



City and Borough of Wrangell  
Parks and Recreation Advisory Board  
AGENDA

Wednesday, March 08, 2023  
5:30 PM

Location: Assembly Chambers

Parks and Recreation Advisory Board Meeting  
5:30 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AMENDMENT TO AGENDA**
4. **APPROVAL OF MINUTES**
  - A. Parks & Recreation Advisory Board meeting minutes attached from February 15TH, 2023.
5. **CORRESPONDENCE**
6. **PERSON'S TO BE HEARD**
7. **BOARD MEMBER REPORTS**
8. **DIRECTOR'S REPORT**
  - A. Review of Facility Maintenance Routine Tasks & Special Projects (spreadsheet provided at meeting)
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
11. **NEXT AGENDA ITEMS**
12. **ADJOURN**

WRANGELL PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING FEBRUARY 15<sup>TH</sup>, 2023  
5:30 P.M. ASSEMBLY CHAMBERS  
AGENDA

CALL TO ORDER: 5:32 PM

ROLL CALL:

Present: Jeanie Arnold, Nancy Delpero, Marc Lutz, Cindy Martin, Joan Sargent

Staff: Kate Thomas, Lucy Robinson, Lane Fitzjarrald

Absent: N/A

AMENDMENT TO AGENDA: None.

APPROVAL OF MINUTES

- A. Parks & Recreation Advisory Board meeting minutes attached from January 11, 2023. Marc Lutz motioned to approve the minutes. Nancy Delpero 2<sup>nd</sup>. All in favor.

CORRESPONDENCE: None.

PERSON'S TO BE HEARD: None.

BOARD MEMBER REPORTS: Marc Lutz inquired about the status of the City Park pavilion. Project was detailed in the January report. Joan noted the record attendance at Gym Walkers. Joan also suggested that Kim Covalt is interested in Arthritis Class on dry land while the pool is shut down. Joan inquired about Volunteer requirements. Application and background checks are required. Cindy noted a major shift in activity in the old gym. Staff are working diligently to ensure the facility is well kempt for all users.

DIRECTOR'S REPORT: See attached. Further update was provided on the pool project. Materials ordering is underway. The department is still awaiting the final proposal for construction. Kate updated the pool siding project. Kate also stated that the punch card options for the pool and rec center will be merged so users are only required to purchase one punch card for both facilities. The Recreation and Aquatics Coordinator position will be advertised this week.

Kate Thomas took the time to highlight the contributions and successes of the team, expressing gratitude for Lucy and Lane. The team has been extremely productive and enjoyed working together on all Parks & Recreation initiatives. Kate announced that Lucy Robinson has been selected as the new Parks & Recreation Director. Lucy will officially assume her post on March 15<sup>th</sup>.

UNFINISHED BUSINESS

- A. None

NEW BUSINESS

- B. Review and approval of the 2023-2025 Strategic Plan, Goals & Objectives.

- a. Board members echoed the well thought out plan and its value during the transition of leadership. They hope to see this used as a tool to inform staff of the departments mission and trajectory.
- b. Joan Sargent made a motion to approve the plan as presented. Marc Lutz 2<sup>nd</sup>. All in favor.

#### CLOSING

- A. Next agenda items.
  - a. FY24 Budget
  - b. Aquatics Facility Operating Policies & Procedures
  - c. Spring event planning
- B. Adjourn meeting.