



City and Borough of Wrangell
Work Session & Borough Assembly Meeting
AGENDA

Tuesday, November 10, 2020

Location: ZOOM Teleconference

Work Session 6:00 PM / Regular Assembly Meeting 7:00 PM

Zoom Teleconference Information BELOW

WORK SESSION: 6:00 PM

a. WML&P Project Discussion

1) AMI Metering

2) Containerized Generator

1. CALL TO ORDER

a. PLEDGE OF ALLEGIANCE led by Assembly Member Patty Gilbert

b. CEREMONIAL MATTERS - None.

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

a. Minutes of the October 27, 2020 Regular Assembly Meeting

b. Minutes of the November 5, 2020 Special Assembly Meeting

7. BOROUGH MANAGER'S REPORT

a. Capital Facilities Department Report

b. Nolan Center Report

c. Harbormasters Report

d. WML&P Monthly Report

e. October 27, 2020 Meeting Administration Action Report

f. Budget Report

g. Proposed Lands Bill Report

h. WWTP Notice of Effluent Violation from November 2019

i. Solid Waste Shipping Requirements Status Report

8. BOROUGH CLERK'S FILE

- [a.](#) Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

- [a.](#) Board & Committee Appointments – *No letters received as of November 6, 2020*
- [b.](#) SEAPA Board Appointments (*1 voting member & 1 alternate member*)

11. PUBLIC HEARING

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- [a.](#) **RESOLUTION No 11-20-1549** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE CAPITAL IMPROVEMENT PROJECT (CIP) FUND BY ACCEPTING A GRANT FROM THE NATIONAL RIFLE ASSOCIATION IN THE AMOUNT OF \$55,000 FOR THE SKEET RANGE IMPROVEMENTS, PHASE I SITE WORK PROJECT AND AUTHORIZING ITS EXPENDITURE
- [b.](#) **RESOLUTION No 11-20-1550** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE JOB DESCRIPTION OF THE PARKS & RECREATION CUSTODIAN LIGHT MAINTENANCE POSITION
- [c.](#) **RESOLUTION No 11-20-1551** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE MARINE SERVICE CENTER FUND BY TRANSFERRING \$9,602 FROM THE MARINE SERVICE CENTER RESERVES TO THE MARINE SERVICE CENTER EQUIPMENT REPAIR & SUPPLIES ACCOUNT FOR THE PURCHASE OF NEW CABLE, AND AUTHORIZING ITS EXPENDITURE
- [d.](#) **RESOLUTION No 11-20-1552** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE ACCOUNTING GENERALIST JOB TITLE, JOB DESCRIPTION, AND MODIFYING THE NON-UNION WAGE AND GRADE TABLE
- [e.](#) Discussion Item: CARES Act Funding

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

- [a.](#) **Executive Session:** Discuss and Provide Update of the Status of the Collective Bargaining Negotiations

16. ADJOURNMENT

Resolution No. 10-20-1547 allows for the temporary suspension of in-person Assembly Meetings and allows for teleconference meetings, due to COVID-19, until December 31, 2020 unless terminated before that date.

Teleconference Information for anyone wishing to call into the meeting and speak under Persons to be Heard

If you wish to call into the meeting to speak under Persons to be Heard, please contact the Borough Clerk at 907-874-2381 or email: clerk@wrangell.com no later than Tuesday, November 10th at 4:00 p.m. so that you can be added to the Sign-Up sheet.

You will be called in the order that your request is received.

Please note that KSTK is still broadcasting the Borough Assembly meetings. Therefore, if you wish only to listen in, you may do so by tuning into KTSK!

To Join by Computer:

<https://zoom.us/j/9078742381?pwd=MTNqSEdncjRyakh2UCtMVUNxMndYUT09>

And Enter the Meeting ID: 907 874 2381

Then Enter Password: 99929

OR

To use your phone, call one of the following numbers:

+1 669 900 9128

+1 346 248 7799

+1 301 715 8592

+1 312 626 6799

+1 646 558 8656

+1 253 215 8782

And enter the Meeting ID: 907 874 2381

Then enter the Password: 99929

MEMORANDUM

TO: Lisa Von Bargen, Borough Manager
FROM: Rod Rhoades, Electrical Superintendent
SUBJECT: AMI Metering
DATE: November 10, 2020

Lisa:

BACKGROUND:

WML&P's existing metering system (known as MV-RS) is currently deemed obsolete by ITRON, our metering software and hardware provider. MV-RS is a DOS based system developed in 1994. ITRON has deemed the continued use of MV-RS neither cost effective or smart.

By December 2021 MV-RS will no longer be technically supported. Neither the software nor the hardware.

SUMMARY:

The City and Community of Wrangell (CBW) has following options:

1. Do nothing – Our existing system will continue to operate after 12/2021, until it doesn't.

Should a glitch develop with the software, or something happens to the hardware (FC300 handheld) WML&P will be back to taking meter readings with paper and pencil. That data will then have to be manually input into Bill-Master, our billing software.

Not Recommended

2. Move to an Automatic Meter Reading (AMR) Metering system - ITRON's AMR system is known as FCS. FCS utilizes 'smart' phones or 'smart tablets' to communicate with the meter through an ERT (encoder receiver transmitter) module.

None of CBW's meters have ERT modules in them. To move to an AMR system will require a wholesale replacement of all meters across our community.

I have a quote for meters containing ERT modules at approximately \$275.00 per meter. CBW has approximately 2377 meters within our distribution system. Our hardware cost could be estimated at around \$653,675.

Additionally, CBW would need to have to migrate to ITRON's FCS system. These costs are not known at this time.

An AMR system will still require the services of a Meter Reader, as the FCS system still requires that the collection device be near the meter to collect the data.

Not Recommended

3. Move to an Advanced Metering Infrastructure (AMI) Metering system.

The new metering system will take advantage of new technologies that will allow electrical meters to talk to each other (mesh network) and for those electrical meters to be read from a desktop computer.

The mesh network will also have the added benefit of being able to support water metering, should Public Works and the Assembly decide to move in the direction of metered water supplies.

Though pricing has not yet been established through the RFP process, an AMI system for a community the size of Wrangell has been roughly estimated to be in the neighborhood of \$550,000.

The following list of Advantages to both CBW and to our End Users are compiled from EATON's White Paper WP100007EN, and the US Department of Energy's Advanced Metering Infrastructure and Customer Systems.

Advantages for CBW

- Eliminates need manual monthly meter readings
 - Eliminates need for a Meter Reader
 - Eliminates reading errors, no re-reads.
- Monitors the electric system much more quickly.
 - Data can be reviewed by WML&P without a trip to the meter location.
 - Disconnects and Reconnects can be done from a computer station
- Makes it possible to use power resources more efficiently
- Enables dynamic pricing, which raises or lowers the cost of electricity based on demand

- Helps to optimize income with existing resources. Billing times can be customized to read on the same day each month, thus reducing the billing cycle.
- Reduces losses incurred using Electromechanically Meters
- AMI Metering have features to detect and report tampering.

Advantages for Users

- Far greater (and more detailed) feedback regarding energy use
- Enable consumers to adjust their habits to lower electricity bills
- Utility personnel can read a customer's meter without traveling to it. If a customer is experiencing a power outage WML&P will know if it is a 'downstream of meter' problem without leaving the office.

All advantages listed above can be extended to the employment of AMI Metering with water meters as well.

Recommended

AMI value assessment benefits

Version 1.0
February 16, 2015

Joseph E. Childs
Sr. PM, Smart Grid
Network Solutions
Eaton

Introduction

Eaton performs Smart Grid Value Assessment studies for our customers on AMI, DR, and IVVC solutions. We have been performing these studies and analyses since 2003 and our tools and models have been modified to take into account the major and many of the minor sources of value in the deployment of Smart Grid Network Technology. While it is true that no two utilities are exactly alike with respect to power system operations, customers, climate, and IT infrastructure, we have found a set of common value parameters that are the primary value drivers for many utilities. This white paper provides a summary of these AMI values.

Value calculation approach

The calculation of value in the AMI Assessment model is based on utility accounting line items, equipment and personnel costs, the utilities energy supply contract, or consumer rates. The model uses one or more of the following approaches for the value calculation. The detailed scenarios vary within each utility. Some examples are provided:

- **Reduced expenses**
The reduction of costs to the utility. Here we examine the new realized metering accuracy improvements that will be achieved over the reduction of losses that are carried by the utility and allocate the energy use correctly to the customer. Additionally, we consider the value in reducing the utilities' energy supply cost and energy market risks related to non-metering or line losses.
- **Financial**
The improvement in cash flow. Billing cycle improvement is a significant contributor. With handheld meter readers, it may take a week to collect all of the data from a route. With an AMI system, we reduce the billing cycle by those 5 days resulting in a shorter time that the utility carries the cash flow.

- **Improved process**
With the AMI system, an inefficient process is changed into an efficient process. You can best consider this process improvement when thinking of the Meter Disconnect/Reconnect process. Without an AMI system, the utility typically sends a utility vehicle and personnel to the site and pulls the meter. Once the customer pays the bill, the meter personnel returns to the site and reconnects the meter. AMI changes the process completely by reducing the cost of the vehicle, travel, and personnel expenses. Now the CSR disconnects the meter and upon payment, reconnects the meter remotely.
- **Improved information**
Utilizing the AMI system, the utility is able to respond to a request or perform an action that previously required manual intervention or advanced equipment. During a voltage complaint when there is no AMI system available, the utility must install a voltage recording meter at the customer site. With the Eaton AMI, an engineer can review the voltage profile of the customer and other customers connected to the same transformer, without leaving the office.



Value assessment categories

There are over 50 individual electric and a similar number of water values included in the model. In general, Eaton has found an AMI system will be justified on the 15 top values and no utility uses all of the values in the model. The values have been divided into six categories that reflect the method that utilities operate under and are organized as follows:

Monthly meter reading and billing process

- Collection of the monthly meter reads
- Generation of the bills
- Collection of the payments from the customers

Daily billing/customer service process

- Day-to-day customer service activities including calls or visits
- Questions on billing
- Move-in/move-out
- Outages
- Other service requests

Revenue research and customer issues

- Reduction in repeated visits due to aging field technology
- Metering accuracy
- Theft and tampering
- Rate management

System planning, operations, and maintenance

- Reduced maintenance costs
- Enhanced delivery
- Advances in outage restoration
- Increased system diagnostics

Automation platform products

- Improving the overall utility system
- An information base upon enabling enhanced products to utility customers
- Actively improve the operation of any demand management tariff
- Reduce maintenance and M&V costs
- A communication system upon which other utility applications can be added

Other value/expense categories to utility

- Current meter replacement budget (as these costs are replaced with the new system)
- Allows other utility specific values to be included for analysis

Organization of benefits

One of the consistent results of our studies is that the value of an AMI system is spread across the entire organization. In general, the highest percentage of value for any single category is around 35% and the maximum value has never exceeded 50%.

Figure 1 shows a typical distribution of value. In this example, the AMI value is primarily spread across the Monthly Meter Reading and Billing Process; System Planning, Operations and Maintenance; and Revenue Research, and Customer Issues categories. In other cases, the Daily Billing and Customer Services category will be a major component, but in general, the value is concentrated in three of the assessment categories.

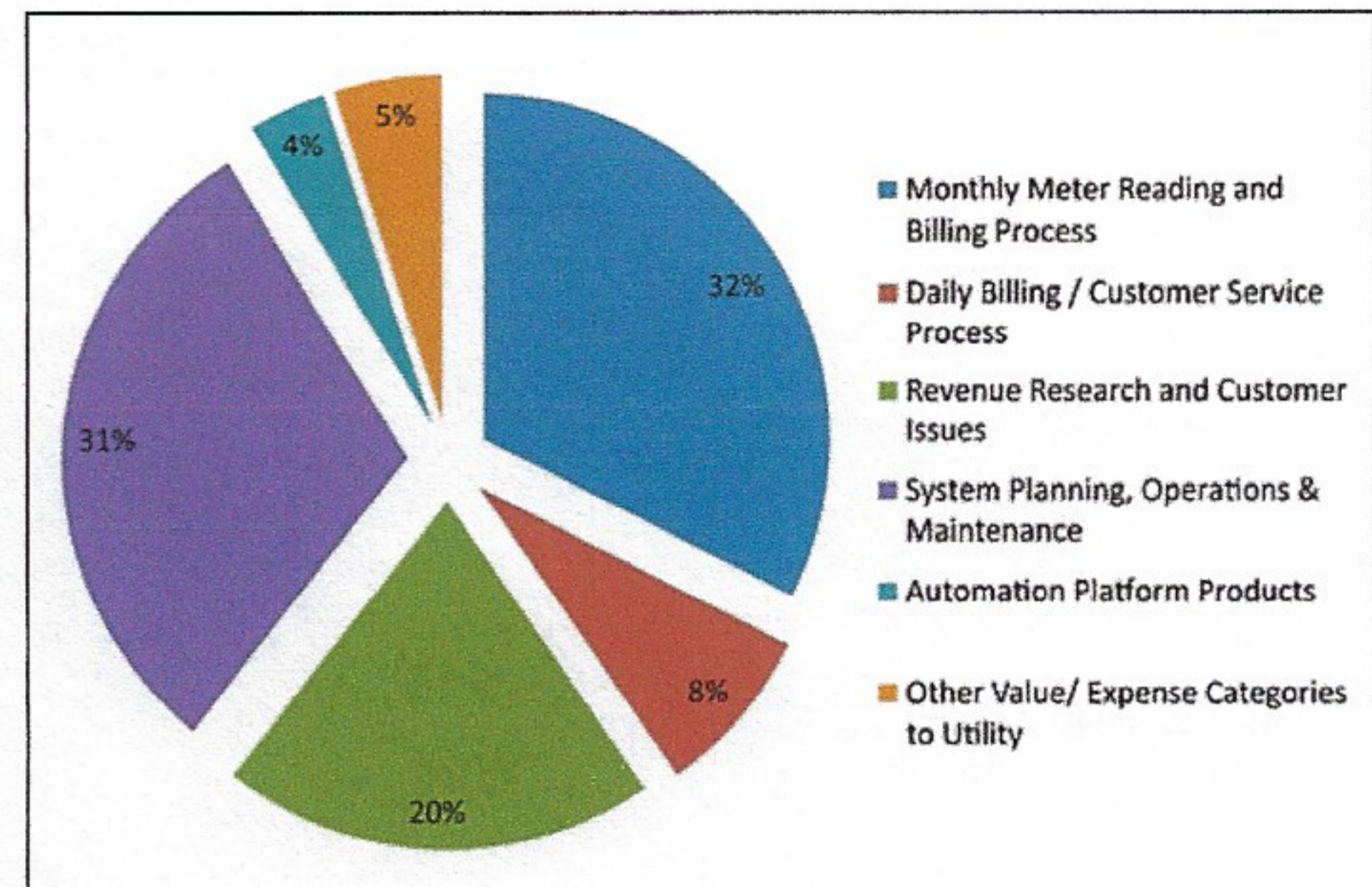


Figure 1. Total annual AMI value

Individual values

The goal of the Value Assessment process is to evaluate the Return on Investment of the project that requires the determination of the values of the solution to the utility. In Eaton's experience working with utilities on value assessment case studies, we typically see the following items with high value in the final assessments:

Primary values

- **Electric and water meter readings**
The reduction in cost of collecting the meter readings for monthly billing. The reductions include labor, equipment (vehicle, insurance, and fuel), and infrastructure (equipment and software) for utilities that collect their meter readings with handheld devices or with drive-by technology.
- **Move-in and move-out**
The reduction in cost and improvement in time for securing the final meter reading and creating the bill to the customers; similarly for a customer moving into a property. Our utility customers have found that because these readings occur on demand, they also reduce losses associated with transfer of the meter back to the property owner in the period between the move out and new tenant. This value is generally high for utilities that have a transit population of summer professions or colleges and other schools with non-dormitory housing.

• **Meter disconnect and reconnect**

Many utilities have a set of customers that do not pay their bill until their power is cut off, after which a payment is quickly made with the expectation that power will be restored immediately. An AMI meter with disconnect capabilities allows this process to occur without a field visit, therefore reducing truck rolls (labor and equipment costs). In most of our evaluations, the service charge for a disconnect/reconnect does not cover the actual costs of the utility expenditure.

• **Metering losses**

Utilities that have an older population of electro-mechanical meters will see a significant benefit with the conversion to AMI digital meters. The AMI meters are more accurate and the error is non-biased. In electro-mechanical meters, the error is biased toward under-reporting usage.

• **Energy diversion and tampering**

AMI digital meters have multiple features that detect and report tampering and energy diversion. In addition, the collection of interval data allows the utility to detect tampering that is upstream of the meter by aggregating meter readings from multiple points.

• **Power system operations improvement**

An AMI system provides live interval data that allows the utility to operate the power system more efficiently and effectively. Utilities with AMI systems are able to better plan maintenance activities and can spend time concentrating on locations where the AMI system has reported problems including momentary outages. The interval data allows the utility to analyze usage during peak times to understand transformer loading and reduce outages. The AMI system provides the utility with information on the location and extent of an outage. The ability to ping a meter allows the utility to validate system restoration after a maintenance procedure or outage.

• **Power system automation**

A side benefit to the installation of the AMI system is the implementation of a communication system that can be used for the automation of the utility's power system. Eaton customers have benefitted from the additional applications of Demand Response to reduce capacity costs and exposure to market prices. The AMI system provides the data to integrate Integrated Volt-VAR Control and Voltage Reduction. Other Automation Applications include outage monitoring, automated feeder reconfiguration, voltage regulation, and feeder phase balancing.

Secondary values

The AMI solution for Eaton provides a comprehensive set of tools, information, and operational benefits that can address issues that may be common at one utility, yet not an issue at another. The following secondary benefits are examples of the solutions to utility issues:

• **Billing cycle improvement (time value of money)**

The AMI solution reduces the billing cycle time and improves the cash flow of the utility.

• **No-light outage complaint**

With the Eaton AMI system, utility personnel not only read the customer usage, but also voltage. If a customer calls with a no light complaint and there is voltage at the meter, utility personnel can walk the customer through the process of checking their circuit breaker panel.

• **Power quality and voltage complaint**

The Eaton AMI solution stores voltage maximum and minimum. It also provides a flag on a voltage limit excursion. In addition, the system can be set to record usage and voltage at 5-minute intervals to allow a utility engineer to diagnose power quality problems remotely.

• **Water usage alarms**

In addition to hourly interval water usage data, the system provides multiple capabilities to monitor water usage and provide alarms for leakage detection.

• **Water restrictions**

In many parts of the western U.S., cities and towns are implementing water restrictions. The AMI system provides the interval water usage data to allow the utility to enforce these rules, reducing or eliminating the cost of random drive-by observations.

General reductions

In summary, Eaton's AMI customers have reported that the primary economic value of the AMI system falls into a few set of categories:

• **Energy supply cost reduction**

Utilities with AMI interval data are able to understand and manage their load profile. This information allows them to negotiate better supply contracts and manage their supply more effectively.

• **Overtime reduction**

The tools and capabilities of the AMI system allow the utility to reduce the number of after-hour callouts and to reduce the duration of outages and callouts.

• **Energy loss reduction**

The AMI system with the digital meters allocates the energy usage more accurately and provides the information to reduce system losses.

• **Personnel efficiency**

The AMI system maximizes busy utility personnel effectiveness and efficiency. It allows them to timely and completely respond to customer requests for such tasks as move-in/move-out; reconnection, and billing inquiries. Live information is available to all utility personnel, and our customers report a dramatic improvement in being able to answer customer questions to their satisfaction during the first contact with them.

MEMORANDUM

TO: Lisa Von Bargen, Borough Manager

FROM: Rod Rhoades, Electrical Superintendent

SUBJECT: Containerized Generator

DATE: November 10, 2020

Lisa:

Ninety-nine percent of the work associated with the installation of the 20 Cylinder generator from Nome has been completed (this unit is now known a Unit #1).

However, during our first attempt to integrate Unit #1 with Units #2 through #5, we found that Unit #1 would knock Unit #5 off-line. Until we understand why this is happening and correct it, Unit #1 will not be used to respond to electrical demands when SEAPA is not supplying power. It is though that this problem is in the configuration of our SCADA system. EPS (our Electrical Engineering Service provider) has been contacted to troubleshoot this anomaly.

Now are attentions are turned to the second phase of the Power Solutions project; that of our “containerized” generator.

BACKGROUND

Some questions have arisen about this generator’s ability to be ‘Plug and Play’. Though it is a portable generator it should not be considered a ‘Plug and Play’ for the following reasons:

1. **Weight** – The container alone weighs 112,700 pounds (dry). The exhaust muffler weighs 3000 pounds. I do not have exact figures for Day Tank Fuel capacity, the Coolant capacity or the oil volume used, the weight of these fluids must also be considered for transporting considerations.
2. **Capacity** of our Trailer is 60 Tons and is known to weigh 8000 pounds.
3. **A Transformer** will be required to accompany the generator to adapt the generator’s output voltage (4160) to our required system voltage of 12,470 volts.

RECOMMENDATION

WML&P’s recommendation is that CBW views our Feeders as long extension cords. We can select the Feeder servicing the most critical infrastructure and place the generator anywhere along that Feeder to accomplish the goal of emergency power. It has been

generally thought that Feeder 3 would be the Feeder to energize, as it can feed the airport, and does feed the old hospital, and the Public Safety Building.

WML&P further recommends that we select a site for our containerized generator and ‘install’ it as is recommended by the manufacture’s literature (see pages 6-1 and 6-2 of the Users Guide for the Containerized Generator).

Such a site selection and placement will eliminate the need to ‘install’ in the time of an emergency. The ‘install timeline must include:

- Transportation of the generator without the muffler attached (height problems). Since the weight of the container is at the capacity of CBW’s 60 Ton trailer, careful consideration should be given to transporting this generator with fuel, oil, and coolant.
- Transportation of the Transformer
- Transportation of inter-connecting cables; power and control. FPN:EPS (our Electrical Engineering Service provider) has recommended that WML&P adds an Isolations switch between the generator and the transformer.
- Time to connect (note: Ketchikan’s movement of their portable generators takes 2 to 3 days). This effort would, by definition, take away from any other line /generator emergency response effort.
- The use of a crane to install the muffler and time to install the muffler

CONCLUSION

It is possible to make this generator a ‘portable’ generator, but it would be an oversimplification to think of this generator as a ‘Plug and Play’.

6.0 FIELD SITE INSTALLATION, MAINTENANCE, AND TRAINING

6.1 Site Requirements

Site requirements for installation and operation of the 1,500 kW dual fuel diesel generator set are identical, with two exceptions, with those required for the unmodified diesel units. Those two exceptions are: (a) the requirements for a natural gas supply, and (b) a capability to communicate electronically with remote sites for the purposes of both control and for data transmission. The site drawing for installation of the 1,500 kW unit at SUBASE King's Bay GA is shown on Figures 6-1 and 6-2. The unit is located across a roadway from an existing boiler plant, and the engine house and the switchgear house are each located on separate concrete pads. Trenching was provided to the unit for running (a) the natural gas supply line, and (b) the diesel fuel supply line along with a 4-inch electrical conduit for electrical power transmission cables and a 1-inch conduit for communication lines.

6.2 Maintenance Schedule and Procedures

Maintenance procedures for the engine generator set for subjects other than those directly connected to the dual fuel conversion are the same as those for which standard maintenance procedures are already available (Ref 6-1). Several of the subjects dealing specifically with the dual fuel conversion are discussed in Appendix C. More detailed information is available in Reference 4-2. A recommended schedule for periodic maintenance activities is provided in Table 6-1. The subjects addressed in the appendix are special tools, injector calibration, injector settings and adjustments, a recommended spare parts list, and a trouble-shooting guide.

6.3 Training

Training is required in the areas of both maintenance and operation. A major step in this direction was taken by the decision to use MUSE personnel for installation of the dual fuel system on the MUSE unit and for its start-up. This established a hands-on familiarity within MUSE of the complexities of the installation and of the operational features of the dual fuel system. In the process of the installation of this system and its subsequent start-up, the adequacy of the suppliers publications (Refs 4-1, 4-2, and 4-3) for describing installation, operating and maintenance procedures was demonstrated. Therefore those documents provide not only the basic technical knowledge of the dual fuel conversion, but with supplementary knowledge provided by ECI bulletins and by this document, the background needed for personnel to understand the conversion is provided. In addition, as this dual fuel conversion is now being implemented by other commercial users, a one and one-half hour training video (Ref 6-2) prepared by ECI, is now available.

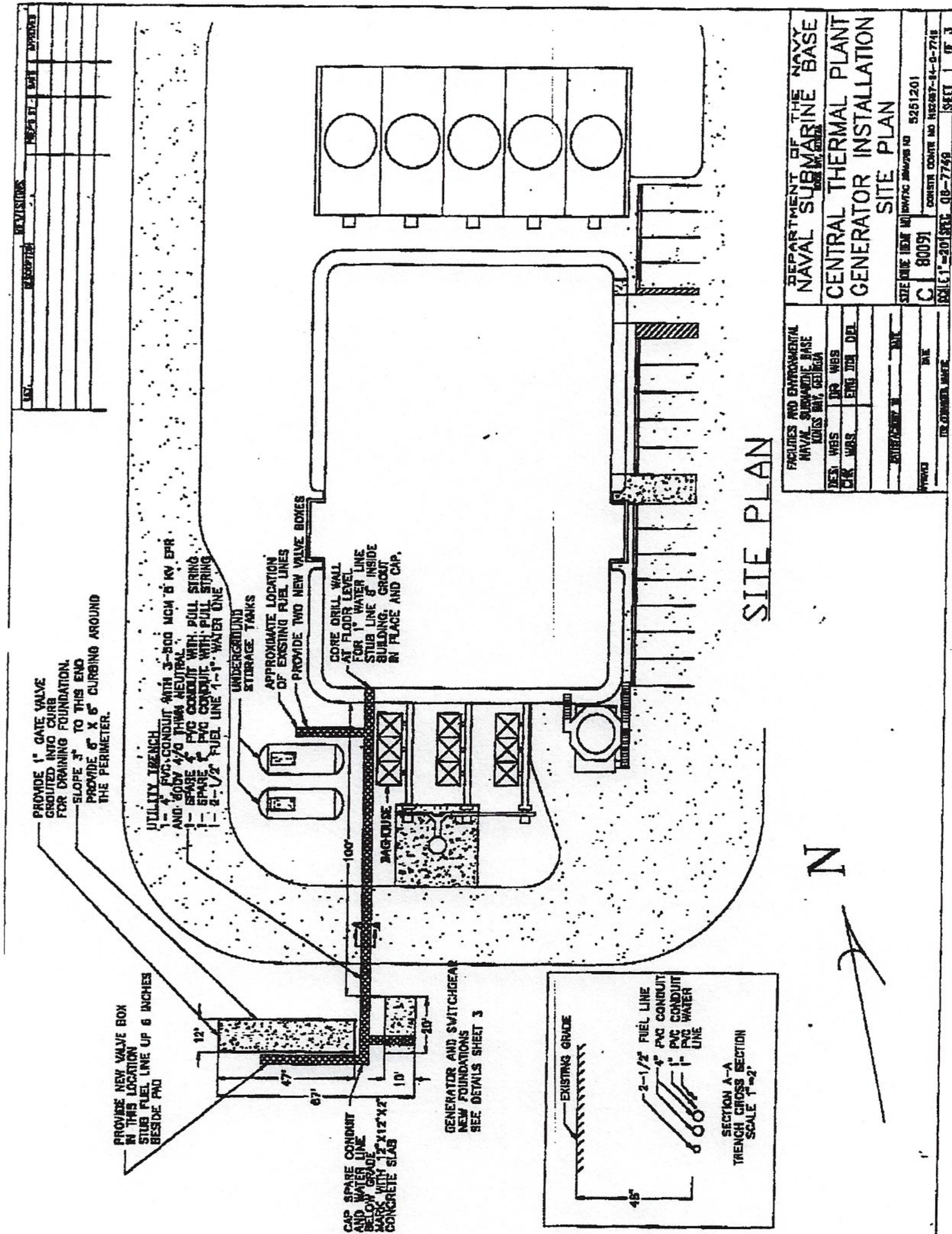


Figure 6-1. Overall site drawing for installation of 1,500 kW dual fuel engine generator set at SUBASE King's Bay, GA.

Minutes of Regular Assembly Meeting
Held on October 27, 2020

Mayor Prysunka called the Regular Assembly meeting to order at 6:00 p.m., October 27, 2020 by Zoom teleconference. The pledge of allegiance was led by David Powell and the roll was called.

PRESENT: PRYSUNKA, POWELL, GILBERT, MORRISON, COURSON

ABSENT: HOWE, DECKER

Borough Manager Von Barga and Borough Clerk Lane were also in attendance by teleconference.

CEREMONIAL MATTERS

Certificates of Appreciation were presented to Election Chairperson Sarah Whittlesey-Merritt, Election Workers Deanna Reeves and Joy Miller, and to High School Student Elizabeth Stuart for their work during the October 6, 2020 Regular Borough Election.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA

Gilbert requested an amendment to Item 13b (Discussion Item: COVID-19 Large Gathering Risks) to broaden the discussion of COVID-19 and to include information in the recent uptick and recent cases in Alaska and to invite the participation of State Health Officials and to also switch 13b to be before 13a. There were no objections from the Assembly on the amendment.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

- a. Minutes of the October 13, 2020 Regular Assembly Meeting
- b. Approval of Final Plat of Etolin/Spruce Subdivision, a Subdivision and Replat of Lot 1, Block 35, USS 1119 creating Lot 1A, Lot 1B and Lot 1C
- c. Approval of Final Plat of Prunella Subdivision, a Subdivision and Replat of Lot 2, Bradley Subdivision II and Lot D, Healthcare Subdivision, Creating Lot D-A and Lot D-B
- d. CORRESPONDENCE School Board Action from the October 12, 2020 Regular Meeting
- e. CORRESPONDENCE: Essential Air Service
- f. CORRESPONDENCE: Abatement Enforcement Letter

M/S: Gilbert/Morrison to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Von Barga provided updates on the following:

- Representative Ortiz sent a letter on behalf of Wrangell to the Governor's office and Department of Transportation on the lack of ferry service to Wrangell in the next couple of months.
- Hired two new staff members: Tom Wetor for the Public Works Director & Duke Mitchell for the Capital Facilities Maintenance Specialist

- Alaska Marine Lines has suggested that communities have a mitigation plan in place by November 1st for transporting loose trash.

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS – None.

MAYOR AND ASSEMBLY APPOINTMENTS

10a Board and Committee Appointments

Mayor Prysunka stated that a letter of interest had been received from Joan Sargent for the Parks & Recreation Board appointment, expiring October 2021. Prysunka appointed Ms. Sargent to fill that vacancy. There were no objections from the Assembly.

Prysunka directed the Clerk to continue advertising for the remaining vacant seats.

10b Port Commission Appointment

M/S: Morrison/Gilbert to approve the appointment of Franklin Roppel to the Port Commission with the term expiring October 2021. Motion approved unanimously by polled vote.

PUBLIC HEARING

Proposed zone change from Multi-Family Residential to Single Family Residential for Lot 1, Block 35, USS 1119

Mayor Prysunka declared the Public Hearing open and asked if there was an administrative report.

There were no persons to speak on this item. Therefore, Prysunka declared the Public Hearing closed on this item and entertained a motion.

M/S: Powell/Morrison to Approve a zone change from Multi-Family Residential to Single Family Residential for Lot 1, Block 35, USS 1119.

Motion approved unanimously by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13b a Amended under Amendments to the Agenda - Discussion Item: COVID-19 Large Gathering Risks and to also include information in the recent uptick and recent cases in Alaska and to invite the participation of State Health Officials

Captain Dorianne Sprehe stated that State Commissioner Crum, Paul Nelson - Director of DMVA/DHS&EM, Brian Fisher - COVID-19 Unified Command, and Eliza Muse – DHSS, were on the line to provide COVID-19 updates and answer questions that the Assembly may have.

Brian Fisher, COVID-19 Unified Command: provided a Statewide update; evident that there is wide community spread; Wrangell is one of the few that does not have any current cases; need to continue to limit our interactions with those outside of our bubble as much as possible; hopeful that we will see

some amount of vaccine before the end of the calendar year; will receive a limited amount at first; will use those vaccines for front line workers and responders.

Gilbert asked if the State could release some of the high-dose flu vaccine. Commissioner Crum stated that the State is out of the high dose; Wrangell is on the list to get some when it becomes available.

Dr. Prysunka stated that there was a good turnout for the flu vaccine in our community; SEARHC was providing outreach to the school and other organizations.

Dr. Prysunka asked what the best thing Wrangell could do to prevent a large outbreak of COVID.

Commissioner Crum stated that if people are traveling, to make sure to test upon arrival into Wrangell and wait to receive your negative result before going out into the public; also, minimize interactions.

Mr. Fisher stated that some people in larger communities that are testing positive are not quarantining because they cannot afford to stay home.

DHS&EM Director Paul Nelson encouraged continuing public messaging in the community.

Eliza Muse, DHSS stated that testing, mask wearing and keeping your bubble small would slow the spread of COVID.

Gilbert questioned if the State was keeping close tabs on medivac services and hospital populations availability not only in the State, but in the pacific Northwest; fear is that if Wrangell has a positive COVID case and they require hospitalization, that they will need to be medivac'd out and that as cases surge across the State, that might be difficult.

Commissioner Crum stated that yes, the State has a working group that works on making sure that Alaska hospitals are utilized, and Dr. Zink is in constant contact with the hospitals in the Northwest region.

Mr. Fisher stated that the State logistic team within the medical EMS branch was staying in constant contact with medivac services around the State; protocols that were put in place in the Spring are still in place; alternate care site is still available in Anchorage and Fairbanks; keeping track of availability at Harborview as well.

Prysunka stated that he was concerned not only on the amount of beds available but on the medical staffing for those beds; concerned that although it appears on the State Dashboard that beds are available, hearing that those beds may be on deferral due staffing shortages at that hospital.

Commissioner Crum stated that they are in constant contact with hospital administrators around the state to make sure that we know where we are at with staffing; stated that during this time of the year, going on "divert" is not an abnormal thing.

Prysunka stated that what is not normal is that we are in the middle of a pandemic; questioned if there is a plan for this.

Commissioner Crum stated that yes, we do have a plan; there are alternate care sites; constantly monitoring; a lot of different options to ensure care for patients.

In response to Von Barga on the potential for local mandates helping to prevent the spread of COVID-19 in our community, Commissioner Crum stated that there was a review team at the CDC that was studying mask wearing, large gatherings, etc.; stated that the best thing to do is limit large gatherings, keep washing hands, and wearing a mask.

Mr. Fisher stated that they are hearing a lot of feedback on local mandates; hearing feedback on COVID fatigue.

Von Barga questioned if there were any solutions on the expiration of COVID Cares funding.

Mr. Fisher stated that the State is pushing for an extension; extended the contract for airport testing through the end of the year; will continue to look at if extensions are needed for airport testing and PPE supplies.

Mr. Nelson stated that the public assistance program (State pays 25% and Federal Government pays 75%) does not currently have an end date.

After hearing the further answers to questions, Captain Sprehe provided a local COVID-19 update.

Captain Sprehe (on behalf of the EOC) requested that the Assembly consider having a Special Assembly meeting to consider a mask mandate.

A Special Assembly meeting was set for Thursday, November 5, 2020 at 6:00 p.m. for the Assembly to consider options and if needed, action would be taken at a separate meeting.

Regular Assembly meeting recessed at 7:24 p.m.

Regular Assembly meeting reconvened at 7:39 p.m.

13a b Approval to Cancel the November 24, 2020 Regular Assembly Meeting and hold only one Regular Meeting on November 10, 2020

M/S: Gilbert/Morrison to Approve canceling the November 24, 2020 Regular Assembly Meeting and holding only one Assembly Meeting on November 10, 2020. Motion approved unanimously by polled vote.

13c RESOLUTION No. 10-20-1548 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE RESTRUCTURING OF THE THREE (3) POSITIONS IN THE FINANCE DEPARTMENT BY AMENDING THE JOB TITLES, JOB DESCRIPTIONS, AND MODIFYING THE NONUNION WAGE AND GRADE TABLE

M/S: Powell/Morrison to approve Resolution No. 10-20-1548.

Von Barga explained that the Finance Department has an open position however, none of the applicants hold the minimum requirements for that position; recommending downgrading that position; additionally, we have a deficiency in the same department; comparison provided in the agenda statement between the two positions in the Finance Department and the other positions in the Borough; these two positions hold more fiduciary responsibility than any of the other positions.

Finance Director Mason stated that she was not planning on filling the vacated position in the Finance Department that was vacated in March; that is a savings of about a \$30,000 annually.

There were several questions and extensive discussion on this item.

Motion failed unanimously by polled vote.

13d Approval to Purchase Text to 911 Router Switch from 3rd Signal in an Amount Not to Exceed \$4,000

M/S: Gilbert/Courson to Approve the Purchase of Text to 911 Router Switch from 3rd Signal in the amount not to exceed \$4000.00. Motion approved unanimously by polled vote.

13e Approval of Sole Source Purchase in Conformance with Wrangell Municipal Code Section 5.10.050 (F) of Axon Body 3 Police Body Cameras and Storage from Axon in the Amount of \$34,401.90

M/S: Morrison/Powell to Approve the purchase of Axon Body 3 Camera's and Storage from Axon not to exceed \$34,401.90. Motion approved unanimously by polled vote.

13f Discussion Item: Assembly Direction Regarding State Lobbyist Professional Services Agreement

Von Bargaen stated that the State Lobbyist agreement had expired last year; contract can be extended through three (3) one (1) year extensions.

Von Bargaen asked if the Assembly would like to put the State Lobbyist contract out in an RFP; if so, recommended that this not occur until next Spring.

Gilbert stated that under deliverables in the agreement, it states that he was supposed to meet with the Assembly once a year; does not believe that this has been done.

Gilbert also stated that we need to get the Assembly and communities preference on State revenue to our Lobbyist.

Prysunka stated that the RFP process was a good idea; need to be doing our due diligence for our community and getting the most out of our spending.

There were no objections for Von Bargaen to move forward with an RFP for State Lobbying services in the Spring.

ATTORNEY'S FILE

14 Available for Assembly review in the Borough Clerk's office.

EXECUTIVE SESSION - None.

Regular Assembly meeting adjourned at 8:56 p.m.

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of Special Assembly Meeting
Held on November 5, 2020**

Mayor Stephen Prysunka called the Special Assembly meeting to order at 6:00 p.m., November 5, 2020, held by Zoom Teleconference.

PRESENT: COURSON, DECKER, PRYSUNKA, MORRISON, GILBERT, POWELL, HOWE

ABSENT: NONE

Borough Manager Von Barga and Borough Clerk Lane were also in attendance.

CONFLICT OF INTEREST – None.

Captain Dorianne Sprehe gave a presentation on the State and local COVID statistics; explained the importance of mitigating the risk of COVID blowing up in our community by enacting a mask mandate; request is being brought to the Assembly by the Wrangell Emergency Operations Center (EOC).

PERSONS TO BE HEARD

The following persons either read a letter that they had submitted to the Borough Clerk or commented on the potential mask mandate:

- *Penny Allen – read her correspondence*
- *Valerie Massie – read her correspondence*
- *Jean and Rod Brown – read their correspondence*
- *Jim Leslie Sr. – read his correspondence*
- *Haig and Bonnie Demerjian – read their correspondence*
- *Walter Moorhead – read his correspondence*
- *Jake Hale*
- *Danika Smalley*
- *Zack Taylor*
- *Don McConachie Sr.*
- *Sierra Rolland*
- *Dr. Lynn Prysunka – read her correspondence*
- *Don Sherman*
- *Joan Sargent – read her correspondence*
- *Mike Lockabey*
- *David Anderson*

- *Nola Walker – read her correspondence*
- *Bruce Smith*
- *Winston Davies*
- *Ron Johnson*
- *Terry Courson (read the letter submitted by Karen and Marlin Benedict)*
- *Franklin Roppel*
- *Brook Leslie*

The following persons submitted letters or statement to the Borough Clerk. These persons did not want to call into the meeting and speak under Persons to be Heard. The letters were emailed directly to the Borough Assembly by the Borough Clerk. Letters are on file in the Borough Clerks office for public inspection.

- *Alice Rooney*
- *Leilani Sanford*
- *Lovina Brock*
- *Vickie Taylor*
- *Patrick and James Freeman*
- *Bruce Smith and Carla Smith*
- *Christopher Blackburn*
- *Jillian Privett*
- *Alexandra Angerman*
- *Eli Michael*
- *Loretta Rice*
- *Chris Bunes*
- *Dennis Reed*
- *Greg Roberts*
- *Katherine Ivy – submitted correspondence*
- *Dale Parkinson*
- *Rebecca Lynne Christensen*
- *Maria Byford*
- *Trista Robinson*
- *Diane O Brien – submitted correspondence*

Recessed Special Session at 8:05 p.m.

Reconvened back into Special Session at 8:20 p.m.

ITEM(s) OF BUSINESS:

5a Discussion Item: Merits and Options of Enacting a Mask Mandate

Von Bargaen clarified that the “ask” to the Assembly this evening was that if they were in favor of a mask mandate, the mandate would come back to the Assembly for the Regular Assembly meeting on November 10th.

Captain Sprehe summarized again why this was being brought forward to the Assembly.

Gilbert thanked the Community for their verbal testimony and letters sent in; voiced that a mask mandate would help the schools to stay open; city has spent a lot of money trying to protect our Community against COVID-19; in favor of the Emergency Order coming before the Assembly for consideration.

In response to Courson on AS 12.25.180(a), if persons in town would refuse the citation, would a person be placed under arrest, Chief Radke stated that it could possibly happen; would have to submit the charges to the District Attorney to decide if the charges would stick.

Chief Radke stated that if the mandate were adopted and there was a trend where people were not accepting the citation, he would discuss it with the Borough Manager.

Decker stated that there is a priority to keep businesses and schools open; now that things have opened back up, we want to keep them open; wearing a mask, hand washing, social distancing are a common since approach in preventing the disease; need to take personal responsibility as a Community, at a local level.

Prysunka asked for a show of at least four hands to move this item to the next Regular Assembly meeting of November 10, 2020; at least four hands were received.

Special Assembly meeting adjourned at 9:02 p.m.

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

City and Borough of Wrangell Capital Facilities Department Report November 6, 2020

Facilities Service & Maintenance - Capital Facilities provides service and maintenance to City and Borough of Wrangell facilities.

- **General Department News**
 - The department hired Duke Mitchell to fill the position of Facilities Maintenance Specialist. Duke began the job on October 26th. Please welcome him to the CBW staff team.
 - Through the month of October, our one maintenance staff concentrated efforts on working with the Touchless Plumbing Fixture project contractor, as there were significant coordination efforts here.
 - Additional efforts were put toward the Public Safety Building with both the continued managing contracted work for drywall repairs from the destructive conditions survey work, strapping the north eave's eyebrow for structural stability, and continued planning and work development for the shoring wall construction, which received fire marshal approval and currently is out for competitive solicitation for construction.
 - Beyond this work, attention was provided to heating and ventilation concerns between the Public Safety Building and the Nolan Center, including PM work on boilers at both buildings.
- **COVID-19 Related Project - Touchless Plumbing Fixtures.** The contractor is approximately 85% complete with this project. To date, they have installed all the product which has arrived in Wrangell. They are awaiting the arrival of materials from two subsequent change orders to fully complete the work.

Capital Improvement Projects - Capital Facilities provides management of capital improvement projects and major maintenance to City and Borough of Wrangell facilities and infrastructure.

GENERAL FUND PROJECTS

- **Public Safety Building Condition Assessment.** AMC Engineering, with their multi-discipline team of engineers, performed their site investigations at the Public Safety Building and the Wrangell Medical Center (environmental assessment only at WMC) during the week of September 13th. Their final report was anticipated by the end of October; however, their schedule has slipped by approximately a week, whereby they now suggest the final report will be available by November 9th.

The last of the strapping of the building's framed section that includes the concealed gutter at the north eave was completed in-house.

The engineered drawings, fire marshal permit acquisition, and issuance of the RFQ solicitation for the construction of the shoring wall is now complete. Construction quotes are due next week for the shoring wall. The section of wall of concern is 36' wide, which is the length of the parapet-style wall on the backside of the building.

During the planning and development phase, staff worked with the engineers to identify the materials to be used so that early procurement could begin for the long lead items to reduce the time for project completion.

A budget amendment, as costs are identified, will be required to accommodate this work.

- **Civic Center Floor Replacement.** With the passing of Resolution No. 09-20-1545, amending the FY21 Capital Budget, \$41,000 was authorized for this project. A final selection of the flooring material to be used is necessary to move this project forward. Staff are reviewing a variety of options to determine the best option for durability, longevity, and ease of maintenance.
- **Swimming Pool Domestic Hot Water Tank Replacement.** A construction contract was issued to Schmolck Mechanical Contractors, and this project is underway. Most of the materials have arrived, and the work has been scheduled with the facility to occur December 7-15th.
- **Swimming Pool Lighting Upgrades.** With the passing of Resolution No. 09-20-1545, amending the FY21 Capital Budget, funding in the amount of \$40,000 was received for this project. Electrical engineering design assistance is being sought to begin this project.
- **Kyle Angerman Memorial Playground Replacement.** With the passing of Resolution No. 09-20-1545, amending the FY21 capital budget, the Kyle Angerman Memorial Playground Improvement project received the remaining \$25,000 match funds for the grant amendment, along with the reallocation of the FY20 previously committed \$31,000 local match funds. Once the Land Water Conservation Fund (LWCF) grant agreement, with amendment, is received and executed, design for the project will proceed.
- **Skeet Range Improvements.** The CBW is a recipient of a \$55,000 grant from the National Rifle Association (NRA) for improvements to the Skeet Range. The grant was awarded to fund only a portion of the full project proposed. While CBW staff agreed that a phased approach would work, the \$55,000 grant amount does not fully cover the anticipated costs for the site work tasks. A resolution is before the assembly during their November 10th regular meeting to accept the grant funds, allowing the project to move forward with development of a competitive construction solicitation.

NORTH COUNTRY TRAILHEAD ACCESS ROAD REPAIR FUND

- **North Country Trailhead Access Road Repair.** Staff met with the Federal Lands staff and have agreed to postpone the release of a competitive construction solicitation until late winter, allowing the project to bid just ahead of the 2021 late Spring/early Summer construction season. Design for the project will utilize USFS road repair and maintenance standards, in lieu of retaining and engineering firm to develop the specifications.

COMMERCIAL PASSENGER VESSEL EXCISE TAX FUND

- **Mt. Dewey Trail Extension FLAP Grant Match.** An RFQ for engineering design is underway and expected to be released before the end of the year.

ELECTRIC FUND

- **Environmental Assessment for Utilities Campus Master Plan.** With Shannon & Wilson scheduled to perform the sampling plans for three Borough-owned contaminated sites, we are reviewing the scope of work for the Environmental Assessment for the Utilities Campus Master Plan with them. A scope of work is being developed for Phase I and Phase II level assessments, which would meet ADEC work plan and sampling guidelines, in case we encounter environmental concerns during the work.

WATER FUND

- **Upper Reservoir Bypass.** A Professional Services Agreement was executed with Shannon & Wilson for the engineering design project and was immediately followed by a kick-off meeting with all project partners.

The Geologist visited the site to perform an analysis of the dam rock structure, to understand the feasibility of trenching deeper in the spillway for the purpose of adding a necessary drawdown intake pipe. The land survey and bathometric survey of the interior side of the reservoir at the spillway and siphon intake location was finalized in September and the final survey package was sent to CRW Engineers, who is providing civil design services, as a subconsultant to Shannon & Wilson. The survey data was also shared with Solstice Environmental.

The survey data will be used to begin laying out the project and reviewing potential wetland impacts. A draft wetland permit application is expected for review by the Borough prior to submitting to the US Army Corps of Engineers by mid-November. The engineering design of this project is scheduled to be complete by the end of February 2021.

- **Water Mains Replacement.** A Professional Services Agreement was executed with R&M Engineering-Ketchikan, Inc for this project. 35% level engineered drawing were received, and a plans-in-hand review was performed with the engineer in Wrangell between the Capital Facilities and Water/PW staff. The 65% level drawings are expected within the next week, and they will be sent to ADEC for the required plan review.
- **Water Treatment Plant Improvements.** Three engineering proposals were received on October 30th in response to the Request for Qualifications (RFQ) for Engineering Design services. RFQ and Proposal information has been shared with the six-member evaluation committee, and a schedule for the review process is being developed.
- **Repair Water Transmission Line and Install Isolation Valve.** With the passing of Resolution No. 09-20-1545, amending the FY21 capital budget, \$35,000 was approved to make the repairs to this water line. R&M Engineering has been contacted to consult with the CBW on this repair project.

- **Ash Street Water Main Replacement Engineering Design.** With the passing of Resolution No. 09-20-1545, amending the FY21 capital budget, \$95,000 was approved for the engineering design phase of this water line replacement project. An RFQ for engineering design services will be drafted to begin this project.
- **Upper Dam Stabilization and Repair.** With the passing of Resolution No. 10-20-1545, amending the FY21 capital budget, a Dam Stability Alternatives Analysis project was approved. Having this feasibility study is the first step to advancing the project for our critical drinking water dam infrastructure to a “shovel-ready” status.

A PSA will be developed with Shannon & Wilson engineers to address a stabilization alternatives analysis for the stabilization and repairs of the upper dam, to a status that is greater than minimum requirements according to Corps of Engineer (COE) dam guidelines.

HARBOR FUND

- **Shoemaker Bay Harbor Replacement.** The contractor completed installation of the new storm drain structure grates. Pile caps for the piles at the boarding float are remaining to be installed. With the project end near, we are beginning the final closeout with the Contractor.
- **Harbor Security System.** The CBW received news from the Department of Homeland Security, FEMA, 2020 Port Security Grant Program, that our application for the Wrangell Port and Harbors Surveillance System was not funded.

The CBW did however receive a \$135,000 grant from Homeland Security toward the Ports and Harbors Security and Surveillance System. This grant amount does not fully cover the anticipated costs for installing the system for the Priority #1 site, identified as the Marine Service Center. To fully fund this site, another approximately \$50,000 is needed. Optionally, the anticipated costs for either the Priority #2 site, Inner Harbor, or the Priority #3 site, Heritage Harbor, but not both, could be fully funded by the grant. Staff are working to address the unmet costs for the Priority #1 site, Marine Service Center, before committing to the project site for which this grant will fund and moving forward with the project.

SEWER FUND

- **Node 8 Sewer Pump Station Replacement.** With the passing of Resolution No. 09-20-1545, amending the FY21 capital budget, \$150,000 was approved to pursue the replacement of the sewer pump station components, as well as the control panel.

SANITATION FUND

- **Solid Waste Transfer Station Baler.** With the passing of the FY21 operating budget, \$90,000 was approved from the Sales Tax Fund: Schools, Health and Sanitation. The CBW plans to apply to the Denali Commission for financial assistance for this project, and the \$90,000 is the match amount anticipated based on the previous Public Works Director’s baler transition plan and associated cost estimate. This project will require further assessment by the future-seated Public Works Director as the capital costs required are subject to the plan to transition the solid waste

management and operations of the department. **Although this is the plan, new deadlines for installation being required by AML to continue shipping trash may require the Borough to wholly cover the cost of this project independently. A report from the Manager explaining this situation is also in this packet.**

SECURE RURAL SCHOOLS FUND

- **High School Elevator Replacement.** With the passing of Resolution No. 09-20-1545, amending the FY21 Capital Budget, \$210,000 was approved to move this project forward and return the elevator to service. School staff continue to work with two elevator companies to determine the best option for either a repair or a replacement.
- **Sidewalk Repairs at the High School Parking Lot.** This project received reallocation of funding through the Secure Rurals School Fund under the FY21 Operating Budget.

At the High School parking lot along Reid Street, the inside perimeter sidewalk and curb has been exhibiting serious problems for many years. The sidewalk was built at the edge of the steep slope, which is the embankment for the parking lot. The sidewalk has pulled away from the curb, more than 6" on one end, and is now sloping downhill and sideways.

The sidewalk corridor which acts as a major pedestrian thoroughfare from Reid Street to Church Street, which is also associated with access to/from the High School and its parking lot, the Swimming Pool and the Community Center, is also in need of repair, as the concrete in this area has deteriorated to the point where the concrete aggregate is exposed and the depressions hold water, which creates slip hazards. Certain concrete panels and possibly the upper-most stairwell would be a first phase sidewalk replacement through this corridor.

ENVIRONMENTAL REMEDIATION PROJECTS

- **Contaminated Sites.** With the passing of Resolution No. 09-20-1545, amending the FY21 Capital Budget, the three environmental site assessment projects were approved. DEC is finalizing review of the work plan proposed for the Former Wilcox Automotive site. Once finalized, we will review any comments with Shannon & Wilson and begin planning for and scheduling the in-field assessment work. Depending on Shannon & Wilson's previously committed workload, coupled with the coming of winter in SEAK, this work may be scheduled for Spring 2021. The three projects are:
 1. Former Wilcox Automotive, Hazard ID 26212
 2. Wrangell City Shop UST #3, Hazard ID # 26199
 3. Wrangell Medical Center, UST #2 Hazard ID 26676

**City and Borough of Wrangell
Nolan Center Report
Director: Cyni Crary
November 5, 2020**

Note – I will have a much more robust report for the next meeting.

Sales Summary: September 1, 2020 – November 5, 2020

	Category	Net Sales
NOLAN CENTER	GIFT SHOP	\$1843.60
NOLAN CENTER	MUSEUM ADMISSIONS	\$237.00
NOLAN CENTER	EVENTS	\$393.00
NOLAN CENTER	THEATER	\$1923.00
		\$4396.60

Staff

Cyni Crary - Director
Cindy Kilpatrick - Museum Collections
Kiara Meissner - Temporary, part-time attendant

Contractual Services – Janitorial RFP

The janitorial services contract was approved and agreed upon. Stikine Solutions began cleaning the Nolan Center facility in early October and they are doing a great job.

Elections

The Nolan Center served as the voting location for the municipal election in October and the federal/state election in November. The facility was very busy on both days and was managed with extreme caution due to COVID-19. The election workers and volunteers did a wonderful job.

COVID-19 Website

Recently, I was tasked with overhauling the COVID-19 website. The new and improved site is up and running. I will manage it moving forward with direction from the EOC.

Tax Free Day – Book Sale

In preparation for the new touchless book shelves being installed we had a book sale on Tax Free Day – we had a very nice turnout.

Wolf Donation

As reported last time, we received an exquisite donation of a full body gray wolf mounted on a habitat base done by Dave Brown. It is a beautiful piece that will make for an incredible display. We are currently working on a display case for this and hope to have it done soon.

Theater

The theater is going strong however the movie studios are still closed so we are still unable to get new releases at this time. We continue to show older classics or family movies. The theater is only open on Sunday afternoons for a matinee at 4pm. We have played the following films: Goonies, The New Mutants, Airplane!, Beetlejuice, Gremlins, Goosebumps, Nightmare on Elm St., E.T., and The Rocky Horror Picture Show.

Tent City Days/Alaska Day

We hosted several events and the Alaska Day Fun Run during Tent City Days.

Community Markets

We continue to host the community markets safely with great success. We have two more scheduled for the holiday season. November 14th (combined with the used book sale that Janet Bunnis puts on every year) and December 5th for Midnight Madness. We will host a Santa Scene with safe distance for photos.

Christmas Tree Lane

We are preparing for the annual Christmas Tree Lane event.

Museum Winter Hours

Monday-Saturday from 12pm-4pm.

Harbormaster's Report

October 2020

Employee Job Transitions- Jim Early is now the Marine Service Center Coordinator. Jim has been the relief operator since the Marine Service Center was built so he has lots of experience. JC Gillen has moved into the Maintenance Lead position. He has many years of carpentry experience so will be a great asset in the Maintenance Department. We have advertised and are working on the applicants for the Security position and hope to have it filled soon.

Marine Service Center- We have managed to stay busy in the Marine Service Center. The Winter Storage Is just about full. There is still a lot of activity for maintenance and repair vessels. The vendors have said they are going to be busy at least until late spring with projects. We have been working closely with USDA Forest Service on moving the vessel Chugach Ranger to the Nolan Center. The ground work is close to being finished and we will be doing a test run with the travel lift in the very near future.

Harbor Dept- Winter is coming and we have been getting things winterized and ready for snow removal. Our office has been working hard to get our new Marina Management software system ready for its roll out November 1st. The Harbor received a grant from Homeland Security in the amount of \$135k for our Camera System. I will be working with city staff to move forward with the first phase of putting this security system in place. I have priced out safety ladders and they are coming in at \$210 each. We will have to phase these in over the next few years. If we want one in every stall, we will need 400 Ladders at a total cost of \$84,000.

City and Borough of Wrangell
Wrangell Municipal Light and Power Department Report
November 2, 2020

WML&P Status

- **Mechanical Failures –**
 - Unit #3: In addition to the failure of a piston noted in last month’s report, we also experienced excessive wear within the workings of this Unit’s governor. The governor was sent out for repairs and has since been returned and re-installed. All subsequent testing indicated that Unit #3 is ready for service.
 - Unit #2: The starter for the Coolant pump has failed. A replacement is on order.
 - Unit #1 (Nome Generator): During our initial runup it was thought that we were experiencing abnormal operating temperatures. An investigation revealed several inoperable coolant thermostats. Parts have been ordered to correct this over-temperature condition.
- **Unit #1 (Nome Generator) –** Initially we were very pleased with the performance of the Nome Generator (and generally still are); however, during the SEAPA maintenance of the Wrangell Switchyard Transformer, it was discovered that the Nome Generator will not coordinate with our other generators, i.e., this generator causes other generators to be knocked for line. The Nome Generator has been taken out of the line-up. WML&P is working with EPS to rectify this problem.
- **Generator Building Winter Preparation –** WML&P has set about to remove the water service from the ‘old’ section of the Power Plant, allowing us to remove the heating unit. This will save us up to \$20,000 in fuel expenses and was a part of the FY20/21 Budget.

Financials:

- In the month of **October** WML&P sold 3,980,748 KW Hours of Electricity, generating \$337,509.81 of Revenue. This can be compared to 2018 and 2019 as follows:
 - 2018 - WML&P sold 2,741,807 KW Hours of Electricity, generating \$322,033.89 of Revenue.
 - 2019 - WML&P sold 4,221,889 KW Hours of Electricity, generating \$342,776.63 of Revenue.

Additional Information:

None

November 6, 2020

To: Mayor Prysunka and Assembly Members
 From: Lisa Von Bargaen, Borough Manager
 Re: 10/27/2020 Assembly Meeting Administration Action List

The following list outlines the tasks for Administration outlined at the October 27th Assembly meeting. The status of each item is outlined in red.

1. Schedule Special Assembly Meeting on November 5, 2020 for a discussion regarding the merits of and options for instituting a community-wide mask mandate.
 - a. Public noticing needs to be robust so we can ensure the maximum amount of public participation. **The meeting was scheduled, advertised and held on November 5th with a significant amount of community input. Revisions to the draft mandate are being addressed so it can be brought forward as soon as possible for Assembly consideration, as directed.**
2. Text to 911:
 - a. The system will not go into implementation or be paid for until it is fully tested and proven to work in Wrangell. **This will take place while working with the installation contractor.**
 - b. Staff will reach out to other communities to other similar sized communities to determine why Wrangell is the first small community to implement the system. "Is there something we don't know?" **This is in progress.**
3. Body Cam Purchase:
 - a. Confirm we are able to use COVID/CARES funding to pay for the five years of storage. **The Alaska Municipal League has an employee dedicated to assisting municipalities with determinations on CARES funding eligibility. Chief Radke confirmed with this staff member that paying up front for the five years of storage is an eligible expense.**
 - b. If we are able to use CARES funds for that full storage time, how does that enable us to pre-pay other needs that will be used after December 31st. **Administration is working with the AML staff to determine how we ensure eligibility of some other services that will carry over beyond December 31st, and will report back to the Assembly as soon as possible.**
 - c. If we cannot use CARES funds for the storage the purchase needs to be brought back to the Assembly for consideration with a new fiscal note. **Not necessary.**
4. Finance Staff Change Resolution:
 - a. Bring a resolution for action at the next meeting that includes only the downgrades to the Accounting Generalist position. **On the agenda for consideration.**
5. Managers Report:
 - a. Request an easily readable Executive Summary be provided by APCM for the Permanent Fund monthly reports that includes: gains, losses, period comparisons to the fund itself and to a benchmark like the S&P 500, and fees. **This request has been made of APCM.**
 - b. Post the economic reports that were in the packet on the Borough's website. **These reports were posted within a couple of days of the meeting.**

November 6, 2020

To: City & Borough Mayor & Assembly members

From: Joyce Mason, Finance Director

The financial statements for the first three months are included in this assembly packet. Below is a summary table for the major operating funds.

City & Borough of Wrangell, Alaska
Summary Statement of Net Assets for Operating Funds
September 30, 2020

Governmental Funds	YTD Actual	Budget	Enterprise Funds	YTD Actual	Budget
General Fund			Ports & Harbors		
Revenues	\$ 2,850,930	\$ 6,305,028	Revenue	719,363	1,454,244
Expenditures	<u>(2,015,073)</u>	<u>(5,868,391)</u>	Expenses	<u>(293,596)</u>	<u>(1,532,986)</u>
Net Change in Fund Balance	835,857	436,637	Net Position	425,767	(78,742)
 Nolan Center			 Power & Light		
Revenues	47,943	422,000	Revenue	698,455	4,071,741
Expenditures	<u>(66,878)</u>	<u>(422,000)</u>	Expenses	<u>(769,242)</u>	<u>(3,929,584)</u>
Net Change in Fund Balance	(18,935)	0	Net Position	(70,787)	142,157
 Parks & Recreation			 Water		
Revenues	158,526	770,350	Revenue	176,153	599,776
Expenditures	<u>(130,466)</u>	<u>(770,350)</u>	Expenses	<u>(151,421)</u>	<u>(650,841)</u>
Net Change in Fund Balance	28,060	0	Net Position	24,732	(51,065)
			 Wastewater		
			Revenue	149,323	595,057
			Expenses	<u>(104,633)</u>	<u>(431,917)</u>
			Net Position	44,690	163,140
			 Sanitation		
			Revenue	163,506	623,523
			Expenses	<u>(181,240)</u>	<u>(616,439)</u>
			Net Position	(17,734)	7,084

**Consolidated Statement of Activity - YTD General Fund Revenue
City and Borough of Wrangell
For 9/30/2020**

Item f.

	Y-T-D Actual	Total Budget	Variance	% of Budget	Last Year Actual Total
No Dept Designated					
4010 Property Taxes	1,894,232.58	1,889,516.00	4,716.58	100	1,807,486.14
4015 Property Tax Penalties & Interest	2,590.68	20,000.00	(17,409.32)	13	5,605.57
4020 Sales Taxes	521,038.12	1,249,200.00	(728,161.88)	42	231.42
4025 Sales Tax Penalties & Interest	1,500.00	30,000.00	(28,500.00)	5	11,079.78
4030 Payment in Lieu of Taxes	3,804.53	5,500.00	(1,695.47)	69	4,086.91
4101 PERS On-behalf Revenue	0.00	194,934.67	(194,934.67)	0	0.00
4110 Municipal Assistance Revenue	375,000.00	375,363.00	(363.00)	100	409,355.51
4120 Liquor Tax Share Revenue	0.00	8,200.00	(8,200.00)	0	0.00
4125 Marijuana Tax Revenue	0.00	0.00	0.00	0	949.06
4320 Jail Rent Revenue	0.00	372,000.00	(372,000.00)	0	92,993.75
4325 Court Rent Revenue	10,400.00	62,400.00	(52,000.00)	17	15,600.00
4330 Cemetery Services	1,020.00	2,500.00	(1,480.00)	41	540.00
4335 Cemetery Plot Sales	588.29	2,500.00	(1,911.71)	24	660.00
4350 911 Surcharge	12,538.18	50,000.00	(37,461.82)	25	12,662.61
4360 Building Permits	100.00	1,000.00	(900.00)	10	450.00
4365 Planning & Zoning Permit Revenue	100.00	1,000.00	(900.00)	10	325.00
4370 Tideland Lease Revenue	10,042.40	50,000.00	(39,957.60)	20	10,345.50
4371 Property Lease Revenue	0.00	15,600.00	(15,600.00)	0	0.00
4385 Public Works Revenue	307.09	0.00	307.09	0	0.00
4401 Fines & Forfeitures	2,163.00	17,000.00	(14,837.00)	13	1,787.00
4402 Police Services	112.35	5,000.00	(4,887.65)	2	272.00
4403 DMV Services	5,801.15	95,000.00	(89,198.85)	6	26,591.00
4405 Dog Licenses	21.40	0.00	21.40	0	96.20
4550 Interest Income	0.00	35,000.00	(35,000.00)	0	0.00
4590 State Grant Revenue	7,000.00	0.00	7,000.00	0	0.00
4600 Miscellaneous Revenues	100.01	2,000.00	(1,899.99)	5	1,114.90
4602 Miscellaneous Reimbursement	2,000.00	0.00	2,000.00	0	0.00
4604 Miscellaneous Library Revenues	180.55	7,000.00	(6,819.45)	3	735.67
4605 Copier Revenues	274.97	2,000.00	(1,725.03)	14	452.49
4690 Donations	15.00	0.00	15.00	0	0.00
4905 Wrangell Medical Center Legacy Revenues	0.00	0.00	0.00	0	228,202.69
Total Revenues	2,850,930.30	4,492,713.67	(1,641,783.37)	63	2,631,623.20

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Borough Administration	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
001 11000 6001 Salaries & Wages	11,016.67	36,369.83	0.00	36,369.83	125,000.00	0.00	88,630.17	29.10	52,985.90
001 11000 6010 Vacation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,276.40)
001 11000 6101 Employer Tax	156.13	515.10	0.00	515.10	1,813.00	0.00	1,297.90	28.41	713.25
001 11000 6102 PERS Retirement	2,423.67	8,001.33	0.00	8,001.33	27,500.00	0.00	19,498.67	29.10	11,208.57
001 11000 6103 SBS	675.32	2,229.45	0.00	2,229.45	7,663.00	0.00	5,433.55	29.09	3,108.51
001 11000 6210 Employee Health Benefits	804.14	2,769.60	0.00	2,769.60	9,572.00	0.00	6,802.40	28.93	4,807.14
001 11000 6211 Deductible Reimbursement Expense	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00	0.00	0.00
001 11000 6220 Life Insurance	13.15	46.18	0.00	46.18	0.00	0.00	(46.18)	0.00	78.90
001 11000 6222 Workers Compensation	21.97	72.53	0.00	72.53	242.00	0.00	169.47	29.97	105.67
001 11000 7001 Materials & Supplies	0.00	72.09	0.00	72.09	2,500.00	0.00	2,427.91	2.88	277.32
001 11000 7502 Phone/Internet	24.63	280.54	0.00	280.54	830.00	0.00	549.46	33.80	911.97
001 11000 7503 Information Technology	0.00	0.00	0.00	0.00	3,980.00	0.00	3,980.00	0.00	0.00
001 11000 7505 Travel	0.00	0.00	150.00	150.00	0.00	0.00	(150.00)	0.00	6,225.83
001 11000 7507 Memberships & Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.84
001 11000 7508 Insurance	3,650.80	10,952.40	0.00	10,952.40	11,767.00	0.00	814.60	93.08	6,042.00
001 11000 7519 Professional Services Contractual	0.00	0.00	0.00	0.00	5,278.00	0.00	5,278.00	0.00	0.00
001 11000 7520 Attorney, Retainer	0.00	6,059.35	(375.00)	5,684.35	95,000.00	0.00	89,315.65	5.98	29,893.97
001 11000 7521 Attorney, Misc. outside retainer	0.00	13,745.91	3,528.95	17,274.86	0.00	0.00	(17,274.86)	0.00	0.00
001 11000 7522 Attorney, Labor Relations	0.00	0.00	84.30	84.30	0.00	0.00	(84.30)	0.00	0.00
001 11000 7523 Legal Services Contractual	0.00	0.00	225.00	225.00	0.00	0.00	(225.00)	0.00	0.00
001 11000 7524 Wrangell Medical Center Legacy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.80
001 11000 7530 Lobbying	3,000.00	11,200.00	45,200.00	56,400.00	66,000.00	0.00	9,600.00	85.45	11,200.00
001 11000 7570 Tourism Industry Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,950.00
001 11000 7576 Promotional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	909.00
Total Expenses	21,786.48	92,314.31	48,813.25	141,127.56	360,745.00	0.00	219,617.44	39.12	134,246.27

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Clerk, Mayor, Assembly, & Advisory Boards	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
002 11000 6001 Salaries & Wages	7,333.34	24,095.86	0.00	24,095.86	86,999.80	0.00	62,903.94	27.70	22,821.44
002 11000 6010 Vacation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,634.40
002 11000 6101 Employer Tax	98.47	326.74	0.00	326.74	1,261.50	0.00	934.76	25.90	330.55
002 11000 6102 PERS Retirement	1,613.33	4,941.42	0.00	4,941.42	26,099.94	0.00	21,158.52	18.93	5,020.72
002 11000 6103 SBS	449.53	1,477.07	0.00	1,477.07	5,333.09	0.00	3,856.02	27.70	1,499.15
002 11000 6210 Employee Health Benefits	2,562.59	7,542.52	0.00	7,542.52	32,626.68	0.00	25,084.16	23.12	7,660.83
002 11000 6211 Deductible Reimbursement Expense	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00	0.00
002 11000 6220 Life Insurance	13.15	39.45	0.00	39.45	0.00	0.00	(39.45)	0.00	39.45
002 11000 6222 Workers Compensation	14.62	48.06	0.00	48.06	168.14	0.00	120.08	28.58	45.52
002 11000 7001 Materials & Supplies	852.80	1,164.57	(252.90)	911.67	7,000.00	0.00	6,088.33	13.02	782.67
002 11000 7008 Non-capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	399.00
002 11000 7502 Phone/Internet	55.20	165.24	0.00	165.24	840.00	0.00	674.76	19.67	0.00
002 11000 7503 Information Technology	0.00	0.00	0.00	0.00	12,205.00	0.00	12,205.00	0.00	90.00
002 11000 7505 Travel	0.00	195.00	0.00	195.00	0.00	0.00	(195.00)	0.00	4,642.73
002 11000 7506 Publications & Advertising	1,645.50	2,434.38	0.00	2,434.38	19,120.00	0.00	16,685.62	12.73	2,551.68
002 11000 7507 Memberships & Dues	(195.00)	1,636.50	5,449.50	7,086.00	0.00	0.00	(7,086.00)	0.00	6,009.50
002 11000 7571 Recording fees	0.00	47.00	0.00	47.00	300.00	0.00	253.00	15.67	25.00
002 11000 7572 Records preservation	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	0.00
002 11000 7573 Election Expenses & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,452.70
002 11000 7574 Municipal code republishing	0.00	700.00	700.00	1,400.00	3,000.00	0.00	1,600.00	46.67	909.50
Total Expenses	14,443.53	44,813.81	5,896.60	50,710.41	201,054.15	0.00	150,343.74	25.22	58,914.84

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Finance	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
003 11000 6001 Salaries	20,861.77	55,241.99	0.00	55,241.99	95,680.00	0.00	40,438.01	57.74	74,824.17
003 11000 6002 Temporary Hourly Wages	0.00	57.70	0.00	57.70	0.00	0.00	(57.70)	0.00	0.00
003 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	139,834.24	0.00	139,834.24	0.00	0.00
003 11000 6005 Overtime	76.60	421.30	0.00	421.30	7,750.00	0.00	7,328.70	5.44	1,941.38
003 11000 6010 Vacation expense	(2,627.44)	(1,296.25)	0.00	(1,296.25)	0.00	0.00	1,296.25	0.00	(549.13)
003 11000 6101 Employer Tax	255.04	1,026.22	0.00	1,026.22	3,527.33	0.00	2,501.11	29.09	1,043.86
003 11000 6102 PERS Retirement	3,864.56	11,569.56	0.00	11,569.56	72,979.27	0.00	61,409.71	15.85	17,216.06
003 11000 6103 SBS	1,122.47	3,330.13	0.00	3,330.13	14,912.10	0.00	11,581.97	22.33	4,672.06
003 11000 6210 Employee Health Benefits	3,227.63	9,703.14	0.00	9,703.14	54,853.64	0.00	45,150.50	17.69	22,019.74
003 11000 6211 Deductible Reimbursement Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.88
003 11000 6220 Life Insurance	(1.03)	101.51	0.00	101.51	600.00	0.00	498.49	16.92	217.39
003 11000 6222 Workers Compensation	41.51	111.71	0.00	111.71	470.16	0.00	358.45	23.76	151.79
003 11000 7001 Materials & Supplies	1,009.32	2,355.23	0.00	2,355.23	8,550.00	0.00	6,194.77	27.55	1,385.92
003 11000 7002 Facility Repair & Maintenance	0.00	260.00	462.50	722.50	3,000.00	0.00	2,277.50	24.08	1,456.92
003 11000 7003 Custodial Supplies	0.00	(17.91)	0.00	(17.91)	0.00	0.00	17.91	0.00	0.00
003 11000 7004 Postage & Shipping	(6.90)	(19.90)	0.00	(19.90)	12,000.00	0.00	12,019.90	(0.17)	1,643.03
003 11000 7006 Computer Software, Programming & Licensing	5,267.50	15,362.50	0.00	15,362.50	0.00	0.00	(15,362.50)	0.00	4,192.53
003 11000 7008 Non-capital Equipment	0.00	3,393.30	0.00	3,393.30	3,000.00	0.00	(393.30)	113.11	1,493.29
003 11000 7009 Equipment Repair & Maintenance	0.00	444.57	0.00	444.57	3,000.00	0.00	2,555.43	14.82	376.32
003 11000 7011 Equipment Rental Expense	668.17	1,172.79	0.00	1,172.79	0.00	0.00	(1,172.79)	0.00	283.05
003 11000 7199 Cash Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(5.63)
003 11000 7501 Utilities	797.11	2,412.98	0.00	2,412.98	5,424.00	0.00	3,011.02	44.49	2,014.07
003 11000 7502 Phone/Internet	1,131.94	3,313.62	0.00	3,313.62	12,000.00	0.00	8,686.38	27.61	2,129.63
003 11000 7503 Information Technology	640.00	9,553.54	0.00	9,553.54	74,640.00	0.00	65,086.46	12.80	4,708.60
003 11000 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,329.77
003 11000 7506 Publications & Advertising	0.00	821.00	0.00	821.00	0.00	0.00	(821.00)	0.00	0.00
003 11000 7507 Finance Memberships & Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.00
003 11000 7508 Insurance	3,606.43	3,763.99	0.00	3,763.99	4,788.00	0.00	1,024.01	78.61	434.85
003 11000 7509 Bank & Credit Card Fees	71.72	4,413.08	0.00	4,413.08	45,000.00	0.00	40,586.92	9.81	14,237.83
003 11000 7519 Professional Services Contractual	24.99	189.98	0.00	189.98	0.00	0.00	(189.98)	0.00	0.00
003 11000 7540 Auditing Services	10,500.00	0.00	0.00	0.00	60,000.00	0.00	60,000.00	0.00	0.00
003 11000 7550 Property Assessment Services	0.00	17,000.00	0.00	17,000.00	75,000.00	0.00	58,000.00	22.67	(25.00)
003 11000 7562 Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,364.93
003 11000 7576 Promotional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	504.00
003 11000 7603 Charges from Finance	(14,324.75)	(42,974.25)	0.00	(42,974.25)	(219,878.85)	0.00	(176,904.60)	19.54	(42,501.00)
003 11000 7629 Charges from Capital Facilities	1,595.10	2,905.27	0.00	2,905.27	0.00	0.00	(2,905.27)	0.00	3,819.87
003 11000 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,417.77
Total Expenses	37,801.74	104,616.80	462.50	105,079.30	477,129.89	0.00	372,050.59	22.02	158,698.95

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Fire	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
012 11000 6001 Salaries & Wages	13,328.64	32,050.97	0.00	32,050.97	91,684.94	0.00	59,633.97	34.96	22,816.58
012 11000 6005 Overtime	4,553.64	4,553.64	0.00	4,553.64	11,500.00	0.00	6,946.36	39.60	2,376.18
012 11000 6010 Vacation expense	0.00	1,448.75	0.00	1,448.75	0.00	0.00	(1,448.75)	0.00	(393.21)
012 11000 6101 Employer Tax	250.94	536.59	0.00	536.59	1,496.18	0.00	959.59	35.86	328.44
012 11000 6102 PERS Retirement	3,934.10	8,007.79	0.00	8,007.79	30,955.48	0.00	22,947.69	25.87	5,355.66
012 11000 6103 SBS	1,096.18	2,332.70	0.00	2,332.70	6,325.24	0.00	3,992.54	36.88	1,520.23
012 11000 6210 Employee Health Benefits	3,371.34	6,349.86	0.00	6,349.86	36,434.18	0.00	30,084.32	17.43	12,230.20
012 11000 6220 Life Insurance	26.30	49.38	0.00	49.38	295.70	0.00	246.32	16.70	78.90
012 11000 6222 Workers Compensation	413.64	846.10	0.00	846.10	4,826.24	0.00	3,980.14	17.53	575.00
012 11000 7001 Materials & Supplies	0.00	216.58	0.00	216.58	15,500.00	0.00	15,283.42	1.40	482.88
012 11000 7008 Non-capital Equipment	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00	680.30
012 11000 7009 Equipment Repair & Maintenance	1,927.00	2,184.00	257.00	2,441.00	13,700.00	0.00	11,259.00	17.82	1,978.28
012 11000 7010 Vehicle Maintenance	153.29	153.29	0.00	153.29	16,000.00	0.00	15,846.71	0.96	7,454.11
012 11000 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	10,125.00	0.00	10,125.00	0.00	0.00
012 11000 7110 Fire Prevention & Education	0.00	175.00	0.00	175.00	1,000.00	0.00	825.00	17.50	175.00
012 11000 7111 Volunteer Firefighter Insurance	0.00	13,504.00	0.00	13,504.00	23,000.00	0.00	9,496.00	58.71	0.00
Expenses									
012 11000 7112 Contribution for Fire Calls	0.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00	0.00	0.00
012 11000 7113 Fire Substation Expenses	0.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00	0.00	272.09
012 11000 7501 Utilities	379.01	1,139.54	0.00	1,139.54	12,000.00	0.00	10,860.46	9.50	953.57
012 11000 7502 Phone/Internet	500.72	1,181.83	0.00	1,181.83	8,994.48	0.00	7,812.65	13.14	1,158.99
012 11000 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,492.69
012 11000 7508 Insurance	1,297.35	3,892.05	0.00	3,892.05	9,197.00	0.00	5,304.95	42.32	2,283.99
012 11000 7622 Charges from Garage	320.69	830.82	0.00	830.82	10,000.00	0.00	9,169.18	8.31	0.00
012 11000 7629 Fire Charges from Capital Facilities	61.62	350.45	0.00	350.45	2,000.00	0.00	1,649.55	17.52	93.41
012 11000 7900 Capital Expenditures	0.00	0.00	0.00	0.00	52,000.00	0.00	52,000.00	0.00	0.00
Total Expenses	31,614.46	79,803.34	257.00	80,060.34	376,534.44	0.00	296,474.10	21.26	65,913.29

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Police	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
013 11000 6001 Salaries & Wages	37,536.93	106,925.40	0.00	106,925.40	117,175.97	0.00	10,250.57	91.25	123,922.88
013 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	366,548.83	0.00	366,548.83	0.00	0.00
013 11000 6005 Overtime	9,095.96	24,617.26	0.00	24,617.26	56,282.58	0.00	31,665.32	43.74	31,073.39
013 11000 6010 Vacation expense	(470.89)	(1,189.64)	0.00	(1,189.64)	0.00	0.00	1,189.64	0.00	(12,323.78)
013 11000 6101 Employer Tax	653.68	1,847.43	0.00	1,847.43	7,830.11	0.00	5,982.68	23.59	2,021.11
013 11000 6102 PERS Retirement	10,055.03	28,369.04	0.00	28,369.04	162,002.21	0.00	133,633.17	17.51	28,599.47
013 11000 6103 SBS	2,829.70	7,990.59	0.00	7,990.59	33,102.45	0.00	25,111.86	24.14	8,745.85
013 11000 6210 Employee Health Benefits	6,339.27	17,791.67	0.00	17,791.67	79,162.20	0.00	61,370.53	22.47	18,723.15
013 11000 6211 Deductible Reimbursement Expense	0.00	915.20	0.00	915.20	0.00	0.00	(915.20)	0.00	0.00
013 11000 6220 Life Insurance	103.81	226.67	0.00	226.67	887.11	0.00	660.44	25.55	215.91
013 11000 6222 Workers Compensation	779.68	2,151.30	0.00	2,151.30	12,023.02	0.00	9,871.72	17.89	2,266.15
013 11000 7001 Materials & Supplies	2,130.34	2,130.34	0.00	2,130.34	11,000.00	0.00	8,869.66	19.37	1,929.16
013 11000 7004 Postage & Shipping	0.00	(31.00)	0.00	(31.00)	0.00	0.00	31.00	0.00	(47.80)
013 11000 7008 Non-capital Equipment	0.00	1,835.61	0.00	1,835.61	2,000.00	0.00	164.39	91.78	0.00
013 11000 7009 Equipment Repair & Maintenance	0.00	1,489.98	0.00	1,489.98	4,000.00	0.00	2,510.02	37.25	2,923.88
013 11000 7010 Vehicle Maintenance	0.00	4,695.07	0.00	4,695.07	12,000.00	0.00	7,304.93	39.13	4,460.03
013 11000 7012 Boat Maintenance & Repair	0.00	49.97	0.00	49.97	5,000.00	0.00	4,950.03	1.00	0.00
013 11000 7014 Vehicle Impound Expenses	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
013 11000 7100 Uniform, gear & clothing allowance	115.75	115.75	0.00	115.75	10,000.00	0.00	9,884.25	1.16	0.00
013 11000 7102 Gear & Uniform Allowance/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
013 11000 7103 Ammunition	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00	0.00
013 11000 7104 Special Investigations	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	1,051.00
013 11000 7105 Animal Control Expenses	110.00	128.00	0.00	128.00	2,500.00	0.00	2,372.00	5.12	27.00
013 11000 7502 Phone/Internet	1,227.75	4,106.13	0.00	4,106.13	16,423.60	0.00	12,317.47	25.00	2,585.34
013 11000 7503 Information Technology	31.20	637.40	0.00	637.40	8,000.00	0.00	7,362.60	7.97	580.00
013 11000 7505 Travel	688.30	1,468.70	0.00	1,468.70	6,673.00	0.00	5,204.30	22.01	3,338.25
013 11000 7506 Publications & Advertising	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	1,386.00
013 11000 7508 Insurance	2,667.00	13,650.96	0.00	13,650.96	25,745.00	0.00	12,094.04	53.02	7,588.05
013 11000 7519 Police Professional Services	151.00	151.00	0.00	151.00	0.00	0.00	(151.00)	0.00	0.00
Contractual									
013 11000 7622 Charges from Garage	274.84	3,239.57	0.00	3,239.57	4,800.00	0.00	1,560.43	67.49	0.00
013 11000 7701 State of Alaska Share of DMV Services	(32.00)	2,982.00	0.00	2,982.00	66,500.00	0.00	63,518.00	4.48	18,034.70
013 11000 7702 State of Alaska Share of Citations	180.00	180.00	0.00	180.00	1,200.00	0.00	1,020.00	15.00	0.00
Total Expenses	74,467.35	226,474.40	0.00	226,474.40	1,025,356.08	0.00	798,881.68	22.09	247,724.74

**Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020**

Corrections & Dispatch	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
014 11000 6001 Salaries & Wages	19,419.82	58,642.06	0.00	58,642.06	0.00	0.00	(58,642.06)	0.00	57,477.32
014 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	238,340.54	0.00	238,340.54	0.00	0.00
014 11000 6005 Overtime	1,761.00	5,766.98	0.00	5,766.98	34,376.04	0.00	28,609.06	16.78	4,991.63
014 11000 6010 Vacation expense	997.16	2,903.88	0.00	2,903.88	0.00	0.00	(2,903.88)	0.00	591.06
014 11000 6101 Employer Tax	299.47	913.12	0.00	913.12	3,954.39	0.00	3,041.27	23.09	846.91
014 11000 6102 PERS Retirement	4,659.78	14,143.55	0.00	14,143.55	81,814.98	0.00	67,671.43	17.29	13,743.16
014 11000 6103 SBS	1,359.51	4,126.26	0.00	4,126.26	16,717.53	0.00	12,591.27	24.68	3,865.56
014 11000 6210 Employee Health Benefits	6,098.66	17,633.16	0.00	17,633.16	62,627.60	0.00	44,994.44	28.16	18,227.55
014 11000 6220 Life Insurance	65.75	194.69	0.00	194.69	739.26	0.00	544.57	26.34	197.25
014 11000 6222 Workers Compensation	397.39	1,204.32	0.00	1,204.32	6,071.91	0.00	4,867.59	19.83	1,172.86
014 11000 7001 Materials & Supplies	374.41	773.67	0.00	773.67	3,500.00	0.00	2,726.33	22.10	0.00
014 11000 7106 Prisoner Meals	0.00	1,834.03	0.00	1,834.03	10,000.00	0.00	8,165.97	18.34	748.67
014 11000 7502 Phone/Internet	76.88	262.61	0.00	262.61	1,500.00	0.00	1,237.39	17.51	0.00
Total Expenses	35,509.83	108,398.33	0.00	108,398.33	459,642.25	0.00	351,243.92	23.58	101,861.97

**Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
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Public Safety Building	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
015 11000 7002 Facility Repair & Maintenance	2,726.65	8,351.71	4,452.83	12,804.54	35,000.00	0.00	22,195.46	36.58	9,261.01
015 11000 7003 Custodial Supplies	97.94	242.89	0.00	242.89	2,500.00	0.00	2,257.11	9.72	503.89
015 11000 7005 Public Safety Building Computer Repair & Maintenance	0.00	17.50	0.00	17.50	0.00	0.00	(17.50)	0.00	0.00
015 11000 7501 Utilities	6,014.57	19,850.51	0.00	19,850.51	110,000.00	0.00	90,149.49	18.05	15,322.41
015 11000 7502 Phone/Internet	207.02	621.06	0.00	621.06	1,980.00	0.00	1,358.94	31.37	84.52
015 11000 7508 Insurance	0.00	0.00	0.00	0.00	14,079.00	0.00	14,079.00	0.00	0.00
015 11000 7519 Public Safety Building Professional Services Contractual	0.00	19.40	0.00	19.40	0.00	0.00	(19.40)	0.00	0.00
015 11000 7629 Charges from Capital Facilities	<u>6,823.24</u>	<u>10,232.08</u>	<u>0.00</u>	<u>10,232.08</u>	<u>88,960.56</u>	<u>0.00</u>	<u>78,728.48</u>	<u>11.50</u>	<u>8,004.44</u>
Total Expenses	<u>15,869.42</u>	<u>39,335.15</u>	<u>4,452.83</u>	<u>43,787.98</u>	<u>252,519.56</u>	<u>0.00</u>	<u>208,731.58</u>	<u>17.34</u>	<u>33,176.27</u>

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Public Works	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
021 11000 6001 Salaries & Wages	9,966.07	51,197.66	0.00	51,197.66	82,487.81	0.00	31,290.15	62.07	91,650.30
021 11000 6002 Temporary Wages	0.00	667.80	0.00	667.80	20,738.64	0.00	20,070.84	3.22	0.00
021 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	230,796.08	0.00	230,796.08	0.00	0.00
021 11000 6004 Part Time Wages	0.00	0.00	0.00	0.00	22,828.42	0.00	22,828.42	0.00	0.00
021 11000 6005 Overtime	177.84	322.84	0.00	322.84	22,119.21	0.00	21,796.37	1.46	4,431.42
021 11000 6010 Vacation expense	(1,603.58)	(8,350.28)	0.00	(8,350.28)	0.00	0.00	8,350.28	0.00	(2,632.93)
021 11000 6101 Employer Tax	113.93	643.46	0.00	643.46	5,495.07	0.00	4,851.61	11.71	1,292.25
021 11000 6102 PERS Retirement	2,231.47	9,599.18	0.00	9,599.18	107,469.45	0.00	97,870.27	8.93	20,774.36
021 11000 6103 SBS	523.46	2,646.21	0.00	2,646.21	23,230.87	0.00	20,584.66	11.39	5,728.41
021 11000 6210 Employee Health Benefits	5,239.52	16,321.01	0.00	16,321.01	110,319.14	0.00	93,998.13	14.79	28,906.80
021 11000 6211 Deductible Reimbursement Expense	0.00	500.00	0.00	500.00	0.00	0.00	(500.00)	0.00	0.00
021 11000 6220 Life Insurance	(8.17)	91.92	0.00	91.92	887.11	0.00	795.19	10.36	236.70
021 11000 6222 Workers Compensation	171.45	781.55	0.00	781.55	11,910.40	0.00	11,128.85	6.56	1,484.25
021 11000 7001 Materials & Supplies	(5.40)	1,144.00	0.00	1,144.00	2,900.00	0.00	1,756.00	39.45	189.63
021 11000 7002 Facility Repair & Maintenance	0.00	60.00	0.00	60.00	1,000.00	0.00	940.00	6.00	0.00
021 11000 7010 Vehicle Maintenance	0.00	0.00	0.00	0.00	6,740.00	0.00	6,740.00	0.00	1,142.57
021 11000 7018 Miscellaneous Tools	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
021 11000 7100 Uniform, gear & clothing allowance	160.45	332.31	0.00	332.31	3,000.00	0.00	2,667.69	11.08	295.51
021 11000 7502 Phone/Internet	368.12	1,464.93	0.00	1,464.93	6,000.00	0.00	4,535.07	24.42	903.42
021 11000 7505 Travel	0.00	215.76	0.00	215.76	0.00	0.00	(215.76)	0.00	874.96
021 11000 7508 Insurance	2,275.01	6,825.03	0.00	6,825.03	27,347.00	0.00	20,521.97	24.96	4,495.38
021 11000 7621 Public Works Labor Charges	0.00	(15,133.72)	0.00	(15,133.72)	(216,850.00)	0.00	(201,716.28)	6.98	(69,362.45)
021 11000 7622 Charges from Garage	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
021 11000 7629 Charges from Capital Facilities	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00	0.00
Total Expenses	19,610.17	69,329.66	0.00	69,329.66	481,419.20	0.00	412,089.54	14.40	90,410.58

Consolidated Statement of Activity - MTD and YTD
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For 9/30/2020

Garage	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
022 11000 6001 Salaries & Wages	6,675.49	26,161.41	0.00	26,161.41	0.00	0.00	(26,161.41)	0.00	28,688.56
022 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	117,727.58	0.00	117,727.58	0.00	0.00
022 11000 6005 Overtime	92.52	414.40	0.00	414.40	5,500.00	0.00	5,085.60	7.53	500.26
022 11000 6010 Vacation expense	115.51	(190.20)	0.00	(190.20)	0.00	0.00	190.20	0.00	13.66
022 11000 6101 Employer Tax	92.56	354.37	0.00	354.37	1,786.80	0.00	1,432.43	19.83	387.91
022 11000 6102 PERS Retirement	1,488.94	5,846.77	0.00	5,846.77	36,968.28	0.00	31,121.51	15.82	6,421.54
022 11000 6103 SBS	421.95	1,617.46	0.00	1,617.46	7,553.85	0.00	5,936.39	21.41	1,790.13
022 11000 6210 Employee Health Benefits	2,805.68	11,232.41	0.00	11,232.41	47,661.89	0.00	36,429.48	23.57	13,487.46
022 11000 6220 Life Insurance	17.15	67.69	0.00	67.69	300.00	0.00	232.31	22.56	78.90
022 11000 6222 Workers Compensation	140.69	550.17	0.00	550.17	2,884.70	0.00	2,334.53	19.07	604.33
022 11000 7001 Materials & Supplies	547.80	3,773.72	0.00	3,773.72	7,000.00	0.00	3,226.28	53.91	1,490.73
022 11000 7002 Facility Repair & Maintenance	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	88.35
022 11000 7006 Software Programming & Licensing	0.00	0.00	0.00	0.00	7,075.00	0.00	7,075.00	0.00	954.52
022 11000 7010 Vehicle Maintenance	5,843.73	7,112.71	0.00	7,112.71	1,000.00	0.00	(6,112.71)	711.27	0.00
022 11000 7015 Fuel - Automotive	4,862.15	11,393.76	0.00	11,393.76	65,000.00	0.00	53,606.24	17.53	19,997.46
022 11000 7017 Fuel - Heating	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00
022 11000 7018 Miscellaneous Tools	0.00	320.74	0.00	320.74	3,000.00	0.00	2,679.26	10.69	0.00
022 11000 7100 Clothing & Gear	0.00	90.90	0.00	90.90	1,600.00	0.00	1,509.10	5.68	271.73
022 11000 7501 Utilities	1,184.52	3,558.83	0.00	3,558.83	23,000.00	0.00	19,441.17	15.47	2,775.65
022 11000 7502 Phone/Internet	5.42	10.88	0.00	10.88	0.00	0.00	(10.88)	0.00	5.71
022 11000 7503 Information Technology	0.00	605.93	0.00	605.93	0.00	0.00	(605.93)	0.00	578.50
022 11000 7508 Insurance	207.85	623.55	0.00	623.55	3,044.00	0.00	2,420.45	20.48	288.75
022 11000 7515 Health & Safety Permits, Inspections, Compliance	0.00	1,571.40	0.00	1,571.40	1,500.00	0.00	(71.40)	104.76	0.00
022 11000 7621 Public Works Labor Charges	0.00	922.78	0.00	922.78	1,300.00	0.00	377.22	70.98	972.12
022 11000 7622 Charges from Garage	(6,047.66)	(26,666.45)	0.00	(26,666.45)	(107,275.00)	0.00	(80,608.55)	24.86	(15,789.34)
022 11000 7629 Charges from Capital Facilities	0.00	38.52	0.00	38.52	0.00	0.00	(38.52)	0.00	93.41
022 11000 7900 Capital Expenditures	0.00	5,199.00	0.00	5,199.00	7,500.00	0.00	2,301.00	69.32	24,982.23
Total Expenses	18,454.30	54,610.75	0.00	54,610.75	244,127.10	0.00	189,516.35	22.37	88,682.57

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City and Borough of Wrangell
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Streets	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
024 11000 6001 Streets Salaries & Wages Snow Removal	6,036.56	17,994.83	0.00	17,994.83	0.00	0.00	(17,994.83)	0.00	0.00
024 11000 6005 Streets Overtime Snow Removal	225.43	225.43	0.00	225.43	0.00	0.00	(225.43)	0.00	0.00
024 11000 6010 Streets Vacation expense Snow Removal	(341.66)	(1,566.38)	0.00	(1,566.38)	0.00	0.00	1,566.38	0.00	0.00
024 11000 6101 Streets Employer Tax	82.21	231.70	0.00	231.70	0.00	0.00	(231.70)	0.00	0.00
024 11000 6102 Streets PERS Retirement	1,377.65	3,724.42	0.00	3,724.42	0.00	0.00	(3,724.42)	0.00	0.00
024 11000 6103 Streets SBS	362.90	1,020.88	0.00	1,020.88	0.00	0.00	(1,020.88)	0.00	0.00
024 11000 6210 Streets Health Insurance Premiums Snow Removal	1,654.27	4,763.31	0.00	4,763.31	0.00	0.00	(4,763.31)	0.00	0.00
024 11000 6220 Streets Life Insurance Snow Removal	14.77	38.22	0.00	38.22	0.00	0.00	(38.22)	0.00	0.00
024 11000 6222 Streets Workers Compensation Snow Removal	124.86	298.83	0.00	298.83	0.00	0.00	(298.83)	0.00	0.00
024 11000 7001 Materials & Supplies	216.20	216.20	0.00	216.20	0.00	0.00	(216.20)	0.00	0.00
024 11000 7010 Vehicle Maintenance	1,778.22	3,481.02	7,360.39	10,841.41	55,000.00	0.00	44,158.59	19.71	13,675.15
024 11000 7011 Equipment Rental Expense	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00	0.00
024 11000 7030 Maintenance Materials & Supplies	192.73	192.73	3,125.00	3,317.73	133,000.00	0.00	129,682.27	2.49	11,474.03
024 11000 7034 Crushed rock expenses	9.00	27.00	0.00	27.00	0.00	0.00	(27.00)	0.00	0.00
024 11000 7501 Utilities	2,208.13	5,278.17	0.00	5,278.17	21,000.00	0.00	15,721.83	25.13	3,445.32
024 11000 7621 Public Works Labor Charges	0.00	13,947.19	0.00	13,947.19	130,000.00	0.00	116,052.81	10.73	17,531.24
024 11000 7622 Charges from Garage	1,420.29	6,646.74	0.00	6,646.74	30,000.00	0.00	23,353.26	22.16	0.00
024 11000 7629 Charges from Capital Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	280.23
Total Expenses	15,361.56	56,520.29	10,485.39	67,005.68	384,000.00	0.00	316,994.32	17.45	46,405.97

**Consolidated Statement of Activity - MTD and YTD
 City and Borough of Wrangell
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	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
Cemetery									
026 11000 7001 Materials & Supplies	541.63	127.79	0.00	127.79	2,000.00	0.00	1,872.21	6.39	0.00
026 11000 7621 Public Works Labor Charges	0.00	(240.00)	0.00	(240.00)	3,000.00	0.00	3,240.00	(8.00)	938.97
Total Expenses	<u>541.63</u>	<u>(112.21)</u>	<u>0.00</u>	<u>(112.21)</u>	<u>5,000.00</u>	<u>0.00</u>	<u>5,112.21</u>	<u>(2.24)</u>	<u>938.97</u>

Consolidated Statement of Activity - MTD and YTD
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Capital Facilities	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
029 11000 6001 Salaries & Wages	14,253.28	54,010.38	0.00	54,010.38	85,755.00	0.00	31,744.62	62.98	55,224.27
029 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	151,806.00	0.00	151,806.00	0.00	0.00
029 11000 6005 Overtime	1,431.65	2,077.87	0.00	2,077.87	3,000.00	0.00	922.13	69.26	1,941.84
029 11000 6010 Vacation expense	686.51	(5,154.77)	0.00	(5,154.77)	0.00	0.00	5,154.77	0.00	1,687.66
029 11000 6100 Employee Benefits	0.00	(141.23)	0.00	(141.23)	0.00	0.00	141.23	0.00	0.00
029 11000 6101 Employer Tax	231.15	718.00	0.00	718.00	5,257.00	0.00	4,539.00	13.66	825.36
029 11000 6102 PERS Retirement	3,450.73	10,385.19	0.00	10,385.19	72,168.00	0.00	61,782.81	14.39	12,576.54
029 11000 6103 SBS	1,003.59	3,125.82	0.00	3,125.82	14,746.00	0.00	11,620.18	21.20	3,607.72
029 11000 6210 Health Insurance Premiums	2,530.68	8,314.10	0.00	8,314.10	37,392.00	0.00	29,077.90	22.23	10,469.91
029 11000 6220 Life Insurance	38.54	116.00	0.00	116.00	591.00	0.00	475.00	19.63	170.95
029 11000 6222 Workers Compensation	267.78	1,092.34	0.00	1,092.34	5,631.00	0.00	4,538.66	19.40	1,107.70
029 11000 6224 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,023.18
029 11000 7001 Materials & Supplies	330.99	388.99	0.00	388.99	8,000.00	0.00	7,611.01	4.86	2,088.39
029 11000 7002 Facility Repair & Maintenance	0.00	372.50	0.00	372.50	10,000.00	0.00	9,627.50	3.73	637.62
029 11000 7008 Non-capital Equipment	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00	0.00	0.00
029 11000 7010 Vehicle Maintenance & Repair	100.00	100.00	0.00	100.00	5,000.00	0.00	4,900.00	2.00	1,542.94
029 11000 7018 Miscellaneous Tools	252.95	472.88	0.00	472.88	0.00	0.00	(472.88)	0.00	1,767.44
029 11000 7100 Clothing & Gear	235.24	235.24	0.00	235.24	2,300.00	0.00	2,064.76	10.23	0.00
029 11000 7501 Utilities	0.00	57.98	0.00	57.98	0.00	0.00	(57.98)	0.00	0.00
029 11000 7502 Phone/Internet	224.83	764.71	0.00	764.71	3,528.00	0.00	2,763.29	21.68	414.49
029 11000 7503 Information Technology	0.00	3,178.80	0.00	3,178.80	4,575.00	0.00	1,396.20	69.48	3,471.00
029 11000 7505 Travel	0.00	0.00	0.00	0.00	1,325.00	0.00	1,325.00	0.00	0.00
029 11000 7508 Insurance	200.33	600.99	0.00	600.99	1,792.00	0.00	1,191.01	33.54	287.25
029 11000 7622 Charges from Garage	0.00	161.62	0.00	161.62	3,000.00	0.00	2,838.38	5.39	0.00
029 11000 7629 Charges from Capital Facilities	(10,698.99)	(17,430.42)	0.00	(17,430.42)	(214,808.00)	0.00	(197,377.58)	8.11	(30,318.62)
029 11000 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,222.50
Total Expenses	14,539.26	63,446.99	0.00	63,446.99	204,558.00	0.00	141,111.01	31.02	81,748.14

**Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020**

Community Economic Development/Planning	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
032 11000 6001 Salaries	7,663.00	7,663.00	0.00	7,663.00	93,336.00	0.00	85,673.00	8.21	0.00
032 11000 6101 Employer Tax	107.48	107.48	0.00	107.48	1,353.00	0.00	1,245.52	7.94	0.00
032 11000 6102 PERS Retirement	1,685.86	1,685.86	0.00	1,685.86	28,001.00	0.00	26,315.14	6.02	0.00
032 11000 6103 SBS	469.74	469.74	0.00	469.74	5,722.00	0.00	5,252.26	8.21	0.00
032 11000 6210 Health Insurance Premiums	804.14	804.14	0.00	804.14	8,731.00	0.00	7,926.86	9.21	0.00
032 11000 6220 Life Insurance	13.15	13.15	0.00	13.15	148.00	0.00	134.85	8.89	0.00
032 11000 6222 Workers Compensation	15.28	15.28	0.00	15.28	180.00	0.00	164.72	8.49	0.00
032 11000 7001 Materials & Supplies	14.99	36.65	0.00	36.65	500.00	0.00	463.35	7.33	0.00
032 11000 7004 Postage & Shipping	0.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00	0.00
032 11000 7120 Library Books	0.00	0.00	0.00	0.00	300.00	0.00	300.00	0.00	0.00
032 11000 7502 Phone/Internet	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	0.00
032 11000 7503 Information Technology	0.00	0.00	0.00	0.00	2,855.00	0.00	2,855.00	0.00	0.00
032 11000 7506 Publications & Advertising	0.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00	0.00
032 11000 7508 Community Economic Development/Planning Insurance	130.87	392.61	0.00	392.61	0.00	0.00	(392.61)	0.00	0.00
032 11000 7513 Training	0.00	0.00	0.00	0.00	4,200.00	0.00	4,200.00	0.00	0.00
032 11000 7519 Community Economic Development/Planning Professional Services Contractual	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
032 11000 7570 Tourism Industry Expenses	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00
032 11000 7603 Charges from Finance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,751.00
Total Expenses	10,904.51	11,187.91	0.00	11,187.91	153,726.00	0.00	142,538.09	7.28	5,751.00

**Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020**

Community Promotion	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
033 11000 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,492.47
033 11000 7629 Community Promotion Charges from Capital Facilities	15.40	111.65	0.00	111.65	0.00	0.00	(111.65)	0.00	2,304.03
033 11000 7820 Senior Citizen Program Expenditures	0.00	11,500.00	0.00	11,500.00	11,500.00	0.00	0.00	100.00	11,500.00
033 11000 7822 Contribution to Chamber of Commerce	0.00	0.00	0.00	0.00	23,000.00	0.00	23,000.00	0.00	0.00
033 11000 7823 Contribution to Local Radio	0.00	8,500.00	0.00	8,500.00	8,500.00	0.00	0.00	100.00	8,500.00
Total Expenses	15.40	20,111.65	0.00	20,111.65	43,000.00	0.00	22,888.35	46.77	25,796.50

Consolidated Statement of Activity - MTD and YTD
City and Borough of Wrangell
For 9/30/2020

Library	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
034 11000 6001 Salaries & Wages	7,868.28	24,568.62	0.00	24,568.62	65,515.01	0.00	40,946.39	37.50	27,986.44
034 11000 6002 Temporary Wages	878.13	2,546.19	0.00	2,546.19	14,417.22	0.00	11,871.03	17.66	2,566.08
034 11000 6003 Hourly Wages	0.00	0.00	0.00	0.00	28,211.98	0.00	28,211.98	0.00	0.00
034 11000 6010 Vacation expense	177.30	(26.60)	0.00	(26.60)	0.00	0.00	26.60	0.00	146.19
034 11000 6101 Employer Tax	175.50	526.86	0.00	526.86	1,568.09	0.00	1,041.23	33.60	572.43
034 11000 6102 PERS Retirement	1,731.02	5,138.46	0.00	5,138.46	28,118.10	0.00	22,979.64	18.27	6,157.02
034 11000 6103 SBS	493.19	1,599.69	0.00	1,599.69	6,629.23	0.00	5,029.54	24.13	1,724.53
034 11000 6210 Employee Health Benefits	3,371.34	9,918.36	0.00	9,918.36	36,434.18	0.00	26,515.82	27.22	12,476.86
034 11000 6220 Life Insurance	21.70	65.10	0.00	65.10	295.70	0.00	230.60	22.02	104.55
034 11000 6222 Workers Compensation	27.42	70.29	0.00	70.29	209.01	0.00	138.72	33.63	87.84
034 11000 7001 Materials & Supplies	7.48	59.17	0.00	59.17	5,000.00	0.00	4,940.83	1.18	2,162.37
034 11000 7002 Facility Repair & Maintenance	149.00	149.00	92.50	241.50	12,000.00	0.00	11,758.50	2.01	1,325.33
034 11000 7003 Custodial Supplies	0.00	5.34	0.00	5.34	700.00	0.00	694.66	0.76	0.00
034 11000 7004 Postage & Shipping	91.03	166.60	0.00	166.60	1,000.00	0.00	833.40	16.66	200.74
034 11000 7120 Library Books	2,160.44	3,405.10	7,500.19	10,905.29	19,415.00	0.00	8,509.71	56.17	2,527.88
034 11000 7501 Utilities	573.05	1,582.87	0.00	1,582.87	9,000.00	0.00	7,417.13	17.59	1,421.11
034 11000 7502 Phone/Internet	223.57	671.71	0.00	671.71	2,592.36	0.00	1,920.65	25.91	514.47
034 11000 7503 Information Technology	461.00	461.00	0.00	461.00	10,585.00	0.00	10,124.00	4.36	691.00
034 11000 7507 Library Memberships & Dues	275.00	275.00	0.00	275.00	0.00	0.00	(275.00)	0.00	0.00
034 11000 7508 Insurance	584.49	1,753.47	0.00	1,753.47	7,162.00	0.00	5,408.53	24.48	1,286.13
034 11000 7629 Charges from Capital Facilities	0.00	128.43	0.00	128.43	5,000.00	0.00	4,871.57	2.57	153.37
Total Expenses	19,268.94	53,064.66	7,592.69	60,657.35	253,852.88	0.00	193,195.53	23.89	62,104.34

**Consolidated Statement of Activity - MTD and YTD
 City and Borough of Wrangell
 For 9/30/2020**

Transfers	M-T-D Actual	Y-T-D Actual	Y-T-D Encumbered	Total Actual & Encumbered	Y-T-D Budget	Y-T-D Revised Budget	Variance	% of Budget	Y-T-D Last Year Actual
999 11000 8921 Transfer to Nolan Center	39,000.00	39,000.00	0.00	39,000.00	156,000.00	0.00	117,000.00	25.00	0.00
999 11000 8924 Transfer to Parks & Recreation	149,059.00	149,059.00	0.00	149,059.00	596,236.00	0.00	447,177.00	25.00	197,189.50
Total Expenses	188,059.00	188,059.00	0.00	188,059.00	752,236.00	0.00	564,177.00	25.00	197,189.50

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Nolan Center Funds	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4910 Nolan Center Transfer from General Fund	39,000.00	39,000.00	0.00	39,000.00	0.00	0.00	39,000.00	0.00
Total Revenues	39,000.00	39,000.00	0.00	39,000.00	0.00	0.00	39,000.00	0.00
Expenses								
120 6210 Health Insurance Premiums	0.00	(0.01)	0.00	(0.01)	0.00	0.00	0.01	0.00
125 6001 Salaries	0.00	0.00	0.00	0.00	66,787.97	0.00	66,787.97	0.00
125 6002 Temporary Wages	0.00	73.43	0.00	73.43	0.00	0.00	(73.43)	5,158.25
125 6101 Employer Tax	0.00	5.62	0.00	5.62	968.43	0.00	962.81	394.62
125 6102 PERS Retirement	0.00	0.00	0.00	0.00	14,693.35	0.00	14,693.35	0.00
125 6103 SBS	0.00	0.00	0.00	0.00	4,094.10	0.00	4,094.10	0.00
125 6210 Employee Health Benefits	0.00	0.00	0.00	0.00	8,731.14	0.00	8,731.14	0.00
125 6220 Life Insurance	0.00	0.00	0.00	0.00	147.85	0.00	147.85	0.00
125 6222 Workers Compensation	0.00	1.89	0.00	1.89	1,013.62	0.00	1,011.73	153.21
125 7001 Materials & Supplies	8.99	301.39	0.00	301.39	4,000.00	0.00	3,698.61	1,175.04
125 7002 Facility Repair & Maintenance	433.08	2,576.03	16,205.35	18,781.38	50,525.00	0.00	31,743.62	21,327.44
125 7003 Custodial Supplies	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,491.76
125 7004 Postage & Shipping	0.00	4.05	0.00	4.05	500.00	0.00	495.95	73.40
125 7006 Nolan Center Facility Software Programming & Licensing	35.00	105.00	0.00	105.00	0.00	0.00	(105.00)	0.00
125 7008 Non-capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.98
125 7009 Equipment Repair & Maintenance	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	788.46
125 7017 Fuel & Oil - Heating	2,001.00	2,001.00	0.00	2,001.00	6,000.00	0.00	3,999.00	0.00
125 7501 Utilities	4,753.76	13,152.15	0.00	13,152.15	70,000.00	0.00	56,847.85	9,844.23
125 7502 Phone/Internet	627.40	1,883.00	0.00	1,883.00	7,500.00	0.00	5,617.00	1,510.15
125 7503 Nolan Center Facility Information Technology	0.00	35.95	0.00	35.95	0.00	0.00	(35.95)	0.00
125 7508 Insurance	2,264.44	6,793.32	0.00	6,793.32	20,578.00	0.00	13,784.68	3,780.33
125 7629 Charges from Capital Facilities	0.00	0.00	0.00	0.00	17,000.00	0.00	17,000.00	4,993.10
125 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00
Total Expenses	10,123.67	26,932.82	16,205.35	43,138.17	274,539.46	0.00	231,401.29	57,548.97
Excess Revenue Over (Under) Expenditures	28,876.33	12,067.18	(16,205.35)	(4,138.17)	(274,539.46)	0.00	(192,401.29)	(57,548.97)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Museum Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4690 Donations	0.00	0.00	0.00	0.00	4,000.00	0.00	(4,000.00)	500.00
4701 Admissions/User Fees	80.91	351.23	0.00	351.23	20,000.00	0.00	(19,648.77)	20,692.00
4703 Sales of Merchandise & Concessions	845.72	4,032.04	0.00	4,032.04	50,000.00	0.00	(45,967.96)	54,619.68
Total Revenues	926.63	4,383.27	0.00	4,383.27	74,000.00	0.00	(69,616.73)	75,811.68
Expenses								
121 6001 Salaries	1,905.98	5,319.01	0.00	5,319.01	0.00	0.00	(5,319.01)	0.00
121 6002 Temporary Wages	381.62	1,077.90	0.00	1,077.90	10,000.00	0.00	8,922.10	11,700.94
121 6003 Hourly Wages	0.00	0.00	0.00	0.00	29,658.74	0.00	29,658.74	0.00
121 6005 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.16
121 6010 Vacation expense	88.65	88.65	0.00	88.65	0.00	0.00	(88.65)	0.00
121 6101 Employer Tax	58.12	160.87	0.00	160.87	575.05	0.00	414.18	897.57
121 6102 PERS Retirement	419.32	1,170.18	0.00	1,170.18	8,897.62	0.00	7,727.44	0.00
121 6103 SBS	122.27	331.49	0.00	331.49	2,431.08	0.00	2,099.59	0.00
121 6210 Employee Health Benefits	25.21	29.81	0.00	29.81	0.00	0.00	(29.81)	18.00
121 6220 Life Insurance	8.55	25.65	0.00	25.65	147.85	0.00	122.20	0.00
121 6222 Workers Compensation	15.12	42.59	0.00	42.59	601.89	0.00	559.30	28.64
121 7001 Materials & Supplies	95.00	95.00	0.00	95.00	0.00	0.00	(95.00)	389.80
121 7050 Concessions & Merchandise for Resale	0.00	(183.29)	0.00	(183.29)	25,000.00	0.00	25,183.29	21,822.78
121 7055 Museum Exhibits	799.96	790.48	0.00	790.48	0.00	0.00	(790.48)	2,330.69
121 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,669.28
121 7506 Publications & Advertising	0.00	456.00	0.00	456.00	0.00	0.00	(456.00)	0.00
121 7508 Insurance	0.00	0.00	0.00	0.00	963.00	0.00	963.00	0.00
121 7509 Bank & Credit Card Fees	0.00	35.00	0.00	35.00	1,000.00	0.00	965.00	1,612.42
121 7577 Asset Preservation & Management	0.00	150.00	0.00	150.00	1,500.00	0.00	1,350.00	0.00
Total Expenses	3,919.80	9,589.34	0.00	9,589.34	80,775.23	0.00	71,185.89	41,502.28
Excess Revenue Over (Under) Expenditures	(2,993.17)	(5,206.07)	0.00	(5,206.07)	(6,775.23)	0.00	(140,802.62)	34,309.40

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Civic Center	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4705 Facility Rental	0.00	965.84	0.00	965.84	10,000.00	0.00	(9,034.16)	5,925.75
4708 Event Revenue	0.00	552.26	0.00	552.26	0.00	0.00	552.26	990.25
Total Revenues	0.00	1,518.10	0.00	1,518.10	10,000.00	0.00	(8,481.90)	6,916.00
Expenses								
122 6001 Salaries & Wages	5,673.00	16,025.64	0.00	16,025.64	0.00	0.00	(16,025.64)	26,507.37
122 6002 Temporary Wages	133.90	1,055.54	0.00	1,055.54	5,000.00	0.00	3,944.46	793.42
122 6005 Overtime	0.00	22.94	0.00	22.94	0.00	0.00	(22.94)	191.37
122 6010 Vacation expense	(1,636.50)	(1,039.21)	0.00	(1,039.21)	0.00	0.00	1,039.21	1,242.57
122 6101 Employer Tax	66.78	294.48	0.00	294.48	72.50	0.00	(221.98)	456.42
122 6102 PERS Retirement	1,248.06	3,525.64	0.00	3,525.64	0.00	0.00	(3,525.64)	5,867.24
122 6103 SBS	247.43	918.65	0.00	918.65	306.50	0.00	(612.15)	1,710.99
122 6210 Employee Health Benefits	778.93	2,200.40	0.00	2,200.40	4,365.57	0.00	2,165.17	4,387.41
122 6220 Life Insurance	13.15	37.15	0.00	37.15	0.00	0.00	(37.15)	72.28
122 6222 Workers Compensation	15.29	51.21	0.00	51.21	75.88	0.00	24.67	54.62
122 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00
122 7506 Publications & Advertising	234.00	253.99	0.00	253.99	5,500.00	0.00	5,246.01	1,628.81
122 7507 Memberships & Dues	48.00	96.00	0.00	96.00	0.00	0.00	(96.00)	30.00
122 7629 Civic Center Charges from Capital Facilities	1,242.84	2,279.96	0.00	2,279.96	0.00	0.00	(2,279.96)	0.00
Total Expenses	8,064.88	25,722.39	0.00	25,722.39	15,320.45	0.00	(10,401.94)	43,292.50
Excess Revenue Over (Under) Expenditures	(8,064.88)	(24,204.29)	0.00	(24,204.29)	(5,320.45)	0.00	1,920.04	(36,376.50)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Theater Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4701 Admissions/User Fees	42.00	390.00	0.00	390.00	35,000.00	0.00	(34,610.00)	15,531.00
4703 Sales of Merchandise & Concessions	283.94	2,652.10	0.00	2,652.10	35,000.00	0.00	(32,347.90)	15,993.50
Total Revenues	325.94	3,042.10	0.00	3,042.10	70,000.00	0.00	(66,957.90)	31,524.50
Expenses								
123 6001 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,878.39
123 6002 Temporary Wages	420.53	2,047.71	0.00	2,047.71	15,000.00	0.00	12,952.29	6,017.98
123 6005 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	139.12
123 6010 Vacation expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.85
123 6101 Employer Tax	32.17	156.64	0.00	156.64	217.50	0.00	60.86	489.72
123 6102 PERS Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	443.95
123 6103 SBS	0.00	0.00	0.00	0.00	919.50	0.00	919.50	128.47
123 6210 Health Insurance Premiums	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401.73
123 6220 Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.62
123 6222 Workers Compensation	8.73	40.85	0.00	40.85	227.65	0.00	186.80	71.33
123 7050 Concessions & Merchandise for Resale	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	9,192.93
123 7506 Publications & Advertising	339.00	363.00	0.00	363.00	0.00	0.00	(363.00)	316.00
123 7830 Film Expense	1,243.43	2,025.65	0.00	2,025.65	20,000.00	0.00	17,974.35	2,777.99
Total Expenses	2,043.86	4,633.85	0.00	4,633.85	51,364.65	0.00	46,730.80	21,942.08
Excess Revenue Over (Under) Expenditures	(1,717.92)	(1,591.75)	0.00	(1,591.75)	18,635.35	0.00	(113,688.70)	9,582.42

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Parks & Recreation Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4910 Parks & Recreation Transfer from General Fund	149,059.00	149,059.00	0.00	149,059.00	0.00	0.00	149,059.00	197,189.50
Total Revenues	<u>149,059.00</u>	<u>149,059.00</u>	<u>0.00</u>	<u>149,059.00</u>	<u>0.00</u>	<u>0.00</u>	<u>149,059.00</u>	<u>197,189.50</u>
Expenses								
140 6210 Parks & Recreation Fund Parks & Recreation Health Insurance Premiums	0.00	(0.03)	0.00	(0.03)	0.00	0.00	0.03	0.00
140 7001 Materials & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,487.68
140 7503 Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,352.50
140 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,717.50
140 7509 Credit card processing & bank fees	23.00	521.12	0.00	521.12	0.00	0.00	(521.12)	0.00
140 7515 Health & Safety Permits, Inspections, Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
Total Expenses	<u>23.00</u>	<u>521.09</u>	<u>0.00</u>	<u>521.09</u>	<u>0.00</u>	<u>0.00</u>	<u>(521.09)</u>	<u>11,782.68</u>
Excess Revenue Over (Under) Expenditures	<u><u>149,036.00</u></u>	<u><u>148,537.91</u></u>	<u><u>0.00</u></u>	<u><u>148,537.91</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>149,580.09</u></u>	<u><u>185,406.82</u></u>

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Pool	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	9,122.00	0.00	(9,122.00)	0.00
4550 Interest Income	0.00	0.00	0.00	0.00	30,176.00	0.00	(30,176.00)	0.00
4595 Miscellaneous Grant Revenue	0.00	0.00	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
4701 Admissions/User Fees	701.23	8,732.41	0.00	8,732.41	40,000.00	0.00	(31,267.59)	14,586.10
4703 Sales of Merchandise & Concessions	0.00	0.00	0.00	0.00	1,000.00	0.00	(1,000.00)	223.20
4705 Facility Rental	0.00	0.00	0.00	0.00	3,000.00	0.00	(3,000.00)	218.55
4712 Fee Assistance	0.00	0.00	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00
4714 Locker Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204.60
Total Revenues	701.23	8,732.41	0.00	8,732.41	86,798.00	0.00	(78,065.59)	15,232.45
Expenses								
141 6001 Salaries & Wages	5,339.80	15,981.10	0.00	15,981.10	23,261.51	0.00	7,280.41	18,108.03
141 6002 Temporary Wages	3,520.03	15,609.03	0.00	15,609.03	78,500.00	0.00	62,890.97	19,323.70
141 6003 Hourly Wages	0.00	0.00	0.00	0.00	41,133.85	0.00	41,133.85	0.00
141 6005 Overtime	131.22	265.10	0.00	265.10	500.00	0.00	234.90	547.61
141 6010 Vacation expense	278.02	251.76	0.00	251.76	0.00	0.00	(251.76)	(121.45)
141 6101 Employer Tax	349.79	1,425.81	0.00	1,425.81	1,076.97	0.00	(348.84)	1,762.36
141 6102 PERS Retirement	1,203.55	3,572.40	0.00	3,572.40	10,144.71	0.00	6,572.31	4,017.13
141 6103 SBS	352.37	1,010.82	0.00	1,010.82	4,270.30	0.00	3,259.48	1,111.91
141 6210 Employee Health Benefits	1,192.00	3,390.01	0.00	3,390.01	7,858.03	0.00	4,468.02	3,618.96
141 6220 Life Insurance	18.86	55.75	0.00	55.75	88.71	0.00	32.96	59.20
141 6222 Workers Compensation	228.37	809.75	0.00	809.75	1,775.43	0.00	965.68	946.60
141 7001 Materials & Supplies	459.98	484.95	0.00	484.95	12,690.00	0.00	12,205.05	4,047.13
141 7002 Facility Repair & Maintenance	(292.02)	420.03	185.00	605.03	40,000.00	0.00	39,394.97	1,165.65
141 7008 Non-capital Equipment	58.30	222.91	0.00	222.91	15,000.00	0.00	14,777.09	19,193.68
141 7009 Equipment Repair & Maintenance	0.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00	0.00
141 7021 Water Treatment Chemicals	4,461.44	6,009.11	215.13	6,224.24	15,000.00	0.00	8,775.76	13,653.37
141 7501 Utilities	3,407.93	10,253.57	0.00	10,253.57	122,000.00	0.00	111,746.43	41,351.77
141 7502 Phone/Internet	376.86	1,251.32	0.00	1,251.32	6,800.00	0.00	5,548.68	918.49
141 7503 Information Technology	0.00	3,802.60	0.00	3,802.60	2,300.00	0.00	(1,502.60)	0.00
141 7505 Travel	98.00	98.00	0.00	98.00	0.00	0.00	(98.00)	427.35
141 7506 Publications & Advertising	126.00	126.00	0.00	126.00	1,000.00	0.00	874.00	0.00
141 7508 Insurance	0.00	13,832.68	0.00	13,832.68	11,373.00	0.00	(2,459.68)	0.00
141 7509 Bank & Credit Card Fees	0.00	198.00	0.00	198.00	1,625.00	0.00	1,427.00	503.98
141 7513 Pool Training	0.00	0.00	0.00	0.00	3,340.00	0.00	3,340.00	0.00
141 7515 Permits, Inspections & Compliance	40.00	310.00	0.00	310.00	3,000.00	0.00	2,690.00	5,164.12
141 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.01
141 7629 Charges from Capital Facilities	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	159.14
Total Expenses	21,350.50	79,380.70	400.13	79,780.83	432,737.51	0.00	352,956.68	136,103.74
Excess Revenue Over (Under) Expenditures	(20,649.27)	(70,648.29)	(400.13)	(71,048.42)	(345,939.51)	0.00	(431,022.27)	(120,871.29)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Parks	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4701 Admissions/User Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,720.25
4710 Parks R/V Park Revenue	0.00	196.26	0.00	196.26	0.00	0.00	196.26	0.00
Total Revenues	0.00	196.26	0.00	196.26	0.00	0.00	196.26	2,720.25
Expenses								
142 6001 Salaries & Wages	0.00	0.00	0.00	0.00	23,123.51	0.00	23,123.51	0.00
142 6002 Temporary Wages	1,456.65	10,690.03	0.00	10,690.03	35,360.00	0.00	24,669.97	15,817.25
142 6005 Overtime	0.00	74.22	0.00	74.22	0.00	0.00	(74.22)	259.40
142 6101 Employer Tax	111.44	823.50	0.00	823.50	1,181.35	0.00	357.85	1,229.85
142 6102 Parks PERS Retirement	0.00	0.00	0.00	0.00	13,833.69	0.00	13,833.69	0.00
142 6103 Parks SBS	0.00	0.00	0.00	0.00	4,994.25	0.00	4,994.25	0.00
142 6210 Parks Health Insurance Premiums	0.00	0.00	0.00	0.00	7,858.03	0.00	7,858.03	0.00
142 6222 Workers Compensation	37.06	275.86	0.00	275.86	2,076.42	0.00	1,800.56	411.15
142 6224 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.00
142 7001 Materials & Supplies	0.00	476.10	0.00	476.10	10,500.00	0.00	10,023.90	1,111.06
142 7002 Facility Repair & Maintenance	0.00	175.54	0.00	175.54	30,000.00	0.00	29,824.46	1,987.34
142 7008 Non-capital Equipment	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00
142 7009 Equipment Repair & Maintenance	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	189.99
142 7010 Vehicle Maintenance	0.00	0.00	0.00	0.00	12,000.00	0.00	12,000.00	1,899.98
142 7501 Utilities	681.27	4,764.76	0.00	4,764.76	12,000.00	0.00	7,235.24	2,459.34
142 7506 Publications & Advertising	0.00	0.00	0.00	0.00	750.00	0.00	750.00	0.00
142 7508 Insurance	1,609.80	4,829.40	0.00	4,829.40	0.00	0.00	(4,829.40)	3,131.97
142 7622 Charges from Garage	137.55	715.81	0.00	715.81	2,800.00	0.00	2,084.19	0.00
142 7629 Charges from Capital Facilities	498.29	678.00	0.00	678.00	2,500.00	0.00	1,822.00	3,552.35
Total Expenses	4,532.06	23,503.22	0.00	23,503.22	176,477.25	0.00	152,974.03	32,221.68
Excess Revenue Over (Under) Expenditures	(4,532.06)	(23,306.96)	0.00	(23,306.96)	(176,477.25)	0.00	(152,777.77)	(29,501.43)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Recreation	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4701 Admissions/User Fees	15.00	335.00	0.00	335.00	0.00	0.00	335.00	6,964.56
4702 Program Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(525.00)
4705 Facility Rental	45.00	205.00	0.00	205.00	0.00	0.00	205.00	0.00
Total Revenues	60.00	540.00	0.00	540.00	0.00	0.00	540.00	6,439.56
Expenses								
143 6001 Salaries & Wages	5,339.78	15,981.07	0.00	15,981.07	23,054.07	0.00	7,073.00	18,108.01
143 6002 Temporary Wages	0.00	178.33	0.00	178.33	30,000.00	0.00	29,821.67	9,023.02
143 6003 Hourly Wages	0.00	0.00	0.00	0.00	41,133.85	0.00	41,133.85	0.00
143 6005 Overtime	131.22	257.46	0.00	257.46	1,500.00	0.00	1,242.54	219.50
143 6010 Vacation expense	278.03	251.76	0.00	251.76	0.00	0.00	(251.76)	(121.43)
143 6101 Employer Tax	80.51	244.75	0.00	244.75	1,103.63	0.00	858.88	949.33
143 6102 PERS Retirement	1,203.71	3,572.63	0.00	3,572.63	13,833.69	0.00	10,261.06	4,017.01
143 6103 SBS	352.47	1,010.93	0.00	1,010.93	4,665.68	0.00	3,654.75	1,111.80
143 6210 Employee Health Benefits	1,116.59	3,300.93	0.00	3,300.93	7,858.03	0.00	4,557.10	3,591.75
143 6220 Life Insurance	18.84	55.70	0.00	55.70	133.07	0.00	77.37	59.15
143 6222 Workers Compensation	138.99	419.35	0.00	419.35	1,939.82	0.00	1,520.47	681.01
143 7001 Materials & Supplies	0.00	50.07	0.00	50.07	7,000.00	0.00	6,949.93	2,647.15
143 7002 Facility Repair & Maintenance	0.00	295.00	0.00	295.00	13,000.00	0.00	12,705.00	1,793.92
143 7006 Information Technology	0.00	0.00	0.00	0.00	3,970.00	0.00	3,970.00	0.00
143 7501 Utilities	274.41	765.36	0.00	765.36	10,000.00	0.00	9,234.64	786.25
143 7502 Phone/Internet	164.50	494.16	0.00	494.16	3,000.00	0.00	2,505.84	329.74
143 7505 Travel	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00	0.00
143 7506 Publications & Advertising	0.00	0.00	0.00	0.00	750.00	0.00	750.00	0.00
143 7508 Insurance	0.00	0.00	0.00	0.00	8,868.00	0.00	8,868.00	0.00
143 7509 Recreation Credit card processing & bank fees	0.00	0.00	0.00	0.00	1,625.00	0.00	1,625.00	0.00
143 7513 Recreation Training	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
143 7515 Permits, Inspections & Compliance	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
143 7629 Charges from Capital Facilities	138.76	183.69	0.00	183.69	5,000.00	0.00	4,816.31	299.26
Total Expenses	9,237.81	27,061.19	0.00	27,061.19	182,634.84	0.00	155,573.65	43,495.47
Excess Revenue Over (Under) Expenditures	(9,177.81)	(26,521.19)	0.00	(26,521.19)	(182,634.84)	0.00	(155,033.65)	(37,055.91)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Wrangell Municipal Light & Power	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 State of AK PERS Revenue	0.00	0.00	0.00	0.00	41,112.50	0.00	(41,112.50)	0.00
5010 Residential kWh Sales	104,674.21	299,762.23	0.00	299,762.23	1,620,000.00	0.00	(1,320,237.77)	247,598.35
5011 Small Commercial kWh Sales	80,182.85	234,130.88	0.00	234,130.88	1,300,000.00	0.00	(1,065,869.12)	216,778.94
5012 Large Commercial kWh Sales	52,644.75	159,731.68	0.00	159,731.68	850,000.00	0.00	(690,268.32)	271,646.51
5015 Fuel Surcharge	0.00	0.00	0.00	0.00	45,000.00	0.00	(45,000.00)	0.00
5018 Labor Charges	0.00	0.00	0.00	0.00	750.00	0.00	(750.00)	0.00
5020 Electric fees & permits	0.00	175.00	0.00	175.00	2,000.00	0.00	(1,825.00)	575.00
5021 Write-offs Collected	0.00	0.00	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00
5022 Service Charges	0.00	2,640.00	0.00	2,640.00	10,000.00	0.00	(7,360.00)	3,385.00
5029 Write-offs Collected at City Hall	316.93	1,846.17	0.00	1,846.17	0.00	0.00	1,846.17	1,216.35
5030 Equipment Rental	0.00	170.00	0.00	170.00	700.00	0.00	(530.00)	0.00
5031 Pole Rental	0.00	0.00	0.00	0.00	46,000.00	0.00	(46,000.00)	0.00
5032 Late Fees	0.00	(1.02)	0.00	(1.02)	10,000.00	0.00	(10,001.02)	3,255.08
5033 Investment income	0.00	0.00	0.00	0.00	3,000.00	0.00	(3,000.00)	0.00
5034 Material Sales	0.00	0.00	0.00	0.00	3,000.00	0.00	(3,000.00)	1,116.40
5036 PERS Termination Liability Reimbursement	0.00	0.00	0.00	0.00	74,108.00	0.00	(74,108.00)	0.00
Total Revenues	237,818.74	698,454.94	0.00	698,454.94	4,007,170.50	0.00	(3,308,715.56)	745,571.63
Expenses								
201 6001 Salaries	11,830.18	36,028.96	0.00	36,028.96	100,181.95	0.00	64,152.99	34,341.53
201 6002 Temporary Wages	0.00	310.41	0.00	310.41	2,500.00	0.00	2,189.59	0.00
201 6003 Hourly Wages	0.00	0.00	0.00	0.00	46,696.42	0.00	46,696.42	0.00
201 6005 Overtime	0.00	0.00	0.00	0.00	533.00	0.00	533.00	0.00
201 6010 Vacation expense	437.48	(2,040.32)	0.00	(2,040.32)	0.00	0.00	2,040.32	(2,670.77)
201 6101 Employer Tax	166.96	485.57	0.00	485.57	2,179.00	0.00	1,693.43	425.65
201 6102 PERS Retirement	2,602.64	7,926.27	0.00	7,926.27	32,509.00	0.00	24,582.73	7,555.14
201 6103 SBS	752.01	2,083.47	0.00	2,083.47	9,212.00	0.00	7,128.53	1,941.43
201 6210 Employee Health Benefits	4,403.41	12,909.77	0.00	12,909.77	44,260.00	0.00	31,350.23	13,164.75
201 6220 Life Insurance	21.70	64.85	0.00	64.85	200.00	0.00	135.15	65.10
201 6222 Workers Compensation	101.79	331.92	0.00	331.92	3,542.00	0.00	3,210.08	288.14
202 6001 Salaries	6,930.00	19,602.00	0.00	19,602.00	0.00	0.00	(19,602.00)	19,016.00
202 6003 Hourly Wages	0.00	0.00	0.00	0.00	76,377.60	0.00	76,377.60	0.00
202 6005 Overtime	705.42	705.42	0.00	705.42	8,136.00	0.00	7,430.58	2,547.50
202 6010 Vacation expense	0.00	203.40	0.00	203.40	0.00	0.00	(203.40)	(94.32)
202 6101 Employer Tax	108.72	291.72	0.00	291.72	1,225.45	0.00	933.73	305.17
202 6102 PERS Retirement	1,679.79	4,467.63	0.00	4,467.63	25,354.08	0.00	20,886.45	4,743.97
202 6103 SBS	468.05	1,257.31	0.00	1,257.31	5,180.68	0.00	3,923.37	1,316.06
202 6210 Employee Health Benefits	804.14	2,366.59	0.00	2,366.59	8,731.14	0.00	6,364.55	2,403.57
202 6220 Life Insurance	13.15	39.45	0.00	39.45	0.00	0.00	(39.45)	39.45
202 6222 Workers Compensation	180.84	490.50	0.00	490.50	2,032.89	0.00	1,542.39	504.41
203 6001 Salaries	22,828.24	68,641.35	0.00	68,641.35	0.00	0.00	(68,641.35)	65,412.49
203 6002 Temporary Wages	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00
203 6003 Hourly Wages	0.00	0.00	0.00	0.00	266,361.89	0.00	266,361.89	0.00
203 6005 Overtime	3,781.75	5,667.03	0.00	5,667.03	15,619.06	0.00	9,952.03	4,100.84
203 6010 Vacation expense	735.17	462.74	0.00	462.74	0.00	0.00	(462.74)	(2,425.56)
203 6101 Employer Tax	381.05	1,040.11	0.00	1,040.11	4,088.72	0.00	3,048.61	930.82

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Wrangell Municipal Light & Power	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
203 6102 PERS Retirement	5,854.20	16,347.81	0.00	16,347.81	84,594.28	0.00	68,246.47	15,292.94
203 6103 SBS	1,676.25	4,583.45	0.00	4,583.45	17,285.43	0.00	12,701.98	4,112.47
203 6210 Employee Health Benefits	7,936.07	23,414.09	0.00	23,414.09	83,198.03	0.00	59,783.94	21,723.66
203 6220 Life Insurance	39.45	118.12	0.00	118.12	0.00	0.00	(118.12)	118.35
203 6222 Workers Compensation	611.96	1,755.61	0.00	1,755.61	6,782.78	0.00	5,027.17	1,658.73
203 6224 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(33.00)
201 7001 Materials & Supplies	100.44	855.83	0.00	855.83	4,500.00	0.00	3,644.17	464.94
201 7002 Facility Repair & Maintenance	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00
201 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	400.00	0.00	400.00	0.00
201 7501 Utilities	0.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	0.00
201 7502 Phone/Internet	415.51	1,608.04	0.00	1,608.04	5,136.00	0.00	3,527.96	893.41
201 7503 Information Technology	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	990.00
201 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,987.26
201 7506 Publications & Advertising	85.00	85.00	0.00	85.00	800.00	0.00	715.00	198.00
201 7508 Insurance	4,655.47	13,966.41	0.00	13,966.41	58,266.00	0.00	44,299.59	11,488.38
201 7509 Bank & Credit Card Fees	2,982.45	8,822.34	0.00	8,822.34	0.00	0.00	(8,822.34)	0.00
201 7510 Engineering	0.00	1,190.00	2,144.00	3,334.00	0.00	0.00	(3,334.00)	1,165.00
201 7515 Health & Safety Permits, Inspections, Compliance	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00
201 7540 Auditing Services	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
201 7603 Charges from Finance	3,028.50	9,085.50	0.00	9,085.50	65,625.00	0.00	56,539.50	17,874.00
201 7622 Garage Charges	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
201 7629 Charges from Capital Facilities	246.68	310.84	0.00	310.84	5,000.00	0.00	4,689.16	0.00
201 7851 PERS Termination Liability Payment	0.00	(6,515.63)	0.00	(6,515.63)	74,108.00	0.00	80,623.63	339.99
201 7915 Meter Deposit Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.26
202 7001 Materials & Supplies	24.74	6,777.20	(6,464.47)	312.73	8,097.00	0.00	7,784.27	3,304.23
202 7002 Facility Repair & Maintenance	91.96	91.96	0.00	91.96	1,000.00	0.00	908.04	3,758.42
202 7009 Equipment Repair & Maintenance	2,356.92	14,119.82	(10,591.36)	3,528.46	1,400.00	0.00	(2,128.46)	6,684.82
202 7016 Fuel & Oil - Generation	72,060.98	74,240.83	(2,179.85)	72,060.98	192,715.00	0.00	120,654.02	100,553.05
202 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	800.00	0.00	800.00	272.74
202 7501 Utilities	190.02	570.06	0.00	570.06	37,500.00	0.00	36,929.94	570.06
202 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
202 7510 Engineering	0.00	0.00	4,559.75	4,559.75	3,000.00	0.00	(1,559.75)	0.00
202 7515 Permits, Inspections & Compliance	0.00	362.00	0.00	362.00	500.00	0.00	138.00	410.00
202 7629 Charges from Capital Facilities	0.00	149,337.95	0.00	149,337.95	20,000.00	0.00	(129,337.95)	3,564.57
202 7850 Hydroelectric Power Purchases	111,838.92	266,191.44	0.00	266,191.44	2,450,000.00	0.00	2,183,808.56	364,386.84
202 7900 Capital Expenditures	0.00	0.00	0.00	0.00	40,000.00	0.00	40,000.00	56,173.00
203 7001 Materials & Supplies	(775.18)	14,741.19	(12,098.00)	2,643.19	12,250.00	0.00	9,606.81	681.65
203 7009 Equipment Repair & Maintenance	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00
203 7010 Vehicle Maintenance	40.00	1,641.65	0.00	1,641.65	4,000.00	0.00	2,358.35	1,191.96
203 7033 Street lighting	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00
203 7100 Uniform, gear & clothing allowance	0.00	400.00	0.00	400.00	1,200.00	0.00	800.00	400.00
203 7501 Utilities	84.74	254.22	0.00	254.22	0.00	0.00	(254.22)	254.22
203 7502 Phone/Internet	0.00	0.00	0.00	0.00	706.00	0.00	706.00	0.00
203 7515 Permits, Inspections & Compliance	0.00	200.00	0.00	200.00	3,100.00	0.00	2,900.00	0.00
203 7519 Professional Services Contractual	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
203 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.04
203 7622 Charges from Garage	137.54	1,350.44	0.00	1,350.44	9,000.00	0.00	7,649.56	0.00

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Wrangell Municipal Light & Power	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
203 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,385.98
203 7911 Transformers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,520.52
203 7913 Meters	0.00	0.00	0.00	0.00	5,100.00	0.00	5,100.00	4,990.28
000 8970 Transfer to Other Fund, Miscellaenous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,990.34
Total Expenses	<u>272,615.11</u>	<u>769,242.32</u>	<u>(24,629.93)</u>	<u>744,612.39</u>	<u>3,929,584.40</u>	<u>0.00</u>	<u>3,184,972.01</u>	<u>811,956.48</u>
Excess Revenue Over (Under) Expenditures	<u>(34,796.37)</u>	<u>(70,787.38)</u>	<u>24,629.93</u>	<u>(46,157.45)</u>	<u>77,586.10</u>	<u>0.00</u>	<u>(6,493,687.57)</u>	<u>(66,384.85)</u>

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Water Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 State of AK PERS Revenue	0.00	0.00	0.00	0.00	9,775.80	0.00	(9,775.80)	0.00
5110 Water Sales	57,286.61	175,302.82	0.00	175,302.82	585,000.00	0.00	(409,697.18)	192,598.15
5118 Labor Charges	300.00	850.00	0.00	850.00	5,000.00	0.00	(4,150.00)	850.00
5134 Material Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	293.51
Total Revenues	57,586.61	176,152.82	0.00	176,152.82	599,775.80	0.00	(423,622.98)	193,741.66
Expenses								
302 6001 Salaries	9,559.76	22,723.16	0.00	22,723.16	0.00	0.00	(22,723.16)	24,001.15
302 6002 Temporary Wages	0.00	4,051.68	0.00	4,051.68	25,000.00	0.00	20,948.32	7,405.85
302 6003 Hourly Wages	0.00	0.00	0.00	0.00	102,197.47	0.00	102,197.47	0.00
302 6005 Overtime	2,989.70	4,681.58	0.00	4,681.58	20,000.00	0.00	15,318.42	5,213.02
302 6010 Vacation expense	252.34	115.84	0.00	115.84	0.00	0.00	(115.84)	145.23
302 6101 Employer Tax	180.97	698.26	0.00	698.26	2,134.36	0.00	1,436.10	995.46
302 6102 PERS Retirement	2,761.07	5,994.55	0.00	5,994.55	36,659.24	0.00	30,664.69	6,373.54
302 6103 SBS	784.82	1,687.10	0.00	1,687.10	9,023.21	0.00	7,336.11	1,784.81
302 6210 Employee Health Benefits	2,517.85	6,298.51	0.00	6,298.51	24,294.79	0.00	17,996.28	6,573.98
302 6211 Deductible Reimbursement Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
302 6220 Life Insurance	22.02	48.23	0.00	48.23	221.78	0.00	173.55	51.77
302 6222 Workers Compensation	200.79	488.57	0.00	488.57	2,750.36	0.00	2,261.79	584.34
303 6001 Salaries & Wages	2,584.69	9,895.13	0.00	9,895.13	0.00	0.00	(9,895.13)	0.00
303 6005 Overtime	1,125.98	1,242.62	0.00	1,242.62	0.00	0.00	(1,242.62)	0.00
303 6010 Vacation expense	(178.00)	(687.51)	0.00	(687.51)	0.00	0.00	687.51	0.00
303 6101 Employer Tax	49.76	146.30	0.00	146.30	0.00	0.00	(146.30)	0.00
303 6102 PERS Retirement	816.27	2,316.76	0.00	2,316.76	0.00	0.00	(2,316.76)	0.00
303 6103 SBS	216.53	640.53	0.00	640.53	0.00	0.00	(640.53)	0.00
303 6210 Health Insurance Premiums	828.08	2,769.76	0.00	2,769.76	0.00	0.00	(2,769.76)	0.00
303 6220 Life Insurance	6.22	22.25	0.00	22.25	0.00	0.00	(22.25)	0.00
303 6222 Workers Compensation	71.24	203.74	0.00	203.74	0.00	0.00	(203.74)	0.00
301 7001 Materials & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	179.72
301 7508 Insurance	1,280.85	3,842.55	0.00	3,842.55	8,968.00	0.00	5,125.45	1,678.41
301 7509 Bank & Credit Card Fees	543.06	1,606.42	0.00	1,606.42	0.00	0.00	(1,606.42)	0.00
301 7540 Auditing Services	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
301 7603 Charges from Finance	3,028.50	9,085.50	0.00	9,085.50	41,674.00	0.00	32,588.50	5,751.00
301 7802 Revenue Bond Principal	0.00	0.00	0.00	0.00	2,862.00	0.00	2,862.00	0.00
302 7001 Materials & Supplies	815.66	1,034.32	0.00	1,034.32	10,000.00	0.00	8,965.68	1,390.34
302 7002 Facility Repair & Maintenance	0.00	48.00	0.00	48.00	20,000.00	0.00	19,952.00	26,150.00
302 7009 Equipment Repair & Maintenance	832.17	832.17	0.00	832.17	21,000.00	0.00	20,167.83	0.00
302 7010 Vehicle Maintenance	28.95	161.28	0.00	161.28	5,000.00	0.00	4,838.72	5,483.79
302 7021 Water Treatment Chemicals	0.00	14,832.33	3,889.26	18,721.59	32,000.00	0.00	13,278.41	6,746.40
302 7025 Distribution or Collection System Maintenance	188.66	188.66	0.00	188.66	0.00	0.00	(188.66)	24.20
302 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	2,050.00	0.00	2,050.00	0.00
302 7501 Utilities	8,519.51	27,164.41	0.00	27,164.41	110,000.00	0.00	82,835.59	23,443.22
302 7502 Phone/Internet	224.12	793.28	0.00	793.28	3,396.00	0.00	2,602.72	513.51
302 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	923.00
302 7506 Publications & Advertising	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Water Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
302 7513 Training	0.00	100.00	0.00	100.00	310.00	0.00	210.00	0.00
302 7515 Permits, Inspections & Compliance	161.00	2,276.21	1,268.54	3,544.75	16,000.00	0.00	12,455.25	2,611.36
302 7519 Professional Services Contractual	0.00	24,599.58	0.00	24,599.58	25,000.00	0.00	400.42	0.00
302 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,311.52
302 7622 Charges from Garage	183.39	473.10	0.00	473.10	5,000.00	0.00	4,526.90	0.00
302 7629 Charges from Capital Facilities	0.00	12.88	0.00	12.88	2,500.00	0.00	2,487.12	216.80
303 7025 Distribution or Collection System Maintenance	0.00	1,033.69	8,500.00	9,533.69	54,550.00	0.00	45,016.31	1,618.95
303 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	61,750.00	0.00	61,750.00	25,728.56
303 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88,963.70
Total Expenses	<u>40,595.96</u>	<u>151,421.44</u>	<u>13,657.80</u>	<u>165,079.24</u>	<u>650,841.21</u>	<u>0.00</u>	<u>485,761.97</u>	<u>254,863.63</u>
Excess Revenue Over (Under) Expenditures	<u>16,990.65</u>	<u>24,731.38</u>	<u>(13,657.80)</u>	<u>11,073.58</u>	<u>(51,065.41)</u>	<u>0.00</u>	<u>(909,384.95)</u>	<u>(61,121.97)</u>

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Wrangell Port & Harbors Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4610 Deposits Clearing Account	(1,517.27)	0.00	0.00	0.00	0.00	0.00	0.00	(3,105.44)
Total Revenues	(1,517.27)	0.00	0.00	0.00	0.00	0.00	0.00	(3,105.44)
Expenses								
401 6001 Salaries	15,598.81	36,126.73	0.00	36,126.73	74,617.92	0.00	38,491.19	31,270.18
401 6003 Hourly Wages	0.00	0.00	0.00	0.00	42,983.62	0.00	42,983.62	0.00
401 6005 Overtime	98.12	294.36	0.00	294.36	0.00	0.00	(294.36)	3,525.25
401 6010 Vacation expense	875.84	1,647.20	0.00	1,647.20	0.00	0.00	(1,647.20)	(997.61)
401 6101 Employer Tax	226.80	523.70	0.00	523.70	2,828.79	0.00	2,305.09	458.89
401 6102 PERS Retirement	3,453.39	8,012.64	0.00	8,012.64	25,872.34	0.00	17,859.70	7,655.04
401 6103 SBS	1,015.92	2,312.72	0.00	2,312.72	7,208.97	0.00	4,896.25	1,868.57
401 6210 Employee Health Benefits	5,226.80	11,287.07	0.00	11,287.07	30,843.15	0.00	19,556.08	11,773.48
401 6220 Life Insurance	36.15	86.08	0.00	86.08	0.00	0.00	(86.08)	51.31
401 6222 Workers Compensation	323.41	749.65	0.00	749.65	2,828.79	0.00	2,079.14	694.85
401 6224 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	343.08
401 7001 Materials & Supplies	710.19	1,519.15	0.00	1,519.15	5,500.00	0.00	3,980.85	1,403.05
401 7002 Facility Repair & Maintenance	14.36	833.36	(720.00)	113.36	10,000.00	0.00	9,886.64	296.55
401 7006 Software Programming & Licensing	260.00	780.00	0.00	780.00	0.00	0.00	(780.00)	0.00
401 7010 Vehicle Maintenance	1,379.13	5,681.12	0.00	5,681.12	10,000.00	0.00	4,318.88	1,631.10
401 7502 Phone/Internet	576.51	2,093.38	0.00	2,093.38	7,000.00	0.00	4,906.62	1,020.91
401 7503 Information Technology	15.69	835.68	0.00	835.68	1,200.00	0.00	364.32	1,009.99
401 7505 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	703.20
401 7506 Publications & Advertising	0.00	0.00	0.00	0.00	2,300.00	0.00	2,300.00	514.25
401 7508 Insurance	7,500.45	33,361.35	0.00	33,361.35	22,263.00	0.00	(11,098.35)	5,835.63
401 7509 Bank & Credit Card Fees	991.30	8,819.21	0.00	8,819.21	18,000.00	0.00	9,180.79	7,707.74
401 7513 Training	0.00	0.00	0.00	0.00	1,950.00	0.00	1,950.00	0.00
401 7519 Professional Services Contractual	0.00	9,816.60	3,396.05	13,212.65	4,000.00	0.00	(9,212.65)	0.00
401 7540 Auditing Services	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
401 7576 Promotional	2,925.00	2,925.00	0.00	2,925.00	11,500.00	0.00	8,575.00	1,582.10
401 7601 Charges from Administration	(141,007.00)	(141,007.00)	0.00	(141,007.00)	(337,426.98)	0.00	(196,419.98)	0.00
401 7603 Charges from Finance	2,210.83	6,632.49	0.00	6,632.49	26,530.41	0.00	19,897.92	6,000.00
401 7622 Charges from Garage	595.54	6,547.95	0.00	6,547.95	20,000.00	0.00	13,452.05	0.00
401 7629 Charges from Capital Facilities	77.06	121.61	0.00	121.61	4,000.00	0.00	3,878.39	0.00
Total Expenses	(96,895.70)	0.05	2,676.05	2,676.10	0.01	0.00	(2,676.09)	84,347.56
Excess Revenue Over (Under) Expenditures	95,378.43	(0.05)	(2,676.05)	(2,676.10)	(0.01)	0.00	2,676.09	(87,453.00)

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Harbors	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	6,837.27	0.00	(6,837.27)	0.00
4190 Shared Fisheries Business Tax Revenue	0.00	0.00	0.00	0.00	10,000.00	0.00	(10,000.00)	0.00
4191 Raw Fish Tax Revenue Sharing	0.00	0.00	0.00	0.00	250,000.00	0.00	(250,000.00)	0.00
5200 Stall Rent	(3,927.78)	538,714.33	0.00	538,714.33	608,634.00	0.00	(69,919.67)	537,757.48
5201 Meyers Chuck Moorage	488.15	681.65	0.00	681.65	4,500.00	0.00	(3,818.35)	1,732.02
5202 Transient Moorage	10,637.97	40,421.35	0.00	40,421.35	80,000.00	0.00	(39,578.65)	46,518.89
5203 Transient Electrical Fees	1,015.00	2,964.07	0.00	2,964.07	5,000.00	0.00	(2,035.93)	6,056.00
5205 Boat Launch Fees	125.00	800.00	0.00	800.00	7,000.00	0.00	(6,200.00)	6,240.00
5207 Harbor Garbage Charges	0.00	258.47	0.00	258.47	5,000.00	0.00	(4,741.53)	5,661.15
5208 Wait List Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
5210 Penalties & Late Fees	1,923.09	5,215.42	0.00	5,215.42	8,000.00	0.00	(2,784.58)	2,335.42
5224 Labor Charges	0.00	0.00	0.00	0.00	3,000.00	0.00	(3,000.00)	0.00
5234 Material Sales	0.00	0.00	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
5240 Storage	5,565.58	12,492.00	0.00	12,492.00	0.00	0.00	12,492.00	15,036.50
5550 Interest Revenue	0.00	0.00	0.00	0.00	3,000.00	0.00	(3,000.00)	99,119.83
Total Revenues	15,827.01	601,547.29	0.00	601,547.29	992,971.27	0.00	(391,423.98)	720,707.29
Expenses								
000 6001 Salaries & Wages	5,915.80	21,258.71	0.00	21,258.71	0.00	0.00	(21,258.71)	27,162.25
000 6002 Temporary Wages	6,286.95	19,410.56	0.00	19,410.56	26,258.88	0.00	6,848.32	14,918.54
000 6003 Hourly Wages	0.00	0.00	0.00	0.00	85,465.86	0.00	85,465.86	0.00
000 6005 Overtime	107.86	354.67	0.00	354.67	0.00	0.00	(354.67)	1,794.20
000 6010 Vacation expense	111.08	1,360.77	0.00	1,360.77	0.00	0.00	(1,360.77)	(628.93)
000 6101 Employer Tax	567.01	1,808.74	0.00	1,808.74	1,620.01	0.00	(188.73)	1,749.16
000 6102 PERS Retirement	1,325.26	4,754.99	0.00	4,754.99	25,639.76	0.00	20,884.77	5,344.11
000 6103 SBS	376.06	1,408.32	0.00	1,408.32	6,848.73	0.00	5,440.41	1,676.52
000 6210 Employee Health Benefits	1,267.62	4,352.72	0.00	4,352.72	16,504.96	0.00	12,152.24	3,975.15
000 6220 Life Insurance	20.91	73.43	0.00	73.43	295.70	0.00	222.27	94.57
000 6222 Workers Compensation	253.34	844.56	0.00	844.56	2,687.43	0.00	1,842.87	894.32
000 7001 Materials & Supplies	491.26	1,158.44	0.00	1,158.44	4,000.00	0.00	2,841.56	1,609.82
000 7002 Facility Repair & Maintenance	9,058.00	12,759.27	0.00	12,759.27	20,000.00	0.00	7,240.73	13,448.17
000 7008 Non-capital Equipment	291.96	291.96	0.00	291.96	0.00	0.00	(291.96)	0.00
000 7009 Equipment Repair & Maintenance	1,405.60	5,585.87	0.00	5,585.87	3,000.00	0.00	(2,585.87)	1,601.00
000 7010 Vehicle Maintenance	0.00	919.49	0.00	919.49	0.00	0.00	(919.49)	0.00
000 7011 Equipment Rental Expense	0.00	0.00	0.00	0.00	3,700.00	0.00	3,700.00	303.65
000 7015 Fuel - Automotive	79.19	169.44	0.00	169.44	1,500.00	0.00	1,330.56	740.07
000 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	2,700.00	0.00	2,700.00	875.26
000 7501 Utilities	5,111.37	15,186.36	0.00	15,186.36	110,000.00	0.00	94,813.64	16,852.02
000 7601 Charges from Administration	47,002.00	47,002.00	0.00	47,002.00	168,713.49	0.00	121,711.49	0.00
000 7629 Harbors Charges from Capital Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	306.73
000 7860 Derelict vessel disposal	279.00	423.00	0.00	423.00	5,000.00	0.00	4,577.00	0.00
000 7861 Harbor Hoist Expenditures	0.00	0.00	2,201.89	2,201.89	39,200.00	0.00	36,998.11	0.00
000 7862 Meyers Chuck Expenditures	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00
000 7900 Capital Expenditures	0.00	220.15	0.00	220.15	0.00	0.00	(220.15)	17,898.82
Total Expenses	79,950.27	139,343.45	2,201.89	141,545.34	525,134.82	0.00	383,589.48	110,615.43

MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020

Item f.

Harbors

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Encumbered Actual</u>	<u>Total Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Revised Budget</u>	<u>Variance</u>	<u>YTD Last Year</u>
Excess Revenue Over (Under) Expenditures	<u>(64,123.26)</u>	<u>462,203.84</u>	<u>(2,201.89)</u>	<u>460,001.95</u>	<u>467,836.45</u>	<u>0.00</u>	<u>(775,013.46)</u>	<u>610,091.86</u>

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Commercial Dock	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	(4,687.82)	0.00	4,687.82	0.00
5224 Labor Charges	794.95	8,405.26	0.00	8,405.26	0.00	0.00	8,405.26	6,669.54
5240 Storage	0.00	0.00	0.00	0.00	60,000.00	0.00	(60,000.00)	0.00
5241 Wharfage	4,064.99	8,914.80	0.00	8,914.80	45,000.00	0.00	(36,085.20)	22,001.12
5242 Dockage	2,000.00	6,500.00	0.00	6,500.00	30,000.00	0.00	(23,500.00)	46,962.78
5243 Port Development Fees	0.00	0.00	0.00	0.00	14,000.00	0.00	(14,000.00)	42,022.49
Total Revenues	6,859.94	23,820.06	0.00	23,820.06	144,312.18	0.00	(120,492.12)	117,655.93
Expenses								
000 6001 Salaries & Wages	2,535.34	9,110.85	0.00	9,110.85	0.00	0.00	(9,110.85)	11,640.95
000 6002 Temporary Wages	776.08	1,697.37	0.00	1,697.37	0.00	0.00	(1,697.37)	6,393.66
000 6003 Hourly Wages	0.00	0.00	0.00	0.00	56,986.18	0.00	56,986.18	0.00
000 6005 Overtime	46.22	151.99	0.00	151.99	1,611.60	0.00	1,459.61	768.92
000 6010 Vacation expense	47.59	583.18	0.00	583.18	0.00	0.00	(583.18)	(269.47)
000 6101 Employer Tax	96.24	268.60	0.00	268.60	849.67	0.00	581.07	749.69
000 6102 PERS Retirement	567.86	2,037.77	0.00	2,037.77	17,579.33	0.00	15,541.56	2,290.43
000 6103 SBS	161.16	603.56	0.00	603.56	4,687.82	0.00	4,084.26	718.53
000 6210 Employee Health Benefits	510.75	1,823.09	0.00	1,823.09	8,731.14	0.00	6,908.05	1,688.41
000 6220 Life Insurance	8.98	31.46	0.00	31.46	147.85	0.00	116.39	40.51
000 6222 Workers Compensation	68.90	225.08	0.00	225.08	1,409.51	0.00	1,184.43	383.32
000 7001 Materials & Supplies	6.15	289.45	0.00	289.45	3,000.00	0.00	2,710.55	363.72
000 7002 Facility Repair & Maintenance	33.99	994.59	0.00	994.59	20,000.00	0.00	19,005.41	6,510.45
000 7009 Equipment Repair & Maintenance	0.00	275.04	0.00	275.04	3,000.00	0.00	2,724.96	0.00
000 7015 Fuel - Automotive	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
000 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	1,600.00	0.00	1,600.00	0.00
000 7501 Utilities	418.76	1,191.63	0.00	1,191.63	7,500.00	0.00	6,308.37	1,234.70
000 7601 Charges from Administration	47,002.00	47,002.00	0.00	47,002.00	67,485.40	0.00	20,483.40	0.00
000 7804 Interfund Loan Repayment	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00
000 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	764.70
Total Expenses	52,280.02	66,285.66	0.00	66,285.66	203,088.50	0.00	136,802.84	33,278.52
Excess Revenue Over (Under) Expenditures	(45,420.08)	(42,465.60)	0.00	(42,465.60)	(58,776.32)	0.00	(257,294.96)	84,377.41

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Marine Service Center	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	5,785.24	0.00	(5,785.24)	0.00
5224 Labor Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00
5250 Round-trip Travel Lift Fees	19,381.53	46,377.05	0.00	46,377.05	90,000.00	0.00	(43,622.95)	43,064.78
5251 Environmental Fees	345.00	840.00	0.00	840.00	4,000.00	0.00	(3,160.00)	1,050.00
5253 Long-term Storage	6,759.05	18,121.29	0.00	18,121.29	64,000.00	0.00	(45,878.71)	11,068.87
5254 Work-area Storage	7,093.99	13,535.32	0.00	13,535.32	80,000.00	0.00	(66,464.68)	6,070.88
5255 Electric Revenue	1,528.00	3,562.00	0.00	3,562.00	12,000.00	0.00	(8,438.00)	2,802.00
5256 Yard Leases	3,853.36	11,560.08	0.00	11,560.08	47,800.00	0.00	(36,239.92)	4,343.20
5259 Mobile Boat Lift Deposit	0.00	0.00	0.00	0.00	4,000.00	0.00	(4,000.00)	0.00
Total Revenues	38,960.93	93,995.74	0.00	93,995.74	307,585.24	0.00	(213,589.50)	69,249.73
Expenses								
000 6001 Salaries & Wages	3,621.12	15,087.60	0.00	15,087.60	0.00	0.00	(15,087.60)	13,927.44
000 6003 Hourly Wages	0.00	0.00	0.00	0.00	70,481.31	0.00	70,481.31	0.00
000 6005 Overtime	0.00	565.58	0.00	565.58	1,834.20	0.00	1,268.62	263.42
000 6010 Vacation expense	(261.54)	549.68	0.00	549.68	0.00	0.00	(549.68)	652.30
000 6101 Employer Tax	47.75	226.44	0.00	226.44	380.75	0.00	154.31	204.27
000 6102 PERS Retirement	796.68	3,443.83	0.00	3,443.83	21,694.65	0.00	18,250.82	3,121.95
000 6103 SBS	205.96	993.28	0.00	993.28	4,432.94	0.00	3,439.66	909.86
000 6210 Employee Health Benefits	657.45	5,782.49	0.00	5,782.49	27,732.68	0.00	21,950.19	6,831.97
000 6220 Life Insurance	9.56	37.88	0.00	37.88	147.85	0.00	109.97	33.21
000 6222 Workers Compensation	74.85	318.54	0.00	318.54	1,739.48	0.00	1,420.94	289.87
000 7001 Materials & Supplies	506.45	552.39	0.00	552.39	10,000.00	0.00	9,447.61	3,668.94
000 7002 Facility Repair & Maintenance	0.00	26.78	0.00	26.78	25,000.00	0.00	24,973.22	2,149.09
000 7009 Equipment Repair & Maintenance	90.00	10,707.37	(9,930.00)	777.37	40,000.00	0.00	39,222.63	8,496.63
000 7010 Vehicle Maintenance	0.00	0.00	7,935.00	7,935.00	0.00	0.00	(7,935.00)	0.00
000 7015 Fuel - Automotive	282.81	723.15	0.00	723.15	7,000.00	0.00	6,276.85	608.88
000 7501 Utilities	585.06	1,854.28	0.00	1,854.28	16,000.00	0.00	14,145.72	2,823.87
000 7506 Marine Service Center Publications & Advertising	0.00	0.00	0.00	0.00	750.00	0.00	750.00	0.00
000 7508 Insurance	0.00	0.00	0.00	0.00	3,644.00	0.00	3,644.00	0.00
000 7601 Charges from Administration	47,003.00	47,003.00	0.00	47,003.00	101,228.09	0.00	54,225.09	0.00
000 7804 Interfund Loan Repayment	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00
000 7860 Derelict vessel disposal	0.00	95.00	0.00	95.00	5,000.00	0.00	4,905.00	0.00
Total Expenses	53,619.15	87,967.29	(1,995.00)	85,972.29	344,065.95	0.00	258,093.66	43,981.70
Excess Revenue Over (Under) Expenditures	(14,658.22)	6,028.45	1,995.00	8,023.45	(36,480.71)	0.00	(471,683.16)	25,268.03

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Wastewater Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	8,556.73	0.00	(8,556.73)	0.00
5301 User Fees	49,535.81	149,323.21	0.00	149,323.21	585,000.00	0.00	(435,676.79)	150,557.24
5318 Connection Fees (Labor)	0.00	0.00	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00
Total Revenues	49,535.81	149,323.21	0.00	149,323.21	595,056.73	0.00	(445,733.52)	150,557.24
Expenses								
502 6001 Salaries	8,630.72	31,095.70	0.00	31,095.70	0.00	0.00	(31,095.70)	30,939.39
502 6003 Hourly Wages	0.00	0.00	0.00	0.00	103,661.38	0.00	103,661.38	0.00
502 6005 Overtime	865.36	3,282.38	0.00	3,282.38	3,297.73	0.00	15.35	934.36
502 6010 Vacation expense	128.11	773.38	0.00	773.38	0.00	0.00	(773.38)	687.60
502 6101 Employer Tax	137.07	500.13	0.00	500.13	1,550.91	0.00	1,050.78	462.59
502 6102 PERS Retirement	2,088.97	7,563.02	0.00	7,563.02	32,087.73	0.00	24,524.71	6,794.43
502 6103 SBS	589.91	2,154.74	0.00	2,154.74	6,556.59	0.00	4,401.85	1,996.01
502 6210 Employee Health Benefits	1,148.56	4,445.03	0.00	4,445.03	13,096.71	0.00	8,651.68	4,200.64
502 6220 Life Insurance	17.88	69.71	0.00	69.71	221.78	0.00	152.07	66.58
502 6222 Workers Compensation	172.77	636.61	0.00	636.61	2,190.00	0.00	1,553.39	608.53
503 6001 Salaries & Wages	1,619.28	4,069.20	0.00	4,069.20	0.00	0.00	(4,069.20)	0.00
503 6010 Vacation expense	(107.05)	(136.96)	0.00	(136.96)	0.00	0.00	136.96	0.00
503 6101 Employer Tax	21.17	55.14	0.00	55.14	0.00	0.00	(55.14)	0.00
503 6102 PERS Retirement	356.28	878.84	0.00	878.84	0.00	0.00	(878.84)	0.00
503 6103 SBS	92.72	241.08	0.00	241.08	0.00	0.00	(241.08)	0.00
503 6210 Health Insurance Premiums	392.16	1,087.00	0.00	1,087.00	0.00	0.00	(1,087.00)	0.00
503 6220 Life Insurance	3.01	8.28	0.00	8.28	0.00	0.00	(8.28)	0.00
503 6222 Workers Compensation	31.46	82.73	0.00	82.73	0.00	0.00	(82.73)	0.00
501 7508 Insurance	540.86	1,622.58	0.00	1,622.58	6,714.00	0.00	5,091.42	1,432.89
501 7509 Bank & Credit Card Fees	896.27	2,651.25	0.00	2,651.25	0.00	0.00	(2,651.25)	0.00
501 7540 Auditing Services	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
501 7603 Charges from Finance	3,028.50	9,085.50	0.00	9,085.50	45,142.00	0.00	36,056.50	5,250.00
501 7802 Revenue Bond Principal	0.00	0.00	0.00	0.00	3,246.00	0.00	3,246.00	0.00
502 7001 Materials & Supplies	105.48	997.94	0.00	997.94	6,537.00	0.00	5,539.06	3,611.50
502 7002 Facility Repair & Maintenance	2.70	4,752.37	(2,338.15)	2,414.22	5,500.00	0.00	3,085.78	297.38
502 7010 Vehicle Maintenance	0.00	231.72	0.00	231.72	4,000.00	0.00	3,768.28	448.91
502 7015 Fuel & Oil - Automotive	0.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00
502 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	1,050.00	0.00	1,050.00	0.00
502 7501 Utilities	5,171.78	15,167.23	0.00	15,167.23	60,000.00	0.00	44,832.77	14,618.22
502 7502 Phone/Internet	183.94	792.11	0.00	792.11	5,040.00	0.00	4,247.89	490.50
502 7505 Travel	0.00	100.00	0.00	100.00	0.00	0.00	(100.00)	0.00
502 7515 Permits, Inspections & Compliance	869.50	3,383.06	1,491.89	4,874.95	12,000.00	0.00	7,125.05	1,797.38
502 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	2,925.00	0.00	2,925.00	(11,659.43)
502 7622 Charges from Garage	229.25	999.78	0.00	999.78	5,000.00	0.00	4,000.22	0.00
502 7629 Charges from Capital Facilities	0.00	12.83	0.00	12.83	4,000.00	0.00	3,987.17	76.68
502 7900 Capital Expenditures	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00
503 7025 Distribution or Collection System Maintenance	1,630.37	8,030.37	6,203.84	14,234.21	41,000.00	0.00	26,765.79	25,298.18
503 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	19,500.00	0.00	19,500.00	12,078.98
503 7900 Capital Expenditures	0.00	0.00	0.00	0.00	26,000.00	0.00	26,000.00	0.00

MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020

Item f.

Wastewater Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Encumbered Actual</u>	<u>Total Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Revised Budget</u>	<u>Variance</u>	<u>YTD Last Year</u>
Total Expenses	28,847.03	104,632.75	5,357.58	109,990.33	431,916.83	0.00	321,926.50	100,431.32
Excess Revenue Over (Under) Expenditures	20,688.78	44,690.46	(5,357.58)	39,332.88	163,139.90	0.00	(767,660.02)	50,125.92

**MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020**

Item f.

Sanitation Fund	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
Revenues								
4101 PERS On-behalf Revenue	0.00	0.00	0.00	0.00	8,523.32	0.00	(8,523.32)	0.00
5401 User Fees	49,037.77	147,217.76	0.00	147,217.76	555,000.00	0.00	(407,782.24)	146,691.31
5410 Landfill Revenue	5,480.00	13,153.00	0.00	13,153.00	50,000.00	0.00	(36,847.00)	14,295.00
5415 Recycle Revenue	779.80	3,135.30	0.00	3,135.30	10,000.00	0.00	(6,864.70)	0.00
Total Revenues	55,297.57	163,506.06	0.00	163,506.06	623,523.32	0.00	(460,017.26)	160,986.31
Expenses								
602 6001 Salaries & Wages	5,828.56	16,034.96	0.00	16,034.96	0.00	0.00	(16,034.96)	12,442.20
602 6003 Hourly Wages	0.00	0.00	0.00	0.00	50,430.43	0.00	50,430.43	0.00
602 6005 Overtime	448.32	448.32	0.00	448.32	1,250.00	0.00	801.68	0.00
602 6010 Vacation expense	(835.02)	770.55	0.00	770.55	0.00	0.00	(770.55)	(966.95)
602 6101 Employer Tax	75.34	240.57	0.00	240.57	749.37	0.00	508.80	158.64
602 6102 PERS Retirement	1,380.99	3,626.37	0.00	3,626.37	15,504.13	0.00	11,877.76	2,737.28
602 6103 SBS	333.63	1,057.69	0.00	1,057.69	3,168.01	0.00	2,110.32	703.43
602 6210 Employee Health Benefits	2,260.55	6,361.69	0.00	6,361.69	27,732.68	0.00	21,370.99	4,837.66
602 6220 Life Insurance	16.63	47.50	0.00	47.50	147.85	0.00	100.35	39.45
602 6222 Workers Compensation	193.35	524.53	0.00	524.53	1,139.54	0.00	615.01	407.46
603 6001 Salaries & Wages	4,827.37	15,369.21	0.00	15,369.21	0.00	0.00	(15,369.21)	12,550.56
603 6003 Hourly Wages	0.00	0.00	0.00	0.00	52,361.09	0.00	52,361.09	0.00
603 6005 Overtime	1,439.36	1,884.60	0.00	1,884.60	2,500.00	0.00	615.40	570.56
603 6010 Vacation expense	(589.75)	436.36	0.00	436.36	0.00	0.00	(436.36)	95.31
603 6101 Employer Tax	79.11	246.42	0.00	246.42	795.49	0.00	549.07	182.28
603 6102 PERS Retirement	1,378.82	3,726.70	0.00	3,726.70	16,458.33	0.00	12,731.63	2,886.64
603 6103 SBS	348.04	1,084.50	0.00	1,084.50	3,362.98	0.00	2,278.48	810.17
603 6210 Employee Health Benefits	1,971.95	6,095.50	0.00	6,095.50	16,504.96	0.00	10,409.46	5,826.63
603 6220 Life Insurance	20.69	49.12	0.00	49.12	147.85	0.00	98.73	39.45
603 6222 Workers Compensation	163.51	429.96	0.00	429.96	2,077.64	0.00	1,647.68	423.48
601 7508 Insurance	929.31	2,787.93	0.00	2,787.93	11,487.00	0.00	8,699.07	1,781.28
601 7509 Bank & Credit Card Fees	161.53	477.83	0.00	477.83	0.00	0.00	(477.83)	0.00
601 7540 Auditing Services	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
601 7603 Charges from Finance	3,028.42	9,085.26	0.00	9,085.26	37,927.00	0.00	28,841.74	1,875.00
602 7001 Materials & Supplies	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
602 7010 Vehicle Maintenance	11,228.04	11,608.92	2,109.80	13,718.72	20,000.00	0.00	6,281.28	3,912.47
602 7015 Fuel & Oil - Automotive	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101.23
602 7100 Uniform, gear & clothing allowance	0.00	0.00	0.00	0.00	1,600.00	0.00	1,600.00	0.00
602 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	467.71
602 7622 Charges from Garage	2,611.29	5,325.57	0.00	5,325.57	10,075.00	0.00	4,749.43	0.00
602 7844 Dumpsters	0.00	11,834.26	0.00	11,834.26	6,720.00	0.00	(5,114.26)	2,071.96
603 7001 Materials & Supplies	58.96	713.80	0.00	713.80	4,700.00	0.00	3,986.20	1,432.04
603 7002 Facility Repair & Maintenance	0.00	2,084.73	185.00	2,269.73	4,250.00	0.00	1,980.27	842.25
603 7008 Non-capital Equipment	0.00	200.50	0.00	200.50	0.00	0.00	(200.50)	0.00
603 7010 Vehicle Maintenance	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	176.67
603 7501 Utilities	446.50	1,191.82	0.00	1,191.82	7,200.00	0.00	6,008.18	1,552.94
603 7502 Phone/Internet	103.31	309.93	0.00	309.93	1,300.00	0.00	990.07	207.08
603 7515 Permits, Inspections & Compliance	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
603 7519 Professional Services Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	840.00

MTD & YTD Actual, Encumbrance, Budget, & Budget Revision Statement of Activity
City and Borough of Wrangell
For 9/30/2020

Item f.

Sanitation Fund

	M-T-D Actual	Y-T-D Actual	Encumbered Actual	Total Y-T-D Actual	Y-T-D Budget	Y-T-D Revised Budget	Variance	YTD Last Year
603 7621 Public Works Labor Charges	0.00	0.00	0.00	0.00	2,600.00	0.00	2,600.00	10,595.90
603 7622 Charges from Garage	137.28	375.05	0.00	375.05	2,600.00	0.00	2,224.95	0.00
603 7629 Charges from Capital Facilities	0.00	25.70	0.00	25.70	4,000.00	0.00	3,974.30	2,540.47
603 7840 Solid Waste Shipping & Disposal	22,992.92	66,797.13	0.00	66,797.13	250,000.00	0.00	183,202.87	65,383.35
603 7841 Hazardous Waste Management	0.00	0.00	0.00	0.00	22,000.00	0.00	22,000.00	19,401.43
603 7842 Recycle Costs	9,986.39	9,986.39	4,990.00	14,976.39	22,450.00	0.00	7,473.61	0.00
603 7900 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.00
Total Expenses	71,025.40	181,239.37	7,284.80	188,524.17	616,439.35	0.00	427,915.18	158,366.03
Excess Revenue Over (Under) Expenditures	(15,727.83)	(17,733.31)	(7,284.80)	(25,018.11)	7,083.97	0.00	(887,932.44)	2,620.28

November 6, 2020

To: Mayor Prysunka & Assembly Members
From: Lisa Von Barga, Borough Manager
Re: SB 204/HB 258 – Alaska Lands Bill

On October 28th Administration was invited to participate in an AML-organized Zoom meeting with the State of Alaska Director of the Division of Mining, Land & Water within the Department of Natural Resources, and representatives of select other municipalities, regarding proposed legislation introduced during the last session referred to as the Alaska Lands Bill. Administration participated in a second meeting with just municipal representatives on November 4th.

This legislation proposes to eliminate the requirement that the State must follow local platting and subdivision design requirements, or obtain plat approval from the local platting authority (in Wrangell it is the Planning & Zoning Commission and the Assembly) prior to subdividing and selling State-owned land. The stated intent is to “take the burden” off local municipalities because the State wants to get lands out to the private sector as quickly as possible. The reality is, the State wants to be able to plat subdivisions without any regard for local conditions or needs. If the State is allowed to do this they will plat land that has no requirements for roads, or utility hook-ups, environmental permitting, topographical considerations, etc. It will leave the future burden to the municipalities to address (and possibly enforce) these issues when a subdivision full of property owners says they want a road because the state failed to put one in before they subdivided and there is no clear responsibility. That is just one example.

The other incongruous aspect to this situation is that the State doesn't have the staff to keep up with the current load of platting work. It takes years (literally) for the State to get survey instructions to cities and boroughs for municipal entitlement lands. To suggest they could undertake platting subdivisions all over the State is ludicrous.

The municipalities are in agreement this legislation needs to go away in its entirety. AML is working on our behalf to draft a letter of suggestions for getting lands out into private hands – of which the most reasonable would be to sell land competitively in large tracks to developers who are required to meet local subdivision and platting requirements.

Administration will include this item on the Borough's State Legislative Priorities when those are brought before the Assembly in December.

Attached is a copy of the legislation and a position paper AML wrote back in February of this year following its initial introduction.

SENATE BILL NO. 204

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-FIRST LEGISLATURE - SECOND SESSION

BY THE SENATE RULES COMMITTEE BY REQUEST OF THE GOVERNOR

Introduced: 2/19/20

Referred: Resources, Finance

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to state lands; relating to the authority of the Department of Natural
2 Resources over state owned lands; relating to the disposal of state land; relating to the
3 leasing and sale of state land for commercial or industrial development; repealing
4 establishment of recreation rivers and recreation river corridors; and providing for an
5 effective date."

6 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

7 * **Section 1.** AS 19.30.080 is amended to read:

8 **Sec. 19.30.080. Construction standards and maintenance.** An access road
9 constructed under AS 19.30.060 - 19.30.100 may [SHALL] be of low standard, not
10 necessarily suitable for all weather use and is exempt from municipal or local
11 planning authority or related land use regulation. The state is not required
12 [UNDER OBLIGATION] to maintain an access road constructed under AS 19.30.060
13 - 19.30.100. If an access road is constructed outside a municipality that has the power

1 **of land use regulation** [ZONING ORDINANCES], the right-of-way width for the
 2 road shall be determined by the division of lands and the Department of
 3 Transportation and Public Facilities. If an access road is constructed within the
 4 boundaries of a municipality that has **the power of land use regulation** [ZONING
 5 ORDINANCES], the right-of-way width shall **be decided by the division of lands**
 6 [CONFORM TO THE SUBDIVISION CONTROL ORDINANCES OF THE
 7 MUNICIPALITY]. Contracts for the work on an access road are governed by
 8 AS 36.30 (State Procurement Code).

9 * **Sec. 2.** AS 29.03.030 is repealed and reenacted to read:

10 **Sec. 29.03.030. Platting authority.** The Department of Natural Resources is
 11 the platting authority for the unorganized borough and as otherwise provided by law.

12 * **Sec. 3.** AS 29.35.180 is amended to read:

13 **Sec. 29.35.180. Land use regulation.** (a) **Except as provided in**
 14 **AS 40.15.070, a** [A] first or second class borough shall provide for planning, platting,
 15 and land use regulation in accordance with AS 29.40.

16 (b) **Except as provided in AS 40.15.070, a** [A] home rule borough shall
 17 provide for planning, platting, and land use regulation.

18 * **Sec. 4.** AS 29.35.180 is amended by adding a new subsection to read:

19 (c) The Department of Natural Resources is the platting authority for state
 20 lands as provided in AS 40.15.070. When the Department of Natural Resources
 21 exercises the department's platting authority for state lands located within a borough
 22 that has the power of land use regulation and is exercising the borough's platting
 23 authority, the Department of Natural Resources is exempt from borough platting
 24 authority and related land use regulation.

25 * **Sec. 5.** AS 29.40.010 is amended to read:

26 **Sec. 29.40.010. Planning, platting, and land use regulation.** (a) **Except as**
 27 **provided in AS 40.15.070, a** [A] first or second class borough shall provide for
 28 planning, platting, and land use regulation on an areawide basis.

29 (b) **Subject to (c) of this section, if** [IF] a city in a borough consents by
 30 ordinance, the assembly may by ordinance delegate any of its powers and duties under
 31 this chapter to the city. The assembly may by ordinance, without first obtaining the

1 consent of the city, revoke any power or duty delegated under this section.

2 * **Sec. 6.** AS 29.40.010 is amended by adding a new subsection to read:

3 (c) The Department of Natural Resources is the platting authority for state
4 lands as provided in AS 40.15.070. When the Department of Natural Resources
5 exercises the department's platting authority for state lands located within a borough
6 that has the power of land use regulation and is exercising the borough's platting
7 authority, the Department of Natural Resources is exempt from borough platting
8 authority and related land use regulation. Where a Department of Natural Resources'
9 plat or subdivision of state land does not comply with borough planning, platting, or
10 land use regulation, the state is deemed to have received for the affected land an
11 approved variance from that planning, platting, or land use regulation. Any variance
12 allowed under this section is appurtenant to and runs with the land.

13 * **Sec. 7.** AS 29.40.040(a) is amended to read:

14 (a) **Subject to (c) of this section, in** [IN] accordance with a comprehensive
15 plan adopted under AS 29.40.030 and in order to implement the plan, the assembly by
16 ordinance shall adopt or amend provisions governing the use and occupancy of land
17 that may include, but are not limited to,

18 (1) zoning regulations restricting the use of land and improvements by
19 geographic districts;

20 (2) land use permit requirements designed to encourage or discourage
21 specified uses and construction of specified structures, or to minimize unfavorable
22 effects of uses and the construction of structures;

23 (3) measures to further the goals and objectives of the comprehensive
24 plan.

25 * **Sec. 8.** AS 29.40.040 is amended by adding a new subsection to read:

26 (c) The Department of Natural Resources is the platting authority for state
27 lands as provided in AS 40.15.070. When the Department of Natural Resources
28 exercises the department's platting authority for state lands located within a
29 municipality that has the power of land use regulation and is exercising the
30 municipality's platting authority, the Department of Natural Resources is exempt from
31 municipal platting authority and related land use regulation. Where a Department of

1 Natural Resources' plat or subdivision of state land does not comply with a municipal
2 planning, platting, or land use regulation, the state is deemed to have received for the
3 affected land an approved variance from that planning, platting, or land use regulation.
4 Any variance allowed under this section is appurtenant to and runs with the land.

5 * **Sec. 9.** AS 29.40.190(a) is amended to read:

6 (a) **Except as provided in (c) of this section, the** [THE] municipality or an
7 aggrieved person may institute a civil action against a person who violates a provision
8 of this chapter, a subdivision regulation adopted under this chapter, or a term,
9 condition, or limitation imposed by a platting authority. In addition to other relief, a
10 civil penalty not to exceed \$1,000 may be imposed for each violation. An action to
11 enjoin a violation may be brought notwithstanding the availability of any other
12 remedy. Upon application for injunctive relief and a finding of a violation or
13 threatened violation, the superior court shall grant the injunction.

14 * **Sec. 10.** AS 29.40.190 is amended by adding a new subsection to read:

15 (c) A civil action may not be brought against or penalty imposed under (a) of
16 this section for a violation of municipal planning, platting, or land use regulation as to
17 a Department of Natural Resources' plat or subdivision of state lands where the
18 department is exercising its platting authority under AS 40.15.070 and where a
19 variance has been approved under AS 29.40.010(c) or 29.40.040(c). Nothing in this
20 section exempts the purchaser or owner of Department of Natural Resources' managed
21 lands from compliance with an environmental requirement under AS 46.03 - AS 46.14
22 or other state law from liability for noncompliance with that requirement.

23 * **Sec. 11.** AS 38.04.020(e) is amended to read:

24 (e) The commissioner shall annually submit to the governor an appropriation
25 request for funding estimated to be necessary for the next two years to allow

26 (1) survey and disposal of land proposed to be made available for
27 homestead staking, with the general location of the land;

28 (2) survey and disposal of land to be offered as agricultural,
29 commercial, industrial, or other uses under AS 38.05.055 or 38.05.057, with the
30 general location of the land;

31 (3) the survey and disposal of land proposed to be offered as

1 subdivisions, with the general location of the land;

2 (4) preliminary feasibility studies, engineering design work, right-of-
3 way acquisition, and construction of access roads and capital improvements required
4 by the department [MUNICIPAL SUBDIVISION ORDINANCE OR
5 REGULATION OF THE PLATTING AUTHORITY];

6 (5) identification of land that will be proposed for disposal under this
7 subsection in future fiscal years.

8 * **Sec. 12.** AS 38.04.022 is amended to read:

9 **Sec. 38.04.022. State land disposal income fund.** (a) The revenue from the
10 state land disposal program shall be deposited in the state land disposal income fund in
11 the state treasury. On June 30 of each fiscal year, the portion of that fund that exceeds
12 **\$7,500,000** [\$5,000,000] shall be deposited in the state general fund. The legislature
13 may appropriate money from the state land disposal income fund for expenditure by
14 the Department of Natural Resources for necessary costs incurred by the
15 commissioner in the implementation of state land disposal programs authorized under
16 this title or for any other public purpose.

17 (b) Within five days after the legislature convenes in regular session, the
18 Department of Natural Resources shall notify the legislature that a report reflecting all
19 money deposited in the fund established under (a) of this section during the prior fiscal
20 year is available. **The report may include a recommendation to amend the deposit**
21 **limit established in (a) of this section.**

22 * **Sec. 13.** AS 38.04.045(b) is amended to read:

23 (b) Before the issuance of a long-term lease under AS 38.05.070 or of a patent
24 for state land, an official cadastral survey shall be accomplished, unless a comparable,
25 approved survey exists that has been conducted by the federal Bureau of Land
26 Management. Before land may be offered under AS 38.08 or AS 38.09, or before land
27 may be offered under AS 38.05.055 or 38.05.057, except land that is classified for
28 agricultural uses, an official rectangular survey grid shall be established. The
29 rectangular survey section corner positions shall be monumented and shown on a
30 cadastral survey plat approved by the state. For those areas where the state may wish
31 to convey surface estate outside of an official rectangular survey grid, the

1 commissioner may waive monumentation of individual section corner positions and
 2 substitute an official control survey with control points being monumented and shown
 3 on control survey plats approved by the state. The commissioner may not issue more
 4 than one conveyance for each section within a township outside of an official
 5 rectangular survey grid. Land to be conveyed may not be located more than two miles
 6 from an official survey control monument except that the commissioner may waive
 7 this requirement on a determination that a single purpose use does not justify the
 8 requirement if the existing status of the land is known with reasonable certainty. The
 9 lots and tracts in state subdivisions shall be monumented and the cadastral survey and
 10 plats for the subdivision shall be approved by the state. [WHERE LAND IS
 11 LOCATED WITHIN A MUNICIPALITY WITH PLANNING, PLATTING, AND
 12 ZONING POWERS, PLATS FOR STATE SUBDIVISIONS SHALL COMPLY
 13 WITH LOCAL ORDINANCES AND REGULATIONS IN THE SAME MANNER
 14 AND TO THE SAME EXTENT AS PLATS FOR SUBDIVISIONS BY OTHER
 15 LANDOWNERS. STATE SUBDIVISIONS SHALL BE FILED AND RECORDED
 16 IN THE DISTRICT RECORDER'S OFFICE. THE REQUIREMENTS OF THIS
 17 SECTION DO NOT APPLY TO LAND MADE AVAILABLE FOR MATERIAL
 18 SALES, FOR SHORT-TERM LEASES, FOR PARCELS ADJOINING A
 19 SURVEYED RIGHT-OF-WAY, OR FOR LAND THAT HAS BEEN OPEN TO
 20 RANDOM STAKING UNDER THE HOMESTEAD PROGRAM IN THE PAST;
 21 HOWEVER, FOR SHORT-TERM LEASES, THE LESSEE SHALL COMPLY
 22 WITH LOCAL SUBDIVISION ORDINANCES UNLESS WAIVED BY THE
 23 MUNICIPALITY UNDER PROCEDURES SPECIFIED BY ORDINANCE.] In this
 24 subsection, "a single purpose use" includes a communication site, an aid to navigation,
 25 and a park site.

26 * **Sec. 14.** AS 38.04.045 is amended by adding new subsections to read:

27 (c) Where state land managed by the Department of Natural Resources is
 28 located within a municipality with planning, platting, and zoning powers, plats or
 29 subdivisions of that state land under the platting authority of the Department of
 30 Natural Resources under AS 40.15.070 shall comply with local platting and related
 31 land use ordinances and regulations to the maximum extent the commissioner of

1 natural resources determines to be consistent with the state's interests. If the
 2 commissioner of natural resources determines that compliance with a municipality's
 3 platting or related land use ordinance is not consistent with the state's interests, a plat
 4 or subdivision shall comply with state platting requirements.

5 (d) Except as provided in (c) of this section, state land located within a
 6 municipality with planning, platting, and zoning powers and that is exercising the
 7 municipality's platting authority and land use regulation, state subdivisions shall
 8 comply with local ordinances and regulations in the same manner and to the same
 9 extent as subdivisions by other landowners within that municipality.

10 (e) All state subdivisions must be filed and recorded in the district recorder's
 11 office.

12 (f) The requirements of this section do not apply to land made available for
 13 material sales, short-term leases, parcels adjoining a surveyed right-of-way, or land
 14 that has been open to random staking under the homestead program in the past. Except
 15 for state lands under the platting authority of the Department of Natural Resources as
 16 provided in AS 40.15.070, for short-term leases, the lessee shall comply with local
 17 subdivision ordinances unless waived by the municipality under procedures specified
 18 by ordinance.

19 * **Sec. 15.** AS 38.04.050 is amended to read:

20 **Sec. 38.04.050. Access to private use areas.** Wherever state land is surveyed
 21 for purposes of private use, legal rights-of-way and easements shall be reserved for
 22 access and, where appropriate, for utility services to each parcel of land. A right-of-
 23 way or easement shall be located to assure adequate and feasible access for the
 24 purposes for which the right-of-way or easement was intended. Where necessary and
 25 appropriate for the use intended [OR WHERE REQUIRED BY LOCAL
 26 SUBDIVISION ORDINANCES], the director may [SHALL] arrange for the
 27 development of surface access as part of the state land disposal [AVAILABILITY]
 28 program. The direct cost of local access development shall be borne by the recipient of
 29 the land unless otherwise provided by state statutes or regulations.

30 * **Sec. 16.** AS 38.05.035(b) is amended to read:

31 (b) The director may

1 (1) delegate the administrative duties, functions, or powers imposed
2 upon the director to a responsible employee in the division;

3 (2) grant preference rights for the lease or purchase of state land
4 without competitive bid in order to correct errors or omissions of a state or federal
5 administrative agency when inequitable detriment would otherwise result to a diligent
6 claimant or applicant due to situations over which the claimant or applicant had no
7 control; the exercise of this discretionary power operates only to divest the state of its
8 title to or interests in land and may be exercised only

9 (A) with the express approval of the commissioner; and

10 (B) if the application for the preference right is filed with the
11 director within three years from

12 (i) the occurrence of the error or omission;

13 (ii) the date of acquisition by the state of the land; or

14 (iii) the date of a court decision or settlement nullifying
15 a disposal of state land;

16 (3) grant a preference right to a claimant who shows bona fide
17 improvement of state land or of federal land subsequently acquired by the state and
18 who has in good faith sought to obtain title to the land but who, through error or
19 omission of others occurring within the three years before (A) the application for the
20 preference right, (B) the date of acquisition by the state of the land, or (C) the date of a
21 court decision or settlement nullifying a disposal of state land, has been denied title to
22 it; upon a showing satisfactory to the commissioner, the claimant may lease or
23 purchase the land at the price set on the date of original entry on the land or, if a price
24 was not set at that time at a price determined by the director to fairly represent the
25 value of unimproved land at the time the claim was established, but in no event less
26 than the cost of administration including survey; the error or omission of a predecessor
27 in interest or an agent, administrator, or executor that has clearly prejudiced the
28 claimant may be the basis for granting a preference right;

29 (4) sell land by lottery for less than the appraised value when, in the
30 judgment of the director, past scarcity of land suitable for private ownership in any
31 particular area has resulted in unrealistic land values;

1 (5) when the director determines it is in the best interest of the state
 2 and will avoid injustice to a person or the heirs or devisees of a person, dispose of
 3 land, by direct negotiation to that person who presently uses and who used and made
 4 improvements to that land before January 3, 1959, or to the heirs or devisees of the
 5 person; the amount paid for the land shall be its fair market value on the date that the
 6 person first entered the land, as determined by the director; a parcel of land disposed
 7 of under this paragraph shall be of a size consistent with the person's prior use, but
 8 may not exceed five acres;

9 (6) after consulting with the Board of Agriculture and Conservation
 10 (AS 03.09.010), dispose of an interest in land limited to use for agricultural purposes
 11 by lottery;

12 (7) convey to an adjoining landowner for its fair market value a
 13 remnant of land that the director considers unmanageable, [OR] a parcel of land
 14 created by a highway right-of-way alignment or realignment, or a parcel created by the
 15 vacation of a state-owned right-of-way if

16 (A) the director determines that it is in the best interests of the
 17 state; **and**

18 (B) the parcel

19 (i) does not exceed the minimum lot size **established**
 20 **by either regulation or, where the parcel is located within a**
 21 **municipality that has exercised its platting authority, a municipal**
 22 [UNDER AN APPLICABLE] zoning **ordinance, for the area**
 23 [CODE]; or

24 (ii) is smaller than 20 acres and is completely enclosed
 25 by property owned by the adjacent landowner; [AND

26 (C) THE DIRECTOR AND THE PLATTING AUTHORITY
 27 HAVING LAND USE PLANNING JURISDICTION AGREE THAT
 28 CONVEYANCE OF THE PARCEL TO THE ADJOINING LANDOWNER
 29 WILL RESULT IN BOUNDARIES THAT ARE CONVENIENT FOR THE
 30 USE OF THE LAND BY THE LANDOWNER AND COMPATIBLE WITH
 31 MUNICIPAL LAND USE PLANS;]

1 (8) for good cause extend for up to 90 days the time for rental or
 2 installment payments by a lessee or purchaser of state land under this chapter if
 3 reasonable penalties and interest set by the director are paid;

4 (9) quitclaim land or an interest in land to the federal government on a
 5 determination that the land or the interest in land was wrongfully or erroneously
 6 conveyed by the federal government to the state;

7 (10) negotiate the sale or lease of state land at fair market value to a
 8 person who acquired by contract, purchase, or lease rights to improvements on the
 9 land from another state agency or who leased the land from another state agency.

10 * **Sec. 17.** AS 38.05.055 is amended to read:

11 **Sec. 38.05.055. Auction sale or sealed bid procedures.** **(a)** Unless another
 12 method of sale is **allowed** [REQUIRED] under this chapter, AS 38.08, or AS 38.09,
 13 the sale of state land shall be made at public auction or by sealed bid, at the discretion
 14 of the director, to the highest qualified bidder as determined by the director. The
 15 director may accept bids and sell state land under this section at not less than 70
 16 percent of the appraised fair market value of the land.

17 **(b)** To qualify to participate under this section in a public auction or sale by
 18 sealed bid of state land that is other than commercial, industrial, or agricultural land, a
 19 bidder shall have been a resident of the state for at least one year immediately
 20 preceding the date of the sale and submit proof of that fact, as the commissioner
 21 requires by regulation. A bidder may be represented by an attorney or agent at a public
 22 auction.

23 **(c)** An aggrieved bidder may appeal to the commissioner within five days after
 24 the sale for a review of the director's determination [. THE SALE SHALL BE
 25 CONDUCTED BY THE DIRECTOR, AND, AT THE TIME OF SALE, THE
 26 SUCCESSFUL BIDDER SHALL DEPOSIT AN AMOUNT EQUAL TO FIVE
 27 PERCENT OF THE PURCHASE PRICE. THE DIRECTOR SHALL
 28 IMMEDIATELY ISSUE A RECEIPT CONTAINING A DESCRIPTION OF THE
 29 LAND OR PROPERTY PURCHASED, THE PRICE BID, AND THE AMOUNT
 30 DEPOSITED. THE RECEIPT SHALL BE ACKNOWLEDGED IN WRITING BY
 31 THE BIDDER].

1 * **Sec. 18.** AS 38.05.055 is amended by adding a new subsection to read:

2 (d) The sale shall be conducted by the director. The successful bidder at a
3 public action or all bidders at the time they submit their sealed bid, shall provide an
4 earnest money deposit in the amount of at least five percent of the bid amount. Not
5 later than 10 days after the public auction or sale by sealed bid, the director shall issue
6 a receipt to the successful bidder. The director's receipt shall contain a description of
7 the land or property purchased, the bid price, and the amount deposited. If the bidder
8 fails to enter into a contract to purchase or defaults in the payment of the bid amount,
9 five percent of the bid amount shall be forfeited to the state.

10 * **Sec. 19.** AS 38.05.065(a) is amended to read:

11 (a) A [THE] contract of sale for land, **an interest in land, or property** sold
12 **under this chapter may be issued for** [AT PUBLIC AUCTION OR BY SEALED
13 BID UNDER AS 38.05.055 SHALL REQUIRE] the remainder of the purchase price
14 to be paid in monthly, quarterly, or annual installments over a period of not more than
15 **30** [20] years, with interest at the rate provided in (i) of this section. Installment
16 payments plus interest shall be set on the level-payment basis.

17 * **Sec. 20.** AS 38.05.065(b) is amended to read:

18 (b) The contract of sale for land sold under AS 38.05.057 or under former
19 AS 38.05.078 shall require the remainder of the purchase price to be paid in monthly,
20 quarterly, or annual installments over a period of not more than **30** [20] years.
21 Installment payments plus interest shall be set on the level-payment basis. The interest
22 rate to be charged on installment payments is the rate provided in (i) of this section.

23 * **Sec. 21.** AS 38.05.065(c) is amended to read:

24 (c) The director shall, for contracts under (a), (b), or (h) of this section, set out
25 in the contract for each sale the period for the payment of installments and the total
26 purchase price plus interest. The director, with the consent of the commissioner, may
27 also include in contracts under this section conditions, limitations, and terms
28 considered necessary and proper to protect the interest of the state. Violations of any
29 provision of this chapter or the terms of the contract of sale subject the purchaser to
30 appropriate administrative and legal action, including but not limited to specific
31 performance, **termination** [FORECLOSURE], ejectment, or other legal remedies in

1 accordance with applicable state law.

2 * **Sec. 22.** AS 38.05.065(d) is amended to read:

3 (d) If a contract for a sale of state land has been breached, the director may
4 issue a decision to [FORECLOSE AND] terminate the contract at any time 31 days
5 after delivering by certified mail a written notice of the breach to the address of record
6 of the purchaser. A breach caused by the failure to make payments required by the
7 contract may be cured within 30 days after the notice of the breach has been received
8 by the purchaser by payment of the sum in default together with the larger of a fee of
9 \$50 or five percent of the sum in default. If there are material facts in dispute between
10 the state and the purchaser, the purchaser may submit a written request for a public
11 hearing for the review of the facts within 30 days after the notice of the breach has
12 been received.

13 * **Sec. 23.** AS 38.05.065(e) is amended to read:

14 (e) On a determination that there has been a breach of the contract based on
15 the administrative record and the evidence presented at a hearing, the director shall
16 issue a decision [FORECLOSING THE INTEREST OF THE PURCHASER AND]
17 terminating the contract. The obligation to make payments under the contract
18 continues through the date of the director's decision to terminate the contract
19 [FORECLOSE BY THE DIRECTOR].

20 * **Sec. 24.** AS 38.05.065(f) is amended to read:

21 (f) The director shall deliver the decision to [FORECLOSE AND] terminate
22 the contract personally to the purchaser or send it certified mail, return receipt
23 requested, to the address of record of the purchaser. If the breach is a failure to make
24 payments required by the contract, the decision shall include a notice to the purchaser
25 that if within 30 days the purchaser pays to the state the full amount of the unpaid
26 contract price, including all accrued interest, and any fees assessed under (d) of this
27 section, the department shall issue to the purchaser a deed to the land. If full payment
28 is not made within 30 days or the breach is for other than failure to make payment, the
29 decision [FORECLOSES AND] terminates all legal and equitable rights the purchaser
30 has in the land.

31 * **Sec. 25.** AS 38.05.065 is amended by adding a new subsection to read:

1 (j) If a sale of state land is to be made by means other than a means prescribed
2 by AS 38.05.055, the director shall require a person applying to purchase land, an
3 interest in land, or property, to submit an earnest money deposit of at least five percent
4 of the purchase price with the application for a contract to purchase land, an interest in
5 land, or property. This earnest money deposit shall be applied towards the purchase
6 price. If the applicant fails to enter into a contract to purchase or defaults in the
7 payment of the purchase price, five percent of the purchase price shall be forfeited to
8 the state.

9 * **Sec. 26.** AS 38.05 is amended by adding a new section to read:

10 **Sec. 38.05.086. Leases and sales of land for commercial development.** (a)

11 For purposes of stimulating economic development in the state, the commissioner may
12 lease and sell lands that are identified in this section as appropriate for commercial
13 development. As provided in this section, if the lease is in good standing and the
14 development requirements of the lease have been satisfied, the lessee may purchase
15 the leased land.

16 (b) The department may identify lands appropriate for commercial
17 development from any or all of the following categories:

18 (1) state land identified or nominated as Qualified Opportunity Zones
19 under 26 U.S.C. 45D, 26 U.S.C. 1400Z-1 and 1400Z-2, and 26 C.F.R. 601.601;

20 (2) state land nominated by the public; public nominations under this
21 paragraph are limited to one for each person and may not exceed 640 acres in size;

22 (3) any other state land the department deems appropriate for
23 commercial development.

24 (c) If land identified in (b) of this section is classified in a manner that does
25 not allow disposal of the land, the commissioner may classify or reclassify the land
26 through a classification order under AS 38.05.300 and a written decision by the
27 director under AS 38.05.035(e).

28 (d) The commissioner may, from time to time, open certain areas of lands
29 identified in (b) of this section for leasing and sale, and issue a request for proposals to
30 develop land within the areas. Before proposals may be requested, the commissioner
31 shall issue a decision under AS 38.05.035(e) that the lease and sale of the land within

1 the areas opened is in the state's best interest. The commissioner's request for
2 proposals must be in writing.

3 (e) A person may apply to develop land within the areas by responding to the
4 commissioner's request for proposals and paying an application fee as provided by
5 regulation. In addition to any information requested by the commissioner in the
6 request for proposals, a response to the request for proposals must include

7 (1) the specific type of commercial development proposed; and

8 (2) the specific location and description, including amount, of land
9 requested for the proposed commercial development; the amount of land requested in
10 a response to request for proposals may not exceed 20 acres and must be reasonably
11 compact.

12 (f) The commissioner's request for proposals must be posted on the Alaska
13 Online Public Notice System (AS 44.62.175) for at least 30 consecutive days, and
14 must be sent, by mail or email, to anyone that received notice of the decision issued
15 under (d) of this section.

16 (g) Responses to the commissioner's request for proposals must be in writing
17 and submitted to the commissioner by the deadline set by the commissioner. The
18 commissioner may reject any proposal that does not meet the requirements of this
19 section or that the commissioner determines, in writing, is not in the best interests of
20 the state. The commissioner's decision to reject a proposal is subject to appeal or a
21 petition for reconsideration under AS 44.37.011.

22 (h) If the commissioner determines that only one suitable proposal for a
23 specific area of land exists, the commissioner may issue a lease to that person as
24 provided in this section. If the commissioner determines that there are two or more
25 suitable proposals for the same land or overlapping land, the commissioner shall
26 award the lease to the highest bidder as determined by the commissioner at a public
27 auction or by sealed bid. Participation in the public auction or sealed bid under this
28 subsection is limited to the persons who submitted proposals for the same land or
29 overlapping land.

30 (i) The annual fee for a commercial land lease under this section shall be set
31 by the commissioner so as to ensure that the state receives a fair return for the use

1 granted by the lease for the term of the lease and shall be a form of compensation set
2 out in AS 38.05.073(m). A lease must be for a term of not more than five years. A
3 lease in good standing may be renewed for one additional five-year period. The lease
4 may not be assigned by the original lessee during the term of the lease or any renewal.

5 (j) A commercial land lease under this section may be terminated by the
6 commissioner before the expiration of the term of the lease for a breach of the terms of
7 the lease, including a failure to use the land in a manner required by the terms of the
8 lease. After expiration of the lease term or termination of the lease before it expires,
9 improvements or personal property on the land subject to the lease shall be managed
10 in the manner required by AS 38.05.090.

11 (k) At any time during the lease, a lessee in good standing may apply to
12 purchase all or a portion of the land leased under this section for its fair market value
13 at the time of purchase, if the lessee

14 (1) has completed the development requirements of the land leased
15 consistent with the proposal submitted under (g) of this section and as provided by the
16 terms of the lease;

17 (2) has appraised and surveyed the site in a manner acceptable to the
18 department, at the lessee's expense; and

19 (3) pays an application fee as provided by regulation.

20 (l) A lessee who purchases the land under (k) of this section may apply the
21 amount of the lease payments made under the lease to the purchase price of the land.
22 Other amounts paid, including fees, penalties, survey costs, and appraisal costs, may
23 not be applied to the purchase price of the land.

24 (m) If an application to purchase land is denied, the lessee may continue to
25 hold the lease according to the terms of the lease, and may apply again to purchase the
26 land. Any subsequent application must address the reasons the previous application
27 was denied.

28 (n) The commissioner shall adopt regulations under AS 44.62 (Administrative
29 Procedure Act) to implement this section. Regulations adopted under this subsection
30 shall, at a minimum, address

31 (1) the application procedures for a commercial land lease or sale

1 under this section;

2 (2) the auction or sealed bid process, if necessary, under (h) of this
3 section;

4 (3) the terms and conditions that may be included in a commercial land
5 lease under this section;

6 (4) resolving any and all competitive bidding disputes and issues;

7 (5) the procedure for requesting proposals;

8 (6) the criteria for assessing proposals; and

9 (7) any administrative fees.

10 * **Sec. 27.** AS 38.05.965 is amended by adding a new paragraph to read:

11 (29) "public auction" means a public oral outcry auction or a public
12 online auction.

13 * **Sec. 28.** AS 38.09.080(b) is amended to read:

14 (b) The disposal of homestead entry land is subject to **state** [LOCAL] platting,
15 recording, or subdivision requirements established under [AS 29.35.180 AND]
16 AS 40.15.

17 * **Sec. 29.** AS 40.15.020 is amended to read:

18 **Sec. 40.15.020. Plats to be acknowledged and contain certificate that taxes**
19 **and assessments are paid.** Every plat shall be acknowledged before an officer
20 authorized to take acknowledgment of deeds. A certificate of acknowledgment shall
21 be endorsed on or annexed to the plat and recorded with it. **Except for the**
22 **Department of Natural Resources when exercising the department's platting**
23 **authority under AS 40.15.070, a** [A] person filing and recording a plat, map,
24 subdivision, or replat of property, or vacating the whole or any portion of an existing
25 plat, map, subdivision, or replat shall file and record with it a certificate from the tax-
26 collecting official or officials of the area in which the land is located that all taxes
27 levied against the property at that date are paid.

28 * **Sec. 30.** AS 40.15.070 is repealed and reenacted to read:

29 **Sec. 40.15.070. Platting authority.** (a) The Department of Natural Resources
30 is the platting authority for

31 (1) the unorganized borough;

1 (2) a municipality that does not have or is not exercising the power of
2 land use regulation or platting authority; and

3 (3) all state land, regardless of location, that is managed by the
4 Department of Natural Resources under AS 16.20, AS 27, AS 37.14.001 - 37.14.099,
5 AS 38, AS 41.15.010 - 41.15.960, AS 41.17.010 - 41.17.955, AS 41.21.010 -
6 41.21.990, and AS 41.23.010 - 41.23.630.

7 (b) When the Department of Natural Resources exercises the department's
8 platting authority within a municipality that has the power of land use regulation and
9 that is exercising the municipality's platting authority, the Department of Natural
10 Resources is exempt from that municipal platting authority and related land use
11 regulation, but shall comply with municipal platting and related land use ordinances to
12 the maximum extent the commissioner of natural resources determines to be consistent
13 with the state's interests. If the commissioner of natural resources determines that
14 compliance with a municipal platting or related land use ordinance is not consistent
15 with the state's interests, the plat must comply with state platting requirements. Where
16 a Department of Natural Resources' plat or subdivision does not comply with a
17 municipal planning, platting, or land use regulation, the state is deemed to have
18 received for the affected land a variance from that planning, platting, or land use
19 regulation. Any variance allowed under this section is appurtenant to and runs with the
20 land.

21 (c) Except as provided in (b) of this section and otherwise by law, a
22 municipality that has planning, platting, and zoning powers and is exercising platting
23 authority and land use regulation is the platting authority as provided in AS 29.40.

24 (d) A subdivision or plat shall be submitted to the appropriate platting
25 authority for approval. The subdivision or plat may not be filed and recorded until the
26 subdivision or plat is approved.

27 * **Sec. 31.** AS 40.15.200 is amended to read:

28 **Sec. 40.15.200. Application [TO STATE AND POLITICAL**
29 **SUBDIVISIONS]. Except as provided in (b) of this section, all [ALL] subdivisions**
30 **of land made by the state, its agencies, instrumentalities, and political subdivisions are**
31 **subject to the provisions of AS 40.15.010 - 40.15.200 and AS 29.40.070 - 29.40.160,**

1 or home rule ordinances or regulations governing subdivisions, and shall comply with
2 ordinances and other local regulations adopted under AS 40.15.010 - 40.15.200 and
3 AS 29.40.070 - 29.40.160 or former AS 29.33.150 - 29.33.240, or under home rule
4 authority, in the same manner and to the same extent as subdivisions made by other
5 landowners.

6 * **Sec. 32.** AS 40.15.200 is amended by adding a new subsection to read:

7 (b) All subdivisions of state land managed by the Department of Natural
8 Resources and where the Department of Natural Resources is exercising the
9 department's platting authority under AS 40.15.070 are subject to the provisions of
10 AS 40.15.010 - 40.15.070.

11 * **Sec. 33.** AS 40.15.305(a) is amended to read:

12 (a) The commissioner shall exercise the platting authority for the state **and all**
13 **state land as provided in AS 40.15.070** [EXCEPT WITHIN A MUNICIPALITY
14 THAT HAS THE POWER OF LAND USE REGULATION AND THAT IS
15 EXERCISING PLATTING AUTHORITY].

16 * **Sec. 34.** AS 29.10.200(54); AS 29.40.200; AS 38.08.010(b)(1); AS 41.23.400, 41.23.410,
17 41.23.420, 41.23.430, 41.23.440, 41.23.450, 41.23.460, 41.23.470, 41.23.480, 41.23.490,
18 41.23.500, and 41.23.510 are repealed.

19 * **Sec. 35.** Section 1, ch. 122, SLA 1988 is repealed.

20 * **Sec. 36.** The uncodified law of the State of Alaska is amended by adding a new section to
21 read:

22 TRANSITION: REGULATIONS. The commissioner of natural resources may adopt
23 or amend regulations as necessary to implement the changes made by this Act. The
24 regulations take effect under AS 44.62 (Administrative Procedure Act), but not before the
25 effective date of the law implemented by the regulations.

26 * **Sec. 37.** This Act takes effect immediately under AS 01.10.070(c).



ONE SEALASKA PLAZA, SUITE 200 • JUNEAU, ALASKA 99801
TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

Member of the National League of Cities and the National Association of Counties

DRAFT Memo: SB 204 and HB 258 – Alaska Lands Bill

The Alaska Municipal League (AML) appreciates the Governor’s intent to increase economic development in Alaska. We recognize the value of State land and the opportunity to increase private sector ownership in Alaska.

However, these bills are fundamentally flawed. The approach taken is a non-starter for Alaska’s local governments, and ultimately negatively impact the potential for private sector development.

Platting, planning and zoning is one of the three primary obligatory powers of boroughs, and for home rule and first-class cities in the Unorganized Borough. There’s a reason for this.

The responsibility for platting – which extends to State lands within city and borough boundaries – enables these political subdivisions of the State to determine appropriate levels of service and infrastructure maintenance responsibilities for residential and commercial properties. That means that there is a uniform level of platting that corresponds to planning, zoning, and the needs of the local governments and property owners. That’s done in cooperation with developers.

If that requirement is removed for State lands, the result is an uncoordinated approach to development with significant service gaps, liability, and conflict. That problematic approach can be applied to as much as 70% of a local government’s total land base within its boundaries.

We know this from experience – the State in 1984 exempted itself, and within two years the legislature repealed that exemption. The State created subdivisions and lots but didn’t leave any rules, procedures, or infrastructure behind. It was left to local governments to determine costs, the share of costs, service needs, and to settle disputes between landowners. There was no clear guidance as to who was responsible, nor where complaints of landowners should be directed.

Ultimately it led to a loss of value to those properties, and to lower values of property nearby. This essentially diminishes the Governor’s intention to increase property valuation and local tax rolls. This also doesn’t benefit those boroughs or cities that don’t have a property tax...

If a local government doesn’t have road powers, then they would be forced to create a service area. This forces a local government into a position that it potentially cannot afford, nor was it driven by local interest. Local governments are already working to address unmaintained roads, culvert replacement, and general maintenance in many of these areas, and there will be a capacity issue if this increases without careful planning at the local level.

If part of the challenge that the State is trying to address includes the large tract issue, and basically needing to subdivide lots to increase affordability (smaller tracts = salability), then there is a lot to suggest that these bills are unnecessary.

As an alternative, AML would suggest that the State consider:

- Increasing the State's transfer of lands to local governments waiting for their full selection to be processed – we're working to understand the total amount of land waiting for transfer
- Eliminate the requirement that local governments additionally survey lands, beyond their current federal survey – this is a costly burden required by DNR
- Increase capacity within DNR to process surveys and land management at the local level – the lack of capacity results in project delays and increases costs
- Develop a better process for encouraging DNR and local government collaboration to address large tracts and potential subdivision

November 6, 2020

To: Mayor Prysunka and Assembly Members
From: Lisa Von Barga, Borough Manager
Re: WWTP Discharge Violation Notice

On October 30th the Clerk received a letter addressed to the Mayor from the EPA regarding a notice of violation on our wastewater discharge. This letter came as a result of an inspection performed by the EPA in late August of this year. Part of the inspection included a review of Wrangell's 5-year Discharge Monitoring Report. The report identified an exceedance of the average monthly percent removal of BOD5. **BOD5** is thus an indirect measure of the sum of all biodegradable organic substances in the water. The **BOD5** indicates how much dissolved oxygen (mg / l) is needed in a given time for the biological degradation of the organic wastewater constituents. Brian Christian, Wrangell's Wastewater Lead, reported the violation in December of 2019. A copy of that letter to the EPA is attached.

Under Wrangell's permit we are required to remove 30% or more of BOD5 from the effluent prior to discharge. In November of 2019 Wrangell was only able to remove 28.5% of the BOD5. With wastewater the mantra normally is, "...the solution to pollution is dilution..." However, Wrangell's influent into the plant can become so diluted it is impossible to reach the percentage requirement of removal of BOD5 – simply because that percentage doesn't exist in the influent to begin with. Last November we had heavy rains and we did not meet our threshold. This letter is notification of the violation a year ago.

Mr. Christian said this is the first exceedance we have had in 18-20 years. Administration does not expect any further action will be necessary related to this occurrence, however it is necessary the Assembly be informed of the notice.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 10

1200 Sixth Avenue, Suite 155
Seattle, WA 98101-3188

Item h.

ENFORCEMENT &
COMPLIANCE ASSURANCE
DIVISION

Reply To: 20-C04

RETURN RECEIPT REQUESTED

Mr. Stephen Prysunka
Mayor
City and Borough of Wrangell
Post Office Box 531
Wrangell, Alaska 99929

Re: WARNING LETTER – City of Wrangell WWTP AK0021466

Dear Mr. Prysunka:

The U.S. Environmental Protection Agency (EPA) appreciates your staff’s time and cooperation during the August 26, 2020, Clean Water Act (CWA) inspection of the City of Wrangell WWTP (“Facility”). The purpose of the inspection was to determine the Facility’s compliance with the requirements of the CWA and the National Pollutant Discharge Elimination System Permit AK0021466 (“Permit”). The purpose of this letter is to notify you of the results of the inspection.

AUGUST 2020 INSPECTION

Part I.A.5. of the permit states that the effluent limits shall apply all times. Table 1 (Effluent Limitations) states that for five-day Biochemical Oxygen Demand (BOD5), “the average monthly percent removal shall be greater than or equal to 30%.”

Upon review of the reported 5-year Discharge Monitoring Report (DMR) data, the inspector noted there had been one exceedance of the average monthly percent removal of BOD5.

Monitoring Period	Parameter	DMR Value	Permit Limit	Unit	Statistical Base
Nov 2019	BOD, 5-day, percent removal	28.5%	30%	Percent	Mn % Rmv

Although our goal is to ensure NPDES facilities comply fully with their permits, the ultimate responsibility rests with the permittee. As such, I want to strongly encourage you to continue your efforts to maintain full knowledge of the Permit requirements and other appropriate statutes and to take appropriate measures to ensure compliance. Notwithstanding your response to this letter, EPA retains all rights to pursue enforcement actions to address these and any other violations.

If you have any questions concerning this matter, please do not hesitate to contact Jason Rodriguez of my staff at (206) 553-8508.

Sincerely,

**MICHELE
JENCIUS**

Digitally signed by
MICHELE JENCIUS
Date: 2020.10.29
16:07:37 -07'00'

Michele Jencius, Chief
Surface Water Enforcement Section

cc: Ms. Tiffany Larson
Alaska Department of Environmental Conservation



CITY OF WRANGELL

INCORPORATED JUNE 15, 1903

BOX 531, 99929 (907)-874-3458
FAX (907)-874-4207

To: United States E.P.A.
Region 10
NPDES compliance unit
1200 6th Ave. Suite 155,20-C04
Seattle Wash. 98101
Subject: B.O.D. percent of removal out of compliance. Permit # AK0021466

December 3, 2019

Mr. Rodriguez,

Results for our monthly lab came back to us showing that our BOD % of removal was below our permit limits. Wrangell had a very high amount of rain fall for November 2019 which I believe was the cause of this out of compliance event. Our permit states that we have at least a 30% removal on our BOD. We had a 28.5 % removal this November. Please accept this letter as explanation of this violation.

Brian Christian, lead operator

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY															
<ul style="list-style-type: none"> Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 		<p>A. Signature <input checked="" type="checkbox"/> <i>[Signature]</i> <input type="checkbox"/> Agent</p> <p>B. Received by (Printed Name) _____ C. Date of Delivery _____ 12/10</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>															
<p>1. Article Addressed to: United States EPA Region 10 NPDES Compliance Unit 1200 6th Ave. Suite 155,20-C04 Seattle Wash. 98101</p>		<p>3. Service Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input type="checkbox"/> Return Receipt for Merchandise</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Insured Mail</td> <td></td> </tr> </table>		<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®	<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™	<input type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery	<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Return Receipt for Merchandise	<input type="checkbox"/> Collect on Delivery	<input type="checkbox"/> Signature Confirmation™	<input type="checkbox"/> Collect on Delivery Restricted Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery	<input type="checkbox"/> Insured Mail	
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PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

November 6, 2020

To: Mayor Prysunka and Assembly Members
From: Lisa Von Barga, Borough Manager
Re: Solid Waste Shipping Report

Administration previously reported two new dates related to solid waste shipping that were requested by AML of Republic (our solid waste disposal company). November 1st was a date set by which a Mitigation Plan had to be submitted explaining how Wrangell is working to minimize the risk of fire within the shipping containers. That deadline was extended for Wrangell and the document is currently being finalized. Much of this would normally be laid out in an operations plan for the transfer station. The only document that has been found is woefully inadequate and addresses actual operations very little.

Administration met with the Acting Public Works Director to review existing operations as they relate to fire mitigation. Also reviewed was an EPA best practices document for transfer stations. Thankfully, we are already employing some of these techniques.

The second deadline given was June 1st. Initially Administration understood this deadline (in conversations with AML and Republic) to be a deadline for when a “plan” for compacted trash had to be solidified. In a Southeast Alaska Solid Waste Authority (SESWA) meeting on Thursday AML announced that is the date by which solid waste has to be bailed and shipped in closed-top containers. Administration is trying to get confirmation of this ASAP.

The purpose for this hard deadline is that AML has room on the barges during the winter season for adequate separation of containers if a fire were to break out on board. Beginning June 1st, loads increase such that separation of containers is impossible. If June 1 is the hard deadline this will mean a shift in priority for this project and the potential inability to seek grant funding to help cover the cost of the project.

This issue will be reported on regularly to the Assembly as new information is learned.

CITY & BOROUGH OF WRANGELL, ALASKA

CLERK'S REPORT

SUBMITTED BY:

Kim Lane, MMC, Borough Clerk

Upcoming Meeting/Informational dates:

Nov 11 City offices closed for the Veterans Day Holiday

Nov 26 Thanksgiving Day City offices closed

Nov 27 City offices closed for the Thanksgiving holiday

Annual Open Meetings Act (OMA) and Parliamentary Procedure Training

Will be held on Thursday, November 12, 2020 by Zoom



The training will be held by Borough Attorney, Joe Levesque and Borough Clerk, Kim Lane.

All City Boards, Commissions, and Committees have been invited.
This event is not open to the general public.

Clerk out of town –

November 10, 2020 Regular meeting - I will be out of town on medical however, I will still Clerk the meeting.

December 8, 2020 Regular meeting – I will be on holiday for this meeting. Cyni has agreed to Clerk this meeting. I will not be in range and will not be available throughout the time while I am away.

Decorum in debate

WMC 3.05.070

- Members of the assembly may not address one another directly, but must address all remarks to or through the CHAIR.
- In debate a person's remarks must have bearing on whether the pending motion should be adopted and should be **germane** to the question before the assembly.
- Members may not speak directly to one another.



Decorum in debate

cont.

- Every person while speaking shall avoid personalities, and under no circumstances may a person attack or question the motives of another person.
- The chair must act immediately and decisively to correct a member violating decorum in debate and prevent its repetition.



**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	10

Board & Committee Appointments – *No letters received as of November 6, 2020*

<u>SUBMITTED BY:</u>
Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Letters of Interest (if any)

RECOMMENDATION:

Appointments are to be made by the Mayor, with the consent of the Assembly.

Parks & Recreation Board	until 10/2022
Parks & Recreation Board	until 10/2023
Economic Development Committee	until 10/2023

Procedure - Mayor: If there are no objections to the above appointments, I will declare them appointed.

If no letters have been received, please direct the Borough Clerk to continue advertising for the vacancies.

Appointments to be filled by the Mayor with the consent of the assembly.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy on the _____ for the term up until October _____.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	10

SEAPA Board Appointments (*1 voting member & 1 alternate member*)

SUBMITTED BY:

Kim Lane, Borough Clerk

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Letters of Interest

RECOMMENDATION MOTION:

Letters of Interest received from:

- **Stephen Prysunka** (voting member)
- **Lisa Von Bargaen** (alternate member)

Appointments to be filled by the Mayor with the consent of the assembly for the SEAPA Board Seats.

Mayor: If there are no objections, I will appoint _____ to fill the vacancy of the Voting SEAPA Board Member seat, from January 1, 2021 thru December 31, 2021.

Mayor: If there are no objections, I will appoint _____ to fill the vacancy of the Alternate SEAPA Board Member seat, from January 1, 2021 thru December 31, 2021.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy of the voting SEAPA Board member seat, from January 1, 2021 thru December 31, 2021.

Motion: Move to appoint _____ to fill the vacancy of the alternate SEAPA Board member seat, from January 1, 2021 thru December 31, 2021.

Please accept this letter as interest to again serve as the voting member of the SEAPA board of directors.

Stephen Prysunka

October 23, 2020

Hi Kim –

Please accept this email as my formal request to be reappointed to the SEAPA Board as the Alternate.

I have served on the Board since February of 2018. The management of our wholesale hydroelectric power provider is integral to the economy and life of the community. In the past 2.5 years I have learned an immense amount and would like the opportunity to continue to represent Wrangell in this capacity.

Thank you very much.

Lisa

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	13

PROPOSED RESOLUTION NO. 11-20-1549 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE CAPITAL IMPROVEMENT PROJECT (CIP) FUND BY ACCEPTING A GRANT FROM THE NATIONAL RIFLE ASSOCIATION IN THE AMOUNT OF \$55,000 FOR THE SKEET RANGE IMPROVEMENTS, PHASE I SITE WORK PROJECT AND AUTHORIZING ITS EXPENDITURE

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director
Kate Thomas, Parks & Rec Director

FISCAL NOTE:

Revenue Acceptance: \$55,000		
FY 20: \$	FY 21: \$55,000	FY22: \$
Amount Received:		
	FY21 \$55,030	
Account Number(s):		
	24300 143 7900 00 24003	
Account Name(s):		
	Capital Improvement Fund	
Unencumbered Balance(s) (prior to expenditure):		
	\$0	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 11-20-1549; 2. NRA Foundation grant award document

RECOMMENDATION MOTION:
Move to Approve Resolution No. 11-20-1549.

SUMMARY STATEMENT:
The City and Borough of Wrangell (CBW) has been awarded a \$55,000 grant from the National Rifle Association (NRA) for improvements to the Skeet Range.

In Fall 2019, the CBW made an application to the NRA, requesting grant funding in the amount of \$120,000 for a Skeet Range Improvements project. The scope of this project included: clearing and grubbing the existing Skeet Range footprint and establishing a formal parking area; placing aggregate fill in the parking area and throughout the shooting limits of the skeet range to improve drainage and prepare the site for the skeet field; repairing the concrete foundations and rebuilding the enclosed structures for both the low and high houses; and construction of an eight-station skeet range.

The NRA Foundation awarded the CBW a grant funding only a portion of the full project proposed under the NRA's 2019 grant application. The grant was provided in a lesser amount than the full project cost estimate, as a means of phasing the project and stretching NRA's grant funds for the benefit of more entities. By phasing the project, NRA offered Wrangell \$55,000 toward a Phase I Site Work project in 2019-2020.

The scope of work for a first phase improvement project includes: clearing and grubbing the existing Skeet Range footprint and establishing a formal parking area, as well as placing aggregate fill in the parking area and throughout the shooting limits of the skeet range to improve drainage and prepare the site for the skeet field.

This CIP project grant funding was not included in the FY21 Budget as the grant money had not yet been accepted. Therefore, the budget must be amended to accept the revenue and authorize its expenditure in the Capital Improvement Fund, Account 24300-143-7900-00-24003 for the Skeet Range Improvements, Phase I Site Work project. This resolution accomplishes that requirement.

Administration would like to thank Assembly member Powell for his assistance in securing the grant funding from the NRA Foundation.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 11-20-1549

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE CAPITAL IMPROVEMENT PROJECTS (CIP) FUND BY ACCEPTING A GRANT FROM THE NATIONAL RIFLE ASSOCIATION IN THE AMOUNT OF \$55,000 FOR THE SKEET RANGE IMPROVEMENTS, PHASE I SITE WORK PROJECT AND AUTHORIZING ITS EXPENDITURE

WHEREAS, the Wrangell Parks & Recreation Department applied for grant funding from the National Rifle Association (NRA) Foundation for the Skeet Range Improvements project; and

WHEREAS, the NRA Foundation has provided grant funding, in the amount of \$55,000, for the Skeet Range Improvements, Phase I Site Work project; and

WHEREAS, the FY 2021 Budget will be amended by accepting the \$55,000 grant revenue in CIP Fund and authorizing its expenditure for the Skeet Range Improvements, Phase I Site Work project.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The FY 2021 Budget in the Capital Improvement Projects (CIP) Fund CIP is amended to accept an increase in grant revenue in the amount of \$55,000.

Section 2: The FY 2021 Budget is amended in the Capital Improvement Fund Projects (CIP) Fund increasing the authorized expenditures in the amount of \$55,000 in Account 24300-142-7900-00-24003 for the Skeet Range Improvements, Phase I Site Work Project.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 10TH DAY OF NOVEMBER 2020.

CITY & BOROUGH OF WRANGELL, ALASKA

Steve Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk



HELP

Finished

Please review your order, and make sure to print for your records.

6 Finished

Organization: City and Borough of Wrangell
 Grant Reference Number: 20AK076C
 Claimed Date: 08-24-2020



Print >

Merchandise Award

ITEM DESC.	QTY REQUESTED	QTY AWARDED	STATUS	ADDRESS TYPE
Youth Safety Vest	10	10	Fully Awarded	Standard

Monetary Award

ITEM DESC.	AMT REQUESTED	AMT AWARDED	STATUS Item a.
Clearing and grubbing	\$3,040.00	\$3,040.00	Fully Awarded
6" D1 (rock) Cap and Grade existing site	\$50,850.00	\$50,850.00	Fully Awarded
Compact and Roll Base	\$1,140.00	\$1,140.00	Fully Awarded

Expected Grant Value: \$55,000.00

Confirmation Email Address: kthomas@wrangell.com

Check / Mailing Address

Name: Kathleen Thomas

Address: PO BOX 531

State: AK

Phone:

Business Name:

City: Wrangell

Zip: 999290531

Standard Shipping

Name: Kathleen Thomas

Address: 320 Church Street

State: AK

Phone: 9078742444

Business Name: City & Borough of Wrangell

City: Wrangell

Zip: 99929



Please review your order, and make sure to print for your records.

Progress

- 1 Award Summary
- 2 Monetary Award
Monetary Award (Cont'd)
- 3 Merchandise Award
Shipping Information
Review Shipping
Shipping Payment
- 4 Recognition
- 5 Reminder
- 6 Finished

For questions contact the grant department at 1-800-554-9498 or grantprogram@nrahq.org

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11250 Waples Mill Road, Fairfax, VA 22030

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	13

RESOLUTION NO 11-20-1550 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE JOB DESCRIPTION OF THE PARKS & RECREATION CUSTODIAN LIGHT MAINTENANCE POSITION

SUBMITTED BY:

Kate Thomas, Parks and Recreation Director

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 11-20-1550; 2. Custodian Light Maintenance Job Description

RECOMMENDATION MOTION:
Move to Approve Resolution No 11-20-1550.

SUMMARY STATEMENT:
As positions become open for rehire through attrition, it is important to review the associated job description. Changes have been made to the Custodian Light Maintenance job description, updating it to refine the scope of responsibilities and duties describing the work actually performed by te person in that position.

Highlights of the job description revisions are as follows:

- Provides clarity to the standard duties of the position.
- Specifies who evaluates and conducts performance evaluations for the position.
- Adds reference to the specifics of maintaining a swimming pool including required data reports.
- Adds reference to inventory management, purchasing records and ordering.
- Adds reference to a continuous effort to improve workplace efficiencies and cooperation.
- Provides clarity to the “Knowledge and Skills” section, and to the “Abilities” section, regarding the level of skills and abilities needed to effectively perform the job or the ability to build that capacity through on the job experience and training.
- Adds reference to specifics of the “Physical Abilities” required to perform the job.
- Provides clarity to “Licenses and Certificates” required to maintain the position.
- Adds reference to the specific “Working Conditions” of the job to include hazardous chemical handling in the pool treatment process.

The proposed changes are reflected in Track Changes on the attached job description, so that the proposed changes are easily noticeable. The accompanying resolution adopts the new job description. There is no wage change associated with the proposed revisions to the job description.

The proposed revisions to this job description have been reviewed by the IBEW who concur with the revisions as shown in the tracked changes version of the document.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 11-20-1550

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE JOB DESCRIPTION OF THE PARKS & RECREATION CUSTODIAN LIGHT MAINTENANCE POSITION

WHEREAS, the amendment of this position description allows the City and Borough of Wrangell Parks and Recreation Department the ability to appropriately update the duties and responsibilities of the Custodian Light Maintenance Position; and

WHEREAS, the current rate of pay for the position is a Grade 15 with the hourly pay range from \$20.26 to \$25.49 and based on the proposed changes to the job description, the pay range will not change; and

WHEREAS, this position has been reviewed and job description updated to accurately reflect actual duties, responsibilities, and qualifications; and

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions into compliance with current standards.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The attached Exhibit "A" includes the job description which describes the duties, responsibilities, and qualifications for the Parks & Recreation Custodian Light Maintenance position.

Section 2. The new job description for the Parks & Recreation Custodian Light Maintenance position will be effective as of November 11, 2020.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 10TH DAY OF NOVEMBER 2020.

CITY & BOROUGH OF WRANGELL, ALASKA

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

City & Borough of Wrangell

Position Description

Position: Custodian-Light Maintenance	Position Number:
Department/Site: Parks & Recreation/Community Center	FLSA: Exempt
Evaluated by: Parks and Recreation Director	Salary Grade: 15

Summary

Under the supervision of the Parks and Recreation Director, Pperforms a variety of custodial and /light maintenance duties at the swim pool, community center and at all parks in aquatics, recreation, and park facilities, requiring knowledge and skills including; janitorial, installation, maintenance, modification and repair work of equipment, grounds and buildings.

Distinguishing Career Features

The Custodial-Light Maintenance positionworker assists with is the maintenance and is responsible for the upkeep of Wrangell's Parks & and Recreation Facilities. The job involves attention to detail, safety, and a strong sense of teamworkthe ability to work both independently and in a team setting.

Essential Duties and Responsibilities

- Maintains pool chemistry tests, safe chemical handling, balancing and circulation at proper levels, along with monthly reports.
- Maintains aquatics, recreation, and park facilities to include janitorial responsibilities.
- Maintains aquatics, recreation, and park grounds to include general maintenance, trash removal, mowing and landscaping duties, and power washingexterior building light maintenance.
- Performs maintenance work as required in support of and in preparation for recreational programs or activities at assigned facilities.
- Assists in maintaining product and equipment inventories, purchase records and ordering supplies.
- ~~Performs daily or scheduled duties such as sweeping, mopping and vacuuming of floors.~~
- ~~Cleans walls, floors, fixtures and removes trash from swimming pool, community center and parks.~~
- ~~Keeps the swimming pool and community center clean and sanitary.~~
- ~~Performs such duties as replenishing bathroom supplies, vacuuming pool bottom, back washing filters, adding chemicals to pool water, changing light bulbs, opening and closing park restrooms, checking RV park, stripping and waxing floors, resurfacing gym floor and minor carpentry work.~~
- ~~Performs such duties as maintenance and repair of swimming pool, community center and parks electrical facilities and systems, boilers and plumbing systems. Performs mid-level technical maintenance and repair tasks as appropriate.~~
- Troubleshoots and resolves or oversees resolution of routine maintenance problems such as structural problemsfacility issues or basic mechanical equipment malfunctions.
- Repairs-Monitors, and maintains, and assists with repairs of pumps, motors and valves at the swimming pool. Changes electrical ballasts and repairs exercise equipment.

- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality customer service.

Qualifications

▪ **Knowledge and Skills**

- Requires knowledge of cleaning equipment, materials, and procedures to perform cleaning tasks efficiently and effectively.
- Requires basic knowledge of maintenance procedures and the ability to perform duties efficiently.
- Requires basic knowledge of swimming pool, equipment and facilities operation and maintenance, or ability to learn.
- Requires basic knowledge of hazards and safety precautions, or ability to learn.

▪ **Abilities**

Ability to identify facility and equipment deficiencies and execute reliable repairs and maintenance. Requires attention to detail and the ability to recognize safety and security hazards. Requires the Ability to perform dutieswork in a safe manner without supervision and make independent –decisions. Requires attention to detail and the ability to recognize safety and security hazards.

▪ **Physical Abilities**

Ability to operate hand held equipment and to perform active and physically demanding duties. Must be able to lift and carry 50 pounds. Strength and mobility to operate hand and power tools, mobility to drive a motor vehicle to various site locations; stamina to perform sustained physical labor including standing, walking, climbing, and working in confined or awkward spaces; strength to lift and maneuver materials and equipment weighing up to 50 pounds with proper equipment. –Stooping, bending, and squatting is required on a regular basis.

▪ **Education and Experience**

A high school diploma or GED equivalent is required

▪ **Licenses and Certificates**

- Requires a valid Alaska Driver's License. ~~Certified pool operator course will be offered when available after probation period.~~
- Requires the ability to successfully obtain a Certified Pool Operator certificate offered, when course is available, after probation period.
- Requires the ability to complete respirator fit testing.

▪ **Working Conditions**

~~Work is performed indoors where minimal safety considerations exist.~~
Work is performed indoors and outdoors where a high level of safety considerations exists. Employees may perform work alone or as part of a team and may be subject to callout. Employees may be exposed to: varying noise levels; dust, fumes, and hazardous chemicals found in a the pool treatment process with appropriate personal protective equipment. Employees may perform work on slippery or uneven surfaces, on ladders, and equipment with moving parts.

This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	13

RESOLUTION No 11-20-1551 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE MARINE SERVICE CENTER FUND BY TRANSFERRING \$9,602 FROM THE MARINE SERVICE CENTER RESERVES TO THE MARINE SERVICE CENTER EQUIPMENT REPAIR & SUPPLIES ACCOUNT FOR THE PURCHASE OF NEW CABLE, AND AUTHORIZING ITS EXPENDITURE

SUBMITTED BY:

Steve Miller, Port & Harbor Director

FISCAL NOTE:

Expenditure Required: \$19,602 Total		
FY 20: \$	FY 21: \$19,602	FY22: \$
Amount Budgeted:		
FY21 \$10,000		
Account Number(s):		
74030 000 7010		
Account Name(s):		
Equipment Repair & Supplies		
Unencumbered Balance(s) (prior to transfer from reserves):		
\$464,350 (Marine Service Center Reserves)		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. RES 11-20-1551 2. Cable Quote.

RECOMMENDATION MOTION:
Move to Approve Resolution No 11-20-1551.

SUMMARY STATEMENT:
The ASCOM Marine Vessel Crane was purchased new in 2014. It is now 6 years old and the cable is starting to show signs of wear. When this cable was priced out for budget purposes pre COVID-19

the price was lower. The second problem is, the company did not quote the correct cable and therefore through extensive phone calls and e-mails one company was found that could find the correct cable. If something were to happen and this piece of equipment was taken out of service because of a bad cable it would be extremely costly to the Marine Service Center and City & Borough of Wrangell.

The FY 2021 Budget includes \$10,000 for this purchase. The actual cost is \$19,602. Staff recommends a budget amendment of \$9,602 toward the purchase of new cable for the Ascom 300-ton Crane under the Equipment Repair & Supplies for the Marine Service Center.

By adopting Resolution 11-20-1550, the City and Borough of Wrangell will amend the FY 2021 Budget in the Marine Service Center by transferring \$9,602 from the Marine Service Center Reserves to Equipment Repair & Supplies Account for procurement of new cable.

To help everyone understand where the cable is on the lift, please see the image below. This is the main cable that is attached to the winches that pull the vessels out of the water. It requires 3,600' of cable to do the job.



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 11-20-1551

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2021 BUDGET IN THE MARINE SERVICE CENTER FUND BY TRANSFERRING \$9,602 FROM THE MARINE SERVICE CENTER RESERVES TO THE MARINE SERVICE CENTER EQUIPMENT REPAIR & SUPPLIES ACCOUNT FOR THE PURCHASE OF NEW CABLE, AND AUTHORIZING ITS EXPENDITURE

WHEREAS, Resolution No. 06-20-1530 adopted the budget for all funds of the City and Borough of Wrangell, Alaska for the fiscal year 2020-2021; and

WHEREAS, the Wrangell Municipal Code requires that the Borough Assembly approve any budget amendments over those amounts adopted; and

WHEREAS, the City and Borough of Wrangell's budget presumes that each department will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the fiscal year and recognizes that, from time to time, circumstances and events may require the original budget to need revision; and

WHEREAS, the original price quoted for wire cable does not meet specifications for the 300-ton Ascom Marine vessel crane.; and the proper wire cable is needed in order to keep the 300-ton Ascom Marine vessel crane in service; and

WHEREAS, the City and Borough of Wrangell will amend the FY 2021 Budget in the Marine Service Center by transferring \$9,620 from the Marine Service Center Reserves to Marine Service Center Equipment & Supplies Account for the procurement of new cable.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The FY 2021 Budget in the Marine Service Center Fund is amended by transferring funds in the amount of \$9,620 from the Marine Service Center Reserves to the Marine Service Center Equipment Equipment Repair & Supplies Account for the purchase of new cable, and authorizing its expenditure.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 10TH DAY OF NOVEMBER, 2020.

CITY & BOROUGH OF WRANGELL, ALASKA

Steve Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

Ascom Wire Rope Replacement
RFQ Summary Sheet

Name of Proposer	Addenda Acknowledged, if Applicable			Quote
	#1	#2	#3	
Pacific Industrial Supply				\$ 19,602.00
Rasmussen Wire rope & Rigging Co.				Cable does not meet Spec
Westech Rigging Supply				Could not find Cable to meet spec

Verified By: *[Signature]*

Witnessed By: *[Signature]*

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	12

RESOLUTION NO 11-20-1552 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE ACCOUNTING GENERALIST JOB TITLE, JOB DESCRIPTION, AND MODIFYING THE NON-UNION WAGE AND GRADE TABLE

SUBMITTED BY:

Joyce Mason, Finance Director

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Job Description 2. Non-Union Wage & Grade Table 3. Resolution No. 11-20-1552

RECOMMENDATION MOTION:
Move to Approve Resolution No. 11-20-1552.

SUMMARY STATEMENT:
This agenda item was originally before the Assembly at the October 27th meeting and included more changes within the Finance Department. The Assembly requested the item be brought back for consideration addressing only the proposed change to the Accounting Generalist position. This

resolution downgrades the position from a Grade 18 to a 17. On the current Wage & Grade Table a Grade 17 begins at \$22.17 and ends at \$27.91. A Grade 18 begins at \$23.19 and ends at \$29.22. The remaining aspects of this agenda statement are those that address the Accounting Generalist position that were included in the original agenda statement from the previous meeting.

As the Assembly is aware, the Accounting Generalist position is open and Administration is in the process of trying to fill the position as expeditiously as possible. The Borough received six applications for the position. Additionally, the Finance Director reached out to Julie Hamilton, UAS facility to ask if there is anyone located in Wrangell that has studied accounting. She could not provide any names due to FERPA but has suggested the Borough contact UAS Career Services. The Finance Director also visited with other Finance Directors in the state and they have the same hiring issues as Wrangell.

Although several of the applicants have office experience, no one has accounting experience or payroll. Payroll is the number one responsibility of this position.

The Finance Director is proposing to the Assembly a change to the job description and grade of the Accounting Clerk II (Accounting Generalist) to 17. The option would remain to review the Accounting Generalist at budget time to raise that position to a grade 18 if the employee completes accounting and human resources training.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 11-20-1552

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE ACCOUNTING GENERALIST JOB TITLE, JOB DESCRIPTION, AND MODIFICATION OF THE NON-UNION WAGE AND GRADE TABLE

WHEREAS, the amendment of this position allows the City and Borough of Wrangell's Administration Department the ability to appropriately update the duties and responsibilities of the Accounting Clerk II (Accounting Generalist); and

WHEREAS, the Accounting Generalist title will change to Accounting Clerk II; and

WHEREAS, the current rate of pay for the Accounting Clerk II position is a grade 18 with the pay range from \$23.19 to \$29.22 and based on the proposed changes to the job description will change to a grade 17 with the pay range from \$22.17 to \$27.91; and

WHEREAS, this position has been reviewed and the job title and job description has been updated to accurately reflect actual duties, responsibilities, and qualifications for the position; and

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions into compliance with current standards.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The attached Exhibit "A" includes the job description which describes the duties, responsibilities, and qualifications for the Accounting Clerk II.

Section 2. The attached Exhibit "B" includes the updated Non-Union Wage & Grade Table.

Section 3. The new job description for the Accounting Clerk II position and the Non-Union Wage & Grade Table will become effective upon passage and approval of this resolution.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 10th DAY OF NOVEMBER 2020.

CITY & BOROUGH OF WRANGELL

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

City & Borough of Wrangell Position Description

Position: Accounting Generalist Clerk II	Type: Permanent, Full-Time
Department/Site: Finance	FLSA: Non-exempt
Evaluated by: Finance Director	Salary Grade: 48 17

Summary

Assists and supports all functions of the Finance Department. The Accounting ~~Generalist~~Clerk II can perform accounting work general ledger, special fund accounting, and payroll services. The primary focus of the Accounting ~~Generalist~~Clerk II will be payroll, human resources, employee benefit administration, cash ~~receipts~~management, sales tax collection, and property tax, however the position will provide assistance in other areas as well. Acts as Recording Secretary for the Planning & Zoning Commission, and as Deputy Borough Clerk in the Borough Clerk’s absence.

Distinguishing Career Features

The Accounting ~~Generalist~~Clerk II is the senior level in a two-level career ladder for clerical and technical accounting. The Accounting ~~Generalist~~Clerk II has a working knowledge of the computer accounting system and codes as well as the ability to process a range of financial transactions for complete accounts such as accounts payable and receivable. Advancement to Accounting ~~Generalist~~Clerk II is possible with knowledge of and competency in preparing journal entries to general ledger, electronic funds transfers, payroll, and special accounting performance reports. Advancement to a professional accounting position is based on need and compliance with the requirements of the position.

Essential Duties and Responsibilities

- Payroll Services**
- Sets up and maintains employee payroll records. Ensures records are up-to-date and include the necessary job and biographical information for accurate group benefit and retirement plan coverage and deductions.
 - Prepares regular payrolls for personnel, prepares retirement reports. Computes payroll deductions including those for retirement, union dues, tax sheltered annuities, withholding taxes and insurance.
 - Verifies accuracy of individual employee benefit rates, calculating unused portion of allowable benefit cap. Sets up and maintains payroll vendor files for various benefits and miscellaneous deductions.
 - Calculates pay data and benefits arrangements for employees leaving service, retirees, and special circumstances. Processes appropriate coverage and payments under COBRA and/or other agreements. Reconciles voluntary employee deductions and payments for payment to third party insurers.

- Assures payroll timelines are met, maintains payroll controls, and assures proper procedures, policies, rules and regulations are applied to payroll activities. Checks payrolls for compliance with rules, regulations and policies.
- Interprets and explains payroll policies, procedures, and technical issues to employees, referring only the most difficult and sensitive matters to higher authorities.
- Audits and updates regular and supplemental payrolls adding payroll information for new employees and calculating proper deductions on an 'as-needed' basis.
- Assists accounting staff with the reconciliation of payroll system details to general ledger. Prepares document trails to support audit requirements.
- Prepares reporting of federal, state, and special payroll taxes and statutory fund contributions to external agencies. Prepares retirement and withdrawal forms and reports for pay systems for the Finance Director approval and submission to agencies
- Performs other duties as assigned that support the overall objective of the position.

Human Resources Duties

- Assists with the recruiting and on-boarding processes during the recruitment of new employees.
- Assists department managers with compliance with all personnel regulations, collective bargaining agreements, and state and federal regulations, including EEOC guidelines.
- Assists management with development and revisions of job descriptions. .
- Manages employee training programs, safety programs, background checks, and drug testing programs, including pre-employment, random, and as-needed testing.
- Maintains all official and confidential employee files.

Property Tax Services

- Responsible for working with assessor in completing annual property tax process. This includes entering names and address changes on property during the year and filing the new deeds.
- Responsible for sending out annual property tax exemption forms and advertising the exemptions in the newspaper.
- Responsible for working with the assessor and entering new assessment information into tax records and sending out annual assessment notices.
- Responsible for advertising the assessment and appeal process and working with taxpayers filing appeals.
- Responsible for working with the assessor on property tax appeals and preparing exemption reports and appeal information for the assessor and Board of Equalization.

- Responsible for preparation of final tax rolls and preparation and sending out of property tax bills.
- Responsible for maintaining and reconciliation of property tax receivables.
- Responsible for collections on property taxes including the foreclosure process.
- Maintain ArcGIS mapping information, including new plats, easements and property owner information.

General Ledger Accounting

- Assists the Finance Director with reconciling balance sheet asset and payroll liability accounts.
- Assists with entry of budgets.
- Provides assistance to other accounting staff on an as-needed basis to balance fluctuations in workflow.

Planning & Zoning Commission Services

- Act as Recording Secretary for the Planning & Zoning Commission meetings.
- Responsible for preparation of public notices, preparation of agendas and recording of minutes for Planning & Zoning Commission meetings.

Borough Assembly Services

- Act as Deputy Borough Clerk during the absence of the Borough Clerk; perform all duties of the Borough Clerk, including public notices, preparation of agendas and recording minutes of Borough Assembly meetings.
- Assist Borough Clerk with election activities as required.

Other Duties and Responsibilities

- Provide assistance with other accounting staff as needed.
- Work cooperatively with public, other external agencies and other Borough employees.
- Perform administrative and secretarial duties as needed.
- **May require development of working knowledge of GIS Mapping programs.**

Qualifications

- **Knowledge and Skills**

The position requires considerable knowledge of the principles and procedures of accounting, auditing, and finance. Requires in-depth knowledge of generally accepted financial processes and regulations and controls applying to assigned financial operations or actively acquiring the knowledge. Requires a working knowledge of audit documentation requirements. Requires in-depth knowledge of automated accounting systems and relational databases used for storing and linking accounting data. Requires well-developed math skills to perform complex accounting computations. Requires sufficient language skills to prepare reports suitable for external publishing. Requires well-developed human relation skills to explain detailed information in small group settings and work with staff in an advisory capacity.

- **Abilities**

Requires the ability to perform the functions of the position. Requires the ability to apply accounting controls, rules, and procedures, and to perform accounting tests. Requires the ability to research, compile, analyze, and interpret accounting data. Requires the ability to maintain accurate and retrievable files, records, audit trails and trace transactions to original entries. Requires the ability to perform accounting and general math computations quickly and accurately. Requires the ability to organize and prioritize work to meet deadlines and timetables. Requires the ability to work as contributing member of a team, work productively, patiently, and cooperatively with other teams, vendors, and external customers, and convey a positive image of the City and Borough and its services. Requires intermediate to advanced proficiency in the use of computers, Microsoft Excel, Outlook, Access, Word, and Adobe Acrobat, and the ability to learn these and other software programs quickly.

- **Physical Abilities**

Incumbent must be able to work in an office setting engaged in work of a primarily sedentary nature. Requires sufficient hand-eye-arm coordination to use a keyboard and 10-key, arm/hand movements to retrieve work materials from storage files, and operate a variety of general office equipment. Requires visual acuity to read computer screens, printed material, and detailed accounting information. Requires auditory ability to carry on conversations over the phone and in person.

- **Education and Experience**

Bachelor's or Associate's degree in accounting, finance, or related field is desirable. Requires four years of relevant and progressively responsible experience, preferably in governmental accounting, budgeting, or closely related field. Additional education may substitute for some experience.

- **Licenses and Certificates**

May require a valid driver's license.

- **Working Conditions**

Work is performed in an office environment with minimal safety considerations.

This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.

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Accounting GeneralistClerk II

Rev. 10-27-2020 09-08-2020

Item d.

old step	6	7	8	9	10	11	12	13	14	15			
Grade	Step →												
↓	1	2	3	4	5	6	7	8	9	10	11	12	13
8	14.96	15.26	15.55	15.84	16.14	16.44	16.76	17.09	17.41	17.74	18.08	18.43	18.78
9	15.62	15.91	16.21	16.52	16.85	17.17	17.49	17.82	18.16	18.52	18.88	19.24	19.61
10	16.32	16.65	16.98	17.32	17.67	18.02	18.38	18.75	19.12	19.50	19.89	20.29	20.70
11	17.03	17.37	17.73	18.08	18.44	18.81	19.19	19.57	19.96	20.36	20.77	21.19	21.61
12	17.73	18.07	18.42	18.78	19.14	19.50	19.87	20.27	20.66	21.05	21.46	21.87	22.29
13	18.55	18.90	19.26	19.63	20.00	20.40	20.79	21.19	21.59	22.02	22.45	22.88	23.32
14	19.38	19.75	20.14	20.53	20.92	21.32	21.74	22.16	22.58	23.01	23.46	23.91	24.37
15	20.28	20.69	21.10	21.52	21.95	22.39	22.84	23.30	23.76	24.24	24.72	25.22	25.72
16	21.18	21.58	22.01	22.43	22.86	23.30	23.77	24.22	24.68	25.16	25.65	26.15	26.66
17	22.17	22.59	23.02	23.47	23.93	24.39	24.86	25.36	25.85	26.35	26.86	27.38	27.91
18	23.19	23.65	24.10	24.56	25.03	25.53	26.02	26.52	27.05	27.57	28.11	28.66	29.22
21	26.43	26.96	27.48	28.01	28.56	29.12	29.68	30.26	30.85	31.44	32.05	32.68	33.32
23	28.55	29.11	29.67	30.25	30.84	31.43	32.06	32.68	33.31	33.97	34.63	35.31	36.00
25	30.94	31.54	32.17	32.79	33.42	34.09	34.75	35.44	36.13	36.84	37.56	38.30	39.05
26	32.22	32.84	33.48	34.14	34.80	35.49	36.18	36.89	37.61	38.34	39.09	39.86	40.64

- 8 Custodian 14 Dispatch/Corrections Officer 18 Administrative Assistant - Pol Corrections Sergeant
- 9 Library Assistant I 15 Public Works Administrative Assistant Accounting Generalist/Deputy Firemedic/Trainer
- 12 DMV Assistant Recreation Coordinator Library Assistant II Nolan Center Attendant - Museum Collection 17 Police Officer Recruit Accounting Clerk II Nolan Center Facility Manager
- 13 Accounting Clerk Utility Accounts Clerk 21 Police Officer Probationary
- 23 Police Officer
- 25 Police Sergeant
- 26 Police Lieutenant

Permanent, Salaried (Exempt) Employee Pay Plan, City and Borough of Wrangell, Monthly Compensation

old step	6	7	8	9	10	11	12	13	14	15			
Grade	Step →												
↓	1	2	3	4	5	6	7	8	9	10	11	12	13
19	4,209.00	4,290.00	4,375.00	4,458.00	4,543.00	4,630.00	4,722.00	4,812.00	4,904.00	5,001.00	5,098.00	5,197.00	5,297.00
24	5,150.00	5,252.00	5,353.00	5,457.00	5,566.00	5,673.00	5,782.00	5,897.00	6,011.00	6,131.00	6,250.00	6,373.00	6,498.00
25	5,363.00	5,467.00	5,576.00	5,684.00	5,793.00	5,909.00	6,023.00	6,143.00	6,263.00	6,386.00	6,510.00	6,639.00	6,769.00
27	5,821.00	5,935.00	6,049.00	6,171.00	6,290.00	6,413.00	6,540.00	6,666.00	6,800.00	6,932.00	7,067.00	7,205.00	7,348.00
28	6,070.00	6,191.00	6,311.00	6,436.00	6,561.00	6,689.00	6,821.00	6,952.00	7,091.00	7,228.00	7,370.00	7,516.00	7,663.00
30	6,607.00	6,739.00	6,869.00	7,006.00	7,141.00	7,282.00	7,426.00	7,571.00	7,720.00	7,873.00	8,027.00	8,185.00	8,346.00
31	6,871.00	7,009.00	7,144.00	7,286.00	7,427.00	7,573.00	7,723.00	7,874.00	8,029.00	8,188.00	8,348.00	8,512.00	8,680.00
32	7,146.00	7,289.00	7,430.00	7,587.00	7,724.00	7,876.00	8,032.00	8,189.00	8,350.00	8,515.00	8,682.00	8,853.00	9,027.00
33	7,432.00	7,580.00	7,727.00	7,881.00	8,033.00	8,191.00	8,353.00	8,516.00	8,684.00	8,856.00	9,029.00	9,207.00	9,388.00
34	7,729.00	7,884.00	8,036.00	8,196.00	8,354.00	8,519.00	8,687.00	8,857.00	9,031.00	9,210.00	9,390.00	9,575.00	9,764.00
35	8,038.00	8,199.00	8,357.00	8,524.00	8,688.00	8,860.00	9,035.00	9,211.00	9,393.00	9,579.00	9,766.00	9,958.00	10,154.00

- 19 Civic Center Manager 25 Harbormaster 30 Finance Director Electrical Superintendent Director of Public Works & Capital Projects
- 24 Library Director Parks & Recreation Director Fire Chief Nolan Center Director 28 Economic Development Director 35 Police Chief

Temporary/Part-time/Seasonal Employees

Hourly Compensation

Note: Each step represents the amount above the prevailing State of Alaska Minimum Wage 10.19

Grade	Step →												
↓	1	2	3	4	5	6	7	8	9	10	11	12	13
1	State MW	0.30	0.60	0.90	1.20	1.50	1.80	2.10	2.40	2.70	3.00	3.30	3.60
3	0.70	1.00	1.30	1.60	1.90	2.20	2.50	2.80	3.10	3.40	3.70	4.00	4.30
4	1.70	2.00	2.30	2.60	2.90	3.20	3.50	3.80	4.10	4.40	4.70	5.00	5.30
5	2.70	3.00	3.30	3.60	3.90	4.20	4.50	4.80	5.10	5.40	5.70	6.00	6.30
6	3.20	3.50	3.80	4.10	4.40	4.70	5.00	5.30	5.60	5.90	6.20	6.50	6.80
7	3.70	4.00	4.30	4.60	4.90	5.20	5.50	5.80	6.10	6.40	6.70	7.00	7.30
8	4.20	4.50	4.80	5.10	5.40	5.70	6.00	6.30	6.60	6.90	7.20	7.50	7.80
9	4.70	5.00	5.30	5.60	5.90	6.20	6.50	6.80	7.10	7.40	7.70	8.00	8.30
11	6.20	6.50	6.80	7.10	7.40	7.70	8.00	8.30	8.60	8.90	9.20	9.50	9.80

Actual Temp Rates, Calendar Year 2017

	1	2	3	4	5	6	7	8	9	10	11	12	13
1	10.19	10.49	10.79	11.09	11.39	11.69	11.99	12.29	12.59	12.89	13.19	13.49	13.79
3	10.89	11.19	11.49	11.79	12.09	12.39	12.69	12.99	13.29	13.59	13.89	14.19	14.49
4	11.89	12.19	12.49	12.79	13.09	13.39	13.69	13.99	14.29	14.59	14.89	15.19	15.49
5	12.89	13.19	13.49	13.79	14.09	14.39	14.69	14.99	15.29	15.59	15.89	16.19	16.49
6	13.39	13.69	13.99	14.29	14.59	14.89	15.19	15.49	15.79	16.09	16.39	16.69	16.99
7	13.89	14.19	14.49	14.79	15.09	15.39	15.69	15.99	16.29	16.59	16.89	17.19	17.49
8	14.39	14.69	14.99	15.29	15.59	15.89	16.19	16.49	16.79	17.09	17.39	17.69	17.99
9	14.89	15.19	15.49	15.79	16.09	16.39	16.69	16.99	17.29	17.59	17.89	18.19	18.49
11	16.39	16.69	16.99	17.29	17.59	17.89	18.19	18.49	18.79	19.09	19.39	19.69	19.99

- 1 Lifeguard 5 Park Maintenance I 8 Museum Clerk
- Recreation Assistant 6 Park Maintenance II 9 Maintenance Custodian
- Theater Sales Associate
- 3 Head Lifeguard 11 Theater Manager
- 4 Sales Assistant Laborer 7 Clerical Assistant

November 6, 2020

To: Mayor Prysunka and Assembly Members
From: Lisa Von Barga, Borough Manager
Re: CARES Act Funding

Administration was still finalizing the CARES Act Funding information at the time the packet had to be published. The memo will be emailed out to the Assembly over the weekend.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	November 10, 2020
	<u>Agenda Section</u>	15

Executive Session: Discuss and Provide Update of the Status of the Collective Bargaining Negotiations

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
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Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Private Packet Memo

RECOMMENDATION MOTION:
Pursuant to AS 44.62.310 (c)(3), that we go into Executive Session, and invite the Borough Collective Bargaining Team, to discuss and provide an update of the status of the Collective Bargaining Negotiations, a matter “which by law, municipal charter, or ordinance” is required to be confidential.

SUMMARY STATEMENT:
The information will be provided verbally during the Executive Session. A private packet is currently in progress and will be provided to the Assembly in a confidential format well in advance of the meeting.

