



City and Borough of Wrangell
Budget Work Session
AGENDA

Tuesday-Thursday: Location: Teleconference
May 19 & 20 (5:30 p.m.) & May 21 (Time-After COVID Update and Cruise Ship Discussion WS's)

Resolution No. 03-20-1520 allows for the temporary suspension of in-person Assembly Meetings and allows for teleconference meetings, due to COVID-19, until October 17, 2020 unless terminated before that date.

Please note that KSTK may or may not be broadcasting the Budget Work Sessions.

Please use the following information to teleconference into the Work Session to **listen in only**.

To Join by Computer:

<https://zoom.us/j/9078742381?pwd=MTNqSEdncjRyakh2UCtMVUNxMndYUT09>

And Enter the Meeting ID: 907 874 2381

Then Enter Password: 99929

OR

To use your phone, call one of the following numbers:

+1 669 900 9128 US

+1 346 248 7799 US

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And enter the Meeting ID: 907 874 2381

Then enter the Password: 99929

1. ROLL CALL

2. CONFLICT OF INTEREST

3. Budget Items

- [a.](#) FY21 Enterprise Fund Summary
- [b.](#) FY21 Port Enterprise Fund Budget
- [c.](#) FY21 WML&P Budget
- [d.](#) FY21 Water Fund Budget
- [e.](#) FY21 Wastewater (sewer) Fund Budget
- [f.](#) FY21 Solid Waste/Sanitation Fund Budget
- [g.](#) FY21 Cemetery Budget



CITY & BOROUGH OF WRANGELL
FY 2021 BUDGET WORK SESSIONS
FUND: ENTERPRISE FUNDS
DEPARTMENT: SUMMARY - ALL

Item a.

- This is the Summary for all Enterprise Funds that includes:
 - Harbor
 - Harbors
 - Port
 - Marine Service Center
 - Wrangell Municipal Light & Power (WML&P)
 - Water
 - Wastewater (Sewer)
 - Solid Waste/Sanitation
- These budgets are operating only.
- Capital Improvement Projects will be discussed next week and adjustments will be made depending on Assembly guidance at that time.
- The beginning balance numbers are based on FY19 audited numbers and estimated revenues and expenditures at year end FY20.
- The ending balance numbers are the beginning balance minus the proposed and estimated FY21 revenues and expenditures.
- There is a new line item titled 30% Working Capital. This is the amount recommended by the Government Accounting Standards Board (GASB) that should remain in reserve in the event of an emergency.
- There is an additional line item that shows the remaining reserve balance in each fund after subtracting the 30% Working Capital. This amount can be made available for Capital Projects, Capital Equipment or Bond Debt related to a project.
- These budgets reflect annual step increases. Given the current budget situation, this may not be possible.
- This budget reflects the Borough continuing the same level of health insurance benefits. Approval of the health insurance renewal will be brought to the Assembly for action in the next couple of meetings. Renewal of the current plan is 2% less than last year given our low claims history this past year.
- Payroll Information
 - Attached to this cover memo is a payroll summary of all employees within the enterprise funds being reviewed.
 - New this year – Department Directors completed worksheets showing any estimated overtime, acting pay, and standby pay. Those are also attached.

	<i>Item a.</i>
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- The numbers on these payroll worksheets match the summary numbers in the budgets.
- There is a difference in the way wages and benefits are being tracked in the FY21 Budget. Rather than being “rolled up” into summary line items like “Salary and Wages,” they are broken out into salary, hourly wages, etc.

City & Borough of Wrangell Alaska
Enterprise Funds
Fiscal Year 2021

	WML&P	Water	Wastewater	Sanitation	Harbors & Ports
Estimated Fund Balance, unrestricted - Beginning	\$ 4,131,042	\$ 806,650	\$ 766,691	\$ 223,679	\$ 1,207,232
Revenue	3,985,467	639,654	596,767	623,523	1,454,244
Personnel	960,008	186,170	196,953	194,330	391,422
Commodities	213,362	90,050	18,387	32,150	140,000
Contractual	2,729,720	329,333	55,500	386,798	644,542
Capital & Equipment	45,100		41,000	-	-
Total Expenses	3,948,190	605,553	311,840	613,279	1,175,964
Net Revenue over Expenses	37,277	34,101	284,927	10,245	278,280
Transfers	-	-			-
Net Revenue over Expenses & Transfers	37,277	34,101	284,927	10,245	278,280
Estimated Fund Balance, unrestricted - Ending	\$ 4,022,743	\$ 673,755	\$ 881,694	\$ 633,768	\$ 1,732,525
30% working Capital	1,206,823	202,126	264,508	190,130	519,757
Available for Capital Improvement Projects, Capital Equipment, and Bond Debt Payments	2,815,920	471,628	617,186	443,638	1,212,767

City & Borough of Wrangell Alaska
Employee Roster
Fiscal Year 2021

Position Title	Grade/Step	Grade	Step	Hourly Rate	Step	Hours	Wages	Oncall/OT/ Standby	Gross	W.C.	Medicare	SBS	Life Ins.	PERS	PERS on behalf	Health Ben	Total Benefits	Total compensation cost
Electrical Dispatch Secretary	70000 201	Union	16	2	22.01	22.4502	2080	46696	533	47230	1136	685	2895	148	10391	3778	27733	93847
Electrical Superintendent	70000 201	NonUnion	30	1	47.22	48.1644	2080	100182		100182	2410	1453	6141	148	22040	8015	19929	160169
Mechanic Leadman	70000 202	Union	23	8	36	36.72	2080	76378	8136	84514	2033	1225	5181	148	18593	6761	8731	127038
Ast Mechanic/Meter Reader	70000 202	Union	19	1	24.28	24.7656	2080	51512	2192	53705	1292	779	3292	148	11815	4296	8731	83910
Electric Line Foreman	70000 201	Union	30	11	43.53	44.4006	2080	92353	27592	119945	2885	1739	7353	148	26388	9596	27733	195638
Line Apprentice	70000 203	Union	29	5	25.9	26.418	2080	54949	3219	58169	1399	843	3566	148	12797	4653	27733	109160
Electric Lineman	70000 203	Union	27	4	37	37.74	2080	78499	25368	103868	2498	1506	6367	148	22851	8309	27733	173132
Total								500570	66507	567611	13653	8230	34795	1035	124874	45409	148322	942895
Water Treatment Leadman	72000 302	Union	23	8	35.31	36.0162	2080	74914	15000	89914	1680	1304	5512	148	19781	7193	19929	145313
Water/Wastewater Operator	72000 302	Union	19	1	25.72	26.2344	1040	27284	5000	32284	603	468	1979	148	7102	2583	4366	49385
Total								102197	20000	122197	2283	1772	7491	296	26883	9776	24295	194697
Administrative Assistant - Harbors	74000 401	Union	15	1	20.26	20.6652	2080	42984		42984	1034	623	2635	148	9456	3439	19929	80100
Harbormaster	74000 401	NonUnion	25	1	38.3	38.3	520	19916	0	19916	479	289	1221	148	4382	1593	2183	30062
Harbormaster	74000 401	NonUnion	25	1	30.94	31.5588	1733.333	54702	0	54702	1316	793	3353	148	12034	4376	8731	85306
Harbor Maintenance/Security	74010 000	Union	13	1	18.9	19.278	2080	40098	1134	41232	992	598	2528	148	9071	3299	16505	74224
Harbor Maintenance/Security	74010 000	Union	13	1	19.26	19.6452	2080	40862	3372	44234	1064	641	2712	148	9731	3539		61921
Port & Harbor Maintenance	74010 000	Union	17	9	26.86	27.3972	2080	56986	1612	58598	1410	850	3592	148	12892	4688	8731	90759
Marine Service Center & Harbor Te	74030 000	Union	19	11	30.57	31.1814	2080	64857	7458	72316	1739	1049	4433	148	15909	5785	27733	128964
Summer Temps					16.09	16.4118	1600	26259		26259	632	381	1610	148				
Total								346664	13575	360240	8665	5223	22083	1183	73476	26718	83812	551336
Wastewater Treatment Leadman	76000 502	Union	23	10	36	36.72	1040	38189		38189	782	554	2341	148	8402	3055	8731	62053
Wastewater Operator	76000 502	Union	19	1	25.72	26.2344	2080	54568	3298	57865	1185	839	3547	148	12730	4629	4366	85161
Water/Wastewater Operator	76000 502	Union	19	1	25.72	26.2344	1040	27284	5000	32284	661	468	1979		7102	2583	4366	49443
Total								120040	8298	128338	2628	1861	7867	296	28234	10267	17462	196657
Sanitation Worker	78000 602	Union	16	5	23.77	24.2454	2080	50430	1250	51680	1140	749	3168	148	11370	4134	27733	99974
Sanitation Worker	78000 603	Union	16	6	24.68	25.1736	2080	52361	2500	54861	2078	795	3363	148	12069	4389	16505	94060
Total								102792		106542	3217	1545	6531	296	23439	8523	44238	194035

ACTING PAY CALCULATION WORKSHEET

Item a.

DEPARTMENT: Public Works

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF ACTING HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	REGULAR POSITION	GRADE/STEP WAGE	ACTING POSITION	GRADE/STEP WAGE	CHOOSE ONE BELOW			HOURS	TOTAL
					AVERAGE WAGE	BEYOND 5 DAYS WAGE	DEPT HEAD STEP 1 OR 15%		
Jeff Rooney	Foreman	23/13-\$36.00	PW Director	30/2-\$42.00	\$39.00			20	\$780
PW Foreman	Foreman	23/13-\$36.00	PW Director	30/2-\$42.00		\$42.00		40	\$1,680
Loren Cook	Mechanic	19/2-\$25.24	Lead Mechanic	19/7-\$30.70	27.97			40	\$1,118
Loren Cook	Mechanic	19/2-\$25.24	Lead Mechanic	19/7-\$30.70		\$30.70		110	\$3,377
Andrew Scambler	Water/Wastewater	19/4-\$25.72	Water/Wastewater Lead	23/13-\$36.00	30.86			104	\$3,209
Andrew Scambler	Water/Wastewater	19/4-\$25.72	Water/Wastewater Lead	23/13-\$36.00		\$36.00		220	\$7,920
								TOTAL	\$18,084.00

STANDBY CALCULATION WORKSHEET

DEPARTMENT: Public Works

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF STANDBY HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	POSITION DESCRIPTION	GRADE/STEP	HOURS	RATE	TOTAL
Jeff Rooney			278	\$ 6.00	\$ 1,668.00
Stan Campbell	Maintenance Specialist III		174.5	\$ 6.00	\$ 1,047.00
Gary Pullman	Maintenance Specialist III		130.66	\$ 6.00	\$ 783.96
Tom Gillen	Maintenance Specialist I		265.5	\$ 6.00	\$ 1,593.00
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 5,091.96

OVERTIME CALCULATION WORKSHEET

DEPARTMENT: Public Works

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF OVERTIME HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	POSITION DESCRIPTION	GRADE/STEP	HOURS	OT RATE	TOTAL
Jeff Rooney	Public Works Foreman	23/13	17	\$ 54.00	\$ 918.00
Stanley Campbell	Maintenance Specialist	20/12	13.5	\$ 41.17	\$ 555.80
Thomas Gillen Jr.	Maintenance Specialist	14/7	9.25	\$ 32.61	\$ 301.64
Wayne McHolland	Water Treatment Lead	23/12	25.5	\$ 52.96	\$ 1,350.48
Andrew Scambler	Water/Waste Water Clerk	19/4	2.3	\$ 38.58	\$ 88.73
Brian Christian	Waste Water Lead	23/13	4.6	\$ 54.00	\$ 248.40
David Gillen	Sanitation Worker	16/9	54	\$ 37.02	\$ 1,999.08
Defek Meissner	Sanitation Worker	16/7	26.5	\$ 35.65	\$ 944.73
Tom Brown	Public Works Temp	1	9.5	\$ 27.82	\$ 264.29
William Shanks	Public Works Temp	1	43.5	\$ 33.03	\$ 1,436.81
					\$ -
					\$ -
					\$ -
TOTAL					\$ 8,107.95

ACTING PAY CALCULATION WORKSHEET

DEPARTMENT: Wrangell Municipal Light and Power

Item a.

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF ACTING HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	REGULAR POSITION	GRADE/STEP WAGE	ACTING POSITION	GRADE/STEP WAGE	CHOOSE ONE BELOW			HOURS	TOTAL
					AVERAGE WAGE	BEYOND 5 DAYS WAGE	DEPT HEAD STEP 1 OR 15%		
Royce Cowan	Mechanic Leadman	23/13	Director	30/1			41.4	40	\$ 1,656.00
Mark Armstrong	Electric Line Foreman	30/11	Director	30/1			50.06	40	\$ 2,002.40
Dwight Yancey	Electric Line	27/6	Electric Line Foreman	29/10	40.27			16	\$ 644.32
								TOTAL	\$ 4,302.72

STANDBY CALCULATION WORKSHEET

DEPARTMENT: Wrangell Municipal Light and Power

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF STANDBY HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	POSITION DESCRIPTION	GRADE/STEP	HOURS	RATE	TOTAL
Mark Armstrong	Electric Line Foreman	30/11	3380	\$ 6.00	\$ 20,280.00
Dwight Yancey	Electric Line	27/6	3380	\$ 6.00	\$ 20,280.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 40,560.00

OVERTIME CALCULATION WORKSHEET

Item a.

DEPARTMENT: Wrangell Municipal Light and Power

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF OVERTIME HOURS FROM

EMPLOYEE	POSITION DESCRIPTION	GRADE/STEP	HOURS	OT RATE	TOTAL
Rodney Rhoades	Electrical Superintendent	30/12	-	-	-
Dominique O'Connor	Electrical Dispatch Secretary	16/3	8	\$ 33.02	\$ 264.16
Dominique O'Connor	Electrical Dispatch Secretary	16/4	8	\$ 33.65	\$ 269.20
Royce Cowan	Mechanic Leadman	23/13	120	\$ 54.00	\$ 6,480.00
Not Yet Named	Assistant Diesel Mechanic	19/1	50	\$ 36.42	\$ 1,821.00
Not Yet Named	Assistant Diesel Mechanic	19/2	10	\$ 37.13	\$ 371.30
Mark Armstrong	Electric Line Foreman	30/11	14	\$ 65.30	\$ 914.20
Mark Armstrong	Electric Line Foreman	30/12	66	\$ 66.59	\$ 4,394.94
Dwight Yancey	Electric Line	27/6	40	\$ 55.50	\$ 2,220.00
Dwight Yancey	Electric Line	27/7	40	\$ 55.60	\$ 2,224.00
Chris Stewart	Electric Line Apprentice	-	40	\$ 38.85	\$ 1,554.00
Chris Stewart	Electric Line Apprentice	-	40	\$ 41.63	\$ 1,665.20
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 22,178.00

ACTING PAY CALCULATION WORKSHEET

DEPARTMENT: Harbor & Ports

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF ACTING HOURS FROM
7/1/2020 THROUGH 6/30/2021

EMPLOYEE	REGULAR POSITION	GRADE/STEP WAGE	ACTING POSITION	GRADE/STEP WAGE	CHOOSE ONE BELOW			HOURS	TOTAL
					AVERAGE WAGE	BEYOND 5 DAYS WAGE	DEPT HEAD STEP 1 OR 15%		
Steve Miller	Harbor Maint. Security	19	Harbormaster	25	34.435		35.15	160	\$ 5,624.00
James Gillen				17	28.715	30.57		80	\$ 2,297.20
TOTAL									\$ 7,921.20

OVERTIME CALCULATION WORKSHEET

DEPARTMENT: Harbors

FY 2021

LIST EMPLOYEES, POSITION DESCRIPTION, GRADE/STEP, AND NUMBER OF OVERTIME HOURS FROM

EMPLOYEE	POSITION DESCRIPTION	GRADE/STEP	HOURS	OT RATE	TOTAL
Steve Miller	Harbor Maint. Security	19	40	45.855	\$ 1,834.20
Jim Early	Harbor Maint. Security	17	40	\$ 40.29	\$ 1,611.60
Chris Smith	Harbor Maint. Security	13	40	\$ 28.35	\$ 1,134.00
James Early	Harbor Maint. Security	17	40	\$ 26.86	\$ 1,074.40
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL					\$ 5,654.20



CITY & BOROUGH OF WRANGELL

Item b.

FY 2021 BUDGET WORK SESSIONS

FUND: PORT ENTERPRISE

DEPARTMENTS: HARBORS, PORT, MARINE SERVICE CENTER, ADMINISTRATION

- This is the Summary for the Port Enterprise Fund that includes four departments:
 - Harbors
 - Port
 - Marine Service Center
 - Administration
- These budgets are operating only.
- Capital Improvement Projects will be discussed next week and adjustments will be made depending on Assembly guidance at that time.

Harbors

- Raw Fish Tax Revenue was decreased by just over \$34,000 to account for the poor fishing year in 2019.
- Transient Moorage Revenue was reduced from the FY20 budgeted amount by \$90,000. This reflects the huge revenue reduction in FY20 as compared to FY19 and especially FY18.

Marine Service Center

- Travel Lift Fee Revenue was reduced by more than half of what was budgeted in FY20. This reflects revenue more comparable with FY20 YTD actuals, but is roughly half the revenue of FY19, and less than half of FY18.
- Long Term Storage Revenue was kept approximately the same, given current revenues.
- Short Term Storage was reduced slightly to account for what will likely be less work in the yard given anticipated back-to-back poor fishing seasons.

Port

- Port Storage was reduced significantly to account for the expected loss of fish containers being moved over the barge dock.
- Port Development Fee revenue (local cruise ship tax) was reduced to account for what will likely be summer 2020 without any dockings. Some money was budgeted to account for revenue in May and June of 2021.

City & Borough of Wrangell Alaska
Harbors & Port Fund
Fiscal Year 2021

Item b.

	Harbors	Service Center	Ports	Total
Fund Balance, unrestricted- Beginning				1,207,232
Revenue	992,971	307,585	153,688	1,454,244
Personnel Costs	170,976	128,444	92,003	391,422
Commodities	34,900	76,000	29,100	140,000
Contractual	335,503	155,332	153,707	644,542
Capital Expenses	-	-	-	-
Total Expenses	541,378	359,776	274,810	1,175,964
Net Revenue over Expenses	451,593	(52,190)	(121,122)	278,280
Transfer				
Transfer to other departments or funds	-	-	-	-
Transfer from other department or funds				
Net Revenue over Expenses & Transfers	451,593	(52,190)	(121,122)	278,280
Fund Balance, unrestricted - Ending				1,485,512
30% working Capital				445,654
Available for Capital Improvement Projects				1,039,859

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager	Notes
Expenses						
Personnel						
74000 401 6001 Salaries	122,346	124,230	92,362	122,990	74,618	
74000 401 6002 Temporary Wages	-	2,522	-	-	-	
74000 401 6003 Hourly Wages	-	-	-	-	42,984	
74000 401 6005 Overtime	(3,272)	1,628	5,890	-	-	
74000 401 6100 Personnel Benefits	-	-	-	87,200	-	
74000 401 6101 Employer Tax	1,570	1,839	1,324	-	2,829	
74000 401 6102 PERS Retirement	(23,369)	35,038	21,205	-	25,872	
74000 401 6103 SBS	7,208	7,569	5,820	-	7,209	
74000 401 6210 Employee Health Benefits	50,566	53,923	38,302	-	30,843	
74000 401 6220 Life Insurance	309	319	233	-	-	
74000 401 6222 Workers Compensation	2,388	1,882	1,964	-	2,829	

74000 401 6224	Unemployment	-	3,481	343	-	-
Total Personnel		157,746	232,431	167,443	210,190	187,184
Commodities						
74000 401 7001	Materials & Supplies	4,851	9,190	3,929	5,500	5,500
74000 401 7002	Facility Repair & Maintenance	1,033	9	331	20,000	10,000
74000 401 7006	Software Programming & Licensing	-	-	-	-	-
74000 401 7010	Vehicle Maintenance	31,024	24,040	10,454	35,000	30,000
74000 401 7015	Fuel & Oil - Automotive	-	-	-	-	-
74000 401 7017	Fuel & Oil - Heating	-	-	-	-	-
Total Commodities		36,908	33,240	14,714	60,500	45,500
Contractual						
74000 401 7501	Utilities	-	-	13	-	-
74000 401 7502	Phone/Internet	6,655	6,883	5,172	6,500	7,000
74000 401 7503	Information Technology	2,608	2,985	1,310	21,800	1,200
74000 401 7505	Travel	6,020	6,359	4,385	5,000	10,600
74000 401 7506	Publications & Advertising	2,840	3,793	824	6,000	6,000
74000 401 7507	Memberships & Dues	-	-	-	-	-
74000 401 7508	Insurance	5,427	53,888	11,671	32,737	33,000
74000 401 7509	Bank & Credit Card Fees	17,210	15,792	12,191	18,000	18,000
74000 401 7513	Training					2,250
74000 401 7519	Professional Services Contractual	503	-	190	-	4,000
74000 401 7540	Auditing Services	6,900	6,300	-	6,500	6,000
74000 401 7576	Promotional	6,653	11,231	9,628	11,500	11,500
74000 401 7603	Charges from Finance	24,000	28,664	16,000	25,000	26,372
74000 401 7621	Public Works Labor Charges	-	-	-	-	-
74000 401 7622	Charges from Garage	-	-	4,809	-	-
74000 401 7629	Charges from Capital Facilities	-	-	168	5,700	-
Total Contractual		78,817	135,896	66,361	138,737	125,922
Total Expenses		273,471	401,567	248,517	409,427	358,606
74000 401 7601	Charges to Harbors, Service Cneter,	(318,983)	(393,957)	-	(409,427)	(358,606)
Transfers		-	-	-	-	-
Total Revenue & Expenses		49,190	(7,732)	(185,029)	-	-
20% Port Allocation						71,721
30% Service Center Allocation						107,582
50% Harbor Allocation						179,303
						358,606

Item b.

City & Borough of Wrangell Alaska
Harbors Administration Detail
Fiscal Year 2021

	Detail	Total Amount
74000 401 6001	Salaries	74,618
74000 401 6002	Temporary Wages	
74000 401 6003	Hourly Wages	42,984
74000 401 6005	Overtime	
74000 401 6100	Personnel Benefits	
74000 401 6101	Employer Tax	2,829
74000 401 6102	PERS Retirement	25,872
74000 401 6103	SBS	7,209
74000 401 6210	Employee Health Benefits	30,843
74000 401 6220	Life Insurance	
74000 401 6222	Workers Compensation	2,829
74000 401 6224	Unemployment	
74000 401 7001	Material & Supplies	5,500
	office supplies	3,300
	cleaning supplies	600
	restroom supplies	1,600
74000 401 7002	Facility Maintenance & Repair	10,000
	Door & Hardware Replacements	5,000
	deck painting	400
	TBD	4,600
74000 401 7010	Vehicle Repair & Maintenance	30,000
	Trucks	20000
	Loader	2500
	Boat lifts	5000
	Fuel, metal and misc	2,500
74000 401 7501	Phone & Internet	7,000

	Phone	3500	
	Internet	3500	
74000 401 7503	Information Technology		1,200
	software support	1,200	
	Marine Software	-	
	portion of IT person	-	
74000 401 7505	Travel		10,600
	Harbormaster Conference Air	1,500	
	Harbormaster Conference Hotel	1600	
74000 401 7506	PUBLICATION EXPENSE		6,000
	Magazine adds	2,700	
	harbor/boatyard shirts	2,000	
	Wrangell Sentinal, chamber, derby etc	1,300	
74000 401 7513	Training		2,250
	Online Clases	1200	
	Harbormaster Conference	300	
	CPR & First Aid	750	
74000 401 7576	PROMOTIONS EXPENSE		11,500
	Fish Expo- Booth, Air, Hotel, Van, Perdiem	5,500	
	Shipping, parking and misc		
	Seattle Boat Show - Booth, Air, Hotel, Van	6,000	
	Shipping, Perdiem, parking and misc		
74000 401 7508	Insurance		
	Property & General Liability		33,000
74000 401 7509	Bank & Credit Card Fees		18,000
74000 401 7519	Professional Services	4,000	
	Legal Services		4,000
74000 401 7540	AUDIT EXPENSE		
	audit expense		6,000

74000 401 7603	CHARGES FROM FINANCE	
	For administrative and finance work	26,372
		<u>\$ 358,606</u>

City & Borough of Wrangell Alaska

Harbors

Fiscal Year 2021

Item b.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
Revenue					
74010 000 4101 PERS On-behalf Revenue	-	-	-	\$ 4,876	\$ 6,837
74010 000 4190 Shared Fisheries Bus. Tax	-	10,376	-	-	10,000
74010 000 4190 Raw Fisheries Bus. Tax	314,455	307,405	284,469	284,469	250,000
74010 000 4974 Transfer from Port & Harbors	1,146,843	-	-	-	-
74010 000 5200 Stall Rent	574,523	575,740	529,412	596,700	608,634
74010 000 5201 Meyers Chuck Moorage	2,351	4,321	2,088	5,000	4,500
74010 000 5202 Transient Moorage	167,902	126,913	74,549	170,000	80,000
74010 000 5203 Transient Electrical Fees	12,932	10,572	8,933	15,000	5,000
74010 000 5204 Hoist Revenue	3,478	312	-	5,000	-
74010 000 5205 Boat Launch Fees	6,915	9,805	6,575	7,000	7,000
74010 000 5207 Harbor Garbage Charges	-	1,435	5,868	-	5,000
74010 000 5208 Wait List Deposit	600	-	(1,125)	-	-
74010 000 5210 Penalties & Late Fees	17,720	18,162	6,645	8,000	8,000
74010 000 5224 Labor Charges	6,298	11,286	-	10,000	3,000
74010 000 5234 Material Sales	-	2,531	8,500	2,000	2,000
74010 000 5240 Storage	-	1,288	-	-	-
74010 000 5550 Interest Revenue	3,609	2,988	99,120	500	3,000
Total Revenue	2,257,625	1,083,134	1,025,034	1,108,545	992,971
<u>Expenses</u>					
Personnel					
74010 000 6001 Salaries					
74010 000 6002 Temporary Wages	26,201	30,912	21,908	26,000	26,259
74010 000 6003 Hourly Wages	106,656	99,099	74,179	101,000	85,466
74010 000 6005 Overtime	6,554	7,032	4,232	5,000	5,654
74010 000 6100 Personnel Benefits	-	-	-	60,000	
74010 000 6101 Employer Tax	3,992	4,091	2,988	-	1,620
74010 000 6102 PERS Retirement	23,445	17,641	16,189	-	25,640
74010 000 6103 SBS	6,542	6,270	4,747	-	6,849
74010 000 6210 Employee Health Benefits	20,024	13,738	14,140	-	16,505
74010 000 6220 Life Insurance	334	334	312	-	296
74010 000 6222 Workers Compensation	4,037	2,889	2,039	-	2,687
74010 000 6224 Unemployment	(578)	-	-	-	

	Total Personnel	197,207	182,006	140,733	192,000	170,976
Commodities						
74010 000 7001	Materials & Supplies	9,694	14,236	3,412	4,500	4000
74010 000 7002	Facility Repair & Maintenance	15,616	19,503	22,844	47,000	20000
74010 000 7008	Non-capital Equipment	-	-	477	4,850	
74010 000 7009	Equipment Repair & Maintenance	(665)	4,738		3,000	3000
74010 000 7010	Vehicle Maintenance	10,196	1,452	1,902	-	
74010 000 7011	Equipment Rental Expense	-	-	-	4,583	
74010 000 7011	Rental Expense (parking lot)					3700
74010 000 7015	Fuel - Automotive	421	1,386	1,150	1,500	1500
74010 000 7017	Fuel & Oil - Heating	354	-	-	-	
74010 000 7100	Uniform, gear & clothing allowance	1,889	2,165	1,401	3,700	2700
74010 000 7110	Fire Prevention & Education	-	-	-	-	
74010 000 7113	Fire Substation Expenses	745	520	4,986	-	
	Total Commodities	38,251	44,001	36,173	69,133	34,900
Contractual						
74010 000 7501	Utilities	101,334	67,682	56,878	110,000	110000
74010 000 7505	Travel	-	565	-	2,000	0
74010 000 7506	Publications & Advertising	-	410	-	-	
74010 000 7601	Charges from harbor Administration	159,491	196,978	-	204,714	179,303
74010 000 7621	Public Works Labor Charges	4,125	-	-	1,000	
74010 000 7860	Derelict vessel disposal	-	(1,200)	720	3,000	5000
74010 000 7861	Harbor Hoist Expenditures	1,962	9,510	1,846	39,200	39200
74010 000 7862	Meyers Chuck Expenditures	-	-	-	-	2000
	Total Contractual	266,913	273,945	59,444	359,914	335,503
Capital						
74010 000 7900	Capital Expenditures	46,289	11,184	17,899	100,000	0
74010 000 7980	Bad Debt Expense	83,507	-	-	-	
	Total Other Expenses	129,796	11,184	17,899	100,000	-
	Total Expenses	632,167	511,136	254,248	721,047	541,378
Transfers						
74010 000 8900	Transfer to Other Fund, Misc.	-	-	(68,154)	(68,154)	
74010 000 8974	Transfer to Port & Harbor Funds	(1,200,000)	(1,653,183)	-	-	
74010 000 8990	Transfer to Capital Project Fund	63,996	-	-	-	
	Total Transfers	(1,136,004)	(1,653,183)	(68,154)	(68,154)	-
	Total Revenue & Expenses	\$ 2,761,462	\$ 2,225,181	\$ 838,940	\$ 455,652	\$ 451,593

Item b.

City & Borough of Wrangell Alaska
Harbors Detail
Fiscal Year 2021

		AMOUNT
74010 000 6001	Salaries	
74010 000 6002	Temporary Wages	26,259
74010 000 6003	Hourly Wages	85,466
74010 000 6004	Part Time Wages	
74010 000 6005	Overtime	5,654
74010 000 6101	Employer Tax	1,620
74010 000 6102	PERS Retirement	25,640
74010 000 6103	SBS	6,849
74010 000 6210	Employee Health Benefits	16,505
74010 000 6220	Life Insurance	296
74010 000 6222	Workers Compensation	2,687
74010 000 6224	Unemployment	
74010 000 7001	MATERIALS & SUPPLIES	4,000
	Hardware, locks, fasteners, nails	2,000
	restroom supplies	2,000
74010 000 7002	FACILITY REPAIR & MAINTENANCE	20,000
	Lumber, concrete, electrical	6,000
	hardware, paint, plumbing parts	5,500
	contractors/ rock	5,000
	Signage	3,500
74010 000 7009	EQUIPMENT REPAIR & MAINTENANCE	3,000
	Recertification of dry-chem fire extinguish	1,000
	Contingency repair needs	2,000
74010 000 7011	Rental Expense (parking lot)	3,700
	Parking lot rent from Roger Purdy	3,700
74010 000 7015	GASOLINE & LUBE OIL EXP	1,500
	Boat gas, oil and lube for pumps, saws	1,500
	4 wheelers etc	

74010 000 7100	CLOTHING ALLOWANCE & PPE		2,700
	Clothing allowance	800	
	Harbor attire as uniform	1,500	
	Misc. PPE	400	
74010 000 7501	Utilities		110,000
	Electrical	40,000	
	Garbage	42,000	
	Sewer	500	
	Water	27,500	
74010 000 7601	ALLOCATED ADMINISTRATION		179,303
	Covers harbor's part of the office operation	179,303	
74010 000 7860	Derelict vessel disposal		5,000
		5,000	
74010 000 7861	HOIST EXPENDITURES		39,200
	Re certification	1,821	
	New Hoist operating system	35,000	
	Wire, oil, hoses, repairs	1,179	
	Hoist system annual support	1,200	
74010 000 7862	Meyers Chuck Expenditures		2000
	TOTAL	\$	541,378

City & Borough of Wrangell Alaska
Marine Service Center
Fiscal Year 2021

Item b.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
Revenue					
74030 000 4101 PERS On-behalf Revenue	-	-	-	3,100	5,785
74030 000 4974 Transfer from Port & Harbors	468,344	-	-	-	-
74030 000 5224 Labor Charges	-	6,628	850	-	-
74030 000 5250 Travel Lift Fees	199,161	178,457	85,915	190,000	90,000
74030 000 5251 Environmental Fees	4,110	4,020	1,845	4,000	4,000
74030 000 5253 Long-term Storage	55,220	63,711	67,521	63,000	64,000
74030 000 5254 Work-area Storage	115,449	79,875	67,825	85,000	80,000
74030 000 5255 Electric Revenue	15,514	15,130	9,350	14,000	12,000
74030 000 5256 Yard Leases	54,789	42,994	27,198	47,075	47,800
74030 000 5259 Mobile Boat Lift Deposit	100	4,443	-	4,000	4,000
74030 000 5550 Interest Revenue	-	-	-	1,500	-
Total Revenue	912,687	395,258	260,504	411,675	307,585
Expenses	-	-	-	-	-
Personnel					
74030 000 6002 Temporary Wages	2,944	-	-	5,000	-
74030 000 6003 Hourly Wages	60,460	66,420	53,426	64,000	70,481
74030 000 6005 Overtime	5,241	4,537	1,453	5,000	1,834
74030 000 6010 Vacation expense	5,910	-	1,500	-	-
74030 000 6100 Personnel Benefits	-	-	-	57,500	-
74030 000 6101 Employer Tax	1,385	947	778	-	381
74030 000 6102 PERS Retirement	13,888	14,957	12,101	-	21,695
74030 000 6103 SBS	4,390	4,207	3,465	-	4,433
74030 000 6210 Employee Health Benefits	27,781	30,347	25,791	-	27,733
74030 000 6220 Life Insurance	140	167	151	-	148
74030 000 6222 Workers Compensation	1,955	1,419	1,114	-	1,739
Total Personnel	124,093	123,001	99,780	131,500	128,444
Commodities					
74030 000 7001 Materials & Supplies	8,366	4,869	4,479	11,000	11,000
74030 000 7002 Facility Repair & Maintenance	11,678	8,029	6,351	15,500	25,000
74030 000 7009 Equipment Repair & Maint.	-	17,071	16,153	30,000	40,000

74030 000 7010	Vehicle Maintenance	16,250	9,055	230	-	-
Total Commodities		36,294	39,025	27,213	56,500	76,000
Contractual						
74030 000 7501	Utilities	19,801	13,589	12,002	20,000	16,000
74030 000 7507	Memberships & Dues	-	-	-	750	750
74030 000 7508	Insurance	27,643	-	-	-	-
74030 000 7601	Charges from Administration	63,797	78,791	-	81,885	107,582
74030 000 7804	Interfund Loan Repayment	-	-	-	-	26,000
74030 000 7860	Derelict vessel disposal	-	1,200	-	-	5,000
Total Contractual		111,240	93,580	12,002	102,635	155,332
Capital						
74030 000 7900	Capital Expenditures	8,497	-	-	-	-
Total Capital Expenses		8,497	-	-	-	-
Total Expenses		280,124	255,606	138,995	290,635	359,776
Transfers						
74030 000 8974	Transfer to Other Port & Harbor Fund	-	-	-	(50,000)	-
Total Transfers		-	-	-	(50,000)	-
Total Revenue & Expenses		\$ 632,562	\$ 139,652	\$ 121,509	\$ 171,040	\$ (52,190)

Item b.

City & Borough of Wrangell Alaska
Marine Service Center Detail
Fiscal Year 2021

Item b.

74030 000 6001	Salaries				-
74030 000 6002	Temporary Wages				-
74030 000 6003	Hourly Wages				70,481
74030 000 6004	Part Time Wages				-
74030 000 6005	Overtime				1,834
74030 000 6100	Personnel Benefits				
74030 000 6101	Employer Tax				381
74030 000 6102	PERS Retirement				21,695
74030 000 6103	SBS				4,433
74030 000 6210	Employee Health Benefits				27,733
74030 000 6220	Life Insurance				148
74030 000 6222	Workers Compensation				1,739
74030 000 7001	Materials & Supplies				11,000
	Restroom Cleaning Supplies		4000		
	Blocking		4000		
	Misc Supplies		3000		
74030 000 7002	FACILITY REPAIR & MAINTENANCE				25,000
	Rock		7,000		
	Concrete Repair		5,000		
	Utility Repair		5,000		
	Restrooms		3,000		
	Flitration System & Building		5,000		
74030 000 7010	EQUIPMENT REPAIR & MAINT				40,000
	Straps	10	2000	20,000	
	Inspections	2	5000	10,000	
	300 Ton Lift Cable			10,000	
74030 000 7501	Utilities				16,000
	Electrical			9,000	
	Water			3,000	
	Garbage			4,000	

74030 000 7507	Memberships & Dues		750
	UFA Membership		
74030 000 7508	Paid from Harbor Administration budget		107,582
74030 000 7804	PORT DEV. FEE LOAN RETURN		
	50 % of Port Development Fee to pay back for the free standing north dolphin	26,000	26,000
74030 000 7860	Derelict vessel disposal		5,000
		5,000	
74020 000 7900	CAPITAL		
	Total	\$	<u>359,776</u>

Item b.

City & Borough of Wrangell Alaska
Port Fund
Fiscal Year 2021

Item b.

		2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
Revenue						
74020 000 4101	PERS On-behalf Revenue	-	-	-	2,090	4,688
74020 000 5224	Labor Charges	13,044	7,140	118,701	6,900	-
74020 000 5240	Storage	101,297	81,644	45,211	100,000	60,000
74020 000 5241	Wharf age	31,438	36,409	34,709	50,000	45,000
74020 000 5242	Dockage	69,043	76,582	62,230	68,000	30,000
74020 000 5243	Port Development Fees	33,694	45,495	43,884	52,000	14,000
74020 000 5244	Port Transient Fees	247	-	-	500	-
74020 000 5245	Cruise Garbage & Water Charges	2,840	1,668	-	-	-
74020 000 5249	Port Miscellaneous Revenue	(1,732)	64	-	-	-
74020 000 5550	Interest Revenue	-	-	-	2,500	-
Total Revenue		249,971	248,902	304,734	281,990	153,688
Expenses						
Personnel						
74020 000 6001	Salaries					
74020 000 6002	Temporary Wages	11,229	13,248	9,389	4,600	
74020 000 6003	Hourly Wages	45,710	44,600	35,149	43,000	56,986
74020 000 6004	Part Time Wages	-	-	-	-	
74020 000 6005	Overtime	2,808	3,014	1,918	4,300	1,612
74020 000 6100	Personnel Benefits	-	-	-	27,500	
74020 000 6101	Employer Tax	1,711	1,784	1,334	-	850
74020 000 6102	PERS Retirement	9,445	7,561	7,033	-	17,579
74020 000 6103	SBS	2,748	2,818	2,267	-	4,688
74020 000 6210	Employee Health Benefits	6,898	6,636	6,682	-	8,731
74020 000 6220	Life Insurance	145	130	123	-	148
74020 000 6222	Workers Compensation	1,730	1,238	946	-	1,410
74020 000 6224	Unemployment	4,703	556	-	-	-
Total Personnel		87,128	81,586	59,488	79,400	92,003
Commodities						
74020 000 7001	Materials & Supplies	3,730	2,270	663	3,000	3,000
74020 000 7002	Facility Repair & Maintenance	10,877	4,408	7,285	20,000	20,000
74020 000 7009	Equipment Repair & Maintenance	(688)	411	1,363	3,000	3,000

74020 000 7010	Vehicle Maintenance	1,188	23	-		
74020 000 7015	Gas, Lub & Oil					1,500
74020 0007100	Clothing Allowance					1,600
Total Commodities		15,106	7,111	9,312	26,000	29,100
Contractual						
74020 000 7501	Utilities	7,161	5,858	4,635	9,000	7,500
74020 000 7508	Insurance	14,538	-	-	-	
74020 000 7601	Charges from Harbor Administration	95,695	118,187	-	122,828	120,207
74020 000 7804	Interfund Loan Repayment	-	15,593	-	26,000	26,000
Total Contractual		117,394	139,638	4,635	157,828	153,707
74020 000 7900	Capital Expenditures	-	-	1,565	-	-
Total Capital Expenses		-	-	1,565	-	-
Total Expenses		219,628	228,335	75,000	263,228	274,810
Transfers		-	-	-	-	
74020 000 4974	Transfer from Port & Harbors	503,175	-	-	-	-
Total Revenue & Expenses		533,517	20,567	229,735	18,762	(121,122)

Item b.

City & Borough of Wrangell Alaska

Port Fund Detail

Fiscal Year 2021

Item b.

74020 000 6001	Salaries		
74020 000 6002	Temporary Wages		
74020 000 6003	Hourly Wages	\$	56,986
74020 000 6004	Part Time Wages		
74020 000 6005	Overtime		1,612
74020 000 6101	Employer Tax		850
74020 000 6102	PERS Retirement		17,579
74020 000 6103	SBS		4,688
74020 000 6210	Employee Health Benefits		8,731
74020 000 6220	Life Insurance		148
74020 000 6222	Workers Compensation		1,410
74020 000 7001	Materials & Supplies		3,000
	Lumber	2,000	
	Fastners, hardware, signs, etc	1,000	
74020 000 7002	FACILITY REPAIR & MAINTENANCE		20,000
	Summer floats	2,000	
	Crushed rock and contractor	12,000	
	Barge ramp facility	4,000	
	misc	2,000	
74020 000 7010	EQUIPMENT REPAIR & MAINT		3,000
	Hand tool repair and maintenance, dock lights, saws etc	3,000	
74010 000 7015	GASOLINE & LUBE OIL EXP		1,500
	Boat gas, oil and lube for pumps, saws	1,500	
	4 wheelers etc		
74010 000 7100	CLOTHING ALLOWANCE & PPE		1,600
	Clothing allowance	400	
	Harbor attire as uniform	1,000	
	Misc. PPE	200	
74020 000 7501	Utilities		7,500
	Electrical	2,500	

	Water	2,000	
	Garbage	3,000	
74020 000 7804	PORT DEV. FEE LOAN RETURN		26,000
	50 % of Port Development Fee to pay back for the free standing north dolphin	26,000	
74020 000 7601	ALLOCATED ADMINISTRATION		120,207
	Portion of office	120,207	
74020 000 7900	CAPITAL		-
	TOTAL	\$	274,810

Item b.



CITY & BOROUGH OF WRANGELL

Item c.

FY 2021 BUDGET WORK SESSIONS

FUND: WML&P

DEPARTMENT: WML&P

- Revenue
 - Residential Sales is higher than the FY20 budgeted amount by \$50,000. This is due to historic residential power sales for the past three years – including YTD FY20.
 - Small Commercial Sales were increased slightly based on previous year actuals, including YTD FY20. There may be value in lowering this number as small commercial businesses will be hit significantly by impacts of COVID-19.
 - Large Commercial Sales were reduced by \$50,000 to account for Trident's decision to not operate in 2020.
 - The revenue exceeds the budgeted expenditures by only \$37,277.
- Expenditures
 - As a reminder, this budget represents operating expenditures only.
 - Capital Projects will be addressed next week and the budget amended accordingly.
 - Given the small revenue surplus, any capital project funding will need to come from the WML&P reserves.

City & Borough of Wrangell Alaska
Power & Light Fund
Fiscal Year 2021

Item c.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
Revenue					
70000 200 4101 PERS On-behalf Revenue	20,093	6,101	-	21,450	45,409
70000 200 5010 Residential Kwh Sales	1,717,620	1,606,454	1,524,229	1,550,000	1,600,000
70000 200 5011 Small Commercial Kwh Sales	1,405,873	1,284,944	1,143,897	1,300,000	1,300,000
70000 200 5012 Large Commercial Kwh Sales	947,860	879,864	711,130	900,000	850,000
70000 200 5015 Fuel Surcharge	91,687	42,187	65,689	410,000	45,000
70000 200 5018 Labor Charges	533	325	-	5,500	750
70000 200 5020 Electric fees & permits	5,698	1,913	1,200	7,500	2,000
70000 200 5021 Write-offs from Collections Agency	1,740	-	-	2,500	1,500
70000 200 5022 Service Charges	9,770	10,300	12,875	5,500	10,000
70000 200 5029 Write-offs Collected at City Hall	1,251	1,563	3,580	-	-
70000 200 5030 Equipment Rental	85	43,068	-	1,500	700
70000 200 5031 Pole Rental	(1,445)	42,760	2,252	36,920	40,000
70000 200 5032 Late Fees	22,398	13,831	8,846	20,000	10,000
70000 200 5033 Investment income	3,597	-	-	6,000	3,000
70000 200 5034 Material Sales	11,067	1,359	2,517	15,000	3,000
70000 200 5035 SEAPA Rebate	609,547	172,014	-	74,108	-
70000 200 5036 PERS Termination Liability	45,841	58,573	-	-	74,108
Total Revenue	4,893,215	4,165,255	3,476,215	4,355,978	3,985,467
Administration					
7000 201 6001 Salaries & Wages	133,204	130,902	116,789	144,210	150,445
70000 201 6100 Personnel Benefits	73,055	73,239	79,659	101,240	91,902
Total Personnel	206,259	204,141	196,448	245,450	242,347
Commodities					
70000 201 7001 Materials & Supplies	1,061	3,640	3,071	2,000	4,500
70000 201 7002 Facility Repair & Maintenance	-	-	2,468	5,000	3,400
70000 201 7005 Computer Repair & Maintenance	-	-	-	-	-
70000 201 7008 Non-capital Equipment	-	-	-	500	-
70000 201 7100 Uniform, gear & clothing allowance	-	-	400	-	400
Total Commodities	1,061	3,640	5,939	7,500	8,300
Contractual					
70000 201 7501 Utilities	-	-	-	-	37,500
70000 201 7502 Phone/Internet	6,078	5,921	4,708	4,500	5,136

70000 201 7503	Information Technology	900	1,440	1,942	2,500	2,500
70000 201 7505	Travel	936	-	5,987	-	1,700
70000 201 7506	Publications & Advertising	-	776	923	6,000	800
70000 201 7508	Insurance	16,555	25,717	22,777	19,250	45,954
70000 201 7509	Bank & Credit Card Fees	13,866	41,756	-	40,000	15,000
70000 201 7510	Engineering	-	-	2,831	20,000	
70000 201 7513	Training Employee	-	-	-	-	107
70000 201 7515	Permits, Inspections, Compliance	-	95	589	8,000	1,200
70000 201 7540	Auditing Services	12,500	12,500	-	12,500	6,000
70000 201 7603	Charges from Finance	70,000	82,556	47,664	80,260	36,127
70000 201 7622	Garage Charges	-	-	-	-	1,000
70000 201 7629	Charges from Capital Facilities	-	-	215	-	1,000
70000 201 7851	PERS Termination Liability Payment	50,425	60,165	341	74,108	74,108
70000 201 7915	Meter Deposit Interest Expense	1,946	24,885	16	50	-

Total Contractual	173,206	255,811	87,993	267,168	228,132
Total Administration	380,526	463,592	290,380	520,118	478,779

Generation

Personnel

7000 202 6001	Wages	96,097	126,409	71,335	133,680	152,002
70000 202 6100	Personnel Benefits	17,712	14,047	31,062	55,100	72,729
Total Personnel		113,809	140,456	102,397	188,780	224,731

Commodities

70000 202 7001	Materials & Supplies	6,756	4,049	7,263	15,000	8,097
70000 202 7002	Facility Repair & Maintenance	9,590	6,349	7,543	28,000	2,200
70000 202 7009	Equipment Repair & Maintenance	-	42,032	8,512	20,000	16,400
70000 202 7010	Vehicle Maintenance	13,751	19,162	-	-	-
70000 202 7015	Fuel & Oil - Automotive	-	4,196	-	-	-
70000 202 7016	Fuel & Oil - Generation	222,460	626,431	114,653	500,000	137,715
70000 202 7017	Fuel - Heating	17,349	16,381	18,853	15,000	20,000
70000 202 7100	Uniform, gear & clothing allowance	-	444	273	400	800
Total Commodities		269,906	719,044	157,097	578,400	185,212

Contractual

70000 202 7501	Utilities	2,280	2,280	1,520	2,280	37,500
70000 202 7505	Travel	1,420	5,254	345	8,000	-
70000 202 7510	Engineering	-	-	13,620	17,000	3,000
70000 202 7515	Permits, Inspections & Compliance	5,062	5,937	3,422	8,100	500
70000 202 7622	Charges from Garage	-	28,793	-	-	-
70000 202 7629	Charges from Capital Facilities	-	-	3,565	19,000	-
70000 202 7850	Hydroelectric Power Purchases	2,574,494	1,927,734	2,263,498	2,450,000	2,450,000

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		Total Contractual	2,583,257	1,969,997	2,285,970	2,504,380	2,491,000
70000 202 7900	Capital Expenditures		7,800	136,741	56,173	-	40,000
		Total Expenses Genertion	2,974,771	3,062,698	2,359,514	3,271,560	2,940,943
Distribution Personnel							
70000 206 601	Wages		295,152	323,753	224,187	322,050	296,981
70000 203 6100	Personnel Benefits		61,776	170,166	749,217	216,620	195,949
		Total Personnel	356,927	493,919	973,404	538,670	492,930
Commodities							
70000 203 7001	Materials & Supplies		51,905	24,189	5,010	30,000	12,250
70000 203 7009	Equipment Repair & Maintenance		-	3,016	-	-	1,200
70000 203 7010	Vehicle Maintenance		11,701	19,960	3,624	46,000	4,000
70000 203 7033	Street lighting		-	-	-	10,000	1,200
70000 203 7100	Uniform, gear & clothing allowance		1,643	2,849	400	1,600	1,200
		Total Commodities	65,250	50,014	9,034	87,600	19,850
Contractual							
70000 203 7501	Utilities		1,017	1,017	678	1,020	-
70000 203 7502	Phone/Internet		-	-	-	2,500	706
70000 203 7505	Travel		9,791	9,722	200	8,000	6,082
70000 206 7513	Training						700
70000 203 7515	Permits, Inspections & Compliance		-	285	-	-	3,100
70000 203 7621	Public Works Labor Charges		2,676	441	437	1,764	-
70000 203 7622	Charges from Garage		21,720	-	1,926	-	-
70000 203 7629	Charges from Capital Facilities		-	2,546	542	-	-
		Total Contractual	35,205	14,010	3,783	13,284	10,588
Capitla Expense							
70000 203 7900	Capital Expenditures		6,564	46,970	20,386	124,000	-
70000 203 7901	Construction Expense		-	-	-	-	-
70000 203 7910	Utility Poles		(15,883)	-	9,615	10,000	-
70000 203 7911	Transformers		-	-	3,521	8,500	-
70000 203 7912	Electric Line		-	-	1,293	5,000	-
70000 203 7913	Meters		15,057	4,763	10,445	127,500	5,100
		Total Capital Expenses	5,738	51,733	45,260	275,000	5,100
		Total Distribution Expenses	463,119	609,677	1,031,480	914,554	528,468
		Total Expenses	3,818,416	4,135,967	3,681,374	4,706,232	3,948,190
Transfers							
70000 202 8900	Transfer to Other Fund		-	-	(8,038)	(180,000)	-
		Total Transfers	-	-	(8,038)	(180,000)	-

Item c.

Total Revenue & Expenses	1,074,799	(328,945)	(211,501)	(529,190)	37,277
Fund Balance - Beginning	3,385,188	4,459,987	4,112,790	4,131,042	4,131,042
Fund Balance - Ending	<u>4,459,987</u>	<u>4,131,042</u>	<u>3,901,289</u>	<u>3,601,852</u>	<u>4,168,318</u>
<i>30% working Capital</i>	<i>1,337,996</i>	<i>1,239,312</i>	<i>1,170,387</i>	<i>1,080,555</i>	<i>1,250,495</i>
<i>Available for Capital Improvement Projects</i>	<i>3,121,991</i>	<i>2,891,729</i>	<i>2,730,902</i>	<i>2,521,296</i>	<i>2,917,823</i>

Item c.

City & Borough of Wrangell Alaska
Power & Light Fund Detail
Fiscal Year 2021

Item c.

<u>Account</u>	<u>Detail Description</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
Administration				
70000 201 6001	Salaries			100,182
70000 201 6002	Temporary Wages			2,500
7000 201 6003	Hourly Wages			47,230
70000 201 6005	Overtime			533
70000 201 6101	Employer Tax			2,179
70000 201 6102	PERS Retirement			32,509
70000 201 6103	SBS			9,212
70000 201 6210	Employee Health Benefits			44,260
70000 201 6220	Life Insurance			200
70000 201 6222	Workers Compensation			3,542
70000 201 7001	Materials & Supplies		-	4,500
	Office Supplies		2,500	
	Cleaning Supplies		2,000	
70000 201 7002	Facility Repair & Maintenance		-	3,400
	Emergency Lights		400	
	Camera		1,000	
	Heat Pumps		2,000	
70000 201 7005	Computer Repair & Maintenance		-	-
	Computer Repair and Maintenance			
70000 201 7100	Uniform, gear & clothing allowance		-	400
	Clothing Allowence for PPE	1	400	
70000 201 7501	Utilities		-	37,500
	Admin Building water sewer garbage	12	3,125	
70000 201 7502	Phone&Internet			5,136
	AP&T Phone Service	12	235	
	GCI Internet	12	134	
	ATT Cell Phone	12	59	
70000 201 7503	Information Technology			2,500
	Computer Services & Software Upgrades	1	1,640	
	Maintenance	1	1,440	
70000 201 7505	Travel Em Travel, Lodging, Food, Car		-	1,700
	Air, Lodging, Per Deim Cordova			
70000 201 7506	Publications & Advertising		-	800

	Publishing Ads, Announcements		
70000 201 7508	Insurance	-	45,954
	Property		
70000 201 7509	Bank & Credit Card Fees	-	15,000
	Credit Card Processing Fee		
70000 201 7513	Training Employee	-	107
	Electrify Alaska	107	
70000 201 7515	Permits, Inspections, Compliance	-	1,200
	Permits and OSHA compliant		
70000 201 7540	Auditing Services	-	6,000
	Portion of cost annual outside audit		
70000 201 7603	Charges from Finance	-	36,127
	Charges for software billing services		
70000 201 7622	Garage Charges	-	1,000
	Truck Maintenance		
70000 201 7629	Charges from Capital Facilities	-	1,000
	Facility Maintenance Staff Time		
70000 201 7851	PERS Termination Liability	-	74,108
	SEAPA absorbing TBPA employees		
Total Administration			478,779
Generation			
70000 202 6003	Hourly Wages	-	143,866
70000 202 6005	Overtime		8,136
70000 202 6101	Employer Tax	-	2,004
70000 202 6102	PERS Retirement	-	41,466
70000 202 6103	SBS	-	8,473
70000 202 6210	Employee Health Benefits	-	17,462
70000 202 6222	Workers Compensation	-	3,325
70000 202 7001	Materials & Supplies	-	8,097
	Filters and Gaskets		
70000 202 7002	Facility Repair & Maintenance	-	2,200
	General Building Repair		
70000 202 7009	Equipment Repair & Maintenance	-	16,400
	General Equipment EMD Repair		
	Generator and Engine Parts		
70000 202 7016	Fuel & Oil - Generation		137,715
	Diesel Fuel for Powerplant	55,000	
	Engine Oil for EMD Oil Changes		
	<i>No accounting for diesel runs outside of regular maintenance scheduled runs</i>		
70000 202 7017	Fuel - Heating	-	20,000

70000 202 7100	Uniform, gear & clothing allowance Clothing Allowence	-	800
70000 202 7501	Utilities Powerplant water sewer garbage and electricity	-	37,500
70000 202 7505	Travel Employee Travel, Lodging, food Car	-	-
70000 202 7510	Engineering Annual Engineering Support	-	3,000
70000 202 7513	Training Employee Electrical Generation Training	-	-
70000 202 7515	Permits, Inspections & Compliance DEC EIA Generator emmisions permits	-	500
70000 202 7629	Charges from Capital Facilities Facility Maintenance Staff Time	-	-
70000 202 7850	Hydroelectric Power Purchases	-	2,450,000
70000 202 7900	Capital Expenditures Install Fuel Centrifuge Exhaust Fans for Generators Black tart Green Generator	- 10,000 15,000 15,000	40,000
Total Generation			2,940,943
Disribution			
70000 203 6001	Salaries	-	
70000 203 6002	Temporary Wages	-	15,000
70000 203 6003	Hourly Wages	-	225,802
	Stand by Wages		40,560
70000 203 6004	Part Time Wages	-	
70000 203 6005	Overtime	-	15,619
70000 203 6100	Personnel Personal Benefits		
70000 203 6101	Employer Tax	-	4,089
70000 203 6102	PERS Retirement	-	84,594
70000 203 6103	SBS	-	17,285
70000 203 6210	Employee Health Benefits	-	83,198
70000 203 6222	Workers Compensation	-	6,783
70000 203 7001	Materials & Supplies Nordic Pads Insulators crossarms sectionalized switches Cut outs fuses hardware Pole Brackets Guy wire anchors Tools and special equipment	-	12,250
70000 203 7009	Equipment Repair & Maintenance	-	1,200

Item c.

	Major Equipment Repair Digger		
	Chain Saw Repair		
70000 203 7010	Vehicle Maintenance	-	4,000
	Vehicle Repair and maintenance		
70000 203 7033	Street lighting	-	1,200
	LED Street Light		
	LED Street Light		
	Photocells		
70000 203 7100	Uniform, gear & clothing allowance	-	1,200
	Clothing Allowance	3.00	400
7000 203 7502	Phone		706
70000 2037505	Travel Employee	-	6,082
70000 2037513	Training Employee	-	700
70000 203 7515	Permits, Inspections & Compliance	-	3,100
	Glove and Hot Stick Testing		
70000 203 7910	Utility Poles	-	-
70000 203 7911	Transformers	-	-
70000 203 7912	Electric Line	-	-
70000 203 7913	Meters	-	5,100
Total Distribution			528,468
Total Electric		\$	3,948,190

Item c.



CITY & BOROUGH OF WRANGELL
FY 2021 BUDGET WORK SESSIONS
FUND: WASTEWATER (SEWER)
DEPARTMENT: WASTEWATER (SEWER)

Item d.

Revenue

- There is a small reduction in revenue to factor less wastewater due to Trident being closed in 2020.

Personnel

- This budget reflect two full time staff, instead of 1.5 FTE. The Wastewater Lead has indicated he will be retiring in December. As discussed in a work session many months ago it is necessary that the Lead position replacement be fully trained to carry on operational continuity following the Lead's retirement. The staffing accounted for in this budget includes:
 - Current Lead 6 months
 - Current Water/WW Tech 1 year (6 months Tech/6 month Lead)
 - Backfill Water/WW Tech 1 year at .5 FTE
- This allows the current Water/WW Tech to train full time at the Sewer Plant, and it allows the person who will replace the current Water/WW Tech to train for six months in water and sewer.
- After December there will go back to being 1.5 FTE at each Sewer and Water.

General

- This is an operating budget only.
- Any capital projects will be discussed next week and the budget addressed accordingly.

City & Borough of Wrangell Alaska
Water Fund
Fiscal Year 2021

Item d.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
Revenue & Expenses	-	-	-	-	-
Revenue					
72000 300 4101 PERS On-behalf Revenue	3,751	-	-	13,500	9,654
72000 300 4101 17 00000 PERS On-behalf Revenue	-	-	-	-	
72000 300 4972 Transfer from Water Fund	-	-	-	25,031	
72000 300 5110 Water Sales	697,253	688,836	532,601	748,800	625,000
72000 300 5118 Labor Charges	8,572	7,781	2,100	9,000	5,000
72000 300 5130 Equipment Rental	-	-	-	-	
72000 300 5131 Hydrant Rent	39,750	-	-	-	
72000 300 5134 Material Sales	-	721	294	-	
72000 300 5149 Other Revenues	350	-	-	500	
72000 300 5550 Interest Revenue	327	211	-	6,000	
72000 300 5590 State of Alaska Grant Revenue	-	171,723	-	-	
Total Revenue	750,003	869,273	534,995	802,831	639,654
Personnel					
72000 302 6001 Salaries	69,560				
72000 302 6002 Temporary Wages	32,107	23,280	24,159	-	
72000 302 6003 Hourly Wages	-	94,039	91,298	125,025	100,670
72000 302 6004 Part Time Wages	-	-	-	-	
72000 302 6005 Overtime	14,898	19,084	24,676	20,000	20,000
72000 302 6010 Vacation expense	2,989	-	1,025	-	
72000 302 6100 Personnel Benefits	-	-	-	98,000	
72000 302 6101 Employer Tax	3,757	3,538	3,437	-	1,750
72000 302 6102 PERS Retirement	5,526	29,473	19,974	-	36,201
72000 302 6103 SBS	5,062	6,820	6,475	-	1,000
72000 302 6210 Employee Health Benefits	17,559	23,958	25,534	-	24,295
72000 302 6220 Life Insurance	162	198	218	-	
72000 302 6222 Workers Compensation	2,560	1,958	2,075	-	2,255
72000 302 6224 Unemployment	2,550	1,230	-	-	
Total Personnel	156,730	203,578	170,154	243,025	186,170
Commodities					
72000 302 7001 Materials & Supplies	11,472	14,327	4,198	13,000	10,000
72000 302 7002 Facility Repair & Maintenance	20,009	50,482	29,238	42,000	20,000

72000 302 7004 Postage & Shipping	-	-	-	-	
72000 302 7009 Equipment Repair & Maintenance	-	256	-	8,000	21,000
72000 302 7010 Vehicle Maintenance	20,619	12,555	6,336	5,000	5,000
72000 302 7011 Equipment Rental Expense	-	695	-	-	
72000 302 7021 Water Treatment Chemicals	17,565	21,197	23,413	22,000	32,000
72000 302 7025 Distribution or Collection System	991	-	24	-	
72000 302 7100 Uniform, gear & clothing allowance	155	200	-	1,050	2,050
72000 301 7001 Materials & Supplies	830	77	180	-	
Total Commodities	71,640	99,789	63,388	91,050	90,050

Contractual

72000 301 7508 Insurance	7,423	3,262	3,357	2,569	
72000 301 7509 Bank & Credit Card Fees	1,981	7,333	-	5,000	8,000
72000 301 7540 Auditing Services	3,650	3,750	-	3,750	36,127
72000 301 7603 Charges from Finance	23,000	26,944	15,336	23,500	6,000
72000 301 7802 Revenue Bond Principal	-	(2,475)	-	3,104	
72000 301 7803 Revenue Bond Interest	14,057	14,627	1,623	-	18,200
72000 302 7501 Utilities	124,268	109,237	75,715	115,000	110,000
72000 302 7502 Phone/Internet	1,154	1,628	2,556	1,200	3,396
72000 302 7505 Travel	1,801	2,396	3,103	2,000	-
72000 302 7506 Publications & Advertising	3,039	162	-	1,000	
72000 302 7509 Bank & Credit Card Fees	-	-	-	-	
72000 302 7513 Training	-	-	-	-	310
72000 302 7515 Permits, Inspections & Compliance	16,697	11,621	16,397	13,000	16,000
72000 302 7519 Professional Services Contractual	49,175	12,007	-	25,000	25,000
72000 302 7621 Public Works Labor Charges	17,565	6,479	-	-	
72000 302 7622 Charges from Garage	-	-	346	-	
72000 302 7629 Charges from Capital Facilities	-	6,115	229	5,700	
72000 302 7900 Capital Expenditures	66,190	4,294	-	85,000	
72000 303 7025 Distribution or Collection System	30,278	42,322	4,220	45,000	44,550
72000 303 7519 Professional Services Contractual			-	25,000	
72000 303 7621 Public Works Labor Charges	78,474	67,409	35,000	90,000	61,750
72000 303 7629 Charges from Capital Facilities	-	1,255	-	-	
72000 303 7900 Capital Expenditures	-	-	93,646	-	
Total Contractual	438,752	318,365	251,528	445,823	329,333
Total Expenses	667,121	621,732	485,070	779,898	605,553

Transfers

72000 303 8900 Transfer to Other Fund	-	-	-	-	-
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Item d.

Total Transfers

Total Revenue & Expenses

-	-	-	-
\$ 82,882	\$ 247,541	\$ 49,925	\$ 22,933
\$ 34,100			

Estimated Fund Balance - Beginning

806,650

Estimated Fund Balance - Ending

840,750

30% working Capital

252,225

Available for Capital Improvement Projects

588,525

Item d.

City & Borough of Wrangell Alaska

Water Fund Detail

Fiscal Year 2021

Item d.

72000 301 7509	Bank & Credit Card Fees		\$	8,000
72000 301 7501	Charges from Finance			36,127
72000 301 7802	Revenue Bond Principal			18,200
72000 301 7540	Auditing Services			6,000
72000 302 6002	Temporary Wages			
72000 302 6003	Hourly Wages			100,670
72000 302 6005	Overtime			20,000
72000 302 6101	Employer Tax			1,750
72000 302 6102	PERS Retirement			36,201
72000 302 6103	SBS			1,000
72000 302 6210	Employee Health Benefits			24,295
72000 302 6220	Life Insurance			
72000 302 6222	Workers Compensation			2,255
72000 302 7001	Materials & Supplies			10,000
	Office Products	500.00		
	Cleaning supplies	4,500.00		
	Lab supplies	5,000.00		
72000 302 7002	Facility Repair & Maintenance			20,000
	Materials and parts to maintain WTP buildings	20,000		
72000 302 7009	Equipment Repair & Maintenance			21,000
	Fuel and garage expense to repair and maintain chainsaws, weed eaters, four wheeler, motorized wheel barrow and snowplow	1,000		
	10 spare mini septs & 1 spare reactor	20,000		
72000 302 7010	Vehicle Maintenance			5,000
	Parts and fuel for all WTP vehicles			
72000 302 7021	Water Treatment Chemicals			32,000
	Salt	5,000		
	Sodium Hydroxide	27,000		
	Chlorine			
72000 302 7100	Uniform, gear & clothing allowance			2,050

	Clothing allowance	1.5	400	
	Hi vis raingear	1.5	300	
	Misc. PPE	1	1,000	
72000 302 7501	Utilities			110,000
72000 302 7502	Phone & Internet			3,396
	Phone	12	58.00	
	Internet SCADA)	12	225.00	
72000 302 7505	Travel			
72000 302 7510	Engineering			25,000
	Dam Inspections & Misc Engineering			
72000 302 7515	Permits, Inspections & Compliance			16,000
	Water Compliance testing			
72000 303 7513	Training			310
	J Rooney CEU	1	310.00	
72000 303 7025	Distribution System Maintenance			44,550
	10" HDPE	200	25.00	5,000.00
	Misc Values	1	15,000.00	15,000.00
	6" HDPE	300	10.00	3,000.00
	Main Values	10	1,000.00	10,000.00
	12" Clamps	8	700.00	5,600.00
	10" Clamps	7	600.00	4,200.00
	6" Clamps	5	350.00	1,750.00
72000 303 7621	Public Works Labor Charges	950	65.00	61,750
	Hours logged by PW to repair and maintain distrubution system			
				\$ 605,553



CITY & BOROUGH OF WRANGELL
FY 2021 BUDGET WORK SESSIONS
FUND: WASTEWATER (SEWER)
DEPARTMENT: WASTEWATER (SEWER)

Item e.

Revenue

- There is a small reduction in revenue to factor less wastewater due to Trident being closed in 2020.

Personnel

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General

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City & Borough of Wrangell Alaska
Wastewater Fund
Fiscal Year 2021

Item e.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager
Revenue					
76000 500 4101 PERS On-behalf Revenue	6,573	-	-	3,000	10,625
76000 500 4101 17 00000 PERS On-behalf Revenue	-	-	-	-	
76000 500 5301 User Fees	593,042	595,976	493,382	590,000	585,000
76000 500 5318 Connection Fees (Labor)	1,100	1,500	-	1,000	1,500
76000 500 5334 Material Sales	-	42	-	-	
Total Revenue	600,715	597,518	493,382	594,000	597,125
Admin					
76000 501 7540 Auditing Services					6,000
76000 501 7802 Revenue Bond Payment					3,246
76000 501 7603 Charges from Finance	-	-	14,000	-	36,127
76000 502 7508 Insurance	-	-	-	-	5,731
Total Admin					51,104
Personnel					
76000 502 6002 Temporary Wages	-	-	6,971	-	
76000 502 6003 Hourly Wages	110,386	119,863	109,515	123,510	124,517
76000 502 6004 Part Time Wages	-	-	-	-	
76000 502 6005 Overtime	7,722	9,850	4,862	11,500	8,298
76000 502 6100 Personnel Benefits	-	-	-	70,780	
76000 502 6101 Employer Tax	1,687	1,852	2,166	-	1,926
76000 502 6102 PERS Retirement	3,864	34,494	24,487	-	29,219
76000 502 6103 SBS	7,332	8,023	6,320,693	-	8,142
76000 502 6210 Employee Health Benefits	23,242	19,431	17,794	-	21,828
76000 502 6220 Life Insurance	262	273	243	-	296
76000 502 6222 Workers Compensation	2,345	2,286	2,150	-	2,719
Total Personnel	156,840	196,071	140,302	205,790	196,944
Commodities					
76000 502 7001 Materials & Supplies	6,354	8,056	12,045	8,000	6,537
76000 502 7002 Facility Repair & Maintenance	7,606	9,369	3,581	12,000	5,500
76000 502 7010 Vehicle Maintenance	10,838	4,659	2,158	5,000	4,000
76000 502 7015 Fuel & Oil - Automotive	-	200	-	1,200	600
76000 502 7100 Uniform, gear & clothing allowance	481	373	182	1,100	1,750
Total Commodities	25,278	22,657	17,966	27,300	18,387
Contractual					
76000 502 7501 Utilities	57,578	53,868	48,630	60,000	60,000
76000 502 7502 Phone/Internet	5,009	6,378	2,756	6,800	5,040
76000 502 7503 Information Technology	-	-	-	-	
76000 502 7505 Travel	1,022	2,538	392	3,000	
76000 502 7513 Training	-	-	-	-	

76000 502 7515 Permits, Inspections & Compliance	7,460	19,771	13,998	15,600	12,000
76000 502 7519 Professional Services Contractual	-	-	-	25,000	
76000 502 7621 Public Works Labor Charges	3,385	926	-	-	2,925
76000 502 7622 Charges from Garage	-	-	1,815	-	500
76000 502 7629 Charges from Capital Facilities	-	226	213	5,700	
76000 502 7900 Capital Expenditures	8,759	-	-	-	15,000
Total Contractual					95,465
Collection					
76000 503 7010 Vehicle Maintenance & Repair	-	-	-	-	-
76000 503 7025 Collection System Maintenance	13,271	37,290	30,715	36,000	36,000
76000 503 7501 Utilities	-	-	-	-	
76000 503 7621 Public Works Labor Charges	20,910	18,261	12,079	30,000	19,500
76000 503 7629 Charges from Capital Facilities	-	237	-	-	
Total Contractual	117,394	139,496	110,598	182,100	55,500
76000 503 7900 Capital Expenditures	5,100	-	-	-	41,000
Total Capital	5,100	-	-	-	41,000
Total Expenses	304,612	358,224	268,866	415,190	458,400
Transfers					
76000 502 8900 Transfer to Other Fund,	-	-	-	(180,000)	
Total Transfers	-	-	-	(180,000)	
Total Revenue & Expenses	\$ 296,103	\$ 239,294	\$ 224,516	\$ 358,810	\$ 138,725
Fund Balance - Beginning			881,214	\$ 881,214	\$ 1,241,524
Fund Balance - Ending				\$ 1,240,024	\$ 1,380,249
30% working Capital				\$ 496,010	\$ 414,075
Available for Capital Improvement Projects				\$ 744,014	\$ 966,174

City & Borough of Wrangell Alaska
Wastewater Fund Detail
Fiscal Year 2021

Item e.

<u>Account</u>	<u>Detail Description</u>	<u>Quantity Each or Hours</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
76000 501 7540	Auditing Services				6,000
76000 501 7802	Revenue Bond Principal				3,246
76000 501 7603	Charges from Finance				36,127
76000 501 7508	Insurance				5,731
76000 502 6003	Hourly Wages				124,517
76000 502 6005	Overtime				8,298
76000 502 6101	Employer Tax				1,926
76000 502 6102	PERS Retirement				29,219
76000 502 6103	SBS				8,142
76000 502 6210	Employee Health Benefits				21,828
76000 502 6220	Life Insurance				296
76000 502 6222	Workers Compensation				2,719
76000 502 7001	Materials & Supplies				6,537
	Cleaning supplies for office, workshop				
	Gas for pressure washers, weed eaters				
	Misc. hand and power tools, grinding wheels, drill bits				
	Office& Lab supplies				
76000 502 7002	Facility Repair & Maintenance				5,500
	Materials and supplies to maintain WWT building				
	Materials and for lagoon maintenance				
	Parts to repair all mechanical equipment at WWT plant				
76000 502 7010	Vehicle Maintenance				4,000
	Maintenance, repair and fuel for WWTP truck				
	Maintenance and repair of other equipment(chainsaws, weed eaters, pressure washers				
76000 502 7016	Fuel - Generation				600
	Fuel for 3 standby generators				
76000 502 7100	Uniform, gear & clothing allowance				1,750
	Clothing allowance	2.50	400	1,000.00	
	Hi Vis Rain gear	2.50	300	750.00	
76000 502 7501	Utilities				60,000
76000 502 7502	Phone & Internet				5,040
	Phone,	12.00	110	1,320.00	
	Cell Phone (2 phones)	12.00	230	2,760.00	
	Internet	12.00	80	960.00	
76000 502 7515	Permits, Inspections & Compliance				12,000
	Compliance testing				
76000 502 7621	Public Works Labor Charges				925
	Labor for removing duck weed	35.00	\$ 65	2,275.00	

	Labor for building ramp for dewatering tanks	10.00	\$	65	650.00	Item e.	
76000 502 7622	Charges from Garage maintenance of WWTP Truck						500
76000 502 7900	Capital Expenditures Replacement of Auger Screw for the intake screen						15,000
76000 503 7010	Vehicle Maintenance & Repair Maintenance and repair service truck(1996 Chevy 1 ton)						-
76000 503 7025	Distribution or Collection System Maintenance Cost to repair and maintain pipes, pumps and lift stations(41						36,000
76000 503 7621	Public Works Labor Charges Repairs, pump station cleaning and pump replacement assistance	300.00		65	19,500.00		19,500
76000 503 7900	Capital equipment Flyght3127 Pump & motor Service Truck Inclued freight	2.00 1.00		13000 15000			41,000
	TOTAL						\$ 458,400



CITY & BOROUGH OF WRANGELL
FY 2021 BUDGET WORK SESSIONS
FUND: SANITATION/SOLID WASTE
DEPARTMENT: SANITATION/SOLID WASTE

Item f.

General

- There is no appreciable change in this budget from last year.
- This is an operating budget only.
- Any capital projects will be discussed next week and the budget addressed accordingly.

City & Borough of Wrangell Alaska
Sanitation Fund
Fiscal Year 2021

Item f.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	Budget Manager FY 2021
<u>Revenue & Expenses</u>					
Revenue					
600 4101 PERS On-behalf Revenue	-	-	-	-	8,523
600 5401 User Fees	\$ 417,734	\$ 576,033	\$ 467,467	\$ 565,000	\$ 555,000
600 5410 Landfill Revenue	19,255	50,380	35,996	32,000	50,000
600 5415 Recycle Revenue	-	8,188	6,851	25,000	10,000
600 5550 Interest Revenue	-	-	-	1,000	-
Total Revenue	436,989	634,601	510,314	623,000	623,523
Admin Expenses					
601 7508 Insurance	1,024	3,414	3,563	7,276	7,126
601 7509 Bank & Credit Card Fees	1,981	6,129	-	8,000	7,000
601 7515 Permits, Inspections & Compliance	-	-	-	-	-
601 7540 Auditing Services	1,300	1,300	-	1,300	6,000
601 7603 Charges from Finance	7,200	8,255	5,398	7,200	36,127
601 7843 Solid Waste Authority	-	-	-	-	-
Total Other Expenses	11,505	19,099	8,960	23,776	56,253
Collection Expenses					
Personnel					
602 6001 Salaries					
602 6002 Temporary Wages	-	-	-	-	-
602 6003 Hourly Wages	43,847	49,298	46,570	49,000	50,430
602 6005 Overtime	1,300	972	571	500	1,250
602 6100 Personnel Benefits	-	-	-	40,290	-
602 6101 Employer Tax	632	715	654	-	749
602 6102 PERS Retirement	(6,173)	13,870	10,352	-	15,504
602 6103 SBS	2,767	3,142	2,890	-	3,168
602 6210 Employee Health Benefits	14,311	17,797	18,651	-	27,733
602 6220 Life Insurance	140	167	185	-	148
602 6222 Workers Compensation	2,181	1,659	1,525	-	1,140
Total Personnel	59,004	87,619	81,398	89,790	100,122

Commodities

602 7001 Materials & Supplies	616	90	120	1,000	200
602 7010 Vehicle Maintenance	36,899	28,035	15,815	30,000	20,000
Total Commodities	37,515	28,125	15,935	31,000	20,200

Contractual

602 7100 Uniform, gear & clothing allowance	-	-	118	1,600	1,600
602 7621 Public Works Labor Charges	3,067	2,964	468	4,000	3,000
602 7622 Charges from Garage	-	-	8,368	-	10,075
602 7629 Charges from Capital Facilities	-	187	-	-	-
602 7844 Dumpsters	16,435	4,896	2,072	15,000	6,720
Total Contractual	19,503	8,047	11,026	20,600	21,395

602 7900 Capital Expenditures	-	-	-	10,000	-
Total Other Expenses	-	-	-	10,000	-
Total Expenses	116,022	123,791	108,358	151,390	141,717

Expenses Transfer Station**Personnel**

603 6003 Hourly Wages	50,994	51,474	43,622	50,500	52,361
603 6002 Tempory Wages	-	-	3,682	-	-
603 6005 Overtime	2,019	3,721	4,985	4,000	2,500
603 6100 Personnel Benefits	-	-	-	47,640	-
603 6101 Employer Tax	728	759	964	-	795
603 6102 PERS Retirement	11,690	11,642	10,463	-	16,458
603 6103 SBS	3,250	3,380	2,980	-	3,363
603 6210 Employee Health Benefits	24,637	24,132	18,931	-	16,505
603 6220 Life Insurance	154	167	145	-	148
603 6222 Workers Compensation	2,353	1,790	1,469	-	2,078
Total Personnel	95,824	97,066	87,241	102,140	94,208

Commodities

603 7001 Materials & Supplies	5,431	3,025	3,435	1,000	4,700
603 7002 Facility Repair & Maintenance	2,672	7,374	927	20,000	4,250
603 7008 Non-capital Equipment	-	-	-	6,000	-
603 7010 Vehicle Maintenance	13,156	4,165	3,594	5,000	3,000
603 7011 Equipment Rental Expense	-	149	-	-	-
603 7018 Miscellaneous Tools	-	-	-	2,000	-
Total Commodities	21,259	14,713	7,956	34,000	11,950

Contractual

603 7501 Utilities	8,437	8,665	5,849	10,000	7,200
603 7502 Phone/Internet	1,261	1,355	1,033	1,300	1,300
603 7508 Insurance	1,536	-	-	-	-
603 7515 Permits, Inspections & Compliance	1,018	527	-	2,500	1,000
603 7519 Professional Services Contractual	-	-	880	25,000	-
603 7621 Public Works Labor Charges	18,237	7,912	10,596	15,000	2,600
603 7622 Charges from Garage	-	-	730	-	2,600
603 7629 Charges from Capital Facilities	-	3,835	2,938	5,700	-
603 7840 Solid Waste Shipping & Disposal	204,405	222,629	199,998	210,000	250,000
603 7841 Hazardous Waste Management	381	11,746	19,401	18,000	22,000
603 7842 Recycle Costs	-	3,891	18,605	10,000	22,450

Total Contractual	235,274	260,559	260,031	297,500	309,150
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Capital Expenses

603 7900 Capital Expenses	5,187	2,500	1,440	-	-
603 7901 Construction Expense	2,972	-	-	-	-

Total Other Expenses

	8,159	2,500	1,440	-	-
Total Expenses	360,516	374,839	356,668	433,640	415,308

Total Revenue	436,989	634,601	510,314	623,000	623,523
Total Expenses	488,042	517,728	473,987	608,806	613,279
Total Revenue over Expenses	(51,053)	116,873	36,327	14,194	10,245

Fund Balance - Beginning		96,886	209,485	209,485	223,679
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Fund Balance - Ending	96,886	213,759	245,812	223,679	233,924
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30% working Capital

70,177

Available for Capital Improvement Projects and or Equipment

153,502

City & Borough of Wrangell Alaska
Sanitation Fund Detail
Fiscal Year 2021

Item f.

<u>Account</u>	<u>Detail Description</u>	<u>Quantity Each or Hours</u>	<u>Detail Rate</u>	<u>Detail Amount</u>	<u>Amount</u>
78000 601 7540 / Auditing Services				0.00	6,000.00
78000 601 7603 / Charges from Finance				0.00	36,127.32
78000 601 7508 / Insurance				0.00	7,126.00
78000 601 7509 / Bank & Credit Card Fees				0.00	7,000.00
78000 602 6001 / Salaries & Wages					
78000 602 6003 / Hourly Wages				0.00	50,430.43
78000 602 6005 / Overtime				0.00	1,250.00
78000 602 6101 / Employer Tax				0.00	749.37
78000 602 6102 / PERS Retirement				0.00	15,504.13
78000 602 6103 / SBS				0.00	3,168.01
78000 602 6210 / Employee Health Benefits				0.00	27,732.68
78000 602 6221 / Life Insurance					148
78000 602 6222 / Workers Compensation				0.00	1,139.54
78000 602 7001 / Materials & Supplies					200.00
	Hardware for dumpster and garbage cans		200		
78000 602 7010 / Vehicle Maintenance		2.00	10000	20,000.00	20,000.00
	2 garbage trucks repairs				
78000 602 7100 / Uniform, gear & clothing allowance					1,600.00
	Clothing Allowance	2.00	400	800.00	
	Protective Equipment (face shields, gloves, masks)	2.00	100	200.00	
	Hi vis rain gear	2.00	300	600.00	
78000 602 7621 / Public Works Labor Charges				0.00	3,000.00

Labor charges to cover sick days, vacations, holidays and help with dumpster and can delivery				
78000 602 7622 / Charges from Garage				10,075.00
Trauck Repairs	155.00	\$	65	10,075.00
78000 602 7844 / Dumpsters				6,720.00
Dumpster	20.00		270	5,400.00
48 Cans	24.00		55	1,320.00
78000 603 6003 / Hourly Wages				52,361.09
78000 603 6005 / Overtime				2,500.00
78000 603 6101 / Employer Tax			0.00	795.49
78000 603 6102 / PERS Retirement			0.00	16,458.33
78000 603 6103 / SBS			0.00	3,362.98
78000 603 6210 / Employee Health Benefits			0.00	16,504.96
78000 603 6220 / Life Insurance				147.85
78000 603 6222 / Workers Compensation			0.00	2,077.64
78000 603 7001 / Materials & Supplies				4,700.00
Office and cleaning supplies			500	
Bander and crimper for securing cars to flats			500	
Absorbent pads and sand, soap and bleach for cleaning the tipping floor			500	
Misc hand and power tools, cutting disks, sawzall blades			1000	
Oxy, Acetylene torch set and bottles for cutting fuel tanks and other metals			2200	
78000 603 7002 / Facility Repair & Maintenance				4,250.00
Miscellaneous Building repair			3,000.00	
Rock and gravel to repair and maintain road and yard	50.00		25	1,250.00
78000 603 7010 / Vehicle & Equipment Maintenance				3,000.00
Fuel and parts for the pressure washer	10.00		3.73	100.00
Pickup truck repairs			2,900.00	
78000 603 7501 / Utilities	12.00		600	7,200.00



CITY & BOROUGH OF WRANGELL

Item g.

FY 2021 BUDGET WORK SESSIONS

FUND: GENERAL

DEPARTMENT: CEMETERY

- This budget includes \$50,000 for the purchase of a new columbarium.
- This was originally included in the FY20 Budget, but was cut due to reduce the anticipated FY20 year-end shortfall.
- The Public Works time was reduced from FY20 from \$9,000 to \$3,000 given the level of activity during FY20.
- A budget revision in FY21 may be required if the need for burials or columbarium internments is more than anticipated.

City & Borough of Wrangell Alaska
Cemetery
Fiscal Year 2021

Item g.

	2018 Actual	2019 Actual	YTD Actual FY 2020	Approved Budget FY 2020	<u>Budget Rev Manger</u>
<u>Expenses</u>	-	-	-	-	-
Personnel	-	-	-	-	-
Other Expenses					
11000 026 7001 Materials & Supplies	618	1,493	400	2,500	2,000
11000 026 7621 Public Works Labor Charges	8,387	1,091	-	9,000	3,000
11000 026 7629 Charges from Capital Facilities	-	68	-	-	-
11000 026 7900 Capital Expenditures	-	-	-	50,000	50,000
Total Other Expenses	9,005	2,653	400	61,500	55,000
Total Expenses	\$ 9,005	\$ 2,653	\$ 400	\$ 61,500	\$ 55,000