



City and Borough of Wrangell
Port Commission
AGENDA

Thursday, October 01, 2026
6:00 PM

Location: Borough Assembly Chambers
City Hall

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES** (*MOTION - Move to approve the Minutes, as presented*)
 - [a.](#) 9/3/26 Port Commission Minutes
- 4. AMENDMENTS TO THE AGENDA**
- 5. CORRESPONDENCE**
- 6. PERSONS TO BE HEARD**
- 7. HARBORMASTER'S REPORT**
 - [a.](#) Harbormaster Report October
- 8. COMMISSIONER REPORTS**
- 9. UNFINISHED BUSINESS**
 - a. Liveaboard Discussion
- 10. NEW BUSINESS**
- 11. NEXT AGENDA ITEMS**
- 12. ADJOURN**



City and Borough of Wrangell
Port Commission
AGENDA

Item a.

Thursday, September 03, 2026
6:00 PM

Location: Borough Assembly Chambers
City Hall

1. CALL TO ORDER 6:00pm

2. ROLL CALL

Present- Commissioners Davies, McConnachie, Silva, Yancey,

Staff Present - Steve Miller, Rob Marshall, Daniel Harrison

Absent- Commissioner Bunes

a. Appoint New Port Commission Chairman

3. APPROVAL OF MINUTES (*MOTION - Move to approve the Minutes, as presented*)

a. 8/6/26 Port Commission Minutes

m/ Yancey, s/ McConnachie

Approved unanimously

4. AMENDMENTS TO THE AGENDA

5. CORRESPONDENCE

6. PERSONS TO BE HEARD

7. HARBORMASTER'S REPORT

a. HARBORMASTER'S REPORT

Port Director gave administrative report over the report.

Yancey mentioned the cruise ship water revenues seem low.

Multiple commissioners questioned phone and internet expenditures being so high within the first month of the fiscal year.

Davies asks questions about increase cruise ships while having the same harbor staff count.

8. COMMISSIONER REPORTS

Silva requests a step to be added to the waste oil tank.

Davies discuss projects that can be done by high school students.

Davies requests increased dumpster pickups at heritage harbor.

Silva requests update for boat on the shoemaker beach. Miller states they plan to remove the boat as soon as they can get someone to work on it.

9. UNFINISHED BUSINESS

- a. Liveaboard Discussion

Table the liveaboard discussion to the next meeting.

10. NEW BUSINESS

11. NEXT AGENDA ITEMS

Look into kayak racks

Yancey asked about a second boat launch. Miller stated we have to fix the shoemaker boat launch first.

12. ADJOURN Adjourned – 7:00pm

City & Borough of Wrangell

PORTS & HARBORS DEPARTMENT

Administrative Report



To: Wrangell Port Commission

Cc: Wrangell Assembly

From: Steve Miller

Subject: Harbormaster Report

Date: October, 2026

Overview

October marked the transition from summer operations into winter preparation. With the cruise season complete, staff attention is shifting to protecting seasonal facilities and preparing for colder weather. Routine harbor operations continue along with maintenance, cleanup, and coordination on several repair and capital projects. The next several weeks will focus on completing weather-dependent work before winter limits outdoor maintenance.

Cruise Ship Season

We wrapped up a very successful 2026 cruise ship season, with the Zaandam 1432 passengers making Wrangell's final cruise ship call of the year on September 30. The final call begins the off-season work period, when seasonal facilities can be stored and City Dock repairs and security improvements can be completed before cruise operations resume in May 2027.

Winter Preparation and Maintenance

- Summer floats have been removed and placed in storage. Seasonal water lines have also been drained to prevent freeze damage.
- Staff are securing seasonal equipment, organizing work areas, and checking exposed systems in preparation for winter weather.
- Pressure washing and general cleanup will remain a priority while weather permits, along with routine inspections and minor repairs.
 - Completed repairs to the Heritage Harbor workshop's beach-facing exterior wall. The rotted lower section was replaced with marine-grade plywood and repainted to better withstand roof runoff.

Heritage Harbor Sewer Pump Out

The Heritage Harbor sewer pump-out remains out of service while repairs are underway. It appears that someone may have used the system to transfer used oil or hydraulic oil, which

damaged the internal rubber hose that performs the pumping action inside the housing. Staff are waiting for replacement parts, and the unit will be tested before it returns to service. The pump-out is intended only for vessel sewage; petroleum products can quickly damage the equipment and create environmental concern.

City Dock Repairs and Security Improvements

Staff continue working with PND Engineers and Borough's insurance company to move the City Dock repair project forward. Coordination is focused on the repair scope, permitting requirements, and winter schedule. The goal is to complete the work before cruise ship operations resume in May 2027.

This winter's City Dock improvements also include a new guard shack. Security personnel routinely work 12-hour shifts at the dock in rain and wind and need dependable shelter. The upgrade will improve working conditions and help retain current employees and recruit future seasonal staff.



Inner Harbor Basin Replacement Project

PND Engineers has been hired for the Inner Harbor Basin Replacement Project. The firm will provide engineering and design services and support the related RAISE grant work. Early coordination will include basin design, permitting, and planning for dredging and disposal so the project and grant requirements continue moving forward.

AAHPA Conference

I will attend the 47th Annual Alaska Association of Harbormasters and Port Administrators conference in Valdez October 17-23 as a board member. AAHPA connects port and harbor professionals across Alaska through training and information sharing. It also advocates for port and harbor needs and supports a scholarship program that awarded \$17,000 in 2026. I will bring useful information from the conference back to Wrangell.