



City and Borough of Wrangell
Parks and Recreation Advisory Board
AGENDA

Wednesday, December 07, 2022
5:30 PM

Location: Assembly Chamber

Parks & Recreation Advisory Board
5:30 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AMENDMENT TO AGENDA**
4. **APPROVAL OF MINUTES**
 - A. Parks & Recreation Advisory Board meeting minutes attached from November 2nd, 2022.
5. **CORRESPONDENCE**
6. **PERSON'S TO BE HEARD**
7. **BOARD MEMBER REPORTS**
8. **DIRECTOR'S REPORT**-Oral presentation at the meeting.
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - A. Discussion and approval of the P&R Fee Schedule Revisions
 - B. Discussion and approval of the Weight Room Age Limits & Waiver of Liability
 - C. Approval of schedule change for the January Parks & Recreation Meeting from January 4th to January 11th.
11. **NEXT AGENDA ITEMS**
12. **ADJOURN**

WRANGELL PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING November 2nd, 2022
5:30 P.M. ASSEMBLY CHAMBERS
MINUTES

CALL TO ORDER: 5:32PM

ROLL CALL:

Present: Jeanie Arnold, Nancy Delpero, Cindy Martin and Joan Sargent. Director, Kate Thomas.

Absent: None

AMENDMENT TO AGENDA:

APPROVAL OF MINUTES

- A. Parks & Recreation Advisory Board meeting minutes attached from September 14th, 2022. (October meeting was cancelled). Joan Sargent made a motion to approve the minutes as presented. Nancy Delpero 2nd the motion. All in favor.

CORRESPONDENCE: None.

PERSON'S TO BE HEARD: None.

BOARD MEMBER REPORTS: Joan Sargent provided positive remarks on the ballpark condition, specifically noting how free the grounds were of dog waste. Cindy Martin highlighted the sidewalk improvements behind the school and community center.

DIRECTOR'S REPORT: See attached report in meeting packet. Further comments were provided regarding the ongoing challenges of staffing. When asked about areas that could be reduced to allow staff to focus elsewhere, Director, Kate Thomas suggested steering away from youth sports in order to preserve other priorities. Two critical priorities include (1) Every child learns to swim (2) Free accessible outdoor spaces. For example, Lucy's phone time rallying basketball volunteers could be better used. Kate noted the staff challenge of doing "deep work" while manning the office. It is worth noting the light maintenance position has grown from 25 to 40 hours and rec coordinator position increased from 30 to 40 hours. Yet, 2 permanent lifeguard positions with benefits are needed. The "Light Maintenance" position needs to be reclassified to "Maintenance."

UNFINISHED BUSINESS

- A. None

NEW BUSINESS

- A. Approval of Memorandum of Agreement between Wrangell Parks & Recreation and Wrangell Public School District. Cindy Martin made a motion to approve the MOA as presented. Nancy Delpero 2nd the motion. All in favor.

CLOSING

- A. Next agenda items; job description revisions, permanent lifeguard position proposal.
- B. Adjourn meeting @ 6:37PM

Agenda Item A New Business

Approval of the P&R Fee Schedule Revisions

WPR Advisory Board
AGENDA ITEM
December 7th, 2022

INFORMATION: The City & Borough of Wrangell has adopted a practice of reviewing all fees within the schedule leading up to the adoption of a new fiscal year budget. Parks & Recreation has taken the initiative to review its fee schedule well in advance in preparation for budget season.

Included in the packet is a list of current fees with recommended changes. Some of those changes reflect reductions, whereas other line items have recommended increases such as rental fees for the swimming pool and community center gymnasium. There are new categories which showcase new age group definitions including a category for veterans, as well as equipment available for add-ons to rental reservations.

Membership, point of sale and revenue data has been reviewed and will be further explained at the meeting.

<p>Example for changing fees</p>	<p>(should be highlighted with old fee in brackets -- New categories are also in red >>)</p>	<p>[200.00] \$300.00</p>
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ATTACHMENTS:

1. P&R Fee Schedule (excel)

RECOMMENDED ACTION: Motion to approve the proposed changes to the P&R Fee Schedule.

PARKS AND RECREATION FACILITIES/PARTICIPATION		
	Child	6 Years old and under
	Youth	7 years to 13 years
	Young Adult	14 years to 17 years
	Adult	18 years to 64
	Senior	65 years and older
Pool, Weight Room, Showers	[4 years and under] 6 Years and Under	[2.00] FREE
	[5 years to 17] 7 Years to 12 Years	[3.00] 2.00
	13 Years to 17 Years	\$3.00
	18 Years and Older	\$5.00
	Seniors: 65 Years+	\$3.00
	Veterans	\$3.00
	Families	\$12.00
	[Disabled] Persons with disabilities	Free
	Towels	Free
	10 Punch Pass	10% Discount
20 Punch Pass	20% Discount	
Pool Passes	Youth - 1 Month	\$18.00
	Youth - 6 Months	\$80.00
	Youth - 1 Year	\$130.00
	Young Adult, Senior & Veterans - 1 Month	\$27.00
	Young Adult, Senior & Veterans - 6 Months	\$119.00
	Young Adult, Senior & Veterans - 1 Year	\$195.00
	Adult - 1 Month	\$45.00
	Adult - 6 Months	\$198.00
	Adult - 1 Year	\$324.00
	Senior - 1 Month	\$27.00
	Senior - 6 Months	\$119.00
	Senior - 1 Year	\$195.00
	Family - 1 Month	\$81.00 + \$6.75 each youth
	Family - 6 Months	\$356.00 + \$30.00 each youth
	Family - 1 Year	\$583.00 + \$50.00 each youth
Single Adult Family - 1 Month	\$45.00 + \$6.75 each youth	
Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth	
Single Adult Family - 1 Year	\$324.00 + \$50.00 each youth	
<i>Definition of Family: Up to two domestic partnership adults and their children</i>		
Pool Rentals w/o Nessie	Lockers per Month / per Year	\$10.00 / \$100.00
	[0-15] Up to 20 People with 2 Guards	[\$50.00] \$75.00/hr
	[16-30] 21-40 People with 3 Guards	[\$75.00] \$100.00/hr
	[31-45] 41-60 People with 4 Guards	[\$100.00] \$125.00/hr
	[46-60] 61-80 People with 5 Guards	[\$125.00] \$150.00/hr
	46-60 People with 6 Guards-Duplicate	[\$150.00] \$175.00/hr
	Aquatics Inflatable (Nessie)	\$50.00/hr
Water Polo Equipment	\$25.00	
Pool Rentals w/ Nessie	Up to 20 People with 3 Guards	[\$75.00] \$125.00/hr
	16-30 People with 4 Guards	\$100.00/hr
	31-45 People with 5 Guards	\$125.00/hr
	46-60 People with 6 Guards	\$150.00/hr
Recreation Programs	Youth Basketball	\$50.00
	Wrestling	\$50.00
	Youth Sports Programs	\$30.00
	Summer Recreation	\$15.00/day
	Adult Sports & Recreation Programs	Variable
	Co-ed Softball	Variable
	Co-ed Adult Wallyball	Variable
	Lifeguard Class	Variable
	WSI Class	Variable
	Swim Camp	75.00
Private Swim Lessons half hour	20.00	
Private Swim Lessons 45 minutes	30.00	
Swim Lessons	\$50.00	
Community Center Rentals	Gymnasium Per Hour	[30.00] \$40.00
	Gymnasium Day	[170.00] \$220.00
	Classroom Per Hour	\$25.00
	Classroom Day	\$140.00
	Kitchen Per Hour	\$25.00
	Kitchen Per Day	\$140.00
	Table + 6 Chairs	\$10.00/set
	Bounce House Per Hour	\$20.00
	Inflatable Movie Screen	\$20.00
	Volleyball Net and Equipment	\$20.00
Pickleball Equipment	\$20.00	
[Tot Gym Toys] Basketballs/ Tot toys	\$5.00	
Park Rentals	Park Shelter Reservation - [Up to 3-hrs] half day	[\$15.00] \$20.00
	Park Shelter Reservation - [Over 3-hrs] full day	\$30.00
	Covered Basketball Court - half day	\$20.00
Covered Basketball Court - full day	\$30.00	
RV Park Rentals	Non-Electric Site / Night	\$20.00
	Site with Electric Hook-Up / Night	\$30.00
Kayak Storage Unit	Month	\$10.00
	Annual	\$100.00
end of section		

Children 6 and under must be accompanied by an adult
 This age group only has access to the pool facility
 This age group gains access to the cardio and weight equipment

New category

Remove from fee schedule

New category- reflects the new fee for daily entry

Equation for calculating passes is as follows: 1 Mo = 25% discount (based on 3X/wk use) / 3-Mo = 35% discount / 6-Mo = 45% discount / Annual = 55% discount

Remove from fee schedule

New category - driven from fees being removed below

New category

Remove from fee schedule

Remove from fee schedule

Remove from fee schedule

New category

Remove from fee schedule

Remove from fee schedule

Remove from fee schedule

Remove from fee schedule

New category

New category

New category

New category

New category

New category

New category

New category

Agenda Item B New Business

Approval of the Weight Room Age Limits & Liability Waiver

**WPR Advisory Board
AGENDA ITEM
December 7th, 2022**

INFORMATION: The Parks & Recreation department would like to make its facilities as inclusive as possible while maintaining a safe environment for all users. Following some industry and facility comparison the department would like to expand its age limit to allow persons 13 year of age to utilize the weight room under the direct supervision of a responsible adult 18 year of age and older. Currently the policy requires that persons must be 14 years of age and older to use the room and equipment. By expanding the age limit, we encourage users to embark on the fitness journey with Parks & Recreation at an earlier age, empowering them to learn safe use of the facility equipment with someone more experienced. All users under the age of 18 are required to have a Youth Weight Room Waiver on file at the Parks & Recreation office.

ATTACHMENTS:

- Youth Weight Room Waiver

RECOMMENDED ACTION: Motion to approve the proposed changes to the Weight Room Age Limits & Liability Waiver

WRANGELL PARKS & RECREATION

WEIGHT ROOM / WEIGHT TRAINING EQUIPMENT USE WAIVER Youth Weight Room & Training Equipment Waiver of Liability and Permission Agreement

For your ~~child(ren) son/daughter~~ to use the weight room, if they are under the age of 18, this waiver must be signed by a parent or guardian and kept on file in the Swimming Pool & Recreation Center's office.

WEIGHT ROOM WAIVERS ARE GOOD FOR ONE YEAR

WEIGHT ROOM REGULATIONS:

- ~~1.~~ 1. Anyone under the age of 14 may NOT use the weight room.
- ~~1-2.~~ 1-2. Youth 13 years of age may use the weight room under the direct supervision of a responsible person 18 years of and older. The responsible person must accompany the minor at all times.
- ~~2-3.~~ 2-3. Users under the age of 18 must have a signed waiver on file at the Swimming Pool & Recreation Center's office.
- ~~3-4.~~ 3-4. All users must pay and sign-in prior to use of the facility.
- ~~4-5.~~ 4-5. No audible music allowed in weight room; however head-sets will be allowed.
- ~~5-6.~~ 5-6. No gum, food, candy, or pop allowed in the weight room.
- ~~6-7.~~ 6-7. Appropriate clothing is required to be worn in the weight room. Shoes and shirt are required.
- ~~7-8.~~ 7-8. Personal weight training equipment is not allowed in the weight room.
- ~~8-9.~~ 8-9. Anyone under the influence of alcohol and/or drugs will be restricted from entering the facility and will be asked to leave.
- ~~9-10.~~ 9-10. Any actions which are or may become hazardous to staff or patrons will not be tolerated, based on the judgment of staff.
- ~~10-11.~~ 10-11. Persons with communicable diseases, open wounds, sore or inflamed eyes (due to infection), or discharge of the mouth or ear(s) shall not use the weight room.
- ~~11-12.~~ 11-12. All equipment ~~will~~must be used as intended.

I give my permission for my ~~son/daughter~~child, (Name) _____, to use the weight room from (Begin Date) _____ to (End Date) _____.

I understand that a weight training equipment orientation is not provided by Parks & Rec. I understand that there is a certain amount of risk associated with weight training exercise. I represent and warrant to Wrangell Parks & Recreation that my child is in good physical health and able to engage in such physical activity. I have carefully read this waiver and have signed the Waiver of Liability, Assumption of Risk and Indemnity Agreement~~Player Participation Agreement & Liability Waiver form~~, as part of this waiver process.

In case of an emergency I can be reached at the following numbers:

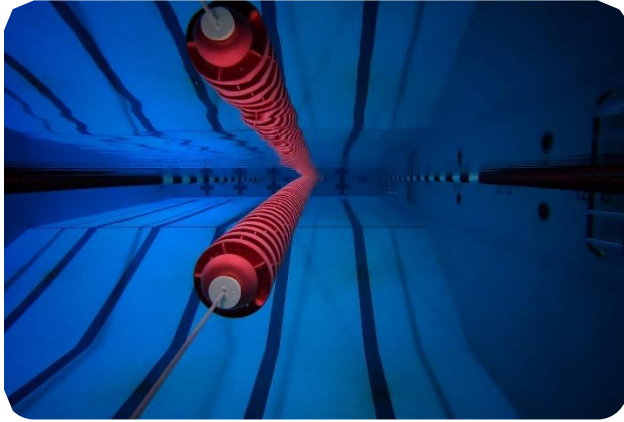
Parent/Guardian Name (first & last): _____

Home Phone Number: _____ Cell Phone Number: _____

Email: _____

Parent/Guardian Signature: _____ Date: _____

Emergency Contact Name: _____ Emergency Contact Number: _____



Wrangell Parks & Recreation Item C. 2023

Advisory Board Annual Meeting Schedule

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29	30	31			

SEPTEMBER

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY

S	M	T	W	T	F	S
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JUNE

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18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

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29	30	31				

MARCH

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19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY (NO MEETING)

S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					

NOVEMBER

S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30		

APRIL

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

AUGUST (NO MEETING)

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER

S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						

Our mission is to support active and healthy lifestyles by providing a variety of quality programs, activities, facilities, and parks.