



City and Borough of Wrangell  
**Work Session (COVID-19 Update)**  
**& Special Borough Assembly Meeting**  
*REVISED - AGENDA*

Monday, May 04, 2020  
5:30 PM

Location: Borough Assembly Chambers  
City Hall

Resolution No. 03-20-1520 allows for the temporary suspension of in-person Assembly Meetings and allows for teleconference meetings, due to COVID-19, until further notice.

Teleconference Information for anyone wishing to call into the meeting and speak under  
Persons to be Heard

**If you wish to call into the meeting to speak under Persons to be Heard, please contact the Borough Clerk at 907-874-2381 or email: clerk@wrangell.com no later than Monday, May 4th at 5:00 p.m. so that you can be added to the Sign-Up sheet.**

You will be called in the order that your request is received.

Please note that KSTK is still broadcasting the Borough Assembly meetings. Therefore, if you wish only to listen in, you may do so by tuning into KTSK!

Here is the Call-in information for Persons to be Heard:

**To Join by Computer:**

**<https://zoom.us/j/9078742381?pwd=MTNqSEdncjRyakh2UCtMVUNxMndYUT09>**

**And Enter the Meeting ID: 907 874 2381**

**Then Enter Password: 99929**

**OR**

**To use your phone, call one of the following numbers:**

**+1 669 900 9128 US**

**+1 346 248 7799 US**

**+1 301 715 8592 US**

**+1 312 626 6799 US**

**+1 646 558 8656 US**

**+1 253 215 8782 US**

**And enter the Meeting ID: 907 874 2381**

**Then enter the Password: 99929**

**WORK SESSION**

a. Borough Manager / Borough Assembly COVID-19 UPDATE

**CALL TO ORDER**

**2. ROLL CALL**

**3. PERSONS TO BE HEARD**

**4. CONFLICT OF INTEREST**

**5. NEW BUSINESS**

- a. Approval to Forward the Health Care Capacity Letter from SEARHC/Wrangell Medical Center to the Governor's Office and Department of Health & Social Services
- b. Approval of the Proposed Section 8 to the Wrangell Marine Service Center Yard User Agreement
- c. Approval to Establish and Make Ready an Alternative COVID-19 Isolation Site

**6. ADJOURNMENT**

## CITY & BOROUGH OF WRANGELL, ALASKA SPECIAL BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 4, 2020
	<u>Agenda Section</u>	<b>5</b>

Approval to Forward the Health Care Capacity Letter from SEARHC/Wrangell Medical Center to the Governor's Office and Department of Health & Social Services

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

**Expenditure Required:** \$XXX Total

FY 20: \$	FY 21: \$	FY22: \$
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**Amount Budgeted:**

	FY20 \$XXX
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**Account Number(s):**

	XXXXX XXX XXXX
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**Account Name(s):**

	Enter Text Here
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**Unencumbered Balance(s) (prior to expenditure):**

	\$XXX
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Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Letter from Dr. Prysunka; 2. Reopening Alaska Responsibly Letter from Commissioner Crum

**RECOMMENDATION MOTION:**

Move to Approve forwarding the Health Care Capacity Letter from SEARHC/Wrangell Medical Center to the Governor's Office and Department of Health & Social Services.

**SUMMARY STATEMENT:**

The Governor and the Department of Health & Social Services have outlined four metrics that are being used to "determine if restrictions should be eased, continued, or rolled back to a more

restrictive phase in order to protect public health.” Those metrics are outlined in detail in the attached letter from Commissioner Crum to the Alaska Municipal League. The metrics include:

- Epidemiology;
- Testing;
- Public health capacity; and
- Health care capacity.

The letter (dated April 24<sup>th</sup>, forwarded to municipalities on April 30<sup>th</sup>) also states, “Governor Dunleavy and I are committed to listening to and working with local governments as we address this response together...” The letter provides guidance on how to contact Commissioner Crum to discuss local issues.

Dr. Prysunka has provided a letter outlining the fourth metric (health care capacity) for Wrangell Medical Center. As Wrangell, along with the whole state, continue to reopen for commerce and travel, the increased seasonal population and travel of local residents may increase the possibility of an outbreak in Wrangell. The Governor and Commissioner have indicated consideration for any local requirement will be based on the above metrics. In order to establish a baseline of Wrangell’s health care capacity with the Commissioner and Governor, Administration is seeking approval to provide Dr. Prysunka’s letter to the Administration. Given approval of the Assembly, and based on the points of discussion by the Assembly, a cover letter from the Mayor will accompany the SEARHC letter.

April 30, 2020

City and Borough of Wrangell  
PO Box 531  
Wrangell, AK 99929

Dear Mayor Prysunka, Assembly Members, and City Manager Lisa Von Bargaen,

Thank you for affording me the opportunity to clarify the capacity of Wrangell Medical Center to respond to a potential local COVID 19 outbreak. This is a timely question as our community and our neighbors are struggling to find a balance between medical safety and economic viability.

Recently I saw some remarks credited to Heidi Hedberg, Public Health Director for the State of Alaska, made during a Fisheries Meeting. I was not participating in the meeting so the remarks I am referring to may have been taken out of context or mis-quoted, however I feel they warrant some clarification. Ms. Hedberg was quoted as saying that ‘in terms of medical care, discussions have been had with hospitals and clinics regarding capacity, surge capacity, and alternate care sites as fisheries are opening’. This is partially accurate. Discussions with Wrangell Medical Center were had about our capacity, surge capacity, and alternative care sites several weeks ago. These discussions were not in the context of the fisheries opening. Ms. Hedberg’s comments may have been interpreted to mean the surge capacity is a preplanned increase in the local hospital’s capacity to deal with an expected rise in patients as the fishing industry or any other industry opens up in town. This is not true.

Wrangell Medical Center under normal operating conditions has eight beds available to treat patients ill enough to need inpatient medical care. This is what we are staffed for and what we have the physical space for.

Because of the threat of the COVID 19 pandemic, hospitals, including WMC, have been asked to examine their resources and present a plan to increase the number of patients they could care for during a large-scale medical disaster. This is what the surge plan describes. It is not a plan created to expand our medical resources to accommodate an expected increase in the population we serve. It is a plan that shows we have a strategy for what we will do if we find ourselves in a crisis.

After considerable thought and evaluation, WMC has written a surge plan that would allow for us to manage 16 patients in need of inpatient care. This is what we could potentially staff and provide care for, for a very short period of time if we were to find ourselves needing to deal with an extreme situation. WMC does not have more capacity than this and it would be disingenuous to lead industry leaders and their patrons to believe otherwise.

As fisheries, tour boats, and cruise lines evaluate whether to operate in and out of Wrangell this season, I feel that it is important to share this reality ahead of time so that both you and they are making truly informed decisions. As more people travel to Wrangell, the risk of a large local COVID 19 outbreak increases, however our medical capacity does not.

Another consequence of having an outbreak in a small island community needs to be considered. If industry workers in communal housing become infected, it is likely that they would need alternative housing. The same could be said for crews on fishing vessels or passengers on cruise ships. Alaska Airlines will not fly these persons out of town. These patients would not be admitted to the hospital unless they were moderately to seriously ill and medivac services could only be employed if patients were ill enough to require more care than can be provided locally. This means the City of Wrangell would potentially need to find housing for many infected individuals who find themselves homeless and in need of quarantine for the length of their illness (3 days to 14 days). Food, laundry, janitorial services, and bathroom services would also need to be provided. Any worker providing these services would need proper FIT testing and instruction on how to use full personal protective equipment safely. This is dangerous work and it may be difficult to find employees willing to do it.

SEARHC is committed to the health and welfare of the communities we are privileged to serve. We have been grateful for our partnership with the City of Wrangell as we jointly work to navigate this difficult situation. We truly appreciated the careful thought as well as the countless hours of work you have all put in to provide clear responsible leadership.

Sincerely,

**Lynn Prysunka, MD**  
Medical Director  
Wrangell Medical Center



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Item a.  
and Social Services

OFFICE OF THE COMMISSIONER

**Anchorage**

3601 C Street, Suite 902  
Anchorage, Alaska 99503-5923  
Main: 907.269.7800  
Fax: 907.269.0060

**Juneau**

PO Box 110601  
350 Main Street, Suite 404  
Juneau, Alaska 99811-0601  
Main: 907.465.3030  
Fax: 907.465.3068

April 24, 2020

Mr. Nils Andreassen  
Executive Director  
Alaska Municipal League  
One Sealaska Plaza, Suite 200  
Juneau, AK 99801

Re: Reopening Alaska Responsibly

Dear Mr. Andreassen:

Governor Dunleavy is committed to taking a deliberate, measured approach to Reopen Alaska Responsibly. The plan establishes four basic metrics that will be tracked by Alaska Department of Health and Social Services (DHSS) to determine if restrictions should be eased, continued, or rolled back to a more restrictive phase in order to protect public health.

- **Epidemiology:** Tracking disease trends and trend forecasting.
- **Testing:** Monitoring overall testing volume and changes in the percentage of positive tests at the community, regional, and statewide levels. Ensuring fast turnaround of tests and reporting of results. The goal is to maintain COVID-19 positive tests at less than one per one-thousand.
- **Public health capacity:** Monitoring cases and conducting necessary contact investigations for positive cases.
- **Health care capacity:** Ensuring hospitals have adequate capacity and supplies (such as PPE and ventilators) to care for COVID-19 patients and other patients needing urgent care.

A color-coded status – red, yellow or green – will be used to indicate whether it's safe to move forward to a less restrictive phase or if a roll-back is needed.



**GO:** If we're seeing downward trends and all is going well, we'll methodically move to **lift restrictions**.



**PROCEED WITH CAUTION:** If the situation is stable or we are seeing a slow increase in cases, we may ask for **voluntary measures to flatten the curve**.



**STOP:** If we are seeing a consistent or rapid increase in cases or if we think we are running out of capacity to care for people with COVID-19 (regardless of the trend in cases), then we will need to **reinstate some restrictions**.

Governor Dunleavy understands that Alaska is a unique place, with diverse geography. We all recognize the COVID-19 situation is evolving daily and heavily impacting local governments. We know that local municipalities will likely have valuable input into what reopening looks like in each of their communities as they work with their local emergency operations center, health care provider partners, and the State of Alaska Section of Epidemiology.

Governor Dunleavy and I are committed to listening to and working with local governments as we address this response together. If you have any questions and concerns, or even ideas for future phases, please send an email to me at [adam.crum@alaska.gov](mailto:adam.crum@alaska.gov) and the COVID question email address: [covidquestions@alaska.gov](mailto:covidquestions@alaska.gov). Phone calls can be arranged when necessary to discuss the reopening process between AML, a municipality member, myself and Governor Dunleavy.

Some small communities may already have the ability under Attachment B to restrict travel or add mitigation measures based on actions taken by their council or assembly. Still, we hope you will reach out to us if you have questions or would like to do something different so that you might be able to reopen more quickly.

Thank you for your partnership through this crisis. I ask that you please share this letter with your member municipalities.

Stay safe,

Adam Crum  
Commissioner

Enclosure: Attachment B – Small Community Emergency Travel Order



## CITY & BOROUGH OF WRANGELL, ALASKA SPECIAL BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 4, 2020
	<u>Agenda Section</u>	<b>5</b>

Approval of the Proposed Section 8 to the Wrangell Marine Service Center Yard User Agreement

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

**Expenditure Required:** \$XXX Total

FY 20: \$	FY 21: \$	FY22: \$
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**Amount Budgeted:**

	FY20 \$XXX
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**Account Number(s):**

	XXXXXX XXX XXXX
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**Account Name(s):**

	Enter Text Here
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**Unencumbered Balance(s) (prior to expenditure):**

	\$XXX
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Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Proposed Section 8; 2. WMSC Yard User Agreement; 3. Mandate 17, Appendix 1

**RECOMMENDATION MOTION:**

Move to Approve Proposed Section 8 to the Wrangell Marine Service Center Yard User Agreement.

**SUMMARY STATEMENT:**

Attached is a draft of a proposed addition to the Wrangell Marine Service Center User Agreement. It creates proposed Section 8 of the existing Agreement. This amendment addresses how activities in the Marine Service Center must be conducted as it relates to protection from COVID-19. This replaces the previously proposed ordinance shared with the local Fisheries Working Group. During

the Fisheries Working Group Meeting on Thursday, April 23rd, Assembly member Gilbert suggested a change to the User Agreement instead of a code amendment by ordinance. There was considerable input by the other members of the group as well. In between the time the proposed ordinance and this document was created, Health Mandate 017 (Independent Fishing Vessel Guidelines) was released so Administration was able to reference those provisions in this amendment.

Proposed Section 8 was distributed via email for review by the Working Group and members of the CBW EOC. Comments were received back from Assembly member Decker, Jamie Roberts, Chris Guggenbickler and Mike Lockabey.

Attached is Proposed Section 8, the existing User Agreement, and Appendix 1 of Mandate 17 that outlines all the requirements for Independent Fishing Vessel owners. Administration is seeking approval so clear direction can be provided to potential users of the Marine Yard.

## 8. COVID-19 Mandate 017 Additional Local Requirements & Clarifications

- a) Compliance with State of Alaska Health Mandate 017 is required.
- b) A copy of the Mandate 017 Acknowledgement Form (Appendix 02) must be provided to the Harbor prior to admittance into the Marine Yard.
- c) Vessel owners, operators and crew arriving from outside the state shall comply with the Self-Quarantine requirement outlined in Health Mandate 017, Appendix 01, Section III. If in-transit quarantine has been accomplished, proof of such, as documented in the vessel's log, shall be presented to the Harbor prior to admittance into the Marine Yard.
- d) Vessel owners, operators and crew arriving from inside the state, (and out-of-state after quarantine is completed) shall adhere to the procedures minimizing contact with the community outlined in Mandate 017, Appendix 01, Section V – Protecting the Public.
- e) Quarantine on the vessel in the Marine Yard is permitted under the following scenarios.
  - a. The wastewater tank on the vessel must have the capacity necessary for the full duration of the remaining quarantine for the entire crew.
  - b. A portable toilet may be reserved from the Harbor for use by a single vessel.
  - c. Marine Yard restroom facilities shall not be used by anyone in quarantine.
- f) During quarantine vessels are required to fly a “Lima” flag or similar yellow and black pennant in accordance with Mandate 017, Appendix 01, Section VII(e)(vi).
- g) Quarantine may include preparation for, and work on, the vessel, and immediate area, for work by the crew only.
- h) During quarantine, no work by a vendor or contractor on the interior portion or decks of the vessel is permitted. Work by a vendor or contractor, below the waterline of the vessel, may begin immediately.
- i) While in the Marine Yard, facial coverings (a cloth mask at minimum) will be worn unless on the vessel with crew only.
- j) Protection of the public as outlined in Mandate 017, Appendix 01, Section V(d), as it relates to contracting for services, will be strictly adhered to by all vessel crew in the Marine Yard.
- k) Vessels may be admitted to the Marine Yard without an operator or crew. Work by a vendor or contractor, below the waterline, may begin immediately. Work above the waterline may begin 72 hours (three days) after the vessel is admitted to the Marine Yard and no crew has been on board.

## WRANGELL MARINE SERVICE CENTER (WMSC) FACILITY USE AGREEMENT

**THIS AGREEMENT IS INTENDED FOR OUR “DO-IT-YOURSELF” USERS – BOTH PRIVATE OWNERS AND BUSINESS VENDORS/CONTRACTORS USING THE FACILITY TO WORK ON VESSELS OWNED BY THIRD-PARTIES.**

**BY SIGNING THIS AGREEMENT, YOU ARE AGREEING TO ALL THE TERMS AND CONDITIONS DESCRIBED HEREIN, AND ARE AGREEING TO FULLY COMPLY WITH THE SAME. FAILURE TO DO SO WILL RESULT IN THE IMMEDIATE TERMINATION OF YOUR RIGHT TO USE THIS FACILITY.**

### **A. BASIC YARD RULES AND REGULATIONS**

- 1. ALL FACILITY USERS MUST BE APPROVED AND HAVE A WRITTEN WMSC FACILITY USE AGREEMENT ON FILE WITH THE HARBOR DEPARTMENT.**
2. Users are fully liable for damage caused by them to their own vessels, vessels in their care, vessels belonging to third-parties, Yard property, and the environment. The Harbor Department and/or City and Borough of Wrangell specifically reserves the right to prevent or stop any work being performed by a user of the facility that is hazardous to other people, other vessels, or the environment.
3. **Proof of Insurance Coverage:** Prior to commencement of any maintenance or repair activities at the WMSC, persons engaged in the following activities: welding, oxy-acetylene cutting or any type of open flame work; boom truck activities or forklift activities; commercial spray painting; fiberglassing or structural boat work shall provide the Borough with certificates of insurance and/or policies, acceptable to the City and Borough of Wrangell, as described below.
4. Vehicles must be kept close to the vessel or work site and out of the way of yard equipment. Yard equipment, such as mobile boat lift, hydraulic trailers, loader and forklifts, have the right of way.  
The vehicle speed limit is TEN (10) miles per hour.
5. Children under the age of 14 must be accompanied by an adult.
6. Dumpsters are available in front of the harbor office. Receptacles will be provided by the Harbor Department upon request. The pickup fees are the responsibility of the boat owner. Receptacles are for household type small items and debris. All garbage and debris need to be in garbage bags prior to being placed in the receptacles. Large items are the responsibility of the vessel owner and need to be

- hauled to the landfill or an off-site location. If owner has no vehicle, they need to make arrangements to have items hauled.
7. Clean up of area due to accidental spills or acts of nature, (for example, but not limited to, wind storms) will have precedence over work. Stop activity immediately to clean up, and then proceed with work.
  8. Vessel owners need to provide necessary project tools. The Harbor Department does not provide equipment or tools.
  9. Pre-arrange things such as pressure washers and workers to help expedite the process.
  10. Living or sleeping aboard vessels while in the yard is limited to no more than 14 days for entire length of time the vessel is in the yard with permission from the Harbormaster.
  11. Launches require a 24 hour notice.
  12. Cancellations within one (1) hour of scheduled launch or haul time may result in a cancellation fee of \$300.00.
  13. Any and all equipment supplied or provided by you, must comply with all local, State and Federal laws and regulations.
  14. User agrees to comply with all local, State and Federal laws and regulations.

**B. BOATYARD USER REQUIRED BEST MANAGEMENT PRACTICES**

It is the City and Borough of Wrangell's goal to ensure that use of this facility is done in an environmentally responsible manner. Towards that goal, users are required to follow Best Management Practices (BMP'S) at all times, designed to prevent or reduce the discharge of pollutants into surface or ground water.

IN THE EVENT THE HARBOR DEPARTMENT DETERMINES THAT THE BMPS ARE NOT BEING FOLLOWED, THE PROJECT IN QUESTION WILL BE SHUT DOWN UNTIL IT IS DETERMINED THAT THE PROJECT IS IN COMPLIANCE WITH THE BMPS.

**1. General Practice BMP's**

- a) You are responsible for the work area around your boat or leased work areas, and for the actions of anyone assisting you be it family, crew, or contractors. Please keep your work area clean, safe and orderly.

- b) Vessels entering yard must be placed on a tarp. Vessel owner is responsible for providing a tarp large enough for their vessel.
- c) You must tarp under the vessel to catch all debris and dust from such activities as sanding, grinding, scraping, painting, wood planing, or any other activity which may contaminate the soil.
- d) All items from project must be kept on the tarp. Piling debris off of tarp will not be allowed. Oily or greasy items (for example, but not limited to, engines) must be on pallets, and totally covered by a tarp to keep the rain off.
- e) Tarps must be swept and the debris deposited into the dumpster. Alternatively, you may dispose of the whole tarp after careful folding to contain all dust and debris. To avoid wind blown debris and dust you may need to sweep more often. It is recommended that you sweep and dispose of debris at the end of each day.
- f) All used sandpaper, cans, brushes, etc. must be cleaned up and deposited in the dumpster. We recommend you do this at the end of each day.
- g) All spray painting, sandblasting, and sanding shall be controlled with structures or drapes to the maximum extent to minimize the spreading of wind blown materials. The local air quality authority may have additional requirements beyond these minimal requirements
- h) At times, windy conditions will force some activities to be delayed until containment can be effective.
- i) Airborne pollution is not permitted from any maintenance activity.
- j) Do not shift or move boat stands. Only Harbor Personnel are allowed to move boat stands.
- k) City and Borough of Wrangell invoices must be paid before a vessel can be launched. Cash, checks and Visa or MasterCard are accepted.
- l) The yard gates are open between 7:00 am and 9:00 pm October through March and 7:00 am and 11:00 pm April through September, seven days a week.
- m) Customer vehicles must be kept next to the project site or outside the gate. No unattended vehicles allowed.

## **2. Boat Bottom Cleaning**

- a) Pressure washing shall only take place over the washdown pad and washdown water collection system. All other boat washing activities must first be approved by Harbor Personnel. All wash water must be collected and deposited in the washdown water collection system.
- b) Clean up the wash-down area after pressure washing.

## **3. Sandblasting**

- a) Projects being sandblasted will be controlled with structures or tarps to the maximum extent practical.
- b) Sandblasting site must be cleaned daily.
- c) Sandblasting material must be swept or vacuumed. No water will be allowed to clean up sandblasting debris.
- d) All sandblasting material, new and used must be kept contained off of the ground and covered from rain to prevent being introduced to the environment.
- e) All sandblasting debris must be disposed of according to State and Federal Regulations.

## **4. Paint Management**

- a) The use of paints and solvents shall be carried out in such a manner so as to prevent these products from entering the soil or water if accidentally spilled.
- b) Drip pans, drop cloths, tarpaulins or other protective devices shall be required for all paint mixing and solvent use operations.
- c) Paint cans shall be kept in drip pans with drop cloths or tarps underneath the drip pan.
- d) Paint and solvent spills shall be treated as oil spills and shall be prevented from reaching the ground, in order to avoid the spills reaching the storm drains and subsequently discharge into the water.

- e) Anti-fouling paints containing tributyltin (TBT) are prohibited from use on any vessel. Exception per Alaska Statue is as follows: slow-leaching TBT-based marine antifouling paint may be imported into and sold in the state. A slow-leaching TBT-based marine antifouling paint may be applied in the state only to aluminum vessel hulls and lower outboard drive units.
- f) Empty cans must be allowed to dry, and then thrown into dumpster.
- g) Projects being spray painted will be controlled with structures or tarps to the maximum extent practical.

## **5. Toxic Materials Storage**

- a) Solid chemicals, chemical solutions, paints, oils, solvents, acids, caustic solutions and waste materials, including used batteries and their contents shall be stored in a manner which will prevent inadvertent entry of these materials into the water or onto the ground. Storage shall be in a manner which will prevent spillage by overfilling, tipping, or rupture.
- b) Keep all hazardous materials in the original container. Make sure the container labels remains in place. Keep the containers in areas where they will not get knocked over. Keep the containers in areas that have good ventilation.
- c) Keep all containers out of the reach of children.
- d) Incompatible or reactive materials shall be segregated and securely stored in separate areas that prevent mixing of chemicals.
- e) Waste liquids and excess chemical products shall be stored under cover such as tarps or roofed structures. When ready for disposal these hazardous materials shall be taken to the Household Hazardous Waste facility. These materials shall not be disposed of in the dumpsters or sewer or water.

## **6. Bilge Water and Waste Oil**

- a) Bilge pumps must be turned off prior to being hauled out of the water.
- b) Boat owners wishing to pump bilges must contact Harbor Personnel for assistance. Harbor Personnel will determine if water can be discharged into the washdown water collection system and



if not, owner will be responsible for collection and disposal according to State and Federal Regulations.

- c) No discharge of oil to the water or ground is permitted. The Harbor Department has provided used oil tanks along the waterfront. Please use them to dispose of your waste oil only.
- d) In the event of an accidental discharge of oil into waters or onto land, the Harbor Department staff should be notified immediately.
- e) Cleanup efforts shall commence immediately and be completed as soon as possible, taking precedence over normal work, and shall include proper disposal of any spilled material and used cleanup materials.
- f) Drip pans or other protective device shall be required for all petroleum product transfer operations to catch incidental spillage and drips from hoses, drums, or portable containers.
- g) Leaking connections, valves, pipes, hoses and equipment shall be repaired or replaced immediately. Hydraulic hoses and connections to deck gear seem especially vulnerable to accidental discharges.

## 7. Long Term Storage

- a) Long term storage is limited to 24 consecutive months pursuant to ordinance no. 871: 14.09.110 Idle Vessel Removal. **No vessel will be allowed to remain in the Wrangell Marine Service Center for longer than 24 consecutive months and such vessel is thereafter subject to impoundment and sale per sections 14.13.005-.060.**
- b) Long term storage rate DOUBLES after 12 consecutive months.

**C. INDEMNIFY/HOLD HARMLESS AGREEMENT**

The user agrees to defend, pay on behalf of, indemnify and hold harmless **the City and Borough of Wrangell**, its elected and appointed officials, employees, volunteers, and others working on behalf of the City and Borough of Wrangell against any and all claims, demands, lawsuits, liabilities or losses, including costs and attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City and Borough of Wrangell, its elected and appointed officials, employees, volunteers or others working on behalf of the City and Borough of Wrangell, by reason of person injury, including bodily injury or death, property damage, including loss of use thereof, and environmental damage or liabilities, which arises out of or is in any way connected or associated with the use of this facility or property of the City and Borough of Wrangell by the User, its employees, agents, or contractors.

It is specifically understood by the undersigned that the City and Borough of Wrangell is not responsible for any loss, damage, or injury arising out of work while within the WMSC or on the respective vessel.

**SIGNED:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
IF SIGNING ON BEHALF OF A BUSINESS ORGANIZATION, THE USER MUST  
SUPPLY PROOF OF AUTHORITY TO BIND THAT BUSINESS ORGANIZATION.

**D. INSURANCE REQUIREMENT FOR VENDORS/CONTRACTORS AND SMALL BUSINESS OWNERS ENGAGED IN CERTAIN ACTIVITIES**

Any user engaged in the following activities: welding, oxy-acetylene cutting or any type of open flame work; boom truck activities or forklift activities; commercial spray painting; fiberglassing; or structural boat work, by his or her signature below, certifies that he or she, or their business, holds the following insurance policies and that such policies comply with all applicable local, state or federal laws:

1. **General Liability Insurance;**
2. **Motor Vehicle Liability Insurance** (for individuals engaged in boom truck or forklift activities);
3. **Workers Compensation Insurance** (where appropriate).

Proof of insurance must be provided prior to commencement of any work on WMSC property.

**BY MY SIGNATURE BELOW, I AM AGREEING TO ALL THE TERMS AND CONDITIONS DESCRIBED HEREIN, AND ARE AGREEING TO FULLY COMPLY WITH THE SAME. I UNDERSTAND THAT FAILURE TO DO SO WILL RESULT IN THE IMMEDIATE TERMINATION OF ANY RIGHT I MIGHT HAVE TO USE THIS FACILITY. I HEREBY ACKNOWLEDGE THAT I HAVE FULLY READ, THAT I UNDERSTAND, AND DO AGREE TO ABIDE BY THE WRANGELL MARINE CENTER FACILITY USE AGREEMENT.**

I further understand and acknowledge by my signature that the City and Borough of Wrangell is not responsible for damage or loss to vessel or articles left in or attached to the vessel in case of fire, theft, accident, inclement weather or any other cause beyond its control.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

**APPROVAL: THE CITY AND BOROUGH OF WRANGELL**

APPROVED BY: \_\_\_\_\_ Date: \_\_\_\_\_

Alaska Protective Plan for Independent Commercial Fishing Vessels  
Appendix 01 to Health Mandate 017  
Part of Phase 1  
Issued: April 23, 2020

*Item b.*

- I. Documentation.** Vessel captains are required to maintain a ship's log as a written or time-stamped electronic document covering, at a minimum, the following information:
- a. An acknowledgement of the requirements of this Mandate and an explicit description of which protective plan (State Mandate 017 or fleet-wide plan) they are enacting and enforcing on the vessel.
  - b. Certification that crew members have been screened upon arrival in accordance with Paragraph III.
  - c. Certification when crewmembers have completed self-quarantine in accordance with Paragraph IV.
  - d. In the event of a sick crewmember, documentation of the information required in Paragraph VII.c.iii.

For the 2020 season, each independent vessel captain must sign the Health Mandate 017 Acknowledgement Form (Appendix 02) prior to actively participating in the 2020 commercial fishing season. This form will indicate that the captain and owner will comply with the Mandate.

Prior to accepting any fish, or making any payment for fish to an independent fishing vessel, a tender or processor must receive and confirm a signed copy of the vessel's Acknowledgement Form. The vessel captain must submit a copy of the Acknowledgement Form the first time they sell fish to a tender or processor. Subsequent sales to the same tender or processor do not require submission of another copy of the Acknowledgement Form (*e.g.*, the form only needs to be submitted once, per fishing season, per tender or processor), but every tender or processor that an independent commercial fishing vessel sells to must have, and retain until December 31, 2020, a signed copy of the Acknowledgement Form. This form shall be provided to the Alaska Department of Fish and Game upon request.

By accepting the Acknowledgement Form, the tender or processor may rely upon the submission of the Acknowledgement Form as proof of compliance of Health Mandate 017 and Appendix 01. The tender or processor is not required to confirm compliance with Health Mandate 017 and Appendix 01, other than to collect the Acknowledgment Form, and assumes no liability for any failure to comply by any independent commercial fishing vessels.

**II. Travel Procedures.**

- a. All crewmembers in transit on commercial or chartered aircraft must wear a cloth face covering that meets the recommendations contained in Health Alert 010. This face covering must be worn while transiting air terminals (to be temporarily removed for security screening), while on the plane, and any follow-on ground

transportation until they reach their self-quarantine facility (e.g., bunkhouse, vessel or private lodging). Crewmembers shall clean or dispose of face coverings in accordance with Health Alert 010.

- b. Crewmembers in transit shall carry documentation from the vessel or company indicating that they are an essential Critical Infrastructure Worker as defined under State Health Mandates.
- c. Arriving crewmembers must proceed directly to the vessel or their designated self-quarantine location, must practice social distancing and avoid interaction with the community, and may not stop at any location between arrival at the local airport and transport to the vessel or self-quarantine location.

**III. Self-Quarantine.** The requirements of Health Mandate 010 remain in effect. All people arriving in Alaska, whether resident, worker, or visitor, are required to self-quarantine for 14 days after arriving in the State and monitor for illness. To the greatest extent possible, arriving people should self-quarantine at their final destination in Alaska.

- a. Arriving crewmembers should be aware that some local communities, boatyards, or harbor masters may have enacted additional protective measures, and must comply with those measures.
- b. Crewmembers' temperature shall be taken twice daily during self-quarantine. Should fever symptoms develop during quarantine, follow the **Identification** protocol in Paragraph VII (a), seek testing and medical treatment immediately if symptoms are suspected to be caused by COVID-19.
- c. If it is necessary for a crewmember to board the vessel before their 14- day quarantine ends (to work or because the vessel must get underway), the time on the vessel may count toward the 14 days.
- d. If a new crewmember joins a worksite or vessel prior to completing the 14-day self-quarantine after arrival at their final destination, they must complete their quarantine at the worksite or vessel. If it is not possible to fully quarantine in a separate room, the 14-day self-quarantine period must be restarted for the entire crew.
- e. For crewmembers who live locally, or return to port daily, crewmembers and families or roommates shall practice social distancing for the duration of the season.
- f. Workers living on shore during their 14- day self-quarantine period, may only travel directly between their designated self-quarantine lodging and worksite. They must observe self-quarantine restrictions when not on the worksite.
- g. The time spent in transit from the final out-of-state port to Alaska on a vessel, demonstrated through a ship's log or equivalent record, will count towards the in-

state, 14-day mandatory self-quarantine period if all protective measures are followed.

- h. The vessel must report that it is undergoing self-quarantine, or has a self-quarantined crewmember on board, if it has any contact with another vessel, a processor, or a harbormaster. Vessels are required to fly a “Lima” flag or similar yellow and black pennant if they have any crew on board still under self-quarantine.
- i. Once the initial self-quarantine period after arriving in the State has been observed, there is no requirement to repeat the self-quarantine period when moving between Alaskan communities.

**IV. Screening of Personnel.** All crewmembers will be screened upon arrival to the vessel, using the following procedures, or an equivalent medically- vetted procedure. Vessel captains may wish to arrange for dedicated spaces to conduct private arrival screening.

a. Verbal Screening Questions

- i. Have you experienced any cough, difficulty breathing, shortness of breath, loss of smell or taste, sore throat, unusual fatigue or symptoms of acute respiratory illness in the last 72 hours?
- ii. Have you experienced a fever (100.4° F [38° C] or greater using an oral thermometer) within the last 72 hours?
- iii. Have you experienced signs of a fever such as chills, aches and pains, etc. within the last 72 hours?
- iv. In the past 14 days, have you traveled in an area or country with widespread COVID-19 transmission without practicing social distancing?
- v. Have you had contact, within the past 14 days, with a lab-confirmed or suspected COVID-19 case patient? (Contact defined as being within six feet of a COVID-19 case patient for a prolonged period of time (ten minutes or more) or having direct contact with infectious secretions of a COVID-19 case patient)?

b. Physical Screening

- i. Each crewmember shall demonstrate a measured temperature < 100.4°F. (This reference is for oral temperature, a forehead (temporal) scanner is usually 0.5°F (0.3°C) to 1°F (0.6°C) lower than an oral temperature. An ear (tympanic) temperature is 0.5°F (0.3°C) to 1°F (0.6°C) higher than an oral temperature.)

- ii. Anyone performing a physical screening shall wear appropriate personal protective equipment (PPE). If PPE is not available, the crewmember may take their own temperature.
- iii. Each crewmember must be free of fever or respiratory symptoms. A possible exception would be if a crewmember has mild symptoms that are clearly attributable to another source (i.e., allergies).
- c. If a crewmember fails verbal or physical screening, or is displaying viral symptoms, they will not be allowed to board.
- d. Additionally, vessel captains should assess each crewmember's individual risk factors (*e.g.*, older age; presence of chronic medical conditions, including immunocompromising conditions) and enact additional protective measures as needed to minimize their risk.

**V. Protecting the Public.** It is anticipated that catcher and tender vessels may have local community contact for the following reasons: offload, resupply, and maintenance; planned shipyard work at the beginning of the season; vessels that return to port daily or frequently as part of their fishery; medical or other unforeseen emergencies. Vessel captains and crewmembers must use the following procedures to limit contact with members of the public to the greatest extent possible:

- a. For crewmembers who live locally or return to port daily, crewmembers and families or roommates must comply with Health Mandate 011 on social distancing.
- b. Other crew may not disembark the vessel while in port for non-essential purposes.
- c. All face-to-face interaction between crew and shore-based workers will be kept to an absolute minimum, such as receiving for supplies, off-loading catch, fish tickets, and refueling. Those interactions that cannot be conducted remotely must follow social distancing guidelines.
- d. When contracting for services, vessel captains shall ensure that vendors providing services to, or onboard, vessels in port use the following procedures:
  - i. If possible, any deliveries shall be made without a vendor boarding a vessel. The delivery shall be disinfected, if possible, before bringing it on board.
  - ii. In the event that a vendor must board a vessel, they must undergo the same screening as a crewmember boarding a vessel and be denied boarding if they have a fever, respiratory symptoms, or a high-risk COVID-19 exposure in the prior 14 days.
  - iii. Vendors shall wear a mask and face shield on board and shall wash their hands or use hand sanitizer prior to boarding and after leaving.

- iv. Vendors and crew must practice social distancing and remain six feet apart, if possible.
- v. Where feasible, use methods of communication that minimize yelling (such as radios or microphones).
- vi. If working in an engine room, keep ventilation fans running for circulation, even at the dock.
- vii. Try to allow vendors to work alone and use only the absolute minimum required number of workers in a space.
- viii. Carefully control the ingress and egress of vendors from the vessel.
- ix. If vendors must use onboard tools they must be disinfected prior to and after use.
- x. After a vendor leaves, the ship shall be disinfected and all crew shall wash hands.
- e. Vessel captains shall check in with the harbormaster prior to any port of call, and follow the directives of harbormasters while in their ports.
- f. Private sector businesses such as retailers, hotels, and air carriers may also enact additional measures as a part of their protective plans, which must be followed in order to obtain their services.

**VI. On Board Protective Measures.** All crewmembers must receive training on the requirements of this Mandate, including Appendix 01. Vessel captains shall enact protective measures as appropriate to their vessel size and design in order to limit proximity of persons while onboard or underway.

- a. Vessel captains should consider limiting the number of crewmembers allowed in operational spaces such as the wheelhouse and engine room. These social distancing measures are not required if the entire vessel crew is comprised of members of a single-family unit. These social distancing measures may not be possible on smaller vessels.
- b. Best practices for galleys and mess areas are:
  - i. Ensure all crew wash hands before eating or touching any food items or utensils.
  - ii. Any crew with cough or respiratory symptoms must eat separately. Galley shall be prepared to send individual meals to sick crew and clean dishes separately.
  - iii. Eliminate buffet or family-style dining and any common serving dishes. Identify one crewmember to handle food and to prepare a plate for each crew. Do not allow serving utensils to be shared.



- iv. Consider having a galley crewmember prepare individual snacks for the day and distribute to each crewmember. Eliminate common bowls of snacks or opportunities for multiple people to touch food or packaged food products.
- v. Galley crew shall practice meticulous hand and cough hygiene and shall wear a mask and gloves while serving food.
- vi. Some additional protective measures may include:
  - 1. Self-service utensils – to reduce the opportunity for items to be touched by multiple people, set up trays with utensils on them and hand them out or set table before service.
  - 2. Use of single- use cups/plates/etc.
  - 3. Aggressive sanitizing of push button/lever beverage dispensers, condiments, etc. – areas that people may be touching during the meal service.
  - 4. Stagger meal breaks to reduce the number of people in the galley at one time or reducing the seating capacity in the galley so people are spaced farther apart.
  - 5. Ensure people sanitize their hands on the way to and from the galley.
- c. Best practices for cleaning and sanitation of PPE, surfaces, and spaces are:
  - i. Dedicated person(s) shall be assigned to the tasks of cleaning, sanitizing, and disinfecting. After tasks are completed, they shall spray disinfectant chemical on the soles of their shoes, to prevent any cross-contamination. They shall also change out of their uniform, send to laundry in sealed bag, and take a shower. Consider the use of “dissolvable laundry bags” for contaminated linen and clothing.
  - ii. Daily disinfection of surfaces that people touch frequently can help decrease the spread of germs. When illness has been identified on board, consider disinfecting surfaces multiple times per day.
  - iii. Surfaces that people touch a lot (door handles, railings, light switches, chairs and tables) and bathroom and kitchen surfaces shall be cleaned, sanitized, and disinfected at least three times a day.
  - iv. Vessels must have in place a detailed procedure for cleaning, sanitizing, and disinfecting a vessel and disposing of PPE.

- d. Vessel captains shall encourage basic common hygiene practices, such as: frequent and thorough hand washing; respiratory etiquette, including covering coughs and sneezes; discouraging crewmembers from using others' personal property, work tools, and equipment.
- e. Crewmembers are required to stay in their assigned accommodations if they are sick.
- f. For any material (e.g., lines, fish tickets) that must be passed between vessels or to shore, crewmembers shall wear gloves and face coverings when handling material and perform hand hygiene after transfer. Crewmembers must disinfect any new supplies that arrive on board. After handling material, crew shall remove and discard or wash gloves, immediately wash hands with soap and water or use hand sanitizer, and then disinfect any personal items they may have touched, such as radios.
- g. If the crew will be completing the 14-day self-quarantine on board, it is acceptable to continue to fish during this time. Restrict contact with tenders or shore-personnel as much as possible. If contact with other vessels or personnel must occur, adhere to the safety plans set up by tender or port facilities, and utilize the following precautions:
  - i. Restrict personnel from boarding the vessel, any communication shall be done by phone or radio instead of in person if possible
  - ii. Wipe down rails, door handles, and surfaces frequently with disinfecting wipes.
  - iii. Vessels are required to fly a "Lima" flag or similar yellow and black pennant if they have any crew on board under quarantine.

**VII. Procedures for Crewmembers who Become Ill.** Vessels must follow the following procedures for identification, isolation and assessment of crewmembers who begin to show symptoms of infection:

- a. **Identification.** Observe crew daily for:
  - i. New signs of fever, cough, difficulty breathing, loss of smell or taste, unusual fatigue, or shortness of breath.
  - ii. If there is a respiratory illness identified on board, take temperature twice daily of each crewmember.
  - iii. If there are symptoms presenting, repeat the screening from Paragraph IV.
  - iv. If a crewmember screens "yes" to any of the verbal symptom questions (1-3), place a surgical mask on, if tolerated.

- v. If a crewmember screens “yes” to BOTH: (1) any of the verbal symptom questions (1-3); AND (2) an epidemiological risk factor questions (4 or 5), place a surgical mask on crewmember. if tolerated. and isolate per the **Isolation** protocol below. If an isolation room is not available, the entire vessel will be considered under isolation.
- vi. Evaluating provider must don appropriate PPE and begin to document who has had exposure to the crewmember within the last two days.
- vii. If a crewmember screens “yes” to fever and respiratory symptoms, but does not clearly have an exposure that would qualify for a COVID-19 suspect case, seek medical evaluation and, at a minimum, recommend isolation. The crewmember shall wait to return to work until 72 hours AFTER the fever ends without the use of fever-reducing medications AND an improvement in initial symptoms (i.e. cough, shortness of breath).

**b. Isolation.** Isolation separates sick people with a contagious disease from people who are not sick. When possible, isolate sick crewmembers in a separate stateroom and designate a head that is only for isolated crew. In vessels that cannot accommodate individual isolation, consider the entire vessel under isolation for 14 days.

- i. If a crewmember is identified as a potential COVID-19 case, immediately ask them to wear a facemask (a surgical mask, not N-95), if tolerated. If there are no facemasks available, a cloth face covering may be used as a last resort.
- ii. Place the crewmember in a private room with the door closed, ideally an airborne infection isolation room if available. Place a label on the door indicating no one is to enter the room without proper PPE. This room shall have separate toilet and bathing facilities.
- iii. Any staff entering the room shall use Standard Precautions, Contact Precautions, and Airborne Precautions, and use eye protection such as goggles or a face shield. If N-95 masks are not available, a surgical mask may be considered an acceptable alternative at this time.
- iv. Access to the room shall be limited to personnel involved in direct care. Meals shall be delivered to the room and dishes and utensils cleaned separately. Anyone with exposure to the crewmember shall document the date and time of exposure, nature of exposure (close contact, same room, secretions), and PPE worn. Meticulous hand hygiene MUST be performed immediately after removing PPE.
- v. Maintain a distance of six feet from the sick crewmember and keep interactions with them as brief as possible.

Alaska Protective Plan for Independent Commercial Fishing Vessels  
Appendix 01 to Health Mandate 017  
Part of Phase 1  
Issued: April 23, 2020

Item b.

- vi. Limit the number of people who interact with sick people. To the extent possible, have a single person give care and meals to the sick person.
  - vii. Avoid touching your eyes, nose, and mouth.
  - viii. Wash your hands often with sudsy soap and warm/hot water and wash your hands immediately after leaving the presence of the sick crewmember. If soap and water are not available, and if hands are not visibly soiled, use a hand sanitizer containing at least 60% alcohol.
  - ix. Provide tissues and access to soap and water, and ask the sick crewmembers to cover their mouth and nose with a tissue (or facemask) when coughing or sneezing.
- c. **Notification.** If person on vessel becomes ill with suspected or confirmed COVID-19, contact local public health nursing for further guidance:
- i. Dillingham Public Health Center: 842-5981
  - ii. Homer Public Health Center: 235-8857
  - iii. Ketchikan Public Health Center: 225-4350
  - iv. Kodiak Public Health Center: 486-3319
  - v. Nome Public Health Center: 443-3221
  - vi. Petersburg Public Health Center: 772-4611
  - vii. Sitka Public Health Center: 747-3255
  - viii. Valdez Public Health Center: 835-4612
  - ix. <http://dhss.alaska.gov/dph/Nursing/Pages/locations.aspx>
    - (a) For a person ill or injured and not suspected of COVID-19 follow established process to evaluate for establishing healthcare.
    - (b) If the vessel containing an ill crewmember is not directed to shore-side medical attention, the vessel may continue to fish and complete a 14-day quarantine at sea. If unloading to a tender/processor is necessary during this time, the vessel must tell the tender/processor it has a sick crewmember on board. During the unloading, all crew must wear gloves and face coverings, and follow the procedures in Paragraph VI.g.
- d. **Transportation.**
- i. Procedure on transportation of suspected COVID-19 cases at disembarkation.
    - 1. For the crewmember with suspected COVID-19: A facemask shall be worn by the patient for source control. Follow guidance from Public Health Centers listed in IV.c. Notification.

- ii. If general medical issue, contact and seek medical care from local clinic.
  - e. **Quarantine.** Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick. If separate staterooms with designated bathrooms are available, this procedure may be considered for individual crew. Otherwise, consider the entire vessel under quarantine.
    - i. Passengers and crew members who have had high-risk exposures to a person suspected of having COVID-19 shall be quarantined in their cabins. All potentially exposed passengers, ship medical staff, and crewmembers shall avoid leaving the vessel and self-monitor under supervision of ship medical staff or telemedicine providers until 14 days after the last possible exposure (if the ill crewmember remained on the vessel and could not be fully separated from healthy crew, consider the entire vessel under quarantine for 14 days after the case is determined by public health to no longer need isolation). If an entire vessel is under quarantine, they may continue to work.
    - ii. A high-risk exposure could occur through close contact with the suspected case without PPE. Close contact is defined as:
      - 1. being within approximately six feet (two meters) of a COVID-19 case for a prolonged period of time (ten minutes or longer); (close contact can occur while caring for, living with, visiting, or sharing a healthcare waiting area or room with a COVID-19 case);
- OR
- 2. having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).
  - iii. For a catcher or tender vessel with a suspected case, consider the entire crew to have had a high-risk exposure.
  - iv. If personnel develop fever, cough, difficulty breathing, or other symptoms of COVID-19 while in quarantine, they shall be isolated and undergo medical assessment, reporting and transportation as per the other relevant sections of this Mandate.
  - v. Vessel management and telemedicine providers shall remain in contact with personnel through the self-monitoring period to oversee self-monitoring activities.
  - vi. If the vessel returns to port with a sick crewmember, remaining crewmembers are not permitted to leave the vessel except to receive

medical care or to move directly to a suitable quarantine location. No off-vessel work is permitted. The vessel must coordinate delivery of food or other necessities. Vessels are required to fly a “Lima” flag or similar yellow and black pennant if they have any crew on board under quarantine.

- vii. The remaining exposed crewmembers must complete a 14-day quarantine period, from the time the sick crewmember is transported, on the vessel or in a suitable quarantine location.

#### **VIII. Continuity of Fisheries Operations.**

- a. Vessel captains shall consider the impact that this pandemic will have on the fishing industry as a whole, their suppliers and wrap-around services such as fuel, groceries, and lodging.
- b. Vessel captains shall consider the potential impact to their operations that may arise as a result of outbreaks or increased rates of crewmember absenteeism, and enact plans for cross-training crewmembers to the greatest extent possible.
- c. Vessel captains must cease operations and return to port if they do not have enough healthy crewmembers remaining to safely operate the vessel.

## CITY & BOROUGH OF WRANGELL, ALASKA SPECIAL BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 4, 2020
	<u>Agenda Section</u>	<b>5</b>

Approval to Establish and Make Ready an Alternative COVID-19 Isolation Site

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

**Expenditure Required:** \$XXX Total

FY 20: \$	FY 21: \$	FY22: \$
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**Amount Budgeted:**

	FY20 \$XXX
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**Account Number(s):**

	XXXXXX XXX XXXX
--	-----------------

**Account Name(s):**

	Enter Text Here
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**Unencumbered Balance(s) (prior to expenditure):**

	\$XXX
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Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1.

**RECOMMENDATION MOTION:**

Move to Approve Establishing and Making Ready an Alternative COVID-19 Isolation Site

**SUMMARY STATEMENT:**

It is necessary to be fully prepared for a COVID-19 outbreak, should one occur. The potential for an outbreak to happen may increase as the economy begins to reopen and mandates are lifted encouraging the movement of people in and out of the community.

Captain Sprehe has been working with Trident to secure the use of one bunkhouse as an Alternative Isolation Site should there be an outbreak of persons in Wrangell who are not sick enough to require hospitalization, but need a place in which they can be isolated during recovery. There may be numerous situations that arise where people find themselves without a suitable isolation location. This could be a resident living in a home where isolation from family members is not possible. It could also be a seasonal worker in town who has no local domicile, other than a hotel room or fishing vessel.

Far more goes into making ready an Isolation Site.

- The physical space needs to be inspected, cleaned, and arranged as necessary.
- Transportation from the hospital or another location for a confirmed positive case to the Isolation Site needs to be secured.
- Individual provision kits need to be put together. These include personal care items like toiletries and sheets for a bed, etc. The Borough has a number of the kits ready in the FEMA MMRE Trailer, but they are 14 years old. Likely personal care items, like shampoo, etc. need to be replaced. They are only designed for a short period like three days, not 14 days.
- Staff needs to be hired to oversee the readiness activities and to manage/work the site if it needs to be used.
- PPE for staff and “residents” needs to be stockpiled.
- Training for staff needs to take place.
- Catering needs be put in place.
- On-going medical care for “residents” needs to be coordinated.
- Cleaning and laundry services need to be put in place.

This represents the bulk of things that need to be considered.

The appropriate time to take this action is now, while there are still no positive cases. There is too much at stake to risk mistakes being made if we wait until after there is a confirmed case, and a need for the site.

We don’t currently have a budget identified. This clearly fits within the scope of things that are eligible for reimbursement under FEMA Emergency Response and the CARES Act. At this time, Administration is asking for the ability to spend up to \$100,000. If more is necessary, it will require additional approval by the Assembly.