	\$199.23	\$0.00	\$0.00	\$0.00	\$0.00	\$199.23
10957-01	Bill Knecht	\$0.00	\$499.08	\$0.00	\$0.00	\$0.00	\$0.00	\$499.08
10959-01	The Church Of Jesus	\$0.00	\$686.74	\$0.00	\$0.00	\$0.00	\$0.00	\$686.74
10960-01	Iver Nore	\$0.00	\$82.43	\$0.00	\$0.00	\$0.00	\$0.00	\$82.43
10961-02	Mathew Nore	\$0.00	\$396.14	\$0.00	\$0.00	\$0.00	\$0.00	\$396.14
10962-06	Kalene M Harrison	\$0.00	\$454.69	\$0.00	\$0.00	\$0.00	\$0.00	\$454.69
10963-02	Arlene Wilson	\$0.00	\$764.08	\$0.00	\$0.00	\$0.00	\$0.00	\$764.08
10965-02	Daniel A Powers	\$0.00	\$430.83	\$0.00	\$0.00	\$0.00	\$0.00	\$430.83
10966-01	Johnson Constructio	\$0.00	\$1,033.67	\$0.00	\$0.00	\$0.00	\$0.00	\$1,033.67
10967-02	Johnson Constructio	\$0.00	\$254.30	\$0.00	\$0.00	\$0.00	\$0.00	\$254.30
10968-01	Keene Kohrt	\$0.00	\$165.40	\$0.00	\$0.00	\$0.00	\$0.00	\$165.40
10969-01	Keene Kohrt	\$0.00	\$218.63	\$0.00	\$0.00	\$0.00	\$0.00	\$218.63
10970-01	Rob Hayes	\$0.00	\$299.01	\$0.00	\$0.00	\$0.00	\$0.00	\$299.01
10971-06	Keeleigh Rose Solve	\$0.00	\$497.36	\$0.00	\$0.00	\$0.00	\$0.00	\$497.36
10972-01	Ed Rilatos Jr	\$0.00	\$429.15	\$0.00	\$0.00	\$0.00	\$0.00	\$429.15
10973-07	Brandon SC Brown	\$0.00	\$69.57	\$68.97	\$68.37	\$0.00	\$0.00	\$206.91
10974-02	Kathleen Harding	\$0.00	\$373.01	\$0.00	\$0.00	\$0.00	\$0.00	\$373.01
10975-03	Kathleen Harding	\$0.00	\$315.94	\$0.00	\$0.00	\$0.00	\$0.00	\$315.94
10976-04	Richard Petticrew	\$0.00	\$283.65	\$0.00	\$0.00	\$0.00	\$0.00	\$283.65
10977-01	Steve Gile	\$0.00	\$433.12	\$387.06	\$0.00	\$0.00	\$0.00	\$820.18
10978-03	Terry Sherer	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
79-02	Terry Sherer	\$0.00	\$293.67	\$0.00	\$0.00	\$0.00	\$0.00	\$293.67

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 19

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
10980-03	James Benedict	\$0.00	\$585.36	\$0.00	\$0.00	\$0.00	\$0.00	\$585.36
10981-01	Marlin Benedict	\$0.00	\$253.61	\$0.00	\$0.00	\$0.00	\$0.00	\$253.61
10982-08	William Auger	\$0.00	\$353.90	\$0.00	\$0.00	\$0.00	\$0.00	\$353.90
10983-08	Calleigh L Miller	\$0.00	\$424.55	\$0.00	\$0.00	\$0.00	\$0.00	\$424.55
10985-01	Wallace L Schmidt	\$0.00	\$260.56	\$0.00	\$0.00	\$0.00	\$0.00	\$260.56
10987-02	Antony L Belback	\$0.00	\$349.21	\$0.00	\$0.00	\$0.00	\$0.00	\$349.21
10988-02	Myrna Torgramsen II	\$0.00	\$0.00	(\$728.82)	\$0.00	\$0.00	\$0.00	(\$728.82)
10989-11	Joseph S Mcauliffe	\$0.00	\$323.57	\$0.00	\$0.00	\$0.00	\$0.00	\$323.57
10991-02	Steve Prunella	\$0.00	\$673.92	\$0.00	\$0.00	\$0.00	\$0.00	\$673.92
10992-02	Lindsey Gross	\$0.00	\$92.50	\$0.00	\$0.00	\$0.00	\$0.00	\$92.50
10993-01	Donna Wellons	\$0.00	\$500.92	\$0.00	\$0.00	\$0.00	\$0.00	\$500.92
10994-04	Seaview Rentals	\$0.00	\$54.15	\$0.00	\$0.00	\$0.00	\$0.00	\$54.15
10995-36	Donald Groom	\$0.00	\$238.03	\$0.00	\$0.00	\$0.00	\$0.00	\$238.03
10996-32	William J Bahleda	\$0.00	\$203.53	\$0.00	\$0.00	\$0.00	\$0.00	\$203.53
10997-22	Anthony Leveque	\$0.00	\$219.95	\$0.00	\$0.00	\$0.00	\$0.00	\$219.95
10998-32	Jean A Bautista	\$0.00	\$226.59	\$0.00	\$0.00	\$0.00	\$0.00	\$226.59
10999-05	Kevin Fish	\$0.00	\$775.25	\$0.00	\$0.00	\$0.00	\$0.00	\$775.25
11003-02	Cindy Lee Kilpatric	\$0.00	\$400.50	\$0.00	\$0.00	\$0.00	\$0.00	\$400.50
11004-06	Christopher L Stuar	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
11005-12	Joshua E Murillo	\$0.00	\$528.25	\$398.78	\$0.00	\$0.00	\$0.00	\$927.03
11006-08	Don Van Slyke	\$0.00	\$384.25	\$0.00	\$0.00	\$0.00	\$0.00	\$384.25
11007-10	Bronson Ray Leyva	\$0.00	\$441.93	\$0.00	\$0.00	\$0.00	\$0.00	\$441.93
11009-02	Daniel P McMaster	\$0.00	\$1.33	\$0.00	\$0.00	\$0.00	\$0.00	\$1.33
11010-24	Amber Lynn Wade	\$0.00	\$465.47	\$424.03	\$320.97	\$0.00	\$0.00	\$1,210.47
11011-07	Donavan E Bean	\$0.00	\$311.89	\$0.00	\$0.00	\$0.00	\$0.00	\$311.89
11012-08	Joseph L Bond	\$0.00	\$209.41	\$216.48	\$0.00	\$0.00	\$0.00	\$425.89
11013-03	Nena Josephine Olse	\$0.00	\$348.89	\$0.00	\$0.00	\$0.00	\$0.00	\$348.89
11014-07	Patrick Howell	\$0.00	\$328.16	\$0.00	\$0.00	\$0.00	\$0.00	\$328.16
11016-06	Shannon Lindley	\$0.00	\$359.46	\$0.00	\$0.00	\$0.00	\$0.00	\$359.46
11017-01	Norm & Frances Degn	\$0.00	\$375.65	\$0.00	\$0.00	\$0.00	\$0.00	\$375.65
11018-13	William Shanks	\$0.00	\$407.53	\$373.16	\$245.81	\$0.00	\$0.00	\$1,026.50
11019-10	Randy L Backman	\$0.00	\$78.92	\$0.00	\$0.00	\$0.00	\$0.00	\$78.92
11020-08	Irene Buethe	\$0.00	\$308.93	\$43.05	\$0.00	\$0.00	\$0.00	\$351.98
11022-20	Thorian W Woelpl	\$0.00	\$451.65	\$0.00	\$0.00	\$0.00	\$0.00	\$451.65
11023-03	V. Alan Cummings	\$0.00	\$153.23	\$0.00	\$0.00	\$0.00	\$0.00	\$153.23
11024-04	V. Alan Cummings	\$0.00	\$327.19	\$0.00	\$0.00	\$0.00	\$0.00	\$327.19
11027-01	Doug Schwartz	\$0.00	\$241.28	\$162.19	\$0.00	\$0.00	\$0.00	\$403.47
35-01	Kstk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,765.23)	(\$1,765.23)



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 20

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11041-05	Chloe Massin	\$0.00	\$421.21	\$0.00	\$0.00	\$0.00	\$0.00	\$421.21
11392-01	Brian Christian	\$0.00	\$375.78	\$0.00	\$0.00	\$0.00	\$0.00	\$375.78
11394-01	Sea Level Seafoods	\$0.00	\$1,026.63	\$0.00	\$0.00	\$0.00	\$0.00	\$1,026.63
11396-02	Alaska Power Teleph	\$0.00	\$69.62	\$0.00	\$0.00	\$0.00	\$0.00	\$69.62
11397-05	Benjamiin H Merry	\$0.00	\$261.53	\$0.00	\$0.00	\$0.00	\$0.00	\$261.53
11398-03	Jake Harris	\$0.00	\$495.40	\$0.00	\$0.00	\$0.00	\$0.00	\$495.40
11400-01	Greg & Carrie McCor	\$0.00	\$388.78	\$0.00	\$0.00	\$0.00	\$0.00	\$388.78
11401-01	George Woodbury	\$0.00	\$80.66	\$0.00	\$0.00	\$0.00	\$0.00	\$80.66
11403-04	Leland Purvis	\$0.00	\$42.41	\$42.05	\$41.80	\$0.00	\$0.00	\$126.26
11405-08	Richard Oliver	\$0.00	\$41.68	\$0.00	\$0.00	\$0.00	\$0.00	\$41.68
11406-04	Haig Demerjian	\$0.00	\$693.13	\$0.00	\$0.00	\$0.00	\$0.00	\$693.13
11407-12	Lindsey McConachie	\$0.00	\$331.64	\$0.00	\$0.00	\$0.00	\$0.00	\$331.64
11408-21	Patrick M Millay	\$0.00	\$1.37	\$1.37	\$1.37	\$4.80	\$153.05	\$161.96
11408-23	Ann E Hegney	\$0.00	\$307.58	\$0.00	\$0.00	\$0.00	\$0.00	\$307.58
11409-01	Betty A Abbott-Revo	\$0.00	\$11.36	\$0.00	\$0.00	\$0.00	\$0.00	\$11.36
11410-03	Marsha Ballou	\$0.00	\$476.66	\$0.00	\$0.00	\$0.00	\$0.00	\$476.66
11411-03	Jason G Fode	\$0.00	\$497.14	\$0.00	\$0.00	\$0.00	\$0.00	\$497.14
11412-01	Betty A Abbott-Revo	\$0.00	\$801.72	\$0.00	\$0.00	\$0.00	\$0.00	\$801.72
11413-03	Dwane Ballou	\$0.00	\$340.88	\$0.00	\$0.00	\$0.00	\$0.00	\$340.88
11415-03	Bruce Ward	\$0.00	\$18.33	\$0.00	\$0.00	\$0.00	\$0.00	\$18.33
11416-05	Jacob C Rushmore	\$0.00	\$315.69	\$0.00	\$0.00	\$0.00	\$0.00	\$315.69
11417-03	Dan Deboer	\$0.00	\$399.36	\$0.00	\$0.00	\$0.00	\$0.00	\$399.36
11418-12	Kevin A Violete	\$0.00	\$438.13	\$0.00	\$0.00	\$0.00	\$0.00	\$438.13
11420-10	Myron St Clair	\$0.00	\$440.89	\$0.00	\$0.00	\$0.00	\$0.00	\$440.89
11421-03	Katie Ludwigsen	\$0.00	\$449.23	\$452.39	\$0.00	\$0.00	\$0.00	\$901.62
11422-04	Sally Brendible	\$0.00	\$345.41	\$0.00	\$0.00	\$0.00	\$0.00	\$345.41
11423-03	Michael J Buness	\$0.00	\$403.84	\$0.00	\$0.00	\$0.00	\$0.00	\$403.84
11426-04	Nathan Stearns	\$0.00	\$566.03	\$0.00	\$0.00	\$0.00	\$0.00	\$566.03
11427-05	Ron Opheim	\$0.00	\$487.87	\$0.00	\$0.00	\$0.00	\$0.00	\$487.87
11429-21	Anthony Anzalone	\$0.00	\$348.33	\$0.00	\$0.00	\$0.00	\$0.00	\$348.33
11430-01	Brian Shilts	\$0.00	\$410.29	\$0.00	\$0.00	\$0.00	\$0.00	\$410.29
11436-01	Judith Bakeberg	\$0.00	\$359.83	\$0.00	\$0.00	\$0.00	\$0.00	\$359.83
11438-03	Mary Shilts	\$0.00	\$99.68	\$0.00	\$0.00	\$0.00	\$0.00	\$99.68
11439-02	V. Alan Cummings	\$0.00	\$82.15	\$0.00	\$0.00	\$0.00	\$0.00	\$82.15
11445-02	Jason Beaty	\$0.00	\$305.91	\$0.00	\$0.00	\$0.00	\$0.00	\$305.91
11447-12	Dan Melling	\$0.00	(\$12.87)	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.87)
11448-01	Dave Miller	\$0.00	\$266.79	\$0.00	\$0.00	\$0.00	\$0.00	\$266.79
49-01	Bloom Storage Build	\$0.00	\$28.36	\$0.00	\$0.00	\$0.00	\$0.00	\$28.36

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 21

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11452-04	Leif Larsson	\$0.00	\$923.20	\$0.00	\$0.00	\$0.00	\$0.00	\$923.20
11453-01	Kitty Angerman	\$0.00	\$176.35	\$0.00	\$0.00	\$0.00	\$0.00	\$176.35
11455-02	Tanner Smith	\$0.00	\$436.15	\$0.00	\$0.00	\$0.00	\$0.00	\$436.15
11456-02	Michael Symons	\$0.00	\$184.14	\$0.00	\$0.00	\$0.00	\$0.00	\$184.14
11457-01	David Rak	\$0.00	\$171.20	\$0.00	\$0.00	\$0.00	\$0.00	\$171.20
11458-01	Richard Buhler	\$0.00	\$427.12	\$0.00	\$0.00	\$0.00	\$0.00	\$427.12
11460-05	Leon Fredrichs	\$0.00	\$335.73	\$0.00	\$0.00	\$0.00	\$0.00	\$335.73
11461-01	Gerald King	\$0.00	\$172.87	\$0.00	\$0.00	\$0.00	\$0.00	\$172.87
11463-03	Karen Leak	\$0.00	\$302.37	\$0.00	\$0.00	\$0.00	\$0.00	\$302.37
11465-12	Bruce Levine	\$0.00	\$500.44	\$0.00	\$0.00	\$0.00	\$0.00	\$500.44
11467-01	Mark Robinson	\$0.00	\$407.62	\$0.00	\$0.00	\$0.00	\$0.00	\$407.62
11468-02	E. Robert Naumann	\$0.00	\$448.44	\$0.00	\$0.00	\$0.00	\$0.00	\$448.44
11469-11	Cary Emens	\$0.00	\$0.91	\$0.91	\$0.91	\$0.91	\$107.85	\$111.49
11469-13	Jessica C Bray	\$0.00	\$212.43	\$163.83	\$0.00	\$0.00	\$0.00	\$376.26
11470-01	Ernest Bliss	\$0.00	\$281.78	\$0.00	\$0.00	\$0.00	\$0.00	\$281.78
11471-04	Ron Johnson	\$0.00	\$0.00	(\$250.00)	\$0.00	\$0.00	(\$34.71)	(\$284.71)
11473-03	Ron Johnson	\$0.00	\$0.00	(\$189.35)	\$0.00	\$0.00	\$0.00	(\$189.35)
11475-01	Michael Bauer	\$0.00	\$294.20	\$0.00	\$0.00	\$0.00	\$0.00	\$294.20
11476-01	Suzanne Byford	\$0.00	\$142.84	\$96.59	\$0.00	\$0.00	\$0.00	\$239.43
11481-01	Steve Helgeson	\$0.00	\$985.27	\$0.00	\$0.00	\$0.00	\$0.00	\$985.27
11483-01	Rhoda Fochtman	\$0.00	\$669.47	\$564.87	\$0.00	\$0.00	\$0.00	\$1,234.34
11484-01	Roderick Ryll	\$0.00	\$95.27	\$0.00	\$0.00	\$0.00	\$0.00	\$95.27
11485-01	Deborah Lee Glass	\$0.00	\$79.85	\$0.00	\$0.00	\$0.00	\$0.00	\$79.85
11486-05	Jordan L. Glass	\$0.00	\$85.82	\$0.00	\$0.00	\$0.00	\$0.00	\$85.82
11487-01	Kathleen Ann St Cla	\$0.00	\$268.21	\$0.00	\$0.00	\$0.00	\$0.00	\$268.21
11488-03	David R Jellum	\$0.00	\$132.67	\$0.00	\$0.00	\$0.00	\$0.00	\$132.67
11489-01	Bruce Eagle	\$0.00	\$229.90	\$0.00	\$0.00	\$0.00	\$0.00	\$229.90
11491-01	Lisa M Lebo	\$0.00	\$118.04	\$0.00	\$0.00	\$0.00	\$0.00	\$118.04
11492-02	Brett Stillwaugh	\$0.00	\$237.96	\$0.00	\$0.00	\$0.00	\$0.00	\$237.96
11493-01	Tom Fisher	\$0.00	\$197.22	\$0.00	\$0.00	\$0.00	\$0.00	\$197.22
11494-12	Christina Purviance	\$0.00	\$305.31	\$0.00	\$0.00	\$0.00	\$0.00	\$305.31
11495-02	Stacy Altepeter	\$0.00	(\$125.00)	(\$125.00)	(\$125.00)	(\$150.00)	(\$33.71)	(\$558.71)
11498-02	Amber Al-Haddad	\$0.00	\$167.87	\$0.00	\$0.00	\$0.00	\$0.00	\$167.87
11499-05	Jimmy Pritchett	\$0.00	\$337.76	\$0.00	\$0.00	\$0.00	\$0.00	\$337.76
11500-03	Olivia L Strano	\$0.00	\$129.47	\$0.00	\$0.00	\$0.00	\$0.00	\$129.47
11501-12	Gregory Alton Clark	\$0.00	\$327.56	\$0.00	\$0.00	\$0.00	\$0.00	\$327.56
11502-02	Lawrence Daly	\$0.00	\$292.25	\$0.00	\$0.00	\$0.00	\$0.00	\$292.25
03-03	Renee Owenson	\$0.00	\$292.25	\$0.00	\$0.00	\$0.00	\$0.00	\$292.25

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 22

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11504-02	Eric B Lee	\$0.00	\$104.23	\$0.00	\$0.00	\$0.00	\$0.00	\$104.23
11505-04	David Scott Davidso	\$0.00	\$431.43	\$0.00	\$0.00	\$0.00	\$0.00	\$431.43
11506-01	James McComas	\$0.00	\$525.75	\$0.00	\$0.00	\$0.00	\$0.00	\$525.75
11507-12	Caleb Purviance	\$0.00	\$263.95	\$0.00	\$0.00	\$0.00	\$0.00	\$263.95
11508-02	Elizabeth Guyor	\$0.00	\$319.07	\$0.00	\$0.00	\$0.00	\$0.00	\$319.07
11509-01	Greg Wood	\$0.00	\$616.51	\$0.00	\$0.00	\$0.00	\$0.00	\$616.51
11511-01	Nick Kollars	\$0.00	\$220.03	\$0.00	\$0.00	\$0.00	\$0.00	\$220.03
11512-01	Jonna Kautz	\$0.00	\$191.65	\$0.00	\$0.00	\$0.00	\$0.00	\$191.65
11514-01	Tom Rooney	\$0.00	\$213.35	\$0.00	\$0.00	\$0.00	\$0.00	\$213.35
11515-01	George S. Larsen Jr	\$0.00	\$154.09	\$0.00	\$0.00	\$0.00	\$0.00	\$154.09
11516-06	Wolfe S Larsen	\$0.00	\$132.32	\$149.92	\$0.00	\$0.00	\$0.00	\$282.24
11517-02	Les Woodward	\$0.00	\$352.41	\$0.00	\$0.00	\$0.00	\$0.00	\$352.41
11520-04	Patricia A Green	\$0.00	\$240.14	\$0.00	\$0.00	\$0.00	\$0.00	\$240.14
11522-01	Jim Colier	\$0.00	\$125.41	\$0.00	\$0.00	\$0.00	\$0.00	\$125.41
11523-07	Robert M Stires	\$0.00	\$335.03	\$0.00	\$0.00	\$0.00	\$0.00	\$335.03
11524-04	Holly Padilla	\$0.00	\$217.25	\$0.00	\$0.00	\$0.00	\$0.00	\$217.25
11525-04	Robert J Dalrymple	\$0.00	\$427.57	\$0.00	\$0.00	\$0.00	\$0.00	\$427.57
11527-03	Melody Hazel	\$0.00	\$497.34	\$0.00	\$0.00	\$0.00	\$0.00	\$497.34
11528-03	Rodney D Rhoades	\$0.00	\$295.78	\$284.54	\$0.00	\$0.00	\$0.00	\$580.32
11529-01	Andrea Kizziar	\$0.00	\$317.72	\$279.48	\$0.00	\$0.00	\$0.00	\$597.20
11530-07	Tyler S Riberio	\$0.00	\$570.35	\$0.00	\$0.00	\$0.00	\$0.00	\$570.35
11531-01	John Verhey	\$0.00	\$166.34	\$0.00	\$0.00	\$0.00	\$0.00	\$166.34
11532-02	Jamie Rusaw	\$0.00	\$201.25	\$0.00	\$0.00	\$0.00	\$0.00	\$201.25
11534-01	Paul & Carol Rushmo	\$0.00	\$547.49	\$0.00	\$0.00	\$0.00	\$0.00	\$547.49
11535-02	Chris & Dixie Booke	\$0.00	\$649.16	\$0.00	\$0.00	\$0.00	\$0.00	\$649.16
11537-10	Les Brown	\$0.00	\$350.98	\$0.00	\$0.00	\$0.00	\$0.00	\$350.98
11540-03	Robert Lemke	\$0.00	\$445.88	\$410.06	\$0.00	\$0.00	\$0.00	\$855.94
11541-02	Lynn Allen	\$0.00	\$401.20	\$0.00	\$0.00	\$0.00	\$0.00	\$401.20
11544-01	Harold Conine	\$0.00	\$571.20	\$0.00	\$0.00	\$0.00	\$0.00	\$571.20
11545-01	Don & Marit Stevens	\$0.00	\$497.29	\$489.64	\$66.85	\$0.00	\$0.00	\$1,053.78
11546-02	Robert A Filter	\$0.00	\$486.65	\$0.00	\$0.00	\$0.00	\$0.00	\$486.65
11547-01	Raymond Stokes	\$0.00	\$311.89	\$0.00	\$0.00	\$0.00	\$0.00	\$311.89
11549-02	Kevin Stutz	\$0.00	\$21.14	\$0.00	\$0.00	\$0.00	\$0.00	\$21.14
11550-06	Kevin Stutz	\$0.00	\$314.92	\$284.29	\$0.00	\$0.00	\$0.00	\$599.21
11551-03	William G Shilts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$22.27)	(\$22.27)
11552-04	Helen C Peters-Totz	\$0.00	\$407.76	\$0.00	\$0.00	\$0.00	\$0.00	\$407.76
11553-01	Glenn M Smith	\$0.00	\$28.28	\$0.00	\$0.00	\$0.00	\$0.00	\$28.28
54-01	Glenn M Smith	\$0.00	\$395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$395.00

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 23

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11557-04	Devon Miller	\$0.00	\$192.14	\$0.00	\$0.00	\$0.00	\$0.00	\$192.14
11563-02	Brooke Leslie	\$0.00	\$648.73	\$0.00	\$0.00	\$0.00	\$0.00	\$648.73
11564-01	Deanna Gross	\$0.00	\$263.90	\$0.00	\$0.00	\$0.00	\$0.00	\$263.90
11566-05	Shawn Curley	\$0.00	\$253.02	\$244.56	\$238.97	\$69.66	\$0.00	\$806.21
11569-04	Bonnie Allen	\$0.00	\$249.35	\$250.13	\$0.00	\$0.00	\$0.00	\$499.48
11570-02	Bruce Smith Sr	\$0.00	\$461.47	\$0.00	\$0.00	\$0.00	\$0.00	\$461.47
11571-12	James C Gillen Jr	\$0.00	\$515.77	\$0.00	\$0.00	\$0.00	\$0.00	\$515.77
11572-02	Brandon Whitaker	\$0.00	\$708.50	\$0.00	\$0.00	\$0.00	\$0.00	\$708.50
11573-01	Maureen Maxand	\$0.00	\$430.72	\$0.00	\$0.00	\$0.00	\$0.00	\$430.72
11574-03	Maureen Maxand	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
11575-22	Deanna Gross	\$0.00	\$302.43	\$0.00	\$0.00	\$0.00	\$0.00	\$302.43
11576-04	David Silva	\$0.00	\$507.58	\$0.00	\$0.00	\$0.00	\$0.00	\$507.58
11578-01	Harold Bailey	\$0.00	\$269.18	\$0.00	\$0.00	\$0.00	\$0.00	\$269.18
11579-01	Kim Covalt	\$0.00	\$711.77	\$0.00	\$0.00	\$0.00	\$0.00	\$711.77
11584-01	Wrangell Cooperativ	\$0.00	\$12.44	\$0.00	\$0.00	\$0.00	\$0.00	\$12.44
11586-16	Trident Seafoods Co	\$0.00	\$1,577.04	\$0.00	\$0.00	\$0.00	\$0.00	\$1,577.04
11587-04	Hungry Beaver Pizza	\$0.00	\$4,037.61	\$0.00	\$0.00	\$0.00	\$0.00	\$4,037.61
11588-02	Sue Stevens	\$0.00	\$478.62	\$0.00	\$0.00	\$0.00	\$0.00	\$478.62
11589-03	Trident Seafoods Co	\$0.00	\$6,286.86	\$0.00	\$0.00	\$0.00	\$0.00	\$6,286.86
11591-26	Trident Seafoods Co	\$0.00	\$153.13	\$0.00	\$0.00	\$0.00	\$0.00	\$153.13
11592-45	Trident Seafoods Co	\$0.00	\$157.93	\$0.00	\$0.00	\$0.00	\$0.00	\$157.93
11593-41	Dustin C Mitchell	\$0.00	\$4.88	\$4.88	\$4.88	\$4.88	\$581.15	\$600.67
11593-43	George M Damian	\$0.00	\$172.39	\$153.79	\$0.00	\$0.00	\$0.00	\$326.18
11594-02	Ted Cabot	\$0.00	\$223.26	\$0.00	\$0.00	\$0.00	\$0.00	\$223.26
11595-32	Jordan R Crowley	\$0.00	\$189.46	\$0.00	\$0.00	\$0.00	\$0.00	\$189.46
11596-38	Tammy Sue Damian	\$0.00	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00
11597-11	Mark Stevens	\$0.00	\$198.40	\$207.12	\$0.00	\$0.00	\$0.00	\$405.52
11598-13	Angela Flickinger	\$0.00	\$161.42	\$0.00	\$0.00	\$0.00	\$0.00	\$161.42
11599-01	Churchill Rental	\$0.00	\$731.10	\$0.00	\$0.00	\$0.00	\$0.00	\$731.10
11600-01	Churchill Rental	\$0.00	\$352.77	\$0.00	\$0.00	\$0.00	\$0.00	\$352.77
11601-01	Churchill Rental	\$0.00	\$187.08	\$0.00	\$0.00	\$0.00	\$0.00	\$187.08
11603-07	Alaska Marine Lines	\$0.00	\$37.66	\$0.00	\$0.00	\$0.00	\$0.00	\$37.66
11605-06	Alaska Marine Lines	\$0.00	\$19.05	\$0.00	\$0.00	\$0.00	\$0.00	\$19.05
11620-03	Dave's Welding and	\$0.00	\$476.91	\$0.00	\$0.00	\$0.00	\$0.00	\$476.91
11621-13	Louel Rentals	\$0.00	(\$145.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$145.44)
11623-03	Trident Seafoods Co	\$0.00	\$857.74	\$0.00	\$0.00	\$0.00	\$0.00	\$857.74
11624-01	Jana Wright	\$0.00	\$525.15	\$393.36	\$134.42	\$0.00	\$0.00	\$1,052.93
25-02	Tarren's Storage So	\$0.00	\$201.81	\$0.00	\$0.00	\$0.00	\$0.00	\$201.81

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 24

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11626-01	Curtis Kautz	\$0.00	\$270.99	\$0.00	\$0.00	\$0.00	\$0.00	\$270.99
11629-16	Trident Seafoods Co	\$0.00	\$784.27	\$0.00	\$0.00	\$0.00	\$0.00	\$784.27
11630-01	Kenneth K Davidson	\$0.00	\$280.59	\$0.00	\$0.00	\$0.00	\$0.00	\$280.59
11631-02	Bible Baptist Resid	\$0.00	\$789.33	\$0.00	\$0.00	\$0.00	\$0.00	\$789.33
11633-08	Tracey H Martin	\$0.00	\$442.27	\$0.00	\$0.00	\$0.00	\$0.00	\$442.27
11635-01	Jenkins Welding LLC	\$0.00	\$520.33	\$0.00	\$0.00	\$0.00	\$0.00	\$520.33
11636-03	Shevaun A Meggitt	\$0.00	\$101.21	\$0.00	\$0.00	\$0.00	\$0.00	\$101.21
11638-02	Wrangell Boat Shop	\$0.00	\$1,551.96	\$1,311.42	\$0.00	\$0.00	\$0.00	\$2,863.38
11639-16	Wade Jack	\$0.00	\$382.56	\$0.00	\$0.00	\$0.00	\$0.00	\$382.56
11640-03	Larissa Siekawitch	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
11641-06	Dave Ellis	\$0.00	\$263.79	\$0.00	\$0.00	\$0.00	\$0.00	\$263.79
11642-03	Tom Robinson	\$0.00	\$259.17	\$0.00	\$0.00	\$0.00	\$0.00	\$259.17
11645-01	Twyla Nore	\$0.00	\$538.31	\$0.00	\$0.00	\$0.00	\$0.00	\$538.31
11647-01	Brian Ashton	\$0.00	\$111.55	\$0.00	\$0.00	\$0.00	\$0.00	\$111.55
11649-03	Brian Herman	\$0.00	\$368.22	\$0.00	\$0.00	\$0.00	\$0.00	\$368.22
11650-13	Bryan Allen	\$0.00	\$368.50	\$0.00	\$0.00	\$0.00	\$0.00	\$368.50
11653-10	Bloom Rental	\$0.00	\$188.98	\$0.00	\$0.00	\$0.00	\$0.00	\$188.98
11655-01	Svendsen Marine LLC	\$0.00	\$2,283.56	\$0.00	\$0.00	\$0.00	\$0.00	\$2,283.56
11656-02	Randy Easterly	\$0.00	\$686.58	\$0.00	\$0.00	\$0.00	\$0.00	\$686.58
11657-07	Laura Massin	\$0.00	\$244.50	\$0.00	\$0.00	\$0.00	\$0.00	\$244.50
11658-23	Jared A Becker	\$0.00	\$286.02	\$0.00	\$0.00	\$0.00	\$0.00	\$286.02
11659-12	Laura Massin	\$0.00	\$146.05	\$0.00	\$0.00	\$0.00	\$0.00	\$146.05
11660-01	Patty Gilbert	\$0.00	\$627.69	\$0.00	\$0.00	\$0.00	\$0.00	\$627.69
11661-07	Dennis R Edens	\$0.00	\$379.46	\$0.00	\$0.00	\$0.00	\$0.00	\$379.46
11662-01	Joel Peterman	\$0.00	\$482.36	\$0.00	\$0.00	\$0.00	\$0.00	\$482.36
11663-11	Kaylyn Easterly	\$0.00	\$585.87	\$0.00	\$0.00	\$0.00	\$0.00	\$585.87
11664-01	Neal Soeteber	\$0.00	\$266.40	\$0.00	\$0.00	\$0.00	\$0.00	\$266.40
11666-17	Bertha M Marsh	\$0.00	\$293.25	\$0.00	\$0.00	\$0.00	\$0.00	\$293.25
11667-10	Neal Soeteber	\$0.00	\$67.89	\$0.00	\$0.00	\$0.00	\$0.00	\$67.89
11668-06	Larissa Siekawitch	\$0.00	\$849.22	\$0.00	\$0.00	\$0.00	\$0.00	\$849.22
11669-15	Bruce Harding	\$0.00	\$119.99	\$0.00	\$0.00	\$0.00	\$0.00	\$119.99
11670-15	Nancy Delpero	\$0.00	\$269.46	\$0.00	\$0.00	\$0.00	\$0.00	\$269.46
11672-24	John T Pullman	\$0.00	\$304.38	\$0.00	\$0.00	\$0.00	\$0.00	\$304.38
11673-19	Zack Nelson	\$0.00	\$274.00	\$262.93	\$0.00	\$0.00	\$0.00	\$536.93
11674-12	Mike White	\$0.00	\$374.52	\$0.00	\$0.00	\$0.00	\$0.00	\$374.52
11675-01	Carol Hay	\$0.00	\$270.85	\$0.00	\$0.00	\$0.00	\$0.00	\$270.85
11676-01	Carol Hay	\$0.00	\$11.03	\$0.00	\$0.00	\$0.00	\$0.00	\$11.03
77-02	Amber Hommel	\$0.00	\$485.81	\$0.00	\$0.00	\$0.00	\$0.00	\$485.81

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 25

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11678-25	James J Freeman	\$0.00	\$590.53	\$0.00	\$0.00	\$0.00	\$0.00	\$590.53
11679-04	John Yeager	\$0.00	\$712.68	\$0.00	\$0.00	\$0.00	\$0.00	\$712.68
11680-02	Arnold Bakke	\$0.00	\$96.67	\$0.00	\$0.00	\$0.00	\$0.00	\$96.67
11681-17	Earon K Gross	\$0.00	\$525.55	\$0.00	\$0.00	\$0.00	\$0.00	\$525.55
11682-31	Robert S Champion	\$0.00	\$277.81	\$273.09	\$259.45	\$221.08	\$0.00	\$1,031.43
11683-06	Superior Marine Ser	\$0.00	\$323.29	\$0.00	\$0.00	\$0.00	\$0.00	\$323.29
11684-15	Superior Marine Ser	\$0.00	\$124.91	\$0.00	\$0.00	\$0.00	\$0.00	\$124.91
11685-06	Aaron Angerman	\$0.00	\$199.48	\$0.00	\$0.00	\$0.00	\$0.00	\$199.48
11686-01	Roxanna Petticrew	\$0.00	\$13.07	\$12.95	\$12.84	\$0.00	\$0.00	\$38.86
11687-05	Brian Christian	\$0.00	\$18.49	\$0.00	\$0.00	\$0.00	\$0.00	\$18.49
11688-01	Clara Haley	\$0.00	\$364.33	\$0.00	\$0.00	\$0.00	\$0.00	\$364.33
11694-01	Janice Emde	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
11695-06	Island Salon	\$0.00	\$312.05	\$0.00	\$0.00	\$0.00	\$0.00	\$312.05
11696-04	Bonnie Ritchie	\$0.00	\$144.10	\$0.00	\$0.00	\$0.00	\$0.00	\$144.10
11697-02	Bonnie Ritchie	\$0.00	\$14.85	\$0.00	\$0.00	\$0.00	\$0.00	\$14.85
11698-02	Bonnie Ritchie	\$0.00	\$415.84	\$0.00	\$0.00	\$0.00	\$0.00	\$415.84
11701-03	Bonnie Ritchie	\$0.00	\$290.23	\$0.00	\$0.00	\$0.00	\$0.00	\$290.23
11702-01	Kelly Buness	\$0.00	\$358.49	\$0.00	\$0.00	\$0.00	\$0.00	\$358.49
11703-09	Karri Buness	\$0.00	\$418.22	\$0.00	\$0.00	\$0.00	\$0.00	\$418.22
11704-11	Lynn D Maxand	\$0.00	\$173.18	\$0.00	\$0.00	\$0.00	\$0.00	\$173.18
11705-01	John Agostine	\$0.00	\$535.10	\$0.00	\$0.00	\$0.00	\$0.00	\$535.10
11707-01	Lauran Woolery	\$0.00	\$500.01	\$0.00	\$0.00	\$0.00	\$0.00	\$500.01
11708-10	Valerie K Massie	\$0.00	\$259.86	\$0.00	\$0.00	\$0.00	\$0.00	\$259.86
11709-02	James D Leslie II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$168.60)	(\$168.60)
11710-02	Samuel R Privett II	\$0.00	\$483.98	\$0.00	\$0.00	\$0.00	\$0.00	\$483.98
11711-02	Gablehouse Rentals	\$0.00	\$404.42	\$0.00	\$0.00	\$0.00	\$0.00	\$404.42
11712-03	Roger Purdy	\$0.00	(\$4.65)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4.65)
11715-02	Joseph Hommel	\$0.00	\$554.26	\$0.00	\$0.00	\$0.00	\$0.00	\$554.26
11716-03	Petro Marine Servic	\$0.00	\$563.09	\$0.00	\$0.00	\$0.00	\$0.00	\$563.09
11717-02	Petro Marine Servic	\$0.00	\$599.98	\$0.00	\$0.00	\$0.00	\$0.00	\$599.98
11718-01	Benn Curtis	\$0.00	\$886.11	\$0.00	\$0.00	\$0.00	\$0.00	\$886.11
11719-04	Richard Teague	\$0.00	\$202.37	\$0.00	\$0.00	\$0.00	\$0.00	\$202.37
11720-01	Robert Prunella	\$0.00	\$408.75	\$0.00	\$0.00	\$0.00	\$0.00	\$408.75
11721-01	Jeff Jabusch	\$0.00	\$601.07	\$0.00	\$0.00	\$0.00	\$0.00	\$601.07
11722-02	Josh Blatchley	\$0.00	\$316.06	\$0.00	\$0.00	\$0.00	\$0.00	\$316.06
11723-01	Breakwater Seafoods	\$0.00	\$20.91	\$0.00	\$0.00	\$0.00	\$0.00	\$20.91
11724-05	Georgia Hay	\$0.00	\$279.62	\$0.00	\$0.00	\$0.00	\$0.00	\$279.62
25-01	Richard Kaer	\$0.00	\$558.79	\$0.00	\$0.00	\$0.00	\$0.00	\$558.79

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 26

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11726-01	Charles Petticrew	\$0.00	\$314.11	\$0.00	\$0.00	\$0.00	\$0.00	\$314.11
11728-01	William Bloom	\$0.00	\$721.89	\$0.00	\$0.00	\$0.00	\$0.00	\$721.89
11729-02	Michelle D Thomasse	\$0.00	\$681.28	\$0.00	\$0.00	\$0.00	\$0.00	\$681.28
11730-01	William Privett	\$0.00	\$406.05	\$315.23	\$0.00	\$0.00	\$0.00	\$721.28
11731-03	Harry L Churchill	\$0.00	\$278.28	\$0.00	\$0.00	\$0.00	\$0.00	\$278.28
11732-01	Dave Brown	\$0.00	\$529.41	\$0.00	\$0.00	\$0.00	\$0.00	\$529.41
11734-01	Mark Pempek	\$0.00	\$665.57	\$0.00	\$0.00	\$0.00	\$0.00	\$665.57
11735-02	Jeanna Wittwer	\$0.00	\$73.53	\$0.00	\$0.00	\$0.00	\$0.00	\$73.53
11736-01	Eric Kading	\$0.00	\$0.00	(\$50.37)	\$0.00	\$0.00	\$0.00	(\$50.37)
11737-07	Eric Kading	\$0.00	\$0.00	(\$31.34)	\$0.00	\$0.00	\$0.00	(\$31.34)
11738-05	Taylor Properties L	\$0.00	\$1,592.76	\$0.00	\$0.00	\$0.00	\$0.00	\$1,592.76
11740-01	Kaer Trucking	\$0.00	\$160.54	\$0.00	\$0.00	\$0.00	\$0.00	\$160.54
11741-01	Wayne Kaer	\$0.00	\$94.45	\$0.00	\$0.00	\$0.00	\$0.00	\$94.45
11742-09	Todd Torvend	\$0.00	\$372.54	\$0.00	\$0.00	\$0.00	\$0.00	\$372.54
11743-02	Alaska Waters	\$0.00	\$829.55	\$0.00	\$0.00	\$0.00	\$0.00	\$829.55
11744-02	Touchpoint Alaska M	\$0.00	\$1,239.05	\$0.00	\$0.00	\$0.00	\$0.00	\$1,239.05
11746-03	Dale McMurren	\$0.00	\$511.26	\$442.03	\$0.00	\$0.00	\$0.00	\$953.29
11747-04	Charles Haubrich	\$0.00	\$1,016.07	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016.07
11748-05	Alisha D Seward	\$0.00	\$625.71	\$0.00	\$0.00	\$0.00	\$0.00	\$625.71
11749-01	Doug McCloskey	\$0.00	\$460.83	\$0.00	\$0.00	\$0.00	\$0.00	\$460.83
11750-02	Gigi Torgramsen	\$0.00	\$1,040.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,040.13
11751-01	John Taylor Shop	\$0.00	\$225.68	\$0.00	\$0.00	\$0.00	\$0.00	\$225.68
11752-02	White Enterprises	\$0.00	\$285.59	\$0.00	\$0.00	\$0.00	\$0.00	\$285.59
11754-01	Wrangell Senior Mai	\$0.00	\$94.76	\$0.00	\$0.00	\$0.00	\$0.00	\$94.76
11755-01	Wrangell Senior Apa	\$0.00	\$4,105.44	\$0.00	\$0.00	\$0.00	\$0.00	\$4,105.44
11756-01	DOT&PF Southcoast S	\$0.00	\$34.62	\$0.00	\$0.00	\$0.00	\$0.00	\$34.62
11757-01	Tlingit & Haida Hea	\$0.00	\$416.25	\$0.00	\$0.00	\$0.00	\$0.00	\$416.25
11758-01	Wrangell Elementary	\$0.00	\$3,190.26	\$0.00	\$0.00	\$0.00	\$0.00	\$3,190.26
11759-01	Wrangell Public Sch	\$0.00	\$1,302.48	\$0.00	\$0.00	\$0.00	\$0.00	\$1,302.48
11762-02	Job Montoy	\$0.00	\$373.08	\$393.82	\$384.05	\$0.00	\$0.00	\$1,150.95
11763-02	Glen Decker	\$0.00	\$586.74	\$0.00	\$0.00	\$0.00	\$0.00	\$586.74
11764-02	Kadin Corporation	\$0.00	\$49.20	\$41.54	\$0.00	\$0.00	\$0.00	\$90.74
11765-04	Geoffrey Stutz	\$0.00	\$344.57	\$0.00	\$0.00	\$0.00	\$0.00	\$344.57
11766-01	Kadin Corporation	\$0.00	\$410.61	\$278.77	\$0.00	\$0.00	\$0.00	\$689.38
11767-01	Mike D Shilts	\$0.00	\$381.30	\$0.00	\$0.00	\$0.00	\$0.00	\$381.30
11768-08	Frank Roberts	\$0.00	\$697.05	\$0.00	\$0.00	\$0.00	\$0.00	\$697.05
11769-05	Sam Carney	\$0.00	\$481.38	\$0.00	\$0.00	\$0.00	\$0.00	\$481.38
70-03	David Bryner	\$0.00	\$53.96	\$0.00	\$0.00	\$0.00	\$0.00	\$53.96

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 27

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
11771-02	Jeff Barlow	\$0.00	\$371.70	\$0.00	\$0.00	\$0.00	\$0.00	\$371.70
11772-08	Bernie Massin	\$0.00	\$368.92	\$0.00	\$0.00	\$0.00	\$0.00	\$368.92
11774-01	DOT&PF Southcoast S	\$0.00	\$25.34	\$0.00	\$0.00	\$0.00	\$0.00	\$25.34
11776-03	Kyle Lewis	\$0.00	\$441.45	\$0.00	\$0.00	\$0.00	\$0.00	\$441.45
11778-01	Seventh Day Adventi	\$0.00	\$561.14	\$0.00	\$0.00	\$0.00	\$0.00	\$561.14
11779-01	Doug McMurren	\$0.00	\$224.83	\$235.71	\$226.42	\$0.00	\$0.00	\$686.96
11780-02	Barre Gadd	\$0.00	\$406.53	\$386.09	\$0.00	\$0.00	\$0.00	\$792.62
11781-01	Diane Lightner	\$0.00	\$522.10	\$0.00	\$0.00	\$0.00	\$0.00	\$522.10
11782-09	Alexander J Riordan	\$0.00	\$463.65	\$410.97	\$340.61	\$288.01	\$0.00	\$1,503.24
11783-10	Tony Massin	\$0.00	\$0.00	\$0.00	\$0.00	(\$278.29)	\$0.00	(\$278.29)
11981-02	Kathryn A Betterton	\$0.00	\$133.60	\$0.00	\$0.00	\$0.00	\$0.00	\$133.60
11982-01	Kay Larson	\$0.00	\$452.61	\$0.00	\$0.00	\$0.00	\$0.00	\$452.61
11983-06	Chris Stewart	\$0.00	\$539.76	\$0.00	\$0.00	\$0.00	\$0.00	\$539.76
11984-02	Adam Morse	\$0.00	\$536.66	\$0.00	\$0.00	\$0.00	\$0.00	\$536.66
11985-06	Tlingit & Haida Reg	\$0.00	\$573.68	\$0.00	\$0.00	\$0.00	\$0.00	\$573.68
11986-02	Randolph Kalkins	\$0.00	\$314.25	\$0.00	\$0.00	\$0.00	\$0.00	\$314.25
11987-05	Dacee Gillen	\$0.00	\$115.12	\$0.00	\$0.00	\$0.00	\$0.00	\$115.12
11988-06	Tlingit & Haida Reg	\$0.00	\$59.43	\$0.00	\$0.00	\$0.00	\$0.00	\$59.43
11989-08	Jennifer Ludwigsen	\$0.00	\$70.00	\$73.25	\$0.00	\$0.00	\$0.00	\$143.25
11990-05	Bart L. Churchill	\$0.00	\$102.65	\$0.00	\$0.00	\$0.00	\$0.00	\$102.65
11991-03	Marzieh Schenk	\$0.00	\$32.92	\$0.00	\$0.00	\$0.00	\$0.00	\$32.92
11992-08	Krysta Gillen	\$0.00	\$145.25	\$0.00	\$0.00	\$0.00	\$0.00	\$145.25
11993-04	Esther Ashton	\$0.00	\$347.92	\$0.00	\$0.00	\$0.00	\$0.00	\$347.92
11994-02	Amy Ferdinand	\$0.00	\$56.27	\$0.00	\$0.00	\$0.00	\$0.00	\$56.27
11995-07	Micaleah Larsen	\$0.00	\$268.07	\$0.00	\$0.00	\$0.00	\$0.00	\$268.07
11996-06	Rebecca L Mork	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$115.71)	(\$115.71)
11997-05	Bonnie Ritchie	\$0.00	\$239.36	\$0.00	\$0.00	\$0.00	\$0.00	\$239.36
11998-07	Rudolph John Briska	\$0.00	\$187.37	\$0.00	\$0.00	\$0.00	\$0.00	\$187.37
11999-02	Fred E Elmore	\$0.00	\$48.97	\$0.00	\$0.00	\$0.00	\$0.00	\$48.97
12000-04	Glacier Larsen	\$0.00	\$274.87	\$266.54	\$0.00	\$0.00	\$0.00	\$541.41
12001-03	Arthur Larsen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,033.04)	(\$1,033.04)
12002-01	Ron Gillen	\$0.00	\$349.64	\$0.00	\$0.00	\$0.00	\$0.00	\$349.64
12003-05	David Gillen Jr	\$0.00	\$502.30	\$0.00	\$0.00	\$0.00	\$0.00	\$502.30
12004-05	Kenneth Orrin Hoyt	\$0.00	\$624.23	\$0.00	\$0.00	\$0.00	\$0.00	\$624.23
12006-31	Cliff White-Rental	\$0.00	\$155.51	\$220.64	\$0.00	\$0.00	\$0.00	\$376.15
12007-17	Bobbi Jo Gillen	\$0.00	\$473.85	\$0.00	\$0.00	\$0.00	\$0.00	\$473.85
12008-08	Adrienne McLaughlin	\$0.00	\$478.98	\$418.80	\$0.00	\$0.00	\$0.00	\$897.78
09-01	American Legion	\$0.00	\$578.92	\$0.00	\$0.00	\$0.00	\$0.00	\$578.92



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 28

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12010-01	Forest McMurren	\$0.00	\$346.13	\$344.22	\$0.00	\$0.00	\$0.00	\$690.35
12011-20	Andrea Gillen	\$0.00	\$236.04	\$0.00	\$0.00	\$0.00	\$0.00	\$236.04
12012-17	Trident Seafoods Co	\$0.00	\$202.37	\$0.00	\$0.00	\$0.00	\$0.00	\$202.37
12013-28	Trident Seafoods Co	\$0.00	\$204.86	\$0.00	\$0.00	\$0.00	\$0.00	\$204.86
12014-18	Tracy Landis	\$0.00	\$217.14	\$0.00	\$0.00	\$0.00	\$0.00	\$217.14
12015-33	Trident Seafoods Co	\$0.00	\$201.54	\$0.00	\$0.00	\$0.00	\$0.00	\$201.54
12016-15	Gregg K Nakamasu	\$0.00	\$348.75	\$0.00	\$0.00	\$0.00	\$0.00	\$348.75
12017-02	Garnet Rentals LLC	\$0.00	\$984.61	\$732.02	\$0.00	\$0.00	\$0.00	\$1,716.63
12018-13	Trident Seafoods Co	\$0.00	\$261.95	\$0.00	\$0.00	\$0.00	\$0.00	\$261.95
12019-39	Trident Seafoods Co	\$0.00	\$203.87	\$0.00	\$0.00	\$0.00	\$0.00	\$203.87
12020-06	Artha W Deruyter	\$0.00	\$472.61	\$0.00	\$0.00	\$0.00	\$0.00	\$472.61
12021-10	Ryan Reeves	\$0.00	\$460.67	\$0.00	\$0.00	\$0.00	\$0.00	\$460.67
12022-01	Jim Early	\$0.00	\$391.61	\$0.00	\$0.00	\$0.00	\$0.00	\$391.61
12023-02	Frank Roppel	\$0.00	\$267.80	\$0.00	\$0.00	\$0.00	\$0.00	\$267.80
12025-06	Jean Arnold	\$0.00	\$448.93	\$0.00	\$0.00	\$0.00	\$0.00	\$448.93
12026-07	Adrienne McLaughlin	\$0.00	\$0.62	\$0.62	\$0.62	\$0.62	\$79.06	\$81.54
12026-08	WHITE RENTALS LLC	\$0.00	\$364.77	\$0.00	\$0.00	\$0.00	\$0.00	\$364.77
12027-11	Randy L Backman	\$0.00	\$265.15	\$0.00	\$0.00	\$0.00	\$0.00	\$265.15
12028-01	Frank Rice	\$0.00	\$302.99	\$0.00	\$0.00	\$0.00	\$0.00	\$302.99
12029-07	Traci W Elison	\$0.00	\$404.80	\$0.00	\$0.00	\$0.00	\$0.00	\$404.80
12030-01	Salvation Army	\$0.00	\$1,167.82	\$0.00	\$0.00	\$0.00	\$0.00	\$1,167.82
12031-04	Zachary Taylor	\$0.00	\$707.58	\$0.00	\$0.00	\$0.00	\$0.00	\$707.58
12033-01	Craig Villarma	\$0.00	\$468.49	\$0.00	\$0.00	\$0.00	\$0.00	\$468.49
12034-01	Don McConachie	\$0.00	\$358.49	\$0.00	\$0.00	\$0.00	\$0.00	\$358.49
12035-01	Harborlight Church	\$0.00	\$565.44	\$0.00	\$0.00	\$0.00	\$0.00	\$565.44
12036-04	Michael J Lockabey	\$0.00	\$838.18	\$0.00	\$0.00	\$0.00	\$0.00	\$838.18
12038-07	Alyssa Carmichael	\$0.00	\$79.10	\$79.51	\$0.00	\$0.00	\$0.00	\$158.61
12039-18	Michelle Lopez	\$0.00	\$75.81	\$68.80	\$0.00	\$0.00	\$0.00	\$144.61
12040-21	Maylee M Martin	\$0.00	\$48.02	\$0.00	\$0.00	\$0.00	\$0.00	\$48.02
12041-10	Judy Guggenbickler	\$0.00	\$48.93	\$48.18	\$0.00	\$0.00	\$0.00	\$97.11
12042-01	Alaska Housing Fina	\$0.00	\$3,469.18	\$0.00	\$0.00	\$0.00	\$0.00	\$3,469.18
12043-18	Sabrina W Daly	\$0.00	\$66.02	\$0.00	\$0.00	\$0.00	\$0.00	\$66.02
12044-29	Jennifer A Luzzo	\$0.00	\$38.39	\$0.00	\$0.00	\$0.00	\$0.00	\$38.39
12045-15	Lorna M Salchenberg	\$0.00	\$102.74	\$0.00	\$0.00	\$0.00	\$0.00	\$102.74
12046-20	Aundria Martin	\$0.00	\$82.62	\$84.10	\$0.00	\$0.00	\$0.00	\$166.72
12047-23	Tatiana Daly	\$0.00	\$47.19	\$0.00	\$0.00	\$0.00	\$0.00	\$47.19
12048-16	Barbara Coleman	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$280.32)	(\$280.32)
49-19	Heather A Kaminsky	\$0.00	\$48.85	\$0.00	\$0.00	\$0.00	\$0.00	\$48.85

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 29

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12050-19	Liana K Carney	\$0.00	\$63.38	\$0.00	\$0.00	\$0.00	\$0.00	\$63.38
12051-01	Alaska Housing Fina	\$0.00	\$7,164.52	\$0.00	\$0.00	\$0.00	\$0.00	\$7,164.52
12052-04	Georgia Lewis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,042.92)	(\$1,042.92)
12053-16	Tessa Appleman	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,497.09)	(\$1,497.09)
12054-03	Peter Landrigan	\$0.00	\$29.94	\$0.00	\$0.00	\$0.00	\$0.00	\$29.94
12055-07	Jessie M Franks III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,055.80)	(\$1,055.80)
12056-01	Alaska Housing Fina	\$0.00	\$59.85	\$0.00	\$0.00	\$0.00	\$0.00	\$59.85
12057-18	Nikka Mork	\$0.00	\$183.55	\$0.00	\$0.00	\$0.00	\$0.00	\$183.55
12058-23	Patti Jo Livingston	\$0.00	\$77.15	\$0.00	\$0.00	\$0.00	\$0.00	\$77.15
12059-21	Nicole Webster	\$0.00	\$80.49	\$0.00	\$0.00	\$0.00	\$0.00	\$80.49
12060-16	Kari N Massin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$356.24)	(\$356.24)
12061-19	Leah Liukkonen	\$0.00	\$33.18	\$29.77	\$0.00	\$0.00	\$0.00	\$62.95
12062-14	David C Shull	\$0.00	\$33.26	\$0.00	\$0.00	\$0.00	\$0.00	\$33.26
12064-21	Susan Beebe	\$0.00	\$40.38	\$0.00	\$0.00	\$0.00	\$0.00	\$40.38
12065-15	Madelynn Motherway	\$0.00	\$59.14	\$56.98	\$0.00	\$0.00	\$0.00	\$116.12
12066-15	Jodie Perez	\$0.00	\$32.52	\$29.61	\$0.00	\$0.00	\$0.00	\$62.13
12068-22	Darryl R Smith	\$0.00	\$29.94	\$0.00	\$0.00	\$0.00	\$0.00	\$29.94
12069-01	Alaska Housing Fina	\$0.00	\$2,589.26	\$0.00	\$0.00	\$0.00	\$0.00	\$2,589.26
12070-13	Brandie M Webster	\$0.00	\$0.46	\$0.46	\$0.46	\$0.46	\$57.27	\$59.11
12070-14	Arthur Gilbert	\$0.00	\$61.01	\$0.00	\$0.00	\$0.00	\$0.00	\$61.01
12071-15	Dante J Deang	\$0.00	\$62.12	\$0.00	\$0.00	\$0.00	\$0.00	\$62.12
12072-13	Jessie Brady	\$0.00	\$43.54	\$0.00	\$0.00	\$0.00	\$0.00	\$43.54
12073-14	Shamika L Jones	\$0.00	\$60.87	\$0.00	\$0.00	\$0.00	\$0.00	\$60.87
12074-10	Diane Bloom	\$0.00	\$16.01	\$0.00	\$0.00	\$0.00	\$0.00	\$16.01
12075-18	Dianne L Simpson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,013.76)	(\$2,013.76)
12076-33	Lillian A Younce	\$0.00	\$0.29	\$3.14	\$2.81	\$28.69	\$0.00	\$34.93
12076-34	Sierra Rae Hagelman	\$0.00	\$27.95	\$0.00	\$0.00	\$0.00	\$0.00	\$27.95
12077-11	Avril Rhoades	\$0.00	\$38.89	\$0.00	\$0.00	\$0.00	\$0.00	\$38.89
12078-01	Alaska Housing Fina	\$0.00	\$2,172.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,172.20
12079-25	Benjamin R Jackson	\$0.00	\$30.23	\$32.92	\$0.00	\$0.00	\$0.00	\$63.15
12080-29	Jennifer D Nakamura	\$0.00	(\$0.91)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.91)
12081-04	Michael McLaughlin	\$0.00	\$33.43	\$0.00	\$0.00	\$0.00	\$0.00	\$33.43
12082-21	David McHolland	\$0.00	\$53.82	\$0.00	\$0.00	\$0.00	\$0.00	\$53.82
12083-32	Vanessa Aitken	\$0.00	\$33.20	\$0.00	\$0.00	\$0.00	\$0.00	\$33.20
12084-10	Mel Gadd	\$0.00	\$46.76	\$46.03	\$0.00	\$0.00	\$0.00	\$92.79
12085-30	Kody L Paul	\$0.00	\$48.62	\$49.51	\$0.00	\$0.00	\$0.00	\$98.13
12086-17	Christopher V Byfor	\$0.00	\$23.80	\$0.00	\$0.00	\$0.00	\$0.00	\$23.80
87-01	Alaska Housing Fina	\$0.00	\$2,280.54	\$0.00	\$0.00	\$0.00	\$0.00	\$2,280.54

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 30

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12088-22	Byron Cady	\$0.00	\$50.50	\$37.35	\$0.00	\$0.00	\$0.00	\$87.85
12089-07	Alaska Housing Fina	\$0.00	\$34.80	\$0.00	\$0.00	\$0.00	\$0.00	\$34.80
12090-03	Honey Campbell	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)	(\$2,828.11)	(\$3,028.11)
12091-17	Levi S Dow JR	\$0.00	\$43.04	\$0.00	\$0.00	\$0.00	\$0.00	\$43.04
12092-04	Ty Harding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$529.92)	(\$529.92)
12093-05	Sharon D McGuire	\$0.00	\$34.91	\$0.00	\$0.00	\$0.00	\$0.00	\$34.91
12094-04	Samuel Campus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$155.24)	(\$155.24)
12095-15	Thomas J Soeurt	\$0.00	\$34.25	\$0.00	\$0.00	\$0.00	\$0.00	\$34.25
12096-01	Alaska Housing Fina	\$0.00	\$2,202.02	\$0.00	\$0.00	\$0.00	\$0.00	\$2,202.02
12097-09	Randy Churchill	\$0.00	\$233.19	\$0.00	\$0.00	\$0.00	\$0.00	\$233.19
12098-01	Sueann Guggenbickle	\$0.00	\$692.74	\$0.00	\$0.00	\$0.00	\$0.00	\$692.74
12099-11	USDA C/O MetTel	\$0.00	\$464.17	\$0.00	\$0.00	\$0.00	\$0.00	\$464.17
12100-07	USDA C/O MetTel	\$0.00	\$253.39	\$0.00	\$0.00	\$0.00	\$0.00	\$253.39
12101-01	USDA C/O MetTel	\$0.00	\$170.12	\$0.00	\$0.00	\$0.00	\$0.00	\$170.12
12102-16	SEAK Behavioral Hea	\$0.00	\$304.66	\$0.00	\$0.00	\$0.00	\$0.00	\$304.66
12103-02	Bert McCay	\$0.00	\$681.86	\$0.00	\$0.00	\$0.00	\$0.00	\$681.86
12104-16	Pml Eye Opener Rent	\$0.00	\$311.33	\$0.00	\$0.00	\$0.00	\$0.00	\$311.33
12105-19	McKinley Ward	\$0.00	\$406.84	\$0.00	\$0.00	\$0.00	\$0.00	\$406.84
12106-33	Nicole C Szyller	\$0.00	\$3.00	\$3.00	\$3.00	\$3.00	\$358.49	\$370.49
12106-35	Shaleen Kuntz	\$0.00	\$288.44	\$150.00	\$0.00	\$0.00	\$0.00	\$438.44
12107-05	Johnson Rental	\$0.00	\$307.85	\$0.00	\$0.00	\$0.00	\$0.00	\$307.85
12108-27	Annette Thompson	\$0.00	\$36.11	\$0.00	\$0.00	\$0.00	\$0.00	\$36.11
12109-02	Johnson Rental	\$0.00	\$161.30	\$0.00	\$0.00	\$0.00	\$0.00	\$161.30
12110-02	James & Lisa Brooks	\$0.00	\$452.27	\$0.00	\$0.00	\$0.00	\$0.00	\$452.27
12112-04	David Roane Jr.	\$0.00	\$541.19	\$0.00	\$0.00	\$0.00	\$0.00	\$541.19
12113-07	Damon R Roher	\$0.00	\$408.75	\$0.00	\$0.00	\$0.00	\$0.00	\$408.75
12114-01	Nancy Seimears	\$0.00	\$661.57	\$0.00	\$0.00	\$0.00	\$0.00	\$661.57
12115-05	Paul Lofftus	\$0.00	\$576.62	\$0.00	\$0.00	\$0.00	\$0.00	\$576.62
12116-03	John Roundtree	\$0.00	\$698.41	\$606.90	\$0.00	\$0.00	\$0.00	\$1,305.31
12118-25	Duane Ricker	\$0.00	\$345.69	\$0.00	\$0.00	\$0.00	\$0.00	\$345.69
12119-06	Darren Easterly	\$0.00	\$599.85	\$0.00	\$0.00	\$0.00	\$0.00	\$599.85
12120-14	Jeremy Welch	\$0.00	\$493.34	\$0.00	\$0.00	\$0.00	\$0.00	\$493.34
12122-07	Ray Rogers	\$0.00	\$340.26	\$0.00	\$0.00	\$0.00	\$0.00	\$340.26
12123-02	Georgia M Selfridge	\$0.00	\$480.46	\$0.00	\$0.00	\$0.00	\$0.00	\$480.46
12124-01	Brent Mill	\$0.00	\$635.92	\$0.00	\$0.00	\$0.00	\$0.00	\$635.92
12125-04	Kassee M Schlotzhau	\$0.00	\$502.16	\$0.00	\$0.00	\$0.00	\$0.00	\$502.16
12126-07	Bridgette Petticrew	\$0.00	\$381.84	\$417.88	\$0.00	\$0.00	\$0.00	\$799.72
28-04	Andy Hoyt	\$0.00	\$584.79	\$0.00	\$0.00	\$0.00	\$0.00	\$584.79

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 31

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12129-06	David W Brown	\$0.00	\$515.13	\$0.00	\$0.00	\$0.00	\$0.00	\$515.13
12130-02	Jason Rooney	\$0.00	\$931.30	\$0.00	\$0.00	\$0.00	\$0.00	\$931.30
12131-09	Rabecca L Lehnherr	\$0.00	\$368.34	\$171.56	\$0.00	\$0.00	\$0.00	\$539.90
12133-07	Lacey Soeteber	\$0.00	\$414.95	\$0.00	\$0.00	\$0.00	\$0.00	\$414.95
12134-01	David Gillen	\$0.00	\$315.09	\$0.00	\$0.00	\$0.00	\$0.00	\$315.09
12135-01	David Gillen	\$0.00	\$17.95	\$0.00	\$0.00	\$0.00	\$0.00	\$17.95
12136-08	SEARHC c/o of Engie	\$0.00	\$215.04	\$0.00	\$0.00	\$0.00	\$0.00	\$215.04
12137-03	SEARHC c/o of Engie	\$0.00	\$1,313.79	\$0.00	\$0.00	\$0.00	\$0.00	\$1,313.79
12138-06	SEARHC c/o of Engie	\$0.00	\$86.15	\$0.00	\$0.00	\$0.00	\$0.00	\$86.15
12139-03	TK'S Mini Mart	\$0.00	\$1,202.78	\$0.00	\$0.00	\$0.00	\$0.00	\$1,202.78
12140-01	Alaska Wireless Net	\$0.00	\$443.54	\$0.00	\$0.00	\$0.00	\$0.00	\$443.54
12141-06	Rabecca L Lehnherr	\$0.00	\$535.46	\$234.79	\$0.00	\$0.00	\$0.00	\$770.25
12288-03	Randy L Backman	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$654.42)	(\$654.42)
12291-12	Wrangell Cooperativ	\$0.00	\$467.98	\$0.00	\$0.00	\$0.00	\$0.00	\$467.98
12292-01	Leroy Fennimore	\$0.00	\$379.35	\$0.00	\$0.00	\$0.00	\$0.00	\$379.35
12293-02	Chuck Hay	\$0.00	\$660.61	\$482.80	\$0.00	\$0.00	\$0.00	\$1,143.41
12294-03	Randy L Backman	\$0.00	\$0.00	(\$1,743.53)	\$0.00	\$0.00	\$0.00	(\$1,743.53)
12295-02	Don Sorric	\$0.00	\$224.32	\$0.00	\$0.00	\$0.00	\$0.00	\$224.32
12296-02	Tlingit & Haida Reg	\$0.00	\$572.50	\$0.00	\$0.00	\$0.00	\$0.00	\$572.50
12297-04	Christopher J Miera	\$0.00	\$775.83	\$683.50	\$0.00	\$0.00	\$0.00	\$1,459.33
12298-05	Leanna Nash	\$0.00	\$539.35	\$0.00	\$0.00	\$0.00	\$0.00	\$539.35
12300-02	James Nelson	\$0.00	\$32.23	\$0.00	\$0.00	\$0.00	\$0.00	\$32.23
12301-05	James Nelson	\$0.00	\$152.45	\$0.00	\$0.00	\$0.00	\$0.00	\$152.45
12302-01	Southeast Alaska Po	\$0.00	\$419.30	\$0.00	\$0.00	\$0.00	\$0.00	\$419.30
12303-01	DOT&PF Southcoast S	\$0.00	\$41.14	\$0.00	\$0.00	\$0.00	\$0.00	\$41.14
12308-03	Sea Level Seafoods	\$0.00	\$271.94	\$0.00	\$0.00	\$0.00	\$0.00	\$271.94
12309-02	Bloom Rental	\$0.00	\$199.47	\$0.00	\$0.00	\$0.00	\$0.00	\$199.47
12311-05	Lorena Cano	\$0.00	\$252.22	\$0.00	\$0.00	\$0.00	\$0.00	\$252.22
12313-01	Sue Nore	\$0.00	\$326.22	\$0.00	\$0.00	\$0.00	\$0.00	\$326.22
12314-10	Kelsey Leak	\$0.00	\$254.80	\$248.36	\$0.00	\$0.00	\$0.00	\$503.16
12315-03	Alexandra McMurren	\$0.00	\$370.59	\$0.00	\$0.00	\$0.00	\$0.00	\$370.59
12319-08	Victoria Degroot	\$0.00	\$542.80	\$437.59	\$0.00	\$0.00	\$0.00	\$980.39
12321-08	Ron Sowle	\$0.00	\$25.29	\$0.00	\$0.00	\$0.00	\$0.00	\$25.29
12321-09	Wayne St John	\$0.00	\$40.52	\$0.00	\$0.00	\$0.00	\$0.00	\$40.52
12323-15	Sea Level Seafoods	\$0.00	\$158.16	\$0.00	\$0.00	\$0.00	\$0.00	\$158.16
12326-27	Ronald Schacher	\$0.00	\$296.17	\$0.00	\$0.00	\$0.00	\$0.00	\$296.17
12327-17	Sean MJ Lewis	\$0.00	\$2.53	\$2.53	\$2.53	\$2.53	\$323.81	\$333.93
27-18	Grace Cano	\$0.00	\$0.43	\$48.34	\$0.00	\$0.00	\$0.00	\$48.77

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 32

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12327-19	Wayne St John	\$0.00	\$149.57	\$82.98	\$0.00	\$0.00	\$0.00	\$232.55
12328-10	Juan Antonio Beltr	\$0.00	\$376.28	\$333.03	\$318.89	\$0.00	\$0.00	\$1,028.20
12330-07	Dennis L Neff	\$0.00	\$398.37	\$346.89	\$0.00	\$0.00	\$0.00	\$745.26
12331-01	Gordon Lively	\$0.00	\$366.28	\$0.00	\$0.00	\$0.00	\$0.00	\$366.28
12332-01	Nancy L Opsal	\$0.00	\$285.01	\$280.17	\$0.00	\$0.00	\$0.00	\$565.18
12333-01	Brian Cooper	\$0.00	\$250.43	\$223.43	\$0.00	\$0.00	\$0.00	\$473.86
12334-03	Matthew F Barker	\$0.00	\$79.55	\$64.23	\$55.89	\$0.00	\$0.00	\$199.67
12335-01	Christinah Jamieson	\$0.00	\$243.84	\$0.00	\$0.00	\$0.00	\$0.00	\$243.84
12336-06	Linda A. Churchill	\$0.00	\$197.91	\$0.00	\$0.00	\$0.00	\$0.00	\$197.91
12337-05	Robert J Wilton Jr	\$0.00	\$359.32	\$0.00	\$0.00	\$0.00	\$0.00	\$359.32
12339-05	Barbara Hommel	\$0.00	\$260.28	\$0.00	\$0.00	\$0.00	\$0.00	\$260.28
12340-02	Patrick O'Neil	\$0.00	\$287.41	\$0.00	\$0.00	\$0.00	\$0.00	\$287.41
12341-02	Darrell Powers	\$0.00	\$235.37	\$0.00	\$0.00	\$0.00	\$0.00	\$235.37
12342-18	Sea Level Seafoods	\$0.00	\$70.34	\$0.00	\$0.00	\$0.00	\$0.00	\$70.34
12343-12	Mary Shilts	\$0.00	\$371.03	\$0.00	\$0.00	\$0.00	\$0.00	\$371.03
12347-05	Jon M Campbell-Wrig	\$0.00	\$365.72	\$0.00	\$0.00	\$0.00	\$0.00	\$365.72
12348-10	Steve Gerard	\$0.00	\$8.40	\$8.40	\$8.40	\$8.40	\$1,005.93	\$1,039.53
12348-11	Wayne St John	\$0.00	\$40.88	\$40.52	\$0.00	\$0.00	\$0.00	\$81.40
12350-08	Stan Guggenbickler	\$0.00	\$533.14	\$488.97	\$0.03	\$0.00	\$0.00	\$1,022.14
12351-05	Jeff Rooney Jr	\$0.00	\$573.40	\$0.00	\$0.00	\$0.00	\$0.00	\$573.40
12352-11	Larry Aitken	\$0.00	\$0.67	\$0.67	\$0.67	\$0.67	\$81.12	\$83.80
12352-13	Trevor Guggenbickle	\$0.00	\$462.26	\$406.17	\$319.15	\$0.00	\$0.00	\$1,187.58
12353-24	Molly J Prysunka	\$0.00	\$440.34	\$355.89	\$291.49	\$238.02	\$0.00	\$1,325.74
12354-08	Sea Level Seafoods	\$0.00	\$270.68	\$0.00	\$0.00	\$0.00	\$0.00	\$270.68
12355-07	Jerry H Knapp Jr	\$0.00	\$139.32	\$40.52	\$0.00	\$0.00	\$0.00	\$179.84
12356-03	Betty Newman	\$0.00	\$197.33	\$0.00	\$0.00	\$0.00	\$0.00	\$197.33
12357-01	Jerry Knapp	\$0.00	\$355.43	\$0.00	\$0.00	\$0.00	\$0.00	\$355.43
12358-03	Sea Level Seafoods	\$0.00	\$409.74	\$0.00	\$0.00	\$0.00	\$0.00	\$409.74
12359-12	Christian Stone Gug	\$0.00	\$323.02	\$0.00	\$0.00	\$0.00	\$0.00	\$323.02
12360-10	Joseph W Mork	\$0.00	\$299.15	\$196.40	\$0.00	\$0.00	\$0.00	\$495.55
12362-06	Jacob Soeteber	\$0.00	\$246.99	\$0.00	\$0.00	\$0.00	\$0.00	\$246.99
12363-11	Traci Lynn Meyer	\$0.00	\$4.38	\$0.00	\$0.00	\$0.00	\$0.00	\$4.38
12379-04	Breakaway Adventure	\$0.00	\$88.70	\$0.00	\$0.00	\$0.00	\$0.00	\$88.70
12390-13	John Verhey	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12396-09	Gigi Torgramsen	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12397-09	Zack Nelson	\$0.00	\$20.47	\$20.14	\$0.00	\$0.00	\$0.00	\$40.61
12398-08	Sterling Glenn	\$0.00	\$13.61	\$0.00	\$0.00	\$0.00	\$0.00	\$13.61
00-04	John Verhey	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 33

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12401-05	Joseph G Gartrell	\$0.00	\$112.61	\$0.00	\$0.00	\$0.00	\$0.00	\$112.61
12402-09	Georgia M Selfridge	\$0.00	\$24.48	\$0.00	\$0.00	\$0.00	\$0.00	\$24.48
12407-07	Peter Branson	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12408-10	Howard Mcvicker	\$0.00	\$58.45	\$0.00	\$0.00	\$0.00	\$0.00	\$58.45
12411-02	Jonathan E Watts	\$0.00	\$16.38	\$16.39	\$16.56	\$16.71	\$0.77	\$66.81
12416-06	Chris Larsen	\$0.00	\$135.87	\$0.00	\$0.00	\$0.00	\$0.00	\$135.87
12419-05	Dan Herr	\$0.00	\$9.88	\$0.00	\$0.00	\$0.00	\$0.00	\$9.88
12421-04	Michael Nealson	\$0.00	\$0.00	(\$178.34)	\$0.00	\$0.00	\$0.00	(\$178.34)
12422-03	Hans Borve	\$0.00	\$28.98	\$0.00	\$0.00	\$0.00	\$0.00	\$28.98
12433-14	Wrangell Cooperativ	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
12447-03	Joshua Jenkins	\$0.00	\$4.19	\$0.00	\$0.00	\$0.00	\$0.00	\$4.19
12448-02	James Jenkins	\$0.00	\$85.10	\$65.59	\$0.00	\$0.00	\$0.00	\$150.69
12449-01	The Bay Company	\$0.00	\$13.31	\$0.00	\$0.00	\$0.00	\$0.00	\$13.31
12450-09	Brian Herman	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12452-06	Don Sorric	\$0.00	\$0.00	(\$87.16)	\$0.00	\$0.00	\$0.00	(\$87.16)
12453-06	Frank Warfel Sr	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12456-05	Alaska Charters & A	\$0.00	\$84.52	\$0.00	\$0.00	\$0.00	\$0.00	\$84.52
12458-06	Anthony Guggenbickl	\$0.00	\$0.00	\$0.00	\$0.00	(\$46.46)	\$0.00	(\$46.46)
12459-03	Jon Abrahamson	\$0.00	\$38.43	\$0.00	\$0.00	\$0.00	\$0.00	\$38.43
12462-08	Erik Broad	\$0.00	\$79.09	\$0.00	\$0.00	\$0.00	\$0.00	\$79.09
12465-04	Dan Flickinger	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12466-03	Ray Rogers	\$0.00	\$46.50	\$0.00	\$0.00	\$0.00	\$0.00	\$46.50
12467-02	Chuck Hay	\$0.00	\$40.73	\$31.14	\$0.00	\$0.00	\$0.00	\$71.87
12469-03	Carol Hay	\$0.00	\$42.01	\$0.00	\$0.00	\$0.00	\$0.00	\$42.01
12470-10	Jared Gross	\$0.00	(\$4.94)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4.94)
12471-06	Brandt N Peterson	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12472-11	James F Lewis	\$0.00	\$0.00	\$0.00	(\$40.00)	(\$40.00)	(\$177.81)	(\$257.81)
12473-15	Lauren Rogers	\$0.00	\$0.00	(\$36.33)	\$0.00	(\$142.44)	\$0.00	(\$178.77)
12474-05	Jasen T Petersen	\$0.00	\$153.87	\$0.00	\$0.00	\$0.00	\$0.00	\$153.87
12475-06	Nancy Hungerford	\$0.00	(\$500.00)	\$0.00	\$0.00	(\$15.01)	(\$71.09)	(\$586.10)
12476-07	John Martin	\$0.00	\$13.30	\$13.18	\$13.07	\$12.96	\$13.31	\$65.82
12477-06	Amy J Meschnark	\$0.00	\$67.30	\$0.00	\$0.00	\$0.00	\$0.00	\$67.30
12479-01	Jack Urata	\$0.00	\$30.53	\$0.00	\$0.00	\$0.00	\$0.00	\$30.53
12483-06	Mike Ramsey	\$0.00	\$35.80	\$0.00	\$0.00	\$0.00	\$0.00	\$35.80
12486-05	Mike D Shilts	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12490-05	Arnold Bakke	\$0.00	\$111.67	\$0.00	\$0.00	\$0.00	\$0.00	\$111.67
12491-05	Frank Churchill Sr	\$0.00	\$19.98	\$0.00	\$0.00	\$0.00	\$0.00	\$19.98
96-10	Lance Mark Young	\$0.00	\$46.66	\$0.00	\$0.00	\$0.00	\$0.00	\$46.66

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 34

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12506-03	Breakaway Ferry and	\$0.00	\$107.17	\$0.00	\$0.00	\$0.00	\$0.00	\$107.17
12507-02	Guy Kalkins	\$0.00	\$57.99	\$0.00	\$0.00	\$0.00	\$0.00	\$57.99
12508-01	Charles Petticrew	\$0.00	\$97.71	\$0.00	\$0.00	\$0.00	\$0.00	\$97.71
12510-05	Dan Sanford	\$0.00	\$13.15	\$0.00	\$0.00	\$0.00	\$0.00	\$13.15
12511-07	James Thompson	\$0.00	\$436.71	\$0.00	\$0.00	\$0.00	\$0.00	\$436.71
12513-07	Dan Doak	\$0.00	\$23.31	\$0.00	\$0.00	\$0.00	\$0.00	\$23.31
12514-04	Greg Wood	\$0.00	\$92.43	\$0.00	\$0.00	\$0.00	\$0.00	\$92.43
12520-01	Wayne Kaer	\$0.00	\$62.96	\$0.00	\$0.00	\$0.00	\$0.00	\$62.96
12521-06	Selleck Gadd	\$0.00	\$6.48	\$0.00	\$0.00	\$0.00	\$0.00	\$6.48
12523-01	Randy Churchill	\$0.00	\$113.23	\$0.00	\$0.00	\$0.00	\$0.00	\$113.23
12525-04	Tim Bunes	\$0.00	\$100.82	\$0.00	\$0.00	\$0.00	\$0.00	\$100.82
12526-03	USDA C/O MetTel	\$0.00	\$331.58	\$0.00	\$0.00	\$0.00	\$0.00	\$331.58
12528-02	Benn Curtis	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12529-05	Samuel R Privett II	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12531-04	Patty J Kautz	\$0.00	\$79.72	\$0.00	\$0.00	\$0.00	\$0.00	\$79.72
12533-10	Andrea Laughlin	\$0.00	\$151.38	\$0.00	\$0.00	\$0.00	\$0.00	\$151.38
12534-10	Muddy Water Adventu	\$0.00	\$237.97	\$0.00	\$0.00	\$0.00	\$0.00	\$237.97
12537-06	Alaska Waters	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12538-02	Gig Decker	\$0.00	\$89.94	\$0.00	\$0.00	\$0.00	\$0.00	\$89.94
12539-05	Harold Bailey	\$0.00	\$29.29	\$0.00	\$0.00	\$0.00	\$0.00	\$29.29
12540-06	Alaska Wildlife Tro	\$0.00	\$80.80	\$0.00	\$0.00	\$0.00	\$0.00	\$80.80
12549-11	MIchael L Gouker	\$0.00	\$102.98	\$0.00	\$0.00	\$0.00	\$0.00	\$102.98
12551-12	Lee Higbee	\$0.00	\$26.46	\$0.00	\$0.00	\$0.00	\$0.00	\$26.46
12552-04	Michelle D Thomasse	\$0.00	\$165.20	\$0.00	\$0.00	\$0.00	\$0.00	\$165.20
12553-04	Jason Rooney	\$0.00	\$98.95	\$0.00	\$0.00	\$0.00	\$0.00	\$98.95
12556-04	Joe Janssen	\$0.00	\$0.00	\$0.00	(\$203.91)	\$0.00	\$0.00	(\$203.91)
12558-15	USDI Bureau of Land	\$0.00	\$21.25	\$0.00	\$0.00	\$0.00	\$0.00	\$21.25
12562-05	Steve Forrest	\$0.00	\$46.50	\$0.00	\$0.00	\$0.00	\$0.00	\$46.50
12563-05	Wayne McHolland	\$0.00	\$97.15	\$24.63	\$0.00	\$0.00	\$0.00	\$121.78
12564-03	Bruce Eagle	\$0.00	\$20.29	\$0.00	\$0.00	\$0.00	\$0.00	\$20.29
12566-06	Haig Demerjian	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12567-04	Josh Miethe	\$0.00	\$23.54	\$0.00	\$0.00	\$0.00	\$0.00	\$23.54
12570-08	John McGill	\$0.00	\$90.89	\$0.00	\$0.00	\$0.00	\$0.00	\$90.89
12572-09	Keenan J Devore	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12573-10	Mark Armstrong	\$0.00	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$100.00)
12573-11	Joe Younce	\$0.00	\$47.28	\$0.00	\$0.00	\$0.00	\$0.00	\$47.28
12574-10	Charles Ercolin	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
75-05	Arthur LLC	\$0.00	\$70.41	\$0.00	\$0.00	\$0.00	\$0.00	\$70.41

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 35

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12578-10	Wayne Ellis	\$0.00	\$111.52	\$0.00	\$0.00	\$0.00	\$0.00	\$111.52
12579-04	Katie Ludwigsen	\$0.00	\$12.95	\$12.84	\$0.00	\$0.00	\$0.00	\$25.79
12581-03	Harry Buchea	\$0.00	\$0.00	(\$300.00)	\$0.00	(\$9.27)	\$0.00	(\$309.27)
12582-04	Shane W Westergard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$300.08)	(\$300.08)
12583-06	Kenneth J Brull	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12588-06	Thomas Loners	\$0.00	\$120.51	\$0.00	\$0.00	\$0.00	\$0.00	\$120.51
12589-06	Robert W Lukinich	\$0.00	\$99.18	\$32.04	\$12.95	\$0.00	\$0.00	\$144.17
12591-06	Ron Opheim	\$0.00	\$12.99	\$0.00	\$0.00	\$0.00	\$0.00	\$12.99
12593-06	Mke Kilpatrick	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12595-08	Robert B Luce	\$0.00	\$71.80	\$0.00	\$0.00	\$0.00	\$0.00	\$71.80
12599-06	Raymond E Holmquist	\$0.00	\$329.04	\$0.00	\$0.00	\$0.00	\$0.00	\$329.04
12600-07	James MR Woodruff	\$0.00	\$113.07	\$0.00	\$0.00	\$0.00	\$0.00	\$113.07
12601-05	George S. Larsen Jr	\$0.00	\$82.50	\$0.00	\$0.00	\$0.00	\$0.00	\$82.50
12603-13	Kim A Peterson	\$0.00	\$110.01	\$57.50	\$0.00	\$0.00	\$0.00	\$167.51
12605-08	Samuel D Woodbridge	\$0.00	\$139.59	\$0.00	\$0.00	\$0.00	\$0.00	\$139.59
12607-07	Walter Moorhead	\$0.00	\$76.29	\$0.00	\$0.00	\$0.00	\$0.00	\$76.29
12608-07	Robert Bargatze	\$0.00	(\$75.00)	(\$33.10)	\$0.00	\$0.00	\$0.00	(\$108.10)
12609-12	Tom Fisher	\$0.00	\$62.49	\$0.00	\$0.00	\$0.00	\$0.00	\$62.49
12610-11	Jacob C Rushmore	\$0.00	\$18.12	\$0.00	\$0.00	\$0.00	\$0.00	\$18.12
12612-08	Don Huber	\$0.00	\$220.27	\$0.00	\$0.00	\$0.00	\$0.00	\$220.27
12613-05	Keith Kagee	\$0.00	\$72.73	\$0.00	\$0.00	\$0.00	\$0.00	\$72.73
12614-08	Rob Hayes	\$0.00	\$102.98	\$0.00	\$0.00	\$0.00	\$0.00	\$102.98
12615-04	Abe Mcintyre	\$0.00	\$129.98	\$0.00	\$0.00	\$0.00	\$0.00	\$129.98
12616-13	Jeffrey Soles	\$0.00	\$71.49	\$0.00	\$0.00	\$0.00	\$0.00	\$71.49
12617-12	Randy S Harper	\$0.00	\$57.78	\$0.00	\$0.00	\$0.00	\$0.00	\$57.78
12618-07	Randy Jonjak	\$0.00	\$65.01	\$0.00	\$0.00	\$0.00	\$0.00	\$65.01
12619-05	Tom Ingle	\$0.00	\$16.22	\$15.93	\$16.24	\$17.49	\$0.00	\$65.88
12620-08	Brian Merritt	\$0.00	\$61.56	\$0.00	\$0.00	\$0.00	\$0.00	\$61.56
12621-08	Dave Goodrich	\$0.00	\$269.62	\$0.00	\$0.00	\$0.00	\$0.00	\$269.62
12622-06	Duke A Mitchell	\$0.00	\$13.98	\$5.20	\$0.00	\$0.00	\$0.00	\$19.18
12623-05	Tom Lalonde	\$0.00	\$13.46	\$0.00	\$0.00	\$0.00	\$0.00	\$13.46
12624-08	Eilert Eilertsen	\$0.00	\$50.08	\$0.00	\$0.00	\$0.00	\$0.00	\$50.08
12625-09	Jared T Jillie	\$0.00	\$183.03	\$0.00	\$0.00	\$0.00	\$0.00	\$183.03
12626-06	Bruce Ward	\$0.00	\$32.55	\$0.00	\$0.00	\$0.00	\$0.00	\$32.55
12627-05	Terry Rowland	\$0.00	\$50.23	\$0.00	\$0.00	\$0.00	\$0.00	\$50.23
12628-06	Tony M Curtis	\$0.00	\$96.77	\$0.00	\$0.00	\$0.00	\$0.00	\$96.77
12637-11	Robert Lemke	\$0.00	\$77.85	\$52.87	\$0.00	\$0.00	\$0.00	\$130.72
38-08	Michael W Shilts	\$0.00	\$64.86	\$41.39	\$0.00	\$0.00	\$0.00	\$106.25



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 36

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
12639-08	Rodney D Rhoades	\$0.00	\$13.11	\$13.15	\$0.00	\$0.00	\$0.00	\$26.26
12640-12	James V Kochel	\$0.00	\$89.17	\$0.00	\$0.00	\$0.00	\$0.00	\$89.17
12641-09	Larry Kline	\$0.00	\$40.46	\$0.00	\$0.00	\$0.00	\$0.00	\$40.46
12642-08	Myriam M Dietrich	\$0.00	\$42.48	\$0.00	\$0.00	\$0.00	\$0.00	\$42.48
12643-03	Paul McIntyre	\$0.00	\$82.97	\$0.00	\$0.00	\$0.00	\$0.00	\$82.97
12644-04	Gregg L Cook	\$0.00	\$12.95	\$12.84	\$0.00	\$0.00	\$0.00	\$25.79
12645-13	Clay Culbert	\$0.00	\$156.82	\$0.00	\$0.00	\$0.00	\$0.00	\$156.82
12648-08	James Pitcher	\$0.00	\$247.58	\$0.00	\$0.00	\$0.00	\$0.00	\$247.58
12649-05	George Stoican	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
12653-06	JIM H LETTS	\$0.00	\$170.16	\$0.00	\$0.00	\$0.00	\$0.00	\$170.16
12654-08	Tony M Curtis	\$0.00	\$64.04	\$0.00	\$0.00	\$0.00	\$0.00	\$64.04
12656-05	Enviro-Tech Diving	\$0.00	\$173.10	\$0.00	\$0.00	\$0.00	\$0.00	\$173.10
12657-07	Ketchikan Ready Mix	\$0.00	\$426.63	\$0.00	\$0.00	\$0.00	\$0.00	\$426.63
12658-09	Jerry Massin	\$0.00	(\$84.99)	\$0.00	\$0.00	\$0.00	\$0.00	(\$84.99)
12697-01	DOT&PF Southcoast S	\$0.00	\$60.28	\$0.00	\$0.00	\$0.00	\$0.00	\$60.28
12704-01	Dan Doak	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$85.09)	(\$85.09)
12705-01	Dan Doak	\$0.00	\$229.97	\$0.00	\$0.00	\$0.00	\$0.00	\$229.97
12714-01	Roger Gregg	\$0.00	\$362.90	\$0.00	\$0.00	\$0.00	\$0.00	\$362.90
12758-01	Rob Hayes	\$0.00	\$437.33	\$0.00	\$0.00	\$0.00	\$0.00	\$437.33
12760-01	Dan Roope	\$0.00	\$594.91	\$0.00	\$0.00	\$0.00	\$0.00	\$594.91
12803-01	Ron Sowle	\$0.00	\$152.97	\$0.00	\$0.00	\$0.00	\$0.00	\$152.97
12835-01	Larraine A Kagee	\$0.00	\$76.84	\$0.00	\$0.00	\$0.00	\$0.00	\$76.84
12860-01	Episcopal Church	\$0.00	\$170.47	\$0.00	\$0.00	\$0.00	\$0.00	\$170.47
12995-01	James Rowland	\$0.00	\$331.47	\$0.00	\$0.00	\$0.00	\$0.00	\$331.47
12996-02	Diamond C	\$0.00	\$1,522.97	\$1,512.88	\$0.00	\$0.00	\$0.00	\$3,035.85
13001-04	Dave's Welding and	\$0.00	\$1,140.71	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.71
13002-01	Charles Petticrew	\$0.00	\$387.75	\$0.00	\$0.00	\$0.00	\$0.00	\$387.75
13005-01	Jim Early	\$0.00	\$375.90	\$0.00	\$0.00	\$0.00	\$0.00	\$375.90
13006-01	Denice C Armstrong	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,244.01)	\$0.00	(\$1,244.01)
13007-01	Episcopal Church	\$0.00	\$438.02	\$0.00	\$0.00	\$0.00	\$0.00	\$438.02
13011-01	Walter Moorhead	\$0.00	\$211.65	\$0.00	\$0.00	\$0.00	\$0.00	\$211.65
13012-01	Roger Haverstock	\$0.00	\$463.10	\$0.00	\$0.00	\$0.00	\$0.00	\$463.10
13015-01	Doug McCloskey	\$0.00	\$107.47	\$0.00	\$0.00	\$0.00	\$0.00	\$107.47
13018-01	Doug McCloskey	\$0.00	\$278.71	\$0.00	\$0.00	\$0.00	\$0.00	\$278.71
13024-01	Raymond Stokes	\$0.00	\$379.12	\$0.00	\$0.00	\$0.00	\$0.00	\$379.12
13029-02	Randi Brady	\$0.00	\$267.48	\$218.25	\$63.11	\$0.00	\$0.00	\$548.84
13037-13	Drop Zone LLC	\$0.00	\$303.69	\$280.24	\$241.37	\$0.00	\$0.00	\$825.30
41-01	Keene Kohrt	\$0.00	\$266.86	\$0.00	\$0.00	\$0.00	\$0.00	\$266.86

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 37

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13042-01	St. Rose of Lima Ca	\$0.00	\$158.51	\$0.00	\$0.00	\$0.00	\$0.00	\$158.51
13048-01	Ron Rice	\$0.00	\$255.55	\$0.00	\$0.00	\$0.00	\$0.00	\$255.55
13049-01	Tlingit & Haida Hea	\$0.00	\$232.96	\$0.00	\$0.00	\$0.00	\$0.00	\$232.96
13050-04	Wrangell Fitness	\$0.00	\$141.71	\$0.00	\$0.00	\$0.00	\$0.00	\$141.71
13051-01	Island Of Faith Lut	\$0.00	\$270.32	\$0.00	\$0.00	\$0.00	\$0.00	\$270.32
13054-03	David Powell	\$0.00	\$376.24	\$0.00	\$0.00	\$0.00	\$0.00	\$376.24
13061-03	Tyler J Robinson	\$0.00	\$123.24	\$0.00	\$0.00	\$0.00	\$0.00	\$123.24
13062-03	Breakaway Adventure	\$0.00	\$63.08	\$0.00	\$0.00	\$0.00	\$0.00	\$63.08
13063-22	Dacee S Gustafson	\$0.00	\$0.70	\$1.20	\$1.20	\$79.31	\$0.00	\$82.41
13063-23	Cliff White-Rental	\$0.00	\$2.02	\$230.07	\$0.00	\$0.00	\$0.00	\$232.09
13063-24	Lorne Cook	\$0.00	\$499.90	\$0.00	\$0.00	\$0.00	\$0.00	\$499.90
13065-02	Kevin Stutz	\$0.00	\$434.42	\$433.55	\$0.00	\$0.00	\$0.00	\$867.97
13066-01	Alaska Vistas	\$0.00	\$104.35	\$0.00	\$0.00	\$0.00	\$0.00	\$104.35
13067-02	Donna Massin	\$0.00	\$433.87	\$0.00	\$0.00	\$0.00	\$0.00	\$433.87
13070-02	Thomas Loners	\$0.00	\$516.89	\$0.00	\$0.00	\$0.00	\$0.00	\$516.89
13074-01	Royce Cowan	\$0.00	\$358.07	\$0.00	\$0.00	\$0.00	\$0.00	\$358.07
13077-02	Billy Ragsdale	\$0.00	\$135.99	\$0.00	\$0.00	\$0.00	\$0.00	\$135.99
13080-02	Marie Shipley	\$0.00	\$13.41	\$33.30	\$14.55	\$0.00	\$0.00	\$61.26
13088-01	Dewayne Tomal	\$0.00	\$174.93	\$0.00	\$0.00	\$0.00	\$0.00	\$174.93
13091-01	Karl Gladsjo	\$0.00	\$176.06	\$0.00	\$0.00	\$0.00	\$0.00	\$176.06
13095-01	Mel Zachary	\$0.00	(\$35.05)	\$0.00	\$0.00	\$0.00	\$0.00	(\$35.05)
13096-01	Charles S Jenkins	\$0.00	\$459.29	\$0.00	\$0.00	\$0.00	\$0.00	\$459.29
13097-04	Harold Martindale	\$0.00	\$632.41	\$0.00	\$0.00	\$0.00	\$0.00	\$632.41
13100-02	Ron Johnson	\$0.00	\$0.00	(\$310.65)	\$0.00	\$0.00	\$0.00	(\$310.65)
13101-06	Craig Purviance	\$0.00	\$331.82	\$0.00	\$0.00	\$0.00	\$0.00	\$331.82
13102-02	Tom Lalonde	\$0.00	\$630.10	\$0.00	\$0.00	\$0.00	\$0.00	\$630.10
13104-01	Zimovia Welding	\$0.00	\$18.74	\$0.00	\$0.00	\$0.00	\$0.00	\$18.74
13106-05	Rhonda Christian	\$0.00	\$67.41	\$0.00	\$0.00	\$0.00	\$0.00	\$67.41
13107-08	Brandi M Cowan	\$0.00	\$6.55	\$105.57	\$424.23	\$24.32	\$0.00	\$560.67
13107-09	Superior Marine Ser	\$0.00	\$162.44	\$0.00	\$0.00	\$0.00	\$0.00	\$162.44
13108-01	La Donna Botsford	\$0.00	\$282.26	\$0.00	\$0.00	\$0.00	\$0.00	\$282.26
13110-01	AT&T c/o Cass Infom	\$0.00	\$347.03	\$0.00	\$0.00	\$0.00	\$0.00	\$347.03
13112-04	Tom Foust	\$0.00	\$315.71	\$0.00	\$0.00	\$0.00	\$0.00	\$315.71
13115-01	Breakwater Seafoods	\$0.00	\$11.53	\$0.00	\$0.00	\$0.00	\$0.00	\$11.53
13120-01	Tlingit & Haida Reg	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
13122-03	WIMBERLEY-CURTIS IN	\$0.00	\$58.91	\$0.00	\$0.00	\$0.00	\$0.00	\$58.91
13123-01	DOT&PF Southcoast S	\$0.00	\$400.89	\$0.00	\$0.00	\$0.00	\$0.00	\$400.89
24-01	BB Brocks	\$0.00	\$219.62	\$0.00	\$0.00	\$0.00	\$0.00	\$219.62

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 38

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13126-01	Alaska Power Teleph	\$0.00	\$41.19	\$0.00	\$0.00	\$0.00	\$0.00	\$41.19
13127-01	Sandra Stuart	\$0.00	\$178.16	\$0.00	\$0.00	\$0.00	\$0.00	\$178.16
13128-04	Brooke Leslie	\$0.00	\$33.17	\$0.00	\$0.00	\$0.00	\$0.00	\$33.17
13129-01	Sea Level Seafoods	\$0.00	\$3,193.43	\$0.00	\$0.00	\$0.00	\$0.00	\$3,193.43
13135-01	The Bay Company	\$0.00	\$565.24	\$0.00	\$0.00	\$0.00	\$0.00	\$565.24
13137-01	The Bay Company	\$0.00	\$797.36	\$0.00	\$0.00	\$0.00	\$0.00	\$797.36
13140-01	Ethan Petticrew	\$0.00	\$2.08	\$2.08	\$2.08	\$2.08	\$242.31	\$250.63
13140-02	Jessica C Tiedeman	\$0.00	\$238.53	\$0.00	\$0.00	\$0.00	\$0.00	\$238.53
13142-12	Jayne Fritzing	\$0.00	\$493.68	\$0.00	\$0.00	\$0.00	\$0.00	\$493.68
13143-02	Wanda Ingram	\$0.00	\$525.51	\$0.00	\$0.00	\$0.00	\$0.00	\$525.51
13144-01	Brian Merritt	\$0.00	\$514.27	\$0.00	\$0.00	\$0.00	\$0.00	\$514.27
13145-10	Joaquin LW Morelli	\$0.00	\$851.98	\$0.00	\$0.00	\$0.00	\$0.00	\$851.98
13147-01	Kstk	\$0.00	\$55.66	\$0.00	\$0.00	\$0.00	\$0.00	\$55.66
13149-06	Steve Marshall	\$0.00	\$391.36	\$359.51	\$371.40	\$0.00	\$0.00	\$1,122.27
13150-11	Mark C Robinson	\$0.00	\$207.82	\$0.00	\$0.00	\$0.00	\$0.00	\$207.82
13157-02	Neil Dunton	\$0.00	\$438.59	\$0.00	\$0.00	\$0.00	\$0.00	\$438.59
13159-02	Jean Jonjak	\$0.00	\$23.73	\$0.00	\$0.00	\$0.00	\$0.00	\$23.73
13161-04	Bruce Ward	\$0.00	\$374.28	\$0.00	\$0.00	\$0.00	\$0.00	\$374.28
13162-28	Heather D Richter	\$0.00	\$380.50	\$0.00	\$0.00	\$0.00	\$0.00	\$380.50
13163-01	Kem Haggard	\$0.00	\$659.54	\$0.00	\$0.00	\$0.00	\$0.00	\$659.54
13164-02	Vern Meissner	\$0.00	\$118.62	\$0.00	\$0.00	\$0.00	\$0.00	\$118.62
13166-01	Doug Thomas	\$0.00	\$531.99	\$0.00	\$0.00	\$0.00	\$0.00	\$531.99
13168-01	Bill Knecht	\$0.00	\$352.62	\$0.00	\$0.00	\$0.00	\$0.00	\$352.62
13170-04	Clay Hammer	\$0.00	\$282.95	\$0.00	\$0.00	\$0.00	\$0.00	\$282.95
13171-01	Tim Buness	\$0.00	\$519.42	\$0.00	\$0.00	\$0.00	\$0.00	\$519.42
13172-08	Kathleen Thomas	\$0.00	\$321.63	\$0.00	\$0.00	\$0.00	\$0.00	\$321.63
13177-03	Tyler James Gillen	\$0.00	(\$20.00)	\$0.00	\$0.00	(\$14.15)	\$0.00	(\$34.15)
13178-27	Angela A Stephens	\$0.00	\$7.11	\$7.11	\$7.11	\$7.11	\$842.55	\$870.99
13178-28	Tim Murray	\$0.00	\$40.52	\$0.00	\$0.00	\$0.00	\$0.00	\$40.52
13181-02	Howard Gaines	\$0.00	\$267.10	\$0.00	\$0.00	\$0.00	\$0.00	\$267.10
13182-01	William Bloom	\$0.00	\$47.28	\$0.00	\$0.00	\$0.00	\$0.00	\$47.28
13183-03	Toinette Paul	\$0.00	\$423.08	\$0.00	\$0.00	\$0.00	\$0.00	\$423.08
13190-01	Wayne McHolland	\$0.00	\$253.27	\$264.91	\$0.00	\$0.00	\$0.00	\$518.18
13191-03	Trident Seafoods Co	\$0.00	\$1,008.39	\$0.00	\$0.00	\$0.00	\$0.00	\$1,008.39
13192-02	Nicole Taylor	\$0.00	\$62.68	\$16.34	\$0.00	\$0.00	\$0.00	\$79.02
13193-03	Barbara Viens	\$0.00	\$368.78	\$0.00	\$0.00	\$0.00	\$0.00	\$368.78
13195-02	Sea Level Seafoods	\$0.00	\$140.17	\$0.00	\$0.00	\$0.00	\$0.00	\$140.17
97-01	Walter Stuart	\$0.00	\$159.52	\$0.00	\$0.00	\$0.00	\$0.00	\$159.52

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 39

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13198-03	Bruce Harding	\$0.00	\$165.20	\$0.00	\$0.00	\$0.00	\$0.00	\$165.20
13199-02	April Stephens	\$0.00	\$244.96	\$262.61	\$0.00	\$0.00	\$0.00	\$507.57
13200-05	Lorraine Allen	\$0.00	\$619.41	\$536.93	\$0.00	\$0.00	\$0.00	\$1,156.34
13202-01	Randy Easterly	\$0.00	\$77.85	\$0.00	\$0.00	\$0.00	\$0.00	\$77.85
13203-03	Daniel Melling	\$0.00	\$85.08	\$0.00	\$0.00	\$0.00	\$0.00	\$85.08
13204-03	Salvation Army	\$0.00	\$29.13	\$0.00	\$0.00	\$0.00	\$0.00	\$29.13
13206-06	John W Archambeau	\$0.00	\$405.57	\$0.00	\$0.00	\$0.00	\$0.00	\$405.57
13207-01	Einar Haaseth	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
13208-02	James M Rixen	\$0.00	\$285.26	\$0.00	\$0.00	\$0.00	\$0.00	\$285.26
13209-01	Sea Level Seafoods	\$0.00	\$360.01	\$0.00	\$0.00	\$0.00	\$0.00	\$360.01
13210-02	Sea Level Seafoods	\$0.00	\$552.45	\$0.00	\$0.00	\$0.00	\$0.00	\$552.45
13211-01	Faa / Amz 110	\$0.00	\$82.62	\$0.00	\$0.00	\$0.00	\$0.00	\$82.62
13212-02	Petro Marine Servic	\$0.00	\$155.73	\$0.00	\$0.00	\$0.00	\$0.00	\$155.73
13213-01	Terry Rowland	\$0.00	\$329.75	\$0.00	\$0.00	\$0.00	\$0.00	\$329.75
13214-02	Alaska Power Teleph	\$0.00	\$1,351.32	\$0.00	\$0.00	\$0.00	\$0.00	\$1,351.32
13215-07	Dwight Yancey	\$0.00	\$655.64	\$0.00	\$0.00	\$0.00	\$0.00	\$655.64
13216-03	Alicia M Armstrong	\$0.00	\$0.00	(\$215.60)	\$0.00	\$0.00	\$0.00	(\$215.60)
13217-01	Gary Allen Jr	\$0.00	\$687.50	\$0.00	\$0.00	\$0.00	\$0.00	\$687.50
13219-01	Gunnar Gunderson	\$0.00	\$431.80	\$0.00	\$0.00	\$0.00	\$0.00	\$431.80
13220-01	North Star Bone Yar	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13221-03	Jeff Matney	\$0.00	\$448.73	\$0.00	\$0.00	\$0.00	\$0.00	\$448.73
13222-01	Marilyn Brayton	\$0.00	\$351.83	\$0.00	\$0.00	\$0.00	\$0.00	\$351.83
13223-01	GCI Cable Inc.	\$0.00	\$1,415.40	\$0.00	\$0.00	\$0.00	\$0.00	\$1,415.40
13224-01	Alaska Power Teleph	\$0.00	\$68.85	\$0.00	\$0.00	\$0.00	\$0.00	\$68.85
13225-01	Jenkins Welding LLC	\$0.00	\$555.24	\$0.00	\$0.00	\$0.00	\$0.00	\$555.24
13226-02	Aaron Powell	\$0.00	\$13.23	\$44.18	\$0.00	\$0.00	\$0.00	\$57.41
13228-04	Iver & Diana Nore	\$0.00	\$89.02	\$0.00	\$0.00	\$0.00	\$0.00	\$89.02
13229-03	Kristina K Gould	\$0.00	\$13.31	\$0.00	\$0.00	\$0.00	\$0.00	\$13.31
13230-06	Sarah R Cowan	\$0.00	\$462.09	\$222.29	\$0.00	\$0.00	\$0.00	\$684.38
13231-16	Randi Brady	\$0.00	\$323.20	\$326.63	\$269.12	\$0.00	\$0.00	\$918.95
13232-01	Sea Level Seafoods	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13233-01	Steve Keller	\$0.00	\$296.45	\$0.00	\$0.00	\$0.00	\$0.00	\$296.45
13238-01	Island Of Faith Lut	\$0.00	\$456.42	\$0.00	\$0.00	\$0.00	\$0.00	\$456.42
13239-01	Chris Guggenbickler	\$0.00	\$61.25	\$0.00	\$0.00	\$0.00	\$0.00	\$61.25
13240-01	John Taylor	\$0.00	\$609.99	\$0.00	\$0.00	\$0.00	\$0.00	\$609.99
13246-02	Superior Marine Ser	\$0.00	\$2,474.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,474.30
13250-01	Steve Keller	\$0.00	\$454.70	\$0.00	\$0.00	\$0.00	\$0.00	\$454.70
51-02	Devon Miller	\$0.00	\$0.00	\$0.00	(\$68.30)	\$0.00	\$0.00	(\$68.30)

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 40

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13252-01	Duane King	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$867.11)	(\$867.11)
13255-11	Steve G Miller	\$0.00	\$346.11	\$0.00	\$0.00	\$0.00	\$0.00	\$346.11
13257-01	Mike Allen Jr	\$0.00	\$156.17	\$0.00	\$0.00	\$0.00	\$0.00	\$156.17
13258-01	Stikine Drug	\$0.00	\$992.79	\$0.00	\$0.00	\$0.00	\$0.00	\$992.79
13260-01	Ken R Lewis Sr	\$0.00	\$230.47	\$0.00	\$0.00	\$0.00	\$0.00	\$230.47
13261-08	Sarah B Sedgemore	\$0.00	\$322.05	\$0.00	\$0.00	\$0.00	\$0.00	\$322.05
13262-02	Adf&G Commercial Fi	\$0.00	\$22.44	\$0.00	\$0.00	\$0.00	\$0.00	\$22.44
13263-02	ADF&G Commercial Fi	\$0.00	\$105.67	\$0.00	\$0.00	\$0.00	\$0.00	\$105.67
13267-01	Eric Kading	\$0.00	\$206.47	\$0.00	\$0.00	\$0.00	\$0.00	\$206.47
13271-02	Richard Teague	\$0.00	\$146.65	\$0.00	\$0.00	\$0.00	\$0.00	\$146.65
13272-01	Tom Gillen Sr.	\$0.00	\$373.77	\$280.32	\$0.00	\$0.00	\$0.00	\$654.09
13273-01	Carol Hay	\$0.00	\$335.19	\$0.00	\$0.00	\$0.00	\$0.00	\$335.19
13274-01	Robert Lee Wiedersp	\$0.00	\$309.16	\$0.00	\$0.00	\$0.00	\$0.00	\$309.16
13276-01	Frank Murkowski	\$0.00	\$13.02	\$0.00	\$0.00	\$0.00	\$0.00	\$13.02
13280-02	V. Alan Cummings	\$0.00	\$627.69	\$0.00	\$0.00	\$0.00	\$0.00	\$627.69
13282-01	Christie Jamieson	\$0.00	\$552.97	\$0.00	\$0.00	\$0.00	\$0.00	\$552.97
13283-01	Todd White	\$0.00	\$262.72	\$0.00	\$0.00	\$0.00	\$0.00	\$262.72
13285-01	Harborlight Church	\$0.00	\$1,099.30	\$0.00	\$0.00	\$0.00	\$0.00	\$1,099.30
13286-03	Jessica Rooney	\$0.00	\$349.72	\$0.00	\$0.00	\$0.00	\$0.00	\$349.72
13287-01	Maxlyn Wiederspohn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,142.26)	(\$1,142.26)
13288-02	Terell Courson	\$0.00	\$384.06	\$0.00	\$0.00	\$0.00	\$0.00	\$384.06
13289-02	Terell Courson	\$0.00	\$165.29	\$0.00	\$0.00	\$0.00	\$0.00	\$165.29
13290-04	Britton JR Miles	\$0.00	\$148.44	\$0.00	\$0.00	\$0.00	\$0.00	\$148.44
13291-01	Chris Guggenbickler	\$0.00	\$286.49	\$0.00	\$0.00	\$0.00	\$0.00	\$286.49
13293-01	Doug McMurren	\$0.00	\$350.95	\$317.46	\$181.62	\$0.00	\$0.00	\$850.03
13294-01	Gerald King	\$0.00	\$244.67	\$0.00	\$0.00	\$0.00	\$0.00	\$244.67
13295-01	Robert Lee Wiedersp	\$0.00	\$422.03	\$0.00	\$0.00	\$0.00	\$0.00	\$422.03
13296-04	Trident Seafoods Co	\$0.00	\$4,836.47	\$4,308.99	\$0.00	\$0.00	\$0.00	\$9,145.46
13298-01	Chris Guggenbickler	\$0.00	\$414.09	\$0.00	\$0.00	\$0.00	\$0.00	\$414.09
13299-01	Tim Buness	\$0.00	\$235.35	\$0.00	\$0.00	\$0.00	\$0.00	\$235.35
13313-12	Sean Cummins	\$0.00	\$152.79	\$0.00	\$0.00	\$0.00	\$0.00	\$152.79
13317-02	AICS c/o Engie Insi	\$0.00	\$481.04	\$0.00	\$0.00	\$0.00	\$0.00	\$481.04
13318-01	Brett Woodbury	\$0.00	\$392.71	\$0.00	\$0.00	\$0.00	\$0.00	\$392.71
13319-01	Brett Woodbury	\$0.00	\$753.42	\$0.00	\$0.00	\$0.00	\$0.00	\$753.42
13320-02	WIMBERLEY-CURTIS IN	\$0.00	\$1,425.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,425.17
13321-02	Johnson Constructio	\$0.00	\$565.12	\$0.50	\$0.00	\$0.00	\$0.00	\$565.62
13322-02	Robert Bue	\$0.00	\$580.18	\$0.00	\$0.00	\$0.00	\$0.00	\$580.18
23-09	Tom Duncan	\$0.00	\$13.73	\$0.00	\$0.00	\$0.00	\$0.00	\$13.73

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 41

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13323-10	Cassie M Stocker	\$0.00	\$257.73	\$0.00	\$0.00	\$0.00	\$0.00	\$257.73
13326-01	John McGill	\$0.00	\$363.11	\$0.00	\$0.00	\$0.00	\$0.00	\$363.11
13327-01	George Woodbury	\$0.00	\$718.91	\$0.00	\$0.00	\$0.00	\$0.00	\$718.91
13328-01	Frank Murkowski	\$0.00	\$163.11	\$0.00	\$0.00	\$0.00	\$0.00	\$163.11
13329-02	Mike Barnes	\$0.00	\$272.72	\$0.00	\$0.00	\$0.00	\$0.00	\$272.72
13330-04	Seaview Rentals	\$0.00	\$711.66	\$0.00	\$0.00	\$0.00	\$0.00	\$711.66
13331-02	Ralph W Bolton	\$0.00	\$386.48	\$0.00	\$0.00	\$0.00	\$0.00	\$386.48
13332-01	Dick Angerman	\$0.00	\$478.85	\$0.00	\$0.00	\$0.00	\$0.00	\$478.85
13333-04	Clay Culbert	\$0.00	\$156.78	\$0.00	\$0.00	\$0.00	\$0.00	\$156.78
13335-01	Olga Norris	\$0.00	\$537.29	\$0.00	\$0.00	\$0.00	\$0.00	\$537.29
13338-02	AB Ventures	\$0.00	\$599.39	\$0.00	\$0.00	\$0.00	\$0.00	\$599.39
13339-02	Daniel A Powers	\$0.00	\$361.87	\$0.00	\$0.00	\$0.00	\$0.00	\$361.87
13340-01	Angerman Rental	\$0.00	\$669.45	\$0.00	\$0.00	\$0.00	\$0.00	\$669.45
13341-03	James Stough	\$0.00	\$317.24	\$0.00	\$0.00	\$0.00	\$0.00	\$317.24
13342-01	Wallace L Schmidt	\$0.00	\$184.28	\$0.00	\$0.00	\$0.00	\$0.00	\$184.28
13343-01	Craig Carlson	\$0.00	\$345.69	\$0.00	\$0.00	\$0.00	\$0.00	\$345.69
13344-02	Anchor Property Man	\$0.00	\$922.38	\$0.00	\$0.00	\$0.00	\$0.00	\$922.38
13346-02	Michael A Firari Jr	\$0.00	\$16.10	\$0.00	\$0.00	\$0.00	\$0.00	\$16.10
13349-02	Massin Building Ren	\$0.00	\$315.40	\$0.00	\$0.00	\$0.00	\$0.00	\$315.40
13350-01	Buness Brothers	\$0.00	\$841.64	\$0.00	\$0.00	\$0.00	\$0.00	\$841.64
13352-02	Anchor Property Man	\$0.00	\$1,049.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,049.54
13354-05	Ray Erickson	\$0.00	\$52.56	\$0.00	\$0.00	\$0.00	\$0.00	\$52.56
13359-31	Travis R Peterson	\$0.00	\$0.00	(\$7.08)	\$0.00	\$0.00	\$0.00	(\$7.08)
13360-27	Mary S Ver Hoef	\$0.00	\$261.23	\$0.00	\$0.00	\$0.00	\$0.00	\$261.23
13361-28	Roger Gregg	\$0.00	\$151.08	\$0.00	\$0.00	\$0.00	\$0.00	\$151.08
13362-27	Scott A Cameron	\$0.00	\$136.81	\$0.00	\$0.00	\$0.00	\$0.00	\$136.81
13363-34	Eric John Coonradt	\$0.00	\$0.32	\$36.52	\$0.00	\$0.00	\$0.00	\$36.84
13364-28	Richard Petticrew	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$42.03)	(\$42.03)
13367-31	AMAK Towing	\$0.00	\$489.15	\$0.00	\$0.00	\$0.00	\$0.00	\$489.15
13367-32	Brian Lee Martens	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13369-33	Wrangell Boat Shop	\$0.00	\$221.81	\$16.41	\$0.00	\$0.00	\$0.00	\$238.22
13386-15	Wrangell Machine	\$0.00	\$62.18	\$0.00	\$0.00	\$0.00	\$0.00	\$62.18
13839-03	William Auger	\$0.00	\$39.99	\$0.00	\$0.00	\$0.00	\$0.00	\$39.99
13840-02	Shevaun A Meggitt	\$0.00	\$465.04	\$0.00	\$0.00	\$0.00	\$0.00	\$465.04
13841-01	City Market Inc.	\$0.00	\$2,232.98	\$0.00	\$0.00	\$0.00	\$0.00	\$2,232.98
13842-03	David R Jellum	\$0.00	\$177.02	\$0.00	\$0.00	\$0.00	\$0.00	\$177.02
13843-01	St. Rose of Lima Ca	\$0.00	\$171.05	\$0.00	\$0.00	\$0.00	\$0.00	\$171.05
61-03	Robert Lee Wiedersp	\$0.00	\$87.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87.00

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 42

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13862-04	Brett Stillwaugh	\$0.00	\$80.64	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64
13863-08	Tom A Fisher	\$0.00	\$87.03	\$0.00	\$0.00	\$0.00	\$0.00	\$87.03
13864-01	Royce Cowan	\$0.00	\$67.92	\$0.00	\$0.00	\$0.00	\$0.00	\$67.92
13865-02	Bill Knecht	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13866-07	Jeffrey E Gorton	\$0.00	\$130.44	\$0.00	\$0.00	\$0.00	\$0.00	\$130.44
13867-05	Jeffery W Sedgemore	\$0.00	\$342.69	\$0.00	\$0.00	\$0.00	\$0.00	\$342.69
13868-03	John Agostine	\$0.00	\$277.37	\$0.00	\$0.00	\$0.00	\$0.00	\$277.37
13869-03	Patrick Connor	\$0.00	\$38.13	\$0.00	\$0.00	\$0.00	\$0.00	\$38.13
13870-02	Jene Vredevoogd	\$0.00	\$0.00	\$0.00	(\$377.47)	\$0.00	\$0.00	(\$377.47)
13871-02	Chris McMurren	\$0.00	\$186.61	\$0.00	\$0.00	\$0.00	\$0.00	\$186.61
13872-08	Lorne Cook	\$0.00	\$70.52	\$12.84	\$0.00	\$0.00	\$0.00	\$83.36
13873-04	Joan Martin	\$0.00	\$104.22	\$0.00	\$0.00	\$0.00	\$0.00	\$104.22
13876-04	John A Maxey	\$0.00	\$236.11	\$0.00	\$0.00	\$0.00	\$0.00	\$236.11
13879-22	Doug Wakefield	\$0.00	\$100.49	\$0.00	\$0.00	\$0.00	\$0.00	\$100.49
13880-09	Steven D Rhodes	\$0.00	\$167.06	\$0.00	\$0.00	\$0.00	\$0.00	\$167.06
13881-10	Derek A Swisher	\$0.00	\$344.66	\$12.84	\$0.00	\$0.00	\$0.00	\$357.50
13885-04	Caleb Mieth	\$0.00	\$99.57	\$0.00	\$0.00	\$0.00	\$0.00	\$99.57
13887-23	Artic Ice Fisheries	\$0.00	\$1.47	\$1.47	\$134.27	\$34.17	\$0.00	\$171.38
13887-25	Scott E Turner	\$0.00	\$333.07	\$0.00	\$0.00	\$0.00	\$0.00	\$333.07
13888-19	Thomas C McClelland	\$0.00	\$40.62	\$0.00	\$0.00	\$0.00	\$0.00	\$40.62
13889-07	V. Alan Cummings	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13890-04	Joseph W Holden	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$138.04)	(\$138.04)
13894-05	Todd White	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13895-01	Scott Young	\$0.00	\$358.31	\$0.00	\$0.00	\$0.00	\$0.00	\$358.31
13896-09	David M Hunz	\$0.00	\$220.59	\$0.00	\$0.00	\$0.00	\$0.00	\$220.59
13898-10	Rolf R Thiele	\$0.00	\$31.31	\$0.00	\$0.00	\$0.00	\$0.00	\$31.31
13904-12	Benjamin D Larson	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13908-07	Charles Kelly	\$0.00	\$58.61	\$0.00	\$0.00	\$0.00	\$0.00	\$58.61
13910-01	Doug McCloskey	\$0.00	\$34.41	\$0.00	\$0.00	\$0.00	\$0.00	\$34.41
13911-02	Patrick McMurren	\$0.00	\$13.61	\$0.00	\$0.00	\$0.00	\$0.00	\$13.61
13912-13	Steve Little	\$0.00	\$78.62	\$0.00	\$0.00	\$0.00	\$0.00	\$78.62
13914-04	Peter M Chaille	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
13915-06	George Dantin III	\$0.00	\$47.90	\$0.00	\$0.00	\$0.00	\$0.00	\$47.90
13917-18	Pair Of Hearts LLC	\$0.00	\$197.47	\$0.00	\$0.00	\$0.00	\$0.00	\$197.47
13922-08	David Bartlett	\$0.00	\$372.64	\$0.00	\$0.00	\$0.00	\$0.00	\$372.64
13923-04	Scott F Sander	\$0.00	\$169.70	\$0.00	\$0.00	\$0.00	\$0.00	\$169.70
13930-01	Southeast Alaska Po	\$0.00	\$43.61	\$0.00	\$0.00	\$0.00	\$0.00	\$43.61
32-04	Ryan Reeves	\$0.00	\$335.67	\$0.00	\$0.00	\$0.00	\$0.00	\$335.67

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 43

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
13935-03	Cary Emens	\$0.00	\$13.66	\$13.55	\$13.44	\$13.32	\$55.91	\$109.88
13936-01	Olen Ettswold	\$0.00	\$74.02	\$0.00	\$0.00	\$0.00	\$0.00	\$74.02
13937-03	Lisa VonBargen	\$0.00	\$211.85	\$0.00	\$0.00	\$0.00	\$0.00	\$211.85
13938-02	Timothy J Dodson	\$0.00	\$52.63	\$0.00	\$0.00	\$0.00	\$0.00	\$52.63
13939-02	Wayne Christenson	\$0.00	\$42.02	\$0.00	\$0.00	\$0.00	\$0.00	\$42.02
13940-06	Thomas K Hunter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$834.38)	(\$834.38)
13941-04	Gregory R Blair	\$0.00	\$298.09	\$0.00	\$0.00	\$0.00	\$0.00	\$298.09
13942-08	Kenneth J Brull	\$0.00	\$225.48	\$0.00	\$0.00	\$0.00	\$0.00	\$225.48
13943-04	Arlen D Norwood	\$0.00	\$122.69	\$0.00	\$0.00	\$0.00	\$0.00	\$122.69
13944-02	Jacqueline Speers	\$0.00	\$267.63	\$0.00	\$0.00	\$0.00	\$0.00	\$267.63
13945-03	John F Murtaugh	\$0.00	\$76.34	\$0.00	\$0.00	\$0.00	\$0.00	\$76.34
13946-02	Wrangell Roadhouse	\$0.00	\$191.49	\$0.00	\$0.00	\$0.00	\$0.00	\$191.49
13947-01	Dan J Thompson	\$0.00	\$21.40	\$0.00	\$0.00	\$0.00	\$0.00	\$21.40
13948-02	Ellen Zahorik	\$0.00	\$701.89	\$0.00	\$0.00	\$0.00	\$0.00	\$701.89
13950-01	Michael O Gardner	\$0.00	\$43.57	\$43.51	\$58.23	\$0.00	\$0.00	\$145.31
13951-08	Ruth E Purviance	\$0.00	\$729.35	\$0.00	\$0.00	\$0.00	\$0.00	\$729.35
13952-01	David R Oliver	\$0.00	\$12.95	\$12.84	\$0.00	\$0.00	\$0.00	\$25.79
13955-01	Kim Byttner	\$0.00	\$376.70	\$0.00	\$0.00	\$0.00	\$0.00	\$376.70
13956-07	Evi Fennimore	\$0.00	\$214.17	\$0.00	\$0.00	\$0.00	\$0.00	\$214.17
13960-01	V. Alan Cummings	\$0.00	\$149.80	\$0.00	\$0.00	\$0.00	\$0.00	\$149.80
13961-03	James Rowland	\$0.00	\$95.69	\$0.00	\$0.00	\$0.00	\$0.00	\$95.69
13963-06	David Finifrock-Est	\$0.00	\$84.52	\$0.00	\$0.00	\$0.00	\$0.00	\$84.52
13964-04	Kathryn J Nuckols	\$0.00	\$477.92	\$0.00	\$0.00	\$0.00	\$0.00	\$477.92
13965-02	City Apartments	\$0.00	\$725.58	\$0.00	\$0.00	\$0.00	\$0.00	\$725.58
13966-03	Michael J Lockabey	\$0.00	\$13.07	\$12.95	\$12.84	\$0.00	\$0.00	\$38.86
13969-03	Tom Crane	\$0.00	\$55.59	\$9.13	\$0.00	\$0.00	\$0.00	\$64.72
13970-08	David W Brown	\$0.00	\$14.55	\$0.00	\$0.00	\$0.00	\$0.00	\$14.55
13978-07	Bill Goodale	\$0.00	\$131.06	\$0.00	\$0.00	\$0.00	\$0.00	\$131.06
13983-16	Paul F Peyton	\$0.00	\$28.83	\$0.00	\$0.00	\$0.00	\$0.00	\$28.83
13985-15	Paul F Peyton	\$0.00	\$13.09	\$28.04	\$0.00	\$0.00	\$0.00	\$41.13
13985-16	Garrett Miller	\$0.00	\$60.16	\$0.00	\$0.00	\$0.00	\$0.00	\$60.16
13986-08	Bryant Benjamin	\$0.00	\$204.13	\$0.00	\$0.00	\$0.00	\$0.00	\$204.13
13989-11	Mercedes D Angerman	\$0.00	\$104.69	\$0.00	\$0.00	\$0.00	\$0.00	\$104.69
13991-09	Jon SR Lenz	\$0.00	\$26.17	\$13.18	\$13.22	\$12.95	\$12.84	\$78.36
13992-07	Thomas E Baker	\$0.00	\$74.90	\$0.00	\$0.00	\$0.00	\$0.00	\$74.90
14000-07	Tyler Garbisch	\$0.00	\$15.75	\$15.61	\$15.79	\$0.00	\$0.00	\$47.15
14003-13	Logan C Padgett	\$0.00	\$2.35	\$2.35	\$2.35	\$2.35	\$274.80	\$284.20
10-13	Christina N Florsch	\$0.00	\$167.35	\$14.83	\$0.00	\$0.00	\$0.00	\$182.18



Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 44

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
14012-08	Dave's Welding and	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14013-10	Doug Asbe	\$0.00	\$91.19	\$0.00	\$0.00	\$0.00	\$0.00	\$91.19
14014-03	Dave's Welding and	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14015-02	Dave Andresen	\$0.00	\$40.62	\$0.00	\$0.00	\$0.00	\$0.00	\$40.62
14017-02	WIMBERLEY-CURTIS IN	\$0.00	\$21.40	\$0.00	\$0.00	\$0.00	\$0.00	\$21.40
14019-01	Alaska Wireless Net	\$0.00	\$265.27	\$0.00	\$0.00	\$0.00	\$0.00	\$265.27
14020-02	Frederick Conniff	\$0.00	\$337.79	\$0.00	\$0.00	\$0.00	\$0.00	\$337.79
14021-02	Dan J Thompson	\$0.00	\$695.81	\$0.00	\$0.00	\$0.00	\$0.00	\$695.81
14022-01	AICS c/o Engie Insi	\$0.00	\$4,804.24	\$0.00	\$0.00	\$0.00	\$0.00	\$4,804.24
14024-02	Andrew K Rowland	\$0.00	\$161.01	\$0.00	\$0.00	\$0.00	\$0.00	\$161.01
14029-02	Peter N Neville Joh	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$147.59)	(\$147.59)
14030-04	Peninsula Seafoods	\$0.00	\$1,668.72	\$0.00	\$0.00	\$0.00	\$0.00	\$1,668.72
14031-03	GLA Rental	\$0.00	\$61.78	\$24.63	\$0.00	\$0.00	\$0.00	\$86.41
14032-01	James C. Nelson	\$0.00	\$371.48	\$0.00	\$0.00	\$0.00	\$0.00	\$371.48
14035-01	Iver Nore	\$0.00	\$386.48	\$0.00	\$0.00	\$0.00	\$0.00	\$386.48
14037-01	William Privett	\$0.00	\$108.42	\$186.33	\$0.00	\$0.00	\$0.00	\$294.75
14038-01	Buness Electric	\$0.00	\$572.43	\$0.00	\$0.00	\$0.00	\$0.00	\$572.43
14040-01	Tlingit & Haida Reg	\$0.00	\$3,143.38	\$0.00	\$0.00	\$0.00	\$0.00	\$3,143.38
14041-05	Jeffry Davidson	\$0.00	\$444.21	\$0.00	\$0.00	\$0.00	\$0.00	\$444.21
14045-01	T&H TFYS - Wrangell	\$0.00	\$418.22	\$0.00	\$0.00	\$0.00	\$0.00	\$418.22
14046-06	Steve Little	\$0.00	\$0.00	(\$38.88)	\$0.00	\$0.00	\$0.00	(\$38.88)
14047-01	John Sargent	\$0.00	\$260.05	\$0.00	\$0.00	\$0.00	\$0.00	\$260.05
14048-01	Royce Cowan	\$0.00	\$280.47	\$0.00	\$0.00	\$0.00	\$0.00	\$280.47
14049-01	Stephen W Nesbitt	\$0.00	\$76.17	\$0.00	\$0.00	\$0.00	\$0.00	\$76.17
14050-01	Ketchikan Ready Mix	\$0.00	\$185.99	\$0.00	\$0.00	\$0.00	\$0.00	\$185.99
14051-01	Ketchikan Ready Mix	\$0.00	\$1,070.67	\$0.00	\$0.00	\$0.00	\$0.00	\$1,070.67
14052-01	Ketchikan Ready Mix	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14053-06	Wrangell Properties	\$0.00	\$243.50	\$0.00	\$0.00	\$0.00	\$0.00	\$243.50
14054-04	Wrangell Properties	\$0.00	\$64.07	\$0.00	\$0.00	\$0.00	\$0.00	\$64.07
14055-06	Wrangell Properties	\$0.00	\$308.11	\$61.71	\$0.00	\$0.00	\$0.00	\$369.82
14058-16	Basri M Aritan	\$0.00	\$2.76	\$2.76	\$2.76	\$16.36	\$304.55	\$329.19
14058-18	Jim F Edgars	\$0.00	\$687.12	\$0.00	\$0.00	\$0.00	\$0.00	\$687.12
14059-02	Dan Roope	\$0.00	\$89.79	\$0.00	\$0.00	\$0.00	\$0.00	\$89.79
14060-01	Mike Jabusch	\$0.00	\$824.37	\$0.00	\$0.00	\$0.00	\$0.00	\$824.37
14061-01	Brett Woodbury	\$0.00	\$249.14	\$0.00	\$0.00	\$0.00	\$0.00	\$249.14
14062-01	American Legion Aux	\$0.00	\$435.16	\$0.00	\$0.00	\$0.00	\$0.00	\$435.16
14063-02	Dean Senecal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$45.93)	(\$45.93)
64-01	Mark Mitchell	\$0.00	\$412.59	\$0.00	\$0.00	\$0.00	\$0.00	\$412.59

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 45

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
14067-01	AICS c/o Engie Insi	\$0.00	\$242.09	\$0.00	\$0.00	\$0.00	\$0.00	\$242.09
14068-01	Frank Warfel Jr	\$0.00	\$681.52	\$0.00	\$0.00	\$0.00	\$0.00	\$681.52
14069-13	Wrangell Boat Shop	\$0.00	\$99.71	\$15.79	\$0.00	\$0.00	\$0.00	\$115.50
14070-01	James P Brenner	\$0.00	\$577.37	\$0.00	\$0.00	\$0.00	\$0.00	\$577.37
14071-13	Chris McFadyen	\$0.00	\$52.56	\$0.00	\$0.00	\$0.00	\$0.00	\$52.56
14072-01	Frank Gunderson	\$0.00	\$409.25	\$0.00	\$0.00	\$0.00	\$0.00	\$409.25
14076-01	Superior Marine Ser	\$0.00	\$99.41	\$0.00	\$0.00	\$0.00	\$0.00	\$99.41
14079-06	Chris McFadyen	\$0.00	\$731.34	\$0.00	\$0.00	\$0.00	\$0.00	\$731.34
14081-02	Linnea L. Brooks	\$0.00	\$161.78	\$0.00	\$0.00	\$0.00	\$0.00	\$161.78
14084-01	David Haider	\$0.00	\$394.74	\$0.00	\$0.00	\$0.00	\$0.00	\$394.74
14086-08	Dale Tewalt	\$0.00	\$73.81	\$0.00	\$0.00	\$0.00	\$0.00	\$73.81
14087-02	Melissa Marie Stoll	\$0.00	\$610.52	\$0.00	\$0.00	\$0.00	\$0.00	\$610.52
14088-01	Charles M. Gadd	\$0.00	\$629.25	\$0.00	\$0.00	\$0.00	\$0.00	\$629.25
14089-14	Daniel E Smith	\$0.00	\$33.94	\$0.00	\$0.00	\$0.00	\$0.00	\$33.94
14091-09	DON G STEVENS	\$0.00	\$30.22	\$0.00	\$0.00	\$0.00	\$0.00	\$30.22
14092-01	Superior Marine LLC	\$0.00	\$1,366.37	\$0.00	\$0.00	\$0.00	\$0.00	\$1,366.37
14094-09	David J Porter	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14095-01	Eilert Eilertsen	\$0.00	\$185.53	\$0.00	\$0.00	\$0.00	\$0.00	\$185.53
14098-01	James Eilertsen	\$0.00	\$166.08	\$0.00	\$0.00	\$0.00	\$0.00	\$166.08
14099-01	Ralph B Mcqueen Jr.	\$0.00	\$263.73	\$0.00	\$0.00	\$0.00	\$0.00	\$263.73
14100-01	Jacqueline Eilertse	\$0.00	\$103.89	\$0.00	\$0.00	\$0.00	\$0.00	\$103.89
14103-01	Peter White	\$0.00	\$377.51	\$0.00	\$0.00	\$0.00	\$0.00	\$377.51
14105-01	Jim Bailey	\$0.00	\$15.94	\$0.00	\$0.00	\$0.00	\$0.00	\$15.94
14106-06	Brook Mcholland	\$0.00	\$162.83	\$0.00	\$0.00	\$0.00	\$0.00	\$162.83
14107-02	Hans Borve	\$0.00	\$29.45	\$0.00	\$0.00	\$0.00	\$0.00	\$29.45
14108-07	Royce Cowan	\$0.00	\$124.63	\$0.00	\$0.00	\$0.00	\$0.00	\$124.63
14109-02	Gablehouse Rentals	\$0.00	\$102.83	\$0.00	\$0.00	\$0.00	\$0.00	\$102.83
14111-05	Shane Gillen	\$0.00	\$108.81	\$0.00	\$0.00	\$0.00	\$0.00	\$108.81
14114-01	Mike Clark	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$24.97)	(\$24.97)
14117-01	Brennon Eagle	\$0.00	\$110.86	\$0.00	\$0.00	\$0.00	\$0.00	\$110.86
14118-02	Anchor Property Man	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
14119-01	Tyler Thompson	\$0.00	\$416.50	\$0.00	\$0.00	\$0.00	\$0.00	\$416.50
14120-02	Andrew D Niemi	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
14122-01	Jennifer Hatch	\$0.00	\$371.29	\$0.00	\$0.00	\$0.00	\$0.00	\$371.29
14124-08	Scott J Heitman	\$0.00	\$0.11	\$12.84	\$0.00	\$0.00	\$0.00	\$12.95
14129-02	Laura Massin	\$0.00	\$118.62	\$0.00	\$0.00	\$0.00	\$0.00	\$118.62
14130-08	Cassie M Stocker	\$0.00	\$127.08	\$0.00	\$0.00	\$0.00	\$0.00	\$127.08
30-09	Roger Purdy	\$0.00	\$68.05	\$0.00	\$0.00	\$0.00	\$0.00	\$68.05

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 46

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
14132-01	Richard Dale Anders	\$0.00	\$165.50	\$0.00	\$0.00	\$0.00	\$0.00	\$165.50
14134-01	Bruce Sarff	\$0.00	\$111.11	\$0.00	\$0.00	\$0.00	\$0.00	\$111.11
14135-06	Mark Wrucke	\$0.00	\$12.82	\$0.00	\$0.00	\$0.00	\$0.00	\$12.82
14136-03	Rhonda Herman	\$0.00	\$11.86	\$11.77	\$11.68	\$110.81	\$0.00	\$146.12
14137-01	Mike Howell JR	\$0.00	\$262.93	\$0.00	\$0.00	\$0.00	\$0.00	\$262.93
14140-01	Larissa Siekawitch	\$0.00	\$377.51	\$0.00	\$0.00	\$0.00	\$0.00	\$377.51
14141-02	Louel Rentals	\$0.00	\$64.35	\$0.00	\$0.00	\$0.00	\$0.00	\$64.35
14142-01	AICS c/o Engie Insi	\$0.00	\$348.75	\$0.00	\$0.00	\$0.00	\$0.00	\$348.75
14143-01	AICS c/o Engie Insi	\$0.00	\$204.88	\$0.00	\$0.00	\$0.00	\$0.00	\$204.88
14144-01	Brian Christian	\$0.00	\$77.53	\$0.00	\$0.00	\$0.00	\$0.00	\$77.53
14148-03	Joshua Wade Gordine	\$0.00	\$403.39	\$0.00	\$0.00	\$0.00	\$0.00	\$403.39
14150-01	Deborah Anderson	\$0.00	\$209.73	\$0.00	\$0.00	\$0.00	\$0.00	\$209.73
14151-01	Sea Level Seafoods	\$0.00	\$193.21	\$0.00	\$0.00	\$0.00	\$0.00	\$193.21
14153-04	AK Taqueria 47 LLC	\$0.00	\$221.46	\$246.28	\$0.00	\$0.00	\$0.00	\$467.74
14154-01	Joseph Lykken	\$0.00	\$74.50	\$0.00	\$0.00	\$0.00	\$0.00	\$74.50
14156-12	SEARHC c/o of Engie	\$0.00	\$329.28	\$0.00	\$0.00	\$0.00	\$0.00	\$329.28
14157-13	SEARHC c/o of Engie	\$0.00	\$271.41	\$0.00	\$0.00	\$0.00	\$0.00	\$271.41
14158-09	SEARHC c/o of Engie	\$0.00	\$310.64	\$0.00	\$0.00	\$0.00	\$0.00	\$310.64
14159-08	Todd Welch	\$0.00	\$0.00	\$0.00	\$0.00	(\$157.61)	\$0.00	(\$157.61)
14160-01	Deanna Horner	\$0.00	\$146.72	\$0.00	\$0.00	\$0.00	\$0.00	\$146.72
14163-01	Wrangell Coop Assoc	\$0.00	\$677.32	\$0.00	\$0.00	\$0.00	\$0.00	\$677.32
14165-04	Tori A Peterson	\$0.00	\$329.28	\$0.00	\$0.00	\$0.00	\$0.00	\$329.28
14166-01	AICS c/o Engie Insi	\$0.00	\$23.86	\$0.00	\$0.00	\$0.00	\$0.00	\$23.86
14168-01	Greg Duncan	\$0.00	\$253.50	\$0.00	\$0.00	\$0.00	\$0.00	\$253.50
14169-08	Kyler J Clyburn	\$0.00	\$341.93	\$0.00	\$0.00	\$0.00	\$0.00	\$341.93
14170-05	William A Franklin	\$0.00	\$118.96	\$0.00	\$0.00	\$0.00	\$0.00	\$118.96
14171-02	Steve Forrest	\$0.00	\$83.55	\$0.00	\$0.00	\$0.00	\$0.00	\$83.55
14173-01	Rosemary Ruoff	\$0.00	\$483.33	\$0.00	\$0.00	\$0.00	\$0.00	\$483.33
14174-01	Julia M Ostrander	\$0.00	\$418.45	\$0.00	\$0.00	\$0.00	\$0.00	\$418.45
14176-01	Lane Fitzjarrald	\$0.00	\$408.22	\$0.00	\$0.00	\$0.00	\$0.00	\$408.22
14182-02	SEARHC c/o of Engie	\$0.00	\$33,216.92	\$0.00	\$0.00	\$0.00	\$0.00	\$33,216.92
14184-01	WHITE RENTALS LLC	\$0.00	\$21.40	\$0.00	\$0.00	\$0.00	\$0.00	\$21.40
14186-02	Dan Flickinger	\$0.00	\$208.48	\$0.00	\$0.00	\$0.00	\$0.00	\$208.48
14187-01	DOT&PF-Div Of Facil	\$0.00	\$20.99	\$0.00	\$0.00	\$0.00	\$0.00	\$20.99
14190-01	Harold Martindale	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14192-01	Massin Tool	\$0.00	\$17.49	\$0.00	\$0.00	\$0.00	\$0.00	\$17.49
14194-02	Laven Ritchie	\$0.00	\$118.15	\$0.00	\$0.00	\$0.00	\$0.00	\$118.15
95-01	Bruce Smith Jr	\$0.00	\$248.66	\$0.00	\$0.00	\$0.00	\$0.00	\$248.66

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 47

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
14196-01	Terry Rowland	\$0.00	\$31.77	\$0.00	\$0.00	\$0.00	\$0.00	\$31.77
14197-02	Mike Barnes	\$0.00	\$60.78	\$0.00	\$0.00	\$0.00	\$0.00	\$60.78
14199-01	Ketchikan Ready Mix	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14226-02	Jason G Fode	\$0.00	\$13.29	\$13.18	\$13.07	\$12.95	\$12.84	\$65.33
14227-02	Rusty Lukinich	\$0.00	\$51.01	\$0.00	\$0.00	\$0.00	\$0.00	\$51.01
14230-02	Maylee M Martin	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14232-03	Daniel Rohr	\$0.00	\$21.84	\$0.00	\$0.00	\$0.00	\$0.00	\$21.84
14233-03	George Stoican	\$0.00	\$14.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14.23
14237-02	Dale Parkinson	\$0.00	\$13.41	\$13.29	\$13.18	\$13.07	\$26.11	\$79.06
14239-02	Maxmo Rentals LLC	\$0.00	\$284.21	\$0.00	\$0.00	\$0.00	\$0.00	\$284.21
14241-01	Stikine Rentals LLC	\$0.00	\$14.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14.23
14242-01	Churchill Rental	\$0.00	\$1,061.62	\$0.00	\$0.00	\$0.00	\$0.00	\$1,061.62
14243-01	Chad Smith	\$0.00	\$387.06	\$0.00	\$0.00	\$0.00	\$0.00	\$387.06
14245-01	Anna Kleinhofs-Elle	\$0.00	\$456.07	\$0.00	\$0.00	\$0.00	\$0.00	\$456.07
14247-02	Sterling Glenn	\$0.00	\$193.11	\$0.00	\$0.00	\$0.00	\$0.00	\$193.11
14249-01	Gadd Enterprises LL	\$0.00	\$548.73	\$485.07	\$459.17	\$40.83	\$0.00	\$1,533.80
14250-01	North Star Ventures	\$0.00	\$269.77	\$0.00	\$0.00	\$0.00	\$0.00	\$269.77
14252-01	Daniel Rohr	\$0.00	\$330.67	\$0.00	\$0.00	\$0.00	\$0.00	\$330.67
14253-01	Dale Parkinson	\$0.00	\$204.05	\$0.00	\$0.00	\$0.00	\$0.00	\$204.05
14255-01	John Verhey	\$0.00	\$314.25	\$0.00	\$0.00	\$0.00	\$0.00	\$314.25
14256-01	Mike Lockabey	\$0.00	\$14.85	\$0.00	\$0.00	\$0.00	\$0.00	\$14.85
14257-01	Dave Svendsen	\$0.00	\$94.76	\$0.00	\$0.00	\$0.00	\$0.00	\$94.76
14259-01	Eric Crayne	\$0.00	\$474.24	\$0.00	\$0.00	\$0.00	\$0.00	\$474.24
14260-02	Verizon Wireless	\$0.00	\$351.69	\$0.00	\$0.00	\$0.00	\$0.00	\$351.69
14261-01	Greg Meissner	\$0.00	\$394.06	\$0.00	\$0.00	\$0.00	\$0.00	\$394.06
14264-01	Alaska Power Teleph	\$0.00	\$166.16	\$0.00	\$0.00	\$0.00	\$0.00	\$166.16
14265-01	Daniel E Smith	\$0.00	\$93.84	\$0.00	\$0.00	\$0.00	\$0.00	\$93.84
14267-01	Dan J Thompson	\$0.00	\$75.62	\$0.00	\$0.00	\$0.00	\$0.00	\$75.62
14268-02	James Eilertsen	\$0.00	\$213.72	\$0.00	\$0.00	\$0.00	\$0.00	\$213.72
14269-02	Verizon Wireless	\$0.00	\$371.70	\$0.00	\$0.00	\$0.00	\$0.00	\$371.70
14271-01	Sweet Tides	\$0.00	\$852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$852.00
14272-02	Jake R Eastaugh	\$0.00	\$14.85	\$0.00	\$0.00	\$0.00	\$0.00	\$14.85
14273-02	Delila Ramirez	\$0.00	\$366.78	\$292.67	\$0.00	\$0.00	\$0.00	\$659.45
14274-01	Tlingit & Haida Reg	\$0.00	\$333.79	\$0.00	\$0.00	\$0.00	\$0.00	\$333.79
14275-01	Brian Merritt	\$0.00	\$213.13	\$0.00	\$0.00	\$0.00	\$0.00	\$213.13
14277-01	Usda Utilities Fore	\$0.00	\$483.00	\$0.00	\$0.00	\$0.00	\$0.00	\$483.00
14278-01	USDA Utilties Fores	\$0.00	\$280.58	\$0.00	\$0.00	\$0.00	\$0.00	\$280.58
79-01	Alaska Marine Highw	\$0.00	\$0.31	\$0.31	\$35.00	\$0.00	\$0.00	\$35.62

Accounts Receivable Aging Report

Accounts With Balance <> \$0.00

Printed: Jan 9 2025 5:04PM

Page: 48

Item f.

Account #	Name	Future	Current	30-60	60-90	90-120	120+	Balance
14280-01	Erik Broad	\$0.00	\$10.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10.70
14281-01	Gary Watkins	\$0.00	\$377.39	\$0.00	\$0.00	\$0.00	\$0.00	\$377.39
14283-01	Wrangell Cooperativ	\$0.00	\$81.44	\$0.00	\$0.00	\$0.00	\$0.00	\$81.44
14285-02	James S Inouye Jr	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14288-01	Metal Head Marine L	\$0.00	\$729.91	\$0.00	\$0.00	\$0.00	\$0.00	\$729.91
14289-01	Gary Hamley	\$0.00	\$11.92	\$11.92	\$13.02	\$26.90	\$1,393.79	\$1,457.55
14289-02	Jamine E Maki	\$0.00	\$325.37	\$310.85	\$290.82	\$241.01	\$0.00	\$1,168.05
14297-01	Paul Mcintyre	\$0.00	\$172.29	\$0.00	\$0.00	\$0.00	\$0.00	\$172.29
14298-01	Wrangell Cooperativ	\$0.00	\$374.97	\$0.00	\$0.00	\$0.00	\$0.00	\$374.97
14300-01	Robert L Searing	\$0.00	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.00
14303-01	Arlene Wilson	\$0.00	\$10.98	\$0.00	\$0.00	\$0.00	\$0.00	\$10.98
14304-01	Alaska Power Teleph	\$0.00	\$1,122.35	\$0.00	\$0.00	\$0.00	\$0.00	\$1,122.35
14307-02	Mariana Sausedo	\$0.00	\$71.18	\$75.62	\$0.00	\$0.00	\$0.00	\$146.80
14308-01	Tony M Curtis	\$0.00	\$30.69	\$0.00	\$0.00	\$0.00	\$0.00	\$30.69
14309-03	Laura Massin	\$0.00	\$365.16	\$0.00	\$0.00	\$0.00	\$0.00	\$365.16
14310-01	Kevin Young	\$0.00	\$208.11	\$209.84	\$191.82	\$8.91	\$0.00	\$618.68
14311-01	DOT&PF Southcoast S	\$0.00	\$68.26	\$0.00	\$0.00	\$0.00	\$0.00	\$68.26
14313-01	MCG Constructors	\$0.00	\$909.74	\$0.00	\$0.00	\$0.00	\$0.00	\$909.74
14316-03	Tanner Smith	\$0.00	\$0.19	\$21.44	\$0.00	\$0.00	\$0.00	\$21.63
14318-01	Tlingit & Haida Reg	\$0.00	\$404.80	\$0.00	\$0.00	\$0.00	\$0.00	\$404.80
14319-01	Central Council Tli	\$0.00	\$140.76	\$0.00	\$0.00	\$0.00	\$0.00	\$140.76
14320-01	Central Council Tli	\$0.00	\$181.22	\$0.00	\$0.00	\$0.00	\$0.00	\$181.22
14321-01	Leland Purvis	\$0.00	\$42.71	\$51.39	\$199.28	\$0.00	\$0.00	\$293.38
14323-01	Micony LLC	\$0.00	\$1,018.21	\$0.00	\$0.00	\$0.00	\$0.00	\$1,018.21
14324-01	Harley E Johnson	\$0.00	\$23.48	\$0.00	\$0.00	\$0.00	\$0.00	\$23.48
14327-01	Todd White	\$0.00	\$12.84	\$0.00	\$0.00	\$0.00	\$0.00	\$12.84
14328-01	Tlingit & Haida Reg	\$0.00	\$371.64	\$0.00	\$0.00	\$0.00	\$0.00	\$371.64
14329-01	Samantha M Eilertse	\$0.00	\$208.12	\$0.00	\$0.00	\$0.00	\$0.00	\$208.12
Grand Total (1814)		=====	=====	=====	=====	=====	=====	=====
=====>		\$0.00	\$667,644.13	\$51,791.80	\$11,615.33	\$324.35	(\$10,766.49)	\$720,609.12

## Aged Accounts Receivable

Item f.

### Wrangell Ports & Harbors

Customer Type: ALL Group: ALL Sorted By Full Name Current Period

Due	Name	Current	>30 Days	>60 Days	>90 Days	>120 Days
\$357.08	8436 Alaska Endeavour	\$5.20	\$5.20	\$346.68	\$0.00	\$0.00
\$15,751.45	2393 Alaska Marine Lines	\$2,991.99	\$5,364.70	\$7,394.76	\$0.00	\$0.00
\$3,450.73	9066 Allen, William	\$0.00	\$0.00	\$0.00	\$0.00	\$3,450.73
\$1,346.24	7993 Amak Towing - PO A25-PE003-BA	\$1,346.24	\$0.00	\$0.00	\$0.00	\$0.00
\$31,839.84	8161 American Cruise Lines	\$463.81	\$455.38	\$562.02	\$10,798.48	\$19,560.15
\$925.72	9699 Anna Marie LLC	\$13.48	\$13.29	\$13.09	\$12.96	\$872.90
\$337.28	7249 Armstrong, William	\$337.28	\$0.00	\$0.00	\$0.00	\$0.00
\$27.28	8768 Bahleda, William	\$27.28	\$0.00	\$0.00	\$0.00	\$0.00
\$1,735.69	7062 BANGS, TRAVIS	\$21.45	\$284.46	\$1,207.22	\$0.00	\$222.56
\$1,218.71	7789 Barnes, Michael	\$17.75	\$17.49	\$17.24	\$16.98	\$1,149.25
\$4,015.78	8376 Blenz, John	\$81.35	\$1,711.17	\$1,697.99	\$525.27	\$0.00
-\$111.28	1829 Breakaway Adventures	-\$111.28	\$0.00	\$0.00	\$0.00	\$0.00
\$48.15	8333 Breakaway Ferry & Freight LLC	\$48.15	\$0.00	\$0.00	\$0.00	\$0.00
-\$69.92	8499 Briscoe, Robert	-\$69.92	\$0.00	\$0.00	\$0.00	\$0.00
\$783.39	9953 Brown, Kelly	\$5.83	\$388.78	\$388.78	\$0.00	\$0.00
-\$0.20	7429 Cameron, Dean	-\$0.20	\$0.00	\$0.00	\$0.00	\$0.00
\$1,545.08	9520 Cameron, Scott	\$1,545.08	\$0.00	\$0.00	\$0.00	\$0.00
-\$0.12	9628 Carlson, Samuel	-\$0.12	\$0.00	\$0.00	\$0.00	\$0.00
\$214.00	8945 Carlstrom, Thomas	\$214.00	\$0.00	\$0.00	\$0.00	\$0.00
\$210.00	8989 Chen, Isaac	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00
\$623.52	9417 Churchill, Linda	\$6.89	\$157.60	\$153.01	\$153.01	\$153.01
\$65.23	8513 Collier, Daniel	\$1.00	\$1.00	\$1.00	\$1.00	\$61.23
\$1,576.45	8756 Cook, Lorne	\$22.96	\$22.63	\$22.30	\$21.97	\$1,486.59
-\$504.03	8248 CTT Marine	-\$504.03	\$0.00	\$0.00	\$0.00	\$0.00
-\$178.42	8429 Curtis, Tony	-\$178.42	\$0.00	\$0.00	\$0.00	\$0.00
-\$100.00	7548 Cvetich, John	-\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
\$74.90	7925 Davies, Winston B	\$74.90	\$0.00	\$0.00	\$0.00	\$0.00
\$37.41	5560 DAVIES, WINSTON J.	\$37.41	\$0.00	\$0.00	\$0.00	\$0.00
\$210.11	9377 Deboer, Gavin	\$22.30	\$21.98	\$21.66	\$21.34	\$122.83
\$548.89	9063 Dorman, Josh	\$8.00	\$7.88	\$7.76	\$7.65	\$517.60
\$1,135.86	8939 Duncan, Elmer	\$0.00	\$0.00	\$0.00	\$1,135.86	\$0.00
\$1,915.41	9519 Dunn, Michael	\$27.90	\$27.49	\$27.09	\$26.69	\$1,806.24
\$228.40	8204 Dyer, Jack	\$3.33	\$3.28	\$3.23	\$3.18	\$215.38
\$295.72	7612 Easterly, Darren	\$4.18	\$12.86	\$51.06	\$20.79	\$206.83
\$386.83	9943 Edwards, Josh	\$5.63	\$5.63	\$375.57	\$0.00	\$0.00
\$512.50	8132 Eichner, Ken	\$512.50	\$0.00	\$0.00	\$0.00	\$0.00
\$1,121.55	8292 Emens, Cary	\$16.34	\$16.13	\$13.47	\$177.76	\$897.85
\$236.47	8116 Enviro-Tech Diving	\$0.00	\$236.47	\$0.00	\$0.00	\$0.00
-\$5.21	8959 F/V Erika AnnInc.	-\$5.21	\$0.00	\$0.00	\$0.00	\$0.00
\$197.43	9012 Far West Vessels	\$2.88	\$2.83	\$2.79	\$2.75	\$186.18
\$964.13	9425 Firari, Michael	\$40.26	\$39.68	\$38.55	\$75.97	\$769.67
-\$1.50	8061 Fisher, Tom	-\$1.50	\$0.00	\$0.00	\$0.00	\$0.00
\$250.38	6699 Flickinger, Dan	\$0.00	\$250.38	\$0.00	\$0.00	\$0.00
-\$73.54	1540 Florschutz, Otto/Christina	-\$73.54	\$0.00	\$0.00	\$0.00	\$0.00
-\$808.55	8030 Gadd, Selleck	-\$808.55	\$0.00	\$0.00	\$0.00	\$0.00
\$2,106.83	7717 Garbisch, Tyler	\$49.68	\$744.91	\$388.58	\$387.20	\$536.46
-\$0.82	8828 Gartrell, Joe	-\$0.82	\$0.00	\$0.00	\$0.00	\$0.00
\$2,803.43	5437 GERARD, STEVE	\$0.00	\$0.00	\$0.00	\$0.00	\$2,803.43
\$317.15	7034 GIBBONS, ZANE	\$0.00	\$317.15	\$0.00	\$0.00	\$0.00

## Aged Accounts Receivable

Item f.

**Wrangell Ports & Harbors**

*Customer Type: ALL Group: ALL Sorted By Full Name Current Period*

Due	Name	Current	>30 Days	>60 Days	>90 Days	>120 Days
-\$171.99	5001 Golds, Dan	-\$171.99	\$0.00	\$0.00	\$0.00	\$0.00
-\$44.02	8367 Good, Jeffrey	-\$44.02	\$0.00	\$0.00	\$0.00	\$0.00
\$141.24	9288 Goyne, Ashley	\$141.24	\$0.00	\$0.00	\$0.00	\$0.00
\$139.91	8777 Guggenbickler, Trevor	\$2.04	\$2.01	\$1.98	\$1.95	\$131.93
-\$100.00	9420 Hagan, Patrick	-\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
\$3,403.31	1385 Hay, Chuck	\$49.57	\$48.85	\$48.14	\$47.43	\$3,209.32
\$218.55	6436 HEITMAN, SCOTT	\$3.18	\$3.18	\$212.19	\$0.00	\$0.00
\$174.46	8186 Hillyard, Charles	\$2.54	\$2.50	\$2.50	\$166.92	\$0.00
\$157.56	9918 Hogue, Jonathon	\$157.56	\$0.00	\$0.00	\$0.00	\$0.00
\$296.61	8034 Holland America Group	\$296.61	\$0.00	\$0.00	\$0.00	\$0.00
\$229.52	9429 Howell, Nicholas	\$229.52	\$0.00	\$0.00	\$0.00	\$0.00
\$55.64	9436 Hunter, Josh	\$55.64	\$0.00	\$0.00	\$0.00	\$0.00
\$1,958.08	3017 Ingle, Tom	\$28.52	\$28.11	\$27.70	\$27.29	\$1,846.46
\$366.85	9967 Inouye, James	\$151.24	\$215.61	\$0.00	\$0.00	\$0.00
\$37.45	8063 Jenkins Welding	\$37.45	\$0.00	\$0.00	\$0.00	\$0.00
\$1,740.65	6785 JG Marine	\$68.26	\$32.88	\$234.61	\$338.97	\$1,065.93
-\$53.27	4443 Johnson, Chris	-\$53.27	\$0.00	\$0.00	\$0.00	\$0.00
-\$3,899.96	7706 Jones, Loreto	-\$3,899.96	\$0.00	\$0.00	\$0.00	\$0.00
-\$0.44	9605 Kaer, Sean	-\$0.44	\$0.00	\$0.00	\$0.00	\$0.00
-\$44.02	1701 Kaer, Wayne	-\$44.02	\$0.00	\$0.00	\$0.00	\$0.00
-\$1.00	9281 Kleven, Greg	-\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
-\$108.29	9433 Kochel, Jim & Debbie	-\$108.29	\$0.00	\$0.00	\$0.00	\$0.00
-\$76.34	8062 Kvale, Jack	-\$76.34	\$0.00	\$0.00	\$0.00	\$0.00
\$250.38	8871 Larson, Ben	\$0.00	\$250.38	\$0.00	\$0.00	\$0.00
\$410.83	9965 Lenihan, Todd	\$6.07	\$404.76	\$0.00	\$0.00	\$0.00
\$605.43	9293 Lenz, Jon	\$4.51	\$300.46	\$300.46	\$0.00	\$0.00
\$1,538.48	8778 Lewis, James	\$22.41	\$22.08	\$21.76	\$21.44	\$1,450.79
-\$0.90	8281 Link, Ken	-\$0.90	\$0.00	\$0.00	\$0.00	\$0.00
\$1,967.75	8873 Lituya Freight Runners	\$1,967.75	\$0.00	\$0.00	\$0.00	\$0.00
-\$210.33	8808 Lopata, Stanley	-\$210.33	\$0.00	\$0.00	\$0.00	\$0.00
\$286.13	9671 Maleski, Mike	\$4.17	\$4.13	\$127.45	\$150.38	\$0.00
\$520.43	8199 Martin, Chris	\$0.00	\$7.57	\$174.86	\$175.27	\$162.73
\$57.62	9611 Matias, Dinis	\$1.00	\$1.00	\$1.00	\$1.00	\$53.62
-\$667.00	8079 McDaniel, Lee	-\$667.00	\$0.00	\$0.00	\$0.00	\$0.00
-\$56.82	8419 McGrath, Bennett	-\$56.82	\$0.00	\$0.00	\$0.00	\$0.00
\$51.69	6304 Mcintyre, Abe	\$1.00	\$1.00	\$1.00	\$48.69	\$0.00
\$124.16	8230 McMaster, Daniel	\$1.81	\$1.78	\$1.76	\$1.73	\$117.08
\$764.83	2184 McMurren, Pat	\$27.16	\$26.77	\$26.38	\$25.99	\$658.53
\$1.35	1420 Miethe, Josh	\$0.00	\$0.00	\$0.00	\$1.35	\$0.00
\$458.87	8566 Miller, Aaron	\$6.68	\$6.59	\$6.49	\$6.40	\$432.71
-\$1.00	8694 Miller, Steve	-\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
\$1,209.59	8320 Mitchell, Gary	\$368.40	\$841.19	\$0.00	\$0.00	\$0.00
\$322.34	9256 Morelli, Joaquin	\$2.40	\$159.97	\$159.97	\$0.00	\$0.00
\$46.39	9350 Mossop, Dave	\$1.00	\$1.00	\$1.00	\$1.00	\$42.39
\$4,049.45	7896 Mundt, Corey	\$50.13	\$657.11	\$662.32	\$652.67	\$2,027.22
\$569.51	8347 Nestle, Kevin	\$8.30	\$8.17	\$8.06	\$7.94	\$537.04
-\$25.31	8517 Neville Johnson, Peter	-\$25.31	\$0.00	\$0.00	\$0.00	\$0.00
\$26.75	8335 Otto, George	\$26.75	\$0.00	\$0.00	\$0.00	\$0.00
-\$0.12	8129 Packard, Richard	-\$0.12	\$0.00	\$0.00	\$0.00	\$0.00

## Aged Accounts Receivable

Item f.

### Wrangell Ports & Harbors

Customer Type: ALL Group: ALL Sorted By Full Name Current Period

Due	Name	Current	>30 Days	>60 Days	>90 Days	>120 Days
\$1,697.81	8276 Padgett, Caleb	\$24.73	\$24.37	\$24.02	\$23.66	\$1,601.03
\$1,198.83	8387 Padgett, Logan	\$522.72	\$9.86	\$69.91	\$147.56	\$448.78
\$806.78	8803 Pair of Hearts	\$806.78	\$0.00	\$0.00	\$0.00	\$0.00
\$2,065.50	9931 Patten, Wyatt	\$2,065.50	\$0.00	\$0.00	\$0.00	\$0.00
\$439.54	8017 Patterson, Ronn	\$6.40	\$6.31	\$6.22	\$6.22	\$414.39
\$2,144.53	9959 PDC Holdings	\$2,144.53	\$0.00	\$0.00	\$0.00	\$0.00
\$1,415.26	9435 Peninsula Seafoods	\$316.33	\$1,098.93	\$0.00	\$0.00	\$0.00
\$10,991.08	8334 Peter Pan Seafoods (PPSF)	\$145.63	\$1,137.02	\$3,022.53	\$0.00	\$6,685.90
\$28.73	6722 PETERSON, KIM	\$28.73	\$0.00	\$0.00	\$0.00	\$0.00
-\$2,088.26	9908 Peyton, Paul	-\$2,088.26	\$0.00	\$0.00	\$0.00	\$0.00
-\$18.00	3661 Prysunka, Steve	-\$18.00	\$0.00	\$0.00	\$0.00	\$0.00
\$417.45	8052 PT.Baker Trading Post	\$6.08	\$5.99	\$5.90	\$5.82	\$393.66
\$1,498.54	7939 R&M Engineering-Ketchikan	\$858.35	\$631.54	\$1.00	\$1.00	\$6.65
\$1,864.83	7841 Rhoades, Rod	\$27.16	\$26.77	\$26.38	\$25.99	\$1,758.53
\$86.67	8621 Ridgeway, Jennifer & Sherri	\$86.67	\$0.00	\$0.00	\$0.00	\$0.00
-\$29.76	7834 Rixen, James	-\$29.76	\$0.00	\$0.00	\$0.00	\$0.00
-\$41.43	1380 Rogers, Lauren E.	-\$41.43	\$0.00	\$0.00	\$0.00	\$0.00
-\$25.47	8008 Roher, Donald	-\$25.47	\$0.00	\$0.00	\$0.00	\$0.00
\$3,148.71	7914 Romane, Lee	\$45.86	\$45.20	\$44.54	\$43.84	\$2,969.27
-\$15.98	8040 Rue, David & Kaye	-\$15.98	\$0.00	\$0.00	\$0.00	\$0.00
-\$163.00	8167 Sackmann, Steven	-\$163.00	\$0.00	\$0.00	\$0.00	\$0.00
-\$0.29	9367 Sampson, Myles	-\$0.29	\$0.00	\$0.00	\$0.00	\$0.00
\$10,775.24	3829 Samson	\$6,606.22	\$4,169.02	\$0.00	\$0.00	\$0.00
-\$3.99	7144 Sawyer, Timothy	-\$3.99	\$0.00	\$0.00	\$0.00	\$0.00
-\$0.26	9235 Schenenback, Ron	-\$0.26	\$0.00	\$0.00	\$0.00	\$0.00
\$34.10	9946 Schwartz, Colleen	\$1.00	\$1.00	\$32.10	\$0.00	\$0.00
-\$10,593.12	5574 SEARHC attn: Accounts Payable	-\$10,593.12	\$0.00	\$0.00	\$0.00	\$0.00
-\$7.39	9200 Sellars, Chris	-\$7.39	\$0.00	\$0.00	\$0.00	\$0.00
\$480.84	4359 Shipley, Marie	\$12.81	\$14.08	\$15.33	\$16.58	\$422.04
\$2,635.82	8124 Sims, Dave	\$38.39	\$38.39	\$2,559.04	\$0.00	\$0.00
\$379.74	8657 Skorka, Mike	\$0.00	\$379.74	\$0.00	\$0.00	\$0.00
\$438.17	5509 SMITH, DANIEL	\$0.00	\$438.17	\$0.00	\$0.00	\$0.00
-\$0.01	8761 South Lagoon Point Holdings LLC	-\$0.01	\$0.00	\$0.00	\$0.00	\$0.00
-\$28.56	9396 Sperl, Donald	-\$28.56	\$0.00	\$0.00	\$0.00	\$0.00
\$3,500.26	1588 Stevens, Mark	\$49.19	\$171.84	\$169.34	\$166.86	\$2,943.03
\$1,579.83	6252 Stoican, George	\$111.98	\$494.15	\$486.85	\$486.85	\$0.00
\$332.21	8923 Stough, Rodell & James	\$4.84	\$4.77	\$4.70	\$4.63	\$313.27
-\$0.93	9323 Streeter, Jason	-\$0.93	\$0.00	\$0.00	\$0.00	\$0.00
\$96.18	9472 Studley, Ryan	\$1.40	\$1.38	\$1.38	\$92.02	\$0.00
\$80.68	9552 Sundero, Jerry	\$1.18	\$1.16	\$1.14	\$1.12	\$76.08
\$1,158.66	9973 Swanson, Robert	\$1,158.66	\$0.00	\$0.00	\$0.00	\$0.00
\$654.51	1487 Sweat, Lindsay	\$9.53	\$9.39	\$9.26	\$9.12	\$617.21
-\$51.79	9424 Teich, Jim	-\$51.79	\$0.00	\$0.00	\$0.00	\$0.00
\$727.99	7650 Thomassen, Steve and Tanner	\$727.99	\$0.00	\$0.00	\$0.00	\$0.00
\$37.45	7708 Thompson, James	\$37.45	\$0.00	\$0.00	\$0.00	\$0.00
\$1,448.07	8965 Thorstenson, Robert	\$23.15	\$22.77	\$118.68	\$25.59	\$1,257.88
\$1,214.66	9446 Tiffany, Jesse	\$1,214.66	\$0.00	\$0.00	\$0.00	\$0.00
\$323.98	9525 Tongass Electric	\$201.70	\$122.28	\$0.00	\$0.00	\$0.00
\$278.20	8802 Tonggard, William	\$278.20	\$0.00	\$0.00	\$0.00	\$0.00



## Aged Accounts Receivable

Item f.

### Wrangell Ports & Harbors

Customer Type: ALL Group: ALL Sorted By Full Name Current Period

Due	Name	Current	>30 Days	>60 Days	>90 Days	>120 Days
\$4,273.41	9426 Trevino, Jesse	\$0.00	\$0.00	\$0.00	\$0.00	\$4,273.41
\$1,237.94	8038 Trident Seafoods	\$1,037.64	\$200.30	\$0.00	\$0.00	\$0.00
\$455.00	5824 US FOREST SERVICE	\$0.00	\$455.00	\$0.00	\$0.00	\$0.00
\$87.23	9598 Van Denend, Jared	\$1.27	\$1.25	\$1.25	\$83.46	\$0.00
\$103.65	8966 Vest, David A.	\$1.51	\$1.49	\$1.47	\$1.44	\$97.74
-\$51.79	6757 Vredevoogd, Jene or Clay	-\$51.79	\$0.00	\$0.00	\$0.00	\$0.00
\$217.21	7271 Wakefield, Bill	\$3.21	\$107.00	\$107.00	\$0.00	\$0.00
\$2,128.76	8078 Warren, Kelly	\$31.46	\$2,097.30	\$0.00	\$0.00	\$0.00
\$1,537.75	8344 Watts, Jonathan	\$22.40	\$22.07	\$21.75	\$21.43	\$1,450.10
\$231.42	7414 Wells, Jonathan	\$12.34	\$219.08	\$0.00	\$0.00	\$0.00
\$5,040.36	6057 Wickman, Tom	\$68.63	\$396.60	\$390.83	\$385.13	\$3,799.17
\$6,129.02	9034 Wrangell Boatshop LLC	\$2,128.40	\$2,325.50	\$1,675.12	\$0.00	\$0.00
\$825.40	9303 Wrangell Cooperative Association	\$24.61	\$800.79	\$0.00	\$0.00	\$0.00
\$526.51	9052 Wrucke, Mark	\$400.54	\$18.18	\$107.79	\$0.00	\$0.00
\$228.88	8905 Younce, Joe & Billie	\$7.28	\$221.60	\$0.00	\$0.00	\$0.00
\$329.17	8300 Young, Kevin	\$4.79	\$4.72	\$4.66	\$4.59	\$310.41
<b>\$158,494.96</b>		<b>\$12,761.43</b>	<b>\$28,860.48</b>	<b>\$23,661.67</b>	<b>\$16,618.19</b>	<b>\$76,593.19</b>
		Total Debits:	<b>\$178,929.39</b>			
		Total Credits:	<b>-\$20,434.43</b>			

Count: 163

# CITY & BOROUGH OF WRANGELL

## BOROUGH CLERK'S REPORT

Office 907-874-2381 | Email: clerk@wrangell.com



Item a.

TO: BOROUGH ASSEMBLY MEMBERS AND MAYOR GILBERT  
 FROM: KIM LANE, BOROUGH CLERK  
 SUBJECT: January 28<sup>th</sup> CLERK'S REPORT

### Upcoming Meetings & Other Informational dates:

#### Other City Boards/Commissions:

- February 6 – Port Commission mtg @6pm in the Assembly Chambers
- February 13– Planning & Zoning Commission mtg @5:30pm in the Assembly Chambers
- February 18 - Wrangell Convention & Visitors Bureau mtg. at noon in the Assembly Chambers

#### Community Events:

### Upcoming Work Sessions (scheduled), Public Hearings (scheduled), Regular Assembly Meetings, and Other Meetings (scheduled)

<i>DATE</i>	<i>TIME</i>	<i>PURPOSE</i>
<i>February 11<sup>th</sup> (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>February 25<sup>th</sup> (WS – Entitlement Lands w/EDB &amp; P&amp;Z)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>March 11<sup>th</sup> (WS – Rate Presentation)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>March 25<sup>th</sup> (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>April 8<sup>th</sup> (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>April 22<sup>nd</sup> (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>May 13<sup>th</sup></i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>May 14<sup>th</sup></i>	<i>5:30pm</i>	<i>Budget Work Session</i>
<i>May 22<sup>nd</sup></i>	<i>5:30pm</i>	<i>Budget Revision WS (if needed)</i>
<i>May 27<sup>th</sup> (official Budget PH &amp; Adoption - tentative)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>June 10<sup>th</sup></i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>June 24<sup>th</sup></i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>

## Borough Property for Sale...

The following Industrial Lots were listed again on the Public Surplus site for a 30-day bid window. They are scheduled to close on February 13<sup>th</sup>. To date, there have been no bids received for these three lots.

If there are any lots that did not sell, they will be listed for another 30-day period, until sold.

		Starting Bid Amount
<b>LOT 9, BLOCK 66, INDUSTRIAL REPLAT</b>	(25,849 sq. ft.)	\$51,700
<b>LOT 11, BLOCK 66, INDUSTRIAL REPLAT</b>	(16,500 sq. ft.)	\$31,400
<b>LOT 12, BLOCK 66, INDUSTRIAL REPLAT</b>	(16,500 sq. ft.)	\$31,400

## Borough Assembly & Port Commission vacancies

With Assembly Member Anne Morrison resigning her seat on the Borough Assembly and Port Commissioner Gary Morrison resigning his seat on the Port Commission, I started advertising for those vacancies soonafter receiving the resignation letters.

I have the deadline for those who wish to submit a letter of interest for Tuesday, February 11<sup>th</sup> at 3pm. I have on the agenda, appointment for both seats.

Both of the term expirations were October 2026. So what that means is that the appointments on February 11<sup>th</sup> will be until October 2025 and there will be one-year unexpired terms for both, on the October 7<sup>th</sup> ballot.

## Annual Borough Records transfer and destruction....

As we welcome the new year, I am focusing on the organization and processing of 2024 project records. These include:



- Transferring project and finance records to the retention storage area.
- Identifying records eligible for disposition.
- Assigning electronic project retention life cycles in Laserfiche for both general and major projects.

In 2025, records will automatically be sorted into their designated Laserfiche folders based on their assigned retention life cycles and naming conventions.

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>10</b>

Appointment of two Assembly Members to serve on the IBEW PD Collective Bargaining Negotiations Team for the Borough		
<u>SUBMITTED BY:</u>		
Kim Lane, Borough Clerk		
<u>ATTACHMENTS:</u>		

***Mayor to appoint two Assembly Members to serve on the IBEW PD Collective Bargaining Negotiations Team for the Borough.***

**Mayor:** If there are no objections, I will appoint \_\_\_\_\_ & \_\_\_\_\_ to serve on the IBEW PD Union Negotiation Team.

**CITY & BOROUGH OF WRANGELL, ALASKA  
ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

Approval of one Sales Tax-Free day for May 3, 2025, requested by the Wrangell Chamber of Commerce

<u>SUBMITTED BY:</u>	
Kim Lane, Borough Clerk	

<u>FISCAL NOTE:</u>		
<b>Expenditure Required:</b> \$XXX Total		
FY 24: \$	FY 25: \$	FY26: \$
<b>Amount Budgeted:</b>		
FY25 \$XXX		
<b>Account Number(s):</b>		
XXXXX XXX XXXX		
<b>Account Name(s):</b>		
Enter Text Here		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
\$XXX		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Port Commission
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Request from Wrangell Chamber of Commerce.

**RECOMMENDATION MOTION:**  
Move to approve one Sales Tax-Free day for May 3, 2025, requested by the Wrangell Chamber of Commerce.

**SUMMARY STATEMENT:**  
The Assembly approved Ordinance 1068 that requires that starting for fiscal year 2026, a request for sales tax-free day(s) shall be considered at the second meeting in April, require a Public Hearing, and be approved by Resolution.

This request is being brought to the Assembly for approval outside of that process since the approval by the assembly will be for FY 2026 and not FY 2025.

City and Borough of Wrangell  
Attn: City Clerk  
P.O. Box 408  
Wrangell, AK 99929

Jan. 2, 2025

Dear City and Borough of Wrangell Officials,

Subject: Request for a Shopping Tax-Free Day in Wrangell

Please consider this letter as a proposal for a "Shopping Tax-Free Day" for our residents on Sat. May 3rd. This initiative, coordinated through the Wrangell Chamber of Commerce, will serve as a significant boost to our local economy while providing valuable benefits to our community.

A designated tax-free day would offer numerous advantages, including:

1. **Stimulating Local Economy:** By encouraging residents to spend more within the local businesses, a tax-free day can drive increased sales, helping to support our local economy and enhance the profitability of Wrangell's small businesses.
2. **Boosting Community Engagement:** Such an event can foster a sense of community and pride among residents. It provides an opportunity for local merchants and customers to interact in a positive and festive environment, strengthening community bonds.
3. **Attracting Visitors:** A tax-free shopping day can attract visitors from surrounding areas, potentially increasing foot traffic and revenue for Wrangell's retailers and service providers.
4. **Supporting Local Families:** With the financial relief provided by a tax-free day, families can take advantage of savings on essential goods and services, which is particularly beneficial for those on a tighter budget.

We kindly request that the City and Borough of Wrangell consider this proposal and provide the necessary support to make this event possible. We believe that a tax-free shopping day would be a win-win for both our local businesses and residents, and we are eager to discuss this proposal further and address any questions or concerns you may have.

Thank you for your time and consideration. We look forward to the opportunity to work together to enhance the economic vitality and community spirit of Wrangell.

Sincerely,

Tracey Martin  
Executive Director  
Wrangell Chamber of Commerce  
info@wrangellchamber.com  
(907) 209-4097

**CITY & BOROUGH OF WRANGELL, ALASKA  
ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**ORDINANCE No. 1071** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE

SUBMITTED BY:

Mason Villarma, Borough Manager  
Rob Luce, Borough Attorney  
Kim Lane, Borough Clerk

FISCAL NOTE:

<b>Expenditure Required:</b> \$XXX Total		
FY 24: \$	FY 25: \$	FY26: \$
<b>Amount Budgeted:</b>		
	FY25 \$XXX	
<b>Account Number(s):</b>		
	XXXXX XXX XXXX	
<b>Account Name(s):</b>		
	Enter Text Here	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1071.

**RECOMMENDATION MOTION:**  
Move to approve First Reading of Ordinance No. 1071 and move to a Second Reading with a Public Hearing to be held on February 11, 2025.



### **SUMMARY STATEMENT:**

Section 5-14(A) of the Home Rule Charter of the City and Borough of Wrangell currently mandates that the sale or lease of borough property valued over \$1,000,000 must be authorized by an ordinance enacted or ratified by a majority vote of qualified voters. This provision was incorporated into the charter when the borough was established in 2008. However, legal precedents, including rulings by the Alaska Supreme Court and the Sitka Superior Court, have established that such requirements constitute impermissible voter vetoes of legislative appropriations. These rulings affirm that the allocation or disposition of municipal assets is exclusively within the legislative power of the borough assembly and cannot be subjected to voter approval.

### **Legal Basis**

#### **1. Alaska Supreme Court Rulings:**

- In *Alaska Action Center, Inc. v. Municipality of Anchorage*, the court classified the conveyance of municipal land as an “appropriation,” which is a legislative function.
- In *Alliance of Concerned Taxpayers, Inc. v. Kenai Peninsula Borough*, the court invalidated a voter initiative requiring voter approval for projects costing more than \$1,000,000, reinforcing that appropriations cannot be subject to direct voter control.

#### **2. Sitka Superior Court Decision:**

- In *Sitkans for Responsible Government v. City and Borough of Sitka*, the court ruled that voter vetoes of appropriations are impermissible, as they undermine the assembly’s exclusive authority over public assets.

#### **3. Impact on Wrangell:**

- Since Wrangell is within the First Judicial District, the Sitka decision serves as controlling precedent. Consequently, Section 5-14(A) is legally unenforceable as it conflicts with state law and constitutional provisions.

### **Charter Compliance and Recommended Action**

Section 12-2 of the Home Rule Charter empowers the assembly to take appropriate action if a part of the charter is deemed invalid by a court or rendered inapplicable by state law.

Based on the borough attorney’s opinion and applicable legal precedent, the assembly must amend Section 5-14(A) to comply with state law and ensure the borough government can function properly.

### **Conclusion**

In light of the legal precedents and the borough attorney’s assessment, the assembly is urged to promptly address the invalidity of Section 5-14(A). Amending the charter will align Wrangell’s governance practices with state law and preserve the integrity of borough operations.

CITY AND BOROUGH OF WRANGELL, ALASKA  
ORDINANCE NO. 1071

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5-14(A) – CONTRACTS AND SALES, OF THE HOME RULE CHARTER IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are [bolded and in brackets are to be deleted].]

**WHEREAS**, Section 5-14(A) of the Home Rule Charter of the City and Borough of Wrangell provides that “The sale or lease of any borough property, real or personal, or the sale or other disposal of any interest therein, the value of which property, lease, or interest is more than \$1,000,000, shall be made only by authority of an ordinance enacted or ratified at any election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question of approval or enacting the ordinance.”; and

**WHEREAS**, the requirement of asking the voters to approve of the disposal of property (sale or lease) was approved in the charter when the borough was incorporated in 2008; and

**WHEREAS**, the Alaska Supreme Court has held that the conveyance of municipal land is an “appropriation.” *Alaska Action Center, Inc. v. Municipality of Anchorage*, 84 P.3d 989, 981 (Alaska 2004); and

**WHEREAS**, under Title 29 of the Alaska statutes and Article XI, Section 7 of the Alaska Constitution, an “appropriation” is a legislative power delegated solely to the assembly as the borough’s governing body. *Alliance of Concerned Taxpayers, Inc. v. Kenai Peninsula Borough*, 273 P.3d 1128 (Alaska 2012) (Striking down a voter initiative proposing a requirement that any capital improvement project whose cost was more than \$1,000,000 must be approved by 60% of voters at a municipal election, reasoning that allowing voters to “veto” particular projects violate constitutional prohibition on appropriating assets by initiative); and

**WHEREAS**, there are subject matter prohibitions limiting citizen direct legislation which operates to affect an “appropriation;” and

**WHEREAS**, in *Sitkans for Responsible Government, et. al v. City and Borough of Sitka*, the Superior Court sitting in Sitka held that voter vetoes of appropriations are impermissible

appropriations and therefore unlawful because they threaten the assembly's exclusive power to allocate public assets; and

**WHEREAS**, the above decision of the Sitka Superior Court is controlling law in the First Judicial District, of which the City and Borough of Wrangell is situated within; and

**WHEREAS**, Section 5-14(A) of the Home Rule Charter of the City and Borough of Wrangell enables voters to veto "appropriations" and therefore violates Title 29 of the Alaska statutes and, by implication, Alaska Constitution Article XI by providing that the sale or lease of any borough property valued more than \$1,000,000 can only be made pursuant to the authority of an ordinance enacted or ratified by an affirmative vote of a majority of qualified voters of the borough; and

**WHEREAS**, Section 12-2 of the Home Rule Charter of the City and Borough of Wrangell, provides that if a court of competent jurisdiction holds a part of the borough charter invalid, or if a change in the state constitution or law renders a part of this charter invalid or inapplicable, the assembly by ordinance may take such appropriate action as will enable the borough government to function properly; and

**WHEREAS**, in the opinion of the borough attorney, the City and Borough of Wrangell cannot legally enforce the requirements of Charter Section 5-14(A); and

**WHEREAS**, Upon the recommendation and advice of the borough attorney because a part of the charter has been held invalid by a court of competent jurisdiction and is legally unenforceable, and in order to function properly, the assembly is authorized to amend the borough charter.

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:**

**SEC. 1.**        Action. The purpose of this ordinance is to amend Section 5-14, Contracts and Sales by repealing Section 5-14(A) and renumbering Sections 5-14 (B & C) as follows:

**SEC. 2.**        Amendment. In the Wrangell Charter, Section 5-14(A) is hereby repealed, and Section 5-14 B & C are hereby renumbered as follows:

**[A. The sale or lease of any borough property, real or personal, or the sale or other disposal of any interest therein, the value of which property, lease, or interest is more than \$1,000,000, shall be made only by authority of an ordinance enacted or ratified at any election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question of approval or enacting the ordinance (the ordinance being submitted to the voters by the assembly or by initiative of the voters).]**

**[B]A.** An entire public utility and appurtenant franchises belonging to the borough may be sold or leased only by authority of an ordinance enacted or ratified at an election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question.

**[C]B.** Any other provision of this charter notwithstanding, the borough may enter into an agreement for the purchase, sale or other disposal of electric power, or an agreement providing for participation by the borough in the construction, acquisition or operation of hydroelectric power facilities, upon such terms as the borough assembly may approve by resolution.

SEC. 3.        Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4.        Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Charter.

SEC. 5.        Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: \_\_\_\_\_, 2025

PASSED IN SECOND READING: \_\_\_\_\_, 2025

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**ORDINANCE No. 1072** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5.10.035(A) – WHEN PRIOR APPROVAL BY THE VOTERS IS REQUIRED, OF THE WRANGELL MUNICIPAL CODE BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5.10.035(A) IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE

SUBMITTED BY:

Mason Villarma, Borough Manager  
Rob Luce, Borough Attorney  
Kim Lane, Borough Clerk

FISCAL NOTE:

<b>Expenditure Required:</b> \$XXX Total		
FY 24: \$	FY 25: \$	FY26: \$
<b>Amount Budgeted:</b>		
FY25 \$XXX		
<b>Account Number(s):</b>		
XXXXX XXX XXXX		
<b>Account Name(s):</b>		
Enter Text Here		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
\$XXX		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1072.

**RECOMMENDATION MOTION:**  
Move to approve First Reading of Ordinance No. 1072 and move to a Second Reading with a Public Hearing to be held on February 11, 2025.

## SUMMARY STATEMENT:

Section 5.10.035(A) of the Wrangell Municipal Code stipulates that the sale, lease, or disposal of borough property valued at more than \$1,000,000 requires approval through an ordinance ratified by a majority vote of qualified voters. This provision was incorporated into the borough charter when Wrangell was established in 2008. Recent legal developments, including Alaska Supreme Court decisions and relevant case law, raise concerns about the enforceability of this section due to its conflict with state law and constitutional principles governing municipal appropriations.

## Legal Analysis

### 1. Appropriations as Legislative Power:

The Alaska Supreme Court has held that the conveyance of municipal land constitutes an “appropriation,” a power reserved exclusively for the governing legislative body (the assembly) under Title 29 of the Alaska Statutes and Article XI, Section 7 of the Alaska Constitution.

#### o Relevant Cases:

- *Alaska Action Center, Inc. v. Municipality of Anchorage* (2004): Affirmed that appropriations are legislative functions.
- *Alliance of Concerned Taxpayers, Inc. v. Kenai Peninsula Borough* (2012): Struck down initiatives allowing voter vetoes on appropriations, as they infringed on legislative authority.
- *Sitkans for Responsible Government v. City and Borough of Sitka*: Confirmed that voter vetoes of appropriations threaten the assembly’s exclusive authority and are thus unlawful.

### 2. Implications for Section 5.10.035(A):

The provision enabling voter ratification of property sales or leases valued over \$1,000,000 constitutes an impermissible voter veto of appropriations. This conflicts with:

- o The legislative powers granted exclusively to the assembly.
- o Case law establishing subject matter prohibitions on citizen initiatives affecting appropriations.
- o The opinion of the borough attorney, who has determined that Section 5.10.035(A) is legally unenforceable.

### 3. Controlling Law:

The decision in the *Sitkans for Responsible Government* case is binding in the First Judicial District, which includes the City and Borough of Wrangell. As such, the borough cannot enforce Section 5.10.035(A) without violating established legal principles.

## Conclusion

In light of the legal precedents and the borough attorney’s assessment, the assembly is urged to promptly address the invalidity of Section 5.10.035(A).

CITY AND BOROUGH OF WRANGELL, ALASKA  
ORDINANCE NO. 1072

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 5.10.035(A) – WHEN PRIOR APPROVAL BY THE VOTERS IS REQUIRED, OF THE WRANGELL MUNICIPAL CODE BASED UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTION 5.10.035(A) IS UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are [bolded and in brackets are to be deleted].]

**WHEREAS**, Section 5.10.035(A) of the Wrangell Municipal Code provides that “The sale or lease of any borough property, real or personal, or the sale or other disposal of any interest therein, the value of which property, lease or interest is more than \$1,000,000, shall be made only by authority of an ordinance enacted or ratified at an election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question of approval or enacting the ordinance (the ordinance being submitted to the voters by the assembly or by initiative of the voters).”; and

**WHEREAS**, the requirement of asking the voters to approve the of disposal of property (sale or lease) was approved in the charter when the borough was incorporated in 2008; and

**WHEREAS**, the Alaska Supreme Court has held that the conveyance of municipal land is an “appropriation.” *Alaska Action Center, Inc. v. Municipality of Anchorage*, 84 P.3d 989, 981 (Alaska 2004); and

**WHEREAS**, under Title 29 of the Alaska statutes and Article XI, Section 7 of the Alaska Constitution, an “appropriation” is a legislative power delegated solely to the assembly as the borough’s governing body. *Alliance of Concerned Taxpayers, Inc. v. Kenai Peninsula Borough*, 273 P.3d 1128 (Alaska 2012) (Striking down a voter initiative proposing a requirement that any capital improvement project whose cost was more than \$1,000,000 must be approved by 60% of voters at a municipal election, reasoning that allowing voters to “veto” particular projects violate constitutional prohibition on appropriating assets by initiative); and

**WHEREAS**, there are subject matter prohibitions limiting citizen direct legislation which operates to affect an “appropriation;” and

**WHEREAS**, in *Sitkans for Responsible Government, et. al v. City and Borough of Sitka*, the Superior Court sitting in Sitka held that voter vetoes of appropriations are impermissible

appropriations and therefore unlawful because they threaten the assembly’s exclusive power to allocate public assets; and

**WHEREAS**, the above decision of the Sitka Superior Court is controlling law in the First Judicial District, of which the City and Borough of Wrangell is situated within; and

**WHEREAS**, Section 5.10.035(A) of the Wrangell Municipal Code enables voters to veto “appropriations” and therefore violates Title 29 of the Alaska statutes and, by implication, Alaska Constitution Article XI by providing that the sale or lease of any borough property valued more than \$1,000,000 can only be made pursuant to the authority of an ordinance enacted or ratified by an affirmative vote of a majority of qualified voters of the borough; and

**WHEREAS**, in the opinion of the borough attorney, the City and Borough of Wrangell cannot legally enforce the requirements of 5.10.035(A) of the Wrangell Municipal Code; and

**WHEREAS**, Upon the recommendation and advice of the borough attorney because a part of the municipal code has been held invalid by a court of competent jurisdiction and is legally unenforceable, and in order to function properly, the assembly is authorized to amend the borough charter.

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:**

**SEC. 1.** Action. The purpose of this ordinance is to amend WMC Section 5.10.035 - When prior approval by the voters is required, by removing Section 5.10.035(A) and renumbering Sections 5.10.035 (B & C) as follows:

**SEC. 2.** Amendment. In the Wrangell Municipal Code, Section 5.10.035(A) is hereby repealed, and Sections 5.10.035 (B & C) are renumbered as follows:

**[A. The sale or lease of any borough property, real or personal, or the sale or other disposal of any interest therein, the value of which property, lease or interest is more than \$1,000,000, shall be made only by authority of an ordinance enacted or ratified at an election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question of approval or enacting the ordinance (the ordinance being submitted to the voters by the assembly or by initiative of the voters).]**

**[B]A.** An entire public utility and appurtenant franchises belonging to the borough may be sold or leased only by authority of an ordinance enacted or ratified at an election by an affirmative vote of a majority of the qualified voters of the borough who vote upon the question.



[C]B. Any other provision of this charter notwithstanding, the borough may enter into an agreement for the purchase, sale or other disposal of electric power, or an agreement providing for participation by the borough in the construction, acquisition or operation of hydroelectric power facilities, upon such terms as the borough assembly may approve by resolution.

SEC. 3.        Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4.        Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Charter.

SEC. 5.        Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: \_\_\_\_\_, 2025

PASSED IN SECOND READING: \_\_\_\_\_, 2025

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2025
	<u>Agenda Section</u>	<b>13</b>

RESOLUTION No. 01-25-1903 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA ESTABLISHING THE CAPITAL PROJECT STATE LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1892 IN ITS ENTIRETY

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

<b>Expenditure Required:</b>		
<b>Amount Budgeted:</b>		
<b>Account Number(s):</b>		
<b>Account Name(s):</b>		
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. RES 01-25-1903

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1903.

**SUMMARY STATEMENT:**

The Borough FY2025-2026 Strategic Plan for Capital Improvements Plan (CIP) for Capital Projects has been developed with a recommended priorities list for legislative capital project needs. An Assembly-approved priorities list is necessary to guide staff in developing capital project budgets and in identifying State funding opportunities for those projects.

It is the intent of the Wrangell Borough Assembly to provide the Governor of Alaska, the State Legislature, State agencies, and other potential funding sources with adequate information regarding the Borough priority capital project needs.

It is the intent of the Wrangell Borough Assembly to give priority consideration to projects that:

- 1. Preserve and protect the health and safety of the community; and
- 2. Are mandated by the state and/or federal government; and
- 3. Provide for improvements of existing facilities resulting in a preservation of the community's prior investment, improvements to the environmental quality of the community, or support of economic development opportunities.

Resolution 11-24-1892 was initially presented to the Assembly in November of 2024, however further discussions with stakeholders and the legislature have issued cause for an amendment to the State Priority List. Resolution 01-25-1903 proposes to establish the State legislative capital projects priorities for FY 2026 as follows:

<u>Priority</u>	<u>Project Name</u>
1	Wastewater Treatment Plant Disinfection Upgrades
2	Inner Harbor Replacement
3	Wrangell Timber Infrastructure and Deepwater Port Development Project
4	Wrangell Recreation Complex Roof Replacement
5	McKinnon Street Water and Sewer Utility Replacement
6	Public Safety Building Life, Health, Safety and Mechanical Repairs
7	Petroglyph Beach Visitor Platform Repairs and Restroom Upgrades
8	Downtown Waterfront Planning
9	Wrangell SEAPA Substation Transformer Upgrades

The approved projects will serve as the City and Borough of Wrangell’s established capital project State legislative priorities list for FY 2026.

Should the Assembly desire to change the priority order or otherwise modify the projects listing, those amendments can be offered at the meeting with proposed language such as “I move to amend Resolution 01-25-1903 by [moving, replacing, eliminating, adding, etc.] on the capital project State legislative priorities for FY2026.”

A copy of the current CIP Capital Projects is provided as an attachment for a review of all future capital project needs identified to date.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1903

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE CAPITAL PROJECT STATE LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1892 IN ITS ENTIRETY

WHEREAS, Resolution No. 01-25-1903 establishes the capital project State of Alaska Legislative priorities for FY 2026 and repeals Resolution No. 11-24-1892 in its entirety.

WHEREAS, it is the intent of the Wrangell Borough Assembly to provide the Governor of Alaska, the State Legislature, State agencies, and other potential funding sources with adequate information regarding the Borough’s priority capital project needs; and

WHEREAS, it is the intent of the Wrangell Borough Assembly to give priority consideration to projects that preserve and protect the health and safety of the community, are mandated by the state or federal government, and provide for improvements of existing facilities resulting in a preservation of the community's prior investment or in improvements to the environmental quality of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: the City and Borough of Wrangell shall establish the State legislative capital projects priorities for FY 2026 as follows:

<u>Priority</u>	<u>Project Name</u>
1	Wastewater Treatment Plant Disinfection Upgrades
2	Inner Harbor Replacement
3	Wrangell Timber Infrastructure and Deepwater Port Development Project
4	Wrangell Recreation Complex Roof Replacement
5	McKinnon Street Water and Sewer Utility Replacement
6	Public Safety Building Life, Health, Safety and Mechanical Repairs
7	Petroglyph Beach Visitor Platform Repairs and Restroom Upgrades
8	Downtown Waterfront Planning
9	Wrangell SEAPA Substation Transformer Upgrades

Section 2: the Borough Manager, or their Designee, is hereby directed to advise appropriate State representatives and personnel of the Borough’s FY 2026 capital project legislative priorities and take appropriate steps to provide necessary supporting information.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>TH</sup> day of January, 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

RESOLUTION No. 01-25-1904 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE CAPITAL PROJECT FEDERAL LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1891 IN ITS ENTIRETY

SUBMITTED BY:

Mason Villarma, Borough Manager  
Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. RES 01-25-1904

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1904.

**SUMMARY STATEMENT:**

Resolution 01-25-1904 establishes the capital project Federal Legislative priorities for FY 2026 and repeals Resolution No. 11-24-1891 in its entirety.

The Borough FY2025-2026 Strategic Plan for Federal Capital Improvements Plan (CIP) for Capital Projects has been developed with a recommended priorities list for capital project needs. An Assembly-approved priorities list is necessary to guide staff in developing capital project budgets and in identifying specific Federal funding opportunities for those projects.

It is the intent of the Wrangell Borough Assembly to provide the Federal Legislature, Federal agencies, and other potential funding sources with adequate information regarding the Borough priority capital project needs. It is the intent of the Wrangell Borough Assembly to give priority consideration to projects that:

- 1. Preserve and protect the health and safety of the community; and
- 2. Are mandated by the state and/or federal government; and
- 3. Provide for improvements of existing facilities resulting in a preservation of the community's prior investment, improvements to the environmental quality of the community, or support of economic development opportunities.

Resolution 01-25-1904 proposes to establish the Federal legislative capital projects priorities for FY 2026 as follows:

<u>Priority</u>	<u>Project Name</u>
1	Wrangell Harbor Basin Dredging; Support for Programmatic Funding for the US Army Corps of Engineers Maintenance Dredging Program
2	Wrangell Drinking Water Flume Replacement
3	Wrangell Deepwater Port Subdivision Utility Development
4	Secure Rural Schools; Support for Programmatic Extension
5	Sháchk Kináa Deiyí Federal Land Access Trail Extension
6	Shoemaker Park Highway Safety and Federal Land Access Improvements

The approved projects will serve as the City and Borough of Wrangell’s established capital project Federal legislative priorities list for FY 2026.

Should the Assembly desire to change the priority order or otherwise modify the projects listing, those amendments can be offered at the meeting with proposed language such as “I move to amend Resolution 01-25-1904 by [moving, replacing, eliminating, adding, etc.] on the capital project Federal legislative priorities for FY 2026.”

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1904

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA ESTABLISHING THE CAPITAL PROJECT FEDERAL LEGISLATIVE PRIORITIES FOR FY 2026; AND REPEALING RESOLUTION NO. 11-24-1891 IN ITS ENTIRETY

WHEREAS, it is the intent of the Wrangell Borough Assembly to provide the Federal Legislature, Federal agencies, and other potential funding sources with adequate information regarding the Borough’s priority capital project needs; and

WHEREAS, it is the intent of the Wrangell Borough Assembly to give priority consideration to projects that preserve and protect the health and safety of the community, are mandated by the state or federal government, and provide for improvements of existing facilities resulting in a preservation of the community's prior investment or in improvements to the environmental quality of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: the City and Borough of Wrangell shall establish the federal legislative capital projects priorities for FY 2026 as follows:

<u>Priority</u>	<u>Project Name</u>
1	Wrangell Harbor Basin Dredging; Support for Programmatic Funding for the US Army Corps of Engineers Maintenance Dredging Program
2	Wrangell Drinking Water Flume Replacement
3	Wrangell Deepwater Port Subdivision Utility Development
4	Secure Rural Schools; Support for Programmatic Extension
5	Sháchk Kináa Deiyí Federal Land Access Trail Extension
6	Shoemaker Park Highway Safety and Federal Land Access Improvements

Section 2: the Borough Manager, or their Designee, is hereby directed to advise appropriate Federal representatives and personnel of the Borough’s FY 2026 capital project legislative priorities and take appropriate steps to provide necessary supporting information.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January, 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1905** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING A SPECIAL COMMITTEE UNDER WMC 3.04.060 TO REVIEW AND OVERSEE THE TRANSITION OF BARGE SERVICE OPERATIONS TO THE 6-MILE MILL SITE PROPERTY

SUBMITTED BY:

Mason Villarma, Borough Manager

FISCAL NOTE:

<b>Expenditure Required:</b>		
FY 24:	FY 25: N/A	FY26: N/A
<b>Amount Budgeted:</b>		
	\$N/A	
<b>Account Number(s):</b>		
	N/A	
<b>Account Name(s):</b>		
	N/A	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	N/A	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. **01-25-1905**.

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1905.

**SUMMARY STATEMENT:**

The Borough Assembly and the community have consistently expressed a strong interest in relocating barge and freight operations to the 6-mile deepwater port, with the goal of unlocking the full potential of Wrangell’s downtown waterfront. The relocation would allow for the redevelopment of the current downtown barge yard, enabling the implementation of a comprehensive waterfront development plan that aims to enhance economic opportunities, attract



new businesses, and create a more vibrant and accessible waterfront for residents and visitors alike. The acquisition of the former mill property was undertaken with this specific vision in mind—establishing a long-term solution for freight operations while repurposing the downtown area for community and commercial growth.

To facilitate and guide this critical transition, the establishment of a special committee is proposed. The committee will serve a vital role in providing dedicated oversight, strategic recommendations, and continuous monitoring of the operational transition to the 6-mile site. By leveraging the diverse expertise of its members, the committee will work to identify potential challenges, develop solutions, and ensure that the project aligns with community goals and expectations.

In addition to overseeing the logistics of the transition, this committee will play a key role in supporting the public process by fostering transparency, encouraging public input, and ensuring that community concerns and priorities are addressed. Regular updates and engagement opportunities will provide Wrangell residents with the ability to stay informed, voice opinions, and contribute to the decision-making process, reinforcing the Borough's commitment to openness and collaboration.

Furthermore, the creation of this committee will serve as an essential mechanism for institutional continuity, ensuring that progress remains steady despite inevitable changes in Borough leadership, including Assembly members and administrative personnel. A formalized committee structure will provide a consistent point of reference, maintain institutional knowledge, and sustain forward momentum throughout the transition process.

Ultimately, this initiative underscores the Borough's commitment to fostering sustainable economic growth, strategic land use planning, and an inclusive public process that benefits both the local economy and the quality of life for Wrangell's residents.

The committee will meet no less than quarterly and shall be noticed to the public as required.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 01-25-1905

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING A SPECIAL COMMITTEE UNDER WMC 3.04.060 TO REVIEW AND OVERSEE THE TRANSITION OF BARGE SERVICE OPERATIONS TO THE 6-MILE MILL SITE PROPERTY

**WHEREAS**, the Borough Assembly and the community have consistently expressed a strong interest in relocating barge and freight operations to the 6-mile deepwater port to unlock the full potential of Wrangell’s downtown waterfront; and

**WHEREAS**, the relocation of barge operations will enable the redevelopment of the current downtown barge yard, allowing for the implementation of a comprehensive waterfront development plan that will enhance economic opportunities, attract new businesses, and create a more vibrant and accessible waterfront for residents and visitors alike; and

**WHEREAS**, the acquisition of the former mill property was undertaken with the specific vision of establishing a long-term solution for freight operations while repurposing the downtown area for community and commercial growth; and

**WHEREAS**, the establishment of a special committee will provide dedicated oversight, strategic recommendations, and continuous monitoring of the operational transition to the 6-mile site, ensuring the successful implementation of this critical initiative; and

**WHEREAS**, the committee will work to identify potential challenges, develop solutions, and ensure that the project aligns with community goals and expectations; and

**WHEREAS**, the special committee will support the public process by fostering transparency, encouraging public input, and addressing community concerns and priorities through regular updates and engagement opportunities; and

**WHEREAS**, the creation of this committee will provide an essential mechanism for institutional continuity, maintaining institutional knowledge and sustaining forward momentum despite changes in Borough leadership, including Assembly members and administrative personnel; and

**WHEREAS**, this initiative underscores the Borough’s commitment to fostering sustainable economic growth, strategic land use planning, and an inclusive public process that benefits both the local economy and the quality of life for Wrangell’s residents.

**NOW, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND**

**BOROUGH OF WRANGELL, ALASKA** that:

Section 1: This resolution establishes the “Barge Service Yard Transition Special Committee”.

Section 2: The Special Committee is comprised of one Borough Assembly Member, one Port Commissioner, the Borough Manager, the Economic Development Director, and the Port and Harbor Director.

Section 3: The Special Committee is tasked with:

- a. Being responsible for providing oversight, strategic recommendations, and continuous monitoring of the transition process, including identifying challenges and developing solutions to align the project with community goals.
- b. Facilitating public engagement by providing regular updates, encouraging public input, and addressing community concerns to ensure a transparent and inclusive process.
- c. Maintaining institutional knowledge and providing continuity throughout the transition process to mitigate the impacts of leadership changes within the Borough Assembly and Administration.
- d. Reporting its findings and recommendations to the Borough Assembly on a regular basis to ensure alignment with the Borough's strategic goals and objectives.

Section 4: This Special Committee shall sunset following this effort.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 28th DAY OF JANUARY, 2025.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION 01-25-1906** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$5,000,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE DAM SAFETY AND STABILIZATION IMPROVEMENTS PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure):</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution 01-25-1906; 2. State of Alaska, Designated Legislative Grant Program Grant Agreement

**RECOMMENDATION MOTION:**  
Move to approve Resolution 01-25-1906.

**SUMMARY STATEMENT:**

The City and Borough of Wrangell applied to the State of Alaska, Designated Legislative Grant Program for funding assistance to support the Dam Safety and Stabilization Improvements project, and the Borough received notice of award of \$5,000,000 for engineering and construction services for the project.

The State of Alaska, Designated Legislative Grant Program has developed the grant agreement based on the scope of work provided by the Borough. The scope of work is comprised of improvements to Wrangell's dams, include stabilization to provide satisfactory seismic performance, additional hydrology and hydraulics analysis to determine performance during design storm events, repairs to failed outlet pipe/valve works, repairs to spillways, and updating the Emergency Action Plan (EAP) with new inundation maps.

By approving Resolution 01-25-1906, the Borough hereby accepts the State of Alaska, Designated Legislative Grant Program award in the amount of \$5,000,000 amends the FY25 capital budget by transferring the grant funds into the CIP fund for the Dam Safety and Stabilization Improvements project.

## CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1906

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$5,000,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE DAM SAFETY AND STABILIZATION IMPROVEMENTS PROJECT

**WHEREAS**, the City and Borough of Wrangell has a critical need to make improvements to its drinking water reservoir dams and sought funding assistance from the State of Alaska; and

**WHEREAS**, the State of Alaska provided the City and Borough of Wrangell with a Designated Legislative Grant in an amount of \$5,000,000 for the Dam Safety and Stabilization Improvements project; and

**WHEREAS**, the Assembly of the City and Borough of Wrangell accepts the Designated Legislative Grant in the amount of \$5,000,000 for the Dam Safety and Stabilization Improvements project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA**, that:

Section 1: The Assembly of the City and Borough of Wrangell hereby accepts the State of Alaska, Designated Legislative Grant in the amount of \$5,000,000 and amends the FY2025 Capital Budget by transferring the grant funds into the CIP fund for the Dam Safety and Stabilization Improvements project.

Section 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager to execute the grant agreement and its administration.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk



DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

Designated Legislative Grant Program  
Grant Agreement

Grant Agreement Number <b>25-DC-090</b>		Vendor Number <b>CIW84559</b>		Amount of State Funds <b>\$5,000,000.00</b>	
GAE	Appropriation Unit <b>DE712004</b>	Lapse Date <b>06/30/2029</b>	Project Title <b>Dam Safety and Stabilization Improvements</b>		
<b>Grantee</b>			<b>Department Contact Person</b>		
Name <b>City and Borough of Wrangell</b>			Name <b>Lindsay Reese</b>		
Street/PO Box <b>PO Box 531</b>			Title <b>Grants Administrator 2</b>		
City/State/Zip <b>Wrangell, Alaska 99929</b>			Street/PO Box <b>550 W. 7<sup>th</sup> Avenue Ste 1650</b>		
Contact Person <b>Amber Al-Haddad</b>			City/State/Zip <b>Anchorage, Alaska 99501</b>		
Phone <b>907-874-3902</b>	Fax		Phone <b>907-269-7906</b>	Fax <b>907-269-4539</b>	
Email <b>aal-haddad@wrangell.com</b>			Email <b>lindsay.reese@alaska.gov</b>		

**AGREEMENT**

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and **City and Borough of Wrangell** (hereinafter 'Grantee') agree as set forth herein.

**Section I.** The Department shall pay the Grantee for the performance of the project work under the terms outlined in this Agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed **\$5,000,000.00**.

**Section II.** The Grantee shall perform all of the work required by this Agreement.

**Section III.** The work to be performed under this Agreement begins **May 15, 2024**, and shall be completed no later than **June 30, 2029**.

**Section IV.** The Agreement consists of this page and the following:

ATTACHMENTS

- Attachment A: Scope of Work
1. Project Description
  2. Project Budget
  3. Project Management
  4. Reporting
- Attachment B: Payment Method
- Attachment C: Standard Provisions

AMENDMENTS

Any fully executed amendments to this Agreement

APPENDIX

Appendix A: State Laws and Regulations

<b>Grantee</b>	<b>Department</b>
Signature	Signature
Printed Name and Title <b>Mason Villarma, Borough Manager</b>	Printed Name and Title <b>Kevin Bartly, Grants Administrative Manager</b>
Date	Date

## Attachment A Scope of Work

### 1. Project Description

The purpose of this FY 2025 Designated Legislative Grant in the amount of \$5,000,000.00 *pursuant to the provisions of AS 37.05.315, Grants to Municipalities, SLA 2024, SB187, Chapter 8, Section 4, Page 49, and Line 21* is to provide funding to the City and Borough of Wrangell for Dam Safety and Stabilization Improvements. The objective of this project is to improve safety deficiencies to the Wrangell Upper and Lower Dams based on criteria established but the Alaska Dam Safety Program. Wrangell will address seismic stability, updating the Emergency Action Plan, conduct hydrology and hydraulics analysis and address expected insufficiencies for spillway capacity. In addition, repairs will be made to failed outlet works and valves, and missing survey monuments will be replaced.

This project may include the following items:

- Design
- Survey, Permitting
- Construction
- Contractual
- Administration

Additional expenditures must be reasonable and relative to the project objective and may require preapproval by the department.

No more than five percent (5%) of the total grant award may be reimbursed for administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

### 2. Project Budget

<b>Cost Category</b>	<b>Total Project Costs</b>
Project Funds	\$4,810,000.00
Administration	\$190,000.00
<b>Total Grant Funds</b>	<b>\$5,000,000.00</b>

### 3. Project Management

This project will be managed by the Grantee.

Signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the chief administrator. For grants appropriated to a municipality, the mayor is the chief administrator unless the municipality operates a managerial form of government; then the city manager/administrator acts as the chief administrator. For named recipients and unincorporated communities, the executive director or highest-ranking official will act as chief administrator.



The chief administrator may delegate authority for executing the Grant Agreement and amendments to others within the Grantee's organization via the Signatory Authority Form. The chief administrator also designates financial and performance progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the Grantee's organization unless otherwise approved by the Department.

The Grantee must establish and maintain separate accounting for the use of this grant. The use of grant funds in any manner contrary to the terms and conditions of this Grant Agreement may result in the subsequent revocation of the grant and any balance of funds under the grant. It may also result in the Grantee being required to return such amounts to the State.

If applicable under state law, grantees must be registered and in good standing with the Department of Commerce, Community and Economic Development's Division of Corporations, Business and Professional Licensing.

#### **4. Reporting**

The Grantee shall submit a Designated Legislative Grant Financial/Progress Report Form provided by the Department each month, or quarterly, with the concurrence of the Department, during the life of the Grant Agreement. Grant Financial/Progress Report Forms are due thirty (30) days after the end of the month or quarter being reported. The report period is the first of the month through the last day of the month. If quarterly reporting is approved, the report period is the first day of the first month through the last day of the third month of the quarter. The final Financial/Progress Reports must be submitted within thirty (30) days following completion of the project.

## Attachment B Payment Method

### 1. Reimbursement Payment

Upon receiving and approving a Grantee's Financial/Progress Report, the Department will reimburse the Grantee for expenditures paid during the reporting period, in accordance with this Grant Agreement. The Department will not reimburse without approved Financial/Progress Reports, prepared and submitted by the Grantee on the form provided by the Department. Before approving the financial/progress report for payment, the Department may require the Grantee to submit documentation of the costs reported (e.g., copies of vendor billings/invoices and proof of payment, general ledger expenditure report).

### 2. Advance Payment

In most instances, the Department will make payment to a Grantee on a cost reimbursable basis. If cost reimbursement significantly inhibits the Grantee's ability to implement the project, the Department may advance to the Grantee an amount not to exceed a projected thirty (30) day cash need, or twenty percent (20%) of the amount in Section I, whichever is less.

Before the Department will issue an advance, the Grantee must submit a "Request for Advance Payment" form along with documentation of costs associated with the advance. The "Request for Advance Payment" form can be obtained from the Department electronically or in hard copy.

All advances will be recovered with the Grantee's next Financial/Progress Report form. Should earned payments during the terms of this Grant Agreement be insufficient to recover the full amount of the advance, the Grantee will repay the unrecovered amount to the Department when requested to do so by the Department, or at termination of the Grant Agreement.

### 3. Withholding of Ten Percent (10%)

The Department may withhold ten percent (10%) of the amount in Section I until the Department determines that the Grantee has satisfactorily completed the terms of this Grant Agreement, including all required reporting of the project.

## Attachment C Standard Provisions

### Article 1. Definition

“Department” refers to the Department of Commerce, Community, and Economic Development with the State of Alaska.

### Article 2. Indemnification

It is understood and agreed that this Grant Agreement is solely for the benefit of the parties to the Grant Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of the Grant Agreement.

The Grantee, its successors and assigns, will protect, save, and hold harmless the Department and the State of Alaska and their authorized agents and employees, from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of the acts or omissions of the Grantee, its subcontractors, assigns, agents, contractors, licenses, invitees, employees, or any person whomever arising out of or in connection with any acts or activities authorized by this Grant Agreement. The Grantee further agrees to defend the Department and the State of Alaska and their authorized agents and employees in any litigation, including payment of any costs or attorney’s fees for any claims or actions commenced thereon arising out of or in connection with acts or activities authorized by this Grant Agreement. This obligation shall not include such claims, costs, damages, or expenses which may be caused by the sole negligence of the Department of the State of Alaska or their authorized agents or employees, provided, that if the claims or damages are caused by or result from the concurrent negligence of (a) the Department and the State of Alaska and their agents or employees, and (b) the Grantee, its agents or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee, or Grantee’s agents or employees.

### Article 3. Legal Authority

The Grantee certifies that it possesses legal authority to accept grant funds under the State of Alaska and to execute the project described in this Grant Agreement by signing the Grant Agreement document. The Grantee’s relation to the Department and the State of Alaska shall be at all times as an independent Grantee.

### Article 4. Waivers

No conditions or provisions of this Grant Agreement can be waived unless approved by the Department in writing. The Department’s failure to insist upon strict performance of any provision of the Grant Agreement, or to exercise any right based upon a breach thereof, or the acceptance of any performance during such a breach, shall not constitute a waiver of any right under this Grant Agreement.

### Article 5. Access to Records

The Department and duly authorized officials of the State of Alaska shall have full access and the right to examine, excerpt, or transcribe any pertinent documents, papers, records, and books of the Grantee, and of persons or organizations with which the Grantee may contract, involving transactions related to the project and this Grant Agreement.

### Article 6. Reports

The Grantee, at such times and in such forms as the Department may require, shall furnish the Department with such periodic reports as it may request pertaining to the activities undertaken pursuant to this Grant Agreement, including the final close-out report, the costs and obligations incurred in connection therewith, and any other matters covered by this Grant Agreement.

### Article 7. Retention of Records

The Grantee shall retain financial and other records relating to the performance of this Grant Agreement for a period of six years from the date when the final financial status report is submitted to the Department, or until final resolution of any audit findings, claims, or litigation related to the grant.

**Article 8. Assignability**

The Grantee shall not assign any interest in this Grant Agreement and shall not transfer any interest in the same (whether by assignment or novation).

**Article 9. Financial Management and Accounting**

The Grantee shall establish and maintain a financial management and accounting system that conforms to generally accepted accounting principles.

**Article 10. Program Income**

Program income earned during the award period shall be retained by the Grantee and added to the funds committed to the award and used for the purpose and under the conditions applicable to the use of award funds.

**Article 11. Amendments and Modifications**

The Grantee or the Department may request an amendment or modification of this Grant Agreement. However, such amendment or modification shall not take effect until approved, in writing, by the Department and the Grantee.

**Article 12. Procurement**

Grantees may utilize their own written procurement procedures, provided they reflect applicable state and local laws and regulations and conform to the standards identified in AS 36.30.

**Article 13. State Excluded Parties List Report**

The grantee is responsible for ensuring that all sub-grantees or sub-contractors are not listed on the 'Excluded Parties List Report', which identifies those parties excluded from receiving State contracts.

**Article 14. Recordkeeping**

The Grantee agrees to keep such records as the Department may require. Such records will include information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays and income. They will also include information pertaining to project performance and efforts to comply with the provisions of the Grant Agreement.

**Article 15. Obligations Regarding Third-Party Relationships**

None of the Work specified in this Grant Agreement shall be contracted by the Grantee without prior approval of the Department. No permission for subcontracting shall create, between the Department or the State of Alaska and the subcontractor, any contract or any relationship.

The Grantee shall remain fully obligated under the provisions of this Grant Agreement notwithstanding its designation of any third party or parties of the undertaking of all or any part of the project described herein. Any subcontractor that is not the Grantee shall be required by the Grantee to comply with all applicable provisions of this Grant Agreement.

The Grantee shall bind all subcontractors to each and every applicable Grant Agreement provision. Each subcontract for work to be performed with funds granted under this Grant Agreement shall specifically include a provision that the Department and the State of Alaska are not liable for damages or claims from damages arising from any subcontractor's performance or activities under the terms of the subcontracts.

**Article 16. Conflict of Interest**

No officer or employee of the Department; no member, officer, or employee of the Grantee or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such locality or localities who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Grant Agreement.

The Grantee shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this provision.

**Article 17. Political Activity**

No portion of the funds provided hereunder shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

**Article 18. Notices**

The Grantee shall comply with all public notices or notices to individuals required by applicable state and federal laws and shall maintain a record of this compliance.

**Article 19. Prohibition Against Payment of Bonus or Commission**

The assistance provided under this Grant Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval or concurrence under this contract provided, however, that reasonable fees of bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

**Article 20. Termination by Mutual Agreement**

This Grant Agreement may be terminated, in whole or in part, prior to the completion of contract project activities when both parties agree that continuation is not feasible or would not produce beneficial results commensurate with the further expenditure of funds. The Department will determine whether an environmental review of the cancellation is required under State and/or Federal law. The parties must agree on the termination conditions, including effective date and the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible. The Department shall make funds available to the Grantee to pay for allowable expenses incurred before the effective date of termination.

**Article 21. Termination for Cause**

If the Grantee fails to comply with the terms of this Grant Agreement, or fails to use the grant for only those purposes set forth herein, the Department may take the following actions:

- A. Suspension – After notice in writing by certified mail to the Grantee, suspend the grant and withhold any further payment or prohibit the Grantee from incurring additional obligations of grant funds, pending corrective action by the Grantee or a decision to terminate. Response must be received within fifteen (15) days of receipt of the written notice.
- B. Termination – Terminate the grant in whole or in part, at any time before the final grant payment is made. The Department shall promptly notify the Grantee in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Payments made to the Grantee or recoveries by the Department shall be in accordance with the legal rights and liabilities of the parties.

### **Article 22. Withdrawal of Funds**

In the event funding from the state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant Agreement and prior to normal completion, the Department may terminate the agreement, reduce funding, or re-negotiate subject to those new funding limitations and conditions. A termination under this article shall be implemented under the same conditions as a termination under Article 20 of this Attachment.

### **Article 23. Recovery of Funds**

In the event of a default or violation of the terms of the Grant Agreement by the Grantee, the Department may institute actions to recover all, or part of the project funds paid to the Grantee. Repayment by the Grantee of grant funds under this recovery provision shall occur within thirty (30) days of demand.

All remedies conferred on the Department by this agreement, or any other instrument or agreement are cumulative, not exclusive, and may be exercised concurrently or consecutively at the Department's option.

### **Article 24. Disputes**

Except as otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement that is not disposed of by mutual agreement shall be decided by the Department, which shall reduce its decision to writing and mail, or otherwise furnish a copy thereof, to the Grantee. The decision of the Department shall be final and conclusive.

This "Disputes" clause does not preclude the consideration of questions of law in connection with the decision provided for in the preceding paragraph provided that nothing in the Grant Agreement shall be construed as making final the decisions of any administrative official, representative, or board on a question of law.

### **Article 25. Jurisdiction**

This Grant Agreement shall be governed by the laws and statutes of the State of Alaska. The venue of any suit hereunder may be in the Superior Court for the First Judicial District, Juneau, Alaska.

### **Article 26. Ownership of Project/Capital Facilities**

The Department makes no claim to any capital facilities or real property improved or constructed with funds under this Grant Agreement and, by this grant of funds, does not and will not acquire any ownership interest or title to such property of the Grantee. The Grantee shall assume all liabilities arising from the ownership and operation of the project and agrees to hold the Department and the State of Alaska harmless from any and all causes of action arising from the ownership and operation of the project.

### **Article 27. Site Control**

If the grant project involves the occupancy and use of real property, the Grantee assures that it has the legal right to occupy and use such real property for the purposes of the grant, and further that there is legal access to such property.

As a minimum requirement, the Grantee should obtain a "sufficient interest" that allows the Grantee the right to use and occupy the site for the expected useful life of the building, structure or other improvement. Generally, the interest obtained should be for at least 20 years. A sufficient interest depends upon the nature of the project and the land status of the site.

### **Article 28. Insurance**

The Grantee is responsible for obtaining any necessary liability insurance and maintain in force at all times during the performance of this Grant Agreement the insurance policies identified below. All insurance policies shall comply with, and be issued by insurers licensed to transact the business of insurance under Alaska Statute AS 21. The Grantee shall require any contractor hired to work on the project be licensed, bonded and insured for at least the amount of the project and if appropriate provide and maintain Professional Liability Insurance.

- A. Workers' Compensation Insurance for all employees engaged in work under this Grant Agreement, coverage as required by AS 23.30.045, and; where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements.
- B. Commercial General Liability Insurance covering all business premises and operations used by the Grantee in the performance of this project and Grant Agreement with coverage limits not less than \$300,000 combined single limit per occurrence and annual aggregates where applicable.
- C. Comprehensive Automobile Liability Insurance covering all vehicles used by the Grantee in the performance of this project and Grant Agreement with coverage limits not less than \$100,000 per person/\$300,000 per occurrence bodily injury and \$50,000.00 property damage.
- D. Professional Liability Insurance covering all errors, omissions or negligent acts of the contractor, subcontractor or anyone directly or indirectly employed by them, made in the performance of this contract which result in financial loss to the State. Limits required are per the following schedule:

**Contract Amount Minimum Required Limits**

Under \$100,000    \$100,000 per occurrence/annual aggregate

**Article 29. Subcontracts for Engineering Services**

In the event that the Grantee subcontracts for engineering services, the Grantee will require that the engineering firm certify that it is authorized to do business in the State of Alaska. In the event that the engineering firm is also the project administrator, the Grantee shall require that the bond or insurance shall be for not less than the amount of the entire project.

**Article 30. Governing law**

This Grant Agreement is governed by the laws of the State of Alaska. The Grantee shall perform all aspects of this project in compliance with the appropriate laws and regulations. It is the responsibility of the Grantee to ensure that all permits required for the construction and operation of this project by the Federal, State, or Local governments have been obtained.

**Article 31. Budget Flexibility**

Notwithstanding the provisions of Article 11, Attachment C, the Grantee may revise the project budget in Attachment A without a formal amendment to this agreement. Such revisions are limited within each line item to a maximum of ten percent (10%) of the line item or \$10,000, whichever is less, over the entire term of this agreement. Such budget revisions shall be limited to changes to existing budget line items. Budget revisions may not be used to increase any budget item for project administrative expenses. Changes to the budget beyond the limits authorized by this provision may only be made by a formal amendment to this agreement.

**Article 32. Equal Employment Opportunity (EEO)**

The Grantee may not discriminate against any employee or applicant for employment because of race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood. The Grantee shall post in a conspicuous place, available to employees and applicants for employment, a notice setting out the provisions of this paragraph.

The Grantee shall state, in all solicitations or advertisements for employees to work on state funded projects, that it is an equal opportunity employer (EEO) and that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood.

The Grantee shall include the provisions of this EEO article in every contract relating to this Grant Agreement and shall require the inclusion of these provisions in every agreement entered into by any of its contractors, so that those provisions will be binding upon each contractor or subcontractor.

**Article 33. Americans with Disabilities Act**

The Americans with Disabilities Act (ADA) prohibits discrimination against persons with disabilities. Title I of the ADA prohibits discrimination against persons with disabilities in employment and provides that a reasonable accommodation be provided for applicants and employees. Title II of the Act prohibits public agencies from discriminating against individuals with disabilities in the provision of services, programs, or activities. Reasonable accommodation must be made to ensure or allow access to all services, programs, or activities. This section of the Act includes physical access to public facilities and requires that public entities must, if necessary, make modifications to their facilities to remove physical barriers to ensure access by persons with disabilities. All new construction must also be accessible to persons with disabilities. A public entity's subgrantees or contractors must also comply with the ADA provisions. Grantees are responsible for assuring their compliance with the ADA.

**Article 34. Public Purposes**

The Grantee agrees that the project to which this Grant Agreement relates shall be dedicated to public purposes for its useful life. The benefits of the project shall be made available without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood.

If the Grantee is a non-municipal entity and if monies appropriated under this grant constitute the sole or principal funding source for the acquisition of equipment or facilities, the Grantee agrees that in the event a municipal corporation is formed which possesses the power and jurisdiction to provide for such equipment or facilities, the Grantee shall offer, without compensation, to transfer ownership of such equipment or facilities to the municipal corporation.

If the Grantee is a non-profit corporation that dissolves, the assets and liabilities from the grant project are to be distributed according to statutory law, AS 10.20.290-10.20.452.

**Article 35. Operation and Maintenance**

Throughout the life of the project, the Grantee shall be responsible for the operation and maintenance of any facility, equipment, or other items acquired under this grant.

**Article 36. Assurance**

The Grantee shall spend monies awarded under this grant only for the purposes specified in this Grant Agreement.

**Article 37. Current Prevailing Rates of Wage**

Certain grant projects are constrained by the provisions of AS 36. PUBLIC CONTRACTS. To the extent that such provisions apply to the project, which is the subject of this Grant Agreement, the Grantee shall pay the current prevailing rates of wage to employees as required by AS 36.05.010. The Grantee also shall require any contractor to pay the current prevailing rates of wage as required by AS 36.05.010.

**Article 38. Severability**

If any provision under this Grant Agreement or its application to any person or circumstance is held invalid by any court of rightful jurisdiction, this invalidity does not affect other provisions of the contract agreement which can be given effect without the invalid provision.

**Article 39. Performance**

The Department's failure to insist upon the strict performance of any provision of the Grant Agreement or to exercise any right based upon breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any rights under this Grant Agreement.



**Article 40. Sovereign Immunity**

If the Grantee is an entity which possesses sovereign immunity, it is a requirement of this grant that the Grantee irrevocably waive its sovereign immunity with respect to state enforcement of this Grant Agreement. The waiver of sovereign immunity, effected by resolution of the entity's governing body, is herein incorporated into this Grant Agreement.

**Article 41. Audit Requirements**

The Grantee must comply with the audit requirements of the Alaska Administrative Code set forth in **2AAC45.010. AUDIT REQUIREMENTS**. An entity that expends a cumulative or total, equal to the state single audit threshold during the fiscal year is required to have a state single audit. A copy of the most current **2AAC45.010** adopted regulations is available at the Alaska Department of Administration's State Single Audit website: <http://doa.alaska.gov/dof/ssa/index.html>.

Current audit compliance supplements and guides specific to programs under AS 37.05.315 Grants to Municipalities, AS 37.05.316 Grants to Named Recipients, and AS 37.05.317 Grants to Unincorporated Communities can be found at [http://doa.alaska.gov/dof/ssa/audit\\_guide.html](http://doa.alaska.gov/dof/ssa/audit_guide.html).

**Article 42. Close-Out**

The Department will advise the Grantee to initiate close-out procedures when the Department determines, in consultation with the Grantee, that there are no impediments to close-out and that the following criteria have been met or soon will be met:

- A. All costs to be paid with grant funds have been incurred with the exception of close-out costs and any unsettled third-party claims against the Grantee. Costs are incurred when goods and services are received, or contract work is performed.
- B. The last required performance report has been submitted. The Grantee's failure to submit a report will not preclude the Department from effecting close-out if it is deemed to be in the State's interest. Any excess grant amount that may be in the Grantee's possession shall be returned by the Grantee in the event of the Grantee's failure to finish or update the report.
- C. Other responsibilities of the Grantee under this Grant Agreement and any close-out agreement and applicable laws and regulations appear to have been carried out satisfactorily or there is no further State interest in keeping the grant open for the purpose of securing performance.

## Appendix A

### State Laws and Regulations and Permits

Grantees are responsible for all applicable state laws, regulations and permits; including but not limited to the following list which most commonly affects Grantees.

#### **Municipality Public Facility Operations and Maintenance—AS 37.05.315(c)**

In accepting a grant under AS 37.05.315 for construction of a public facility, a municipality covenants with the State that it will operate and maintain the facility for the practical life of the facility and that the municipality will not look to the State to operate or maintain the facility or pay for its operation or maintenance. This requirement does not apply to a grant for repair or improvement of an existing facility operated or maintained by the State at the time the grant is accepted if the repair or improvement for which the grant is made will not substantially increase the operating or maintenance costs to the State.

#### **Restriction on Use—AS 37.05.321**

A grant or earnings from a grant under AS 37.05.315 - 37.05.317 may not be used for the purpose of influencing legislative action. In this section “influencing legislative action” means promoting, advocating, supporting, modifying, opposing, or delaying or seeking to do the same with respect to any legislative action but does not include the provision or use of information, statistics, studies, or analyses in written or oral form or format. A grant or earnings from a grant made under AS 37.05.315 - 37.05.317 may not be used for purposes of travel in connection with influencing legislative action unless pursuant to a specific request from a legislator or legislative committee.

#### **Hiring Preferences—AS 36.10**

This chapter of the Alaska Statutes applies to grants for public works projects and requires compliance with the hiring preferences under AS 36.10.150 – 36.10.175 for employment generated by the grant.

#### **Historic Preservation Act—AS 41.35**

This chapter of the Alaska Statutes applies to public construction of any nature undertaken by the State, or by a governmental agency of the State, or by a private person under contract with or licensed by the State or a governmental agency of the State. The Department of Natural Resources must be notified if the construction is planned for an archaeological site. The Department of Natural Resources may stop the construction to determine the extent of the historic, prehistoric, or archaeological values.

#### **Fire Protection—AS 18.70**

This chapter of the Alaska Statutes requires the Alaska Department of Public Safety (the State Fire Marshal) to adopt regulations (currently in the form of Uniform Fire Code, as amended) establishing minimum standards for:

1. Fire detection and suppression equipment;
2. Fire and life safety criteria in commercial, industrial, business, institutional, or other public buildings used for residential purposes containing four or more dwelling units;
3. Any activity in which combustible or explosive materials are stored or handled in commercial quantities;
4. Conditions or activities carried on outside a building described in (2) or (3) likely to cause injury to persons or property.

### **Procurement Preference for State Agricultural and Fisheries Products—AS 29.71.040**

This chapter of the Alaska Statutes applies to municipalities that use state funds to purchase agricultural and fisheries products. The law requires:

1. When agricultural products are purchased, only such products harvested in the state shall be purchased whenever priced no more than seven percent above products harvested outside the state, and of like quality compared with agricultural products harvested outside the state.
2. When fisheries products are purchased, only fisheries products harvested or processed within the jurisdiction of the state shall be purchased whenever priced no more than seven percent above products harvested or processed outside the jurisdiction of the state, available, and of like quality compared with fisheries products harvested or processed outside the jurisdiction of the state.

### **Alaska Product Preferences—AS 36.15**

This chapter of the Alaska Statutes applies to projects financed by state money in which the use of timber, lumber, and manufactured lumber products is required, only timber, lumber and manufactured lumber projects originating in this state from local forests shall be used wherever practicable. The law requires the insertion of this clause in calls for bids and in all contracts awarded.

### **Permits and Environmental Procedures**

The Alaska Department of Environmental Conservation (ADEC) regulates all activities in Alaska that might pollute the air, water, or soil. There are dozens of ADEC permits related to constructing and operating public buildings. The law requires the following permits, including others designated by the commissioner. The following list is not intended to be all-inclusive.

- Air Emissions Permit
- Anadromous Fish Protection Permit
- Authorization for Tidelands Transportation
- Brine or Other Saltwater Waste Disposal Permit
- Burning Permit during Fire Season
- Coal Development Permit
- Critical Habitat Area Permit
- Dam Construction Permit
- Driveway Permit
- Encroachment Permit
- Miscellaneous State Land Use Permit
- Mineral and Geothermal Prospecting Permits
- Occupied Tide and Submerged Land
- Open Burning Permit
- Permit for Use of Timber or Materials
- Permit to Appropriate Water
- Pesticides Permit
- Preferred Use Permit
- Right-of-Way and Easement Permits
- Solid Waste Disposal
- Special Land Use Permit
- State Game Refuge Land Permit
- State Park Incompatible Use Permit
- Surface Oiling Permit
- Surface Use Permit
- Tide and Submerged Lands Prospecting Permit
- Tidelands Permit
- Tidelands Right-of-Way or Easement Permit
- Utility Permit
- Wastewater Disposal Permit
- Water Well Permit

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION 01-25-1907** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$200,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE EAST CHANNEL EMERGENCY ACCESS ROUTE PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure):</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution 01-25-1907; 2. State of Alaska, Designated Legislative Grant Program Grant Agreement

**RECOMMENDATION MOTION:**  
Move to approve Resolution 01-25-1907.

**SUMMARY STATEMENT:**

The City and Borough of Wrangell applied to the State of Alaska, Designated Legislative Grant Program for funding assistance to support the East Channel Emergency Access Route project, and the Borough received notice of award of \$200,000 toward initial planning for the project.

The State of Alaska, Designated Legislative Grant Program has developed the grant agreement based on the scope of work provided by the Borough. The scope of work is comprised of conducting preliminary assessments of the existing route conditions and securing easements as necessary for fire control.

By approving Resolution 01-25-1907, the Borough hereby accepts the State of Alaska, Designated Legislative Grant Program award in the amount of \$200,000 and amends the FY25 capital budget by transferring the grant funds into the CIP fund for the East Channel Emergency Access Route project.

## CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1907

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$200,000 FROM THE STATE OF ALASKA, DESIGNATED LEGISLATIVE GRANT PROGRAM FOR THE EASTERN CHANNEL EMERGENCY ACCESS ROUTE PROJECT

**WHEREAS**, the City and Borough of Wrangell has a critical need to develop an emergency access road to provide secondary access to Wrangell downtown for emergency response, medical services and other services when Zimovia Highway is impacted by certain events which block resident access; and

**WHEREAS**, the State of Alaska provided the City and Borough of Wrangell with a Designated Legislative Grant in an amount of \$200,000 toward the planning efforts for the East Channel Emergency Access Route project; and

**WHEREAS**, the Assembly of the City and Borough of Wrangell accepts the Designated Legislative Grant in the amount of \$200,000 for the East Channel Emergency Access Route project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA**, that:

Section 1: The Assembly of the City and Borough of Wrangell hereby accepts the State of Alaska, Designated Legislative Grant in the amount of \$200,000 and amends the FY2025 Capital Budget by transferring the grant funds into the CIP fund for the East Channel Emergency Access Route project.

Section 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager to execute the grant agreement and its administration.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk



DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

Designated Legislative Grant Program  
Grant Agreement

Grant Agreement Number <b>25-DC-089</b>		Vendor Number <b>CIW84559</b>		Amount of State Funds <b>\$200,000.00</b>	
GAE	Appropriation Unit <b>DE7021004</b>	Lapse Date <b>06/30/2029</b>	Project Title <b>Eastern Channel Emergency Access Route</b>		
<b>Grantee</b>			<b>Department Contact Person</b>		
Name <b>City and Borough of Wrangell</b>			Name <b>Lindsay Reese</b>		
Street/PO Box <b>PO Box 531</b>			Title <b>Grants Administrator 2</b>		
City/State/Zip <b>Wrangell, Alaska 99929</b>			Street/PO Box <b>550 W. 7<sup>th</sup> Avenue Ste 1650</b>		
Contact Person <b>Amber Al-Haddad</b>			City/State/Zip <b>Anchorage, Alaska 99501</b>		
Phone <b>907-874-3902</b>	Fax		Phone <b>907-269-7906</b>	Fax <b>907-269-4539</b>	
Email <b>aal-haddad@wrangell.com</b>			Email <b>lindsay.reese@alaska.gov</b>		

**AGREEMENT**

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and **City and Borough of Wrangell** (hereinafter 'Grantee') agree as set forth herein.

**Section I.** The Department shall pay the Grantee for the performance of the project work under the terms outlined in this Agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed **\$200,000.00**.

**Section II.** The Grantee shall perform all of the work required by this Agreement.

**Section III.** The work to be performed under this Agreement begins **May 15, 2024**, and shall be completed no later than **June 30, 2029**.

**Section IV.** The Agreement consists of this page and the following:

ATTACHMENTS

- Attachment A: Scope of Work
1. Project Description
  2. Project Budget
  3. Project Management
  4. Reporting
- Attachment B: Payment Method
- Attachment C: Standard Provisions

AMENDMENTS

Any fully executed amendments to this Agreement

APPENDIX

Appendix A: State Laws and Regulations

<b>Grantee</b>		<b>Department</b>	
Signature		Signature	
Printed Name and Title <b>Mason Villarma, Borough Manager</b>		Printed Name and Title <b>Kevin Bartley, Grants Administration Manager</b>	
Date		Date	

## Attachment A Scope of Work

### 1. Project Description

The purpose of this FY 2025 Designated Legislative Grant in the amount of \$200,000.00 *pursuant to the provisions of AS 37.05.315, Grants to Municipalities, SLA 2024, SB187, Chapter 8, Section 4, Page 49, and Line 19* is to provide funding to the City and Borough of Wrangell for use towards the Eastern Channel Emergency Access Route. The objective of this project is to plan, design, survey and acquire easements for the East Channel Access Route on the northeast side of the island. The completed road system would see improvements to two sections of the existing road corridors, and construction of an approximate ¼ - ½ mile of new section to connect two existing roads. The completed section will improve emergency response, medical services and other services when the Zimovia Highway is impacted by events that block resident access.

This project may include the following items:

- Design
- Easements
- Contractual

Additional expenditures must be reasonable and relative to the project objective and may require preapproval by the department.

No more than five percent (5%) of the total grant award may be reimbursed for administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

### 2. Project Budget

Cost Category	Total Project Costs
Project Funds	\$200,000.00
Administration	\$0.00
<b>Total Grant Funds</b>	<b>\$200,000.00</b>

### 3. Project Management

This project will be managed by the Grantee.

Signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the chief administrator. For grants appropriated to a municipality, the mayor is the chief administrator unless the municipality operates a managerial form of government; then the city manager/administrator acts as the chief administrator. For named recipients and unincorporated communities, the executive director or highest-ranking official will act as chief administrator.



The chief administrator may delegate authority for executing the Grant Agreement and amendments to others within the Grantee's organization via the Signatory Authority Form. The chief administrator also designates financial and performance progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the Grantee's organization unless otherwise approved by the Department.

The Grantee must establish and maintain separate accounting for the use of this grant. The use of grant funds in any manner contrary to the terms and conditions of this Grant Agreement may result in the subsequent revocation of the grant and any balance of funds under the grant. It may also result in the Grantee being required to return such amounts to the State.

If applicable under state law, grantees must be registered and in good standing with the Department of Commerce, Community and Economic Development's Division of Corporations, Business and Professional Licensing.

#### **4. Reporting**

The Grantee shall submit a Designated Legislative Grant Financial/Progress Report Form provided by the Department each month, or quarterly, with the concurrence of the Department, during the life of the Grant Agreement. Grant Financial/Progress Report Forms are due thirty (30) days after the end of the month or quarter being reported. The report period is the first of the month through the last day of the month. If quarterly reporting is approved, the report period is the first day of the first month through the last day of the third month of the quarter. The final Financial/Progress Reports must be submitted within thirty (30) days following completion of the project.

## Attachment B Payment Method

### 1. Reimbursement Payment

Upon receiving and approving a Grantee's Financial/Progress Report, the Department will reimburse the Grantee for expenditures paid during the reporting period, in accordance with this Grant Agreement. The Department will not reimburse without approved Financial/Progress Reports, prepared and submitted by the Grantee on the form provided by the Department. Before approving the financial/progress report for payment, the Department may require the Grantee to submit documentation of the costs reported (e.g., copies of vendor billings/invoices and proof of payment, general ledger expenditure report).

### 2. Advance Payment

In most instances, the Department will make payment to a Grantee on a cost reimbursable basis. If cost reimbursement significantly inhibits the Grantee's ability to implement the project, the Department may advance to the Grantee an amount not to exceed a projected thirty (30) day cash need, or twenty percent (20%) of the amount in Section I, whichever is less.

Before the Department will issue an advance, the Grantee must submit a "Request for Advance Payment" form along with documentation of costs associated with the advance. The "Request for Advance Payment" form can be obtained from the Department electronically or in hard copy.

All advances will be recovered with the Grantee's next Financial/Progress Report form. Should earned payments during the terms of this Grant Agreement be insufficient to recover the full amount of the advance, the Grantee will repay the unrecovered amount to the Department when requested to do so by the Department, or at termination of the Grant Agreement.

### 3. Withholding of Ten Percent (10%)

The Department may withhold ten percent (10%) of the amount in Section I until the Department determines that the Grantee has satisfactorily completed the terms of this Grant Agreement, including all required reporting of the project.

## Attachment C Standard Provisions

### Article 1. Definition

“Department” refers to the Department of Commerce, Community, and Economic Development with the State of Alaska.

### Article 2. Indemnification

It is understood and agreed that this Grant Agreement is solely for the benefit of the parties to the Grant Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of the Grant Agreement.

The Grantee, its successors and assigns, will protect, save, and hold harmless the Department and the State of Alaska and their authorized agents and employees, from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of the acts or omissions of the Grantee, its subcontractors, assigns, agents, contractors, licenses, invitees, employees, or any person whomever arising out of or in connection with any acts or activities authorized by this Grant Agreement. The Grantee further agrees to defend the Department and the State of Alaska and their authorized agents and employees in any litigation, including payment of any costs or attorney’s fees for any claims or actions commenced thereon arising out of or in connection with acts or activities authorized by this Grant Agreement. This obligation shall not include such claims, costs, damages, or expenses which may be caused by the sole negligence of the Department of the State of Alaska or their authorized agents or employees, provided, that if the claims or damages are caused by or result from the concurrent negligence of (a) the Department and the State of Alaska and their agents or employees, and (b) the Grantee, its agents or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee, or Grantee’s agents or employees.

### Article 3. Legal Authority

The Grantee certifies that it possesses legal authority to accept grant funds under the State of Alaska and to execute the project described in this Grant Agreement by signing the Grant Agreement document. The Grantee’s relation to the Department and the State of Alaska shall be at all times as an independent Grantee.

### Article 4. Waivers

No conditions or provisions of this Grant Agreement can be waived unless approved by the Department in writing. The Department’s failure to insist upon strict performance of any provision of the Grant Agreement, or to exercise any right based upon a breach thereof, or the acceptance of any performance during such a breach, shall not constitute a waiver of any right under this Grant Agreement.

### Article 5. Access to Records

The Department and duly authorized officials of the State of Alaska shall have full access and the right to examine, excerpt, or transcribe any pertinent documents, papers, records, and books of the Grantee, and of persons or organizations with which the Grantee may contract, involving transactions related to the project and this Grant Agreement.

### Article 6. Reports

The Grantee, at such times and in such forms as the Department may require, shall furnish the Department with such periodic reports as it may request pertaining to the activities undertaken pursuant to this Grant Agreement, including the final close-out report, the costs and obligations incurred in connection therewith, and any other matters covered by this Grant Agreement.

### Article 7. Retention of Records

The Grantee shall retain financial and other records relating to the performance of this Grant Agreement for a period of six years from the date when the final financial status report is submitted to the Department, or until final resolution of any audit findings, claims, or litigation related to the grant.

**Article 8. Assignability**

The Grantee shall not assign any interest in this Grant Agreement and shall not transfer any interest in the same (whether by assignment or novation).

**Article 9. Financial Management and Accounting**

The Grantee shall establish and maintain a financial management and accounting system that conforms to generally accepted accounting principles.

**Article 10. Program Income**

Program income earned during the award period shall be retained by the Grantee and added to the funds committed to the award and used for the purpose and under the conditions applicable to the use of award funds.

**Article 11. Amendments and Modifications**

The Grantee or the Department may request an amendment or modification of this Grant Agreement. However, such amendment or modification shall not take effect until approved, in writing, by the Department and the Grantee.

**Article 12. Procurement**

Grantees may utilize their own written procurement procedures, provided they reflect applicable state and local laws and regulations and conform to the standards identified in AS 36.30.

**Article 13. State Excluded Parties List Report**

The grantee is responsible for ensuring that all sub-grantees or sub-contractors are not listed on the 'Excluded Parties List Report', which identifies those parties excluded from receiving State contracts.

**Article 14. Recordkeeping**

The Grantee agrees to keep such records as the Department may require. Such records will include information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays and income. They will also include information pertaining to project performance and efforts to comply with the provisions of the Grant Agreement.

**Article 15. Obligations Regarding Third-Party Relationships**

None of the Work specified in this Grant Agreement shall be contracted by the Grantee without prior approval of the Department. No permission for subcontracting shall create, between the Department or the State of Alaska and the subcontractor, any contract or any relationship.

The Grantee shall remain fully obligated under the provisions of this Grant Agreement notwithstanding its designation of any third party or parties of the undertaking of all or any part of the project described herein. Any subcontractor that is not the Grantee shall be required by the Grantee to comply with all applicable provisions of this Grant Agreement.

The Grantee shall bind all subcontractors to each and every applicable Grant Agreement provision. Each subcontract for work to be performed with funds granted under this Grant Agreement shall specifically include a provision that the Department and the State of Alaska are not liable for damages or claims from damages arising from any subcontractor's performance or activities under the terms of the subcontracts.

**Article 16. Conflict of Interest**

No officer or employee of the Department; no member, officer, or employee of the Grantee or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such locality or localities who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Grant Agreement.

The Grantee shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this provision.

**Article 17. Political Activity**

No portion of the funds provided hereunder shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

**Article 18. Notices**

The Grantee shall comply with all public notices or notices to individuals required by applicable state and federal laws and shall maintain a record of this compliance.

**Article 19. Prohibition Against Payment of Bonus or Commission**

The assistance provided under this Grant Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval or concurrence under this contract provided, however, that reasonable fees of bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

**Article 20. Termination by Mutual Agreement**

This Grant Agreement may be terminated, in whole or in part, prior to the completion of contract project activities when both parties agree that continuation is not feasible or would not produce beneficial results commensurate with the further expenditure of funds. The Department will determine whether an environmental review of the cancellation is required under State and/or Federal law. The parties must agree on the termination conditions, including effective date and the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible. The Department shall make funds available to the Grantee to pay for allowable expenses incurred before the effective date of termination.

**Article 21. Termination for Cause**

If the Grantee fails to comply with the terms of this Grant Agreement, or fails to use the grant for only those purposes set forth herein, the Department may take the following actions:

- A. Suspension – After notice in writing by certified mail to the Grantee, suspend the grant and withhold any further payment or prohibit the Grantee from incurring additional obligations of grant funds, pending corrective action by the Grantee or a decision to terminate. Response must be received within fifteen (15) days of receipt of the written notice.
- B. Termination – Terminate the grant in whole or in part, at any time before the final grant payment is made. The Department shall promptly notify the Grantee in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Payments made to the Grantee or recoveries by the Department shall be in accordance with the legal rights and liabilities of the parties.

**Article 22. Withdrawal of Funds**

In the event funding from the state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant Agreement and prior to normal completion, the Department may terminate the agreement, reduce funding, or re-negotiate subject to those new funding limitations and conditions. A termination under this article shall be implemented under the same conditions as a termination under Article 20 of this Attachment.

**Article 23. Recovery of Funds**

In the event of a default or violation of the terms of the Grant Agreement by the Grantee, the Department may institute actions to recover all, or part of the project funds paid to the Grantee. Repayment by the Grantee of grant funds under this recovery provision shall occur within thirty (30) days of demand.

All remedies conferred on the Department by this agreement, or any other instrument or agreement are cumulative, not exclusive, and may be exercised concurrently or consecutively at the Department's option.

**Article 24. Disputes**

Except as otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement that is not disposed of by mutual agreement shall be decided by the Department, which shall reduce its decision to writing and mail, or otherwise furnish a copy thereof, to the Grantee. The decision of the Department shall be final and conclusive.

This "Disputes" clause does not preclude the consideration of questions of law in connection with the decision provided for in the preceding paragraph provided that nothing in the Grant Agreement shall be construed as making final the decisions of any administrative official, representative, or board on a question of law.

**Article 25. Jurisdiction**

This Grant Agreement shall be governed by the laws and statutes of the State of Alaska. The venue of any suit hereunder may be in the Superior Court for the First Judicial District, Juneau, Alaska.

**Article 26. Ownership of Project/Capital Facilities**

The Department makes no claim to any capital facilities or real property improved or constructed with funds under this Grant Agreement and, by this grant of funds, does not and will not acquire any ownership interest or title to such property of the Grantee. The Grantee shall assume all liabilities arising from the ownership and operation of the project and agrees to hold the Department and the State of Alaska harmless from any and all causes of action arising from the ownership and operation of the project.

**Article 27. Site Control**

If the grant project involves the occupancy and use of real property, the Grantee assures that it has the legal right to occupy and use such real property for the purposes of the grant, and further that there is legal access to such property.

As a minimum requirement, the Grantee should obtain a "sufficient interest" that allows the Grantee the right to use and occupy the site for the expected useful life of the building, structure or other improvement. Generally, the interest obtained should be for at least 20 years. A sufficient interest depends upon the nature of the project and the land status of the site.

**Article 28. Insurance**

The Grantee is responsible for obtaining any necessary liability insurance and maintain in force at all times during the performance of this Grant Agreement the insurance policies identified below. All insurance policies shall comply with, and be issued by insurers licensed to transact the business of insurance under Alaska Statute AS 21. The Grantee shall require any contractor hired to work on the project be licensed, bonded and insured for at least the amount of the project and if appropriate provide and maintain Professional Liability Insurance.

- A. Workers' Compensation Insurance for all employees engaged in work under this Grant Agreement, coverage as required by AS 23.30.045, and; where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements.
- B. Commercial General Liability Insurance covering all business premises and operations used by the Grantee in the performance of this project and Grant Agreement with coverage limits not less than \$300,000 combined single limit per occurrence and annual aggregates where applicable.
- C. Comprehensive Automobile Liability Insurance covering all vehicles used by the Grantee in the performance of this project and Grant Agreement with coverage limits not less than \$100,000 per person/\$300,000 per occurrence bodily injury and \$50,000.00 property damage.
- D. Professional Liability Insurance covering all errors, omissions or negligent acts of the contractor, subcontractor or anyone directly or indirectly employed by them, made in the performance of this contract which result in financial loss to the State. Limits required are per the following schedule:

**Contract Amount Minimum Required Limits**

Under \$100,000    \$100,000 per occurrence/annual aggregate

**Article 29. Subcontracts for Engineering Services**

In the event that the Grantee subcontracts for engineering services, the Grantee will require that the engineering firm certify that it is authorized to do business in the State of Alaska. In the event that the engineering firm is also the project administrator, the Grantee shall require that the bond or insurance shall be for not less than the amount of the entire project.

**Article 30. Governing law**

This Grant Agreement is governed by the laws of the State of Alaska. The Grantee shall perform all aspects of this project in compliance with the appropriate laws and regulations. It is the responsibility of the Grantee to ensure that all permits required for the construction and operation of this project by the Federal, State, or Local governments have been obtained.

**Article 31. Budget Flexibility**

Notwithstanding the provisions of Article 11, Attachment C, the Grantee may revise the project budget in Attachment A without a formal amendment to this agreement. Such revisions are limited within each line item to a maximum of ten percent (10%) of the line item or \$10,000, whichever is less, over the entire term of this agreement. Such budget revisions shall be limited to changes to existing budget line items. Budget revisions may not be used to increase any budget item for project administrative expenses. Changes to the budget beyond the limits authorized by this provision may only be made by a formal amendment to this agreement.

**Article 32. Equal Employment Opportunity (EEO)**

The Grantee may not discriminate against any employee or applicant for employment because of race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood. The Grantee shall post in a conspicuous place, available to employees and applicants for employment, a notice setting out the provisions of this paragraph.

The Grantee shall state, in all solicitations or advertisements for employees to work on state funded projects, that it is an equal opportunity employer (EEO) and that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood.

The Grantee shall include the provisions of this EEO article in every contract relating to this Grant Agreement and shall require the inclusion of these provisions in every agreement entered into by any of its contractors, so that those provisions will be binding upon each contractor or subcontractor.

**Article 33. Americans with Disabilities Act**

The Americans with Disabilities Act (ADA) prohibits discrimination against persons with disabilities. Title I of the ADA prohibits discrimination against persons with disabilities in employment and provides that a reasonable accommodation be provided for applicants and employees. Title II of the Act prohibits public agencies from discriminating against individuals with disabilities in the provision of services, programs, or activities. Reasonable accommodation must be made to ensure or allow access to all services, programs, or activities. This section of the Act includes physical access to public facilities and requires that public entities must, if necessary, make modifications to their facilities to remove physical barriers to ensure access by persons with disabilities. All new construction must also be accessible to persons with disabilities. A public entity's subgrantees or contractors must also comply with the ADA provisions. Grantees are responsible for assuring their compliance with the ADA.

**Article 34. Public Purposes**

The Grantee agrees that the project to which this Grant Agreement relates shall be dedicated to public purposes for its useful life. The benefits of the project shall be made available without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy, or parenthood.

If the Grantee is a non-municipal entity and if monies appropriated under this grant constitute the sole or principal funding source for the acquisition of equipment or facilities, the Grantee agrees that in the event a municipal corporation is formed which possesses the power and jurisdiction to provide for such equipment or facilities, the Grantee shall offer, without compensation, to transfer ownership of such equipment or facilities to the municipal corporation.

If the Grantee is a non-profit corporation that dissolves, the assets and liabilities from the grant project are to be distributed according to statutory law, AS 10.20.290-10.20.452.

**Article 35. Operation and Maintenance**

Throughout the life of the project, the Grantee shall be responsible for the operation and maintenance of any facility, equipment, or other items acquired under this grant.

**Article 36. Assurance**

The Grantee shall spend monies awarded under this grant only for the purposes specified in this Grant Agreement.

**Article 37. Current Prevailing Rates of Wage**

Certain grant projects are constrained by the provisions of AS 36. PUBLIC CONTRACTS. To the extent that such provisions apply to the project, which is the subject of this Grant Agreement, the Grantee shall pay the current prevailing rates of wage to employees as required by AS 36.05.010. The Grantee also shall require any contractor to pay the current prevailing rates of wage as required by AS 36.05.010.

**Article 38. Severability**

If any provision under this Grant Agreement or its application to any person or circumstance is held invalid by any court of rightful jurisdiction, this invalidity does not affect other provisions of the contract agreement which can be given effect without the invalid provision.

**Article 39. Performance**

The Department's failure to insist upon the strict performance of any provision of the Grant Agreement or to exercise any right based upon breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any rights under this Grant Agreement.



**Article 40. Sovereign Immunity**

If the Grantee is an entity which possesses sovereign immunity, it is a requirement of this grant that the Grantee irrevocably waive its sovereign immunity with respect to state enforcement of this Grant Agreement. The waiver of sovereign immunity, effected by resolution of the entity's governing body, is herein incorporated into this Grant Agreement.

**Article 41. Audit Requirements**

The Grantee must comply with the audit requirements of the Alaska Administrative Code set forth in **2AAC45.010. AUDIT REQUIREMENTS**. An entity that expends a cumulative or total, equal to the state single audit threshold during the fiscal year is required to have a state single audit. A copy of the most current **2AAC45.010** adopted regulations is available at the Alaska Department of Administration's State Single Audit website: <http://doa.alaska.gov/dof/ssa/index.html>.

Current audit compliance supplements and guides specific to programs under AS 37.05.315 Grants to Municipalities, AS 37.05.316 Grants to Named Recipients, and AS 37.05.317 Grants to Unincorporated Communities can be found at [http://doa.alaska.gov/dof/ssa/audit\\_guide.html](http://doa.alaska.gov/dof/ssa/audit_guide.html).

**Article 42. Close-Out**

The Department will advise the Grantee to initiate close-out procedures when the Department determines, in consultation with the Grantee, that there are no impediments to close-out and that the following criteria have been met or soon will be met:

- A. All costs to be paid with grant funds have been incurred with the exception of close-out costs and any unsettled third-party claims against the Grantee. Costs are incurred when goods and services are received, or contract work is performed.
- B. The last required performance report has been submitted. The Grantee's failure to submit a report will not preclude the Department from effecting close-out if it is deemed to be in the State's interest. Any excess grant amount that may be in the Grantee's possession shall be returned by the Grantee in the event of the Grantee's failure to finish or update the report.
- C. Other responsibilities of the Grantee under this Grant Agreement and any close-out agreement and applicable laws and regulations appear to have been carried out satisfactorily or there is no further State interest in keeping the grant open for the purpose of securing performance.

## Appendix A

### State Laws and Regulations and Permits

Grantees are responsible for all applicable state laws, regulations and permits; including but not limited to the following list which most commonly affects Grantees.

#### **Municipality Public Facility Operations and Maintenance—AS 37.05.315(c)**

In accepting a grant under AS 37.05.315 for construction of a public facility, a municipality covenants with the State that it will operate and maintain the facility for the practical life of the facility and that the municipality will not look to the State to operate or maintain the facility or pay for its operation or maintenance. This requirement does not apply to a grant for repair or improvement of an existing facility operated or maintained by the State at the time the grant is accepted if the repair or improvement for which the grant is made will not substantially increase the operating or maintenance costs to the State.

#### **Restriction on Use—AS 37.05.321**

A grant or earnings from a grant under AS 37.05.315 - 37.05.317 may not be used for the purpose of influencing legislative action. In this section “influencing legislative action” means promoting, advocating, supporting, modifying, opposing, or delaying or seeking to do the same with respect to any legislative action but does not include the provision or use of information, statistics, studies, or analyses in written or oral form or format. A grant or earnings from a grant made under AS 37.05.315 - 37.05.317 may not be used for purposes of travel in connection with influencing legislative action unless pursuant to a specific request from a legislator or legislative committee.

#### **Hiring Preferences—AS 36.10**

This chapter of the Alaska Statutes applies to grants for public works projects and requires compliance with the hiring preferences under AS 36.10.150 – 36.10.175 for employment generated by the grant.

#### **Historic Preservation Act—AS 41.35**

This chapter of the Alaska Statutes applies to public construction of any nature undertaken by the State, or by a governmental agency of the State, or by a private person under contract with or licensed by the State or a governmental agency of the State. The Department of Natural Resources must be notified if the construction is planned for an archaeological site. The Department of Natural Resources may stop the construction to determine the extent of the historic, prehistoric, or archaeological values.

#### **Fire Protection—AS 18.70**

This chapter of the Alaska Statutes requires the Alaska Department of Public Safety (the State Fire Marshal) to adopt regulations (currently in the form of Uniform Fire Code, as amended) establishing minimum standards for:

1. Fire detection and suppression equipment;
2. Fire and life safety criteria in commercial, industrial, business, institutional, or other public buildings used for residential purposes containing four or more dwelling units;
3. Any activity in which combustible or explosive materials are stored or handled in commercial quantities;
4. Conditions or activities carried on outside a building described in (2) or (3) likely to cause injury to persons or property.

### **Procurement Preference for State Agricultural and Fisheries Products—AS 29.71.040**

This chapter of the Alaska Statutes applies to municipalities that use state funds to purchase agricultural and fisheries products. The law requires:

1. When agricultural products are purchased, only such products harvested in the state shall be purchased whenever priced no more than seven percent above products harvested outside the state, and of like quality compared with agricultural products harvested outside the state.
2. When fisheries products are purchased, only fisheries products harvested or processed within the jurisdiction of the state shall be purchased whenever priced no more than seven percent above products harvested or processed outside the jurisdiction of the state, available, and of like quality compared with fisheries products harvested or processed outside the jurisdiction of the state.

### **Alaska Product Preferences—AS 36.15**

This chapter of the Alaska Statutes applies to projects financed by state money in which the use of timber, lumber, and manufactured lumber products is required, only timber, lumber and manufactured lumber projects originating in this state from local forests shall be used wherever practicable. The law requires the insertion of this clause in calls for bids and in all contracts awarded.

### **Permits and Environmental Procedures**

The Alaska Department of Environmental Conservation (ADEC) regulates all activities in Alaska that might pollute the air, water, or soil. There are dozens of ADEC permits related to constructing and operating public buildings. The law requires the following permits, including others designated by the commissioner. The following list is not intended to be all-inclusive.

- Air Emissions Permit
- Anadromous Fish Protection Permit
- Authorization for Tidelands Transportation
- Brine or Other Saltwater Waste Disposal Permit
- Burning Permit during Fire Season
- Coal Development Permit
- Critical Habitat Area Permit
- Dam Construction Permit
- Driveway Permit
- Encroachment Permit
- Miscellaneous State Land Use Permit
- Mineral and Geothermal Prospecting Permits
- Occupied Tide and Submerged Land
- Open Burning Permit
- Permit for Use of Timber or Materials
- Permit to Appropriate Water
- Pesticides Permit
- Preferred Use Permit
- Right-of-Way and Easement Permits
- Solid Waste Disposal
- Special Land Use Permit
- State Game Refuge Land Permit
- State Park Incompatible Use Permit
- Surface Oiling Permit
- Surface Use Permit
- Tide and Submerged Lands Prospecting Permit
- Tidelands Permit
- Tidelands Right-of-Way or Easement Permit
- Utility Permit
- Wastewater Disposal Permit
- Water Well Permit

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION 01-25-1908** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$6,479,206 FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT FOR THE WRANGELL SCHOOLS RENOVATIONS, 3 SITES PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure):</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution 01-25-1908; 2. State of Alaska, Department of Education & Early Development Grant Agreement

**RECOMMENDATION MOTION:**  
Move to approve Resolution 01-25-1908.

**SUMMARY STATEMENT:**

The Wrangell School District, in cooperation with the City and Borough of Wrangell, applied to the State of Department of Education & Early Development matching grant program for funding assistance to support the Wrangell Schools Renovations, 3 Sites project, and the Borough received notice of award of \$6,479,206 for design and construction services for the project.

The State of Alaska, Department of Education & Early Development matching grant program has developed the grant agreement based on the scope of work provided in the application submitted and scored against other Alaska school districts' funding requests. The scope of work is:

- Evergreen Elementary School: Replacing rotten foundation beams; sealing windows and doors, paint exterior, roofing, and DDC temperature controls upgrades.
- Stikine Middle School: Roofing; siding; expansion tank and boiler upgrade; explosion proof vent for wood shop; and DDC temperature control upgrades.
- Wrangell High School: sidewalks; rotten roof beam; roofing; siding; wall framing/sheathing; window replacement; and DDC temperature control upgrades

By approving Resolution 01-25-1908, the Borough hereby accepts the State of Alaska, Department of Education & Early Development matching grant award in the amount of \$6,479,206, maintains commitment of the required 35% match from the voter-approved General Obligation Bond for the schools renovations project, and amends the FY25 capital budget by transferring the grant funds into the CIP fund for the Wrangell Schools Renovations, 3 Sites project.

CITY AND BOROUGH OF WRANGELL, ALASKA  
RESOLUTION NO. 01-25-1908

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$6,479,206 FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT FOR THE WRANGELL SCHOOLS RENOVATIONS, 3 SITES PROJECT

**WHEREAS**, the City and Borough of Wrangell has a critical need to make improvements to its three buildings that together house the Wrangell School District educational facilities; and

**WHEREAS**, the State of Alaska provided the City and Borough of Wrangell with a Department of Education & Early Development matching grant in an amount of \$6,479,206 for the Wrangell Schools Renovations, 3 Sites project; and

**WHEREAS**, the Assembly of the City and Borough of Wrangell accepts the Department of Education & Early Development grant in the amount of \$6,479,206 for the Wrangell Schools Renovations, 3 Sites project and maintains commitment of the required 30% match from the voter-approved General Obligation Bond for the schools renovations.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA**, that:

Section 1: The Assembly of the City and Borough of Wrangell hereby accepts the State of Alaska, Department of Education & Early Development grant in the amount of \$6,479,206 and amends the FY2025 Capital Budget by transferring the grant funds into the CIP fund for the Wrangell Schools Renovations, 3 Sites project.

Section 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager to execute the grant agreement and its administration.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION 01-25-1909** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$222,500 FROM THE STATE OF ALASKA, HARBOR FACILITY GRANT PROGRAM FOR THE MEYERS CHUCK HARBOR REPLACEMENT – FLOAT PROCUREMENT PROJECT

SUBMITTED BY:  
  
Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure):</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution 01-25-1909; 2. State of Alaska, Harbor Facility Grant Program Grant Agreement

**RECOMMENDATION MOTION:**  
Move to approve Resolution 01-25-1909.

**SUMMARY STATEMENT:**

As authorized by Resolution 07-22-1705 of the City and Borough of Wrangell submitted an application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) for a Municipal Harbor Facility Grant for funding assistance to support the Meyers Chuck Harbor Replacement project, and the Borough received notice of award of up to \$1,166,185 as a 50/50 match to the total construction-phase costs of the project.

The Harbor Facility Grant Program has identified our plan to procure the floats under a separate contract that the construction procurement as a two-phase project approach to the grant agreement. Since grant agreements through this program are based on accepted bids, they have developed the grant agreement for the Float Procurement presented herein, and they will develop a subsequent grant agreement for the construction phase of the project once that phase has completed the competitive bidding and the Borough accepts the low bidder for award.

By approving Resolution 01-25-1909, the Borough hereby accepts the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) for a Municipal Harbor Facility Grant award in the amount of \$222,500 as the 50% contribution to the float procurement project and amends the FY25 capital budget by transferring the grant funds into the CIP fund for the Meyers Chuck Harbor Replacement Project. - Float Procurement project.



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1909

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2025 BUDGET BY ACCEPTING A GRANT IN AN AMOUNT OF \$222,500 FROM THE STATE OF ALASKA, HARBOR FACILITY GRANT PROGRAM FOR THE MEYERS CHUCK HARBOR REPLACEMENT - FLOAT PROCUREMENT PROJECT

**WHEREAS**, Resolution 07-22-1705 of the City and Borough of Wrangell authorized submission of an application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) for a Municipal Harbor Facility Grant for funding assistance to support the Meyers Chuck Harbor Replacement project; and

**WHEREAS**, the ADOT&PF provided the City and Borough of Wrangell with a Harbor Facility Grant to match one half of eligible project costs, up to an amount of \$1,166,185 for the Meyers Chuck Harbor Replacement project; and

**WHEREAS**, the Assembly of the City and Borough of Wrangell accepts the Harbor Facility Grant in the amount of \$222,500 for the Float Procurement phase of the project; and

**WHEREAS**, a subsequent ADOT&PF grant agreement for the Construction phase of the project will be developed for acceptance following acceptance of the low bid from that future solicitation.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA**, that:

Section 1: The Assembly of the City and Borough of Wrangell hereby accepts the ADOT&PF grant award in the amount of \$222,500 and amends the FY2025 Capital Budget by transferring the grant funds into the CIP fund for the Meyers Chuck Harbor Replacement Project. - Float Procurement project.

Section 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager to execute the grant agreement and its administration.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January, 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk



## Harbor Facility Grant Program Grant Agreement

Name of Harbor Facility <b>City &amp; Borough of Wrangell Meyers Chuck Harbor</b>		Grant Agreement Number <b>24-HG- 001</b>	Type of Harbor Facility Grant <b>Tier 1</b>
Project Title <b>Meyers Chuck Float Replacement Project- Float Procurement</b>		Amount of State Grant <b>\$222,500.00</b>	Amount of Matching Municipal Funds <b>\$222,500.00</b>
<b>Grantee Contact</b>		<b>Department Program Manager</b>	
Municipality <b>City and Borough of Wrangell</b>		Name <b>Sarah Cripe</b>	
Grantee Contact Person <b>Amber Al-Haddad, Capital Projects Director</b>		Title/Grant Officer <b>Waterways Planner, Statewide Planning</b>	
Street/PO Box <b>P.O. Box 531</b>		Street/PO Box <b>P.O Box 112500</b>	
City/State/Zip <b>Wrangell, AK 99929</b>		City/State/Zip <b>Juneau, AK 99811-2500</b>	
Phone <b>907.305.1150</b>	Fax <b>907.874.3952</b>	Phone <b>907.465.8769</b>	Fax <b>907.465.2016</b>

### AGREEMENT

The Department of Transportation and Public Facilities (“Department”) and **City and Borough of Wrangell** (“Grantee”) agree as follows:

**Section I.** The Department will distribute Harbor Facility (ref: AS 29.60.800 *et seq*) grant monies to Grantee for performance of approved project work under this Agreement. The amount and timing of grant distribution is conditioned upon Grantee’s payment of 50% matching funds and documented proof of authorized expenses incurred. In no event shall the distribution exceed \$. Distribution is subject to the availability of funds.

**Section II.** The Grantee shall comply with all terms and perform all work as outlined in this Agreement.

**Section III.** Grantee’s work under this Agreement is scheduled to begin **December 2024** and shall be completed no later than **June 2026**.

**Section IV.** This Agreement consists of this page, grantee’s original application package, and the following:

APPENDICES

- Appendix A: Standard Provisions
- Appendix B: Definitions
- Appendix C: Other State Laws and Regulations
- Appendix D: Insurance
- Appendix E: Audit Compliance
- Appendix F: Site Control
- Appendix G: State Fire Marshall Review

ATTACHMENTS

- Attachment 1: Scope of Work
  - 1. Project Name and Description
  - 2. Project Budget
  - 3. Project Narrative
  - 4. Project Management & Reporting
- Attachment 2: Payment Method
- Attachment 3: Forms Packet
  - a. Financial & Progress Report
  - b. Sample Amendment
  - c. Authorized Signatures Form

AMENDMENTS: Any fully executed and mutually agreed upon amendments to this Agreement

<b>Grantee</b>	<b>Department</b>
Signature	Signature
Printed Name and Title <b>Mason Villarma, [REDACTED] Borough Manager</b>	Printed Name and Title <b>Judy Chapman, Deputy Director of Planning</b>
370	Date

## Appendix A Standard Provisions

### Article 1. General

The laws and statutes of the State of Alaska shall govern this grant agreement.

### Article 2. Legal Authority

The Department enters into this grant agreement in accordance with AS 19.05.040 (12). The Grantee certifies it possesses legal authority to accept grant funds from the State of Alaska and to execute the project described in this Grant Agreement by signing the Grant Agreement document. The Grantee's relation to the Department and the State of Alaska shall be at all times as an independent Grantee.

### Article 3. Program Objectives

Authorized under Alaska Statute 29.60.800 *et seq.*, these grants are subject to legislative appropriation and, subject to Grantee's provision of matching funds, available for purposes of municipal or regional housing authority harbor facilities construction, expansion, major repair, or major maintenance.

### Article 4. Program Procedures

Following a grant application and review process, the Department executes a grant agreement with the successful grant applicant and specifies the terms under which a funded project may be implemented.

### Article 5. Assurance

The Grantee shall spend monies awarded under this grant only for the purposes specified in this Grant Agreement, in accordance with AS 29.60.800 *et seq.*

### Article 6. Matching Funds

Grantee shall provide at least 50 percent of the total project cost as matching funds for the state grant. Money received by the municipality from the state will not be used for the matching funds except money received under

- a) [AS 29.60.850-29.60.879](#) (community revenue sharing program);
- b) [AS 29.60.450](#), [AS 43.75.130](#), and [43.75.137](#) (shared fisheries business taxes);
- c) [AS 43.52.200-43.52.295](#) (excise tax on overnight accommodations on commercial passenger vessels); and
- d) a transfer agreement between the state and a municipality pursuant to a sale under [AS 35.10.1210](#).

### Article 7. Force Account

Grantee shall not use force account and “in-kind” contribution of services for any portion of the Grantee’s matching funds for the grant program.

#### **Article 8. Financial Management and Accounting**

Grantee shall establish and maintain a financial management and accounting system that conforms to generally accepted accounting principles.

#### **Article 9. Recordkeeping**

Grantee shall keep records concerning monies received, monies spent, and work performed in connection with this Grant Agreement. Such records will include documents concerning grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays and income, project performance and efforts to comply with the provisions of the Grant Agreement.

#### **Article 10. Reports, Inspections and Audits**

The Grantee shall comply with all provisions of the grant agreement. It is responsible for managing the day-to-day operations of grant activities. However, as program steward, the Department monitors grants and grant-supported activities. It does so through review of retained records, reports and correspondence from grantee, audit reports, site visits, and other means available to the Department.

#### **Article 11. Access to Records and Project**

The Department and State officials shall have full access and the right to examine, excerpt, and copy any documents of Grantee, and of persons or organizations with which the Grantee may contract, generated in connection with this Grant Agreement and any associated work. Additionally, the Department shall have unhindered access to the project site and all work performed in connection with this Agreement.

#### **Article 12. Retention of Records**

Grantee shall retain financial and program records, supporting documents, electronic data, and other records relating to the performance of this Grant Agreement for a period of six (6) years from the date when the Department completes a grant closure letter for the Grantee, or until final resolution of any audit findings, claims, or litigation related to the grant, whichever is later.

#### **Article 13. Reports**

Grantee, at such times and in such forms as the Department may require, shall furnish the Department with such periodic reports as it may request regarding the Grant Agreement and any associated work, including the final close-out report, costs and obligations incurred, and any other matters covered by this Agreement. Failure to submit complete, accurate, and timely reports may result in termination of the Grant Agreement or other enforcement action by the Department.

#### **Article 14. Assignability**

Grantee shall not assign or transfer any interest in this Grant Agreement.

**Article 15. Amendments and Modifications**

Grantee or the Department may request an amendment or modification of this Grant Agreement. However, with the exception of State measures imposed in connection with an enforcement action, such amendment or modification shall not take effect until they are properly ratified, approved in writing by the Department, and fully executed by mutual agreement.

**Article 16. Coordination of Appendices and Attachments**

In the event that any of the following listed contract documents conflict with another listed contract document, the order of precedence is:

1. Appendix A: Standard Provisions
2. Appendix B: Definitions
3. Appendix C: Other State Laws and Regulations
4. Appendix D: Insurance
5. Appendix E: Audit Compliance
6. Appendix F: Site Control
7. Appendix G: State Fire Marshall Review
8. Attachment 1: Scope of Work
9. Attachment 2: Payment Method
10. Attachment 3: Forms Packet

**Article 17. Waivers**

No conditions or provisions of this Grant Agreement can be waived unless approved by the Department in writing. The Department’s failure to insist upon strict performance of any provision of the Grant Agreement, or to exercise any right based upon a breach thereof, or the acceptance of any performance during such a breach, shall not constitute a waiver of any right under this Grant Agreement.

**Article 18. Obligations Regarding Contracts and Third-Party Relationships**

Grantee shall be responsible for preparing and administering all contracts and work undertaken in connection with a grant award. Grantee shall ensure all such contracts and work comply with applicable federal, state, and local statutes, regulations, ordinances, and laws.

Grantee shall remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party or parties of the undertaking of all or any part of the project described herein. Any subcontractor that is not the Grantee shall be required to comply with all the provisions of this Agreement. Grantee shall bind all contractors to each and every applicable Grant Agreement provision. Each contract for work to be performed with funds granted under this Grant Agreement shall specifically include a provision that the Department and the State of Alaska are not liable for damages or claims from damages arising from any contractor’s performance or activities in connection with work authorized by this Grant Agreement.

No contracting by Grantee shall create any contract or other relationship between the Department or the State of Alaska and the contractor. This Grant Agreement is solely for the benefit of the parties to the Grant Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of the Grant Agreement.

#### **Article 19.State Procurement Code**

The State Procurement Code does not apply to grants [ref: AS 36.30.850 (b) (1)].

#### **Article 20.Indemnification**

Grantee, its successors and assigns, will defend, indemnify, and hold harmless the Department and the State of Alaska and their authorized agents and employees, from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of the acts or omissions of the Grantee, its contractors, subcontractors, assigns, agents, licenses, invitees, employees, or any person whomever arising out of or in connection with performance of this Grant Agreement or any related contract. This obligation shall not include such claims, costs, damages, or expenses which may be caused by the sole negligence of the Department and the State of Alaska or their authorized agents or employees, provided, that if the claims or damages are caused by or result from the concurrent negligence of (a) the Department and the State of Alaska and their agents or employees, and (b) the Grantee, its agents or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee, or Grantee's agents or employees.

#### **Article 21.Notices**

The Grantee shall comply with all public notices or notices to individuals required by applicable state and federal laws and shall maintain a record of this compliance.

#### **Article 22.Political Activity**

No portion of the funds provided shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

#### **Article 23.Conflict of Interest**

No officer or employee of the Department; no member, officer, or employee of Grantee or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such locality or localities who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Grant Agreement.

Grantee shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this provision.

**Article 24. Prohibition Against Payment of Bonus or Commission**

The assistance provided under this Grant Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval or concurrence under this agreement.

**Article 25. Grant Agreement Termination Date**

The Department will automatically terminate this Grant Agreement after either (1) the project is complete and 100% of the grant funds have been dispersed or (2) eighteen (18) months have lapsed since the date the grant agreement was signed, whichever one comes first.

**Article 26. Termination by Mutual Agreement**

This Grant Agreement may be terminated, in whole or in part, prior to the completion of contract project activities when both parties agree continuation is not feasible or would not produce beneficial results commensurate with the further expenditure of funds. The Department will determine whether an environmental review of the cancellation is required under State and/or Federal law. The parties must agree on the termination conditions, including effective date and the portion to be terminated. Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible. The Department shall make funds available to Grantee to pay for allowable expenses incurred before the effective date of termination.

**Article 27. Termination for Cause**

If Grantee fails to comply with the terms of this Grant Agreement, or fails to use the grant for only those purposes set forth herein, the Department may take the following actions:

- A. Suspension – After mailing written notice to grantee via certified mail, suspend the grant and withhold any further payment or prohibit grantee from incurring additional obligations of grant funds, pending corrective action by grantee or a decision to terminate. Grantee must deliver its protest to the grant officer, if any, within 15 days of the Department's certified mailing. Otherwise, grantee will waive any right of protest.
- B. Termination – Terminate the grant in whole or in part, at any time before the final grant payment is made. The Department shall promptly notify grantee in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Payments made to grantee or recoveries by the Department shall be in accordance with the legal rights and liabilities of the parties.
- C. The Department may take any other enforcement action as may be appropriate.

**Article 28. Withdrawal of Funds**

In the event funding from the state legislature is withdrawn, reduced, or limited in any way after the effective date of this Grant Agreement and prior to normal completion, the Department may, without liability to Grantee or others, terminate the agreement, reduce funding, or re-negotiate subject to those new funding limitations and conditions. The Department will notify grantee of any such action through certified mail.

## **Article 29. Recovery of Funds**

In the event of a default or violation of the terms of the Grant Agreement including misspent funds, unallowable costs incurred, or unobligated balances, the Department is entitled to recover all, or part of the project funds paid to Grantee. If Grantee does not promptly remit the funds in response to a demand, the grant officer or the Department may collect the debt by:

- Making an administrative offset against payments that would be due under other grant awards or appropriations,
- Withholding advance payments that would otherwise be due,
- Instituting civil action, or
- Taking any other action permitted by law.

All remedies conferred on the Department by this Agreement, or any other instrument or agreement are cumulative, not exclusive, and may be exercised concurrently or consecutively at the Department's option.

## **Article 30. Enforcement**

The grant officer may take one or more actions in the event grantee fails to comply with the terms of the award. Upon written notification via certified mail explaining the basis of the action, the grant officer may suspend the grant pending corrective action or terminate the grant for cause. The grant officer may impose conditions requiring correction of noncompliance or deficiency, e.g., temporarily withholding grant payment or conversion from an advance payment method to a reimbursement method. If conditions are imposed, the grant officer will inform grantee in writing as to the nature of the conditions, the reason for imposition, the nature of the corrective action needed, the time allowed for completing corrective actions, and the method for protesting/requesting reconsideration of this action.

Grantee may contest enforcement action implemented by the grant officer through the protest procedure.

## **Article 31. Protest Procedure**

A grant recipient contesting an enforcement action may file a protest with the grant officer within 15 days of receipt of written notice of the action. If Grantee files its protest after 15 days, the grant officer will deny it as untimely. The protest must include the name, address, and telephone number of the protester, the signature of the protester or the protester's representative, a detailed statement of the legal and factual grounds of the protest, including copies of relevant documents, and the form of relief requested.

Within 15 days of receipt of the protest, the grant officer will issue a decision. The grant officer may extend this deadline for up to 30 days, in which case he/she shall notify the protester in writing of date of the extended deadline.

If the officer sustains a recipient's objection to an enforcement action, he/she may rescind or modify the enforcement measure or implement another appropriate remedy. In no case, however, is an applicant entitled to recover more than its reasonable protest preparation costs.



In determining an appropriate remedy, the officer shall consider the circumstances surrounding the enforcement measures including the seriousness of the deficiencies, the degree of prejudice to other interested parties or to the integrity of the grant program, the good faith of the parties, the extent to which the terms of the grant agreement have been accomplished, costs to or impacts on the program or department regarding a proposed remedy.

### **Article 32. Appeal**

Within 15 days of receipt of the grant officer's decision, the protester may file an appeal with the commissioner and file a duplicate copy with the grant officer. The commissioner shall dismiss an appeal if it is untimely. The appeal must include the information required under Article 25, a copy of the decision from which appeal is taken, and identification of the factual or legal errors in the decision forming the basis for the appeal.

The grant officer shall file a complete report on the protest and decision with the commissioner within 15 days of receipt of the protest appeal. The grant officer shall furnish a copy of the report to the protester.

The protester may file comments on the protest report with the commissioner within 7 days of receipt of the report. The protester shall provide copies of the comments to the grant officer.

The grant officer and the protester may make written request to the commissioner for an extension of time to submit their respective filings. The commissioner shall respond any such request in writing. If an extension is granted, the commissioner shall notify both parties of the new filing deadline.

The commissioner may issue a decision on an appeal without a hearing if the appeal involves no genuine issues of material fact. If a hearing on a protest appeal is required, it shall be conducted in accordance with AS 36.30.670.

If a hearing on a protest appeal is required, it shall be conducted in accordance with [AS 36.30.670](#).

### **Article 33. Ownership of Project/Capital Facilities**

The Department makes no claim to any capital facilities or real property improved or constructed with funds under this Grant Agreement and, by this grant of funds, does not and will not acquire any ownership interest or title to such property of Grantee. Grantee shall assume all liabilities arising in connection with the ownership and operation of the project and agrees to hold the Department and the State of Alaska harmless from any and all causes of action arising in connection with the ownership or operation of the project.

### **Article 34. Site Control**

If the grant project involves the occupancy and use of real property, Grantee assures it has legal right to occupy and use the real property for the purposes of the grant and that there is legal access to such property.

**Article 35. Insurance**

Grantee is responsible for securing and maintaining any necessary insurance, e.g., liability, property loss, etc., or an adequate program of insurance. In addition, Grantee shall provide and maintain Workers' Compensation Insurance as required by AS 23.30 for all employees engaged in work under this Grant Agreement. Grantee shall require any contractor to provide and maintain Workers' Compensation Insurance for its employees as required by AS 23.30.

**Article 36. Governing law**

This Grant Agreement is governed by the laws of the State of Alaska. Grantee shall perform all aspects of this project in compliance with the appropriate laws, regulations, and codes. Grantee is responsible for ensuring all permits required for the construction and operation of this project by the Federal, State, or Local governments are obtained.

**Article 37. Equal Employment Opportunity**

Grantee may not discriminate against any employee or applicant for employment because of race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy or parenthood. Grantee shall post in a conspicuous place, available to employees and applicants for employment, a notice setting out the provisions of this paragraph.

Grantee shall state, in all solicitations or advertisements for employees to work on state funded projects, it is an equal opportunity employer (EEO) and all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy or parenthood.

Grantee shall include the provisions of this EEO article in every contract relating to this Grant Agreement and shall require the inclusion of these provisions in every agreement entered into by any of its contractors, so that those provisions will be binding upon each contractor or subcontractor.

**Article 38. Public Purposes**

Grantee agrees the project to which this Grant Agreement relates shall be dedicated to public purposes for its useful life. The benefits of the project shall be made available without regard to race, religion, color, national origin, age, physical handicap, sex, marital status, changes in marital status, pregnancy or parenthood.

**Article 39. Operation and Maintenance**

Throughout the life of the project, Grantee shall be responsible for the operation and maintenance of any harbor facility to which it has applied grant monies under this Agreement.

**Article 40. Current Prevailing Rates of Wage**

Certain grant projects are constrained by the provisions of AS 36. PUBLIC CONTRACT. To the extent that such provisions apply to this project, Grantee shall pay the current prevailing rates of wage to employees as required by AS 36.05.010. Grantee also shall require any contractor to pay the current prevailing rates of wage as required by AS 36.05.010.

#### **Article 41. Severability**

If any provision of this Grant Agreement or its application to any person or circumstance is held invalid by any court of proper jurisdiction, this invalidity does not affect other provisions of this Agreement.

#### **Article 42. Performance**

The Department's failure to insist upon strict performance of any provision of this Agreement or to exercise any right based upon breach thereof shall not constitute a waiver of any rights under this Grant Agreement.

#### **Article 43. Sovereign Immunity**

If Grantee is an entity which possesses sovereign immunity, Grantee shall irrevocably waive its sovereign immunity with respect to state enforcement of this Grant Agreement. The waiver of sovereign immunity, affected by resolution of the entity's governing body, is herein incorporated into this Grant Agreement.

#### **Article 44. Audit Requirements**

Grantee shall comply with the audit requirements contained in 02 AAC 45.010.

#### **Article 45. Close-Out**

The Department will advise Grantee to initiate close-out procedures when the Department determines, in consultation with Grantee, there are no impediments to close-out and that all the following criteria have been met or soon will be met:

- A. All costs to be paid with grant funds have been incurred with the exception of close-out costs and any unsettled third-party claims against Grantee. Costs are incurred when goods and services are received, or contract work is performed.
- B. A document from the Grantee that states the contractor has completed all work and obligations under the Grantee's contract and there is a formal closure of the Grantee's construction contract. An example of an acceptable document would be the "Letter of Final Acceptance" as found in the Department's *Alaska Construction Manual*.
- C. The last required report has been submitted. Grantee's failure to submit a final report will not preclude the Department from effecting close-out if it is deemed in the State's interest.
- D. Other responsibilities of Grantee under this Grant Agreement and any close-out agreement and applicable laws and regulations appear to have been carried out satisfactorily or there is no further State interest in keeping the grant open for the purpose of securing performance.

**Article 46. Americans with Disabilities Act**

The Americans with Disabilities Act (ADA) prohibits discrimination against persons with disabilities. Title I of the ADA prohibits discrimination against persons with disabilities in employment and provides that a reasonable accommodation be provided for applicants and employees. Title II of the Act prohibits public agencies from discriminating against individuals with disabilities in the provision of services, programs, or activities. Reasonable accommodation must be made to ensure or allow access to all services, programs, or activities. This section of the Act includes physical access to public facilities and requires that public entities must, if necessary, make modifications to their facilities to remove physical barriers to ensure access by persons with disabilities. All new construction must also be accessible to persons with disabilities. A public entity's subgrantees or contractors must also comply with the ADA provisions. Grantee is responsible for assuring their compliance with the ADA.

**Article 47. Future eligibility for additional Harbor Facility Grant Funds**

This facility remains eligible for the Harbor Facility Grant program but all future applications for this harbor facility will have a Tier II status.

**Article 48. Future Harbor Facility Grant Applications**

For the Grantee's facility, the current harbor facility project must be completed and grant closed-out before the grantee can submit another Harbor Facility Grant application for the same harbor facility. The Department shall not issue a subsequent grant agreement to the Grantee's facility until the prior grant agreement has been closed-out in accordance with the Department's Close-Out procedures. For the purposes of the grant program, this limitation at this facility does not affect the status of any other harbor facilities owned by the grantee.

## Appendix B Definitions

### Article 1. General

If used in this Agreement, the terms identified below have the following meanings:

An “*adequate program of insurance*” is a property self-insurance retention program which is financially capable of paying the actual replacement cost in the event of damage to or loss of harbor facility component(s) for which the municipality or regional housing authority is seeking a grant under AS 29.60.800 *et seq.* The grant officer will determine whether a municipality or regional housing authority's program fulfills the foregoing requirement. In so doing, the grant officer will review the adequacy of declared value of the harbor facility, provisions of the self-insurance retention program, and the municipality or regional housing authority's annual financial reports. In reviewing the reports, the grant officer will consider the following:

- (1) property loss history, outstanding claims liability, and proposed excess insurance coverage;
- (2) obligations under all other self-insured programs including their self-insured retention levels;
- (3) funding of the insurance program; and
- (4) bonded indebtedness.

“*Adequate property loss insurance*” is property insurance underwritten by an insurer acceptable to the grant officer or procured and administered through a joint insurance arrangement authorized by [AS 21.76.010](#) *et seq.*, which:

- (1) provides coverage for actual replacement cost in the event of damage to or loss of harbor facility component(s) for which the municipality or regional housing authority is seeking a grant under AS 29.60.800 *et seq.*, and
- (2) imposes no more than a customary deductible percentage of actual replacement cost for a municipality or regional housing authority of applicant's size.

An “*audit*” is a systematic review or appraisal of a grant recipient's internal accounting and other control systems to provide reasonable assurance the entity:

- Properly conducts financial operations
- Presents financial reports fairly, accurately and in a timely manner
- Complies with applicable laws, regulations, and other grant terms
- Manages and uses resources in an economical and efficient manner
- Achieves desired results and objectives in an effective manner

“*Capital improvement program*” is a planning document that identifies the capital needs of a municipality or regional housing authority and indicates how these needs will be funded over a multi-year period. A Capital Improvement Program contains the descriptions and cost estimates for capital improvement projects.

“*Capital improvement project*” or “*project*” is a public harbor facility, building or other structure, public works, or other facility, highway, or local service road; the term includes an allocation or appropriation item for a public asset with an anticipated life exceeding one year and a cost exceeding \$25,000 and may include

construction, structural improvement, engineering and design for the project, and equipment and repair costs.

“*Commissioner*” means the commissioner of the Department of Transportation and Public Facilities.

“*Custodial care program*” is a set of organized and methodical acts to ensure that a harbor facility is operated in a prudent and reasonable fashion for the maximum benefit of owners, users and other stakeholders.

“*Department*” means the Department of Transportation and Public Facilities.

“*Expansion*” of an existing harbor facility is any capital improvement that results in an increase in capacity including moorage or dock enhancements.

“*Fiscal year*” means a year beginning on July 1 of one calendar year and ending on June 30 of the following calendar year

“*Force account*” means the use of the applicant’s own labor force and equipment.

A “*grant*” is an award of monies to a municipality or regional housing authority under the harbor facility grant program, AS 29.60.800 *et seq.*

A “*grant agreement*” is a contract containing the terms under which the department agrees to provide a harbor facility grant to a recipient.

A “*grant applicant*” or “*applicant*” is a municipality or regional housing authority seeking a harbor facility grant under AS 29.60.800 *et seq.*

A “*grant officer*” or “*officer*” is the departmental representative administering the grant application process or a recipient’s grant.

“*Grant program*” or “*program*” is the Harbor Facility Grant Program, AS 29.60.800 *et seq.*

A “*grant recipient*” or “*grantee*” is a municipality or regional housing authority to which the department has awarded a harbor facility grant under AS 29.60.800 *et seq.*

A “*harbor*” is a sheltered arm of the sea, bounded by natural features, manmade structures, or a combination of both, in which small boats may seek refuge, transfer cargo, embark and disembark passengers, and/or undergo repair.

A “*harbor facility*” is a system of floats, piers, ramps, pilings, and associated upland appurtenances within a harbor that provide for the moorage, movement, launching, hauling, and maintenance of small boats.

- (1) The removal, replacement, rehabilitation, or installation of the following items are eligible for funding under this program:
- Approach structures
  - Pilings and anchors
  - Access ramps and gangways
  - Float systems for permanent and transient moorage
  - Floating breakwaters

- Utility systems integral to the float systems (specifically power, lights, fresh water, sewage pump out, and fire protection)
  - Launch ramps
  - Seaplane floats
  - Portable or trailer mounted equipment for firefighting, sewage pump out, oily bilge water, etc.
  - Other appurtenances necessary for the basic operation of the harbor facility
- (2) Work that is not eligible under this program includes the removal, replacement, rehabilitation, or installation of:
- Dredging
  - Rubble-mound breakwaters and revetments
  - Dikes, groins, and jetties
  - Wharfs and docks for large commercial or tourist marine vessels (greater than 125 feet LOA)
  - Seawalls, bulkheads, sheet pile walls, gabions, and quays
  - Access roads and upland improvements
  - Boat houses
  - Commercial or privately owned utility systems on the float systems
  - Fuel and oil distribution systems
  - Platform floats for small buildings, restrooms, or commercial retail space
  - Landscaping and facility amenities, e.g., trash receptacles, used oil collection tanks, storage/locker boxes, fish cleaning stations, etc.
  - Utility system improvements beyond the harbor facility limits, e.g., electrical and water/sewer line extensions to bring those services to the harbor facility
  - Harbormaster offices, buildings, offices, shops, boat yards or storage structures
  - Marine vessel hoisting machinery and small boat haul-out systems
- (3) For purposes of this program, each named harbor facility in an agreement that transfers ownership from the state to a municipal or regional housing authority, constitutes a harbor facility for which the municipal or regional housing authority is eligible to receive only one grant with a Tier I status. There may be more than one named harbor facility in a Harbor Transfer Agreement or Bill of Sale.

*“In-kind contribution”* means a contribution of equipment, supplies, property or other non-cash item in lieu of a dollar contribution.

*“Length-over-all (LOA)”* is the linear distance, in feet, from the forward most part at the stem to the aftermost part of the stern of the marine vessel, measured parallel to the base line of the marine vessel.

*“Major maintenance and/or major repair”* is a project to extend the life of an existing harbor facility by 10 or more years including reconstruction and/or rehabilitation with a total cost exceeding \$50,000.

*“Municipality”* means a political subdivision incorporated under the laws of the state that is a home rule or general law city, a home rule or general law borough, or a unified municipality.

*“New construction”* means construction of a harbor facility at a new harbor.

*“Preparation costs,”* when used in the context of application or protest preparation costs, are limited to reasonable clerical, copying, and postage costs incurred in preparing and submitting grant application forms or documentation in support of a protest. They do not include costs incurred in connection with formulating facility preliminary or layout drawings, engineering designs (comprising plans, estimates and specifications

for a project), preventive maintenance plans, financial plans, schedules, budgets, legal costs or fees, or the like.

“*Preventive maintenance*” is the planned strategy of cost-effective treatments to an existing harbor system and its appurtenances that preserves the system, retards future deterioration, and maintains or improves the functional condition of the system (without substantially increasing structural capacity).

“*Preventive maintenance program*” is a systematic approach to extending the life of harbor components by applying low-cost preventive maintenance treatments.

“*Regional housing authority*” means a regional housing authority established under [AS 18.55.996](#)

“*Small Boat*” means a recreational, pleasure or commercial fishing marine vessel with a LOA of equal to or less than 125 feet.

“*Small Boat Harbor*” means a harbor facility where the majority of the marine vessels are small boats. A harbor facility can also be used for intermittent or transient use by vessels over 125 feet long.

“*Unobligated balance*” means the portion of the funds authorized by the department that has not been obligated by the recipient and is determined by deducting the cumulative obligations from the cumulative funds authorized.

## **Article 2. Other terms and definitions**

If a term is not defined, the ordinary, technical, or trade meanings of that term shall apply, within the context in which it is used.



## Appendix C

### Other State Laws and Regulations

The following is a non-exclusive list of legal provisions that may apply to grantee's project. Other provisions may apply. Grantee is obligated to identify and comply with all applicable legal requirements (federal, state, and local).

#### **Grant Eligibility—AS 29.60.810**

For initial and continued eligibility, Grantee must secure and maintain adequate property loss insurance for the replacement cost of the harbor facility or maintain an adequate program of insurance which achieves the same end. In addition, Grantee must have an adequate preventive maintenance plan for the harbor facility and adequately adhere to the plan after completion of the project.

#### **Municipality Public Facility Operations and Maintenance—AS 37.05.315(c)**

In accepting a grant for construction of a public facility, a municipality covenants with the State that it will operate and maintain the facility for the practical life of the facility and that the municipality will not look to the State to operate or maintain the facility or pay for its operation or maintenance. This requirement does not apply to a grant for repair or improvement of an existing facility operated or maintained by the State at the time the grant is accepted if the repair or improvement for which the grant is made will not substantially increase the operating or maintenance costs to the State.

#### **Restriction on Use—AS 37.05.321**

A grant or earnings from a grant may not be used for the purpose of influencing legislative action. In this section "influencing legislative action" means promoting, advocating, supporting, modifying, opposing, or delaying or seeking to do the same with respect to any legislative action but does not include the provision or use of information, statistics, studies, or analyses in written or oral form or format. A grant or earnings from a grant may not be used for purposes of travel in connection with influencing legislative action unless pursuant to a specific request from a legislator or legislative committee.

#### **Hiring Preferences—AS 36.10**

This chapter of the Alaska Statutes applies to grants for public works projects and requires compliance with the hiring preferences under AS 36.10.150 – 36.10.175 for employment generated by the grant.

#### **Historic Preservation Act—AS 41.35**

This chapter of the Alaska Statutes applies to public construction of any nature undertaken by the State, or by a governmental agency of the State, or by a private person under contract with or licensed by the State or a governmental agency of the State. The Department of Natural Resources must be notified if the construction is planned for an archaeological site. The department may stop the construction to determine the extent of the historic, prehistoric, or archaeological values.

## **Fire Protection—AS 18.70**

This chapter of the Alaska Statutes requires the Department of Public Safety (the State Fire Marshal) to adopt regulations (currently in the form of Uniform Fire Code, as amended) establishing minimum standards for:

1. Fire detection and suppression equipment;
2. Fire and life safety criteria in commercial, industrial, business, institutional, or other public buildings used for residential purposes containing four or more dwelling units;
3. Any activity in which combustible or explosive materials are stored or handled in commercial quantities;
4. Conditions or activities carried on outside a building described in (2) or (3) likely to cause injury to persons or property.

## **Environmental Conservation—AS 46.03**

This chapter of the Alaska Statutes applies to Grantees and could subject them to enforcement actions instituted by the Alaska Department of Environmental Conservation for air, land and water nuisances, and water and air pollution in a municipality of 1,000 or more and may establish a local air pollution control program.

## **Permits and Environmental Procedures Coordination—AS 46.35**

This chapter of the Alaska Statutes establishes the Department of Environmental Conservation as the central state agency for processing environmental permits issued by State agencies. The law requires a master application form and specifies the following permits including others designated by the commissioner to which this law applies:

**Access Roads Permit—AS 41.21.020, 11 AAC 12.020**

**Air Emissions Permit—AS 46.14.140, 18 AAC 50.030**

**Anadromous Fish Protection Permit—AS 16.05.870, 5 AAC 95.010**

**Authorization for Tidelands Transportation—AS 38.05.035, 11 AAC 51.015**

**Brine or Other Salt Water Waste Disposal Permit—AS 31.05.030, 20 AAC 22.252**

**Burning Permit during Fire Season—AS 41.15.060, 11 AAC 95.410**

**Coal Development Permit—AS 27.21.030, 11 AAC 85.110**

**Critical Habitat Area Permit—AS 16.20.510, 05 AAC 95.420**

**Dam Construction Permit—AS 46.17.040, 11 AAC 93.171**

**Driveway Permit—AS 19.05.040, 17 AAC 10.020**

**Encroachment Permit—AS 19.25.200, 17 AAC 10.012**

**Limited Personal Use Permit—AS 38.05.820, 11 AAC 62.010**

**Miscellaneous State Land Use Permit—AS 38.05.035, 11 AAC 96.010**

**Mineral and Geothermal Prospecting Permits—AS 38.05.181, 11 AAC 82.100**

**Open Burning Permit—AS 46.03.020, 18 AAC 50.065**

**Permit for Use of Timber or Materials—AS 38.05.110, 11 AAC 71.025**

**Permit to Appropriate Water—AS 46.15.040, 11 AAC 93.120**

**Pesticides Permit—AS 46.03.320, 18 AAC 90.300**

**Preferred Use Permit—AS 46.15.150, 11 AAC 93.240**

**Right-of-Way and Easement Permits—AS 38.05.850, 11 AAC 58.740**

**Solid Waste Disposal—AS 46.03.100, 18 AAC 60.200**

**Special Land Use Permit—AS 38.05.035, 11 AAC 58.210**

**Special Material Use Permit—AS 38.05.115, 11 AAC 71.025**  
**State Game Refuge Land Permit—AS 16.20.050 - 16.20.060**  
**State Park Incompatible Use Permit—AS 41.21.020, 11 AAC 18.010**  
**Surface Oiling Permit—AS 46.03.740, 18 AAC 75.700**  
**Surface Use Permit—AS 38.05.255, 11 AAC 86.600**  
**Tide and Submerged Lands Prospecting Permit—AS 38.05.250, 11 AAC 62.700**  
**Tidelands Permit—AS 38.05.035, 11 AAC 62.720**  
**Tidelands Right-of-Way or Easement Permit—AS 38.05.820, 11 AAC 62.720**  
**Utility Permit—AS 19.25.010, 17 AAC 15.011**  
**Waste Water Disposal Permit—AS 46.03.100, 18 AAC 72.010**  
**Water Well Permit—AS 31.05.030, 11 AAC 93.140**

## Appendix D Insurance

### Article 1. Insurance

Without limiting the Grantee's contractor's indemnification, it is agreed that the Grantee's contractor shall purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the Grantee's contractor's policy contains higher limits, the State shall be entitled to coverage to the extent of such higher limits. During the performance of work under the grant agreement, which could result in financial loss to the State, the Grantee shall ensure that the following insurance policies are provided:

**1.1 Workers' Compensation Insurance:** The Grantee shall ensure that his contractor shall provide and maintain, for all employees of the contractor engaged in work under this grant, Workers' Compensation Insurance as required by AS 23.30.045. The Grantee's contractor shall be responsible for Workers' Compensation Insurance for any subcontractor who directly or indirectly provides services under this grant. This coverage must include statutory coverage for states in which employees are engaging in work and employer's liability protection is not less than \$100,000.00 per occurrence. Where applicable, coverage for all federal acts (i.e. USL & H and Jones Acts) must also be included.

**1.2 Comprehensive (Commercial) General Liability Insurance:** The Grantee shall ensure that his contractor provide the following comprehensive (commercial) general liability insurance with coverage limits not less than \$300,000.00 combined single limit per occurrence and annual aggregates where generally applicable and shall include premises-operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements.

**1.3 Comprehensive Automobile Liability Insurance:** The Grantee shall ensure that there is comprehensive automobile liability insurance covering all owned, hired, and non-owned vehicles with coverage limits not less than \$100,000.00 per person/\$300,000.00 per occurrence bodily injury and \$50,000.00 property damage.

**1.4 Professional Liability Insurance:** The Grantee shall ensure that the Grantee's contractor, subcontractor, or anyone directly or indirectly employed by them shall have insurance covering all errors, omissions or negligent acts of the contractor, subcontractor or anyone directly or indirectly employed by them. Limits required are per the following schedule:

<b>Contract Amount</b>	<b>Minimum Required Limits</b>
Under \$100,000	\$100,000 per occurrence/annual aggregate
\$100,000 - \$499,999	\$250,000 per occurrence/annual aggregate
\$500,000 - \$999,999	\$500,000 per occurrence/annual aggregate
\$1,000,000 or over	Negotiable

At any time, the Department's Grant Officer may request Certificates of Insurance from the Grantee's contractor, subcontractors, or anyone directly or indirectly employed by them. Failure of the Grantee to furnish satisfactory evidence of insurance or lapse of the policy is a material breach and grounds for termination of the grant agreement.

## Appendix E Audit Compliance

### 1. Program Objectives

This grant is made at the discretion of the Legislature. The Grants are designated by the Legislature to provide for a specific project or activity to a specific entity.

### 2. Program Procedures

Following enactment of the authorizing legislation, the Department then executes a grant agreement according to the appropriate statute with the entity and specifies the project to be undertaken.

### 3. State Single Audit

The state coordinating agency for Federal and State Single Audits is the Department of Administration's Division of Finance. The Single Audit Coordinator is responsible for ensuring grantees submit their single audits, reviewing the single audits and distributing them to the appropriate agencies. See their web site at <http://fn.admin.state.ak.us/dof/ssa/>.

### 4. Governing Regulations

The Alaska Administrative Code, Chapter 45 (02 AAC 45).

### 5. Single Audit Coordinator Contact Info

P.O. Box 110204, Juneau, AK 9911-0204. Email [single.audit@alaska.gov](mailto:single.audit@alaska.gov). Phone (907) 465-4666.

### 6. Compliance Requirements and Suggested Audit Procedures

There are no specific grant regulations governing the administration of these grants. All compliance requirements and suggested audit procedures must be based upon specific provisions of the grant agreement.

#### A. TYPES OF SERVICES ALLOWED AND UNALLOWED

##### Compliance Requirement

- Grant funds can be expended for a variety of purposes as provided for in the authorizing legislation and as specified in the grant agreement.

##### Suggested Audit Procedures

- Test expenditures and related records.

#### B. Eligibility

- The auditor is not expected to make tests for recipient eligibility

#### C. Matching Level of Effort Compliance

- The Grantee is required to submit financial and progress reports, in accordance with Section 4 "Project Management and Reporting" of Attachment 1.

##### Compliance Requirement

- Any matching, level of effort and/or earmarking requirements will be identified and established in the grant agreement.

**Suggested Audit Procedures**

- As appropriate, review the grant agreement, identify the types and amounts of match required and review the grantees accounting records to verify that the amount of match reported was provided.

**D. Reporting Requirements****Compliance Requirement**

- The grant agreement will specify the reporting requirements to which the grantee must adhere to.

**Suggested Audit Procedures**

- Examine copies of reports and determine completeness, accuracy, and timeliness of submission
- Trace data in selected reports to underlying documentation

**E. Special Tests and Provisions****Compliance Requirement**

- The grant agreements often contain specific provisions to which the grantee is to adhere.

**Suggested Audit Procedures**

- Review the grant agreement, identify special provisions or requirements and verify that they were met.

## Appendix F Site Control

### 1. Site Control

The Grantee must provide evidence of site control for a project that involves any use of land, including but not limited to, construction, renovation, utility projects, fuel storage, roads and trails.

As a minimum requirement, the Grantee should obtain a “sufficient interest” that allows the Grantee the right to use and occupy the site for the expected useful life of the harbor facility, dock, building, structure or other improvement. Generally, the interest obtained should be for at least 20 years. A sufficient interest depends upon the nature of the project and the land status of the site. Site control options are identified in Section 2.

For projects involving tide and submerged lands, the State of Alaska typically owns most of the state’s tide and submerged lands along its coastline. The Department of Natural Resources (DNR) is the public agency responsible for administering the state’s tide and submerged lands. For additional information contact your regional DNR, Division of Mining, Land & Water office:

Southcentral Regional Office  
550 West 7th Avenue, Suite 900-C  
Anchorage, AK 99501  
Phone: 907-269-8503

Northern Regional Office  
3700 Airport Way  
Fairbanks, AK 99709  
Phone: 907-451-2700

Southeast Regional Office  
400 Willoughby Avenue, 4th Floor  
Juneau, AK 99801  
Phone: 907-465-3400

### 2. Site Control Options

Below are some examples of documents that may be used to satisfy site control requirements for various community facilities/projects. The terms and conditions contained in each document must be examined to determine adequacy for a specific project.

	Tidelands	Bill of Sale or Deed	Lease	Easement	Use Permit	License
Harbor Facility	✓	✓	✓	✓	✓	✓
Dock	✓	✓	✓	✓	✓	✓
Dump		✓	✓			
Shop/Storage Building		✓	✓			
Bulk Fuel Storage		✓	✓			
Generator Building		✓	✓			
Multi-purpose building		✓	✓			
Road				✓	✓	
Trail				✓	✓	
Boardwalk				✓	✓	✓
Powerline				✓	✓	✓
Water/Sewer Line				✓	✓	✓
Pipeline				✓	✓	✓



## Appendix G

### State Fire Marshal Review

#### The Plan Review Process

Construction, repair, remodel, addition, or change of occupancy of any building/structure, or installation or change of fuel tanks must be approved by the State Fire Marshal's Office before ANY work is started.

Residential housing that is three-plex or smaller is exempt from this requirement.

Exception: The following jurisdictions have accepted a deferral for total code enforcement and plans should be submitted directly to: Anchorage, Fairbanks, Juneau, Kenai, Ketchikan, Kodiak, Palmer, Central Mat-Su Fire Department, Seward, Sitka, and Soldotna.

Plans and specifications regarding the location of the building or structure on the property, area, height, number of stories, occupancy, type of construction, interior finish, exit facilities, electrical systems, mechanical systems, fuel storage tanks and their appurtenances, automatic fire-extinguishing systems, and fire alarm systems must be submitted by the owner or owner's representative to the State Fire Marshal for examination and approval. This review does not address structural considerations or accessibility requirements. Mechanical and electrical review is limited to that which is necessary to confirm compliance with fire and life safety requirements.

A copy of the plan review approval certificate must be posted as required in 13 AAC 55.100(b). It is prohibited to occupy a building for which plans have not been examined and approved.

If any work for which a plan review and approval is required has been started without first obtaining plan review and approval, an additional special processing plan review fee of \$100 is charged for the first violation. The special processing plan review fee for a subsequent violation by the same person is an additional charge equal to the amount of the standard plan review fee for the project.

Authority: AS 18.70

Alaska Administrative Code: 13 AAC 50.027

## Attachment 1 Scope of Work

### 1. Project Name and Description

The scope of work of this grant is to provide one-half, or 50 percent, of the grantee's eligible costs with state matching funds to the Grantee for use towards the **Meyers Chuck Harbor Float Replacement-Float Procurement** ("the project"). The description of the scope of work is contained in the Grantee's Harbor Facility Grant proposal dated August 2022 and is limited to the Grantee's RFP proposal results dated **November 5, 2024**. The items of work in the project are as follows:

#### SCOPE:

- City and Borough of Wrangell Meyers Chuck Float Replacement Project- Float Procurement

#### a) Bellingham Marine Industries. (Base Bid)

	Description	Quantity	Unit	Unit Price	Extended Price
1	Mobilization & Construction	1		\$0	
2	Headwalk Float Material Package 10' x 200'	1		\$225,000.00	
3	Tee Float Material Package 10' x 36'	1		\$37,500.00	
4	Gangway Landing Float Material Package. 24' x 24"	1		\$60,000.00	
5	Seaplane Float Connection Assembly	1		\$750.00	
6	Float Transition Plate	1		\$1,750.00	
	<b>TOTAL</b>			<b>\$325,000.00</b>	

**b) Bellingham Marine Industries (Added Alternatives A, B & C)**

	Description	Quantity	Unit	Unit Price	Extended Price
1	Mobilization	1			\$0
2	Headwalk Float Material Package. 10' x 100' (Added Alternative A)	1		\$120,000.00	
3	Assemble Base Bid Floats Prior to Shipping (Added Alternative B)	1			\$0
4	Assemble Add. Alt. A Floats Prior to Shipping (Added Alternative C)	1			\$0
	<b>TOTAL</b>				<b>\$120,000.00</b>

**c) Total of all construction related activities for the project eligible for award:**

Description	Unit	Unit Price	Extended Price
N/A			
<b>TOTAL</b>			<b>\$</b>

**2. Project Budget**

Grantee Funds (from a variety of sources)	Department Matching Funds (per AS 29.60.800 <i>et seq</i> )	Total Grantee and Department Funds
\$222,500.00	\$222,500.00	\$445,000.00

**3. Budget Narrative**

The Department's grant funds, and grantee's matching funds identified above will be used to complete the project described above under the project description. Any ineligible project cost increase over the \$445,000.00 original bid amount shall be borne by and be the responsibility of the grantee, including all change orders, extra work orders, and construction claims by the grantee's contractor. Any eligible increases above \$445,000.00 will require an amendment to this grant. **The Department's \$222,500.00 in grant funds represents the Department's maximum financial contribution toward the project.** The Department and the State of Alaska do not have a contractual role in the project and the Grantee shall fully and completely indemnify and protect the State of Alaska, the Department, and its employees of any and all issues connected with construction of the project.

**4. Project Management and Reporting**

This project will be managed by the Grantee.

Grantee's highest elected or municipal official possessing signatory authority for execution of the Grant Agreement and subsequent amendments may delegate his/her signatory authority to others within the municipal government via the Signatory Authority Form. The highest elected or municipal official may

also designate grantee employees or council members financial and progress reporting authority via **Authorized Signatures Form**. Such delegation is limited to officials and employees within the municipal government, unless otherwise approved by the Department.

The Grantee must establish and maintain separate accounting for the use of this Grant. The use of Grant funds in any manner contrary to the terms and conditions of this Grant Agreement may result in revocation of the grant and any balance of funds under the grant, a demand by the Department for repayment of grant monies previously distributed to Grantee, or other enforcement action.

The Grantee shall submit a **Grant Financial/Progress Report Form** with the concurrence of the Department, during the life of the Grant Agreement. There is not a specific deadline for Grant Financial/Progress Report Forms as long as the Grantee is making progress towards completing the project. Typically, the report period is the first of the month through the last day of the month. If quarterly reporting is used, the report period is the first day of the first month through the last day of the third month of the quarter. The final Financial/Progress Reports must be submitted within thirty (30) days following completion of the project. Under no circumstances will the Department release funds to the Grantee unless all required reporting is current.

## Attachment 2 Payment Method

### 1. Payment Schedule

Upon full execution of this Grant Agreement, State treasury warrants will be released according to the payment schedule described below. Additional State treasury warrants will be released on a reimbursement basis upon receiving and approving Grantee's financial/progress reports. The Department will reimburse the Grantee for eligible costs incurred during the reporting period, in accordance with this Grant Agreement. **The Department will not reimburse the Grantee without a complete and signed *Financial/Progress Report and Request for Reimbursement form*, prepared, and submitted by Grantee's highest elected or municipal official. See Attachment 3 for a copy of the form.**

Upon full execution of this Grant Agreement, the payment schedule for the grant agreement number 24-HG-001 shall be:

Payment No.	Completion of work item	Payment Percentage of the Total Grant Amount	Payment Amount
1	Award of contract to Grantee's contractor	10%	\$22,250.00
2	Grantee's contractor delivers materials to Alaska Marine Lines or equivalent	40%	\$89,000.00
3	Grantee's materials arrive in Wrangell and 100% of total project costs have been paid to contractor	40%	\$89,000.00
4	Department receives all required final documentation from the Grantee	10%	\$22,250.00
		Total	\$222,500.00

Before each payment, the grantee is responsible for providing suitable backup documentation in addition to submission of the *Financial/Progress Report and Request for Reimbursement form*. Before approving the financial/progress report for payment, the Department may require the Grantee to submit documentation of the costs reported, e.g., contractor billings, invoices, and copies of signed Grantee treasury warrants made to the Grantee's contractor. The minimum required documentation will be:

- For Payment No. 1, the grantee shall provide a copy of a contract or a "Letter of Award" (aka a "Notice to Proceed") to its contractor, or its equivalent. The term "*Letter of Award*" refers to a process used by the Department to officially notify the successful low bidder on a project that he has been selected to be the contractor for that respective project and the Department accepts his bid. The Grantee must produce an equivalent document showing that the work described in the grant agreement will be performed by a contractor.
- For Payment No. 2, the grantee shall provide a copy of a payment or invoice, or its equivalent, showing that at least 40% of the "Float Procurement" bid item has been paid to the grantee's contractor, or its equivalent and that the materials have been shipped.
- For Payment No. 3, the grantee shall provide a copy of a payment or invoice, or its equivalent, for the described project showing that at least 100% of the total project cost has been paid to the grantee's contractor.

- For Payment No. 4, the Department will withhold ten percent (10%) of the grantee agreement amount until all final documents and required grant reports have been submitted to the Department.

## 2. Indirect and Direct Costs

The Grantor shall pay Grantee the grant funds less any State direct and indirect costs. For this project, there are no planned direct costs by the Department of Transportation & Public Facilities. Indirect charges are formally called Indirect Cost Allocation Plan (ICAP) rates. Per Departmental policy and procedures, all capital project expenditures, including grants, are subject to ICAP charges. The Department's current ICAP rate for harbor CIP projects, including harbor facility grants, is **6.38%**. ICAP rates are subject to change annually (take effect at the beginning of the state fiscal year or July 1<sup>st</sup>) per the current approved Indirect Cost Rate Allocation (ICRA). This may result in a decrease of funds available to the Aleutians East Borough, thus reducing the overall funds available for reimbursement.

## 3. Withholding the Final Payment

The Department will withhold the final payment (see Appendix A, Article 44), Payment No. 4, until the Department determines that the Grantee has satisfactorily completed the terms of this grant agreement, including all required reporting and submission of photographs of the in-progress and completed project. In addition, the Department may withhold all, or a percentage of, the final payment until it performs a final on-site inspection of the completed project.

## Attachment 3 Forms Packet

### 1. Grant Forms Packet

The following pages contain three forms for the grant agreement:

- The *Financial/Progress Report and Request for Reimbursement* form is to be used by the Grantee for reporting and for payment requests. Please read Section 4 “Project Management and Reporting” of Attachment 1.
- A template for a *Sample Amendment* to the grant agreement. As necessary, an amendment may be required to the grant agreement. Please read Article 14. “Amendments and Modifications” of Appendix A.
- A delegation of *Signatory Authority* form. Please read Section 4 “Project Management and Reporting” of Attachment 1.

Additional copies of these forms are available from the Department, electronically or in hard copy. As necessary, other forms may be developed.

**Department of Transportation and Public Facilities  
HARBOR FACILITIES GRANT FINANCIAL/PROGRESS REPORT  
and Request for Reimbursement**

<b>Recipient Name and Address:</b> City and Borough of Wrangell P.O. Box 531 Wrangell, AK 99929 Vendor EDI#	<b>Return Report Form to:</b> Juneau Field Office – Harbor Grants DOT&PF P.O. Box 112506 Juneau, AK 99811-2506
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Project Name:	City and Borough of Wrangell Meyers Chuck Float Replacement Project- Float Procurement
Grant Agreement No.	24-HG-001
Report No.	
Report Period:	From: To:

<b>Total Grant Amount (DOT&amp;PF portion)</b>	<b>\$222,500.00</b>
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	Authorized Budget	Invoices/Billings this Report Period	Project Percent complete	Requested payment amount from DOT&PF*
<b>Contractor Payments</b>	\$222,500.00			
<b>Totals</b>	\$222,500.00			
	<b>Total Requested Amount this Report</b>			

**\*Note: reference Attachment no. 2 “Payment Method” of the Grant Agreement**

Grantee’s signature: *I certify that to the best of my knowledge and belief, the data reported herein is true and correct and all expenditures have been made for the purpose of, and in accordance with, applicable grant terms and conditions. In addition, I state that the payment is due and has not been previously requested.*

Signature of Authorized Official	
Printed Name and Title	
Date	

(Note: Minimum documentation required with payment request is an expenditure report by payee by category by date and a progress report)

**DOT&PF STAFF USE**

GAE #: _____
Payment Amount: _____

DOT&PF Approval: \_\_\_\_\_  
Signature Date

Coding: Program Number HHARB0030 Phase Number T04NON Activity Code 270N Object Code 3112



Department of Transportation and Public Facilities  
HARBOR FACILITIES GRANT FINANCIAL/PROGRESS REPORT  
AND REQUEST FOR REIMBURSEMENT

<b>Grantee:</b> City and Borough of Wrangell		<b>Grant Number:</b> 24-HG-001
<b>Project Title:</b> City and Borough of Wrangell Meyers Chuck Float Replacement Project- Float Procurement	<b>Report Number:</b>	<b>Report Period:</b> <i>From:</i>  <i>To:</i>

**PROGRESS REPORT:** Describe activities that occurred during this report period. Identify any problems you may be experiencing. Attach additional pages if necessary. Provide photos of in-progress work and the final project. PDF copies of photos are appreciated.

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DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES  
Harbor Facilities Grant Program

Sample Amendment No. 1

This amendment modifies the Harbor Grant Agreement No. **24-HG-001** between the State of Alaska and the City and Borough of Wrangell signed by Judy Chapman, Deputy Director, Division of Planning and Program Development, and Mason Villarma, Interim Borough Manager on \_\_\_\_\_.  
All other terms and conditions remain unchanged.

In Attachment “**X**” or Appendix “**X**” (page **X** of **X**) change the following (EXAMPLE):

**Project Coordinators:** Replace “\_\_\_\_\_” with “\_\_\_\_\_”

**Project Budget:** At the end of first sentence insert: “\_\_\_\_\_”

**Project Schedule:** At the end of the second sentence delete: “\_\_\_\_\_” and insert: “shall not exceed \$ \_\_\_\_\_”

This Amendment 1 to the Grant Agreement entered into as of the day and year written below:

\_\_\_\_\_  
Mason Villarma, Interim Borough Manager  
City and Borough of Wrangell

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sarah Cripe, Waterways Planner  
Statewide Planning

\_\_\_\_\_  
Date

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1910** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE CREATION OF THE HUMAN RESOURCES MANAGER / EXECUTIVE ASSISTANT POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

SUBMITTED BY:

Mason Villarma, Borough Manager

FISCAL NOTE:

**Expenditure Required:**

--	--	--

**Amount Budgeted:**

--	--	--

**Account Number(s):**

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**Account Name(s):**

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Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. RES 01-25-1910 2. Proposed Job Description 3. Non-Union W&G Table

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1910.

**SUMMARY STATEMENT:**

The Borough Manager and Assembly have identified the need to enhance oversight of Human Resources and provide additional administrative support to the Borough Manager. Without adequate Human Resources coverage, the Borough faces significant liability risks. The proposed

position will primarily focus on Human Resources functions while also serving as a key administrative support resource for the Borough Manager.

The primary objectives of this role include:

1. **Human Resources Oversight:** Establishing a Human Resources Manager role to provide critical oversight, ensuring compliance with employment regulations, enhancing employee relations, and mitigating potential liabilities.
2. **Executive Administrative Support:** Creating an Executive Assistant function to offer high-level administrative assistance to the Borough Manager, allowing greater focus on strategic initiatives and high-priority tasks.

**Resolution Details:**

- **Position Creation:**
  - The Human Resources Manager / Executive Assistant position will be established within the Administration Department of the General Fund, with an effective date of February 1, 2025.
- **Pay Grade and Salary Range:**
  - The position is classified at grade 30 on the Non-Union Wage & Grade table.
  - The approved salary range for grade 30 is from \$6,050.63 to \$7,673.67 per month.
- **Implementation Plan:**
  - A comprehensive job description outlining duties, responsibilities, qualifications, and wage type for the position is attached.
  - The updated job description will take effect on February 1, 2025.
  - The Non-Union Wage and Grade Table has been revised to incorporate the new position at grade 30.
  -

This position will ensure the Borough has the necessary resources to manage Human Resources effectively and provide essential executive support, ultimately contributing to improved organizational efficiency and reduced liability exposure.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 01-25-1910

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE CREATION OF THE HUMAN RESOURCES MANAGER / EXECUTIVE ASSISTANT POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

WHEREAS, having a Human Resources Manager provides a level of protection for the borough and its employees; and

WHEREAS, creating an Executive Assistant that provide executive level assistance to the Borough Manager is a need that will free up the Borough Manager to focus on high priority items; and

WHEREAS, the pay grade for the Human Resources Manager/Executive Assistant will be placed at grade 30 on the Non-Union Wage & Grade table; and

WHEREAS, the pay range of grade 30 is \$6,050.63 - \$7,673.67 per month; and

WHEREAS, the Borough Assembly approves the creation of the Human Resources Manager / Executive Assistant position; and

WHEREAS, it is the desire of the Borough Assembly to amend the Non-Union Wage and Grade Table by adding the Human Resources Manager / Executive Assistant position.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The attached is the job description which describes the duties, responsibilities, qualifications, and setting the wage type for the Human Resources Manager / Executive Assistant position.

Section 2. The amended job description for the Human Resources Manager / Executive Assistant position will be effective as of February 1, 2025.

Section 3. Attached is the Non-Union Wage and Grade Table reflecting the addition of the Human Resources Manager / Executive Assistant position, placing this position at Grade 30 on the table.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUH OF WRANGELL, THIS 28th DAY OF January, 2025.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

Permanent Non-exempt Employee Pay Plan, City and Borough of Wrangell, Hourly Compensation

Resolution No. \_\_\_\_\_

Effective: \_\_\_\_\_

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
8		17.00	17.34	17.69	18.04	18.40	18.77	19.14	19.53	19.92	20.32	20.72	21.14	21.56
9		17.50	17.85	18.21	18.57	18.94	19.32	19.71	20.10	20.50	20.91	21.33	21.76	22.19
10		18.50	18.87	19.25	19.63	20.02	20.43	20.83	21.25	21.68	22.11	22.55	23.00	23.46
11		19.00	19.38	19.77	20.16	20.57	20.98	21.40	21.83	22.26	22.71	23.16	23.62	24.10
12		20.00	20.40	20.81	21.22	21.65	22.08	22.52	22.97	23.43	23.90	24.38	24.87	25.36
13		21.00	21.42	21.85	22.29	22.73	23.19	23.65	24.12	24.60	25.10	25.60	26.11	26.63
14		22.00	22.44	22.89	23.35	23.81	24.29	24.78	25.27	25.78	26.29	26.82	27.35	27.90
15		23.00	23.46	23.93	24.41	24.90	25.39	25.90	26.42	26.95	27.49	28.04	28.60	29.17
16		24.00	24.48	24.97	25.47	25.98	26.50	27.03	27.57	28.12	28.68	29.26	29.84	30.44
17		25.00	25.50	26.01	26.53	27.06	27.60	28.15	28.72	29.29	29.88	30.47	31.08	31.71
18		26.00	26.52	27.05	27.59	28.14	28.71	29.28	29.87	30.46	31.07	31.69	32.33	32.97
19		28.00	28.56	29.13	29.71	30.31	30.91	31.53	32.16	32.81	33.46	34.13	34.81	35.51
20		31.00	31.62	32.25	32.90	33.56	34.23	34.91	35.61	36.32	37.05	37.79	38.54	39.32
21		34.00	34.68	35.37	36.08	36.80	37.54	38.29	39.06	39.84	40.63	41.45	42.27	43.12
22		35.00	35.70	36.41	37.14	37.89	38.64	39.42	40.20	41.01	41.83	42.66	43.52	44.39

- 8 Custodian
- 9 Library Assistant I
- 12 Library Assistant II  
Nolan Center Attendant  
Nolan Center Coordinator
- 13 Recreation Coordinator
- 14 Dispatch/Corrections Officer  
Public Works Administrative Assistant
- 15 Accounting Clerk  
Utility Accounts Clerk  
Property & Sales Tax Clerk
- 17 Police Officer Recruit
- 18 Administrative Assistant - Police  
Corrections Sergeant  
Firemedic/Trainer  
Senior Staff Accountant  
Marketing and Community  
Development Coordinator
- 19 Police Officer Probationary
- 20 Police Officer
- 21 Police Sergeant
- 22 Police Lieutenant

Permanent, Salaried (Exempt) Employee Pay Plan, City and Borough of Wrangell, Monthly Compensation

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
23		4,554.21	4,645.29	4,738.20	4,832.96	4,929.62	5,028.21	5,128.77	5,231.35	5,335.98	5,442.70	5,551.55	5,662.58	5,775.83
24		4,702.71	4,796.77	4,892.70	4,990.56	5,090.37	5,192.17	5,296.02	5,401.94	5,509.98	5,620.18	5,732.58	5,847.23	5,964.18
25		4,999.73	5,099.72	5,201.71	5,305.75	5,411.86	5,520.10	5,630.50	5,743.11	5,857.98	5,975.13	6,094.64	6,216.53	6,340.86
26		5,148.23	5,251.20	5,356.22	5,463.35	5,572.61	5,684.06	5,797.75	5,913.70	6,031.97	6,152.61	6,275.67	6,401.18	6,529.20
27		5,360.31	5,467.51	5,576.86	5,688.40	5,802.17	5,918.21	6,036.58	6,157.31	6,280.45	6,406.06	6,534.18	6,664.87	6,798.17
28		5,572.38	5,683.83	5,797.51	5,913.46	6,031.73	6,152.36	6,275.41	6,400.92	6,528.93	6,659.51	6,792.70	6,928.56	7,067.13
29		5,802.85	5,918.91	6,037.29	6,158.03	6,281.19	6,406.82	6,534.95	6,665.65	6,798.97	6,934.95	7,073.64	7,215.12	7,359.42
30		6,050.63	6,171.65	6,295.08	6,420.98	6,549.40	6,680.39	6,814.00	6,950.28	7,089.28	7,231.07	7,375.69	7,523.20	7,673.67
31		6,298.42	6,424.38	6,552.87	6,683.93	6,817.61	6,953.96	7,093.04	7,234.90	7,379.60	7,527.19	7,677.73	7,831.29	7,987.91
32		6,716.99	6,851.33	6,988.35	7,128.12	7,270.68	7,416.09	7,564.42	7,715.71	7,870.02	8,027.42	8,187.97	8,351.73	8,518.76
33		6,932.93	7,071.59	7,213.02	7,357.28	7,504.43	7,654.52	7,807.61	7,963.76	8,123.04	8,285.50	8,451.21	8,620.23	8,792.63
34		7,148.88	7,291.86	7,437.69	7,586.45	7,738.18	7,892.94	8,050.80	8,211.82	8,376.05	8,543.57	8,714.44	8,888.73	9,066.51
35		7,434.53	7,583.22	7,734.89	7,889.58	8,047.38	8,208.32	8,372.49	8,539.94	8,710.74	8,884.95	9,062.65	9,243.91	9,428.78
36		7,732.09	7,886.73	8,044.46	8,205.35	8,369.46	8,536.85	8,707.59	8,881.74	9,059.37	9,240.56	9,425.37	9,613.88	9,806.16
37		8,041.54	8,202.37	8,366.42	8,533.75	8,704.42	8,878.51	9,056.08	9,237.21	9,421.95	9,610.39	9,802.60	9,998.65	10,198.62
38		8,362.90	8,530.16	8,700.76	8,874.78	9,052.27	9,233.32	9,417.99	9,606.35	9,798.47	9,994.44	10,194.33	10,398.22	10,606.18
39		8,697.24	8,871.19	9,048.61	9,229.59	9,414.18	9,602.46	9,794.51	9,990.40	10,190.21	10,394.01	10,601.89	10,813.93	11,030.21
40		8,840.00	9,016.80	9,197.14	9,381.08	9,568.70	9,760.07	9,955.28	10,154.38	10,357.47	10,564.62	10,775.91	10,991.43	11,211.26

- 26 Library Director
- 28 Fire Chief  
Nolan Center Director  
Construction and Facility Manager
- 30 Parks & Recreation/  
Maintenance Director  
H/R - Executive Assistant
- 32 Senior Project Manager
- 33 Economic Development  
Director  
Borough Controller
- 34 Electrical Superintendent  
Port & Harbor Director
- 35 Capital Projects Director  
Public Works Director
- 37 Finance Director
- 39 Police Chief

Temporary/Part-time/Seasonal Employees  
Hourly Compensation

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13	
7		14.00	14.28	14.57	14.86	15.15	15.46	15.77	16.08	16.40	16.73	17.07	17.41	17.76	
8		16.00	16.32	16.65	16.98	17.32	17.67	18.02	18.38	18.75	19.12	19.50	19.89	20.29	
9		19.00	19.38	19.77	20.16	20.57	20.98	21.40	21.83	22.26	22.71	23.16	23.62	24.10	
10	Fixed hourly rate of \$20.00 per hour														

- 7 Nolan Center Theater Temporary Worker
- 8 Aquatics & Recreation Temporary Worker  
Election Worker  
Library Technician
- 9 Election Chair and Co-Chair Person  
Parks Maintenance Temporary Worker  
Port & Harbor Maintenance Temporary Worker  
Maintenance/Custodian Temporary Worker
- 10 Intern Position

**City & Borough of Wrangell****Position Description**

Position: Human Resources Manager/ Executive Assistant	Type: Permanent Full-Time
Department/Site: Administration	FLSA: Non-Exempt
Evaluated by: Borough Manager	Salary Grade: 30

**Summary**

Under the direction of the Borough Manager, this position oversees all aspects of human resources management and provides high-level executive support to Administration. Key responsibilities include developing and enforcing personnel policies, coordinating employee training and certification programs, managing benefits and services, and overseeing performance management initiatives. Additionally, the role ensures efficient administrative operations, supporting the Borough Manager in achieving organizational goals and fostering a positive work environment.

**Essential Duties and Responsibilities**

- Provides executive assistance and support services to the Borough Manager, including, but not limited to: research, report preparation, scheduling, and drafting official documents, including, but not limited to: ordinances, resolutions, policies, and agreements.
- Inputs Borough Manager agenda management documents into the borough agenda management system.
- Prepares and monitors the budget for the Borough Manager and assists with the budget cycle preparation, as needed.
- Assists the Borough Attorney with research and preparation for litigation and acts as a liaison between the attorney and affected department. Works with the attorney on the preparation and presentation of routine legal opinions.
- Interfaces with federal, state, and local officials and facilitates their activities and requests with borough departments.
- Manages the Borough's human resources operations by performing a variety of complex administrative, technical and confidential tasks, ensuring compliance with applicable policies, procedures, laws and regulations.
- Confers with employees, supervisors and managers on disciplinary concerns, grievances and other related personnel issues; recommends discipline of classified staff, including the drafting of appropriate notices and letters.
- Administers, interprets and implements collective bargaining agreements; participates in the negotiations and grievance process.
- Coordinates training, certifications, and professional development opportunities organization wide.
- In coordination with the manager, develops, reviews, and personnel policies.
- Maintains official and confidential personnel files.
- Performs other duties as assigned by the Borough Manager.

- Operates a computer to enter, retrieve, review, or modify data; verifies accuracy of entered data and makes corrections; utilizes word processing, spreadsheet, database, financial management systems, e-mail, Internet, or other software programs.
- Aids Department Directors in matters assigned by the Borough Manager, in relation to Human Resources.

### **Education and Experience**

- Requires a Bachelors' degree from an accredited college or university with a degree or major course work in one or more of the following fields: public or business administration, public relations, planning, project management, economics, finance, or related field.
- Five years related experience in municipal government is desired. Advanced degree or certificate may be substituted for up to two years of the desired experience.

Any combination of related education and/or related experience will be considered if the candidate possesses the demonstrated ability.

### **Licenses and Certificates / Qualifications**

- Requires a valid Alaska Driver's License.
- Requires SHRM-CP Certification within one year.
- Bachelor's degree with a human resources emphasis is preferred

Any combination of experience and education which provides the applicant with the following attributes:

- Knowledge of local, state and federal laws applicable to local government activities.
- Ability to evaluate situations and circumstances and make administrative decisions and recommendations adhering to established ordinances, policies and guidelines.
- Ability to establish and maintain professional working relationships with borough officials, management, employees, federal and state officials and the general public; work cooperatively with supervisors and display willingness to assist co-workers and subordinates.
- Ability to negotiate acceptable solutions to difficult problems, interdepartmentally or between departmental personnel, management and/or the public.
- Ability to maintain confidentiality, when necessary.
- Ability to communicate effectively, both orally and in writing.

### **Working Conditions**

Work is performed indoors where minimal safety considerations exist.



*This job/class description describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.*

I have read and understand the duties of the above listed job. I understand that the job duties described above are the main highlights of the position and do not fully encompass all duties required.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1911** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING REIMBURSABLE GRANT FUNDS IN THE AMOUNT OF \$25,000 FROM THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S FIREFIGHTING SUBSTANCE DISPOSAL REIMBURSEMENT PROGRAM (FSDRP) FOR THE PURPOSE OF DISPOSING OF PFAS FOAM

SUBMITTED BY:

Mason Villarma, Borough Manager

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

FISCAL NOTE:

<b>Expenditure Required:</b>		
	FY 25: \$25,000	
<b>Amount Budgeted:</b>		
	\$0	
<b>Account Number(s):</b>		
	11000 000 4590	
	11000 012 7590	
<b>Account Name(s):</b>		
	State Grant Revenue (GF)/Fire Department Grant Expenditures (GF)	
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>		
	\$0	

ATTACHMENTS: 1. RES 01-25-1911

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1911.

**SUMMARY STATEMENT:**  
The City and Borough of Wrangell has been awarded a \$25,000 reimbursement grant through the Firefighting Substances Disposal Reimbursement (FSDR) Program, established by Senate Bill 67. This grant will cover the costs associated with the safe disposal of Aqueous Film Forming Foam

(AFFF) containing per- and poly-fluoroalkyl substances (PFAS), which have been used by the Wrangell Volunteer Fire Department (WVFD) and the Port Department. This funding is a significant step in addressing environmental and public health concerns related to PFAS contamination, and we are now coordinating the disposal process to ensure compliance with state and federal regulations. The materials will be packaged and shipped off the island for proper disposal. This initiative reflects our ongoing commitment to safeguarding the health of our community and the environment.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 01-25-1911

A RESOLUTION OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING REIMBURSABLE GRANT FUNDS IN THE AMOUNT OF \$25,000 FROM THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S FIREFIGHTING SUBSTANCE DISPOSAL REIMBURSEMENT PROGRAM (FSDRP) FOR THE PURPOSE OF DISPOSING OF PFAS FOAM

**WHEREAS**, the City and Borough of Wrangell has applied for and received approval for a \$25,000 reimbursement grant through the Firefighting Substances Disposal Reimbursement (FSDR) Program, established by Senate Bill 67, for the safe disposal of Aqueous Film Forming Foam (AFFF) containing per- and poly-fluoroalkyl substances (PFAS); and

**WHEREAS**, the Wrangell Volunteer Fire Department (WVFD) and the Port Department possess AFFF foam that contains PFAS, which poses potential environmental and public health risks; and

**WHEREAS**, the FSDR Program provides financial reimbursement to cover the costs associated with the disposal of such substances in compliance with state and federal regulations; and

**WHEREAS**, the City and Borough of Wrangell seeks to properly dispose of the AFFF foam by packaging, shipping, and ensuring its safe disposal off-island; and

**WHEREAS**, the \$25,000 reimbursement grant will cover the full costs of the disposal process.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:**

Section 1. The City and Borough of Wrangell hereby accepts the \$25,000 reimbursement grant from the Firefighting Substances Disposal Reimbursement (FSDR) Program (11000 000 4590).

Section 2. The City and Borough of Wrangell Assembly amends the FY 2025 budget and authorizes the expenditure of these funds (11000-012-7590) for the safe disposal of AFFF foam in compliance with state and federal regulations

Section 3. The Borough Manager is hereby authorized to coordinate the disposal process, including packaging, shipping, and executing any necessary documentation to facilitate the safe disposal of the AFFF foam.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, THIS 28TH DAY OF JANUARY 2025.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1912** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING APPLICATION TO THE STATE FOR A LOAN FROM THE CLEAN WATER STATE REVOLVING LOAN FUND (CWSRF) FOR THE WASTEWATER TREATMENT PLANT EFFLUENT DISINFECTION PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Projects Director

FISCAL NOTE:

<b>Expenditure Required:</b>	
<b>Amount Budgeted:</b>	
	\$
<b>Account Number(s):</b>	
<b>Account Name(s):</b>	
<b>Unencumbered Balance(s) (prior to expenditure):</b>	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 01-25-1912; 2. Alaska State Revolving Fund Program State FY2025 Project Priority Listing Notification Letter dated December 4, 2024

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 01-25-1912.

**SUMMARY STATEMENT:**

The Borough has submitted the first of two applications required for requesting funding from the State of Alaska, Clean Water State Revolving Fund loan program to cover the engineering services for an

alternatives analysis to meet the final effluent limitations for bacteria. We are required to select a preferred alternative within twelve months of the effective date of the new wastewater discharge permit issued by EPA.

The scope of work of the Wastewater Treatment Plant Effluent Disinfection project includes upgrades to meet water quality standards regulated by EPA and ADEC, and the City and Borough of Wrangell seeks to obtain the necessary financial assistance for the require alternative analysis required for the project.

The Clean Water State Revolving Fund loan program accepted our proposed project, WWTP Effluent Disinfection Analysis, for their SFR FY25 priority projects and have provided us a \$75,000 forgiveness on the requested \$175,000 loan amount. To begin the formal application requires Assembly authorization to make a loan application and to execute a successful agreement.

The requested loan of up to \$175,000, less any final forgiveness amount, would be repaid over no more than a 20-year term, with a finance rate calculated pursuant to 18 AAC 76 for a Clean Water loan; and

Upon receiving the loan agreement document, assembly authorization will be required by ordinance to borrow the money.

The City and Borough of Wrangell is authorized under the Wrangell Charter, Section 6-3 Revenue Bonds, etc. to borrow money for use by a utility or enterprise where the principal and interest associated with repayment of the loan comes exclusively from said utility's revenues. The repayment of an approved ADEC Alaska Clean Water Fund loan would be issued from Sewer Fund Reserves. A rate schedule would be maintained to adequately provide the income necessary to meet the minimum requirements for operation and maintenance and reserves.

By adopting Resolution No. 01-25-1912, the Assembly of the City and Borough of Wrangell authorizes application to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Clean Water State Revolving Fund for the project entitled Wastewater Treatment Plant Effluent Disinfection in the amount of up to \$175,000.

## CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-25-1912

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE FOR A LOAN FROM THE CLEAN WATER STATE REVOLVING LOAN FUND (CWSRF) FOR THE WASTEWATER TREATMENT PLANT EFFLUENT DISINFECTION PROJECT

WHEREAS, the scope of work of the Wastewater Treatment Plant Effluent Disinfection project includes upgrades to meet water quality standards regulated by EPA and ADEC; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance for the require alternative analysis required for the project; and

WHEREAS, the State of Alaska, Department of Environmental Conservation (ADEC), is able to offer funding through the Clean Water State Revolving Fund (CWSRF); and

WHEREAS, the project currently is included on the Clean Water State Revolving Fund project priority list for the current fiscal year; and

WHEREAS, the requested loan of up to \$175,000 would be repaid over no more than a 20-year term, with a finance rate calculated pursuant to 18 AAC 76 for a Clean Water loan; and

WHEREAS, the Clean Water State Revolving Fund may offer up to \$75,000 forgiveness on a successful loan; and

WHEREAS, upon receiving the loan agreement document, assembly authorization will be required by ordinance to borrow the money.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: the Assembly of the City and Borough of Wrangell authorizes the Borough Manager to make application for and execute a successful Clean Water State Revolving Fund loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Borough Manager is authorized to represent the City and Borough of Wrangell in carrying out the Borough's responsibilities under the loan agreement. The Borough Manager is authorized to delegate responsibility to appropriate Borough staff to carry out technical financial, and administrative activities associated with the loan agreement.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28<sup>th</sup> day of January, 2025.

CITY & BOROUGH OF WRANGELL, ALASKA

\_\_\_\_\_  
Patricia Gilbert, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk



**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1913** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FIREMEDIC/TRAINER JOB DESCRIPTION AND PROVIDING FOR AN AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE

SUBMITTED BY:

Mason Villarma, Borough Manager  
Jordan Bunes, Fire Chief

FISCAL NOTE:

<b>Expenditure Required:</b>		
Not Applicable		
<b>Amount Budgeted:</b>		
	Not Applicable	
<b>Account Number(s):</b>		
	Not Applicable	
<b>Account Name(s):</b>		
	Not Applicable	
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>		
	Not Applicable	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Resolution 1-25-1913 2) Non-union Wage and Grade Table 3) Fire/EMS Administrator Job Description

**RECOMMENDATION MOTION:**  
Move to approve a Resolution 1-25-1913.

## SUMMARY STATEMENT:

### Summary of Key Differences and Purpose for the Change

#### Key Differences:

##### 1. Expanded Administrative Responsibilities:

- The new **Fire/EMS Administrator** position introduces more administrative oversight, including budgeting, policy development, grant management, volunteer coordination, and inter-agency collaboration.
- Additional responsibilities include managing the Borough's Emergency Operations Plan and facilitating Local Emergency Planning Committee (LEPC) meetings.
- More emphasis is placed on maintaining personnel records and overseeing compliance with local, state, and federal regulations.

##### 2. Increased Training Focus:

- The new role places greater emphasis on **training coordination**, requiring the development and implementation of comprehensive training programs.
- Responsibilities include scheduling and instructing EMS and fire certification courses and ensuring all personnel remain compliant with continuing education requirements.
- There is an added focus on mentorship and the incorporation of the latest industry advancements into training programs.

##### 3. Operational Enhancements:

- While still involved in emergency response, the new position has a broader operational scope, including leading responses and ensuring adherence to safety protocols.
- Responsibilities now encompass search and rescue (SAR) operations, reflecting an expanded operational mandate.

##### 4. Higher Certification Requirements:

- The new position demands additional certifications (e.g., Fire and EMS Instructor, ICS courses), with a grace period of 24 months to obtain them if not already certified.
- This reflects a shift towards a more qualified and specialized leadership role within the department.

##### 5. Salary and Classification Upgrade:

- The salary grade has been increased from **18 to 21**, indicating higher expectations in terms of leadership, experience, and qualifications.
- The position remains **non-exempt**, meaning it is still subject to overtime regulations.

##### 6. Integration of Leadership and Public Engagement:

- Greater emphasis is placed on **public safety education**, community engagement, and fostering a culture of continuous improvement within the department.
- The role also includes managing live-in volunteer duties and public safety presentations.

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#### Purpose for the Change:

- **Professionalization and Modernization:** The updated position reflects the evolving needs of the department by formalizing administrative functions, ensuring compliance, and enhancing operational effectiveness.

- **Improved Training Standards:** A stronger focus on education and certification helps ensure personnel readiness and aligns with industry best practices.
- **Enhanced Community and Inter-Agency Collaboration:** The new role fosters better coordination with other municipal agencies and emergency services to improve public safety outcomes.
- **Strategic Leadership Development:** The position aims to create a more structured leadership pathway within the department by emphasizing mentorship, policy oversight, and career development.
- **Operational Readiness and Efficiency:** By streamlining administrative, training, and operational functions, the role ensures a higher state of preparedness for emergencies.

Overall, the transition from **Fire Medic/Trainer** to **Fire/EMS Administrator** reflects a strategic shift towards a more structured, leadership-focused, and administratively capable role that balances emergency response with proactive management and training efforts.

## CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 01-25-1913

## A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FIREMEDIC/TRAINER JOB DESCRIPTION AND PROVIDING FOR AN AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE

**WHEREAS**, the City and Borough of Wrangell recognizes the need to update the Firemedic/Trainer job description to better reflect the expanded administrative, training, and operational responsibilities of the position; and

**WHEREAS**, the position will now be titled, Fire/EMS Administrator; and

**WHEREAS**, the updated Fire/EMS Administrator position introduces additional oversight in budgeting, policy development, grant management, volunteer coordination, and inter-agency collaboration; and

**WHEREAS**, the position now includes responsibilities for managing the Borough's Emergency Operations Plan and facilitating Local Emergency Planning Committee (LEPC) meetings; and

**WHEREAS**, the revised job description emphasizes greater training coordination, including comprehensive program development, certification course instruction, and compliance with continuing education requirements; and

**WHEREAS**, the operational scope of the position now encompasses search and rescue (SAR) operations and leadership in emergency response efforts; and

**WHEREAS**, the updated position demands higher certification requirements, with a 24-month grace period for obtaining necessary qualifications; and

**WHEREAS**, the pay grade for the Fire/EMS Administrator position will be placed at grade 21 on the Non-Union Wage & Grade table; and

**WHEREAS**, the pay range of grade 21 is \$5,893 - \$7,474 per month; and

**WHEREAS**, the Borough Assembly approves the amended job description for the Fire/EMS Administrator position; and

**WHEREAS**, it is the desire of the Borough Assembly to amend the Non-Union Wage and Grade Table by updating the Firemedic/Trainer position accordingly.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:**

Section 1. The attached revised job description outlines the updated duties, responsibilities, qualifications, and wage type for the Fire/EMS Administrator position.

Section 2. The amended job description for the Fire/EMS Administrator position will be effective as of January 29th, 2025.

Section 3. The Non-Union Wage and Grade Table is hereby amended to reflect the updated Fire/EMS Administrator position at Grade 21.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, THIS 28TH DAY OF JANUARY 2025.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

Permanent Non-exempt Employee Pay Plan, City and Borough of Wrangell, Hourly Compensation

Resolution No. \_\_\_\_\_

Effective: \_\_\_\_\_

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
8		17.00	17.34	17.69	18.04	18.40	18.77	19.14	19.53	19.92	20.32	20.72	21.14	21.56
9		17.50	17.85	18.21	18.57	18.94	19.32	19.71	20.10	20.50	20.91	21.33	21.76	22.19
10		18.50	18.87	19.25	19.63	20.02	20.43	20.83	21.25	21.68	22.11	22.55	23.00	23.46
11		19.00	19.38	19.77	20.16	20.57	20.98	21.40	21.83	22.26	22.71	23.16	23.62	24.10
12		20.00	20.40	20.81	21.22	21.65	22.08	22.52	22.97	23.43	23.90	24.38	24.87	25.36
13		21.00	21.42	21.85	22.29	22.73	23.19	23.65	24.12	24.60	25.10	25.60	26.11	26.63
14		22.00	22.44	22.89	23.35	23.81	24.29	24.78	25.27	25.78	26.29	26.82	27.35	27.90
15		23.00	23.46	23.93	24.41	24.90	25.39	25.90	26.42	26.95	27.49	28.04	28.60	29.17
16		24.00	24.48	24.97	25.47	25.98	26.50	27.03	27.57	28.12	28.68	29.26	29.84	30.44
17		25.00	25.50	26.01	26.53	27.06	27.60	28.15	28.72	29.29	29.88	30.47	31.08	31.71
18		26.00	26.52	27.05	27.59	28.14	28.71	29.28	29.87	30.46	31.07	31.69	32.33	32.97
19		28.00	28.56	29.13	29.71	30.31	30.91	31.53	32.16	32.81	33.46	34.13	34.81	35.51
20		31.00	31.62	32.25	32.90	33.56	34.23	34.91	35.61	36.32	37.05	37.79	38.54	39.32
21		34.00	34.68	35.37	36.08	36.80	37.54	38.29	39.06	39.84	40.63	41.45	42.27	43.12
22		35.00	35.70	36.41	37.14	37.89	38.64	39.42	40.20	41.01	41.83	42.66	43.52	44.39

- 8 Custodian
- 9 Library Assistant I
- 12 Library Assistant II  
Nolan Center Attendant  
Nolan Center Coordinator
- 13 Recreation Coordinator
- 14 Dispatch/Corrections Officer  
Public Works Administrative Assistant
- 15 Accounting Clerk  
Utility Accounts Clerk  
Property & Sales Tax Clerk
- 17 Police Officer Recruit
- 18 Administrative Assistant - Police  
Corrections Sergeant  
Firemedic/Trainer
- 19 Senior Staff Accountant  
Marketing and Community Development  
Coordinator  
Police Officer Probationary
- 20 Police Officer
- 21 Police Sergeant  
Fire/EMS Administrator
- 22 Police Lieutenant

Permanent, Salaried (Exempt) Employee Pay Plan, City and Borough of Wrangell, Monthly Compensation

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
23		4,554.21	4,645.29	4,738.20	4,832.96	4,929.62	5,028.21	5,128.77	5,231.35	5,335.98	5,442.70	5,551.55	5,662.58	5,775.83
24		4,702.71	4,796.77	4,892.70	4,990.56	5,090.37	5,192.17	5,296.02	5,401.94	5,509.98	5,620.18	5,732.58	5,847.23	5,964.18
25		4,999.73	5,099.72	5,201.71	5,305.75	5,411.86	5,520.10	5,630.50	5,743.11	5,857.98	5,975.13	6,094.64	6,216.53	6,340.86
26		5,148.23	5,251.20	5,356.22	5,463.35	5,572.61	5,684.06	5,797.75	5,913.70	6,031.97	6,152.61	6,275.67	6,401.18	6,529.20
27		5,360.31	5,467.51	5,576.86	5,688.40	5,802.17	5,918.21	6,036.58	6,157.31	6,280.45	6,406.06	6,534.18	6,664.87	6,798.17
28		5,572.38	5,683.83	5,797.51	5,913.46	6,031.73	6,152.36	6,275.41	6,400.92	6,528.93	6,659.51	6,792.70	6,928.56	7,067.13
29		5,802.85	5,918.91	6,037.29	6,158.03	6,281.19	6,406.82	6,534.95	6,665.65	6,798.97	6,934.95	7,073.64	7,215.12	7,359.42
30		6,050.63	6,171.65	6,295.08	6,420.98	6,549.40	6,680.39	6,814.00	6,950.28	7,089.28	7,231.07	7,375.69	7,523.20	7,673.67
31		6,298.42	6,424.38	6,552.87	6,683.93	6,817.61	6,953.96	7,093.04	7,234.90	7,379.60	7,527.19	7,677.73	7,831.29	7,987.91
32		6,716.99	6,851.33	6,988.35	7,128.12	7,270.68	7,416.09	7,564.42	7,715.71	7,870.02	8,027.42	8,187.97	8,351.73	8,518.76
33		6,932.93	7,071.59	7,213.02	7,357.28	7,504.43	7,654.52	7,807.61	7,963.76	8,123.04	8,285.50	8,451.21	8,620.23	8,792.63
34		7,148.88	7,291.86	7,437.69	7,586.45	7,738.18	7,892.94	8,050.80	8,211.82	8,376.05	8,543.57	8,714.44	8,888.73	9,066.51
35		7,434.53	7,583.22	7,734.89	7,889.58	8,047.38	8,208.32	8,372.49	8,539.94	8,710.74	8,884.95	9,062.65	9,243.91	9,428.78
36		7,732.09	7,886.73	8,044.46	8,205.35	8,369.46	8,536.85	8,707.59	8,881.74	9,059.37	9,240.56	9,425.37	9,613.88	9,806.16
37		8,041.54	8,202.37	8,366.42	8,533.75	8,704.42	8,878.51	9,056.08	9,237.21	9,421.95	9,610.39	9,802.60	9,998.65	10,198.62
38		8,362.90	8,530.16	8,700.76	8,874.78	9,052.27	9,233.32	9,417.99	9,606.35	9,798.47	9,994.44	10,194.33	10,398.22	10,606.18
39		8,697.24	8,871.19	9,048.61	9,229.59	9,414.18	9,602.46	9,794.51	9,990.40	10,190.21	10,394.01	10,601.89	10,813.93	11,030.21
40		8,840.00	9,016.80	9,197.14	9,381.08	9,568.70	9,760.07	9,955.28	10,154.38	10,357.47	10,564.62	10,775.91	10,991.43	11,211.26

- 26 Library Director
- 28 Fire Chief  
Nolan Center Director  
Construction and Facility Manager
- 30 Parks & Recreation/  
Maintenance Director  
H/R - Executive Assistant
- 32 Senior Project Manager
- 33 Economic Development  
Director  
Borough Controller
- 34 Electrical Superintendent  
Port & Harbor Director
- 35 Capital Projects Director  
Public Works Director
- 37 Finance Director
- 39 Police Chief

Temporary/Part-time/Seasonal Employees  
Hourly Compensation

Grade	Step	1	2	3	4	5	6	7	8	9	10	11	12	13	
7		14.00	14.28	14.57	14.86	15.15	15.46	15.77	16.08	16.40	16.73	17.07	17.41	17.76	
8		16.00	16.32	16.65	16.98	17.32	17.67	18.02	18.38	18.75	19.12	19.50	19.89	20.29	
9		19.00	19.38	19.77	20.16	20.57	20.98	21.40	21.83	22.26	22.71	23.16	23.62	24.10	
10	Fixed hourly rate of \$20.00 per hour														

- 7 Nolan Center Theater Temporary Worker
- 8 Aquatics & Recreation Temporary Worker  
Election Worker  
Library Technician
- 9 Election Chair and Co-Chair Person  
Parks Maintenance Temporary Worker  
Port & Harbor Maintenance Temporary Worker  
Maintenance/Custodian Temporary Worker
- 10 Intern Position

# Job Description: Fire/EMS Administrator

**Department:** Fire Department

**Type:** Permanent, Full Time

**Reports to:** Fire Chief

**FLSA:** Non-Exempt

**Salary Grade:** 21

## Position Overview

The Fire/EMS Administrator is a multifaceted position that plays a critical role in the overall effectiveness of the Fire Department and Emergency Medical Services. This individual will be responsible for administrative oversight, training coordination, and active participation in firefighting, Emergency Medical Services (EMS), and Search and Rescue (SAR) operations. The ideal candidate must possess strong leadership and instructional skills, an understanding of Fire and EMS protocols, and a commitment to public safety and community service as well as a powerful desire to continue the Departments education in Fire, EMS, and SAR related topics.

## Key Responsibilities

### Administrative Duties

- Develop and implement department policies and procedures to ensure compliance with local, state, and federal regulations.
- Prepare and manage in coordination with the Fire Chief, the department's budget, including resource allocation, and procurement.
- Oversee record-keeping and documentation for all Fire, EMS, and SAR activities, ensuring accuracy and confidentiality.
- Coordinate with other municipal agencies, emergency services, and community organizations to enhance operational efficiency and public safety.
- Manage the Departments Volunteers in conjunction with the Fire Chief and Fire Officers, to include yearly performance reviews and skills check offs, etc.
- Manage personnel records in coordination with the volunteer members, including training certifications, performance evaluations, and career development plans.
- Ensure the maintenance and readiness of all firefighting and EMS equipment and vehicles.
- Prepares information in coordination with the Fire Chief to the Insurance Services Office as required.
- Manage the City and Borough of Wrangell's Emergency Operations Plan in coordination with the Fire Chief and various City and Borough Officials.

- Facilitate quarterly Local Emergency Planning Committee meeting.
- Identify and pursue applicable grant opportunities in conjunction with the Fire Chief and City and Borough Staff.
- Maintain Fire Department grant files and prepare progress and compliance reports as necessary.
- Manage the Fire Department Live-in volunteer members weekly duties, to include apparatus checks, inspections, etc.
- Other administrative duties as assigned.

## Training Coordination

- Develop and implement in coordination with the Fire Chief a variety of comprehensive training programs for all Fire and EMS personnel, focusing on both theoretical knowledge and practical skills.
- Schedule and conduct regular training sessions, drills, and exercises to ensure personnel maintain elevated levels of proficiency and preparedness.
- Schedule and instruct training courses for a variety of EMS and Fire certifications.
- Evaluate the effectiveness of training programs and make necessary adjustments to enhance learning outcomes.
- Ensure all personnel and volunteers are up to date with certifications and continuing education requirements.
- Serve as a mentor to new recruits and experienced personnel, fostering a culture of continuous improvement and professional development.
- Stay informed about the latest advancements in firefighting, EMS, and SAR techniques and incorporate them into training programs.
- Deliver Fire Safety topics to a variety of the public.
- Other training duties as assigned.

## Operational Duties

- Respond to fire, medical, and search and rescue emergencies, providing leadership and coordination at the scene.
- Perform firefighting duties, including fire suppression, ventilation, salvage, and overhaul operations.
- Provide emergency medical care as an EMT, including patient assessment, treatment, and transport.
- Conduct search and rescue operations, utilizing appropriate techniques and equipment to locate and assist individuals in distress.
- Ensure the safety of all personnel and the public during emergency operations, adhering to established protocols and safety standards.
- Maintain physical fitness and readiness to perform demanding tasks under challenging conditions.
- Other operational duties as assigned.



## Qualifications

### Education, Licenses, Certification and Experience

- High School Diploma or equivalent
- Valid Alaska Driver's License
- Certified Firefighter I or higher
- CPR/First Aid Instructor
- State of Alaska EMT-1, NREMT-B or higher
- State of Alaska Fire and Emergency Instructor 1 or higher
- State of Alaska EMT Instructor Basic or higher
- ICS 100-c, 200-c, 700-b, 800-d
- Obtain the above certifications within 24 months of hire.

### Skills and Abilities

- Strong leadership and management skills, with the ability to make sound decisions under pressure.
- Excellent communication and people skills, capable of working effectively with diverse groups and individuals.
- Proficient in the use of firefighting and EMS equipment, including tools, vehicles, and communication devices.
- Ability to develop and deliver engaging and informative training sessions.
- Strong analytical and critical thinking skills, with the ability to assess situations and develop effective solutions.
- Physical fitness and stamina to perform physically demanding tasks and operate in challenging environments.

## Work Environment

The Fire/EMS Administrator and Training Coordinator will work in a variety of settings, including office environments, training environments, and emergency scenes. The role requires flexibility and the ability to respond to emergencies at any time, including nights, weekends, and holidays. The position involves exposure to hazardous conditions, extreme temperatures, and physically demanding tasks.

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2025
	<u>Agenda Section</u>	<b>13</b>

Approval of a Memorandum of Understanding between the Trust Land Office and the City and Borough of Wrangell

<u>SUBMITTED BY:</u>
Mason Villarma, Borough Manager

<u>FISCAL NOTE:</u>		
<b>Expenditure Required:</b>		
Not Applicable		
<b>Amount Budgeted:</b>		
	Not Applicable	
<b>Account Number(s):</b>		
	Not Applicable	
<b>Account Name(s):</b>		
	Not Applicable	
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>		
	Not Applicable	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Executed MOU Between the City and Borough of Wrangell and the TLO

**RECOMMENDATION MOTION:**  
Move to approve a Memorandum of Understanding between the Trust Land Office and the City and Borough of Wrangell

## SUMMARY STATEMENT:

Since the Southeast Conference, the Borough and the Alaska Mental Health Trust Office (TLO) have been planning a possible joint venture to harvest timber, invest in the mill property as an export and value add site, and develop residential subdivisions. The Borough, the TLO, and DNR are the largest land holders outside of the Federal Government, and when pooled together, our belief is that we can sustainably harvest timber and reprocess that product in Wrangell by encouraging private investment. A summary of the key points in the MOU can be found below:

- **Purpose:** Collaborate on timber harvesting, development of the Wrangell Deepwater Port, and subdivision planning to meet Wrangell's housing needs.
- **Background:**
  - **TLO:** Manages Trust Land for revenue and long-term productivity.
  - **Borough:** Provides land, local infrastructure, and a deepwater port for export.
  - Both entities own adjacent, timber-rich land and bring complementary expertise.
- **Key Agreements:**
  - Align land management plans and pursue funding for infrastructure, logging roads, and subdivisions.
  - Establish a steering committee for joint planning.
  - Collaborate on feasibility studies and development projects with defined cost-sharing.
  - Adhere to legal compliance, maintain confidentiality, and issue joint press releases.
  - MOU is effective for 5 years, with provisions for termination, modification, and additional parties.

This partnership maximizes shared resources to drive economic growth and community development in Wrangell.

A prior draft of the MOU was presented to the Assembly during the December 18<sup>th</sup> regular Assembly meeting; however, a few minor changes were made upon final execution which took place January 17<sup>th</sup>, 2025. The Borough will host a kick-off meeting with our partners at the Trust Land Office on January 22<sup>nd</sup>, 2025. The Borough Manager will provide routine updates regarding the progress made.

## MEMORANDUM OF UNDERSTANDING

### **I. Purpose**

This Memorandum of Understanding (MOU) is entered into by and between the Alaska Mental Health Trust Authority, a public corporation within the State of Alaska, Department of Revenue (AS 47.30.011 et seq.), acting through the State of Alaska, Department of Natural Resources, Trust Land Office (TLO), pursuant to AS 37.14.009, AS 38.05.801 and 11 AAC 99, (collectively referred to as the Trust) and the City and Borough of Wrangell, Alaska (the Borough). The Trust and the Borough are collectively referred to as the “Parties.” The purpose of this MOU is to pool shared resources for the inventory, stratification, valuation, and harvesting of marketable timber in the Wrangell area and to advance the development of infrastructure required for the export of timber in the area. Additionally, the Parties will explore the strategic development of subdivisions to address the growing housing needs of the Wrangell community following timber harvest activities.

### **II. Background**

A. The TLO manages Alaska Mental Health Trust Land on behalf of the Alaska Mental Health Trust Authority (the Trust). Under AS 38.05.801, Trust Land is managed consistent with the trust principles provided for in the 1956 Alaska Mental Health Enabling Act. Due to AS 38.05.801 and the 1956 Enabling Act, the TLO’s management decisions are guided by private trust principles – as explained by the Alaska Supreme Court in *State v. Weiss*, 706 P.2d 681, fn. 3 (Alaska 1985) – and thus all decisions are made in the best interest of the trust beneficiaries for mental health programs. The primary purpose of the TLO is to generate maximum revenues from Trust Land over time while protecting the values and long-term productivity of Trust Land.

B. The Trust owns approximately 4,047 acres of fee simple estate within the Borough.

C. In accordance with its comprehensive plan, the Borough manages its land to meet the general land use needs of its residents, including public, residential, commercial, and industrial uses. Additionally, the Borough strives to create and maintain a quality of life that aligns with the long-term vision of the community. The Borough has 3,027 acres of municipally owned land and 9,006 acres of entitlement lands (12,733 acres total).

D. Both the Trust and the Borough are significant landowners in the Wrangell area, with properties in close proximity that have substantial timber potential. The TLO brings valuable expertise in planning and implementing commercial timber harvest activities, while the Borough offers additional timber resources, local support infrastructure, and the Wrangell Deepwater Port for reprocessing and exporting timber.

E. By coordinating their efforts, the Trust and the Borough can achieve cost-effective use of shared and complementary resources to further mutual goals. The Parties are authorized to enter into this MOU under AS 38.05.801 for the Trust and by approval of the Wrangell Borough Assembly as to the Borough.

### **III. Agreements**

1. **Term:** The term of this MOU will be five (5) years from the effective date and may be extended for subsequent five-year periods upon written agreement of the Parties.
2. **Collaboration:**
  - The Parties will work cooperatively, where reasonable, to align their respective land management and development plans to support collective objectives, including timber inventory, valuation, harvesting, the development of infrastructure in support of timber harvest and value-added activities, and the strategic development of subdivisions to meet housing needs. The joint ventures that will stem from this MOU are being pursued due to the shared value of pooling resources and expertise. The intention is to create greater economies of scale and maximize revenue for the parties, with respect to their individual missions.
  - The Parties will explore, advocate, and pursue State and Federal funding opportunities, where reasonable, for timber export upland support infrastructure development, logging road construction, subdivision planning and implementation, and other activities aligned with the interests set forth in this MOU.
  - The Parties, where reasonable, will actively engage other public, private and tribal partners to encourage further investment into timber harvest (including the infrastructure needed for effective and efficient timber harvest), subdivision development, and other economic development opportunities in the Wrangell area that are synergetic with the interests set forth in this MOU.
3. **Joint Committee:** Upon execution of this MOU, the Parties will form a steering committee to plan and analyze current and future developments. The committee will be composed of the Borough Manager, Borough Mayor, TLO Executive Director, TLO Deputy Director, and one at-large member of the community of Wrangell. The committee will convene virtually or physically, no less than semi-annually.
4. **Development Planning:** The Parties will collaborate, where reasonable, on site-specific development plans, feasibility studies, and subsequent site development and construction. Obligations for expenditures will arise only after entering into separate agreements that clearly define objectives, deliverables, and cost-sharing procedures.
5. **Legal Compliance:** The Parties will adhere to all applicable State and Federal laws, regulations, policies, and procedures.
6. **Confidentiality:** To the extent legally permissible, information generated under this MOU may be kept confidential upon written request by either Party. Any released information must credit its source.

- 7. **Public Relations:** The Parties may issue joint press releases on matters related to this MOU and will coordinate responses to media inquiries where reasonable.
- 8. **Notices:** Notices related to this MOU will be sent to:
  - o **TLO:** Executive Director, Alaska Mental Health Trust Land Office, 2600 Cordova St, Anchorage, AK 99503
  - o **Borough:** Borough Manager, City and Borough of Wrangell, P.O. Box 531, Wrangell, AK 99929.
- 9. **Termination:** This MOU may be terminated by either Party with thirty (30) days' written notice.
- 10. **Modification:** This MOU may be modified upon the written consent of the Parties.
- 11. **Non-binding:** This MOU expresses the parties' willingness to work collaboratively on the land management issues outlined herein. The parties acknowledge that this MOU is not a binding and enforceable contract and shall not give rise to any obligations on the part of any party to this MOU.
- 12. **Additional Parties:** Other entities may become parties to this MOU with the written consent of the original Parties.
- 13. **Effectiveness:** This MOU will be effective upon execution by both Parties.
- 14. **Indemnity:** Each Party will be responsible for its own actions under this MOU and indemnifies the other Party against liabilities arising from those actions.

**IV. Execution**

**City and Borough of Wrangell**

Signature: Mason F. Villarma Date: 1/16/2025

By: Mason F. Villarma  
Its: Borough Manager

**Alaska Mental Health Trust Land Office**

Signed by:  
Signature: Jusdi Warner Date: 1/17/2025  
A4E9E1FC953B4D2...

By: Jusdi Warner  
Its: Executive Director

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2025
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1914** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A \$26,000 GRANT FROM THE WALKER FOUNDATION FOR THE PURCHASE OF CPR TRAINING EQUIPMENT AND TO AMEND THE FY 2025 BUDGET TO AUTHORIZE THE EXPENDITURE

SUBMITTED BY:  
  
Mason Villarma, Borough Manager  
Jordan Bunes, Fire Chief

<u>FISCAL NOTE:</u>	
<b>Expenditure Required:</b>	
	\$26,000
<b>Amount Budgeted:</b>	
	\$0
<b>Account Number(s):</b>	
	11000 000 4600
	11000 012 7590
<b>Account Name(s):</b>	
	Misc Revenue (GF)
	FD Grant Expenditures (GF)
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Resolution 1-25-1914 2) Walker Foundation Grant Award Letter 3) List of Proposed Equipment 4) WFD Grant Agreement

**RECOMMENDATION MOTION:**  
Move to approve a Resolution 1-25-1914.

**SUMMARY STATEMENT:**

This resolution authorizes the acceptance of a \$26,000 grant awarded to the Wrangell Volunteer Fire Department (WVFD) by the Walker Foundation. The grant is specifically designated for the

purchase of CPR training equipment, which will enhance community-wide CPR training efforts and improve public safety by supporting ongoing training of local providers in collaboration with the hospital.

The resolution also amends the Fiscal Year 2025 budget to include the \$26,000 grant and authorizes the Borough Manager to execute the grant agreement and facilitate the purchase of the equipment in accordance with the grant guidelines.



## CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 01-25-1914

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A \$26,000 GRANT FROM THE WALKER FOUNDATION FOR THE PURCHASE OF CPR TRAINING EQUIPMENT AND TO AMEND THE FY 2025 BUDGET TO AUTHORIZE THE EXPENDITURE

**WHEREAS**, the Wrangell Volunteer Fire Department (WVFD) has been awarded a grant in the amount of \$26,000 from the Walker Foundation for the purpose of purchasing CPR training equipment; and

**WHEREAS**, the funding is specifically designated for the purchase of items listed in the attached list submitted with the WVFD grant application, supporting the ongoing training of community providers in collaboration with the local hospital; and

**WHEREAS**, the grant will assist in enhancing the WVFD's ability to provide critical emergency medical services and improve public safety through community-wide CPR training initiatives; and

**WHEREAS**, the Walker Foundation Board has expressed its commitment to supporting essential community services, including the advancement of life-saving skills through collaboration between the WVFD and the hospital; and

**WHEREAS**, the grant funding requires an amendment to the Fiscal Year 2025 budget to account for the acceptance and expenditure of these funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:**

Section 1. The City and Borough of Wrangell hereby accepts the \$26,000 grant from the Walker Foundation (11000 000 4600) for the purchase of CPR training equipment for the Wrangell Volunteer Fire Department.

Section 2. The Fiscal Year 2025 budget is hereby amended to include the \$26,000 grant for the purchase of CPR training equipment (11000 012 7590) for the Wrangell Volunteer Fire Department.

Section 3. The Borough Manager is hereby authorized to execute the grant agreement and to facilitate the purchase of the specified CPR training equipment in accordance with the grant guidelines.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, THIS 28TH DAY OF JANUARY 2025.

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Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

December 24, 2024

Wrangell Volunteer Fire Department  
Attn: Jordan Bunes  
WVFD Fire Chief  
Wrangell, AK 99929

Re: Grant#: WF.3.2024

Dear Jordan

On behalf of the Walker Foundation, I am delighted to inform you that your grant request for the purchase of CPR training equipment has been approved. The Foundation is committed to supporting essential community services.

After careful consideration, the Board of the Walker Foundation has decided to award the Wrangell Volunteer Fire Department (WVFD) a grant of \$26,000. This funding is specifically designated for the purchase of the CPR training equipment itemized in the attached list submitted with the WVFD grant application.

As discussed, the Walker Foundation Board is particularly interested in supporting the ongoing collaboration between WVFD and the hospital, fostering the training of a wide range of community providers.

We are proud to support WVFD in its invaluable service to the community. Enclosed, you will find a grant agreement that must be signed and returned to:

The Walker Foundation  
P.O. Box 1242  
Wrangell, Alaska 99929

Or by email to: [markwalker@walkerfoundations.org](mailto:markwalker@walkerfoundations.org)

We look forward to witnessing the positive impact this project will have on your staff and the broader community. Should you have any questions or require further assistance, please do not hesitate to contact me. We wish you every success in the implementation of this important project.

Sincerely,

Mark Walker  
President of the Board  
Walker Foundation

Attachments:

- List of proposed equipment
- Grant Agreement Form (to be signed and returned)

### WVFD Equipment and Training Budget

Category	Item	Cost	Notes
Training Equipment	MegaCode Kelly Wound Care Assessment Kit	\$3,000	Enhance the MegaCode Kelly mannequin for life-like training simulations
Training Equipment	Deluxe Difficult Airway Trainer	\$3,300	Replace aging equipment essential for airway management training
Training Equipment	EZ-IO Training Drill	\$1,500	Replace drill used for IV and IO access training
Training Equipment	Interactive Whiteboard	\$6,200	Modernize classroom for virtual/blended learning
Training Equipment	Slishman Traction Splints (4)	\$1,000	Improve patient care and provide a training model
CPR Training Equipment	Adult + Baby CPR Mannequins (4 each)	\$1,700	Replace outdated mannequins and meet modern CPR training standards
CPR Training Equipment	Resusci Baby QCPR	\$2,300	Provide specialized training for pediatric airway and CPR scenarios
Training Course	EMT-2 Course	\$7,000	Advanced EMT training and refresher course

**\*\*Total Estimated Cost:\*\* \$26,000**

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## GRANT AGREEMENT

### Grant Agreement Number: 3.2024

This Grant Agreement ("Agreement") is entered into on 12/26/2024, between:

**The Walker Foundation**, a nonprofit organization ("Foundation"), located at 520 Church Street, Wrangell, Alaska, 99929, and

Wrangell Volunteer Fire Department, a nonprofit organization ("Grantee"), located at 431 Zimovia Hwy, Wrangell, Alaska 99929

### Background:

1. The Foundation has approved a grant for equipment to support training of CPR ("Project").
2. The Grantee has agreed to implement the Project according to the terms and conditions set forth in this Agreement.

### Terms and Conditions:

1. **Grant Purpose:** The Foundation agrees to provide funding in the amount of \$26,000 to support the Project.
2. **Grant Period:** The grant period shall commence on January 1, 2025, and end on December 31, 2025, unless extended by mutual agreement in writing.
3. **Use of Funds:** The Grantee agrees to use the grant funds solely for the purposes outlined in the approved grant proposal and budget.
4. **Reporting Requirements:** The Grantee shall provide progress reports to the Foundation on a semi-annual basis, detailing the status of the Project, financial expenditures, and any other information deemed necessary by the Foundation.
5. **Financial Accountability:** The Grantee shall maintain accurate records of all expenditures related to the grant and provide financial reports as requested by the Foundation.
6. **Acknowledgment and Publicity:** The Grantee agrees to acknowledge the Foundation's support in all relevant communications and materials related to the Project. The Foundation may also publicize its support of the Project in its own communications.
7. **Evaluation:** The Grantee agrees to participate in any evaluation activities conducted by the Foundation to assess the impact and effectiveness of the Project.
8. **Termination:** Either party may terminate this Agreement upon 30 days' written notice to the other party.
9. **Amendments:** Any amendments or modifications to this Agreement must be made in writing and signed by both parties.

**General Provisions:**

1. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.
2. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements and understandings, oral or written, between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement as of the date first above written.

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**Mark Walker**  
**The Walker Foundation**

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**Jordan Bunes, Fire Chief**  
**Wrangell Volunteer Fire Department**

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**Date**

---

**Date**

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28 <sup>th</sup> , 2024
	<u>Agenda Section</u>	<b>13</b>

**RESOLUTION No. 01-25-1915** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO AMEND THE FY 2025 BUDGET AND REAPPROPRIATE UNSPENT COMMITTED FUNDS FROM THE FY 2024 BUDGET FOR VAC TRUCK PROCUREMENT IN THE GENERAL FUND PUBLIC WORKS DEPARTMENT

<u>SUBMITTED BY:</u>
Mason Villarma, Borough Manager Jordan Bunes, Fire Chief

<u>FISCAL NOTE:</u>		
<b>Expenditure Required:</b>		
	\$521,910	
<b>Amount Budgeted:</b>		
	\$0	
<b>Account Number(s):</b>		
	11000 021 7900	
<b>Account Name(s):</b>		
	PW Capital Expenditures (GF)	
<b>Unencumbered Balance(s) (prior to expenditure): See Agenda Statement</b>		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Resolution 1-25-1915 2) Vac Truck Invoice 3) Previous Budget Amendment

**RECOMMENDATION MOTION:**  
Move to approve a Resolution 1-25-1915.

**SUMMARY STATEMENT:**

This resolution is a house keeping item to reappropriate unspent committed dollars from the FY 2024 budget to the FY 2025 budget as the vac truck expenditure was not incurred until September of 2024. The invoice is attached to this item as well as previous budget actions approved by the Borough Assembly.



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 01-25-1915

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO AMEND THE FY 2025 BUDGET AND REAPPROPRIATE UNSPENT COMMITTED FUNDS FROM THE FY 2024 BUDGET FOR VAC TRUCK PROCUREMENT IN THE GENERAL FUND PUBLIC WORKS DEPARTMENT

**WHEREAS**, the City and Borough of Wrangell’s FY 2024 budget allocated funds for the procurement of a vac truck for the Public Works Department, which were not fully expended by the close of the fiscal year; and

**WHEREAS**, the unspent funds from the FY 2024 budget are considered committed for this purpose and will be reappropriated to the FY 2025 budget to continue the vac truck procurement; and

**WHEREAS**, the procurement of a vac truck is essential for the Public Works Department’s operations, including wastewater maintenance and infrastructure support; and

**WHEREAS**, reappropriating these unspent funds will allow the Public Works Department to proceed with the vac truck purchase as originally intended, without the need for additional budgetary adjustments; and

**WHEREAS**, the reappropriation of unspent funds requires an amendment to the Fiscal Year 2025 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:**

Section 1. The Fiscal Year 2025 budget is hereby amended to reappropriate unspent committed funds from the FY 2024 budget in the amount of \$521,910 for the procurement of a vac truck for the Public Works Department.

Section 2. The Public Works Department is hereby authorized to utilize the reappropriated funds for the vac truck procurement as previously committed in the FY 2024 budget.

Section 3. This budget amendment is effective retroactive to July 1, 2024.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUH OF WRANGELL, THIS 28TH DAY OF JANUARY 2025.

\_\_\_\_\_  
Patricia Gilbert, Borough Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 10-23-1814

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2024 BUDGET IN THE PUBLIC WORKS FUND TRANSFERRING \$294,449.00 FROM GENERAL FUND RESERVES TO THE PUBLIC WORKS FUND CAPITAL EXPENDITURES LINE ITEM FOR REPLACING A VACUUM AND PLOW TRUCK AND AUTHORIZING ITS EXPENDITURE

WHEREAS, with an aging vac truck and a plow truck being repurposed to the Harbor Department from Public Work; and

WHEREAS, funding in the amount of \$294,449.00 is required to cover the expense to replace these pieces of equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA,

Section 1. The FY 2024 Budget in the Public Works Fund Capital Expenditures is amended to reflect a transfer of \$294,449.00 from the General Fund Reserves for replacement equipment.

ADOPTED: October 10, 2023

Handwritten signature of Patricia Gilbert, Borough Mayor.

CITY AND BOROUGH OF WRANGELL 2024 ANNUAL BUDGET Fund #11000, Dept #021

GENERAL FUND PUBLIC WORKS DEPARTMENT DETAIL OF EXPENDITURES

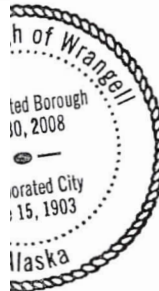


Table with columns: PUBLIC WORKS GENERAL FUND EXPENDITURES, FY 2021 ACTUAL, FY 2022 ACTUAL, FY 2023 ESTIMATED, FY 2023 ADOPTED, FY 2024 APPROVED. Rows include Salaries & Wages, Temporary Wages, Overtime, Employer Cost, CARES Payroll Off-set, Materials & Supplies, Facility Repair & Maintenance, Non-Capital Equipment, Vehicle Maintenance, Miscellaneous Tools, Uniform, gear & clothing allowance, Phone/Internet, Information Technology, Travel, Training, and Professional Development, Publications & Advertising, Dues & Subscriptions, Insurance, Permits, Inspections & Compliance, Professional Services, Public Works Labor Charges, Charges from Garage, Charges from Capital Facilities, Capital Expenditures, and TOTAL PUBLIC WORKS EXPENDITURES.

The screenshot to the left shows the original FY24 appropriation and this resolution is the corresponding budget amendment adding funds to buy a new vac truck and used F-550 (\$563,000 in total).

The Vac Truck was \$521,909.15 The F-550 was \$22,675.69

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

Approval of Change Order No. 7 to McG Constructors, Inc. in the amount of \$52,812.71 for the Water Treatment Plant Improvements Project

<u>SUBMITTED BY:</u>
Amber Al-Haddad, Capital Projects Director

<u>FISCAL NOTE:</u>	
<b>Expenditure Required: \$52,812.71</b>	
<b>Amount Budgeted:</b>	
<b>Account Number(s):</b>	
	72300 302 9999 00 72001
<b>Account Name(s):</b>	
	Water Fund CIP for Water Treatment Plant Improvements Project
<b>Unencumbered Balance of Approved Funding, prior to expenditure:</b>	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Project Funding and Change Order Report

**RECOMMENDATION MOTION:**

Move to Approve Change Order No. 7 to McG Constructors, Inc. in the amount of \$52,812.71 for the Water Treatment Plant Improvements Project.

**SUMMARY STATEMENT:**

The City and Borough of Wrangell’s capital project to construct a new water treatment facility is on-going and is approximately 87% complete.

Several change orders have been issued to date, including a couple of no cost changes, as identified on the attached change order log for both construction and A&E services through the construction phase.

Based on its dollar value of \$52,812.71, Change Order 7 requires Assembly approval as it is over the Borough Manager's spending authority. Change Order 7 includes the addition of a 6" inline fan with rotary speed control, rock breaking within required vault installation elevation, EQ basin media removal, and providing for additional conduit, conductors, and wiring terminations.

Project funding approved to date, as reflected on the attached Project Funding Change Order Report, will be used to pay for Change Order No 7 expenditure.

TO: Chad McGraw, McG Constructors  
FROM: Chase Nelson, DOWL  
DATE: January 15, 2025  
SUBJECT: Change Order Summary  
CC: Amber Al Haddad- CBW, Stephan Bradley- DOWL, Brita Mjos- DOWL

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Change Order #7 includes Change Order Proposals (COPs) 13 to 16. Descriptions of the COPs and justification and documentation for the additional work are listed below. DOWL and the City and Borough of Wrangell have reviewed the COPs and recommend payment.

**COP 13-** Addition of 6" Inline Fan w/ Rotary Speed Control \$3,327.24

Material and labor for Addition of 6" Inline Fan w/Rotary Speed Control. The City requested an electric inline fan be added to the backwash vault that can be switched on for better ventilation.

**COP 14-** Rock Breaking- \$2,070

In the process of excavating for the precast backwash control vault, the contractor encountered solid rock at approximately elevation 243.5. The drawings did not indicate rock was present in this area, and mechanical excavation was proposed. The contractor proceeded with the bedrock removal and tracked associated expenses on a time and material basis to keep the installation of the vault moving forward without delays to the project. This was out of scope work.

**COP 15-** Gravel Removal from EQ Basins- \$12,362.50

The contract documents were not clear that gravel removal from the existing roughing filter was included as part of the base scope of work. Engineering Sheet X102 does not call for any gravel removal by the contractor. This was out of scope work.

**COP 16-** Conduit, conductors, & Wiring Terminations- \$35,052.97

This COP includes additional work for wiring of AWC equipment that was not included in AWC's contract or the General Contractor's scope of work. This work includes the following additional wiring:

- Conduit, conductors and wiring terminations for ROTORK Valves 03-XV-140, 160, 180, 240, 260, 280.
- Conduit, conductors and wiring terminations for JB-101 to LCP-001, JB-102 to LCP-001, JB-202 to LCP-001, JB-301 to LCP001, JB-302 to LCP-001.



# Change Order No. 7

Date of Issuance: January 15, 2025 Effective Date: January 15, 2025

Project: Wrangell Water Treatment Plant	Owner: City and Borough of Wrangell	Owner's Contract No.:
Contract: 1046	Date of Contract: 11/03/2023	
Contractor: McG Constructors, Inc.		Engineer's Project No.: 1528.50206.01

**The Contract Documents are modified as follows upon execution of this Change Order:**

**Description:**

- COP 13: Addition of 6" Inline Fan w/ Rotary Speed Control \$3,327.24
- COP 14: Rock Breaking \$2,070
- COP 15: EQ Basins \$12,362.50
- COP 16: Conduit, conductors, & Wiring Terminations \$35,052.97

**Attachments (list documents supporting change): CO #7 Summary, COP 13, COP 14, COP 15, COP 16**

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:  
\$19,605,000

Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): September 24, 2024  
Ready for final payment (days or date): December 31, 2024

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 6:

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 6:

\$153,699.70

Substantial completion (days): 187  
Ready for final payment (days): 176

Contract Price prior to this Change Order:

Contract Times prior to this Change Order:

\$19,758,699.70

Substantial completion (days or date): March 30, 2025  
Ready for final payment (days or date): June 25, 2025

[Increase] [Decrease] of this Change Order:

[Increase] [Decrease] of this Change Order:

\$52,812.71

Substantial completion (days or date): 0  
Ready for final payment (days or date): 0

Contract Price incorporating this Change Order:

Contract Times incorporating approved Change Orders:


\$19,811,512.41

Substantial completion (days or date): March 30, 2025  
Ready for final payment (days or date): June 25, 2025

**RECOMMENDED:**

**ACCEPTED:**

**ACCEPTED:**

By:   
Engineer (Authorized Signature)

By: \_\_\_\_\_  
Owner (Authorized Signature)

By:   
Contractor (Authorized Signature)

Date: 1/15/24

Date: \_\_\_\_\_

Date: 1-20-25

Approved by Funding Agency (if applicable):

Date: \_\_\_\_\_



COP#	Owner COP#	Date
1046-13		12/12/2024

**Subject**  
 Change Order Proposal: Addition of 6" Inline Fan w/Rotary Speed Control. RFI#68

**Customer**  
 City of Wrangell

**Project**  
 Project: Wrangell WTP

**Change Order Description**

**Change to Work:**

Scope: Material and labor for Addition of 6" Inline Fan w/Rotary Speed Control. RFI#68

Item Name	Qty	Price/Unit	Total
Material and labor	1 LS	\$2,893.25	\$2,893.25
15% Markup	15 %	\$433.99	\$433.99

**Total: \$3,327.24**

**Approval**

This Change Order has been accepted on \_\_\_\_\_ by \_\_\_\_\_

Signature \_\_\_\_\_





## CHANGE NOTICE

Client Address:

**McG Constructors**  
 Contact: Chad McGraw  
 E-mail: chad@mcgconstructors.com  
 Telephone: 907-747-3650

**CCN #** 3  
**Date:** 10/22/2024  
**Project Name:** Wrangell WTP  
**Page Number:** 1

### Work Description

Addition of 6" Inline Fan w/ rotary speed controller.

### Itemized Breakdown

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs.
1/2" CONDUIT - RMC - GALV	10	441.44 C	44.14	6.23 C	0.62
1/2" BUSHING GRDG INSUL 150 DEG - STEEL	2	947.12 C	18.94	3.15 C	0.06
1/2" MEASURE CUT & THREAD LABOR - RMC - GALV	1	0.00 C	0.00	25.80 C	0.26
1/2" 2-PC STRUT CLAMP RMC / IMC - STEEL	1	369.90 C	3.70	6.90 C	0.07
1/2" FLEX - LIQUIDTIGHT METALLIC - GRAY	3	297.00 C	8.91	5.85 C	0.18
1/2" CONN STRAIGHT - LIQUIDTIGHT DIECAST	2	430.82 C	8.62	22.50 C	0.45
#12 THHN BLACK	33	305.12 M	10.07	7.73 M	0.26
WIRE CONN RED	3	19.36 C	0.58	9.00 C	0.27
WIRE CONN RED (#16 TO #10)	4	0.33 C	0.01	10.50 C	0.42
1G 2"D DC ALUM BOX W/ LUGS & 3x 1/2" HUBS GRY	1	13.74 E	13.74	0.45 E	0.45
1G VERT MNT STD DEPTH WP TOGGLE SW CVR	1	9.81 E	9.81	0.11 E	0.11
4 9/16x 1 15/16" DEEP CAST BOX W/ 4x 1/2" HUBS - CI	1	63.03 E	63.03	0.63 E	0.63
COVER ROUND BLANK - CI	1	15.70 E	15.70	0.09 E	0.09
GROUND SCREW W/ INSUL #12 LEAD	1	425.00 C	4.25	4.50 C	0.04
#8 TO #10x 7/8 PLAS ANCHOR (3/16)	2	3.19 C	0.06	9.00 C	0.18
1/4-20x 1 HEX HEAD BOLT - PLTD STL	2	7.88 C	0.16	5.10 C	0.10
#10x 1 P/H SELF-TAP SCREW	2	10.28 C	0.21	4.50 C	0.09
20A 120-277V S/P SW - TOGGLE IVY (SG)	1	1,980.00 C	19.80	21.00 C	0.21
SPEED SWITCH ROTARY	1	199.00 E	199.00	3.00 E	3.00
#12/3C + GRD MOTOR TERM TO 600V	1	0.00 E	0.00	0.87 E	0.87
6" Inline Exhaust Fan	1	500.00 E	500.00	4.00 E	4.00
<b>Totals</b>	<b>74</b>		<b>920.73</b>		<b>12.36</b>

### Summary

General Materials		920.73
Material Overhead (@ 10.000 %)		92.07
Material Markup (@ 15.000 %)		151.92
<b>Total Material</b>		<b>1,164.72</b>
TECHNICIAN (12.36 Hrs @ \$0.00)		0.00
PROJECT MANAGER @ 12.5% (1.55 Hrs @ \$0.00)		0.00
SAFETY @ 3.5% (0.43 Hrs @ \$0.00)		0.00
ESTIMATING (2.00 Hrs @ \$103.88)		207.76
AS-BUILT DRAWINGS (1.00 Hrs @ \$103.88)		103.88
SUBMITTALS (1.00 Hrs @ \$103.88)		103.88
Labor Overhead (@ 10.000 %)		41.55



**CHANGE NOTICE**

Client Address:

**McG Constructors**

**CCN #** 3

**Date:** 10/22/2024

**Project Name:** Wrangell WTP

**Page Number:** 2

Item r.

**Summary (Cont'd)**

Labor Markup	(@ 15.000 %)	68.56
FREIGHT	(1.00 @ 0.00 @ \$200.00 + 0.000 % + 0.000 % + 15.000 %)	230.00
HOUSING	(2.00 @ 0.00 @ \$149.00 + 0.000 % + 0.000 % + 15.000 %)	342.70
PER DIEM	(2.00 @ 0.00 @ \$65.00 + 0.000 % + 0.000 % + 15.000 %)	149.50
SERVICE VEHICLE	(1.00 @ 19.00 @ \$22.00 + 0.000 % + 0.000 % + 15.000 %)	480.70
<b>Subtotal</b>		<b>2,893.25</b>

**CLIENT ACCEPTANCE**

<b>CCN #</b>	3
<b>Final Amount:</b>	<b>\$2,893.25</b>
<b>Name:</b>	_____
<b>Date:</b>	_____
<b>Signature:</b>	_____
<b>Change Order #:</b>	_____

I hereby accept this quotation and authorize the contractor to complete the above described work.

**ORIGINAL**



COP#	Owner COP#	Date
1046-14		12/19/2024

**Subject**  
 Change Order Proposal: Rock Breaking per RFI#1046-47-  
 Bedrock under backwash waste line

**Customer**  
 City of Wrangell

**Project**  
 Project: Wrangell WTP

**Change Order Description**

**Change to Work:**

Scope: Rock breaking per RFI 1046-47-Bedrock under backwash waste line

Item Name	Qty	Price/Unit	Total
Labor/Services	1 LS	\$1,800.00	\$1,800.00
15% Markup	15 %	\$270.00	\$270.00
<b>Total:</b>			<b><u>\$2,070.00</u></b>

**Approval**

This Change Order has been accepted on \_\_\_\_\_ by \_\_\_\_\_

Signature \_\_\_\_\_



# INVOICE

## Ketchikan Ready Mix and Quarry Inc.

12525 N Tongass Highway  
Ketchikan, AK 99901  
Phone 253-279-5923  
tammyalaska99@gmail.com

INVOICE# WTPRB1217  
Date : 12/17/2024  
Customer ID : WMCG01  
Purchase Order #: n/a

McG Constructors Inc  
Chad McGraw  
4513 Halibut Point Road  
Sitka AK 99835  
chad@mcgconstructors.com 360-312-6578

Contact	Project	Payment Terms
Harold Enright	Wrangell Water Treatment Plant Improv.	Net 15

Quantity	Description	Unit Price	Line Total
4	Rock Breaker - 4 hour minimum	\$450.00	\$ 1,800.00

Discharge basin


Subtotal	\$ 1,800.00
Sales Tax - exempt 0.00%	
<b>TOTAL</b>	<b>\$ 1,800.00</b>

**THANK YOU FOR YOUR BUSINESS!**

# Get started using the service invoice

Use this template to create professional looking invoices that are a snap to fill in and are easy for your customers to read.

To get started, in the upper portion, type your company name, address, and phone information in cells B2 through B6 on the Service Invoice tab, and then save the template as an Excel template (.xltx) so that it always has this information prepopulated in those cells. Make sure the template is saved somewhere where it's easy for you to access. If you can save it in your computer's templates folder (usually C:\Users\\AppData\Roaming\Microsoft\Templates), it will be easily available by selecting the **New** tab, selecting **New**, and then selecting **My Templates**. Otherwise, you can select **New** from Existing and then browse to and open your .xltx file. Either way, the first time you save your file, you'll be prompted to save it as an .xlsx workbook.

Enter your invoice number and customer ID. The date is automatically filled in for you. Then enter your customer information -- contact name, company name, address, and phone information. Set the tax rate in the cell D27. Your company name is automatically appended in cell B29. Finally, enter all the order transaction information in Invoice table starting at cell B15.



Item r.

Michelle Greenstreet &lt;michelle@mcgconstructors.com&gt;

---

## RFI Received: RFI 1046-47 Bedrock Under Backwash Waste Line - Wrangell Water Treatment Plant Design

1 message

---

**newforma@dowl.com** <newforma@dowl.com>  
To: michelle@mcgconstructors.com

Tue, Dec 17, 2024 at 12:44 PM

Note: You have been CC'd on this notification.

A RFI has arrived through DOWL Info Exchange. Select the link below to view the RFI.

Note: This RFI is in a pending state and has not been officially logged by DOWL.

Additional links:

[Sign in to the DOWL Info Exchange site](#)

**Project Name:** Wrangell Water Treatment Plant Design  
**Project Number:** 1528.50206.01

**From:** Michelle Greenstreet (McG Constructors, Inc.)  
**To:** Brita Mjos (DOWL)  
**CC:** Michelle Greenstreet (McG Constructors, Inc.); Chad McGraw (McG Constructors, Inc.)  
**Subject:** RFI 1046-47 Bedrock Under Backwash Waste Line  
**Purpose:** Request For Information

**Remarks:** We are in the process of excavating for the precast vault. We have encountered solid rock at approximately elevation 243.5. The drawings do not indicate bedrock in this location. We are proceeding with the bedrock removal and will be tracking on a time and material basis to keep the installation of the vault moving forward without delays to the project.

We will prepare extra work reports for documentation of time and equipment to remove the rock.

---



COP#	Owner COP#	Date
1046-15		12/19/2024

**Subject**  
 Change Order Proposal: Gravel in the EQ basins per RFI#1046-46-Existing Gravel RI Filter

**Customer**  
 City of Wrangell

**Project**  
 Project: Wrangell WTP

**Change Order Description**

**Change to Work:**

Scope: Gravel in the EQ basins per RFI#1046-46-Existing Gravel RI Filter

Item Name	Qty	Price/Unit	Total
Labor/Equipment	1 LS	\$10,750.00	\$10,750.00
15% Markup	15 %	\$1,612.50	\$1,612.50

**Total:** \$12,362.50

**Approval**

This Change Order has been accepted on \_\_\_\_\_ by \_\_\_\_\_

Signature \_\_\_\_\_



## INVOICE

**Ketchikan Ready Mix and Quarry Inc.**

12525 N Tongass Highway  
 Ketchikan, AK 99901  
 Phone 253-279-5923  
 tammyalaska99@gmail.com

INVOICE# WTPEQ1217  
 Date : 12/17/2024  
 Customer ID : WMCG01  
 Purchase Order #: n/a

McG Constructors Inc  
 Chad McGraw  
 4513 Halibut Point Road  
 Sitka AK 99835  
 chad@mcgconstructors.com 360-312-6578

Contact	Project	Payment Terms
Harold Enright	Wrangell Water Treatment Plant Improv.	Net 15

Quantity	Description	Unit Price	Line Total
43	EQ Basins	\$250.00	\$ 10,750.00

Dec. 9th 7 Hrs Excavator

Dec. 13th 8 Hrs Excavator

Dec. 14th 7 Hrs Excavator / 7 Hrs Loader

Dec. 15th 7 Hrs Excavator / 7 Hrs Loader

*Thank you*

Subtotal	\$ 10,750.00
Sales Tax - exempt 0.00%	
<b>TOTAL</b>	<b>\$ 10,750.00</b>

**THANK YOU FOR YOUR BUSINESS!**

# Get started using the service invoice

Use this template to create professional looking invoices that are a snap to fill in and are easy for your customers to read.

To get started, in the upper portion, type your company name, address, and phone information in cells B2 through B6 on the Service Invoice tab, and then save the template as an Excel template (.xltx) so that it always has this information prepopulated in those cells. Make sure the template is saved somewhere where it's easy for you to access. If you can save it in your computer's templates folder (usually C:\Users\\AppData\Roaming\Microsoft\Templates), it will be easily available by selecting the **New** tab, selecting **New**, and then selecting **My Templates**. Otherwise, you can select **New** from Existing and then browse to and open your .xltx file. Either way, the first time you save your file, you'll be prompted to save it as an .xlsx workbook.

Enter your invoice number and customer ID. The date is automatically filled in for you. Then enter your customer information -- contact name, company name, address, and phone information. Set the tax rate in the cell D27. Your company name is automatically appended in cell B29. Finally, enter all the order transaction information in Invoice table starting at cell B15.





# RFI Transmittal

DOWL | 5015 Business Park Blvd, Suite 4000 Anchorage AK 99503 United States

PROJECT: Wrangell Water Treatment Plant Design 1528.50206.01      DATE SENT: 11/15/2024

SUBJECT: RFI 1046-46 - Existing Gravel RI Filter      RFI ID: RFI-00071

TYPE: RFI      TRANSMITTAL ID: 00582

PURPOSE: Answered      VIA: Info Exchange

QUESTION: There appears to be gravel in the existing RI filter. The contract documents do not indicate any gravel in the existing RI filter. In addition, X102 does not call for any gravel removal by the contractor.

Please advise if the contractor is required to remove the gravel. If so, this will be additional scope to the contractor.

SUGGESTION:

ANSWER: The Roughing Filter contains filter media of various forms. The removal of the filter media is required to convert the Roughing Filter to the Backwash Equalization Basin on the plans and in the specification documents. This requirement has been frequently discussed in the field as well as at the pre-bid meeting. All media, regardless of type, is required to be removed under the current contract documents. This requirement is outlined in specification Section 01 10 01, Part 3, paragraph 3.03.B.1.b, which states: "...existing roughing filter internals can be demolished, media removed, and partial concrete demolition completed...". This specification is also listed/referenced on the Roughing Filter demolition drawings.

In addition, there are multiple references on demolition sheets to the plans being based on the "1998 Phase 2 Water System Improvements Record Drawings". These drawings list the media as 36" of pea gravel under 12" of sand. This set of drawings was included in Addendum 3 to the bid documents during the bidding phase of the project.

The Contractor is required to remove the media and no additional scope has been identified.

FROM

NAME	COMPANY	EMAIL	PHONE
Brita Mjos	DOWL	bmjos@dowl.com	(907) 865-1277

TO

NAME	COMPANY	EMAIL	PHONE
Michelle Greenstreet	McG Constructors,	michelle@mcgconstruct	360-312-6578

**RFI Transmittal****Item r.**

DATE: 11/15/2024

ID: 00582

NAME	COMPANY	EMAIL	PHONE
	Inc.	ors.com	
Chad McGraw	McG Constructors, Inc.	chad@mcgconstructors.com	360-312-6578

## COPIES:

Stephan Bradley (DOWL)  
 Chase Nelson (DOWL)  
 Amber Al-Haddad (City and Borough of Wrangell, Alaska)  
 Santiago Bautista (City and Borough of Wrangell, Alaska)  
 Dave Knopf (DOWL)  
 Mike Howell (City and Borough of Wrangell, Alaska)  
 Patrick Haney (Stanley Consultants)  
 Kelly Reifsteck (Stanley Consultants)



COP#	Owner COP#	Date
1046-16		12/20/2024

**Subject**  
 Change Order Proposal: Conduit, conductors and wiring terminations

**Customer**  
 City of Wrangell

**Project**  
 Project: Wrangell WTP

**Change Order Description**

**Change to Work:**

**Scope:**

Conduit, conductors and wiring terminations for ROTORK Valves 03-XV-140, 160, 180, 240, 260, 280.  
 Conduit, conductors and wiring terminations for JB-101 to LCP-001, JB-102 to LCP-001, JB-202 to LCP-001, JB-301 to LCP001, JB-302 to LCP-001.

Item Name	Qty	Price/Unit	Total
Labor/Material	1 LS	\$30,480.84	\$30,480.84
15% Markup	15 %	\$4,572.13	\$4,572.13

**Total: \$35,052.97**

**Approval**

This Change Order has been accepted on \_\_\_\_\_ by \_\_\_\_\_

Signature \_\_\_\_\_





## CHANGE NOTICE

Client Address:

**McG Constructors**  
 Contact: Chad McGraw  
 E-mail: chad@mcgconstructors.com  
 Telephone: 907-747-3650

**CCN #** 5  
**Date:** 12/18/2024  
**Project Name:** Wrangell WTP  
**Page Number:** 1

### Work Description

Conduit, conductors and wiring terminations for ROTORK Valves 03-XV-140, 160, 180, 240, 260, 280.

Conduit, conductors and wiring terminations for JB-101 to LCP-001, JB-102 to LCP-001, JB-202 to LCP-001, JB-301 to LCP001, JB-302 to LCP-001.

### Itemized Breakdown

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs.
1" LOCKNUT - STEEL	22	86.86 C	19.11	46.50 C	10.23
1/2" BUSHING GRDG INSUL 150 DEG - STEEL	22	947.12 C	208.37	3.15 C	0.69
1" 2-PC CONDUIT STRUT CLAMP	44	123.42 C	54.30	8.40 C	3.70
1/2" FLEX - LIQUIDTIGHT METALLIC - GRAY	33	297.00 C	98.01	5.85 C	1.93
1/2" CONN STRAIGHT - LIQUIDTIGHT DIECAST	22	430.82 C	94.78	22.50 C	4.95
1" CONDUIT - PVC40	260	64.06 C	166.56	6.30 C	16.38
1" ELBOW 90 DEG - PVC40	22	237.20 C	52.18	33.00 C	7.26
1" COUPLING - PVC	22	64.36 C	14.16	0.00 C	0.00
1" ADAPTER MALE - PVC	22	99.08 C	21.80	18.00 C	3.96
1" TYPE T STD CONDUIT BODY - PVC	22	1,295.71 C	285.06	67.50 C	14.85
WIRE CONN RED (#16 TO #10)	44	0.00 C	0.00	10.50 C	4.62
#14/3C + GRD MOTOR TERM TO 600V	11	0.00 E	0.00	0.69 E	7.59
#16 WIRE CONTROL TERM	264	0.25 E	66.00	0.11 E	29.04
<b>Totals</b>	<b>810</b>		<b>1,080.32</b>		<b>105.20</b>

### Summary

General Materials		1,080.32
Material Overhead (@ 10.000 %)		108.03
Material Markup (@ 15.000 %)		178.25
<b>Total Material</b>		<b>1,366.60</b>
TECHNICIAN (105.20 Hrs @ \$100.92)		10,616.78
PROJECT MANAGER @ 12.5% (13.15 Hrs @ \$100.92)		1,327.10
SAFETY @ 3.5% (3.68 Hrs @ \$100.92)		371.39
ESTIMATING (2.00 Hrs @ \$100.92)		201.84
AS-BUILT DRAWINGS (1.00 Hrs @ \$100.92)		100.92
MATERIAL PURCHASING (1.00 Hrs @ \$100.92)		100.92
MATERIAL HANDLING (1.00 Hrs @ \$100.92)		100.92
NEGOTIATION COST (2.00 Hrs @ \$100.92)		201.84
Labor Overhead (@ 10.000 %)		1,302.17
Labor Markup (@ 15.000 %)		2,148.58
FREIGHT (1.00 @ 0.00 @ \$500.00 + 0.000 % + 10.000 % + 15.000 %)		632.50
HOUSING (1.00 @ 13.00 @ \$150.00 + 0.000 % + 10.000 % + 15.000 %)		2,466.75

**ORIGINAL**

**CHANGE NOTICE**

Client Address:  
**McG Constructors**

**CCN #** 5  
**Date:** 12/18/2024  
**Project Name:** Wrangell WTP  
**Page Number:** 2

Item r.

**Summary (Cont'd)**

PER DIEM	(1.00 @ 129.00 @ \$6.50 + 0.000 % + 10.000 % + 15.000 %)	1,060.70
SERVICE VEHICLE	(1.00 @ 129.00 @ \$22.00 + 0.000 % + 10.000 % + 15.000 %)	3,590.07
JOB SITE STORAGE	(1.00 @ 129.00 @ \$10.00 + 0.000 % + 10.000 % + 15.000 %)	1,631.85
JOB SITE OFFICE	(1.00 @ 129.00 @ \$15.00 + 0.000 % + 10.000 % + 15.000 %)	2,447.78
FLIGHTS	(1.00 @ 2.00 @ \$321.00 + 0.000 % + 10.000 % + 15.000 %)	812.13
<b>Subtotal</b>		<b>30,480.84</b>

**CLIENT ACCEPTANCE**

<b>CCN #</b>	5
<b>Final Amount:</b>	<b>\$30,480.84</b>
<b>Name:</b>	_____
<b>Date:</b>	_____
<b>Signature:</b>	_____
<b>Change Order #:</b>	_____

I hereby accept this quotation and authorize the contractor to complete the above described work.

PROJECT FUNDING & CHANGE ORDER REPORT - WATER TREATMENT PLANT IMPROVEMENTS

1/21/2025  
Item r.

Project Funding Approved to Date		AMOUNT	TOTALS
Construction Cost		\$ 19,605,000.00	
Construction Phase A&E Cost		\$ 627,863.00	
5% Construction Phase Contingency		\$ 980,250.00	
Total Construction Phase Funding Available and Approved to Date		\$ 21,213,113.00	\$ 21,213,113
McG Constructors Contract		AMOUNT	
Original Contract	Water Treatment Plant Construction	\$ 19,605,000.00	
Change Order #1	Modify Fire Alarm requirement; Modify Overhead Door requirement; Tie-in building sewer to new waste drain	\$ (14,304.96)	
Change Order #2	No Cost Contract Language Requirements for Disadvantaged Businesses use and incorporating a new Federal David Bacon Wage Decision	\$ -	
Change Order #3	Falling and Bucking Trees above new building	\$ 7,475.00	
	Install new raw water line to lab	\$ 7,322.29	
	Cross Connection Valve Reconfiguration (mandate from DEC)	\$ 53,631.75	
Change Order #4	No Cost Time Extension	\$ -	
Change Order #5	Add surge protection and spare fuse to Motor Control Center (MCC); Provide underground conduit and conductor between transformer and Ct Cabinet	\$ 84,256.48	
Change Order #6	Additional second high level sensor in hypochlorite tank to eliminate a single point of failure; Addition of an on-site backwash discharge valve cluster to allow a discharge directly off the filter backwash line to a drainage ditch if there were ever issues at one of the downstream lift stations. This would also allow for on-site discharge of treated water (only) on-site during commissioning, if there are issues with the backwash line (due to complications with the sliplining or whatever). This is meant for emergency operations only and would not be used during normal operations.	\$ 15,319.14	
Change Order #7	Addition of 6" Inline Fan w/ Rotary Speed Control \$3,327.24; Rock Breaking \$2,070; EQ Basins Media Removal \$12,362.50; Conduit, conductors, & Wiring Terminations \$35,052.97	\$ 52,812.71	
Total Construction Costs to Date		\$ 19,811,512.41	\$ (19,811,512.41)
DOWL CA/CI Contract		AMOUNT	
Original Contract	Water Treatment Plant Construction Phase Contract Administration and Construction Inspection (CA/CI)	\$ 627,863.00	
Amendment 5	Special Inspections and SCADA System Integration	\$ 182,475.00	
Amendment 6	Resident Inspector (Actual)	\$ 148,354.34	
Amendment 7	Proposed (Not Executed)	\$ 117,175.00	
Total Construction Phase CA/CI Costs to Date		\$ 1,075,867.34	\$ (1,075,867.34)
Project Funds Remaining for Construction Phase			\$ 325,733.25

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	January 28, 2025
	<u>Agenda Section</u>	<b>13</b>

Approval of a professional services contract award to DATAMARK in the amount of \$79,855 for the NG911 Addressing Identification Project

SUBMITTED BY:  
  
Kate Thomas, Economic Development Director

FISCAL NOTE:

<b>Expenditure Required: \$XXX Total</b>	
<b>Fiscal Year (FY): 2025</b>	Amount: \$79,855
<b>Amount Budgeted:</b>	
	FY: \$
<b>Account Number(s):</b>	
	11000 032 7519
<b>Account Name(s):</b>	
	Professional Services
<b>Unencumbered Balance(s) (prior to expenditure):</b>	
	\$XXX

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Bid Opening Checklist and Tabulation Summary for the NG911 Addressing Identification Project

**RECOMMENDATION MOTION:**  
Move to Approve a professional services contract award to DATAMARK in the amount of \$79,855 for the NG911 Addressing Identification Project.

**SUMMARY STATEMENT:** This agenda item requests Assembly approval for the award of a contract for the City and Borough’s Next Generation 911 (NG911) Addressing Identification project. This project is funded by the State of Alaska Homeland Security Department through the

State Homeland Security Program (SHSP) grant program. The total project funding available is \$87,970.

This project involves planning and Geographic Information System (GIS) consulting services to support the Borough's NG911 Addressing Identification efforts. The scope of work includes assessing current addressing conditions and developing an updated address plan and associated policies. An alternative option for add-on services was also requested from bidders, focusing on the implementation of the developed addressing plan.

The Borough solicited bids for these services and received responses that were evaluated based on five key criteria:

- Capability to perform the required services
- Experience and qualifications of the firm
- Experience and qualifications of the key project personnel
- Methodologies, approach, and timeline proposed
- Fee schedule

The base bid submitted by DATAMAARK was \$51,505. They also provided a bid of \$28,350 for the requested add-on services to bring the project into implementation.

Following a thorough review and evaluation of all bids received, staff recommends awarding the contract to DATAMAARK for both the base bid and the add-on services, for a total contract price of \$79,855. This recommendation is based on their demonstrated ability to meet the project requirements, their competitive pricing, and their strong performance in the evaluation criteria. Awarding both the base bid and the add-on services will ensure a seamless transition from planning to implementation, maximizing the effectiveness of this critical NG911 project.



**City and Borough of Wrangell, Alaska  
Bid Opening Checklist and Tabulation Summary**

Bid Opening Date and Time: December 30th, 2024 @ 2:30PM

Project Name: NG911 Addressing Identification Project

Bidder Name	Bid Form	Project Timeline	Fee Schedule	Addenda		Base Bid Amount	Base Bid Modification Amount	Additional Add-on Amount
				#1				
DATAWORK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$51,505	<del>\$28,350</del>	→ 28,350
Geolonna	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$80,477		now by rate sheet
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Verified By: [Signature]  
Print: Kate Thomas

Witnessed By: [Signature]  
Print: Rob Marshall