



NIXLE Registration

Tuesday, February 13, 2024
6:00 PM

Location: Borough Assembly Chambers

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Powell
- b. ROLL CALL

2. CEREMONIAL MATTERS

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the January 23, 2024 Regular Assembly Meeting
- b. **RESOLUTION NO. 02-24-1839** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$22,500 FROM CLEAN VESSEL ACT GRANT FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR
- c. **RESOLUTION NO. 02-24-1840** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PORT AND HARBOR FUND FOR THE AK DEPARTMENT OF FISH AND GAME CLEAN VESSEL ACT (CVA) 25% REQUIRED MATCH FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR AND AUTHORIZING ITS EXPENDITURE
- d. **RESOLUTION NO. 02-24-1842** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE FEMA COOPERATING TECHNICAL PARTNERS (CTP) PROGRAM GRANT APPLICATION
- e. Approval of a Letter of Support for House Bill (HB) 201
- f. CORRESPONDENCE: Minutes from the December 18, 2023 Regular School Board Meeting

7. BOROUGH MANAGER'S REPORT

- a. Economic Development Report / Update
- b. Borough Manager's Report

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

11. PUBLIC HEARING

- [a.](#) Petition to Rezone Lot 5, Block 1, according to Plat 83-11 of Wrangell Island West, zoned Rural Residential changing the zoning district from Rural Residential (RR) to Rural Remote Unit (RMU) requested by Christian Ryll

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- [a.](#) **ORDINANCE No. 1050** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 14.09.042, USE OF PORT AND HARBOR DUMPSTERS, IN CHAPTER 14.09 PROHIBITED PRACTICES, IN THE WRANGELL MUNICIPAL CODE
- [b.](#) **ORDINANCE No. 1051** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, OF THE WRANGELL MUNICIPAL CODE
- [c.](#) **RESOLUTION No. 02-24-1841** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING PARTICIPATION IN THE FY2024 U.S. DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) GRANT PROGRAM AND COMMITTING FUNDS FOR PROJECT COSTS THAT EXCEED \$25,000,000 AND PROJECT COST OVERRUNS FOR THE WRANGELL HARBOR BASIN REVITALIZATION & TRANSPORTATION RESILIENCY PROJECT
- [d.](#) **RESOLUTION NO. 02-24-1843** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF TWO PUMP REBUILD KITS IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE SECTION 5.10.061, DISPOSAL OF SURPLUS PROPERTY EXCEPT TO WAIVE THE PROVISION THAT STATES “TO DISPOSE OF IN ACCORDANCE WITH WRITTEN POLICIES AND PROCEDURES”
- [e.](#) Discussion and Possible Direction: Port & Harbor Insurance
- [f.](#) Discussion and Possible Direction: Mill Property Uses
- [g.](#) Approval of Congressional Direct Spending Priorities
- [h.](#) **ORDINANCE No. 1052** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 3.04.095 – MAYOR AND ASSEMBLY COMPENSATION TO CHAPTER 3.04 – ASSEMBLY – GENERAL PROVISIONS IN THE WRANGELL MUNICIPAL CODE
- [i.](#) **RESOLUTION NO. 02-24-1844** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE ADDITION OF AN INTERN POSITION AND THE AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE

14. ATTORNEY’S FILE – Available for Assembly review in the Borough Clerk’s office

15. EXECUTIVE SESSION

- [a.](#) Executive Session: IBEW Collective Bargaining Agreement Negotiations Progress

16. ADJOURNMENT

**Minutes of Regular Assembly Meeting
Held on January 23, 2024**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., January 23, 2024, in the Borough Assembly Chambers. Assembly Member Robbins led the pledge of allegiance.

PRESENT – GILBERT, POWELL, DEBORD, DALRYMPLE, OTTESEN, ROBBINS

ABSENT – MORRISON

Interim Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS - None.

PERSONS TO BE HEARD- None.

AMENDMENTS TO THE AGENDA - None.

CONFLICT OF INTEREST - None.

CONSENT AGENDA

6a Minutes from the January 9, 2024 Regular Assembly Meeting

6b CORRESPONDENCE - 2023 Wrangell Police Dept. Statistics

6c CORRESPONDENCE: Minutes from the November 20, 2023 Regular School Board Meeting

6d CORRESPONDENCE: Minutes from the November 20, 2023 Regular School Board Meeting

M/S: Powell/Robbins to approve the Consent Agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Interim Borough Manager Villarma provided a detailed verbal report.

BOROUGH CLERK'S REPORT

Clerk Lane's Report was provided.

MAYOR AND ASSEMBLY BUSINESS

Gilbert requested that the Borough Manager's job posting go back out for advertising, effective February 1, 2024, and remain open until filled; Gilbert also reiterated that Assembly Members Powell and Dalrymple were the two members of the Assembly that will review the incoming Borough Manager job applications and if they are qualified, be interviewed by the Assembly. There were no objections from the Assembly.

MAYOR AND ASSEMBLY APPOINTMENTS

There were no appointments made.

PUBLIC HEARING

11a Request for the sale/exchange of Borough-owned real property described as a portion of Parcel 7, A.S.L.S 84-83, zoned Commercial, adjacent to the Torgramsen-Glasner Subdivision, based on the requesting purchaser granting a utility easement acquisition on real property for the purpose of demonstrating Borough site control for the Water Treatment Plant Improvement project.

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that USDA and EDA required the city to obtain a utility easement for the Water Treatment Replacement; the specified area is on Mr. Glassner's private property.

Villarma further stated that the city had approached Mr. Glassner about the acquisition and Mr. Glassner stated that he would allow the utility easement if the city would consider selling him a parcel of land that is 125 ft x 235 ft at \$0.50 a square foot in exchange for the utility easement; would pencil out so that Mr. Glassner would owe the city \$11,478,50 for the land and half of the required survey.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Robbins to approve the sale/exchange of Borough-owned real property described as a portion of Parcel 7, A.S.L.S 84-83, zoned Commercial, adjacent to the Torgramsen-Glasner Subdivision, based on the requesting purchaser granting a utility easement acquisition on real property for the purpose of demonstrating Borough site control for the Water Treatment Plant Improvement project.

Powell stated that he did not believe that we should sell property for less than fair market value; not opposed to selling it but not for \$0.50 a square foot.

Villarma stated that the city did try and buy the property for the utility easement outright from Mr. Glassner. However, Mr. Glassner was not in favor of that and wanted to try and buy the stated property instead.

Dalrymple stated that in reading through the request, he needed to see that this would be in the best interest of Borough.

Villarma stated that it would be in the best interest of the Borough; the required utility easement has been recorded so we have satisfied the USDA and EDA requirements; we have not paid Mr. Glassner for the utility easement; we agreed to bring this request to the assembly for consideration; if approved, we would subtract the dollar amount for the easement, add half of the survey and add the \$0.50 a square foot for the land in question and collect a check from Mr. Glassner for \$11,478.50.

Powell stated that he did not disagree with paying Mr. Glassner for the utility easement and selling him the requested property but not for less than fair market value; seems very low.

In response to Ottesen on if the acquired utility easement size was sufficient, Villarma stated that in speaking with the Public Works director, he believes the size of the utility easement is sufficient.

Motion failed unanimously by polled vote.

UNFINISHED BUSINESS

NEW BUSINESS

13a RESOLUTION No. 01-24-1838 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DECLARING PARCELS 03-020-303 (FLORSCHUTZ) AND 03-020-204 (HELLER) HAZARDOUS

M/S: Powell/Robbins to approve Resolution No. 01-24-1838.

Villarma explained that this process would allow the property owners the opportunity to go through the land swap option with the State of Alaska, DNR.

Motion approved by polled vote.

13b Approval of Assignment of Lease in the Wrangell Marine Service Center for Mill Dock #1 from Alaska Ice Seafoods, Inc. dba Fathom Seafoods to Wind and Tide LLC, dba Peninsula Seafoods

M/S: Powell/Robbins to approve the Assignment of Wrangell Marine Service Center Mill Dock Lot #1 from Alaska Ice Seafoods, Inc. dba Fathom Seafoods to Wind and Tide LLC, dba Peninsula Seafoods for the existing square footage size of approximately 7,460 square feet. Motion approved by polled vote.

13c Approval to Create Wrangell Marine Service Center Lease Yard Lot 9, and assign to Patrick A. Ellis, dba Wrangell Boatshop LLC

M/S: Powell/Robbins to approve the Creation of Lease Lot 9 Wrangell Marine Service Center and assignment of lease Lot 9 (2,000 sq ft), to Patrick A. Ellis, dba Wrangell Boatshop LLC. Motion approved by polled vote.

13d Approval to change the Board of Equalization Meeting date from May 6, 2024, to May 13, 2024

M/S: Powell/Robbins approve rescheduling the annual Board of Equalization meeting from May 6, 2024, to May 13, 2024, as requested by the Borough Assessor. Motion approved by polled vote.

13e Approval to send Harbor Accounts Receivable Delinquent Accounts to Collections

M/S: Powell/Robbins to approve sending the Harbor Accounts Receivable Delinquent Accounts to Collections. Motion approved by polled vote.

13f Approval to send Utility Accounts Receivable Delinquent Accounts to Collections

M/S: Powell/Robbins to approve sending the Utility Accounts Receivable Delinquent Accounts to Collections. Motion approved by polled vote.

ATTORNEY’S FILE – Available for Assembly review in the Borough Clerk’s office

EXECUTIVE SESSION - None.

Regular Assembly Meeting Adjourned at 7:08 p.m.

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	6

RESOLUTION NO. 02-24-1839 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$22,500 FROM CLEAN VESSEL ACT GRANT FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR

SUBMITTED BY:

STEVE MILLER, PORT DIRECTOR

FISCAL NOTE:

Revenue Received: \$22,500		
FY 23:	FY 24:	FY25:\$
	\$30,000	
Amount Budgeted:		
Account Number(s):		
74300-000-9999-00-74011		
Account Name(s):		
Shoemaker Bay CVA Grant Project		

Reviews/Approvals/Recommendations

<input checked="" type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 02-24-1839

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, and Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDED MOTION (if not approved under the Consent Agenda):
Move to approve Resolution No. 02-24-1839.**

SUMMARY STATEMENT:

The City and Borough has received a generous grant of \$22,500 through the Clean Vessel Act.

This grant requires a 25% match of \$7,500 which is being requested on this Agenda under Resolution No. 02-24-1840.

The grant is specifically designated to support the installation and maintenance of a sewer pump-out system for vessels in Shoemaker Harbor.

This funding will not only help to improve the cleanliness of the harbor but also provide a significant benefit for boaters by ensuring convenient and effective waste disposal. The grant reinforces the commitment to environmental preservation and responsible boating practices in Shoemaker Bay.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 02-24-1839

RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$22,500 FROM CLEAN VESSEL ACT GRANT FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR

WHEREAS, The Clean Vessel Act (CVA) program provides funding to state boating agencies for construction, renovation, operation and maintenance of pump out stations and waste reception facilities to meet the needs of recreational boaters.

WHEREAS, The CVA grant program provides and protects the health and safety of our waterways.

WHEREAS, The Wrangell Ports & Harbors applied for and received a grant from the Alaska Department of Fish & Game Clean Vessel Act funding in the amount of \$22,500 for the sole purpose of buying and installing a Sewer pump out Station for Shoemaker Harbor and

WHEREAS, the Assembly of the City and Borough of Wrangell accepts the CVA grant award in the amount of \$22,500; and

WHEREAS, a 25% (\$7,500) match requirement, for the Shoemaker Bay Pump-out system is required and a budget amendment for this match is being requested through Resolution No 02-24-1840.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The FY 2024 Budget in the Ports & Harbor Fund is amended to reflect an increase in revenue to account 74300-000-9999-00-74011 Shoemaker Bay CVA Grant Project Revenue in the amount of \$22,500.00.

Section 2: The FY 2024 Budget in the Port & Harbor Fund is amended to authorize an expenditure from account 743000-000-9999-00-74011 in the amount of \$30,000.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 13TH DAY OF February 2024.

CITY & BOROUGH OF WRANGELL

Patricia Gilbert, Borough Mayor

ATTEST: _____

Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	6

RESOLUTION NO. 02-24-1840 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PORT AND HARBOR FUND FOR THE AK DEPARTMENT OF FISH AND GAME CLEAN VESSEL ACT (CVA) 25% REQUIRED MATCH FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR AND AUTHORIZING ITS EXPENDITURE

SUBMITTED BY:

STEVE MILLER, PORT DIRECTOR

<u>FISCAL NOTE:</u>		
Revenue Received: \$22,500		
FY 23:	FY 24:	FY25:\$
	\$30,000	
Amount Budgeted:		
Account Number(s):		
74300-000-9999-00-74011		
Account Name(s):		
Shoemaker Bay CVA Grant Project		
Estimated Harbor Unrestricted Fund Balance:		
\$3,993,685		
Project Expenses Since Inception:		
\$0		

<u>Reviews/Approvals/Recommendations</u>	
<input checked="" type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 02-24-1840

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, and Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

RECOMMENDED MOTION (if not approved under the Consent Agenda):

Move to approve Resolution No. 02-24-1840.

SUMMARY STATEMENT:

The City and Borough has received a generous grant of \$22,500 through the Clean Vessel Act.

This grant requires a 25% match of \$7,500. The grant is specifically designated to support the installation and maintenance of a sewer pump-out system for vessels in Shoemaker Harbor.

This funding will not only help to improve the cleanliness of the harbor but also provide a significant benefit for boaters by ensuring convenient and effective waste disposal. The grant reinforces the commitment to environmental preservation and responsible boating practices in Shoemaker Bay.

We are asking the Assembly to approve this Resolution that will amend the Port and Harbor Fund.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 02-24-1840

RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PORT AND HARBOR FUND FOR THE AK DEPARTMENT OF FISH AND GAME CLEAN VESSEL ACT (CVA) 25% REQUIRED MATCH FOR THE PUMPOUT STATION AT SHOEMAKER HARBOR AND AUTHORIZING ITS EXPENDITURE

WHEREAS, The Wrangell Ports & Harbors applied for and received a grant from the Alaska Department of Fish & Game Clean Vessel Act funding in the amount of \$22,500 for the sole purpose of buying and installing a Sewer pump out Station for Shoemaker Harbor; and

WHEREAS, the Assembly of the City and Borough of Wrangell accepted the CVA grant award in the amount of \$22,500 through Resolution No. 02-24-1839; and

WHEREAS, the requirement of the CVA Grant is a 25% (\$7,500) match by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The FY 2024 Budget in the Ports & Harbor Fund is amended to reflect a decrease in revenue to account 74300-000-9999-00-74011 for \$7,500 (25% match).

Section 2: The FY 2024 Budget in the Port & Harbor Fund is amended to authorize an expenditure from account 74300-000-9999-00-74011 in the amount of \$30,000.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 13TH DAY OF February 2024.

CITY & BOROUGH OF WRANGELL

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	6

RESOLUTION NO. 02-24-1842 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE FEMA COOPERATING TECHNICAL PARTNERS (CTP) PROGRAM GRANT APPLICATION

<u>SUBMITTED BY:</u>
Mason Villarma, Interim Borough Manager

<u>FISCAL NOTE:</u>		
Revenue Received:		
FY 24: \$0	FY 25:	FY26:
Amount Budgeted:		
N/A		
Account Number(s):		
N/A		
Account Name(s):		
N/A		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 02-24-1842

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDED MOTION (if not approved under the Consent Agenda):
Move to approve Resolution No. 02-24-1842.**

SUMMARY STATEMENT:

Resolution 02-24-1842 addresses the pressing need for comprehensive data collection and study following recent landslides in the Borough. Recognizing the limited geological data collected in response to the landslides and the ongoing risk to public safety, the resolution highlights the suitability of the FEMA-Cooperative Technical Partners (CTP) grant program for further funding. It emphasizes the importance of partnership with the State of Alaska Department of Natural Resources' Division of Geological and Geophysical Surveys (DGGS) to facilitate better information dissemination and analysis for informed decision-making regarding safety measures. Therefore, the resolution resolves to support and approve DGGS's submission of a FEMA-CTP grant application, with the Borough listed as a partner, to address the critical need for comprehensive data collection and study of landslide-prone areas within the Borough.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO 02-24-1842

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE FEMA COOPERATING TECHNICAL PARTNERS (CTP) PROGRAM GRANT APPLICATION

WHEREAS, the Borough experienced a major landslide at 11.2 mile Zimovia Highway on November 20th, 2023, and;

WHEREAS, the Borough also experienced a major landslide on the road leading to Middle Ridge Cabin and two small landslides at 6 mile Zimovia Highway; and

WHEREAS, the State of Alaska Southeast Landslide disaster declared by Governor Dunleavy on November 21, 2023, allocated funding for the limited collection of geological data in the proximity of the 11.2 mile Zimovia Highway and other areas of concern; and

WHEREAS, the State of Alaska Department of Natural Resources' Division of Geological and Geophysical Surveys (DGGS) released a Preliminary Interpretive Report (PIR) on February 6th, 2024 elaborating on the data collected pre and post 11.2 mile Zimovia Highway landslide; and

WHEREAS, the Borough appreciates the data collected throughout the emergency stages of the landslide response but acknowledges there is a deeper need for broader data collection and study of the Borough; and

WHEREAS, the FEMA-Cooperative Technical Partners (CTP) grant program is a suitable fit to providing further funding to collect Borough-wide data in landslide susceptible areas; and

WHEREAS, the Borough believes applying to the program in partnership with DGGS will allow for better information and analysis to be disseminated to the Borough and its residents so that they make more informed decisions regarding their safety.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The Borough approves and supports the Alaska Division of Geological and Geophysical Surveys submitting a FEMA-CTP grant application with the Borough listed as a partner.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 13th day of February 2024.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	6

Approval of a Letter of Support for House Bill (HB) 201

<u>SUBMITTED BY:</u>
Mason Villarma, Interim Borough Manager

<u>FISCAL NOTE:</u>		
Revenue Received:		
FY 24:	FY 25:	FY26:
Amount Budgeted:		
Account Number(s):		
Account Name(s):		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Letter of Support 2. HB 201 Full Text

This item is being considered under the Consent Agenda. Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion on these items. **If the Mayor, Assembly Member, the Manager or Clerk requests discussion and/or consideration on an item under the Consent Agenda, that item will be removed from the Consent Agenda and will be considered under Unfinished Business.**

**RECOMMENDED MOTION (if not approved under the Consent Agenda):
Move to approve a Letter of Support for House Bill (HB) 201**

SUMMARY STATEMENT:

House Bill No. 201, introduced by Representatives Himschoot and Hannan, aims to modify the residency requirements for hunting, trapping, and sport fishing privileges in the State of Alaska. The proposed changes include specifying that individuals issued permanent identification cards may engage in these activities only if they continue to meet the residency criteria outlined in AS 16.05.415. The bill suggests amending AS 16.05.415(a) and (e) to define residency based on physical presence in the state with the intent to remain indefinitely and make a home there, along with maintaining domicile in the state for 12 consecutive months preceding the license application. Additionally, individuals must not be claiming residency elsewhere or receiving benefits under a claim of residency in another location. The bill also empowers the commissioner to establish regulations for determining residency eligibility, including the ability to request proof of eligibility and utilize information from other state departments or agencies. Lastly, the Department of Fish and Game is authorized to adopt regulations to implement the changes outlined in the bill, with the effective date of these regulations aligning with the relevant provisions of the bill.



CITY & BOROUGH OF WRANGELL
INCORPORATED MAY 30, 2008

OFFICE OF THE BOROUGH MAYOR
PO Box 531, Wrangell, AK 99929
Phone (907)-874-2381

February 8th, 2024

To whom it may concern:

I am writing on behalf of the Assembly of the City and Borough of Wrangell to express our strong support for House Bill No. 201, introduced in the Thirty-Third Legislature of the State of Alaska. This bill, sponsored by Representatives Himschoot and Hannan, proposes vital amendments to the residency requirements for hunting, trapping, and sport fishing privileges in our state.

As you are aware, Wrangell, Alaska, is a community deeply connected to our natural resources and subsistence lifestyle. The recent occurrences of major landslides in our Borough have underscored the importance of preserving and safeguarding these resources for the benefit of our residents. House Bill No. 201 addresses this need by modifying residency requirements to ensure that those engaging in hunting, trapping, and sport fishing activities are truly committed to our community and its sustainability.

The proposed changes outlined in the bill align with our values of protecting our local resources and way of life from potential negative impacts caused by non-resident visitors. By requiring individuals to maintain residency and demonstrate a genuine connection to our state, HB 201 will help preserve the integrity of our natural environment and support the subsistence practices that are integral to our cultural heritage.

We believe that House Bill No. 201 represents a crucial step towards maintaining the balance between the utilization and conservation of our state's resources. Therefore, we urge you to lend your support to this important piece of legislation, which will contribute to the continued well-being and resilience of our community.

Thank you for considering our perspective on this matter. Should you require any further information or assistance, please do not hesitate to contact our office.

Sincerely,

Patricia Gilbert
Borough Mayor
City and Borough of Wrangell

HOUSE BILL NO. 201

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-THIRD LEGISLATURE - FIRST SESSION

BY REPRESENTATIVES HIMSCHOOT, Hannan

Introduced: 5/11/23

Referred: Resources, Judiciary

A BILL

FOR AN ACT ENTITLED

1 **"An Act changing the residency requirements for hunting, trapping, and sport fishing**
2 **privileges; and providing for an effective date."**

3 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 *** Section 1.** AS 16.05.400 is amended by adding a new subsection to read:

5 (c) A person issued a permanent identification card under (b) of this section
6 may sport fish, hunt, or trap only if the person continues to meet the residency
7 requirements of AS 16.05.415.

8 *** Sec. 2.** AS 16.05.415(a) is amended to read:

9 (a) In AS 16.05.330 - 16.05.430, a person, except as provided in (c) - (f) of
10 this section, is a resident if the person

11 (1) is physically present in the state with the intent to remain in the
12 state indefinitely and to make a home in the state;

13 (2) has maintained the person's domicile in the state for the 12
14 consecutive months immediately preceding the application for a license;

1 (3) **has been physically present in the state at all times during the**
 2 **12 consecutive months under (2) of this subsection or, if absent, was absent only**
 3 **as allowed in AS 43.23.008;**

4 (4) is not claiming residency in another state, territory, or country; and

5 (5) [(4)] is not obtaining benefits under a claim of residency in another
 6 state, territory, or country.

7 * **Sec. 3.** AS 16.05.415(e) is amended to read:

8 (e) A person who is an alien is a resident for the purposes of AS 16.05.330 -
 9 16.05.430 if the person

10 (1) is physically present in the state with the intent to remain in the
 11 state indefinitely and to make a home in the state;

12 (2) has maintained the person's domicile in the state for the 12
 13 consecutive months immediately preceding the application for a license;

14 (3) **has been physically present in the state at all times during the**
 15 **12 consecutive months under (2) of this subsection or, if absent, was absent only**
 16 **as allowed in AS 43.23.008;**

17 (4) is not claiming residency in another state, territory, or country; and

18 (5) [(4)] is not obtaining benefits under a claim of residency in another
 19 state, territory, or country.

20 * **Sec. 4.** AS 16.05.415 is amended by adding a new subsection to read:

21 (j) The commissioner shall adopt regulations under AS 44.62 (Administrative
 22 Procedure Act) for determining the eligibility of an individual for licensure as a
 23 resident under this section. The commissioner may require an individual to provide
 24 proof of eligibility, and the commissioner may use other information available from
 25 other state departments or agencies to determine the eligibility of an individual. The
 26 commissioner shall consider all relevant circumstances in determining the eligibility
 27 of an individual.

28 * **Sec. 5.** The uncodified law of the State of Alaska is amended by adding a new section to
 29 read:

30 TRANSITION: REGULATIONS. The Department of Fish and Game may adopt
 31 regulations necessary to implement the changes made by this Act. The regulations take effect

1 under AS 44.62 (Administrative Procedure Act), but not before the effective date of the
2 relevant provision of this Act implemented by the regulation.

3 * **Sec. 6.** Section 5 of this Act takes effect immediately under AS 01.10.070(c).

4 * **Sec. 7.** Except as provided in sec. 6 of this Act, this Act takes effect January 1, 2025.

PROCEEDINGS

MINUTES
WRANGELL SCHOOL BOARD
REGULAR MEETING

December 18, 2023, 6:30 PM
Via Zoom

School Board President David Wilson called the regular meeting of the Wrangell Public School Board to order at 6:30 PM. **CALL TO ORDER**

A quorum was determined with the following school board members present Angela Allen, John DeRuyter, Elizabeth Roundtree, and David Wilson. Brittani Robbins was absent, excused. Also, present was Superintendent Bill Burr and Recording Secretary Kimberly Powell. Student Representative Mia Wiederspohn arrived at 6:43 PM. **DETERMINE QUORUM**

The Pledge of Allegiance was recited, led by Elizabeth Roundtree **PLEDGE OF ALLEGIANCE**

The District Mission, Vision and Values were recited by David Wilson. **DISTRICT MISSION, VISION, AND VALUES**

Motion to approve the agenda as presented, which includes the items on the consent agenda by Angela Allen; seconded by Elizabeth Roundtree. Poll vote: Angela Allen: Yes; John DeRuyter: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion passed. **APPROVAL OF AGENDA INCLUDING ITEMS ON THE CONSENT AGENDA**

- Approved the minutes of the November 20, 2023, Regular School Board meeting, as presented.
- Offered an extracurricular contract to Anthony Harding for the position of High School Boys Assistant Basketball Coach

There were no conflicts of interest declared. **CONFLICT OF INTEREST**

Principal Hanson told the Board that the wrestlers represented Wrangell well at the state tournament with the following students placing: **STUDENT SPOTLIGHT**

- Hailey Cook, 5th Place
- Della Churchill, 3rd Place
- Mia Wiederspohn, 6th Place
- Jackson Carney, 4th Place
- Ben Houser, 4th Place
- Keegan Hanson, 1st Place

The School Board reviewed the written report submitted by Student Representative Mia Wiederspohn. **STUDENT REPRESENTATIVE REPORT**

There were no guests to be heard. **GUESTS TO BE HEARD**

Correspondence was reviewed as presented. **REVIEWED CORRESPONDENCE**

Information & Reports were accepted by unanimous consent. **ACCEPTED INFORMATION & REPORTS**

Student Representative Mia Wiederspohn arrived at 6:43 PM, left and 6:45 PM and returned at 6:49 PM. **STUDENT REPRESENTATIVE ARRIVED AT 6:43 PM**

President David Wilson appointed Ander Edens as the alternate Student Representative. **APPOINTED ANDER EDENS, ALTERNATE STUDENT REPRESENTATIVE**

Motion to accept the Fiscal Year 2024 budget as revised by Angela Allen; seconded by Elizabeth Roundtree. Poll vote: Mia Wiederspohn: Yes; John DeRuyter: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved. **ACCEPTED THE FY'24 BUDGET AS REVISED**

Motion to accept the second reading of Board Policies 3452, 3510, 3513.3, 3515, and 3530 as presented, for inclusion in the policy manual by Angela Allen, seconded by John DeRuyter. Poll vote: Mia Wiederspohn: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion approved. **ACCEPTED THE SECOND READING OF BOARD POLICY 3452, 3510, 3513.3, 3515, AND 3530**

Motion to accept the first reading of Board Policy 5110, Attendance, as presented by Angela Allen, seconded by John DeRuyter. Poll vote: Mia Wiederspohn: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion approved.

ACCEPTED THE FIRST READING OF BOARD POLICY 5110, ATTENDANCE

The School Board Members reviewed Board Policy 5121, Grades/Evaluation of Student Achievement.

REVIEWED BOARD POLICY 5121, GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Motion to mot into executive session by John DeRuyter. Motion died for lack of a second.

RECESSED TO EXECUTIVE SESSION AT 7:03 PM

Motion to recess to executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the district more specifically Negotiations with Wrangell Teachers' Association and the Superintendent's Contract and to invite Superintendent Burr into all or a portion of the Executive Session by Angela Allen; seconded by Elizabeth Roundtree. Poll vote: Angela Allen: Yes; John DeRuyter: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion approved.

Student Representative Wiederspohn left the meeting at 7:03 PM.

STUDENT REPRESENTATIVE LEFT THE MEETING

Reconvened into regular session at 7:51 PM with no action taken.

RECONVENED INTO REGULAR SESSION AT 7:51 PM

Motion to accept the Wrangell Teachers' Association's request to extend the current Negotiated Agreement until June 30, 2025, by Angela Allen; seconded by Elizabeth Roundtree. Poll vote: John DeRuyter: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved.

ACCEPTED WTA'S REQUEST TO EXTEND THE NEGOTIATED AGREEMENT

Motion to offer a 3-year extended contract to Superintendent William Burr, effective July 1, 2024, pending further negotiations by Angela Allen, seconded by Elizabeth Roundtree. Poll vote: Elizabeth Roundtree: Yes; Angela Allen: Yes; John DeRuyter: Yes; David Wilson: Yes. Motion approved.

OFFERED A 3-YEAR EXTENDED CONTRACT TO SUPERINTENDENT BURR

Reviewed the upcoming dates and meeting announcements.

REVIEWED DATES & MTG ANNOUNCEMENTS

Board Member DeRuyter would like to move back to in-person meetings. He suggested that we could have an option for Zoom but would require guests to be heard to show up in person. The other Board members are in favor of resuming in-person meetings, but Mr. Wilson said that having hybrid meetings for the public would require a conversation with the administration.

BOARD MEMBER COMMUNITY ACTIVITY REPORTS

President Wilson expressed gratitude for the community pulling together during a tragedy. He said that there is nowhere he'd rather live.

Merry Christmas and Happy New Year to all!

Meeting Adjourned at 8:02 P.M.

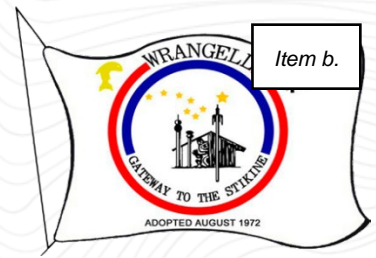
ADJOURNED AT 8:02 P.M.


SCHOOL BOARD SECRETARY

CITY & BOROUGH OF WRANGELL

BOROUGH MANAGER'S REPORT

Tuesday, February 13th, 2024



MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE
ASSEMBLY OF CITY AND BOROUGH OF WRANGELL

FROM: MASON F. VILLARMA, *INTERIM BOROUGH
MANAGER/FINANCE DIRECTOR*

SUBJECT: BOROUGH MANAGER'S REPORT

DATE: Tuesday, February 13th, 2024

ONGOING LANDSLIDE RECOVERY & RESPONSE

The City and Borough of Wrangell remains committed to providing Wrangellites with the most up-to-date information so they can be informed of making personal decisions regarding their safety.

The Borough has had a series of meetings with the Alaska Department of Geological and Geophysical Surveys (DGGs) and Alaska Department of Transportation (ADOT) to streamline the process for disseminating information to the public. The Borough shared the preliminary interpretive report (PIR) on February 6th that highlights the conditions and variables pre and post landslide at MP 11.2 and at Middle Ridge Cabin road. The PIR does not establish what caused the landslides, but rather offers an analysis of the data collected leading up to landslide activity occurring. In response to the release of the PIR, the Borough released a statement to the community on the measures we are taking to better understand these disasters and how we can monitor and mitigate risks to public health and safety. Both the PIR and letter to the community can be found on the Borough's official website here: <https://www.wrangell.com/community/112-mile-zimovia-hwy-landslide-preliminary-interpretive-report-pir>

Additionally, the Borough received a briefing from ADOT on Friday, February 9th where ADOT staff presented the process for data collection using the drone-in-the-box and weather stations. The drone will fly once weekly on Wednesdays (weather permitting) and analyze the orthoimagery collected from the drone. This data is overlaid and will have a 4-dimensional model composed that shows erosion and deposit activity as well

as movement on the slope. The one weather station that has been deployed is tracking data and logging it into a CSV file that will provide valuable information to ADOT as they understand the changes in the landslide area and marry them up with the observed weather conditions. This data will also help the Borough have data sets to aid in the construction and implementation of a landslide advisory platform. The weather station data will eventually be transmitted to the weather service so that data can be viewed by the public in real time. The Borough will share when this transition is executed. ADOT will also release a monthly report that comments on their analysis for the preceding month. The first report will be issued around March 1st.

In the event that there are significant changes in conditions that pose a threat to public safety, ADOT will contact the Borough and the Borough will relay that information via Nixel, the Borough website, Borough Facebook pages, and inform the media.

As noted in the letter referenced above, the Borough is working with Alaska Municipal League to build an advisory platform that is not only focused on landslide risk but also avalanche risk too. As partners, we believe this will serve a broader range of municipalities which will allow for costs to be absorbed by all users instead of that responsibility being placed solely on the Borough. A representative of the Borough will attend the landslide work group in Sitka on March 6th and 7th to better understand the steps needed to create a platform.

STATE LOBBYING AND DELEGATION VISIT

On January 29th - January 31st, Mayor Gilbert and I participated in multiple meetings with State officials and members of the State Delegation. The following is a summary of the trip:

Alaska Division of Geological and Geophysical Surveys:

Met with DGGs to review preliminary interpretive report draft and to discuss additional study moving forward. We talked about submitting an application together for the FEMA-Cooperative Technical Partnership grant program that will allow DGGs to collect data across the entire Borough.

Senator Stedman:

Met with Senator Stedman and *Chief of Staff*, David Scott, to discuss the Borough's forthcoming CAPSIS priorities. Securing the FY 24 supplemental appropriation for the Dam Rehabilitation Project and the Public Safety Building were the two top priorities conveyed to the Senator.

Commissioner Boyle (DNR):

Discussed the need for an easement for the Emergency Access Road, the tideland clean-up needed at the landslide site, Petroglyph beach major maintenance, derelict vessel disposal and entitlement land status.

Christy Colles, DNR Director of Mining, Land, and Water:

Further discussed entitlement lands, timber harvest jointly being pursued with the state, and the emergency access easement application. We have a goal of obtaining an easement in the next 4 months for the emergency access road. The Borough has also followed up with Greg Staunton regarding the 2025-2026 timber harvest of Earl West and how the Borough could start planning for a joint timber harvest.

Representative Ortez:

Met with Representative and advocated for our CAPSIS priorities and the funding the DEED CIP major maintenance program to aggregate spending of \$42M+. We also offered our support for SB88 and the Alaska Marine Highways.

Chris Goins, Southcoast DOT Director:

Discussed completing the airport runway back-up generator work needed, the DOT bluff project status (and synergies with our sanitation facility), coordinating strategic painting and paving activities, and disseminating critical information regarding the MP 11.2 landslide.

Governor’s State of the State Address:

Mayor Gilbert and myself attended the reception for the Governor’s State of the State and had good follow up conversations with many of the commissioners and staffers who offered their support during the landslide response effort. On behalf of the City and Borough of Wrangell, Mayor Gilbert was honored by Governor Dunleavy. We thanked the Governor for his support during the tragic landslide and noted we will be continuing to work with members of his cabinet and our representation on the Hill to make headway on addressing our public safety concerns and projects.

SEALASKA:

Met with representatives from Sealaska Corporation to discuss business opportunities and community initiatives to reindigenize Wrangell and do a better job of showcasing our rich Native culture to visitors. We will host the Sealaska Board on March 8th for a work session at City Hall to focus on collaborative opportunities.

As a reminder, the Borough Assembly adopted State CAPSIS priorities last December. From recent conversations with legislators, the Borough will strategically submit the priorities highlighted in blue below:

<u>Priority</u>	<u>Project Name</u>
1	Dams Stabilization and Improvements
2	Public Safety Building Rehabilitation
3	Wrangell School Facilities Improvements
4	Wastewater Treatment Upgrades to Address Disinfection

- 5 Eastern Channel Emergency Access Route
- 6 SEAPA Transformer Power Upgrades
- 7 Barge Ramp Replacement
- 8 Inner Harbor Replacement
- 9 Deep Water Port Brownfield Assessment and Cleanup
- 10 Zimovia Highway Sewer System Upgrades
- 11 Zimovia Highway Feeder Three Upgrades
- 12 Diesel Generation Power Plant Replacement
- 13 Low Pressure Water Main System Replacement
- 14 State Parks Funding for Petroglyph Beach State Park Improvements
- 15 Swimming Pool Roof Replacement
- 16 Community Center Life and Safety Upgrades
- 17 School Access Road Improvements
- 18 M/V Chugach USFS Ranger Boat Display

MILL PROPERTY STRATEGY

The Borough would like to consider making the mill property as productive as possible in the short term. We have received a proposal to lease a larger tract of land at the mill property in exchange for work services being performed on behalf of the Borough. The agenda has an item to discuss our approach to the mill property.

STATE AND BOROUGH LOGGING PARTNERSHIP

Borough administration discussed the possibility of a joint timber sale effort between DNR and the Borough. The State of Alaska has included Earl West in its 5-year plan for timber harvest and has it listed as a project for 2025-2026. With the Borough having complete management rights to all entitlement lands, we reached out to Greg Staunton, DNR Forester, on the steps to pursuing a joint timber sale.

The first step is forming a land management plan. Typically, a land management plan would be developed prior to inventorying timber. The plan would consider several uses and would advisably have a forestry component. The land management plan would set out your priorities and best use of the land.

The second step is establishing an inventory. Scoping during this phase may involve some level of timber cruising to document or indicate the timber potential but not necessarily. Once land is deemed appropriate to manage for timber it may be inventoried to portray it more accurately at that point in time and project its potential. A “timber cruise” is a sample method used to estimate the timber in a forest involving some number of measurements. The type and variability of the timber influence the timber cruise design along with the purpose. A timber cruise for a timber sale is typically done more intensively than for an inventory. Tolerance for risk, the values present, and available funding also contribute to the design.

The third step is to form an MOA with the State. The State has a history of partnering on timber sales with trusts and universities, but municipal partnerships are a bit more uncommon. That said, just because they are uncommon does not mean they are possible and productive agreements to accomplish shared goals and enhance profitability of a timber venture.

The Borough will begin this lengthy process and report as milestones have been achieved. The following link will take readers to the 5-year timber sale schedule that DNR has published: <http://forestry.alaska.gov/timber/ketchikan.htm#fiveyear>

COLLECTIVE BARGAINING AGREEMENT & NON-UNION PLAN

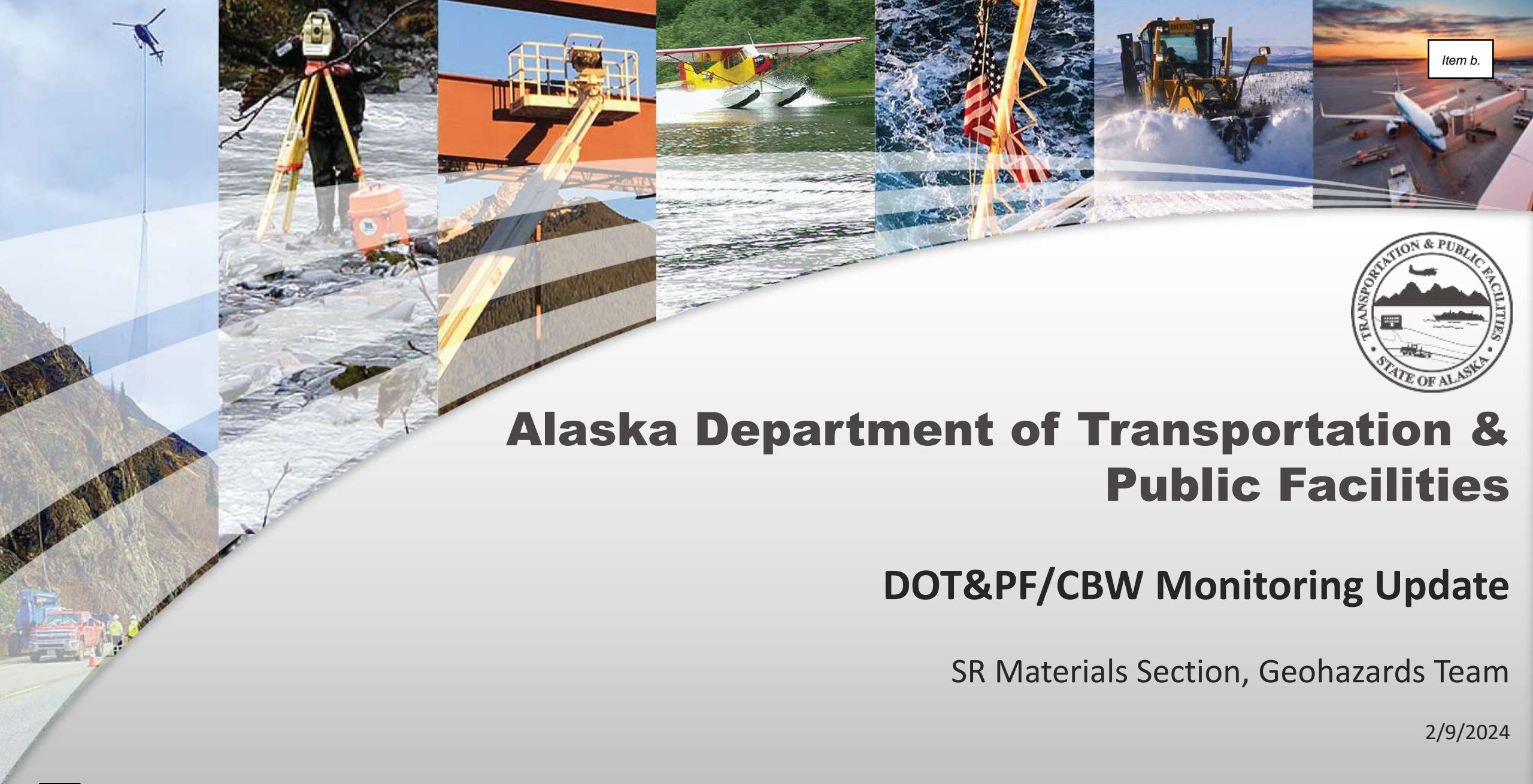
The IBEW membership voted down the proposed plan that was tentatively agreed to back in early January. The Borough will continue to seek solutions to get the collective bargaining agreement for FY25-27 across the finish line.

As always, I am at the Assembly's disposal. I look forward to continuing the meaningful progress we are making.

Sincerely,

Mason F. Villarma

Mason F. Villarma
Interim Borough Manager/Finance Director



Item b.



Alaska Department of Transportation & Public Facilities

DOT&PF/CBW Monitoring Update

SR Materials Section, Geohazards Team

2/9/2024

Outline



- Team introductions
- Monitoring Strategy and Timelines
- Monitoring Equipment Description
- Weather trends to date
- Change detection results to date

SR Geohazards Team

- Travis Eckhoff, PE – SR Materials Engineer (Main Point of Contact)
- Patrick Dryer – SR Avalanche and Geohazards Specialist
- Mitch McDonald – SR Engineering Geologist
- Andrew Dyke – Engineering Geologist
- Travis Watkins – Engineering Assistant

Monitoring Strategy and Schedule

- Monitoring limited to weather and surface observations
 - Developing trends to understand how precipitation events impact the slide area
 - Takes time to develop dataset (need storms to roll through)
 - Goal is to establish action thresholds (i.e. for a forecasted rain event what actions need to be taken?)

- Precipitation data:
 - 1hr, 3hr, 6hr Precipitation Rates
 - Total daily precipitation

- Remote Sensing (drone dock)
 - Weekly flights on Wednesdays (weather dependent)
 - Additional flights based on forecasted weather or items of interest

Monitoring Strategy and Schedule

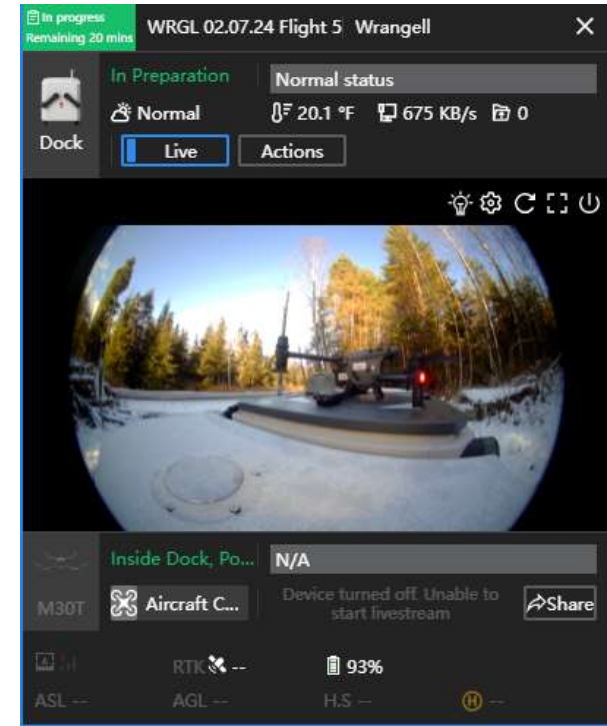
- Data processed and analyzed weekly

- Review meeting held on Tuesdays to discuss:
 - Weather observations
 - Change detection analysis results
 - Visual check of orthoimagery
 - Any process updates or modifications

- Planning monthly summary reports
 - First report – March 1, will cover observations to date

Monitoring Equipment

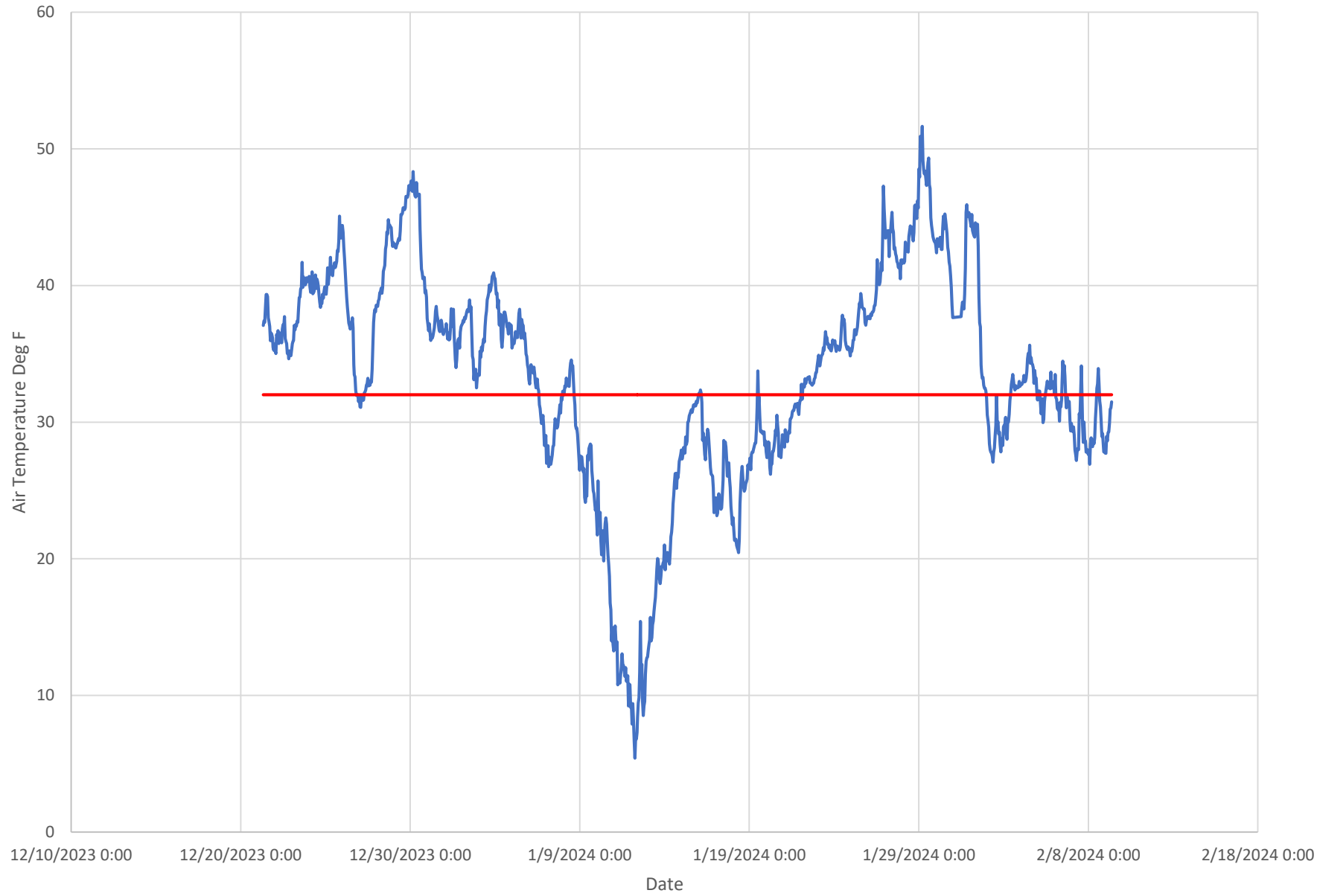
Item b.



Weather Trends to Date

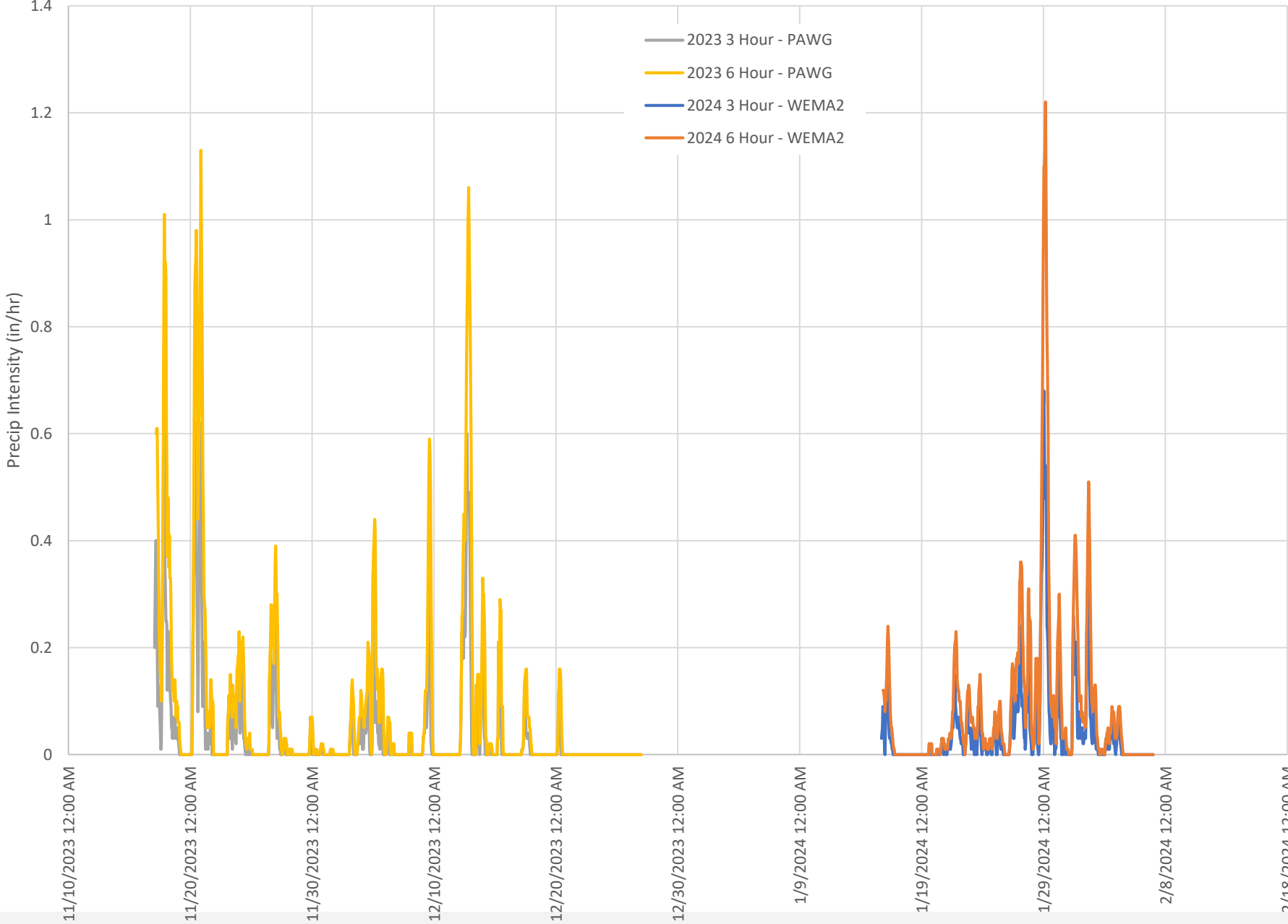
WMEA2 Drone Dock

Item b.



Weather Trends to Date

Item b.



Change Detection Results to Date

Item b.

2024/02/01 vs. 2023/11/22



Change Detection Results to Date

Item b.

2024/02/01 vs. 2023/11/22



Erosion

CITY & BOROUGH OF WRANGELL, ALASKA

BOROUGH CLERK'S REPORT

SUBMITTED BY: Kim Lane, Borough Clerk

Upcoming Meetings & Other Informational dates:

Other City Boards/Commissions:

February 15 (rescheduled) – Planning & Zoning Commission mtg at 5:30pm in the Assembly Chambers

February 20 – Wrangell Convention & Visitors Bureau mtg at noon in the Assembly Chambers

Community Events:

February 19 – City Offices – CLOSED for President's Day

February 24 – Home Buyers/Builders and Financial Literacy Symposium at 9:00am – Nolan Ctr.

Meetings and Other events of the Borough Assembly:

Please see below for the list of upcoming meetings for the Assembly.

Upcoming 2024 Work Sessions (scheduled), Public Hearings (scheduled), Regular Assembly Meetings, and Other Meetings (scheduled)

Date	Time	Purpose
<i>February 13 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>February 27 (possible WS with WCA)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>February 28 (canceled)</i>	<i>5:30pm</i>	<i>Joint WS (School/Assembly)</i>
<i>March 8</i>	<i>8:30-NOON</i>	<i>Work Session with Sealaska</i>
<i>March 12</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>March 26 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>April 9 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>April 23 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>May 13</i>	<i>5:30pm</i>	<i>Board of Equalization Hearing</i>
<i>May 14 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>May 16 (BUDGET WORK SESSION)</i>	<i>5:30pm</i>	<i>WS ONLY</i>
<i>May 28 (Budget PH, FY25 Budget Adoption & Mill Levy Adoption - tentative)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>June 11 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>June 25 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>

- Once the Budget calendar has been populated, it will be shared with the assembly and public. I will amend the schedule above accordingly.

I will be out of town for the upcoming long weekend from February 16th through February 19th.

Euthanasia – We are working through the process to try and make this happen. We have two members in the community who have stated that they are willing to perform necessary euthanasia. This would require a contract, training, licensing, and knowing where to obtain the medication from. I have contacted the vet's office here in town as well to find out if they could provide the medication. Dorthea Rooney

contacted me with the training information. I am waiting to hear back from them as to what that process would be.

Possible Bird Ordinance – Due to complaints from the public about the feeding of birds in town and on private properties, an ordinance has been drafted to somewhat mirror Homer’s code on “Bird Feeding Nuisance”. The Parks & Recreation Board will review the ordinance at their next meeting. The Assembly should see the ordinance come before them at an upcoming meeting in the next month or so.

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	11

Petition to Rezone Lot 5, Block 1, according to Plat 83-11 of Wrangell Island West, zoned Rural Residential changing the zoning district from Rural Residential (RR) to Rural Remote Unit (RMU) requested by Christian Ryll

SUBMITTED BY:

Kate Thomas, Economic Development Director;
Planning Administrator

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 24: \$	FY 25: \$	FY26: \$
Amount Budgeted:		
	FY24 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input checked="" type="checkbox"/>	Commission, Board or Committee
Name(s)	Planning and Zoning Commission
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Commission Report, 2. Aerial Map of Property, 3. Petition from Mr. Ryll, 4. Follow up letter from Mr. Ryll

RECOMMENDATION MOTION:
Move to Approve Petition to Rezone Lot 5, Block 1, according to Plat 83-11 of Wrangell Island West, zoned Rural Residential changing the zoning district from Rural Residential (RR) to Rural Remote Unit (RMU) requested by Christian Ryll.

(The Economic Development Director and Planning and Zoning Commission do not recommend approval of the petition to rezone.

SUMMARY STATEMENT: According to the Borough's code, amendments to zoning maps and regulations may be initiated by the Borough Assembly, the Commission, or through a petition process involving property owners. In this case Mr. Christian Ryll submitted a petition to rezone his property within the Rural Residential area know as the Wrangell Island West subdivision, located nearby 13-mile Zimovia Highway.

At a regularly scheduled meeting (including a public hearing) held on December 14th, 2023, the Planning and Zoning (PZ) Commission voted to **deny** the petition to Rezone Lot 5, Block 1, according to Plat 83-11 of Wrangell Island West, zoned Rural Residential changing the zoning district from Rural Residential 1 (RR1) to Rural Remote Unit (RMU) requested by Christian Ryll.

The recommendation from the PZ Commission to deny the petition to rezone, in accordance with the Borough's municipal code, necessitates the drafting and approval of a report to be presented to the Assembly prior to their decision. The report shall explain the findings for any denial or recommended amendments to zoning maps and regulations. The following report highlights several grounds for denial based on the criteria established in the Borough's municipal code ([Title 20 Zoning Section 76 Amendments](#)). These criteria include assessing the need and justification for the proposed change, its impact on the comprehensive plan, and its effects on property owners in the area, including traffic flow, population density, off-street parking, sewer, and water services.

The report details facts and arguments supporting the PZ Commission's decision to recommended denial of the petition including:

- The property's current zoning matches with neighboring properties;
- The proposed rezoning is for one parcel within an existing zoning area and district;
- The property is proximate to infrastructure such as roads and electricity; and,
- Adherence to the comprehensive plan designating Wrangell Island West subdivision for future residential growth;
- The proposed change lacks substantial public benefit, other than the benefit to the petitioner.

Since this property is the only parcel within the area and district proposed for rezoning it is suspect for spot zoning. The term "spot zoning" refers to the rezoning of a small, isolated area to a different classification than its surrounding properties. This practice can raise concerns about equitable land use regulation and may conflict with the comprehensive plans for that community. In the present case, the rezoning request may be identified as spot zoning in Alaska as it proposes a different designation of zoning district for Mr. Ryll's property compared to the adjacent rural residential lots and lacks public benefit.

Alaska does not have a specific statewide regulation or standard addressing spot zoning within municipalities. Instead, regulations and standards related to zoning, including spot zoning, are typically determined at the local level. Wrangell's municipal code does not directly address spot zoning within Title 20, outside of the procedures and criteria for amendments to any zoning maps and regulations. So, while spot zoning is not inherently illegal, it is cause of concern and careful evaluation as to whether the change is consistent with local criteria. In this case the petition lacked information and facts to support the amendment, therefore resulted in denial by the Planning and Zoning Commission.



CITY & BOROUGH OF WRANGELL
INCORPORATED MAY 30, 2008

Planning and Zoning Commission

PO Box 531, Wrangell, AK 99929
Phone (907)-874-3902

Date: January 25, 2024

To: Assembly of the City and Borough of Wrangell

From: The Planning and Zoning Commission

Subject: Petition to Rezone Lot 5, Block 1, according to Plat 83-11 of Wrangell Island West, zoned Rural Residential changing the zoning district from Rural Residential 1 (RR1) to Rural Remote Unit (RMU) requested by Christian Ryll.

Recommended Action:

The Planning and Zoning Commission recommends that the Borough Assembly deny Mr. Ryll's petition for the following reasons: the property is zoned as RR1 consistent with the adjacent properties, the request is to exclusively rezone one parcel in an area with existing zoning, it is in relative proximity to connecting infrastructure, it is not the only parcel that does not have direct access as per the comprehensive plan. The comprehensive plan clearly designates Wrangell Island West subdivision as rural residential with capacity for future growth and there is no direct benefit to the greater public other than the perceived benefit to Mr. Ryll.

Introduction:

Zoning change and/or amendment means the alteration or moving of a district boundary, the reclassification of a lot or parcel of land from one district to another, or the change of any of the regulations contained within the Wrangell Municipal Code. Changes to Title 20: Zoning of the Wrangell Municipal Code (WMC 20.76.020) may be initiated by the following means: By the Borough Assembly on its own motion; By the Commission on its own motion; By petition signed by 50% property owners within the area being proposed for rezoning. In this case, Mr. Christian Ryll is the sole petitioner. Mr. Ryll has submitted a request to rezone Lot 5, Block 1, Wrangell Island West, from Rural Residential 1 (RR1) to Remote Mixed Use (RMU). The request aims to rezone a single parcel within an existing zoning district. Mr. Ryll contends that zoning his property as Rural Residential was an oversight when the City and Borough of Wrangell was formed (2008), as it is the only remote access property that is not zoned RMU.

On December 14, the Planning and Zoning Commission reviewed Mr. Ryll's request. The Planning Administrator recommended that the Commission deny (or vote No) the request as a

recommendation to the Assembly, who by jurisdiction makes the final determination on zoning amendments as they are a legislative matter. The Commission based its recommendation to the Assembly to deny the petition to rezone on the following findings and information.

Zoning District Descriptions:

To provide context, it is essential to review the characteristics of both the Rural Residential 1 (RR1) and Remote Mixed Use (RMU) zoning districts:

The rural residential district (WMC 20.28.010) is intended to provide for low impact land and water uses and activities in areas that are not suitable or desirable for intensive development due to their distance from established utility service areas, existing large lot development or existing rural lifestyles. These areas shall be protected from high density or incompatible development in order to maintain their character and avoid the high public costs associated with utility service for outlying or scattered development. Within the rural residential districts, low density uses, compatible with the character of the district, are encouraged provided they will not require public sewers, water systems or high-volume traffic arteries.

The remote residential mixed-use district (WMC 20.31.010) is intended to provide for very low impact land and water uses and activities in remote areas of the borough. Such areas are not suitable or desirable for intensive development due to their lack of a developed road system, distance from established utility service areas, existing large lot development, and existing rural and subsistence lifestyles.

Property Description and Surrounding Conditions:

Mr. Ryll's property is situated in the Wrangell Island West subdivision, in proximity to the 13-Mile Zimovia Highway. Notably, there are four other privately owned parcels within Block 1 (Lot 1, 2, 3, 4) immediately south of Mr. Ryll's property. Legal access to Lots 1-4 is facilitated through a privately maintained driveway connected to Zimovia Highway. This driveway extends approximately 2,800 feet from the highway, terminating approximately 500 feet from the southern property line of Mr. Ryll's parcel.

South of Mr. Ryll's property is large parcel of land know as Tract C, which is Borough-owned land acquired through the Borough Entitlement process. Although the Borough does not yet possess a patent for this land, it has been informed by the State of Alaska that a survey has been conducted, and the patent should be forthcoming. The Planning and Zoning Commission and Economic Development Board have suggested residential development for this section of entitlement lands, to be zoned Rural Residential in harmony with adjacent subdivisions.

Comprehensive Plan Considerations:

The Wrangell Comprehensive Plan highlights that several services are not provided area-wide, including drinking water, electrical power service, fire protection, road and sidewalk maintenance, sewer service, solid waste collection and disposal, and vehicle and traffic control. While city water and sewer services extend up to the 6-mile (Zimovia Highway) old mill site, residences to the south rely on individual septic systems and alternate water sources such as

rainwater or wells. It is crucial to note that much of Wrangell zoned for residential use with water and sewer access is already developed. However, the comprehensive plan identifies 41 lots lacking either access, services, or both, and 16 parcels suitable for service and subdivision into smaller residential lots. There are no city-owned roads, water, or sewer services directly connecting to Mr. Ryll's property, however it is not the only parcel with such limits within residential districts. Therefore, a change in the zoning of this parcel would be inconsistent with the Comprehensive Plan which designates parcels south of Pat's Creek, north of Nemo Loop a residential area targeted for potential future growth within the Borough.

Zoning Amendments and Spot Zoning Considerations:

The term "spot zoning" refers to the rezoning of a small, isolated area to a different classification than its surrounding properties. This practice can raise concerns about equitable land use regulation and may be incongruent with the comprehensive plan for the jurisdiction. In the present case, the rezoning request may result in spot zoning as it proposes a different designation of zoning district for Mr. Ryll's property compared to the adjacent rural residential lots.

Conclusion and Recommendation:

While the Commission is not qualified to issue legal rulings on spot zoning, it plays a role in flagging potential instances of this concern. Evaluation of spot zoning necessitates an examination of circumstances, considering various factors such as parcel size, anticipated public benefits, alignment with the comprehensive plan, and compatibility with neighboring zoning and land uses. This evaluation applies to any proposed amendments to the zoning laws, districts and maps of the City and Borough of Wrangell.

In conclusion, the Planning and Zoning Commission recommends that the Borough Assembly deny Mr. Ryll's petition for the following reasons; the property is zoned as RR1 consistent with the adjacent properties, the request is to exclusively rezone one parcel in an area with existing zoning, it is in relative proximity to connecting infrastructure, it is not the only parcel that does not have direct access as per the comprehensive plan. The comprehensive plan clearly designates Wrangell Island West subdivision as rural residential with capacity for future growth and there is no direct benefit to the greater public other than the perceived benefit to Mr. Ryll.



1 inch = 354.561529 feet
 Date: 12/9/2023

Public Map



DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY. PROPERTY LINES ARE APPROXIMATE. AERIAL 2002.

20-1012
62/
RECEIVED
AUG 03 2023
WRANGELL CITY HALL

August 3, 2023

Christian Ryll
P.O. Box 2273
Wrangell, AK 99929

City and Borough Of Wrangell
P.O. Box 2273
Wrangell, AK 99929

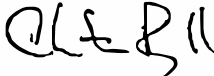
RE: Rezoning Request for Lot 5, Block 1, Wrangell Island West

Dear C & B of Wrangell official,

I am writing to request that the zoning for Lot 5, Block 1, Wrangell Island West be changed from RR1 to RMU for this remote access lot.

It appears that when the City and Borough was formed that this property was the only remote access property that was not zoned RMU. I am requesting that this oversight be corrected.

Sincerely,



Christian Ryll

907-830-9345
v.8.ryll@gmail.com

Christian Ryll

Christian Ryll
 PO Box 2273
 Wrangell, AK 99929

December 28, 2023

Kate Thomas
 Economic Development Director
 City & Borough of Wrangell
 PO Box 531
 Wrangell, AK 99929

RE: Rezone Lot 5

Ms. Thomas,

Your December 18, 2023 email indicated details for the denial of the request to rezone lot 5 were being transmitted. I received a record of decision for the rezoning request without any details for the denial. The details I heard at the December meeting of Wrangell's Planning and Zoning commission were:

1. This was not the appropriate use of spot zoning.
2. With little effort lot 5 could be provided with road access.
3. There are 41 and 6 properties without road access in Wrangell.
4. It appeared that one member of the commission was otherwise engaged to such an extent that she had to seek guidance from the director on how to vote.

No code, policy or standard was cited in the meeting to support the commission's decision.

No information was provided as to the appropriate use of spot zoning. I believe that lots 1 through 5 would have been zoned RMU had it not been for the actions of the owners of lots 1 through 4 to provide their lots with highway access. The owners of lot 5 had no involvement in these changes. The other property owners actions created an unequal condition for the owners of lot 5 without road access that we are now attempting to rectify through rezoning and that justifies spot zoning.

No criteria was provided as to what defines "little effort". What does the commission base its evaluation of the effort? Are they familiar with the terms of the permitted road or the costs in establishing 2800+ feet of road access? It could be argued that with little effort all of the properties zoned RMU on Wrangell island could be provided with road access. Many of the properties zoned RMU in Wrangell Island East do have road access or have frontage on a developed public way.

No information was provided identifying the 41 and 16 properties without road access. If these are properties on Wrangell Island zoned RR1, my understanding is that, by and large, these are properties with defined means of access, either road right of ways, or road easements between the properties and existing developed public ways that neither the government nor private individuals are willing to develop in order to provide access to the affected property. This is significantly different than properties for which there was never an intent, when the property was sold by the government, to have road access. Lots 1 through 5 have no road easements, road rights of way, nor front a public way. The only public access easement is along the beach frontage. The existing highway access road to lot 1 was privately developed under a permit with the State. A permit is a contract between individuals and in

this case a public entity, has an expiration date, may be terminated and is much less permanent than a right of way or public access easement. The owners of lot 5 did not participate in the permit or construction of the access road.

I believe those with business before the commission have an expectation of a fair and impartial hearing. Commission members should provide their full attention to the business before them and vote independently without seeking guidance on how to vote from the chair.

Sincerely,

Christian Ryll

Christian Ryll

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

ORDINANCE No. 1050 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 14.09.042, USE OF PORT AND HARBOR DUMPSTERS, IN CHAPTER 14.09 PROHIBITED PRACTICES, IN THE WRANGELL MUNICIPAL CODE

SUBMITTED BY:

Steve Miller, Port & Harbor Director

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY: \$	FY: \$	FY2: \$

Amount Budgeted:

	FY22 \$XXX
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Account Number(s):

	XXXXX XXX XXXX
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Account Name(s):

	Enter Text Here
--	-----------------

Unencumbered Balance(s) (prior to expenditure):

	\$XXX
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Reviews/Approvals/Recommendations

<input checked="" type="checkbox"/>	Commission, Board or Committee
	Name(s)
	Name(s)
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1050

RECOMMENDATION MOTION:
Move to approve First Reading of Ordinance No. 1050 and Move to a Second Reading with a Public Hearing to be held on February 27, 2024.

SUMMARY STATEMENT: This ordinance will govern the usage of harbor dumpsters, specifically restricting their access to port and harbor users. These dumpsters are solely intended for the disposal of vessel trash, while strictly prohibiting the dumping of hazardous waste, oil products, gasoline, large commercial fishing gear, construction debris, furniture, and any other

bulky or dangerous items. In the past we have pulled out refrigerators and even a Volkswagen bug cut into pieces. This ordinance explicitly forbids the disposal of non-port and harbor related waste, encompassing household waste and construction waste.

The Port Commission, at their regular meeting on February 1st, did review and approve the proposed Ordinance, as presented.

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 1050

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 14.09.042, USE OF PORT AND HARBOR DUMPSTERS, IN CHAPTER 14.09 PROHIBITED PRACTICES, IN THE WRANGELL MUNICIPAL CODE

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to add Section 14.09.042, Use of Port and Harbor dumpsters to Chapter 14.09, in the Wrangell Municipal Code.

SEC. 2. Amendment. Section 14.09.042, Use of Port and Harbor dumpsters, is added as follows:

14.09.042 Use of Port and Harbor dumpsters.

- A. Dumpsters provided at port and harbor facilities are for port and harbor related use only.
- B. Port and Harbor dumpsters are only for vessel trash disposal. Dumping of oil products, gasoline, large commercial fishing gear and equipment, construction debris, furniture, and any other large objects or hazardous waste are prohibited. All cardboard products should be flattened and placed neatly in-between dumpsters to maximize dumpster capacity.
- C. The dumping of non-port and harbor related waste, such as household waste and construction waste, is prohibited.

SEC. 3. Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2024

PASSED IN SECOND READING: _____, 2024

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

ORDINANCE No. 1051 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, OF THE WRANGELL MUNICIPAL CODE

SUBMITTED BY:

Steve Miller, Port & Harbor Director

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 21: \$	FY 22: \$	FY23: \$
Amount Budgeted:		
	FY22 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input checked="" type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1051

RECOMMENDATION MOTION:
Move to approve First Reading of Ordinance No. 1051 and Move to a Second Reading with a Public Hearing to be held on February 27, 2024.

SUMMARY STATEMENT:

With the adoption of Ordinance No. 1050 (Use of Port and Harbor Dumpsters), a change to the Fine Schedule (WMC 1.20) is necessary. This Ordinance will make the change to the Fine Schedule in WMC 1.20.

The fine for this offense will be \$150.00 for each offense.

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 1051

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, IN THE WRANGELL MUNICIPAL CODE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend the Minor Offense Fine Schedule in Section 1.20.050 of Chapter 1.20, General Penalty, of the Wrangell Municipal Code to add to the fine schedule the code sections relating to violations of Chapter 14.09 – Use of Port and Harbor Dumpsters.

SEC. 2. Amendment. Section 1.20.050 of the Wrangell Municipal Code is amended to read:

1.20.050 Minor Offense Fine Schedule.

In accordance with AS 29.25.070(a), citations for the following offenses may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be paid to the police department. If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska Court System's Rules of Minor Offense Procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below.

The fine amounts listed below are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010(b).

An offense listed in this schedule may not be disposed of without court appearance if the offense is in connection with a motor vehicle accident that results in the death of a person.

Section	Offense	Penalty/Fine
...		
<u>14.09.042</u>	<u>Use of Port and Harbor Dumpsters</u>	<u>\$150.00 fine for each offense.</u>
...		

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2024

PASSED IN SECOND READING: _____, 2024

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

RESOLUTION No. 02-24-1841 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING PARTICIPATION IN THE FY2024 U.S. DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) GRANT PROGRAM AND COMMITTING FUNDS FOR PROJECT COSTS THAT EXCEED \$25,000,000 AND PROJECT COST OVERRUNS FOR THE WRANGELL HARBOR BASIN REVITALIZATION & TRANSPORTATION RESILIENCY PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director
Mason Villarma, Interim Borough Manager

FISCAL NOTE:

Expenditure Required: \$5,000,000	
Amount Budgeted:	
Account Number(s):	
Account Name(s):	
Unencumbered Balance(s) (prior to expenditure):	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: Resolution 02-24-1841

RECOMMENDATION MOTION:
Move to approval Resolution 02-24-1841.

SUMMARY STATEMENT:

Over the last couple of weeks, Borough staff have been working diligently with PND Engineers and our Thriving Communities technical assistance grant partners on the FY2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the expended mobility

and safety improvements for Inner Harbor, Reliance Harbor, and Standard Oil Float facilities. The proposed project is being referred to as Wrangell Harbor Basin Revitalization & Transportation Resiliency project.

The project includes the reconstruction of three harbor facilities. In addition to providing the much-needed transportation safety improvements, the project will also provide expended transportation access, acting as a catalyst for future economic benefits. The application is due no later than February 28, 2024. A significant piece of the application requires us to show support and a financial commitment as the applicant.

The Resolution 02-24-1841 commitment document has been prepared for the Borough Assembly's approval to seek RAISE funding and to commit the necessary non-federal project funds. The project is estimated to cost \$30,000,000. The conceptual layout of the project is attached to this agenda statement for reference. Although a local match is not required for projects in the rural areas, applicants must commitment to funding beyond the grant program's maximum funding limit of \$25,000,000, and as well must commit to covering any project cost overruns that may be realized throughout the project life.

For a \$30,000,000 project, the Borough must commit an additional \$5,000,000 to fully fund the project. To achieve this nonfederal commitment of \$5,000,000, the Borough would pursue issuance of revenue bonds through the Alaska Municipal Bond Bank Authority (AMBAA). The Borough's Port and Harbor fund demonstrates the capacity to accommodate the debt service derived from a \$5,000,000 revenue bond issued through the AMBAA. Harbor reserves currently stand at \$3.996M and the debt service for a municipal bond issuance would be estimated at \$277,402/year for 30 years (using the incremental borrowing rate from Bloomberg's BVAL AAA Municipal Curve). Port and Harbor net income is budgeted such that a debt service coverage ratio of 2.35 would be achieved if the bonds were issued today. If unforeseen capital expenses were incurred in future years rates could be increased in the short term, and additional unrestricted reserves could be used to act as a buffer in order to satisfy the debt service if required.

It is anticipated that the FY2024 RAISE award announcement will be made in August 2024. Grant recipients will have until September 2028 to obligate the funds and until September 2033 to complete the funded project. Staff have discussed with various stakeholders and received letters of support and requisite documents needed to submit the application and show our level of project readiness.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-24-1841

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING PARTICIPATION IN THE U.S. DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) GRANT PROGRAM AND COMMITTING FUNDS FOR PROJECT COSTS THAT EXCEED \$25,000,000 AND PROJECT COST OVERRUNS FOR THE WRANGELL HARBOR BASIN REVITALIZATION & TRANSPORTATION RESILIENCY PROJECT

WHEREAS, the City and Borough of Wrangell has the legal authority to apply for, receive, and administer federal, state and other monies through Home Rule power under the Constitution of the State of Alaska regarding expenditure of federal aid to public agencies; and

WHEREAS, after appropriate public input and due consideration, the Wrangell Borough Assembly recommends that an application be submitted to the U.S. Department of Transportation for the Wrangell Harbor Basin Revitalization & Transportation Resiliency project; and

WHEREAS, the City and Borough of Wrangell is requesting design and construction grant funds from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funding for the Wrangell Harbor Basin Revitalization & Transportation Resiliency project under the FY2024 Appropriations Act; and

WHEREAS, engineering services for conceptual project deliverables and environmental permitting requirements will be used to strengthen our upcoming RAISE grant application for design and construction of these facilities; and

WHEREAS, the total project cost is estimated at \$30,000,000, and the federal funding request to support the capital expenditures of the project is expected to have a value of approximately \$25,000,000; and

WHEREAS, the Wrangell Municipal Code, Article VI. Borrowing, Section 6-3 Revenue Bonds, etc. provides that construction, reconstruction, and improvement activities can be financed through the issuance of revenue bonds from an enterprise fund—like the Port and Harbors fund—for which the principal and interest is paid and secured by the revenues of the respective fund. The same section provides that an election is not required, but rather, approval by the Borough Assembly is needed to authorize the issuance and sale of revenue bonds; and

WHEREAS, the Assembly of the City and Borough of Wrangell therefore desires to issue Revenue Bonds from the Port and Harbor fund, with a maximum principal amount of \$5,000,000, to pay or reimburse the non-federal cost share of the Wrangell Harbor Basin Revitalization & Transportation Resiliency project for project costs expected to exceed the \$25,000,000 federal funding request; and

WHEREAS, the City and Borough of Wrangell’s Port and Harbor fund currently demonstrates the capacity to accommodate a debt service related to a \$5,000,000 Revenue Bond in the existing interest rate environment, and if this ability is affected in future fiscal years, the Borough Assembly is committed to increasing rates commensurate to the need of maintaining a debt-service coverage ratio of 1.25 or greater.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The Assembly of the City and Borough of Wrangell does hereby authorize the Borough Manager of the City and Borough of Wrangell, or their Designee, to submit an application to the U.S. Department of Transportation for the Wrangell Harbor Basin Revitalization & Transportation Resiliency project under the RAISE grant program, on behalf of the citizens of the City and Borough of Wrangell.

Section2: The City and Borough of Wrangell shall be authorized to issue Port and Harbor Revenue Bonds, with a maximum principal amount of \$5,000,000, to pay or reimburse the non-federal cost share of the Wrangell Harbor Basin Revitalization & Transportation Resiliency project for project costs expected to exceed the \$25,000,000 federal funding request.

Section 3: The City and Borough of Wrangell assures the U.S. Department of Transportation that sufficient funding for the operation and maintenance of the Wrangell Harbor Basin Revitalization & Transportation Resiliency project will be available for the life of the project.

Section 4: The City and Borough of Wrangell hereby assures the U.S. Department of Transportation that the Borough has the financial capacity and is committed to covering any cost overruns, should they occur.

Section 5: The Borough Manager of the City and Borough of Wrangell, or their Designee, is authorized to sign the application to the U.S. Department of Transportation RAISE Grants program application on behalf of the citizens of the City and Borough of Wrangell. The Borough Manager, or their Designee, is also authorized to submit additional information as may be required and act as the official representative of the City and Borough of Wrangell in this and subsequent related activities.

Section 6: The City and Borough of Wrangell hereby assures the U.S. Department of Transportation that the City and Borough of Wrangell is willing and able, if the Wrangell Harbor Basin Revitalization & Transportation Resiliency project is selected for funding; to administer the designing, solicitation letting and construction of the Wrangell Harbor Basin Revitalization & Transportation Resiliency project.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 13th day of February 2024.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

RESOLUTION NO. 02-24-1843 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF TWO PUMP REBUILD KITS IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE SECTION 5.10.061, DISPOSAL OF SURPLUS PROPERTY EXCEPT TO WAIVE THE PROVISION THAT STATES “TO DISPOSE OF IN ACCORDANCE WITH WRITTEN POLICIES AND PROCEDURES”

SUBMITTED BY:

Tom Wetor, Public Works Director

FISCAL NOTE:

Revenue Received:

FY 24:	FY 25:	FY26:

Amount Budgeted:

Account Number(s):

Account Name(s):

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 02-24-1843

RECOMMENDED MOTION:
Move to approve Resolution No. 02-24-1843.

SUMMARY STATEMENT:

As per WMC 5.10.061(A). Except as provided in subsection (B) of this section, all surplus property valued less than \$5,000 unsuitable for city and borough use shall be disposed of in accordance with written policies and procedures established by the manager, when the disposal is determined by the manager to be in the

best interests of the city and borough. Surplus property valued in excess of \$5,000 shall be approved for disposal by the assembly by resolution.

Staff believes that the best chance of selling these two pump rebuild kits, is to list them on the eBay platform. This resolution would waive the provision above that states that surplus shall be disposed of in accordance with written policies and procedures so that staff may list these two pump rebuild kits on the eBay Auction site instead.

These rebuild kits were used to repair and rehabilitate the previous pumps found in nodes 4 (next to Rayme's bar), and node 6 (next to power plant).

When both those stations were given complete overhauls, the previous pumps were replaced with newer, more efficient pumps. These rebuild kits have been sitting on a shelf since that time (both were completed in 2016), and with the Wastewater Treatment staff working to clear out the storage room, they wanted to figure the best way to dispose of these without throwing away potential revenue for the city.

The pumps that these rebuild kits are used for are severely outdated, so the odds of us getting them sold is slim, but there is still a possibility.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 02-24-1843

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF TWO PUMP REBUILD KITS IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE SECTION 5.10.061, DISPOSAL OF SURPLUS PROPERTY EXCEPT TO WAIVE THE PROVISION THAT STATES "TO DISPOSE OF IN ACCORDANCE WITH WRITTEN POLICIES AND PROCEDURES"

WHEREAS, the Borough is the owner of two new obsolete pump repair kits that were used for repairing and rehabilitating previously used pumps; and

WHEREAS, the Wastewater Treatment Plant no longer has a need for these pump rebuild kits as newer, more efficient pumps are now being used; and

WHEREAS, pump rebuild kits are valued between \$4,000 and \$8,500; and

WHEREAS, the Borough Assembly desires to sell the two pump rebuild kits using the eBay Auction platform; and

WHEREAS, by bringing this resolution to the assembly for prior authorization, the requirements for the sale of public surplus have been followed in conformance with Wrangell Municipal Code 5.10.061; and

WHEREAS, the Borough Assembly desires to waive the provision in Wrangell Municipal Code 5.10.061 that states that surplus shall be disposed of in accordance with written policies and procedures; and

WHEREAS, the Borough Assembly desires to dispose of the two pump rebuild kits on the eBay Auction Site.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Section 1. **AUTHORIZATION.** The Assembly of the City & Borough of Wrangell, Alaska authorizes the Borough Manager to sell the two pump rebuild kits on the eBay Auction Site and waives the provision in WMC 5.10.061 that states that surplus shall be disposed of in accordance with written policies and procedures.

Section 2. **PROCEDURES FOR PUBLIC SALE.** The Assembly of the City and Borough of Wrangell establishes the following procedure for the sale of the Two Pump Rebuild Kits:

1. **eBay Auction Website.** The property shall be made available on the eBay Auction Site for a minimum of 14 days.
2. **Minimum Bid Established.** The minimum bid for the Pump Rebuild Kit (part number 6018932) shall be \$8,000.
3. **Minimum Bid Established.** The minimum bid for the Pump Rebuild Kit (part number 6018921) shall be \$3,500.
4. **Property Not Sold during Auction.** If the property is not sold in the initial timeframe in which the auction was listed, it shall be relisted for an additional 14 days until sold.
5. **Borough Manager Authorized to Administer.** The Borough Manager is authorized to develop whatever administrative procedures, forms and policies are necessary to implement this resolution.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THIS 13th DAY OF FEBRUARY, 2024.

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

Discussion and Possible Direction: Port & Harbor Insurance

SUBMITTED BY:

Mason Villarma, Interim Borough Manager & Steve Miller, Harbormaster

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
FY20 \$XXX		
Account Number(s):		
XXXXX XXX XXXX		
Account Name(s):		
Enter Text Here		
Unencumbered Balance(s) (prior to expenditure):		
\$XXX		

Reviews/Approvals/Recommendations

<input checked="" type="checkbox"/>	Port Commission
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS:

RECOMMENDATION MOTION:

Discussion & possible direction only.

SUMMARY STATEMENT:

In the January 2024 Port Commission Meeting, the Commission recommended an ordinance requiring marine vessel insurance or to alternatively pay a moorage surcharge. The draft ordinance is presented below:

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. _____

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 14.05.025, GENERAL MOORAGE CONDITIONS AND RESTRICTIONS, OF TITLE 14, HARBOR AND PORT FACILITIES, OF THE WRANGELL MUNICIPAL CODE, TO ADD A NEW SUBSECTION REQUIRING MARINE VESSEL INSURANCE OR ALTERNATIVELY TO REQUIRE USERS TO PAY A MOORAGE SURCHARGE.

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Section 14.05.025 of Chapter 14.05, Moorage, of the Wrangell Municipal Code, to add a requirement that all vessels using the Wrangell Ports & Harbors carry marine insurance or incur a higher moorage rate.

SEC. 2. Amendment. Section 14.05.025 General moorage conditions and restrictions, is amended to include a new subsection as follows:

14.05.025 General moorage conditions and restrictions.

- A. Qualified Interest Required. Moorage may only be assigned to an applicant with a qualified interest in the vessel to which space is to be assigned.
- B. Marine Insurance Required. Prior to obtaining a reserved moorage assignment, the owner of a vessel must:
 - 1. Provide the Harbormaster with proof of current marine insurance showing, at a minimum, the owner's name, information identifying the vessel, and the dates of insurance coverage; or
 - 2. Pay a non-refundable moorage surcharge of \$5.00 per vessel foot per month. The funds collected from the moorage surcharge under this regulation will be used to pay for the unrecoverable costs attributable to vessel salvage and disposal activities in Borough harbor facilities. This surcharge does not constitute marine insurance.
- ~~C[B]~~. No Unpaid Charges. Moorage may only be assigned to an applicant who has no delinquent fees or unpaid fines.
- ~~D[C]~~. Use by Assigned Vessel Only. Reserved moorage space may only be used by the holder for the assigned vessel.
- ~~E[D]~~. No Assignment or Transfer. Moorage space shall not be assigned or transferred by the holder thereof and does not transfer with the sale or other disposition of the vessel except as provided in WMC 14.05.015(l). Moorage space shall not be involuntarily assigned or

transferred by operation of law except as expressly provided in this title. [Ord. 625 § 5, 1996.]

SEC. 3. Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2023

PASSED IN SECOND READING: _____, 2023

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

.....
Administration thanks the Port Commission for their work on this ordinance but feels more consideration needs to be given to the following items:

- The appropriate rate for P&I needs to be commensurate to the alternative charge per foot if vessel owners opt to not get vessel insurance coverage.
- What is the appropriate P&I coverage limit? \$50,000, \$100,000, \$200,000, or \$300,000+
- Should there be a minimum vessel size where the provisions of the ordinance take effect?
- Should proceeds from the alternative option to opt out of insurance coverage be restricted for vessel disposal explicitly?
- Should the rate for opting out of insurance coverage be in the fee and rate schedule instead of the ordinance so the amount can be variable and easily adjusted year over year based on funds collected for purposes of addressing derelict vessel disposal?
- Instead of pursuing this ordinance, should the Borough take a harder stance on vessels that have a higher risk to causing damage to the harbor facilities, other vessels, or sink in one of the harbors?

Additionally, the Borough has spent an average of \$27k/year on derelict vessel disposal over the past three fiscal years. In these cases, the Borough is left to raise a sunken vessel or front the cost of disposal and likely not get reimbursed. The Borough can pursue liens on real and personal property in these circumstances, however many times there are no monies to collect from the owners of these derelict vessels to cover the cost of disposal.

This item has been brought forward to get direction from the Assembly: Do we want to move forward with requiring vessel insurance? Or do we address derelict vessel disposal as a cost of business and increase rates accordingly?

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

Discussion and Possible Direction: Mill Property Uses

SUBMITTED BY:
Mason Villarma, Interim Borough Manager &

<u>FISCAL NOTE:</u>	
Expenditure Required:	
Amount Budgeted:	
Account Number(s):	
Account Name(s):	
Unencumbered Balance(s) (prior to expenditure):	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Port Commission
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1.

RECOMMENDATION MOTION:

Discussion & possible direction only.

SUMMARY STATEMENT:

The City and Borough of Wrangell is planning the future of the 6-Mile Mill Property and how to achieve the best return on investment. Senior leadership has had preliminary meetings with both officials from the Coast Guard and Department of Defense in recent months to discuss the potential for federal investment. Generally, the response has been vague and that such an investment is a long process. It could take 5, 10 or 15 years to attract a larger investment from the

Coast Guard or the U.S. Navy. The fact remains the Wrangell is an attractive location for federal investment as we have an open school, land for housing development, the last viable deepwater port in southeast Alaska, an airport capable of accommodating large class planes, and geographically we are the midpoint between Seattle and Anchorage.

From a series of town halls, work sessions, and surveys, it is clear that the community would like to see the deepwater port have an industrial concentration. The community seemingly does not want mass cruise line investment at the deepwater port. Activities such as expanding the Borough's haul-out enterprise or moving the barge service yard were popular among community members. In the long term, Borough administration believes these are both viable options if this is the will of the Assembly.

Regardless of the long-term plans for the mill property. Administration would like to make the property as productive as possible to spur economic growth in the short term. Interested parties have approached the Borough for longer term leases (5-year lease) like that of the Marine Service Center. The State of Alaska has logging activities scheduled for FY 2026 in Earl West and this may be a synergetic time to harvest timber from Borough entitlement lands and use the mill property as the hub for these timber sale transactions.

There are environmental concerns at the property. The ADEC has completed the phase one environmental analysis and closed the property with institutional controls. The Borough is limited to \$50,000 in remediation liability. The Borough will need to complete environmental assessment phase two through ADEC which will test specific areas of concern at the 6-mile mill property and scope potential remediation efforts. Once those areas are addressed, the site would have a "Cleanup Complete" status. Borough administration is working with DEC to understand the implications of leasing sections of the mill property, and how it may disrupt the environmental clean-up process. It is worth noting that no federal investment will be made into a property that is not fully remediated.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

Approval of Congressional Direct Spending Priorities

SUBMITTED BY:
Mason Villarma, Interim Borough Manager &

FISCAL NOTE:

Expenditure Required:	
Amount Budgeted:	
Account Number(s):	
Account Name(s):	
Unencumbered Balance(s) (prior to expenditure):	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Port Commission
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS:

RECOMMENDATION MOTION:

Move to approve the recommended Congressional Direct Spending Priorities for FFY2025.

SUMMARY STATEMENT:

The City and Borough of Wrangell has been working with our federal Delegation (Senators Murkowski and Sullivan and Representative Peltola) on Congressional Directed Spending (CDS) requests for the upcoming federal fiscal year (FFY25). The Borough has been working with our federal lobbyist, Sebastian O’Kelly, to strategically approach the CDS cycle. In an effort to maximize our success in obtaining funding for critical infrastructure capitalization projects, Borough Administration is proposing the following CDS requests be approved and prioritized as follows:

FFY 2025 Congressionally Directed Spending Requests:

1. Public Safety Building Rehabilitation -\$5.5M
2. Wrangell Harbor Basin Project - \$9M
3. Waste Water Treatment Plant Disinfection Upgrades - \$10M
4. East Channel Emergency Access Road Design and Construction - \$7.5M
5. Zimovia Highway Sewer System Upgrades - \$2.5M

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

ORDINANCE No. 1052 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 3.04.095 – MAYOR AND ASSEMBLY COMPENSATION TO CHAPTER 3.04 – ASSEMBLY – GENERAL PROVISIONS IN THE WRANGELL MUNICIPAL CODE

SUBMITTED BY:

Mason Villarma, Interim Borough Manager

FISCAL NOTE:

Expenditure Required: \$XXX Total		
FY 24: \$9,000	FY 25: \$23,625	
Amount Budgeted:		
	FY24 \$0	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1052 2. Spreadsheet showing other Muni’s Mayor & Assembly (Council) pay

RECOMMENDATION MOTION:
Move to approve First Reading of Ordinance No. 1052 and Move to a Second Reading with a Public Hearing to be held on February 27, 2024.

SUMMARY STATEMENT:

The Mayor & Assembly members are a vital part of local municipal government. In researching other Municipalities, there are several that do pay their Mayor and Assembly (Council) members.

Staff believes that if the Mayor and Assembly were to be compensated for each meeting, it would encourage full participation along with responsible decision making.

In addition, during the declaration for candidacy each year, we would like to see more community members running for office. We believe that this would encourage community members to step up and run for the office of Mayor or Assembly member.

Compensation will only be given if the Mayor or Assembly member attends the meeting.

If each member were in attendance for each regular meeting in a calendar year, the cost would be as follows:

- Mayor - \$4,725
- Assembly - \$18,900

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 1052

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 3.04.095 – MAYOR AND ASSEMBLY COMPENSATION TO CHAPTER 3.04 – ASSEMBLY – GENERAL PROVISIONS IN THE WRANGELL MUNICIPAL CODE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to add Section 3.04.095 – Mayor and Assembly Compensation to the Wrangell Municipal Code.

SEC. 2. Addition. Section 3.04.095 – Mayor and Assembly Compensation is added to read:

Chapter 3.04
ASSEMBLY – GENERAL PROVISIONS

Chapters:

- ...
- 3.04.090 Special meetings.
- 3.04.095 Mayor and Assembly Compensation.
- 3.04.100 Reserved.
- ...

3.04.095 Mayor and Assembly Compensation.

The compensation of the mayor shall be \$225.00 for each regular meeting attended and the compensation of the borough assembly members shall be \$150.00 for each regular meeting attended. Compensation shall be received only for attendance at regular meetings and paid monthly.

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2024

PASSED IN SECOND READING: _____, 2024

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Mayor/Assembly Compensation by AK City

City/Borough	Mayor Compensation <i>Per-Meeting</i>	Assembly Member Compensation <i>Per-Meeting</i>	Mayor Compensation <i>per Month</i>	Assembly Member Compensation <i>per</i> <i>Month</i>
Petersburg	\$225	\$150	na	na
City of Kake	na	na	\$750	\$75
Fairbanks, City of	na	na	\$500	\$500
Aleutians East Borough	\$300	\$300	na	na
Fairbanks North Star Borough	na	na	\$1100 (Presiding Officer)	\$900
Skagway	na	\$125	\$1,100	na
Haines Borough	\$125	\$125	na	na
City of Houston	\$25	\$25	na	na
City of North Pole	na	na	\$300	\$300
City of Sitka	na	na	\$500	\$250
City of Homer	\$75	\$75	na	na
Wasilla	\$250	\$250	na	na
City of Teller	\$150	\$150	\$1,500	na
Kotzebue	\$150	\$150	na	na
City of Shishmaref	\$75	\$75	na	na
NWArctic Borough	\$350	\$350	na	na
City of Kenai	na	na	\$1,000	\$500
Juneau	na	na	\$30,000 per year	\$6,000 per year
City of Kodiak	na	na	\$500	\$400
City of Soldotna	na	na	\$300	\$250
City of Nome	na	na	\$75	\$50
Denali Borough	na	na	\$250	\$200
City of Ketchikan	na	na	\$300	\$300
Ketchikan Gateway Borough	\$150	\$150	\$350	\$350
City of Palmer	na	na	\$100	\$100
City of Quinhagak	na	na	\$125	\$125

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	13

RESOLUTION NO. 02-24-1844 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE ADDITION OF AN INTERN POSITION AND THE AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE

SUBMITTED BY:

Mason Villarma, Intern Borough Manager

FISCAL NOTE:

Revenue Received:		
FY 24:	FY 25:	FY26:
Amount Budgeted:		
Account Number(s):		
Account Name(s):		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No 02-24-1844 2. Job Description 3. Non-Union W&G Table

RECOMMENDED MOTION:
Move to approve Resolution No. 02-24-1844.

SUMMARY STATEMENT:

The City and Borough of Wrangell, Alaska, is proposing the establishment of an Intern Position to provide crucial administrative support. This decision is motivated by a belief in the value of nurturing youth development in Wrangell, offering graduating students opportunities for work development. The position, slated to be part-time at 20 hours per week, will not be permanent and

will offer a fixed pay rate of \$20.00 per hour. The resolution underscores the importance of ensuring that the job description accurately reflects the duties, responsibilities, and qualifications for the Intern Position, aligning them with current standards. Consequently, the attached Exhibit "A" includes the detailed job description, with the new job description and wage table set to take effect on February 13, 2024, signaling a commitment to enhancing administrative support and fostering youth growth in the community.

In summary, the resolution represents a strategic initiative by the City and Borough of Wrangell to introduce an Intern Position aimed at providing essential administrative assistance while nurturing the development of local youth. By establishing clear parameters for the position, such as part-time status and a fixed pay rate, the resolution ensures that the role aligns with current standards and meets the needs of both the community and potential candidates. With an effective date of February 13, 2024, the resolution signifies a proactive step towards enhancing support services within the city while simultaneously investing in the future workforce through targeted work development opportunities.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 02-24-1844

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE ADDITION OF AN INTERN POSITION AND THE AMENDMENT TO THE NON-UNION WAGE AND GRADE TABLE

WHEREAS, City staff believes that an Intern Position would provide valuable administrative support; and

WHEREAS, the addition of this position supports growth for our youth in Wrangell; and

WHEREAS, the Assembly believes that this opportunity would offer possible opportunities for work development for graduating students in Wrangell; and

WHEREAS, the Intern Position would be a 20-hour a week position; and

WHEREAS, the Intern Position would not be a part time or permanent position; and

WHEREAS, the rate of pay for the Intern Position is a grade 10 with a fixed pay rate of \$20.00 per hour; and

WHEREAS, this position has been reviewed, and the job description accurately reflects actual duties, responsibilities, and qualifications for the Intern Position; and

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions into compliance with current standards; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA,

Section 1. The attached Exhibit "A" includes the job description which describes the duties, responsibilities, and qualifications for the Intern Position.

Section 2. The new job description and wage table for the Intern Position will be effective as of February 13, 2024.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 13th day of February, 2024.

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

City & Borough of Wrangell

Position Description

Position: Management Intern	Position Number:
Department/Site: Administration	FLSA: Non-exempt
Reports to: Borough Manager	Wage Grade: 10

Duties and Responsibilities:

Management Intern is a temporary classification with a 6-month standard length of assignment which provides professional-level staff assistance in clerical, analytical and statistical research work. Responsibilities require contact with the general public, Borough Assembly and officials, and executive personnel which is an important element of this assignment. The internship is intended to give the employee the experience and on-the-job training for higher level management responsibilities. An incumbent is typically preparing for a broad public management career rather than a specialized field within public administration. This class performs related duties as required.

Qualifications

- Employee Values: All employees of the City and Borough of Wrangell are expected to uphold and exhibit the Borough’s shared employee values of Knowledge, Respect, and Integrity.
- Must be 16 years or older
- Be willing to work a flexible schedule

Essential Functions

- **Communication:** Communicates with the general public, other Borough employees, management, and public officials in order to research administrative or operational problem areas, conduct surveys, and report recommendations and results. Drafts studies, reports, and/or manuals to report findings and propose solutions to administrative problems, or make recommendations for improvement.
- **Manual/Physical:** Gives staff assistance to various departments and divisions of the Borough government. Designs and revises forms for records and reports. Attends related training sessions, various administrative meetings, citizens committees, and citizen boards and commissions, as directed. Meets scheduling and attendance requirements.
- **Mental:** Collects, assembles, and analyzes data to assist in resolving procedural, operational, and other work-related problems. Assists supervisor in developing

new programs or procedures. Assists with budget preparation. Analyzes and interprets research findings.

Knowledge and Abilities:

Knowledge of:

the principles and practices of public administration; the principles, methods, and practices of municipal finance, budgeting, and accounting; research techniques, methods, and procedures; and office management principles, practices, and equipment.

Ability to:

communicate effectively, both verbally and in writing; and establish and maintain effective working relationships with Borough officials, coworkers, and the general public.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the Borough as the needs of the Borough and requirements of the job change.

Permanent Non-exempt Employee Pay Plan, City and Borough of Wrangell, Hourly Compensation

Resolution No. 02-24-1844

old step	6	7	8	9	10	11	12	13	14	15			
Grade Step	1	2	3	4	5	6	7	8	9	10	11	12	13
8	15.56	15.88	16.18	16.48	16.79	17.10	17.44	17.78	18.11	18.46	18.81	19.17	19.54
9	16.25	16.55	16.86	17.19	17.53	17.86	18.20	18.54	18.89	19.27	19.64	20.02	20.40
10	16.98	17.32	17.67	18.02	18.38	18.75	19.12	19.51	19.89	20.29	20.69	21.11	21.54
11	17.72	18.07	18.45	18.81	19.18	19.57	19.97	20.36	20.77	21.18	21.61	22.05	22.48
12	18.45	18.80	19.16	19.54	19.91	20.29	20.67	21.09	21.49	21.90	22.33	22.75	23.19
13	19.30	19.66	20.04	20.42	20.81	21.22	21.63	22.05	22.46	22.91	23.36	23.80	24.26
14	20.16	20.55	20.95	21.36	21.77	22.18	22.62	23.06	23.49	23.94	24.41	24.88	25.35
15	21.10	21.53	21.95	22.39	22.84	23.29	23.76	24.24	24.72	25.22	25.72	26.24	26.76
16	22.04	22.45	22.90	23.34	23.78	24.24	24.73	25.20	25.68	26.18	26.69	27.21	27.74
17	23.07	23.50	23.95	24.42	24.90	25.38	25.86	26.38	26.89	27.41	27.95	28.49	29.04
18	24.13	24.61	25.07	25.55	26.04	26.56	27.07	27.59	28.14	28.68	29.25	29.82	30.40
21	27.50	28.05	28.59	29.14	29.71	30.30	30.88	31.48	32.10	32.71	33.34	34.00	34.67
23	29.70	30.29	30.87	31.47	32.09	32.70	33.36	34.00	34.66	35.34	36.03	36.74	37.45
25	32.19	32.81	33.47	34.11	34.77	35.47	36.15	36.87	37.59	38.33	39.08	39.85	40.63
26	33.52	34.17	34.83	35.52	36.21	36.92	37.64	38.38	39.13	39.89	40.67	41.47	42.28

8	Custodian	14	Dispatch/Corrections Officer	18	Administrative Assistant - Police Corrections Sergeant Firemedic/Trainer Accounting Generalist/Technician
9	Library Assistant I	15	Public Works Administrative Assistant MARKETING AND COMMUNITY DEVELOPMENT COORDINATOR		
12	DMV Assistant Recreation Coordinator Library Assistant II Nolan Center Attendant - Museum Collection Nolan Center Coordinator	17	Police Officer Recruit Accounting Clerk II	21	Police Officer Probationary
13	Accounting Clerk Utility Accounts Clerk Property & Sales Tax Accounting Clerk			23	Police Officer
				25	Police Sergeant
				26	Police Lieutenant

Permanent, Salaried (Exempt) Employee Pay Plan, City and Borough of Wrangell, Monthly Compensation

old step	6	7	8	9	10	11	12	13	14	15			
Grade Step	1	2	3	4	5	6	7	8	9	10	11	12	13
19	4,379.04	4,463.32	4,551.75	4,638.10	4,726.54	4,817.05	4,912.77	5,006.40	5,102.12	5,203.04	5,303.96	5,406.96	5,511.00
22	4,950.22	5,048.02	5,146.86	5,247.78	5,348.70	5,453.78	5,559.90	5,666.02	5,779.42	5,891.79	6,007.27	6,123.79	6,246.27
24	5,358.06	5,464.18	5,569.26	5,677.46	5,790.87	5,902.19	6,015.59	6,135.24	6,253.84	6,378.69	6,502.50	6,630.47	6,760.52
25	5,579.67	5,687.87	5,801.27	5,913.63	6,027.04	6,147.72	6,266.33	6,391.18	6,516.03	6,643.99	6,773.00	6,907.22	7,042.47
27	6,056.17	6,174.77	6,293.38	6,420.31	6,544.12	6,672.09	6,804.22	6,935.31	7,074.72	7,212.05	7,352.51	7,496.08	7,644.86
28	6,458.64	6,587.16	6,714.66	6,849.30	6,981.90	7,119.60	7,259.34	7,402.14	7,548.00	7,695.90	7,847.88	8,001.90	8,158.98
30	6,873.92	7,011.26	7,146.51	7,289.04	7,429.50	7,576.19	7,726.01	7,876.87	8,031.89	8,191.07	8,351.29	8,515.67	8,683.18
31	7,148.59	7,292.16	7,432.62	7,580.35	7,727.05	7,878.95	8,035.01	8,192.11	8,353.37	8,518.80	8,685.26	8,855.88	9,030.67
32	7,434.70	7,583.48	7,730.17	7,893.51	8,036.05	8,194.19	8,356.49	8,519.84	8,687.34	8,859.01	9,032.75	9,210.66	9,391.69
33	7,732.25	7,886.23	8,039.17	8,199.39	8,357.53	8,521.92	8,690.46	8,860.05	9,034.83	9,213.78	9,393.77	9,578.96	9,767.28
34	8,041.25	8,202.51	8,360.65	8,527.12	8,691.50	8,863.17	9,037.95	9,214.82	9,395.85	9,582.08	9,769.36	9,961.83	10,158.47
35	8,362.74	8,530.24	8,694.62	8,868.37	9,039.00	9,217.94	9,400.01	9,583.12	9,772.48	9,965.99	10,160.55	10,360.30	10,564.22

19	Civic Center Manager Library Director	28	Economic Development Director	30	Electrical Superintendent Director of Public Works & Capital Projects Port & Harbor Director
22					
24	Parks & Recreation Director Fire Chief Nolan Center Director Construction and Facility Manager			35	Police Chief Deputy Borough Manager

Temporary/Part-time/Seasonal Employees
Hourly Compensation

Actual Temp Rates, Calendar Year 2023

	1	2	3	4	5	6	7	8	9	10	11	12	13
7	12.00	12.33	12.66	12.99	13.32	13.65	13.98	14.31	14.64	14.97	15.30	15.63	16.00
8	15.00	15.50	16.00	16.50	17.00	17.50	18.00	18.50	19.00	19.50	20.00	20.50	21.00
9	18.00	18.33	18.66	18.99	19.32	19.65	19.98	20.31	20.64	20.97	21.30	21.63	22.00

10 Fixed hourly rate of \$20.00 per hour

7	Nolan Center Theater Temporary Worker
8	Aquatics & Recreation Temporary Worker Election Worker Library Technician
9	Election Chair and Co-Chair Person Parks Maintenance Temporary Worker Port & Harbor Maintenance Temporary Worker Maintenance/Custodian Temporary Worker

10 Management Intern Position

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	February 13, 2024
	<u>Agenda Section</u>	15

Executive Session: IBEW Collective Bargaining Agreement Negotiations Progress

<u>SUBMITTED BY:</u>
Mason Villarma, Interim Borough Manager

<u>FISCAL NOTE:</u>		
Revenue Received:		
FY 24:	FY 25:	FY26:
Amount Budgeted:		
Account Number(s):		
Account Name(s):		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	Port Commission
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS:

RECOMMENDATION MOTION:

I move, pursuant to AK 44.66.310(c)(1), that we go into Executive Session, and invite the Interim Borough Manager and Assistant Interim Borough Manager, to discuss the Collective Bargaining progress which is a matter by law required to be confidential.