City and Borough of Wrangell

Revised - WS & Borough Assembly Meeting AGENDA

NIXLE Registration

Tuesday, October 27, 2026 Location: Borough Assembly Chambers

Work Session from 6:00 – 7:00 PM | Regular Assembly at 7:00 PM

WORK SESSION (6:00 - 7:00 PM)

a. Strategic Road Replacement Plan

1. CALL TO ORDER

a. PLEDGE OF ALLEGIANCE led by Assembly Member Powers

b. ROLL CALL

2. CEREMONIAL MATTERS

a. PROCLAMATION: Alaskan Native Heritage Month

b. PROCLAMATION: Extra Mile Day

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

a. Minutes from the October 8, 2026 Special Assembly meeting

b. Minutes from the October 12, 2026 Special Assembly meeting

c. Minutes from the October 13, 2026 Regular Assembly meeting

d. Minutes from the October 19, 2026 Special Assembly meeting

e. Final Plat for Alder Top Village, Shoemaker Subdivision III, a replat of Tract A, Block 2, Plat 2025-5, creating Lots 23-42, zoned Single Family Medium Density, owned by the City and Borough of Wrangell

f. Final Plat for Alaska Tideland Survey No. 1729, Vacating ATS No. 1337 – Burnett Inlet Hatchery

g. CORRESPONDENCE: School Board action from the October 12, 2026 meeting

7. BOROUGH MANAGER'S REPORT

a. Borough Manager's Report - verbal at meeting

b. Federal Legislative Status Report

8. BOROUGH CLERK'S REPORT

a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

a. Board and Committee Appointments

11. PUBLIC HEARING

a. Approval to move forward with the disposition of a portion of Lot 11, Block 83 (Public Works and Electrical yard area), for the purpose of a private easement to use as their driveway, requested by James and Mary Nelson

b. **ORDINANCE NO. 1109** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.020 – ORDER OF BUSINESS, IN THE WRANGELL MUNICIPAL CODE

c. **ORDINANCE NO. 1111** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING A TEMPORARY EXEMPTION OF BOROUGH SALES TAX ON SALES OF HEATING FUEL DELIVERED FOR SPACE HEATING FROM NOVEMBER 15, 2026 THROUGH FEBRUARY 15, 2027, AND PROVIDING FOR AUTOMATIC EXPIRATION

d. **RESOLUTION No. 10-26-2086** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING A REQUEST TO FORMALLY NAME THE 6-MILE, DEEPWATER PORT (FORMER MILL SITE) THE "FRANK H. MURKOWSKI DEEPWATER PORT OF ALASKA"

12. UNFINISHED BUSINESS

a. **RESOLUTION NO 10-26-2090** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND DESCRIBED AS LOT 43, BLOCK 2, ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III, TO WRANGELL COOPERATIVE ASSOCIATION

13. NEW BUSINESS

a. **RESOLUTION No. 10-26-2087** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING $24,900 FROM THE WATER FUND RESERVES TO THE FACILITY REPAIR AND MAINTENANCE – WATER FUND AND AUTHORIZING ITS EXPENDITURES

b. **RESOLUTION No. 10-26-2088** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2027 ANNUAL BUDGET TO RECOGNIZE $150,000 IN GRANT REVENUE AND AUTHORIZE ITS EXPENDITURES FOR LAW ENFORCEMENT OVERTIME AND MARINE EQUIPMENT UPGRADES

c. **RESOLUTION No. 10-26-2089** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A SUPPLEMENTAL LOAN FROM THE ALASKA DRINKING WATER STATE REVOLVING LOAN PROGRAM FOR THE MCKINNON STREET WATER UTILITY REPLACEMENT PROJECT

d. **RESOLUTION NO. 10-26-2091** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE SIX-MILE DEEPWATER PORT AND SHIPYARD DEVELOPMENT AND AUTHORIZING APPLICATION FOR AND RECEIPT OF STATE TIDE AND SUBMERGED LAND UNDER AS 38.05.825

e. **RESOLUTION NO. 10-26-2092** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL AMENDING THE FY 2027 BUDGET BY TRANSFERRING FUNDS FROM THE SEWER FUND RESERVE TO THE ZIMOVIA HIGHWAY SEWER SYSTEM ANALYSIS PROJECT AND AUTHORIZING ITS EXPENDITURE

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

a. **Executive Session:** 6-Mile Mill Site Property Strategy

16. ADJOURNMENT

Alaskan Native Heritage Month

Proclamation

RECOGNITION OF THE SOVEREIGN NATION STATUS OF WRANGELL COOPERATIVE ASSOCIATION AND THEIR PARTNERSHIP WITH OUR WRANGELL COMMUNITY

WHEREAS, November is a Federally observed Native American Indian Heritage Month and Alaska recognizes November as Alaskan Native Heritage Month; and

WHEREAS, Wrangell Cooperative Association (WCA) is a federally recognized tribe in the community where the Assembly of the City and Borough of Wrangell, Alaska (CBW) desires to declare and reinforce a formal recognition of the Wrangell Cooperative Association as a Tribal Government; and

WHEREAS, Wrangell Cooperative Association promotes and maintains a vibrant culture and tradition and holds a deeply rooted sense of community within Wrangell, Alaska, with the mission to support the cultural, ceremonial and subsistence lifestyle for all Alaskans, and to promote the safe use and availability of a healthy environment for present and future generations; and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska, values and endorses a strong, effective, and honorable partnership with the Wrangell Cooperative Association; and

WHEREAS, the City and Borough of Wrangell and the Wrangell Cooperative Association share an enduring commitment to enhancing Wrangell's transportation infrastructure, recreational opportunities, cultural resources, visitor experiences, and overall quality of life; and

WHEREAS, a strong government-to-government partnership between the City and Borough of Wrangell and the Wrangell Cooperative Association best serves the entire Wrangell community by combining municipal, tribal, state, federal, and philanthropic resources; and

WHEREAS, both parties have established a comprehensive Joint Work Plan detailing specific priorities across key focus areas to guide the staff and leadership of both organizations; and

WHEREAS, CBW and WCA seek to advance major community, transportation, and recreational projects, including:

- Petroglyph Beach State Historic Park Improvements: Jointly pursuing funding for viewing platform rehabilitation, improved amenities, and establishing joint stewardship and long-term development plans;
- Petroglyph Beach–Mount Dewey Trail Connection: Developing a conceptual, expensed, and fundable pedestrian trail corridor connecting key natural, cultural, and downtown assets;
- Alder Top Memorial Park Conveyance: Completing the municipal land conveyance of approximately 2.7 acres to WCA for a culturally significant memorial park;
- Tribal Transportation Funding Partnership: Leveraging WCA's eligibility for tribal transportation programs to advance mutually beneficial road, sidewalk, and pedestrian infrastructure;
- Community Garden & Multi-Use Park: Redeveloping the City Park community garden into a revitalized multi-use neighborhood space featuring organized garden beds, a playground and a dedicated dog park;
- Bilingual English–Tlingít Signage: Establishing a standard process to incorporate Tlingít street names and translations into public infrastructure and capital projects; and

WHEREAS, both parties are dedicated to preserving Tlingít culture, honoring regional heritage, and strengthening the local tourism economy through joint heritage initiatives, including:

- Downtown Waterfront Heritage Walk: Integrating totem poles, interpretive features, and Tlingít history into downtown waterfront planning;
- Totem Log, Carving & Preservation Partnership: Executing a formal agreement to harvest totem logs from Borough-owned lands and establishing a strategy for carving, restoring, and displaying totem poles throughout Wrangell;
- Chief Shakes Island & Carving Shed Operations: Creating predictable, marketable seasonal operations and long-term redevelopment plans for cornerstone cultural attractions;
- Joint Nolan Center Programming: Developing recurring, revenue-generating cultural events, performances, and educational programs; and

WHEREAS, both organizations commit to implementation, regular accountability, shared project tracking, and annual review to ensure measurable, visible progress for the Wrangell community.

NOW THEREFORE, I, PATRICIA GILBERT, MAYOR FOR THE CITY AND BOROUGH OF WRANGELL, ALASKA, DO HEREBY PROCLAIM NOVEMBER 2026 AS:

ALASKAN NATIVE HERITAGE MONTH RECOGNIZING THE SOVEREIGN NATION STATUS OF WRANGELL COOPERATIVE ASSOCIATION AND THEIR PARTNERSHIP WITH OUR WRANGELL COMMUNITY.

Signed and sealed on behalf of the City & Borough of Wrangell, this 27th day of October 2026

_____
Patricia Gilbert, Borough Mayor

Attest: _____
Kim Lane, MMC, Borough Clerk

Extra Mile Day

Proclamation

WHEREAS, Wrangell, Alaska, is a community which acknowledges that a special vibrancy exists when its citizens collectively go the extra mile in personal effort, volunteerism, and service; and

WHEREAS, Wrangell, Alaska, encourages its citizens to contribute fully to the community through commitment, effort, and conviction in service to family, friends, neighbors, and civic life; and

WHEREAS, Wrangell, Alaska, chooses to recognize and celebrate individuals and organizations within the community who go the extra mile to make a positive difference in the lives of others; and

WHEREAS, Wrangell, Alaska, acknowledges the mission of Extra Mile America to inspire communities across the nation to recognize those who go the extra mile in volunteerism and service.

NOW, THEREFORE, I, Patricia Gilbert, Mayor of the City of Wrangell, Alaska, do hereby proclaim November 1, 2026, as:

Extra Mile Day

And I encourage all residents to take time on this day to go the extra mile in their own lives and to recognize those who inspire others through their commitment to making their community, nation, and world a better place.

Signed and sealed on behalf of the City & Borough of Wrangell, this 27th day of October 2026.

_____
Patricia Gilbert, Borough Mayor

Attest: _____
Kim Lane, MMC, Borough Clerk

Minutes of Special Assembly Meeting
Held on October 8, 2026

Mayor Patricia Gilbert called the Special Assembly meeting to order at 5:30 p.m., October 8, 2026, in the Borough Assembly Chambers.

PRESENT: GILBERT, DALRYMPLE (by Zoom), MACH (by Zoom), YEAGER, POWERS, DEBORD

ABSENT: POWELL

PERSONS TO BE HEARD: None.

CONFLICT OF INTEREST: None.

ITEM(S) OF BUSINESS

4a RESOLUTION No 10-26-2079 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CERTIFYING THE ELECTION RESULTS OF THE REGULAR BOROUGH ELECTION HELD OCTOBER 6, 2026

M/S: DeBord/Yeager to approve Resolution No. 10-26-2079, certifying and declaring the results of the Regular Municipal Election held October 6, 2026. I further move to acknowledge receipt of the Canvass Board Report of the October 8, 2026, Regular Election; declare that the election was validly held, and direct the Clerk to record in the minutes, the total number of votes cast for the candidates.

BOROUGH MAYOR
One (1) – Two-Year Term

Patricia Gilbert	389
Write-ins	*Na*

ASSEMBLY
Two (2) – Three-Year Terms

LaDonna Botsford	104
Phillip Mach	152
S.R. Privett III	251
John A. Yeager	299
Write-ins	*Na*

SCHOOL BOARD
One (1) – Three-Year Term

John DeRuyter	95
Franki Gablehouse	63
Jayme Howell	267
Write-ins	*Na*

PORT COMMISSION
One (1) – Three-Year Term

Mechel Lynn Meek	89
Antonio Silva	333
Write-ins	*Na*

PORT COMMISSION
One (1) - Unexpired 2-year Term

Donald “DJ” McConachie Jr	410
Write-ins	*Na*

Motion approved unanimously by polled vote.

4b Distribute Certificates of Appreciation for Election Workers

Certificates of Appreciation were presented for Election Chairperson Sarah Whittlesey-Merritt and Election Workers Carol Rushmore, and Marisa Fulgham.

4c Distribute Certificates of Service for Outgoing Elected Officials

Certificates of Service were presented for:

- Assembly Member Phillip Mach
- School Board Member John DeRuyter

Meeting adjourned at 5:32 p.m.

_____
Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Minutes of Special Assembly Meeting
Held on October 12, 2026

Mayor Patricia Gilbert called the Special Assembly meeting to order at 1:00 p.m. October 12, 2026, in the Borough Assembly Chambers.

PRESENT – GILBERT, YEAGER, POWERS, DALRYMPLE, POWELL

ABSENT – PRIVETT, DEBORD

Borough Manager Villarma and Deputy Clerk Powell were present.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA - None.

CONFLICT OF INTEREST - None.

EXECUTIVE SESSION

5a 6-Mile Mill Site Property Strategy

M/S: Dalrymple/Powers pursuant to 44.62.310 (c)(1)&(2), that we recess into executive session to discuss matters of which, the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically to discuss with the Borough Manager, the 6-Mile Mill Site Property Strategy.

Special meeting recessed into Executive Session at 1:01 p.m.

Special meeting reconvened from Executive Session at 2:00 p.m.

Special meeting adjourned at 2:01 p.m.

_____
Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Minutes of Regular Assembly Meeting
Held on October 13, 2026

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., October 13, 2026, in the Borough Assembly Chambers. Assembly Member DeBord led the pledge of allegiance.

PRESENT – GILBERT, DEBORD, DALRYMPLE, POWELL, POWERS

ABSENT – PRIVETT, YEAGER

Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD

Debbie Anderson, resident, thanked the City of Wrangell for making the cemetery expansion project a priority.

Wayne Kaer, resident, spoke regarding the "brown-out" we had and it took his water heater out; wants the city to pay for his appliance.

Correspondence was received from Paul Southland regarding the EDA Grant intent press release.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

6a Minutes from the September 22, 2026 Regular Assembly meeting

6b **RESOLUTION No. 10-26-2081** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY REAPPROPRIATING $10,000 IN UNSPENT AMERICAN LIBRARY ASSOCIATION GRANT FUNDS TO THE IRENE INGLE PUBLIC LIBRARY AND AUTHORIZING ITS EXPENDITURE

6c **RESOLUTION No. 10-26-2082** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY ACCEPTING THE $500 STIPEND AWARDED TO THE IRENE INGLE PUBLIC LIBRARY THROUGH THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES 250 LIBRARY CONVENING AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Powers to approve the Consent Agenda, as presented. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

The Nolan Center report was provided.

BOROUGH CLERK'S REPORT

The Brough Clerk's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Dalrymple stated that he read something in the newspaper regarding a change in the intertie from Tyee; requested a report on this.

Gilbert requested that the fire department have a current list of those who have breathing apparatuses.

Powers stated that the school boiler was still out and with the cold weather, it's starting to get a little musty in the school; Villarma stated that the contractor was brought back to town to work on issues.

Gilbert stated again what the goals were; the assembly had no changes to these goals.

MAYOR AND ASSEMBLY APPOINTMENTS

10a Annual Vice-Mayor Appointment

M/S: Powell/DeBord to appoint David Powell for Vice- Mayor until October 2027. Motion approved by polled vote.

10b Annual Board and Committee Appointments

With the consent of the Assembly, Mayor Gilbert made the following appointments, with terms to end October 2029. There were no objections from the Assembly.

Board/Committee	Member Appointed
Planning & Zoning Commission (1 avail.)	• **Gary Watkins**
Wrangell Convention & Visitors Bureau (2 avail.)	• **Chris Buness** • **OPEN**
Economic Development Board (2 avail.)	• **John DeRuyter** • **OPEN**

PUBLIC HEARING

11a ORDINANCE NO. 1106 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND CONSOLIDATING TITLE 10, CHAPTER 15 ("TRESPASS ON BOROUGH PROPERTY," AS ENACTED BY ORDINANCE 1048), AND REPLACING IT WITH A SINGLE, CONSOLIDATED CHAPTER 10.15 ENTITLED "CODE OF CONDUCT AND TRESPASS ON PUBLIC PROPERTY," FOR THE PURPOSE OF UPDATING AND HARMONIZING THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated spoke to the key provisions and explained the need and reasoning behind the provisions in this code section.

Gilbert asked if there was anyone who wished to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Powers to approve Ordinance No. 1106. Motion approved by polled vote.

11b ORDINANCE NO. 1107 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 1.20.050 – MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20 – GENERAL PENALTY, IN THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this Ordinance is tied to Ordinance 1106.

Gilbert asked if there was anyone who wished to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Powers to approve Ordinance No. 1107. Motion approved by polled vote.

13c ORDINANCE NO. 1108 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 13.24 – NAMING OF PUBLIC FACILITIES, TO TITLE 13 – STREETS, SIDEWALKS, AND PUBLIC PLACES, IN THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this was brought forward to clarify the naming of public facilities process.

Gilbert asked if there was anyone who wished to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Powers to approve Ordinance No. 1106. Motion approved by polled vote.

11d RESOLUTION NO. 10-26-2080 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEE AND RATE SCHEDULE TO ESTABLISH A VETERAN HEADSTONE INSTALLATION PROVISION IN THE CEMETERY SECTION OF THE SCHEDULE, AND PROVIDING FOR AN EFFECTIVE DATE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this establishes a no cost fee for installing headstones for veterans.

Gilbert asked if there was anyone who wished to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Powers to approve Resolution No. 10-26-2080. Motion approved by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a Approval of a Professional Services Agreement with PND Engineers for the Repairs to the City Dock Dolphin

M/S: Powell/Powers to approve a Professional Services Agreement with PDN Engineers for the Wrangell City Dock Dolphin Repair project. Motion approved by polled vote.

13b ORDINANCE NO. 1109 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.020 – ORDER OF BUSINESS, IN THE WRANGELL MUNICIPAL CODE

M/S: Powell/Powers to approve the first reading of Ordinance No. 1109 and move to a second reading with a public hearing to be held on October 27, 2026. Motion approved by polled vote.

13c ORDINANCE NO. 1110 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND REENACTING SECTION 3.55.202, ADDING A NEW SECTION 3.55.025, AND AMENDING SECTION 3.55.030 OF THE WRANGELL MUNICIPAL CODE TO CLARIFY THE SCOPE AND POLICY FOCUS OF THE ECONOMIC DEVELOPMENT BOARD AND TO ESTABLISH A PROCESS FOR REFERRING MATTERS BETWEEN THE BOARD, THE BOROUGH MANAGER, AND THE ASSEMBLY

M/S: Powell/Powers to approve the first reading of Ordinance No. 1109 and move to a second reading with a public hearing to be held on October 27, 2026.

Villarma explained the purpose of this ordinance and why it was being proposed.

M/S: Dalrymple/Powell to amend the Ordinance to drop Section 3 (Sec. 3.55.025) in its entirety. Amendment was withdrawn with the consent of the Assembly.

Dalrymple stated that he believed that this section is too strict and regulates what can and cannot be added to the agenda; views the Economic Development Board as a sounding board for the community.

Gilbert stated that she views the change as an opportunity for the public.

M/S: Dalrymple/Powell to postpone this Ordinance until the October 27th Assembly Meeting. Motion approved by polled vote.

13d ORDINANCE NO. 1111 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING A TEMPORARY EXEMPTION OF BOROUGH SALES TAX ON SALES OF HEATING FUEL DELIVERED FOR SPACE HEATING FROM NOVEMBER 15, 2026 THROUGH FEBRUARY 15, 2027, AND PROVIDING FOR AUTOMATIC EXPIRATION

M/S: Powell/Powers to approve the first reading of Ordinance No. 1109 and move to a second reading with a public hearing to be held on October 27, 2026. Motion approved by polled vote.

13e RESOLUTION No. 10-26-2083 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING $250,000 FROM THE general FUND RESERVES TO THE SUNSET GARDENS CEMETERY EXPANSION CIP FUND AND AUTHORIZING ITS EXPENDITURES

M/S: Powell/Powers to approve Resolution No. 10-26-2083. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION – None.

Regular Assembly meeting adjourned at 8:22 p.m.

_____
Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Minutes of Special Assembly Meeting
Held on October 19, 2026

Mayor Patricia Gilbert called the Special Assembly meeting to order at 5:30 p.m. October 19, 2026, in the Borough Assembly Chambers.

PRESENT – GILBERT, DEBORD, POWERS, DALRYMPLE, POWELL

ABSENT – PRIVETT, YEAGER

Borough Manager Villarma and Clerk Lane were present.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

NEW BUSINESS

5a RESOLUTION No. 10-26-2084 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING $65,045.50 FROM THE GENERAL FUND RESERVES TO THE CAPITAL EQUIPMENT – PARKS DEPARTMENT FUND AND AUTHORIZING ITS EXPENDITURES

M/S: Powell/Powers to approve Resolution No. 10-26-2084. Motion approved by polled vote.

M/S: Powell/Powers to amend the resolution to change the funding source from the General Fund to the Permanent Fund. Amendment was approved by polled vote.

M/S: Powell/Dalrymple to amend the resolution to change the requested amount from $65,045.50 to $95,646. Amendment approved by polled vote.

Main motion, as amended, was approved by polled vote.

5b RESOLUTION No. 10-26-2085 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2027 BUDGET BY TRANSFERING $23,000 FROM THE MILL PROPERTY DEVELOPMENT FUND TO THE DEEPWATER PORT SITE PLANNING PROJECT AND AUTHORIZING EXPENDITURES

M/S: Powell/Powers to approve Resolution No. 10-26-2085. Motion approved by polled vote.

5c Approval of Amendment No. 2 to the PSA with Nortech for the Deepwater Port Development, Environmental Site Assessment Phase II Project

M/S: Powell/Powers to approve Amendment No. 2 to the PSA with Nortech for the Deepwater Port Development, Environmental Site Assessment Phase II Project. Motion approved by polled vote.

Special Assembly meeting adjourned at 5:43 p.m.

_____
Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**6**

Final Plat for Alder Top Village, Shoemaker Subdivision III, a replat of Tract A, Block 2, Plat 2025-5, creating Lots 23-42, zoned Single Family Medium Density, owned by the City and Borough of Wrangell.

SUBMITTED BY:
Kate Thomas, Economic Development

Reviews/Approvals/Recommendations	
☒	Commission, Board or Committee
Name(s)	Planning & Zoning
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $XXX Total	
Fiscal Year (FY):	Amount: $
Amount Budgeted:	
	FY: $
Account Number(s):	
	XXXXX XXX XXXX
Account Name(s):	
	Enter Text Here
Unencumbered Balance(s) (prior to expenditure):	
	$XXX

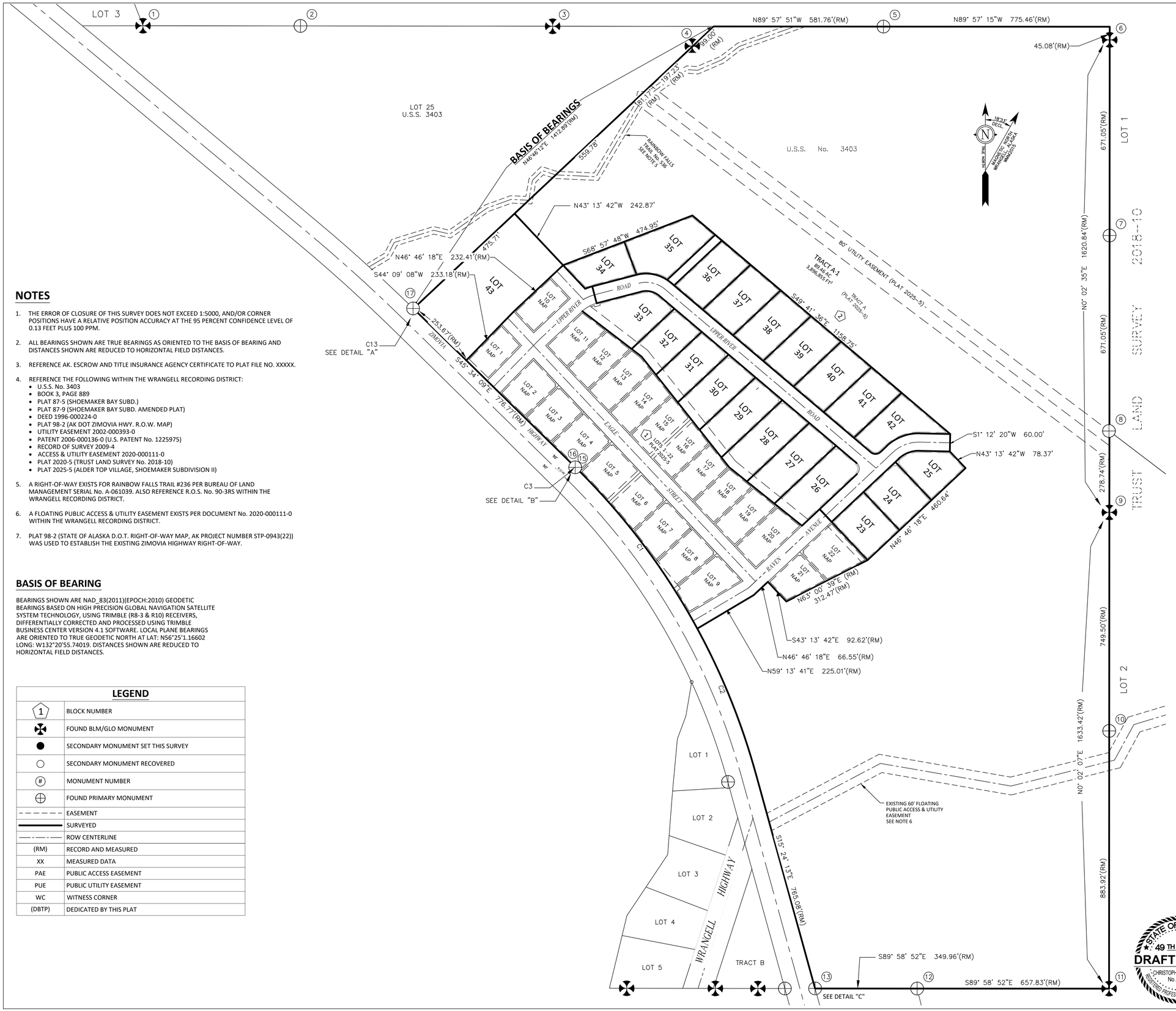
ATTACHMENTS: 1. Final Plat

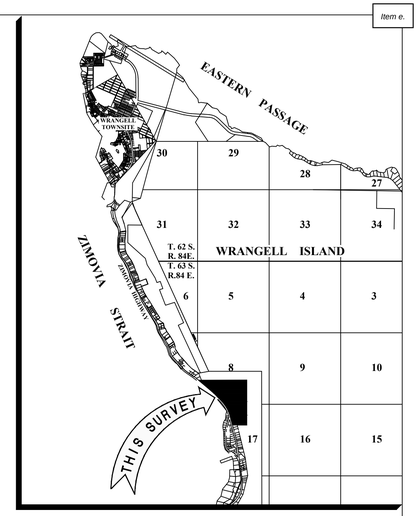
RECOMMENDATION MOTION:

Move to approve the Final Plat for Alder Top Village, Shoemaker Subdivision III, a replat of Tract A, Block 2, Plat 2025-5, creating Lots 23-42.

SUMMARY STATEMENT: The proposed final plat replats Borough-owned Tract A, Block 2, Plat 2025-5, creating 20 residential lots, 1 open space lot, and a remaining Tract A-1. The property is zoned Single-Family Medium Density and represents the next phase of Alder Top Village residential development.

The subdivision establishes the overall lot configuration and preserves access and utility corridors for future development. Municipal utilities have not yet been constructed to all proposed lots, and infrastructure expansion will occur in phases. Staff recommends approval of the final plat.





VICINITY MAP
1" = 1 MILE

NOTES

1. THE ERROR OF CLOSURE OF THIS SURVEY DOES NOT EXCEED 1:5000, AND/OR CORNER POSITIONS HAVE A RELATIVE POSITION ACCURACY AT THE 95 PERCENT CONFIDENCE LEVEL OF 0.13 FEET PLUS 100 PPM.
2. ALL BEARINGS SHOWN ARE TRUE BEARINGS AS ORIENTED TO THE BASIS OF BEARING AND DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.
3. REFERENCE AK. ESCROW AND TITLE INSURANCE AGENCY CERTIFICATE TO PLAT FILE NO. XXXXX.
4. REFERENCE THE FOLLOWING WITHIN THE WRANGELL RECORDING DISTRICT:
   - U.S.S. No. 3403
   - BOOK 3, PAGE 889
   - PLAT 87-5 (SHOEMAKER BAY SUBD.)
   - PLAT 87-9 (SHOEMAKER BAY SUBD. AMENDED PLAT)
   - DEED 1996-000224-0
   - PLAT 98-2 (AK DOT ZIMOVIA HWY. R.O.W. MAP)
   - UTILITY EASEMENT 2002-000393-0
   - PATENT 2006-000136-0 (U.S. PATENT No. 1225975)
   - RECORD OF SURVEY 2009-4
   - ACCESS & UTILITY EASEMENT 2020-000111-0
   - PLAT 2020-5 (TRUST LAND SURVEY No. 2018-10)
   - PLAT 2025-5 (ALDER TOP VILLAGE, SHOEMAKER SUBDIVISION II)
5. A RIGHT-OF-WAY EXISTS FOR RAINBOW FALLS TRAIL #236 PER BUREAU OF LAND MANAGEMENT SERIAL No. A-061039. ALSO REFERENCE R.O.S. No. 90-3RS WITHIN THE WRANGELL RECORDING DISTRICT.
6. A FLOATING PUBLIC ACCESS & UTILITY EASEMENT EXISTS PER DOCUMENT No. 2020-000111-0 WITHIN THE WRANGELL RECORDING DISTRICT.
7. PLAT 98-2 (STATE OF ALASKA D.O.T. RIGHT-OF-WAY MAP, AK PROJECT NUMBER STP-0943(22)) WAS USED TO ESTABLISH THE EXISTING ZIMOVIA HIGHWAY RIGHT-OF-WAY.

BASIS OF BEARING

BEARINGS SHOWN ARE NAD_83(2011)(EPOCH:2010) GEODETIC BEARINGS BASED ON HIGH PRECISION GLOBAL NAVIGATION SATELLITE SYSTEM TECHNOLOGY, USING TRIMBLE (R8-3 & R10) RECEIVERS, DIFFERENTIALLY CORRECTED AND PROCESSED USING TRIMBLE BUSINESS CENTER VERSION 4.1 SOFTWARE. LOCAL PLANE BEARINGS ARE ORIENTED TO TRUE GEODETIC NORTH AT LAT: N56°25'1.16602 LONG: W132°20'55.74019. DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.

LEGEND	
(1)	BLOCK NUMBER
✠	FOUND BLM/GLO MONUMENT
●	SECONDARY MONUMENT SET THIS SURVEY
○	SECONDARY MONUMENT RECOVERED
(#)	MONUMENT NUMBER
⊕	FOUND PRIMARY MONUMENT
- - - - -	EASEMENT
———	SURVEYED
—·—·—	ROW CENTERLINE
(RM)	RECORD AND MEASURED
XX	MEASURED DATA
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
WC	WITNESS CORNER
(DBTP)	DEDICATED BY THIS PLAT

CURVE TABLE						
CURVE	DELTA	RADIUS	ARC	CHORD	CH. BEARING	RECORD
C1	17°02'11"	2343.15	695.05	694.16	N37° 03' 36"W	(RM)
C2	13°07'45"	2343.15	536.93	535.75	S21° 58' 08"E	(RM)
C3	0°02'27"	2343.15	1.67	1.67	S45° 32' 58"E	(RM)
C13	0°00'06"	5614.08'	0.06	0.06	S45° 34' 09"E	(RM)
C24	8°21'49"	173.49	25.33	25.30	S71° 11' 11"W	(RM)
C25	48°13'31"	130.00	109.42	106.22	N80° 31' 09"W	N.A.
C26	44°26'02"	160.00	124.08	121.00	S68° 59' 19"W	N.A.
C27	44°26'02"	100.00	77.55	75.62	S68° 59' 19"W	N.A.
C28	54°56'19"	70.00	67.12	64.58	N77° 09' 46"W	N.A.
C29	28°35'47"	113.49	56.64	56.06	S61° 04' 11"W	(RM)
C30	96°27'54"	25.00	42.09	37.29	N1° 27' 39"W	N.A.
C31	83°32'06"	25.00	36.45	33.31	N88° 32' 21"E	N.A.
C34	6°42'48"	130.00	15.23	15.22	N53° 03' 00"W	N.A.

SCALE 1"=150'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING

0 75 150 300 450 600 FEET
0 15 45 75 150 180 METERS

1 METER=3.2808333 U.S. SURVEY FEET
1 U.S. ACRE=0.4047 HECTARES

SHEET 1 OF 4

R&M ENGINEERING-KETCHIKAN, INC.
7180 REVILLA ROAD, SUITE 300
KETCHIKAN, AK 99901
Phone: (907) 225-7917
Fax: (907) 225-3441

CRAIG OFFICE
521 WEST HAMILTON DR.
CRAIG, AK. 99921
Phone: (907) 826-2294

CERTIFICATE OF AUTHORIZATION #: C576

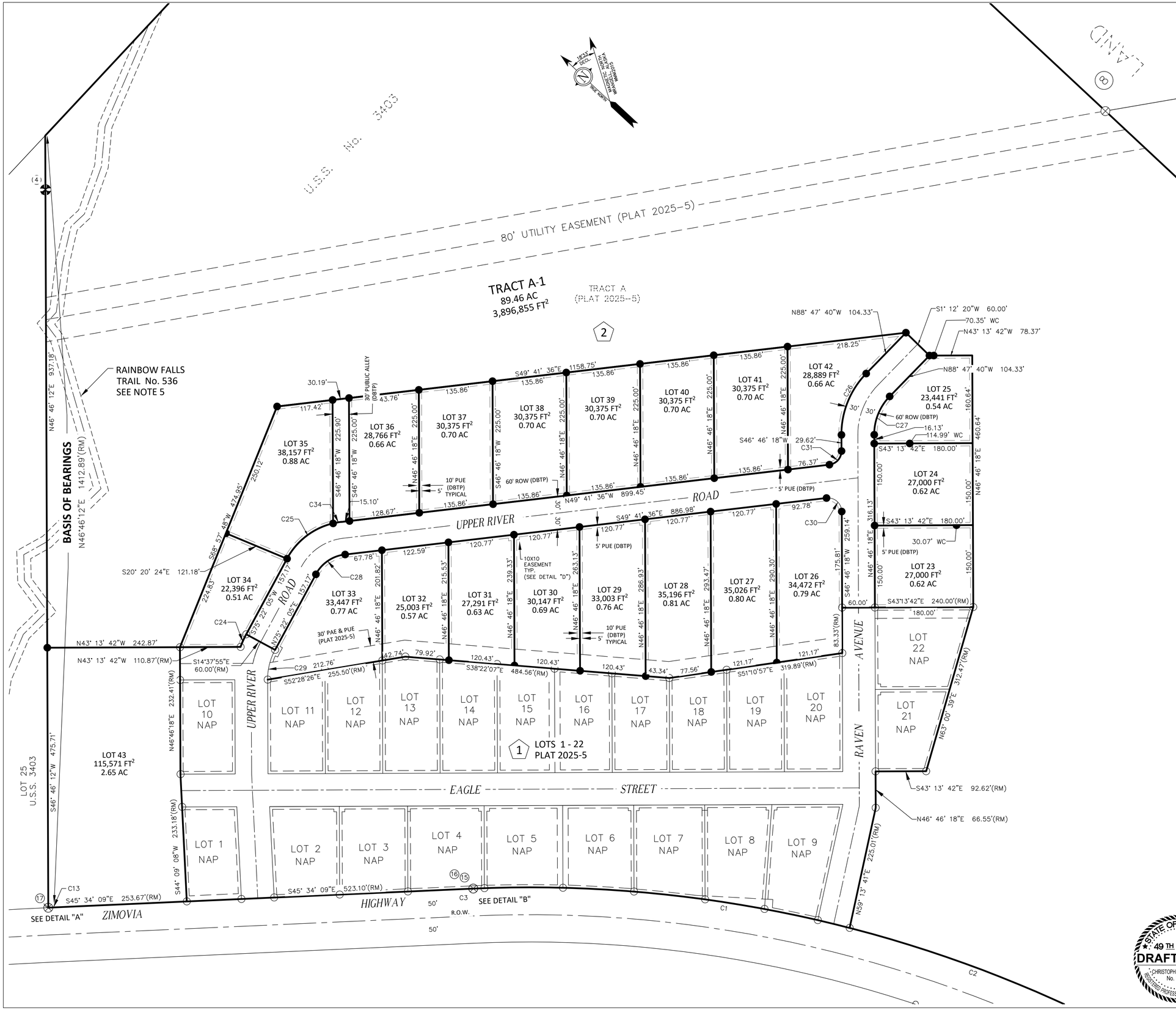
ALDER TOP VILLAGE, SHOEMAKER SUBDIVISION III

A SUBDIVISION AND REPLAT OF
TRACT A, PLAT 2025-5, WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION II
CREATING
LOTS 23 - 43 WITHIN BLOCK 2, AND TRACT A-1 WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III
CONTAINING 121.86 ACRES MORE OR LESS

LOCATED WITHIN
SECTIONS 8 & 17, TOWNSHIP 63 SOUTH, RANGE 84 EAST
U.S.S. No. 3403
COPPER RIVER MERIDIAN, ALASKA
WRANGELL RECORDING DISTRICT

STATE OF ALASKA 49 TH
DRAFT FINAL
CHRISTOPHER G. PIBURN
No. 107552
REGISTERED PROFESSIONAL LAND SURVEYOR

SURVEYED BY: R&M		DRAWN BY: EBH
DATE: OCTOBER 2026		DATE: OCTOBER 2026
SCALE: 1"=150'	CHECKED: CGP	R&M PROJECT NO: 202725



LEGEND

1	BLOCK NUMBER
✠	FOUND BLM/GLO MONUMENT
●	SECONDARY MONUMENT SET THIS SURVEY
○	SECONDARY MONUMENT RECOVERED
#	MONUMENT NUMBER
⊕	FOUND PRIMARY MONUMENT
- - - -	EASEMENT
———	SURVEYED
—·—·—	ROW CENTERLINE
(RM)	RECORD AND MEASURED
XX	MEASURED DATA
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
WC	WITNESS CORNER
(DBTP)	DEDICATED BY THIS PLAT

CURVE TABLE

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C13	0°00'06"	5614.08'	0.06	0.06	S45° 34' 09"E	(RM)
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C31	83°32'06"	25.00	36.45	33.31	N88° 32' 21"E	N.A.
C34	6°42'48"	130.00	15.23	15.22	N53° 03' 00"W	N.A.

SCALE 1"=80'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING

0 40 80 160 240 320 FEET
0 8 16 24 32 40 80 96 METERS

1 METER = 3.2808333 U.S. SURVEY FEET
1 U.S. ACRE = 0.4047 HECTARES

SHEET 2 OF 4

R&M ENGINEERING-KETCHIKAN, INC. Phone: (907) 225-7917
7180 REVILLA ROAD, SUITE 300 Fax: (907) 225-3441
KETCHIKAN, AK 99901

CRAIG OFFICE Phone: (907) 826-2294
521 WEST HAMILTON DR.
CRAIG, AK. 99921

CERTIFICATE OF AUTHORIZATION #: C576

ALDER TOP VILLAGE, SHOEMAKER SUBDIVISION III

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U.S.S. No. 3403
COPPER RIVER MERIDIAN, ALASKA
WRANGELL RECORDING DISTRICT

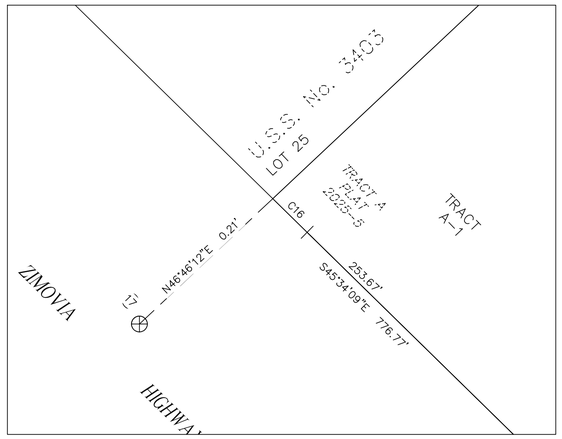
STATE OF ALASKA 49TH
DRAFT FINAL
CHRISTOPHER G. PIBURN No. 107552 RECORDED PROFESSIONAL LAND SURVEYOR

SURVEYED BY: R&M		DRAWN BY: EBH
DATE: OCTOBER 2026		DATE: OCTOBER 2026
SCALE: 1"=150'	CHECKED: CGP	R&M PROJECT NO: 202725

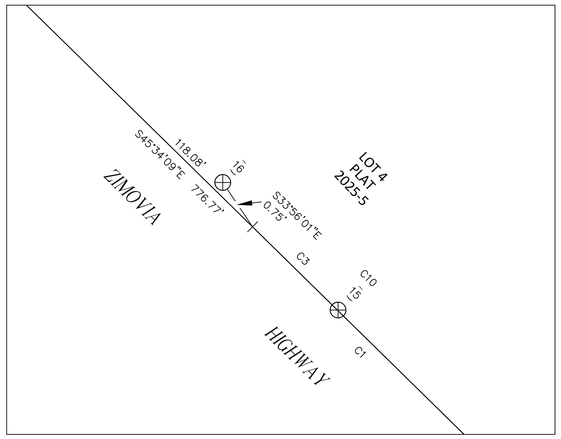


LEGEND	
1	BLOCK NUMBER
	FOUND BLM/GLO MONUMENT
	SECONDARY MONUMENT SET THIS SURVEY
	SECONDARY MONUMENT RECOVERED
#	MONUMENT NUMBER
	FOUND PRIMARY MONUMENT
	EDGE OF GRAVEL
	EASEMENT
	SURVEYED
	ROW CENTERLINE
(RM)	RECORD AND MEASURED
XX	MEASURED DATA
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
WC	WITNESS CORNER
(DBTP)	DEDICATED BY THIS PLAT

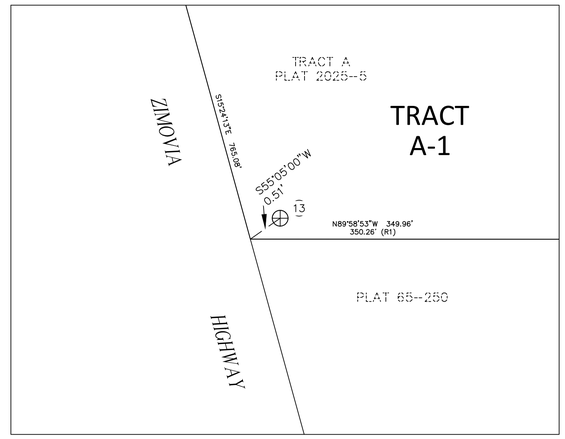
DETAIL A
SCALE: 1" = 1"



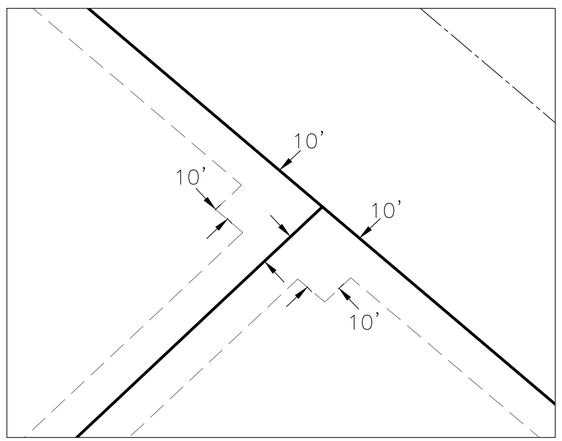
DETAIL B
SCALE: 1" = 1'



DETAIL C
SCALE: 1" = 1'



DETAIL D
SCALE: 1" = 10'



SHEET 3 OF 4

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U.S.S. No. 3403
COPPER RIVER MERIDIAN, ALASKA
WRANGELL RECORDING DISTRICT

STATE OF ALASKA
49 TH
DRAFT FINAL
CHRISTOPHER G. PIBURN
No. 107552
REGISTERED PROFESSIONAL LAND SURVEYOR

SURVEYED BY: R&M		DRAWN BY: EBH
DATE: OCTOBER 2026		DATE: OCTOBER 2026
SCALE: 1"=150'	CHECKED: CGP	R&M PROJECT NO: 202725

CERTIFICATE OF OWNERSHIP AND DEDICATION

WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT WE HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH OUR FREE CONSENT AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

DATE_____ _____
CITY & BOROUGH OF WRANGELL

DATE_____ _____
PRINTED NAME & TITLE

NOTARY'S ACKNOWLEDGMENT

U.S. OF AMERICA
STATE OF ALASKA
CITY AND BOROUGH OF WRANGELL

THIS IS TO CERTIFY THAT ON THIS_____DAY OF_____, 20_____, BEFORE ME, THE UNDERSIGNED A NOTARY PUBLIC IN AND FOR THE STATE OF ALASKA, DULY COMMISSIONED AND SWORN, PERSONALLY APPEARED_____ TO ME KNOWN TO BE THE IDENTICAL INDIVIDUAL(S) MENTIONED AND WHO EXECUTED THE WITHIN PLAT AND_____ACKNOWLEDGED TO ME THAT_____SIGNED THE SAME FREELY AND VOLUNTARILY FOR THE USES AND PURPOSES THEREIN SPECIFIED.

WITNESS MY HAND AND NOTARY SEAL THE DAY AND YEAR IN THIS CERTIFICATE FIRST HEREIN WRITTEN.

_____
NOTARY PUBLIC IN AND FOR THE STATE OF ALASKA

CERTIFICATE OF APPROVAL BY THE ASSEMBLY

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF WRANGELL ASSEMBLY AS RECORDED IN MINUTE BOOK_____PAGE_____DATED_____20____, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT COURT, EX OFFICIO RECORDER, WRANGELL, ALASKA.

_____ _____
DATE MAYOR, CITY AND BOROUGH OF WRANGELL
ATTEST:

_____
CITY CLERK

CERTIFICATE STATE OF ALASKA (FIRST JUDICIAL DISTRICT)ss

I THE UNDERSIGNED, AS THE PROPERTY TAX CLERK FOR THE CITY AND BOROUGH OF WRANGELL, HEREBY CERTIFY, THAT ACCORDING TO THE RECORDS IN MY POSSESSION, THE FOLLOWING DESCRIBED PROPERTY IS CARRIED ON THE TAX RECORDS OF THE CITY AND BOROUGH OF WRANGELL, IN THE NAME OF

_____

AND THAT ACCORDING TO THE RECORDS IN MY POSSESSION, ALL TAXES ASSESSED AGAINST SAID LANDS ARE PAID IN FULL; THAT CURRENT TAXES FOR THE YEAR 20____ WILL BE DUE ON OR BEFORE OCTOBER 15, 20____ DATED THIS____ DAY OF_____.

_____
ASSESSOR CITY AND BOROUGH OF WRANGELL

CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF WRANGELL PLANNING COMMISSION, AND THAT SAID PLAT HAS BEEN APPROVED BY THE COMMISSION BY PLAT RESOLUTION NO_____DATED_____20____, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT MAGISTRATE, EX-OFFICIO RECORDER, WRANGELL, ALASKA.

_____ _____
DATE CHAIRMAN, PLANNING COMMISSION

_____
SECRETARY

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.

_____
DATE

_____
CHRISTOPHER G. PIBURN, PLS # 107552

STATE OF ALASKA
49 TH
DRAFT FINAL
CHRISTOPHER G. PIBURN
No. 107552
REGISTERED PROFESSIONAL LAND SURVEYOR

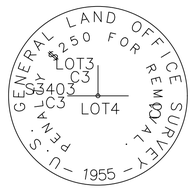
TYPICAL SECONDARY MONUMENT
SET THIS SURVEY



SET 5/8" X 30" LONG REBAR
(UNLESS OTHERWISE NOTED)
AND 2" ALUMINUM CAP WITH
PLASTIC INSERT

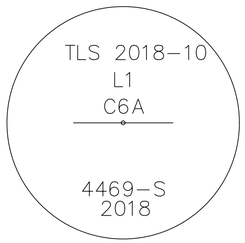
PRIMARY MONUMENTS RECOVERED

MON. 1



RECOVERED 2.5" DIA. BRASS CAP ON A 1" X 30" STEEL PIPE MONUMENT. IN GOOD CONDITION

MON. 2



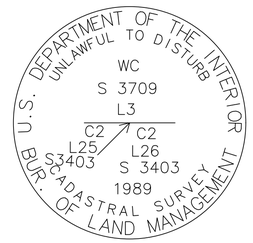
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 2" ABOVE A MOUND OF STONE. IN GOOD CONDITION

MON. 3



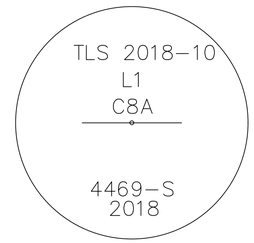
RECOVERED 2.5" DIA. BRASS CAP ON A 1" X 30" STEEL PIPE MONUMENT. IN GOOD CONDITION

MON. 4



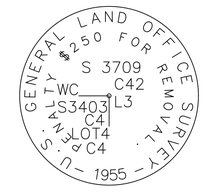
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. BRASS CAP PROJECTING 3" ABOVE A MOUND OF STONE. IN GOOD CONDITION

MON. 5



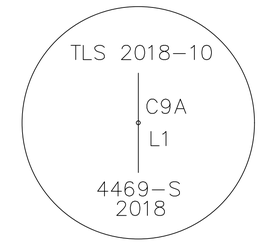
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 3" ABOVE THE GROUND. IN GOOD CONDITION

MON. 6



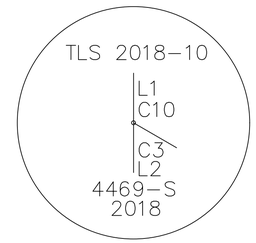
RECOVERED 2.5" DIA. BRASS CAP ON A 1" X 30" STEEL PIPE MONUMENT. IN GOOD CONDITION

MON. 7



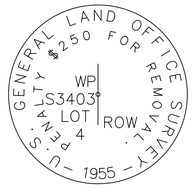
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 2" ABOVE THE GROUND. IN GOOD CONDITION

MON. 8



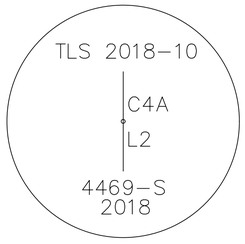
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 2" ABOVE THE GROUND. IN GOOD CONDITION

MON. 9



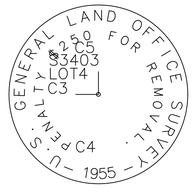
RECOVERED 2.5" DIA. BRASS CAP ON A 1" X 30" STEEL PIPE MONUMENT PROJECTING 13" ABOVE THE GROUND. BENT WESTERLY. SHOT BASE OF PIPE.

MON. 10



RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 2" ABOVE THE GROUND. IN GOOD CONDITION

MON.11



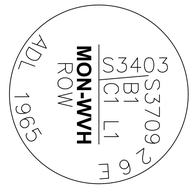
RECOVERED 2.5" DIA. BRASS CAP ON A 1" X 30" STEEL PIPE MONUMENT. IN GOOD CONDITION

MON.12



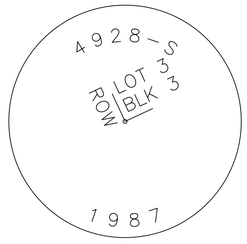
RECOVERED 2.5" DIA. BRASS CAP ON A 2" STEEL PIPE MONUMENT PROJECTING 11" ABOVE GROUND. IN GOOD CONDITION

MON.13



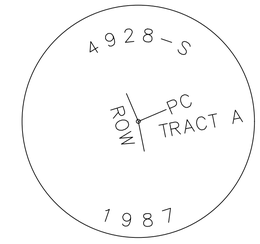
RECOVERED 2.5" DIA. BRASS CAP ON A 2" STEEL PIPE MONUMENT PROJECTING 8" ABOVE GROUND. IN GOOD CONDITION

MON. 14



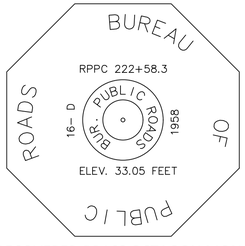
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 6" ABOVE THE GROUND. IN GOOD CONDITION

MON. 15



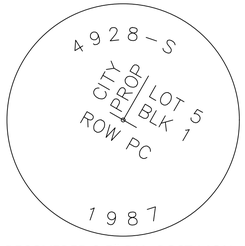
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 3" ABOVE THE GROUND. IN GOOD CONDITION

MON. 16



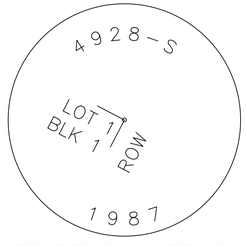
RECOVERED BRASS OCTAGON MON. CAST IN CONCRETE FLUSH WITH THE GROUND. IN GOOD CONDITION

MON. 17



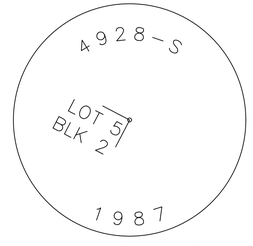
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 3" ABOVE THE GROUND. IN GOOD CONDITION

MON. 18



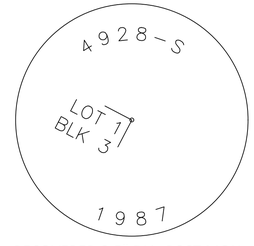
RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 7" ABOVE THE GROUND. IN GOOD CONDITION

MON. 19



RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 3" ABOVE THE GROUND. IN GOOD CONDITION

MON. 20



RECOVERED 2.5" DIA. POST MON. WITH 3.25" DIA. ALUM. CAP PROJECTING 1" ABOVE THE GROUND. IN GOOD CONDITION

SHEET 4 OF 4

R&M ENGINEERING-KETCHIKAN, INC.
7180 REVILLA ROAD, SUITE 300
KETCHIKAN, AK 99901
Phone: (907) 225-7917
Fax: (907) 225-3441

CRAIG OFFICE
521 WEST HAMILTON DR.
CRAIG, AK. 99921
Phone: (907) 826-2294

CERTIFICATE OF AUTHORIZATION #: C576

ALDER TOP VILLAGE, SHOEMAKER SUBDIVISION III

A SUBDIVISION AND REPLAT OF
TRACT A, PLAT 2025-5, WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION II
CREATING
LOTS 23 - 43 WITHIN BLOCK 2, AND TRACT A-1 WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III
CONTAINING 121.86 ACRES MORE OR LESS

LOCATED WITHIN
SECTIONS 8 & 17, TOWNSHIP 63 SOUTH, RANGE 84 EAST
U.S.S. No. 3403
COPPER RIVER MERIDIAN, ALASKA
WRANGELL RECORDING DISTRICT

SURVEYED BY: R&M	DRAWN BY: EBH
DATE: OCTOBER 2026	DATE: OCTOBER 2026

SCALE:	CHECKED:	R&M PROJECT NO:
1"=150'	CGP	202725

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**6**

Final Plat for Alaska Tideland Survey No. 1729, Vacating ATS No. 1337 – Burnett Inlet Hatchery

SUBMITTED BY:
Kate Thomas, Economic Development

Reviews/Approvals/Recommendations	
☒	Commission, Board or Committee
Name(s)	Planning & Zoning
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $XXX Total	
Fiscal Year (FY):	Amount: $
Amount Budgeted:	
	FY: $
Account Number(s):	
	XXXXX XXX XXXX
Account Name(s):	
	Enter Text Here
Unencumbered Balance(s) (prior to expenditure):	
	$XXX

ATTACHMENTS: 1. Final Plat

RECOMMENDATION MOTION:

Move to approve the final plat for Alaska Tideland Survey No. 1729, vacating ATS No. 1337.

SUMMARY STATEMENT: Southern Southeast Regional Aquaculture Association, Inc. (SSRAA) has requested final plat approval for Alaska Tideland Survey No. 1729, vacating ATS No. 1337, associated with the Burnett Inlet Hatchery on Etolin Island. The approximately 4.44-acre tideland parcel is owned by the State of Alaska and leased to SSRAA for hatchery operations.

The plat updates the boundaries and legal description to reflect existing hatchery facilities and tideland occupancy. All required signatures have been obtained, and the fifty-foot public access easement is retained. Approval establishes the surveyed boundaries; state lease approval and authorization for additional development remain subject to separate review.

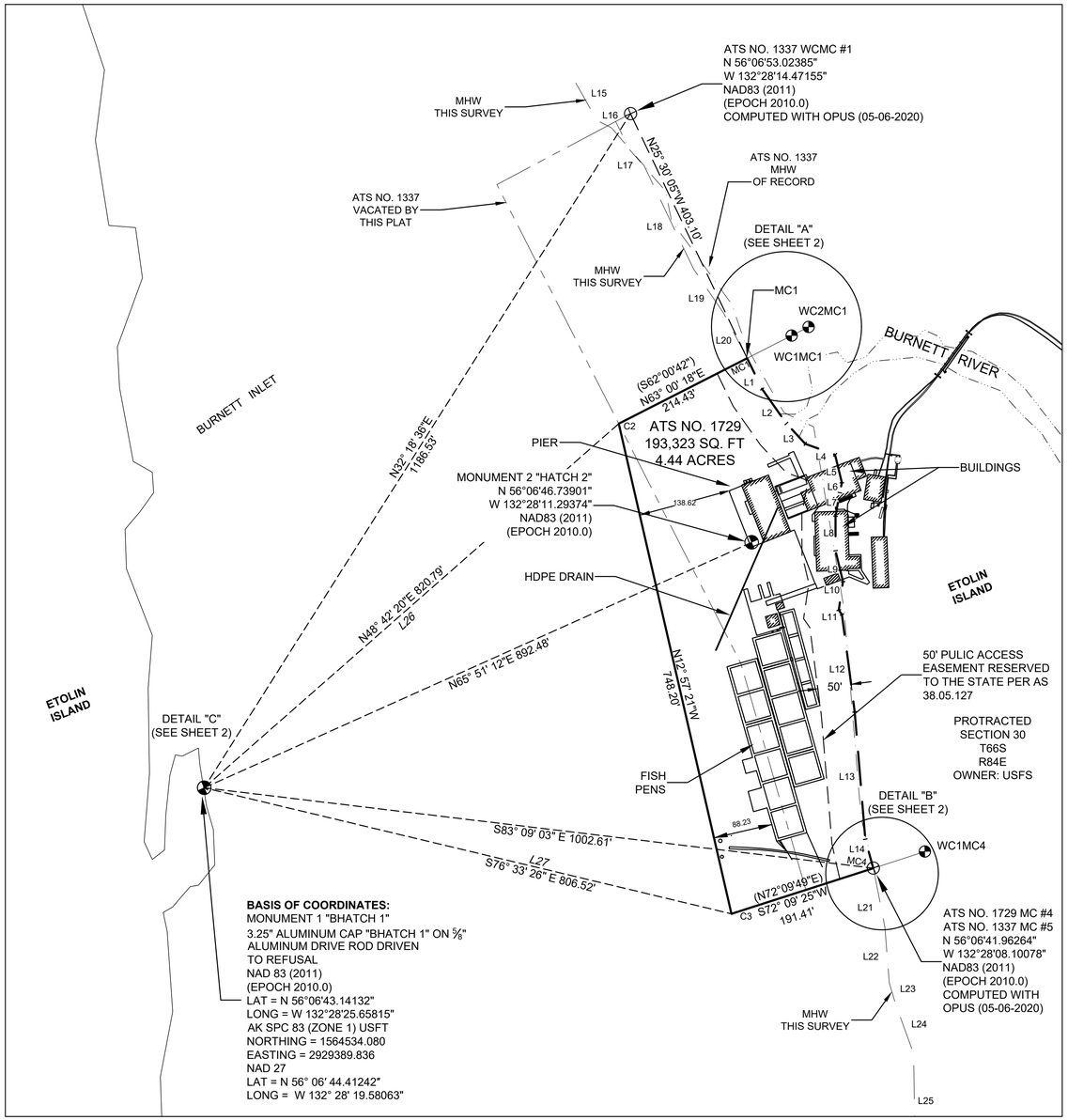
LEGEND

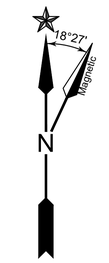
- SURVEYED
- EASEMENT BOUNDARY
- SURVEY TIE
- ATS NO. 1337
- RECORD MEANDER LINE FROM ATS NO. 1337
- MHW LINE
- 3 ¼" ALUMINUM MONUMENT ON 2" PIPE, SET THIS SURVEY
- ATS NO. 1337 MONUMENT, RECOVERED THIS SURVEY
- ( ) RECORD DATA FROM ATS NO. 1337
- C# CORNER IDENTIFIER
- BLM BUREAU OF LAND MANAGEMENT
- MC# MEANDER CORNER
- WCMC WITNESS CORNER MEANDER CORNER

MEANDER LINES		
LINE	BEARING	LENGTH
L1	S25°59'58"E	50.96'
L2	S35°10'13"E	62.68'
L3	S42°52'08"E	41.24'
L4	S69°41'38"E	47.24'
L5	S13°40'03"E	42.81'
L6	S12°01'11"W	15.07'
L7	S10°13'02"W	35.68'
L8	S00°06'43"E	51.20'
L9	S13°30'36"E	47.47'
L10	S08°30'20"W	42.73'
L11	S35°42'14"E	8.10'
L12	S07°29'03"E	145.91'
L13	S04°44'17"E	190.20'
L14	S15°30'37"E	44.66'
L15	S29°15'59"E	64.16'
L16	S63°30'12"E	24.36'
L17	S40°41'08"E	74.21'
L18	S25°33'37"E	169.86'
L19	S34°17'06"E	79.22'
L20	S27°36'11"E	76.60'
L21	S11°03'29"E	90.04'
L22	S4°29'45"E	82.49'
L23	S16°26'28"E	30.45'
L24	S19°51'08"E	81.33'
L25	S0°44'23"E	139.81'

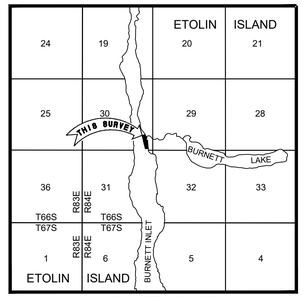
TIE TABLE FOR C2 & C3		
L26	N48°42'20"E	820.79'
L27	S76°33'26"E	806.52'

NOAA CHART 17382 (APRIL 2015)	
WRANGELL, WRANGELL ISLAND N56°28' W132°23'	
MHHW	16.0'
MHW	15.1'
MLW	1.5'
MLLW	0.00'





magnetic declination from the on-line Magnetic Field Calculator
WMM 2020



VICINITY MAP
SCALE: 1 INCH = 1 MILE
SOURCE: USGS QUADRANGLE PETERSBURG A-2 SE
2017

NOTES:

1. THE ERROR OF CLOSURE OF THIS SURVEY DOES NOT EXCEED 1:5000, AND/OR CORNER POSITIONS HAVE A RELATIVE POSITIONAL ACCURACY AT THE 95 PERCENT CONFIDENCE LEVEL OF 0.13 FEET PLUS 100 PPM.

2. **BEARINGS:** ARE NAD 83 (2011) (EPOCH 2010.0) DATUM. BASED ON HIGH PRECISION GLOBAL NAVIGATION SATELLITE SYSTEM TECHNOLOGY PROCESSED THROUGH THE NGS OPUS UTILITY. SURVEY DATA GATHERED ON A TRIMBLE R8 BASE AND AN R10 RECEIVER, DIFFERENTIALLY CORRECTED AND PROCESSED USING TRIMBLE BUSINESS CENTER, VERSION 2004.1 SOFTWARE. LOCAL PLANE BEARINGS ARE ORIENTATED TO TRUE GEODETIC NORTH AT BHATCH1. DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.

3. **COORDINATES:** THE NAD 83 (2011) COORDINATES LAT: N56° 06' 43.14132" LON: W132° 28' 25.65815" ARE BASED ON AN OPUS SOLUTION (EPOCH: 2010.0000) FOR THE CONTROL MONUMENT "BHATCH1". THE COORDINATES WERE CONSTRAINED TO THE NATIONAL SPATIAL REFERENCE SYSTEM USING THE CORS REFERENCE STATIONS: DK6482, DM7451, DJ3035, DM7457, DL6695, DK6423. FROM THIS LOCATION TIES WERE MADE TO THE SHOWN WCMC CORNERS LISTED AND THIS FOUND LOCATIONS WAS USE TO CONTROL THE RECORD PLSS RECTANGULAR FOR THIS SURVEY.

4. VERTICAL DATUM FOR LOCATING MHW,THIS SURVEY WAS DETERMINED BY TIME COORDINATED TIDAL OBSERVATIONS ON MAY 5, 2020 AS EXTRAPOLATED FROM THE NOAA PUBLICATION FOR THE PREDICTIONS OF HIGH AND LOW WATERS FOR 2020.

5. THIS SURVEY WAS ACCOMPLISHED IN ACCORDANCE WITH AS 38.05.070 AND ATS SI NO. 1729.

6. THE NATURAL MEANDERS OF THE LINE OF MEAN HIGH WATER (MHW) FORM THE TRUE BOUNDS OF ATS 1729. THE APPROXIMATE LINE OF MHW, AS SHOWN, IS FOR AREA COMPUTATIONS ONLY, WITH THE TRUE CORNERS BEING ON THE EXTENSION OF THE SIDE LINES AND THEIR INTERSECTION WITH THE NATURAL MEANDERS.

SCALE 1"=100'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING

0 50 100 200 300 400 FEET
0 10 30 50 100 120 METERS

1 METER=3.2808333 U.S. SURVEY FEET
1 U.S. ACRE=0.4047 HECTARES

DATE OF SURVEY:
BEGINNING: MAY 05, 2020
ENDING: AUGUST 20,2024

NAME OF SURVEYOR:
R&M ENGINEERING-KETCHIKAN
7180 REVILLA ROAD, SUITE 300
KETCHIKAN, AK 99901
(907) 225-7917 COA #: C576

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
ANCHORAGE, ALASKA

ALASKA TIDELAND SURVEY NO. 1729

VACATING ATS NO. 1337

LOCATED WITHIN
PROTRACTED SECTION 30
TOWNSHIP 66 SOUTH, RANGE 84 EAST,
COPPER RIVER MERIDIAN, ALASKA

CONTAINING 4.44 ACRES

WRANGELL RECORDING DISTRICT

STATE OF ALASKA 49 TH
Christopher G. Piburn No.107552
REGISTERED PROFESSIONAL LAND SURVEYOR

DRAWING BY: EBH	APPROVAL RECOMMENDED	
DATE: 7/16/26	STATEWIDE PLATTING SUPERVISOR DATE	
SCALE: AS SHOWN	CHECKED BY: CGP	FILE NO. ATS NO. 1729

SHEET 1 OF 3

DETAIL "A"
SCALE 1"=10'

ETOLIN
ISLAND

ATS NO. 1337 WCMC #1
N 56°06'53.02385"
W 132°28'14.47155"
NAD83 (2011)
(EPOCH 2010.0)

WC2MC1

N63° 00' 18"E
28.30'

WC1MC1

ATS NO. 1337
MHW
OF RECORD

N25° 30' 05"W 403.10'

N63° 00' 18"E
74.20'

MHW
THIS SURVEY

N63° 00' 18"E
214.43'

MC1

PROTRACTED
SECTION 30
T66S
R84E
OWNER: USFS

ATS
1729

BURNETT
INLET

L1

S25° 59' 58"E
50.96'

DETAIL "C"
SCALE 1"=10'

BURNETT
INLET

ETOLIN
ISLAND

RM1

S5° 49' 46"E 7.00'

BHATCH

S58° 00' 53"E 6.03'

RM2

DETAIL "B"
SCALE 1"=10'

ETOLIN
ISLAND

S13° 30' 37"E 44.66'

ATS NO 1337
MHW
OF RECORD

BURNETT
INLET

ATS
1729

L14

WC1MC4

S72° 09' 25"W
96.80'

MC4

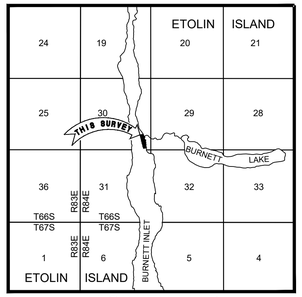
S83° 09' 03"E
1002.61'

S72° 09' 25"W
189.08'

MHW
THIS SURVEY

PROTRACTED
SECTION 30
T66S
R84E
OWNER: USFS

BASIS OF COORDINATES:
MONUMENT 1 "BHATCH 1"
3.25" ALUMINUM CAP "BHATCH 1" ON ⅝"
ALUMINUM DRIVE ROD DRIVEN
TO REFUSAL
NAD 83 (2011)
(EPOCH 2010.0)
LAT = N 56°06'43.14132"
LONG = W 132°28'25.65815"
AK SPC 83 (ZONE 1) USFT
NORTHING = 1564534.080
EASTING = 2929389.836



VICINITY MAP
SCALE: 1 INCH = 1 MILE
SOURCE: USGS QUADRANGLE
PETERSBURG A-2 SE
2017

LEGEND

———	SURVEYED
— — —	EASEMENT BOUNDARY
- - - -	SURVEY TIE
———	ATS NO. 1337
———	RECORD MEANDER LINE FROM ATS NO. 1337
— — —	MHW LINE
⊕	3 ¼" ALUMINUM MONUMENT ON 2" PIPE, SET THIS SURVEY
○	SECONDARY MONUMENT
⊗	ATS NO. 1337 MONUMENT, RECOVERED THIS SURVEY
( )	RECORD DATA FROM ATS NO. 1337
C#	CORNER IDENTIFIER
BLM	BUREAU OF LAND MANAGEMENT
MC#	MEANDER CORNER
WCMC	WITNESS CORNER MEANDER CORNER

STATE OF ALASKA
49 TH
Christopher G. Piburn
No.107552
REGISTERED PROFESSIONAL LAND SURVEYOR

SHEET 2 OF 3

DATE OF SURVEY:
BEGINNING: MAY 05, 2020
ENDING: AUGUST 20,2024

NAME OF SURVEYOR:
R&M ENGINEERING-KETCHIKAN
7180 REVILLA ROAD, SUITE 300
KETCHIKAN, AK 99901
(907) 225-7917 COA #: C576

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
ANCHORAGE, ALASKA

ALASKA TIDELAND SURVEY NO. 1729

VACATING ATS NO. 1337

LOCATED WITHIN
PROTRACTED SECTION 30
TOWNSHIP 66 SOUTH, RANGE 84 EAST,
COPPER RIVER MERIDIAN, ALASKA

CONTAINING 4.44 ACRES

WRANGELL RECORDING DISTRICT

DRAWING BY: EBH	APPROVAL RECOMMENDED	
DATE: 7/16/26	STATEWIDE PLATTING SUPERVISOR DATE	
SCALE: AS SHOWN	CHECKED BY: CGP	FILE NO. ATS NO. 1729

CERTIFICATE OF OWNERSHIP

I, THE UNDERSIGNED, HEREBY CERTIFY THAT I AM THE DIRECTOR, DIVISION OF MINING, LAND AND WATER, AND THAT THE STATE OF ALASKA IS THE OWNER OF ATS No. 1729, AS SHOWN HEREON. I HEREBY APPROVE THIS SURVEY AND PLAT FOR THE STATE OF ALASKA.

DATED _____ _____
DIRECTOR DIVISION OF MINING, LAND & WATER

NOTARY'S ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS_____ DAY OF
_____ , 20____

_____
NOTARY PUBLIC FOR ALASKA
MY COMMISSION EXPIRES _____

APPLICANT CERTIFICATE

I, THE UNDERSIGNED, HEREBY CERTIFY THAT WE ARE THE APPLICANTS AS SHOWN HEREON. I HEREBY APPROVE OF THIS SURVEY AND PLAT.

ADL NO. 104373

_____ _____
SSRAA DATE

NOTARY'S ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS_____ DAY OF
_____ , 20____

_____
NOTARY PUBLIC FOR ALASKA
MY COMMISSION EXPIRES _____

CERTIFICATE OF APPROVAL BY THE ASSEMBLY

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF WRANGELL ASSEMBLY AS RECORDED IN MINUTE BOOK_____ PAGE_____ DATED_____ 20____, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT COURT, EX OFFICIO RECORDER, WRANGELL, ALASKA.

_____ _____
DATE MAYOR, CITY AND BOROUGH OF WRANGELL
ATTEST:

_____
CITY CLERK

CERTIFICATE STATE OF ALASKA
(FIRST JUDICIAL DISTRICT)ss

I THE UNDERSIGNED, AS THE PROPERTY TAX CLERK FOR THE CITY AND BOROUGH OF WRANGELL, HEREBY CERTIFY, THAT ACCORDING TO THE RECORDS IN MY POSSESSION, THE FOLLOWING DESCRIBED PROPERTY IS CARRIED ON THE TAX RECORDS OF THE CITY AND BOROUGH OF WRANGELL, IN THE NAME OF

_____

AND THAT ACCORDING TO THE RECORDS IN MY POSSESSION, ALL TAXES ASSESSED AGAINST SAID LANDS ARE PAID IN FULL; THAT CURRENT TAXES FOR THE YEAR 20_____ WILL BE DUE ON OR BEFORE OCTOBER 15, 20____ DATED THIS_____ DAY OF_____.

_____
ASSESSOR CITY AND BOROUGH OF WRANGELL

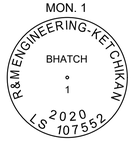
CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF WRANGELL PLANNING COMMISSION, AND THAT SAID PLAT HAS BEEN APPROVED BY THE COMMISSION BY PLAT RESOLUTION NO._____ DATED_____ 20_____, AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT MAGISTRATE, EX-OFFICIO RECORDER, WRANGELL, ALASKA.

_____ _____
DATE CHAIRMAN, PLANNING COMMISSION

_____
SECRETARY

MON. 1



BHATCH1, 3.25" ALUM CAP ON 5/8" DRIVE ROD IN DRILL HOLE AND SECURED WITH EPOXY, FROM WHICH:

RM1, 2" ALUM CAP ON 5/8" DRIVE ROD DRIVEN TO REFUSAL IN DRILL HOLE ON BED ROCK
BEARS S70°25'48"E - 10.00'

RM2, 2" ALUM CAP ON 5/8" DRIVE ROD DRIVEN TO REFUSAL IN DRILL HOLE ON BED ROCK
BEARS N19°34'12"E - 10.00'

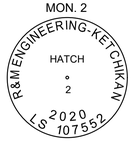
RM - 1



RM - 2



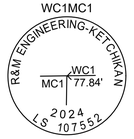
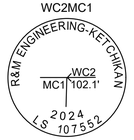
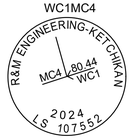
MON. 2



HATCH2, 3.25" ALUM CAP ON 5/8" DRIVE ROD GROUTED INTO CONCRETE DOCK.

ATS NO. 1729 SET MONUMENT TABLE

NOTE: BEARING & DISTANCES LISTED WERE MEASURED FROM THE PRIMARY MONUMENT TO THE BEARING TREES

WC1MC1 	SET 28" LONG, 2" ALUM. PIPE WITH 2 1/2" ALUM. CAP, PROJECTING 5" ABOVE THE GROUND. IN DENSE HEM./CEDAR WITH MOSSES AND HUCKLEBERRY UNDERGROWTH ON A 40' WIDE BENCH. A WHITE/CLEAR DEEP 6 MAG SET AT BASE OF PIPE.	BT1	N 32° W 22.1'	9" HEMLOCK SCRIBED "X BT"
		BT2	S 65° W 16.85'	12" CEDAR SCRIBED "WCMC1 BT W/ SNOW BLAZE"
		BT3	S 27° E 13.0'	5" CEDAR SCRIBED "X BT"
WC2MC1 	SET 28" LONG, 2" ALUM. PIPE WITH 3 1/2" ALUM. CAP, PROJECTING 3" ABOVE THE GROUND. IN DENSE HEM./CEDAR WITH MOSSES AND HUCKLEBERRY UNDERGROWTH. A WHITE/CLEAR DEEP 6 MAG SET AT BASE OF PIPE.	BT1	N 29° W 16.55'	23" CEDAR SCRIBED "X BT"
		BT2	N 84° W 20.25'	3" HEMLOCK SCRIBED "X BT"
		BT3	S 43° W 5.9'	24" HEMLOCK SCRIBED "WCMC2 BT"
WC1MC4 	SET 28" LONG, 2" ALUM. PIPE WITH 3 1/2" ALUM. CAP, PROJECTING 10" ABOVE THE GROUND BEFORE REFUSAL. IN DENSE SPRUCE/HEM. & CEDAR. UNDER STORY, MOSSES AND HUCKLEBERRY UNDERGROWTH. A WHITE/CLEAR DEEP 6 MAG SET AT BASE OF PIPE.	BT1	S 77° W 20.45'	11" HEMLOCK SCRIBED "X BT"
		BT2	N 9° W 18.9'	14" HEMLOCK SCRIBED "X BT"
		BT3	N 31° E 7.85'	19" HEMLOCK SCRIBED "MC4WC1 BT"

EXISTING MONUMENT TABLE

ATS 1337 MC5
ATS 1729 MC4



RECOVERED 3 1/4" BRASS CAP ON 1" GALVANIZED IRON PIPE, PROJECTING 2" ABOVE GROUND IN GOOD CONDITION.

ATS 1337 WCMC1

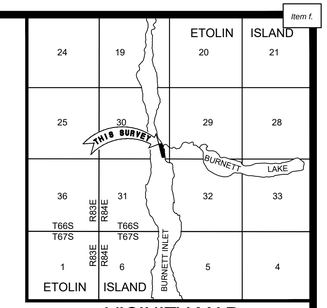


RECOVERED 3 1/4" BRASS CAP ON 1" GALVANIZED IRON PIPE, PROJECTING 10" ABOVE GROUND IN FAIR CONDITION.

EXISTING CORNER ACCESSORY (C.A.) DATA

MON	C.A.	DIRECTION	DIST (FT)	DESCRIPTION
MC4	1	N 23° 30' E	42.1'	V.P.H.B. NO TAG
MC4	2	N 85° 30' E	17.2'	V.P.H.B. & B.T. TAG
MC4	3	S 39° E	20.0'	V.P.H.B. & B.T. TAG
WCMC1	1	N 50° 30' W	38.8'	V.O.B. NO TAG
WCMC1	2	N 26° E	7.45'	H.B. NO TAG
WCMC1	3	S 5° W	4.5'	V.P.H.B. & B.T. TAG

NOTE: BEARING & DISTANCES LISTED WERE MEASURED FROM THE MONUMENT TO THE CORNER ACCESSORY



VICINITY MAP
SCALE: 1 INCH = 1 MILE
SOURCE: USGS QUADRANGLE
PETERSBURG A-2 SE
2017

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.
REGISTRATION NO. 107552 DATE: ?????????????

_____
REGISTERED LAND SURVEYOR



SHEET 3 OF 3

DATE OF SURVEY: BEGINNING: MAY 05, 2020 ENDING: AUGUST 20,2024	**NAME OF SURVEYOR:** R&M ENGINEERING-KETCHIKAN 7180 REVILLA ROAD, SUITE 300 KETCHIKAN, AK 99901 (907) 225-7917 COA #: C576

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
ANCHORAGE, ALASKA

ALASKA TIDELAND SURVEY NO. 1729

VACATING ATS NO. 1337

LOCATED WITHIN
PROTRACTED SECTION 30
TOWNSHIP 66 SOUTH, RANGE 84 EAST,
COPPER RIVER MERIDIAN, ALASKA

CONTAINING 4.44 ACRES

WRANGELL RECORDING DISTRICT

DRAWING BY: EBH	APPROVAL RECOMMENDED	
DATE: 7/16/26	STATEWIDE PLATTING SUPERVISOR DATE	
SCALE: AS SHOWN	CHECKED BY: CGP	FILE NO. ATS NO. 1729

BOARD ACTION

WRANGELL PUBLIC SCHOOL BOARD REGULAR MEETING (PAGE 1)

OCTOBER 12, 2026

FOR DETAILS, CONTACT:
JOSHUA GARRETT, ED.D.
SUPERINTENDENT
DIRECT PHONE: 907-874-2347

- Appointed Dan Powers School Board President
- Appointed Elizabeth Roundtree School Board Vice-President
- Appointed Angela Allen School Board Secretary
- Approved the agenda including the consent agenda
    - Approved the minutes of the September 21, 2026, Regular Meeting
- Appointed Kim Powell, School Board Parliamentarian
- Appointed School Board Standing Committee Members
- Accepted the Fiscal Year 2026 Financial Audit
- Accepted the Fiscal Year 2027 Budget as revised
- Accepted the second reading of Board Policy
    - Board Policy 4133/4233/4333, All Personnel – Travel Authorization and Expenses
    - Board Policy 4144/4244/4344, Staff Complaint Procedure
    - Board Policy 4151/4251/4351, Salary Guides – Exempt Employees
    - Board Policy 4154/4254/4354, All Personnel – Health and Welfare
    - Board Policy 4156.3/4256.3/4356.3, All Personnel – Reimbursement, Uniforms, and Allowances
    - Board Policy 4157/4257/4357, Employee Safety
    - Board Policy 4158/4258/4358, Employee Security
- Accepted the first reading of Board Policy
    - Board Policy 1220, School Advisory Committees
    - Board Policy 4161/4261/4361, Leaves
    - Board Policy 4161.1, Certificated Personnel – Sick Leave
    - Board Policy 4161.4/4261.4/4361.4, All Personnel – Family and Medical Leave
    - Board Policy, 4170/4270/4370, District-issued Technology
    - Board Policy 4212, Classified Personnel – Appointment and Conditions
    - Board Policy 4215, Classified Personnel – Evaluation/Supervision
    - Board Policy 4222, Teacher Aides/Paraprofessionals
    - Board Policy 4253, Classified Personnel – Overtime Pay/Compensatory Time-off
    - Board Policy 4300, Management and Supervisory Personnel – Definitions
    - Board Policy 4313.2, Management and Supervisory Personnel Promotion/Demotion/Reclassification
- Reviewed Board Policy
    - Board Policy 5110, Attendance
    - Board Policy 4216, Classified Staff Probationary Status
    - Board Policy 4218, Classified Employee Dismissal/Suspension/Disciplinary Action
- Adjourned

WRANGELL PUBLIC SCHOOLS

FOR RELEASE: 3:00 PM
OCTOBER 13, 2026

To: The Honorable Patricia Gilbert
The Wrangell Borough Assembly
Mason Villarma, Borough Manager
Kim Lane, Borough Clerk
Kate Thomas, Economic Development Director
Amber Al Haddad, Capital Facilities Director
Tom Wetor, Public Works Director

From: Sebastian O'Kelly

Re: Washington Report

Date: October 15, 2026

FY 2027 Appropriations

Congress has enacted a Continuing Resolution (CR) to keep the Federal government funded through Dec. 11th. Both the House and Senate have adjourned for the mid-term election. Both bodies will return to Washington, DC to for a lame duck session on November 9th to consider remaining legislation such as the FY 2027 Appropriations Bills. Three of the twelve appropriations bills have passed the House while none have passed the Senate or been marked up by the Senate Appropriations Committee. The delay in the Senate is due to disagreements between the parties on topline defense and non-defense spending.

A government shutdown cannot be ruled out after the current CR expires. A possibility of a long-term CR for the remainder of FY 2027 also exists. Otherwise, FY 2027 Appropriations Bills should be enacted in the lame duck or Q1 2027.

As noted in the last report, for FY 2027 the following CDS/CPF requests on behalf of the CBW have been submitted to Senator Murkowski and Rep. Begich – Army Corps Dredging Of The Wrangell Harbor Basin ($4.3 million); Deepwater Port Development ($12.5 million); and Diesel Power Plant Roof Replacement ($1.136 million). Senator Murkowski submitted all three requests to the Senate Appropriations Committee where they are pending. Rep. Begich submitted the Deepwater Port Development request but it was not funded by the House Appropriations Committee.

2026 Mid-Term Congressional Elections

Below is a summation of some of the House and Senate election forecasts.

- **House** – The current House ratio is 218 Republicans, 214 Democrats, with 1 Independent and 2 vacancies. Historically, the party not in control of the Presidency gains House seats in mid-term elections going back to 2006. Those gains can range from large (40 Democratic pickups and 62 Republican pickups in 2018 and 2010, respectively) to incremental (9 and 13 Republican pickups in 2022 and 2014). The non-partisan Cook

Political Report ratings favor a switch in party control of the House but with a relatively narrow margin of Democratic control. It rates 10 seats currently held by Republicans as lean, likely, or solid Democratic pickups, while 8 Democratic-held seats as lean, likely or solid Republican pickups. In the "toss up" column, the Cook Report includes 6 Democratic-held and 15 Republican-held seats. Real Clear Politics, which uses an average of multiple polls to account for individual polling bias, projects a larger Democratic gain of 21 seats. The online predication/betting markets Kalshi and Polymarket show a high probability of Democratic takeover (90/91 percent, respectively as of Oct 13), a percentage that has steadily increased over the last year.

- **Senate** – The current Senate ratio is 53 Republicans and 47 Democrats. 35 seats are up for election, 13 held by Democrats, 22 by Republicans. The Cook Report considers as "toss ups" the following seats held by Democrats (MI) and by Republicans (ME, AK, IA, OH, KS, TX). One seat currently held by a Republican (NC) is expected to flip to the Democrats. Real Clear Politics forecasts a 50-50 outcome (note: the Vice President "breaks the tie" in this situation and so the Republicans would maintain control). Kalshi and Polymarket currently put the probabilities of a Democratic takeover at just over 60 percent. This probability has risen from 40 percent from 6 months ago.

Both the House and Senate elections in Alaska are expected to be close. The Senate seat currently held by Senator Dan Sullivan is being heavily contested by former Rep. Mary Peltola. While she was the leading vote getter in Alaska's open primary by 8 percentage points, the general election is anticipated to be much closer, with Real Clear Politics aggregate polling currently giving her just over a 1 percent lead (note: because of Alaska's sparse, spread out and remote population, polling in the State can be challenging). Rep. Begich is narrowly favored to win re-election. Senator Murkowski's seat is up for election in 2028 but she has not yet made a decision on whether she will be running.

Economic Development Administration (EDA) Industry Transformations Grant & Proposed Shipyard

As noted in our last report, the Congressional Delegation has submitted a joint letter of support to the EDA on behalf of the CBW's grant application. Senator Sullivan has publicly announced that EDA intends to award the CBW the full $54 million requested in the grant. As of the time of this report, the EDA has not officially announced the awards from this program. The Firm will continue to monitor.

Separately, the Firm arranged a virtual briefing with the CBW and the White House Office of Shipbuilding on the plans for construction of a new shipyard at the old timber mill site.

Essential Air Service

The Trump Administration again proposed zeroing out Essential Air Service (EAS) funding in its FY 2027 budget request but Congress has not been willing to go along. The Continuing Resolution maintains existing EAS funding levels through Dec. 11. The House Appropriations Committee has rejected the proposed cuts in its FY 2027 appropriations bill funding the

Transportation Department and the Senate Appropriations Committee is expected to the do the same.

Alaska Airlines is responsible for the EAS route to Wrangell and received $2.7 million in subsidy payment from DOT this year for that service. Overall, air carriers serving Alaska rural communities received $73.3 million in EAS funding this year, the most of any State.

Coast Guard Icebreakers

The Coast Guard has made homeport decisions for the first three Arctic Security Cutters (ASC), with two going to Kodiak and the other to Seward. These decisions are in addition to the Coast Guard's homeporting of the converted oil services icebreaker, now named the *Storis,* which will be homeported in Juneau. The Firm assisted the CBW in developing and setting up meetings for its pitch for ASC homeporting in Wrangell. There are an additional 8 ASCs that have been funded, but not yet built and where the Coast Guard has not made any homeporting decisions. Alaska communities should have the opportunity to compete for some but not all of these vessels. The ASCs are being constructed in a joint venture partnership between U.S. and Finnish shipbuilders. Separately, the Coast Guard is building three Polar Security Cutters (the Coast Guard's new heavy class icebreaker). As noted in our last report, those are being built by Bollinger Shipyard in Mississippi but are behind schedule and over-budget. The first PSC is expected to be ready by 2030, with the first two vessels to be homeported in Seattle.

Secure Rural Schools (SRS)

Last year, Congress enacted a retroactive three-year extension of SRS funding. In February, the CBW received $1,009,499 for the payment it was supposed to get last year (i.e. the retroactive payment. Includes both Titles I & II). In April, the CBW received its FY 2025 payment in the amount of $1.074,887. There will be one more payment (likely in Q1 2027) before SRS will need to be extended again.

Legislation (S. 5608) has just been introduced by Senators Crapo (R-ID) and Wyden (D-OR) to extend SRS for another three years. There is no House counterpart bill yet.

PILT

PILT is fully funded in the House FY 2027 Interior Appropriations Bill. FY 2026 PILT payments went out in June, with the CBW receiving $492,663.

Landless Villages Legislation

The Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act has now passed the House, with Rep. Begich the lead sponsor. It passed by voice vote in June. The Senate counterpart bill was marked up by the Committee on Energy & Natural Resources in July, with Senator Murkowski filing it as an amendment to the Senate's annual defense authorization bill. The prospects for enactment this year are strong.

Fisheries & Oceans

Seafood In The Farm Bill -- A Farm Bill has not been passed by Congress in the past 8 years but prospects are more promising this year. On April 29th the House voted 224-200 to pass its version (H.R. 7567) to authorize agriculture programs for 5-years. Rep. Nancy Mace (R-SC) successfully added two fisheries-related amendments to the Farm bill – one, which codifies the National Office of Seafood in the Department of Agriculture; and second, which makes commercial fishermen and seafood processors eligible for USDA direct and guaranteed loans. On September 24th the Senate Agriculture, Nutrition, and Forestry Committee voted 20-1 to approve (S.5526) a similar version to HR 7567 with one major difference being seafood processors are not included in the definition of commercial fishing and thus not eligible for USDA loan programs. Congress is expected to negotiate the differences between the two versions with the hope of passing a final bill this year.

Bycatch Legislation -- On June 24th Senator Sullivan introduced S.4938 (*Bycatch Reduction Act.* Note; Rep Begich has introduced the companion House bill) to reduce trawl gear impacts on bycatch and seafloor habitat in the Bering Sea, Aleutian Islands, and Gulf of Alaska, to establish gear performance standards, seafloor contact detection, and salmon excluder requirements, to improve Council transparency and participation, to prioritize ecosystem analyses, to modernize electronic monitoring, to prohibit unsustainable foreign seafood imports, and to establish a Bycatch Mitigation and Habitat Protection Assistance Fund. The bill was referred to the Senate Commerce, Science; and Transportation Committee. While the bill was focused primarily on Alaska fisheries, there were elements of the legislation that affected mobile gear fisheries nationwide.

The Committee marked up the bill in mid-Sept, with all the Republicans in support, while a number of Democrats, led by Ranking Member Maria Cantwell (D-WA), voted against the bill. Seattle is home to the nation's largest trawl fleet. A large group of commercial fishing organizations and entities signed a letter that came out in opposition to the bill. Senator Sullivan then sought to pass the bill by unanimous consent on the Senate floor but its passage was objected to by Senator Ed Markey (D-MA) due to his concern over its potential impacts on Massachusetts commercial fisheries. Fisheries bills do not rise to the importance level of receiving cloture votes in the Senate and so the measure was pulled from the Senate floor. It's possible that a compromise version could be developed and considered during the lame duck sessions, but if not, we expect the issue will re-emerge in the next Congress.

NOAA Announces Agency-level Reforms to Restore Seafood Competitiveness -- On September 2nd, NOAA Fisheries announced its priorities for advancing agency-level reforms to restore American seafood competitiveness in implementing the President's Executive Order -- "Restoring American Seafood Competitiveness" The complete list of priorities is available on NOAA's website. On July 2, NOAA Fisheries sent Regional Priorities guidance, providing the regional fishery management councils a clear roadmap of actions to reduce regulatory burdens and better support the health of the industry, while maintaining sound management of stock and ocean ecosystem health. One of the priorities in the North Pacific is to review the Steller Sea Lion area closures in the North Pacific to commercial groundfish fishing.

Canada Tariffs on U.S. Seafood Products Reversed -- Canada announced a 25% tax on U.S. seafood imports that were set to start on September 8th. This was in response to new U.S. tariffs on Canadian goods. In late August, Canada's Department of Finance changed course and completely removed U.S. seafood and fish products from its upcoming retaliatory counter-tariffs. Public speculation for the change was that Canadian processing plants in the Maritimes rely heavily on buying U.S. seafood—taxing these imports would have hurt Canadian workers and businesses just as much as U.S. fishermen.

Aquaculture News -- There appears to be some growing interest by Congress to move a national aquaculture bill this session. The bill is H.R. 9802 – the *Marine Aquaculture Research for America Act of 2026* or "MARA" (Senator Wicker (R-MS) has introduced the Senate counterpart S. 2586). A national industry coalition, including Cargill and Sysco, have been lobbying in support. Major provisions are as follows.

- Creates opportunity for EEZ demonstration projects
- Supports an aquaculture workforce
- Supports for development of an offshore aquaculture industry sector
- Includes propagation of finfish species
- Recognizes aquaculture stakeholders in the context of the MSA RFMCs
- Creates an office of aquaculture at NOAA with presence in every region
- Allows for agreements with States but does not circumvent State law
- Seeks to consider impacts on wild harvest fishing access & opportunities but does not require action to protect these activities
- Reporting requires consideration of feed sourcing, including use of fish meal and oil and other forage species
- Requires NOAA to support marketing and promotion of aquaculture products

<u>What is NOT included</u>:

- An assessment of the impacts of aquaculture products on wild harvesters & products, and seafood markets
- Specific consultation roles for the RFMCs & Interstate Commissions
- Specific requirements to not harm/impair wild harvest fishing activities
- Consideration of the budgetary impacts on NOAA and how that might impact other agency activities

Separately, on July 30th NOAA published a Request For Information (RFI) regarding possible identification of "Aquaculture Opportunity Areas" (AOAs) in U.S. waters.

NOAA to Examine the MMPA Seafood Import Rule -- On July 29th NOAA announced A Notice of Proposed Rulemaking (ANPRM) and public comment opportunity to re-examine the Agency's program restricting seafood imports from Nations that do not protect marine mammals similar to standards required in U.S. fisheries.

China Seafood Trade -- The U.S.-China Board of Trade has announced an agreement between the two countries on a list of products for further negotiation on mutual tariff reduction. It includes a "China Imports List" and a "U.S. Imports List." The Chinese list includes U.S. produced items in seafood such salmon, cod, pollock, tuna, lobster, crab, shrimp, oysters, scallops, squid, octopus, clams, and other fresh, frozen, and prepared seafood. No timeline or

formal process has been established yet on achieving a final agreement on the tariff reduced amounts.

Alaska Native Handicraft Legislation -- In June 2026 the *Alaska's Right to Ivory Sales and Tradition Act* ("ARTIST" Act; S. 254 /H.R. 5694) passed Congress and became Public Law 119-99. The bill, from Alaska's Senator Sullivan and Congressman Nick Begich, protects interstate commerce for Alaska Native artisans and hunters by stopping individual states from banning authentic, legally produced traditional handicrafts made from marine mammal materials including ivory, bone and baleen.

White House Executive Order on Sportfishing -- On September 17th the Administration announced the issuance of an Executive Order on Sportfishing. See link here: https://www.whitehouse.gov/presidential-actions/2026/09/restoring-american-saltwater-angling-and-recreation/. Action and recommendations include -- review of the MSA's National Standard Guideline's 1 & 2, recreational data/MRIP improvements, artificial reefs, creation of a shark-pinniped task force, and grant prioritization for charter and sportfish organizations.

Other Recent Legislative Activity of Interest – Here is a list of fisheries-related legislation that has recently been enacted or is moving through the legislation process.

- On September 25, 2026, S. 759, the "Modernizing Access to Our Public Oceans Act" was signed by the President and became Public Law No: 119-116.
- On September 24, 2026, the Senate agreed to the House amendments to S.283, the "Illegal Red Snapper and Tuna Enforcement Act" clearing the bill for the President.
- On September 16, 2026, the Senate Commerce, Science, and Transportation Committee ordered S. 4938, the "Bycatch Reduction Act" to be reported (amended).
- On September 15, 2026, the House Natural Resources Committee ordered H.R. 5745, the "Marine Fisheries Habitat Protection Act", (Rep. Ezell, R-Mississippi) to be reported (amended).
- On September 15, 2026, the House Natural Resources Committee ordered H.R. 9621, the "Northwest Endangered Salmon Predation Prevention Act of 2026", (Rep. Baumgartner, R-WA) to be reported (amended).
- On September 14, 2026, the full House of Representatives passed H.R. 2406, the "National Oceanic and Atmospheric Administration Sexual Harassment and Assault Prevention Improvements Act of 2025", (Rep. Bonamici, D-Oregon).
- On September 1, 2026, the House of Representatives passed H.R. 9436, the "Northeast Lobsterman Protection Act of 2026" (amended).

Marine Resource Litigation – Fur Seals & Gray Whales -- Back in April, the Center for Biological Diversity filed a case against NOAA citing violations of the Fur Seal Act of 1966, claiming the AK pollock fishery is impeding the recovery of fur seals. The case is currently active and in preliminary stages. On August 25th CBD filed a 90-day Notice of Intent (NOI) to sue NOAA over failure to protect Eastern North Pacific gray whales and respond to an existing ESA listing petition. By way of history, the ENP gray whale was the first species to be de-listed from the ESA back in 1995 but recently the stock is experiencing trophic-related mortalities. A formal case is expected later this year

City & Borough of Wrangell

OFFICE OF THE BOROUGH CLERK

Administrative Report

To: Mayor and Borough Assembly Members

From: Kim Lane, MMC, Borough Clerk

Subject: October 27, 2026 Borough Clerk's Report

Upcoming Work Sessions (scheduled), Public Hearings (scheduled), Regular Assembly Meetings, and Other Meetings (scheduled)

DATE	MEETING TYPE/EVENT	WS?	TIME	WS Topic / Notes
2026-10-27	REGULAR	WS | YES	6:00PM WS/ 7PM REG	Strategic Road Replacement Plan
2026-11-10	REGULAR	WS | YES	5:30PM WS/ 7PM REG	Building Code/Zoning Playground/Park Upgrades
2026-11-24	Cancelled			
2026-12-15	REGULAR – **Rescheduled fr. 12/8**	WS | ??	6PM REG	
2027-01-12	REGULAR	WS | ??	6PM REG	
2027-01-26	REGULAR	WS | ??	6PM REG	

Alaska Municipal League / Newly Elected Officials

For the upcoming Alaska Municipal League conference and newly elected official training, Mayor Gilbert and Assembly Members Yeager and Privett will be attending.

November General Election – November 3, 2026 – at the Nolan Center

Early Voting for the General Election will be from October 19th through November 2nd in the Borough Assembly Chambers

NIXLE: It is extremely important to borough staff, the assembly, and residents to encourage everyone to sign up to receive local NIXLE alerts. Please open the link above to register.

Nixle Community Information Service allows us to create and publish messages to be delivered to subscribed residents instantly via cell phone text message and/or email. Notifications can also be accessed online at Nixle's website.

The service is secure and reliable for Wrangell residents to use. Wrangell emergency services will be utilizing NIXLE for critical situations such as severe weather events or evacuation alerts.

Purchasing or Leasing Borough-owned property:

Applying to purchase or lease borough-owned land can be a bit confusing. We have created applications for both purchasing and leasing in order to make the process easier. Below are the steps one would take to lease or purchase borough-owned land.

Steps for Leasing Borough-Owned Real Property as per WMC 16.10

Steps for Leasing Borough-Owned Tidelands as per WMC 16.08

Applications for tidelands leases shall be submitted to the borough clerk and then shall be submitted to the borough manager, planning and zoning and port commissions before being presented to the borough assembly for consideration.

Applications for real property leases shall be submitted to the borough clerk and then shall be submitted to the borough manager and the planning and zoning commission for review before being presented to the borough assembly for consideration.

The applicant shall provide additional information, including a development plan, designs, and specifications, as the planning and zoning and/or port commissions may request. The planning and zoning and port commissions may require the applicant to amend its development plan. All fees associated with the lease shall be paid by the applicant. Such fees include but are not limited to an application fee, survey, assessment, public notices, and recording fees.

For procedural questions, please contact City Hall at (907) 874-2381 Kim Lane (Borough Clerk) by email to clerk@wrangell.com.

For land questions and documents, please contact City Hall at (907) 874-2381 or Kate Thomas (Economic Development Director) by email to kthomas@wrangell.com.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**10**

Board and Committee Appointments

SUBMITTED BY:
Kim Lane, MMC, Borough Clerk

FISCAL NOTE:		
Expenditure Required: $XXX Total		
FY 20: $	FY 21: $	FY22: $
Amount Budgeted:		

ATTACHMENTS: 1.

RECOMMENDATION

Appointments are to be made by the Mayor, with the consent of the Assembly for the following:

Board/Committee	Letter of Interest Received from:
Wrangell Convention & Visitors Bureau (1 avail.)	**1. Jonas Crabtree**
Economic Development Board (1 avail.)	**1.**

Procedure - Mayor: If there are no objections to the above appointments to the City Boards and Committees, I will declare them appointed for terms ending October 2029.

If there are seats that are left vacant (no letters received), the Borough Clerk will advertise for the vacancies.

Appointments to be filled by the Mayor with the consent of the assembly for the various seats.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy on the _____ for the term up until October 2029.

Jonas Crabtree
Wrangell, Alaska
jonascrabtree@gmail.com
503-734-7909

October 18, 2026

Wrangell Convention and Visitor Bureau Board
City and Borough of Wrangell
Wrangell, Alaska

RE: Letter of Interest for Board Membership

Dear Members of the Wrangell Convention and Visitor Bureau Board:

I first came to Wrangell in 2015 for seasonal work. Since then, it has become my home, the place where I am raising my family, and the center of my career in Southeast Alaska's visitor industry. I hold a bachelor's degree in tourism and outdoor leadership, have a background in marketing and communications, and bring years of experience guiding and working directly with visitors. Most recently, I started Wrangell Tours, a locally owned walking-tour business. I would be honored to bring this combination of experience to the Wrangell Convention and Visitor Bureau Board, particularly as a representative of tourism and independent travel.

My connection to Wrangell deepened through my work here and throughout Southeast Alaska. I spent nearly eight years guiding hiking and canoe expeditions in the Tongass National Forest. That experience taught me not only about the remarkable landscapes surrounding Wrangell, but also how much a good guide can shape the way someone remembers a place. Visitors may come for the scenery, but they often leave remembering a story, a conversation, or something unexpected they learned about the community.

My education has always been closely connected to this work. I graduated from Central Oregon Community College's Outdoor Leadership program and later earned a bachelor's degree in tourism and outdoor leadership, with a specialization in adventure education, from Oregon State University. My studies included sustainable tourism, entrepreneurship, interpretation, outdoor leadership, risk management, and visitor experience. More importantly, they strengthened my belief that tourism should serve the community as well as the visitor.

I have also seen the industry from several perspectives. I worked as a field guide, expedition coordinator, and operations manager for a wilderness therapy program operated by the SouthEast Alaska Regional Health Consortium. I later moved into marketing and communications project management, where I learned the nuances of promoting services to both community members and visitors in a rural Alaskan community. These roles taught me to manage programs, communicate clearly, collaborate with different groups, and carry a project from idea to completion. They also showed me that effective marketing begins with understanding what is authentic and valuable about a place, rather than trying to make it into something it is not.

Starting Wrangell Tours has brought these experiences together. I have developed tours, built a website and booking system, marketed the business, worked with online travel platforms, and communicated directly with visitors as they plan their time in Wrangell. I have also experienced firsthand the practical challenges of starting a tourism business in a small, seasonal market. I believe that perspective would be valuable to the board.

One of the things I enjoy most about Wrangell Tours is seeing the community through the eyes of visitors. The places and stories that become familiar to those of us who live here are often what guests remember most. I also hear the questions visitors ask as they plan their time here: What can they do? How much time do they need? What fits their schedule? What makes Wrangell different from other Southeast Alaska destinations? I believe Wrangell has an opportunity to do an even better job of answering those questions before visitors arrive.

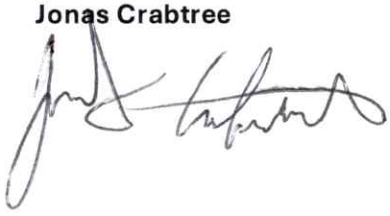
If selected to serve, I would bring a practical small-business perspective, along with my background in tourism and marketing. I would be especially interested in strengthening how Wrangell presents itself to independent travelers, making visitor information easier to find, encouraging longer stays, and helping guests discover local businesses, attractions, cultural resources, and tour operators. I believe the strongest visitor experience is one that also benefits the community.

What makes Wrangell special is that it still feels like a real place. It has a remarkable history, a strong cultural identity, a working waterfront, and access to landscapes that leave a lasting impression. I want tourism to grow in a way that supports local businesses and gives visitors a deeper appreciation for Wrangell, without losing the qualities that make this community such a special place to visit and live.

Thank you for considering my letter of interest. I would be proud to contribute my education, marketing experience, years of guiding, and perspective as a new Wrangell tourism business owner to the Convention and Visitor Bureau Board. I care deeply about this community and would welcome the opportunity to help shape how Wrangell welcomes and connects with visitors in the years ahead.

Sincerely,

Jonas Crabtree



CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**11**

Approval to move forward with the disposition of a portion of Lot 11, Block 83 (Public Works and Electrical yard area), for the purpose of a private easement to use as their driveway, requested by James and Mary Nelson

SUBMITTED BY:
Kim Lane, Borough Clerk Kate Thomas, Economic Development Director

Reviews/Approvals/Recommendations	
☒	Commission, Board or Committee
Name(s)	Planning and Zoning Commission
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $0 Total	
Fiscal Year (FY): 26	Amount: $0
Amount Budgeted:	
	FY: $ 0
Account Number(s):	
	XXXXX XXX XXXX
Account Name(s):	
	Not Applicable
Unencumbered Balance(s) (prior to expenditure):	
	$0

ATTACHMENTS: 1. Request 2. Staff Report from PZ 3. Aerial

MAYOR PROCEDURE: Declare the Public Hearing open. The mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION:

Move to approve moving forward with the disposition of a portion of Lot 11, Block 83 (Public Works and Electrical yard area), for the purpose of a private easement to use as their driveway, requested by James and Mary Nelson.

SUMMARY STATEMENT:
Jim and Sue Nelson submitted an application to purchase a portion of Lot 11, Block 83 that is currently used for the existing southern driveway entrance that serves the Nelson residence.

The required Public Hearing and Right to Protest notice as outlined in WMC 16.12.040 was followed and there were no protests received.

The Planning & Zoning Commission met on August 13, 2026. The results of that meeting are as follows:

At its August 13, 2026, meeting, the Planning and Zoning Commission conducted a public hearing on Mary Nelson's request to purchase Borough-owned property used for the existing southern driveway entrance serving the Nelson residence. The Commission unanimously approved an amendment replacing the proposed land sale with a recommendation to negotiate a private access easement, then unanimously approved the motion as amended.

The request was previously considered in 2019 and 2020. The staff report notes that the Assembly subsequently authorized negotiations for a sale, lease, or access easement, but available records do not show a completed conveyance or easement agreement. The current review considered updated concerns from Public Works and Wrangell Municipal Light & Power regarding utility infrastructure and operational access.

The requested area is immediately adjacent to the Public Works yard and Electrical Department facilities. Retaining Borough ownership would preserve access for utility maintenance, repair, replacement, and future improvements while allowing the Nelsons to continue using the southern driveway entrance under a recorded agreement.

Commission discussion addressed how future municipal improvements could affect driveway use and whether the Nelsons could maintain the access with gravel or other suitable materials. Staff confirmed that appropriate driveway maintenance would be allowed provided it does not interfere with Borough utility access or rights. Permanent private structures, including sheds or storage facilities, would not be permitted within the easement.

Key Considerations:

1. The residence has two driveway entrances from Zimovia Highway; the northern entrance is entirely on the applicant's property, while the southern entrance crosses Borough land.
2. The requested area supports existing and future municipal utility access and operations.
3. An access easement would formalize continued driveway use while preserving Borough ownership and utility rights.
4. The final agreement would define the easement boundaries, maintenance responsibilities, and terms of use and return to the Assembly for approval.

City & Borough of Wrangell

OFFICE OF THE BOROUGH CLERK

PO Box 531, Wrangell, AK, 99929 | +1 (907) 874-2381

205 Brueger Street, Wrangell, AK, 99929

PUBLIC LAND & TIDELANDS PURCHASE APPLICATION

WMC 16.12.010 - 16.12.180

APPLICATION FEE: $500.00 NON– REFUNDABLE - MUST BE PAID AT TIME OF FILING

OFFICIAL USE ONLY | RECEIVED BY | DATE RECEIVED | PAYMENT TYPE | CHECK ☐ | CREDIT CARD ☐ | CASH ☐

Applications to purchase borough-owned real property or borough-owned tidelands shall be submitted to the borough clerk. The borough clerk shall submit the application to the planning and zoning commission and if borough-owned tidelands, to the port commission for comments in favor or against the sale.

After the report(s) have been received by the borough clerk from the planning and zoning commission or the port commission (if borough-owned tidelands), the borough clerk shall place the request for purchase on an upcoming regular borough assembly agenda, as a public hearing item, for the assembly to approve moving forward with the sale. All property owners within 300 feet shall be notified by mail regarding the public hearing.

SECTION I.

APPLICANT'S FULL NAME: Mary Nelson

EMAIL ADDRESS:

PHONE NUMBER:

APPLICANT'S PHYSICAL ADDRESS:

APPLICANT'S MAILING ADDRESS:

SECTION II.

REQUEST TO PURCHASE OR EXCHANGE ..... PURCHASE ☑ EXCHANGE ☐

REQUEST TO PURCHASE TIDELANDS OR REAL PROPERTY ..... TIDELANDS ☐ REAL PROPERTY ☑

PLEASE PROVIDE THE PARCEL ID NUMBER AS WELL AS EITHER THE PHYSICAL ADDRESS OR LEGAL DESCRIPTION OF THE PROPERTY.

PARCEL ID NUMBER: 02-027-101

PHYSICAL ADDRESS: Zimovia

LOT: 11 BLOCK: 83 SUBDIVISION:

LEGAL ACCESS TO LOTS (STREET NAME): Zimovia Hwy

CURRENT ZONING OF PROPERTY:

LOT SIZE:

CITY & BOROUGH OF WRANGELL

PUBLIC LAND & TIDELANDS PURCHASE APPLICATION

CONTINUED FROM PAGE 1

SECTION III.

INCLUDE AND LIST ANY SUPPORTING DOCUMENTS (I.E. MAPS).

See Attached Map.

STATE THE PURPOSE AND PROPOSED USE OF THE PROPERTY.

To Make our EXISTing LOT complete.

DESCRIBE THE IMPROVEMENTS THAT WILL BE ADDED TO THE PROPERTY.

Add new gravel

WHEN WILL THE PROPOSED CONSTRUCTION IMPROVEMENTS BEGIN AND WHEN WILL THEY BE COMPLETED?

START DATE

END DATE

WHAT IS THE ESTIMATED COST OF IMPROVEMENTS THAT WILL BE ADDED TO PROPERTY?

COST: $

DESCRIBE THE EFFECTS THAT THE PROPOSED USE WILL HAVE ON PUBLIC STREETS, PUBLIC FACILITIES, PUBLIC SERVICES, PUBLIC UTILITIES, TRAFFIC, AND PARKING. INCLUDE A PLAN FOR MITIGATING ADVERSE EFFECTS ON STREETS, PUBLIC FACILITIES, PUBLIC SERVICES, PUBLIC UTILITIES, TRAFFIC CONGESTION, AND PARKING, AND A PLAN FOR PAYING ALL ASSOCIATED COSTS.

None of The above.

CITY & BOROUGH OF WRANGELL
PUBLIC LAND & TIDELANDS PURCHASE APPLICATION
CONTINUED FROM PAGE 2

SECTION III. (CONT.)

If the applicant wishes to purchase real property or tidelands for the purposes of economic development, the assembly may determine, in its sole discretion, that it is in the best interest of the Borough to dispose of the property, which has a value of $1,000,000 or less, without requests for proposals or sealed bid procedures and at less than fair market value. In determining the best interests of the borough under the Wrangell Municipal Code, the assembly may consider any relevant factors, which may include:

i. The desirability of the economic development project.

ii. The actual or potential economic benefits to the borough, its economy and other businesses within the borough.

iii. The contribution of the proponent to the economic development project in terms of money, labor, innovation, expertise, experience and otherwise.

iv. The business needs of the proponent of the project in terms of integration into existing facilities and operations, stability in business planning, business commitments, and marketing.

v. Actual or potential local employment due to the economic development project.

vi. Actual and potential enhancement of tax and other revenues to the borough related to the project.

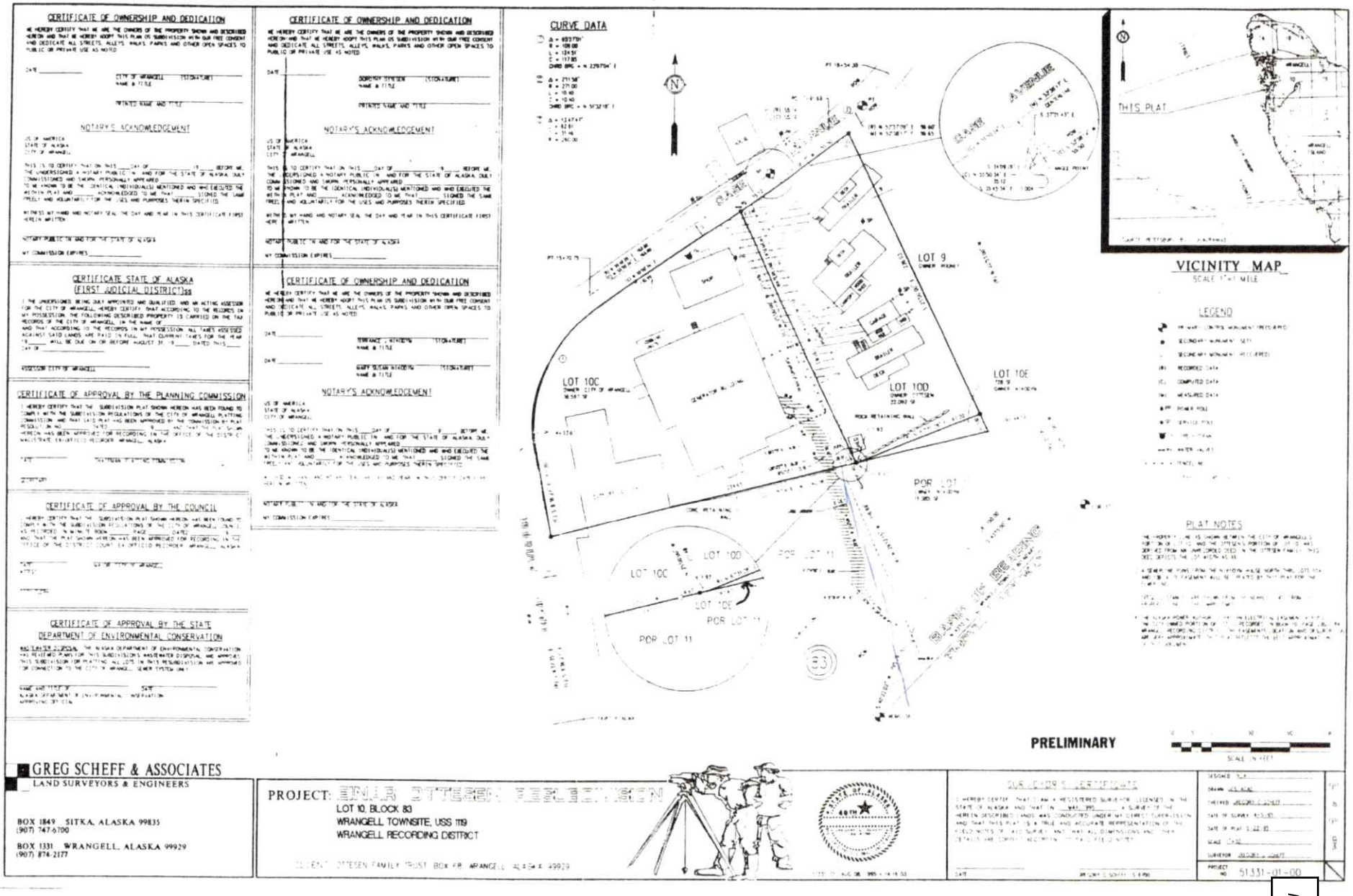
vii. Existing and reasonably foreseeable land use patterns and ownership.

SECTION IV. ACKNOWLEDGEMENT

I hereby affirm all the information submitted with this application is true and correct to the best of my knowledge. I understand that incomplete applications will not be accepted and that all fees must be paid prior to review of this application.

SIGNATURE OF APPLICANT Mary Nelson

DATE 7-12-2026



GREG SCHEFF & ASSOCIATES
LAND SURVEYORS & ENGINEERS

BOX 1849 SITKA, ALASKA 99835
(907) 747-6700

BOX 1331 WRANGELL, ALASKA 99929
(907) 874-2177

PROJECT: ENJA OTTESEN SUBDIVISION
LOT 10, BLOCK 83
WRANGELL TOWNSITE, USS 1119
WRANGELL RECORDING DISTRICT

CLIENT: OTTESEN FAMILY TRUST BOX FB WRANGELL ALASKA 99929

SURVEYOR'S CERTIFICATE

DESIGNED
DRAWN
CHECKED
DATE OF SURVEY
DATE OF PLAT
SCALE
SURVEYOR
PROJECT NO. 51331-01-00

City & Borough of Wrangell

ECONOMIC DEVELOPMENT DEPARTMENT

Memorandum

Date: Monday, October 5, 2026

To: Honorable Mayor and Borough Assembly
Mason Villarma, Borough Manager
Kim Lane, Borough Clerk

From: Kate Thomas, Economic Development Director

Subject: Land Sale Application requesting the purchase of Borough-owned property adjacent to Lot 11, Block 83, Wrangell Townsite, according to the adjacent Plat No. 96-6, zoned Industrial, requested by Mary Nelson.

Recommendation: The Planning and Zoning Commission recommends that the Borough Assembly authorize negotiation of a private access easement across the requested area, with the Borough retaining fee ownership of the property, subject to the following conditions:

1. The Borough shall retain ownership of the underlying property.
2. The access easement shall be limited to the area reasonably necessary to accommodate the existing southern driveway entrance and associated vehicular access.
3. The easement shall reserve to the Borough the unrestricted right to access, inspect, maintain, repair, replace, relocate, and expand existing and future public utilities and municipal infrastructure within the easement area.
4. The easement shall prohibit the construction of permanent structures or other improvements that would interfere with municipal utility infrastructure or Borough operations.
5. The applicant shall be responsible for maintenance of the driveway improvements within the easement area unless otherwise provided in the executed easement agreement.
6. The final easement location, legal description, and terms shall be subject to review by the Borough Attorney and approval by the Borough Assembly prior to execution.

Attachments: 1.) Aerial Map

Summary of Decision:

At its August 13, 2026, meeting, the Planning and Zoning Commission conducted a public hearing on Mary Nelson's request to purchase Borough-owned property used for the existing southern driveway entrance serving the Nelson residence. The Commission unanimously approved an amendment replacing the proposed land sale with a recommendation to negotiate a private access easement, then unanimously approved the motion as amended.

The request was previously considered in 2019 and 2020. The staff report notes that the Assembly subsequently authorized negotiations for a sale, lease, or access easement, but available

records do not show a completed conveyance or easement agreement. The current review considered updated concerns from Public Works and Wrangell Municipal Light & Power regarding utility infrastructure and operational access.

The requested area is immediately adjacent to the Public Works yard and Electrical Department facilities. Retaining Borough ownership would preserve access for utility maintenance, repair, replacement, and future improvements while allowing the Nelsons to continue using the southern driveway entrance under a recorded agreement.

Commission discussion addressed how future municipal improvements could affect driveway use and whether the Nelsons could maintain the access with gravel or other suitable materials. Staff confirmed that appropriate driveway maintenance would be allowed provided it does not interfere with Borough utility access or rights. Permanent private structures, including sheds or storage facilities, would not be permitted within the easement.

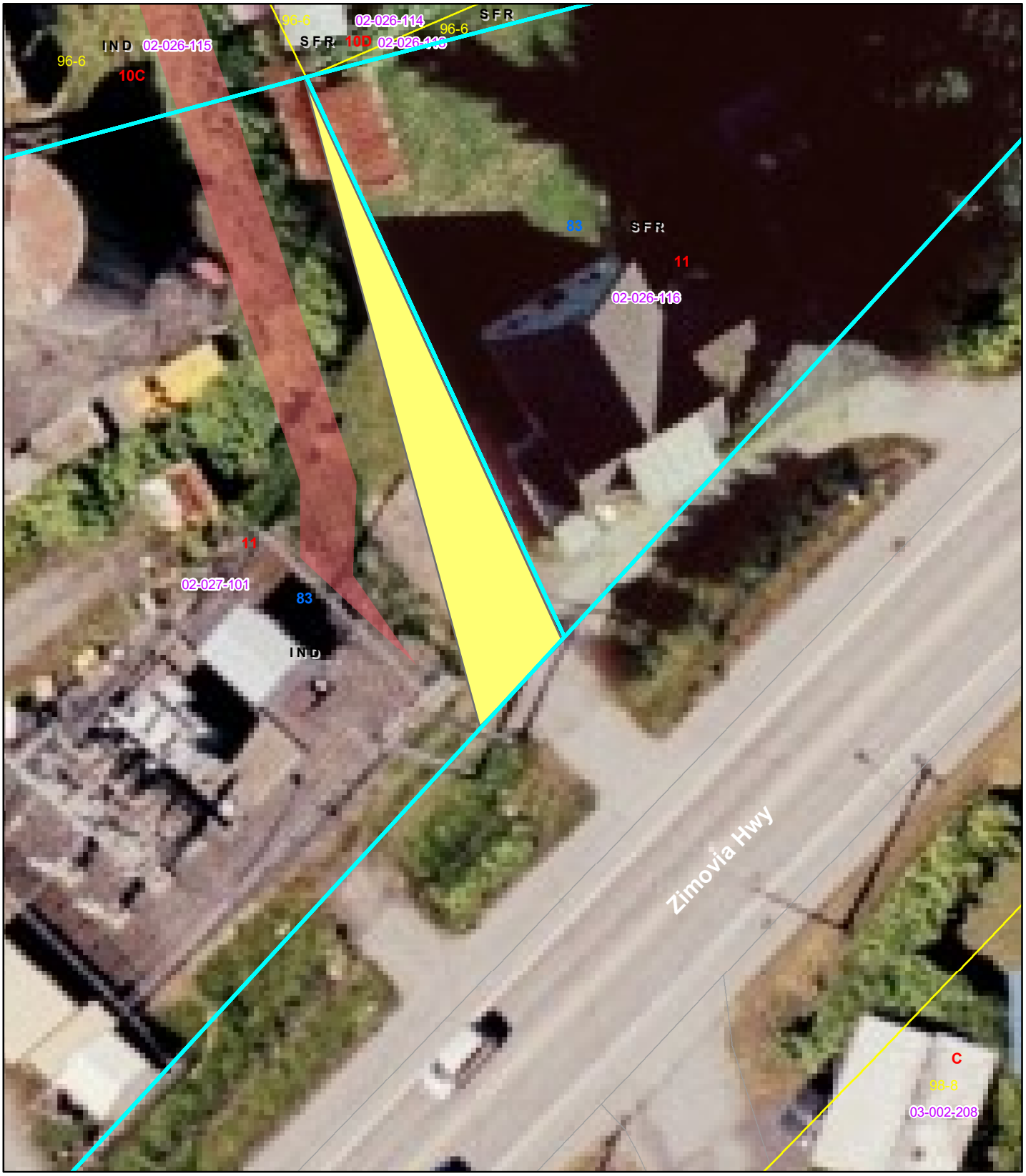
Key Considerations:

1. The residence has two driveway entrances from Zimovia Highway; the northern entrance is entirely on the applicant's property, while the southern entrance crosses Borough land.
2. The requested area supports existing and future municipal utility access and operations.
3. An access easement would formalize continued driveway use while preserving Borough ownership and utility rights.
4. The final agreement would define the easement boundaries, maintenance responsibilities, and terms of use and return to the Assembly for approval.

Public Comment:

The public hearing was opened and closed with no public comments. Jim Nelson participated in the subsequent discussion and asked whether future municipal improvements could affect continued access.

CITY AND BOROUGH OF WRANGELL, ALASKA



N

1 inch = 26.574562 feet

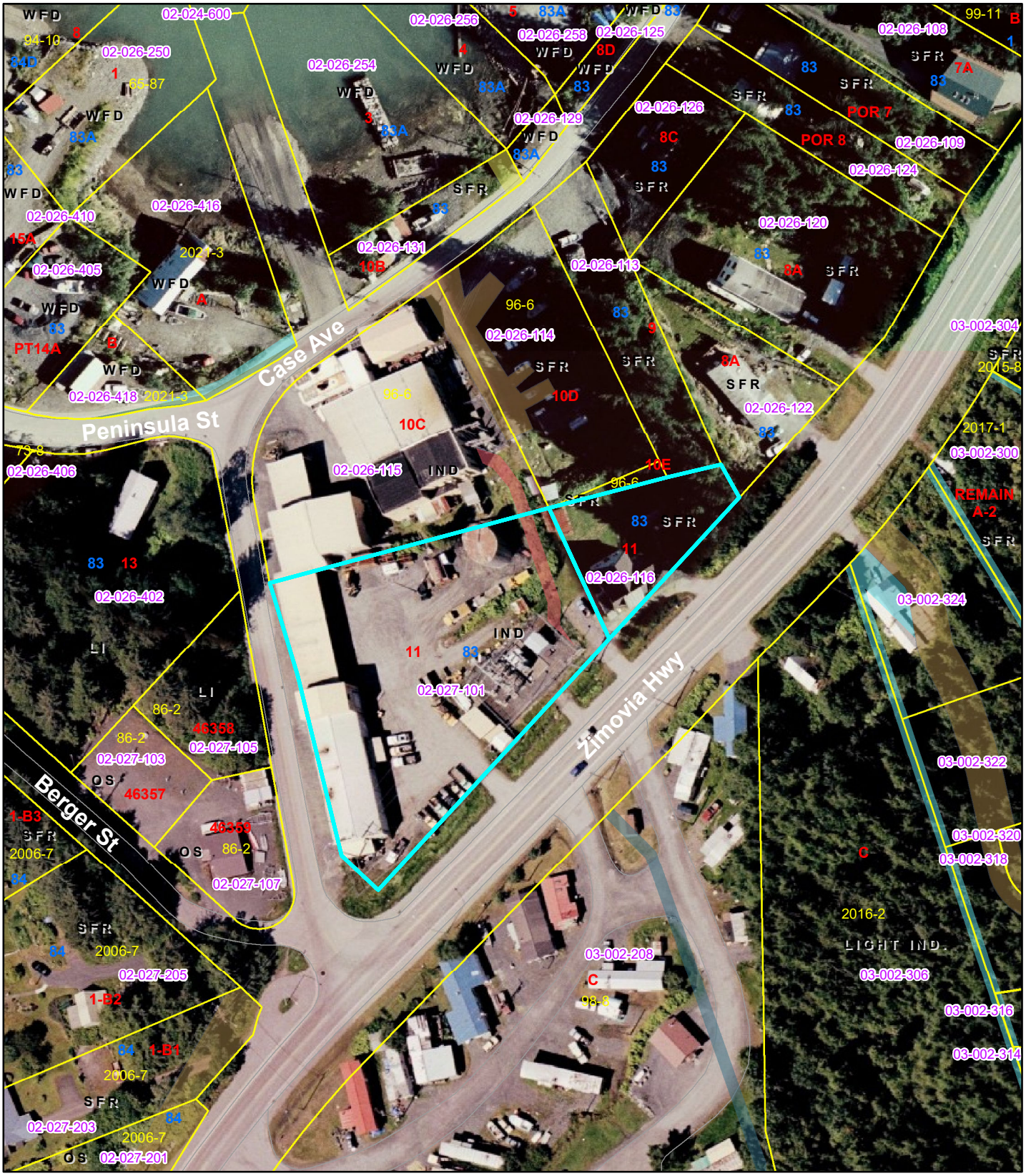
Date: 7/24/2026

Public Map

DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.
PROPERTY LINES ARE APPROXIMATE. AERIAL 2002.

CITY AND BOROUGH OF WRANGELL, ALASKA

Item a.



N

1 inch = 113.799039 feet

Public Map

DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.
PROPERTY LINES ARE APPROXIMATE. AERIAL 2002.

Date: 8/5/2026

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**11**

ORDINANCE NO. 1109 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.020 – ORDER OF BUSINESS, IN THE WRANGELL MUNICIPAL CODE

SUBMITTED BY:
Kim Lane, MMC, Borough Clerk

ATTACHMENTS: 1. Ord 1109. | 2. Existing Code Section

MAYOR PROCEDURE: Declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION:
Move to approve Ordinance No. 1109.

SUMMARY STATEMENT:

The purpose of this Ordinance is to allow for sections of the agenda to be removed from the agenda document during the time in which the agenda and packet are being compiled if there is no business under that section to be considered or if there is no content added for that section.

With the upcoming new agenda management program, agenda item sections should be removed if there is no business to be conducted under that item. This makes the agenda document cleaner and easier to read.

For instance, if there are no Assembly Appointments or no Executive Session, those sections should be removed from the agenda for that meeting's agenda.

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 1109

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.020 – ORDER OF BUSINESS, IN THE WRANGELL MUNICIPAL CODE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as track changes.]

SEC. 1. Action. The purpose of this ordinance is to amend section 3.05.020 to add language to allow for sections of the agenda to not be included in the agenda for meetings if they are not on the meeting for consideration or do not have content for the meeting.

SEC. 2. Section 3.05.020 – Order of Business is hereby amended, in the Wrangell Municipal Code to read as follows:

3.05.020 Order of business.

At all regular meetings of the assembly, sections may not be included on the agenda if there is no business or content in that section. Therefore, the order of business ~~shall~~ may be:

…

SEC. 3. Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: October 13, 2026

PASSED IN SECOND READING: _____, 2026

_____

Patricia Gilbert, Borough Mayor

ATTEST:_____

Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**11**

ORDINANCE NO. 1111 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING A TEMPORARY EXEMPTION OF BOROUGH SALES TAX ON SALES OF HEATING FUEL DELIVERED FOR SPACE HEATING FROM NOVEMBER 15, 2026 THROUGH FEBRUARY 15, 2027, AND PROVIDING FOR AUTOMATIC EXPIRATION

SUBMITTED BY:
Mason Villarma, Borough Manager

ATTACHMENTS: 1. ORD 1111.

MAYOR PROCEDURE: Declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION:
Move to approve Ordinance No. 1111.

SUMMARY STATEMENT:

Purpose

This ordinance provides temporary sales tax relief on heating fuel used for residential space heating during the coldest months of the year.

Summary

The ordinance temporarily exempts **No. 1 and No. 2 heating oil** delivered within the Borough for residential space heating from the Borough's 7% sales tax.

The exemption applies to heating fuel **delivered between November 15, 2026, and February 15, 2027**, inclusive. The exemption does not apply to fuel used in vehicles, vessels, aircraft, generators, or commercial or industrial processes.

Sellers will be required to maintain delivery records and report exempt sales using procedures established by the Finance Director. The date of delivery determines whether a sale qualifies for the exemption; fuel delivered outside the exemption period remains taxable.

The ordinance is temporary, does not change the Borough's sales tax rate, and expires automatically at **11:59 p.m. on February 15, 2027**. All other provisions of Chapter 5.08 remain in effect.

Fiscal Consideration

The temporary exemption will reduce sales tax revenue generated from qualifying heating fuel sales during the exemption period while providing direct tax relief to residents who rely on heating oil for residential space heating.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 1111

(NON-CODE ORDINANCE)

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING A TEMPORARY EXEMPTION OF BOROUGH SALES TAX ON SALES OF HEATING FUEL DELIVERED FOR SPACE HEATING FROM NOVEMBER 15, 2026 THROUGH FEBRUARY 15, 2027, AND PROVIDING FOR AUTOMATIC EXPIRATION

WHEREAS, the City and Borough of Wrangell levies a consumer sales tax of seven percent on retail sales, rents and services under Chapter 5.08 of the Wrangell Municipal Code; and

WHEREAS, heating fuel is a necessity for residents of Wrangell during the winter months, and a significant number of households in the borough rely on heating oil for space heating; and

WHEREAS, energy prices, including the retail price of heating oil delivered in Wrangell, have reached historically high levels, placing a significant burden on households, seniors and families on fixed incomes; and

WHEREAS, the Assembly finds that temporarily exempting heating fuel from the borough sales tax during the coldest months of the year will provide direct relief to residents at the time of greatest need; and

WHEREAS, the exemption is temporary, does not create a new tax or increase the rate of any tax, and therefore does not require ratification by the voters under WMC 5.08.170; and

WHEREAS, because the exemption is temporary and expires by its own terms, this ordinance is not of a general and permanent nature and shall not be codified;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Section 1. Classification. This ordinance is of a temporary nature and shall not be codified.

Section 2. Temporary Exemption. Notwithstanding WMC 5.08.010 and 5.08.050, retail sales of heating fuel delivered within borough boundaries for space heating are exempt from the sales tax levied under Chapter 5.08 of the Wrangell Municipal Code during the exemption period of November 15, 2026 through February 15, 2027, inclusive.

Section 3. Definitions. For purposes of this ordinance:

a. "Heating fuel" means No. 1 and No. 2 fuel oil (heating oil) sold and delivered for use in a furnace, boiler, stove or other space-heating appliance.

b. "Space heating" means heating a residential dwelling.

c. "Heating fuel" does not include fuel sold for use in a motor vehicle, vessel, aircraft, generator used for electrical production, or any commercial or industrial process other than space heating.

Section 4. Seller Documentation. A seller claiming the exemption shall keep delivery records showing the date of delivery, delivery address, quantity and sales price of each exempt sale. For deliveries to other than a residential dwelling, the seller shall also keep a written statement from the buyer that the fuel will be used for space heating. Records shall be kept for the period required for other sales tax records and are subject to inspection under WMC 5.08.130.

Section 5. Date of Sale. For purposes of this ordinance, a sale is made on the date the heating fuel is delivered to the buyer, regardless of the date of the order, invoice or payment, and regardless of any election under WMC 5.08.090(C) to report sales on a cash basis. Heating fuel delivered before November 15, 2026 or after February 15, 2027 is taxable, including fuel paid for in advance or under a budget or prepayment plan.

Section 6. Reporting. Sellers shall report exempt sales under this ordinance on the quarterly return as exempt sales, using the exemption code designated by the finance director. The finance director shall notify all registered sellers of heating fuel of this ordinance and the reporting requirements before November 15, 2026, and may adopt forms and procedures necessary to administer it.

Section 7. Other Provisions Unaffected. Except as provided in this ordinance, all provisions of Chapter 5.08 continue to apply. Nothing in this ordinance changes the rate of tax under WMC 5.08.020.

Section 8. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons or circumstances shall not be affected.

Section 9. Effective Date and Expiration. This ordinance takes effect upon adoption, provided that the exemption applies only to heating fuel delivered on or after November 15, 2026. This ordinance expires and is repealed without further action of the Assembly at 11:59 p.m. on February 15, 2027, except that it continues to govern the reporting, audit and collection of tax for sales made during the exemption period.

PASSED IN FIRST READING: October 13, 2026
PASSED IN SECOND READING: _____, 2026

_____
Patricia Gilbert, Borough Mayor

ATTEST:

_____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**11**

RESOLUTION No. 10-26-2086 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING A REQUEST TO FORMALLY NAME THE 6-MILE, DEEPWATER PORT (FORMER MILL SITE) THE "FRANK H. MURKOWSKI DEEPWATER PORT OF ALASKA"

SUBMITTED BY:
Kim Lane, Borough Clerk Mason Villarma, Borough Manager

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

ATTACHMENTS: 1. Resolution 10-26-2086

MAYOR PROCEDURE: Declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION:

Move to Approve Resolution No. 10-26-2086.

SUMMARY STATEMENT:

Background:
The Borough Assembly adopted Ordinance No. 1108, establishing procedures for naming public facilities owned and controlled by the Borough under Wrangell Municipal Code (WMC) 13.24.

A formal request was received from Jeff Jabusch to name the former 6-Mile Mill site the **"Frank H. Murkowski Deepwater Port of Alaska."**

The Borough Clerk completed the required administrative review and determined that the request satisfies all four naming criteria outlined in the municipal code. The request has been placed on the Assembly agenda for consideration.

Wrangell is poised for significant economic growth with a $43 million U.S. Economic Development Administration grant, including $38.4 million to prepare the 6-Mile site for a full-service shipbuilding and repair yard. Naming the port in honor of Frank H. Murkowski would recognize his longstanding ties to Wrangell and his contributions to Alaska's resource development, maritime industries, and local economy. His service as a Wrangell bank branch manager, U.S. Senator, and Governor reflects a legacy of supporting economic development, year-round employment, and responsible resource use.

For reference, the Wrangell Municipal codes criteria for naming public facilities is:

1. Names which relate to the location, environment, promotion, purpose or design of the property;
2. Names which honor historical events or cultural influences which have been particularly significant to the City and Borough of Wrangell;
3. Names which honor prominent persons or organizations that have made particularly important and lasting contributions, including civic, cultural, charitable, financial, or other significant contributions, to the City and Borough of Wrangell, state of Alaska, the nation, or the world;
4. Names which do not lend themselves to confusion, duplication, or difficulty in identifying the property.

CITY AND BOROUGH OF WRANGELL
RESOLUTION No. 10-26-2086

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING A REQUEST TO FORMALLY NAME THE 6-MILE, DEEPWATER PORT (FORMER MILL SITE) THE "FRANK H. MURKOWSKI DEEPWATER PORT OF ALASKA"

WHEREAS, the Borough Assembly approved Ordinance No. 1108 that provided procedures for the naming of public facilities that are owned and controlled by the borough; and

WHEREAS, a formal request was received by the Borough Clerk, from Jeff Jabush, to name the former 6-Mile Mill site the "Frank H. Murkowski Deepwater Port of Alaska" as allowed by WMC 13.24; and

WHEREAS, Wrangell is poised for significant economic growth with a $43 million U.S. Economic Development Administration grant, including $38.4 million to prepare 6-Mile for a full-service shipbuilding and repair yard. Naming the port in honor of Frank H. Murkowski would recognize his longstanding connection to Wrangell and his contributions to Alaska's resource development, maritime industries, and local economy. As a former bank branch manager in Wrangell, U.S. Senator, and Governor, Murkowski helped support the community through economic challenges and championed year-round jobs and responsible resource development. The Frank H. Murkowski Deepwater Port of Alaska would honor his legacy and reflect the economic future envisioned for Wrangell.

WHEREAS, the Borough Clerk performed the required administrative review and found the request to be sufficient in all four requirements, listed in the municipal code and placed this request on the agenda for Borough Assembly consideration; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The Borough Assembly hereby approves naming the 6-Mile Deepwater Port (former Mill Site location) the "**Frank H. Murkowski Deepwater Port of Alaska"**.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER 2026.

CITY & BOROUGH OF WRANGELL

_____
Patricia Gilbert, Borough Mayor

ATTEST:_____
Kim Lane, MMC, Borough Clerk

Jeff Jabusch
Box 1691
Wrangell, Alaska 99929
Phone: 907-305-0086 Email: jabuschs@gci.net

October 15, 2026

Honorable Mayor and Members of the Borough Assembly
City and Borough of Wrangell
P.O. Box 531
Wrangell, Alaska 99929

Re: Request to name the former 6-Mile Mill Site the "Frank H. Murkowski Deepwater Port of Alaska" under Wrangell Municipal Code Chapter 13.24, Naming of Public Facilities

Dear Mayor and Members of the Assembly:

I respectfully request that the Assembly name the Borough-owned former 6-Mile Mill Site the **Frank H. Murkowski Deepwater Port of Alaska**, in accordance with Wrangell Municipal Code Chapter 13.24, Naming of Public Facilities.

This request comes at a defining moment for the site. Through the Borough's steady work, Wrangell will receive a $43 million U.S. Economic Development Administration grant, announced by Senator Dan Sullivan, with about $38.4 million dedicated to preparing 6-Mile for a full-service shipbuilding and repair yard. With momentum building toward Alaska's largest shipyard, development will begin soon. A port of this significance deserves a name worthy of its purpose.

Few Alaskans have done more to make this kind of future possible than Frank Murkowski. His connection to Wrangell is personal: he managed the community's bank branch in the 1960s and made his home here with his family and currently has a summer home in Wrangell. Over 22 years in the U.S. Senate, including as chairman of the Energy and Natural Resources Committee, he fought for access to the Tongass and for the timber, fishing, and maritime jobs that sustained Wrangell, including the mill that once stood on this very site. Frank was helpful in securing 37 million dollars to Wrangell after the mill closed. Those funds helped Wrangell with dozens of projects to bridge the economic gap until other projects could be developed.

As Commissioner of Economic Development, Senator, and Governor, he championed a simple vision for Alaska: good, year-round jobs built on responsible resource development and access to tidewater. The Frank H. Murkowski Deepwater Port of Alaska would carry that vision forward, right here in the community he calls home.

This request satisfies the criteria of Chapter 13.24: the honoree made a significant and lasting contribution to the State, has a direct connection to Wrangell, and his life's work reflects the purpose of the facility. Naming the port in his honor would also signal to investors, shipbuilders, and maritime partners that Wrangell is open for business. I respectfully ask the Assembly to approve this request.

Thank you for your consideration.

Respectfully,

Jeff Jabusch

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**12**

RESOLUTION NO 10-26-2090 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND DESCRIBED AS LOT 43, BLOCK 2, ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III, TO WRANGELL COOPERATIVE ASSOCIATION

SUBMITTED BY:
Mason Villarma, Borough Manager

Reviews/Approvals/Recommendations	
☒	Commission, Board or Committee
Name(s)	Planning and Zoning Commission
Name(s)	Economic Development Board
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $0 Total	
Fiscal Year (FY):	Amount: $0
Amount Budgeted:	
	FY: $ 0
Account Number(s):	
	XXXXX XXX XXXX
Account Name(s):	
	Not Applicable
Unencumbered Balance(s) (prior to expenditure):	
	$0

ATTACHMENTS: 1. Resolution 2. Request 3. Area Map 4. Letter, Resolution and Conceptual Design from WCA

Recommended Motion:

Move to approve Resolution No. 10-26-2090.

SUMMARY STATEMENT:

This resolution completes the process of donating Lot 43, Block 2 of the Alder Top Village property to Wrangell Cooperative Association (WCA).

At this meeting (under the Consent Agenda), there is the Alder Top Village plat to be approved. This was the final step in the process to donate this property to WCA.

The information below has not changed since the August 25, 2026 meeting:

Staff met with the Wrangell Cooperative Association (WCA) at the Alder Top Subdivision to evaluate alternative locations for its proposed memorial site and to identify a location that would support WCA's vision while preserving the Borough's investment in residential development. Following that review, Administration recommends that the Assembly authorize staff to move forward with the proposed conveyance of Lot 26, Plat No. 29-19, USS 3404, to WCA for development of the memorial park.

Lot 26 is located near Institute Creek, immediately north of Lots 1 and 10 of the Alder Top Subdivision. Administration believes this parcel provides an appropriate location for the proposed memorial while avoiding the loss of residential lots that were specifically developed to support the community's housing needs.

As part of this action, Administration recommends that the Assembly waive the applicable requirements and procedures of Title 16 of the Wrangell Municipal Code to the extent necessary to authorize this conveyance, including the appraisal requirements contained in WMC Chapter 16.12, as well as any other provisions of Title 16 from which the proposed conveyance may deviate. The intent of the waiver is to provide clear Assembly authorization for the disposition to proceed under the terms ultimately presented for approval without requiring compliance with otherwise applicable disposition procedures that are inconsistent with the proposed conveyance.

Public notice regarding the proposed disposition, including notice of the public's right to protest, was published in accordance with WMC Chapter 16.12. Accordingly, the public has been provided notice of the Borough's intent to consider disposition of the property and an opportunity to respond.

Administration recommends Lot 26 over the other alternatives considered, particularly Lots 1 and 10 within the Alder Top Subdivision. Those parcels were developed as residential property through the investment of taxpayer and ratepayer funds, with the express purpose of increasing the supply of developable residential land and helping address Wrangell's ongoing housing needs. The Borough will also continue to bear responsibility for the long-term maintenance and recapitalization of the subdivision's supporting infrastructure using these same public funding sources.

Given that investment and purpose, Administration does not believe it would be appropriate to convey developed residential property without consideration for a non-residential use when a suitable alternative is available. Doing so would remove housing inventory from the market, undermine the original public purpose of the subdivision, and effectively gift property that the Borough has invested significant public resources to develop as part of its response to Wrangell's housing shortage.

Lot 26 provides a more appropriate balance of these interests. Conveying this parcel would allow the Borough to support WCA's vision for a memorial park while preserving the residential lots within Alder Top for their intended purpose. Other alternative locations would require additional analysis regarding site suitability, access, utility availability, land-use compatibility, and applicable land-disposition requirements before they could be recommended for conveyance.

WCA would be responsible for all costs associated with the survey and conveyance of the property, including surveying, platting, recording, and other applicable fees or costs necessary to complete the transaction. The Borough would therefore not assume these transactional costs as part of the proposed conveyance.

For these reasons, Administration recommends that the Assembly authorize staff to proceed with the proposed disposition of Lot 26, Plat No. 29-19, USS 3404, to WCA; waive the applicable provisions of Title 16, including the appraisal requirement of WMC Chapter 16.12, to the extent necessary to facilitate the conveyance; and require WCA to bear all survey and associated conveyance costs.

If the Assembly approves moving forward with the disposition, Administration will prepare the necessary conveyance documents and return the matter to the Assembly later this Fall for final approval of the conveyance.

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 10-26-2090

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND DESCRIBED AS LOT 43, BLOCK 2, ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III, TO WRANGELL COOPERATIVE ASSOCIATION

WHEREAS, the Borough Assembly, at their meeting held August 25, 2026, approved moving forward with the donation of borough-owned real property to Wrangell Cooperative Association, and to waive the provisions of WMC 16.12; and

WHEREAS, the borough-owned real property is described as Lot 43, Block 2, Alder Top Village, Shoemaker Bay Subdivision III, Plat 2026-8, 115,571 square feet or (2.65 acres); and

WHEREAS, the Economic Development Board and Planning & Zoning Commission both recommended donating borough-owned real property to Wrangell Cooperative Association; and

WHEREAS, the Borough Assembly approves the donation (conveyance) of the described real property to Wrangell Cooperative Association, P.O. Box 2021, Wrangell, Alaska 99929, at no cost.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1. The Assembly of the City & Borough of Wrangell, Alaska authorizes the donation (conveyance) of the Borough–owned real property described as: Lot 43, Block 2, Alder Top Village, Shoemaker Bay Subdivision III, Plat 2026-8, 115,571 square feet or (2.65 acres), to Wrangell Cooperative Association.

Section 2. The Borough Mayor and Clerk are authorized to execute the conveyance document.

Section 3. This resolution takes effect upon approval.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER 2026.

CITY & BOROUGH OF WRANGELL

_____

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

WRANGELL COOPERATIVE ASSOCIATION

P.O. Box 2021 • Wrangell, Alaska 99929
Telephone: (907) 874-4304
Fax: (907) 874-4305
Email: receptionist.wca@gmail.com

8.17.26

Dear Members of the Wrangell City Council,

The Wrangell Cooperative Association (WCA) would like to formally express our sincere appreciation to City and Borough of Wrangell (CBW) Economic Development Director, Kate Thomas and Borough Manager, Mason Villarma for their collaboration and dedication to our ongoing memorial project.

On August 4, 2026, CBW staff met with the WCA Tribal Council and staff at Lots 1 and 10 of the Alder Top Subdivision. For many years, the WCA has envisioned acquiring these lots from the CBW to construct a memorial honoring the Native children who were forced to attend the Wrangell Institute, acknowledging those who were lost or traumatized during the boarding school era, and honoring the families who suffered while forced to stay at the internment camp located on the same grounds.

During our preliminary discussions, Mason and Kate thoughtfully noted that Lots 1 and 10 might not fully suit the needs of the project. They suggested alternative locations nearby, including the "Red Barn" area and the 2.7-acre parcel situated behind Lots 1 and 10, which encompasses a portion of Institute Creek. This constructive dialogue led to a productive site visit to evaluate the 2.7-acre parcel.

During our site visit, Mason noted that electrical, water, and sewer services could easily be extended to connect directly to this parcel. Additionally, Kate highlighted that the road could be extended to ensure proper parking access and adequate space for snow storage.

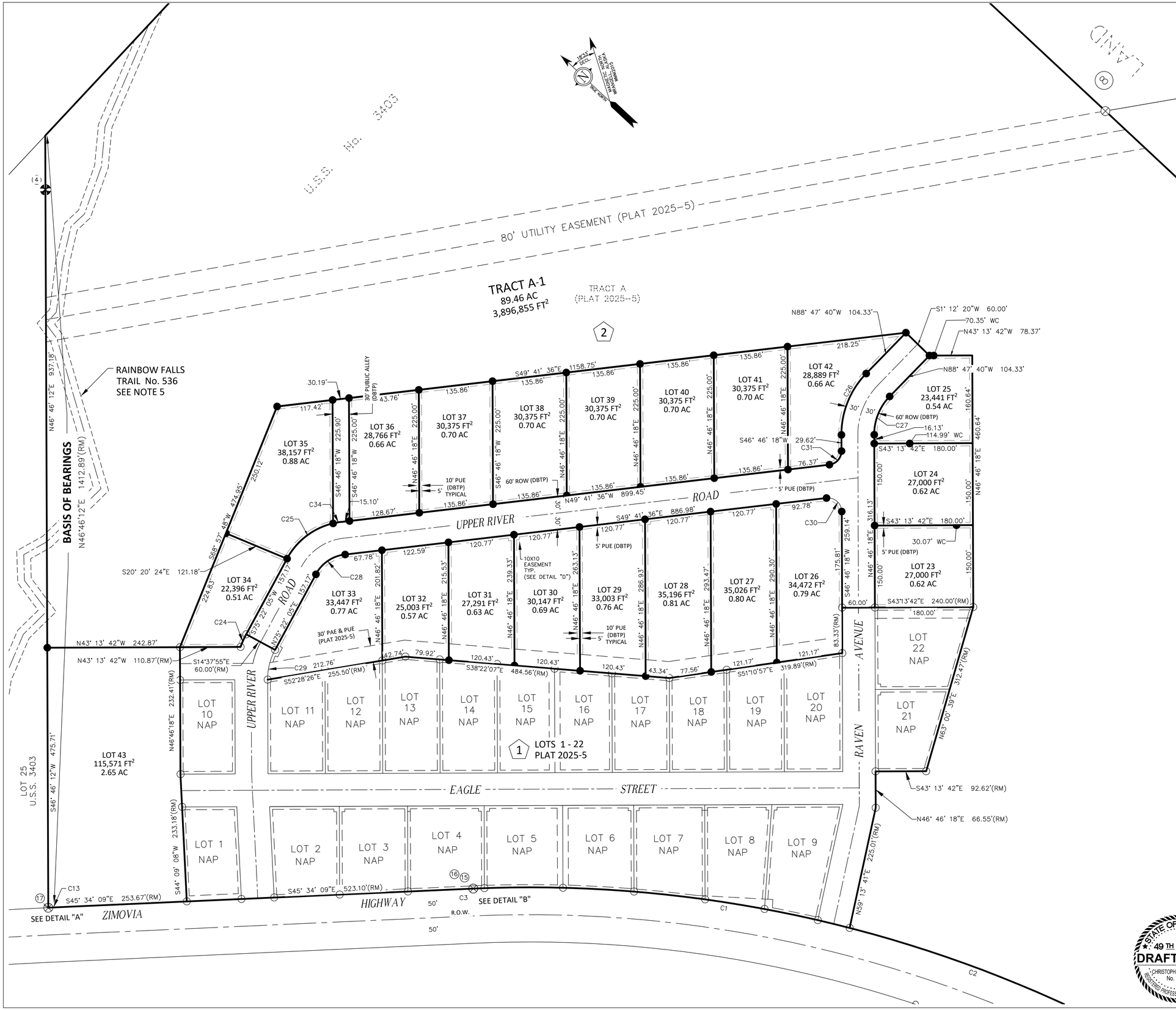
The WCA deeply appreciates the genuine effort and collaborative spirit shown by CBW staff to help bring this vital project to fruition.

Please find the attached draft conceptual drawing outlining our vision for the memorial. We look forward to continuing our work with the City Council and staff to secure this land and establish a meaningful site of healing and remembrance for our community.

Sincerely,

Ethan Petticrew, Tribal President


PARK
ENTRANCE



LEGEND

1	BLOCK NUMBER
✠	FOUND BLM/GLO MONUMENT
●	SECONDARY MONUMENT SET THIS SURVEY
○	SECONDARY MONUMENT RECOVERED
#	MONUMENT NUMBER
⊕	FOUND PRIMARY MONUMENT
- - - -	EASEMENT
———	SURVEYED
—·—·—	ROW CENTERLINE
(RM)	RECORD AND MEASURED
XX	MEASURED DATA
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
WC	WITNESS CORNER
(DBTP)	DEDICATED BY THIS PLAT

CURVE TABLE

CURVE	DELTA	RADIUS	ARC	CHORD	CH. BEARING	RECORD
C1	17°02'11"	2343.15	695.05	694.16	N37° 03' 36"W	(RM)
C2	13°07'45"	2343.15	536.93	535.75	S21° 58' 08"E	(RM)
C3	0°02'27"	2343.15	1.67	1.67	S45° 32' 58"E	(RM)
C13	0°00'06"	5614.08'	0.06	0.06	S45° 34' 09"E	(RM)
C24	8°21'49"	173.49	25.33	25.30	S71° 11' 11"W	(RM)
C25	48°13'31"	130.00	109.42	106.22	N80° 31' 09"W	N.A.
C26	44°26'02"	160.00	124.08	121.00	S68° 59' 19"W	N.A.
C27	44°26'02"	100.00	77.55	75.62	S68° 59' 19"W	N.A.
C28	54°56'19"	70.00	67.12	64.58	N77° 09' 46"W	N.A.
C29	28°35'47"	113.49	56.64	56.06	S61° 04' 11"W	(RM)
C30	96°27'54"	25.00	42.09	37.29	N1° 27' 39"W	N.A.
C31	83°32'06"	25.00	36.45	33.31	N88° 32' 21"E	N.A.
C34	6°42'48"	130.00	15.23	15.22	N53° 03' 00"W	N.A.

SCALE 1"=80'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING

0 40 80 160 240 320 FEET

0 8 16 24 32 40 80 96 METERS

1 METER = 3.2808333 U.S. SURVEY FEET

1 U.S. ACRE = 0.4047 HECTARES

SHEET 2 OF 4

R&M ENGINEERING-KETCHIKAN, INC.
7180 REVILLA ROAD, SUITE 300
KETCHIKAN, AK 99901
Phone: (907) 225-7917
Fax: (907) 225-3441

CRAIG OFFICE
521 WEST HAMILTON DR.
CRAIG, AK. 99921
Phone: (907) 826-2294

CERTIFICATE OF AUTHORIZATION #: C576

ALDER TOP VILLAGE, SHOEMAKER SUBDIVISION III

A SUBDIVISION AND REPLAT OF
TRACT A, PLAT 2025-5, WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION II
CREATING
LOTS 23 - 43 WITHIN BLOCK 2, AND TRACT A-1 WITHIN BLOCK 2,
ALDER TOP VILLAGE, SHOEMAKER BAY SUBDIVISION III
CONTAINING 121.86 ACRES MORE OR LESS

LOCATED WITHIN
SECTIONS 8 & 17, TOWNSHIP 63 SOUTH, RANGE 84 EAST
U.S.S. No. 3403
COPPER RIVER MERIDIAN, ALASKA
WRANGELL RECORDING DISTRICT

STATE OF ALASKA 49TH
DRAFT FINAL
CHRISTOPHER G. PIBURN
No. 107552
REGISTERED PROFESSIONAL LAND SURVEYOR

SURVEYED BY: R&M		DRAWN BY: EBH
DATE: OCTOBER 2026		DATE: OCTOBER 2026
SCALE: 1"=150'	CHECKED: CGP	R&M PROJECT NO: 202725

WRANGELL COOPERATIVE ASSOCIATION

P.O. Box 2021 • Wrangell, Alaska 99929
Telephone: (907) 874-4304
Email: reception.wca@gmail.com

Resolution No. 08-07-26-01

A RESOLUTION OF THE WRANGELL COOPERATIVE ASSOCIATION REQUESTING APPROVAL BY THE CITY AND BOROUGH OF WRANGELL FOR THE CONVEYANCE OF LANDS LOCATED IN THE ALDERTOP SUBDIVISION TO THE WRANGELL COOPERATIVE ASSOCIATION

WHEREAS, the Wrangell Cooperative Association ("WCA") is the federally recognized tribal government for the Wrangell Native community and is authorized to act on behalf of its Tribal Citizens; and

WHEREAS, the City and Borough of Wrangell ("City") owns certain lands located within the Aldertop Subdivision in Wrangell, Alaska; and

WHEREAS, the WCA desires to acquire certain lands within the Aldertop Subdivision from the City and Borough of Wrangell for the benefit of the WCA and its Tribal Citizens and for purposes that support the cultural, governmental, economic, and community interests of the Tribe; and

WHEREAS, the WCA has identified the following lands within the Aldertop Subdivision for potential conveyance:

Legal Description: _____USS 3404_____
Parcel/Account No.: _____Plat No.29-19_____
Aldertop Subdivision Lot(s): ____26_____

WHEREAS, the WCA respectfully requests that the City and Borough of Wrangell approve the conveyance of the identified lands to the Wrangell Cooperative Association; and

WHEREAS, the WCA understands that the conveyance is subject to approval by the City and Borough of Wrangell Assembly and compliance with all applicable laws, ordinances, regulations, and City procedures governing the disposition of municipal property; and

WHEREAS, the WCA Tribal Council finds that acquisition of the Aldertop Subdivision lands is in the best interests of the Wrangell Cooperative Association and its Tribal Citizens and will further the Tribe's governmental, cultural, economic, and community objectives.

WRANGELL COOPERATIVE ASSOCIATION

P.O. Box 2021 • Wrangell, Alaska 99929
Telephone: (907) 874-4304
Email: reception.wca@gmail.com

NOW, THEREFORE, BE IT RESOLVED BY THE WRANGELL COOPERATIVE ASSOCIATION TRIBAL COUNCIL:

Section 1. Request for Conveyance.
The Wrangell Cooperative Association hereby formally requests that the City and Borough of Wrangell approve the conveyance of approximately 250ft of road frontage along Zimovia Highway, total land area is estimated at 118,500ft or 2.7 Acres within Lot 26, USS 3403, Plat No. 29-19, located adjacent from Alder top lots 1 & 10 within the Aldertop Subdivision to the Wrangell Cooperative Association.

Section 2. Authorization to Proceed.
The WCA Tribal Council authorizes the President, or their designee, to communicate with the City and Borough of Wrangell, submit any required applications or supporting documentation, and negotiate the terms and conditions of the proposed conveyance on behalf of the Wrangell Cooperative Association.

Section 3. Conveyance Documents.
Upon approval by the City and Borough of Wrangell, the WCA President, or their designee, is authorized to execute any agreements, deeds, applications, or other documents necessary to complete the conveyance, subject to final approval by the Tribal Council where required.

Section 4. Tribal Benefit.
The WCA Tribal Council determines that acquisition of the Aldertop Subdivision lands will provide a benefit to the Wrangell Cooperative Association and its Tribal Citizens and is consistent with the Tribe's governmental and community purposes.

Section 5. Effective Date.
This Resolution shall take effect immediately upon adoption by the Wrangell Cooperative Association Tribal Council.

ADOPTED by the Wrangell Cooperative Association Tribal Council this _7_ day of __August____, 2026.

President
Wrangell Cooperative Association

Secretary
Wrangell Cooperative Association

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**13**

RESOLUTION No. 10-26-2087 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING $24,900 FROM THE WATER FUND RESERVES TO THE FACILITY REPAIR AND MAINTENANCE – WATER FUND AND AUTHORIZING ITS EXPENDITURES

SUBMITTED BY:
Wade Jack, Assistant Public Works Director

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $24,900	
Fiscal Year (FY): 27	Amount: $24,900
Amount Budgeted:	
	FY:2027 $7500
Account Number(s):	
	72000-302-7002
Account Name(s):	
	WTP Facility Repair and Maintenance
Unencumbered Balance(s) (prior to expenditure):	
	$7500

ATTACHMENTS: 6. Resolution 10-26-2087

RECOMMENDATION MOTION:
Move to Approve Resolution No. 10-26-2087.

SUMMARY STATEMENT:

Purpose
To repair open penetrations, install a more robust gutter system, and install snow guards for the Water Treatment Plant.

Background
The new water treatment plant's gutter system has been severely damaged over the winter season. Approximately 60% of the gutter system has been mangled, disconnected, or ripped out of the eaves. The roof panels now have open penetrations from the gutter's straps being ripped out with their screws. This now allows water to enter inside and pool on the southern facing side of the building's floor. The goal of the proposed project is to replace the gutter system with a stronger alternative and prevent more damage over the coming years with snow guards. This project should produce a safer work environment for employees and prevent building damage in the future.

For context, there was two to three feet of ice over-hang during freeze-thaw cycles. Break-away of this over-hang is unpredictable and destructive to the side of the building and gutters as it falls. The roofline is approximately 20 feet above grade. Falling ice from this height would easily kill or incapacitate anyone standing in its path.

Snow guards were not specified in the original building envelope design. Manufacturers have given mixed information as to putting snow stops and gutters on commercial buildings. Metal roofs often have snow guards; this roof is a shallow pitch which may be why it was missed. After review with internal staff, this seems like the best and most comprehensive approach. The snow guards selected are a bolt on variety as recommended by the building manufacturer. This will eliminate the need to drill hundreds of holes in our new roofing. If a snow guard is pulled off from snow load, it can be clamped back onto the ribs. This differs from screw in snow stops which would tear large holes in the roof panel if they were overloaded. The gutter system will be a 6" metal seamless gutter system created on site by the contractor. This will be attached to a new composite board fascia installed by the contractor.

After requesting quotes from five separate contractors, three of which were within the borough, only two have opted to quote the work. Our selected contractor was 57% less expensive than the other providing a quote. Difficulties with contractor selection have led to this project being delayed further than anticipated. With winter around the corner this project has our priority to prevent further damage or employee injury.

Proposal

Approve the attached resolution amending the FY2027 Annual Budget by increasing Water Treatment Facility Repair and Maintenance expenditures by $24,900 in account 72000-302-7002. This would cover costs associated with the procurement of material and repair of the Water Treatment Plant gutter system. This expenditure will also include adding two sets of clamp on snowguards to each eave side of the building. This should prevent uncontrolled snow slides in the future.



B

Cost Category	Description	Estimated Cost
Labor	Internal staff time, project management, technical support, or contracted services.	$3570
Materials / Equipment/	Hardware, supplies, tools, or other one-time purchases.	$17257.69
Shipping	Barge and Trucking Fees	$3000
Contingency	Reserve for unforeseen expenses or scope adjustments (4.5% of project costs)	$1072.27
	Total Estimated Cost	$24,899.94

Below is our selected contractor's quote. Contractor quote does not include snow guard material which has been procured by the Borough. ($9600)

Ketchikan Gutters Construction & Maintenance Proposal

7922 N Tongass Hwy
Ketchikan, AK 9901
Email:: ketchikangutters@gmail.com
Phone: 920-246-5418

To: Wrangell Water Plant
Wrangell
AK 99929

KG CONSTRUCTION
SEAMLESS GUTTERS AND ROOFING

Proposal No: 0174
Date: 8/18/2026

For:
New Seamless Gutters and Snow Guards

We hereby propose to furnish the materials and perform the labor necessary for the completion of new seamless gutters, fascia and snow guards.

DESCRIPTION	RATE	AMOUNT
New Seamless Gutters (6in)	$28 Per Foot	$6,048
Fascia (Azek 1x6)	$80.30 Per Board 12ft	$1,525.70
Fascia Installation Labor	$85 Per Hour	$1530
Metal to Metal Roofing Screws (2in)	$83.99 Per Bag (250)	$83.99
Snow Guard Installation	$85 Per Hour	$2040
Tax	7%	$785.94
	Estimated Total	$12,013.63

All material is guaranteed to be as specified, and the above work to be performed in accordance with the specifications submitted for above work and completed in a substantial workman like manner for the rate of 85 Dollars Per Hour for the duration of the project.

Any alteration or deviation from the above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control.

Respectfully submitted 8/18/2026
Per: Ketchikan Gutters Construction & Maintenance

Below is a quote from a contractor we could not select due to other competitive bids. This doesn't include the 4.5% internal contingency line item.

K&B Roof and Gutters, LLC

10701 Gena Road | Ketchikan, Alaska 99901
9078211035 | kandbroofandgutters@gmail.com

RECIPIENT:

Wade Jack
Wrangell, Alaska

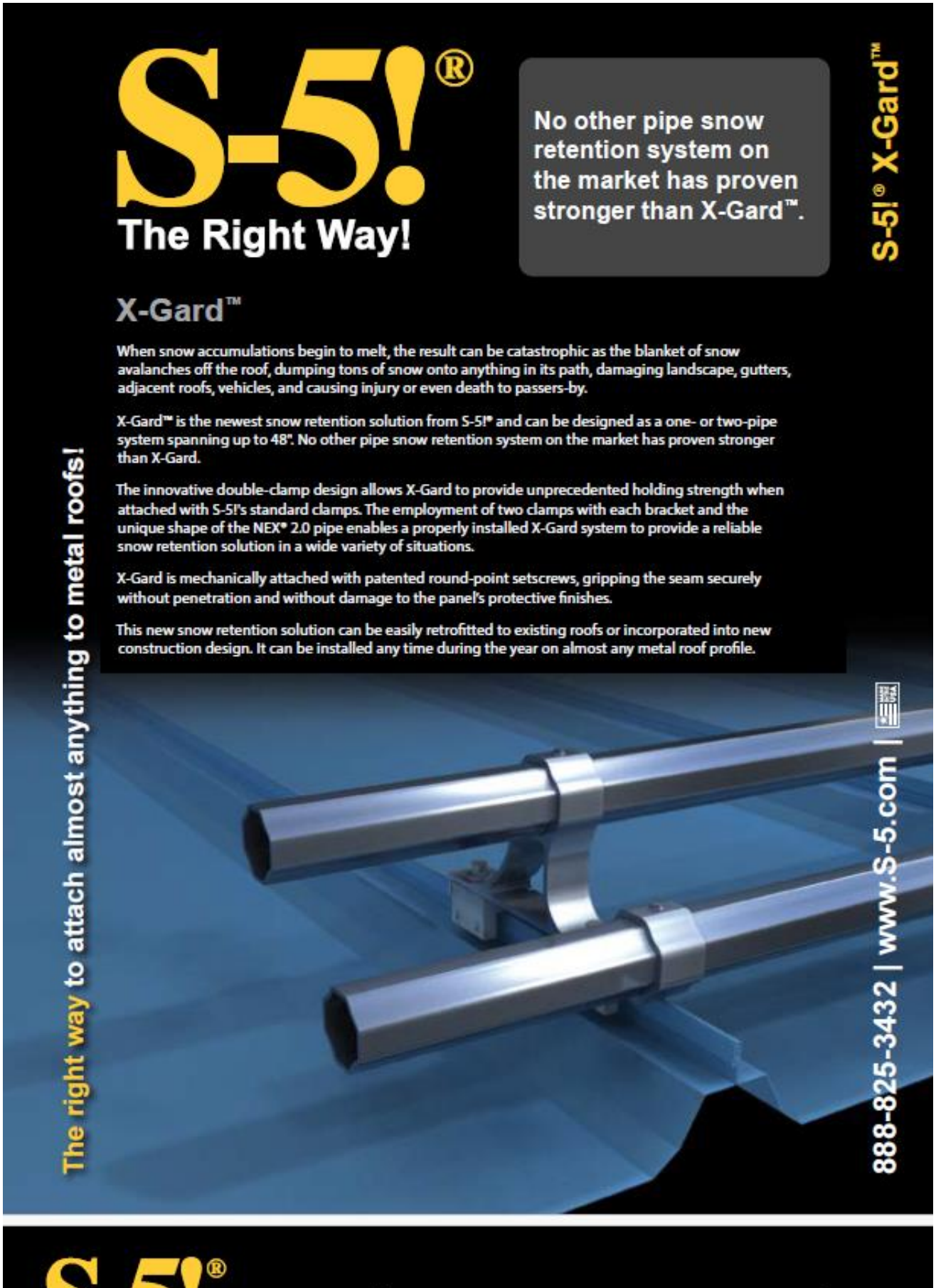
Quote #43

Sent on	Aug 27, 2026
Total	**$37,615.95**

Product/Service	Description	Qty.	Unit Price	Total
Demo/Dump run of old gutters		1	$3,000.00	$3,000.00
6" K-Style Seamless Aluminum gutters		216	$27.50	$5,940.00
3X4 downspout	Includes downspout install	80	$12.50	$1,000.00
Gutter materials	Includes gutter coil, hangers, end caps, downspout, downspout inserts, elbows, glue, and shipping.	1	$2,345.00	$2,345.00
1x8 Azek fascia/s-5! Snow stop materials		1	$17,330.95	$17,330.95
Snow stop/fascia install	Includes install on each side of building	2	$4,000.00	$8,000.00
			Total	**$37,615.95**

This quote is valid for the next 30 days, after which values may be subject to change.

Product chosen for snow guards



CITY AND BOROUGH OF WRANGELL
RESOLUTION No. No 10-26-2087

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING $24,900 FROM THE WATER FUND RESERVES TO THE FACILITY REPAIR AND MAINTENANCE – WATER FUND AND AUTHORIZING ITS EXPENDITURES

WHEREAS, the City and Borough of Wrangell, Alaska adopted the budget for all funds of the City and Borough of Wrangell, Alaska for the fiscal year 2026–2027 and requires that the Borough Assembly approve any budget amendments over those amounts adopted; and

WHEREAS, due to winter storm damage, repairs to open penetrations, installation of a more robust gutter system, and installation snow guards for the Water Treatment Plant are necessary; and

WHEREAS, a transfer of $24,900 from the Water Fund Reserves to the Facility Repair and Maintenance Fund is necessary to complete these repairs.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The Assembly of the City and Borough of Wrangell hereby amends the FY2027 Budget by transferring $24,900 from the Water Fund Reserves to the Facility Repair and Maintenance fund and authorizes its expenditures.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER 2026.

CITY & BOROUGH OF WRANGELL

_____
Patricia Gilbert, Borough Mayor

ATTEST:_____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**13**

RESOLUTION No. 10-26-2088 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2027 ANNUAL BUDGET TO RECOGNIZE $150,000 IN GRANT REVENUE AND AUTHORIZE ITS EXPENDITURES FOR LAW ENFORCEMENT OVERTIME AND MARINE EQUIPMENT UPGRADES

SUBMITTED BY:
Rob Marshall, Finance Director

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $150,000	
FY 27: This amendment provides the necessary expenditure authority within the FY2027 Annual Budget to cover expenditures covered through the Operation Stonegarden grant.	
Amount Budgeted:	
	FY27$ 0
Account Number(s):	
	11000 013 4999 43 11024: $150,000 11000 013 9999 43 11024: $150,000
Account Name(s):	
	Grant Expenditures
Unencumbered Balance(s) (prior to expenditure):	

ATTACHMENTS: 1.) Res 10-26-2088

RECOMMENDATION MOTION:
Move to approve Resolution No. 10-26-2088.

SUMMARY STATEMENT

Purpose.

Adopt Resolution 10-26-2088 amending the FY2027 Annual Budget to accept and appropriate $150,000 in Operation Stonegarden grant funding to support maritime law enforcement overtime expenditures and marine equipment upgrades.

Background.

The City and Borough of Wrangell has been awarded $150,000 in funding through Operation Stonegarden to support law enforcement activities and enhance security within the Borough's waterways. The funding will be used to cover overtime costs associated with increased marine patrols and law enforcement operations, as well as necessary upgrades to marine equipment. These expenditures will strengthen the Borough's maritime enforcement capabilities, improve operational readiness, and support public safety throughout the community's waterways. Administration is requesting a budget amendment to recognize the grant revenue and establish the necessary expenditure authority within the FY2027 Annual Budget.

Proposal.

Approve the attached resolution amending the FY2027 Annual Budget by increasing grant revenue by $150,000 and appropriating the corresponding expenditures for maritime law enforcement overtime and marine equipment upgrades.

Fiscal Note.

This budget amendment recognizes $150,000 in additional grant revenue and authorizes an equivalent amount in expenditures. The expenditures will be supported by Operation Stonegarden grant funding, resulting in no anticipated net impact to the Borough's existing budgeted fund balance, provided all expenditures meet grant eligibility requirements.

Attachments.

1. Resolution 10-26-2088

Staff Recommendation.

Approve Resolution 10-26-2088 amending the FY2027 Annual Budget to accept and appropriate $150,000 in Operation Stonegarden grant funding for maritime law enforcement overtime expenditures and marine equipment upgrades.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 10-26-2088

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2027 ANNUAL BUDGET TO RECOGNIZE $150,000 IN GRANT REVENUE AND AUTHORIZE ITS EXPENDITURES FOR LAW ENFORCEMENT OVERTIME AND MARINE EQUIPMENT UPGRADES

WHEREAS, the City and Borough of Wrangell have been awarded $150,000 in Operation Stonegarden grant funding to support law enforcement activities and enhance security within the Borough's waterways; and

WHEREAS, the grant funding is intended to cover overtime costs associated with increased maritime law enforcement patrols and enforcement activities, as well as necessary upgrades to marine equipment; and

WHEREAS, these expenditures will support the Borough's ability to maintain public safety, improve operational readiness, and strengthen maritime law enforcement capabilities; and

WHEREAS, the $150,000 in grant revenue and corresponding expenditures were not included in the originally adopted FY2027 Annual Budget; and

WHEREAS, Administration recommends amending the FY2027 Annual Budget to recognize the additional grant revenue and appropriate the corresponding expenditures within the applicable operating and equipment expenditure accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Section 1. The FY2027 Annual Budget is hereby amended to recognize $150,000 in Operation Stonegarden grant revenue and increase the appropriate expenditure accounts by an equivalent amount for law enforcement overtime and marine equipment upgrades.

Section 2. The expenditures authorized by this resolution shall be funded through Operation Stonegarden grant revenue and shall be limited to eligible expenditures consistent with the terms and conditions of the grant award.

Section 3. This budget amendment increases both budgeted revenues and expenditures by $150,000 and does not authorize the use of additional Borough reserves or fund balance.

Section 4. This resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER, 2026.

_____
Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**13**

RESOLUTION No. 10-26-2089 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A SUPPLEMENTAL LOAN FROM THE ALASKA DRINKING WATER STATE REVOLVING LOAN PROGRAM FOR THE MCKINNON STREET WATER UTILITY REPLACEMENT PROJECT

SUBMITTED BY:
Amber Al-Haddad, Capital Projects Director

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required:	
Fiscal Year (FY):	Amount:
Amount Budgeted:	
	FY:2026
Account Number(s):	
Account Name(s):	

ATTACHMENTS: 1. Resolution No. 10-26-2089

RECOMMENDATION MOTION:

Move to approve Resolution No. 10-26-2089.

SUMMARY STATEMENT:

The Borough received funding from the State of Alaska, Drinking Water State Revolving Fund loan program to cover the engineering and construction services for the McKinnon Street Water Utility Replacement. The Borough accepted a $472,865 loan, along with 100% forgiveness of its principal amount.

Since then, the Borough requested additional funds in the amount of $76,656 be considered as supplemental to the existing loan. These supplemental funds requested for the McKinnon Street Water Replacement are on the updated Intended Use Plan Priority Project List for the FY26 Drinking Water Program. To begin the formal loan application requires Assembly authorization to make a loan application for the supplemental funds, which are identified to be considered for further loan forgiveness.

It is crucial to note that approved loan forgiveness comes with the understanding that forgiveness is subject to change depending on the readiness of projects to proceed.

The new loan request of $76,656, less any final forgiveness amount, would be repaid over a 20-year term. Upon receiving the loan agreement amendment document, assembly authorization will be required by ordinance to borrow the money.

The City and Borough of Wrangell is authorized under the Wrangell Charter, Section 6-3 Revenue Bonds, etc. to borrow money for use by a utility or enterprise where the principal and interest associated with repayment of the loan comes exclusively from said utility's revenues. The repayment of an approved ADEC Alaska Drinking Water Fund loan would be issued from Water Fund Reserves. A rate schedule would be maintained to adequately provide the income necessary to meet the minimum requirements for operation and maintenance and reserves.

By adopting Resolution No. 10-26-2089, the Assembly of the City and Borough of Wrangell authorizes application to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Drinking Water State Revolving Fund for the project entitled McKinnon Street Water Utility Replacement in the amount of $76,656.

CITY AND BOROUGH OF WRANGELL
RESOLUTION No. 10-26-2089

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTENT OF ENVIRONMENTAL CONSERVATION FOR A LOAN FROM THE ALASKA DRINKING WATER STATE REVOLVING FUND PROGRAM FOR THE MCKINNON STREET WATER UTILITY REPLACEMENT PROJECT

WHEREAS, the City and Borough of Wrangell is authorized under the Wrangell Charter, Section 6-3 Revenue Bonds, etc. to borrow money and issue revenue bonds for use by a utility or enterprise where the principle and interest associated with repayment of the loan comes exclusively from said utility's revenues; and

WHEREAS, Resolution 11-25-1999 authorized application to the State of Alaska, Department of Environmental Conservation (ADEC), State Revolving Fund (SRF) for the McKinnon Street Water Utility Replacement; and

WHEREAS, the Borough has entered into an agreement with the State of Alaska, Department of Environmental Conservation (ADEC), State Revolving Fund (SRF), for a loan in the amount of $472,865 with full forgiveness of its principal amount; and

WHEREAS, the Borough has requested supplemental loan funds from the State of Alaska, Department of Environmental Conservation (ADEC), who has offered $76,656 in loan funding through the Drinking Water State Revolving Fund (DWSRF) for this project; and

WHEREAS, the requested loan in the amount of $76,656 would be repaid over a 20-year term, with a finance rate calculated pursuant a Drinking Water loan, less any offered loan forgiveness; and

WHEREAS, the Drinking Water State Revolving Fund has offered up to $76,656 forgiveness on the approved loan with the understanding that forgiveness is subject to change depending on the readiness of projects to proceed; and

WHEREAS, the Wrangell Borough Assembly authorizes application to the Alaska Drinking Water State Revolving Fund for a $76,656 supplemental loan for the McKinnon Street Water Utility Replacement project.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: the Assembly of the City and Borough of Wrangell authorizes application to the Alaska Drinking Water State Revolving Fund program in the amount of $76,656 for supplemental loan financing of the McKinnon Street Water Utility Replacement project.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER 2026.

CITY & BOROUGH OF WRANGELL

_____

Patricia Gilbert, Borough Mayor

ATTEST:_____

Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**13**

RESOLUTION NO. 10-26-2091 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE SIX-MILE DEEPWATER PORT AND SHIPYARD DEVELOPMENT AND AUTHORIZING APPLICATION FOR AND RECEIPT OF STATE TIDE AND SUBMERGED LAND UNDER AS 38.05.825

SUBMITTED BY:
Kate Thomas, Economic Development

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Expenditure Required: $XXX Total	
Fiscal Year (FY):	Amount: $
Amount Budgeted:	
	FY: $
Account Number(s):	
	XXXXX XXX XXXX
Account Name(s):	
	Enter Text Here
Unencumbered Balance(s) (prior to expenditure):	
	$XXX

ATTACHMENTS: 1. RES 10-26-2091, 2. Exhibit A - Aerial Map

RECOMMENDATION MOTION:
Move to Approve Resolution No. 10-26-2091

SUMMARY STATEMENT: Development of the Six-Mile Deepwater Port and Shipyard requires additional tide and submerged lands to accommodate the proposed shiplift,

associated marine structures, vessel access and maneuvering areas, and related waterfront infrastructure.

The attached resolution authorizes the Borough to apply to the Alaska Department of Natural Resources for conveyance of the lands identified in Exhibit A under AS 38.05.825. It also approves the development described in Exhibit B for purposes of the conveyance application and confirms the Borough's intent to receive and retain municipal title to the land.

DNR requires an Assembly resolution addressing the conveyance qualifications and committing the Borough to fund and conduct a tideland survey, if required. The resolution authorizes the Borough Manager or designee to submit the application and supporting documents and complete the conveyance process.

The Borough will be responsible for required survey, subdivision, and platting costs. Those costs have not yet been determined.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-26-2091

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE SIX-MILE DEEPWATER PORT AND SHIPYARD DEVELOPMENT, AUTHORIZING APPLICATION FOR AND RECEIPT OF STATE TIDE AND SUBMERGED LAND UNDER AS 38.05.825, AND COMMITTING TO REQUIRED SURVEY AND PLATTING COSTS

WHEREAS, the City and Borough of Wrangell seeks to develop the Six-Mile Deepwater Port and Shipyard to support marine transportation, vessel construction and repair, freight handling, and associated waterfront industrial activities; and

WHEREAS, accomplishment of the project requires conveyance of the state-owned tide and submerged land identified in Exhibit A for the marine facilities and operating areas described in the development plan attached as Exhibit B; and

WHEREAS, AS 38.05.825 provides for conveyance of tide and submerged land to municipalities when the statutory requirements are met, unless the Commissioner of Natural Resources finds that the public interest in retaining state ownership clearly outweighs the municipality's interest in obtaining the land; and

WHEREAS, the Assembly finds that the requested land and proposed development meet the qualifications of AS 38.05.825(a), as follows:

1. *Suitability and location.* The land is suitable for occupation and development and is within or contiguous to the boundaries of the City and Borough of Wrangell.
2. *Navigation and public access.* The proposed use will not unreasonably interfere with navigation or public access.
3. *Application.* The Borough authorizes and will submit an application to the Commissioner of Natural Resources for conveyance under AS 38.05.825.
4. *Shore fisheries leases.* The requested land is not subject to a shore fisheries lease under AS 38.05.082.
5. *Compatible classification or adopted plan.* The proposed Deepwater Port and Shipyard development is consistent with the Alaska Department of Natural Resources' Central Southern Southeast Area Plan, which designates the proposed area for Waterfront Development and directs continued industrial and commercial use of the tidelands, with consideration for maintaining community and commercial harvest areas, satisfying AS 38.05.825(a)(5).
6. *Required for approved development.* The requested land is required to accomplish the Six-Mile Deepwater Port and Shipyard development approved by this resolution because

the proposed marine facilities and associated operating areas extend into the requested tide and submerged land;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AS FOLLOWS:

Section 1. Development approval.

For purposes of AS 38.05.825(a)(6)(A), the Assembly approves the Six-Mile Deepwater Port and Shipyard development described in Exhibit B, including the proposed shiplift, associated marine structures, vessel access and maneuvering areas, and related waterfront infrastructure. This approval remains subject to required permits, land-use approvals, and separate authorization of construction contracts and expenditures.

Section 2. Application and receipt of land.

The Assembly authorizes application for conveyance of the land identified in Exhibit A from the State of Alaska, Department of Natural Resources, Division of Mining, Land and Water, and expressly approves the Borough's intent to receive and retain municipal title to that land under AS 38.05.825.

The Borough Manager or designee is authorized to submit and sign the application, environmental risk questionnaire, development plan, and supporting materials, and execute documents necessary to complete the approved conveyance.

Section 3. Survey and platting commitment.

If conveyance is approved and a tideland survey is required, the Borough shall fund and conduct the survey necessary to establish legal boundaries in accordance with DNR survey instructions. The Borough shall bear all survey, subdivision, and other platting costs required for conveyance under AS 38.05.825(c).

Section 4. Management and conveyance obligations.

The Borough shall manage the conveyed land in accordance with AS 38.05.825, the public trust doctrine, and lawful conveyance conditions, and shall ensure reasonable access to public waters and tidelands. The Borough shall comply with applicable access requirements under AS 38.05.127 and any compatibility determinations and use restrictions required for statutorily designated land under AS 38.05.825(b).

The Borough may lease the land as authorized by law but shall not sell it or lease it for shore fisheries. The State retains authority to issue compatible shore fisheries leases under AS 38.05.825(d). Title to land retained by the Borough reverts to the State upon dissolution of the municipality.

Section 5. Effective date.

This resolution takes effect immediately upon adoption.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THIS 27TH DAY OF OCTOBER 2026.

CITY AND BOROUGH OF WRANGELL

_____

Patricia Gilbert, Borough Mayor

ATTEST:_____

Kim Lane, MMC, Borough Clerk

EXHIBIT A; Request Area Map



CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 27, 2026
	Agenda Section	**13**

RESOLUTION NO. 10-26-2092 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL AMENDING THE FY 2027 BUDGET BY TRANSFERRING FUNDS FROM THE SEWER FUND RESERVE TO THE ZIMOVIA HIGHWAY SEWER SYSTEM ANALYSIS PROJECT AND AUTHORIZING ITS EXPENDITURE

SUBMITTED BY:
Amber Al-Haddad, Capital Projects Director

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:	
Amount Budgeted:	
Account Number(s):	
Account Name(s):	

ATTACHMENTS: 1. Resolution No. 10-26-2092

RECOMMENDATION MOTION:
Move to Approve Resolution No. 10-26-2092.

SUMMARY STATEMENT:

The Borough previously engaged R&M Engineering-Ketchikan to perform professional services for the Zimovia Highway Sewer System Analysis. The work entailed developing a sewer system capacity analysis, reviewing the entire sewer collection system from the end of the main sewer line on Zimovia Highway back to the Wastewater Treatment Plant. Deficiencies identified within the system will be outlined with a conceptual action plan and a probable cost opinion for the future design and construction project.

Work on the system analysis project was temporarily paused; however, staff recently re-engaged the consultant to finalize the analysis. Of the original $18,000 budget, $12,415 has been expended to date. Completing the project will require an estimated $5,000, bringing the total cost to $17,415, well within the original fee proposal and budget.

Because no funds were appropriated in the FY27 budget for this project, a budget amendment is required to cover the remaining completion costs. Completion is critical, as staff intend to submit the resulting sewer system design and construction improvements for State Revolving Fund (SRF) financing prior to the October 31, 2026 application deadline.

Staff recommend approval of Resolution No. 10-26-2092, transferring $5,000 from the Sewer Fund Reserve to the Zimovia Highway Sewer System Analysis project account to facilitate project completion.

CITY AND BOROUGH OF WRANGELL
RESOLUTION No. 10-26-2092

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2027 BUDGET BY TRANSFERRING FUNDS FROM THE SEWER FUND RESERVE TO THE ZIMOVIA HIGHWAY SEWER SYSTEM ANALYSIS PROJECT AND AUTHORIZING ITS EXPENDITURE

WHEREAS, the Wrangell Borough Assembly adopted the budget for all funds of the City and Borough of Wrangell, Alaska for the fiscal year 2027; and

WHEREAS, the Wrangell Municipal Code requires that the Borough Assembly approve any budget amendments over those amounts adopted; and

WHEREAS, no funds were appropriated in the FY27 budget for the Zimovia Highway Sewer System Analysis project, and there was a need to finish the design work in advance of funding seeking for the next phase of the project; and

WHEREAS, $5,000 is required under the FY27 budget to cover the cost for engineering services allowing the Borough to seek funding for the design and construction phases.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1. The FY 2027 Budget is hereby amended to appropriate an additional $5,000 from the Sewer Fund Reserves to the Zimovia Highway Sewer System Analysis Project and authorize its expenditure.

Section 2. This budget amendment shall become effective upon adoption.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 27th DAY OF OCTOBER 2026.

CITY & BOROUGH OF WRANGELL

_____
Patricia Gilbert, Borough Mayor

ATTEST:_____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

AGENDA ITEM TITLE:	DATE:	October 12, 2026
	Agenda Section	**5**

Executive Session: 6-Mile Mill Site Property Strategy

SUBMITTED BY:
Mason Villarma, Borough Manager

Reviews/Approvals/Recommendations	
☐	Commission, Board or Committee
Name(s)	
Name(s)	
☐	Attorney
☐	Insurance

FISCAL NOTE:		
Amount Budgeted:		
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		

ATTACHMENTS: 1. None.

RECOMMENDATION MOTION I move, pursuant to 44.62.310 (c)(1)&(2), that we recess into executive session to discuss matters of which, the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically to discuss with the Borough Manager, the 6-Mile Mill Site Property Strategy.

SUMMARY STATEMENT:
None.