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Tuesday, June 11, 2019  
7:00 PM

Location: Borough Assembly Chambers  
City Hall

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**1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Jim DeBord
- b. CEREMONIAL MATTERS – None.

**2. ROLL CALL**

**3. PERSONS TO BE HEARD**

**4. AMENDMENTS TO THE AGENDA**

**5. CONFLICT OF INTEREST**

**6. CONSENT AGENDA**

- [a.](#) Consent Agenda MOTION
- [b.](#) Assembly Minutes - May 28, 2019 (Regular)
- [c.](#) Assembly Minutes - May 31, 2019 (Special)
- [d.](#) CORRESPONDENCE: School Board Action - May 20, 2019 (Regular)

**7. BOROUGH MANAGER'S REPORT**

- [a.](#) Borough Manager's Report - KYP's
- [b.](#) Water Production Report from 5/27 through 6/3/2019
- [c.](#) Water Report - as of 5/6/19
- [d.](#) Parks & Recreation Department Report
- [e.](#) Travel Report - May 2019

**8. BOROUGH CLERK'S FILE**

- [a.](#) Borough Clerk's File

**9. MAYOR AND ASSEMBLY BUSINESS**

**10. MAYOR AND ASSEMBLY APPOINTMENTS – None.**

**11. PUBLIC HEARING**

- [a.](#) **PROPOSED ORDINANCE No. 962 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 13.12.050, FEE SCHEDULES, IN ITS ENTIRETY AND ESTABLISHING A NEW PROCESS FOR FEE SCHEDULES IN CHAPTER 13.12, PARKS AND RECREATION DEPARTMENT, OF THE WRANGELL MUNICIPAL CODE**

- b.** **PROPOSED ORDINANCE No. 963** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.09.045, CONFIDENTIAL INFORMATION, IN CHAPTER 5.09, EXCISE TAX ON MARIJUANA, OF THE WRANGELL MUNICIPAL CODE

**12. UNFINISHED BUSINESS**

- a.** **PROPOSED RESOLUTION No. 06-19-1467** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2019-2020

**13. NEW BUSINESS**

- a.** **PROPOSED RESOLUTION No. 06-19-1468** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2019 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2019 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES
- b.** **PROPOSED ORDINANCE No. 964** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA SUBMITTING TO QUALIFIED VOTERS A PROPOSITION TO REPEAL SECTION 3-9 OF THE HOME RULE CHARTER FOR THE CITY AND BOROUGH OF WRANGELL
- c.** **PROPOSED RESOLUTION No. 06-19-1469** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE FEE SCHEDULE FOR USE OF PARKS AND RECREATION FACILITIES AND PARTICIPATION IN PARKS AND RECREATION PROGRAMS
- d.** **PROPOSED RESOLUTION No. 06-19-1470** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE SECURE RURAL SCHOOLS FUND INCREASING THE REVENUE FROM THE SECURE RURAL SCHOOLS PAYMENT IN THE AMOUNT OF \$154,475.32 (FROM \$832,105 TO \$986,580.32)

**14. ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

**15. EXECUTIVE SESSION**

- a.** Discussion with the Borough Attorney and Borough Manager on the upcoming IBEW Union Negotiations and the City & Borough of Wrangell's Collective Bargaining Agreement

**16. ADJOURNMENT**

**CITY & BOROUGH OF WRANGELL, ALASKA**

**Consent Agenda MOTION**

***Move to approve the Consent Agenda as submitted.***

**SUBMITTED BY:**

Kim Lane, Borough Clerk

**INFORMATION:**

*Consent agenda. Items listed on the consent agenda or marked with an asterisk (\*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the consent agenda shall be removed from the consent agenda and placed under New Business for assembly action.*

## Minutes of Regular Assembly Meeting

Held on May 28, 2019

Mayor Stephen Prysunka called the Regular Assembly meeting to order at 7:00 p.m., May 28, 2019, in the Borough Assembly Chambers. The pledge was led by Assembly Member David Powell and the roll was called.

PRESENT: PRYSUNKA, GILBERT, DELONG, POWELL, MORRISON, DECKER, DEBORD

ABSENT: NONE

Borough Manager Von Barga and Borough Clerk Lane were also in attendance.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA – None.

### CONFLICT OF INTEREST

DeBord stated that because he worked for Wrangell Medical Center and they provided services for the Wrangell Public School, he might have a conflict. Mayor Prysunka stated that he did not see a Conflict; there were no objections from the Assembly.

### CONSENT AGENDA

- a. Consent Agenda MOTION
- b. Assembly Minutes - May 14, 2019 (Regular)
- c. CORRESPONDENCE School Board Action – May 10, 2019 (Special)
- d. Review of the Certification of 2019 Real Property Tax Roll by Appraisal Company of Alaska

***M/S: Gilbert/DeLong to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.***

### BOROUGH MANAGER'S REPORT

Manager Von Barga's reported on the following items:

- Wrangell Medical Center Groundbreaking Ceremony – Thursday, May 30, 2019 from noon to 1:30 p.m.
- SEAPA Board meeting; asking to change FY to a Calendar Year
- Representative from Viking Cruises; looking at adding Wrangell as a stop in the coming years
- Last week the Mayor and Manager met with WCA; would like to pay to have the lot next to the Carving Shed paved; DEC has not yet signed off on the soil yet; will follow up
- Notification: purchased one fuel fuselage from Nome; will allow us to clean fuel before it goes into our system (\$20,000)

- Water Conservation Town Hall meeting – June 12<sup>th</sup>
- Received the 6% (\$61,168) from the SRS funding; Federal Government originally held the 6% out of the amount previously received

Decker questioned what our Water Strategy for notifying the public was.

Von Bargaen stated that Staff would be discussing a strategy; talking to the media, etc.; inviting SEAPA would also be a good idea.

Prysunka stated that we need to give people some notice before hitting them with a Water Stage Watch enforcement; having water at least at the fuel docks is a must.

#### BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

#### MAYOR AND ASSEMBLY BUSINESS

Morrison reported that she attended a Friends of the Museum meeting; about 15 people showed up; going to have a membership drive to rejuvenate the Board; wonderful exhibit coming to the Museum in a couple of weeks; will hold a reception for that.

Prysunka gave a SEAPA update; sitting now at 1,285 feet; dropped about 10-15 below our worst year; should be adopting the buffer of 1,290 feet in June so that water cannot be sold to the South if the water drops below that level; worried that we are starting to reach the end of the snow pack; next SEAPA Board meeting will be June 19<sup>th</sup> in Wrangell at the Nolan Center.

Prysunka stated that he and Manager Von Bargaen met with the Forest Service about the derelict vehicles on Zarimbo; Prysunka questioned the wrecked vehicle that was around Lower Salamander; Forest Service was asking for assistance from the City; feels that if there is no plan to take care of the vehicles on Zarimbo at this time; would like to see a plan in place first.

MAYOR AND ASSEMBLY APPOINTMENTS – None.

#### PUBLIC HEARING

**11a** Official Public Hearing on the FY 2019-20 Budget

Mayor Prysunka declared the Public Hearing open on the FY 2019-20 Budget.

Von Bargaen stated that the approval of the FY 2019-20 will come back to the Assembly for approval on June 11, 2019; assessment role will be reflected in the FY 2020 Budget.

***Caleb Vierkamp, resident*** asked if the City would be operating with a deficit this year, and if the City had a reserve; questioned what the unrestricted amount of the reserves were as opposed to the restricted reserves.

Von Barga stated that it's a deficit budget because we are pulling from the unrestricted reserves to bridge that deficit gap; the restricted reserves are to be used for a specific purpose whereas the unrestricted reserves are available for use at any time.

Recessed at 7:30 p.m.  
Reconvened at 7:36 p.m.

UNFINISHED BUSINESS – None.

NEW BUSINESS

**13a** Approval of the FY 2020 Wrangell Public School District Budget, Amending the Total Local Contribution to \$1,365,117

***M/S: Decker/Morrison to approve the FY 2020 Wrangell Public School District Budget, amending the total local contribution to \$1,365,117.***

Prysunka stated that he was nervous because he had asked for the School Budget Actuals for the last month; were told that we would receive them by Friday; have not received them still; being asked to make a decision without all of the information; don't understand why any budgeting process didn't have the ability to show actuals; we are being asked to spend money in a deficit situation when we cannot see what was spent in this budget; we requested this information in a formal manner with no follow-up from the School; inclination is to lower the contribution amount with a caveat that if they need additional funding, they could come to the Assembly for that; last year, the Assembly funded the maximum and the school didn't pull from reserves and banked funds for their reserves while the City pulled from its reserves to cover expenses.

Gilbert stated that she wished that we had more information as well; school district was requesting \$100,000 more than what the Assembly talked about funding them at the last Work Session; in the meantime, we found out that we will receive \$50,498 additional education allocation funds; came to this meeting, wanting to fight for that funding to go towards the school contribution but I don't have anything to fight for; may lose the art program and the guidance counselor at the school.

Superintendent Debbie Lancaster explained that Ms. Jennifer Miller will not be in a designated classroom; will be receiving an additional 12.5% salary increase to pay for pre-time and some extra days at the beginning and end of the school year to cover for some administrative duties; will be taking on the responsibilities of an administrator; will not be replacing her position; will be re-distributing students to other teachers; hiring a long-term substitute to cover for Matt Nore, who was deployed.

Powell stated that he has spent a lot of time reviewing this budget and he cannot figure out how the School Board passed a budget without receiving all the information needed to pass a budget.

Gilbert confirmed that the School is required to submit a budget to the Assembly by May 1<sup>st</sup>; we then are required to submit the funding amount to the School, in writing, within 30 days.

Von Bargen confirmed for the Assembly that the School could come back to the Assembly to request more funding.

Decker stated that she believed that the Assembly had good rationale behind the amount of funding the Assembly was proposing; not sure that with the additional information, that would change the rationale; to be fair, there are two new positions: the Superintendent and the Finance Director and they have provided a lot more information this year than in years past; still satisfied with the proposed funding.

Gilbert stated that last years budget was easier to read because they had the prior budget to refer to; this year, they started with a zero budget; cutting the school budget anymore than the proposed \$100,000 seems punitive; hopefully, this is the one off year that the legislature has put us in.

Prysunka stated that he didn't believe that this was a one-off year; would like to see the school come to us if they need more funding; don't want to see the school fund their reserves when we are having to pull from our reserves to fund our projects and failing infrastructure; don't know how to make an informed decision without all of the information doesn't make since; being told to make a decision and then afterwards, receive the information doesn't make since.

Superintendent Lancaster said that she saw the email late this afternoon, that stated that Ms. Buhler could possibly get the information to the Assembly after the Budget Committee meeting; Ms. Lancaster stated that she would do her best to make sure that that was done; apologized that she had not personally checked into this.

In response to Prysunka as to if Ms. Lancaster had seen the actuals year-to-date, Ms. Lancaster's answer was no.

Gilbert questioned if some of the problem might be because the school was doing a different kind of budget.

Ms. Lancaster said that yes, that was a great point; it's been challenging trying to get the systems to talk to each other.

***M/S: Powell/Morrison to postpone this item and hold a Special Assembly meeting on May 31, 2019.***

Powell stated that he would like to give the school a few more days.

Decker questioned if this would really change the Assembly's opinion; her impression was that this was the way the School Board approve their budget in the past; this information is what the Assembly was asking for, not the School Board.

Gilbert stated that the Schools are very near to everyone's heart; would like to postpone so that we can make an informed decision based on where they stand.

Morrison questioned what the Assembly proposed if the School didn't come up with the information.

Prysunka stated that he wasn't proposing a penalty; each Assembly Member will vote how they wish.

***Motion approved with DeLong, Decker, Powell, DeBord, Gilbert, and Morrison voting yes; Prysunka voted no.***

**13b PROPOSED ORDINANCE No. 962** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 13.12.050, FEE SCHEDULES, IN ITS ENTIRETY AND ESTABLISHING A NEW PROCESS FOR FEE SCHEDULES IN CHAPTER 13.12, PARKS AND RECREATION DEPARTMENT, OF THE WRANGELL MUNICIPAL CODE

***M/S: DeLong/Gilbert to approve first reading of Ordinance No. 962 and move to a second reading with a Public Hearing to be held on June 11, 2019. Motion approved unanimously by polled vote.***

**13c PROPOSED ORDINANCE No. 963** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.09.045, CONFIDENTIAL INFORMATION, IN CHAPTER 5.09, EXCISE TAX ON MARIJUANA, OF THE WRANGELL MUNICIPAL CODE

***M/S: Powell/Morrison to approve first reading of Ordinance No. 963 and move to a second reading with a Public Hearing to be held on June 11, 2019. Motion approved unanimously by polled vote.***

**13d PROPOSED RESOLUTION No. 05-19-1465** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING PERSONNEL POLICY SECTION 105, EMPLOYMENT OF RELATIVES, TO ADD A REPORTING SITUATION AND PROVIDE FOR AN EFFECTIVE DATE

***M/S: Morrison/Gilbert to approve Resolution No. 05-19-1466, amending Personnel Policy Section 105, Employment of Relatives, to add a reporting situation and provide for an effective date. Motion approved unanimously by polled vote.***

**13e PROPOSED RESOLUTION No. 05-19-1466** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY19 BUDGET IN THE SALES TAX FUND, STREETS RESERVES, BY ACCEPTING THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION'S RETURN OF BOROUGH MATCHING FUNDS, IN THE AMOUNT OF \$55,369.31, PROVIDED FOR THE WRANGELL ROAD IMPROVEMENT PROJECT (FRONT STREET REVITALIZATION), AND AUTHORIZING ITS EXPENDITURE

***M/S: Gilbert/Powell to approve Proposed Resolution No. 05-19-1466, amending the FY2019 Sales Tax, Street Reserves, by accepting a return of Borough Matching Funds from the State of Alaska DOT in the amount of \$55,369.31.***



Von Barga stated that we need to amend the budget to reflect a carry-forward in the FY2020 budget; need to have Assembly approve the funds.

***Motion approved unanimously by polled vote.***

**13f** Approval of a Sole Source Contract, in Conformance with Wrangell Municipal Code Section 5.10.050(E), with Truly360 for Digital Marketing Assistance on the Google Platform, in the Amount of \$18,168

***M/S: Morrison/Powell to approve a sole source contract, in conformance with Wrangell Municipal Code Section 5.10.050(E), with Truly360 for Digital Online Marketing Assistance on the Google platform, in the amount of \$18,168. Motion approved unanimously by polled vote.***

Prysunka stated that the Attorney’s file was available for review by the Assembly in the Clerk’s office.

EXECUTIVE SESSION – None.

Regular Assembly meeting adjourned at 8:20 p.m.

\_\_\_\_\_  
Patricia Gilbert, Vice-Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

**Minutes of Special Assembly Meeting  
Held on May 31, 2019**

Mayor Stephen Prysunka called the Special Assembly meeting to order at 5:15 p.m., May 31, 2019, in the Borough Assembly Chambers.

PRESENT: PRYSUNKA, GILBERT, DEBORD, DELONG, POWELL, MORRISON, DECKER

ABSENT: None

Borough Manager Von Bargaen and Borough Clerk Lane were also in attendance.

**CONFLICT OF INTEREST** – DeBord declared a potential Conflict due to his employment at the Wrangell Medical Center (WMC); WMC has contracts with the School District. Prysunka stated that he didn't see a Conflict since he didn't benefit personally. There were no objections from the Assembly.

Powell declared a potential Conflict due to his wife being an employee of the School District. Prysunka stated that he didn't see a Conflict since he didn't benefit personally. There were no objections from the Assembly.

**PERSONS TO BE HEARD** – None.

**ITEM(s) OF BUSINESS**

**5a** Approval of the FY 2020 Wrangell Public School District Budget, Amending the Total Local Contribution to \$1,365,117 (*postponed from the May 28, 2019 Regular Borough Assembly Meeting*)

Decker requested a summary of the information that had been received from the school, late in the afternoon.

Von Bargaen stated that there was a significant Delta between what the anticipated request for next year and what the budget this year was; year end estimates had been missing but were now on the submittals that were received this afternoon; FY 2019 School Districts year end budget is now updated to read as \$5.2 million dollars, which is a difference of roughly \$600,000; was originally listed at \$5.9 million dollars.

**Georgianna Buhler, School District Business Manager** reported that the FY 2019 that is being projected was \$5.8 million dollars in expenses, almost \$5.9 million dollars in expenses; still some work that needs to be done with the Maintenance Director when he returns.

Von Bargaen stated that in reading the new budget information received, the School District was not planning on taking any funds from the 503 funds.

Buhler stated that by reducing funding, the district was able to not have to pull any money from the 503 fund; at this point, projecting roughly a \$227,000 carry-over of which about

\$140,000 of that would be restricted and not available for use; unrestricted portion would be about \$83,000-\$84,000.

In response to Von Bargaen, Buhler stated that the \$143,000 was part of the 10% carry-over that is restricted.

When questioned by Prysunka on how the 503 funds were managed, Buhler stated that there is no Board policy that directs how the 503 funds were spent yet; had been an internal administrative function; cannot find evidence that it had been a Board policy to direct how those funds were managed.

In response to Gilbert's question on the FY 2017 503 fund reporting of \$585,000, Buhler stated that there are a number of reporting efficiencies that need to be cleaned up; prior administration had incorrectly reported on that fund; it's a manual updated field that needs to be made from the General Ledger; the numbers that the Assembly had in front of them were the numbers that had been taken directly from the General Ledger and had been verified with audits for those years.

Buhler continued to answer several more questions from Von Bargaen and the Assembly regarding the restricted funds, the carry-over funds, and the Foundation Support.

Von Bargaen recapped for the Assembly:

- School Budget of \$6,341,573 (before upcoming School Budget amendments)
- Request in that budget was: Local minimum contribution of \$616,689 and the SRS contribution of \$848,488 for a total of \$1,465,117.
- At the last Work Session that the Assembly had, the Assembly had requested that the total contribution be dropped by \$100,000 which brought the total proposed contribution to \$1,365,117.
- The way that City Administration proposes to make that payment would be to pay the minimum contribution with SRS Education Allocation funds of \$869,887 and that the remainder of the \$1,365,117 (which is \$495,230) to come from the Sales Tax funds.
- Last Friday, we received an increase of just over \$60,000 of SRS payment; 94% of that, if SRS Education Allocation funds were used for the contribution would be \$57,498; making the total SRS Education Allocation contribution \$927,385.

Von Bargaen questioned if the Assembly wanted to provide the additional \$57,498 of the Education Allocation SRS funds since it was unanticipated revenue; or does the Assembly want that amount to be reduced from the Sales Tax Fund contribution, making the total school contribution remain at \$1,365,117.

Von Bargaen confirmed for Gilbert that the Assembly had decided that in addition total school contribution, an estimated \$65,000 would also come out of SRS to pay for the repair of school sidewalks.

Buhler stated that it will be Administrations recommendation to the School Board that the School Board Policy committee look at drafting policy that directs how the 503 funds are handled.

Ms. Buhler summarized by saying that there would be \$227,709 carried over to FY2020; of which \$143,901 would potentially be restricted and \$83,803 would be unrestricted.

***Drew Larrabee, Wrangell Public School Shop Teacher*** stated that a great deal of the reasoning behind not moving forward on the replacement of the bleachers was due to the constraints that the State was potentially putting on the School.

***M/S: Gilbert/Morrison to amend the motion to reflect a contribution to the School from SRS Funds of \$927,385 and a contribution from the City Sales Tax Fund of \$537,732 for a total contribution of \$1,465,117.***

Gilbert stated that because seeing now that the School can only carry over \$83,808; that's alarming; over \$300,000 decrease.

After some discussion and clarification, Decker confirmed that the carry over amount was higher than the \$83,808 amount.

***Motion failed with Decker, Powell, DeBord, Morrison, DeLong, and Prysunka voting no; Gilbert voted yes.***

Von Bargaen stated that we were back to the original motion which was to approve the FY 2020 Wrangell Public School District Budget, Amending the Total Local Contribution to \$1,365,117; still needs an answer about the additional \$57,000.

Von Bargaen additionally stated that what Administration was recommending was that the local contribution to the Schools be paid for with SRS funds; if the Borough did that, because SRS money cannot be broken up into two different things, (cannot be part contribution and part Federal Passthrough), would need to give the entire amount of the SRS Contribution which is \$927,385; that amount would include the additional \$57,000; need to know if the Assembly wants to reduce the recommended Sales Tax Fund amount by \$57,000 so that the total contribution would be the \$1,365,117.

***M/S: DeLong/Gilbert to amend the motion to fund \$927,385 from the SRS Funds with the additional \$437,732 from the City Sales Tax Fund.***

Prysunka stated that he would like to see the School use some of their reserves to fund their budget; City has failing infrastructure and we are approving a City deficit budget and tapping into our reserves; confused still at how much has been cut from the School Budget; last year, School was willing to tap into its reserves for the amount of \$290,000; if they tapped into their reserves for that amount, we could use the money to fix some of our failing infrastructure; should possibly hold back some of that money so that they tap into their reserves; not telling the Schools how to spend their money; that's up to the School to decide whether or not to use their reserves or to amend their budget.

Prysunka further stated that for years we have been giving the Schools the SRS funding plus additional money on top of that because we thought that we were compelled to do that; found out just this year that no, that isn't the case.

Von Bargen stated that just as the Assembly cannot direct the School on how to spend their money, they also cannot direct the School to take money from their reserves. Prysunka agreed.

Decker stated that with the information that Ms. Buhler brought forward, it has helped the Assembly on understanding the overall budget.

Buhler explained that the new zero-based budgeting approach will help them to identify their expenses; the new encumbrance module helps them to get the information that they need and tracks the spending; makes them more nimble and able to know what they are working with.

In response to Powell, Ms. Buhler stated that the \$290,000 amount had originally been in the FY 2018 budget and it was not spent; was brought forward into the FY 2019 budget but it stalled for the bleachers.

Von Bargen stated that there are no funds allocated to come from the reserves in the FY 2020 budget. Ms. Buhler confirmed that yes, that is correct.

Von Bargen stated that the Sales Tax Fund money that goes towards Education is designated as Education, Health, and Sanitation; anything related to water or sewer could be funded with the Sales Tax Funds.

DeLong requested that her amendment be withdrawn. There were no objections from the Assembly.

***M/S: Decker/Morrison to substitute the motion that the City approve \$1,000,000 contribution in SRS funding to go directly to the Schools for FY 2020 School Year and consider a future request for up to \$200,000 for building repair and maintenance reimbursement after receiving a report of building repair and maintenance projects that have been completed for FY 2020.***

Prysunka conferment that this would mean an \$18,000 decrease in the budget.

Buhler stated that what was in the budget was just the ongoing maintenance; if anything, major needed to be repaired, they would pull from the reserve fund, up to \$25,000, which was the kicking point for the City since they are City buildings.

Buhler stated that what she was hearing was that the School has to do all of the maintenance and all of the CIP on the buildings, reducing what's going to kids and then getting reimbursement later.

Decker stated that what she intended was that the School could use up to \$200,000 from the 503 Fund for building maintenance and repair; then come to the City and ask for those funds to be reimbursed.

Buhler stated that what it says to her is that the City is cutting what goes into the classroom, \$365,000; would need to redo the budget and it wouldn't come out of maintenance, would come out of the classroom and come off the backs of kids.

In response to Prysunka that the School also has the reserve account, Buhler stated that the reserve account doesn't go towards the kids.

Buhler stated that it was a clunky mechanism and it hamstrings the District to pay its bills in a timely manner.

Powell stated that by the City proposing the cut, it has nothing to do with taking any money out of the classrooms; that is up to the School Board and the District to either cut the budget or take it out of the reserve funds; has nothing to do with the Assembly taking money directly from kids; we are operating on a deficit and we are looking at passing a little bit of the deficit on.

Prysunka stated that the Assembly was not looking at the School Budgets line items; we don't have that say on how the School balances their budget.

Prysunka stated that he didn't really like the idea of the district having to come back and ask for money.

Powell stated that he would like to see the Assembly and the School Board have a meeting to come to an agreement on what CIP projects could be done; where the School could use funds from their 503 Fund and the Assembly could give them those funds back.

Decker stated that we could not direct them on how to use their funds.

Prysunka stated that he is watching a reserve shrink and watching another reserve grow; we are pulling from City reserves to fund the School reserves; it's irresponsible as an elected official who is a custodian of the Sales Tax Fund; if we cannot pay for things that need to be done out of that fund, we have to bond; user fees go up; trying to balance it all out.

Powell suggested that the contribution be \$1,300,000 which would be a total cut from what the School was asking for of \$165,000; then let's have a meeting and discuss the CIP funds; lets talk about how to make this work.

**Aaron Angerman, School Board Member/Budget Committee Chairperson** stated that he would like to see the collaboration and transparency; working towards a more sustainable budget; understands the need for building maintenance but believes that it's a separate issue; a substantial cut would affect the classroom.

Prysunka stated that in the past, the Assembly would just say yes; believed that the City was mandated to give the School every penny that they were asking for; more scrutiny this year because we actually have some say on how much money is funded; trying to make an informed decision on how much money comes from the City; last year the School Board approved spending \$290,000 out of its reserves to fund bleachers and operations; it is within reason that

the School Board could look at doing that again.

***M/S: Gilbert/Powell to amend the amendment to provide a contribution from the SRS Funds and \$300,000 form the City Sales Tax Funds and remove the \$200,000 conditions.***

Decker stated that she was okay with the \$1.3 million dollars however she would still like to see the carrot out there for building maintenance.

Von Bargaen stated that if the Assembly wanted to use SRS Funds to pay for School CIP projects, that could be done.

Decker stated that she would like to see the Assembly look at funding the School through SRS Funds instead of City Sales Tax Funds because we have a lot of Water issues and City Sales Tax Funds can be used to fund those issues; lines breaking and processing issues, we might need those funds.

***Annya Ritchie, School Board Member*** stated that what she believes is that we should all be fiscally responsible; does not negate the fact that our student needs are growing; if the pocket of money is reduced, we will have to make hard decisions on where that money will have to come from; understands that the City is taking \$100,000 from the original request but asked that the City not reduce the funding any more than that.

Prysunka stated that what the Assembly was concerned with was that the ongoing maintenance was not getting done, that maintenance that could have been a \$12,000 project, it might become a major expense; not trying to throw up barriers, just trying to get more work done.

In response to Decker on the total SRS Funds available, Von Bargaen stated that once we give the School the funds from the SRS Fund, it will go to about \$2.8.

***Matt Gore*** spoke out that he had a serious question.

Prysunka asked that Mr. Gore come to the podium to speak.

Mr. Gore questioned the AK Statue 14.14.060(c) and it states therefore that the has until May 30<sup>th</sup> to determine the amount that will be made available to the school district from local sources. The school budget, as submitted includes all that.....

Von Bargaen stated that we have 30 days and that if you read the revised Agenda Statement, the original Agenda Statement states May 30<sup>th</sup>; the budget was submitted to us on May 1<sup>st</sup>, so we have until May 31<sup>st</sup> to provide that information...

Mr. Gore voiced .... "then you should probably update your Board packet, that would be great."

Von Bargaen stated that it was updated.

Mr. Gore said: "well, the original packet..... so, are we misquoting State Statute in there then?"

Prysunka stated that we were ready to make this decision at our last Assembly meeting but that we had requested the Actuals for over a month and they never came until the following day after our

Assembly Meeting and we postponed action on this item from that meeting until tonight.

Von Bargen stated that the Agenda Statement from the last meeting remains unchanged; we cannot amend language in that packet; tonight's packet clearly states that the date is May 31<sup>st</sup> because we have 30 days.

Von Bargen stated that the School District could come back to the City to ask for additional funding, up to 1.9 million dollars, at any time.

DeLong stated that we are all here for the same reason; not trying to take anything away from the kids.

Von Bargen clarified for Gilbert that on Sales Tax Use, 28%, water pipes would fall under the allowable use for Health; water, sewer, sanitation, etc.

After discussion on the amendments, the Assembly approved unanimously to withdraw both amendments, bringing back the original main motion to approve the total local contribution of \$1,365,117.

***M/S: Decker/Morrison to amend the motion to approve the FY 2020 Public School District Budget Total Local Contribution of \$1,300,000 to come from SRS Funds.***

Prysunka stated that if this amendment was approved, the total contribution would be reduced by \$65,000.

Von Bargen reiterated that the reduction would be \$165,117 from the original request from the School.

Powell stated that the Assembly was sitting here on a Friday night; Mayor may stop him, but he stated that he wanted to ask Matt (Mr. Gore) a question.

Prysunka stated that no, that would not be allowed.

Powell asked if the Assembly objected.

Prysunka recessed the Special Assembly meeting at 7:31 p.m.  
Special Assembly meeting reconvened at 7:40 p.m.

Prysunka asked that the motion, as amended be read for the Assembly.

Clerk Lane stated that the motion, as amended currently reads as: move to approve the FY 2020 Wrangell Public School District Budget, Amending the total Local Contribution to \$1,300,000, to come from SRS Funds.

Prysunka stated that in his mind, he thinks that pulling this contribution from SRS funds, it frees up Sales Tax Funds for various projects.

Morrison and Prysunka both reiterated that SRS funds were not a guarantee; might not be available in the future.



***Amendment to the motion was approved unanimously by polled vote.***

***Main motion, as amended, was approved unanimously by polled vote.***

***M/S: Decker/Powell to appropriate up to \$100,000 of SRS funds for reimbursement of Building Maintenance & Repairs subsequent on a Work Session with the School Board.***

In response to Von Bargaen on if the Assembly wanted the \$100,000 broken out in the City's FY 2020 budget, the Assembly said that yes, that's what they wanted.

DeBord stated that he would like to see the School give the Assembly a more solid number and express what they are wanting to do or what they need.

Decker stated that this will be a joint effort, if the school comes back to the Assembly and says that they need \$25,000 then the Assembly would approve that and if the School didn't use the remaining amount, it would stay in the SRS Fund.

Von Bargaen stated that the Assembly would approve any appropriation that the School brings forward.

Prysunka stated that this was not about restricting access but about encouraging access; more we can streamline this, the better.

***Motion approved unanimously by polled vote.***

Special Assembly meeting adjourned at 7:49 p.m.

-  
\_\_\_\_\_  
Steve Prysunka, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, MMC, Borough Clerk

## BOARD ACTION

## WRANGELL PUBLIC SCHOOL BOARD REGULAR MEETING (PAGE 1) MAY 20, 2019

FOR DETAILS, CONTACT:  
DR. DEBBE LANCASTER  
SUPERINTENDENT  
DIRECT PHONE: 907-874-2347

- Approved the agenda as presented
- Approved the minutes of: April 15, 2019 Regular School Board Meeting
- Approved the minutes of April 30, 2019 Special School Board Meeting
- Approved the minutes of May 10, 2019 Special School Board Meeting
- Approved the Disposal of Surplus Equipment
- Offered Jennifer Davies a contract addendum for 1 hour @ \$31.75 to conduct Parent Teacher Conferences
- Offered Alyssa Allen an extracurricular contract for the position of Head Volleyball Coach
- Approved the hire of Brian Cooper, Custodian
- Reviewed the Resignation of Jason Clark, Custodian
- Appointed a Committee to interview the Student Representative to the Board Candidates
- Approved the Migrant Education Literacy Grant application
- Approved the NRA School Shield Grant application
- Approved the SRSA Grant Application
- Accepted the second reading of:
  - Board Policy 3515, School Safety and Security
  - Board Policy 5131.7, Weapons in School
  - Board Policy 5138, Student Possession & Use of Portable Electronic Devices, Including Cell Phones
  - Board Policy 5145.3, Nondiscrimination
  - Board Policy 7124, Student Representative to the Board
- Accepted the first reading of:
  - Board Policy 5121, Grades/Evaluation of Student Achievement
  - Board Policy 5144.14, Suspension and Expulsion
  - Board Policy 6161.4, Student Technology Usage Policy
  - Board Policy 7010, Public Statements
  - Board Policy 7125. Duties of Individual Board Members
- Adjourned

FOR RELEASE: 2:00 PM  
MAY 24, 2019

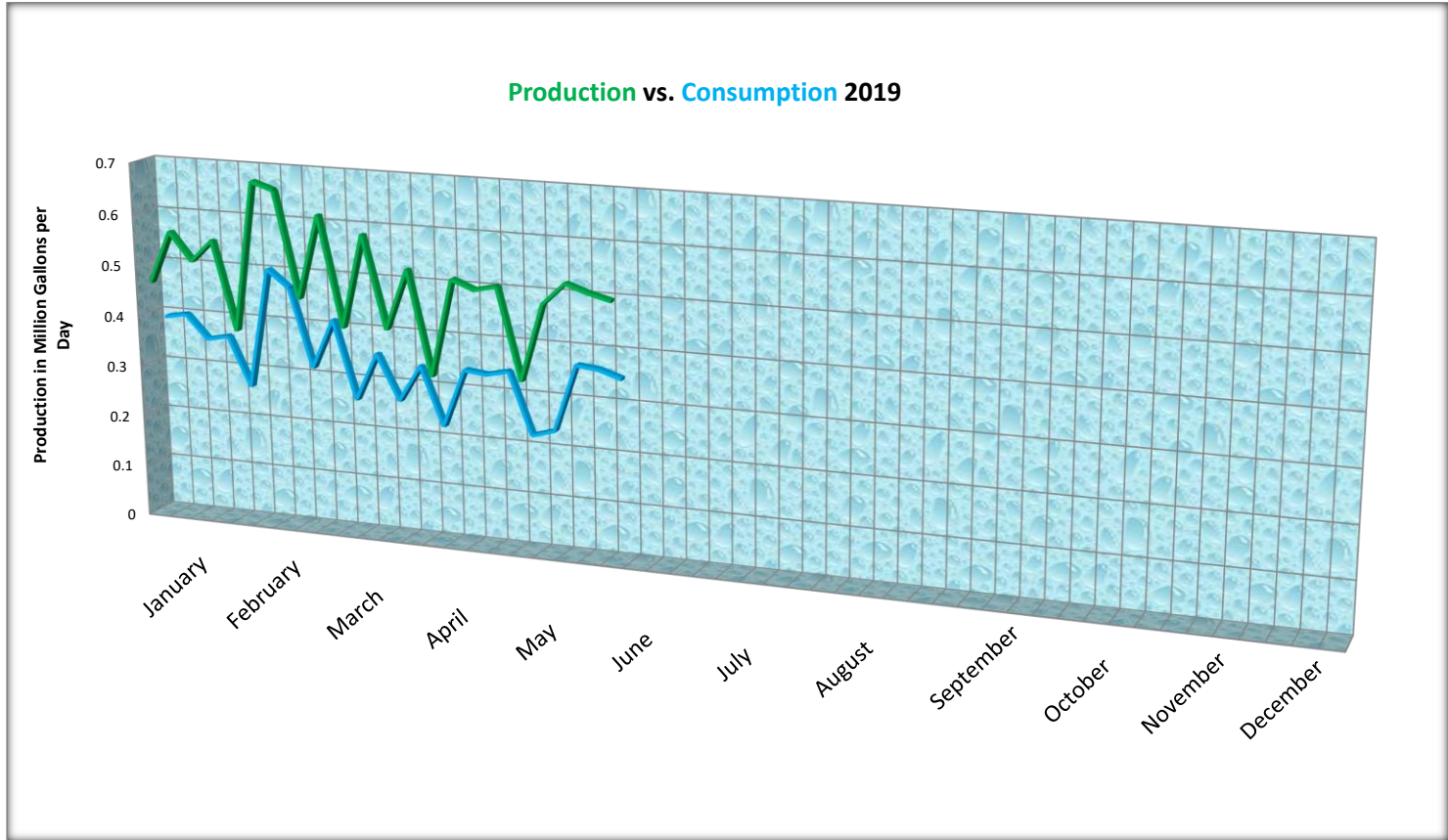
## Borough Manager's Report (KYP)

***May 28, 2019***

### **Water Conservation Town Hall Meeting:**

This has been the most incredible Memorial Day Weekend. However, the Drought Level in Southern Southeast was upgraded today to D3 – Extreme Drought. On the US Drought Portal (<https://www.drought.gov/drought/states/alaska>) it is being reported that the most intense period of drought in Alaska from the time the US Drought Monitor began in 2000 was this past week beginning May 21, 2019 in Southern Southeast (Ketchikan, Metlakatla, Prince of Wales Island and Wrangell). Under consideration recently is the idea of having a Water Conservation Town Hall Meeting. I am proposing to do this on Wednesday, June 12th. In the meantime, the staff will be meeting to lay out a plan for a broader outreach related to conservation. At the end of last week, the reservoirs were both barely spilling. After speaking with the Water Department tomorrow morning, I assume we will be going on Water Watch effective immediately. Thankfully rain is in the forecast beginning late Thursday evening and continuing for a few days. Tomorrow's work session is the Water Management Plan so we will have a more substantive conversation.

Year	2019	
Week	Production	Consumption
1	0.466	0.388
2	0.568	0.396
3	0.514	0.35
4	0.557	0.359
5	0.384	0.263
6	0.677	0.499
7	0.663	0.465
8	0.457	0.312
9	0.622	0.41
10	0.408	0.257
11	0.591	0.351
12	0.412	0.263
13	0.531	0.335
14	0.329	0.221
15	0.519	0.335
16	0.502	0.33
17	0.512	0.34
18	0.336	0.22
19	0.486	0.233
20	0.528	0.364
21	0.513	0.359
22	0.502	0.345
23		
24		
25		
26		
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36		



As of 6/6/2019 @2:50 p.m.

Here is the flow and reservoir data for the last 24 hrs:

Plant production was 475,000 gallons to make the 306,000 gallons needed for the community endeavors.

This is a production average of 329 gpm, and a consumption average of 212.5 gpm for the last 24 hrs.

The upper reservoir is currently full and trickling over while the lower reservoir is about 1.25 feet low.

We will likely be initiating a siphon in the next couple of days. Because siphoning creates poorer water quality and shortens filter runs. We will put it off siphoning as long as possible, and only if the lower reservoir levels drop to the point where we cannot keep up a production level that will meet community needs.

## **Parks & Recreation Department Report**

**Kathleen Thomas, Parks & Recreation Director**

**June 11, 2019**

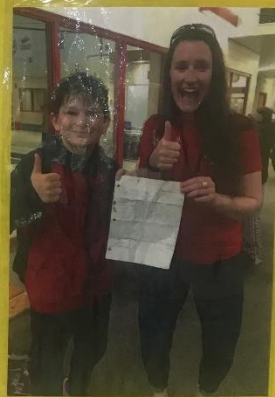
1. The Green 3 Troop of AmeriCorps departed the island on June 4<sup>th</sup>. During their 6 week stint in Wrangell, P&R was lucky enough to work with the Team for two weeks. The volunteer group spent time in our Community Center, helping to revitalize the hallway and classroom. They also spent time in our parks removing alder, hauling large quantities of wood, and using the industrial chipper to spread alder waste in designated places throughout Volunteer Park. One of the most notable and visible improvements the group realized was the detail work to the head stones and grave sites of the lower cemetery. The work was completed before the Memorial Day weekend, a wonderful tribute to those who were lost in conflict. P&R is grateful for the USFS Wrangell District for lengthy application they work through each year to bring volunteers to Wrangell. Please enjoy viewing the before and after photos that were provided the Green3 Team Leader, as well as a group photo with our Parks employees.
2. PULLED FROM A FACEBOOK POST CREATED BY LUCY; With the guidance and encouragement from his 5<sup>th</sup> grade teacher, Laura Davies, Boomchain Loucks wrote a letter to Director, Kate Thomas, indicating the need for a spray down of Kyle Angerman playground and a light source, making night time basketball-fun possible. He also obtained the signatures of several classmate who agreed with him! Throughout the month of June, we will work to clean up Kyle Angerman playground by collaborating with the WVFD for court spray down, and the Light & Power Department, for a light solution. We'll also put together a crew to pick up trash, rake the playground area and give it a general shine. (photos included)

With the guidance and encouragement from his 5th grade teacher, Laura Davies, Boomchain Loucks wrote a letter to Director, Kate Thomas, indicating the need for a spray down of the Kyle Angerman playground and a light source, making night time basketball fun possible. He also obtained the signatures of several classmates who agreed with him!

4/4/19  
Boomchain L.  
Hello my name is Boomchain. I am in 5th grade. I play basketball every single day I can. I live next to the Kyle Angerman park. I was wondering if you could get the fire truck and wash for the court. I play ALL day. Maybe you could get out a light so that so the park department can use it. So me and other people can use it.

Here are some people who think you should:

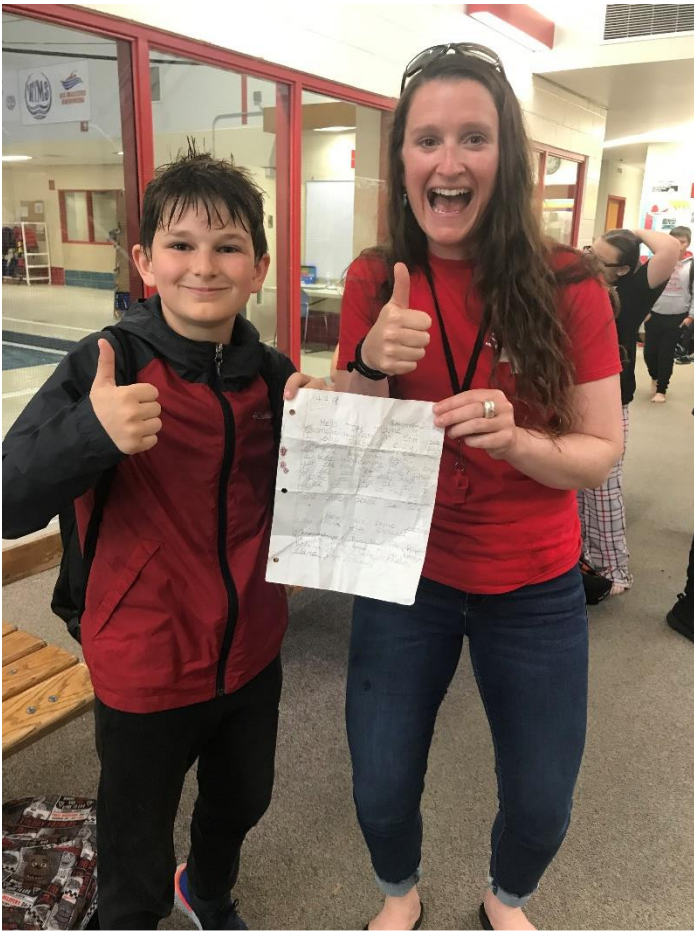
- Patrick L., Ben, Ian, Tim, Paige, Tyra, Tank, Brady, Hannah, Presley, Katelyn, Devin, Lily, Cliff, Connor, Leti, Phoebe, Clara, Myr, Brandon.



Throughout the month of June, we will work to clean up the Kyle Angerman playground by collaborating with the Wrangell Volunteer Fire Department, for basketball court spray down, and the Light & Power Department, for a light solution. We'll also pull together a crew to pick up trash, rake the playground area, and give it a general shine!

High-Fives to Boomchain!

We applaud Boomchain's ability to communicate effectively and through the proper channels. We hope that his actions will provide a solid example!



4/4/19

Boomchain L.  
 Hello my name is Boomchain. I am in 5th grade. I play basketball every single day I can. I live next to the Kyle Angerman park. I was wondering if you could get the fire trucks and wash off the court? I play AAU too. Maybe you guys can put a light for night, so the next generation can use it. So me and other people can use it.

Here are some people who think you should!

Boomchain L., Ben, Ian, Tim, Paige, Tira, Tank, Brady, Hannah, Presley, Katelyn, Devin, Cody, Will, Donovan, Lee, Phoebe, Clara, Doye, Brandon.









PIC•COLLAGE





May 2019 Travel Report

Name	Position	Purpose	Location	Dates	Transportation	Accommodations	Per Diem	Registration	Other	Total
Chris Stewart	Journeyman Lineman	Nome Generation Project	Nome, AK	May 6 - May 11, 2019	Mileage (35,000) + \$138.00 ticket fees	\$ 821.68	\$225.00	\$ -	\$ -	\$ 1,184.68
Royce Cowan	Diesel Mechanic	Nome Generation Project	Nome, AK	May 6 - May 17, 2019	Mileage (35,000) + \$125.00 ticket fees + \$84.00	\$ 851.68	\$225.00	\$ -	\$ -	\$ 1,298.68
Royce Cowan	Diesel Mechanic	Nome Generation Project	Nome, AK	May 18 - May 25, 2019	Mileage (35,000) + \$125.00 ticket fees + \$84.00	\$ 1,624.18	\$225.00	\$ -	\$ -	\$ 2,071.18
Kim Lane	Borough Clerk	IIMC Annual Conference	Birmingham, AL	May 17 - May 24, 2019	802.98	\$ 1,064.68	\$275.00	\$ 660.00	\$ -	\$ 2,802.66

**CITY & BOROUGH OF WRANGELL, ALASKA**

*CLERK'S FILE*

**SUBMITTED BY:**

Kim Lane, Borough Clerk

**Upcoming Meeting/Informational dates:**

**6-13 Planning & Zoning Commission mtg:** 6pm in the Assembly Chambers

**6-15-16 Household Hazardous Waste Collection Event:**

<https://www.wrangell.com/publicworks/household-hazardous-waste-collection>

**6-21 Community Market at the Nolan Center:** 10am

**6-25 Regular Borough Assembly mtg:** 7pm in the Assembly Chambers

SEAPA Board Meeting (Regular): scheduled for June 19-20, 2019 in WRANGELL at the Nolan Center



## REQUESTS

- *Requests for Parliamentary Inquiry*
  - A request for the chair's opinion on a matter of parliamentary procedure relating to the current business
  - May interrupt, and does not require a second
  - No vote is taken
  - The chair has a duty to answer when:
    - It may assist a member to make an appropriate motion,
    - Raise a proper point of order, or
    - Understand the parliamentary situation or the effect of a motion.
  
- *Request of Information*
  - A request for information is a question concerning facts about pending business
  - May interrupt and does not require a second
  - No vote is taken
  - May be directed to the Mayor or through the Mayor to another member
  
- *Request for Permission to Withdraw or Modify a Motion*
  - Before a motion has been stated by the Mayor (or seconded), it is the property of its mover, who can withdraw it or modify it without asking the consent of anyone.
  - In the same interval, before the motion has been stated by the Mayor (or seconded), another member can ask if the maker of the motion is willing to withdraw it or accept a change, which the maker can either accept or reject (so-called friendly amendment).
  - A request for permission to withdraw a motion, or a motion to grant such permission, can be made at any time before voting on the question has begun.
  - After a motion has been stated by the Mayor (seconded), it belongs to the body, and the maker must request the assembly's permission to withdraw or modify his/her own motion.
    - The Mayor may treat this action (withdraw) as a unanimous consent request. If no one objects, the announcement is made that the motion is withdrawn.
    - If there is an objection, the Mayor can put the question on granting the request to a vote, or
    - Any member can move "that permission to withdraw the motion be granted." And
    - A majority vote is required.



**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY PUBLIC HEARING AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>11a</b>

**PROPOSED ORDINANCE No. 962** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 13.12.050, FEE SCHEDULES, IN ITS ENTIRETY AND ESTABLISHING A NEW PROCESS FOR FEE SCHEDULES IN CHAPTER 13.12, PARKS AND RECREATION DEPARTMENT, OF THE WRANGELL MUNICIPAL CODE

<u>SUBMITTED BY:</u>
Kate Thomas, Parks & Recreation Director Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
<b>Expenditure Required:</b> N/A		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
FY19 N/A		
<b>Account Number(s):</b>		
N/A		
<b>Account Name(s):</b>		
N/A		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
N/A		

<u>Reviews/Approvals/Recommendations</u>	
<input checked="" type="checkbox"/>	Parks & Recreation Board
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

**ATTACHMENTS:** 1. Proposed Ord 962. 2. Current WMC Section 13.12.050. 3. Proposed Fee Schedule (to be approved by Resolution at this meeting).

**Procedure:** Mayor Prysunka shall declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Clerk shall retrieve the list of those who signed up to speak. When the item comes up, Persons on the list will be called by the Mayor to speak in the order in which they signed up for the Public Hearing Agenda Item.

Mayor Prysunka shall declare the Public Hearing closed before the Assembly takes action on the item.

**Once the Public Hearing has CLOSED, Mayor shall say "I will now entertain a motion"**

**RECOMMENDED MOTION AFTER PUBLIC HEARING IS CLOSED:**

**Move to approve Ordinance No. 962.**

## **SUMMARY STATEMENT:**

*The following information remains unchanged from the May 28, 2019 Assembly Meeting.*

The Parks & Recreation Board is recommending some fee increases. In Wrangell, municipal fees are set by ordinance and are part of the Wrangell Municipal Code. This is a different practice than many municipalities where fees referenced in code and set by resolution. This enables a municipality to amend fee structures (which sometimes happen annually) without have to go through the code amendment process. Amending fees in code is more time consuming because at least two readings of an ordinance is required. And, it is more expensive due to the codification process.

In speaking with the Borough Attorney, it is his recommendation that we repeal the code section that shows the actual fee table, from the Wrangell Municipal Code (WMC) and instead, add a provision that states that the Assembly will set the fees for services by Resolution in the Parks and Recreation Department.

By removing the actual fee table from the WMC, the Assembly will have the ability to amend the fee schedule from time to time, by Resolution. By following this new process, the Assembly can still approve the fee schedule however; it will not need to go through two readings and a public hearing. Also, we will save money because there will be no codification fees.

The most current fee schedule will be held in the office of the Parks & Recreation Department and will also be posted on our Website.

It is Staff's goal to have other fee schedules that are listed in the WMC, repealed and listed in the WMC in this same manner.

A copy of the proposed fee structure in resolution is attached for reference. The resolution will be brought to the Assembly for approval at the first meeting in June when this ordinance is scheduled to be back for second reading (public hearing) and approval. In the agenda statement for the fee resolution the Parks & Recreation Director will explain the proposed fee changes.

CITY AND BOROUGH OF WRANGELL, ALASKA  
ORDINANCE NO. 962

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING SECTION 13.12.050, FEE SCHEDULES IN ITS ENTIRETY AND ESTABLISHING A NEW PROCESS FOR FEE SCHEDULES IN CHAPTER 13.12 PARKS AND RECREATION DEPARTMENT OF THE WRANGELL MUNICIPAL CODE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are bolded and in brackets are to be deleted.]

SEC. 1. Action. The purpose of this ordinance is to amend Section 13.12.050 of the Wrangell Municipal Code to authorize the Assembly to establish fees for the use of borough property managed by the Parks and Recreation Department.

SEC. 2. Repeal & Reenactment. Section 13.12.050 of the Wrangell Municipal Code is hereby repealed in its entirety and reenacted as follows:

**13.12.050 Fee schedules.**

The assembly may by resolution establish fees for the use of the borough swimming pool, recreation center, community center, parks, and recreational programs.

SEC. 3. Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: May 28, 2019

PASSED IN SECOND READING: \_\_\_\_\_, 2019

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk

**13.12.050 Fee schedules.**

The assembly hereby establishes the following fees for use of City and Borough of Wrangell owned parks and recreation facilities. Such fees may be amended from time to time by the assembly. Unless amended by the assembly, the schedule of fees established by this section shall be automatically adjusted annually beginning on July 1, 2015, as shown in the fee schedules without further need for assembly action.

A. Swimming Pool and Recreation Center.

<b>Pool, Weight Room, Showers</b>			
4 Years and Under	\$	1.25	\$ 2.00
Youth: 5 Years to 17 Years	\$	2.50	\$ 3.00
Adult: 18 Years and Older	\$	3.25	\$ 5.00
Seniors: 65 Years and Older	\$	1.25	\$ 3.00
Families	\$	10.00	\$ 12.00
Disabled	Free		Free
10% Discount on 10-Punch Card	\$	29.25	\$45.00
15% Discount on 20-Punch Card	\$	55.25	\$80.00

<b>Pool Passes</b>	<b>1 Mo = 25% discount (based on 3X/wk use) / 3-Mo = 35% discount / 6-Mo= 45% discount / Annual = 55% discount (Adult Couple = Additional 10% discount)</b>		
Youth - 1 Month	\$	40.00	\$ 27.00
Youth - 3 Months	\$	90.00	\$ 70.00
Youth - 6 Months	NA		\$ 119.00
Youth - 1 Year	\$	150.00	\$ 195.00
Adult - 1 Month	\$	60.00	\$ 45.00
Adult - 3 Months	\$	140.00	\$ 117.00
Adult - 6 Months	NA		\$ 198.00
Adult - 1 Year	\$	300.00	\$ 324.00
Adult Couple - 1 Month	NA		\$ 81.00
Adult Couple - 3 Months	NA		\$ 211.00
Adult Couple - 6 Months	NA		\$ 356.00
Adult Couple - 1 Year	NA		\$ 583.00
Senior - 1 Month	\$	40.00	\$ 27.00
Senior - 3 Months	\$	90.00	\$ 70.00
Senior - 6 Months	NA		\$ 119.00
Senior - 1 Year	\$	150.00	\$ 195.00
Family - 1 Month	\$	130.00	\$81.00 + \$6.75 each youth
Family - 3 Months	\$	225.00	\$211.00 + \$18.00 each youth
Family - 6 Months	NA		\$356.00 + \$30.00 each youth
Family - 1 Year	\$	450.00	\$583.00 + \$50.00 each youth
Employee Wellness Annual Pass	\$	300.00	\$324PP less 5% discount
	Definition of Adult Couple: Two adults in a domestic partnership		
	Definition of Family: Up to two domestic partnership adults and their children		
	Employee Wellness Benefit: This benefit is for Local businesses and 501c3 entities. Employees will receive a 5% discount off the total cost of the employees pass price.		

<b>Swimming Lessons</b>			
1st Child	\$	40.00	\$ 40.00
2nd Child	\$	30.00	\$ 35.00
3rd Child	\$	25.00	\$ 30.00
<b>Pool Rentals</b>			
Lockers per Month / per Year	\$10 / \$100		\$10 / \$100
0-15 People with 2 Guards	\$50.00 /hr		\$50.00 /hr
16-30 People with 3 Guards	\$75.00 /hr		\$75.00 /hr
31-45 People with 4 Guards	\$100.00 /hr		\$100.00 /hr
46-60 People with 5 Guards	\$125.00 /hr		\$125.00 /hr
46-60 People with 5 Guards	\$125.00 /hr		\$150.00 /hr
<b>With Nessie Water Feature:</b>			
0-15 People with 3 Guards	\$75.00 /hr		\$75.00 /hr
16-30 People with 4 Guards	\$112.50 /hr		\$100.00 /hr
31-45 People with 5 Guards	\$150.00 /hr		\$125.00 /hr
46-60 People with 6 Guards	\$187.50 /hr		\$150.00 /hr
46-60 People with 6 Guards	\$187.50 /hr		\$175.00 /hr

B. Community Center.

<b>Community Center Rentals</b>			
Gymnasium Per Hour	\$40.00		\$30.00
Gymnasium Day	\$150.00 /day		\$170.00
Classroom Per Hour	\$20.00 /hr		\$25.00
Classroom Day	\$65.00 /day		\$140.00
Kitchen Per Hour	\$40.00 /4hrs		\$25.00
Kitchen Per Day	\$60.00 /day		\$140.00
Table + 6 Chairs	\$10.00/set		\$10.00/set
Tot Gym Toys	NA		\$2 / riding toy or set of other toys

<b>Community Center</b>	<b>1 Mo = 25% discount (based on 3X/wk use) / 3-Mo = 35% discount / 6-Mo= 46% discount / Annual = 55% discount (Adult Couple = Additional 10% discount)</b>		
<b>Open Gym</b>			
17 Years and Under	\$2.50		\$ 3.00
18 Years and Older	\$3.25		\$ 4.00
10% Discount on 10-Punch Card	N/A		\$36.00
15% Discount on 20-Punch Card	N/A		\$64.00
	<b>Current</b>		<b>Fees Beginning</b>
<b>Item Description</b>	<b>Cost</b>		<b>7/1/2015</b>
Youth - 1 Month	NA	\$	27.00
Youth - 3 Months	NA	\$	80.00
Youth - 6 Months	NA	\$	118.00
Youth - 1 Year	NA	\$	238.00
Adult - 1 Month	NA	\$	36.00
Adult - 3 Months	NA	\$	94.00
Adult - 6 Months	NA	\$	158.00
Adult - 1 Year	NA	\$	260.00

C. Recreation Programs.

<b>Recreation Programs</b>			
Youth Basketball	\$ 40.00	\$	40.00
Wolfpack Wrestling	\$ 40.00	\$	40.00
Summer Recreation: 1st Child	\$10.00 /day		\$12/day
2nd Child	\$7.50 /day		\$10/day
3rd Child	\$5.00 /day		\$8/day
Co-ed Softball	\$ 15.00		\$100/team
Co-ed Adult Wallyball	\$50.00/team		\$50.00/team
Lifeguard Class	\$ 150.00	\$	150.00
WSI Class	\$ 200.00	\$	200.00
Swim Lessons	\$40.00		\$50.00

D. Parks.

<b>RV Park</b>			
Non-Electric Site / Night	\$ 15.00	\$	20.00
Site with Electric Hook-Up / Night	\$ 25.00	\$	30.00

<b>Park Rentals</b>			
Park Shelter Reservation - Up to 3-Hrs	\$	15.00	\$ 15.00
Park Shelter Reservation - Over 3-Hrs	NA		\$ 30.00

[Ord. 904 § 4, 2015.]



# City and Borough of Wrangell

## Parks and Recreation Facilities/Participation

### Fee Schedule

*Approved by Resolution No. 06-19-1469*

Category	Description	Rate
<b>Pool, Weight Room, Showers</b>	4 Years and Under	\$ 2.00
	5 Years to 17 Years	\$ 3.00
	18 Years and Older	\$ 5.00
	Seniors: 65 Years+	\$ 3.00
	Families	\$ 12.00
	Disabled	Free
	Towels	Free
	10 Punch Pass	10% Discount
	20 Punch Pass	20% Discount
<b>Pool Passes</b>	Youth - 1 Month	\$ 27.00
	Youth - 6 Months	\$ 119.00
	Youth - 1 Year	\$ 195.00
	Adult - 1 Month	\$ 45.00
	Adult - 6 Months	\$ 198.00
	Adult - 1 Year	\$ 324.00
	Senior - 1 Month	\$ 27.00
	Senior - 6 Months	\$ 119.00
	Senior - 1 Year	\$ 195.00
	Family - 1 Month	\$81.00 + \$6.75 each youth
	Family - 6 Months	\$356.00 + \$30.00 each youth
	Family - 1 Year	\$583.00 + \$50.00 each youth
	Single Adult Family - 1 Month	\$45.00 + \$6.75 each youth
	Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth
Single Adult Family - 1 Year	\$324.00 + \$50.00 each youth	
<i>Definition of Family: Up to two domestic partnership adults and their children</i>		
<b>Pool Rentals w/o Nessie</b>	Lockers per Month / per Year	\$10 / \$100
	0-15 People with 2 Guards	\$50.00 /hr
	16-30 People with 3 Guards	\$75.00 /hr
	31-45 People with 4 Guards	\$100.00 /hr
	46-60 People with 5 Guards	\$125.00 /hr
	46-60 People with 6 Guards	\$150.00 /hr
<b>Pool Rentals w/ Nessie</b>	0-15 People with 3 Guards	\$75.00 /hr
	16-30 People with 4 Guards	\$100.00 /hr
	31-45 People with 5 Guards	\$125.00 /hr
	46-60 People with 6 Guards	\$150.00 /hr

**City and Borough of Wrangell  
Parks and Recreation Facilities/Participation  
Fee Schedule**

*Approved by Resolution No. 06-19-1469*

<b>Category</b>	<b>Description</b>	<b>Rate</b>
<b>Recreation Programs</b>	Youth Basketball	\$ 50.00
	Wolfpack Wrestling	\$ 50.00
	Summer Recreation	\$15/day
	Co-ed Softball	Variable
	Co-ed Adult Wallyball	Variable
	Lifeguard Class	Variable
	WSI Class	Variable
	Swim Lessons	\$ 50.00
<b>Community Center Rentals</b>	Gymnasium Per Hour	\$ 30.00
	Gymnasium Day	\$ 170.00
	Classroom Per Hour	\$ 25.00
	Classroom Day	\$ 140.00
	Kitchen Per Hour	\$ 25.00
	Kitchen Per Day	\$ 140.00
	Table + 6 Chairs	\$10.00/set
	Bounce Houser	\$ 20.00
	Tot Gym Toys	\$ 5.00
<b>Park Rentals</b>	Park Shelter Reservation - Up to 3-Hrs	\$ 15.00
	Park Shelter Reservation - Over 3-Hrs	\$ 30.00
<b>RV Park Rentals</b>	Non-Electric Site / Night	\$ 20.00
	Site with Electric Hook-Up / Night	\$ 30.00
<b>Kayak Storage Unit</b>	Month	\$ 10.00
	Annual	\$ 100.00

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY PUBLIC HEARING AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>11b</b>

**PROPOSED ORDINANCE No. 963** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.09.045, CONFIDENTIAL INFORMATION, IN CHAPTER 5.09, EXCISE TAX ON MARIJUANA, OF THE WRANGELL MUNICIPAL CODE

<u>SUBMITTED BY:</u>
Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: N/A</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
N/A		
<b>Account Number(s):</b>		
N/A		
<b>Account Name(s):</b>		
N/A		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
N/A		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Ordinance 963.

**Procedure:** Mayor Prysunka shall declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Clerk shall retrieve the list of those who signed up to speak. When the item comes up, Persons on the list will be called by the Mayor to speak in the order in which they signed up for the Public Hearing Agenda Item.

Mayor Prysunka shall declare the Public Hearing closed before the Assembly takes action on the item.

**Once the Public Hearing has CLOSED, Mayor shall say "I will now entertain a motion"**

**RECOMMENDED MOTION AFTER PUBLIC HEARING IS CLOSED:**

**Move to approve Ordinance No. 963.**

## SUMMARY STATEMENT:

*\*\* The following information remains unchanged from the May 28, 2019 Regular Assembly Mtg.*

Staff requested information from the Borough Attorney if the revenue received as excise tax on marijuana can be reported to the public. The attorney reviewed the Wrangell Municipal Code and determined a couple of amendments to WMC 5.09.045 are necessary.

Below are two proposed amendments to the current version of WMC 5.09.045, as requested by the Borough Attorney.

The first proposes an amendment to subsection (A) to provide that the Borough will not keep excise tax returns and the information they contain confidential if it is required to disclose it pursuant to any applicable federal or state law. The reasons the Attorney recommended the change are:

- Alaska's public records laws strongly favor disclosure, especially in instances where information relates to matters of specific public importance. In *City of Kenai v. Kenai Peninsula Newspapers*, 642 P.2d 1316 (Alaska 1982), the Alaska Supreme Court held that, while municipalities may enact ordinances limiting the disclosure of information, those ordinances are unenforceable if the public's interest in knowing the information outweighs the municipality's reason for seeking to keep it confidential.
- Although several years have passed since Alaska legalized the use and sale of marijuana for recreational purposes, it remains a contentious subject for many.
- In addition, the public has a strong interest in knowing the sources and state of government finances.
- Based on the Court's holding in *Kenai Peninsula Newspapers*, the Attorney believes there is a possibility that a reviewing court may require the Borough to disclose some information related to the assessment and collection of marijuana excise taxes in the face of a properly submitted public records request.
- This would allow the Borough to disclose that information if, upon analyzing such a request, it determined that it is legally obligated to do so.

The second change adds a new subsection (F) that explicitly provides that the Borough is authorized to report the amount of excise taxes paid to it as part of its normal budgeting and financial reporting processes. This would, going forward, alleviate the concerns that reporting the amounts to the Assembly would violate the general guarantees of confidentiality provided by WMC 5.09.045.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 963

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.09.045, CONFIDENTIAL INFORMATION, IN CHAPTER 5.09, EXCISE TAX ON MARIJUANA, OF THE WRANGELL MUNICIPAL CODE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Section 5.09.045, Confidential Information, in Chapter 5.09 in the Wrangell Municipal Code.

SEC. 2. Amendment. Section 5.09.045, Confidential Information, is amended to read as follows:

**5.09.045 Confidential information.**

- A. Except as otherwise provided in this section, returns filed with the borough for the purpose of complying with the terms of this chapter and all information obtained from such returns are private and confidential, and such returns and information shall be kept from inspection by private persons, to the extent permitted by applicable federal and state law.
- B. This section does not prohibit the delivery to a person, or the person's duly authorized representative, of a copy of any return filed by that person.
- C. This section does not prohibit the publication of statistics presented in a manner that prevents the identification of particular buyers or sellers.
- D. This section does not prohibit the disclosure of such returns or information through enforcement or collection proceedings or when required by court order or prohibit furnishing such returns and information on a reciprocal basis to other agencies or political subdivisions of the state or United States concerned with the enforcement of tax laws.

E. The borough may disclose, by public inspection or publication, the name (including any business name), the estimated balance due, and the current status of payments and filings of any marijuana licensee who does not file a return or remit in full all excise taxes and any penalty and interest due within 45 days after being required to do so by the provisions of this chapter. In disclosing or publishing information under this section, the borough need not notify a taxpayer prior to disclosure or publication. Publication of delinquencies under this section may report excise tax amounts delinquent by more than 45 days according to records maintained by the borough in the normal course of business. Publications may indicate whether the amount has been calculated based upon voluntary filings or based upon involuntary estimated filings. Publications need not reflect whether the amount is disputed by the taxpayer.

F. Notwithstanding any other provision of this section, the borough may disclose the total amount of excise taxes paid to it pursuant to this chapter as part of its customary budgeting and financial reporting processes.

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: May 28, 2019

PASSED IN SECOND READING: \_\_\_\_\_, 2019

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST:

\_\_\_\_\_  
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>12a</b>

**PROPOSED RESOLUTION No. 06-19-1467** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2019-2020

SUBMITTED BY:

Lee Burgess, Finance Director

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$XXX Total</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
FY19 \$XXX		
<b>Account Number(s):</b>		
XXXXX XXX XXXX		
<b>Account Name(s):</b>		
Enter Text Here		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
\$XXX		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 06-19-1467

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 06-19-1467 adopting the Budget for all Funds of the City & Borough of Wrangell, Alaska for the Fiscal Year 2019-2020.

**SUMMARY STATEMENT:**  
The FY2020 Budget is attached for final review and action by the Assembly. Estimated expenditures in all funds total \$20,117,698. Changes made to the Budget since Public Hearing are as follows:

- Wrangell Public Schools Local Contribution Funding in the amount of \$1.3 Million in the SRS Fund;
- Wrangell Public Schools Maintenance/Repair Reimbursement Allocation of \$100,000 in the SRS Fund;
- The FY19 Revenue for SRS was increased to \$986,580 reflecting the additional payment (this amount carries forward in the SRS Fund from FY19 to FY20);
- Wrangell Public Schools contribution from the Sales Tax Fund (STF) is \$0;
- The General Fund Revenue line item for Community Assistance was increased from \$365,000 to \$408,276 as we now have a payment estimate from the State for the FY20 amount.

Some “housekeeping” changes will be made to the document before it becomes a final version. Examples of some of these changes include:

- Cover
- Transmittal Letter
- Listing of the Assembly Members and Department Directors
- Charts and Graphs related to certain funds, like Secure Rural Schools
- Account number additions for Capital Projects

Staff will prepare the final “official” document so it is complete and ready for distribution by July 1st.



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-19-1467

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2019-2020

WHEREAS, the Borough Assembly sitting as the Board of Equalization on May 6, 2019, assessed and equalized all real property within the City and Borough of Wrangell; and

WHEREAS, taxes levied on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the Assembly at their regular meeting held June 11, 2019, approved a mill rate of 12.75 mills for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a); and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2019-2020 in accordance with the Home Rule Charter of the City and Borough of Wrangell, Section 5-2; and

WHEREAS, the Assembly held multiple department budget work sessions and held an official public hearing on May 28, 2019, on the proposed budget in accordance with Charter Section 5-3; and

WHEREAS, the Assembly has approved the proposed budget as presented and amended.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

- Sec. 1. The General Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$13,894,946 is hereby adopted.
- Sec. 2. The Nolan Center Operating Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$617,346 is hereby adopted.
- Sec. 3. The Sales Tax Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$3,826,790 is hereby adopted.
- Sec. 4. The Parks & Recreation Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$1,987,311 is hereby adopted.
- Sec. 5. The Borough Organizational Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$318,498 is hereby adopted.

- Sec. 6. The Transient Tax Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$464,714 is hereby adopted.
- Sec. 7. The Secure Rural Schools Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$3,383,265 is hereby adopted.
- Sec. 8. The Economic Recovery Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$1,363,445 is hereby adopted.
- Sec. 9. The Permanent Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$7,804,547 is hereby adopted.
- Sec. 10. The Debt Service Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$268,250 is hereby adopted.
- Sec. 11. The Residential Construction Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$79,019 is hereby adopted.
- Sec. 12. The Industrial Construction Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$415,862 is hereby adopted.
- Sec. 13. The Sewer Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$1,292,187 is hereby adopted.
- Sec. 14. The Sanitation Enterprise Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$859,619 is hereby adopted.
- Sec. 15. The Electric Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$8,359,569 is hereby adopted.
- Sec. 16. The Water Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$1,628,759 is hereby adopted.
- Sec. 17. The Port & Harbor Enterprise Fund Budget, reserves and transfers, for the fiscal year 2019-2020, in the amount of \$3,639,305 is hereby adopted.
- Sec. 18. A copy of the final budget, as approved, be attached hereto and adopted by reference.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 11<sup>TH</sup> DAY OF JUNE, 2019.

CITY & BOROUGH OF WRANGELL

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST:\_\_\_\_\_

Kim Lane, MMC, Borough Clerk

**Summary of Funds**

City and Borough of Wrangell  
2019-2020 Fiscal Year

<b>Fund</b>	<b>Estimated Reserves 07/01/2019</b>	<b>2019-2020 Approved Revenue</b>	<b>2019-20 Transfers In</b>	<b>2019-20 Approved Expenditures</b>	<b>2019-20 Transfers Out</b>	<b>2019-20 Expected Reserves</b>
General Fund	7,556,394	6,088,551	250,000	5,881,408	942,569	<b>7,070,968</b>
Nolan Center	82,535	266,600	268,211	617,346	-	-
Permanent Fund	7,730,000	266,440	-	-	250,000	<b>7,746,440</b>
Sales Tax - Streets Reserve	462,758	109,048	-	-	-	<b>673,758</b>
Sales Tax - Schools/Health/Sanitation	609,032	763,333	-	302,250	29,000	<b>1,048,782</b>
Parks & Recreation	-	721,090	-	721,090	-	-
Swimming Pool Permanent Fund	1,094,629	25,000	-	-	25,000	<b>1,094,629</b>
Secure Rural Schools Fund	3,368,265	15,000	-	1,465,000	-	<b>1,918,265</b>
Transient Tax Fund - CVB	85,836	66,250	-	84,000	-	<b>68,086</b>
Transient Tax Fund - CPV	262,628	50,000	-	50,000	-	<b>262,628</b>
Borough Organizational Fund	315,498	3,000	-	-	-	<b>318,498</b>
Debt Service Fund	-	-	268,250	268,250	-	-
Residential Construction Fund	44,419	34,600	-	68,500	-	<b>10,519</b>
Industrial Construction Fund	403,362	12,500	-	250,000	-	<b>165,862</b>
Economic Recovery Fund	1,358,445	5,000	-	1,363,445	-	-
Wrangell Municipal Light & Power	4,003,591	4,355,978	-	5,289,932	-	<b>3,069,637</b>
Water Fund	826,428	802,331	-	779,898	-	<b>848,861</b>
Port & Harbors Operating Funds	2,119,412	1,811,601	-	1,731,910	-	<b>2,199,103</b>
Sewer Fund	696,687	595,500	-	632,863	-	<b>659,324</b>
Sanitation Fund	233,119	626,500	-	611,806	-	<b>247,813</b>
<b>Totals</b>	<b>31,253,039</b>	<b>16,618,322</b>	<b>786,461</b>	<b>20,117,698</b>	<b>1,246,569</b>	<b>27,403,174</b>

**Unrestricted Reserves**

**5,948,020**

**Restricted by Charter, Ordinance, Resolutions or Votes of the People**

**21,455,153**

\*Restricted funds are dedicated for a particular purpose by voters or laws of the Borough or State.

**CIP Project Summary  
FY 2020 Draft Budget**

<b>Fund</b>	<b>Account</b>		<b>Project Description</b>	<b>Amount</b>
General Fund	11000	11000 015 8900 XXXX	Exterior Renovations to Siding & Roofing	540,000
General Fund	11000	11000 015 8900 XXXX	Heating System Pipng Repairs	51,500
General Fund	11000	11000 015 8900 XXXX	Addressable Fire Alarm System Replacement	36,500
General Fund	11000	11000 026 8900 XXXX	Columbarium	50,000
<b>General Fund Total</b>				<b>678,000</b>
Nolan Center	21000	21000 125 8900 XXXX	HVAC Digital Direct Controls Upgrades	35,000
<b>Nolan Center Total</b>				<b>35,000</b>
Sales Tax	22010	22010 000 8900 XXXX	North Country Trailhead Access Road Repairs	56,190
Sales Tax	22010	22010 000 8900 XXXX	Reid to Church Streets Sidewalk Corridor	30,000
Sales Tax	22010	22010 000 8900 XXXX	Primary School Entrance Sidewalk Repairs	10,000
Sales Tax	22010	22010 000 8900 XXXX	High School Parking Lot Sidewalk Repairs	25,000
<b>Sales Tax Total</b>				<b>121,190</b>
Parks & Recreation	24010	24010 141 8900 XXXX	HVAC Upgrade, Phase III	40,000
Parks & Recreation	24010	24010 141 8900 XXXX	Domestic Hot Water Tank	50,000
Parks & Recreation	24020	24020 142 8900 XXXX	Kyle Angerman Playground Replacement - CBW Contribution	31,000
Parks & Recreation	24020	24020 142 8900 XXXX	Kyle Angerman Playground Replacement - LWCF Grant	71,000
Parks & Recreation	24020	24020 142 8900 XXXX	Kyle Angerman Playground Replacement - WCA Grant	5,000
Parks & Recreation	24020	24020 142 8900 XXXX	Kyle Angerman Playground Replacement - Walker Grant	15,000
<b>Parks &amp; Recreation Total</b>				<b>212,000</b>
CPV	28010	28010 000 8900 XXXX	Mount Dewey Trail Extension	50,000
CPV	28010	28010 000 8900 XXXX	Petroglyph Beach Improvements	50,000
CPV	28010	28010 000 8900 XXXX	Summer Float @ City Dock	85,000
<b>CPV Total</b>				<b>185,000</b>
Residential Construction	50000	50000 000 7510 XXXX	Institute Phase I Subdivision Development Survey	50,000
Residential Construction	50000	50000 000 7510 XXXX	4 Mile Zimovia Highway Sub. Dev. Survey	12,000
Residential Construction	50000	50000 000 7510 XXXX	Etolin Street Forclosed Lots Survey	6,000
<b>Residential Construction Total</b>				<b>68,000</b>
Industrial Construction	52000	52000 000 7510 XXXX	Marine Service Center Survey & Replat	15,000
Industrial Construction	52000	52000 000 7510 XXXX	5th & 6th Ave Roadway Construction	235,000
<b>Industrial Construction Total</b>				<b>250,000</b>
Light & Power	70000	70000 202 8900 XXXX	Case Avenue Rebuild Phase I (Survey)	100,000
Light & Power	70000	70000 202 8900 XXXX	Power Generation Solution Project	211,200
Light & Power	70000	70000 202 8900 XXXX	3MW Transformer Purchase Phase I	100,000
Light & Power	70000	70000 202 8900 XXXX	Insulation Blankets for Generators	100,000
Light & Power	70000	70000 202 8900 XXXX	Powerhouse Roof Repairs	40,000
<b>Light &amp; Power Total</b>				<b>551,200</b>
Water	72000	72000 302 8900 XXXX	Upper Reservoir Bypass Grant Expenditures	559,600
Water	72000	72000 302 8900 XXXX	Water Main Replacement Grant Expenditures	696,415
Water	72000	72000 302 8900 XXXX	Water Main Replacement Loan Expenditures	542,249
Water	72000	72000 302 8900 XXXX	Water Plant Bypass Line Valve Cluster Reconfiguration	30,000
<b>Water Total</b>				<b>1,828,264</b>
Sewer	76000	76000 503 8900 XXXX	Reroute Node 6 Pump Station Overflow Pipe	45,000
Sewer	76000	76000 503 8900 XXXX	Node 8 Sewer Pump Station Rehabilitation	135,000
<b>Sewer Total</b>				<b>180,000</b>
<b>Grand Total</b>				<b>4,108,654</b>

Shoemaker Bay is not included in the above

DRAFT 2019-2020 GENERAL FUND BUDGET SUMMARY, CITY AND BOROUGH OF WRANGELL

UNRESERVED FUNDS AVAILABLE JULY 1ST 7,795,664 7,028,853 7,028,853 7,556,394 7,556,394

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>GENERAL FUND REVENUES</b>						
11000 000 4010	REAL PROPERTY TAXES	1,731,624	1,772,102	1,771,027	1,775,000	1,815,186
11000 000 4015	PROPERTY TAX P&I REVENUE	29,587	20,000	23,000	20,000	20,000
11000 000 4020	SALES TAX REVENUE (68% of total)	1,788,890	1,808,800	1,853,251	1,853,809	1,853,809
11000 000 4025	SALES TAXES P&I REVENUE	15,655	15,000	45,000	15,000	15,000
11000 000 4030	PAYMENT IN LIEU OF TAXES	450,546	485,087	485,087	450,000	450,000
11000 000 4095	WRANGELL MEDICAL CENTER LEGACY REVENUES	-	-	165,000	350,000	350,000
11000 000 4101	PERS REVENUE (ON BEHALF)	102,000	102,000	102,000	102,000	102,000
11000 000 4110	MUNICIPAL ASSISTANCE (STATE)	435,897	364,208	420,903	365,000	408,276
11000 000 4120	LIQUOR LICENSES REVENUE	8,200	10,000	8,200	8,200	8,200
11000 000 4125	MARIJUANA EXCISE TAX REVENUE	-	1,000	6,830	7,000	7,000
11000 000 4310	AIRPORT SECURITY	29,658	-	-	-	-
11000 000 4320	JAIL RENTAL REVENUE	356,408	356,400	371,970	372,000	372,000
11000 000 4325	COURT RENTAL REVENUE	62,400	62,000	62,400	62,400	62,400
11000 000 4330	CEMETERY SERVICES REV.	5,235	2,000	3,300	2,500	2,500
11000 000 4335	CEMETERY PLOT SALES	1,102	2,000	2,610	2,500	2,500
11000 000 4350	911 SURCHARGE	48,512	50,000	49,830	50,000	50,000
11000 000 4360	BUILDING PERMIT REVENUE	1,000	7,500	1,400	1,500	1,500
11000 000 4370	TIDELAND LEASE & APPLIC.	56,076	50,000	48,250	50,000	50,000
11000 000 4380	MATERIAL SALES REVENUE	8,722	5,000	-	-	-
11000 000 4385	PUBLIC WORKS CHARGES	7,389	-	-	-	-
11000 000 4401	FINES & FORFEITURES REV.	11,707	7,500	25,140	15,000	15,000
11000 000 4402	POLICE SERVICES REVENUE	5,508	5,000	5,550	5,000	5,000
11000 000 4403	DMV SERVICES	109,605	95,000	95,000	95,000	95,000
11000 000 4404	DOG LICENSES REVENUE	449	1,000	1,000	1,000	1,000
11000 000 4550	INTEREST INCOME	7,802	35,000	35,000	35,000	35,000
11000 000 4601	NSF CHECK FEES	190	300	67	100	100
11000 000 4604	MISC LIBRARY REVENUES	6,161	3,500	2,102	2,120	1,780
11000 000 4605	COPY MACHINE REVENUE	96	-	2,123	2,000	2,000
11000 000 4920	TRANSFER FROM PERMANENT FUND	250,000	250,000	250,000	250,000	250,000
11000 000 4925	TRANSFER FROM SECURE RURAL SCHOOLS	53,413	50,000	49,926	-	-
11000 000 4600	MISCELLANEOUS REVENUES	3,693	5,000	2,060	2,000	2,000
STATE/FEDERAL	STATE LIBRARY OPERATING GRANT	7,000	7,000	7,000	7,000	7,000
STATE/FEDERAL	LIBRARY CONTINUING EDUCATION GRT	1,000	1,000	1,000	1,000	1,000
STATE/FEDERAL	IMLS LIBRARY GRANT	7,000	6,900	6,900	6,900	6,900
STATE/FEDERAL	LEPC GRANT	11,800	8,900	11,998	8,900	8,900
	CDBG FIRE TRUCK GRANT	-	-	-	-	337,500
11000 000 4990	RETURN TRANSFER OF UNSPENT CIP FUNDS (PRIOR YEARS)	-	-	718,929	-	-
	<b>TOTAL REVENUE &amp; TRANSFERS</b>	<b>5,614,325</b>	<b>5,589,197</b>	<b>6,633,853</b>	<b>5,917,929</b>	<b>6,338,551</b>

<b>GENERAL FUND APPROPRIATIONS</b>				<b>Dept Req</b>	<b>Manager</b>
	ADMINISTRATION	457,823	504,299	671,010	667,135
	CITY CLERK/COUNCIL	169,561	172,909	169,468	206,286
	FINANCE	558,520	648,180	517,530	673,380
	FIRE	312,835	471,911	363,840	819,533
	POLICE	1,040,367	1,089,966	1,014,669	1,030,925
	911 & CORRECTIONS	459,514	522,939	488,820	584,695
	PUBLIC SAFETY BUILDING	277,259	777,496	330,236	1,111,100
	PUBLIC WORKS	432,504	211,184	292,439	619,385
	GARAGE	87,693	105,565	95,800	199,335
	STREETS	458,999	452,459	284,000	456,000
	CEMETERY	9,005	12,000	4,500	62,500
	CAPITAL FACILITIES	-	105,050	56,171	169,290
	PLANNING AND ZONING	26,407	64,500	64,530	99,030
	COMMUNITY SERVICE ORGANIZATION CONTRIBUTIONS	48,576	47,000	47,000	47,000
	LIBRARY	275,956	309,132	289,867	356,863
	TRANSFERS TO SPECIAL REVENUE FUNDS	877,609	738,532	643,533	975,392
	<b>TOTAL EXPENDITURES</b>	<b>5,492,628</b>	<b>6,233,122</b>	<b>5,333,413</b>	<b>7,617,857</b>
	<b>TOTAL GENERAL FUND BALANCE</b>	<b>7,917,361</b>	<b>6,384,928</b>	<b>8,329,292</b>	<b>5,856,466</b>
	RESTRICTED FOR LIBRARY (CAMPBELL TRUST)	45,421	45,421	45,500	45,550
	RESERVED, BOROUGH ORGANIZATIONAL FUND	312,398	312,398	312,398	312,398
	RESERVED, CIP FUNDS	530,689	-	-	-
	COMMITTED FOR WRANGELL MEDICAL CENTER LEGACY	-	-	415,000	765,000
	<b>UNASSIGNED GENERAL FUND BALANCE</b>	<b>7,028,853</b>	<b>6,027,109</b>	<b>7,556,394</b>	<b>4,733,518</b>
	<b>TOTAL EXPENDITURES, RESERVES &amp; TRANSFERS</b>	<b>13,409,989</b>	<b>12,618,050</b>	<b>13,662,706</b>	<b>13,474,324</b>

**ADMINISTRATION****CITY AND BOROUGH OF WRANGELL****2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 001 6001	Wages & Salaries	197,199	220,000	220,000	220,000	220,000
11000 001 6100	Personnel Benefits	76,765	72,332	73,000	73,000	73,000
11000 001 7001	Materials & Supplies	2,072	5,000	800	4,000	4,000
11000 001 7502	Phone & Internet	2,017	2,000	-	2,000	2,000
11000 001 7503	Information Technology	-	3,300	-	9,300	9,300
11000 001 7505	Travel	6,241	14,000	15,810	18,156	18,156
11000 001 7507	Subscriptions, Dues	7,203	5,000	6,230	4,100	4,100
11000 001 7508	Insurance	8,636	5,467	16,150	16,150	86,079
11000 001 7520	Attorney Fees	75,420	75,000	60,000	125,500	125,500
11000 001 7524	Wrangell Medical Center Legacy	-	-	186,700	25,000	25,000
11000 001 7530	Lobbying Expense	67,600	72,200	72,200	70,000	70,000
11000 001 7570	Tourism Program	5,206	20,000	6,300	20,000	20,000
11000 001 7576	Community Promotion	9,464	10,000	13,820	10,000	10,000
		<b>457,823</b>	<b>504,299</b>	<b>671,010</b>	<b>597,206</b>	<b>667,135</b>

**ADMINISTRATION  
CITY AND BOROUGH OF WRANGELL  
2018-2019 BUDGET**

11000 001 7001	MATERIALS AND SUPPLIES	
	Misc. office supplies	4,000
	<b>Total</b>	<b>4,000</b>
11000 001 7502	PHONE & INTERNET	
	Phone, internet, cell charges for Borough Manager and Economic Development Director	2,000
	<b>Total</b>	<b>2,000</b>
11000 001 7505	TRAVEL	
	See Breakdown Below	
	Airfare	7,050
	Hotel	6,081
	Per Diem	2,175
	Misc.	2,850
	<b>Total</b>	<b>18,156</b>
11000 001 7507	BOOKS, SUBSCRIPTIONS, DUES	
	ICMA	400
	AMMA	200
	SEC	500
	Misc.	3,000
	<b>Total</b>	<b>4,100</b>
11000 001 7508	GENERAL INSURANCE	
	Property and all General Fund general liability	
	See appendix for supplemental detail	86,079
	<b>Total</b>	<b>86,079</b>
11000 001 7520	ATTORNEY FEES	
	Attorney retainer	31,500
	Outside retainer	24,000
	Personnel Regulations Revisions	20,000
	Labor relations	50,000
	<b>Total</b>	<b>125,500</b>
11000 001 7530	LOBBYING EXPENSE	
	Relocated from Community Promotions:	
	State lobbyist	36,000
	Federal lobbyist	30,000
	Manager Lobbying Trip to JNU or DC	4,000
	<b>Total</b>	<b>70,000</b>
11000 001 7570	TOURISM PROGRAM	
	CVB Contributions to Parks & Recreation	500
	Birdfest & Bearfest related expenditures	3,500
	Cruise ship related marketing	2,000
	State Cooperative marketing	7,000
	Travel writer Fam Assistance	3,000
	STATC Cooperative Marketing	3,000
	Misc Tourism Promotional	1,000
	<b>Total</b>	<b>20,000</b>
11000 001 7503	INFORMATION TECHNOLOGY	
	Municipal Code Corp. CBW Web Site Hosting	3,000
	Nixle Annual	3,300
	Contingency	3,000
	<b>Total</b>	<b>9,300</b>
11000 001 7524	Wrangell Medical Center Legacy	
	Potential post-closing costs (contingency)	25,000
	<b>Total</b>	<b>25,000</b>
11000 001 7576	Community Promotion	
	Contingency for misc. community promotional needs	10,000
	<b>Total</b>	<b>10,000</b>

Event	Staff	Location	Dates	Airfare	Hotel	Per Diem	Registration	Misc
AML Summer Meeting	Manager	Soldotna	Aug. 12-16, 2019	1016	596	250	150	
SEC	Manager	Sitka	Sep, 2019	460	625	200	325	
SEC	ED Director	Sitka	Sep, 2019	294	500	175	325	
AML Conference	Manager	Anchorage	Nov, 2019	870	900	300	475	
AML Conference	ED Director	Anchorage	Nov, 2019	610	360	150	300	
SEC Mid Session Summit	Manager	Juneau	Feb, 2020	458	500	250	300	
SEC Mid Session Summit	ED Director	Juneau	Feb, 2020	294	375	200	300	
AML Leg Fly-In	Manager	Juneau	Feb, 2020	458	500	150	125	
ICMA Manager	Manager	Nashville	Oct 20-23, 2019	1720	1125	300	350	
Misc. Travel	Manager	Anchorage	TBD	870	600	200	200	

7050 6081 2175 2850



**BOROUGH CLERK/ASSEMBLY DEPARTMENT**

**CITY AND BOROUGH OF WRANGELL**

**2019-2020 DRAFT BUDGET**

**2019-2020**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
	<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
11000 002 6001 Wages & Salaries	75,603	75,654	75,950	90,000	90,000
11000 002 6002 Temporary (Election) Labor	240	-	460	500	500
11000 002 6005 Overtime	248	248	490	500	500
11000 002 6100 Personnel Benefits	49,708	54,930	55,000	61,911	61,911
11000 002 7001 Materials & Supplies	2,629	2,000	2,900	4,690	4,690
11000 002 7008 Non-capital equipment	-	-	-	2,250	2,250
11000 002 7503 Information Technology	-	-	-	4,005	4,005
11000 002 7505 Travel & Training	14,000	15,413	15,400	15,100	15,100
11000 002 7506 Publication And Advertising	21,490	19,120	13,000	19,120	19,120
11000 002 7507 Dues, Subscriptions	-	-	-	3,310	3,610
11000 002 7571 Recording Fees	619	500	500	500	500
11000 002 7572 Records Preservation	426	1,045	1,000	100	100
11000 002 7573 Election Supplies	1,856	2,000	2,768	2,000	2,000
11000 002 7574 Municipal Code Republishing	2,742	2,000	2,000	2,000	2,000
	<b>169,561</b>	<b>172,909</b>	<b>169,468</b>	<b>205,986</b>	<b>206,286</b>

**BOROUGH CLERK/ASSEMBLY DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

<b>ACCOUNT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
11000 002 7001	Materials & Supplies	
	Phone reimbursement	690
	Misc. Materials and Supplies (contingency)	2,000
	<u>ASSEMBLY MEETING REFRESHMENTS</u>	<u>2,000</u>
	TOTAL	<b>4,690</b>
11000 002 7008	Non-capital equipment	
	Assembly Chromebooks	2,000
	<u>Assembly Chambers Projector and Screen</u>	<u>250</u>
	TOTAL	<b>2,250</b>
11000 002 7503	Information Technology	
	MuniMetrix	500
	LaserFiche Annual Maintenance Fee	945
	Municode	2,200
	<u>Monthly Laptop Scan Maintenance</u>	<u>360</u>
	TOTAL	<b>4,005</b>
11000 002 7505	MAYOR & ASSEMBLY and CLERK TRAVEL/TRAINING	
	<b>AAMC</b> (Annual Alask Clerk's Conference)	1,200
	<b>IIMC</b> (Annual International Clerk's Conf.)	1,800
	Mayor & Assembly	
	<u><b>AML Summer Legislative Meeting (August 13-15, 2019) - Soldotna</b></u>	
	One Elected Official	1,500
	<u><b>SE Conference Annual (September 18-20, 2019) - Sitka</b></u>	
	One Elected Official	1,625
	<u><b>AML Annual Conference &amp; NEO - Anchorage</b></u>	
	Two Newly Elected Officials	4,700
	<u><b>AML Annual Conference, NEO, &amp; ACoM - Anchorage</b></u>	
	Mayor	1,875
	<u><b>AML Winter Legislative Conference (February 2020)</b></u>	
	Two Elected Officials	2,400
	<u><b>SE Conference Mid-Session Summit - (February 2020)</b></u>	
	One Elected Official	1,150
	ESTIMATED TOTAL	<b>15,100</b>
11000 002 7506	PUBLICATIONS & ADVERTISING	
	Department publications (advertising, notices, etc.) All Departments	12,000
	<u>KSTK Media Distribution</u>	<u>7,120</u>
	TOTAL	<b>19,120</b>
11000 002 7507	Dues, Subscriptions	
	AK Confernce of Mayors	50
	International Institute of Municipal Clerks	185
	United Fisherman of Alaska	300
	Alaska Association of Municipal Clerks	75
	<u>Alaska Municipal League (Assembly/City Admin)</u>	<u>3,000</u>
	TOTAL	<b>3,610</b>
11000 002 7571	RECORDING FEES	
	<u>Recording fees to District Recorder (plats, assignments, etc.)</u>	<u>500</u>
	TOTAL	<b>500</b>
11000 002 7573	ELECTION SUPPLIES	
	<u>Election Ballots, Memory Card Programing, misc supplies</u>	<u>2,000</u>
	TOTAL	<b>2,000</b>
11000 002 7574	REPUBLISHING WMC	
	<u>Codification of the Wrangell Municipal Code (electronic updates ONLY)</u>	<u>2,000</u>
	TOTAL	<b>2,000</b>
11000 002 7572	RECORDS PRESERVATION	
	Acid Free Bound Books (Ordinances, Resolutions, Minutes)	100

**FINANCE AND INFORMATION TECHNOLOGY  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
11000 003 6001	Wages & Salaries	263,267	239,320	256,530	242,050	242,050
11000 003 6005	Overtime	7,194	6,250	5,400	6,000	6,000
11000 003 6100	Personnel Benefits	158,149	168,560	150,000	154,980	154,980
11000 003 7001	Materials & Supplies	31,450	21,750	15,000	15,000	15,000
11000 003 7002	Facility Repair & Maintenance	2,125	11,000	4,750	4,750	4,750
11000 003 7004	Postage Expense	4,256	15,000	12,300	14,000	14,000
11000 003 7503	Information Technology	73,459	157,000	40,000	110,000	110,000
11000 003 7008	Non-capital Equipment (see IT detail)	-	-	-	29,300	29,300
11000 003 7009	Equipment Repair & Maintenance	5,718	8,000	4,400	5,000	5,000
11000 003 7011	Equipment Rental	566	1,000	750	1,000	-
11000 003 7501	Utilities	14,051	13,500	14,500	15,000	15,000
11000 003 7502	Phone & Internet	9,653	10,000	11,600	15,000	15,000
11000 003 7505	Training & Travel	-	3,000	4,000	5,000	5,000
11000 003 7540	Audit Expense	62,246	25,000	55,000	55,000	55,000
11000 003 7550	Assessor Services	92,759	78,000	78,000	72,000	72,000
11000 003 7601	Finance Allocated Out	(168,200)	(168,200)	(168,200)	(170,000)	(170,000)
11000 003 7629	Charges From Capital Facilities	1,827	42,000	20,000	56,300	56,300
11000 003 7900	Capital Equipment	-	17,000	13,500	43,000	43,000
<b>Finance Subtotal</b>		<b>558,520</b>	<b>648,180</b>	<b>517,530</b>	<b>673,380</b>	<b>672,380</b>

**Charges to other Departments**

Planning & Zoning	23,000	23,000	23,000	23,000	23,000
Sewer	21,000	21,000	21,000	21,000	21,000
Sanitation	7,200	7,200	7,200	7,500	7,500
Light & Power	70,000	70,000	70,000	71,500	71,500
Water	23,000	23,000	23,000	23,000	23,000
Port & Harbors	24,000	24,000	24,000	24,000	24,000
	<b>168,200</b>	<b>168,200</b>	<b>168,200</b>	<b>170,000</b>	<b>170,000</b>

11000 003 7001	Materials & Supplies	
	Paper	5,000
	Envelopes	5,000
	Misc. office supplies	5,000
	<b>Total</b>	<b>15,000</b>
11000 003 7002	Facility Repair & Maintenance	
	Miscellaneous contingency for materials and incidentals -- most facility repair & maintenance will be performed by Capital Facilities and incur expenses under 7629 - charges from Capital Facilities	3,000
	Custodial Supplies	1,750
	<b>Total</b>	<b>4,750</b>
11000 003 7004	Postage Expense	
	Prepaid postage for all required mailing	10,604
	Postage machine lease, est. \$283/month	3,396
	<b>Total</b>	<b>14,000</b>
11000 003 7503	Information Technology	
	SEARHC IT Services Contract	87,000
	AccuFund Accounting Software Licenses & Support	15,000
	BillMaster Utility Billing Licenses & Support	8,000
	<b>Total</b>	<b>110,000</b>
11000 003 7008	<b>NON-CAPITAL EQUIPMENT</b>	
	Intersite Connect (Meraki Z3) @\$300 x 12	3,600
	Intersite Connect (Meraki MX 64) @\$350 x 2	700
	PC Replacements (Basic) @\$1,100 x 12	13,200
	PC Replacements (Advanced) @2,000 x 3	6,000
	Misc Supporting Equip (USBs, etc.)	5,800
	<b>Total</b>	<b>29,300</b>
11000 003 7009	Equipment Repair & Maintenance	
	Routine servicing of all printers, scanners, mail folder/inserters	3,500
	Misc. as-needed repairs of computers by local/regional IT contractors	1,500
	<b>Total</b>	<b>5,000</b>
11000 003 7011	Equipment Rental	
	See postage expense	-
	<b>Total</b>	<b>-</b>
11000 003 7501	Utilities	
	Electricity	10,500
	Water & Sewer	3,000
	Garbage	1,500
	<b>Total</b>	<b>15,000</b>
11000 003 7502	Phone & Internet	
	City Hall land line phone and fax, \$608/month	7,300
	Cell phone service	700
	City Hall internet	7,000

	Total	15,000
11000 003 7505	Training & Travel	
	Finance Director travel, 3 @ \$1,000	3,000
	Accounting Software training for selected Finance staff, location TBD. This is a contingency amount as particular training/location is TBD.	2,000
	Total	5,000
11000 003 7540	Audit Expense	
	Required for annual comprehensive audit and preparation of Borough's Financial Statements	55,000
	Total	55,000
11000 003 7550	Assessor Services	
	Per contract with Appraisal Company of Alaska for all property assessment services, required annually for property tax purposes	72,000
	Total	72,000
11000 003 7601	Finance Allocated Out	
	Charges to enterprise funds for Finance Director, Utility Clerk, Accounts Payable Clerk, Accounting/Payroll, utility billing software, and other charges/services	(170,000)
	Total	(170,000)
11000 003 7629	Charges From Capital Facilities	
	Per estimates on Capital Facilities (029) detail page	56,300
	Total	56,300
11000 003 7900	Capital Expenditures (From List)	
	New Servers @ \$11K x 3	33,000
	Electrical Upgrades for Servers	10,000
	Total	43,000

**IT Budget**

11000 003 7503	<b>PROFESSIONAL &amp; CONTRACTUAL</b>		
	SEARCHC IT SERVICES CONTRACT	\$	87,000
		<b>Total</b>	<b>\$ 87,000</b>
11000 003 7503	<b>Information Technology</b>		
	Gsuite Business Platform @ \$696 x 12	\$	8,352
	Meraki Z3 Annual	\$	2,820
	Maraki MX64 Annual	\$	120
		<b>Total</b>	<b>\$ 11,292</b>
11000 003 7900	<b>CAPITAL EQUIPMENT</b>		
	New Servers @ \$11K x 3	\$	33,000
	Electrical Upgrades for Servers	\$	10,000
		<b>Total</b>	<b>\$ 43,000</b>
11000 003 7008	<b>NON-CAPITAL EQUIPMENT</b>		
	Intersite Connect (Meraki Z3) @\$300 x 12		3,600
	Intersite Connect (Meraki MX 64) @\$350 x 2		700
	PC Replacements (Basic) @\$1,100 x 12	\$	13,200
	PC Replacements (Advanced) @2,000 x 3	\$	6,000
	Misc Supporting Equip (USBs, etc.)	\$	5,800
		<b>Total</b>	<b>\$ 29,300</b>
		<b>Total</b>	<b>\$ 170,592</b>

**FIRE DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>DEPT REQUESTED</b>	<b>MANAGER APPROVED</b>
11000 012 6001	Wages & Salaries	86,416	88,040	87,890	88,000	88,000
11000 012 6002	LEPC Labor Expense	-	11,800	12,800	12,000	12,000
11000 012 6005	Overtime	9,584	10,000	8,430	10,000	10,000
11000 012 6100	Personnel Benefits	61,387	67,880	67,500	79,570	79,570
11000 012 7001	Materials & Supplies Expense	4,202	11,000	11,000	10,000	10,000
11000 012 7008	Non-capital Equipment	-	-	-	7,500	7,500
11000 012 7009	Equipment Repair & Maintenance	-	10,000	8,000	14,000	14,000
11000 012 7010	Vehicle Repair & Maintenance	38,997	59,116	33,750	35,000	35,000
11000 012 7011	Hydrant Rental From Water	39,750	-	-	-	-
11000 012 7100	Turnout Gear	944	83,500	42,500	56,000	11,000
11000 012 7110	Fire Prevention & Ed.	602	2,000	1,500	2,000	2,000
11000 012 7111	Volunteer Accident Hosp	-	12,600	12,600	12,600	12,600
11000 012 7112	Contrib. For Fire Calls	5,500	5,500	5,500	5,500	5,500
11000 012 7113	Substation Maintenance	1,744	33,000	1,500	9,500	5,000
11000 012 7501	Substation Utilities	10,573	10,000	10,000	10,000	10,000
11000 012 7502	Phone & Internet	6,239	6,200	7,100	7,100	7,100
11000 012 7505	Travel & Training	2,494	10,000	10,000	10,000	10,000
11000 012 7508	Insurance	13,903	26,274	18,770	19,000	8,263
11000 000 8911	Fire Truck Replacement Fund	25,000	25,000	25,000	25,000	25,000
11000 012 7900	Capital Equipment	5,500	-	-	17,000	467,000
		<b>312,835</b>	<b>471,911</b>	<b>363,840</b>	<b>429,770</b>	<b>819,533</b>

**FIRE DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

<b>ACCOUNT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
11000 012 6002	TEMPORARY LABOR LOCAL EMERGENCY PLANNING COMMITTEE GRANT All LEPC Expenditures are fully reimbursed by a state grant	12,000
	<b>Total</b>	<b>12,000</b>
11000 012 7001	MATERIALS & SUPPLIES EXPENSE Hand tools, fire extinguishers, cleaning supplies	10,000
	<b>Total</b>	<b>10,000</b>
11000 012 7008	NON-CAPITAL EQUIPMENT Communications/radio replacements	7,500
	<b>Total</b>	<b>7,500</b>
11000 012 7009	EQUIPMENT REPAIR & MAINTENANCE Ladder testing Radios, tools and pumps	4,000 10,000
	<b>Total</b>	<b>14,000</b>
11000 012 7010	VEHICLE REPAIR & MAINTENANCE Parts ordered for Fire Dept. vehicles Labor hours charged by Garage Dept. Fuel allocated based on usage <b>Note, actual cost will be based on actual hours allocated to Fire Dept.</b>	9,000 24,000 2,000
	<b>Total</b>	<b>35,000</b>
11000 012 7100	TURNOUT GEAR Replacement of boots, helmets, gloves, etc. PPE (Turnout Gear)	7,000 4,000
	<b>Total</b>	<b>11,000</b>
11000 012 7110	FIRE PREVENTION & ED. Public education materials Safety trailer supplies	1,000 1,000
	<b>Total</b>	<b>2,000</b>
11000 012 7111	VOLUNTEER ACCIDENT HOSPITAL INSURANCE	12,600
	<b>Total</b>	<b>12,600</b>
11000 012 7112	CONTRIB. FOR FIRE CALLS Annual general fund contribution to WVFD	5,500
	<b>Total</b>	<b>5,500</b>
11000 012 7113	SUBSTATION MAINTENANCE Facility maintenance at 5.5 mile Fire Substation	5,000
	<b>Total</b>	<b>5,000</b>
11000 012 7501	SUBSTATION UTILITIES Utilities at 5.5 mile Fire Substation	10,000
	<b>Total</b>	<b>10,000</b>
11000 012 7502	Phone & Internet Phone & internet at Fire Department	7,100
	<b>Total</b>	<b>7,100</b>
11000 012 7505	Travel & Training State Fire Conference State EMS Conference Subscription for training website	4,500 4,500 1,000
	<b>Total</b>	<b>10,000</b>
11000 012 7508	Insurance Property & vehicle insurance premiums See appendix for supplemental detail	8,263
	<b>Total</b>	<b>8,263</b>
11000 012 7900	Capital Equipment Air compressor block equipment	17,000
	<b>Total</b>	<b>17,000</b>



**POLICE DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 013 6001	Wages & Salaries	474,797	450,000	430,000	405,370	405,370
11000 013 6005	Overtime	97,965	55,000	100,000	60,000	100,000
11000 013 6100	Personnel Benefits	261,378	338,240	270,000	273,155	273,155
11000 013 7001	Materials & Supplies	8,962	12,000	11,000	12,000	13,500
11000 013 7503	Information Technology	-	8,000	8,000	8,000	8,000
11000 013 7009	Equipment Repair & Maintenance	-	4,000	4,350	4,000	4,000
11000 013 7010	Vehicle Repair & Maintenance	41,658	38,003	19,660	25,000	25,000
11000 013 7012	Boat/Other Transportation	1,309	3,750	32	3,750	10,000
11000 013 7014	Vehicle Impound	-	2,000	-	2,000	2,000
11000 013 7101	Criminal History	-	750	-	750	750
11000 013 7102	Uniform Allowance	4,555	5,700	3,830	5,700	5,300
11000 013 7103	Ammunition/Training	7,162	7,500	1,270	7,500	7,500
11000 013 7104	Special Investigations	1,675	2,500	4,690	2,500	2,500
11000 013 7105	Animal Control	1,977	4,000	800	4,000	2,500
11000 013 7502	Phone and Internet	14,757	13,500	15,000	15,000	15,000
11000 013 7505	Travel & Training	17,469	24,500	14,290	30,000	39,750
11000 013 7506	Publications Expense	279	1,000	64	1,000	500
11000 013 7508	Insurance	30,837	14,023	14,023	15,000	5,149
11000 013 7701	State Portion Of DMV	72,532	65,000	63,600	65,000	65,000
11000 013 7702	State Portion Of Citations	530	500	1,360	1,200	1,200
11000 013 7900	Capital Equipment	2,525	40,000	52,700	90,000	-
		<b>1,040,367</b>	<b>1,089,966</b>	<b>1,014,669</b>	<b>1,030,925</b>	<b>986,174</b>

11000 013 7001	Materials & Supplies Drug Tests, Psych Evals, Office Supplies Officer Supplies, Etc. Community engagement (E.g. Bike Rodeo)	12,000 1,500
	Total	13,500
11000 013 7503	Information Technology Licensing for Fire Alarm, Case Reporting System, Voice Recorder, Maint. On Video System	8,000
	Total	8,000
11000 013 7009	Equipment Repair & Maintenance Breath Tester, Radar Units, Radios In-Car Cameras	4,000
	Total	4,000
11000 013 7010	Vehicle Repair & Maintenance Estimated based on actual repairs	25,000
	Total	25,000
11000 013 7012	Boat/Other Transportation Fuel, oil, anti-freeze, zincs, flare kit windshield wiper replacements Patrol schedule	5,000 5,000
	Total	10,000
11000 013 7014	Vehicle Impound Towing Fees	2,000
	Total	2,000
11000 013 7101	Criminal History Criminal History Checks for AICS, School District, Little League, etc.	750
	Total	750
11000 013 7102	Uniform Allowance/PPE Uniform Allowance \$125 x 4 x 7 =	3,500 1,800
	Total	5,300
11000 013 7702	State Portion Of Citations Percentage of each citation, based on type of citation issued	1,200
	Total	1,200

11000 013 7103	Ammunition/Training Ammunition, Target Stands, Targets	7,500
	Total	7,500
11000 013 7104	Special Investigations Assault Kits, Drug Investigations, etc.	2,500
	Total	2,500
11000 013 7105	Animal Control Food, Euthenazia Supplies, Vet Visits Cleaning Supplies	2,500
	Total	2,500
11000 013 7502	Phone and Internet Monthly charges	15,000
	Total	15,000
11000 013 7505	Travel & Training Police Academy (SIT) \$13,500 x 2 Airfare (SIT) \$350 x 2 Additional Officer Training: e.g. Interview & Interrogation School (JNU) e.g. Recert or Intox Supervisor (ANC)	27,000 750 12,000
	Total	39,750
11000 013 7506	Publications Expense Misc Advertising	500
	Total	500
11000 013 7508	Insurance Vehicle insurance See appendix for supplemental information	5,149
	Total	5,149
11000 013 7701	State Portion Of DMV 50% of Each DMV Transaction	65,000
	Total	65,000
11000 013 7900	Capital Equipment New Police Vehicle 2 @ \$45,000 (=\$90,000)	-
	Total	-

**CORRECTIONS & EMERGENCY DISPATCH DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 014 6001	Wages & Salaries	249,219	275,000	275,000	278,280	278,280
11000 014 6005	Overtime	33,065	33,150	34,150	35,000	45,000
11000 014 6100	Personnel Benefits	168,111	185,230	170,900	220,415	220,415
11000 014 7001	Materials & Supplies	141	3,500	770	3,500	3,500
11000 014 7010	Vehicle Repair & Maintenance	-	2,559	-	-	-
11000 014 7106	Prisoner Meals	7,478	20,000	6,500	18,000	10,000
11000 014 7502	Phone and Internet	1,500	1,500	1,500	1,500	1,500
11000 014 7503	Information Technology	-	-	-	18,000	-
11000 014 7505	Travel & Training	-	2,000	-	10,000	24,600
		<b>459,514</b>	<b>522,939</b>	<b>488,820</b>	<b>584,695</b>	<b>583,295</b>
<b>RELATED REVENUES</b>						
STATE JAIL CONTRACT:		356,408	356,400	371,970	372,000	372,000
911 SURCHARGE REVENUE:		48,512	50,000	49,830	50,000	50,000
		<b>404,920</b>	<b>406,400</b>	<b>421,800</b>	<b>422,000</b>	<b>422,000</b>

11000 014 7001	Materials & Supplies		
	Misc Office Supplies		
	Snow Shovels		
	Cooking Utencils		
	Etc.		3,500
		Total	3,500
11000 014 7106	Prisioner Meals		
	Prisioner Meals		10,000
		Total	10,000
11000 014 7502	Phone and Internet		
	Monthly charges		1,500
		Total	1,500
11000 014 7505	Travel & Training		
	Corrections Academy \$7,500 x 2 (Wasilla)		15,000
	Airafe ANC \$600 x 2		1,200
	Hotel Wasilla \$75 x 30 x 2		4,500
	Per Diem \$50 x 30 days x 2		3,600
	Misc Expenses		300
		Total	24,600
11000 014 7503	Information Technology		
	Proposed text-to-911 system		-
	(est. \$18,000)		
		Total	-

**PUBLIC SAFETY BUILDING  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 015 7002	Facility Maintenance & Repair	24,858	35,000	35,000	61,000	56,000
11000 015 7003	Custodial Supplies Expense	2,451	3,000	3,000	3,000	3,000
11000 015 7501	Utilities/Heat Expense	120,426	120,000	120,740	120,000	120,000
11000 015 7502	Phone & Internet	537	600	600	600	600
11000 015 7508	Insurance	8,293	10,896	10,896	11,000	9,677
11000 015 7621	Charges From Public Works	46,495	122,500	70,000	5,000	2,500
11000 015 7629	Charges From Capital Facilities	45,656	122,500	70,000	82,500	82,500
11000 000 8990	CIP Expenditures	28,543	363,000	20,000	828,000	188,000
		<b>277,259</b>	<b>777,496</b>	<b>330,236</b>	<b>1,111,100</b>	<b>462,277</b>
<b>RELATED REVENUE:</b>						
	STATE COURT RENTAL	62,400	60,000	62,000	62,000	62,000

**PUBLIC SAFETY BUILDING  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

11000 015 7002	Facility Maintenance & Repair	
	Routine and Preventive Building Maintenance	35,000
	Carpet Replacement in Fire Hall	18,000
	Replace one of four hydronic heating pumps	3,000
	<b>Total</b>	<b>56,000</b>
11000 015 7003	Custodial Supplies Expense	
	Custodial supplies used by Capital Facilities	3,000
	janitorial staff for whole building	
	<b>Total</b>	<b>3,000</b>
11000 015 7501	Utilities/Heat Expense	
	Building utilities (electric, water, sewer, garbage)	120,000
	<b>Total</b>	<b>120,000</b>
11000 015 7502	Phone & Internet	
	One phone line not otherwise allocable to Police or Fire	600
	<b>Total</b>	<b>600</b>
11000 015 7508	Insurance	
	Property insurance premiums	
	See appendix for supplemental information	9,677
	<b>Total</b>	<b>9,677</b>
11000 015 7621	Charges From Public Works	
	Fully-loaded hourly rate charged based on actual hours	2,500
	coded to PSB by Public Works crew	
	<b>Total</b>	<b>2,500</b>
11000 015 7629	<b>Charges From Capital Facilities</b>	
	Fully-loaded hourly rate charged based on actual hours	82,500
	coded to PSB by Public Works crew	
	<b>Total</b>	<b>82,500</b>
11000 015 8900 XXXX	<b>CIP Expenditures</b>	
11000 000 8900 XXXX	Exterior Renovations to Siding & Roofing	100,000
11000 000 8900 XXXX	Heating System Pipng Repairs	51,500
11000 000 8900 XXXX	Addressable Fire Alarm System Replacement	36,500
	<b>Total</b>	<b>188,000</b>

**PUBLIC WORKS**

**CITY AND BOROUGH OF WRANGELL**

**2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
11000 021 6001	Wages & Salaries Expense	411,589	321,730	331,000	343,100	343,100
11000 021 6002	Casual Labor	25,517	7,500	-	7,500	7,500
11000 021 6005	Overtime	37,221	35,000	30,000	30,000	30,000
11000 021 6100	Personnel Benefits	243,724	213,870	210,000	251,660	251,660
11000 021 7001	Materials & Supplies	10,300	8,000	8,000	8,000	4,000
11000 021 7002	Facility Maintenance & Repair	8,104	5,000	1,000	1,000	1,000
11000 021 7018	Expendable Tools	299	1,000	800	1,000	1,000
11000 021 7100	Clothing Allowance & PPE	2,786	1,600	1,600	1,600	2,600
11000 021 7502	Phone and Internet	9,197	9,500	6,500	9,500	7,000
11000 021 7503	Information Technology	-	-	-	-	4,000
11000 021 7505	Training & Travel Expense	1,050	3,500	1,700	5,600	5,388
11000 021 7508	Insurance Expense	9,010	13,484	13,484	10,000	11,511
11000 021 7900	Capital Equipment	57,782	-	-	260,925	-
11000 021 7629	Charges From Capital Facilities	-	21,000	8,355	9,500	2,000
		<b>816,579</b>	<b>641,184</b>	<b>612,439</b>	<b>939,385</b>	<b>670,759</b>
11000 021 7621	PUBLIC WORKS ALLOCATED LABOR	(384,075)	(430,000)	(320,000)	(320,000)	(320,000)
			-			
<b>NET PUBLIC WORKS</b>		<b>432,504</b>	<b>211,184</b>	<b>292,439</b>	<b>619,385</b>	<b>350,759</b>

<b>Where Public Works Labor is Allocated</b>	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020
Street maintenance	150,827	139,162	125,000	125,000	125,000
Public Safety Building Maintenance	46,495	54,129	6,000	3,000	3,000
Water distribution system	78,474	91,847	90,000	90,000	90,000
Sewer collection system	20,910	22,074	24,350	30,000	30,000
Grant-funded capital projects	-	43,188	-	-	-
All other departments	87,369	122,788	74,650	72,000	72,000
Total payroll not charged out	333,976	148,100	251,000	312,260	312,260

PUBLIC WORKS  
**CITY AND BOROUGH OF WRANGELL**  
 2019-2020 DRAFT BUDGET

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 021 7001	Materials and supplies	
	Office supplies	2,000
	office equipment, and repairs	2,000
	Total	4,000
11000 021 7002	Facility Maintenance & Repair	
	Contingency	1,000
	Total	1,000
11000 021 7018	Expendable Tools	
	Flashlights, small wrenches used on water, sewer, streets equipment and systems	1,000
	Total	1,000
11000 021 7100	Clothing Allowance	
	Work Clothes (per IBEW agreement)	1,600
	Hi vis. Rain gear \$200.00 x 4	800
	Misc. PPE	200
	Total	2,600
11000 021 7502	Telephone & Internet expense	
	Telephone and internet for the Public Works complex and cell phone for 4 staff on call	7,000
	Total	7,000
11000 021 7505	Travel and Training	
	Southeast Conference for Public Works Director	2,788
	cdl renewal \$120.00 x 5	600
	CEU \$500.00 X4 (internet-based training costs)	2,000
	Total	5,388
11000 021 7508	Insurance Expense	
	Property, vehicle and equipment premiums	
	See appendix for supplemental information	11,511
	Total	11,511
11000 021 7629	Charges from Capital Facilities	
	Hours charged out from CF for office maintenance	2,000
	Total	2,000
11000 021 7900	CAPITAL EQUIPMENT	
	Freightliner dumptruck	100,000
	CAT 312 Excavator	100,000
	Ford F550 Utility Truck	60,925
	Total	260,925

Event	Staff	Location	Dates	Airfare	Hotel	Per Diem	Registration
SEC	PW Director	Sitka	Sep, 2019	294.00	625.00	200.00	325.00
SEC Mid Session Summit	PW Director	Juneau	Feb, 2020	294.00	500.00	250.00	300.00



**GARAGE DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

ACCOUNT NO.	DESCRIPTION	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
11000 022 6001	Wages & Salaries Expense	120,493	147,035	135,000	111,050	111,050
11000 022 6005	Overtime	2,265	3,500	2,500	2,500	2,500
11000 022 6100	Personnel Benefits	77,305	88,590	88,000	97,590	97,590
11000 022 7001	Materials & Supplies	25,453	150,000	12,000	10,000	10,000
11000 022 7002	Facility Repair And Maintenance	3,048	10,000	5,000	45,000	30,000
11000 022 7006	Information Technology	1,428	1,500	1,500	3,000	3,000
11000 022 7015	Fuel - Automotive	60,052	65,000	60,000	67,500	65,000
11000 022 7017	Heating Oil	5,659	10,000	2,000	10,000	4,000
11000 022 7018	Miscellaneous Tools	1,067	11,000	8,000	5,000	1,750
11000 022 7100	Clothing Allowance	-	1,200	800	800	1,400
11000 022 7501	Utilities Expense	23,094	23,000	22,000	24,000	20,000
11000 022 7505	Training & Travel Expense	-	7,000	7,000	10,000	10,000
11000 022 7508	Insurance	1,792	-	-	-	-
11000 022 7621	Charges From Public Works	6,757	10,000	2,000	8,000	5,000
11000 022 7629	Charges From Capital Facilities	-	-	-	-	7,500
11000 022 7900	Capital Equipment	730	-	-	25,000	25,000
<b>TOTAL GARAGE EXPENDITURES</b>		<b>329,143</b>	<b>527,825</b>	<b>345,800</b>	<b>419,440</b>	<b>393,790</b>
11000 022 7622	CHARGED TO OTHER DEPARTMENTS	(241,450)	(422,260)	(250,000)	(220,105)	(220,105)
<b>NET GARAGE EXPENDITUES (NOT OTHERWISE ALLOCABLE)</b>		<b>87,693</b>	<b>105,565</b>	<b>95,800</b>	<b>199,335</b>	<b>173,685</b>
<b>How Garage Charges out are estimated for next year:</b>						
	Total Garage Payroll	211,140				
	% of time spent directly on other departments (charged out)	75%				
	Garage Labor Charged Out	158,355				
	Fuel Charged out (95% x \$65,000)	61,750				
		<b>220,105</b>				

Labor	GARAGE CHARGES TO OTHER DEPARTMENTS				
	Labor %	Labor	Fuel%	Fuel	Total
Fire	14%	22,170	2%	1,235	23,405
Police	9%	14,252	40%	24,700	38,952
Streets	38%	60,175	5%	3,088	63,262
Sewer Department	3%	4,751	2%	1,235	5,986
Parks & Recreation	3%	4,751	2%	1,235	5,986
Sanitation	13%	20,586	15%	9,263	29,849
Light Department	6%	9,501	10%	6,175	15,676
Water Department	2%	3,167	5%	3,088	6,255
Harbor/Port Department	12%	19,003	19%	11,733	30,735
	100%	158,355	100%	61,750	220,105

**GARAGE DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

<b>ACCOUNT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
11000 022 7001	MATERIALS & SUPPLIES	
	Office supplies	200
	Garage supplies	8,800
	Misc. Contingency	1,000
	Total	<b>10,000</b>
11000 022 7002	FACILITY REPAIR AND MAINTENANCE	
	Asbestos mitigation	20,000
	Ventilation improvements	5,000
	Office expansion	5,000
	Total	<b>30,000</b>
11000 022 7503	SOFTWARE PROGRAMMING AND LICENSING	
	CAT Electronic Technician annual subscription	3,000
	Total	<b>3,000</b>
11000 022 7015	GASOLINE EXPENSE	
	Gasoline and Diesel for vehicles and equipment, City-wide	65,000
	Total	<b>65,000</b>
11000 022 7017	HEATING OIL EXPENSE	
	Heating oil for oil-fired furnace (used when waste oil furnace either doesn't work or we run out of waste oil to burn)	4,000
	Total	<b>4,000</b>
11000 022 7018	EXPENDABLE TOOLS	
	Misc. tools used for general purposes	1,750
	Total	<b>1,750</b>
11000 022 7100	CLOTHING ALLOWANCE	
	IBEW Clothing Allowance, 2x \$400	800
	High-vis rain gear 2x \$200	400
	Misc. PPE \$200	200
	Total	<b>1,400</b>
11000 022 7501	UTILITIES EXPENSE	
	Water, sewer, electric and garbage	20,000
	Total	<b>20,000</b>
11000 022 7505	TRAINING & TRAVEL EXPENSE	
	Brake certification training	5,000
	Pump training (fire pumps)	5,000
	Total	<b>10,000</b>
11000 022 7621	CHARGES FROM PUBLIC WORKS	
		5,000
	Total	<b>5,000</b>
11000 022 7900	Capital Equipment	
	New vehicle lift	25,000
	Old lift can't pick F-550, Sandtrucks, or Ambulances	
	Total	<b>25,000</b>
11000 022 7629	CHARGES FROM CAPITAL FACILITIES	
	Capital facilities staff time related to above described work	7,500
	Total	<b>7,500</b>

**STREETS DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>ACCOUNT NO.</b>	<b>DESCRIPTION</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
11000 024 7010	Vehicle Repair & Maintenance	124,067	160,459	65,000	160,000	80,000
11000 024 7011	Equipment Rental	-	5,000	5,000	20,000	10,000
11000 024 7030	Street Materials & Supplies	56,630	102,000	102,000	100,000	100,000
11000 024 7033	Street Lights Fixtures	2,215	10,000	10,000	-	-
11000 024 7501	Utilities (street lights)	21,177	25,000	22,000	26,000	23,000
11000 024 7621	Charges From Public Works	183,409	150,000	80,000	150,000	125,000
11000 024 7900	Capital Expenditures (Evergreen Match)	71,501	-	-	-	-
11000 024 7900	Capital Expenditures (Regrade Shoemaker Lot)	-	-	-	-	-
<b>TOTAL STREET EXPENDITURES</b>		<b>458,999</b>	<b>452,459</b>	<b>284,000</b>	<b>456,000</b>	<b>338,000</b>

**STREETS DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

11000 024 7010	VEHICLE REPAIR & MAINTENANCE	
	Labor hours coded to streets equipment	40,000
	Parts ordered for Street equipment	40,000
		<b>80,000</b>
11000 024 7011	EQUIPMENT RENTAL	
	Excavator, dump truck, or loader as needed	<b>10,000</b>
11000 024 7030	STREET MAINTENANCE MATERIALS & SUPPLIES	
	Sanding and snow removal materials	40,000
	Culvert materials	2,000
	D1 and other materials	43,000
	Locally purchased materials, hardware, tools	15,000
		<b>100,000</b>
11000 024 7033	STREET LIGHTS FIXTURES	
	LED light fixtures to replace sodium	-
11000 024 7501	UTILITIES	
	Street lighting electricity expense	<b>23,000</b>
11000 024 7621	CHARGES FROM PUBLIC WORKS	
	Hours logged to street maintenance by public works (150,000 requested/estimated by dept)	<b>125,000</b>
11000 024 7501	Utilities (street lights are metered)	<b>23,000</b>

**CEMETERY DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

ACCOUNT NO.	DESCRIPTION	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
11000 026 7001	MATERIALS & SUPPLIES EXPENSE	618	2,000	2,000	2,500	2,500
11000 026 7621	PUBLIC WORKS LABOR (BURIALS)	8,387	10,000	2,500	10,000	9,000
11000 026 8900	CAPITAL EXPENDITURES	-	-	-	50,000	50,000
	<b>TOTAL CEMETERY EXPENDITURES</b>	<b>9,005</b>	<b>12,000</b>	<b>4,500</b>	<b>62,500</b>	<b>61,500</b>

11000 026 8900	<b>Capital Expenditures</b>	
11000 026 8900 XXXX	Columbarium	50,000
	<b>Total</b>	<b>50,000</b>

**CAPITAL FACILITIES  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 029 6001	Wages & Salaries	-	226,110	230,632	230,000	230,000
11000 029 6002	Temporary Wages	-	-	1,500	1,500	1,500
11000 029 6005	Overtime	-	3,000	2,800	3,000	3,000
11000 029 6100	Personnel Benefits	-	155,060	155,060	189,100	189,100
11000 029 7001	Materials & Supplies	-	13,300	13,300	4,500	4,500
11000 029 7002	Facility Maintenance & Repair	-	5,000	5,000	8,000	12,500
11000 029 7010	Vehicle Maintenance & Repair	-	-	-	5,000	5,000
11000 025 7017	Heating Oil Expense	-	8,000	1,500	1,500	1,500
11000 029 7018	Expendable Tools	-	2,500	2,500	5,000	5,000
11000 029 7100	Clothing Allowance	-	800	600	800	2,800
11000 025 7501	Utilities	-	4,500	1,500	3,000	3,000
11000 029 7503	Information Technology	-	-	-	4,100	5,600
11000 029 7505	Travel & Training	-	1,000	100	4,590	4,590
11000 029 7505	Phone & Internet	-	6,280	4,000	6,700	6,700
11000 029 7506	Publications	-	-	571	-	-
11000 029 7519	Professional Services	-	25,000	23,100	-	-
11000 029 7900	Capital Equipment	-	4,500	2,500	4,500	-
			<b>455,050</b>	<b>444,663</b>	<b>471,290</b>	<b>474,790</b>
11000 029 7621	CUSTODIAL ALLOCATED LABOR (100% ALLOCATION FY 19 & 20)				(78,000)	(78,000)
11000 029 7621	MAINTENANCE ALLOCATED LABOR (75% ALLOCATION FY 20)		(350,000)	(388,492)	(190,000)	(190,000)
	PROJECT MANAGEMENT LABOR (25% ALLOCATION FY 20)				(34,000)	(34,000)
<b>NET CAPITAL FACILITIES</b>			<b>105,050</b>	<b>56,171</b>	<b>169,290</b>	<b>172,790</b>

**Basis for FY 2020 Capital Facilities Labor Allocation Projections**

The following are estimates of where Capital Facilities staff are expected to focus their efforts during FY 2020. Actual labor hours will be charged out as actually worked. These are only estimates/projections, for purposes of developing next year's operating budgets.

**Labor to be Allocated to Other Departments**

11000 029 7621	CUSTODIAL ALLOCATED LABOR (100% allocation)	78,000
11000 029 7621	MAINTENANCE ALLOCATED LABOR (75% ALLOCATION)	156,000
11000 029 7621	PROJECT MANAGEMENT LABOR (25% ALLOCATION)	34,000
		<b>268,000</b>

		FY20		Totals
<u>Maintenance &amp; Custodial Labor Allocations (estimate)</u>		Maintenance	FY20 Custodial	
5%	City Hall Building Maintenance	9,500	46,800	56,300
27%	Public Safety Building Maintenance	51,300	31,200	82,500
5%	Fire Substation Building Maintenance	9,500	-	9,500
5%	Public Works Building Maintenance	9,500	-	9,500
5%	Library Building Maintenance	9,500	-	9,500
10%	Swimming Pool Building Maintenance	19,000	-	19,000
9%	Community Center Building Maintenance	17,100	-	17,100
12%	Nolan Center Building Maintenance	22,800	-	22,800
5%	Light & Power Admin Building Maintenance	9,500	-	9,500
5%	Light & Power Generator Building Maintenance	9,500	-	9,500
3%	Water Plant Building Maintenance	5,700	-	5,700
3%	Harbor Master Building Maintenance	5,700	-	5,700
3%	Sewer Plant Building Maintenance	5,700	-	5,700
3%	Solid Waste Building Maintenance	5,700	-	5,700
100%		190,000	78,000	<b>268,000</b>

**CAPITAL FACILITIES  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

11000 029 7001	<b>MATERIALS &amp; SUPPLIES</b>	
	Misc. Materials & Supplies	2,500
	Office Supplies, including large roll paper for plans	2,000
	<b>Total</b>	<b>4,500</b>
11000 029 7002	<b>FACILITY MAINTENANCE &amp; REPAIR</b>	
	Tool storage and shop space building renovations	5,000
	Parking Lot/Drainage Repairs	3,000
	Senior Center Facility	4,500
	<b>Total</b>	<b>12,500</b>
11000 029 7503	<b>Information Technology</b>	
	Annual CMMS Subscription (Computerized Maintenance Management System)	4,100
	Office Phone System & Conference Phone	1,500
	<b>Total</b>	<b>5,600</b>
11000 029 7010	<b>Vehicle Maintenance &amp; Repair</b>	5,000
	<b>Total</b>	<b>5,000</b>
11000 025 7017	<b>HEATING OIL EXPENSE</b>	
	Heating oil for Armory building	1,500
	<b>Total</b>	<b>1,500</b>
11000 029 7018	<b>Miscellaneous Tools</b>	
	Misc Small Tools	5,000
	<b>Total</b>	<b>5,000</b>
11000 029 7100	<b>CLOTHING ALLOWANCE &amp; PPE</b>	
	Safety items for Crew	2,000
	Union clothing allowance x 2 @ \$400	800
	<b>Total</b>	<b>2,800</b>
11000 029 7501	<b>UTILITIES EXPENSE</b>	
	water, sewer, electricity, garbage	3,000
	<b>Total</b>	<b>3,000</b>
11000 029 7505	<b>TRAINING AND SAFETY</b>	
	Manlift Trainer (for one staff)	1,500
	Energy Losses in Buildings (for one staff)	75
	Flat Roof Maintenance (for three staff)	210
	Air Handling Systems (for three staff)	675
	Basic Pneumatics (for two staff)	525
	Pneumatic Troubleshooting (for two staff)	350
	Boiler Operation, Maintenance & Safety (for one staff)	1,100
	Employee Relations Training (for one staff)	155
	<b>Total</b>	<b>4,590</b>
11000 029 7505	<b>Phone &amp; Internet</b>	
	Cell Phones (Qty: 3)	2,400
	Phone Expense	2,800
	Internet Expense	1,500
	<b>Total</b>	<b>6,700</b>



**PLANNING & ZONING**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
						<b>APPROVED</b>
11000 032 7505	Travel & Training	1,919	1,500	1,400	1,600	1,600
11000 032 7001	Materials & Supplies Expense	396	500	500	500	500
11000 032 7506	Publications Expense	72	1,500	1,200	1,500	1,500
11000 032 7506=7	Subscriptions	-	-	430	430	430
11000 032 7511	Survey Costs	220	35,000	32,000	68,000	-
11000 032 7512	Mapping Upgrade Expense	800	3,000	6,000	4,000	4,000
11000 032 8900	Charges From Finance	23,000	23,000	23,000	23,000	23,000
<b>TOTAL P&amp;Z EXPENDITURES</b>		<b>26,407</b>	<b>64,500</b>	<b>64,530</b>	<b>99,030</b>	<b>31,030</b>

**PLANNING & ZONING  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

11000 032 7505	Training & Travel Expense Alaska Planning Association Conference, Anchorage	
	<b>Total</b>	<b>1,600</b>
<hr/>		
11000 032 7001	Materials & Supplies Expense Misc. materials and supplies	
	<b>Total</b>	<b>500</b>
<hr/>		
11000 032 7506	Publications Expense P&Z Public notices	1,500
	<b>Total</b>	<b>1,500</b>
<hr/>		
11000 032 7511	Survey Costs <i>These expenditures will be spent out of Residential Construction Fund</i>	
	<b>Total</b>	
<hr/>		
11000 032 7512	Mapping Upgrade Expense GIS	
	<b>Total</b>	<b>4,000</b>
<hr/>		
11000 032 7603	Charges From Finance Charges from Finance Department for staff time spent administering P&Z Meetings, minutes, etc.	
	<b>Total</b>	<b>23,000</b>

**COMMUNITY SERVICE ORGANIZATION CONTRIBUTIONS  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER
						APPROVED
11000 033 7820	Contribution To Senior Center	11,073	11,500	11,500	11,500	11,500
11000 033 7822	Contribution To Chamber	23,000	23,000	23,000	23,000	23,000
11000 033 7823	Contribution To KSTK	8,500	8,500	8,500	8,500	8,500
11000 033 7826	Contribution To WVFD For Fireworks	6,003	4,000	4,000	4,000	4,000
		<b>48,576</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>

**Account details:**

- 11000 033 7820 \$11,500 donation to Southeast Senior Services
- 11000 033 7822 Funding contingent on seeing July 4, derby funds and operating budgets.
- 11000 033 7823 Annual cash contribution to KSTK - used to help cover utility expenses at station
- 11000 033 7826 Annual contribution to fire department for July 4th fireworks show

**LIBRARY DEPARTMENT  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>EXPENDITURES</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
	<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>DEPT REQUESTED</b>	<b>MANAGER APPROVED</b>
11000 034 6001 Wages & Salaries	111,585	109,360	113,650	120,450	120,450
11000 034 6002 Temporary Labor	11,194	11,360	8,750	11,360	11,360
11000 034 6100 Personnel Benefits	78,197	82,240	82,240	78,903	78,903
11000 034 7001 Materials & Supplies Exp	7,526	5,000	5,000	5,000	5,000
11000 034 7002 Building Repair & Maintenance	3,317	10,000	7,500	10,000	10,000
11000 034 7003 Custodial Supplies Expense	905	1,000	700	1,000	1,000
11000 034 7004 Postage Expense	-	2,000	850	2,000	2,000
11000 034 7503 Information Technology	9,070	10,000	10,000	10,000	10,000
11000 034 7120 Books and Subscriptions	17,116	20,000	20,000	20,000	20,000
11000 034 7501 Utilities	9,326	8,000	9,000	9,000	9,000
11001 034 7502 Phone & Internet Expense	2,702	4,400	3,000	4,400	4,400
11000 034 7505 Travel & Training Expense	492	2,000	-	2,000	2,000
11000 034 7508 Insurance	3,072	2,522	2,522	3,000	2,701
11000 034 7629 Charges From Capital Facilities	1,204	21,000	5,000	9,500	9,500
11000 034 7900 Capital Expenditures	-	-	-	47,000	-
11140 000 7000 Summer Reading Program Awards	5,000	5,000	5,000	5,000	5,000
11150 000 7000 State Operating Grant	7,000	7,000	7,000	7,000	7,000
11170 000 7000 IMLS Grants	7,000	7,000	9,655	10,000	10,000
11190 000 7000 Continuing Education Grt	1,250	1,250	-	1,250	1,250
	<b>275,956</b>	<b>309,132</b>	<b>289,867</b>	<b>356,863</b>	<b>309,564</b>

<b>GENERAL FUND REVENUES FOR LIBRARY</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
	<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
11000 034 7502 E-RATE REVENUE	1,134	1,400	1,680	1,400	1,400
11000 000 4604 MISCELLANEOUS LIBRARY REVENUES	-	3,500	4,000	2,120	2,120
11000 000 4605 LIBRARY COPY REVENUES				1,780	1,780
11150 000 4000 STATE OPERATING GRANT	7,000	7,000	7,000	7,000	7,000
11170 000 4000 IMLS GRANTS	7,000	7,000	9,655	10,000	10,000
11190 000 4000 CONTINUING EDUCATION GRANT	1,250	1,250	-	1,250	1,250
11140 000 4000 SUMMER READING PROGRAM DONATIONS	5,000	5,000	5,000	5,000	5,000
<b>TOTAL LIBRARY REVENUES</b>	<b>21,384</b>	<b>25,150</b>	<b>27,335</b>	<b>28,550</b>	<b>28,550</b>

LIBRARY DEPARTMENT  
 CITY AND BOROUGH OF WRANGELL  
 2019-2020

Account	Description	Amount
<b>11000 034 6002</b>	<b>TEMPORARY LABOR</b>	
	Custodian	4,474
	Library Assistant I - fill in (vacation/sick leave)	3,443
	Library Assistant I - fill in (vacation/sick leave)	3,443
	<b>Total</b>	<b>11,360</b>
<b>11000 034 7001</b>	<b>MATERIALS &amp; SUPPLIES EXP</b>	
	Office supplies, cataloging supplies, book bags, book covers, etc.	3,000
	Ink cartridges for (8) printers, toner for copier	1,000
	Storytime and Summer Reading Program supplies	1,000
	<b>Total</b>	<b>5,000</b>
<b>11000 034 7002</b>	<b>BUILDING REPAIR &amp; MAINTENANCE</b>	
	Annual Sprinkler Inspection & Mechanical inspection	2,800
	Annual Extinguisher Inspection	100
	Carpets & upholstery cleaned	2,000
	Broken windows, gazebo repair, trim on check out desk	3,000
	Painting needs - trim on building, water fountain, front doors, etc	2,100
	<b>Total</b>	<b>10,000</b>
<b>11000 034 7003</b>	<b>CUSTODIAL SUPPLIES EXPENSE</b>	
	Cleaning supplies, toilet paper, paper towels, etc.	1,000
	<b>Total</b>	<b>1,000</b>
<b>11000 034 7004</b>	<b>POSTAGE EXPENSE</b>	
	Mailing books back that we borrow from other libraries and mailing out discarded books to be recycled. Mailing out overdue notices and final bills. Notices to patrons about upcoming events.	2,000
	<b>Total</b>	<b>2,000</b>
<b>11000 034 7503</b>	<b>Information Technology</b>	
	Automation system software support, equipment support & licensing	6,892
	Norton Anti Virus & Smart Shield (endpoint protection for computers)	370
	Homeport Electronics - computer maintenance and troubleshooting	1,908
	Knowledge Imaging Center support	470
	Advanced Security Licenses & Support - Meraki (Erate pays 70%)	360
	<b>Total</b>	<b>10,000</b>
<b>11000 034 7120</b>	<b>BOOKS/SUBS/DUES EXPENSE</b>	
	Dues for Alaska Library Association & American Library Assoc.	585
	Newspaper subscriptions	1,500
	Magazine subscriptions	2,500
	Books, etc	15,415
	<b>Total</b>	<b>20,000</b>
<b>11000 034 7501</b>	<b>Utilities</b>	
	Lights, boiler, water, sewer & garbage	9,000
	<b>Total</b>	<b>9,000</b>
<b>11001 034 7502</b>	<b>PHONE &amp; INTERNET EXPENSE</b>	
	3 phone lines at \$66.00 per month	2,400
	Internet access	2,000
	Erate pays 70% of our internet cost of 2100.00 per year. These funds are not guaranteed each year.	
	<b>Total</b>	<b>4,400</b>
<b>11000 034 7505</b>	<b>Travel &amp; Training</b>	
	Travel to Alaska Library Association conference (yearly)	2,000
	We apply for grants to defer the cost, but not sure if these funds will be available in the future.	
	<b>Total</b>	<b>2,000</b>
<b>11000 034 7508</b>	<b>Insurance</b>	
	Property premiums	2,701
	<b>Total</b>	<b>2,701</b>

**GENERAL FUND TRANSFERS TO OTHER FUNDS  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

ACCOUNT NO.	DESCRIPTION	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
11000 000 8916	Debt Service Fund	102,079	-	-	-	-
11000 000 8921	Transfer To Nolan Center	242,285	-	-	216,464	153,811
11000 000 8924	Transfer To Parks & Recreation	438,246	643,533	643,533	758,928	788,758
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>		<b>782,610</b>	<b>643,533</b>	<b>643,533</b>	<b>975,392</b>	<b>942,569</b>

**DESCRIPTIVE DETAIL/NOTES**

- 11000 000 8916 General Fund transfer to debt service fund for 2005 and 2010 school bonds.
- 11000 000 8921 General Fund support to Nolan Center to cover loss from operations
- 11000 000 8924 Parks & Recreation operations support to cover loss from operations.

**BOROUGH ORGANIZATIONAL FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2018-2019	2019-2020
<u>ACCOUNT NO. &amp; DESCRIPTION</u>		<u>ACTUAL</u>	<u>APPROVED</u>	<u>ESTIMATED</u>	<u>REQUESTED</u>	<u>MANAGER APPROVED</u>
<b>FUNDS AVAILABLE JULY 1ST</b>		312,498	312,498	312,498	315,498	315,498
<b>REVENUES</b>						
11000 000 4550	INTEREST INCOME	-	1,000	3,000	3,000	3,000
		-	1,000	3,000	3,000	3,000
<b>TOTAL REVENUE, TRANSFERS, &amp; RESERV.</b>		<b>312,498</b>	<b>313,498</b>	<b>315,498</b>	<b>318,498</b>	<b>318,498</b>
<b>EXPENDITURES</b>						
<b>TOTAL EXPENDITURES</b>		-	-	-	-	-
<b>JUNE 30TH RESERVE</b>		<b>312,498</b>	<b>313,498</b>	<b>315,498</b>	<b>318,498</b>	<b>318,498</b>
<b>TOTAL EXPENDITURES AND RESERV.</b>		<b>312,498</b>	<b>313,498</b>	<b>315,498</b>	<b>318,498</b>	<b>318,498</b>

**EXPLANATION**

THE ONLY FUNDS BUDGETED FROM THE BOROUGH ORGANIZATIONAL FUND AT THIS TIME INCLUDE MAPPING EXPENSES. THE PLAN FOR THE REMAINING FUNDS WILL BE FOR FUTURE LAND ENTITLEMENT, SURVEYING AND OTHER COSTS.

**DEBT SERVICE FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>REVENUES &amp; TRANSFERS IN</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>
16000 000 4591 14	State School Reimburse.	125,186	126,026	126,026	-
16000 000 4910	Transfer From General Fund	142,139	-	-	-
16000 000 4922	Transfer From Sales Tax Fund		142,024	142,024	268,250
		<b>267,325</b>	<b>268,050</b>	<b>268,050</b>	<b>268,250</b>
<b>EXPENDITURES</b>					
16010 000 7800	2006 School Bond Principal	205,000	215,000	215,000	225,000
16010 000 7801	2006 School Bond Interest	33,450	25,050	25,050	16,250
16010 000 7800	2011 School Bond Principal	25,000	25,000	25,000	25,000
16010 000 7801	2011 School Bond Interest	3,875	3,000	3,000	2,000
		<b>267,325</b>	<b>268,050</b>	<b>268,050</b>	<b>268,250</b>
<b>TOTAL EXPENSE &amp; RESERVES</b>		<b>267,325</b>	<b>268,050</b>	<b>268,050</b>	<b>268,250</b>

Both of the above school bonds mature in 2021. Next year's (FY 2021) debt service will total \$266,875, and the following year (2022), debt service will be \$0, unless additional General Obligation bonds are issued.



**PERMANENT FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>7,177,063</b>	<b>7,521,667</b>	<b>7,521,667</b>	<b>7,538,107</b>
		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>REVENUE</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>
20000 000 4371	Cold Storage Lease	16,440	16,440	16,440	16,440
20000 000 4550	Interest	578,164	250,000	250,000	250,000
		<b>594,604</b>	<b>266,440</b>	<b>266,440</b>	<b>266,440</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>7,771,667</b>	<b>7,788,107</b>	<b>7,788,107</b>	<b>7,804,547</b>
<b>EXPENDITURES</b>					
20000 000 8910	Transfer To General Fund	250,000	250,000	250,000	250,000
		<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>JUNE 30 RESERVE</b>		<b>7,521,667</b>	<b>7,538,107</b>	<b>7,538,107</b>	<b>7,554,547</b>
<b>TOTAL TRANSFER &amp; RESERVE</b>		<b>7,771,667</b>	<b>7,788,107</b>	<b>7,788,107</b>	<b>7,804,547</b>

**Note: Balances are based on an estimate of Permanent Fund balances, though actual balances fluctuate with the underlying value of the stocks and other financial investments across which the Permanent Fund is allocated.**

**NOLAN CENTER FACILITY  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>Nolan Facility General Revenues</b>						
21000 120 4101	PERS On-behalf Revenue	3,550	3,550	3,550	3,550	3,550
21000 120 4550	Interest Income	50	50	50	50	50
21000 120 4912	Transfer from Nolan Endowment	-	100,000	200,000	100,000	100,000
21000 120 4910	Transfer from General Fund	142,418	-	-	216,464	153,811
21000 120 4928	Transfer from Transient Tax Fund	10,000	14,400	14,400	14,400	14,400
	<b>Totals</b>	<b>156,018</b>	<b>118,000</b>	<b>218,000</b>	<b>334,464</b>	<b>271,811</b>
<b>Nolan Facility General Expenditures</b>						
21000 125 6001	Salaries & Wages	79,086	77,500	78,415	113,715	113,715
21000 125 6002	Temporary Wages	101,454	56,810	92,000	80,000	80,000
21000 125 6005	Overtime	2,744	-	3,000	2,000	2,000
21000 125 6100	Personnel Benefits	36,953	50,950	58,000	77,440	77,440
21000 125 7001	Materials & Supplies	13,644	10,900	10,900	10,900	6,900
21000 125 7002	Facility Repair & Maintenance	11,087	27,400	15,000	25,000	46,500
21000 125 7003	Custodial Supplies	1,414	2,000	2,000	2,000	2,000
21000 125 7004	Postage & Shipping	70	300	300	300	300
21000 125 7008	Non-capital Equipment	-	-	-	-	4,000
21000 125 7009	Equipment Repair & Maintenance	-	4,000	4,000	4,000	4,000
21000 125 7017	Fuel & Oil - Heating	-	6,000	6,000	10,000	10,000
21000 125 7501	Utilities	81,471	53,500	80,000	80,000	80,000
21000 125 7502	Phone & Internet	7,814	9,000	9,000	9,000	9,000
21000 125 7508	Insurance	8,139	8,309	8,309	8,309	9,691
21000 125 7629	Charges from Capital Facilities	-	35,000	15,000	22,800	22,800
21000 125 8900	CIP Expenditures	-	-	-	35,000	35,000
	<b>Totals</b>	<b>343,876</b>	<b>341,669</b>	<b>381,924</b>	<b>480,464</b>	<b>503,346</b>
<b>Museum Direct Revenues</b>						
21010 121 4690	Donations	6,000	3,000	3,000	3,000	3,000
21010 121 4701	Admissions/User Fees	31,674	25,000	30,000	40,000	40,000
21010 121 4703	Sales of Merchandise & Concessions	66,536	80,000	80,000	90,000	90,000
	<b>Totals</b>	<b>104,210</b>	<b>108,000</b>	<b>113,000</b>	<b>133,000</b>	<b>133,000</b>
<b>Museum Direct Expenditures</b>						
21010 121 7050	Concessions & Merchandise for Resale	42,704	40,000	40,000	40,000	40,000
21010 121 7055	Museum Exhibits	-	-	-	3,000	3,000
21010 121 7505	Travel & Training	2,785	4,927	2,155	8,000	5,000
21010 121 7509	Payment Processing	2,377	3,000	2,500	500	500
21010 121 7577	Asset Preservation & Management	1,700	1,500	1,500	1,500	1,500
	<b>Totals</b>	<b>49,566</b>	<b>49,427</b>	<b>46,155</b>	<b>53,000</b>	<b>50,000</b>
<b>Civic Center Direct Revenues</b>						
21020 122 4705	Facility Rental	15,736	15,000	15,000	20,000	20,000
21020 122 4707	Equipment Rental	5,489	5,000	5,000	5,000	5,000
21020 122 4708	Event Revenue	-	-	-	5,000	5,000
	<b>Totals</b>	<b>21,225</b>	<b>20,000</b>	<b>20,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Civic Center Direct Expenditures</b>						
21020 122 7506	Publications & Advertising	5,763	20,800	8,000	10,000	10,000
21020 122 7507	Memberships & Dues	403	1,500	1,500	1,500	1,500
	<b>Totals</b>	<b>6,166</b>	<b>22,300</b>	<b>9,500</b>	<b>11,500</b>	<b>11,500</b>
<b>Theater Direct Revenues</b>						
21030 123 4701	Admissions/User Fees	32,801	50,000	50,000	50,000	50,000
21030 123 4703	Sales of Merchandise & Concessions	30,153	40,000	40,000	50,000	50,000
	<b>Totals</b>	<b>62,954</b>	<b>90,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Theater Direct Expenditures</b>						
21030 123 7050	Concessions & Merchandise for Resale	10,752	20,000	20,000	20,000	20,000
21030 123 7506	Publications & Advertising	2,518	-	-	2,500	2,500
21030 123 7830	Film Expense	21,718	30,000	30,000	30,000	30,000
	<b>Totals</b>	<b>34,988</b>	<b>50,000</b>	<b>50,000</b>	<b>52,500</b>	<b>52,500</b>
<b>TOTAL NOLAN CENTER REVENUES</b>		344,407	336,000	441,000	597,464	534,811
<b>TOTAL NOLAN CENTER EXPENDITURES</b>		434,596	463,396	487,579	597,464	617,346
<b>BARNES TRUST (HELD IN CD)</b>		48,090	48,100	48,100	48,120	48,120
<b>FRIENDS OF THE MUSEUM (NOT BARNES) TOTEM DONATION</b>		10,537	10,555	10,555	10,575	10,575
<b>TOTAL NOLAN CENTER RESERVE BALANCE</b>		129,114	1,718	82,535	82,535	-

Additions/(subtractions) from reserves

NOLAN CENTER  
CITY & BOROUGH OF WRANGELL  
2019-2020

Account	Account Description	Amount
<i>Nolan Center General Expenditures:</i>		
21000 125 6002	<b>Temporary Wages</b>	
	Theater wages	15,000
	Museum	25,000
	Civic/Event/Gift Shop	40,000
	<b>Total</b>	<b>##### ####</b>
21000 125 7001	<b>Materials &amp; Supplies</b>	
	Office supplies, ink, toner, labels	2,900
	Event supplies, beverage service	3,000
	Misc. contingency for supplies	1,000
	<b>Total</b>	<b>6,900</b>
21000 125 7002	<b>Facility Repair &amp; Maintenance</b>	
	Exterior Painting	5,000
	Routine building maintenance preventative, filters, humidity, hvac, security, lights, doors, tile repair	30,000
	Generator assessment	5,500
	Concrete floor assessment	6,000
	<b>Total</b>	<b>##### ####</b>
21000 125 7003	<b>Custodial Supplies</b>	
	Cleaning products, janitorial	2,000
	<b>Total</b>	<b>2,000</b>
21000 125 7004	<b>Postage &amp; Shipping</b>	
	Stamps, and packages to customers	300
	<b>Total</b>	<b>300</b>
21000 125 7008	<b>Non-capital Equipment</b>	
	Computers, 2 @ 1,200	2,400
	Misc. IT Equipment Contingency	1,600
	<b>Total</b>	<b>4,000</b>
21000 125 7009	<b>Equipment Repair &amp; Maintenance</b>	
	Snowblower, powerlift	4,000
	<b>Total</b>	<b>4,000</b>
21000 125 7017	<b>Fuel &amp; Oil - Heating</b>	
	Petro Marine fills 2x per year	6,000
	Avg \$2760	
	<b>Total</b>	<b>6,000</b>
21000 125 7501	<b>Utilities</b>	
	Avg \$6633 x 12	80,000
	<b>Total</b>	<b>##### ####</b>
21000 125 7502	<b>Phone/Internet</b>	
	AP&T - Avg \$529 x12	6,350
	GCI - Avg \$179 x 12	2,150
	Potential overage	500
	<b>Total</b>	<b>9,000</b>
21000 125 7629	<b>Charges from Capital Facilities</b>	
	Routine and special projects labor calculated per Amber	22,800
	<b>Total</b>	<b>##### ####</b>
21000 125 8900	<b>CIP Expenditures</b>	
21000 125 8900 XXXX	HVAC Digital Direct Controls Upgrades	35,000
	<b>Total</b>	<b>##### ####</b>

*Museum Direct Revenues:*

21010 121 4690	<b>Donations</b>	
	Friends of the Museum	3,000
	<b>Total</b>	<b>3,000</b>
21010 121 4701	<b>Admissions/User Fees</b>	
	Museum admissions	15,000
	Tour Admissions	25,000
	<b>Total</b>	<b>##### ####</b>
21010 121 4703	<b>Sales of Merchandise</b>	
	Gift Shop Sales	90,000
	<b>Total</b>	<b>##### ####</b>

Account	Account Description	Amount
<i>Museum Direct Expenditures:</i>		
21010 121 7050	<b>Merchandise for Resale</b>	
	Museum Gift Store purchases: books, tourist items, local art, garnets	40,000
	<b>Total</b>	<b>##### ####</b>
21010 121 7505	<b>Travel &amp; Training</b>	
	Museums Alaska, ATIA	
	Director - professional development	2,000
	Manager - professional development	3,000
	<b>Total</b>	<b>5,000</b>
21000 125 7508	<b>Insurance</b>	
	Property premiums	8,998
	Fine Arts premiums (museum)	693
	<b>Total</b>	<b>9,691</b>
21010 121 7509	<b>Payment Processing</b>	
	Reducing bank fees, no longer incurring Wells Fargo bank fees	
	Square Fees	500
	<b>Total</b>	<b>500</b>
21010 121 7577	<b>Asset Preservation &amp; Management</b>	
	Museum supplies, storage, boxes	1,500
	<b>Total</b>	<b>1,500</b>

*Civic Center Direct Revenues:*

21020 122 4705	<b>Facility Rental</b>	
	Facility rental for events	30,000
	<b>Total</b>	<b>##### ####</b>
21020 122 4707	<b>Equipment Rental</b>	
	Misc. equipment rental at events	5,000
	<b>Total</b>	<b>5,000</b>
21020 122 4708	<b>Event Revenue</b>	
	Admission/event fees taken at the door not included in facility rent	5,000
	<b>Total</b>	<b>5,000</b>

*Civic Center Direct Expenditures:*

21020 122 7506	<b>Publications &amp; Advertising</b>	
	Online advertising/Facebook	4,000
	Rack card, trifold, paper advertising	3,000
	Publications, benchcraft, vendors	3,000
	<b>Total</b>	<b>##### ####</b>
21010 121 7055	<b>Museum Exhibits</b>	
	Muybridge exhibit	1,500
	Misc. exhibit contingency	1,500
	<b>Total</b>	<b>3,000</b>
21020 122 7507	<b>Memberships &amp; Dues</b>	
	Museum Memberships, Chamber	1,500
	<b>Total</b>	<b>1,500</b>

*Theater Direct Revenues:*

21030 123 4701	<b>Admissions/User Fees</b>	
	Theater admission revenue	50,000
	<b>Total</b>	<b>##### ####</b>
21030 123 4703	<b>Sales of Merchandise &amp; Concessions</b>	
	Concessions revenue	50,000
	<b>Total</b>	<b>##### ####</b>

*Theater Direct Expenditures:*

21030 123 7050	<b>Concessions for Resale</b>	
	Candy, popcorn, paper products	20,000
	<b>Total</b>	<b>##### ####</b>
21030 123 7830	<b>Film Expense</b>	
	Movies, shipping, bookings	30,000
	<b>Total</b>	<b>##### ####</b>
21030 123 7506	<b>Publications &amp; Advertising</b>	
	Ad expenditures to promote upcoming movies	2,500
	<b>Total</b>	<b>2,500</b>

SALES TAX FUND  
CITY OF WRANGELL  
2019-2020 DRAFT BUDGET

BEGINNING STREETS RESERVE	778,903	324,389	324,389	462,758
BEGINNING SCHOOLS/HEALTH/SAN. RESERVE	621,716	621,856	621,856	609,032

REVENUE	2017-2018 ACTUAL	2018-2019 APPROVED	2018-2019 ESTIMATED	2019-2020 REQUESTED
22000 000 4015 Sales Tax Revenue	2,479,073	2,650,000	2,650,000	2,650,000
22000 000 4015 Interest Earned	10,000	10,000	20,000	20,000
22000 000 4690 XXXX Grant Revenue - North Country Trailhead Road Repairs	-	-	-	56,190
22000 000 4602 Miscellaneous Reimbursement (DOT)	-	-	55,369	85,000
<b>Total</b>	<b>2,489,073</b>	<b>2,660,000</b>	<b>2,725,369</b>	<b>2,726,190</b>

EXPENDITURES				
22000 000 8910	TRANSFER TO GENERAL FUND (68%)	1,788,890	1,802,000	1,802,000

STREETS EXPENDITURES (4%)				
22010 000 8900	Evergreen Paving Match	554,077	-	-
22010 000 8900	Sidewalk Repairs	-	-	-
22010 000 8900	Street Paving	-	100,000	43,000
	<b>Total Streets Expenditures</b>	<b>554,077</b>	<b>100,000</b>	<b>43,000</b>

SCHOOLS, HEALTH, SANITATION (28%)				
22030 000 7825	Contribution To School	667,800	583,800	583,800
22030 000 8916	Transfer to Debt Service Fund	-	142,024	142,024
22030 000 8924	Trans. To Pool/For School	29,000	29,000	29,000
22030 000 7540	Sales Tax Audits	-	5,000	5,000
	<b>Total Support to Schools</b>	<b>696,800</b>	<b>759,824</b>	<b>754,824</b>
	<b>TOTAL EXPEND. &amp; TRANSFERS</b>	<b>3,039,767</b>	<b>2,661,824</b>	<b>2,599,824</b>

ENDING STREETS RESERVE	324,389	340,389	462,758	673,758
ENDING SCHOOLS/HEALTH/SAN. RESERVE	621,856	604,032	609,032	1,048,782
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>3,986,012</b>	<b>3,606,245</b>	<b>3,671,614</b>	<b>3,826,790</b>

22010 000 8900	Street Paving			
22010 000 8900 XXXX	North Country Trailhead Access Road Repairs	56,190		

\* The miscellaneous reimbursement from DOT in the above revenue section was a utility improvements true-up reimbursement from the Front Street Downtown Revitalization Project.  
\* The miscellaneous reimbursement from DOT in the above revenue section for FY 2020 is related to the Evergreen Project closeout.

**PARKS & RECREATION SPECIAL REVENUE FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
24000 140 4101	State Of AK Share Of PERS	6,840	6,840	6,840	6,840	6,840
24000 140 4550	Transfer From Investments	38,750	15,000	20,000	15,000	15,000
24000 140 4703	Merchandise & Concessions	24	-	600	750	750
24000 140 4910	Transfer From General Fund	443,665	643,533	555,063	758,928	788,758
24000 140 4922	School/Sales Tax Contribution	29,000	29,000	29,000	29,000	29,000
		<b>518,279</b>	<b>694,373</b>	<b>611,503</b>	<b>810,518</b>	<b>840,348</b>
<b>Direct Revenues</b>						
24010 141 4701	Pool Admissions & Memberships (User fees)	49,360	50,000	50,000	48,000	48,000
24010 141 4702	Pool Program Revenues	-	-	-	8,000	8,000
24010 141 4705	Pool Reservations	2,341	2,500	5,000	5,000	5,000
24020 142 4705	Parks Reservations	3,497	5,000	5,000	5,000	5,000
24030 143 4705	Recreation Reservations	-	-	4,000	5,000	5,000
24030 143 4702	Recreation Program Revenues	22,527	22,000	20,000	21,000	21,000
24120 142 4690	Helping Our Parks	12,700	-	3,587	5,000	5,000
24110 141 4690	Sponsorships and Fee Assistance	-	-	-	5,000	5,000
24300 000 4590 XXXX	WCA Grant	-	-	7,000	-	-
24300 000 4590 XXXX	Walker Foundation Grant	-	-	15,000	-	-
24300 000 4590 XXXX	Land & Water Conservation Grant	-	-	-	71,000	71,000
		<b>90,425</b>	<b>79,500</b>	<b>109,587</b>	<b>173,000</b>	<b>173,000</b>
	<b>TOTAL REVENUES</b>	<b>608,704</b>	<b>773,873</b>	<b>721,090</b>	<b>983,518</b>	<b>1,013,348</b>
<b>General Expenses</b>						
24000 140 6001	Wages And Salaries	115,468	150,880	137,250	140,000	140,000
24000 140 6005	Overtime	3,165	3,000	1,500	2,000	2,000
24000 140 6100	Personnel Benefits	63,567	83,460	83,460	81,000	81,000
24000 140 7001	Materials & Supplies	33,362	26,000	26,000	20,500	18,000
24000 140 7502	Phone & Internet	6,343	7,250	7,250	7,285	7,285
24000 140 7503	Information Technology	-	-	-	4,300	4,230
24000 140 7508	Insurance	16,452	7,365	7,380	5,668	5,668
24000 140 7506	Publications Expense	2,635	2,500	2,000	2,500	2,500
24000 140 7509	Payment Processing	1,571	-	2,000	2,000	2,000
24000 140 7515	Health Reports Expense	1,539	2,900	2,900	3,430	3,430
24000 140 7505	Travel & Training	5,182	12,900	10,500	16,920	16,920
		<b>249,284</b>	<b>296,255</b>	<b>280,240</b>	<b>285,603</b>	<b>283,033</b>
						See attached
<b>Swimming Pool Expenditures</b>						
24010 141 6002	Temporary Wages	69,058	80,000	76,000	70,000	70,000
24010 141 6005	Overtime	1,814	2,000	500	500	500
24010 141 6100	Personnel Benefits	7,596	8,800	8,800	8,400	8,400
24010 141 7002	Facility Repair & Maintenance	19,812	26,000	26,000	68,000	65,000
24010 141 7008	Non-capital Equipment	-	-	-	-	20,000
24010 141 7009	Equipment Repair & Maintenance	-	-	-	30,000	7,000
24010 141 7021	Chemicals Expense	16,582	15,000	11,000	13,200	13,200
24010 141 7501	Pool Utilities	109,100	90,000	106,000	106,000	106,000
24010 141 7629	Charges From Capital Facilities	9,070	24,500	2,000	19,000	19,000
24010 141 7900	Pool Capital Equipment	-	-	-	-	-
24010 141 8900	CIP Expenditures - Pool Building	1,045	38,950	38,950	90,000	90,000
		<b>234,077</b>	<b>285,250</b>	<b>269,250</b>	<b>405,100</b>	<b>399,100</b>
<b>Parks Expenditures</b>						
24020 142 6002	Temporary Wages	25,469	36,000	29,000	30,240	30,240
24020 142 6005	Overtime	365	2,000	2,000	2,000	2,000
24020 142 6100	Personnel Benefits	5,715	5,000	5,000	3,629	3,629
24020 142 7001	Materials & Supplies	4,287	10,000	10,000	10,000	7,250
24020 142 7002	Facility Maintenance	8,184	12,000	12,000	37,500	38,650
24020 142 7008	Non-capital Equipment	-	-	-	39,500	24,000
24020 142 7009	Equipment Repair & Maintenance	-	-	-	1,500	1,500
24020 142 7010	Vehicle Repair & Maintenance	9,544	12,668	-	12,000	12,000
24020 142 7501	Utilities	10,966	12,000	9,400	10,000	10,000
24020 142 7621	Charges From Public Works	743	4,000	4,000	4,000	2,000
24020 142 7900	Parks Capital	-	55,000	-	-	-
11000 000 8900	CIP Expenditures - Parks	-	-	55,000	56,000	122,000

		<b>65,273</b>	<b>148,668</b>	<b>126,400</b>	<b>206,369</b>	<b>253,269</b>
<b>Community Center Expenditures</b>						
24030 143 6002	Temporary Wages	19,223	20,000	20,000	26,202	26,202
24030 143 6005	Overtime	1,351	1,000	1,000	500	500
24030 143 6100	Personnel Benefits	2,115	2,200	2,200	3,144	3,144
24030 143 7002	Facility Repair & Maintenance	11,258	15,000	15,000	27,000	18,500
24030 143 7008	Non-capital Equipment	-	-	-	4,000	4,000
24030 143 7009	Equipment Repair & Maintenance	-	-	-	1,000	1,000
24030 143 7501	Utilities	7,750	5,500	7,000	7,500	7,500
24030 143 7529	Charges From Capital Facilities	220	-	-	17,100	17,100
24030 143 7900	Recreation Capital	-	-	-	-	-
11000 000 8900	CIP Expenditures- Recreation	-	-	-	-	-
		<b>41,917</b>	<b>43,700</b>	<b>45,200</b>	<b>86,446</b>	<b>77,946</b>
<b>TOTAL PARKS &amp; RECREATION EXPENDITURES</b>		<b>590,551</b>	<b>773,873</b>	<b>721,090</b>	<b>983,518</b>	<b>1,013,348</b>
<b>TOTAL EXPENDITURES AND RESERVES, INCL. PERMANENT FUND</b>		<b>1,685,180</b>	<b>1,868,502</b>	<b>1,815,719</b>	<b>1,987,311</b>	<b>1,987,311</b>

**General Revenues**

<b>24000 140 4101</b>	State Of AK Share Of PERS	6,840
<b>24000 140 4550</b>	Transfer From Investments	15,000
<b>24000 140 4703</b>	Merchandise & Concessions	750
<b>24000 140 4910</b>	Transfer From General Fund	800,083
<b>24000 140 4922</b>	School/Sales Tax Contribution	29,000
	<b>Total</b>	<b>851,673</b>

**Direct Revenues**

<b>24010 141 4701</b>	<b>Pool Admissions &amp; Memberships (User fees)</b>	
	Daily Admissions	10,000
	Memberships & Punch Cards	32,000
	Business Accounts	6,000
	<b>Total</b>	<b>48,000</b>
<b>24010 141 4702</b>	<b>Pool Program Revenues</b>	
	Swim Lessons and Certification Courses	8,000
	<b>Total</b>	<b>8,000</b>
<b>24010 141 4705</b>	<b>Pool Reservations</b>	
	Private Rentals	2,500
	Wrangell Swim Club	2,500
	<b>Total</b>	<b>5,000</b>
<b>24020 142 4705</b>	<b>Parks Reservations</b>	
	RV Park Reservations	3,000
	Private Reservations	2,000
	<b>Total</b>	<b>5,000</b>
<b>24030 143 4705</b>	<b>Recreation Reservations</b>	
	Private Rental Group	3,000
	Youth Athletic Use Group	2,000
	<b>Total</b>	<b>5,000</b>
<b>24030 143 4702</b>	<b>Recreation Program Revenues</b>	
	Little Dribblers	400
	Youth Basketball	1,800
	Youth Basketball Travel	1,600
	Wolfpack Wrestling	1,600
	Wolfpack Wrestling Travel	1,600
	Dance Class and Costumes	1,300
	Adult Sporting Club	250
	Pickle Ball League	300
	Summer Recreation	12,150
	<b>Total</b>	<b>21,000</b>

**General Expenses**

<b>24000 140 7001</b>	<b>Materials &amp; Supplies</b>	
	Janitorial Supplies	2,500
	QT Disinfectant Cleaner	1,500
	Surebet Cleaner	1,500
	Office Supplies (\$1,500)	1,000
	Printer Supplies	1,500
	Program Food and Beverages	3,500
	Merchandise & Concessions	1,500
	Miscellaneous Pool M&S (\$5,000)	3,000
	Miscellaneous Rec M&S	2,000
	<b>Total</b>	<b>18,000</b>
<b>24000 140 7502</b>	<b>Phone &amp; Internet</b>	
	Pool Phone (AP&T)	2,760
	Community Center Phone & Internet (AP&T)	2,100

	Pool Internet (GCI)	1,680
	Maintenance Cell Phone (AT&T)	720
	911 Surcharge	25
	<b>Total</b>	<b>7,285</b>
<b>24000 140 7503</b>	<b>Information Technology</b>	
	MyRec	2,800
	IT services	1,080
	Adobe	180
	Office	100
	Smore	70
	<b>Total</b>	<b>4,230</b>
<b>24000 140 7508</b>	<b>Insurance</b>	
	Vehicle premiums	600
	Community Center Property premiums	5,068
	<b>Total</b>	<b>5,668</b>
<b>24000 140 7506</b>	<b>Publications Expense</b>	
	Vista Print	375
	Canva	375
	KSTK	750
	Sentinel	1,000
	<b>Total</b>	<b>2,500</b>
<b>24000 140 7509</b>	<b>Payment Processing</b>	
	Authorize.net	1,000
	Wells Fargo	1,000
	<b>Total</b>	<b>2,000</b>
<b>24000 140 7515</b>	<b>Health Reports Expense</b>	
	Petersburg Medical Lab	2,700
	Pacific Wing	240
	DEC Health Permit (kitchen)	490
	<b>Total</b>	<b>3,430</b>
<b>24000 140 7505</b>	<b>Travel &amp; Training</b>	
		16,920
	<b>Total</b>	<b>16,920</b>

**Swimming Pool Expenditures**

<b>24010 141 7002</b>	<b>Facility Repair &amp; Maintenance</b>	
	Pool Lighting Upgrades	7,000
	Brick Column Repairs	20,000
	Automatic Shut Off Faucets	2,000
	Paint Entry Way to Swimming Pool (\$3,000)	-
	Pool Tile Repairs	6,000
	Exterior Siding, painting, gutters	15,000
	Interior Door Replacement	15,000
	<b>Total</b>	<b>65,000</b>
<b>24010 141 7008</b>	<b>Non-capital Equipment</b>	
	Swim Suit Unit and Installation (\$3,000)	-
	Weight Equipment	3,000
	Aquatics Program Equipment	2,000
	Cardio Equipment	15,000
	<b>Total</b>	<b>20,000</b>
<b>24010 141 7009</b>	<b>Equipment Repair &amp; Maintenance</b>	
	Pool Mechanical Equipment	7,000
	<b>Total</b>	<b>7,000</b>
<b>24010 141 7021</b>	<b>Chemicals Expense</b>	



	Freight	1,500
	Reagents	500
	Sodium BiCarbonate	3,000
	Muriatic Acid	3,200
	Calcium Chloride	1,000
	Salt	1,500
	Miscellaneous Chlorinators, Neutralizers, Metal Removers	2,500
	<b>Total</b>	<b>13,200</b>
<b>24010 141 7501</b>	<b>Pool Utilities</b>	
	Wrangell Public Schools Quarterly Billing	64,000
	Water, Sewer, Garbage	12,000
	Electric	30,000
	<b>Total</b>	<b>106,000</b>
<b>24010 141 7629</b>	<b>Charges From Capital Facilities</b>	
	10% of Capital Facilities Labor	19,000
	<b>Total</b>	<b>19,000</b>
<b>24010 141 8900</b>	<b>CIP Expenditures - Pool Building</b>	
24010 141 8900 XXXX	Domestic Hot Water Tank	50,000
24010 141 8900 XXXX	HVAC Upgrade, Phase III	40,000
	<b>Total</b>	<b>90,000</b>
<b>Parks Expenditures</b>		
<b>24020 142 6002</b>	<b>Temporary Wages</b>	
	Parks Maintenance 1	18,720
	Parks Maintenance 2	11,520
	<b>Total</b>	<b>30,240</b>
<b>24020 142 6005</b>	<b>Overtime</b>	
		2,000
	<b>Total</b>	<b>2,000</b>
<b>24020 142 7001</b>	<b>Materials &amp; Supplies</b>	
	Building Materials	4,500
	Dogi Waste Bags (\$1,500)	750
	Miscellaneous Parks M&S (\$4,000)	2,000
	<b>Total</b>	<b>7,250</b>
<b>24020 142 7002</b>	<b>Facility Maintenance</b>	
	City Park Fireplace Repairs	24,900
	Park Bathroom Upgrades	5,000
	Shoemaker Bay Shelter Repairs	5,000
	Mount Dewey Trail Repairs (\$7,500)	3,750
	<b>Total</b>	<b>38,650</b>
<b>24020 142 7008</b>	<b>Non-capital Equipment</b>	
	Shooting Range Signage (\$2,500)	-
	Zero Turn Mower	4,000
	Industrial Wood Chipper	5,000
	Miscellaneous Parks Equipment	4,000
	Utility Vehicle (\$6,000)	-
	Picnic Table Replacement (\$5,000)	3,500
	Park Message Centers	3,000
	Dog Waste Units and Installation (\$5,000)	2,000
	RV Kiosk and Signage (\$5,000)	2,500
	<b>Total</b>	<b>24,000</b>
<b>24020 142 7009</b>	<b>Equipment Repair and Maintenance</b>	
	Equipment Servicing	1,500
	<b>Total</b>	<b>1,500</b>
<b>24020 142 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>	

	Garage charges for two vehicles and parks equipment	12,000
	<b>Total</b>	<b>12,000</b>
<b>24020 142 7501</b>	<b>Utilities</b>	
	Interdepartmental Transfer	6,000
	Monthly City Billing	4,000
	<b>Total</b>	<b>10,000</b>
<b>24020 142 7621</b>	<b>Charges From Public Works</b>	
	Miscellaneous Projects (\$4,000)	2,000
	<b>Total</b>	<b>2,000</b>
<b>24020 142 8900</b>	<b>CIP Expenditures - Parks</b>	
24020 142 8900 XXXX	Kyle Angerman Playground Replacement - CBW Contribution	31,000
24020 142 8900 XXXX	Kyle Angerman Playground Replacement - LWCF Grant	71,000
24020 142 8900 XXXX	Kyle Angerman Playground Replacement - WCA Grant	5,000
24020 142 8900 XXXX	Kyle Angerman Playground Replacement - Walker Grant	15,000
	<b>Total</b>	<b>122,000</b>
<b>Community Center Expenditures</b>		
<b>24030 143 6002</b>	<b>Temporary Wages</b>	
		26,202
	<b>Total</b>	<b>26,202</b>
<b>24030 143 6005</b>	<b>Overtime</b>	
		500
	<b>Total</b>	<b>500</b>
<b>24030 143 7002</b>	<b>Facility Repair &amp; Maintenance</b>	
	Broken Window Repairs	12,000
	Gymnasium Floor Resurfacing	3,000
	Multipurpose Room Repainting (\$5,000)	-
	Community Center Lighting Upgrades (\$7,000)	3,500
	<b>Total</b>	<b>18,500</b>
<b>24030 143 7008</b>	<b>Non-capital equipment</b>	
	Recreation Program Equipment	2,000
	Gymnasium Drinking Fountain Replacement	2,000
	<b>Total</b>	<b>4,000</b>
<b>24030 143 7009</b>	<b>Equipment Repair &amp; Maintenance</b>	
	Contingency for equipment repair needs as they may arise	1,000
	<b>Total</b>	<b>1,000</b>
<b>24030 143 7501</b>	<b>Utilities</b>	
	Interdepartmental Transfer	1,500
	Monthly City Billing	6,000
	<b>Total</b>	<b>7,500</b>
<b>24030 143 7529</b>	<b>Charges From Capital Facilities</b>	
	9% of Capital Facilities Labor	17,100
	<b>Total</b>	<b>17,100</b>

**PARKS & RECREATION SPECIAL REVENUE FUND  
 CITY AND BOROUGH OF WRANGELL  
 2019-2020 DRAFT BUDGET**

**24000 140 7505**

**Travel & Training**

	Lifeguard Recertifications	175.00
	Jeff Ellis and Associates Annual License	295.00
	Background Checks	540.00
	Swim Instructor Certifications	550.00
	Lifeguard Certifications	580.00
	Youth Basketball Travel	1,848.00
	Wolfpack Wrestling Travel	2,088.00
	Hep B Vaccinations	1,460.00
Off Island	Alaska Parks and Recreation Conference	1,875.00
Off Island	Alaska Trails Conference	1,875.00
Off Island	Certified Playground Inspector	1,875.00
Off Island	Certified Pool Operator	3,750.00
	<b>Total</b>	<b>\$ 16,911.00</b>

**SECURE RURAL SCHOOLS FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
<b>RESERVES, BEGINNING</b>		3,278,862	3,270,698	3,270,698	3,368,265	3,368,265
<b>REVENUES</b>						
25000 000 4170 40	Secure Rural Schools - Federal Payment	890,217	832,105	986,580	-	-
25000 000 4550	Interest Income	3,520	15,000	15,000	15,000	15,000
		893,737	847,105	1,001,580	15,000	15,000
<b>TRANSFERS OUT</b>						
25000 000 7825	Support To Wrangell Public Schools	848,488	848,488	848,488	848,488	1,300,000
25000 000 XXXX	School Maintenance/Repair Reimbursement	-	-	-	-	100,000
25000 000 8910	Transfer To General Fund For Roads	53,413	49,926	55,525	-	-
25000 000 8900	CIP Expenditures - School Sidewalk Repairs	-	-	-	65,000	65,000
<b>TOTAL TRANSFERS</b>		<b>901,901</b>	<b>898,414</b>	<b>904,013</b>	<b>913,488</b>	<b>1,465,000</b>
<b>RESERVES, ENDING</b>		<b>3,270,698</b>	<b>3,219,389</b>	<b>3,368,265</b>	<b>2,469,777</b>	<b>1,918,265</b>
<b>TOTAL RESERVE &amp; EXPENDITURES</b>		<b>4,172,599</b>	<b>4,117,803</b>	<b>4,272,278</b>	<b>3,383,265</b>	<b>3,383,265</b>
Years of funding remaining at current level of support		3.9	3.8	4.0	2.9	1.5

**Notes**

Annually the Borough allocates 94% of federal receipts for education, and 6% for roads.

<b>25000 000 8900</b>	<b>CIP EXPENDITURES</b>	
25000 000 8900 XXXX	Reid to Church Streets Sidewalk Corridor	30,000
25000 000 8900 XXXX	Primary School Entrance Sidewalk Repairs	10,000
25000 000 8900 XXXX	High School Parking Lot Sidewalk Repairs	25,000
	<b>Total</b>	<b>65,000</b>

**TRANSIENT TAX FUND & CONVENTION & VISITOR'S BUREAU**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>CVB RESERVES, BEGINNING</b>		<b>93,585</b>	<b>88,586</b>	<b>88,586</b>	<b>85,836</b>	<b>85,836</b>
<b>TRANSIENT TAX &amp; CVB REVENUE</b>						
28000 000 4080	Transient Tax Revenue	48,406	52,500	52,000	50,000	50,000
28000 000 4085	Penalty And Interest	151	1,000	1,000	1,000	1,000
28000 000 4550	Interest Income	391	250	250	250	250
28000 000 4606	Advertising	636	3,000	1,200	15,000	15,000
		<b>49,584</b>	<b>56,750</b>	<b>54,450</b>	<b>66,250</b>	<b>66,250</b>
<b>TRANSIENT TAX &amp; CVB EXPENDITURES</b>						
28000 000 7505	Travel	7,929	10,000	7,000	13,012	13,000
28000 000 7502	Phone & Internet	817	1,000	1,000	1,000	1,000
28000 000 7004	Postage Expense	1,616	1,700	1,200	1,500	1,500
28000 000 7576	Promotional	17,374	32,000	15,000	32,000	32,000
28000 000 7504	Web Hosting	1,243	1,500	1,500	1,500	1,500
28000 000 7507	Dues	5,060	5,500	4,500	5,000	5,000
28000 000 7506	Advertising Expense	10,544	18,000	15,000	18,000	18,000
28000 000 7821	Contribution To Nolan Center	10,000	12,000	12,000	12,000	12,000
		<b>54,583</b>	<b>81,700</b>	<b>57,200</b>	<b>84,012</b>	<b>84,000</b>
<b>CVB RESERVES, ENDING</b>		<b>88,586</b>	<b>63,636</b>	<b>85,836</b>	<b>68,074</b>	<b>68,086</b>

**COMMERCIAL PASSENGER VESSEL EXCISE TAX FUND**  
**2018-2019 BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>CPV TAX SHARE FUND, BEGINNING</b>		<b>182,421</b>	<b>233,658</b>	<b>233,658</b>	<b>262,628</b>	<b>262,628</b>
<b>28010 000 4180 CPV Revenue Sharing</b>						
		51,415	35,000	48,970	50,000	50,000
<b>Total Revenue</b>		<b>51,415</b>	<b>35,000</b>	<b>48,970</b>	<b>50,000</b>	<b>50,000</b>
<b>28010 000 8900 CIP Expenditures</b>						
28010 000 8900 XXXX	Mount Dewey Trail Extension	178	50,000	-	50,000	50,000
28010 000 8900 XXXX	Petroglyph Beach Improvements	-	35,000	-	50,000	50,000
28010 000 8900 XXXX	Port Dock Fill	-	-	20,000	-	-
28010 000 8900 XXXX	Summer Float @ City Dock	-	-	-	85,000	85,000
28010 000 8900 XXXX	Covered Shelter for Passengers	-	-	-	40,000	-
<b>Total Expenditures</b>		<b>178</b>	<b>85,000</b>	<b>20,000</b>	<b>225,000</b>	<b>185,000</b>
<b>CPV TAX SHARE FUND, ENDING</b>		<b>233,658</b>	<b>183,658</b>	<b>262,628</b>	<b>87,628</b>	<b>127,628</b>

**MARIAN GLENZ MEMORIAL FUND**  
**2018-2019 BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>FUND BALANCE, BEGINNING</b>		<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>28020 000 4690 Marian Glenz Donation</b>						
		50,000	-	-	-	-
<b>Total Revenue</b>		<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>28020 000 7000 Marketing</b>						
		-	50,000	-	50,000	50,000
<b>Total Expenditures</b>		<b>-</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>
<b>FUND BALANCE, ENDING</b>		<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>		<b>427,005</b>	<b>413,994</b>	<b>475,664</b>	<b>464,714</b>	<b>464,714</b>

28000 000 4606	ADVERTISING						
	Cooperative opportunities, Pay to play opportunities with local businesses	1,000					
	Advert sales for Travel Planner Reprint	14,000					
	<b>Total</b>	<b>15,000</b>					
28000 000 7505	TRAVEL		Registratio	Air	hotel	Car	Perdiem
	DMA Tech Summit	2,375	325	750	750	300	250
	Alaska Media Roadshow	1,744		744	660	165	175
	Seattle Boatshow (3 booth staff)	5,254		1,554	2,600	350	750
	SATC annual meeting (Southeast Alaska Tourism Council)	1,083		303	480	150	150
	ATIA Annual Conference	2,556		350	606	1,150	300
	<b>Total</b>	<b>13,012</b>	13012	675	3,957	5,640	1,115 1,625
28000 000 7502	TELEPHONE EXPENSE						
	Visitor Center and 1800#	1,000					
	<b>Total</b>	<b>1,000</b>					
28000 000 7004	POSTAGE EXPENSE						
	Postage and shipping of visitor response inquiries/brochures	1,500					
	<b>Total</b>	<b>1,500</b>					
28000 000 7576	PROMOTIONAL						
	Travel Planner Redesign and Reprint	12,000					
	Design Work for print ads/ promo	1,000					
	Infoc 3500 Travel Agent mailing	800					
	ATIA Newsletter or website banners	1,200					
	Photo Purchase	1,000					
	Travel Writer/Fam Assistance	3,000					
	wrangellalaska.org site maintenance fee	600					
	Cornell Lab - Living Bird Banners	3,100					
	Email blast	3,000					
	Alaska Media Roadshow- reg	2,500					
	FB Promo	600					
	HOP IN at City Park	500					
	Tradeshows	-					
	Posters/RackCard	1,200					
	Boatshow	500					
	Stikine River Birding Festival 2017	500					
	Bear Festival 2017	500					
	<b>Total</b>	<b>32,000</b>					
28000 000 7504	WEB HOSTING						
	Domain registrations and hosting fees for over 10 domain names, including stikinebirding.org, wrangellalaska.org, wrangell.travel, wrangell.info, etc.	1,500					
	<b>Total</b>	<b>1,500</b>					
28000 000 7507	DUES						
	ATIA	250					
	Anchorage CVB	375					
	ASCVB						
	Juneau CVB	350					
	SATC (Dues + Program participation)	4,000					
	DMAWEST	650					
	<b>Total</b>	<b>5,000</b>					
28000 000 7506	ADVERTISING EXPENSE						
	Cooperative Opportunities with the State marketing program	800					
	Milepost (cooperative with local advertisers)	2,170					
	Travel Guide - Breath of Bear	1,600					
	Alaska Magazine	1,200					
	Sunset - ATIA	-					
	Cornell Lab - Living Bird	680					
	State Travel Planner 2020	3,250					
	State Travel Planner 2020 online	2,000					
	Ketchikan CVB Narrative 2019	300					
	Birdwatchers Digest online	-					
	FB Advert	600					
	Targeted Email Banner ATIA	2,000					
	Misc	1,000					
	Google word and online advertising	2,400					
	<b>Total</b>	<b>18,000</b>					
28000 000 7821	CONTRIBUTION TO NOLAN CTR						
	Transfer to Nolan center for visitor center support	12,000					
	<b>Total</b>	<b>12,000</b>					
28010 000 4180 10	CPV REVENUE SHARING						
	From State of Alaska	50,000					
	<b>Total</b>	<b>50,000</b>					
<b>28010 000 8900</b>	<b>CIP EXPENDITURES - CPV</b>						
28010 000 8900 XXXX	Mount Dewey Trail Extension Flap Grant Match	50,000					
28010 000 8900 XXXX	Petroglyph Beach Bathroom & Platform Improvements	50,000					
28010 000 8900 XXXX	Summer Float @ City Dock	85,000					
28010 000 8900 XXXX	Covered Shelter for Passengers	-					
	<b>Total</b>	<b>185,000</b>					

**RESIDENTIAL CONSTRUCTION FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>FUNDS AVAILABLE JULY 1</b>		<b>(4,115)</b>	<b>(3,441)</b>	<b>(3,441)</b>	<b>44,419</b>	<b>44,419</b>
		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
<b>REVENUE</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUEST</b>	<b>MANAGER APPROVED</b>
50000 000 4650	Lot Sales	1,362	3,500	45,000	32,000	32,000
50000 000 4550	Interest Income	112	1,800	2,860	2,600	2,600
		<b>1,474</b>	<b>5,300</b>	<b>47,860</b>	<b>34,600</b>	<b>34,600</b>
<b>EXPENDITURES</b>						
50000 000 7001	Materials & Supplies	800	-	-	-	-
50000 000 7510	Engineering & Surveying	-	-	-	68,000	68,000
50000 000 7506	Publications	-	500	-	500	500
		<b>800</b>	<b>500</b>	<b>-</b>	<b>68,500</b>	<b>68,500</b>
	<b>JUNE 30 RESERVE</b>	<b>(3,441)</b>	<b>1,359</b>	<b>44,419</b>	<b>10,519</b>	<b>10,519</b>
	<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>(2,641)</b>	<b>1,859</b>	<b>44,419</b>	<b>79,019</b>	<b>79,019</b>

**EXPLANATION**

The residential construction fund was established on January 14, 1992 by resolution 01-92-420. The fund was designed to be a revolving fund for the development of residential lands. The revenues derived from the sale of residential lots is to be put into this dedicated fund for the purpose of providing seed money for the next residential development. Activity in the current and coming fiscal year reflects development of residential lot sales on Etolin Street.

**INDUSTRIAL CONSTRUCTION FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

<b>FUNDS AVAILABLE JULY 1</b>		<b>327,926</b>	<b>355,462</b>	<b>355,462</b>	<b>403,362</b>	<b>403,362</b>
		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
<b>REVENUE</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
52000 000 4650	Lot Sales	24,157	-	44,000	8,000	8,000
52000 000 4550	Interest Income	4,662	3,750	4,000	4,500	4,500
	<b>TOTAL REVENUES</b>	<b>28,819</b>	<b>3,750</b>	<b>48,000</b>	<b>12,500</b>	<b>12,500</b>
<b>EXPENDITURES</b>						
52000 000 7501	Utilities	-	-	-	-	-
52000 000 7515	Surveying (Marine Service Center)	-	-	-	15,000	15,000
52000 000 7515	Environmental Costs	240	500	-	-	-
52000 000 7001	Misc. Industrial Costs	1,043	-	100	-	-
52000 000 7506	Publications	-	500	-	-	-
52000 000 8900	CIP Expenditures	-	176,000	-	235,000	235,000
	<b>TOTAL EXPENDITURES</b>	<b>1,283</b>	<b>177,000</b>	<b>100</b>	<b>250,000</b>	<b>250,000</b>
	<b>JUNE 30 RESERVE</b>	<b>355,462</b>	<b>182,212</b>	<b>403,362</b>	<b>165,862</b>	<b>165,862</b>
	<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>356,745</b>	<b>359,212</b>	<b>403,462</b>	<b>415,862</b>	<b>415,862</b>

**EXPLANATION**

The industrial construction fund was established on December 10, 1991 by resolution 12-91-418. The fund was designed to be a revolving fund for the development of industrial lands. The revenues derived from the sale of industrial lots is to be put into this dedicated fund for the purpose of providing seed money for the next industrial development.

**RESIDENTIAL CONSTRUCTION FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>50000 000 7510</b>	<b>Engineering &amp; Surveying</b>	
50000 000 7510 XXXX	Institute Phase I Subdivision Development Survey	50,000
50000 000 7510 XXXX	4 Mile Zimovia Highway Sub. Dev. Survey	12,000
50000 000 7510 XXXX	Etolin Street Forclosed Lots Survey	6,000
	<b>Total</b>	<hr/> <b>68,000</b>

**INDUSTRIAL CONSTRUCTION FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

<b>52000 000 7510</b>	<b>Engineering &amp; Surveying</b>	
52000 000 7510 XXXX	Marine Service Center Survey & Replat	15,000
52000 000 7510 XXXX	5th & 6th Ave Roadway Construction	235,000
	<b>Total</b>	<hr/> <b>235,000</b>



**ECONOMIC RECOVERY FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>FUNDS AVAILABLE JULY 1</b>		<b>401,992</b>	<b>1,353,445</b>	<b>1,353,445</b>	<b>1,358,445</b>	<b>1,358,445</b>
		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
<b>REVENUES</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER</b>
<b>APPROVED</b>						
53000 000 4550	Interest Revenue	1,453	1,000	5,000	5,000	5,000
53000 000 4380	Proceeds From Sale Of Belt Freezer	950,000	-	-	-	-
<b>TOTAL REVENUES</b>		<b>951,453</b>	<b>1,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES</b>						
53000 000 7900	Property Purchases		-	-	1,363,445	1,363,445
<b>TOTAL ECONOMIC RECOVERY FUND EXP</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,363,445</b>	<b>1,363,445</b>
<b>JUNE 30 RESERVE</b>		<b>1,353,445</b>	<b>1,354,445</b>	<b>1,358,445</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>		<b>1,353,445</b>	<b>1,354,445</b>	<b>1,358,445</b>	<b>1,363,445</b>	<b>1,363,445</b>

**HISTORY OF THE ECONOMIC RECOVERY FUNDS**

The Economic Recovery Funds were federal funds issued to the community after the federal government canceled the long term timber contracts which put most of the mills out of business in Southeast Alaska. The City of Wrangell received approximately 37 million dollars to assist in rebuilding our economy, a considerable amount of which was leveraged with state and federal grant sources to expand the scope and duration of this assistance.

Projects funded from this money included Wrangell's Sewer Treatment Plant, extensive water and sewer infrastructure improvements and extensions, a power plant upgrade, purchase of the downtown mill site, numerous dock and harbor repairs and reconstruction projects, establishment of Wrangell's Permanent Fund and Museum Construction Fund, support to the schools and hospital, and a wide variety of other infrastructure and community projects.

The remainder of these funds will be used to acquire the property formerly used as the sawmill at 6-mile Zimovia Highway. Other funds used to acquire the mill property will include proceeds from the sale of the Borough's belt freezer building and machinery, as well as a loan from the Permanent Fund. Revenue generated from leases, storage, etc. will be used to repay the loan to the Permanent Fund and to be used as revolving construction fund money to further develop the site.

**WRANGELL MUNICIPAL LIGHT & POWER  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>CASH &amp; INVESTMENTS, JULY 1st</b>		<b>2,597,606</b>	<b>3,690,863</b>	<b>3,690,863</b>	<b>4,003,591</b>	<b>4,003,591</b>
<b>REVENUE</b>		<b>2017-2018 ACTUAL</b>	<b>2018-2019 APPROVED</b>	<b>2018-2019 ESTIMATED</b>	<b>2019-2020 REQUESTED</b>	<b>2019-2020 MANAGER APPROVED</b>
70000 000 4101 17	State Of AK Share of PERS	21,450	21,450	21,450	21,450	21,450
70000 000 5010	Residential Sales	1,717,620	1,550,000	1,470,000	1,550,000	1,550,000
70000 000 5011	Small Commercial Sales	1,405,873	1,300,000	1,200,000	1,300,000	1,300,000
70000 000 5012	Large Commercial Sales	947,860	900,000	815,000	900,000	900,000
70000 000 5015	Fuel Surcharge	91,688	132,000	75,000	132,000	410,000
70000 000 5018	Labor Charged Out	533	5,500	-	5,500	5,500
70000 000 5020	Elect. Fees & Permits	5,698	7,500	2,500	7,500	7,500
70000 000 5021	Write Off'S Collected	1,741	2,500	2,000	2,500	2,500
70000 000 5022	Service Charges	9,770	5,500	10,000	5,500	5,500
70000 000 5030	Equipment Rental	85	1,500	1,500	1,500	1,500
70000 000 5031	Pole Rental	(1,444)	36,920	85,660	36,920	36,920
70000 000 5032	Late Fee Revenue	22,398	20,000	13,500	20,000	20,000
70000 000 5033	Interest Income	3,597	6,000	6,000	6,000	6,000
70000 000 5034	Material Sales	11,066	15,000	17,500	15,000	15,000
70000 000 5035	SEAPA Rebate	609,547	200,000	172,014	200,000	-
70000 000 5035	SEAPA Reimbursement Of TBPA PERS	45,841	55,008	74,108	74,108	74,108
<b>TOTAL REVENUES</b>		<b>4,893,323</b>	<b>4,258,878</b>	<b>3,966,232</b>	<b>4,277,978</b>	<b>4,355,978</b>
<b>TOTAL EXPENDITURES</b>		<b>3,800,066</b>	<b>4,191,966</b>	<b>3,653,504</b>	<b>5,327,625</b>	<b>5,289,932</b>
<b>CASH &amp; INVESTMENTS, JUNE 30</b>		<b>3,690,863</b>	<b>3,757,775</b>	<b>4,003,591</b>	<b>2,953,944</b>	<b>3,069,637</b>
<b>TOTAL REVENUES, TRANSFERS, RESERVES</b>		<b>7,490,929</b>	<b>7,949,741</b>	<b>7,657,095</b>	<b>8,281,569</b>	<b>8,359,569</b>

ACCOUNT #	ACCOUNT NAME & DETAIL				
70000 000 5010	RESIDENTIAL SALES Homes and residence revenues		70000 000 5020	ELECT. FEES & PERMITS revnues generated by fees and permits	
	<b>TOTAL</b>	1,500,000		<b>TOTAL</b>	5,000
70000 000 5011	SMALL COMMERCIAL SALES Small business and harbor revenues		70000 000 5021	WRITE OFF'S COLLECTED past due accounts collected by collection agency	
	<b>TOTAL</b>	1,300,000		<b>TOTAL</b>	2,500
70000 000 5012	LARGE COMMERCIAL SALES Large business/industrial revenues		70000 000 5022	SERVICE CHARGES service disconnect/reconnect fees	
	<b>TOTAL</b>	950,000		<b>TOTAL</b>	5,500
70000 000 5015	FUEL SURCHARGE Surcharge for diesel fuel used during Tyee maintenance Surcharge for contingency additional diesel runs from low reservoir levels	100,000 400,000	70000 000 5030	EQUIPMENT RENTAL Hourly fee charged for line and digger trucks used outside projects	
	<b>TOTAL</b>	100,000		<b>TOTAL</b>	1,500
70000 000 5018	LABOR CHARGED OUT Charges for labor associated with outside projects.		70000 000 5031	POLE RENTAL Pole Attachment fees charged to AP&T and GCI for communications attachments 20.00 per attachment, 1846 attachments	
	<b>TOTAL</b>	5,500		<b>TOTAL</b>	36,920
70000 000 5019	Wholsale Overage diesel fuel Credit 6.8 cent per KWH wholesale cost credit applied towards diesel fuel cost when on diesel power. Normally goes to SEAPA accounts for about 42% overall fuel cost during run	42,000	70000 000 5032	LATE FEE REVENUE late fee assesed to customers who pay their bill after the 20th of the month.	
				<b>TOTAL</b>	20,000
				<b>TOTAL</b>	20,000
			70000 000 5033	INTEREST INCOME interest earned off department reserves	
				<b>TOTAL</b>	
			70000 000 5034	MATERIAL SALES sales of poles and hardware associated with outside funded projects	
				<b>TOTAL</b>	15,000
			70000 000 5035	SEAPA REBATE Refund issued by SEAPA if SEAPA revenues exceed annual operating costs	
				<b>TOTAL</b>	-
				<b>TOTAL</b>	-
			70000 000 5036	SEAPA REIMBURSEMENT OF TBPA PERS SEAPA payment of PERS liability associated with absorbing Thomas Bay Power Authority and related employee obligations	
				<b>TOTAL</b>	

**WRANGELL MUNICIPAL LIGHT & POWER  
ADMINISTRATION AND GENERATION DEPARTMENTS  
CITY AND BOROUGH OF WRANGELL  
2018-2019 BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>ADMINISTRATION EXPENDITURES</b>						
70000 201 6001	Wages & Salaries	113,419	137,750	125,350	141,210	141,210
70000 201 6002	Temporary Wages	33,664	2,500	43,000	2,500	2,500
70000 201 6005	Overtime	-	-	-	500	500
70000 201 6100	Personnel Benefits	43,388	75,000	75,000	101,240	101,240
70000 201 7001	Materials & Supplies	1,061	1,500	2,880	2,000	2,000
70000 201 7002	Facility Repair And & Maint	-	-	-	5,000	5,000
70000 201 7008	Non-capital Equipment	-	-	-	500	500
70000 201 7502	Phone & Internet	6,078	4,500	4,800	4,500	4,500
70000 201 7503	IT & Software Support	900	2,500	1,440	2,500	2,500
70000 201 7506	Publications and Advertising	-	-	810	6,000	6,000
70000 201 7508	Insurance	16,555	20,652	20,652	20,625	19,250
70000 201 7509	Payment Processing	13,866	40,000	25,000	40,000	40,000
70000 201 7510	Engineering Expense	-	-	-	20,000	20,000
70000 201 7515	Travel & Training	-	-	-	8,000	8,000
70000 201 7540	Audit Expense	12,500	12,500	12,500	12,500	12,500
70000 201 7603	Charges From Finance	70,000	70,000	80,259	80,260	80,260
70000 202 7629	Charges from Capital Facilities	-	-	-	18,159	9,500
70000 201 7915	Meter Interest Refund	1,946	2,000	18,000	50	50
70000 201 7851	TBPA PERS Termination Liability	50,425	55,008	74,108	74,108	74,108
		<b>363,802</b>	<b>423,910</b>	<b>483,799</b>	<b>539,652</b>	<b>529,618</b>
<b>GENERATION EXPENDITURES</b>						
70000 202 6001	Wages & Salaries	38,138	37,270	25,000	74,880	74,880
70000 202 6005	Overtime	114	1,000	15,000	31,000	31,000
70000 202 6100	Personnel Benefits	3,241	20,160	10,000	49,400	49,400
70000 202 7001	Materials & Supplies	6,756	10,000	12,014	15,000	15,000
70000 202 7002	Facility Repair And & Maint	9,590	10,000	15,000	28,000	28,000
70000 202 7009	Equipment Repair & Maint	-	12,000	80,000	20,000	20,000
70000 202 7016	Diesel Fuel Expense/Gen.	222,460	135,000	259,060	500,000	500,000
70000 202 7017	Heating Oil	17,349	10,000	12,700	15,000	15,000
70000 202 7100	Clothing Allowance	800	800	400	400	400
70000 202 7501	Utilities	2,280	2,500	2,120	2,280	2,280
70000 202 7505	Travel & Training	1,420	8,000	17,000	8,000	8,000
70000 202 7510	Engineering	-	-	-	17,000	17,000
70000 202 7622	Garage Charges (Lead Mechanic hours)	-	-	45,000	-	-
70000 202 7629	Charges from Capital Facilities	-	-	-	18,159	9,500
70000 202 7515	Permits, Inspections & Compliance (OSHA)	4,462	8,100	7,500	8,100	8,100
70000 202 7850	Tye Purchases, \$0.068/Kwh	2,574,494	2,437,500	1,981,000	2,450,000	2,450,000
70000 202 7900	Capital Equipment	7,800	178,000	100,000	75,000	75,000
70000 202 8900	CIP Expenditures	-	-	-	551,200	551,200
		<b>2,888,904</b>	<b>2,870,330</b>	<b>2,581,794</b>	<b>3,863,419</b>	<b>3,854,760</b>
<b>DISTRIBUTION EXPENDITURES</b>						
70000 203 6001	Wages & Salaries	272,670	278,250	278,250	302,050	302,050
70000 203 6002	Temporary Labor - Clearing	6,255	10,000	10,000	-	-
70000 203 6005	Overtime	15,811	20,000	20,000	20,000	20,000
70000 203 6100	Personnel Benefits	147,747	182,290	182,290	216,620	216,620
70000 203 7001	Materials & Supplies	50,591	30,000	25,000	30,000	30,000
70000 203 7010	Vehicle Repair & Maintenance	33,421	25,336	14,600	46,000	46,000
70000 203 7033	Street Light Fixtures	-	-	10,000	10,000	10,000
70000 203 7100	Clothing Allowance	1,643	1,600	2,040	1,600	1,600
70000 203 7501	Utilities	1,017	1,250	1,017	1,020	1,020
70000 203 7502	Phone & Internet	-	-	-	2,500	2,500
70000 203 7505	Travel & Training Expenses	9,791	8,000	9,713	8,000	8,000
70000 203 8900	Transfer to CIP (Case Ave. Surveying)	-	-	-	100,000	100,000
70000 203 7519	Professional/Contractual Services	-	-	-	10,000	15,000
70000 203 7621	Charges From Public Works	2,676	3,500	1,764	1,764	1,764
70000 203 7910	Pole Purchases	(15,883)	30,000	-	10,000	10,000
70000 203 7911	Transformer Purchases	-	8,500	3,237	8,500	8,500
70000 203 7912	Line Purchases	-	5,000	-	5,000	5,000
70000 203 7913	Meter Purchases	15,057	15,000	-	127,500	127,500
70000 203 7900	Capital Equipment	6,564	279,000	30,000	24,000	24,000
		<b>547,360</b>	<b>897,726</b>	<b>587,911</b>	<b>924,554</b>	<b>905,554</b>
<b>TOTAL WRANGELL MUNICIPAL LIGHT &amp; POWER EXPENDITURES</b>		<b>3,800,066</b>	<b>4,191,966</b>	<b>3,653,504</b>	<b>5,327,625</b>	<b>5,289,932</b>

ACCOUNT #	ACCOUNT NAME & DETAIL	ACCOUNT #	ACCOUNT NAME & DETAIL
70000 201 7001	MATERIALS & SUPPLIES office and cleaning supplies, small tools and hardware	70000 201 7502	PHONE & INTERNET AP&T phone service GCI internet service
	1,000 1,000 <b>TOTAL</b> 2,000		2,500 2,000 <b>TOTAL</b> 4,500
70000 201 7503	IT & SOFTWARE SUPPORT Computer service, maintenance and software upgrades scheduled IT maintenance	70000 201 7515	ADMINISTRATION TRAVEL & TRAINING Superintendent Travel (unexpected contingency)
	1,060 1,440 <b>TOTAL</b> 2,500		8,000 <b>TOTAL</b> 8,000
70000 201 7509	PAYMENT PROCESSING expenditures related to credit card processing fees	70000 201 7508	GENERAL INSURANCE EXP property and vehical insurance
	40,000 <b>TOTAL</b> 40,000		20,625 <b>TOTAL</b> 20,625
70000 201 7519	PROFESSIONAL SERVICES Engineering Services Agreement	70000 201 7540	AUDIT EXPENSE portion of cost of annual outside audit
	20,000 <b>TOTAL</b> 20,000		12,500 <b>TOTAL</b> 12,500
70000 201 7603	CHARGE FROM FINANCE DEPT Charges for software, billing services: See 2018/2019	70000 201 7915	METER INTEREST REFUND To be discontinued
	80,260 <b>TOTAL</b> 80,260		50 <b>TOTAL</b> 50
70000 201 7851	TBPA PERS TERMINATION LIABILITY Liability associated with SEAPA absorbing TBPA employees and assumption of operations at Tye Lake Hydro plant	70000 202 7001	MATERIALS AND SUPPLIES Materials and supplies, small equipment and safety equipment.
	74,108 <b>TOTAL</b> 74,108		15,000 <b>TOTAL</b> 15,000
70000 202 6005	OVERTIME Overtime for diesel electric mechanic annual diesel run and occsional outages	70000 202 7016	DIESEL FUEL EXPENSE/GEN. Annual Tye maintenance shutdown diesel requirements Contingency diesel run(s) - Diesel for Tye low water Contingency diesel run(s) - Oil for Tye low water
	1,000 <b>TOTAL</b> 1,000		160,000 250,000 90,000 <b>TOTAL</b> 500,000
70000 202 7002	FACILITY REPAIR AND MAINT Exhaust System paint, carpentry supplies, plumbing supplies, light bulbs lumber, furnace maintenance	70000 202 7100	CLOTHING ALLOWANCE work clothing allowance for employees
	18,000 10,000 <b>TOTAL</b> 28,000		400 <b>TOTAL</b> 400
70000 202 7009	EQUIPMENT REPAIR & MAINT generator and engine parts generator and related repair and tech services	70000 202 7505	TRAVEL & TRAINING EXPENSES Electrical generation training Safety training
	10,000 10,000 <b>TOTAL</b> 20,000		4,500 3,500 <b>TOTAL</b> 8,000
70000 202 7017	HEATING OIL heating oil for power plant	70000 202 7900	CAPITAL EXPENDITURES Voltage Regulator
	15,000 <b>TOTAL</b> 15,000		75,000 <b>TOTAL</b> 75,000
70000 202 7501	UTILITIES EXPENSES water, sewer and garbage for powerplant and admin office	70000 203 7010	VEHICLE REPAIR & MAINTENANCE Billing from Public Works and outside shop facilities for vehical repair
	2,280 <b>TOTAL</b> 2,280		46,000 <b>TOTAL</b> 46,000
70000 202 7515	PERMITS, INSPECTIONS & COMPLIANCE (OSHA) fund to cover the cost of OSHA required safety equipment FR rated gear and clothing ANSI and Arc rated rain gear	70000 203 7501	UTILITIES EXPENSE water, sewer, electricity
	600 3,500 4,000 <b>TOTAL</b> 8,100		1,020 <b>TOTAL</b> 1,020
70000 202 7850	TYEE PURCHASES, \$0.068/kWh Wholesale Hydro power purchases	70000 203 7505	TRAVEL & TRAINING EXPENSES Two staff attending Meter school in Seattle to learn meter testing and technician tasks
	2,450,000 <b>TOTAL</b> 2,450,000		8,000 <b>TOTAL</b> 8,000
70000 203 6005	OVERTIME Overtime for call outs, storm damage additional hours for construction projects. (4) man crew, 125 hours total	70000 203 7900	CAPITAL PURCHASES & CONSTRUCTION Forklift
	20,000 <b>TOTAL</b> 20,000		24,000 <b>TOTAL</b> 24,000
70000 203 7001	MATERIALS AND SUPPLIES Nordic Pads, insulators, crossarms sectionalizing switches cut-outs, fuses, hardware Pole brackets, guy wire anchors tools and special equipment	70000 203 7911	TRANSFORMER PURCHASES Transformers only
	15,000 7,500 2,500 2,500 2,500 <b>Total</b> 30,000		10,000 <b>TOTAL</b> 10,000
70000 203 7100	CLOTHING ALLOWANCE work related apparel and footwear supplied by borough 400.00 X (4) man Crew	70000 203 7913	METER PURCHASES New Meter System CT's, Test Switches
	1,600 <b>TOTAL</b> 1,600		125,000 2,500 <b>TOTAL</b> 127,500
70000 203 7502	Cell Phone and Internet (2) cell phone lines and service	<b>70000 202 8900</b>	<b>CIP EXPENDITURES</b>
	2,500 <b>TOTAL</b> 2,500	70000 202 8900 XXXX	Case Avenue Rebuild Phase I (Survey)
70000 203 7621	CHARGES FROM PUBLIC WORKS Labor as needed	70000 202 8900 XXXX	Power Generation Solution Project
	1,764 <b>TOTAL</b> 1,764	70000 202 8900 XXXX	3MW Transformer Purchase Phase I
70000 203 7910	POLE PURCHASES Utility Pole Expenditures	70000 202 8900 XXXX	Insulation Blankets for Generators
	10,000 <b>TOTAL</b> 10,000	70000 202 8900 XXXX	Powerhouse Roof Repairs
70000 203 7912	LINE PURCHASES Distribution And Secondary Wire		100,000 211,200 100,000 100,000 40,000 <b>TOTAL</b> 551,200
	5,000 <b>TOTAL</b> 5,000	70000 203 7519	Professional/Contractual Brushing/clearing
			15,000 <b>TOTAL</b> 15,000

**WATER FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>WATER REVENUES</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>APPROVED</b>
72000 000 4101	State Of AK Share Of PERS	13,500	13,500	13,500	13,500
72000 000 5110	Water Sales	697,253	743,600	720,000	748,800
72000 000 5118	Water Connections (Labor)	8,572	12,500	8,500	9,000
72000 000 5131	Hydrant Rental	39,750	-	-	-
72000 000 5134	Material Sales	350	-	-	-
72000 000 5550	Interest Income	336	6,000	6,000	6,000
72000 000 4590	ADEC Loan Proceeds - Ozone Generator	-	211,359	211,359	-
72000 000 4972	Transfer from Water debt service reserves	-	-	643,040	25,031
		<b>759,761</b>	<b>986,959</b>	<b>1,602,399</b>	<b>802,331</b>
<b>WATER ADMINISTRATION</b>					
72000 301 7508	Insurance	8,253	2,569	2,569	2,569
72000 301 7509	Credit Card Expense	1,981	5,000	5,000	5,000
72000 301 7540	Audit Expense	3,650	3,750	3,750	3,750
72000 301 7603	Charges From Finance & Admin	23,000	23,500	23,500	23,500
72000 301 7802	Payoff of USDA RD 4.875% Loan	14,057	26,764	178,715	-
72000 301 7802	1999 Water Plant Loan Debt Service	89,987	89,987	265,990	-
72000 301 7802	Ozone Generator Loan Debt Service	-	-	2,475	3,104
		<b>140,928</b>	<b>151,570</b>	<b>481,999</b>	<b>37,923</b>
<b>TREATMENT AND DISTRIBUTION EXPENDITURES</b>					
72000 302 6001	Wages And Salaries	69,560	94,630	85,640	95,025
72000 302 6001	Temporary Wages	32,107	36,800	30,000	30,000
72000 302 6005	Overtime	14,898	15,000	20,420	20,000
72000 302 6100	Personnel Benefits	52,828	65,000	60,000	98,000
72000 302 7001	Materials And Supplies	10,171	15,000	12,000	15,000
72000 302 7100	Clothing Allowance & PPE	155	600	600	600
72000 302 7002	Facility Repair & Maintenance	20,009	50,000	50,000	50,000
72000 302 7009	Equipment Repair & Maintenance	-	-	-	-
72000 302 7010	Vehicle Repair & Maintenance	14,216	8,445	6,000	5,000
72000 302 7021	Chemicals Expense	17,565	25,000	22,000	25,000
72000 302 7501	Electricity Expense	124,268	115,000	112,000	115,000
72000 302 7502	Phone & Internet	1,154	3,500	1,100	3,500
72000 302 7505	Travel And Training	1,801	4,500	3,500	5,000
72000 302 7506	Publications And Adverstising	3,039	3,000	1,000	2,000
72000 302 7510	Engineering Expense	49,175	35,000	20,000	25,000
72000 302 7515	Compliance Testing	16,658	16,000	11,000	16,000
72000 302 7519	Professional/Contractual Services	-	-	-	25,000
72000 302 7629	Charges from Capital Facilities	-	-	1,500	5,700
72000 302 7900	Capital Equipment	66,190	80,000	15,000	85,000
72000 302 8900	CIP Expenditures	-	-	-	-
72000 303 7025	System Repair & Maintenance	30,278	30,000	45,000	45,000
72000 303 7621	Public Works Labor Charges (water mains)	78,474	80,000	105,000	90,000

**WATER FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

<b>72000 302 7001</b>	<b>Materials And Supplies</b>	<b>13,000</b>
	Office products, cleaning supplies	5,000
	lab supplies	5,000
	Small tools, parts	3,000
	Total	<b>13,000</b>
<b>72000 302 7100</b>	<b>Clothing Allowance &amp; PPE</b>	<b>600</b>
	Per IBEW \$400 X 1.5 Employees	600
	Misc. PPE	150
	Hi vis raing gear \$200 x1.5	300
	Total	1,050
<b>72000 302 7002</b>	<b>Facility Repair &amp; Maintenance</b>	<b>42,000</b>
	Materials and supplies to maintain WTP Buildings, tanks, reservoirs, dams, and mechanical equipment	42,000
	Total	<b>42,000</b>
<b>72000 302 7009</b>	<b>Equipment Repair &amp; Maintenance</b>	<b>8,000</b>
	Fuel and garage expense to repair and maintain chainsaws, weed eaters, four wheeler motorized wheelbarrow, snowplow	8,000
	Total	8,000
<b>72000 302 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>	
	Garage expense and fuel for all WTP vehicle	5,000
	Total	<b>5,000</b>
<b>72000 302 7021</b>	<b>Chemicals Expense</b>	<b>22,000</b>
	Salt	3,000
	Caustic Soda	11,000
	Calcium Chloride	4,000
	Shipping	4,000
	Total	22,000
<b>72000 302 7501</b>	<b>Electricity Expense</b>	115,000
	To run water treatment plant	
	Total	<b>115,000</b>
<b>72000 302 7502</b>	<b>Phone &amp; Internet</b>	1,200
	Phone, internet, 1 cell phone for standby & callouts	1,200
	Total	1,200
<b>72000 302 7505</b>	<b>Travel And Training</b>	2,000
	Contingency for possible travel and training	
	Total	<b>2,000</b>
<b>72000 302 7506</b>	<b>Publications And Adverstising</b>	<b>1,000</b>
	Ads in Wrangel Sentinel and KSTK	1,000
	Total	<b>1,000</b>

<b>72000 302 7510</b>	<b>Engineering Expense</b>	<b>25,000</b>
	Mis Engineering costs	25,000
	Total	<b>25,000</b>
<b>72000 302 7515</b>	<b>Compliance Testing</b>	<b>13,000</b>
	Supplies for DEC required testing	5,000
	Labor costs	5,000
	Shipping to various locations for tests	3,000
	Total	13,000
<b>72000 302 7629</b>	<b>Charges from Capital Facilities</b>	<b>5,700</b>
	Labor charges from CF	5,700
	Total	<b>5,700</b>
<b>72000 302 7900</b>	<b>Capital Equipment</b>	
	Phase 1 Metering Program	55,000
	Total	<b>55,000</b>
<b>72000 302 8900</b>	<b>CIP Expenditures</b>	
	Water Plant Bypass Line Valve Cluster Reconfiguration	30,000
	Total	<b>30,000</b>
<b>72000 303 7025</b>	<b>System Repair &amp; Maintenance</b>	<b>45,000</b>
	Materials and parts to repair and maintain distribution system	45,000
	Total	45,000
<b>72000 303 7621</b>	<b>Public Works Labor Charges</b>	<b>95,000</b>
	Hours logged by PW to repair and maintain distribution system	95,000
	Total	<b>95,000</b>
<b>72300 000 4590</b>	<b>Grant Revenue</b>	<b>(547,000)</b>
	Estimated grant revenue from DCCED Upper Reservoir Bypass grant	
<b>72300 000 7590</b>	<b>Grant Expenditures</b>	<b>807,000</b>
	Toatl estimated upper reservoir bypass expenditures remaining	



**PORT & HARBOR FUNDS SUMMARY**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
	<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
Harbor Operating Reserves	1,730,082	548,354	232,489	380,847	228,879
Port, Dock and Barge Ramp Operating Reserves	477,451	484,395	505,856	521,849	525,118
Marine Service Center Operating Reserves	613,252	676,599	654,194	705,471	718,233
Reserved for Meyer's Chuck	687,166	687,166	688,348	690,000	690,000
Reserved for Mariner's Memorial	38,525	38,525	38,525	38,525	38,525
<b>Total Ports &amp; Harbors Reserves</b>	<b>3,546,476</b>	<b>2,435,039</b>	<b>2,119,412</b>	<b>2,336,692</b>	<b>2,200,755</b>

**PORT & HARBORS ADMINISTRATION**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
	<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
74000 401 6001 Wages & Salaries	122,346	119,050	123,380	122,990	122,990
74000 401 6100 Personnel Benefits	86,075	92,750	89,315	87,200	87,200
74000 401 7001 Materials & Supplies	4,851	5,200	7,000	5,500	5,500
74000 401 7002 Facility Repair & Maintenance	1,033	15,000	10,000	20,000	20,000
74000 401 7503 Information Technology	2,608	7,800	3,200	21,800	21,800
74000 401 7010 Vehicle Repair & Maintenance	31,024	45,000	32,000	35,000	35,000
74000 401 7502 Phone & Internet	6,655	7,800	6,500	7,800	6,500
74000 401 7505 Travel & Training	6,020	4,700	6,500	5,000	5,000
74000 401 7506 Publication Expense	2,840	6,000	4,500	6,000	6,000
74000 401 7508 Insurance	2,252	24,221	24,221	24,000	32,737
74000 401 7509 Payment Processing	17,210	16,500	17,650	18,000	18,000
74000 401 7540 Audit Expense	6,900	6,300	6,300	6,500	6,500
74000 401 7576 Promotions Expense	6,653	11,500	11,000	11,500	11,500
74000 401 7603 Charges From Finance	24,000	25,000	25,000	25,000	25,000
74000 401 7629 Charges From Capital Facilities	-	-	5,000	5,700	5,700
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>320,467</b>	<b>386,821</b>	<b>371,566</b>	<b>401,990</b>	<b>409,427</b>
<b>30% DOCK ALLOCATION</b>	<b>(61,449)</b>	<b>(105,376)</b>	<b>(111,470)</b>	<b>(120,597)</b>	<b>(122,828)</b>
<b>20% TRAVEL LIFT ALLOCATION</b>	<b>(40,966)</b>	<b>(70,251)</b>	<b>(74,313)</b>	<b>(80,398)</b>	<b>(81,885)</b>
<b>50% HARBOR ALLOCATION</b>	<b>(102,415)</b>	<b>(211,194)</b>	<b>(185,783)</b>	<b>(200,995)</b>	<b>(204,714)</b>

ACCOUNT #	ACCOUNT NAME & DETAIL	
74000 401 7001	MATERIALS & SUPPLIES	
	office supplies	3,300
	cleaning supplies	600
	restroom supplies	1,600
	<b>TOTAL</b>	<b>5,500</b>
74000 401 7002	FACILITY REPAIR & MAINTENANCE	
	Door & Hardware Replacements	15,000
	deck painting	400
	TBD	4,600
	<b>TOTAL</b>	<b>20,000</b>
74000 401 7503	Information Technology	
	software support	1,200
	Marine Software	18,000
	portion of IT person	2,600
	<b>TOTAL</b>	<b>21,800</b>
74000 401 7010	VEHICLE REPAIR & MAINTENANCE	
	Trucks	
	Loader	
	Boat lifts	
	Fuel, metal and misc	35,000
	<b>TOTAL</b>	<b>35,000</b>
74000 401 7009	EQUIPMENT REPAIR & MAINT	
	<b>TOTAL</b>	<b>-</b>
74000 401 7505	TRAVEL & TRAINING	
	online training	1,250
	CPR & First Aid Training	750
	Harbormaster Conference	3,000
	<b>TOTAL</b>	<b>5,000</b>
74000 401 7506	PUBLICATION EXPENSE	
	Magazine adds	2,700
	harbor/boatyard shirts	2,000
	Wrangell Sentinal, chamber, derby etc	1,300
	<b>TOTAL</b>	<b>6,000</b>
74000 401 7576	PROMOTIONS EXPENSE	
	Fish Expo- Booth, Air, Hotel, Van, Perdiem	5,500
	Shipping, parking and misc	
	Seattle Boat Show - Booth, Air, Hotel, Van	6,000
	Shipping, Perdiem, parking and misc	
	<b>TOTAL</b>	<b>11,500</b>
74000 401 7508	Insurance	
	All Port, Harbors and Marine Service Center insurance	
	charged here initially (redistributed with rest of Admin	32,737
	budget at year end)	
	<b>TOTAL</b>	<b>32,737</b>
74000 401 7540	AUDIT EXPENSE	
	Port & Harbors share of Borough audit expense	-
	<b>TOTAL</b>	<b>-</b>
74000 401 7603	CHARGES FROM FINANCE	
	For administrative and finance work	-
	<b>TOTAL</b>	<b>-</b>



		AMOUNT
74010 000 7001	MATERIALS & SUPPLIES	
	Hardware, locks, fasteners, nails	2,000
	restroom supplies	2,500
	<b>TOTAL</b>	<b>4,500</b>
74010 000 7002	FACILITY REPAIR & MAINTENANCE	
	Lumber, concrete, electrical	16,000
	hardware, paint, plumbing parts	5,500
	contractors/ rock	5,000
	Signage	3,500
	Utility box replacement	17,000
	<b>TOTAL</b>	<b>47,000</b>
74010 000 7008	NON-CAPITAL EQUIPMENT	
	De-watering pump	500
	Saw(s)	600
	Small power tools	500
	Replacement of dry-chem fire extinguishers x 2 @1500	3,000
	Hand tool replacements	250
	<b>TOTAL</b>	<b>4,850</b>
74010 000 7009	EQUIPMENT REPAIR & MAINTENANCE	
	Recertification of dry-chem fire extinguishers x2 @ \$500	1,000
	Contingency repair needs	2,000
	<b>TOTAL</b>	<b>3,000</b>
74010 000 7015	GASOLINE & LUBE OIL EXP	
	Boat gas, oil and lube for pumps, saws	1,500
	4 wheelers etc	
	<b>TOTAL</b>	<b>1,500</b>
74010 000 7100	CLOTHING ALLOWANCE & PPE	
	Clothing allowance	2,000
	Harbor attire as uniform	1,500
	Misc. PPE	200
	<b>TOTAL</b>	<b>3,700</b>
74010 000 7113	FIRE EQUIPMENT	
	Repairs, re certifications, replacement of dry-chem fire extinguishers	3,000
	<b>TOTAL</b>	<b>3,000</b>
74010 000 7501	Utilities	
	Electrical	40,000
	Garbage	42,000
	Sewer	500
	Water	27,500
	<b>TOTAL</b>	<b>110,000</b>
74010 000 7503	Information Technology	
	Hoist software and equipment	35,000
	<b>TOTAL</b>	<b>35,000</b>
74010 000 7508	Insurance	
	Paid from Harbor Administration budget	-
	<b>TOTAL</b>	<b>-</b>
74010 000 7601	ALLOCATED ADMINISTRATION	
	Covers harbor's part of the office operation	204,714
	<b>TOTAL</b>	<b>204,714</b>
74010 000 7621	PUBLIC WORKS ALLOCATED LABOR	
	Charges from public works department	1,000
	<b>TOTAL</b>	<b>1,000</b>
74010 000 7861	HOIST EXPENDITURES	
	Re certification	1,821
	Wire, oil, hoses, repairs	1,179
	New hoist operating system (equipment & software)	35,000
	Hoist system annual support	1,200
	<b>TOTAL</b>	<b>39,200</b>
74010 000 7900	CAPITAL EQUIPMENT	
	SECURITY CAMERA SYSTEM	100,000
	<b>TOTAL</b>	<b>100,000</b>
74010 000 7011	Rental Expense (parking lot)	
	Parking lot rent from Roger Purdy	4,583
	<b>TOTAL</b>	<b>4,583</b>

**PORT FILL, DOCK AND BARGE RAMP  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1ST		557,398	477,451	477,451	505,856	505,856
		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER
REVENUES						APPROVED
74020 000 4101 17	State Of AK Share Of PERS	2,000	2,090	2,090	2,090	2,090
74020 000 5224	Labor Charges	13,044	5,700	5,700	5,700	6,900
74020 000 5240	Storage Revenue	101,297	102,000	95,000	100,000	100,000
74020 000 5241	Wharfage	31,438	60,000	55,000	50,000	50,000
74020 000 5242	Dockage Revenue	69,043	65,000	68,000	68,000	68,000
74020 000 5243	Port Development Fund	33,694	39,000	52,000	52,000	52,000
74020 000 5244	Port Transient Fees	247	500	500	500	500
74020 000 5550	Interest Income	707	2,500	2,500	2,500	2,500
72020 000 5249	Other Revenues	-	500	500	500	500
<b>TOTAL PORT (DOCK) REVENUES</b>		<b>251,470</b>	<b>277,290</b>	<b>281,290</b>	<b>281,290</b>	<b>282,490</b>
<b>TOTAL REVENUES &amp; RESERVE</b>		<b>808,868</b>	<b>754,741</b>	<b>758,741</b>	<b>787,146</b>	<b>788,346</b>
EXPENDITURES						
74020 000 6001	Wages & Salaries	45,710	41,800	42,215	43,000	43,000
74020 000 6002	Temporary Labor Wages	11,229	8,500	10,000	11,000	4,600
74020 000 6005	Overtime	3,122	2,500	2,200	2,200	4,300
74020 000 6100	Personnel Benefits	27,067	25,000	27,500	27,500	27,500
74020 000 7001	Materials & Supplies	3,730	3,000	3,000	3,000	3,000
74020 000 7002	Facility Repair & Maintenance	15,306	20,000	20,000	20,000	20,000
74020 000 7009	Equipment Repair & Maint	(688)	3,000	3,000	3,000	3,000
74020 000 7501	Utilities	9,161	9,000	7,500	9,000	9,000
74020 000 7508	Dock & Barge Insurance	14,538	-	-	-	-
74020 000 7804	Port Dev. Fee Loan Return	16,847	19,500	26,000	26,000	26,000
74020 000 7900	Capital	89,700	22,000	-	-	-
74020 000 7601	Allocated Administration	95,695	116,046	111,470	120,597	122,828
<b>TOTAL DOCK EXPENDITURES</b>		<b>331,417</b>	<b>270,346</b>	<b>252,885</b>	<b>265,297</b>	<b>263,228</b>
<b>RESERVE AS OF JUNE 30</b>		<b>477,451</b>	<b>484,395</b>	<b>505,856</b>	<b>521,849</b>	<b>525,118</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>		<b>808,868</b>	<b>754,741</b>	<b>758,741</b>	<b>787,146</b>	<b>788,346</b>

74020 000 5241	WHARFAGE		
	Income from freight across port by weight		50,000
		<b>TOTAL</b>	<b>50,000</b>
74020 000 5243	PORT DEVELOPMENT FUND		
	Port charge for ships docking at port		52,000
		<b>TOTAL</b>	<b>52,000</b>
74020 000 5240	STORAGE REVENUE		
	Container vans, equipment and misc cargo		100,000
		<b>TOTAL</b>	<b>100,000</b>
74020 000 5242	DOCKAGE REVENUE		
	Barges		8,000
	Cruise ships		60,000
		<b>TOTAL</b>	<b>68,000</b>
74020 000 5244	PORT TRANSIENT FEES		
	Summer float transients		500
		<b>TOTAL</b>	<b>500</b>
74020 000 7001	Materials & Supplies		
	Lumber		1,500
	Fastners, hardware, signs, etc		1,500
		<b>TOTAL</b>	<b>3,000</b>
74020 000 7002	FACILITY REPAIR & MAINTENANCE		
	Summer floats		2,000
	Crushed rock and contractor		12,000
	Barge ramp facility		4,000
	misc		2,000
		<b>TOTAL</b>	<b>20,000</b>
74020 000 7010	EQUIPMENT REPAIR & MAINT		
	Hand tool repair and maintenance, dock lights, saws etc		3,000
		<b>TOTAL</b>	<b>3,000</b>
74020 000 7501	Utilities		
	Electrical		3,000
	Water		2,500
	Garbage		3,500
		<b>TOTAL</b>	<b>9,000</b>
74020 000 7508	Paid from Harbor Administration budget		-
74020 000 7804	PORT DEV. FEE LOAN RETURN		
	50 % of Port Development Fee to pay back for the free standing north dolphin		26,000
		<b>TOTAL</b>	<b>26,000</b>
74020 000 7601	ALLOCATED ADMINISTRATION		
	Portion of office		122,828
		<b>TOTAL</b>	<b>122,828</b>
74020 000 7900	CAPITAL		
		<b>TOTAL</b>	<b>-</b>

**MARINE SERVICE CENTER & TRAVEL LIFTS**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

<b>FUNDS AVAILABLE JULY 1ST</b>		483,768	613,252	613,252	654,194	654,194
		<b>2017-2018</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>
<b>REVENUES</b>		<b>ACTUAL</b>	<b>APPROVED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>	<b>MANAGER APPROVED</b>
74030 000 4101	State Of Alaska Share Of PERS	3,000	3,100	3,100	3,100	3,100
74030 000 5250	Lift Fees - Round Trip	185,402	202,000	185,000	190,000	190,000
74030 000 5251	Environmental Fees	4,110	4,200	4,000	4,000	4,000
74030 000 5253	Long-Term Storage	55,220	60,000	63,000	63,000	63,000
74030 000 5254	Work Area Storage	115,449	91,500	75,000	85,000	85,000
74030 000 5255	Electrical Revenue	15,514	16,000	12,500	14,000	14,000
74030 000 5256	Yard Leases	54,789	53,328	47,075	47,075	47,075
74030 000 5259	Mobile Boat Lift Deposit	100	4,000	4,300	4,000	4,000
74030 000 5550	Interest Income	-	1,500	1,500	1,500	1,500
<b>TOTAL REVENUE</b>		<b>433,584</b>	<b>435,628</b>	<b>395,475</b>	<b>411,675</b>	<b>411,675</b>
<b>TOTAL REVENUE &amp; RESERVES</b>		<b>917,352</b>	<b>1,048,880</b>	<b>1,008,727</b>	<b>1,065,869</b>	<b>1,065,869</b>
<b>EXPENDITURES</b>						
74030 000 6001	Wages & Salaries	60,460	62,090	63,520	64,000	64,000
74030 000 6002	Temporary Labor	2,944	16,000	5,000	5,000	5,000
74030 000 6005	Overtime	5,241	6,500	3,300	5,000	5,000
74030 000 6100	Personnel Benefits	55,448	55,000	55,000	57,500	57,500
74030 000 7001	Materials & Supplies	8,366	11,000	11,000	11,000	11,000
74030 000 7002	Facility Repair & Maintenance	11,678	15,500	15,500	15,500	15,500
74030 000 7009	Equipment Repair & Maintenance	16,250	44,440	44,400	30,000	30,000
74030 000 7015	Fuel Oil Expense	466	7,000	6,000	7,000	7,000
74030 000 7501	Utilities	19,801	27,000	19,000	20,000	20,000
74030 000 7511	Surveying	-	-	-	15,000	-
74030 000 7507	Advertisements/Dues	-	-	-	-	750
74030 000 7508	Insurance	27,643	-	-	-	-
74030 000 7601	Allocated Administration	63,797	70,251	74,313	80,398	81,885
74030 000 7804	Permanent Fund Loan Repay (Final)	23,509	-	-	-	-
74030 000 7900	Capital	8,497	7,500	7,500	-	-
74030 000 8974	Transfer to Equipment Replacement Reserve	-	50,000	50,000	50,000	50,000
<b>TOTAL MARINE CENTER EXPEND.</b>		<b>304,100</b>	<b>372,281</b>	<b>354,533</b>	<b>360,398</b>	<b>347,635</b>
<b>Marine Service Center Operating Reserves, 6/30</b>		<b>613,252</b>	<b>676,599</b>	<b>654,194</b>	<b>705,471</b>	<b>718,233</b>
Reserved for Equipment Replacement		-	50,000	50,000	100,000	100,000
Unrestricted Marine Service Center Reserves		613,252	626,599	604,194	605,471	618,233
<b>TOTAL EXPENDITURES &amp; RESERVE</b>		<b>917,352</b>	<b>1,048,880</b>	<b>1,008,727</b>	<b>1,065,869</b>	<b>1,065,869</b>

**MARINE SERVICE CENTER & TRAVEL LIFTS  
CITY AND BOROUGH OF WRANGELL  
2019-2020 BUDGET**

	<b>AMOUNT</b>
74030 000 5250 TRAVEL LIFT FEES	
Haulout fees	190,000
<b>TOTAL</b>	<b>190,000</b>
74030 000 5251 ENVIRONMENTAL FEES	
Fee for washdown facility	4,000
<b>TOTAL</b>	<b>4,000</b>
74030 000 5253 LONG-TERM STORAGE	
Long term/winter storage	63,000
<b>TOTAL</b>	<b>63,000</b>
74030 000 5254 WORK AREA STORAGE	
Project vessels	85,000
<b>TOTAL</b>	<b>85,000</b>
74030 000 5256 YARD LEASES	
7 on site leases	47,075
<b>TOTAL</b>	<b>47,075</b>
74030 000 5255 ELECTRICAL REVENUE	
Short term electrical	14,000
<b>TOTAL</b>	<b>14,000</b>
74030 000 5259 MOBILE BOAT LIFT DEPOSIT	
Storage deposit for electrical spot	4,000
<b>TOTAL</b>	<b>4,000</b>
74030 000 7001 Materials & Supplies	
Restroom supplies/cleaning	2,000
Strap paper, misc hardware, lube oil, grease, ect	5,000
Blocking	4,000
<b>TOTAL</b>	<b>11,000</b>
74030 000 7002 FACILITY REPAIR & MAINTENANCE	
Crushed rock	11,000
Electrical repair/improvements	4,500
<b>TOTAL</b>	<b>15,500</b>
74030 000 7015 FUEL OIL EXPENSE	
Diesel for equip	6,000
propane for forklift	1,000
<b>TOTAL</b>	<b>7,000</b>
74030 000 7009 EQUIPMENT REPAIR & MAINTENANCE	
Straps	20,000
forklift repairs, saws ect	5,000
boatlift inspections	5,000
<b>TOTAL</b>	<b>30,000</b>
74030 000 7501 Utilities	
Water	475
Electricity	19,000
Sewer	525
<b>TOTAL</b>	<b>20,000</b>
74030 000 7507 Memberships/Dues	
UFA Membership	750
<b>TOTAL</b>	<b>750</b>
74030 000 7508 Insurance	
Paid from Harbor Administration Budget	-
74030 000 7601 ALLOCATED ADMINISTRATION	
portion of office operations	81,885
<b>TOTAL</b>	<b>81,885</b>
74030 000 7511 Surveying	
to vacate the platted ROW and establish an access easement / establish a separate lot for the Cold Storage (\$15,000) See Industrial Construction Fund	-
<b>TOTAL</b>	<b>-</b>



**SEWER FUND  
CITY AND BOROUGH OF WRANGELL  
2019-2020 DRAFT BUDGET**

		2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		ACTUAL	APPROVED	ESTIMATED	REQUESTED	MANAGER APPROVED
<b>REVENUE</b>						
76000 000 4101 17	State of Alaska Share of PERS	561	3,000	3,000	3,000	3,000
76000 000 5301	User Fees	593,042	570,000	590,000	590,000	590,000
76000 000 5318	Connection Fees	1,100	500	1,000	1,000	1,000
76000 000 5334	Material Sales Revenue	60	500	-	-	-
76000 000 5550	Interest Income	709	1,000	1,250	1,500	1,500
		<b>595,472</b>	<b>575,000</b>	<b>595,250</b>	<b>595,500</b>	<b>595,500</b>
<b>ADMINISTRATION &amp; DEBT SERVICE</b>						
76000 501 7508	Insurance Expense	2,867	2,800	2,200	2,200	2,627
76000 501 7509	Credit Card Expense	1,981	4,500	4,500	5,000	5,000
76000 501 7540	Audit Expense	5,800	5,800	5,800	5,800	5,800
76000 501 7603	Charges From Finance	21,000	21,000	21,000	21,000	21,000
76000 501 7802	Debt Service (Loans & Bonds)	10,864	21,356	3,246	3,246	3,246
		<b>42,512</b>	<b>55,456</b>	<b>36,746</b>	<b>37,246</b>	<b>37,673</b>
<b>TREATMENT PLANT &amp; COLLECTION SYSTEM</b>						
76000 502 6001	Wages & Salaries	110,386	97,350	115,100	123,510	123,510
76000 502 6005	Overtime	8,014	12,500	11,500	11,500	11,500
76000 502 6100	Personnel Benefits	60,623	70,375	63,380	70,780	70,780
76000 502 7001	Materials & Supplies	6,354	8,000	8,000	8,000	8,000
76000 502 7002	Facility Repair & Maintenance	7,606	12,000	10,500	12,000	12,000
76000 502 7010	Vehicle Repair & Maintenance	10,838	12,668	4,500	5,000	5,000
76000 502 7016	Generator Fuel Expense	-	1,200	400	1,200	1,200
76000 502 7100	Clothing Allowance	481	600	600	600	1,100
76000 502 7501	Utilities Expense	57,578	60,000	55,000	60,000	60,000
76000 502 7502	Phone & Internet	5,009	4,600	6,500	6,800	6,800
76000 502 7505	Training & Travel Expense	1,022	7,000	4,000	7,000	3,000
76000 502 7515	Permits, Inspections, Compliance	7,339	15,920	25,000	15,600	15,600
76000 502 7519	Professional/Contractual Services (rate study)	-	25,000	-	-	25,000
76000 502 7629	Charges from Capital Facilities	-	-	-	5,700	5,700
76000 502 8900	CIP Expenditures	13,859	180,000	165,000	180,000	180,000
76000 503 7025	System Repairs & Improvements	13,271	36,000	19,000	36,000	36,000
76000 503 7621	Charges From Public Works	20,910	25,000	20,000	30,000	30,000
		<b>323,290</b>	<b>568,213</b>	<b>508,480</b>	<b>573,690</b>	<b>595,190</b>
<b>TOTAL SEWER EXPENDITURES</b>		<b>365,802</b>	<b>623,669</b>	<b>545,226</b>	<b>610,936</b>	<b>632,863</b>

**SEWER FUND SUMMARY:**

<b>JULY 1 RESERVES</b>	<b>416,993</b>	<b>646,663</b>	<b>646,663</b>	<b>696,687</b>	<b>696,687</b>
<b>REVENUES</b>	<b>595,472</b>	<b>575,000</b>	<b>595,250</b>	<b>595,500</b>	<b>595,500</b>
<b>EXPENDITURES</b>	<b>365,802</b>	<b>623,669</b>	<b>545,226</b>	<b>610,936</b>	<b>632,863</b>
<b>JUNE 30 BALANCE</b>	<b>646,663</b>	<b>597,994</b>	<b>696,687</b>	<b>681,251</b>	<b>659,324</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>1,012,465</b>	<b>1,221,663</b>	<b>1,241,913</b>	<b>1,292,187</b>	<b>1,292,187</b>

Sewer Fund  
City and Borough of Wrangell  
2019-2020

<b>76000 502 7001</b>	<b>Material &amp; Supplies</b>	
	Office products	1,500
	Cleaning supplies	2,500
	Laboratory supplies	2,000
	Small tools	1,000
	Parts	1,000
	Total	8,000
<b>76000 502 7002</b>	<b>Facility Repair &amp; Maintenance</b>	
	Materials & supplies to maintain WWT building, lagoons and mechanical equipment	12,000
	Total	12,000
<b>76000 502 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>	
	Fuel, parts and repairs to all sewer related vehicles and their equipment	5,000
	Total	5,000
<b>76000 502 7016</b>	<b>Generator Fuel</b>	
	Fuel for 2 standby generators	1,200
	Total	1,200
<b>76000 502 7100</b>	<b>Clothing Allowance &amp; PPE</b>	
	\$400/person per IBEW agreement (1.5 FTE)	600
	High vis raingear, \$200/person (1.5 FTE)	300
	PPE(earplugs, rubbergloves, face shields, safety glasses, etc.)	200
	Total	1,100
<b>76000 502 7501</b>	<b>Utilities</b>	
	Electric for treatment plant and pump stations, water, sewer, garbage	60,000
	Total	60,000
<b>76000 502 7502</b>	<b>Phone &amp; Internet</b>	
	Phone, internet and 2 cell phones for callouts	6,800
	Total	6,800
<b>76000 502 7505</b>	<b>Travel &amp; Training</b>	
	ADEC required CEUs and certifications	3,000
	Total	3,000
<b>76000 502 7515</b>	<b>Compliance &amp; Permitting</b>	
	Monthly compliance testing (\$515/mo.+misc testing supplies	7,680
	DEC annual fee for domestic water systems	7,920
	Total	15,600
<b>76000 502 7519</b>	<b>Professional/Contractual Services</b>	
	Rate study	25,000
	Total	25,000

<b>76000 503 7025</b>	<b>Collection System Repairs &amp; Improvements</b>	
	Spare parts for pump stations	6,000
	Materials to repair & maintain sewer collection system (pipes, patches, manholes, etc.)	30,000
	<b>Total</b>	<b>36,000</b>
<b>76000 503 7621</b>	<b>Charges From Public Works</b>	
	Hours logged to maintain sewer collection system by PW crew	30,000
	<b>Total</b>	<b>30,000</b>
<b>76000 502 7629</b>	<b>Charges from Capital Facilities</b>	
	Hours logged from Capital Facilities staff on Sewer Plant	5,700
	<b>Total</b>	<b>5,700</b>
<b>76000 503 8900</b>	<b>CIP Expenditures</b>	
76000 503 8900 XXXX	Reroute Node 6 Pump Station Overflow Pipe	45,000
76000 503 8900 XXXX	Node 8 Sewer Pump Station Rehabilitation	135,000
	<b>Total</b>	<b>180,000</b>

**SANITATION FUND - COLLECTION & SOLID WASTE DISPOSAL**  
**CITY AND BOROUGH OF WRANGELL**  
**2019-2020 DRAFT BUDGET**

		Reserves, Beginning	214,466	128,954	128,954	233,119	233,119
						2019-2020	
			2017-2018	2018-2019	2018-2019	2019-2020	MANAGER
REVENUE		ACTUAL	APPROVED	ESTIMATED	REQUESTED	APPROVED	
78000 000 4101 17	State of AK Share of PERS	3,500	3,500	3,500	3,500	3,500	
78000 000 5401	User Fees	559,852	560,000	565,000	565,000	565,000	
78000 000 5410	Solid Waste Transfer Charges	29,458	25,000	32,000	32,000	32,000	
78000 000 5415	Recycle Revenue	-	-	8,000	10,000	25,000	
78000 000 5550	Interest Income	138	-	800	1,000	1,000	
		<b>592,948</b>	<b>588,500</b>	<b>609,300</b>	<b>611,500</b>	<b>626,500</b>	
<b>ADMINISTRATION</b>							
78000 601 7505	Travel & Training	1,024	2,500	2,000	3,000	3,000	
78000 601 7508	Insurance Expense	1,024	1,500	1,100	1,500	7,276	
78000 601 7509	Credit Card Expense	1,981	4,200	7,600	8,000	8,000	
78000 601 7540	Audit Expense	1,300	1,300	1,300	1,300	1,300	
78000 601 7603	Charges From Finance	7,200	7,200	7,200	7,200	7,200	
78000 601 7843	Solid Waste Authority	-	1,500	-	-	-	
		<b>12,529</b>	<b>18,200</b>	<b>19,200</b>	<b>21,000</b>	<b>26,776</b>	
<b>GARBAGE COLLECTION</b>							
78000 602 6001	Wages & Salaries	43,847	48,260	48,200	49,000	49,000	
78000 602 6005	Overtime	1,653	2,500	500	500	500	
78000 602 6100	Taxes & Benefits	29,678	34,870	36,715	40,290	40,290	
78000 602 7001	Materials & Supplies	616	1,000	300	1,000	1,000	
78000 602 7010	Vehicle Repair & Maint.	36,899	42,894	14,000	30,000	30,000	
78000 602 7100	Clothing Allowance	-	800	800	1,600	1,600	
78000 602 7844	Dumpsters	16,435	7,500	6,600	15,000	15,000	
78000 602 7621	Charges From Public Works	3,067	2,500	2,700	4,000	4,000	
78000 602 7900	Transfer To Equipment Repl. Fund	-	10,000	10,000	10,000	10,000	
		<b>132,195</b>	<b>150,324</b>	<b>119,815</b>	<b>151,390</b>	<b>151,390</b>	
<b>SOLID WASTE TRANSFER STATION</b>							
78000 603 6001	Wages & Salaries	50,994	49,190	50,030	50,500	50,500	
78000 603 6005	Overtime	3,239	2,500	3,870	4,000	4,000	
78000 603 6100	Taxes & Benefits	41,591	51,090	44,820	47,640	47,640	
78000 603 7001	Materials & Supplies	3,665	5,000	4,000	5,000	1,000	
78000 603 7002	Facility Repair & Maintenance	2,672	8,000	8,000	8,000	20,000	
78000 603 7008	Non-capital Equipment	-	-	-	-	6,000	
78000 603 7010	Vehicle Repair & Maintenance	13,156	12,000	4,500	5,000	5,000	
78000 603 7018	Miscellaneous Tools	-	-	-	-	2,000	
78000 603 7501	Utilities	8,437	10,000	8,500	10,000	10,000	
78000 603 7502	Phone & Internet	1,261	1,300	1,300	1,400	1,300	
78000 603 7515	Monitoring & Testing	1,018	3,500	1,100	3,500	2,500	
78000 603 7519	Professional/Contractual Services	-	-	-	32,500	25,000	
78000 603 7621	Charges From Public Works	18,237	15,000	9,000	15,000	15,000	
78000 603 7629	Charges From Capital Facilities	-	-	-	5,700	5,700	
78000 603 7840	Disposal Costs	204,405	210,000	200,000	210,000	210,000	
78000 603 7841	Household Hazardous Waste	381	18,000	18,000	18,000	18,000	
78000 603 7842	Recycle Costs	-	5,000	5,000	10,000	10,000	
78000 603 7900	Capital Purchases	184,680	63,500	8,000	-	-	
		<b>533,736</b>	<b>454,080</b>	<b>366,120</b>	<b>426,240</b>	<b>433,640</b>	
<b>TOTAL SANITATION EXPENDITURES</b>							
		678,460	622,604	505,135	598,630	611,806	
Surplus / (Deficit)		(85,512)	(34,104)	104,165	12,870	14,694	
Total Sanitation Fund Reserves		128,954	94,850	233,119	245,989	247,813	
TOTAL EXPENDITURE & RESERVE		807,414	717,454	738,254	844,619	859,619	

**Sanitation Fund-Collection & Solid Waste Disposal  
City and Borough of Wrangell  
2019-2020**

<b>Account</b>	<b>Description</b>	<b>Amount</b>
<b>78000 601 7505</b>	<b>Travel &amp; Training</b>	
	Likely contingency, more detail to come	3,000
	Total	3,000
<b>78000 601 7508</b>	<b>Insurance Expense</b>	
	Allocation of property, liability and general insurance	7,276
	See appendix for supplemental information	
	Total	7,276
<b>78000 601 7509</b>	<b>Credit Card Processing</b>	
	Card processing fees from customer payments	8,000
	Total	8,000
<b>78000 601 7540</b>	<b>Audit Expense</b>	
	Allocation of annual audit expense	1,300
	Total	1,300
<b>78000 601 7603</b>	<b>Charges From Finance</b>	
	Monthly charges from finance for utility billing and related staff time and materials	7,200
	Total	7,200
<b>78000 602 7001</b>	<b>Materials &amp; Supplies</b>	
	Absorption pads	200
	Misc. Hardware for garbage cans	300
	Cleaning supplies(brooms, disinfectants, etc.)	400
	Shrink wrap	100
	Total	1,000
<b>78000 602 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>	
	Fuel, parts and repair for 2 garbage trucks	20,000
	Mechanic labor coded to Sanitation collection	10,000
	Total	30,000
<b>78000 602 7100</b>	<b>Clothing Allowance</b>	
	Work clothes \$400/person, per IBEW agreement	800
	PPE, rubber gloves, safety glasses, ear plugs	400
	Hi vis rain gear \$200/person	400
	Total	1,600
<b>78000 602 7621</b>	<b>Charges from Public Works</b>	
	Hours logged by Public Works for snow removal, can and dumpster placement, and vacation relief	4,000
	Total	4,000
<b>78000 602 7844</b>	<b>Dumpsters</b>	15,000
	Total	15,000

**Waste Transfer Station**

<b>Account</b>	<b>Description</b>	<b>Amount</b>
<b>78000 603 7001</b>	<b>Material &amp; Supplies</b>	

	Office supplies	1,000
	Total	1,000
<b>78000 603 7002</b>	<b>Facility Repair &amp; Maintenance</b>	
	Bathroom expansion	15,000
	Maintenance	5,000
	Total	20,000
<b>78000 603 7010</b>	<b>Vehicle Repair &amp; Maintenance</b>	
	Fuel, parts, and repairs for WTS vehicle, and equipment	5,000
	Total	5,000
<b>78000 603 7018</b>	<b>Miscellaneous Tools</b>	2,000
	Total	2,000
<b>78000 603 7501</b>	<b>Utilities Expense</b>	
	Electric, water, sewer	10,000
	Total	10,000
<b>78000 603 7502</b>	<b>Phone &amp; Internet</b>	
	1 landline & 1 internet connection	1,300
	Total	1,300
<b>78000 603 7515</b>	<b>Monitoring &amp; Testing</b>	
	Quarterly compliance testing & supplies + DEC annual fee for domestic water systems	2,500
	Total	2,500
<b>78000 603 7519</b>	<b>Professional/Contractual Services</b>	
	Rate study	25,000
	Total	25,000
<b>78000 603 7621</b>	<b>Charges from Public Works</b>	
	Hours logged by Public Works crew to assist at SWTS	15,000
	Total	15,000
<b>78000 603 7629</b>	<b>Charges From Capital Facilities</b>	
	Hours logged by capital facilities staff	5,700
	Total	5,700
<b>78000 603 7840</b>	<b>Disposal Cost</b>	
	Shipping and disposal of MSW to Republic services	210,000
	Total	210,000
<b>78000 603 7841</b>	<b>Household Hazardous Waste Disposal</b>	
	Collect, ship, and dispose of HHW, required by EPA	
	Environmental consultants fee included	18,000
	Total	18,000
<b>78000 603 7842</b>	<b>Recycle Costs</b>	
	Recyclable materials	25,000
	Total	25,000

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>13a</b>

**PROPOSED RESOLUTION No. 06-19-1468** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2019 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2019 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

<u>SUBMITTED BY:</u>
Lee Burgess, Finance Director

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$XXX Total</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
FY19 \$XXX		
<b>Account Number(s):</b>		
XXXXX XXX XXXX		
<b>Account Name(s):</b>		
Enter Text Here		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
\$XXX		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 06-19-1468.

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 06-19-1468 levying a general tax for school and municipal purposes upon all taxable property within the Borough for the Tax Year 2019 pursuant to Wrangell Municipal Code Section 5.04.010; providing for the taxes due in 2019 and prescribing penalties and interest for delinquent taxes.

**SUMMARY STATEMENT:**  
This resolution sets the Mill Levy at 12.75 for the Wrangell Service Area; and at 4 for the areas outside the service area and within the tax differential zone. Taxes will be due Tuesday, October

15<sup>th</sup> at 5pm. Property taxes unpaid at that time will begin accruing interest and penalties as provided by law. The Assessor has certified the tax roll for this year. The Assembly received a copy of the certified tax roll at the May 28<sup>th</sup> meeting. The full assessed value of property in the Borough (after exemptions) in 2018 was \$149,469,100. The net taxable assessed value increased \$3,609,900 from 2018 to 2019 to a total of \$153,079,000. Across the different zones, this will result in \$43,330 in additional property taxes for 2019.

There are three different tax zones, with two different mill levies, as outlined in the table below.

	<b>Property Value Pre adjustments</b>	<b>Exempt Amount</b>	<b>Property Value Final</b>	<b>Levy Rate</b>	<b>Tax Amount</b>
Wrangell Service Area	\$ 229,936,200.00	\$ (92,465,700.00)	\$ 137,470,500.00	12.75	\$ 1,752,751.89
Outside Service Area	\$ 19,302,500.00	\$ (5,061,200.00)	\$ 14,241,300.00	4	\$ 56,965.20
Differential Tax Zone	\$ 2,305,700.00	\$ (938,500.00)	\$ 1,367,200.00	4	\$ 5,468.80

The total property tax revenue for 2019 (FY 2020) is estimated at \$1,815,186.



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-19-1468

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2019 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2019 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the Borough Assembly sitting as the Board of Equalization has regularly assessed and equalized all real property within the City and Borough of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The Borough Assembly has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. There is hereby levied upon all taxable real property in the City and Borough of Wrangell, Alaska, as previously taxed by the City of Wrangell, except such property as is exempt by law from taxation, a mill rate of 12.75 mills for the tax year 2019, for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a).

Section 2. Taxes levied pursuant to this resolution shall be due and payable on or before October 15, 2019. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the payment becomes due.

Section 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Section 4. This resolution shall become effective upon its passage and adoption.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THIS 11<sup>TH</sup> DAY OF JUNE 2019.

CITY & BOROUGH OF WRANGELL

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST: \_\_\_\_\_

Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>13b</b>

**PROPOSED ORDINANCE No. 964** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA SUBMITTING TO QUALIFIED VOTERS A PROPOSITION TO REPEAL SECTION 3-9 OF THE HOME RULE CHARTER FOR THE CITY AND BOROUGH OF WRANGELL

<u>SUBMITTED BY:</u>
Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$N/A</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
FY19 N/A		
<b>Account Number(s):</b>		
N/A		
<b>Account Name(s):</b>		
N/A		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
N/A		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Ordinance No. 964.

**RECOMMENDATION MOTION:**

Move to Approve first reading of Ordinance No. 964 and move to a Second Reading with a Public Hearing to be held on June 25, 2019.

**SUMMARY STATEMENT:**

The Borough approved Ordinance No. 948 on August 28, 2018, providing authority to the Mayor to enter into an agreement with SEARHC to take over operations and management of the Wrangell Medical Center.

The voters of Wrangell voted in the affirmative to ratify Ordinance No. 948 at the Regular Borough Election on October 2, 2018.

The Assembly further approved Ordinance No. 955 on February 26, 2019, which repealed Chapter 3.32, Wrangell Medical Center and Long-Term Care Facility Board and Administration from the Wrangell Municipal Code.

The Charter also includes a provision regarding the Wrangell Medical Center Board. A change to the Charter requires a vote of the people. This Ordinance, if approved, will direct the Borough Clerk to place the question on the upcoming October 1, 2019 Regular Borough Election to repeal Section 3-9, Wrangell Medical Center, of the Home Rule charter.

This is a post-closing housekeeping matter.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 964

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA SUBMITTING TO QUALIFIED VOTERS A PROPOSITION TO REPEAL SECTION 3-9 OF THE HOME RULE CHARTER FOR THE CITY AND BOROUGH OF WRANGELL

**WHEREAS**, Section 3-9 of the Home Rule Charter of the City and Borough of Wrangell provides that the borough-operated Wrangell Medical Center shall be operated by a board established by ordinance and elected by the voters; and

**WHEREAS**, the Borough Assembly approved Ordinance No. 948 on August 28, 2018, providing authority to the mayor to enter into an agreement (including a lease and deed amendment) with Southeast Alaska Regional Health Consortium (SEARHC) to lease the Wrangell Medical Center, to operate it for approximately four years and for SEARHC to build a new hospital adjacent to the AICS Clinic, on the AICS Clinic property and adjacent property conveyed to SEARHC by the Borough, which new hospital will be operated by SEARHC; and

**WHEREAS**, Ordinance No. 948 also submitted a ballot proposition to the qualified voters of the City and Borough of Wrangell on the question of whether to approve the lease and transfer of authority to operate the Wrangell Medical Center, consistent with the requirements of Section 5-14 of the Home Rule Charter for the City and Borough of Wrangell; and

**WHEREAS**, the voters of Wrangell voted in the affirmative to ratify Ordinance No. 948 at the Regular Borough Election held on October 2, 2018; and

**WHEREAS**, on February 26, 2019 the Borough Assembly adopted Ordinance No. 955, which repealed Chapter 3.32, Medical Center and Long-Term Care Facility Board and Administration, of the Wrangell Municipal Code; and

**WHEREAS**, with the ratification of Ordinance No. 948 on the ballot at the Borough Election held October 2, 2018, the question on whether to repeal Section 3-9 of the Wrangell Charter could not be on the ballot at that same election.

**NOW, THEREFORE**, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Classification. This ordinance is of a permanent nature and, if approved by a majority of the qualified voters voting on the proposition set forth in Section 4, shall become a part of the Home Rule Charter of the City and Borough of Wrangell, Alaska.

SEC. 2. Purpose. The purpose of this ordinance is to submit to qualified voters the question of whether to repeal Section 3-9 of the Wrangell Home Rule Charter, as follows:

**3-9 Repealed [Wrangell Medical Center].**

**[The borough-operated Wrangell Medical Center shall be operated by a board established by ordinance and elected by the voters.]**

SEC. 3. Submission of Question to Qualified Voters. The Borough Clerk shall place a proposition submitting to voters the question of whether to repeal Section 3-9 of the Home Rule Charter for the City and Borough of Wrangell on the ballot for the next regular election, to be held October 1, 2019.

SEC. 4. Ballot Language. The proposition shall be presented in substantially the following form:

### **PROPOSITION 1**

#### **Explanation**

Section 3-9 of the Home Rule Charter for the City and Borough of Wrangell provides that the borough-operated Wrangell Medical Center shall be operated by a board established by ordinance and elected by the voters. Because voters approved the transfer of the Wrangell Medical Center's operations and maintenance to Southeast Alaska Health Consortium (SEARHC) at the borough's October 2, 2018 Regular Election, and it is as a result no longer operated by the borough, the Assembly adopted Ordinance No. 964, which proposed amending the Charter by repealing Section 3-9.

If approved by voters, the Section 3-9 of the Charter would be amended as follows:

(Words that are underlined would be added and words that are **[bolded and in brackets]** would be deleted[.]

**3-9 Repealed [Wrangell Medical Center].**

**[The borough-operated Wrangell Medical Center shall be operated by a board established by ordinance and elected by the voters.]**

Shall the Home Rule Charter of the City and Borough of Wrangell be amended to repeal Section 3-9, Wrangell Medical Center, as set forth in Ordinance No. 964?

YES (oval)

NO (oval)

SEC. 5. Effective Date. Section 3 of this ordinance, authorizing the submission of the proposition to the qualified voters of the City and Borough of Wrangell, shall become effective upon adoption. The proposition set forth at Section 4 of this ordinance, if approved by a majority of the qualified voters voting on the proposition set forth in Section 4, shall be incorporated into the Home Rule Charter for the City and Borough of Wrangell and effective on the day following the date the election results are certified for the regular municipal election held on October 1, 2019.

PASSED IN FIRST READING: \_\_\_\_\_, 2019.

PASSED IN SECOND READING: \_\_\_\_\_, 2019.

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST:

\_\_\_\_\_  
Kim Lane, Borough Clerk

Yes: _____
No: _____
Absent: _____
Abstaining: _____

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	13c

**PROPOSED RESOLUTION No. 06-19-1469** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE FEE SCHEDULE FOR USE OF PARKS AND RECREATION FACILITIES AND PARTICIPATION IN PARKS AND RECREATION PROGRAMS

<u>SUBMITTED BY:</u>
Kate Thomas, Parks and Recreation Director

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$N/A</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
N/A		
<b>Account Number(s):</b>		
N/A		
<b>Account Name(s):</b>		
N/A		
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
N/A		

<u>Reviews/Approvals/Recommendations</u>	
<input checked="" type="checkbox"/>	Commission, Board or Committee
Name(s)	P&R Advisory Board
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

<u>ATTACHMENTS:</u>
1. Resolution No. 06-19-1469
2. Excel Spreadsheet with current and proposed rates with explanations.

**RECOMMENDATION MOTION:**  
Move to approve Resolution No. 06-19-1469 establishing the fee schedule for use of Parks & Recreation Facilities and participation in Parks & Recreation programs.

**SUMMARY STATEMENT:**

The following information is slightly modified from the May 28, 2019 Assembly Meeting when it was in the agenda statement for the first reading of Ordinance 962.

Wrangell Parks and Recreation Director, Kate Thomas, and the Advisory Board recently conducted a review of P&R Facility User fees. Prior to 2019, a fee study was last conducted in 2015, when a new set of rates were established in committee and formalized by Ordinance 904.

Through the most recent review of P&R fees the Director and Board identified a need to update several areas and reformat the structure in which the fees were previously listed in Ordinance 904. On May 18<sup>th</sup>, the Board voted affirmatively to recommend the proposed rate and fee changes to the Assembly. Following a consult with the attorney of the City and Borough of Wrangell, it was determined that Ordinance 904 be repealed by Ordinance 962, and new fees for P&R facility use and program participation would be formalized by the approval of resolutions – in this case, the attached Resolution No. 06-19-1469.

Below is an explanation of the rate changes that will take effect by the repeal of Ordinance 904 and approval of Resolution No. 06-19-1469.

1. Eliminate Free Disability Access - this entry fee is covered under the Fee Assistance program. In order to become a beneficiary, patrons must complete an application for approval to gain discounted access. Because the fee waiver is not automatically granted but rather approved through application, this line item is not necessary. Fee Assistance revenues are acquired by donation and sponsorships.
2. Eliminate Shower Fee- the Shower fee is the same as the weight, cardio and/or pool use fee. Listing the shower fee as a separate line item is a redundancy of the daily entry fee.
3. Change punch card rates to a percentage that applies to all age categories instead of a flat rate- this change simplifies and streamlines the fee structure and displays the discounted rate consistent among the various age categories in punch card memberships.
4. Eliminate 3-month membership lengths- this pass length is not a popular option among patrons.
5. Eliminate Couple membership- this pass type is not a popular option among patrons.
6. Eliminate Employee Wellness Benefit- in every case, businesses opted to purchase bulk punch cards for their employees instead of an annual pass discount. The discount offered to businesses is the same as what is offered to an individual.
7. Eliminate Swim Lesson Fee section- during the last fee revision project in 2015, an error was made by including the old and new swim lesson fee structure. The correct fee for swim lessons is listed under Recreation Programs at \$50 per session per child.
8. Eliminate Pool Rental Fee for 46-60 people- this line item is listed twice.
9. Increase Recreation Program fees by \$10- this rate adjustment is consistent with the swim lesson fee increase in 2015. The program fees are increasing to reflect higher expenses in instructor/volunteer training, volunteer background check screening fees, equipment replacement needs, travel fees and other program management costs.
10. Increase Summer Recreation daily fee by \$3 and remove discounted rate per additional child- this change proposes a \$3 a day increase to accommodate for higher expenses in staff training, employee background screening fees, activity and equipment expenses, and staff wages. Parks and Recreation day camp fees around the nation range from \$25 a day to \$575 for a seven-week camp. Wrangell's program fees are modest in comparison and a more economical option than private day care services. Fee breaks are offered at a discounted rate from the daily fee of 15% for weekly session and 35% for the entire 9-week session.
11. Change certification courses and adult league fees to "variable"- this fee change is so the department can flex the rates based on the need to collect a partial, full or market rate cost recovery fees.
12. Eliminate Open Gym fee section- the open gym fee will become the same as weight, cardio and/or pool use fee.



13. Include Kayak Storage Rental fees \$10/month and \$100/year- Shoemaker Harbor parking lot houses a kayak storage rack managed by P&R for public use. P&R charges a modest rental fee for monthly or annual boat storage.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 06-19-1469

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE FEE SCHEDULE FOR USE OF PARKS AND RECREATION FACILITIES AND PARTICIPATION IN PARKS AND RECREATION PROGRAMS

WHEREAS, at reasonable time increments the rates and fee structure for use of Parks & Recreation facilities and participation in Parks & Recreation programs must be reviewed; and

WHEREAS, when it is determined operational costs require changes to the rates and fee structure, a resolution must be passed setting the new rates and fee structure; and

WHEREAS, the Parks & Recreation Board reviewed and took action on May 18, 2019 approving a recommendation to the Borough Assembly to amend the rates and fee structure; and

WHEREAS, the Wrangell Parks & Recreation Department is operated and maintained under the jurisdiction of the Borough Assembly; and

WHEREAS, the Borough Assembly has determined, as recommended by the Parks & Recreation Board, that adjustments in rates and fees are necessary in order to provide for adequate funding of all activities in the Parks & Recreation Department.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The attached schedule of rates and fees shall govern the public use of the Parks and Recreation Facilities and participation in Parks and Recreation programs.

Section 2. The attached Exhibit "A" includes the rates and fees for public use of the Parks and Recreation Facilities and participation in Parks and Recreation programs.

Section 3. This resolution shall become effective upon approval.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 11<sup>TH</sup> DAY OF JUNE 2019.

CITY & BOROUGH OF WRANGELL

---

Stephen Prysunka, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk

# City and Borough of Wrangell

## Parks and Recreation Facilities/Participation

### Fee Schedule

*Approved by Resolution No. 06-19-1469*

Category	Description	Rate
<b>Pool, Weight Room, Showers</b>	4 Years and Under	\$ 2.00
	5 Years to 17 Years	\$ 3.00
	18 Years and Older	\$ 5.00
	Seniors: 65 Years+	\$ 3.00
	Families	\$ 12.00
	Disabled	Free
	Towels	Free
	10 Punch Pass	10% Discount
	20 Punch Pass	20% Discount
<b>Pool Passes</b>	Youth - 1 Month	\$ 27.00
	Youth - 6 Months	\$ 119.00
	Youth - 1 Year	\$ 195.00
	Adult - 1 Month	\$ 45.00
	Adult - 6 Months	\$ 198.00
	Adult - 1 Year	\$ 324.00
	Senior - 1 Month	\$ 27.00
	Senior - 6 Months	\$ 119.00
	Senior - 1 Year	\$ 195.00
	Family - 1 Month	\$81.00 + \$6.75 each youth
	Family - 6 Months	\$356.00 + \$30.00 each youth
	Family - 1 Year	\$583.00 + \$50.00 each youth
	Single Adult Family - 1 Month	\$45.00 + \$6.75 each youth
	Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth
Single Adult Family - 1 Year	\$324.00 + \$50.00 each youth	
<i>Definition of Family: Up to two domestic partnership adults and their children</i>		
<b>Pool Rentals w/o Nessie</b>	Lockers per Month / per Year	\$10 / \$100
	0-15 People with 2 Guards	\$50.00 /hr
	16-30 People with 3 Guards	\$75.00 /hr
	31-45 People with 4 Guards	\$100.00 /hr
	46-60 People with 5 Guards	\$125.00 /hr
	46-60 People with 6 Guards	\$150.00 /hr
<b>Pool Rentals w/ Nessie</b>	0-15 People with 3 Guards	\$75.00 /hr
	16-30 People with 4 Guards	\$100.00 /hr
	31-45 People with 5 Guards	\$125.00 /hr
	46-60 People with 6 Guards	\$150.00 /hr

**City and Borough of Wrangell  
Parks and Recreation Facilities/Participation  
Fee Schedule**

*Approved by Resolution No. 06-19-1469*

<b>Category</b>	<b>Description</b>	<b>Rate</b>
<b>Recreation Programs</b>	Youth Basketball	\$ 50.00
	Wolfpack Wrestling	\$ 50.00
	Summer Recreation	\$15/day
	Co-ed Softball	Variable
	Co-ed Adult Wallyball	Variable
	Lifeguard Class	Variable
	WSI Class	Variable
	Swim Lessons	\$ 50.00
<b>Community Center Rentals</b>	Gymnasium Per Hour	\$ 30.00
	Gymnasium Day	\$ 170.00
	Classroom Per Hour	\$ 25.00
	Classroom Day	\$ 140.00
	Kitchen Per Hour	\$ 25.00
	Kitchen Per Day	\$ 140.00
	Table + 6 Chairs	\$10.00/set
	Bounce Houser	\$ 20.00
	Tot Gym Toys	\$ 5.00
<b>Park Rentals</b>	Park Shelter Reservation - Up to 3-Hrs	\$ 15.00
	Park Shelter Reservation - Over 3-Hrs	\$ 30.00
<b>RV Park Rentals</b>	Non-Electric Site / Night	\$ 20.00
	Site with Electric Hook-Up / Night	\$ 30.00
<b>Kayak Storage Unit</b>	Month	\$ 10.00
	Annual	\$ 100.00

**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>13d</b>

**PROPOSED RESOLUTION No. 06-19-1470** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE SECURE RURAL SCHOOLS FUND INCREASING THE REVENUE FROM THE SECURE RURAL SCHOOLS PAYMENT IN THE AMOUNT OF \$154,475.32 (FROM \$832,105 TO \$986,580.32)

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

<u>FISCAL NOTE:</u>		
<b>Unbudgeted Revenue:</b> \$154,475.32 Total		
FY 19: \$154,475.32	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
	FY19 \$832,105	
<b>Account Number(s):</b>		
	25000 000 4170 40	
<b>Account Name(s):</b>		
	Secure Rural Schools Payment Schools and Roads	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	N/A	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 06-19-1470

**RECOMMENDATION MOTION:**

Move to approve Resolution No. 06-19-1470 amending the FY19 Budget in the Secure Rural Schools Fund increasing the revenue from the Secure Rural Schools Payment in the amount of \$154,475.32 (from \$832,105 to \$986,580.32).

**SUMMARY STATEMENT:**

The FY19 Budget shows \$832,105 in revenue from Secure Rural Schools. This includes \$782,179 allocated for schools and \$49,926 allocated for roads. The actual revenue received was \$986,580.32. The new allocation (94%/6% split) will be \$927,385.50 (schools) and \$59,194.82 (roads).

The money in the SRS Fund rolls over from one year to the next. This resolution is a budget housekeeping item to ensure the correct amount of money in the fund moves from FY19 to FY20.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 06-19-1470

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE SECURE RURAL SCHOOLS FUND INCREASING THE REVENUE FROM THE SECURE RURAL SCHOOLS PAYMENT IN THE AMOUNT OF \$154,475.32 (FROM \$832,105 TO \$986,580.32)

WHEREAS, the amount estimated as revenue from Secure Rural Schools in the Secure Rural Schools Fund in the FY 2019 Budget is \$832,105; and

WHEREAS, actual revenue in FY 2019 from Secure Rural Schools is \$986,580.32; and

WHEREAS, this represents an increase in revenue of \$154,475.32; and

WHEREAS, a formal budget adjustment is necessary to recognize this additional revenue so it carries forward in the Secure Rural Schools Fund from FY 2019 to FY 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The FY 2019 Budget in the Secure Rural Schools Fund is amended to reflect an increase in revenue in the amount of \$154,475.32 in the Secure Rural Schools Payment Account (25000 000 4170 40).

Section 2. The revenue allocation shall be \$927,385.50 (schools) and \$59,194.82 (roads).

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 11<sup>TH</sup> DAY OF JUNE 2019.

CITY & BOROUGH OF WRANGELL

\_\_\_\_\_  
Stephen Prysunka, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk



**CITY & BOROUGH OF WRANGELL, ALASKA  
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	June 11, 2019
	<u>Agenda NO.</u>	<b>15a</b>

Executive Session: Discussion with the Borough Attorney and Borough Manager on the upcoming IBEW Union Negotiations and the City & Borough of Wrangell's Collective Bargaining Agreement

<u>SUBMITTED BY:</u>
Lisa Von Bargaen, Borough Manager

<u>FISCAL NOTE:</u>		
<b>Expenditure Required: \$XXX Total</b>		
FY 19: \$	FY 20: \$	FY21: \$
<b>Amount Budgeted:</b>		
	FY19 \$XXX	
<b>Account Number(s):</b>		
	XXXXX XXX XXXX	
<b>Account Name(s):</b>		
	Enter Text Here	
<b>Unencumbered Balance(s) (prior to expenditure):</b>		
	\$XXX	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1) Current Collective Bargaining Agreement

**RECOMMENDATION MOTION:**

Move to go into Executive Session to discuss upcoming union negotiations and CBW's Collective Bargaining Agreement with the Borough Attorney and the Borough Manager.

**SUMMARY STATEMENT:**

Per WMC 3.58.020, the borough is subject to the Alaska Public Employees Relations Act. The current CBW Collective Bargaining Agreement is in effect through June 30, 2020. The Assembly needs to review the current Agreement and discuss the process of future negotiations in anticipation of upcoming labor negotiations.

CITY & BOROUGH OF WRANGELL  
COLLECTIVE BARGAINING AGREEMENT

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## **INTRODUCTION**

This Agreement is made and entered into by and between the City and Borough of Wrangell, Alaska (hereinafter referred to as “City” or “Employer”), and Local 1547 of the International Brotherhood of Electrical Workers, (hereinafter referred to as “IBEW” or the “Union”).

## **PREAMBLE**

The purpose of this Agreement is to set forth the understanding reached between the parties in order to promote harmonious and cooperative relations between the Employer and employees and to protect the public by assuring orderly and effective operations of government.

## **ARTICLE 1** **RECOGNITION**

1.1 The Employer recognizes the Union as the sole and exclusive bargaining agent for and this Agreement shall cover all regular full-time, regular part-time and introductory employees in the job classifications set forth in Appendix A and Appendix B of this Agreement, who are employed by the Employer, excluding administrative and professional employees, confidential employees, managerial employees, limited part-time employees as defined in Article 3, Section 3.5, temporary employees as defined in Article 3, Section 3.7 and department heads.

1.2 Subject to past practice and to positions sharing a commonality of interest, this bargaining unit shall include, and this Agreement shall cover all regular full-time, regular part-time and introductory employees in new job classifications created after the effective date of this Agreement.

1.3 Any claim that the Employer has wrongfully removed an employee from the bargaining unit through illegitimate reclassification or promotion may be submitted, beginning at Step II of the Grievance Procedure contained herein.

1.4 Bargaining unit work may only be performed by non-bargaining personnel on an incidental basis when necessary for training to maintain skills, credentials or licensure or for testing of equipment essential to the operation of the City; in cases of emergency when regular bargaining unit personnel are not available on a regular or overtime basis.

**ARTICLE 2**  
**MANAGEMENT RIGHTS**

2.1 The Union recognizes the right of the Employer to operate and manage City, including but not limited to the right to establish and require standards of performance; to maintain order and efficiency; to determine the management, supervisory or administrative organization of the Employer and the selection of employees to non-bargaining unit supervisory, management or administrative positions; to direct employees; to determine job assignments and work schedules; to determine the materials and equipment to be used; to implement new and different operational methods and procedures; to determine staffing levels and the performance and requirements; to determine the kinds, type, and location of facilities; to introduce new or different services, products, methods, or facilities; to extend, limit, contract out, or curtail the whole or any part of the operation; to select, hire, classify, assign, promote, transfer, discipline, demote or discharge employees for just cause; to lay off and recall employees; to require overtime work of employees; and to promulgate and enforce rules, regulations, and personnel policies and procedures; provided that such rights, which are vested solely and exclusively in the Employer, shall not be exercised by ordinance or otherwise so as to violate any of the specific provisions of this Agreement. The parties recognize that the above statement of management rights is for illustrative purposes only and should not be construed as restrictive or interpreted so as to exclude management prerogatives not mentioned. All matters not covered by the language of this Agreement may be administered by the Employer on a unilateral basis in accordance with such policies and procedures as it, from time to time, shall determine. Any claim that the Employer has exercised such rights and power contrary to the provisions of the Agreement may be submitted to the grievance procedure contained herein. This section shall not conflict with the Union security provisions contained herein.

2.2 The Employer shall have the right to subcontract work covered by the Agreement. No regular employee shall be laid off, terminated, or discharged by the Employer as the result of the Employer subcontracting any work.

2.3 The parties agree and understand that the purpose and intent of this provision is not in any way to limit or restrict the ability of the Employer to do business with other employers, but, rather, this provision is designed and intended to preserve work for employees whose wages, hours, benefits and safety conditions of employment are prescribed by this Agreement, or in the event subcontract of work covered by this Agreement is undertaken that the performance of such work and practice of subcontracting do not result in the destruction of wages, hours, benefits and safety conditions of employment achieved through the collective bargaining process.

**ARTICLE 3**  
**DEFINITIONS**

3.1 Non-Exempt Employee: All employees covered by this Agreement.

3.2 Regular Employee: Employees who have satisfactorily completed their new-hire introductory period. Regular employees are either Regular Full-Time Employees or Regular Part-Time Employees.

3.3 Regular Full-Time Employees: Employees who are regularly scheduled to work at least thirty (30) hours per week.

3.4 Regular Part-Time Employees: Employees who are regularly scheduled to work less than a full-time work schedule but at least fifteen (15) hours per week. Such employees shall receive benefits on a pro rata basis.

3.5 Limited Part-Time Employees: Employees who are regularly scheduled to work less than fifteen (15) hours per week and whose schedule vary depending upon need. These employees are not eligible for benefits other than those that are required by law.

3.6 Introductory Employees: All newly hired or re-hired Regular Employees during the first one hundred eighty (180) calendar days preceding their most recent date of hire.

3.7 Temporary Employees: Employees who are not regularly scheduled and who work when work is available, or when hired to work a regular schedule during a specific period not to exceed six (6) months when additional work of any nature requires a temporarily augmented force, or who are hired in the event of an emergency or to relieve employees because of illness or to work during vacation periods. No regular employee shall be laid off and replaced by a temporary employee. A classification shall not be filled with a temporary employee for more than nine (9) months within a twelve (12) month period. Any temporary employee who is employed for six (6) consecutive months and then re-employed within thirty (30) days thereafter shall be considered an employee covered by this Agreement upon re-employment unless the Union agrees otherwise. The Employer will inform the Union when it has hired temporary employees to fill positions covered by this Agreement.

3.8 Foreman/Supervisor: A Foreman/Supervisor is a bargaining unit member and who supervises other employees as assigned. He may work with tools, provided it does not interfere with the supervision of safety. Although covered by this Agreement, foremen shall be considered supervisory with full supervisory authority and responsibility as directed by the Employer, and the Employer shall be the sole judge, said exercise of such judgment shall not be subject to the grievance procedure herein, of their qualification, selection, performance, and removal. Instructions will normally and usually be given by an employee's immediate supervisor.

3.9 Continuous Employment: The time period from the employee's date of hire to the employee's date of termination or retirement from City employment. All paid and unpaid leave is counted as continuous employment.

3.10 Termination: When an employee's employment with the City ends either by an action of the Employer or by a voluntary action by the employee.

3.11 Retirement: An action by the employee by which ends his/her employment with the City once he/she becomes eligible for Retirement.

3.12 Trial Period: The allotted time in which, after a regular employee is promoted or transferred into a different position, either the employee may voluntarily return to his previous position or the Employer may return the employee back to his previous position.

3.13 Shift Employees: Shift employees as it pertains to this Agreement are those employees whose normal workweek schedule may include a shift outside the hours of 7:00 a.m. to 5:00 p.m.

#### **ARTICLE 4**

#### **HIRING, PROMOTION, TERMINATION**

4.1 Notices of vacancies in positions covered by this Agreement shall be posted for five (5) working days on all previously designated bulletin boards in advance of permanently filling the position in order to afford presently employed bargaining unit employees the first opportunity to apply. If qualified employees apply during the exclusive in-house 5 day filing period, they will be considered by the Employer before other applications are considered from outside the bargaining unit. Being considered is no guarantee of a transfer or a promotion. The Employer shall make their determination of qualified bargaining unit applicants within five (5) working days following the five (5) day in-house filing period.

4.2 In making temporary and permanent appointments and promotions within classifications covered by this agreement, seniority of bargaining unit employees shall be given full consideration, and where required skills and

abilities are equal, seniority shall prevail. Any dispute as a result of an employee being promoted over an employee with more seniority may be subject to the grievance procedure contained herein.

4.3 Any regular bargaining unit employee who is promoted or transferred into a different position covered by this Agreement shall be given a reasonable period, not to exceed ninety (90) days, to become familiar with the job and to demonstrate the ability to fill the position satisfactorily. If during this trial period, the employee demonstrates unsatisfactory ability for the job, the employee shall be returned to the employee's former job without loss of seniority. If within forty-five (45) working days, the employee determines that the position is not satisfactory, the employee shall be returned to his former position without loss of seniority.

4.4 All new employees with the exception of part-time and temporary employees shall be considered employed on an introductory basis and classified as such for the first one hundred eighty (180) days of their employment. During the introductory period, new employees may be discharged without cause at the full discretion of the Employer. Introductory employees will be evaluated after ninety (90) days. If retained after one hundred eighty (180) days in the same position, such employees shall thereafter be considered regular employees, be classified as such and be entitled to all rights and privileges contained in this Agreement, retroactive to their most recent date of hire as an introductory employee.

4.5 No regular employee shall be discharged without just cause. The existence of cause for discharge, if disputed, shall be subject to the grievance procedure contained herein. When appropriate, the Employer will follow the principle of progressive discipline.

4.6 If it becomes necessary to lay off any regular employee covered by this Agreement, the Employer shall give the affected employee notice in writing two (2) weeks in advance or, in lieu of such notice, two (2) weeks' pay at the employee's regular rate of pay at the time of such layoff.

4.7 All temporary employees who progress without a break in employment to a regular position will be entitled to all rights and privileges contained in this Agreement, with their probationary period, seniority, leave accruals and holidays retroactive as of their initial date of hire as a temporary employee. However, if a temporary employee progresses to a position other than their temporary position the employee shall serve a probationary period of one hundred eighty (180) days in the new position.

4.8 Only those bargaining unit employees defined in Article 3 as regular full-time, regular part-time, introductory and temporary shall be allowed to perform work in those classifications listed in Appendix A of this Agreement.

**ARTICLE 5**  
**WORK SCHEDULE AND OVERTIME**

5.1 Normal Work Day and Work Week:

The normal work week for employees, except shift employees, shall consist of forty (40) hours, Monday through Friday. The normal work day for all employees, except shift employees, shall consist of eight (8) hours plus an unpaid meal period of at least one-half hour.

5.2 The normal week for shift employees shall consist of forty (40) hours and shall be from 12:00 midnight Saturday to 12:00 midnight the following Saturday. Where mutually agreed to the Employer and employee concerned, a normal work day or shift may consist of more than eight (8) hours. The normal work time for shift employees shall be when 75% of their time is scheduled between 7:00 a.m. to 5:00 p.m. for day shift; 3:00 p.m. to 1:00 a.m. for swing shift, and 11:00 p.m. to 9:00 a.m. for third or graveyard shift, unless mutually agreed otherwise.

5.3 Deviations from the normal work week for employees, except shift employees, including a four-day, ten hour work schedule shall be allowed; provided, however, any deviation from the normal work week shall be mutually agreeable between the Employer, the employee involved and contact the Union for any permanent changes.

5.4 All time worked by regular employees in excess of their normal work day or shift and all time worked by all employees covered by this Agreement in excess of forty (40) hours during any one (1) week shall be considered overtime. All overtime work shall be at 1½ unless noted otherwise in this agreement.

5.5 Anytime an employee's work day schedule, including days off, is changed with less than one (1) week's notice, the employee shall be compensated at the overtime rate for the days which would have been considered the days off. The foregoing shall not apply to scheduled shift changes such as change from day shift to swing shift. The work week schedule for shift employees shall not exceed five (5) days on, with two (2) days off in seven (7). Work schedules for shift employees shall be posted by the 25<sup>th</sup> of the month covering the succeeding month. All shift employees shall have at least eight (8) hours of relief between shifts. Any employee not having an eight (8) hour break between shifts shall be paid the overtime rate for those hours falling during the eight (8) hour relief period.



5.6 Insofar as practical, overtime shall be divided as equally as possible among regular employees of the same job classification.

5.7 Any regular employee working within the defined hours of swing shift will receive an additional twenty-five cents (\$0.25) per hour for all hours worked. Any employee working within the defined hours of graveyard shift will receive an additional fifty-cents (\$0.50) per hour for all hours worked. This shift differential pay shall be added to the employee's base hourly rate of pay before the computation of any applicable overtime rate.

5.8 All work performed on a holiday will be at the double time rate plus the holiday pay.

5.9 In the event an employee is asked to work during his vacation, he shall receive the double time rate of pay for all hours worked in addition to his vacation pay. The employee may have the option to not receive vacation pay and have those vacation hours credited back to his accrued vacation time.

5.10 Call Back: When an employee is called in to work outside of his normal work schedule, he will receive a minimum of two (2) hours pay at the double time rate. For all hours worked during the call out, in excess of the first two (2) hours, he shall receive overtime at the rate of time and one half (1 ½). The call out time begins when the call is placed to the employee and ends once the employee returns to shop headquarters.

A. If an employee who was called back to work and has completed his/her assignment and left work, is again called back to work, he/she will not receive another minimum if the time of return is within the previous two (2) hour minimum.

5.11 When an employee covered by this Agreement is required to work two (2) or more hours after their normal quitting time without notice prior to employee's regular quitting time of the preceding day, the employee shall be furnished a meal and time necessary to eat, not to exceed one-half (1/2) hour, and at intervals of not more than four (4) hours thereafter while continuing to work. Meal times shall be on the Employer's time. Crews called out for emergency work before their normal starting time and required to work through their normal starting time or beyond shall be furnished breakfast at the Employer's expense, and allowed not to exceed one-half (1/2) hour to eat.

5.12 The City may assign employees to perform work out of the employee's regular classifications.

A. All regular employees who are assigned to perform the work of a higher rated classification shall be paid for time worked, at the higher rate classification. Assignment of an employee to a higher rated classification

or that provides for a wage increase of at least three percent (3%) without an increase in pay shall be limited to bona fide training situations.

B. An employee who is assigned to perform the work of a higher rated classification will receive acting pay for wages only.

C. In order to meet the needs of service, it is agreed and understood that in the absence of an employee's regular Leadman or Foreman, an employee if qualified will be designated by the applicable Department Head or Foreman to perform all duties and will be paid a rate equal to the average of the normally paid position and the higher position. If such employment extends beyond five (5) work days, the employee will be paid the higher classification rate of pay for all time worked, including overtime, at the employee's applicable overtime rate. If an employee is designated to replace a Department Head, the employee will be paid at a rate equal to the first step of the position or 15% above their current rate, whichever is greater.

D. An employee who is assigned to work in a lower rated classification shall be paid at his regular straight time hourly rate.

5.13 Stand-by Time: Employees shall receive \$6.00 per hour while on stand-by. Stand-by time is a period of time in addition to normal work time during which an employee is not working but is required to restrict activities and be available for return to work. An employee is not considered to be on stand-by status unless he/she has previously been, at least twenty four (24) hours in advance, informed by their supervisor or department head of the assignment. Each stand-by assignment shall be for no less than eight (8) hours.

A. An employee shall not receive stand-by pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. Stand-by duty requires the employee so assigned to :

1. Be available for the Employer to contact at all hours by a communication device(s) designated and provided by the Employer;
2. Respond immediately to calls for his/her service, and
3. Refrain from activities which might impair his/her ability to perform his/her assigned duties should he/she be called out.

**ARTICLE 6**  
**COMPENSATION**

6.1 Each year, upon the employees' anniversary of date of hire under the current position, all employees covered by this Agreement shall receive a one (1) step increase subject to a satisfactory performance evaluation, until the final step on the salary schedule, which is Step 16.

6.1.1 Performance evaluations shall be completed on or before the employees' anniversary date. Any dispute over an employee's performance evaluation shall be subject to the grievance procedure as outlined in this Agreement.

6.1.2 An employee who has taken a voluntary transfer into a lower graded classification and after sixty (60) days, but before one hundred twenty (120) days, bids back into his former position, shall regain his former wage of the higher classification plus any performance evaluation increases which may have occurred as outlined in Section 6.1. The employee will not, however, receive the promotional increase for this transfer as stipulated in Section 6.2.

6.1.3 Starting July 1, 2017, the first 6 steps on the wage and grade table will be eliminated, and three (3) additional steps will be added to top end of the wage & grade table. Each additional step added to the top end will reflect a 2% increase from the previous step.

6.1.4 Effective July 1, 2017, all steps on the new wage and grade table will be increased by \$0.75.

6.2 When an employee is permanently promoted or transferred to a higher grade, the employee will be placed in the first step of the new grade that provides a wage increase of at least three percent (3%).

6.3 If a permanent transfer to a lower grade level is required, the employee will move to the step that approximates the employee's current wage or to Step thirteen (13) if the entire grade is less than the current wage of the employee.

**ARTICLE 7**  
**HOLIDAYS**

7.1 The following guaranteed paid holidays shall be recognized under this Agreement for all Regular and Introductory employees:

Seward's Day	Last Monday in March
New Year's Day	January 1 <sup>st</sup>
Martin Luther King Day	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 <sup>th</sup>
Labor Day	First Monday in September
Veterans' Day	November 11 <sup>th</sup>
Thanksgiving	Fourth Thursday and Fourth Friday in November
Christmas	December 25 <sup>th</sup>
Floater	1 per calendar year (Section 7.8)

7.2 Holiday pay will be calculated at eight (8) hours times the employee's straight-time hourly rate.

7.3 When any of the above holidays fall on a Sunday, the following Monday shall be observed as the holiday, or when it falls on a Saturday, the preceding Friday shall be observed as the holiday.

7.4 If a holiday falls during an employee's regularly scheduled work week, the employee shall receive time off without loss of pay.

7.5 Worked performed on holidays will be paid for at the appropriate overtime rate in addition to the holiday pay.

7.6 When a holiday falls on a regular work day, during an employee's paid time off (PTO), holiday pay will be provided instead of the paid time off benefit. Holiday pay shall not be counted against accrued vacation time or sick leave.

7.7 Paid time off during holidays will be counted as hours worked.

7.8 In addition to the holidays granted above, all regular employees shall receive one (1) floating holiday per calendar year, after one (1) year of continuous employment. Requests for floaters must be made as far in advance as possible. Requests will be reviewed based on a number of factors, including business needs and staffing requirements.

**ARTICLE 8**  
**VACATIONS**

8.1 After completing the one hundred eighty (180) day introductory period, all regular employees shall be eligible to receive paid vacation benefits accrued according to the following schedule:

- a. Upon eligibility, the employee is entitled to ten (10) vacation days for the first year, accrued monthly at the rate of 6.67 hours.
- b. After one (1) year of continuous service, the employee is entitled to fifteen (15) vacation days each year, accrued monthly at the rate of 10.00 hours.
- c. After four (4) years of continuous service, the employee is entitled to twenty (20) vacation days each year, accrued monthly at the rate of 13.33 hours.
- d. After nine (9) years of continuous service, the employee is entitled to twenty-five (25) vacation days each year, accrued monthly at the rate of 16.67 hours.
- e. After fourteen (14) years of continuous service, the employee is entitled to thirty (30) vacation days each year, accrued monthly at the rate of 20.00 hours.

8.2 Regular Part-Time employees working less than forty (40) hours per week will have vacation hours earned each month pro-rated based on weekly hours worked divided by 40.

8.3 Partial months earned during termination are not pro-rated. If an employee worked fifty percent (50%) or more of the workdays in the month in which his employment was terminated, then he will be credited for the entire month. If the employee worked less than fifty percent (50%) of the workdays in the month, in which his employment was terminated, no vacation time will be credited for that month.

8.4 During the introductory period, vacation time shall accrue but may not be taken prior to six (6) months of continuous satisfactory service, but after six (6) months of employment, vacation time shall then be retroactive and include the first month of the employees' date of hire.

8.5 Vacation pay shall be at the employees' current rate of pay at the time of vacation. Paid vacation time may be used in increments of one-half (1/2) hour.

8.6 The length of eligible continuous service is calculated on the basis of a “benefit year”. This is the twelve (12) month period that begins on the employees’ date of hire.

8.7 All regular employees shall be paid upon termination of employment up to a maximum of 320 hours of vacation time earned but not used

8.8 Upon retirement all regular employees shall be paid 100% for all vacation time earned but not used

8.9 An employee may not accumulate more than five hundred twenty (520) hours of vacation time at the end of any pay period. Written notification will be given to the employee at such time the employee’s cap is reached.

8.10 Employees accruing vacation time at the rate of one (1) or more days per month, must take at least five (5) days of paid time off annually. Employees accruing vacation time at the rate of two (2) or more days per month must take at least ten (10) paid vacation days off annually.

8.11 If an employee is denied vacation time, which ultimately places him over the maximum accumulated hours, the employee shall be allowed to sell back as many hours as necessary to keep him under the maximum hour levels. For the purpose of this section, all vacation time must be requested 60 days in advance. In the event more than one employee requests the same vacation period, and it is determined by the employer that too many employees would be gone in a given department, the employee (s) with the most department seniority shall be given preference.

**ARTICLE 9**  
**SICK LEAVE**

9.1 Upon completion of the introductory period, all regular employees shall accrue paid sick leave benefits at the rate of one (1) day (eight (8) hours) for each month of continuous employment up to a maximum of sixty (60) days (480 hours) and shall be paid at the employees’ current rate of pay.

9.2 Paid sick leave benefits shall accumulate from the date of hire.

9.3 Accumulation of sick leave above four hundred eighty (480) hours shall be converted from sick leave to annual leave on July 1<sup>st</sup> of each year. At such time the employee may elect to cash-out half of their excess accumulated hours. This conversion shall not exceed 200 hours per year.

9.4 The Employer reserves the right to require sickness to be supported by a doctor's certificate in the case of habitual absenteeism and after 5 consecutive days of being absent.

9.5 Paid sick leave benefits shall be paid at the employee's current rate of pay for an illness or injury which has actually incapacitated the employee and prevented the employee from performing normal duties, or for absence due to illness in the employee's immediate family requiring the employee's personal attendance. Doctor, dental, or vision appointments shall be included as cause for sick leave.

9.6 In case of injury or ailment, which is covered by the Alaska Workers' Compensation Act, the employee will continue to accrue all benefits allowed under this agreement, including but not limited to sick leave, vacation, and health & welfare insurance.

9.7 At the expiration of any period of sick leave, an additional period of up to ninety (90) days without pay shall be granted at the written request of the employee and the need for such sick leave must be proven by a doctor's certificate. Seniority rights shall be held by the employee until the expiration of any such period of leave without pay.

9.8 When an employee is temporarily, partially disabled and as a result is unable to perform regular duties, the Employer will make a reasonable effort to assign light duty when available.

9.9 An employee shall notify his supervisor immediately, but no later than the end of his shift, in case of an accident or injury sustained on the job.

## **ARTICLE 10** **SENIORITY**

10.1 Seniority as used herein shall mean the length of continuous employment with the Employer within job classifications covered by this Agreement. Employees shall not accumulate seniority during the period of introductory employment. After employees have completed the introductory period and have been transferred to regular status, seniority shall be dated from the date of hire.

10.2 The seniority of an employee shall terminate if that employee:

10.2.1 Is laid off for a period of more than twelve (12) consecutive months.

10.2.2 Resigns from employment with the Employer.

10.2.3 Is discharged with just cause.

10.2.4 Is temporarily laid off and fails to return to work within ten (10) working days after written notice requesting the individual to return to work is delivered by registered mail to the individual's last known address or to the individual personally, and fails to notify the Employer of an intention to return to work within forty-eight (48) hours after having received such notification.

10.3 Any layoffs shall be made in the inverse order of the seniority of the employees by job classification within each department, provided ability and qualifications are equal. If thereafter, a vacancy in the same classification occurs, seniority, ability and qualifications of those on layoff status shall be considered when filling the vacancy. Temporary positions in a department in which one or more employees have been laid off during the preceding twelve (12) month period shall be offered first to the laid off employees who are qualified to perform the temporary work.

10.4 Excepting the position of foreman, in the filling of new jobs, vacancies and in making temporary and permanent promotions, seniority, as defined in this Agreement, shall be given full consideration; and where ability and qualifications mean requirements that are pertinent to the job classification.

10.5 In the selection of shifts and vacations, seniority shall prevail, insofar as practical, in the best interests of service.

## **ARTICLE 11**

### **LEAVES OF ABSENCE**

11.1 All leaves of absence without pay are to be requested from the Employer in writing as far in advance as possible, stating the reason for the leave and the amount of time requested. A written reply granting or denying the request shall be given by the Employer within thirty (30) days, except in the case of an emergency.

11.2 Leaves of absence without pay may be granted for period of up to one hundred eighty (180) calendar days without loss of accrued benefits and seniority, provided that the employee must use accrued vacation/sick leaves before being placed on leave without pay (LWOP) status. In special cases, leaves of absence may be extended by mutual written agreement.



11.3 Leave required in order for an employee to maintain status in the National Guard or a military reserve of the United States shall be granted without loss of pay and without loss of benefits accrued to the date of such leave commences. Regular full-time employees on such leave shall be compensated by the Employer for the difference between their military pay and their regular pay up to a maximum of two (2) weeks. A copy of the order issued by appropriate authority for military training shall accompany requests for special military leave. Upon return to duty the employee shall furnish the Employer evidence of the amount of National Guard or Reserve pay received during the period of special military leave before he/she will be reimbursed any additional monies by the Employer.

11.4 An employee who is selected or properly appointed to a position of responsibility in the Union may be granted a leave of absence without pay or fringe benefit or seniority accrual for a period not to exceed three (3) years without loss of established seniority. Such leave of absence shall be requested by the Union and will be considered based on the operational needs of the City. Upon expiration of the leave of absence, the employee shall be reinstated to the first available opening in the employee's former classification.

11.5 Employees attending conferences, seminars or workshops, on behalf of the Union, will be allowed to take leave without pay. Employees taking leave without pay for Union business do not have to use accrued leave prior to being placed on leave without pay status.

11.6 The Employer shall provide leave to eligible employees in accordance with the requirements of the state and federal Family and Medical Leave Acts (FMLA).

11.7 Employees may retain up to five (5) days of paid leave prior to being placed on Family Medical Leave without pay. The choice to retain leave must be included in the initial request.

11.8 Employees on approved FMLA shall have their health insurance benefits continued as if they were working.

**ARTICLE 12**  
**JURY DUTY/WITNESS DUTY**

12.1 Employees who are called to serve on jury duty, or who are subpoenaed to testify in court on a matter related to their employment or volunteer activities on behalf of the City, shall be compensated by the Employer for the difference between their jury duty or witness pay and their normal straight-time pay. The Employee will suffer no loss of accrued benefits for such time. If the employee is temporarily or permanently excused from jury or witness duty, the employee shall promptly return to work.

12.2 Employees will be granted paid-time off (PTO) for court appearances on their own behalf or as a witness at the request of a party other than the Employer. Timely notification to the Employer will be given when possible.

### **ARTICLE 13** **FUNERAL LEAVE**

13.1 The employee, at his request, shall be granted reasonable time off as funeral leave of absence. Such time off may be charged, at the employee's option, to his vacation account or sick leave account. Should the employee's vacation and sick leave accounts both be insufficient, the employee shall be permitted a reasonable amount of time as funeral leave without pay. In the event of death of an employee's parent, child, sibling, spouse, father-in-law or mother-in-law the first five (5) days of such leave shall be paid by the Employer without affect on the employee's sick leave account or vacation account.

### **ARTICLE 14** **TRAINING**

14.1 The Employer and the Union will cooperate in encouraging training programs, including government-funded programs, which will provide initial and advanced training for the employees. Within budget limitations, the Employer may provide an educational assistance plan for regular full-time employees to improve skills, knowledge and abilities relating to their present positions or to positions to which they might logically progress.

14.2 In order to receive reimbursement for training, employees must request and receive prior approval from the Employer and must satisfactorily complete the course with a grade C or better. Upon completion of the approved course, the employee may submit a request for reimbursement, together with receipt of tuition and books, to the department head who will process the request for payment. All usable books and other materials received as a part of Employer-funded courses shall be the property of the Employer, and shall be available in applicable departments for use by employees. Such education must be identified in the employee's performance evaluation and must be coordinated through the Personnel Department.

14.3 When assigned to a school or training facility by the City, employees will not suffer a loss in wages. If schooling is taken out of town or it is necessary to travel out of town at the City's insistence, room will be reimbursed, if necessary upon presentation of proper receipts, and all major transportation shall be taken care of in advance by the City. When travel is authorized by the Employer for training on an employee's regularly scheduled day off, the employee shall receive compensation at the employee's straight time hourly rate

for actual travel time not to exceed eight (8) hours of compensation per travel day. In addition a \$50 per diem for meals and incidental expenses shall be paid to the employee while out of town on training.

14.4 When assigned to a school or training facility by the City, employees will agree to remain in City service one month for every day (including Saturdays and Sundays) that he or she is attending the school and for which the City is paying his or her salary, travel costs, and per diem. There shall be a two-year maximum to the length of time that the employee must remain in service. Should the employee leave the service of the City prior to the completion of computed service time, he or she shall reimburse the City for costs incurred in proportion to length of time remaining to be served. If the employee is involuntarily separated from the service of the City before completion of computed service time, the remaining time to be served will be cancelled.

## **ARTICLE 15**

### **MEDICAL BENEFITS**

15.1 The Borough will make available to all employees a health insurance plan, subject to plan eligibility requirements.

15.1.1 Beginning July 1, 2017, the City and Borough of Wrangell shall pay 85% of the cost of the insurance premiums for the Employee and any enrolled spouse or dependents for all bargaining unit employees hired after January 1, 2011, and those employees will pay the remaining 15% of the cost of coverage for the employee and enrolled spouse and/or dependents in the form of a payroll deduction at the end of the pay period and month of coverage.

15.1.2 Beginning July 1, 2017, the City and Borough of Wrangell shall pay 90% of the cost of the insurance premiums for the Employee and any enrolled spouse or dependents for all bargaining unit employees hired before January 1, 2011, and those employees will pay the remaining 10% of the cost of coverage for the employee and enrolled spouse and/or dependents in the form of a payroll deduction at the end of the pay period and month of coverage.

15.2 Either party may propose to the other, during the term of this Agreement, an alternate health insurance plan if the proposed plan offers equal or better coverage at an equal or reduced premium. In the event that one party gives written notice to the other that such a plan is available, the parties will meet to review the plan proposed.

15.3 Employees and the Union will receive notification of any proposed changes in insurance coverage prior to implementing any changes.

15.4 Repealed.

15.5 The Employer agrees to continue a deductible reimbursement program equal to the City and Borough of Wrangell's Health Reimbursement Arrangement.

**ARTICLE 16**  
**RETIREMENT BENEFITS**

16.1 All regular permanent employees shall be eligible to participate in the Alaska Public Employees Retirement System (PERS) and the Supplemental Benefits System (SBS) as provided by the State of Alaska.

**ARTICLE 17**  
**LABOR/MANAGEMENT COMMITTEE**

17.1 A Labor/Management Committee, consisting of no more than three (3) regular representatives from City Management, and no more than three (3) representatives from the employee group will meet upon written notification of desire to convene by either party. The primary activities of this committee will include: contract interpretation, pre-grievance discussions of operating problems, method improvement and public relations.

17.2 The Committee will not have the authority to alter the meaning or cost application of the collective bargaining agreement, nor will it act as a grievance committee once a grievance has been filed. The chair shall rotate between the City and the Union, alternately, at each meeting.

**ARTICLE 18**  
**EMPLOYMENT PRACTICES**

18.1 Employees shall have access to the confidential personnel and payroll files that relate to them. Access to these files by other than the City Manager or his designee, the employee's immediate supervisor and department head shall not be allowed without prior approval of the City Manager, except that the Finance Director may have access to payroll records. Employees shall be advised as to any other persons who may be granted access to these files.

18.2 An employee may exchange a scheduled day off for another day if the employee's supervisor and any other affected employee agree.

18.3 In case of occupational injury, or prolonged illness, the employee's position or a comparable position shall be held for up to twelve (12) months or until it has been medically determined that the employee will be unable to return to that job, whichever occurs first, and the employee shall not lose accrued seniority during this period.

18.4 Personal tools which are worn out or broken while being used by mechanics in the performance of their work will be replaced by the Employer with tools of equal quality. Employees will be required to present the broken or worn tool to the Employer prior to receiving a replacement. The Employer will also replace such tools when stolen if evidence of forcible entry or other physical evidence of theft is presented and the employee has filed a complaint with the police department.

18.5 The Employer shall furnish a room with lockers for clothes, tools, etc., and facilities for draping clothing and equipment. The Employer shall also furnish the cost of required overalls, rain gear, boots, or other protective clothing for all full-time employees not to exceed four hundred dollars (\$400.00) per year per employee. Reimbursement will be made based on evidence of purchase. This allowance may also be used for personal clothing that has been destroyed or deemed unusable in the performance of the employee's job. Employees are required to check their balance before purchase.

18.6 Employees shall travel shop to shop on the Employer's time and in City vehicles and shall report at shop headquarters in which they are regularly employed. Employees will not use personal vehicles in the course of their work unless specifically authorized in writing, in which case the maximum Internal Revenue Service (IRS) allowable reimbursement rate per mile will be paid.

18.7 Employees who report for work on a scheduled work day and who, because of inclement weather or comparable reasons, are unable to discharge their usual duties, will be paid for such day at the applicable rate; provided, however, that such employee may be assigned to other work or participate in training and instruction pertinent to their employment, including first aid and safety. Reassignment of other work or training shall be at the sole discretion of the employer.

18.8 All work shall be executed in a safe and proper manner. The Employer and employees shall be responsible for carrying out safety practices. Any employee injured the job, however slightly, must report the fact immediately to his/her supervisor or other responsible department official. All first aid kits shall be kept properly supplied, and in clean and good condition.

18.9 Employees may engage in occupations or outside activities as long as they do not interfere with their job duties or create a conflict of interest.

18.10 Changes on time cards that involve an employee's rate of pay or hours worked shall be brought to the attention of the employee involved as soon as practical and the authorized Union representative. Copies of an employee's time cards shall be made available for inspection if requested by the employee or an authorized Union representative.

18.11 All employees are paid on the 5<sup>th</sup> day of the month. For the months of June and December, employees will be paid on the last working day of those months. All employees under this agreement shall be allowed a mid-month draw and may be allowed additional draws based on personal need. If payday falls on a holiday or weekend, the preceding business day shall be the payday. With the exception of any mid-month draws, each paycheck shall be accompanied by a statement showing the number of hours worked at straight-time, the number of hours worked at overtime, and all deductions. Annual statements shall be furnished to each employee showing gross earnings, total deductions made, and total vacation and sick leave time accumulated. No unauthorized deductions or accrued earnings shall be withheld from an employee's earnings. Electronic deposits will be made upon written request by the employee.

18.12 If important changes are made in any job, either from an equipment operation or responsibility standpoint, then such job shall be reviewed for reclassification by mutual agreement between the City and Borough of Wrangell and the Union. If new job classifications are created in divisions covered by this Agreement that would not otherwise be excluded from the bargaining unit pursuant to the recognition clause contained herein, the Employer and Union will bargain in good faith about the wages, hours and working conditions to apply to the new classification. Such negotiations shall occur prior to the hiring of the position.

18.13 An employee whose work requires driving motor vehicles must possess a valid driver's license issued by the State of Alaska, with an acceptable driving record. The Employer shall reimburse employees for the cost of job required renewal of commercial driving endorsements, including any required physical examinations. Any employee who does not hold a valid driver's license will not be allowed to operate a City vehicle until such time as a valid license is obtained. Employees must immediately report any suspension, revocation, or restriction of driving privileges to their supervisor. Failure to report a suspension, revocation, or restriction of driving privileges may result in disciplinary action against the employee.

## **ARTICLE 19**

### **SAFETY**

19.1 The City shall furnish such safety devices and first aid kits as may be needed for the safety and proper emergency medical treatment of the

employees. All necessary rubber equipment and noise protection gear for the protection of men working on or in close proximity of live and/or loud equipment is to be furnished by the City and shall be used by the employee's at all appropriate times. The City will furnish such safety straps as may be necessary.

19.1.1 The Employer will provide an allowance of up to three hundred fifty dollars (\$350.00) for replacement of body belts and up to two hundred fifty dollars (\$250.00) for replacement of climbers and/or replacement parts for climbers for all Journeyman Lineman and indentured apprentices working under this Collective Bargaining Agreement.

19.1.2 The employee will take full responsibility for the safe upkeep of this Personal Protective Equipment (PPE) and thereby take full ownership of it. The reimbursement will not apply to belts and climbers that have been intentionally damaged. Upon a request for replacement by the employee, the Employer along with a union designated safety committee person, shall make a determination of the equipments present condition, adequacy of protection and fit; then either approve or disapprove the replacement. Any dispute over this determination may be subject to the grievance procedure contained in the Collective Bargaining Agreement.

19.2 Both Employer and employees are required to comply with the Alaska Occupational Safety and Health Act (OSHA), as set forth in AS 18.60.010 – AS 18.60.105. Pursuant to AS 18.60.075(a) and AS 18.60.075(b), as may be amended from time to time, it shall be the responsibility of both the Employer and employees to undertake all work in a safe and proper manner. Subject to AS 18.60.077 and AS 18.60.081, The National Electric Safety Code and OSHA regulations adopted by the State of Alaska for electrical work and related activities shall serve as the standard.

19.3 All repair, installation and maintenance work on energized high voltage equipment and on high voltage series street lighting circuits shall be done by journeyman linemen where available. The framing and handling of poles, boring and fitting on cross arms, making guys on the job, the testing repair and rebuilding of transformers, oil circuit breakers, sectionalizes, voltage regulators and other electrical apparatus will be done by qualified journeyman who may be assisted by apprentices or ground men.

19.4 When working on energized circuits of 400 volts or greater, one (1) journeyman and (1) apprentice or ground man shall be required. The apprentice or ground man shall serve principally as a standby man to render assistance in case of an accident. In no case, when working in pairs, shall they work simultaneously.

19.5 In case of trouble on energized lines, conductors or equipment in excess of 400 volts, or where work to be performed is hazardous, two or more journeymen shall be assigned to the job when available.

19.6 All employees shall be responsible for carrying out safety and good housekeeping policies and practices. They shall see that all first aid kits are kept properly supplied and in clean and good condition, and that all protection devices for handling high voltages are kept in good condition. Rubber gloves shall be subjected to a 15,000 volt flashover test every six (6) months and an air test before each use and shall be kept clean, dusted with talcum powder and carried in a suitable bag provided for that purpose only. Hand tackle shall be kept in good repair.

19.7 No person except those employed therein, or duly authorized, shall enter substations or generating plants without the knowledge and permission of the person in charge of the plant at the time. Rooms and spaces shall be so arranged with fences, screens, partitions or walls as to prevent entrance or unauthorized persons or interference by them with equipment inside, and entrances not under the observation of an unauthorized attendant should be kept locked.

19.8 No employee shall be required to work voltages in excess of 5,000 volts with rubber gloves.

19.9 The Employer will provide one set of high visibility, fire retardant raingear to employees engaged in line work (including flagging), generation maintenance, or meter reading. Replacement will be made whenever the raingear is worn out or damaged.

19.10 Safety or prescription safety eyeglasses and frames broken as a result of job related activities will be replaced at Employer expense, providing proof of loss or breaking of glasses in the course of employment is furnished.

19.11 Drug/Alcohol Testing: IBEW, Local 1547 and the City and Borough of Wrangell maintain a firm joint commitment to ensure a drug-free workplace, and to comply with applicable laws and regulations for employees in positions requiring commercial driver's licenses, and a policy of pre-employment testing, reasonable suspicion testing, random testing, and post accident testing for positions that do not require commercial drivers licenses.

19.12 A Safety and Training Committee composed of equal representation from the Employer and the employees shall be created to inspect all tools and equipment and review safety programs and training. The Safety Committee shall have the right to recommend disciplinary action for any employee who disregards safety practices and regulations. Inspections and



safety meetings are to be made mandatory on a monthly basis. The Employer will forward minutes of all safety meetings to the Local Union office.

**ARTICLE 20**  
**NO STRIKE – NO LOCKOUT**

20.1 This Agreement is a guarantee by both parties that there will be neither strikes nor lockouts during the life of the Agreement. The Union further agrees that it will not sanction, aid or abet, encourage or continue any work stoppages, strike, picketing, sick-out, slow down, hand billing or other disruptive activity during the life of this Agreement and shall undertake all reasonable means to prevent or terminate any such activity.

20.2 Under normal conditions, it is agreed that nothing in this Agreement shall be interpreted as requiring members of the Union to work behind another labor organization's lawful picket line recognized by IBEW, Local 1547. However, it is mutually agreed that all essential services will be maintained by employees without interruption.

**ARTICLE 21**  
**GRIEVANCE AND ARBITRATION PROCEDURE**

21.1 A grievance is defined as an alleged breach of this Agreement raised during its term. Time limits set forth in the following steps may only be extended by mutual written consent of the parties hereto. The parties agree that any problems should be resolved as quickly as possible and at the lowest level of supervision possible. If informal resolution is not possible, the following steps shall apply:

21.2 Step I – Department Head: Any employee shall first discuss any grievance with his or her Department Head within five (5) working days after the grievance arose. The employee may be accompanied by his or her Shop Steward.

21.3 Step II – City Manager: If the matter cannot be resolved informally at Step I, and it is the employee's desire to proceed further, the Union shall reduce the grievance to writing and submit it to the City Manager, or designee. The written grievance shall contain a description of the alleged problem, the section of the Agreement involved, the date it occurred, and the corrective action desired. The City Manager, or his designee will, within seven (7) working days of receipt of the written grievance, hold a meeting with the employee and a Union representative for the purpose of resolving the grievance. The City Manager, or designee shall respond in writing within seven (7) working days of the Step II meeting.

21.4 Step III – Arbitration: If not settled, the Union may submit the grievance to final and binding arbitration within fourteen (14) working days following receipt of the Step II response. Upon notification that the dispute is submitted for arbitration, the Employer and the Union shall attempt to agree on an arbitrator. If the parties are unable to agree on an arbitrator, the Union shall request the Federal Mediation & Conciliation Service to supply a list of thirteen (13) qualified arbitrators and the parties shall alternately strike names from such list until the name of one (1) arbitrator remains who shall be the arbitrator. The party to strike the first name shall be determined by coin toss. The arbitrator shall be notified immediately of his or her selection by letters from the Employer and the Union requesting that a time and place for a hearing be set as soon as possible. The Arbitrator's award shall be final and binding, subject to the limits of authority stated below. The parties shall use their best efforts to minimize the costs.

21.5 The Arbitrator's function is to interpret the Agreement. The Arbitrator shall consider only the particular issue presented in writing by the Employer and the Union. The Arbitrator shall have no authority or power to add to, delete from, disregard, or alter any of the provisions of this Agreement, but shall be authorized only to interpret the existing provisions of this Agreement as they may apply to the specific facts of the issue in dispute.

21.6 Any dispute as to procedure shall be heard and decided by the Arbitrator in a separate proceeding prior to any hearing on the merits. Any dismissal of a grievance by the Arbitrator, whether on the merits or on procedural grounds, shall bar any further arbitration. Each party shall bear one-half (1/2) of the fee of the Arbitrator and any other expenses jointly incurred, incidental to the arbitration hearing. All other expenses shall be borne by the party incurring them, and neither party, shall be responsible for the expenses of witnesses called by the other party, except that witnesses who are employees of the Employer shall be paid by the Employer for normal working time spent testifying at the hearing.

21.7 If an employee or the Union fails to process a grievance at any step within the time limits set forth above and the procedure is not waived and such failure shall constitute a bar to any future actions thereon. The grievance shall automatically progress to the next step and not be deemed waived if the Employer (or his designee) fails to answer a grievance at any step in the procedure. In any event, the Union shall be entitled to a written response from the Employer prior to submission to arbitration.

21.8 Unless otherwise agreed to herein, neither party shall be required during the term of this Agreement to provide the other party with any data, documents, or reports in its possession or under its control for any purpose or reason unless they are relevant to a filed grievance. Copies of all documents used to support and answer a grievance shall be made available to the parties.

21.9 For the purposes of this Article “working days” shall exclude Saturdays, Sundays and recognized holidays.

**ARTICLE 22**  
**NONDISCRIMINATION**

22.1 The Employer and the Union agree that there shall be no unlawful discrimination against any employee or applicant for employment because of race, color, religion, age, sex or national origin, except as permitted by law and unless one of the foregoing factors constitutes a bona fide occupational qualification; provided, however, that a claim that this provision has been violated shall not be subject to Step III of the grievance procedure of this Agreement if the grievant has also filed a charge or claim with an administrative agency or court of law, and provided further, that any claim, complaint or charge that this provision has been breached or violated shall be deemed waived and unenforceable and the Employer and Union thereby released from any liability if not filed with the appropriate administrative agency and/or court of law within one hundred eighty (180) days of the alleged act of discrimination.

22.2 For the purpose of this Agreement, where the male gender is used, it shall mean to cover both male and female employees.

**ARTICLE 23**  
**UNION REPRESENTATION**

23.1 The Union’s Business Representative shall appoint no more than three (3) Shop Stewards within the City and Borough of Wrangell Bargaining Unit and shall notify the Employer as to their names and specific duties. No other employee or member of the Union, outside of the Business Manager, Business Representative or its appointed Shop Stewards, shall represent the Union.

23.2 Shop Stewards shall perform work for the Employer to the same extent as other employees. After giving notice or having made an appointment, Shop Stewards or other authorized Union representatives, as stated above in Section 23.1, shall be allowed admission to any shop or job at any reasonable time for the purpose of investigating conditions existing on the job. Such authorized representatives shall confine their activities during such investigation to matters relating to this Agreement.

23.3 The City shall furnish bulletin boards for the use of the Union in posting officially signed Union bulletins.

23.4 The Union reserves the right to discipline its members for any violation of any of its laws, rules and agreements.

**ARTICLE 24**  
**UNION SECURITY**

24.1 All employees of the City coming within the classifications covered by this Agreement shall share in the cost of maintaining and operating the Union as their collective bargaining agency in accordance with its rules, and shall be members thereof in good standing within thirty (30) calendar days of hire or within thirty (30) calendar days following the date of signing of this Agreement, whichever is later.

24.2 During the term of this Agreement, the Employer shall deduct from the wages of employees covered by this Agreement and pay over monthly to the proper offices of the Union the membership dues, working assessments and other lawful charges or equivalent service charge for those employees who individually and voluntarily authorize such deductions in writing by signing an authorization for payroll deduction of Union dues, copies of which shall be provided by the Employer. The Employer will not be held liable for deduction errors, but will make proper adjustments with the Union for errors as soon as practicable. The Union will hold the Employer harmless for any action taken at the written direction of the Union pertaining to this Article. The City will send a check for the total amount deducted, together with a list of the individuals' names for whom the deductions were made, to the Financial Secretary as designated by the Union on or before the fifteenth (15<sup>th</sup>) day of the following month.

24.3 During the term of this Agreement, the Employer shall deduct \$7.00 per pay period from the wages of employees covered by this Agreement and pay monthly to a person or entity designated by the Union as voluntary contributions to the Union's Political Action Committee Fund for those employees who individually and voluntarily authorize such deductions in writing by signing and giving to the Employer the standard deduction authorization form provided by the Union. The deduction authorization may be revoked by the employee at any time. Both the Union and the employee agree to indemnify and hold the Employer harmless from any and all claims, demands, suits or other actions or liability that may arise out of, or exist as a result of, making these deductions or contributions.

24.4 The Employer will provide the Union with a monthly report containing the following information about employees covered by this Agreement: name and date of hire of new employees hired each month, union dues or service charges deducted and classifications. The method and format of reporting shall be determined by the Employer. As a condition of receiving the

foregoing information, the Union will treat it as confidential and limit its dissemination to official Union representatives. The Employer shall respond within twenty (20) days to any written request from the Union for information as to why any employee was not included with said information. If not satisfied with the response, the Union may submit to the grievance procedure contained herein, beginning at Step II, any claim that the Employer has wrongfully excluded any employee from the bargaining unit.

## **ARTICLE 25**

### **GENERAL PROVISIONS**

25.1 Nothing contained herein shall prohibit the Employer, at its sole discretion, from paying wages and/or benefits in excess of those provided herein.

25.2 The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the parties hereto, for the life of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of any or all of the parties at the time they negotiated or signed this Agreement. The parties further agree, however, that this Agreement may be amended by the mutual consent of the parties in writing at any time during its term.

25.3 Should any article, section or provisions herein contained be rendered or declared invalid by reason of any existing or subsequently enacted statute or other law, or by the decree of judgment of any court of competent jurisdiction, the invalidation of such article, section or provision will not affect the remaining portions hereof and such other parts and provisions will remain in full force and effect. Upon the invalidation of any article, section or provision hereof, the parties will meet and negotiate the parts and provisions concerned within thirty (30) days from the date the fact of such invalidation is communicated to them; provided, however, that the parties may mutually agree to extend the time for such negotiations.

25.4 The Employer shall have the right to transfer employees covered by the current Collective Bargaining Agreement (CBA) to a third party, whether by sale, transfer, privatization, or any other legal means, the City and Borough of Wrangell is obligated to require the third party acquiring said properties, to agree in writing to both the City and Borough of Wrangell and IBEW, Local 1547 (Union) to:

- A. Recognize the Union as the collective bargaining representative of all transferred employees;
- B. For the duration of the CBA agree to not lay-off transferred employees and honor all terms and conditions of the CBA.

**ARTICLE 26**  
**TERM OF AGREEMENT**

26.1 This Agreement shall become effective July 1, 2017 and shall continue in full force and effect through June 30, 2020 and shall continue in full force and effect from year to year thereafter unless notice of desire to amend this Agreement is served by either party upon the other at least ninety (90) days prior to the date of expiration. If notice to amend is given, negotiations shall commence within thirty (30) days following the date of the notice, and this Agreement shall remain in effect until the terms of a new amended Agreement are agreed upon; provided, however, that if a notice to amend is timely given, either party may at any time thereafter notify the other in writing of its desire to terminate this Agreement as of a date stated in such notice to terminate, and shall be at least ten (10) days subsequent to the giving of such notice to terminate.

26.2 If, at any time during the agreement, the State of Alaska reduces the current level of revenue sharing provided to the City and Borough of Wrangell, either party shall have the right to open the Agreement for the sole purpose of re-negotiating any pending wage increases agreed to but not yet in effect. These negotiations must take place prior to the effective date of any such increase.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed this 13<sup>th</sup> day of July, 2017.

**ATTEST**

**CITY AND BOROUGH OF WRANGELL**

By Carol Rushmore  
Carol Rushmore  
Interim Borough Manager

By David L. Jack  
David L. Jack  
Mayor

By Kim Lane  
Kim Lane  
Borough Clerk

**INTERNATIONAL BROTHERHOOD  
OF ELECTRICAL WORKERS,  
LOCAL 1547, AFL-CIO**

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

Negotiating Committee

By \_\_\_\_\_

Negotiating Committee

By \_\_\_\_\_

Negotiating Committee

**CITY AND BOROUGH OF WRANGELL  
APPENDIX A  
JOB TABLE BY GRADE AND TITLE**

<u>GRADE</u>	<u>JOB CLASSIFICATION TITLE</u>	<u>DEPARTMENT</u>
9	Maintenance Custodian	Pool/Museum
13	Groundman/Meter Reader	Electric
13	Harbor Maintenance Security Assistant	Harbor
14	Maintenance Specialist I/Heavy Equipment Operator Trainee	Public Works
15	Administrative Assistant	Harbor
15	Maintenance Specialist	Public Works
15	Apprentice Water/Wastewater	
16	Electric Dispatch Secretary	Electric
16	Sanitation Worker	Sanitation
17	Ports and Harbors Maintenance	Harbor
19	Facility Maintenance Specialist	Public Works
19	Harbor Services Leadman	Harbor
19	Marine Service Center/Harbor Services Leadman	Harbor
19	Mechanic	Garage
19	Skilled Maintenance Specialist	Public Works
19	Water Treatment Operator	Water/Wastewater
19	Wastewater Treatment Operator	Water/Wastewater
20	Diesel Electric Mechanic	Electric
20	Mechanic Leadman	Garage
23	Water Treatment Leadman	Water/Wastewater
23	Wastewater Treatment Leadman	Water/Wastewater
23	Public Works Foreman	Public Works
27	Electrical Lineman	Electric
29	Electrical Line Foreman	Electric



**CITY AND BOROUGH OF WRANGELL  
APPENDIX A (continued)  
APPRENTICE WAGE SCHEDULE**

Apprentices shall be paid a progressively increasing schedule of wages based on a percentage of the current journeyman wage rate, at Step 6 of the Journeyman Lineman wage schedule in Appendix A:

<u>Period</u>	<u>Percent</u>	<u>OJT Hours</u>	<u>Related Training Component</u>
1 <sup>st</sup>	50%	0-1000 Hours	Satisfactory Progress
2 <sup>nd</sup>	55%	1001-2000 Hours	Complete 1st Year
3 <sup>rd</sup>	60%	2001-3000 Hours	Satisfactory Progress
4 <sup>th</sup>	65%	3001-4000 Hours	Complete 2 <sup>nd</sup> Year
5 <sup>th</sup>	75%	4001-5000 Hours	Satisfactory Progress
6 <sup>th</sup>	80%	5001-6000 Hours	Complete 3 <sup>rd</sup> Year
7 <sup>th</sup>	85%	6001-7000 Hours	Satisfactory Progress
8 <sup>th</sup>	90%	7001-8000 Hours	Complete 4 <sup>th</sup> Year Pass State Licensing Exam

To be advanced to the next level the apprentice must have completed both the on-the-job training (OJT) hours and the related training component, as stated above.

The apprentice to journeyman ratio shall not exceed one (1) apprentice for every two journeyman. The Foreman will be counted as a journeyman for this calculation.

**CITY AND BOROUGH OF WRANGELL  
APPENDIX B**

**TEMPORARY EMPLOYEES  
Wages and Benefits**

1. Temporary employees working in classifications other than those listed below shall be paid at the applicable rate set forth in Appendix A.

2. All employees hereunder are designated as NECA-Temporary. The term NECA refers to the Inside-Outside IBEW Alaska Electrical Construction Agreement, as amended.

3. NECA-Temporary Employees: Journeyman Linemen and Wiremen and other classifications as set forth in the IBEW-NECA Agreement may be employed as NECA-Temps for a period not to exceed six (6) months of continuous employment in a twelve (12) month period. Such employees shall be subject to this Agreement as to hours of work and applicable working rules only. In addition, NECA-Temporary employees shall receive the wage rates as set forth in the IBEW Inside-Outside Alaska Electrical Construction Agreement, as amended. The Employer shall pay for the NECA-Temp employee's account, the health and welfare benefits, retirement benefits and group legal benefits as specified in said IBEW-NECA Agreement. NECA-Temporary employees shall not accrue seniority, service credits, holiday pay, annual leave, jury duty, worker's compensation supplement or longevity. NECA-Temporary employees shall be compensated at three (3) times the appropriate straight time rate for time worked on holidays.

4. Assignment of a NECA-Temporary employee to a regular position shall not cause the employee to be treated as either a probationary or regular employee unless the Employer affirmatively indicates in writing that is the Employer's intent and desire to change the employee's status from that of a NECA-Temporary to either a probationary or regular employee.

**Wage Scale, IBEW-represented positions, July 1, 2017 to June 30, 2020**

City & Borough of Wrangell

Grade	Step	NEW												
		STEP 1	2	3	4	5	6	7	8	9	10	11	12	13
13	Groundman/Meter Reader	18.55	18.90	19.26	19.63	20.00	20.40	20.79	21.19	21.59	22.02	22.45	22.88	23.32
13	Harbor Maintenance/Security	18.55	18.90	19.26	19.63	20.00	20.40	20.79	21.19	21.59	22.02	22.45	22.88	23.32
14	Maint Specialist I	19.38	19.75	20.14	20.53	20.92	21.32	21.74	22.16	22.58	23.01	23.46	23.91	24.37
15	Administrative Assistant-Harbors	20.26	20.65	21.04	21.44	21.87	22.29	22.72	23.15	23.61	24.06	24.53	25.00	25.49
15	Water Trt. Plt. Apprentice	20.26	20.65	21.04	21.44	21.87	22.29	22.72	23.15	23.61	24.06	24.53	25.00	25.49
15	Maintenance Specialist	20.26	20.65	21.04	21.44	21.87	22.29	22.72	23.15	23.61	24.06	24.53	25.00	25.49
15	Custodian - Light Maintenance	20.26	20.65	21.04	21.44	21.87	22.29	22.72	23.15	23.61	24.06	24.53	25.00	25.49
16	Electrical Dispatch Secretary	21.18	21.58	22.01	22.43	22.86	23.30	23.77	24.22	24.68	25.16	25.65	26.15	26.65
16	Sanitation Worker	21.18	21.58	22.01	22.43	22.86	23.30	23.77	24.22	24.68	25.16	25.65	26.15	26.65
17	Port & Harbor Maintenance	22.17	22.59	23.02	23.47	23.93	24.39	24.86	25.36	25.85	26.35	26.86	27.38	27.92
19	Mechanic	24.28	24.75	25.24	25.72	26.21	26.71	27.24	27.76	28.29	28.85	29.41	29.99	30.57
19	Maint. Specialist II/Heavy Equip Operator	24.28	24.75	25.24	25.72	26.21	26.71	27.24	27.76	28.29	28.85	29.41	29.99	30.57
19	Water/Wastewater Treatment Operator	24.28	24.75	25.24	25.72	26.21	26.71	27.24	27.76	28.29	28.85	29.41	29.99	30.57
19	Marine Service Ctr & Harbor Team Leader	24.28	24.75	25.24	25.72	26.21	26.71	27.24	27.76	28.29	28.85	29.41	29.99	30.57
20	Mechanic Leadman	25.44	25.93	26.43	26.96	27.48	28.01	28.56	29.12	29.68	30.26	30.85	31.45	32.07
20	Diesel Electric Mechanic	25.44	25.93	26.43	26.96	27.48	28.01	28.56	29.12	29.68	30.26	30.85	31.45	32.07
20	Maint. Specialist III/Heavy Equip Operator	25.44	25.93	26.43	26.96	27.48	28.01	28.56	29.12	29.68	30.26	30.85	31.45	32.07
23	Public Works Foreman	28.55	29.11	29.67	30.25	30.84	31.43	32.06	32.68	33.31	33.97	34.63	35.31	36.00
23	Water Treatment Leadman	28.55	29.11	29.67	30.25	30.84	31.43	32.06	32.68	33.31	33.97	34.63	35.31	36.00
23	Wastewater Treatment Leadman	28.55	29.11	29.67	30.25	30.84	31.43	32.06	32.68	33.31	33.97	34.63	35.31	36.00
27	Electrical Lineman	33.58	34.24	34.90	35.60	36.29	37.00	37.73	38.46	39.23	39.99	40.77	41.58	42.39
29	Electrical Line Foreman	36.53	37.26	37.98	38.74	39.49	40.27	41.06	41.87	42.69	43.53	44.39	45.26	46.15