Thursday, July 14, 2022 6:00 PM

Location: Borough Assembly Chambers City Hall

PZ Meeting 7-14-22 6:00 PM

- A. CALL TO ORDER / ROLL CALL
- **B. AMENDMENTS TO THE AGENDA**
- C. CONFLICTS OF INTEREST
- D. APPROVAL OF MINUTES
 - 1. Approval of the minutes from the regular meetings of May 12, 2022 and June 9, 2022
- E. PERSONS TO BE HEARD
- F. CORRESPONDENCE
- **G. NEW BUSINESS**
 - 1. Final Plat review of the Henson Replat, a replat of Lot A and Lot B of the Henson/Molitor Replat (Plat No. 2008-5) creating Lot A-1 and Lot B-1, zoned Rural Residential, owned and requested by Steve and Terri Henson
 - 2. Final Plat review of the Kuntz Replat, a subdivision and replat of Lot 2, Healthcare Subdivision III (Plat # 2018 -7) zoned Open Space/Public, owned by SEARHC and Lot 4, Block 29, USS 1119 (Plat # 73-7) zoned Single Family Residential, owned by Robert Kuntz, creating Lots 2A and 4A, Kuntz Replat
 - 3. Final Plat review of the Byford Replat, a subdivision and replat of a portion of Tract Y, USS 2321 (Plat 64-112) creating Lots Y-A and Y-B zoned Rural Residential 1; and Y-C zoned Light Industrial and Rural Residential, and Y-D zoned Rural Residential 1, owned by the City and Borough of Wrangell, Burrell Byford and Bob Molinek
 - 4. (PH) A preliminary plat of the Etolin Wrangell Subdivision, a subdivision and replat of Lot 1A, Etolin/Spruce Subdivision (Plat No. 2020-8) within Block 35, USS 1119 Wrangell Townsite creating Lots 1A-1 and 1A-2, zoned Single Family Residential, owned and requested by HaaYakaawu Financial Corporation, a subsidiary of Tlingit Haida Regional Housing Authority.
 - 5. (PH) Conditional Use permit application for Cedar Inn, a lodge facility, on Lots 14 B&C and Lots 15 B&C, Block 83, USS 1119, zoned Light Industrial, requested by Clarissa and Josh Young, Cedar House Inn LLC, owned by Bruce and Darlene Harding

H. OLD BUSINESS

I. PUBLIC COMMENT

J. COMMISSIONERS' REPORTS AND ANNOUNCEMENTS

K. ADJOURNMENT



City and Borough of Wrangen Planning and Zoning Commission AGENDA

Thursday, May 12, 2022 6:00 PM

Location: Borough Assembly Chambers
City Hall

PZ meeting 5-12-22 6:00 PM

A. CALL TO ORDER / ROLL CALL

Present, Jillian Privett, Apryl Hutchinson and Chair Terri Henson

Staff Present: Carol Rushmore, Robbie Marshall

B. AMENDMENTS TO THE AGENDA

C. CONFLICTS OF INTEREST

D. APPROVAL OF MINUTES

1. Approval of Minutes of April 14, 2022 (unavailable)

E. PERSONS TO BE HEARD

F. CORRESPONDENCE

An email was received email from a Myers Chuck resident supporting manning-price subdivision

G. NEW BUSINESS

1. Preliminary Plat review of the Duncanson Point Subdivision, a subdivision of Lots 32A and 32B, T.W. Subdivision of Lot 32 Island H, USS 2673 (Plat No. 96-43, Ketchikan), creating Lots 1, 2 and 3, zoned Remote Residential Mixed Use - Meyers Chuck (RMU-MC), requested and owned by Rob Duncanson

Open Public Hearing

Close Public Hearing

Move by Jillian Privett to approve the preliminary plat Duncanson Point Subdivision, subject to the following:

- 1) All wastewater systems must be Department of Environmental Conservation approved.
- 2) Modify the access easement information to identify benefitting Lot 3 as well. It is recommended, but not mandatory, that an easement use and maintenance agreement be created and recorded for future beneficiaries to clarify use and responsibilities.

Second by Apryl Hutchinson

Unanimous

2. Preliminary Plat review of the Manning-Price Subdivision, a subdivision and alteration of USS 2573 and Lot 13, USS 2673, creating Lots 1,2 and 3, zoned Remote Residential Mixed Use - Meyers Chuck (RMU-MC), requested and owned by Jeff Price and Alan and Nancy Manning

Open Public Hearing

Close Public Hearing

Moved by Apryl Hutchinson to approve the preliminary plat Manning-Price Subdivision, subject to the following:

- 1) All wastewater systems must be Department of Environmental Conservation approved.
- 2) Zoning designation (RMU-MC) of the lots needs to be identified either in the notes or on each lot.
- 3) A minimum 4 foot easement should be created for the community trail.

Seconded Jillian Privett

Unanimous

3. Rezone of a portion of Tract Y, USS 2321, from Light Industrial to Rural Residential 1, owned by Bill and Maria Byford, requested by the City and Borough of Wrangell

Open Public Hearing

Bob Molinek (neighbor)- supports the request by Bill and Maria Byford

Close public Hearing

Moved by Jillian Privett to approve the findings and recommend to the Assembly a zone change from Light Industrial to Rural Residential 1 on a portion of Tract Y, USS 2321, owned by Burril and Maria Byford.

Second by Apryl Hutchinson

Unanimous

4. Preliminary Plat review of Byford Replat, a subdivision and replat of a portion of Tract Y, USS 2321 (Plat No. 64-112), creating Lots Y-A, Y-B, Y-C and Y-D, owned by Bill and Maria Byford, Bob Molinek, and City and Borough of Wrangell

Open Public Hearing

Close Public Hearing

Moved by Jillian Privett to approve the Preliminary plat of the Byford Replat subject to the following:

1) Prior to final plat approval, an Easement Maintenance and Use agreement should be recorded and signed by the Borough and Mr. Byford per the negotiated agreement, and the document number identified within the plat notes.

Item 1.

2) The Zone change from Light Industrial to Rural Residential 1 for Mr. Byford's property should be approved by the Assembly prior to final plat approval in order to be reflected within the plat notes.

Second by Apryl Hutchinson

Unanimous

H. OLD BUSINESS

1. Discussion of Land Use Entitlement Lands

Discussions about Wrangell Island East. Access issues from existing forest roads to remote properties and how to establish use agreements or easements. High priority for residential. Connect the road to create a loop.

I. PUBLIC COMMENT

J. COMMISSIONERS' REPORTS AND ANNOUNCEMENTS

K. ADJOURNMENT

Adjourned: 6:31pm



City and Borough of Wrangen Planning and Zoning Commission MINUTES

Thursday, June 09, 2022 6:00 PM

Location: Borough Assembly Chambers City Hall

PZ meeting 6-9-22 6:00 PM MINUTES

A. CALL TO ORDER / ROLL CALL 6:02pm

Commissioners Present: Jillian Privett, Vice Chairman Don McConachie and Chairman Terri Henson

- **B. AMENDMENTS TO THE AGENDA** none
- C. CONFLICTS OF INTEREST
- D. APPROVAL OF MINUTES
 - 1. Approval of Minutes of April 14, 2022

Moved my DM to approve

Second by JP

Approved Unanimously

- 2. Approval of May 12, 2022 minutes (unavailable)
- E. PERSONS TO BE HEARD
- F. CORRESPONDENCE
- **G. NEW BUSINESS**
 - 1. Final Plat review of the Stikine Knig Slough Subdivision, a subdivision of Tract A and apparent accretions to Tract A of the Swampy Creek Subdivision, zoned Remote Residential Mixed-Use -Farm Island 1 (RMU-F1), owned and requested by Michael and Kay Schwartz, Trustees for Schwartz Alaska Trust

Moved by JP to approve the final plat of the Stikine Knig Slough Subdivision.

Second by DM

Approved Unanimously

2. Final Plat review of the Duncanson Point Subdivision, a subdivision of Lots 32A and 32B, T.W. Subdivision of Lot 32 Island H, USS 2673 (Plat No. 96-43, Ketchikan), creating Lots 1, 2 and 3, zoned Remote Residential Mixed Use - Meyers Chuck (RMU-MC), requested and owned by Rob Duncanson

Moved by JP to approve the final plat of Duncanson Point Subdivision

Second by DM

Approved unanimously

3. Final Plat review of the Manning-Price Subdivision, a subdivision and alteration of USS 2573 and Lot 13, USS 2673, creating Lots 1,2 and 3, zoned Remote Residential Mixed Use - Meyers Chuck (RMU-MC), requested and owned by Jeff Price and Alan and Nancy Manning

Moved by JP to approve the final plat of the Manning-Price Subdivision.

Second by DM

Approved Unanimously

4. Request to purchase Borough land, an unsubdivided portion within Tract C, ASLS 96-12, Zoned Rural Residential 1, requested by Jim Anderson

Moved by JP to recommend to the Assembly to sell the requested land directly to Mr. Anderson.

Second by DM

Mr. Anderson has requested to purchase a triangular portion of Tract C, land between his two lots and the shoreline. Tract C is Borough land recently obtained through the Borough entitlement process. The Borough does not yet have a patent to the land, but has been told by the State that it has been surveyed and the patent should be forth coming soon. The patent would be for the full Tract C. Mr. Anderson will need to pay for a subdivision of the land he is requesting to purchase but will need to wait for the patent prior to proceeding.

The Commission wanted to ensure that the creek would remain on public lands and proper setbacks would be met (as required by the patent, entitlement decision, or other public use needs to use and enjoy access to the creek). Access and setbacks can be addressed within the required subdivision that Mr. Anderson will be responsible for and ultimately determine the size and configuration of the parcel being requested to purchase.

The parcel will need to have an easement to access or will be combined with his existing lots.

Approved Unanimous.

5. Request to purchase tidelands, Lot 6, Block 84B, ATS#83, Wrangell Tidelands Addition, requested by Shirley Wimberley and Benn Curtis

Moved by JP to recommend to the Assembly to sell the requested tidelands to Benn Curtis and Shirley Wimberley with the following conditions:

1) All fill, piling, float and boat moorage need to be inside the property lines of the purchased tidelands.

Second by DM

Item 1.

Always a concern to sell tidelands. Port Commission approved the sale. Wanted to make sure that are activity would happen within their tideland area so no conflicts with the City docks.

Approved Unanimously

- **H. OLD BUSINESS**
- I. PUBLIC COMMENT
- J. COMMISSIONERS' REPORTS AND ANNOUNCEMENTS
- K. ADJOURNMENT

Adjourned: 6:19pm

City and Borough of Wrangell

Agenda Item G1

Date: July 11, 2022

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re. Final Plat review of the Henson Replat, a replat of Lot A and Lot B of the Henson/Molitor Replat (Plat No. 2008-5) creating Lot A-1 and Lot B-1, zoned Rural Residential, owned and requested by Steve and Terri Henson

Background: Applicants are seeking an internal lot line adjustment between the two existing lots. A draft preliminary plat that will have changes for the final is included in the packet until the surveyor can provide a pdf version of the final plat. The packet will be updated as soon as it is received.

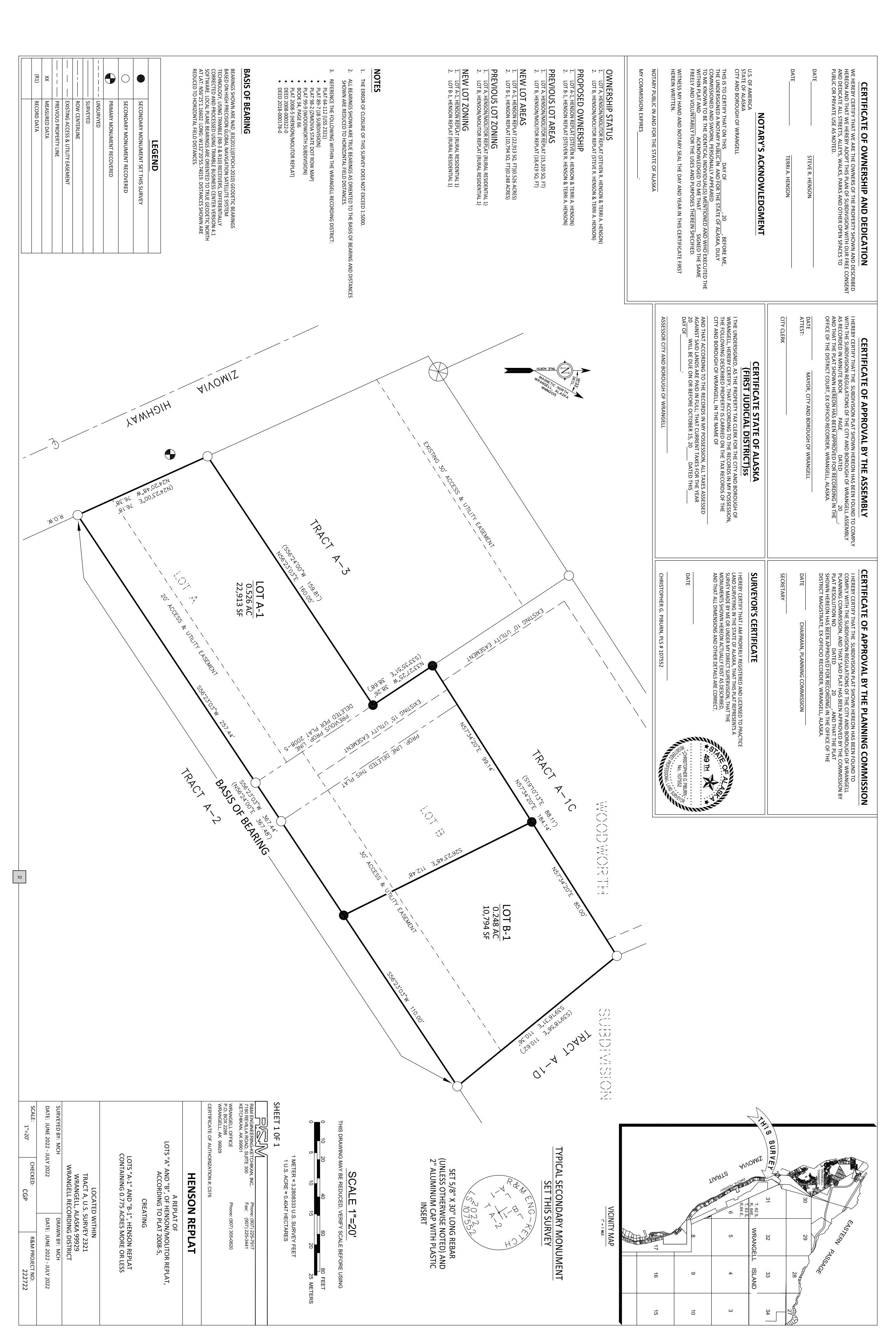
Recommended Motion:

Move to approve the final plat of the Henson Replat.

Findings of Fact:

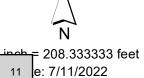
Minimum lot size in the Rural Residential 1 (RR-1) District is 10,000 square feet when the property is on city sewer and water. The applicant is adjusting an internal lot line to reconfigure the existing two lots. Lot A-1 will be 22,913 square feet and Lot B-1 will be 10,794 square feet. A lot line adjustment does not require a public hearing pursuant to WMC 19.04.020(B).

Mylar is not available at this time due to supply chain issues and shipping delays to the surveyor. The final plat will not go to the Assembly until the necessary signatures are obtained on the mylar.



CITY AND BOROUGH OF WRANGELL, ALASKA





Public Map



City and Borough of Wrangell

Agenda Item G2

Date: July 11, 2022

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re. Final Plat review of the Kuntz Replat, a subdivision and replat of Lot 2, Healthcare Subdivision III (Plat # 2018 -7) zoned Open Space/Public, owned by SEARHC and Lot 4, Block 29, USS 1119 (Plat # 73-7) zoned Single Family Residential, owned by Robert Kuntz, creating Lots 2A and 4A, Kuntz Replat

<u>Background:</u> Applicants are addressing an encroachment of residential structures onto the SEARHC property.

Recommended Motion:

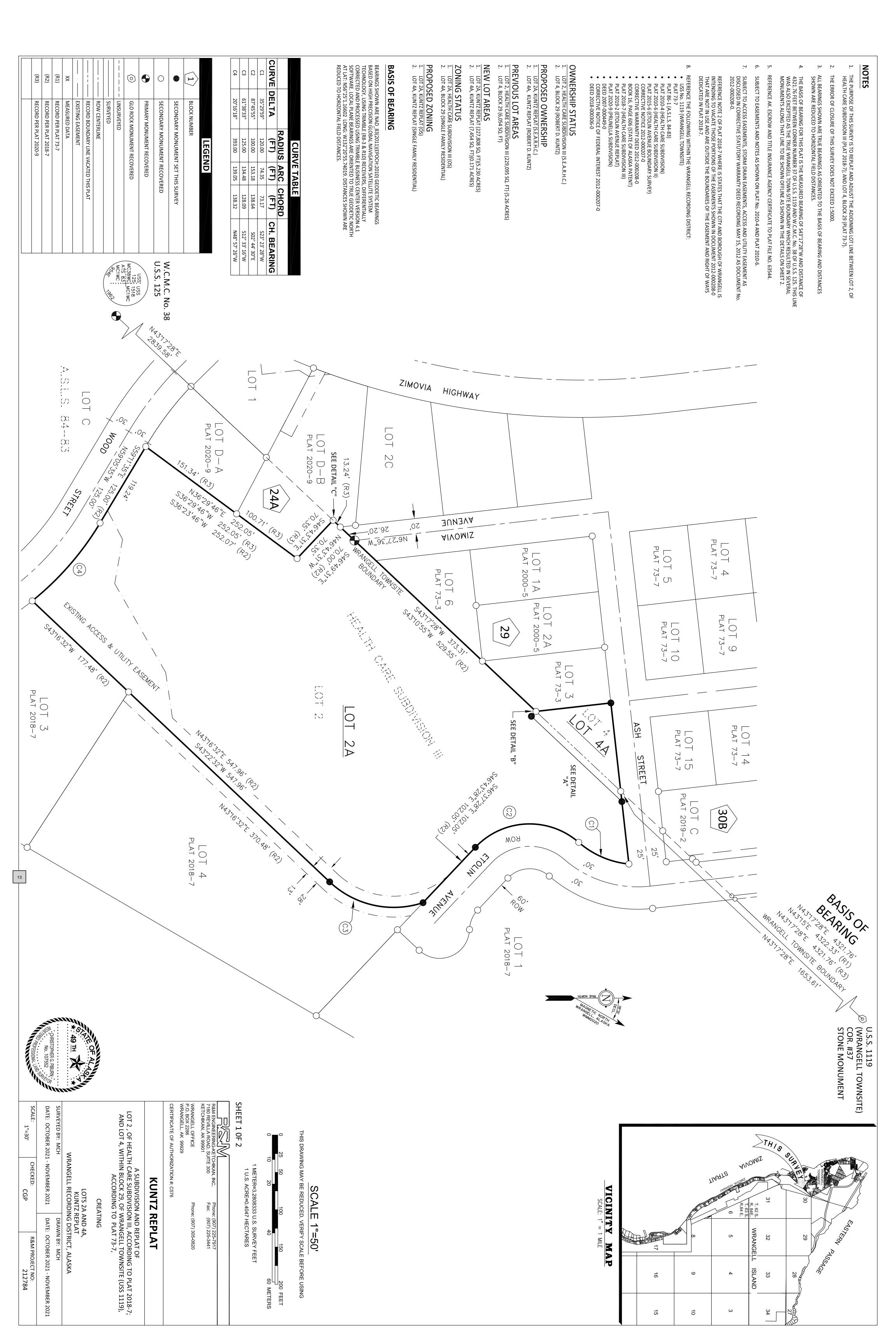
Move to approve the final plat of the Kuntz Replat.

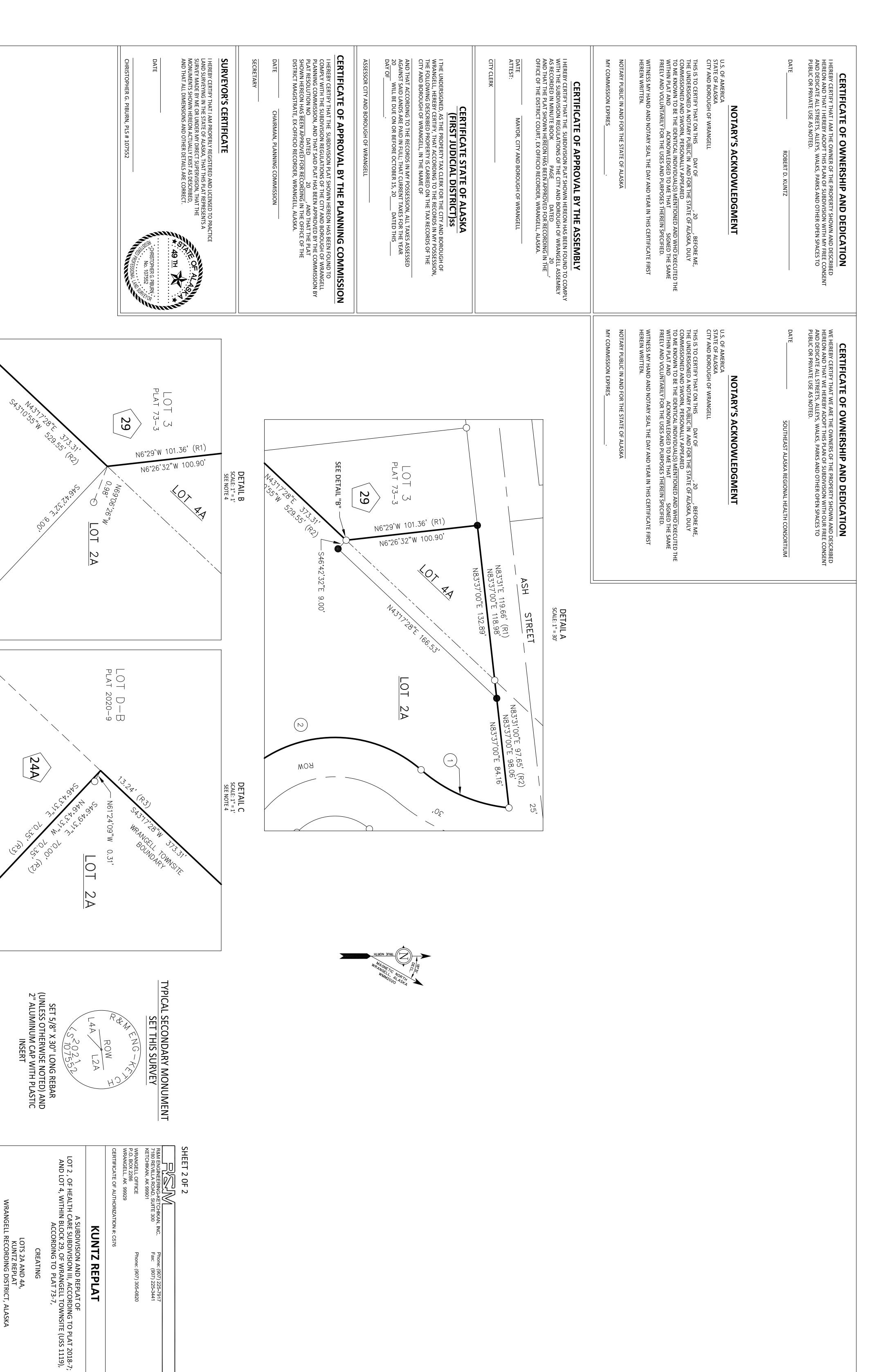
Findings of Fact:

The proposed replat addresses an encroachment of Mr. Kuntz's residence and garage onto property owned by the Southeast Alaska Regional Health Consortium. This plat represents the agreement by both parties to resolve the encroachments. A variance was also applied for in order for the setbacks of the residence and garage to be in compliance. The land being combined with Mr. Kuntz property was approved for the zone change from OS/P to SFR.

Minimum lot size in the Single Family Residential District is 5,000 square feet.

Mylar is not available at this time due to supply chain issues and shipping delays to the surveyor. The final plat will not go to the Assembly until the necessary signatures are obtained on the mylar.





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DATE: OCTOBER 2021 - NOVEMBER 2021

AS SHOWN

CHECKED:

SURVEYED BY: MCH

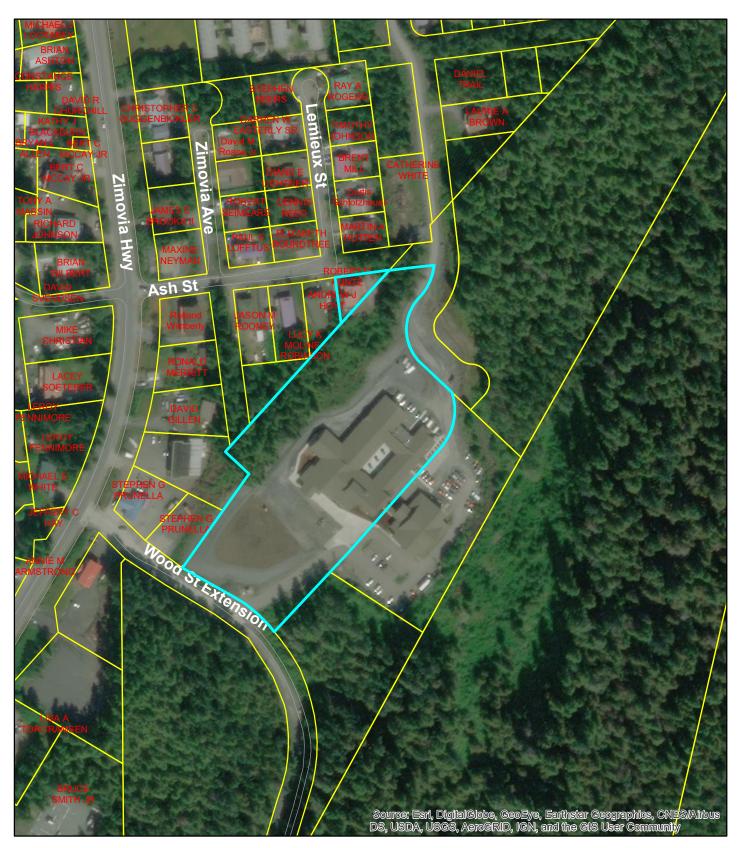
DRAWN BY: MCH

DATE: OCTOBER 2021 - NOVEMBER 2021

R&M PROJECT NO: 212784

LOTS 2A AND 4A, KUNTZ REPLAT WRANGELL RECORDING DISTRICT, ALASKA

CREATING





Public Map



City and Borough of Wrangell

Agenda Item G3

Date: July 11, 2022

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re. Final Plat review of the Byford Replat, a subdivision and replat of a portion of Tract Y, USS 2321 (Plat 64-112) creating Lots Y-A and Y-B zoned Rural Residential 1; and Y-C zoned Light Industrial and Rural Residential, and Y-D zoned Rural Residential 1, owned by the City and Borough of Wrangell, Burrell Byford and Bob Molinek

Background: This is the final plat to address encroachments as negotiated between the City and Borough of Wrangell and Mr. and Mrs. Byford. The preliminary plat is attached until the pdf version of the final plat is received from the surveyors and will then replace the preliminary.

Recommended Motion:

Move to approve the final plat of the Byford Replat.

Findings of Fact:

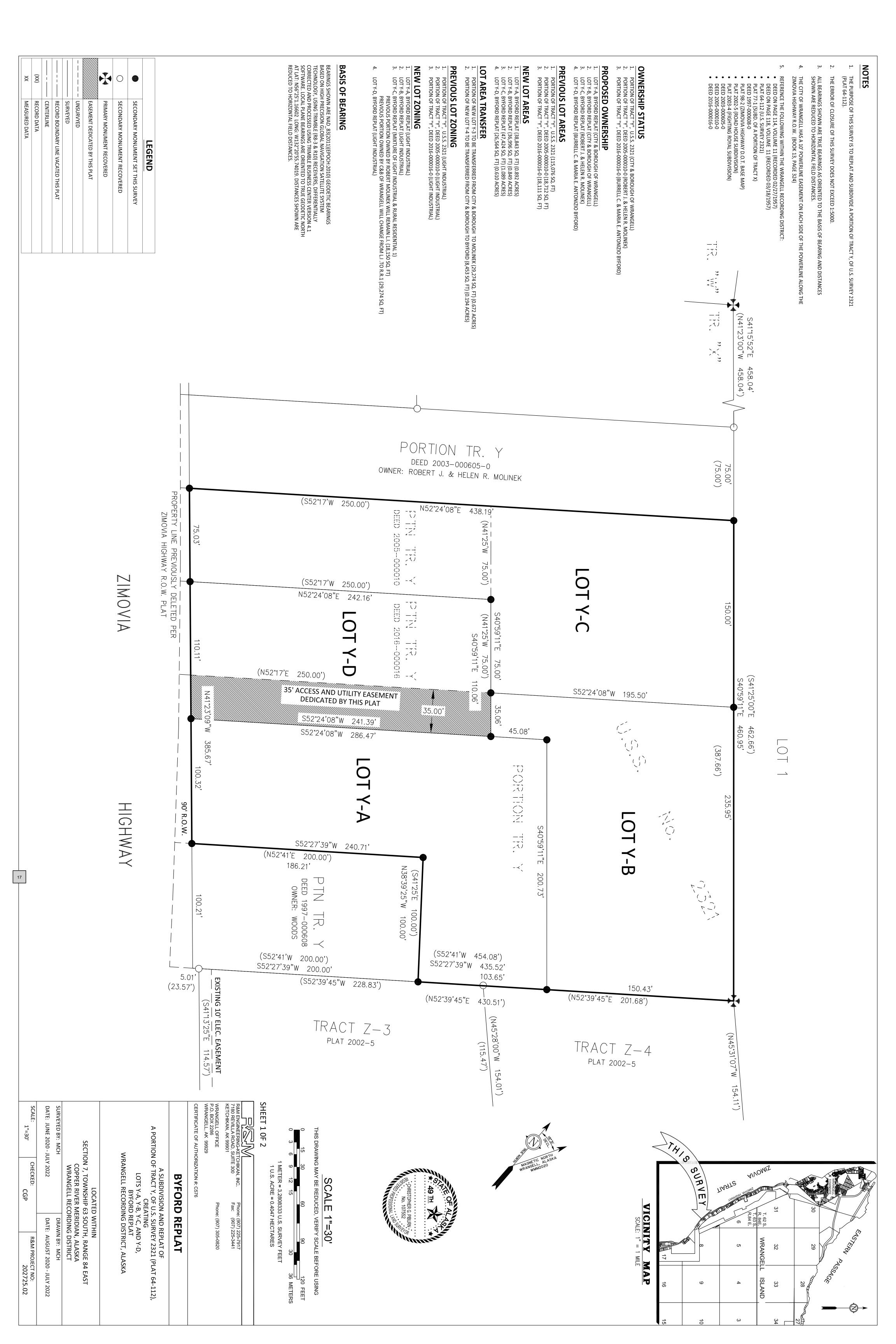
The Borough is proposing to subdivide the old former junkyard tract into four lots – two are stand alone lots to be sold, a portion is to be combined into Mr. Byford's existing residential lot (per the negotiated agreement) and the third portion is to be combined into Bob Molinek's current residential parcel and sold to Mr. Molinek per Assembly and former Manager agreement.

The Planning and Zoning Commission recommended approval of the borough owned property (former junk yard) zone change from Light Industrial to Rural Residential 1 on June 1, 2021 and on July 27, 2021 the Assembly approved Ordinance 1004 amending the zoning map. The Commission approved a preliminary plat in September of 2021.

The back northern portion behind Bob Molinek and Burrell Byford's land is being sold to Mr. Molinek, per his longstanding request and tentative approval by the Manager and Borough Assembly. The remaining portion of the lot is being subdivided into two lots, except for the "flag lot" portion adjacent to Mr. Byford's property. When Mr. Byford approached the Borough after approval of the preliminary plat in 2021 to resolve the encroachment issues for his house, rock wall, and shop, negotiations began with his attorney and the Borough attorney. Discussion options consisted of purchasing land, adjusting lot line, and easements. In March 2022, after negotiations of several options, the Byford's agreed to purchase approximately 8,750 square feet of the flag lot driveway access in the proposed Lot Y-B as presented in the preliminary plat from September 2021. In April, the Assembly approved the outcome of the negotiated agreement and this preliminary plat reflects the agreement. It combines the flag lot portion into Mr. Byford's existing lot. An easement is created in order to allow access by owners of proposed Lots Y-A and Y-B as well as by Mr. Byford in Lot Y-. An easement maintenance and use agreement will be signed and recorded prior to the final plat being recorded.

As part of the negotiated agreement, Mr. Byford's lot was rezoned to Rural Residential 1 in June 2022, per Ordinance 1027.

Mylar is not available at this time due to supply chain issues and shipping delays to the surveyor. The final plat will not go to the Assembly until the necessary signatures are obtained on the mylar.



CERTIFICATE OF OWNERSHIP AND DEDICATION WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT WE HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH OUR FREE CONSENT AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.	CERTIFICATE OF OWNERSHIP AND DEDICATION WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT WE HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH OUR FREE CONSENT AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.	CERTIFICATE OF OWNERSHIP AND DEDICATION WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT WE HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH OUR FREE CONSENT AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.	I HEREBY CE LAND SURVI SURVEY MA MONUMEN: AND THAT I
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AS RECORDED IN MINUTE BOOK PAGE DATED 20, AS RECORDED IN MINUTE BOOK PAGE DATED 20, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT COURT, EX OFFICIO RECORDER, WRANGELL, ALASKA.	PLANNING COMMISSION, AND THAT SAID PLAT HAS BEEN APPROVED BY THE COMMISSION BY PLAT RESOLUTION NO DATED 20, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT MAGISTRATE, EX-OFFICIO RECORDER, WRANGELL, ALASKA.		
DATE MAYOR, CITY AND BOROUGH OF WRANGELL ATTEST:	DATE CHAIRMAN, PLANNING COMMISSION	DATE CHAIRMAN, PLANNING COMMISSION	



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VEYING IN THE STATE OF ALASKA, THAT THIS PLAT REPRESENTS A
ADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE
NTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED,
ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.

CHRISTOPHER G. PIBURN .
No. 107552
No. 107552
No. 107552

HER G. PIBURN, PLS # 107552 (FIRST JUDICIAL DISTRICT)ss

RSIGNED, AS THE PROPERTY TAX CLERK FOR THE CITY AND BOROUGH OF , HEREBY CERTIFY, THAT ACCORDING TO THE RECORDS IN MY POSSESSION, WING DESCRIBED PROPERTY IS CARRIED ON THE TAX RECORDS OF THE OROUGH OF WRANGELL, IN THE NAME OF

ACCORDING TO THE RECORDS IN MY POSSESSION, ALL TAXES ASSESSED ID LANDS ARE PAID IN FULL; THAT CURRENT TAXES FOR THE YEAR ILL BE DUE ON OR BEFORE OCTOBER 15, 20_____ DATED THIS_____

SHEET 2 OF 2

TYPICAL SECONDARY MONUMENT

SET THIS SURVEY

RENG-47

LY-2|LY-1 :

(\$202\s\)

SET 5/8" X 30" LONG REBAR (UNLESS OTHERWISE NOTED) AND 2" ALUMINUM CAP WITH PLASTIC INSERT

R&M ENGINEERING-KETCHIKAN, INC. 7180 REVILLA ROAD, SUITE 300 KETCHIKAN, AK 99901 WRANGELL OFFICE P.O. BOX 2286 WRANGELL, AK 99929 Phone: (907) 225-7917 Fax: (907) 225-3441 Phone: (907) 305-0820

BYFORD REPLAT

CERTIFICATE OF AUTHORIZATION #: C576

DATE: AUGUST 2020 - JULY 2022 DRAWN BY: MCH

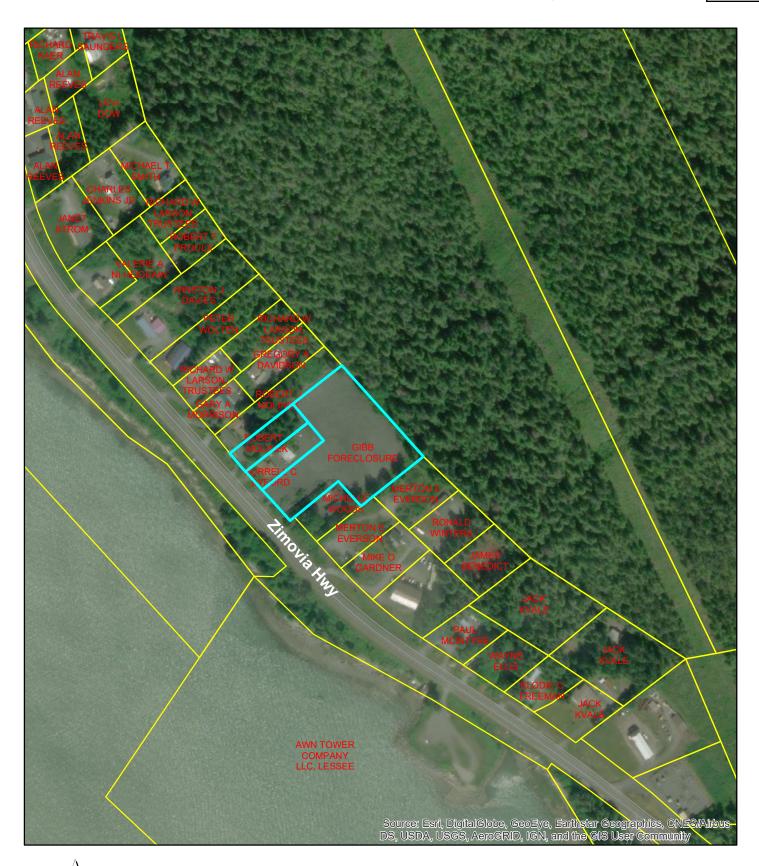
DATE: JUNE 2020 - JULY 2022 SURVEYED BY: MCH CHECKED: CGP R&M PROJECT NO: 202725.02

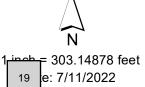
18

LOCATED WITHIN SECTION 7, TOWNSHIP 63 SOUTH, RANGE 84 EAST COPPER RIVER MERIDIAN, ALASKA WRANGELL RECORDING DISTRICT

A SUBDIVISION AND REPLAT OF A PORTION OF TRACT Y, OF U.S. SURVEY 2321 (PLAT 64-112), CREATING LOTS Y-A, Y-B, Y-C, AND Y-D, BYFORD REPLAT WRANGELL RECORDING DISTRICT, ALASKA

CITY AND BOROUGH OF WRANGELL, ALASKA





Public Map



City and Borough of Wrangell. Alaska

Agenda Item G4

Date: July 11, 2022

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re: A preliminary plat of the Etolin - Wrangell Subdivision, a subdivision and replat of Lot 1A, Etolin/Spruce Subdivision (Plat No. 2020-8) within Block 35, USS 1119 Wrangell Townsite creating Lots 1A-1 and 1A-2, zoned Single Family Residential, owned and requested by HaaYakaawu Financial Corporation, a subsidiary of Tlingit Haida Regional Housing Authority.

<u>Background:</u> The City and Borough rezoned the three lots of this original block to Single Family from Multi-Family at the request of nearby land owners in 2020 prior to putting the lots up for public auction in 2021.

Recommended Motion:

Move to approve preliminary plat of the Etolin - Wrangell Subdivision, a subdivision and replat of Lot 1A, Etolin/Spruce Subdivision, creating Lots 1A-1 and 1A-2.

Findings:

In 2020, the Borough proposed a subdivision of this block to create 3 lots, zoned Multi-Family Residential. Testimony from neighbors at the hearing for the subdivision were concerned of creating multiple apartment units and affecting the traffic and sense of Single Family neighborhood. At their request, the Planning and Zoning Commission held a public hearing to change the zone of the three lots to Single Family Residential and there was overwhelming support. The Assembly later approved the zone change.

The lots were put up for public auction and sold in 2021.

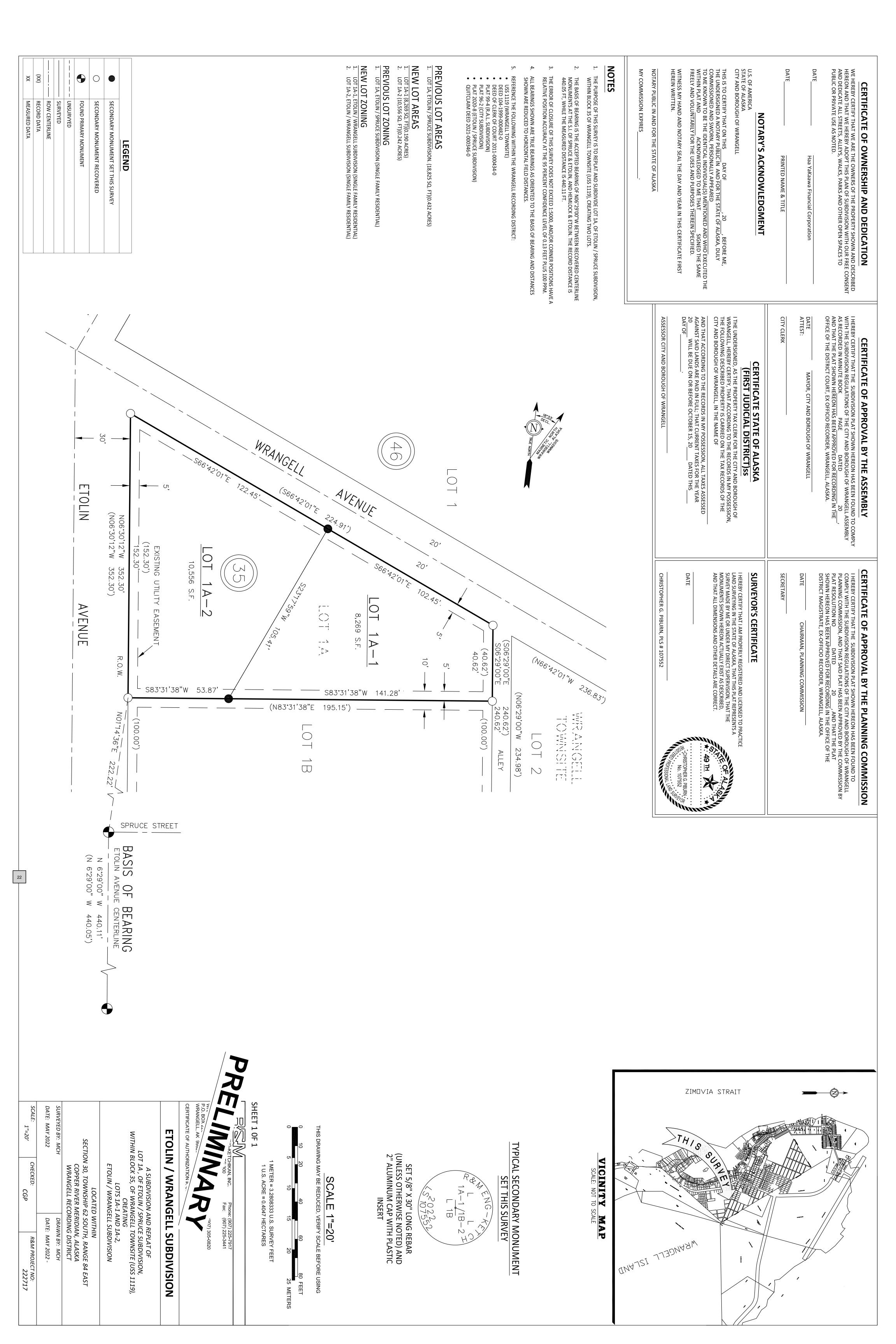
Minimum square footage in the Single Family Residential District is 5000 square feet. The proposed subdivision meets the code requirement creating two lots, one at 8,269 square feet and the other at 10, 556 square feet.

Staff has spoken/emailed with two neighbors that are concerned about the subdivision, creating a higher density on the former Lot 1A than what was presented in the sale information when the City sold the property. The City sold three lots, each over 15000 square feet, zoned Single Family Residential, but with no restrictions on the property beyond meeting the requirements of the SFR district.

The Commission and ultimately the Assembly approved the zone change to Single Family Residential to keep the density of the development similar to the existing neighborhood. One of the neighbor's concerns is that duplexes are permitted in Single Family, thus it could be that 4 dwelling units, or even 6 dwelling unit could be built on former Lot 1A if the proposed lot 1A-2 were subdivided further. The Planning and Zoning Commission, as the platting authority could require that the subdivision create two lots, each under 10,000 square feet to assure that neither lot could be further subdivided in order to meet the intent of the recent zone change and sense of the neighborhood. At this time, the proposal from the engineers working for the land owner have indicated two single family residences are being proposed, not duplexes, but no formal plans have been submitted for development as of yet.

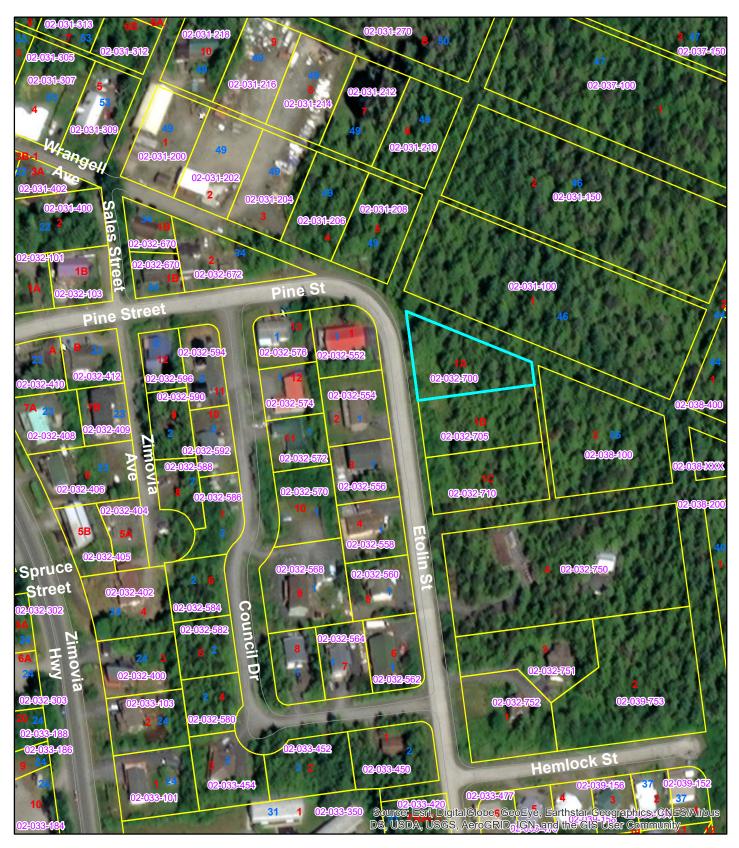
Both the Public Works Director and the Electrical Supervisor have indicated that no further easements are required for utility services. Due to elevations of the former Lot 1A, there is still discussion with staff and the project engineer regarding providing utilities to these proposed two lots. Lot 1B adjacent to the lot in question, is being provided utilities by cutting into Etolin Avenue to provide a connection service. Lot 1A was sold acknowledging one service connection from Etolin. Because they are now requesting two service connections and the low elevation of the lot requires grinder pumps, how and when utility service will be provided is undetermined at this time although providing it along Wrangell Avenue is being discussed, which could also open up additional lots for the City to sell.

Please note the zoning map for the immediately surrounding area. There is Light Industrial across Wrangell Avenue from these proposed two lots, there is multifamily just behind the three lots that were rezoned, and there is additional single family closer to Volunteer Park. The Commission could and should have a discussion regarding future development in this area.

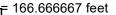


CITY AND BOROUGH OF WRANGELL, ALASKA

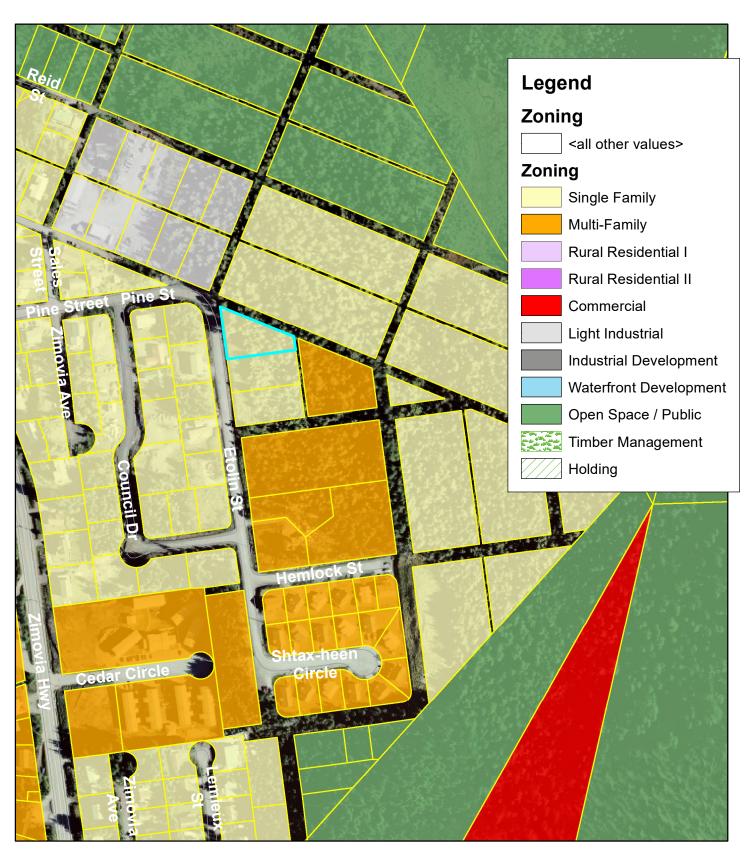




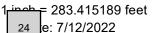












Public Map



City and Borough of Wrangell

Agenda Item G5

Date: July 11, 2022

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re: Conditional Use permit application for Cedar Inn, a lodge facility, on Lots 14 B&C and Lots 15 B&C, Block 83, USS 1119, zoned Light Industrial, requested by Clarissa and Josh Young, Cedar House Inn LLC, owned by Bruce and Darlene Harding

<u>Background:</u> Applicants are in the process of purchasing the property from the owner to open the Cedar House Inn, a short term lodging facility.

Review Criteria:

Light Industrial: Chapter 20.51 Standards: Chapter 20.52

Recommended Motion:

Move to approve the findings of fact and the conditional use permit application for a short term lodging facility, Cedar House Inn LLC, subject to the following conditions:

- 1) All state and federal requirements and permits will be obtained for the operation of the facility;
- 2) Applicants will be responsible for reporting sales tax and transient tax quarterly per Wrangell Municipal Code.
- 3) Guest guidance regarding noise and access will be provided to all patrons to ensure compatibility with adjacent residential development

Findings of Fact:

The property was used as a lodge facility from the early 1980's up until about 2017 when the use was converted to an Assisted Living Facility.

Conditions of Approval for conditional use applications include:

1) Minimal impacts on adjacent neighbors from noise, traffic, appearance, yards etc. The property is zoned Light Industrial which allows heavy commercial and industrial type uses. WMC 20.51.040 (A) allows commercial uses specific in WMC20.44.020, which includes hotels and motels, but requires applicants obtain a Conditional Use Permit. The property is comprised of 4 lots. Front access to the facility is from Shustak Street between Berger Street and Peninsula Ave. Parking is currently in the front of the building. There is access to the rear of the structure from Berger Street and Peninsula. The zoning surrounding the property includes single family residential across Berger Street; waterfront development across Shustak and across Peninsula Street; and Light Industrial behind the current Lodge.

The facility will be utilized by short term renters. Many visitors will not have vehicles but others may have rental cars or traveling with their own vehicles. Applicants have indicated they have at least 12 onsite parking places in the front of the facility. The activity at the lodge and traffic to the lodge will likely increase during the spring/summer/fall months due to the active visitor season with clients coming and going. The majority of visitors to the lodge access the facility via Peninsula to Shustack, but via Berger Street to Shustack is an alternative route. The Lodge will have a large room able to host receptions and meetings that can create a parking issue due to the overflow of attendees and vehicles.

Noise generated from the lodge facility may be slightly higher than the adjacent residential homes mostly due to the arrival and departures of guest. There are some allowable industrial activities occurring in the waterfront development zoned properties across Peninsula Street that likely create more noises than the proposed facility.

Landscaping of the Lodge was provided by the previous Lodge owners and it is the intent of the applicants to maintain the landscaping to provide some surrounding greenery and a garden setting.

2) Provisions of sewer and water: The property is connected to sewer and water.

3) Entrances and off-street parking available without safety issues:

Front vehicular access to the facility is from Shustak Street between Berger Street and Peninsula Ave. There is a stop sign on Shustak Street with the intersection of Peninsula Street to provide safety leaving the facility. There is also access to the rear of the structure from Berger Street and Peninsula. Parking is currently in the front of the building. Visitor parking and employee parking also need to be considered. WMC 20.52.190 (H) Off Street Parking, hotels/motels require 1 space per 5 rental units. Not all guests will be driving or have vehicles. The lodge should have no more than 24 rooms maximum, which would require 5 parking places. Applicants have indicated they have at least 12 parking places in front. The Planning and Zoning Commission may require fewer or additional parking based on proposed use.

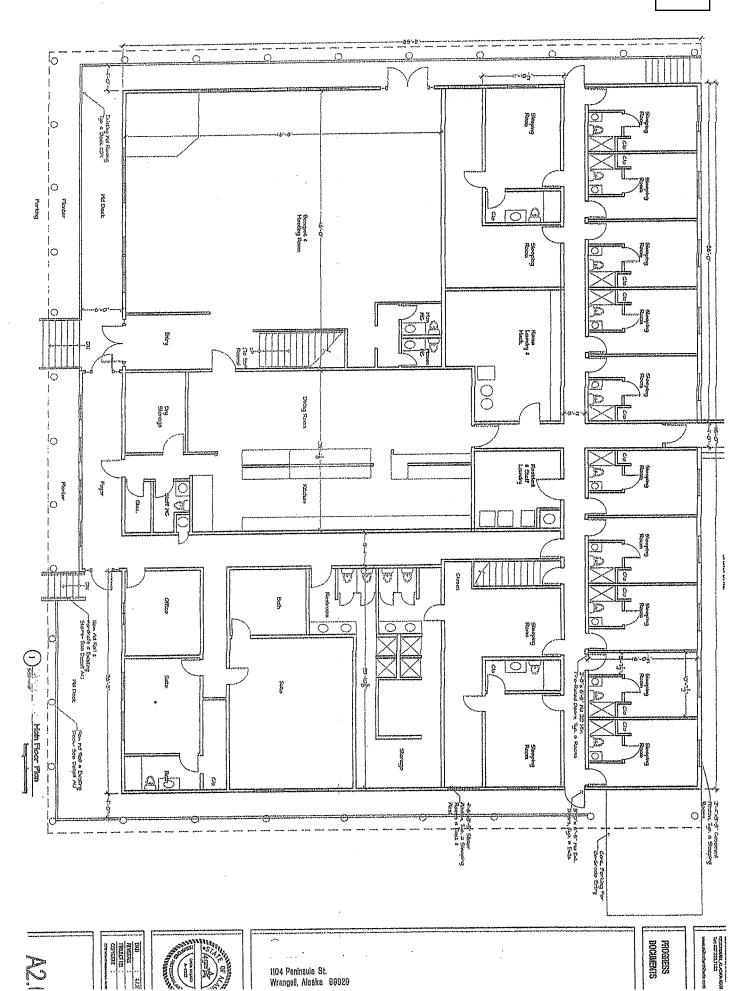
CITY OF WRANGELL, ALASKA CONDITIONAL USE APPLICATION

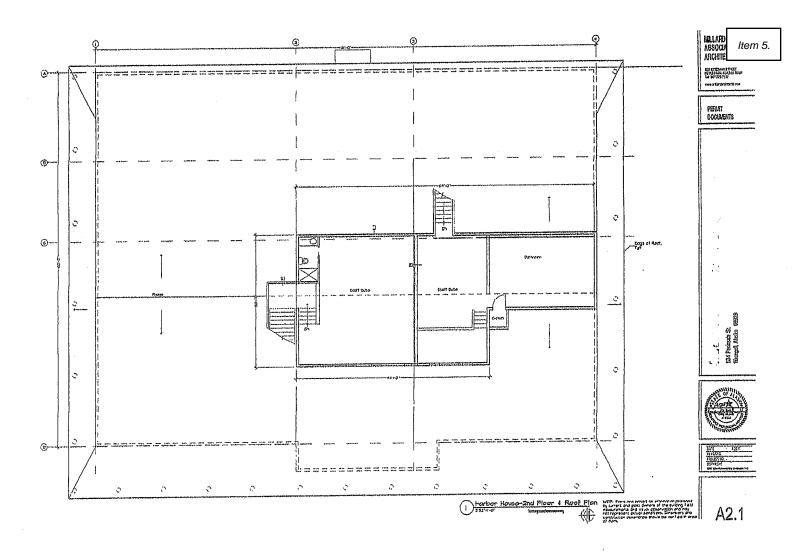
PLANNING AND ZONING COMMISSION P.O. BOX 531

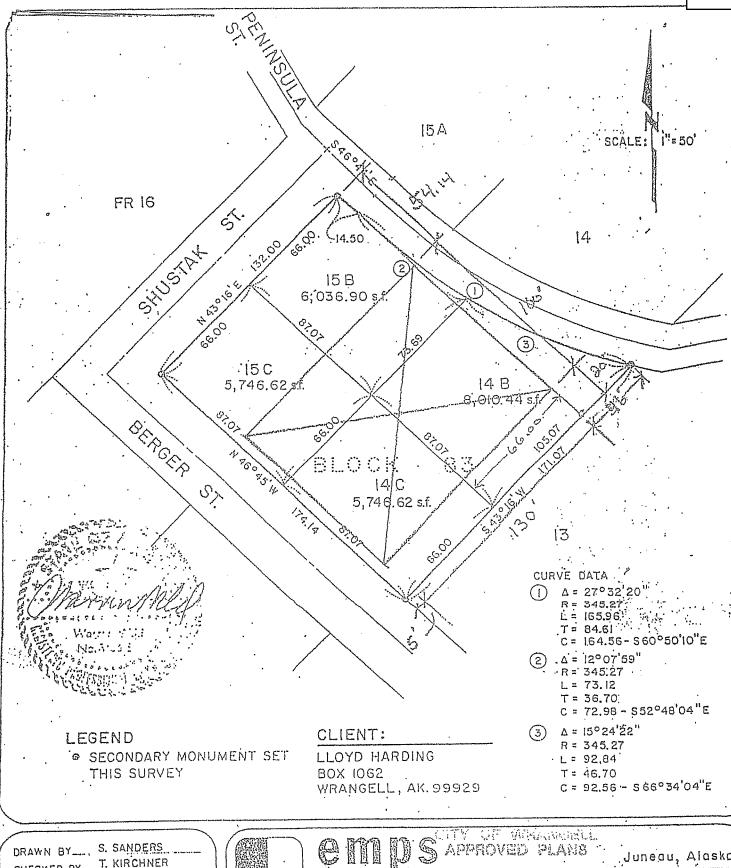
CITY OF WRANGELL, ALASKA CONDITIONAL USE APPLICATION PLANNING AND ZONING COMMISSION P.O. BOX 531 WRANGELL, ALASKA 99929 Application Fee: \$50 I. Applicant's Name and Address: The Cedar House Implication Classes Young Box 744 west 999779 Applicant's Phone Number: Box 744 west 999779 Applicant's Phone Number: Box 744 west 999779 Applicant's Name and Address: Bruce Hasoling
Owner's Phone Number: 907 305 0108 III. Legal Description: Lot 1581C, Block 83, U.S. Survey 1119 Parcel No. IV. Zoning Classification: V. Specific Request: We would like to re-open the lodge as an Inn like a hotel. We have 12 parking spaces and do not antisipate needing more since most quest will be train out of trun and probably will not have a vehicle.
VI. Site Plan shall be submitted with the application. The plan shall show existing and proposed structures, driveways, roadways, existing and proposed grading. Additional information shall be furnished upon request of the Zoning Administrator. VII. Construction Schedule: BEGIN: END:

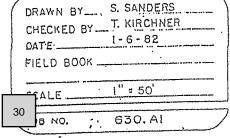
If more than one owner or if more than one parcel is involved, attach all signatures on a separate piece of paper identifying which parcels are owned by which persons.

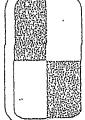
Written authorization of the property owner must be submitted with this application if the applicant is other than the owner.







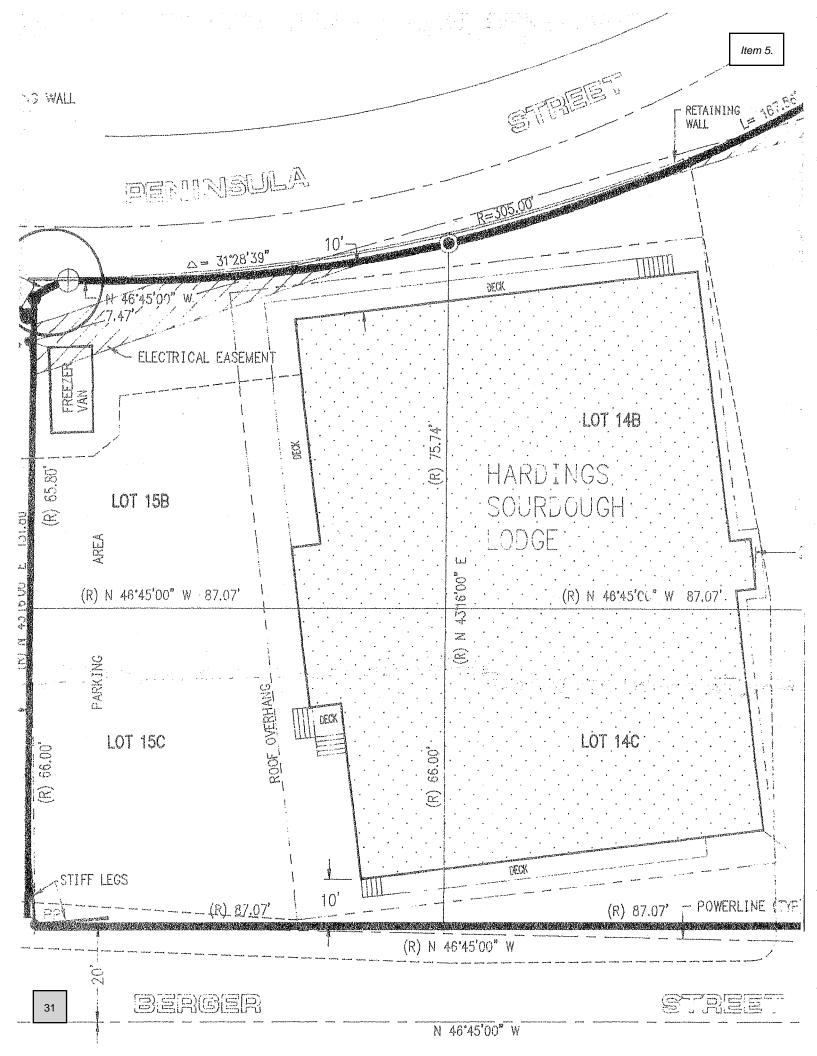




Juneau, Alaska

Approval of suspicient plans of Approval of omissions of providing the providing the providing of the compliance with any Survey and the municipality.

LOTS 15 B.C.C. 14 B & Q. OF BLOCK .83

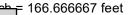


CITY AND BOROUGH OF WRANGELL, ALASKA

Item 5.







e: 6/24/2022

