



City and Borough of Wrangell
Economic Development Board Meeting
AGENDA

Thursday, June 15, 2023
5:30 PM

Location: Borough Assembly Chambers

PUBLIC WORKSHOP
5:30PM-6:30PM

The Economic Development Board and Director have invited Julie Decker of the Alaska Fisheries Development Foundation, Inc. (AFDF) to a joint workshop to learn more about the Alaska Mariculture Initiative. Julie has over 20 years in the Alaska seafood industry and comes with a wealth of knowledge.

An excerpt from the AFDF website states: "Alaska has all the qualities of an ideal environment for mariculture: clean and abundant waters, hardy citizens with maritime experience, the existing seafood industry and infrastructure, and the Alaska seafood brand. The state has research and development capacity at the University and industry level, as well as a sophisticated seafood marketing organization that effectively reaches consumers all over the nation and the world. The regulatory process and agencies are accessible, and the Legislature has been supportive, including funding \$5 million for a new mariculture matching grant program.

Along with these strengths come challenges. Since 2014, AFDF has been a champion of development of this young industry, strategically working with partners to identify key barriers and turning challenges into opportunities. The Alaska Mariculture Initiative (AMI) has encapsulated this work over 8 years, two gubernatorial administrations, and many milestones."

1. CALL TO ORDER

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. APPROVAL OF MINUTES

- [a.](#) Economic Development Board meeting minutes from April 20th, 2023.

6. CORRESPONDENCE

7. PERSONS TO BE HEARD

8. REPORTS AND ANNOUNCEMENTS

- [a.](#) Economic Development Director Report for May 2023.
- [b.](#) USFS Wrangell Ranger District update provided by Victoria Houser.

9. ITEM(S) OF BUSINESS

- [a.](#) Review of preliminary results from Six Mile Deep Water Port public survey.

10. ADJOURN

Minutes of Economic Development Committee Meeting Held on April 20, 2023

Notes from the Chamber of Commerce Workshop @ 5:30PM

Borough Representatives: Kate Thomas, Matt Henson, Bob Dalrymple, Brian Ashton, John DeRuyter, Anne Morrison,

Chamber Representatives: Brittani Robbins, Luana Wellons, Bill Burr, Amber Armstrong, Kristi Herman.

- Chamber Executive Director Brittani Robbins and Board President Bill Burr provided a summary of the current fiscal situation and implications going forward, highlighting a loss in revenues due to low pull tab sales and a poor return on royalty race revenues in 2022. Regulations from the state on gaming, as well as the chamber tax designation create limitations beyond chamber control. Chamber President, Bill Burr stated that the chamber is at risk of being insolvent if they don't build new revenue sources. The subsidy from the city would allow them to continue moving forward with plans for the fourth of July. New revenue sources are being explored for events such as charging for parade entry, food booths and seeking sponsorships for events.
- Brian Ashton suggests priority events be listed in order. Believes quarterly meetings with EDC and Chamber would create synergies and provide benefits for community. John DeRuyter asks if the Chamber's request/EDC recommendation can be added to agenda for the next assembly meeting due to urgency. Kate mentions the possibility is very unlikely and will likely be scheduled for May 23rd. Both members stressed the value of the Chamber to the community, the importance of the Fourth of July to the economy and town tradition.
- Brittani Robbins mentions that it would be better if approval came quicker due to upcoming payroll additions and expenditures. Dalrymple states chamber needs to provide a list of what would be funded with city subsidy. Also suggests that the Borough may consider providing utilities in kind, subsidizing insurance costs. Mentions that Borough has to look at the subsidy through the lens of using public funds. Dalrymple also suggested seeking larger sponsorships from national corporations such as Budweiser, Stihl, Mercury, and Honda motors. Sighting that these entities are used to larger sponsorships and would be pulling money from outside instead of drawing more heavily on local resources.

Kate posed the following questions to the Chamber Board and Executive Director

- What is the proposed budget for this year's Fourth of July?
- What expenses are being cut this year to preserve financial reserves?
 - Chamber staff proposed a reduction in firework expenses and are also saving funds by reducing staff hours. Brittani implied that her hours were being drastically reduced. Luana is tackling much of the in-office work through the learning phase.
 - Kate inquired about the cost of merchandise and cash awards. Brittani stated that the cash award amounts we're reduced last year but remain the same for 2023. 1st Place - \$2,500, 2nd place- \$1,500, 3rd place \$1,000. When Kate asked about reducing the amounts, Board Member Amber Armstrong stated that the tickets were already

printed (\$4,000) and they were too expensive to change. Tickets must be printed by an official supplier to be legal as per state gaming laws. Regarding the merchandise, Chamber staff reported the popularity of the t-shirts locally and nationwide. Further stating that they opted not to move to on-demand/ on-line style of ordering due to the elderly's difficulty purchase things online.

- Aside from the main cash award staff have transitioned to ribbons and metals for small and youth events such as big wheel races and egg toss.
- Staff are looking to the future for more considerable changes like restructuring the royalty race.
- What efforts are being deployed to raise revenue to support the event?
 - Charging for food booths
 - Small parade entry fee
 - Sponsorship for events
- What is the projected cost for the fireworks, insurance and pavilion utilities?
 - Last year the fireworks cost \$11,000.
 - This year staff budgeted \$5,000 to save on expenses.
 - Brittani stated that the Fire Department volunteers are planning to conduct fundraising activities to offset the difference.
 - Insurance costs are not firm but could be upwards of \$4,000.
 - The chamber pays utilities from the month of June through the 4th at Wells Fargo and Elks since pavilion power is connected to both establishments.
 - Kate suggested that the Assembly is very unlikely to fund things such as t-shirts, cash prizes and employee wages. But rather may be more open to subsidizing things that are accessible and enjoyed by all such as fireworks, insurance and utility expenses.
- How is the Chamber engaging its members during this time to solicit input and feedback on services and solutions to the fiscal state of the organization?
 - Brittani stated that a survey went out to members in 2022. As far as the decline in membership renewals is concerned, the only explanation given is that members are not in a financial capacity to renew.
 - EDC members suggested surveying the community regarding fourth of July priorities to gauge what's most important to the community.
- Regarding the requested \$25,000, what will that be used for? The list below was provided by Chamber staff.
 - Fireworks & shipping
 - Coronation
 - Royalty wages
 - Street dance/solstice festival
 - Royalty booth costs
 - Raffle winners
 - 4th Shirts
 - PT office help
- And prepare to further explain why you might anticipate the \$75,000 retainer as a necessity for "emergencies". It will be helpful to know what constitutes an emergency.
 - This would account for expenses that can't be covered with revenues generated by the royalty race.

1. CALL TO ORDER: @ 6:06 PM**2. ROLL CALL**

PRESENT: Bob Dalrymple, Brian Ashton, John DeRuyter, Anne Morrison

ABSENT: Caitlin Cardinell

STAFF PRESENT: Kate Thomas, Matt Henson

3. CONFLICT OF INTEREST: - NONE**4. AMENDMENTS TO THE AGENDA**

M/S DeRuyter/Morrison: Unanimously approved to move reports to after items of business.

5. APPROVAL OF MINUTES

Approval of the Economic Development Committee meeting minutes from March 21, 2023.

M/S Morrison/DeRuyter. All in favor. Approved.

5. PERSONS TO BE HEARD / CORRESPONDENCE

- Saint Frances Correspondence. Additional information on the Saint Frances Animal Shelter proposal can be found on pages 6-28 in the Planning and Zoning Meeting Packet from April 13th, 2023. See link: PZ Meeting 4-13-23 | Wrangell Alaska. Asking for letter of support from committee. Committee to approve letter of support. The committee will state approval in the Agenda Statement going before the Assembly with the Lease Agreement.
- JAMES EDENS: Presented complaints from previous years. Encouraged the body to discuss past issues with transparency. Suggestions: Publish meeting minutes, better engagement with community, provide a minimum required action for agenda items. Request that EDC recommendations to the assembly be read at the meeting as a minimum action. Suggested MindMap software to engage the public. Provided brief explanation of how the software works, highlighting the effectiveness of getting input outside of a formal meeting.
- RYAN NAYLOR: Discusses impacts of tourism in SE Alaska (Livelihoods of Tourism). Does Wrangell have an ability to determine its own future and how tourism plays a role? Looking into how cultural factors, environmental factors and cruise ships affect sustainability. Lived in Wrangell to conduct study. Has created advisory boards, conducted surveys in community. How can a community balance cultural benefits and tourism? How does community perception affect tourism. Ryan will join the committee at the May meeting for a workshop about his studies.

Anne Morrison left at 6:30 PM

7. ITEM(S) OF BUSINESS

a. Wrangell Chamber of Commerce Proposal requesting financial support to subsidize the Fourth of July celebration.

Continued discussion from workshop.

M/S: DeRuyter/Ashton: to approve the following recommendation to the assembly: support the request for \$25,000 in financial support to subsidize the Fourth of July celebration.

Brian Ashton: Asks if directors report to assembly can reflect the discussion that has been had in EDC. John emphasized the importance of detailing the subject matter of the workshop in the recommendation to the Assembly.

Brittani Robbins: asks what the tax increase on property tax brings in over the months of Apr-Jun. This would be good information to quantify to further support the value of the chamber and the fourth of July event.

Motion passes with poll vote. Yes- Ashton, Dalrymple, DeRuyter. All in favor.

b. Review and discussion on the Six-Mile-Deep Water Port public engagement plan and survey

- Kate provided a list of potential outputs for distribution as well as eight questions to consider. Asked for support to distribute findings of survey to community through individual channels. Asks what's viable and sustainable and what's palatable for the community. For example, is expansion of marine services viable with development plans in the works in other parts of the region.
- Dalrymple asks why and how the survey was created. Was there an order of importance or reasoning for order of questions. Kate stated the order helps paint a picture of a Wrangell resident and their demographic. Ashton concurs that order of questions gives good visual on each resident. Would like to see a question informing residents of the industry representation and value (anchor tenant for industry stability). Dalrymple states that a new word for "fabrication" should be used to broaden language.
- Kate stated that question 5 could be re-ordered to reflect the committee's preference of site use. Use of ranked choice voting idea. Dalrymple asked if EDC is getting ahead of itself with thought of what single industry could take shape. A multi-industry plan would be better for the local economy. DeRuyter stated that this would be solved through the ranked choice voting on the survey. Kate stated that it would be nice not to have an expansion of existing industry in Wrangell. Wrangell is looking for another economical leg for the area. Dalrymple stated that an upfront disclosure about hopeful use for the site would be good to deter focus on industry expansion. Kate and DeRuyter concur. Kate stated the survey is meant to expand on the previous town hall and gain more public input through other means.
- DeRuyter asked for a one-page prospective paper to create, to attract larger companies and new industries to the area. Committee concurs. Ashton mentions we should ask what is missing in our community right now. Bob believes that there is a lack of industry that brings year-round income into the community. Looking for a new industry that brings revenue and complements existing infrastructure. Respondents may fill out survey differently if they view it from this angle.
- Kate would like to deploy the survey in the next two weeks to begin compiling data. DeRuyter asks if there is a benefit in asking for contact information. Kate says that will be done. Ashton mentions his son could give a presentation on a project he has completed that parallels this survey. The committee is interested in hearing from Will. Will Ashton may be available to attend the May workshop if held on the 17th of May.

6. REPORTS

a. Economic Development Director Report

- Economic Development director provides department report. Kate highlights the Parks and Recreation Community Collaborations event on May 11th and May 12th. Mentions ARPA conference scheduled for September and further inner-borough partnerships.

b. Director and Coordinator Job Descriptions

c. Borough Property List

d. Parliamentary Procedures and Open Meetings Act resources

e. Committee report provided by Dalrymple:

- SASS has provided \$27 million dollars for proposals. SASS FL is for Forest Management. States there are multiple levels of projects. SASS FL is mid-level plan. This plan is for the public to tell forest service what they would like to see in forests. Potential logging hosts. Suggests that recreation should be included in project funding. Public meeting for more information on Friday, May 5th at 5 PM. Asks that information about the meeting be provided to the committee. Dalrymple believes Borough needs to be engaged with events in some capacity.
- The Resource Advisory Committee has different funding available separate from existing fund. Looking for South Tongass Committee members. Mentions that there might be a backlog of federal funds available for use through the Forest service due to disbandment of former committee. Funds can be used on USFS land or to benefit the forests. Recreation and Restoration is the main purpose of funding. Citizen driven.
- Dalrymple asks if HUD map can be made available to community via Borough website or other avenue (i.e., print media, online outlets).

8. ADJOURN

Next meeting was proposed for May 18th. Brian Ashton stated that it was the night before graduation and requested the meeting be considered for May 17th, 2023. Kate suggested establishing a routine meeting time of every 3rd Thursday. Board members agreed with a standard meeting time for ease of planning. The meeting date will be confirmed and published for committee members following a discussion with Ryan Naylor who is scheduled to be at the workshop in May.

Adjourned @ 7:57 PM

Chair

ATTEST: _____
Secretary

Resources for survey development

[Community-Engaged Surveys: From Research Design to Analysis and Dissemination \(urban.org\)](#)

[Engaging the community in the development of a local housing strategy - Local Housing Solutions](#)

[Input on Future Development via Online Survey - City of Mill Creek, Wa](#)

[Microsoft PowerPoint - Mill Creek Survey Findings 041321 \(civiclive.com\)\)](#)

[final_summary_forum_12-14-22.pdf \(wrangell.com\)](#)

Methodology in survey development

- Exploratory and brief (11 Q)
- Map included to familiarize respondent with site
- Mix of closed and open ended questions
- Opportunity to sign up to receive updates

Distribution outlets for survey

- Website
- Digital newsletter
- Facebook
- Staff email
- City boards
- Recreation email
- Eco dev outreach
- Community groups
- Published media
- Student body
- Parents of school aged students
- Regional outreach
- Political outreach

Questions to consider

1. Which of the following best describes you?
 - a. Live in Wrangell
 - b. Live in Wrangell half the year
 - c. Live in Wrangell in the Summer
 - d. I regularly visit Wrangell for business
 - e. I regularly visit Wrangell for pleasure
 - f. I am interested in six mile issues and development
 - g. I work in Wrangell
 - h. None of the above

2. Overall how satisfied are you with the following aspect of living in or visiting Wrangell?
 - a. Safety and security
 - b. Natural environment
 - c. Trails and open space
 - d. Recreation programs and sports fields
 - e. Business environment
 - f. Youth opportunities
 - g. Employment opportunities
 - h. Family services
 - i. Medical services
 - j. Dining options
 - k. Retail options
 - l. Transportation
 - m. Specialized services (mechanic)
 - n. Arts and culture
 - o. Community spaces
 - p. Senior services and spaces

3. Are there any community resources or amenities that you feel are lacking in Wrangell? Open ended. Example Themes Below.
 - a. Performing arts
 - b. Retail
 - c. Recreation
 - d. Industrial
 - e. Mechanics
 - f. Transportation

4. As the City considers the future of the Six-Mile-Deep Water Port how important or unimportant are the following characteristics? Rating 1-5 no at all important to very important
 - a. Serve residents of all ages and backgrounds
 - b. Be safe and prudent
 - c. Be exciting and innovative
 - d. Mostly serve locals
 - e. Support and enhance existing business
 - f. Accommodate a mix of uses
 - g. Minimize costs to the City
 - h. Partner with the private and/or non-profit sectors
 - i. Attract people from the greater regional area and PNW

5. What would you most like to see offered at the site? Select all that apply
 - a. Freight & Shipping (barge facility)
 - b. Waste Management (Scrap metals, recycling etc.)
 - c. Vocation & Experiential Education (workforce development)
 - d. Military Services (coast guard or naval station)

- e. Mariculture Development & Processing
 - f. Retail Services
 - g. Marine Service Expansion
 - h. Renewal/ New Energy generation
 - i. Value Added Resource fabrication (new age logging)
 - j. Mechanic and Tech Services
 - k. Public Development/ Private Sale
 - l. Tourism Expansion
6. Tell us more about your previous answer. Are there specific activities you'd like to see taking place at this site? Who would use the site? Example themes below.
- i. Education
 - ii. Maritime
 - iii. Fabrication
 - iv. Freight & Shipping
 - v. Military
 - vi. Waste management
 - vii. Retail
 - viii. Tourism
7. Would you be interested in participating in any of the following? Select all that apply.
- a. Answering future online surveys
 - b. Receiving periodic emails about the project
 - c. Participating in focused groups, workshops or design charettes/meetings
 - d. None
8. Are there other ways you'd like to provide input to the CBW Six-Mile-Deep Water Port development? Example themes below.
- a. Specific expertise/interest
 - b. Focused discussions
 - c. Public meetings/discussions/forums/workshops
 - d. Additional surveys

ECONOMIC DEVELOPMENT DEPARTMENT REPORT

To: Planning and Zoning Commission;
Economic Development Board; and,
Wrangell Convention and Visitors Bureau
Cc: Borough Manager
Borough Assembly
From: Kate Thomas, Economic Development Director
Date: May 26th, 2023

ECONOMIC DEVELOPMENT

- The next Economic Development Board meeting will be held on Thursday, June 15th, 2023, at 5:30PM in the Assembly Chambers. The Board will recess for the months of July and August, resuming their regular meetings and workshops in September.
- Staff have developed a public survey in conjunction with the Economic Development Board to obtain resident opinions and interests related to the development of the Six-Mile-Deep Water Port site. The survey will be released to the public on June 5th. Preliminary results of the survey will be reviewed by the Board at its June 15th meeting.
- The Economic Development Board held a productive workshop at its May 17th meeting. The workshop provided the Board an opportunity to listen to the insights and experience of Ryan Naylor, a PhD student who has been conducting research on the perceived impacts of tourism. More specifically, Mr. Naylor is exploring 1) how tourism impacts the local culture of the community, 2) how tourism integrates into existing livelihoods, and 3) how the community can manipulate tourism to ensure appropriate forms of community development. He is repeating this process in Ketchikan and Petersburg to understand how differences in cruise tourism volume influence each community and identify community- and region-specific patterns. Mr. Naylor is trying to ensure his research can inform local decision-making and has now returned for a community engagement trip to explore preliminary ideas and explore ways to give back to the community.
- Staff and Board Members have invited Julie Decker of the Alaska Fisheries Development Foundation (AFDF), Inc, to a workshop on June 15th. AFDF is dedicated to identifying opportunities common to the Alaska seafood industry and developing efficient, sustainable outcomes that provide benefits to the economy, environment, and communities. The Economic Development department is interested in learning about potential developments that could take place in Wrangell, creating a niche industry to bolster our fishing economies, while positioning the community to be a leader in the Alaska Mariculture initiative.
- Interdepartmental collaboration is underway with the planning of the Alaska Recreation and Parks Association Conference to be held in Wrangell in September of 2023 and 2024. The Economic Development, Nolan Center and Parks and Recreation departments are working cohesively to plan, organize and facilitate the statewide conference, which falls on the 20 and 21 of September. The conference includes an e-Sports expert as the Keynote Speaker. The speaker will facilitate a workshop for recreation professionals to learn how to facilitate electronic sports activities and competition. A live public event will be held at the Nolan Center. Staff are working to coordinate the event to include students and faculty from Wrangell Public Schools.

- Marketing and Community Development Coordinator, Matt Henson has been working on content creation to build story telling capacity for the Borough as it relates to projects, funding decisions, staff performance, agency stakeholders, partnerships and more. In addition to social media deliverables, staff will publish a Borough wide newsletter every four months. The first newsletter is subject to be released this month.
- After a period of respite due to competing schedules and priorities, the Borough plans to resume monthly partnership meetings with the Wrangell Cooperative Association beginning on June 8th, 2023.
- Staff have been working with high school graduate, Nikolai Siekawitch to create drone footage for the Marine Service Center. Footage will be merged into short and long form video content which will be utilized to promote the available and high caliber services in Wrangell. Footage has also been obtained for the Six-Mile-Deep Port property to promote development potential as the Borough moves to create more industry for the community and region.
- Borough staff met to review Real Estate proposals for Broker Services related to the sale of the (old) Wrangell Medical Center. Once the selection process is finalized all proposing firms will be notified and the next steps in establishing a contract agreement will take place. Management of the real estate contract will fall in the Economic Development Department. Staff will work closely with the Borough Manager and Attorney to ensure a positive and productive process is achieved for all parties.
- Staff are currently working with the State of Alaska Department of Transportation and the Wrangell Golf Club, inc. on the transfer of leased land from the golf club to the Borough. The impetus for this comes from recent developments whereby the golf club was required to undergo property appraisals at their expense and commit to an annual lease agreement which would be cost prohibitive for the golf club to sustain. The golf club has leased and maintained the land since 1995 for an annual fee with the most recent lease agreement set to expire on June 30th, 2023. Given that government to government land use agreements do not require a fee to be exchanged, the Borough is working to assume the prime lease and sub-lease the land back to the golf club. There are mutual economics as it allows the Borough to partner with the golf club for future recreation opportunities.
- Saint Frances Animal Shelter was approved for conditional use specifically to erect and maintain a cat-shelter on the Boroughs impound lot in the industrial yard. With the approval of the Conditional Use permit, the next steps include establishing a lease agreement with the organization to enable them to proceed with site developments. The establishment of the shelter supports the needs of the community and offsets the burden to the Borough of managing feral cats or other animal issues that could arise from a lack of owner accountability and/or poor management.
- Kate Thomas was able to attend the end of the year advisory board meeting in support of the Wrangell Fabrication and Shop class. Wrangell has an extraordinary shop program, which has long since been a model for other communities. Recently, faculty members of other communities have visited Wrangell to learn more about the marine fabrication program within the school district. The department hopes to strengthen relationships with teacher, Winston Davies to continue building community projects, opportunities for students and to promote the unique niche offerings of our district within the trades industries.

TOURISM

- The Travel Wrangell website is currently hosted by Contentful. There are serious limitations on what staff can manipulate and update without technical support from the webhost. Due to the need for staff to be able to make necessary changes independently and in a reasonable timeframe, the website is being

moved to Square space. The new web host will allow for easy access and routine updates. The design format and content mirrors that of the original site. All domain hosts are being consolidated and will be directed to the new site.

- Marketing and Community Development coordinator, Matt Henson, has been working on a re-design project for the street banners that are mounted on the lamp posts along the Front Street corridor. It has been approximately 15 years since the last design efforts took place. The current street banners are aging and due for replacement. With that comes an opportunity to approach new themes and design. There are six different themes including a cultural heritage design that is intended to represent the rich and vibrant culture of the Tlingit people. Staff are currently working with the Wrangell Cooperative Association to gain approval for the cultural heritage themed design.
- The Wrangell Convention and Visitors Bureau approved an expenditure for the department to obtain mobile mapping software with Wander Maps. Wander Maps is a user-friendly mapping software designed for State Parks, Private Destinations, and Destination Marketing Organizations. Their platform allows users to navigate a 3D interactive map on a web browser, as well as access an offline version downloadable through their app. Primarily catering to outdoor recreation and attractions. The map will serve as on-the-ground infrastructure for visitors, while allowing for one central place to find points of interest. Staff are working on an on-boarding plan to ensure proper implementation with outreach to stakeholders who would be listed in the software as a point of interest. Points of interest can be restaurants, accommodations, historical landmarks, parks, cabins, trails and more.
- Staff are planning a community tour for Matt Henson. The purpose is to visit communities that have comparable tourism programs with more advanced practices and systems in place to learn more about the approach and necessary tools Wrangell can deploy to refine its tourism management program and policies. Communities of interest include Sitka, Juneau, Cordova and Haines.
- The Tourism Best Management Practices have been released to the public. Several businesses along Front Street and within the Visitor Industry have signed on to the program. Any business that has taken the step to participate should have a TBMP decal posted in the window at the front entrance of their establishment. Staff will continue to promote and encourage participation in the program. Soon social media highlights will be posted to further community engagement and understanding behind the purpose of the program. To date no negative interactions have been reported.
- The Alaska Travel Industry Association has organized a regional tour with Mile Partnership to obtain video and photo content from each community for media and publications to bolster tourism marketing in Southeast Alaska. A team from Miles Partnership will be in Wrangell on June 15th. Matt Henson has been working with the team to plan out a Wrangell itinerary that allows the crew to capture dynamic content from a variety of offerings unique to our area. Wrangell Public School has been generous enough to allow use of their vehicles. The Wrangell visit will include a tour of the Marine Service Center, harbor boat tour, Petroglyph Beach stop, Mount Dewey hike- followed by a tour up the Stikine River with Alaska Charter and Adventures.

PLANNING AND ZONING

- Planning and Zoning Secretary (staff), Matt Henson completed a backlog of meeting minutes by formatting, printing, and obtaining all necessary signatures for record keeping. All records are published online and in the records book at present.
- Staff have been working with ESRI to plan for the transition to ArcGIS Pro Essentials and ArcGIS Pro Online programs including training for three borough staff including the Economic Development Director, Public Works Director, and the Capital Facilities Director. Training is scheduled for late June

and will take place virtually to achieve greater cost savings. The transition to the new platform will be underway shortly after the training is complete.

- Kate Thomas has responded to a slew of public inquiries related to planning and zoning. Issues that have been addressed include but are not limited to; zoning district restrictions on commercial use, variance permit application, encroachment permit application, preliminary and final plats, land sales, deed of trust, debt payments, right of way access and permissions.
- With support from the exiting department director, staff have written the first draft of the Accessory Dwelling Unit code to go before the Planning and Zoning Commission at the June 8th Meeting. Further review of the Planned Unit Development code will need to take place. To reduce staff time and create efficiencies it is the goal to bring forward the Accessory Dwelling Unit and Planned Unit Development codes at the same time for Attorney review and Assembly approval.

SIX MILE PORT COMMUNITY SURVEY

Item a.

The Economic Development Department and Board is asking for your input on the development of the Six Mile Deep Water Port formerly known as the Six Mile Mill. Please provide your thoughts by completing the survey through the QR code below or by visiting wrangell.com/economicdevelopment and clicking the "Six Mile Deep Water Port Community Survey" link.



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