



City and Borough of Wrangell
Special Emergency Borough Assembly Meeting
AGENDA

Tuesday, March 17, 2020
1:30 PM

Location: Borough Assembly Chambers
City Hall

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Patty Gilbert
- b. CEREMONIAL MATTERS

2. ROLL CALL

3. PERSONS TO BE HEARD

5. CONFLICT OF INTEREST

13. NEW BUSINESS

- a. [RESOLUTION No 03-20-1520 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA TEMPORARILY AMENDING WRANGELL MUNICIPAL CODE SECTION 3.05.050 \(TELECONFERENCING\) RELATED TO ASSEMBLY MEETINGS AND TEMPORARILY SUSPENDING ALL NON-ESSENTIAL BOROUGH COMMISSION, BOARD AND COMMITTEE MEETINGS](#)
- b. [ORDINANCE No 03-20-1520 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA DECLARING AN EMERGENCY RELATED TO THE NOVEL CORONAVIRUS \(COVID-19\) PANDEMIC AND GRANTING AUTHORIZATION TO TAKE ACTIONS NECESSARY TO PROTECT PUBLIC HEALTH DURING THE EMERGENCY](#)
- c. [Discussion Item: Emergency Order Mitigation Actions](#)

15. EXECUTIVE SESSION

16. ADJOURNMENT

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 17, 2020
	<u>Agenda Section</u>	13

RESOLUTION No 03-20-1520 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA TEMPORARILY AMENDING WRANGELL MUNICIPAL CODE SECTION 3.05.050 (TELECONFERENCING) RELATED TO ASSEMBLY MEETINGS AND TEMPORARILY SUSPENDING ALL NON-ESSENTIAL BOROUGH COMMISSION, BOARD AND COMMITTEE MEETINGS

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 20: \$	FY 21: \$	FY22: \$
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Amount Budgeted:

	FY20 \$XXX
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Account Number(s):

	XXXXX XXX XXXX
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Account Name(s):

	Enter Text Here
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Unencumbered Balance(s) (prior to expenditure):

	\$XXX
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Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution 03-20-1520

RECOMMENDATION MOTION:

Move to Approve Resolution 03-20-1520.

SUMMARY STATEMENT:

This resolution temporarily amends Section 3.05.050 of the Wrangell Municipal Code allowing the Assembly to meet by teleconference without having a physical quorum present in the Assembly Chambers. The resolution also temporarily suspends nonessential board, commission and

committee meetings. It is expected that the Planning & Zoning Commission will still need to meet regularly. They will be meeting tonight via teleconference. The Commission does not have the same code restriction as the Assembly requiring a physical quorum. Therefore the resolution does not specifically address the issue for the Commission.

All Assembly and Commission meetings held by teleconference will have the ability for the public to dial in as well. Packets will continue to be provided online.

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 03-20-1520

AN EMERGENCY RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA TEMPORARILY AMENDING WRANGELL MUNICIPAL CODE SECTION 3.05.050 (TELECONFERENCING) RELATED TO ASSEMBLY MEETINGS AND TEMPORARILY SUSPENDING ALL NON-ESSENTIAL BOROUGH COMMISSION, BOARD AND COMMITTEE MEETINGS

WHEREAS, COVID-19 or the novel coronavirus is a contagious virus that is actively spreading across the world, including in the United States, and specifically now in Alaska; and,

WHEREAS, public health officials describe that COVID-19 is most severe in people older than 60 and people with underlying health conditions like heart disease, lung disease, and diabetes; and

WHEREAS, state and federal public health officials currently recommend social distancing measures that minimize large group meetings and that encourage people to stay six feet apart; and

WHEREAS, the Assembly, boards, commissions, and committees of the City and Borough of Wrangell host multiple public meetings a month; and

WHEREAS, continuity of operations and business of the City & Borough of Wrangell must continue; and

WHEREAS, the health and safety of citizens, employees, and members of the Assembly, commissions, boards and committees is of paramount concern to the City & Borough of Wrangell; and

WHEREAS, Wrangell Municipal Code Section 3.05.050 provides for teleconference participation of Assembly meetings, but only if a physical quorum is present in the Borough Assembly Chambers; and

WHEREAS, to practice appropriate social distancing Section 3.05.050 must be temporarily amended to allow all Assembly members (staff and the public) to participate via teleconference.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. Wrangell Municipal Code Section 3.05.050 (Teleconferencing) is temporarily amended as follows:

3.05.050 Teleconferencing.

A. The mayor or an assembly member who will be absent from a meeting, including public hearings and work sessions of the assembly, including an executive session, may participate in the meeting by telephone or other electronic means as provided in this section and provided the following circumstances are met:

1. The meeting is held with a quorum of members physically **or telephonically** present;
2. Reasonable technical capabilities are available at the meeting location to allow the member to participate by teleconference, including being able to hear and engage in discussion, and being audible to all persons participating in the meeting;
3. Prior to the meeting reasonable efforts will be made to ensure that the member participating by teleconference is provided with the meeting agenda and other pertinent documents to be discussed and acted upon; access to the agenda and documents from the borough's website will be considered sufficient access;
4. For any executive session, the member participating by teleconference shall acknowledge that there is no other person with the member or in close enough proximity to hear the meeting discussion.

B. Participation of Mayor and Assembly Members by Teleconference.

1. An assembly member may request to participate in any meeting of the assembly by notifying the clerk **one hour prior to any meeting.** ~~[to arrange for teleconference participation by 4:00 p.m. on the Friday before the Tuesday regular assembly meeting, and at least 12 hours before any special assembly meeting].~~
2. The mayor, or the presiding officer in the absence of the mayor, may request to participate in any meeting of the assembly by notifying the clerk to arrange for teleconference participation **one hour prior to any meeting.** ~~by 4:00 p.m. on the Friday before the Tuesday regular assembly meeting, and at least 12 hours before any special assembly meeting.~~
3. The mayor and any assembly member participating by teleconference shall be deemed to be present at the assembly meeting for all purposes, including for quorum and voting; ~~provided, that:~~

~~The mayor, or the presiding officer in the absence of the mayor, shall not preside over the assembly meeting when participating by teleconference.~~

4. The mayor and any assembly member participating by teleconference shall have the same right to participate in any matter as if physically present at the assembly meeting, including debate under WMC [3.05.060](#), adjudicatory matters, and presentations. Reasonable efforts shall be made to make available to the mayor and any assembly member participating by teleconference any pertinent documents that are to be discussed and/or acted upon, including the assembly packet.

5. The mayor and any assembly member participating by teleconference shall have the same right to vote on any matter as if physically present at the assembly meeting. All voting at the meeting shall be by roll call vote. The assembly member who is participating by teleconference, or the mayor when participating by teleconference, determines whether the member or the mayor has had the opportunity to evaluate all pertinent information, including any testimony and/or evidence, and is prepared to vote.

~~6. Teleconference participation at any assembly meeting by each assembly member or by the mayor is limited to four times during the 12-month period commencing January 1st each year. However, teleconference participation by a member or the mayor will not be allowed consecutively for more than two regular meetings. Participation in a meeting by teleconference while out of town on municipal business does not count toward the four times for which teleconference participation is permitted or toward the two consecutive regular meetings limit on participation by teleconference.~~

C. All votes taken at the meeting are by roll call of the members physically present at the meeting and the members participating by teleconference. [[Ord. 947](#) § 2, 2018; Ord. 915 § 3, 2016; Ord. 882 § 2, 2014.]

Section 2. This temporary amendment to Wrangell Municipal Code Section 3.05.050 is effective March 17, 2020 and shall sunset, unless otherwise previously terminated, October 17, 2020.

Section 3. All nonessential Commission, Board and Committee meetings are hereby suspended for a period of eight weeks beginning March 17, 2020 and ending May 17, 2020.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 17TH DAY OF MARCH, 2020.

CITY & BOROUGH OF WRANGELL

Stephen Prysunka, Mayor

ATTEST: _____
Aleisha Mollen, Deputy Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 976

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF
WRANGELL, ALASKA DECLARING AN EMERGENCY RELATED TO THE NOVEL
CORONAVIRUS (COVID-19) PANDEMIC AND GRANTING AUTHORIZATION TO
TAKE ACTIONS NECESSARY TO PROTECT PUBLIC HEALTH DURING THE
EMERGENCY

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus, a new strain of the coronavirus that has not previously been identified in humans and is easily transmittable person to person; and

WHEREAS, COVID-19, or the novel coronavirus, is a contagious virus that is actively spreading across the world, including in the United States, and specifically now in Alaska with three confirmed cases; and,

WHEREAS, on March 11, 2020 the World Health Organization (WHO) declared the virus a pandemic; Alaska Governor Dunleavy issued a declaration of public health disaster emergency in response to the anticipated outbreak of COVID-19 in Alaska; and on March 13, 2020 President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, public health officials describe that COVID-19 is most severe in people older than 60 and people with underlying health conditions like heart disease, lung disease, and diabetes; and

WHEREAS, Wrangell, Alaska has one of, if not the, highest number of senior citizens per capita of any community in Alaska; meaning a significant portion of the Wrangell population is at high risk for COVID-19 and related complications; and

WHEREAS, complications from COVID-19 can, among other things, include severe respiratory distress, which may require the use of a ventilator to assist with breathing; and

WHEREAS, Wrangell Medical Center only has three ventilators, so even a small outbreak of persons with COVID-19 related respiratory complications has the potential to overwhelm the capacity of the local healthcare system; and

WHEREAS, the spread of the virus in other areas, specifically those typically used as Medievac destinations from Wrangell (like Seattle), may overwhelm those healthcare capacities and make care on Wrangell Island the only available option; and

WHEREAS, the expected economic fallout from the COVID-19 pandemic, especially the cancellation and delay of cruise traffic through Canada to Southeast Alaska, has the potential to catastrophically impact the local economy; and

WHEREAS, local emergency actions taken to proactively prevent and mitigate the spread of the virus have the potential to severely impact the finances of local businesses and residents; and

WHEREAS, Wrangell, Alaska is a remote island community to which all food, supplies, and good must be shipped by barge or by plane, almost exclusively through the Port of Seattle where there is a major outbreak of COVID-19 which could interrupt the supply chain of critical resources for the community.

NOW THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

SECTION 1: AUTHORIZATION. This is a non-codified EMERGENCY ORDINANCE provided for in the Home Rule Charter of the City & Borough of Wrangell, Alaska Section 2-11.

SECTION 2: DECLARATION OF EMERGENCY. The Assembly of the City and Borough of Wrangell, Alaska hereby declares an emergency for the City and Borough of Wrangell related to the Novel Coronavirus (COVID-19) Pandemic.

SECTION 3: EMERGENCY ORDERS. The Assembly of the City and Borough of Wrangell, Alaska hereby grant authority to the Borough Manager and Mayor to issue Emergency Orders taking steps necessary to protect public health during the emergency.

SECTION 4: EFFECTIVE DATES. This ordinance shall be effective upon adoption and shall sunset October 17, 2020 or until the virus is no longer declared a federal and state emergency, whichever occurs first.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 17TH DAY OF MARCH, 2020.

CITY & BOROUGH OF WRANGELL, ALASKA

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 17, 2020
	<u>Agenda Section</u>	13

ORDINANCE No 03-20-1520 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA DECLARING AN EMERGENCY RELATED TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC AND GRANTING AUTHORIZATION TO TAKE ACTIONS NECESSARY TO PROTECT PUBLIC HEALTH DURING THE EMERGENCY

<u>SUBMITTED BY:</u>
Lisa Von Bargaen, Borough Manager

<u>FISCAL NOTE:</u>		
Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

<u>ATTACHMENTS:</u> 1. Ordinance 976

RECOMMENDATION MOTION:
Move to Approve Ordinance 976.

SUMMARY STATEMENT:

This ordinance declares an emergency related to COVID-19 and authorizes powers to issue emergency orders to mitigate the spread of the virus.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

AGENDA ITEM TITLE:

DATE:

March 17, 2020

Agenda
Section

13

Discussion Item: Emergency Order Mitigation Actions

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 20: \$

FY 21: \$

FY22: \$

Amount Budgeted:

FY20 \$XXX

Account Number(s):

XXXXXX XXX XXXX

Account Name(s):

Enter Text Here

Unencumbered Balance(s) (prior to expenditure):

\$XXX

Reviews/Approvals/Recommendations

☐

Commission, Board or Committee

Name(s)

Name(s)

☐

Attorney

☐

Insurance

ATTACHMENTS: 1. None

RECOMMENDATION MOTION:

Discussion Only

SUMMARY STATEMENT:

Discussion of Emergency Order Mitigation Actions.