



City and Borough of Wrangell  
BUDGET Work Sessions  
AGENDA

Monday, June 01, 2020  
5:30 PM

Location: Teleconference

## 1. CALL TO ORDER

### WORK SESSION

Resolution No. 03-20-1520 allows for the temporary suspension of in-person Assembly Meetings and allows for teleconference meetings, due to COVID-19, until October 17, 2020 unless terminated before that date.

Please note that KSTK may or may not be broadcasting the Budget Work Sessions.

Please use the following information to teleconference into the Work Session to listen in only.

To Join by Computer:

<https://zoom.us/j/9078742381?pwd=MTNqSEdncjRyakh2UCtMVUNxMndYUT09>

And Enter the Meeting ID: 907 874 2381

Then Enter Password: 99929

OR

To use your phone, call one of the following numbers:

+1 669 900 9128 US

+1 346 248 7799 US

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And enter the Meeting ID: 907 874 2381

Then enter the Password: 99929

- [a.](#) General Fund Budget Overview
- [b.](#) General Fund Revenue
- [c.](#) Clerk/Assembly Budget
- [d.](#) Administration Budget
- [e.](#) Finance Department Budget
- [f.](#) Fire Department Budget
- [g.](#) Police Department Budget

- [h.](#) Corrections/Dispatch Budget
- [i.](#) Public Safety Building Budget
- [j.](#) Community Service Organizations Budget
- [k.](#) Economic Recovery Fund Budget



# CITY & BOROUGH OF WRANGELL

## FY 2021 BUDGET WORK SESSIONS

### FUND: GENERAL/ECONOMIC RECOVERY

DEPARTMENTS: GF Revenues, Clerk/Assembly, Administration, Finance, Fire, Police, Corrections, Public Safety Building, Community Service Organizations

Item a.

#### Departments:

In addition to General Fund Revenues, the General Fund Departments being presented during this work session include Clerk/Assembly, Administration, Finance, Fire, Police, Corrections/Dispatch, Public Safety Building, and Community Service Organizations.

#### Big Picture:

- Total General Fund revenues and transfers are estimated to be \$5,324,957.
- Total General Fund **operating** expenditures are estimated to \$5,703,819.
- This is a General Fund operating **deficit** in the amount of \$378,862.
- This budget **does not** include Capital Projects. Administration will bring a Capital Project Budget (across all funds) to the Assembly for consideration in July. There will be a small amount of Capital Projects money that will be added later in the week following discussions with the Assembly in order to maintain continuity on projects in progress.
- This budget **does not** include a true Capital Equipment program. Administration will be working on this program and intends to bring this to the Assembly for consideration no later than August. There are some small Capital Equipment items included in department budgets. An item is considered Capital Equipment once it hits \$5,000.
- Administration is finalizing some options for the Assembly to consider to further reduce the deficit. These will be presented on Wednesday or Thursday.

#### Revenue:

- This budget includes **no** rate increases; no increase in Sales Tax or Property Tax.
- Total Sales Tax Revenue is anticipated to be down by \$1 Million, resulting in a transfer from the Sales Tax Fund \$600,000 less than FY20. Sales Tax revenue projects are based as follows:
  - 1<sup>st</sup> Quarter FY21 (9/30/2020) – down 50% from Qtr ending 9/30/2019
  - 2<sup>nd</sup> Quarter FY21 (12/30/2020) – down 50% from Qtr ending 12/31/2019
  - 3<sup>rd</sup> Quarter FY21 (3/31/2021) - down 25% from Qtr ending 3/31/2020
  - 4<sup>th</sup> Quarter FY21 (6/30/2021) – down 20% from Qtr ending 6/30/2019
  - There will be a spreadsheet showing the numbers later in the week.
- Property Tax revenues are anticipated to **increase** by \$200,000 given the total assessed value.



- Federal PILT is assumed to remain flat, or the same as FY20 at approximately \$460,000.
- Municipal Assistance (formerly Revenue Sharing) is down about \$30,000 because the Governor vetoed the recapitalization of the fund. If this is not addressed the payments will continue to decline by 30% each year until the fund is emptied and the program will go away. Wrangell typically sees just over \$400,000 annually. This fiscal year the revenue will be \$375,363.
- DMV Revenue is anticipated to be down slightly as we are unsure when we will be back open due to staff training. A DMV training class is tentatively scheduled sometime in June.
- A transfer from the Permanent Fund in the amount of \$250,000 is assumed in this budget. This is commensurate with previous years. Although it is listed under revenue, in truth it is an inter-fund transfer which is why it is not shown on the revenue budget sheet in the packet.
- This budget does not account for any staff or programmatic reimbursements that are allowed under the CARES Act through December 2020.

#### Personnel:

- These department budgets include annual step increases.
- These department budgets includes no change to health insurance benefits – the cost of which decreased by 2% for this year based on CBW claims history and anticipated workforce for the upcoming fiscal year.
- All positions being vacated by attrition are being reviewed for necessity. Please see the reductions below for the departments being reviewed:
  - The Police Department budget includes the reduction of total officers (not including the Chief) from six to five. The position shared between the DMV and the Finance Department will remain unfilled. This results in an additional .50 FTE reduction in the PD.
  - The unfilled, shared DMV/Finance position also results in a .50 FTE reduction in the Finance Department.

#### General Information:

There are individual considerations that will be discussed with each Department budget. Some noteworthy items include:

- The Administration Department budget is considerably less because it previously included wages and programmatic expenses for the Economic Development





Department. As discussed during last year's budget work sessions, this has been separated out into its own budget.

- The Corrections/Dispatch budget is down significantly due to a reduction in overtime (new staff are trained), and travel/training expenses.
- The Police Department budget is down significantly due to a drop in number of different areas.
- The Finance Department budget is less due to a reduction in the anticipated expenses for IT support and non-capital equipment purchases (servers and replacement computers), and a small reduction in staff.
- The Fire budget is up due to a need to perform maintenance on equipment and the need to purchase new SCBAs. This expense has been delayed several years and can't be any longer.
- Community Service Organization funding remains flat. However, there has been discussion statewide among managers and finance directors if assistance to social programs like this which would normally be cut due to budget deficits could actually be cut from budgets and then paid for with CARES funding. There is not a definitive answer on that yet.

#### Economic Recovery Fund:

This Fund shows a fund balance of around \$1.4 Million. There is currently no expenditure outlined for this money. Given initial Assembly comments, it is likely the funding may be used in part, or in whole, for development of the Institute Property. When a budget is developed for that project it will be brought back to the Assembly for consideration as a budget amendment.

City & Borough of Wrangell Alaska  
General Fund Revenues  
Fiscal Year 2021

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021	
<b><u>Revenue</u></b>						
<b>Taxes</b>						
4010 Property Taxes	\$ 1,776,325	\$ 1,773,430	\$ 1,808,335	\$ 1,815,186	\$ 2,026,000	
4015 Property Tax Penalties & Interest	29,587	21,148	24,618	20,000	20,000	
4020 Sales Taxes	1,788,890	1,951,016	1,126,655	1,853,809	1,249,200	1/2 half of Qtr 1 & Qtr 2, 75% of 3rd Qtr, 80% of 4th Qtr 2019 revenue
4025 Sales Tax Penalties & Interest	15,655	54,115	47,193	15,000	30,000	
4030 Payment in Lieu of Taxes	450,546	474,063	20,666	461,096	460,000	
4125 Marijuana Tax Revenue	-	5,271	1,925	7,000	5,500	
4126 Marijuana Tax Penalty & Interest	-	102	0	-	-	
<b>Total Taxes</b>	<b>4,061,002</b>	<b>4,279,146</b>	<b>3,029,393</b>	<b>4,172,091</b>	<b>3,790,700</b>	
<b>State &amp; Federal</b>						
4101 PERS On-behalf Revenue	66,472	134,818	-	102,000	182,694	
4101 PERS On-behalf Revenue	-	-	-	-	-	
4110 Municipal Assistance Revenue	409,223	420,903	409,356	408,276	375,363	
4120 Liquor Tax Share Revenue	8,200	10,700	-	8,200	8,200	
4190 Shared Fisheries Business Tax Revenue	11,156	-	-	-	-	
<b>Total Intergovernmental</b>	<b>495,051</b>	<b>566,421</b>	<b>409,356</b>	<b>518,476</b>	<b>566,257</b>	
<b>Charges for Services</b>						
4310 Airport Security	29,658	-	-	-	-	
4320 Jail Rent Revenue	356,408	371,975	278,981	372,000	372,000	
43250 Court Rent Revenue	62,400	62,400	41,600	62,400	62,400	
4330 Cemetery Services	5,235	3,170	780	2,500	2,500	
4335 Cemetery Plot Sales	1,102	3,105	783	2,500	2,500	
4350 911 Surcharge	48,512	47,293	39,475	50,000	50,000	
4360 Building Permits	1,000	2,050	1,000	1,500	1,000	
4365 Planning & Zoning Permit Revenue	750	850	750	-	1,000	
4370 Tideland Lease Revenue	56,076	37,429	29,516	50,000	50,000	
4370 Property Lease Revenue	-	-	10,400	-	15,600	

City & Borough of Wrangell Alaska  
 General Fund Revenues  
 Fiscal Year 2021

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
4380 Surplus & Material Sales	8,722	-	799	-	-
4385 Public Works Revenue	7,389	-	-	-	-
<b>Total Charges for Services</b>	577,253	528,271	404,083	540,900	557,000
<b>Public Safety Revenue</b>					
44010 Fines & Forfeitures	11,707	19,553	3,191	15,000	17,000
4402 Police Services	4,608	4,447	3,859	5,000	5,000
4403 DMV Services	109,605	100,578	70,153	95,000	95,000
4404 Misc. Animal Control Revenues	421	235	-	1,000	-
4405 Dog Licenses	449	634	364	-	-
4406 Reimbursement of Prisoner Costs	30	-	257	-	-
4407 Postage Reimbursement	-	-	79	-	-
4408 Citations Surcharge	-	-	-	-	-
4409 Criminal Histories	-	-	-	-	-
<b>Total Public Safety Revenue</b>	126,820	125,448	77,901	116,000	117,000
<b>Miscellaneous Revenue</b>					
4550 Interest Income	7,802	-	-	35,000	35,000
4590 State Grant Revenue	1,384	-	-	-	-
4600 Miscellaneous Revenues	(5,752)	1,775	4,908	2,000	-
4601 Insufficient Funds Fees Collected	190	50	-	100	-
4602 Miscellaneous Reimbursement	-	1,025	-	-	-
4604 Miscellaneous Library Revenues	6,161	3,932	1,701	1,780	7,000
4605 Copier Revenues	96	1,947	1,213	2,000	2,000
4606 Ad Revenue	-	-	-	-	-
4607 Garage Charges for Fuel & Service	-	-	4,302	-	-
<b>Miscellaneous Revenue</b>	9,881	8,729	12,123	40,880	44,000
<b>Total General Fund Revenue</b>	<b>\$ 5,270,006</b>	<b>\$ 5,508,016</b>	<b>\$ 3,932,856</b>	<b>\$ 5,388,347</b>	<b>\$ 5,074,957</b>

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b><u>Expenses</u></b>					
<b>Personnel</b>					
11000 002 6001 Salaries & Wages	75,603	81,582	68,047	90,000	88,285
11000 002 6110 Temporary Wages	240	306	247	500	-
11000 002 6005 Overtime	248	328	242	500	-
11000 002 6010 Vacation expense	(195)	-	1,708	-	-
11000 002 6001 Salaries	75,897	82,216	70,245	91,000	88,285
11000 002 6200 Personnel Benefits	52,036	57,811	43,265	61,911	62,787
11000 002 6101 Employer Tax	1,090	1,171	977	61,911	1,305
11000 002 6102 PERS Retirement	19,119	22,324	14,970	-	19,800
11000 002 6103 SBS	4,792	4,973	4,276	-	5,517
11000 002 6210 Employee Health Benefits	27,035	29,343	23,041	-	32,991
11000 002 6211 Deductible Reimbursement Expense					3,000
11000 002 6220 Life Insurance	153	167	142	-	-
11000 002 6222 Workers Compensation	200	168	137	-	174
<b>Total Personnel</b>	<b>127,933</b>	<b>140,027</b>	<b>113,510</b>	<b>152,911</b>	<b>151,072</b>
<b>Commodities</b>					
11000 002 7001 Materials & Supplies	2,629	6,237	2,098	4,690	10,000
11000 002 7008 Non-capital Equipment	-	-	399	2,250	500
<b>Total Commodities</b>	<b>2,629</b>	<b>6,237</b>	<b>2,497</b>	<b>6,940</b>	<b>10,500</b>
<b>Contractual</b>					
11000 002 7502 Phone/Internet	-	-	-	-	840
11000 002 7503 Information Technology	-	180	1,125	4,005	13,845
11000 002 7505 Travel	14,000	16,040	20,209	15,100	18,970
11000 002 7506 Publications & Advertising	21,490	22,006	10,853	19,120	19,120
11000 002 7507 Memberships & Dues	-	100	6,322	3,610	5,560
11000 002 7513 Clerk, Mayor, Assembly, & Advisory Boards Training	-	-	-	-	4,085
11000 002 7571 Recording fees	619	329	5	500	300
11000 002 7572 Records preservation	426	983	-	100	100

11000 002 7573 Election Expenses & Supplies	1,856	2,768	5,305	2,000	-
11000 002 7574 Municipal code republishing	2,742	2,563	2,743	2,000	
11000 002 7605 Allocated Building Expenses	-	-	-	-	-
<b>Total Contractual</b>	<b>41,132</b>	<b>44,969</b>	<b>46,562</b>	<b>46,435</b>	<b>62,820</b>
<b>Total Expenses</b>	<b>\$ 171,694</b>	<b>\$ 191,233</b>	<b>\$ 162,568</b>	<b>\$ 206,286</b>	<b>\$ 224,392</b>

Item c.

City & Borough of Wrangell Alaska  
 Assembly & Clerk Detail  
 Fiscal Year 2021

<u>Account</u>	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
002 6001	Salaries & Wages			86,284.74	
	Acting Pay			2,000.00	
	<b>Total Salaries &amp; Wages</b>				88,284.74
002 6101	Employer Tax			1,305.00	
002 6102	PERS Retirement			19,800.00	
002 6103	SBS			5,517.00	
002 6210	Employee Health Benefits			32,991.00	
002 6211	Deductible Reimbursement Expense			3,000.00	
	Car Allowance	12.00	250		
002 6222	Workers Compensation			174.00	
	<b>Total Personnel Benefits</b>				62,787.00
002 7001	Materials & Supplies				10,000.00
	Clerk Office Supplies Contingency			2,000.00	
	Assembly Mtg Refreshments			3,000.00	
	Election Supplies & Equipment			5,000.00	
	Includes new programs & procedures				
002 7008	Non-capital Equipment	2.00	250	500.00	500.00
	Assy Chromebooks (replacement)				
002 7502	Phone/Internet				840.00
	Clerk Cell Phone Reimbursement		12	70.00	
002 7503	Information Technology				13,845.00
	Municode (City Website)	1.00	3,500.00	3,500.00	
	Municode (Meetings)	1.00	2,200.00	2,200.00	
	Laserfiche (Annual Maintenance Fee)	1.00	945.00	945.00	
	Laserfiche Records Mgmt.. Module	1.00	6,000.00	6,000.00	
	Laserfiche Records Mgmt. Annual	1.00	1,200.00	1,200.00	
00 10 05	Travel				18,970.00

City & Borough of Wrangell Alaska  
Assembly & Clerk Detail  
Fiscal Year 2021

<u>Account</u>	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
	Clerk Conference	1	3,000	3,000	
	AK Municipal League Summer Mtg (August in Fairbanks)	1	1,725	1,725	
	SE Conference Annual Mtg (Sept in Haines)	1	2,175	2,175	
	AK Municipal League Annual Conf - Assy Member (Nov in Anchorage)	1	1,375	1,375	
	AK Municipal League Annual Conf - Mayor (Nov in Anchorage)	1	1,575	1,575	
	AK Municipal League Annual Conf - NEO (Nov in Anchorage)	1	1,645	1,645	
	AK Municipal League Annual Conf - NEO (Nov in Anchorage)	1	1,645	1,645	
	AK Municipal League Winter Legis (Feb in Juneau)	1	1,220	1,220	
	AK Municipal League Annual Conf (Feb in Juneau)	1	1,050	1,050	
	SE Conf Mid-Session Summit (Feb in Juneau)	1	975	975	
	AK Association of Muni Clerks	1	1,675	1,675	
	Laserfiche Empower Conf.	1	1,925	1,925	
	International Institute of Muni Clerks	1	1,985	1,985	
002 7506	Publications & Advertising				19,120.00
	All Regular Advertising / Publications (Newspaper)	1.00	12000	12,000.00	
	KSTK Media Distribution	1.00	7120	7,120.00	
002 7507	Memberships & Dues				5,560.00
	AK Conference of Mayors Dues	1.00	50.00	50.00	
	AK Municipal League Dues (Assy/City Admin)	1.00	3,000.00	3,000.00	
	AK Association of Municipal Clerks Dues	1.00	75.00	75.00	
	International Association of Municipal Clerks	1.00	185.00	185.00	

City & Borough of Wrangell Alaska  
Assembly & Clerk Detail  
Fiscal Year 2021

<u>Account</u>	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
	United Fishermen of Alaska Subscription	1.00	300.00	300.00	
	National Association of Counties	1.00	450.00	450.00	
	Southeast Conference Dues	1.00	1,500.00	1,500.00	
002 7513	Clerk, Mayor, Assembly, & Advisory Boards Training				4,085.00
	Alaska Municipal League Summer Mtg	1.00	150	150.00	
	Southeast Conference Annual Mtg	1.00	315	315.00	
	Alaska Municipal League Annual Conf	1.00	300	300.00	
	Alaska Municipal League Annual Conf & ACoM (Mayor)	1.00	425	425.00	
	Alaska Municipal League Annual Conf & NEO	1.00	500	500.00	
	Alaska Municipal League Annual Conf & NEO	1.00	500	500.00	
	Alaska Municipal League Winter Legis	1.00	150	150.00	
	Alaska Municipal League Winter Legis	1.00	150	150.00	
	Southeast Conference Mid-Session Summit	1.00	310	310.00	
	Alaska Association of Muni Clerks	1.00	625	625.00	
	Laserfiche Empower Conf	1.00	0	0.00	
	International Institute of Muni Clerks	1.00	660	660.00	
002 7571	Recording fees				300.00
	District Recorder Fees (plats, assignments, etc.)	1.00	300		
002 7572	Records preservation				100.00
	Acid Free Bound Books	1.00	100		
002 7573	Election Expenses & Supplies				
	Election Ballots, Memory Card Programing, Worker Payroll, etc.	0.00	3500		
<b>Total:</b>				<b>\$</b>	<b>224,392</b>



City & Borough of Wrangell Alaska  
Administration  
Fiscal Year 2021

		2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b><u>Expenses</u></b>						
<b>Personnel</b>						
11000 001 6001	Salaries	\$ 196,554	\$ 214,012	\$ 163,405	\$ 220,000	\$ 125,000
11000 001 6100	Personnel Benefits	-	-	-	73,000	50,390
<b>Total Personnel</b>		<b>276,932</b>	<b>297,741</b>	<b>227,046</b>	<b>293,000</b>	<b>175,390</b>
<b>Commodities</b>						
11000 001 7001	Materials & Supplies	1,834	791	1,026	4,000	2,500
<b>Total Commodities</b>		<b>1,834</b>	<b>791</b>	<b>1,026</b>	<b>4,000</b>	<b>2,500</b>
<b>Contractual</b>						
11000 001 7502	Phone/Internet	2,014	1,462	1,674	2,000	830
11000 001 7503	Information Technology	-	-	-	9,300	3,300
11000 001 7505	Travel	6,241	12,811	8,947	18,156	9,945
11000 001 7506	Publications & Advertising	670	-	135	-	-
11000 001 7507	Memberships & Dues	113	4,776	1,449	4,100	2,680
11000 001 7508	Insurance	8,636	34,131	11,021	86,079	39,279
11000 001 7513	Training	-	-	-	-	1,975
11000 001 7519	Professional Services	-	270	8,809	25,000	5,278
11000 001 7520	Legal Services	75,420	72,137	55,837	125,500	95,000
11000 001 7530	Lobbying	-	64,600	55,600	70,000	70,000
11000 001 7576	Contingency	-	10,363	6,258	10,000	10,000
11000 001 7900	Capital Equipment	-	6,864	-	-	-
<b>Total Contractual</b>		<b>93,094</b>	<b>207,414</b>	<b>149,730</b>	<b>350,135</b>	<b>238,287</b>
<b>Total Expenses</b>		<b>\$ 371,860</b>	<b>\$ 505,945</b>	<b>\$ 377,802</b>	<b>\$ 647,135</b>	<b>\$ 416,177</b>

<u>Detail Description</u>		<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
001 6001	Salaries			0 \$	125,000
001 6101	Employer Tax			0	1,813
001 6102	PERS Retirement			0	27,500
001 6103	SBS			0	7,663
001 6210	Employee Health Benefits			0	9,572
001 6222	Workers Compensation			0	242
002 6211	Deductible Reimbursement Expense				3,600.00
	Car Allowance	12.00	300	3,600.00	
001 7001	Materials & Supplies		0	0	2,500
001 7502	Utilities			830	830
001 7503	Information Technology				3,300
	Nixle Annual			3,300	
	Contingency			0	
001 7505	Travel				9,945
	AML Summer	1	1,667	1,667	
	SE Conference	1	1,506	1,506	
	AML/AMMA	1	1,724	1,724	
	SEC Mid Session	1	1,003	1,003	
	AML Leg. Fly-in	1	1,178	1,178	
	NW Muni Managers	1	1,617	1,617	
	Contingency	1		1,250	
001 7507	Memberships & Dues				2,680
	ICMA	1	400	400	
	AMMA	1	200	200	
	PresenterMedia	1	80	80	
	Misc.	1	2,000	2,000	
001 7508	Insurance Liability & Property				39,279
	City Hall		2,776		
	Medical Center		27,512		
	Cold Storage Facility		3,469		
	Liability		5,522		

	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
001 7513	Training				1,975
	AML Summer Mtg	1	150	150	
	SEC Mid Session	1	325	325	
	AML/AMMA	1	475	475	
	SEC Mid Session	1	300	300	
	AML Lig. Fly-In	1	125	125	
	NW Mun Manger	1	350	350	
	Contingency	1	250	250	
001 7519	Professional Services				5,278
	Pre-Employment Background Checks	40	17	678	
	Pre-Employment Drug Screening	40	115	4,600	
001 7520	Legal Services				95,000
001 7530	Lobbying				70,000
	State Lobbist	12	3,000	36,000	
	Federal Lobbyist	12	2,500	30,000	
	Manager Lobby Travel	2	2,000	4,000	
001 7576	Promotion				10,000
	Total:			\$	416,177

# **TRAINING COST WORKSHEET**

**DEPARTMENT: Administration**

**FY 2021**

LIST BREAKOUT OF PROPOSED TRAINING EXPENSES FROM  
7/1/2020 THROUGH 6/30/2021

Training Event	Staff	Location (Online, Local, Travel Location)	Dates	Registration Cost
AML Summer Meeting	Manager	Fairbanks	August 10-13, 2020	\$ 150.00
Southeast Conference	Manager	Haines	September 22-24, 2020	\$ 325.00
AML/AMMA Fall Conference	Manager	Anchorage	November 16-20, 2020	\$ 475.00
SEC Mid Session Summit	Manager	Juneau	February 3-5, 2021	\$ 300.00
AML Legislative Fly-In	Manager	Juneau	February 16-18, 2021	\$ 125.00
NW Municipal Managers Conference	Manager	Fairbanks	March 22-25, 2021	\$ 350.00
Travel Contingency	Manager	TBD	TBD	\$ 250.00

Totals \$ 1,975.00

## TRAVEL COST WORKSHEET

DEPARTMENT: Administration

FY 2021

LIST BREAKOUT OF PROPOSED TRAVEL EXPENSES FROM  
7/1/2020 THROUGH 6/30/2021

Event	Staff	Location	Dates	Airfare	Hotel	Per Diem	Ground Transp.	Trip Total
AML Summer Meeting	Manager	Fairbanks	August 10-13, 2020	\$ 742	\$ 625	\$ 300	\$ -	\$ 1,667
Southeast Conference	Manager	Haines	Sept. 22-24, 2020	\$ 756	\$ 500	\$ 250	\$ -	\$ 1,506
AML/AMMA Fall Conf	Manager	Anchorage	Nov. 16-20, 2020	\$ 674	\$ 750	\$ 300	\$ -	\$ 1,724
SEC Mid Session Summit	Manager	Juneau	February 3-5, 2021	\$ 478	\$ 375	\$ 150	\$ -	\$ 1,003
AML Leg Fly-In	Manager	Juneau	February 16-18, 2021	\$ 478	\$ 500	\$ 200	\$ -	\$ 1,178
NW Muni Mngrs Mtg	Manager	Firbanks	March 22-25, 2021	\$ 742	\$ 625	\$ 250	\$ -	\$ 1,617
Travel Contingency	Manager	TBD	TBD	\$ 500	\$ 500	\$ 200	\$ 50	\$ 1,250
Totals				\$ 4,370	\$ 3,875	\$ 1,650	\$ 50	\$ 9,945

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b>Personnel</b>					
11000 003 6001 Salaries	\$ 271,496	\$ 270,274	\$ 226,590	\$ 248,050	\$ 243,264
11000 003 6200 Personnel Benefits	164,019	160,128	122,237	154,980	150,859
<b>Total Personnel</b>	<b>435,514</b>	<b>430,402</b>	<b>348,827</b>	<b>403,030</b>	<b>394,124</b>
<b>Commodities</b>					
11000 003 7001 Materials & Supplies	28,823	13,128	9,858	15,000	10,750
11000 003 7002 Facility Repair & Maintenance	2,125	2,997	4,929	4,750	3,000
11000 003 7004 Postage & Shipping	4,256	11,484	10,362	14,000	12,000
11000 003 7008 Non-capital Equipment		21,717	11,405	29,300	3,000
11000 003 7009 Equipment Repair & Maintenance	8,094	3,709	1,492	5,000	2,000
11000 003 7110 Custodial Supplies	2,627	2,661	273	-	
11000 003 7011 Equipment Rental Expense	566	566	1,375	-	
<b>Total Commodities</b>	<b>46,491</b>	<b>56,262</b>	<b>39,694</b>	<b>68,050</b>	<b>30,750</b>
<b>Contractual</b>					
11000 003 7501 Utilities	14,051	13,702	9,816	15,000	5,424
11000 003 7502 Phone/Internet	9,653	12,556	9,638	15,000	12,000
11000 003 7503 Information Technology	26,137	30,415	19,382	110,000	74,640
11000 003 7505 Travel	-	3,962	11,065	5,000	1,040
11000 003 7506 Publications & Advertising	-	8,736	742	-	
11000 003 7507 Finance Memberships & Dues	-	-	95	-	
11000 003 7508 Insurance	-	-	870	-	4,788
11000 003 7509 Bank & Credit Card Fees	44,946	-	35,117	-	45,000
11000 003 7513 Training					300
11000 003 7540 Auditing Services	62,246	68,791	30,660	55,000	60,000
11000 003 7550 Property Assessment Services	92,759	72,395	24,975	72,000	75,000
11000 003 7560 Financial Services Contractual	-	-	750	-	
11000 003 7562 Penalties & Interest	-	-	20,318	-	
11000 003 7603 Charges from Finance	(168,200)	(168,200)	(113,336)	(170,000)	(257,781)
11000 003 7621 Public Works Labor Charges	1,827	-	-	-	
11000 003 7629 Charges from Capital Facilities	-	7,057	3,591	56,300	28,263
11000 003 7900 Capital Expenditures	-	11,008	32,527	43,000	-
11000 003 7980 Bad Debt Expense	-	-	223	-	
<b>Total Contractual</b>	<b>83,417</b>	<b>60,421</b>	<b>86,434</b>	<b>201,300</b>	<b>48,674</b>
<b>Total Expenses</b>	<b>\$ 565,422</b>	<b>\$ 547,085</b>	<b>\$ 474,954</b>	<b>\$ 672,380</b>	<b>\$ 473,547</b>

Account		Detail Quantity Rate	Detail Amount	Amount
<b>Total Salaries &amp; Wages</b>				<b>243,264</b>
003 6001	Salaries		95,680	
003 6003	Hourly Wages		139,834	
003 6005	Overtime		7,750	
<b>Total Personnel Benefits</b>				<b>150,859</b>
003 6101	Employer Tax		3,527	
003 6102	PERS Retirement		72,979	
003 6103	SBS		14,912	
003 6210	Employee		58,371	
36220	Life Insurance		600	
003 6222	Workers Compensation		470	
<b>003 7001</b>	<b>Materials &amp; Supplies</b>			<b>10,750</b>
	Paper	30.00 25	750	
	Misc. office	1.00 7200	7,200	
	Custodian Supplies	2800	2,800	
<b>003 7002</b>	<b>Facility Repair &amp;</b>			<b>3,000</b>
<b>003 7004</b>	<b>Postage &amp; Shipping</b>			<b>12,000</b>
	Postage			
003 7008	<b>Non Capital Equipment</b>			<b>3,000</b>
	Monitors, Computers			
<b>11000 003 7011</b>	<b>Equipment Rental</b>			<b>2,000</b>
	Postage Machine			
<b>003 7501</b>	<b>Utilities</b>			<b>5,424</b>
	Water	12.00 45	540	
	Sewer	12.00 45	540	
	Garbage	12.00 112	1,344	
	Light	12.00 250	3,000	
<b>003 7502</b>	<b>Phone&amp; Internet</b>			<b>12,000</b>
	Internet	12.00 500	6,000	
	Phone	12.00 500	6,000	
<b>003 7503</b>	<b>Information Technology</b>			<b>74,640</b>
	Cloud Backup	12.00 500	6,000	
	AccuFund	1.00 12500	12,500	
	Managed Services	12.00 4345	52,140	
	File maker MARS	1.00 4000	4,000	

Account		Detail		Detail	Amount
		Quantity	Rate	Amount	Amount
003 7505	Travel				1,040
	Alaska Air Anchorage AGFOA	1.00	560	560	
	AGFOA Hotel	1.00	480	480	
003 7509	Credit Card Fees				45,000
003 7513	Training				300
	AGFOA	1.00	300	300	
003 7508	Insurance Liability				4,788
003 7540	Auditing Services				60,000
	BDO		60000		
003 7550	Assessment Services				75,000
	Property Assessment	1.00	70000	70,000	
	Special Assessments	1.00	5000	5,000	
003 7603	Charges from Finance				(257,781)
	Account Generalist	-0.50	91,710	(45,855)	
	Accounting Clerk	-0.50	67,683	(33,842)	
	Accounting Clerk (Utility)	-0.80	70,575	(56,460)	
	Finance Director	-0.30	155,415	(46,625)	
	Audit			(30,000)	
	Credit Card Fees			(45000)	
003 7629	Charges from Capital Facilities				28,263
	City Hall Maintenance	1.00	9912	9,912	
	City Hall Custodian	1.00	18351	18,351	
Total Expenses				\$	473,547

Allocation to Enterprise Funds		Audit	CC Fees
Power & Light	36,409	6000	29283
Harbors	26,636	6000	
Water	36,409	6000	5332
Sewer	36,409	6000	8800
Solid Waste	36,409	6000	1586
	172,271	30000	45001



	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b>Personnel</b>					
11000 012 6001 Salaries & Wages	88,854	85,090	81,925	110,000	\$ 103,185
11000 012 6100 Personnel Benefits	64,691	78,790	61,370	79,570	80,333
<b>Total Personnel</b>	<b>153,545</b>	<b>163,880</b>	<b>143,295</b>	<b>189,570</b>	<b>183,518</b>
<b>Commodities</b>					
11000 012 7001 Materials & Supplies	4,202	9,895	2,295	10,000	17,500
11000 012 7008 Non-capital Equipment	-	1,266	5,611	7,500	7,500
11000 012 7009 Equipment Repair & Maintenance	39,750	4,528	2,281	14,000	13,700
11000 012 7010 Vehicle Maintenance	38,997	37,144	16,129	35,000	16,000
11000 012 7100 Uniform, Gear & Clothing Allowance	944	54,623	-	11,000	10,125
11000 012 7110 Fire Prevention & Education	602	1,166	175	2,000	1,000
11000 012 7111 Volunteer Firefighter Insurance	-	-	-	12,600	12,600
11000 012 7112 Contribution for Fire Calls	5,500	5,500	-	5,500	6,500
11000 012 7113 Fire Substation Expenses	1,744	278	2,574	5,000	5,500
<b>Total Commodities</b>	<b>91,739</b>	<b>114,399</b>	<b>29,065</b>	<b>102,600</b>	<b>90,425</b>
<b>Contractual</b>					
11000 012 7501 Utilities	10,573	10,237	8,385	10,000	12,000
11000 012 7502 Phone & Internet	6,239	7,657	5,434	7,100	8,994
11000 012 7503 Information Technology	-	-	-	-	-
11000 012 7505 Travel	2,494	11,937	6,213	10,000	8,005
11000 012 7508 Insurance	13,903	28,448	4,568	8,263	9,197
11000 012 7513 Training	-	-	-	-	2,250
11000 012 7590 Grant Expenditures	-	(8,144)	-	-	-
11000 012 7622 Charges from Garage	-	-	3,602	-	10,000
11000 012 7629 Fire Charges from Capital Facilities	-	-	425	-	9,912
<b>Total Contractual</b>	<b>33,209</b>	<b>50,135</b>	<b>28,627</b>	<b>35,363</b>	<b>60,358</b>
11000 012 7900 Capital Equipment	5,500	-	88,057	105,100	52,000
<b>Total Expenses</b>	<b>\$ 283,992</b>	<b>\$ 328,414</b>	<b>\$ 289,044</b>	<b>\$ 432,633</b>	<b>\$ 386,301</b>

## City &amp; Borough of Wrangell Alaska

## Fire Detail

Fiscal Year 2021

Item f.

Account	Quantity	Detail Rate	Detail Amount	Amount
012 6001				91,685
Salaries & Wages				
Overtime				11,500
<b>Total Personnel Benefits</b>				80,333
012 6101			1,496	
Employer Tax				
012 6102			30,955	
PERS Retirement				
012 6103			6,325	
SBS				
012 6210			36,434	
Employee Health Benefits				
012 6220			296	
Life Insurance				
012 6222			4,826	
Workers Compensation				
<b>012 7001</b>				17,500
<b>Materials &amp; Supplies</b>				
Office Supplies (paper, pens, printer ink, staples,			2,000	
Firefighting Foam	10.00	500	5,000	
Hazmat Response Supplies			1,000	
Cleaning Supplies (vehicle, laundry, building)			2,500	
Equipment Blades/Chains			2,000	
Firefighting Appliances( nozzles, gated wye, etc..)			2,000	
Firefighting Hardware(fittings, hose, wrenches)			2,000	
Batteries (c123, 9V, AA, 6V)			1,000	
<b>012 7008</b>			7500	7,500
<b>Non-capital Equipment</b>				
Radio repeaters				
<b>012 7009</b>				13,700
<b>Equipment Repair &amp; Maintenance</b>				
Radio Maintenance			1000	
Small Engine Repairs(trash pump, high pressure			1000	
Ladder Testing			4000	
Compressor Maintenance			500	
Monitor Calibration			500	
Extractor Repair			500	
Emergency Handlight Repairs			500	
Hose and appliance repair			1500	
Confined space equipment maintenance (harness			1000	
Cylinder hydrostatic tests			1200	
Equipment Blades and chains			2000	
<b>012 7010</b>				16,000
<b>Vehicle Maintenance</b>				
Fuel		2,000		
Equipment	1	14000		

Account		Quantity	Detail Rate	Detail Amount	Amount
012 7100	Uniform, Gear & Clothing allowance				10,125
	Turnouts	1	3000	3,000	
	Hoods	15	125	1,875	
	Helmets	15	350	5,250	
012 7110	Fire Prevention & Education				1,000
012 7111	Volunteer Accident Hospital Insurance				12,600
012 7112	Contribution for Fire Calls				6,500
012 7113	Substation Maintenance				5,500
012 7501	Utilities Shoemaker Fire Station	12	1000		12,000
012 7505	Phone & Internet				8,994
	Internet	12	265	3,180	
	Phone 7 lines & Sirens Signal			5,814	
012 7505	Travel				8,005
	State Fire Conference			4,625	
	State EMS Conference			2,555	
	MOI/Fire Instructor Course			825	
012 7508	Insurance				9,197
012 7513	Training				2,250.00
	State Fire Conference	3.00	400	1,200.00	
	State EMS Conference		750	750.00	
	MOI/Fire Instructor Course		300	300.00	
012 7629	Charges from Capital Facilities				9,912
012 7622	Charges from Garage			10,800	10,000
012 7900	Capital Equipment				52,000
	Air Compressor block equipment			17,000	
	SCBA Units	5	7,000	35,000	
Total:				\$	<b>386,301</b>

## TRAVEL COST WORKSHEET

DEPARTMENT: **Fire Department**

FY 2021

LIST BREAKOUT OF PROPOSED TRAVEL EXPENSES FROM  
7/1/2020 THROUGH 6/30/2021

Event	Staff	Location	Dates	Airfare	Hotel	Per Diem	Registration	Ground Transp.	Trip Total
Fire Conference	Dorianne Sprehe	Anchorage, AK	TBD	\$ 500.00	\$ 1,000.00	\$ 375.00	\$ 400.00	\$ 200.00	\$ 2,475.00
Fire Conference	TBD	Anchorage, AK	TBD	\$ 500.00	\$ 900.00	\$ 325.00	\$ 400.00		\$ 2,125.00
Fire Conference	TBD	Anchorage, AK	TBD	\$ 500.00		\$ 325.00	\$ 400.00		\$ 1,225.00
EMS Conference	Dorianne, Sprehe	Sitka, AK	April 2021	\$ 300.00	\$ 1,030.00	\$ 275.00	\$ 350.00		\$ 1,955.00
EMS Conference	TBD	Sitka, AK	April 2021	\$ 300.00		\$ 175.00	\$ 200.00		\$ 675.00
EMS Conference	TBD	Sitka, AK	April 2021	\$ 300.00		\$ 175.00	\$ 200.00		\$ 675.00
MOI/Fire Instructor Course	TBD	Juneau	TBD	\$ 250.00	\$ 400.00	\$ 175.00	\$ 300.00		\$ 1,125.00
Totals				\$ 2,650.00	\$ 3,330.00	\$ 1,825.00	\$ 2,250.00	\$ 200.00	\$ 10,255.00

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b>Expenditures</b>					
<b>Personnel</b>					
11000 013 6000 Salaries & Wages	\$ 572,762	\$ 572,287	\$ 440,155	\$ 505,370	\$ 552,382
11000 013 6100 Personnel Benefits	281,218	296,860	196,528	273,155	234,436
<b>Total Personnel</b>	<b>853,979</b>	<b>869,147</b>	<b>638,264</b>	<b>778,525</b>	<b>786,818</b>
<b>Commodities</b>					
11000 013 7001 Materials & Supplies	8,962	20,615	8,253	13,500	8,000
11000 013 7009 Equipment Repair & Maintenance	-	3,366	5,593	4,000	4,000
11000 013 7010 Vehicle Maintenance	41,658	19,972	12,128	25,000	12,000
11000 013 7012 Boat Maintenance & Repair	1,309	1,091	32	10,000	10,000
11000 013 7014 Vehicle Impound Expenses	-	-	-	2,000	2,000
11000 013 7101 Criminal History				750	
11000 013 7100 Uniform, gear & clothing allowance	4,555	2,875	2,625	5,300	6,000
11000 013 7103 Ammunition	7,162	5,877	-	7,500	7,500
11000 013 7104 Special Investigations	1,675	3,516	1,585	2,500	2,500
11000 013 7105 Animal Control Expenses	1,977	815	287	2,500	2,500
<b>Total Commodities</b>	<b>67,298</b>	<b>58,126</b>	<b>30,503</b>	<b>73,050</b>	<b>54,500</b>
<b>Contractual</b>					
11000 013 7502 Phone/Internet	14,757	16,398	13,057	15,000	16,424
11000 013 7503 Information Technology	-	3,667	814	8,000	8,000
11000 013 7505 Travel	17,725	26,807	33,144	39,750	6,673
11000 013 7506 Publications & Advertising	154	1,094	2,080	500	500
11000 013 7507 Memberships & Dues	-	263	26	-	
11000 013 7508 Insurance	30,837	19,982	16,147	5,149	25,745

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
11000 013 7515 Permits, Inspections, Compliance	125	-	816	-	
11000 013 7519 Professional Services	-	-	128	-	
11000 013 7622 Charges from Garage	-	-	2,700	-	4,800
11000 013 7701 State DMV Services	72,532	68,388	44,019	65,000	44,000
11000 013 7702 State of Alaska Share of Citations	530	1,020	-	1,200	1,200
<b>Total Contractual</b>	<b>136,661</b>	<b>137,617</b>	<b>112,932</b>	<b>134,599</b>	<b>107,342</b>
11000 013 7900 Capital Expenditures	2,525	39,531	48,311	50,000	20,000
<b>Total Expenses</b>	<b>\$ 1,057,938</b>	<b>\$ 1,104,422</b>	<b>\$ 825,356</b>	<b>\$ 1,036,174</b>	<b>\$ 968,659</b>

City & Borough of Wrangell Alaska  
 Police Detail  
 Fiscal Year 2013

Account		Detail	Amount
	<b>Total Salaries &amp; Benefits</b>		<b>552,382</b>
013 6001	Salaries & Wages	117,176	
013 6002	Temporary Wages		
013 6003	Hourly Wages	366,549	
013 6004	Part Time Wages		
013 6005	Overtime	68,657	
	<b>Total Benefits</b>		<b>234,436</b>
013 6101	Employer Tax	6,310	
013 6102	PERS Retirement	130,562	
013 6103	SBS	26,678	
013 6210	Employee Health Benefits	60,161	
013 6220	Life Insurance	1,035	
013 6222	Workers Compensation	9,690	
<b>013 7001</b>	<b>Materials &amp; Supplies</b>		<b>8,000.00</b>
	Drug Tests, Psych Evals,	4000	
	Office Supplies	2000	
	Officer Supplies, Etc.	2000	
<b>013 7503</b>	<b>Information Technology</b>		<b>8,000.00</b>
	Case Reporting	2500	
	System, Voice Recorder,	3000	
	Maint. On Video System	2500	
<b>013 7009</b>	<b>Equipment Repair &amp; Maintenance</b>		<b>4,000.00</b>
	Breath Tester, Radar Units, Radios	4000	
	In-Car Cameras		
<b>013 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>		<b>12,000.00</b>
<b>013 7012</b>	<b>Boat/Other Transportation</b>		<b>10,000.00</b>
	Fuel, oil, anti-freeze, zincs, flare kit	5000	
	windshield wiper replacements	5000	

City & Borough of Wrangell Alaska  
Police Detail  
Fiscal Year 2013

Account		Detail	Amount
013 7014	Vehicle Impound		2,000.00
	Towing Fees	2,000	
013 7102	Uniform Allowance/PPE		6,000
	Uniform Allowance	6 1000	
013 7103	Ammunition		7,500
	Ammunition,	6,000	
	Target & Stands	1,500	
013 7104	Special Investigations		2,500
	Assault Kits,	2,500	
	Drug Investigations,		
013 7105	Animal Control		2,500
	Food, Euthenazia Supplies, Vet Visits		
	Cleaning Supplies	2,500	
013 7502	Phone and Internet		16,424
	Interneet	1,903	
	Phone Lines	11500	
	Cell Phones	3021	
013 7505	Travel & Training		6673
	DMV Training	5373	
	Interview & Interrogation School)	1300	
013 7506	Publications Expense		500
	Misc Advertising	500	
013 7508	Insurance		25,745
	Vehicles	7,120	
	Liability	18,625	
013 7622	Charges from Garage		4800
	Police Vehicles labor maintenance		
013 7701	State Portion Of DMV		44000
	50% of Each DMV Transaction	44000	



City & Borough of Wrangell Alaska  
Police Detail  
Fiscal Year 2013

Account		Detail	Amount
013 7702	State Portion Of Citations		1,200
	Citation fee to APS	1,200	
013 7900	Capital Equipment		20000
	Used Forest Service Police Vehicle	20000	
	Total		<u>\$ 416,277</u>

## City and Borough of Wrangell

## TRAVEL EXPENSE REPORT

PURPOSE: DMV training  
 Anchorage AK  
 Flight #65 (WRG 10:40-->ANC 15:00)  
 Flight #64 (ANC 10:40-->WRG 15:10)

ACCOUNT NUMBER:  
 11000 013 7505

From Sunday, August 02, 2020  
 To: Saturday, August 15, 2020

## EMPLOYEE INFORMATION:

Name: Kelcy Kidder  
 Department: Police

Position: Administrative Assis  
 Manager: Tom Radke

Receipts required for all travel expenses claimed except meals.

Dates		Purpose of Trip Description	Destination	Hotel	Airfare / Ferry	*NOTE* PerDiem	other	Total
				My Place Hotel	Flight #65 / Flight #64		Budget Rental	
8/2/2020		DMV training	Anchorage AK	\$ 2,475.05		\$ 675.00	\$ 595.53	3,745.58
to								-
8/15/2020	Depart	Sunday, August 02, 2020	\$ 37.50		\$ 277.00			277.00
	full days	12	\$ 600.00					-
	Return	Saturday, August 15, 2020	\$ 37.50		\$ 280.00			675.00
		* Please keep any taxi receipts and turn them in for reimbursement when you return.						-
				2,475.05	557.00		595.53	4,697.58

APPROVED BY SUPERVISOR:

TOTAL TRIP COST \$ 4,697.58  
 ADVANCES \$ 675.00  
 FINAL REIMBURSEMENT \$ 5,372.58

APPROVED BY CITY MANAGER:

\*Note: The City allows a \$50/day meal allowance. In meals category above, simply put in the total amount received for meals. Consideration needs to be made when the City pays for meals at a conference or other event.

City & Borough of Wrangell Alaska  
 Corrections & Dispatch  
 Fiscal Year 2021

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b><u>Expenses</u></b>					
<b>Personnel</b>					
11000 014 6000 Salaries & Wages	\$ 281,994	\$ 280,970	\$ 205,315	\$ 323,280	\$ 272,717
11000 014 6100 Personnel Benefits	176,960	187,013	119,927	220,415	171,926
<b>Total Personnel</b>	<b>458,954</b>	<b>467,984</b>	<b>325,242</b>	<b>543,695</b>	<b>444,642</b>
<b><u>Commodities</u></b>					
11000 014 7001 Materials & Supplies	141	1,799	54	3,500	3,500
11000 014 7010 Vehicle Maintenance	-	-	-	-	-
11000 014 7106 Prisoner Meals	7,478	8,438	9,598	10,000	10,000
<b>Total Commodities</b>	<b>7,619</b>	<b>10,238</b>	<b>9,652</b>	<b>13,500</b>	<b>13,500</b>
<b><u>Constructual</u></b>					
11000 014 7502 Phone/Internet	1,500	250	-	1,500	1,500
11000 014 7505 Travel	-	351	584	24,600	
<b>Total Constructual Expenses</b>	<b>1,500</b>	<b>601</b>	<b>584</b>	<b>26,100</b>	<b>1,500</b>
<b>Total Expenses</b>	<b>\$ 468,073</b>	<b>\$ 478,822</b>	<b>\$ 335,478</b>	<b>\$ 583,295</b>	<b>\$ 459,642</b>

City & Borough of Wrangell Alaska  
Dispatch Detail  
Fiscal Year 2021

<u>Account</u>	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
014 6003	Hourly Wages	0.00		0.00	238,341
014 6005	Overtime				34,376
014 6101	Employer Tax			0.00	3,954
014 6102	PERS Retirement			0.00	81,815
014 6103	SBS			0.00	16,718
014 6210	Employee Health Benefits			0.00	62,628
014 6220	Life Insurance				739
014 6222	Workers Compensation			0.00	6,072
014 7001	Materials & Supplies			0.00	3,500
014 7106	Prisoner Meals			0.00	10,000
014 7502	Phone		Internet	0.00	1,500
<b>Total:</b>					<b>459,642</b>

City & Borough of Wrangell Alaska  
Public Safety Building  
Fiscal Year 2021

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
<b><u>Expenses</u></b>					
<b>Personnel</b>					
<b>Commodities</b>					
11000 015 7001 Materials & Supplies	213	5	62	-	
11000 015 7002 Facility Repair & Maintenance	24,645	34,084	41,199	56,000	\$35,000
11000 015 7003 Custodial Supplies	2,451	2,255	809	3,000	2,500
11000 015 7004 Postage & Shipping	-	-	-	-	
11000 015 7009 Equipment Repair & Maintenance	-	-	-	-	
<b>Total Commodities</b>	<b>27,309</b>	<b>36,345</b>	<b>42,070</b>	<b>59,000</b>	<b>37,500</b>
<b>Contractual</b>					
11000 015 7501 Utilities	88,207	119,711	76,940	120,000	110,000
11000 015 7502 Phone/Internet	537	321	380	600	1,980
11000 015 7508 Insurance	8,293	13,442	-	9,677	14,079
11000 015 7510 Engineering	-	7,901	7,070	-	
11000 015 7621 Public Works Labor Charges	46,495	4,459	-	2,500	
11000 015 7629 Charges from Capital Facilities	-	28,731	28,202	82,500	67,234
<b>Total Contractual</b>	<b>172,074</b>	<b>187,745</b>	<b>121,317</b>	<b>215,277</b>	<b>193,293</b>
11000 015 7900 Capital Expenditures	28,543	13,178	8,727	188,000	-
<b>Total Expenses</b>	<b>\$ 462,277</b>	<b>\$ 462,277</b>	<b>\$ 462,277</b>	<b>\$ 462,277</b>	<b>\$ 230,793</b>

City & Borough of Wrangell Alaska  
Public Safety Building Detail  
Fiscal Year 2021

<u>Account</u>	<u>Detail Description</u>	<u>Quantity</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
015 7002	Facility Repair & Maintenance	0.00	35000	0.00 \$	35,000
015 7003	Custodial Supplies	1.00	2500	2,500.00	2,500
015 7501	Utilities	1.00	110000	110,000.00	110,000
015 7502	Phone Internet	12.00	165	1,980.00	1,980
015 7508	Property Insurance				14,079
015 7629	Charges from Capital Facilities				67,234
	Maintenance			35000	
	Custodial			32234	
<b>Total:</b>				\$	<b>230,793</b>

City & Borough of Wrangell Alaska  
 Community Service Organizations  
 Fiscal Year 2021

Expenses

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manger FY 2021
Personnel					
Other Expenses					
11000 033 7820 Senior Citizen Program Expenditures	11,073	12,212	11,500	11,500	11,500
11000 033 7822 Contribution to Chamber of Commerce	23,000	23,000	-	23,000	23,000
11000 033 7823 Contribution to Local Radio	8,500	8,500	8,500	8,500	8,500
11000 033 7826 Contribution to Volunteer Fire	4,035	4,000	-	4,000	-
11000 033 7829 Misc. Community Promotion	-	-	-	-	-
Total Other Expenses	46,607	47,712	20,000	47,000	43,000
<b>Total Expenses</b>	<b>\$ 54,995.05</b>	<b>\$ 48,876.40</b>	<b>\$ 20,229.48</b>	<b>\$ 47,000.00</b>	<b>\$ 43,000.00</b>

**CITY AND BOROUGH OF WRANGELL  
ECONOMIC RECOVERY FUND  
Fiscal Year 2021**

<b>FUNDS AVAILABLE JULY 1</b>		<b>401,992</b>	<b>1,353,445</b>	<b>1,353,445</b>	<b>1,358,445</b>	<b>1,358,445</b>
				<b>YTD</b>	<b>Approved</b>	<b>Budget</b>
		<b>2018</b>	<b>2019</b>	<b>Actual</b>	<b>Budget</b>	<b>Manger</b>
		<b>Actual</b>	<b>Actual</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>REVENUES</b>						
53000 000 4550	Interest Revenue	1,453	1,000	5,000	5,000	5,000
53000 000 4380	Proceeds From Sale Of Belt Freezer	950,000	-	-	-	-
<b>TOTAL REVENUES</b>		<b>951,453</b>	<b>1,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES</b>						
53000 000 7900	Property Purchases		-	-	1,363,445	-
<b>TOTAL ECONOMIC RECOVERY FUND EXP</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,363,445</b>	<b>-</b>
<b>JUNE 30 RESERVE</b>		<b>1,353,445</b>	<b>1,354,445</b>	<b>1,358,445</b>	<b>-</b>	<b>1,363,445</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>		<b>1,353,445</b>	<b>1,354,445</b>	<b>1,358,445</b>	<b>1,363,445</b>	<b>1,363,445</b>

**HISTORY OF THE ECONOMIC RECOVERY FUNDS**

The Economic Recovery Funds were federal funds issued to the community after the federal government canceled the long term timber contracts which put most of the mills out of business in Southeast Alaska. The City of Wrangell received approximately 37 million dollars to assist in rebuilding our economy, a considerable amount of which was leveraged with state and federal grant sources to expand the scope and duration of this assistance.

Projects funded from this money included Wrangell's Sewer Treatment Plant, extensive water and sewer infrastructure improvements and extensions, a power plant upgrade, purchase of the downtown mill site, numerous dock and harbor repairs and reconstruction projects, establishment of Wrangell's Permanent Fund and Museum Construction Fund, support to the schools and hospital, and a wide variety of other infrastructure and community projects.

The remainder of these funds will be used to acquire the property formerly used as the sawmill at 6-mile Zimovia Highway. Other funds used to acquire the mill property will include proceeds from the sale of the Borough's belt freezer building and machinery, as well as a loan from the Permanent Fund. Revenue generated from leases, storage, etc. will be used to repay the loan to the Permanent Fund and to be used as revolving construction fund money to further develop the site.