



City and Borough of Wrangell
05-14-2019 Borough Assembly Meeting
AGENDA

Tuesday, May 14, 2019
7:00 PM

Location: Borough Assembly Chambers
City Hall

Work Session @ 5:30 p.m.

Capital Facilities / CIP / MM: Refer to the 05-14-2019 BUDGET Work Session Capital Facilities / CIP / MM packet

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member David Powell
- b. CEREMONIAL MATTERS

- i. Proclamation: Elizabeth "Betsy" McConachie on her retirement from the City & Borough of Wrangell.

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

- a. Consent Agenda MOTION
- b. Assembly Meeting Minutes (Regular 4/30/19)
- c. Assembly Meeting Minutes (Special 5/2/19)
- d. Board of Equalization Minutes (5/6/19)
- e. CORRESPONDENCE School Board Minutes - Regular (3/18/19)
- f. CORRESPONDENCE: School Board Action - Special (4/30/19)
- g. CORRESPONDENCE - SE Senior Services Thank you letter

7. BOROUGH MANAGER'S REPORT

- a. Borough Manager's Report (KYP)
- b. Capital Facilities Report
- c. Water Report
- d. Public Work Report
- e. Financial Report - Receivables Summary
- f. Employee Evaluation Report

8. BOROUGH CLERK'S FILE

- [a.](#) Borough Clerk's File

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS - None.

11. PUBLIC HEARING - None.

12. UNFINISHED BUSINESS - None.

13. NEW BUSINESS

- [a.](#) **PROPOSED RESOLUTION No. 05-19-1462** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF BOROUGH PROPERTY, AUTHORIZED IN RESOLUTION NO. 01-19-1439, IN THE AMOUNT OF \$36,500 AND AUTHORIZING ITS EXPENDITURE
- [b.](#) Approval of Negotiating Team for Collective Bargaining with the IBEW
- [c.](#) Approval of Contract with AML for Shipping Generators from Nome to Wrangell in the amount of \$61,000
- [d.](#) **PROPOSED RESOLUTION No. 05-19-1463** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2019 BUDGET IN THE ELECTRIC FUND TRANSFERRING \$61,000 FROM THE ELECTRIC FUND RESERVES TO THE POWER GENERATION SOLUTION PROJECT FOR BARGE SHIPPING, THE GENERATORS FROM NOME TO WRANGELL
- [e.](#) Approval of City Tidelands Annual Five-Year Reassessments
- [f.](#) **RESOLUTION No 05-19-1464** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE ADMINISTRATIVE ASSISTANT - HARBOR
- [g.](#) Approval of the Premera Blue Cross Blue Shield Employee Health Plan Renewal for FY 2020

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

- [a.](#) Discuss Litigation Tactics and Strategies regarding Valvoda v. Jack et al, Case No. 1WR-19-0008CI with Borough Attorney

16. ADJOURNMENT

PROCLAMATION

Of the City and Borough of Wrangell

Honoring Elizabeth "Betsy" McConachie upon her retirement and recognizing her dedicated service to the City and Borough of Wrangell

WHEREAS, in April of 2019, Betsy McConachie retired from a long career with the City and Borough of Wrangell in the Finance Department.

Betsy is a long-time Wrangell resident who graduated from Wrangell High School and has raised a family in the community. In the late 60's, Betsy began her career with the City of Wrangell as a Cashier Clerk, but resigned in 1971 to take care of her growing, new family.

After many years of taking care of children and being an Assistant Manager at C&E Bradley's, Betsy returned to the City of Wrangell in August of 1997 as the Accounting Clerk in the Finance Department; and

WHEREAS, during her time here, Betsy saw many changes to the Finance Department and City Hall. She worked for the City through the time that it incorporated into a Borough, and even supported her husband, Don through his time as Mayor of the City & Borough of Wrangell; and

WHEREAS, throughout the years, Betsy's coworkers have described her as being "the mother of our group"; "dependable"; and "always willing to help anyone". Other comments about Betsy included that she was always the first one in every morning to "get the office set up"; and

WHEREAS, at the local level, Betsy has been involved in many activities throughout the City & Borough of Wrangell and is a Pioneer of Alaska; and

WHEREAS, having spent over twenty-one years employed with the City and Borough of Wrangell, Betsy retires from her long-standing career as An Accounting Clerk. Betsy has been an invaluable asset to the City and Borough of Wrangell and will be missed greatly by co-workers and customers alike.

NOW, THEREFORE, be it resolved that I, Stephen Prysunka, Mayor of the City & Borough of Wrangell, Alaska, do hereby recognize and honor Betsy McConachie upon the occasion of her retirement.

Attest:


Kim Lane, MMC, Borough Clerk


Stephen Prysunka, Mayor

CITY & BOROUGH OF WRANGELL, ALASKA
Consent Agenda MOTION
<i>Move to approve the Consent Agenda as submitted.</i>
<u>SUBMITTED BY:</u> Kim Lane, Borough Clerk

INFORMATION:

Consent agenda. *Items listed on the consent agenda or marked with an asterisk (*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the consent agenda shall be removed from the consent agenda and placed under New Business for assembly action.*

Minutes of Regular Assembly Meeting

Held on April 30, 2019

Mayor Stephen Prysunka called the Regular Assembly meeting to order at 7:00 p.m., April 30, 2019, in the Borough Assembly Chambers. The pledge was led by Assembly Member Patty Gilbert and the roll was called.

PRESENT: PRYSUNKA, GILBERT, DEBORD, DELONG, POWELL, MORRISON

ABSENT: DECKER

Borough Manager Von Bargen and Borough Clerk Lane were also in attendance.

CEREMONIAL MATTERS

Mayor Prysunka presented Clerk Lane with a Proclamation for the 50th Anniversary of Municipal Clerk's Week.

Clerk Lane stated that Betsy McConachie's last day was today due to her retirement and that Marisa McComas, who was in the audience, would be taking her place in the Finance Department.

PERSONS TO BE HEARD

Don McConachie gave an invocation and then expressed how important the Municipal Clerk was to the community.

Donald McConachie Jr. asked what was talked about at the Solid Waste Work Session. Prysunka invited Mr. McConachie to make an appointment with the Borough Manager so that she could update him and answer his questions.

AMENDMENTS TO THE AGENDA

Manager Von Bargen requested that Items 13a, 13b, 13c, and 13e be removed from the Agenda this evening because they were not ready for Assembly consideration. There were no objections from the Assembly.

CONFLICT OF INTEREST

DeBord declared a potential Conflict of Interest to item 13g, since he is an employee of the Wrangell Medical Center. Mayor Prysunka stated that he did not see a conflict. There were no objections from the Assembly.

CONSENT AGENDA

- a. Assembly Minutes – April 9, 2019 (Regular)
- b. CORRESPONDENCE: School Board Action - April 15, 2019 (Regular)
- c. CORRESPONDENCE - DCCED Byford Clean-up Determination
- d. CORRESPONDENCE - DCCED Approval of Site Restoration and Closure Sampling
- e. CORRESPONDENCE - DCCED NFR/SRS Notification Letter
- f. CORRESPONDENCE - 1st Quarter Federal Lobbyist Report

M/S: Gilbert/Morrison to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Von Bargen's reported on the following items:

- Delinquent accounting to the Assembly – will be on the next Agenda
- Betsy McConachie – last day was today due to her retirement
- Economic Development Administration – Everything has been through legal review, but they are now asking for 5 more things; 3 of the 5 had already been provided; Amber is working on getting them what they are needing

- Container coming out of California, because of weight, needs to be placed on a low-boy either coming out of California or will need to be put on a low-boy when it gets to Seattle; Royce Cowan is checking researching; should cost between \$23,000 to \$65,000
- Airport Generator – Checking with Senator Stedman’s office (Randy) to see if we could receive some funding assistance if we were to use the Cat-in-the-Box unit instead of one specifically for the airport
- Letter to DEC regarding our air quality permit limit extension has been submitted
- June 6th AML online Sales Tax Summit
- Bird Fest update

BOROUGH CLERK’S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

DeLong reported that there will be a Path to Prosperity meeting on May 8th from 5:30 p.m. to 6:30 p.m.

MAYOR AND ASSEMBLY APPOINTMENTS – None.

PUBLIC HEARING

11a PROPOSED ORDINANCE No. 961 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS IN CHAPTER 15.04, WATER, AND SECTION 15.12.050, METER DEPOSITS IN CHAPTER 15.12 OF THE WRANGELL MUNICIPAL CODE

Mayor Prysunka declared the Public Hearing open on this item.

Von Bargaen reported that in response to Gilbert’s emailed questions on the Ordinance, the Borough Attorney responded that the City may only change the way that we have collected deposits, moving forward for new customers; if we want to clear the debt for the City and not continue to accruing interest, we would need to refund those who are in good standing with their payments (have paid their utility bill 12 consecutive months), their deposit and interest owed to date; only paying interest and giving benefit to those who are not in good standing with the City.

There were no comments from the Public.

Prysunka declared the Public Hearing closed.

M/S: Gilbert/Powell to approve Ordinance No. 961, as amended.

Von Bargaen restated that all of those who are in good standing

DeBord asked if we would offer a credit to those who would receive a refund, instead of cutting a check to those who were owed a refund.

Von Bargaen stated that yes, Staff was checking on that option.

Motion approved unanimously by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

Items 13a, 13b and 13c were removed under Amendments to the Agenda

13a PROPOSED RESOLUTION No. 04-19-1453 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 5, LEASED BY METAL HEAD MARINE LLC, IN THE WRANGELL MARINE SERVICE CENTER

13b PROPOSED RESOLUTION No. 04-19-1454 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 6, LEASED BY CTT MARINE, IN THE WRANGELL MARINE SERVICE CENTER

13c PROPOSED RESOLUTION No. 04-19-1455 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 7, LEASED BY SUPERIOR MARINE, IN THE WRANGELL MARINE SERVICE CENTER

13d Approval of Late File Senior Tax Exemption: John and Michael Bania

M/S: Powell/Morrison to approve Late File Senior Tax Exemption for John and Michael Bania. Motion approved unanimously by polled vote.

Item 13e was removed under Amendment to the Agenda.

13e Discussion Item: 2019 Water Management Strategy

13f PROPOSED RESOLUTION No. 04-19-1456 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE POLICE CHIEF JOB DESCRIPTION

M/S: DeLong/Gilbert to approve Resolution No. 04-19-1456 that updates the Job Description for the Police Chief.

Gilbert requested that where it says “Plans, coordinates, and oversees local emergency drills” she would like it to add “evaluates and reviews all emergency and crisis management plans of public entities, i.e. school, City/Borough”; would like the police chief to be cognizant of emergency plans and crisis management plans of the major institutions; would like the Police Chief to sign off on these plans.

Von Bargaen stated that in the section that says “Serves as a member of the Borough’s Incident Command System (ICS) team. May be required to serve as the Borough’s Emergency Manager”; she could add to this to say reviews plans for organizations around the community; Gilbert agreed with this and there were no objections from the Assembly.

Motion approved unanimously by polled vote.

13g PROPOSED RESOLUTION No. 04-19-1457 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$250,000 FROM GENERAL FUND RESERVES TO THE WRANGELL MEDICAL CENTER LEGACY ACCOUNT; ACCEPTING \$14,338 OF ADDITIONAL REVENUE FROM WMC COST REPORTS TO THE WRANGELL MEDICAL CENTER LEGACY ACCOUNT, AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Morrison to approve Resolution No. 04-19-1457 amending the FY 2019 Budget in the General Fund by transferring \$250,000 from General Fund Reserves to the Wrangell Medical Center Legacy Account; accepting \$14,338 of additional revenue from WMC Cost Reports to the Wrangell Medical Center Legacy Account and authorizing its expenditure.

Von Bargaen explained that as part of the cost report close-out of the Wrangell Medical Center that was due to the Borough, the City had received a check from SEARHC for \$264,338; as a matter of accounting since we had an outstanding debt with Wrangell Medical Center of \$250,000 from a Line of Credit, \$250,000 of the total amount given to the City was deposited back into the General Fund Reserves to offset that Line

Credit debt; however, Staff had talked with the Assembly about keeping all of the money that was given to the City from the Wrangell Medical Center together in one account to use for the hospital building or other things that came up, we are asking that that money (\$250,000) is removed from the General Fund Reserves and placed into the Wrangell Medical Center Legacy Account.

Motion approved unanimously by polled vote.

13h PROPOSED RESOLUTION No. 04-19-1458 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING A FAIR HOUSING POLICY; AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Gilbert/Morrison to approve Resolution 04-19-1458. Motion approved unanimously by polled vote.

13i PROPOSED RESOLUTION No. 04-19-1459 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY19 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF ETOLIN AVENUE LOT A, FOR THE DEPOSIT AMOUNT OF \$9,569.50, AND LOT C, FOR THE MINIMUM BID VALUE AMOUNT OF \$32,400, AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/DeLong to approve Resolution No. 04-19-1459 that amends the FY 2019 Budget to accept the revenue from the sale of the Etolin Avenue Lots.

Von Bargaen explained that the revenue from the sale of these lots would be used for upcoming city survey work to develop city lots.

Motion approved unanimously by polled vote.

13j PROPOSED RESOLUTION No. 04-19-1460 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY19 BUDGET IN THE SANITATION FUND BY ACCEPTING REVENUE FROM THE SALE OF SCRAP METAL AND BATTERIES IN THE AMOUNT OF \$2,120.15 AND AUTHORIZING ITS EXPENDITURE

M/S: DeLong/Morrison to approve Resolution No. 04-19-1460. Motion approved unanimously by polled vote.

** Agenda Items (13k and 13l) were considered after Items 15a and 15b (Executive Sessions) and are reflected in the minutes below.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Mill Property Purchase Update

M/S: Gilbert/Morrison moved pursuant to AS 44.62.310 (c)(1), that we recess into executive session to discuss matters in which the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically the update to the proposed purchase of the Mill Site property and to invite the Borough Manager into the Session. Motion approved unanimously by polled vote.

15b Borough Clerk's Proposed Contract and Update to Job Description

M/S: Gilbert/Morrison moved pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically to discuss the Borough Clerk's Proposed Contract and that we invite the Borough Clerk into the Session. Motion approved unanimously by polled vote.

Assembly recessed into Executive Session at 7:46 p.m.
Assembly reconvened back into Regular Session at 8:15 p.m.

13k PROPOSED RESOLUTION No. 04-19-1461 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE BOROUGH CLERK'S JOB DESCRIPTION AND THE AMENDMENT OF THE NON-UNION WAGE AND GRADE TABLE

M/S: DeLong/Powell to approve Resolution No. 04-19-1461 that amends the Borough Clerk's Job Description and the Non-Union Wage & Grade Table. Motion approved unanimously by polled vote.

13l Approval of the Borough Clerk's Contract

M/S: DeLong/Powell to approve the Borough Clerk's Contract, as presented. Motion approved unanimously by polled vote.

Regular Assembly meeting adjourned at 8:19 p.m.

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of Special Assembly Meeting
Held on May 2, 2019**

Mayor Stephen Prysunka called the Special Assembly meeting to order at 5:31 p.m., May 2, 2019, in the Borough Assembly Chambers.

PRESENT: PRYSUNKA, GILBERT, DEBORD, DELONG, POWELL, MORRISON, DECKER

ABSENT: None

Borough Manager Von Barga and Borough Clerk Lane were also in attendance.

CONFLICT OF INTEREST – None.

PERSONS TO BE HEARD – None.

ITEM(s) OF BUSINESS

5a Approval of Agreement to Receive Surplus Property from Nome Joint Utility System

M/S: DeLong/Morrison to approve an agreement to Receive Surplus Property from Nome Joint Utility System. Motion approved unanimously by polled vote.

Regular Assembly Meeting adjourned at 5:34 p.m.

-

Steve Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of the Board of Equalization Meeting
Held on May 6, 2019**

Vice-Mayor Patricia Gilbert called the Board of Equalization meeting to order at 6:00 p.m., May 6, 2019, in the Borough Assembly Chambers.

PRESENT: GILBERT, DEBORD, DELONG, POWELL, DECKER

ABSENT: PRYSUNKA, MORRISON

Also, in attendance were:

Borough Clerk Lane

Accounting Generalist, Aleisha Mollen

Borough Assessor, Lila Koplin

CONFLIT OF INTEREST

Gilbert and Decker stated that they both were recipients of the Senior Tax Exemption; Gilbert stated that because they were a part of a certain class of citizens and gained no additional benefit, she did not see that either of them had a conflict. There were no objections from the Assembly.

ITEM OF BUSINESS

3a Appeals – Real Property

There was one appeal to consider from Don Sorric on his leased lot in the Marine Service Center, Lease Lot 1.

Mr. Sorric was not present. Therefore, Gilbert stated that the Board would consider items 4a, 4b, and 4c first and then come back to the Appeal (3a). There were no objections from the Assembly.

4a Senior Citizens Exemptions

M/S: Powell/DeLong to approve the Senior Citizens Property Tax Exemptions, for the tax year 2019, for a total assessment value of \$27,453,600. Motion approved unanimously by polled vote.

4b Disabled Veteran Exemptions

M/S: DeLong/Powell to approve the Disabled Veteran Property Tax Exemptions, for the tax year 2019, for a total assessment value of \$30,000, representing \$382.50 in exempted tax revenue. Motion approved unanimously by polled vote.

4c Sprinkler Exemptions

M/S: Decker/DeLong to approve the Sprinkler Exemptions, for the tax year 2019, for a total assessment value of \$65,212, representing \$831.45 in exempted tax revenue. Motion approved unanimously by polled vote.

3a Property Tax Appeals

There was one appeal to for the Board to consider from Don Sorric on his leased lot in the Marine Service Center, Lease Lot 1. Mr. Sorric was not present.

Lila Koplin, Borough Assessor for Wrangell stated that Mr. Sorric's was appealing the net taxable value of his leased lot in the Marine Service Center, which is Mr. Sorric's possessory interest.

Ms. Koplin explained Possessory Interest to the Assembly; the possessory interest is calculated, based on the lease and the term left on the lease; possessory interest goes down as the lease nears its expiration date.

Ms. Koplin stated that two of the lots in the Service Center had been paved by the city a while back; Harbormaster had stated that the city wanted to try and recover some of those costs; assessor applied an additional 15% to the unit land value would help accomplish that goal; assessed Lot 1 (Mr. Sorric's leased lot) was assessed, using this formula as well however, since Mr. Sorric paved Lot 1 himself, the assessment should be based on the Leased Lot agreement; adjusted the error and lowered the assessed value from \$18.00 (paved) per square foot to \$16.00 (unpaved) per square foot; additionally, the assessment had been calculated based on a longer lease term than he actually has; recalculated the lease based on the remaining one-year term; notified Mr. Sorric of the adjustment and he responded that he still didn't agree and wanted to take the appeal to the Board.

Mr. Koplin stated also that the total corrected possessory interest value was \$21,000 and the Building value remained unchanged at \$198,900; total corrected combined value is \$219,900.

In response to Decker on if the State uses this calculation method to evaluate State land, Ms. Koplin said that yes, they do.

M/S: Powell/DeLong to accept the Real Property Tax Assessment prepared and presented by Lila Koplin, Borough Assessor, in the amount of \$219,900 for Property Owner Appellant Don Sorric. Motion approved unanimously by polled vote.

Board of Equalization meeting adjourned at 6:24 p.m.

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Stephen Prysunka, Mayor

PROCEEDINGS

MINUTES WRANGELL SCHOOL BOARD REGULAR MEETING

March 18, 2019 6:30 PM
Evergreen Elementary School Gym

<p>School Board President Aleisha Mollen called the regular meeting of the Wrangell Public School Board to order at 6:30 P.M. on March 18, 2019.</p>	<p>CALL TO ORDER</p>
<p>A quorum was determined with the following school board members present: Aaron Angerman, Annya Ritchie, Jessica Rooney, and Aleisha Mollen. David Wilson was absent, excused. Also present was Superintendent Debbe Lancaster and Recording Secretary Kimberly Powell.</p>	<p>DETERMINE QUORUM</p>
<p>The Pledge of Allegiance was recited, led by School Board President Aleisha Mollen.</p>	<p>PLEDGE OF ALLEGIANCE</p>
<p>The District Mission, Vision and Values were recited by School Board President Aleisha Mollen.</p>	<p>DISTRICT MISSION, VISION AND VALUES</p>
<p>The Student Representative report was included in the board packet as an item of information.</p>	<p>STUDENT REPRESENTATIVE REPORT</p>
<p>The agenda was approved as presented, by unanimous consent.</p>	<p>APPROVAL OF AGENDA</p>
<p>There were no guests to be heard.</p>	<p>GUESTS TO BE HEARD</p>
<p>Correspondence was reviewed. Mikki Angerman spoke in support of the letter from the Elementary Advisory Committee. In response, the board referred policy #7132, Board Community Advisory Committees to the Policy Committee for review and possible revision.</p>	<p>REVIEWED CORRESPONDENCE</p>
<p>Information & Reports were accepted by unanimous consent.</p>	<p>ACCEPTED INFORMATION & REPORTS</p>
<p>Motion to approve the items on the consent agenda as presented by Jessica Rooney; seconded by Aaron Angerman. Poll vote: Annya Ritchie: Yes; Jessica Rooney: Yes; Aaron Angerman: Yes; Aleisha Mollen: Yes. Motion approved.</p> <ul style="list-style-type: none"> • Approved the minutes of the February 18, 2019 Regular Board Meeting • Offered contracts for the 2019-2020 school year to Josh Blatchley, Maintenance Director; Georgianna Buhler, Business Manager and Matthew Gore, Technology Director • Offered teaching contracts for the 2019-2020 school year to non-tenured teachers as presented • Offered Allen High a pro-rated extracurricular contract for the position of art festival director • Approved the hire of Brandon Whitaker as custodian, pending receipt of a satisfactory criminal background check 	<p>APPROVED THE ITEMS ON THE CONSENT AGENDA</p>
<p>The School Board discussed the fiscal year 2020 Budget Draft II</p>	<p>DISCUSSED THE FY'20 BUDGET DRAFT II</p>
<p>Motion to accept the second reading of Board Policy 4160, Absences for inclusion in the policy manual by Jessica Rooney; seconded by Aaron Angerman. Poll vote: Jessica Rooney: Yes; Aaron Angerman: Yes; Annya Ritchie: Yes; Aleisha Mollen: Yes. Motion approved.</p>	<p>ACCEPTED THE SECOND READING OF BOARD POLICY 4160, ABSENCES</p>
<p>Motion to accept the second reading of Board Policy 5030, School Discipline and Safety for inclusion in the policy manual by Aaron Angerman; seconded by Jessica Rooney. Poll vote: Aaron Angerman: Yes; Annya Ritchie: Yes; Jessica Rooney: Yes; Aleisha Mollen: Yes. Motion approved.</p>	<p>ACCEPTED THE SECOND READING OF BOARD POLICY 5030, SCHOOL DISCIPLINE AND SAFETY</p>
<p>Motion to accept the second reading of Board Policy 5125.2, Challenging Student Records for inclusion in the policy manual by Jessica Rooney; seconded by Aaron Angerman. Poll vote: Annya Ritchie: Yes; Jessica Rooney: Yes; Aaron Angerman: Yes; Aleisha Mollen: Yes. Motion approved.</p>	<p>ACCEPTED THE SECOND READING OF BOARD POLICY 5125.2, CHALLENGING STUDENT RECORDS</p>
<p>Motion to accept the second reading of Board Policy 5131.43, Harassment, Intimidation and Bullying by Jessica Rooney; seconded by Aaron Angerman. Poll vote: Jessica Rooney: Yes; Aaron Angerman: Yes; Annya Ritchie: Yes; Aleisha Mollen: Yes. Motion approved.</p>	<p>ACCEPTED THE SECOND READING OF BOARD POLICY 5131.43, HARASSMENT, INTIMIDATION AND BULLYING</p>

Motion to accept the second reading of Board Policy 5131.45, Student Arrest for inclusion in the policy manual by Aaron Angerman, seconded by Jessica Rooney. Poll vote: Aaron Angerman: Yes; Annya Ritchie: No; Jessica Rooney: Yes; Aleisha Mollen: Yes. Motion approved.

**ACCEPTED THE SECOND
READING OF BOARD
POLICY 5131.45,
STUDENT ARREST**

Motion to accept the second reading removing Board Policy 5150, Student Complaints from the policy manual; all complaints will be addressed using the 1312 policy series by Jessica Rooney, seconded by Aaron Angerman. Poll vote: Annya Ritchie: Yes; Jessica Rooney: Yes; Aaron Angerman: Yes; Aleisha Mollen: Yes. Motion approved.

**ACCEPTED THE SECOND
READING REMOVING
BOARD POLICY 5150,
STUDENT COMPLAINTS
FROM THE POLICY
MANUAL**

Motion to accept the second reading of Board Policy 6142.1 (Family Life/Sex Education), for inclusion in the policy manual by Jessica Rooney, seconded by Aaron Angerman. Poll vote: Jessica Rooney: Yes; Aaron Angerman: Yes; Annya Ritchie: Yes; Aleisha Mollen: Yes. Motion approved.

**ACCEPTED THE SECOND
READING OF BOARD
POLICY 6142.1, FAMILY
LIFE/SEX EDUCATION**

Motion to accept the first reading of Board Policy 5125.3, Withholding Grades or Transcripts by Aaron Angerman, seconded by Jessica Rooney. Poll vote: Aaron Angerman: Yes; Annya Ritchie: Yes; Jessica Rooney: Yes; Aleisha Mollen: Yes. Motion approved.

**ACCEPTED THE FIRST
READING OF BOARD
POLICY 5125.3,
WITHHOLDING GRADES
OR TRANSCRIPTS**

Motion to accept the first reading of Board Policy 7126, Board Tracking and Reporting Protocols by Aaron Angerman, seconded by Jessica Rooney. Poll vote: Annya Ritchie: Yes; Jessica Rooney: Yes; Aaron Angerman: Yes; Aleisha Mollen: Yes. Motion approved.

**ACCEPTED THE FIRST
READING OF BOARD
POLICY 7126, BOARD
TRACKING AND
REPORTING PROTOCOLS**

Motion to adopt the 2019-2020 and 2020-2021 school calendars as presented and forward them to the Department of Education for their approval by Jessica Rooney, seconded by Aaron Angerman. Poll vote: Jessica Rooney: Yes; Aaron Angerman: Yes; Annya Ritchie: Yes; Aleisha Mollen: Yes. Motion approved.

**ADOPTED THE 2019-2020
AND 2020-2021 SCHOOL
CALENDARS AS
PRESENTED**

Reviewed the upcoming dates and meeting announcements.

**REVIEWED DATES & MTG
ANNOUNCEMENTS**

Jessica Rooney reported that she and Board Member Ritchie had the opportunity to visit Mr. Carney's and Mr. Brooks' classes to share the proposed governor's budget with students. They discussed how the potential reductions could affect students in Wrangell. Mrs. Rooney felt that the students had good ideas regarding the budget. Board Member Ritchie added that the students' priorities include sports, music and art and brainstormed ideas on how to fund these programs and make them sustainable.

**BOARD MEMBER COMMUNITY
ACTIVITY REPORTS**

Aaron Angerman told the other board members that he attended the Borough's Town Hall meeting regarding their budget. He encouraged the board members and audience to make their voice heard by contacting the legislature.

Board President Mollen echoed Mr. Angerman and said that she's grateful that the Borough was proactive in saving the Secure Rural Schools funds.

Meeting Adjourned at 7:54 P.M.

ADJOURNED AT 7:54 P.M.


SCHOOL BOARD SECRETARY

BOARD ACTION

FOR DETAILS, CONTACT:
DR. DEBBE LANCASTER
SUPERINTENDENT
DIRECT PHONE: 907-874-2347

WRANGELL PUBLIC SCHOOL BOARD SPECIAL MEETING (PAGE 1) APRIL 30, 2019

- Adopted the fiscal year 2020 budget as presented for submittal to the City and Borough of Wrangell for their approval
- Adjourned

WRANGELL PUBLIC SCHOOLS

FOR RELEASE: 10:00 AM
MAY 1, 2019



Southeast Senior Services

A Division of Catholic Community Service, Inc.



Helping elders in Southeast Alaska stay healthy, safe and independent

May 2, 2019

Ms. Lisa Von Bargaen, City and Borough Manager
City and Borough of Wrangell
P O Box 531
Wrangell, AK 99929

Dear Ms. Von Bargaen:

We want to thank the City and Borough of Wrangell for its generous support of our Wrangell Senior Center. We are pleased to report the following services provided by our Wrangell Senior Center staff in the third quarter of Fiscal Year 2019:

- * 35 senior citizens received 869 home-delivered meals.
- * 46 senior citizens received 631 congregate meals.
- * 48 senior citizens received 661 rides.

Please contact me at (907)463-6154 or Marianne.mills@ccsjuneau.org if you would like additional information.

Sincerely,

Marianne Mills
Program Director

MM/acb

Borough Manager's Report (KYP)

May 7, 2019

Surplus Valdez Fire Truck: Following the budget work session last Wednesday I sent an email to the Valdez Fire Chief inquiring about the status of their surplus fire apparatus which Wrangell, along with several others had requested. The Chief responded to me today to advise me Valdez made the decision to give the truck to Cordova. I thanked for considering us and asked that we be advised if there is another opportunity in the future.

Airport Generator: I spent a healthy portion of yesterday communicating with our State Lobbyist, Ray Matiashowski, and ADOT about the Airport Generator. The Legislature does not have the ability to direct ADOT on how to spend their budget. ADOT is not advocating for a new Airport Generator so it is not included in their budget. The Legislature cannot redirect their operating budget funds. That leaves an appropriation in the Capital Budget as the only option. Ray was concerned that if we were able to get it in the Capital Budget the Governor would line item veto it because ADOT staff would tell the Governor it is not a recommended project. So, I had a conversation with Troy LaRue yesterday. He is the Operations Manager for Statewide Aviation. (A little background info here...there is an FAA back-up generator at the Airport that provides emergency power to the navigational aids and the approach lights. Only the runway lights as the responsibility of ADOT do not have back-up power.) His first question to me was, how often does the power go out in Wrangell. I explained not very often but advised him of the drought and the need to be on generator power, and that on generator power there is no back-up. He was unaware of the situation. He asked what the major concern is, and I told him it is the inability for medivac and supply aircraft to land in the event of an emergency if the power is off when it is dark or inclement weather. His response to me was...would a temporary battery lighting system stored in Wrangell, that can be deployed in minutes work. I asked when it could be deployed in Wrangell. He said possibly in the next 30 days.

With a solution to the back-up power for the Airport runway lights, I have told Ray we can dispense with a further request for the Capital Budget. I will be following up with Mr. LaRue by email tomorrow, along with Randy in Senator Stedman's office. I will keep you posted on the status of this matter and provide some additional detail verbally.

City and Borough of Wrangell Capital Facilities Department Report May 10, 2019

Facilities Maintenance - Capital Facilities provides service and maintenance to City and Borough of Wrangell facilities.

- One of the larger projects to note for the Capital Facilities Maintenance crew over the past couple of weeks is the cleaning of the Swimming Pool's ballasted flat roof. The crew spent four days working to remove dirt and debris, including tree saplings, moss, etc., and cleaning out around the drains. Through the maintenance work, there were no apparent defects identified with the roofing system; however, several areas of siding were showing significant signs of deterioration, which staff is pointing to as the more culpable problem related to signs of moisture inside the building. Repairs to the deteriorated siding will be added to the list of needs for this facility.



Before Maintenance



After Maintenance

Capital Improvement Projects - Capital Facilities provides management of major capital improvements to City and Borough of Wrangell facilities.

- **Shoemaker Bay Harbor Replacement**

All of main floats C and D are installed and piles driven to required depths. Electrical and Mechanical Subcontractors continue to install water and fire pedestals, water distribution lines and electrical pedestals and powerheads. With Floats C and D now complete, they have ramped up their crews in order to accelerate their work to meet the needs of the Borough.

May 17th is the scheduled substantial completion date for headwalks C and D, which was identified as a comfortable date by which the Harbor Department would need to begin returning larger vessels to Shoemaker Harbor, in order to make available the transient mooring space for the cruise and yacht traffic. The Contractor's schedule has slipped and they will likely not be 100% complete with the utilities on floats C and D by the scheduled date. If the CBW is able to relocate boats to floats C and D and allow for pedestrian access to those boats, impacts to the CBW will be reduced. The Contractor and Subcontractors are accelerating their schedules and doing what they can to accommodate the CBW's needs in light of the floats' delivery delays.

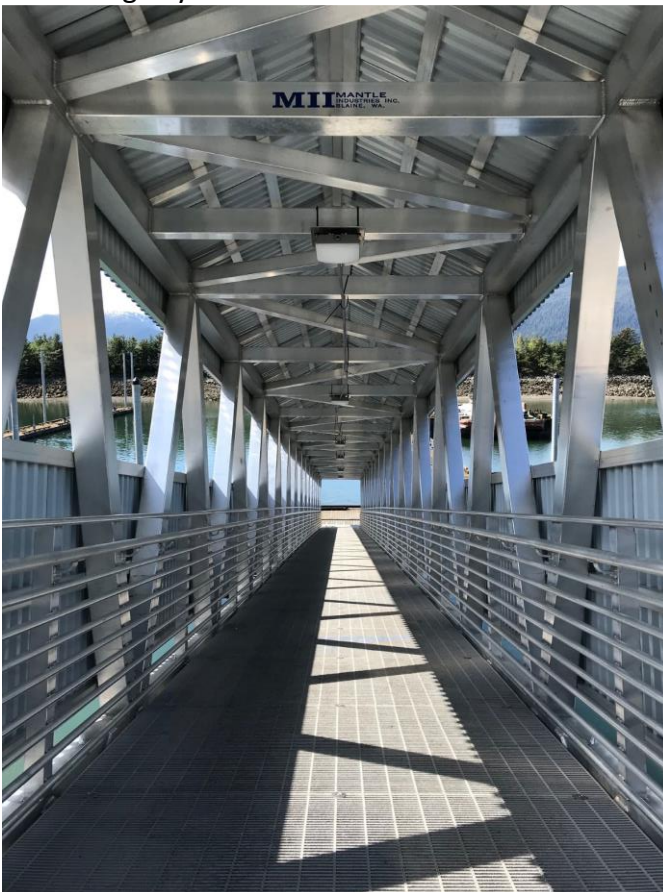
Main Floats C and D:



Electrical Pedestals on Main Float C:



New Gangway:



- **Water Treatment Plant Improvements – EDA Funding**

Staff was again, on April 29th, contacted by EDA, requesting additional information.

EDA indicated that their regulatory teams have completed review of our application, and the additional requests for information stem from EDA's legal and environmental teams' review. The requests for additional information require responses before the application will be sent forward for further signature. As part of staff's discussion with EDA, it is understood that the \$2,996,953, as outlined in a November 2018 letter from EDA, is the total amount of grant funding that EDA has committed and set aside for the Wrangell Water Treatment Plant Improvements project.

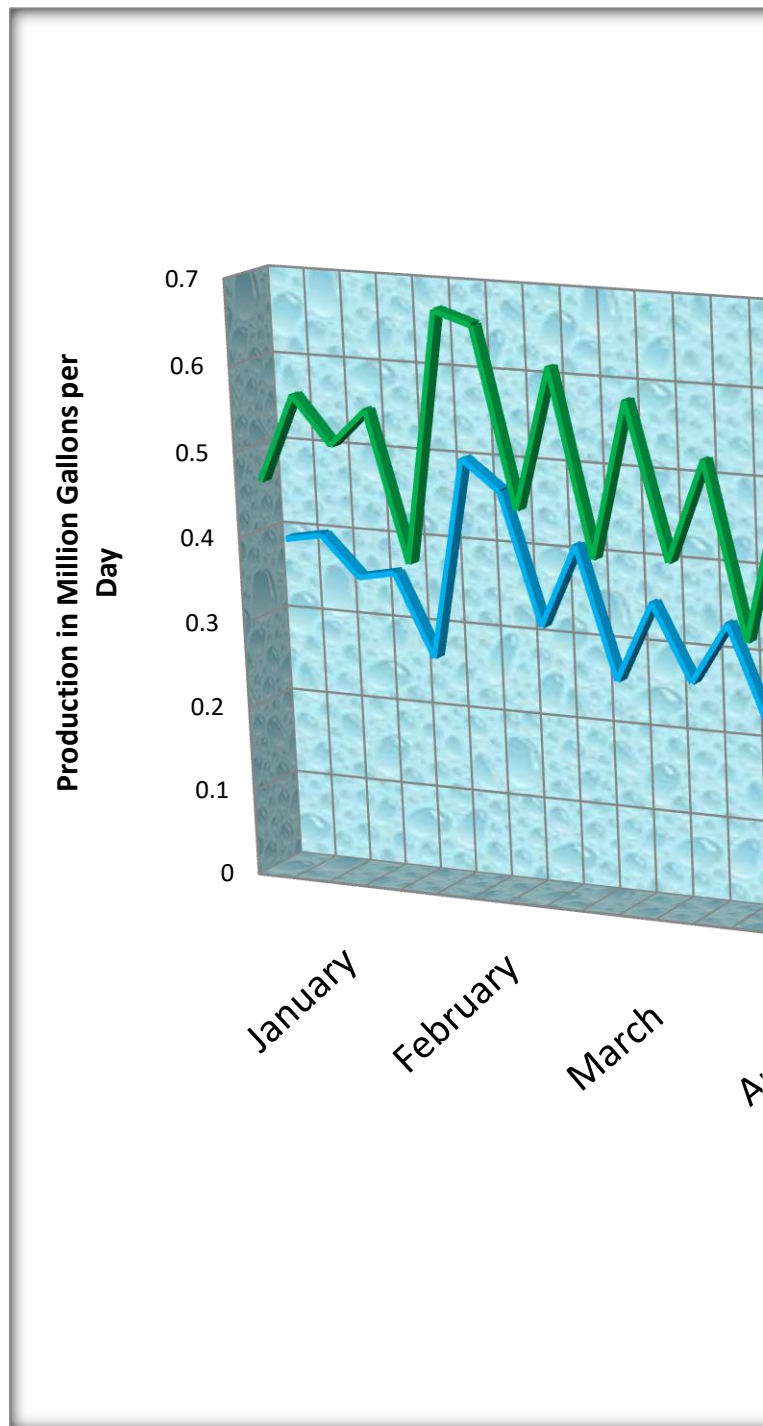
A portion of EDA's requests for additional information require input from USDA, the other funding source for the project, and staff has made both oral and written contact with USDA asking for their assistance in providing responses to EDA.

Over the course of time working with EDA to identify our project funding needs, they have offered Wrangell more grant funds than was originally anticipated and identified in USDA's original Letter of Conditions. Due to the additional sum of grant funds now being offered by EDA, the City and Borough of Wrangell do not expect to utilize the \$450,000 ADEC loan (although it remains on ADEC's Intended Use Plan and could be accessed if necessary). Further we do not expect to need to spend the \$119,000 of Wrangell Water Department Reserves, as originally identified as one of the project's funding sources, since the EDA grant funds, coupled with the USDA loan and grant, are now anticipated to cover the full cost of the project. The new funding scenario has the following outlook:

<u>Project Funding Source:</u>	<u>Funding Amount:</u>
EDA Grant	\$2,996,953
RD Direct Loan	\$3,821,000
RD Direct Grant	<u>\$3,161,000</u>
TOTAL FUNDS	\$9,978,953

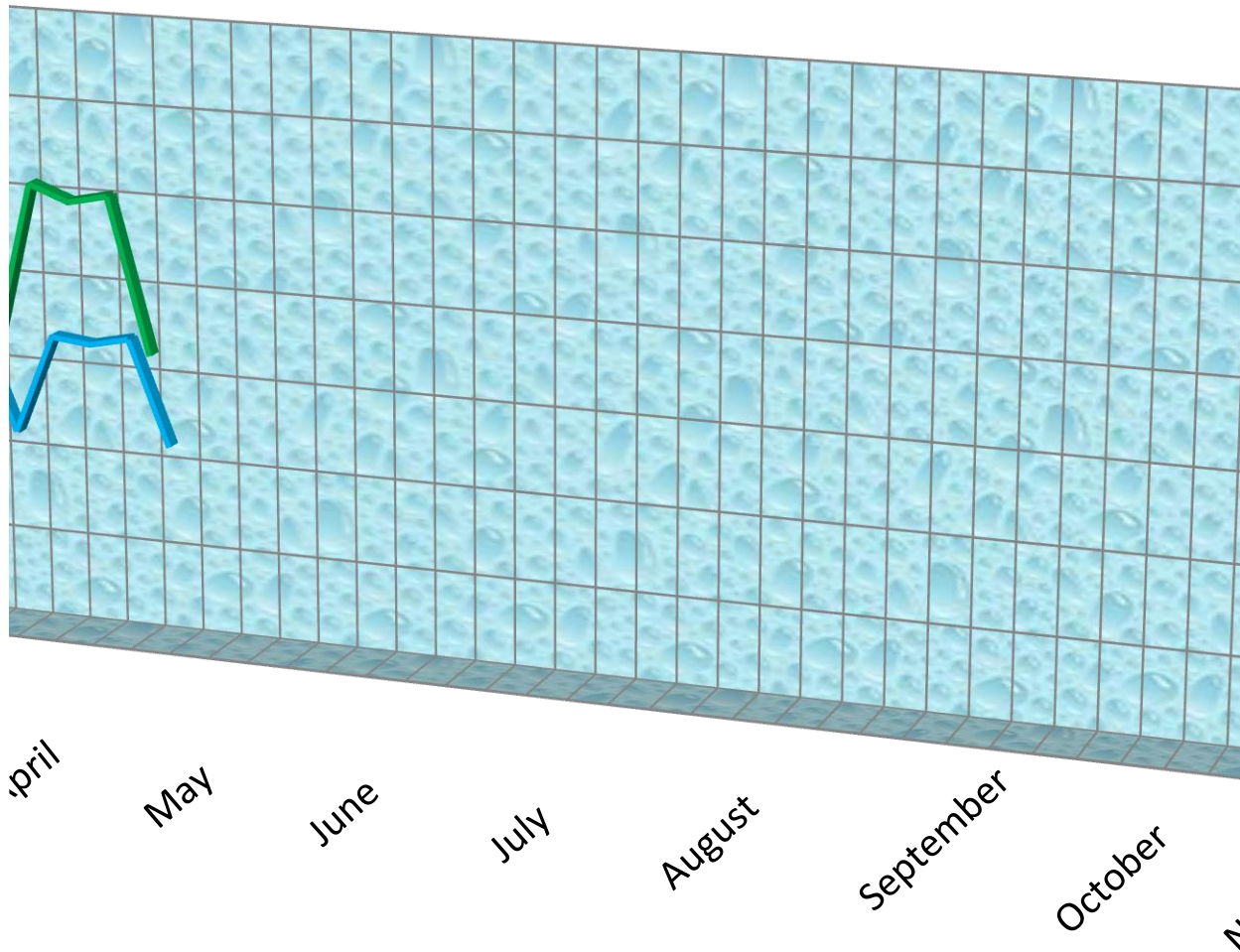
Based on this new funding scenario, the CBW has asked USDA to modify their Letter of Conditions accordingly.

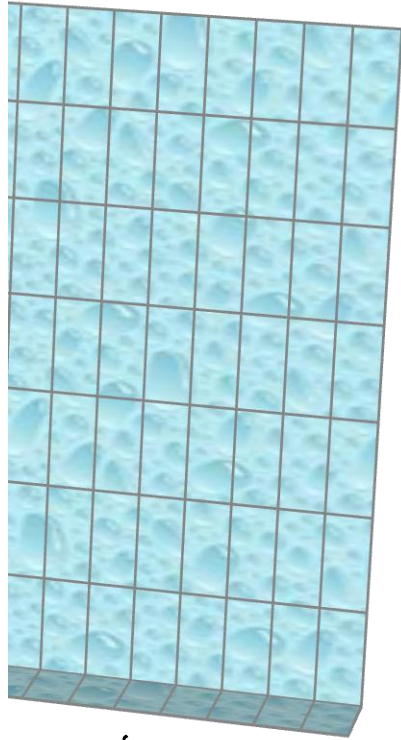
Year		2019
Week	Production	Consumption
1	0.466	0.388
2	0.568	0.396
3	0.514	0.35
4	0.557	0.359
5	0.384	0.263
6	0.677	0.499
7	0.663	0.465
8	0.457	0.312
9	0.622	0.41
10	0.408	0.257
11	0.591	0.351
12	0.412	0.263
13	0.531	0.335
14	0.329	0.221
15	0.519	0.335
16	0.502	0.33
17	0.512	0.34
18	0.336	0.22
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		



46
47
48
49
50
51
52

Production vs. Consumption 2019





November

December

PUBLIC WORKS REPORT

SANITATION

Sanitation, along with Public Works, will be cleaning up the old burn pile at the Waste Transfer Site (WTS) starting Monday, and adding new rock to the area where the burn pile was located. When this is complete the crew will build a new, raised burn area. Burning in this fashion lets more air get to the fire, burning material faster, hotter and more complete, eliminating any smoldering issues. Also, the WTS will have some area to hold the burnables during dryer times. This should eliminate the issue with nails being deposited all over the area, and also bring the operation into closer compliance with ADEC.

Plans for the roof over the containers should be delivered to PW this week. Work will begin on this project as soon as Fire Marshal approval is received. This also is another step closer to compliance with ADEC.

SEWER

The staff is working on sewer mains replacement project scenarios.

GARAGE

The new mechanic (Lorne Cooke) is at fire truck pumper school, and will return on Sunday the 12th.

WATER

Please see the water report. As Wayne has been out of the office this past week the work session regarding the Water Management Strategy is postponed until May 28th.

STREETS

The crew started patching some paved streets and if the weather holds they will be attacking the dirt roads next week.

CEMETERY

As soon as the Streets crew is caught up on some road repairs and maintenance, they will be exploring the suggested cemetery extension locations.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

FROM: LISA VON BARGEN, BOROUGH MANAGER

SUBJECT: MARCH/APRIL EMPLOYEE EVALUATION STATUS REPORT

DATE: MAY 10, 2019

BACKGROUND:

Interestingly, there were no employee evaluation due in March or April. The Borough Manager has seven evaluations she needs to complete. Of those, one was completed last week. Continued progress will be made and reported to the Assembly.

CITY & BOROUGH OF WRANGELL, ALASKA

CLERK'S FILE

SUBMITTED BY:

Kim Lane, Borough Clerk

Upcoming Meeting/Informational dates:

- 5-15 Budget Work Session: Department Budgets, CIP/MM, Vehicles/Equipment** to be held at 5:30pm in the Assembly Chambers
- 5-16 Budget Work Session (Only if needed):** to be held at 5:30pm in the Assembly Chambers
- 5-27 Memorial Day** – City Hall offices are closed.
- 5-28 Regular Assembly meeting & Official Budget Public Hearing** at 7:00pm in the Assembly Chambers

SEAPA Board Meeting (Regular) is scheduled for June 19-20, 2019 in WRANGELL

Clerk's Travel IIMC Conference in Birmingham, Alabama May 17-23, 2019

I will be out of the office from May 17th through May 23rd for the International Institute of Municipal Clerks (IIMC) Training.

Marisa will be acting in my absence. I will be available by phone (or text) though, if you need me.

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13a

PROPOSED RESOLUTION No. 05-19-1462 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF BOROUGH PROPERTY, AUTHORIZED IN RESOLUTION NO. 01-19-1439, IN THE AMOUNT OF \$36,500 AND AUTHORIZING ITS EXPENDITURE

<u>SUBMITTED BY:</u>
Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
Revenue/Expenditure Authorized: \$36,500		
FY 19: \$36,500	FY 20: \$	FY21: \$
Amount Budgeted:		
FY19 \$0		
Account Number(s):		
52000-000-4650		
Account Name(s):		
Industrial Construction Fund		
Unencumbered Balance(s) (prior to new revenue):		
\$ 348,289		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 04-19-1462.

RECOMMENDATION MOTION:

Move to approve Resolution No. 05-19-1462 amending the FY 2019 Budget in the Industrial Construction Fund by accepting revenue from the sale of Borough property, authorized in Resolution 01-19-1439, in the amount of \$36,500 and authorizing its expenditure.

SUMMARY STATEMENT:

In January, the Borough sold land to Chet and Barbara Powell by approval of the Borough Assembly (Resolution No. 01-19-1439) for \$36,500. Because that land is considered commercial, Administration is requesting that the revenue go into the Industrial Construction Fund to be used

for the upcoming survey of the Marine Service Center, proposed expansion in the industrial subdivision, and other commercial/industrial development opportunities.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 05-19-1462

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY19 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF CITY OWNED LAND TO CHET AND BARBARA POWELL, AS AUTHORIZED IN RESOLUTION NO. 01-19-1439, IN THE AMOUNT OF \$36,500, AND AUTHORIZING ITS EXPENDITURE

WHEREAS, the Borough Assembly authorized the conveyance of land to Chet and Barbara Powell by Resolution (01-19-1439) for specific borough land; and

WHEREAS, the FY19 Budget must be amended to accept this revenue; and

WHEREAS, the property sold was Commercial zoned land and for that reason is being placed into the Industrial Construction Fund to provide funding for future industrial and commercial land projects.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA THAT:

Section 1: The FY Budget in the Industrial Construction Fund is amended to reflect an increase in revenue to account 52000-000-4650, Industrial Construction Fund Revenue, in the amount of \$36,500.

Section 2: The FY19 Budget in the Industrial Construction Fund is amended to authorize the expenditure of \$36,500.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 14th DAY OF MAY, 2019.

CITY & BOROUGH OF WRANGELL

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13b

Approval of Negotiating Team for Collective Bargaining with the IBEW

SUBMITTED BY:

Lisa Von Barga, Borough Manager

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 19: \$	FY 20: \$	FY21: \$
-----------	-----------	----------

Amount Budgeted:

FY19 \$XXX

Account Number(s):

XXXXX XXX XXXX

Account Name(s):

Enter Text Here

Unencumbered Balance(s) (prior to expenditure):

\$XXX

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS:

RECOMMENDATION MOTION:

Move to approve Negotiating Team for Collective Bargaining with the IBEW.

SUMMARY STATEMENT:

The Collective Bargaining Agreement with the IBEW expires on June 30, 2020. In order to ensure a smooth and timely bargaining process the Manager and Attorney would like the Assembly to consider beginning the pre-negotiating phase. At this time we are requesting the Assembly choose the members of the Borough's bargaining team. In 2017 the team included the Manager (then Acting Manager after the Manager's retirement), the Finance Director and the Attorney.

Joe Levesque, our current Attorney has suggested the following team members for this round of negotiations: Mayor, Manager, Finance Director and Attorney. The participants are certainly up for discussion with the Assembly. The position on the team typically held by the Finance Director may need to be amended depending on where the Borough is in the process of filling that position.

Administration and the Attorney look forward to your thoughts on the make-up of the negotiating team.

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13c

Approval of Contract with AML for Shipping Generators from Nome to Wrangell in the amount of \$61,000

SUBMITTED BY:

Rod Rhoades, Electrical Superintendent

FISCAL NOTE:

Expenditure Required: \$61,000 Total

FY 19: \$61,000	FY 20: \$	FY21: \$
--------------------	-----------	----------

Amount Budgeted:

FY19 \$61,000 In Resolution

Account Number(s):

70000 202 7900

Account Name(s):

Electric Fund Capital

Unencumbered Balance(s) (prior to expenditure):

\$135,000 + \$61,000

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. AML Quote

RECOMMENDATION MOTION:

Move to Approve a Contract with AML for Shipping Generators from Nome to Wrangell in the amount of \$61,000.

SUMMARY STATEMENT:

The CBW is entering into the second phase of the Power Generation Solution Project which is shipping the generators from Nome to Wrangell. The attached quote from AML shows the cost at nearly \$61,000. The Electric Department Staff has been to Nome and has prepared the generators and spare parts/tools for shipping. Unfortunately, the AML staff was not mobilized in Nome at the

time initially anticipated, so the generators parts/tools have not been moved into AML “custody” yet. It will likely require one member of the staff to return to Nome in a couple of weeks to ensure proper transport to the barge holding/loading facility.

Below is a recap of the Power Generation Solution Budget. Approval of this item authorizes the expenditure of \$61,000 to AML for shipping of the generators and parts/tools from Nome to Wrangell.

Prepping Units for Shipping (w/staff):	\$26,750
Barge Shipping from Nome to WRG (both units):	\$61,000
Ebay Container & Shipping:	\$135,000
Exciter for One Unit:	\$60,000
System Interconnections:	\$67,000
Powerhouse Prep & Container Site Prep:	\$20,000
Commissioning (both units):	<u>\$45,000</u>
Total*	\$414,750

*No contingency included in the budget

Date: 03/14/2019



Quote W190314038

Page 1 of 2

83

Requested by: Rod Rhodes	Phone: (907) 874-3602	Origin: Nome, AK	Destination: Wrangell, AK
Company: Wrangell Municipal Light & Power	Fax/Email:	Ship date: Budgetary	Bid Date:
Address:	Prepared by: Tyler Harris	Preparer phone: 206-892-2559	Preparer email: tharris@Lynden.com
City, state, zip:	Description: Generators and Parts		

Origin: Nome, AK		POL: NOME		POD: SEATTLE		Destination: Seattle, WA		Ship date:		Dock to Dock			
Qty	Item No.	Pkg. Type	Description	Length	Width	Height	Weight	Min Qty	Rated As	Rate	Basis	Estimate	Ttl. Weight
1	1520-000	EACH	Breakbulk - Generator	28' 0"	10' 0"	11' 0"	44,000	1	280.00	\$52.24	SFT	\$14,627.20	44,000
1	1520-000	EACH	Breakbulk - Generator	36' 0"	10' 0"	11' 0"	56,000		360.00	\$56.60	SFT	\$20,376.00	56,000
1	1520-000	EACH	Breakbulk - Fan	9' 0"	8' 0"	6' 0"	1,000	1	72.00	\$30.35	SFT	\$2,185.20	1,000
1	1520-000	EACH	Breakbulk - Fan	16' 0"	9' 0"	6' 0"	1,000	1	144.00	\$30.35	SFT	\$4,370.40	1,000
1	1200-000	EACH	20' Container SLC - Parts	20' 0"	8' 0"	8' 0"	10,000	10,000	10,000.00	\$44.66	CWT	\$4,466.00	10,000
			Fuel Surcharge (WW); subject to the rate in effect at the time of shipment.							4.50	PCT	\$2,071.12	
SFT: 1016.00 / CFT: 9616.00												SUBTOTAL:	\$48,095.92
													112,000

Origin: Seattle, WA		POL: SEATTLE		POD: WRANGELL		Destination: Wrangell, AK		Ship date:		Dock to Dock			
Qty	Item No.	Pkg. Type	Description	Length	Width	Height	Weight	Min Qty	Rated As	Rate	Basis	Estimate	Ttl. Weight
1	1520-000	EACH	40' Flat - Generator	28' 0"	10' 0"	11' 0"	44,000	35,000	44,000.00	\$6.58	CWT	\$2,895.20	44,000
Rated at \$6.58 per 100 pounds, subject to a minimum of \$9.59 per square foot													
1			Transfer: 40' Platform						1.00	\$514.00	EACH	\$514.00	
1	1520-000	EACH	40' Flat - Generator	36' 0"	10' 0"	11' 0"	56,000	35,000	56,000.00	\$6.58	CWT	\$3,684.80	56,000
Rated at \$6.58 per 100 pounds, subject to a minimum of \$9.59 per square foot													
1			Transfer: 40' Platform						1.00	\$514.00	EACH	\$514.00	
1	1520-000	EACH	24' Flat - (2) Fans 9' x 8' 6", and 16' x 9' x 6'	25' 0"	9' 0"	6' 0"	2,000	5,000	225.00	\$9.59	SFT	\$2,157.75	2,000
Rated at \$17.96 per 100 pounds, subject to a minimum of \$9.59 per square foot													
1			Transfer: 24' Platform						1.00	\$384.00	EACH	\$384.00	

Date: 03/14/2019



Quote W190314038

Page 2 of 2

83

1	1570-000	EACH	20' Container SLC - Paris	20' 0"	8' 0"	8' 0"	10,000	12,000	12,000.00	\$14.57	CWT	\$1,748.40	10,000
			Fuel Surcharge; subject to the rate in effect at the time of shipment.							8.00	PCT	\$838.89	
				SFT: 1025.00 / CFT: 9670.00							SUBTOTAL:	\$12,737.04	112,000

SFT: 2041.00 / CFT: 19286.00

TOTAL ESTIMATE: \$60,832.96 224,000

FOR ALL SHIPMENTS GOING FROM SEATTLE TO WESTERN ALASKA: Please deliver cargo to AML YARD 5: 6700 West Marginal Way SW, Seattle, WA 98106. Toll-Free: 1-800-426-3113

Carrier's liability shall be limited as outlined in Alaska Marine Lines's STB AKMR RULES TARIFF 100 (available online at www.lynden.com); cargo valued at \$75,000 or greater will be assessed an additional charge of 2% of the total value as declared on the bill of lading.

CREDIT: Until you have been approved for credit with Alaska Marine Lines, you will be required to pay your freight charges in full before release of your cargo at the destination port.

For the hub ports of Dutch Harbor, Naknek, Dillingham, Bethel, Nome, and Kotzebue, Alaska Marine Lines' equipment must be made available at the dock by 30 calendar days (including weekends and holidays) following initial delivery or prior to our next barge arrival. Alaska Marine Lines' equipment destined for Western Alaska villages must be made available at the traditional barge landing by 45 days (including weekends and holidays) following initial delivery. If the equipment is not available, the Bill-to Party will be responsible for demurrage charges of \$5.00 per day for 20' equipment and \$8.00 per day for 40' equipment which will accrue until the equipment is picked up by the Carrier on the next subsequent arrival.

Rates herein are valid for 30 days from the date shown above.

Cargo is transported on open deck barge. Shipper is responsible to sufficiently pack or prepare goods to withstand the normal rigors of barge transportation. Please visit our website for packaging instructions, available at <http://www.lynden.com/aml/tools/tariffs-and-forms.html>.

FOR SHIPMENTS FROM ANCHORAGE TO WESTERN ALASKA: Please deliver cargo to 660 Western Drive, Anchorage, AK 99501. Toll-Free: 1-800-426-3113

All services are subject to the standard terms and conditions of our Surface Transportation Board tariff (available at <http://www.lynden.com/terms-conditions.html>) and the bill of lading published therein. Any bill of lading or other shipping document issued shall not be effective to the extent it conflicts with our terms and conditions. By shipping with Alaska Marine Lines, you are acknowledging acceptance of our terms and conditions.

Please make a Booking with Customer Service and reference quote number to ensure proper rating.

Estimate is based on current rates. Actual freight charges shall be subject to increases and surcharges in effect at the time of shipment.

Rates and charges stated herein are estimates based on the description provided and shall not be construed as a tariff. Freight charges shall be assessed based on the actual weight and dimensions verified when cargo is received.

Consolidation charges are applied as a flat charge per 20' container (\$275.00) or 20' platform (\$400.00), which includes consolidation and physical transfer of the cargo from Shipper's vehicle, plus an additional per bill of lading charge of \$20 for non-hazardous cargo or \$60 for hazardous cargo; charges are not subject to fuel surcharge.

Carrier's liability under the Extended Liability program shall be subject to a maximum limitation of \$75,000 per Package (as that term is defined in section 2 of Carrier's bill of lading) or, for Goods not deemed a Package, \$75,000 for all Goods identified on any single bill of lading issued by Carrier. The charge for any excess valuation declaration shall be two percent (2%) of the value so declared and inserted in the bill of lading.

Mailing Address:

PO Box 24348
Seattle, WA 98124-4348
Toll Free: 800-326-8346

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13d

PROPOSED RESOLUTION No. 05-19-1463 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2019 BUDGET IN THE ELECTRIC FUND TRANSFERRING \$61,000 FROM THE ELECTRIC FUND RESERVES TO THE POWER GENERATION SOLUTION PROJECT FOR BARGE SHIPPING, THE GENERATORS FROM NOME TO WRANGELL

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager

FISCAL NOTE:

Expenditure Required: \$61,000

FY 19: \$61,000	FY 20: \$	FY21: \$
--------------------	-----------	----------

Amount Budgeted:

FY19 \$135,000 for Phase I

Account Number(s):

70000 202 7900

Account Name(s):

Electric Capital Budget

Unencumbered Balance(s) (prior to expenditure):

\$135,000 for Phase 1

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Res 05-19-1463.

RECOMMENDATION MOTION:

Move to Approve Resolution No. 05-19-1463.

SUMMARY STATEMENT:

This resolution moves the funding for the next phase of the Power Generation Solution Project from Electric Fund Reserves to Electric Fund Capital. \$61,000 is being requested for transfer as this is the cost of the barge shipping of both generators from Nome to Wrangell. There is another item on this agenda requesting approval of the contract with AML to ship the generators at the beginning of June.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-19-1463

A RESOLUTION OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2019 BUDGET IN THE ELECTRIC FUND TRANSFERRING \$61,000 FROM ELECTRIC FUND RESERVES TO THE POWER GENERATION SOLUTION PROJECT FOR BARGE SHIPPING THE GENERATORS FROM NOME TO WRANGELL

WHEREAS, the City and Borough of Wrangell, Alaska's Resolution No. 04-19-1449 adopted the budget for all funds of the City and Borough of Wrangell, Alaska for the fiscal year 2018-2019; and

WHEREAS, the Wrangell Municipal Code requires that the Borough Assembly approve any budget amendments over those amounts adopted; and

WHEREAS, staff recommends a budget amendment adding an additional \$61,000 to Capital Expenditures from the Electric Fund Reserves for the second phase of the Generator Power Solution Project for shipping the generators from Nome to Wrangell; and

WHEREAS, the City and Borough of Wrangell will amend the FY 2019 budget for the Electric Fund by transferring an additional \$61,000 from the Electric Fund Reserves to the Electric Fund Capital Expenditures Account 70000-202-7900.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The FY 2019 Budget in the Electric Fund is amended by transferring funds in the amount of \$61,000 from the Electric Fund Reserves to the Electric Fund Capital Expenditures Account 70000-202-7900 and authorizing its expenditure.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 14th Day of May, 2019.

CITY & BOROUGH OF WRANGELL, ALASKA

Steve Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13e

Approval of City Tidelands Annual Five-Year Reassessments

SUBMITTED BY:

Kim Lane, Borough Clerk

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 19: \$	FY 20: \$	FY21: \$
-----------	-----------	----------

Amount Budgeted:

FY19 \$XXX

Account Number(s):

XXXXXX XXX XXXX

Account Name(s):

Enter Text Here

Unencumbered Balance(s) (prior to expenditure):

\$XXX

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Annual Reassessments from Michael Renfro, Borough Assessor.

RECOMMENDATION MOTION:

Move to Approve the five-year City Tidelands Reassessments, as presented.

SUMMARY STATEMENT:

Per WMC 16.08.220 – Rental Adjustments: The annual rental payable pursuant to any lease issued under the provisions of this chapter shall be subject to adjustment by the assembly on the fifth anniversary of the date of the lease and each anniversary date thereafter which is divisible by the number five. All adjusted rates shall be computed at six percent on the fair market value of the land and improvements owned by the borough and leased thereunder. Such value shall be determined by an appraisal made by the borough assessor and reviewed and determined by the assembly as provided in WMC [16.08.100](#).

- #31** **new fee value \$13,150 = \$789 + tax, per year (Lot 2, Block 84B)** (*Richard Kaer, Breakwater Seafoods*)
old fee was \$12,300 (\$738 + tax, per year)
- #27** **new fee value \$2,500 = \$150 + tax, per year (Lot 13A, Block 84A)** (*John Maxand*)
old fee was \$2,200 (\$132 + tax, per year)
- #28** **new fee value \$7,600 = \$456 + tax, per year (Lot 6, Block 84B)** (Ben Curtis)
old fee was \$7,100 (\$426 + tax, per year)
- #26** **new fee value \$24,100 = \$1,446 + tax, per year (Lots 14A & 15A, Block 84A)** (John Agostine)
old fee was \$22,700 (\$1,362 + tax, per year)
- #7** **new fee value \$9,340 = \$560.40 + tax, per year (Lot B, Travel Lift Replat)** (Freeman/Fordyce)
old fee was \$8,670 (\$520.20 + tax, per year)
- #33** **new fee value \$3,810 = \$228.60 + tax, per year (Lot C, Travel Lift Replat)** (Randy Churchill)
old fee was \$3,440 (\$207 + tax, per year)

WRANGELL TIDELANDS LEASE

Lease No. 31

LOCATION: At the north end of Peninsula Street on the west side of Wrangell Harbor.

LEGAL DESCRIPTION: Lot 2, Block 84B, Tidelands resubdivision of Wrangell Tidelands Addition, as recorded on Plat 89-2, recorded April 20, 1989, Wrangell Recording District, Wrangell, Alaska.

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: Richard & Cathy Kaer
dba Breakwater Seafoods

FEE VALUE: \$13,100

DATE OF LEASE: 5/9/89

REVALUE: 5/9/94, 5/9/99, 5/04, 5/09,
5/14, 5/19

TERMS: 5/9/89 for 30 yrs,
6% of value per year
5 year revalue

ZONING: WFD

AREA: 16,436 sq.ft.

USE AT LEASE: Commercial dock
site

ANTICIPATED USE: Commercial development

ACCESS: From Harbor or
adjoining uplands

ASSESSMENTS: None noted

UTILITIES: Electricity,
telephone, water

EASEMENTS/RESTRICTIONS: None
noted

CONFIRMED WITH: City of Wrangell

BY/DATE: MCR-05/19

PROPERTY DESCRIPTION: A submerged tidelands at the mouth of the Wrangell Small Boat Harbor on the west side. The adjoining uplands is developed with a mixture of residential and commercial uses. The tideland is developed with a piling dock and float.

ANALYSIS: \$13,100/16,436 sq. ft. = \$.80/sq. ft.

\$13,100 x .06 = \$786.00/year

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. In relation to the subject, Sales 9 and 32 are smaller and are adjusted downward for size.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. However, analysis of other sales contained in our separate report on the summary of Wrangell lease transactions indicates that location and access can account for up to 20% difference between superior and inferior locations. All of the comparable are felt to have similar locations within the Wrangell Harbor.

Utilities: All of the comparables have similar utilities and no adjustment is required.

Adjustment Grid: The following grid shows the estimated adjustments for each sale bringing it into conformity with the subject.

<u>Lease No.</u> ¹	<u>32</u>	<u>9</u>	<u>40</u>
Price/Sq. Ft.	\$1.00	\$.75	\$.80
Time	<u>+.03%</u>	<u>+.03%</u>	<u>+.02%</u>
Net After Time	\$1.03	\$.77	\$.82
Terms	0	0	0
Size	-20%	-10	0%
Location/Access	0%	0	0%
Utilities	<u>0</u>	<u>0</u>	<u>0</u>
Net Adjustment	<u>-20%</u>	<u>-10%</u>	<u>0%</u>
Indicated Value/Sq. Ft.	\$.82	\$.70	\$.82

Conclusion

After adjustments for property differences the available transactions indicate a range of value for the subject site from \$.70 to \$.82 per square foot.

After analysis of the property differences, including the subject's size, location, and access, the market value of the subject's 16,436 square feet is concluded to be \$.80 per square foot or \$13,148.80 rounded to \$13,150.00

¹
See Wrangell Comparable Data under separate cover.

WRANGELL TIDELANDS LEASE

Lease No. 27

LOCATION: NHN Peninsula Street on the Zimovia Strait Side.

LEGAL DESCRIPTION: Lots 13A, Block 84A, Wrangell Tidelands Addition, City of Wrangell, Alaska

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: John Maxand

FEE VALUE: \$2,500

DATE OF LEASE: 12/93

REVALUE: 12/98, 12/03, 12/04, 12/09,
12/14, 5/19

TERMS: 55 years, 5 yr. revalue

ZONING: WFD

AREA: 3,385 sq. ft.

USE AT LEASE: Vacant

ANTICIPATED USE: Residential

ACCESS: Thru adjoining
uplands

ASSESSMENTS: None noted

UTILITIES: None to site, all
located in adjoining uplands

EASEMENTS/RESTRICTIONS: Typical

CONFIRMED WITH: City of Wrangell

BY/DATE: MCR-5/19

PROPERTY DESCRIPTION: Submerged tidelands located on the Zimovia Strait side of Peninsula Street.

ANALYSIS: \$2500/3,385 sq. ft. = \$.74/sq. ft.

$\$2,500 \times .06 = \150.00 year

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. In relation to the subject, all of the comparables are similar size.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. However, analysis of other sales contained in our separate report on the summary of Wrangell lease transactions indicates that location and access can account for up to 20% difference between superior and inferior locations. All of the comparables are felt to have superior locations inside the Wrangell Harbor and are adjusted downward.

Utilities: All of the comparables have similar utilities and no adjustment is required.

Adjustment Grid: The following grid shows the estimated adjustments for each sale bringing it into conformity with the subject.

<u>Lease No.</u> ²	<u>34</u>	<u>14</u>	<u>40</u>
Price/Sq. Ft.	\$.80	\$.14	\$.80
Time	<u>+.02%</u>	<u>+.04%</u>	<u>+.02%</u>
Net After Time	\$.82	\$.83	\$.82
Terms	0	0	0
Size	0	0	0
Location/Access	-10%	-10%	- 10%
Utilities	<u>0</u>	<u>0</u>	<u>0</u>
Net Adjustment	<u>-10%</u>	<u>-10%</u>	<u>-10%</u>
Indicated Value/Sq. Ft.	\$.73	\$.75	\$.73

Conclusion

After adjustments for property differences the available transactions indicate a range of value for the subject site from \$.73 to \$.75 per square foot.

After analysis of the property differences, including the subject's size and location, the market value of the subject's 3,385 square feet is concluded to be \$.73 per square foot or \$2,471.05 rounded to \$2,500.00

² See Wrangell Comparable Data under separate cover.

WRANGELL TIDELANDS LEASE

Lease No. 28

LOCATION: Located at the north end of Peninsula Street in Wrangell Harbor, Wrangell, Alaska

LEGAL DESCRIPTION: Lot 6, Block 84B ATS 83, Wrangell Tidelands Addition, Wrangell, Alaska

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: Ben Curtis

FEE VALUE: \$7,600

DATE OF LEASE: 5-94

Revalue: 5-99, 5/04, 5/09, 5/14, 5/19

TERMS: Unknown

ZONING: RMD

AREA: 9,456 sq. ft.

USE AT LEASE: Moorage

ANTICIPATED USE: Moorage

ACCESS: Through lots 3-L or 3-M

ASSESSMENTS: None noted

UTILITIES: All available

EASEMENTS/RESTRICTIONS: None noted

CONFIRMED WITH: City of Wrangell

BY/DATE: MCR-05/19

PROPERTY DESCRIPTION: Submerged tidelands located at the end of Peninsula Street in the Wrangell Harbor.

ANALYSIS: \$7,600/9,456 sq. ft. = \$.80/sq.ft.

$\$7,600 \times .06 = \$456/\text{year}$

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. In relation to the subject, comparable 34 is larger and adjusted upward.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. Comparable 34 and 40 are considered to have a superior locations and are adjusted downward.

Utilities: All of the comparables have similar utilities and no adjustment is required.

Adjustment Grid: The following grid shows the estimated adjustments for each sale bringing it into conformity with the subject.

<u>Lease No.</u> ³	<u>34</u>	<u>20</u>	<u>40</u>
Price/Sq. Ft.	\$.80	\$.80	\$.80
Time	<u>+.02%</u>	<u>+.04%</u>	<u>+.02%</u>
Net After Time	\$.82	\$.83	\$.82
Terms	0	0	0
Size	+20	0	0
Location/Access	-20	0	-10
Utilities	0	0	0
Net Adjustment	<u>0</u>	<u>0</u>	<u>0</u>
Indicated Value/Sq. Ft.	\$.82	\$.83	\$.74

Conclusion

After adjustments for property differences the available transactions indicate a range of value for the subject site from \$74 to \$.83 per square foot.

After analysis of the property differences, including the subject's size and location, the market value of the subject's 9,456 square feet is concluded to be \$.80 per square foot or \$7,564.80 rounded to \$7,600.00.

³
See Wrangell Comparable Data under separate cover.

WRANGELL TIDELANDS LEASE

Lease No. 26

LOCATION: NHN Peninsula Street on the Zimovia Straight Side.

LEGAL DESCRIPTION: Lots 14A & 15A, Block 84A Wrangell Tidelands Addition
City of Wrangell, Alaska

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: John Agostine

FEE VALUE: \$24,100

DATE OF LEASE: 5/04, 5/09, 05/14, 5/19

TERMS: 55 yrs., 5 yr. Revalue

ZONING: WFD

AREA: 18,098 sq. ft. – Lot 15A
16,585 sq. ft. – Lot 14A
34,956 sq. ft. Total

USE AT LEASE: Vacant

ANTICIPATED USE: Commercial

ACCESS: Thru lots 20 & 21 adjoining

ASSESSMENTS: None noted

UTILITIES: None to site, all located in
adjoining uplands

EASEMENTS/RESTRICTIONS: Typical

CONFIRMED WITH: City of Wrangell

BY/DATE: MCR-5/19

PROPERTY DESCRIPTION: Submerged tidelands located east of Peninsula Street on
Zimovia Straight.

ANALYSIS: \$24,100 / 34,956 sq. ft. = \$.69 / sq. ft.

$\$24,100 \times .06 = \$1,446.00 / \text{year}$

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. Comparables one and two are smaller and adjusted downward and comparable 34 is larger and is adjusted upward.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. However, analysis of the other sales contained in our separate report on the summary of Wrangell lease transactions indicates that location and access can account for up to 20% difference between superior and inferior locations. All of the comparables are felt to have superior locations.

Utilities: All of the comparables have similar utilities and not adjustment is required.

Adjustment Grid: The following grid shows the estimated adjustments for each sale bringing it into conformity with the subject.

<u>Lease No.</u> ⁴	<u>40</u>	<u>14</u>	<u>34</u>
Price/Sq. Ft.	\$.80	\$.80	\$.80
Time	<u>+02%</u>	<u>+04%</u>	<u>+02%</u>
Net After Time	\$.82	\$.83	\$.82
Terms	0	0	0
Size	-10%	-10%	+10%
Location/Access	-10%	-10%	-20%
Utilities	<u>0</u>	<u>0</u>	<u>0</u>
Net Adjustment	<u>-20%</u>	<u>-20%</u>	<u>-10%</u>
Indicated Value/Sq. Ft.	\$.66	\$.66	\$.74

Conclusion

After adjustments for property differences the available tideland transactions indicate a range of value for the subject site from \$.66 to \$.74 per square foot.

After analysis of the property differences, including the subject's size and location, the market value of the subjects 34,956 square feet is concluded to be \$.69 per square foot or \$24,119.64 rounded to \$24,100.00.

See Wrangell Comparable Data under separate cover.

WRANGELL TIDELANDS LEASE

Lease No. 7

LOCATION: Between Shakes Street and the inner Wrangell Harbor

LEGAL DESCRIPTION: Lot B, Travel Lift Replat

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: Freeman/Fordyce

FEE VALUE: \$9,340.00

DATE OF LEASE: 2009
Revalue 5/19

TERMS: 6% of fee value per year

ZONING: WFD

AREA: 13,341 sq. ft.

USE AT LEASE: Vacant

ANTICIPATED USE: Harbor Use

ACCESS: Across adjoining lots

ASSESSMENTS: None noted

UTILITIES: None

EASEMENTS/RESTRICTIONS: Typical

CONFIRMED WITH: City of Wrangell

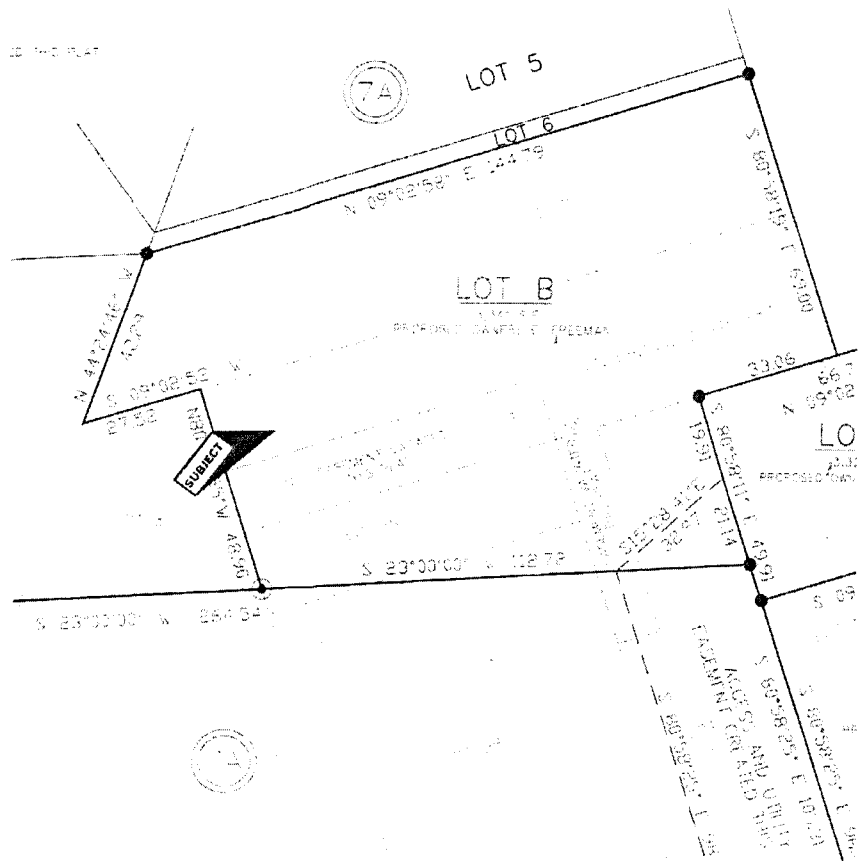
BY/DATE: MCR-5/19

PROPERTY DESCRIPTION: Submerged tidelands inside the inner harbor.

ANALYSIS: \$9,340/13,341 sq. ft. = \$.70/ sq. ft.

$\$9,340 \times .06 = \$560.40 / \text{year}$

Plat Map



Appraisal Company of Alaska

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. In relation to the subject, comparable 9 and 32 are smaller and are adjusted downward.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. All of the comparables are considered to have a superior locations and are adjusted downward.

Utilities: All of the comparables have similar utilities and no adjustment is required.

WRANGELL TIDELANDS LEASE

LEASE NO. 7 CONTINUED

<u>Lease No. ⁷</u>	<u>32</u>	<u>40</u>	<u>9</u>
Price/Sq. Ft.	\$1.00	\$.80	\$.75
Time	<u>+.03%</u>	<u>+.02%</u>	<u>+.03%</u>
	\$1.03	\$.82	\$.77
Terms	0	0	0
Size	-20%	0%	+10%
Location/Access	-10	-20	-20
Utilities	0	0	0
Net Adjustment	<u>-30</u>	<u>-20</u>	<u>-10</u>
Indicated Value/Sq. Ft.	\$.72	\$.66	\$.69

After adjustments for property differences the available tideland transactions indicate a range of value for the subject site of \$.66 to \$.72 per square foot.

After analysis of the property differences, including the subject's size and location, the market value of the subject's 13,341 square feet is concluded to be \$.70 per square foot or \$9,338.70 rounded to \$9,340.00.

WRANGELL TIDELANDS LEASE

Lease No. 33

LOCATION: Located on the east side of Shakes Avenue in Wrangell Harbor

LEGAL DESCRIPTION: Lot C, Travel Lift Replat, Wrangell Alaska

LESSOR: City of Wrangell

INSTRUMENT: Lease

LESSEE: Randy Churchill

FEE VALUE: \$3,810.00

DATE OF LEASE: 2009
Revalue 5/19

TERMS: Unknown

ZONING: WFD

AREA: 5,293 sq. ft.

USE AT LEASE: Vacant

ANTICIPATED USE: Unknown

ACCESS: Through Lot FR16

ASSESSMENTS: None noted

UTILITIES: All available

EASEMENTS/RESTRICTIONS: None
noted

CONFIRMED WITH: City of Wrangell

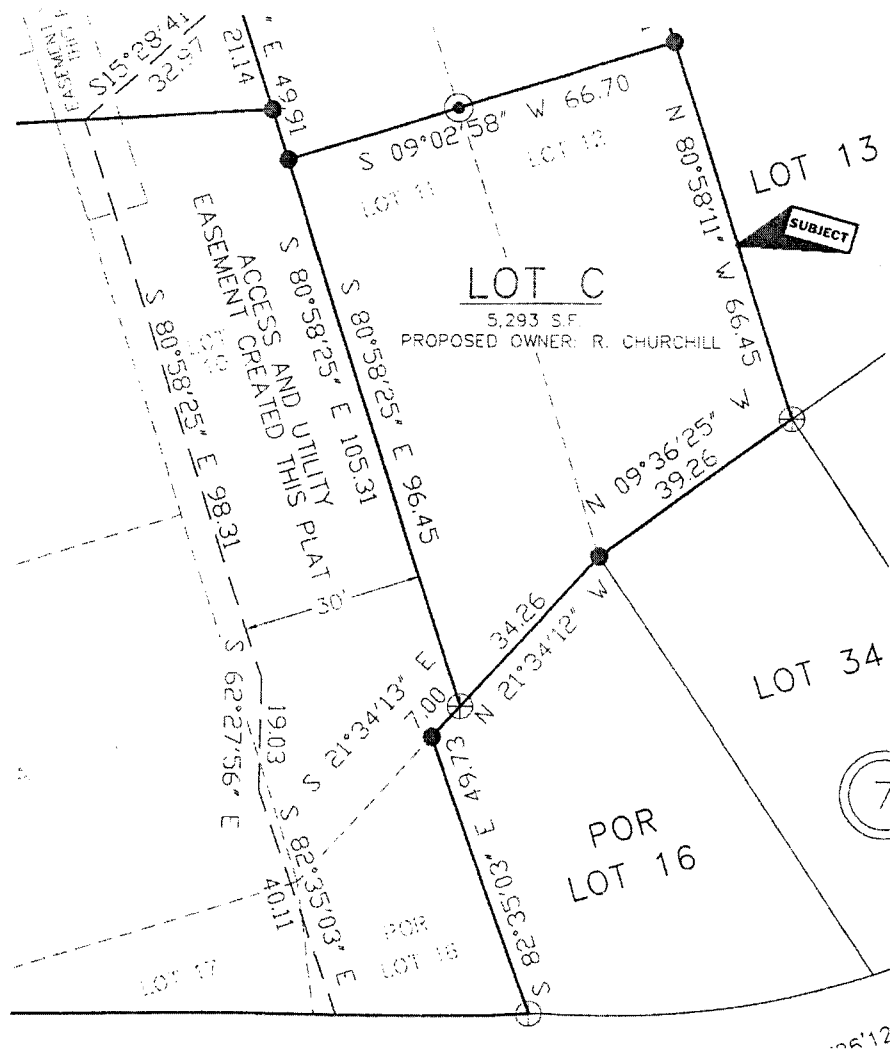
BY/DATE: MCR-5/19

PROPERTY DESCRIPTION: Submerged tidelands located east of Shakes Avenue in Wrangell Harbor.

ANALYSIS: $\$3,810 / 5,293 \text{ sq. ft.} = \$0.72 / \text{sq. ft.}$

$\$3,810 \times .06 = \$228.60/\text{year}$

Plat Map



Appraisal Company of Alaska

Analysis of Comparable Land Sales

Time: With a limited amount of sales it is difficult to obtain paired sales for analysis to arrive at the adjustments needed to bring the available sales and leases into conformity with the subject.

Although limited, available market data indicates a relatively stable market with approximately one per cent per year increase in value.

Terms: None of the sales and leases used in the analysis is believed to require consideration for special financing or other sale conditions.

Size: Larger parcels generally tend to sell for less per unit of comparison than smaller parcels, all other factors being equal. In relation to the subject all of the comparables are larger and adjusted upward.

Location and Access: Location and access is somewhat subjective on the part of the appraiser in relation to the comparable data utilized. All of the comparables are considered to have a superior locations and are adjusted downward.

Utilities: All of the comparables have similar utilities and no adjustment is required.

WRANGELL TIDELAND LEASE

LEASE NO.33

<u>Lease No. ⁷</u>	<u>34</u>	<u>9</u>	<u>40</u>
Price/Sq. Ft.	\$.80	\$.75	\$.80
Time	<u>+ .02%</u>	<u>+ .03%</u>	<u>+ .02%</u>
	\$.82	\$.77	\$.82
Terms	0	0	0
Size	+10	+10	+10
Location/Access	-20	-20	-20
Utilities	0	0	0
Net Adjustment	<u>-10</u>	<u>-10</u>	<u>-10</u>
Indicated Value/Sq. Ft.	\$.74	\$.69	\$.74

Conclusion

After adjustments for property differences the available upland transactions indicate a range of value for the subject site from \$.69 to \$.74 per square foot.

After analysis of the property differences, including the subject's size and location, the market value of the subject's 5,293 square feet is concluded to be \$.72 per square foot or \$3,810.96 rounded to \$3,810.00

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13f

PROPOSED RESOLUTION No 05-19-1464 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE ADMINISTRATIVE ASSISTANT - HARBOR

<u>SUBMITTED BY:</u>
Aleisha Mollen, Accounting Generalist

<u>FISCAL NOTE:</u>		
Expenditure Required: \$XXX Total		
FY 19: \$	FY 20: \$	FY21: \$
Amount Budgeted:		
FY19 \$XXX		
Account Number(s):		
XXXXXX XXX XXXX		
Account Name(s):		
Enter Text Here		
Unencumbered Balance(s) (prior to expenditure):		
\$XXX		

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 05-19-1464 2. Proposed Job Description (showing tract changes & Clean versions)

RECOMMENDATION MOTION:

Move to approve Resolution No. 05-19-1464 providing for the amendment of the job description for the Administrative Assistant - Harbor.

SUMMARY STATEMENT:

This job description is being modified as the current Harbor Administrative Assistant has resigned, and recruiting will soon begin to fill this position. Minor changes/updates are included, including skills and the addition of the duties of the Recording Secretary for the Port Commission.

Currently, the Port Commission Recording Secretary is the Finance Department's Billing Clerk. Transferring those responsibilities makes sense since the Harbor Administrative Assistant will have a closer knowledge of the workings of the Ports and Harbors.

Additional proposed amendments clarify billing and other clerical duties. A copy of the proposed changes are attached in a job description with Track Changes.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 05-19-1464

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE ADMINISTRATIVE ASSISTANT - HARBOR

WHEREAS, the amendment of this position description allows the City and Borough of Wrangell's Administration Department the ability to appropriately update the duties and responsibilities of the Administrative Assistant - Harbor; and

WHEREAS, the current rate of pay for the Administrative Assistant - Harbor position is a grade 15 with the pay range from \$20.26 to \$25.49 and based on the proposed changes to the job description, will not change; and

WHEREAS, this position has been reviewed and job description updated to accurately reflect actual duties, responsibilities, and qualifications; and

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions into compliance with current standards.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The attached Exhibit "A" includes the job description which describe the duties, responsibilities and qualifications for the Administrative Assistant - Harbor.

Section 2. The new job description for the Administrative Assistant - Harbor position will be effective as of May 15, 2019.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 14TH DAY OF MAY, 2019.

CITY & BOROUGH OF WRANGELL

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

City & Borough of Wrangell

Position Description

Position: Administrative Assistant_-Harbors	Position Number:
Department/Site: Harbor Department	FLSA: Non-exempt
Reports to/Evaluated by: Harbormaster	Salary Grade: 15

Summary

To provide comprehensive administrative and accounting support to the Ports & Harbors Department.

Distinguishing Career Features

The Harbor Administrative Assistant plays a critical role in serving as one of the Harbor Department's primary interfaces with the public. The Harbor Administrative Assistant must have a strong understanding of harbor operations, billing and accounting related to harbor operations, and the relationship between the harbor and other City & Borough departments, ~~in order to serve as Acting Harbormaster should the need arise.~~

Essential Duties and Responsibilities

Communications

- Answers and screens telephone and radio calls. Takes messages when necessary, takes complaints and suggestions as they come in and relays them to the Harbormaster. Assists local, state and federal agencies locating and communicating with port and harbor customers. Provides information regarding local services to visiting vessels. Assigns temporary transient moorage to visiting vessels.

Accounting

- Processes the billing and collection of regular and transient moorage fees and all payments related to Ports and Harbors operations ~~accounts for payment.~~ Performs daily cahier duties. ~~Performs~~ and daily deposit deliveries. Evaluates and reconciles customer accounts. Provides Finance Department with accounting and other information as required.

Records

- Maintains various records and accounts and enters data into computer. Maintains harbor wait list and assigns permanent moorage with Harbormaster approval. Maintains computer and written files. Maintains inventory control for office supplies.

Out of Office Duties

- Meets with boaters to help with or assign transient electricity and moorage. Meets barges and tour ships when Harbormaster and Assistant Harbormaster/Security Officers are not available.

Acting Harbormaster

- ~~Serves as Acting Harbormaster in the absence of Harbormaster when and if assigned.~~

Teamwork & Cooperating

- ~~Maintains a clean and an~~ orderly office and work space. Performs other related duties as required or assigned by Harbormaster. Works cooperatively with other employees, external agencies, and the public, representing the Harbor Department in a courteous and professional manner.

Port Commission

- Prepares agenda, minutes, publications, and all related filing. Attends meetings and acts as recording secretary.

Qualifications

▪ **Knowledge and Skills**

Requires interpersonal skills to effectively communicate with the public, staff, and other persons. Requires courteous telephone and radio skills.

Requires attention to detail.

Requires a thorough knowledge of modern office procedures and equipment and basic accounting principles.

Requires willingness to work independently when necessary and perform various job-related duties as situations require. Must possess a strong sense of teamwork and ability to work cooperatively with others.

Requires skills of operating barge ramp facilities and knowledge to assist the landing procedures of all barge facilities.

▪ **Abilities**

Must be able to ~~keep—maintain~~ records, process forms, and ~~enter data into a computer~~ operate a personal computer with standard and customized software applications. Requires strong math skills and a general understanding of accounting principles to keep track of accounts, perform banking, and handle other transactions. A general knowledge of accounting procedures is desirable. Must be able to deal with a wide range of people, including situations in which individuals may be upset. Must be able to perform a variety of tasks with accuracy under the pressure of time-sensitive deadlines.

▪ **Physical Abilities**

Must be able to sit and stand for long periods of time, to work on and around docks, to have the fine motor dexterity to handle files and a keypad, and to have the visual acuity to read electronic and printed documents.

▪ **Education and Experience**

A High School Diploma or GED and office-related experience is required. A background knowledge of waterfront activities and vessels is desirable.

▪ **Licenses and Certificates**

Valid Alaska Driver's License or the ability to obtain one.

▪ **Working Conditions**

Work is performed indoors and outdoors in dangerous situations requiring extreme care and attention to safe work habits and donning of safety gear.

This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	13g

Approval of the Premera Blue Cross Blue Shield Employee Health Plan Renewal for FY 2020

SUBMITTED BY:

Aleisha Mollen, Accounting Generalist

FISCAL NOTE:

Expenditure Required: \$1,108,684 Total

FY 19: \$	FY 20: \$1,108,684	FY21: \$
-----------	-----------------------	----------

Amount Budgeted:

FY20 \$1,108,684

Account Number(s):

FY20 Draft Budget

Account Name(s):

Insurance – All Fund/Budgets

Unencumbered Balance(s) (prior to expenditure):

\$1,108,684

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input checked="" type="checkbox"/>	Insurance – Paula Scott, USI

ATTACHMENTS: 1. CBW Renewal Analysis

RECOMMENDATION MOTION:

Move to Approve the Premera Blue Cross Blue Shield Employee Health Plan Renewal for FY 2020.

SUMMARY STATEMENT:

In preparing for the FY20 Employee Health Plan, the Finance Director and Accounting Generalist met with Paula Scott and Brian Hardy from USI (the Borough's brokerage agency) to discuss what options we would have or want to look at for FY20. After several options were considered, including combining with the school district, an RFP was sent out. The CBW received four responses from three different companies.

One response represented a 52.6% increase and was removed from consideration. A second response came in at around a 1% increase, but was from a B-Rated company and there were questions about the network (specifically that SEARHC is out-of-network), so it was also removed from consideration. The combination option was not submitted as it would have represented a larger increase for them.

The remaining responses include a renewal of the existing plan with Premiera Blue Cross, or another option with Premiera Blue Cross with a higher deductible. This option would have been cheaper, but also would have the potential to increase our Health Reimbursement Arrangement (HRA) claims and to adversely affect employees who have Specialty Prescription Drugs. At our current census, for renewal of the existing plan the yearly increase for all funds combined is \$80,594; and \$51,000 for the General Fund. For the higher deductible option, the increase across all funds would be \$34,670.

There are pros and cons to both options. The higher deductible plan increases the employee deductible from \$3,000 to \$4,000. As stated above, the Borough has an HRA which reimburses employees for deductible expenses over \$1,000 – essentially reducing the deductible from \$3,000 to \$1,000 per covered person. The HRA costs the Borough \$4.50 per covered individual per month, plus a small annual fee. This monthly premium would increase. A request has been submitted for the increased amount and will be reported at the meeting. Additionally, the out-of-pocket maximums would go from \$5,000/\$10,000 to \$6,000/\$12,000. And there is a significant hit to prescription drug coverage. Finally, changing the health insurance could be a grievable issue with the IBEW.

Administration is requesting renewal of the existing plan. The analysis on all options is attached for review by the Assembly. Open Enrollment will happen in June and the new plan will take effect beginning July 1st. In order to have a decision made in time for open enrollment, this item is being brought to the Assembly prior to approval of the FY20 Budget. The total cost of the plan to the Borough for FY20 is estimated \$1,108,684. This number fluctuates based on the plan participants and the number of people paying lower premiums. The estimated year end expenditure for the same plan in FY19 (this current fiscal year) is \$1,028,090.

If the Assembly approves the renewal as requested it will be obligated to put those funds in the FY20 Budget. However, there is a 60-day cancellation window, if necessary.



**City and Borough of Wrangell
MEDICAL RENEWAL ANALYSIS
EFFECTIVE JULY 1, 2019**

	CURRENT	RENEWAL	OPTION 1	OPTION 2	OPTION 3
CARRIER	Premera Blue Cross Blue Shield of Alaska		Premera	United HealthCare	MODA
NETWORK	PLUS	PLUS	Plus	AT-C& Core	Best's Rating B
PLAN DESIGN	\$3,000	\$3,000	\$4,000	\$3,000	PPO \$3,000
BENEFIT SUMMARY					
LIFETIME MAXIMUM	Unlimited		Unlimited		Unlimited
DEDUCTIBLE (IN-NETWORK / OUT-OF-NETWORK)					
INDIVIDUAL	\$3,000/Shared	\$3,000/Shared	\$4,000/Shared	\$3000/Shared	\$3,000/
FAMILY	3X Individual	3X Individual	3X individual	\$6000/Shared	2x Individual
OUT OF POCKET MAX* (IN-NETWORK / OUT-OF-NETWORK)					
INDIVIDUAL	\$5,000/ N/A	\$5,000/NA	\$6,000/NA	\$7,150/\$14,300	\$5,000/NA
FAMILY	\$10,000 / N/A	\$10,000/NA	\$12,000/NA		\$10,000/NA
COINSURANCE (IN-NETWORK / OUT-OF-NETWORK)	20%/40%/60%	20%/40%/60%	20%/40%/60%	20%/50%	20%/50%
OFFICE VISIT COPAY Preferred					
PCP	\$35	\$35	\$40	\$50	\$35
SPECIALIST	\$35	\$35	\$40	\$50	\$35
INPATIENT FACILITY Preferred	20% after deductible	20% after deductible	20% after deductible	20% after deductible	20% after deductible
EMERGENCY ROOM	\$150 copay/ded//20%	\$150 copay/ded/20%	\$150 copay/ded/20%	\$250 copay/ded/20%	\$100 copay/ded//20%
PRESCRIPTION COPAYS			ESSENTIALS RX		
RETAIL	\$20/\$40/\$80	\$20/\$40/\$80	\$15/\$30/\$50/30%	\$15/\$25/\$40	\$2/\$10/\$30/\$50 Pref Spec
MAIL ORDER	\$50/\$100/\$200	\$50/\$100/\$200	\$37.5/\$75/\$125/30%	\$37.5/\$62.5/\$100	\$150 copay/Spec30%
PEDIATRIC SERVICES - UNDER 19 YEARS OF AGE					\$6/\$30/\$90/\$150
VISION					
EXAM	\$35 Preferred	\$35 Preferred	\$40 Preferred		
EYEWEAR	Covered in Full (One pair of glasses PCY (frames & lenses). 12 months supply of contacts PCY, in lieu of glasses)	Covered in Full (One pair of glasses PCY (frames & lenses). 12 months supply of contacts PCY, in lieu of glasses)	Covered in Full (One pair of glasses PCY (frames & lenses). 12 months supply of contacts PCY, in lieu of glasses)		
HEARING					\$3,000 maximum P3CY
Routine Hearing Exam (1 every 2 calendar years)	Waive IN Ded/20%	Waive IN Ded/20%	Waive IN Ded/20%		20%
Hearing Hardware \$3,000 every 3 years)	Waive IN Ded/20%	Waive IN Ded/20%	Waive IN Ded/20%		20%
COST SUMMARY					
ENROLLMENT / RATES					
EMPLOYEE ONLY 21	\$811.15	\$889.80	\$846.26	\$1,237.65	\$819.69
EMPLOYEE + SPOUSE 11	\$1,863.66	\$2,044.34	\$1,944.30	\$2,843.57	\$1,885.27
EMPLOYEE + CHILD/REN 6	\$1,540.59	\$1,689.93	\$1,607.24	\$2,350.63	\$1,557.40
EMPLOYEE + FAMILY 15	\$2,593.08	\$2,844.49	\$2,705.30	\$3,956.51	\$2,623.00
TOTAL ENROLLMENT 53					
TOTAL MONTHLY	\$85,674.15	\$93,980.47	\$89,381.70	\$130,721.35	\$86,640.86
TOTAL ANNUAL	\$1,028,089.80	\$1,127,765.64	\$1,072,580.40	\$1,568,656.20	\$1,039,690.32
PERCENTAGE CHANGE OVER CURRENT			4.3%	52.6%	1.1%
AMOUNT CHANGE OVER CURRENT			\$44,490.60	\$540,566.40	\$11,600.52

* Out of Pocket Maximum (Does) Include Calendar Year Deductible

NOTE: FINAL RATES ARE CONTINGENT UPON ACTUAL ENROLLMENT AND FINAL UNDERWRITING REVIEW. REFER TO ASSUMPTIONS IN EACH CARRIER PROPOSAL.



City and Borough of Wrangell
DENTAL COST ANALYSIS
EFFECTIVE: July 1, 2019

BENEFIT DIFFERENCES ARE HIGHLIGHTED IN RED.

	CURRENT	RENEWAL	QUOTE
CARRIER	Premera Blue Cross Blue Shield of Alaska		MODA
BENEFIT SUMMARY			
CALENDAR YEAR MAXIMUM	\$1,500	\$1,500	\$1,500
DEDUCTIBLE (INDIVIDUAL / FAMILY)	\$0/\$0	\$0/\$0	\$50 / \$150
DEDUCTIBLE WAIVED FOR PREVENTIVE?	Yes	Yes	Yes
PREVENTIVE SERVICES COINSURANCE	0%	0%	0%
BASIC SERVICES COINSURANCE	20%	20%	20%
MAJOR SERVICES COINSURANCE	50%	50%	50%
ENDODONTICS & PERIODONTICS COVERED UNDER BASIC OR MAJOR?	Basic	Basic	Basic
COST SUMMARY			
ENROLLMENT / RATES			
EMPLOYEE ONLY 21	51.57	49.25	49.49
EMPLOYEE + SPOUSE 11	112.04	107.00	97.99
EMPLOYEE + CHILD/REN 6	95.73	91.42	101.95
EMPLOYEE + SPOUSE & CHILD/REN 15	156.2	149.17	155.40
TOTAL ENROLLMENT 53			
TOTAL MONTHLY	\$5,232.79	\$4,997.32	\$5,059.88
TOTAL ANNUAL	\$62,793.48	\$59,967.84	\$60,718.56
PERCENTAGE CHANGE OVER CURRENT		-4.5%	-3.3%
AMOUNT CHANGED OVER CURRENT		-\$2,825.64	-\$2,074.92

NOTE: FINAL RATES ARE CONTINGENT UPON ACTUAL ENROLLMENT AND FINAL UNDERWRITING REVIEW. REFER TO ASSUMPTIONS IN EACH CARRIER PROPOSAL.



City and Borough of Wrangell

VISION RENEWAL ANALYSIS

Effective July 1, 2019

BENEFIT DIFFERENCES ARE HIGHLIGHTED IN RED.

	CURRENT	RENEWAL	OPTION 1	QUOTES
CARRIER	Premera Blue Cross Blue Shield	Premera Blue Cross Blue Shield	Premera Blue Cross Blue Shield	MODA
PLAN DESIGN	Adult Vision	Adult Vision	Adult Vision	Vision all ages
EXAM & MATERIALS COPAYS / ALLOWANCE	IN-NETWORK	IN-NETWORK	IN-NETWORK	IN-NETWORK
EYE EXAMINATION	\$35	\$35	\$40	\$0
LENSES Single Bifocal Trifocal Lenticular CONTACT LENSES* Elective FRAMES	\$150 Hardware per calendar year	\$150 Hardware per calendar year	\$150 Hardware per calendar year	Covered in Full \$300 maximum exam and hardware
COST SUMMARY				
ENROLLMENT EMPLOYEE ONLY 21 EMPLOYEE + SPOUSE 11 EMPLOYEE + CHILD/REN 6 EMPLOYEE + FAMILY 15 TOTAL ENROLLMENT 53	inc in medical rate	inc in medical rate	inc in medical rate	inc in medical rate
TOTAL MONTHLY	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ANNUAL	\$0.00	\$0.00	\$0.00	\$0.00

* Contact Lenses may be chosen in lieu of lenses/frames

NOTE: FINAL RATES ARE CONTINGENT UPON ACTUAL ENROLLMENT AND FINAL UNDERWRITING REVIEW. REFER TO ASSUMPTIONS IN EACH CARRIER PROPOSAL.



**City & Borough of Wrangell
MEDICAL & DENTAL RENEWAL ANALYSIS
EFFECTIVE: July 1, 2019**

	CURRENT	RENEWAL	OPTION 1	OPTION 2	OPTION 3
ASSUMED NUMBER OF EMPLOYEES					
COVERAGE	\$3,000 ded	\$3,000 DED	\$4,000 DED	UNITED HEALTHCARE	MODA
MEDICAL	Premera Blue Cross Blue Shield			\$3,000	\$3,000
	\$1,028,090	\$1,127,766	\$1,072,580	\$1,568,656	\$1,039,690
DENTAL	Premera Blue Cross Blue Shield			MODA	MODA
	\$62,793	\$59,968	\$59,968	\$60,719	\$60,719
VISION	Premera Blue Cross Blue Shield				
	INC IN MED	INC IN MED	INC IN MED	N/A	INC IN MED
GRAND TOTAL COST	\$1,090,883	\$1,187,733	\$1,132,548	\$1,629,375.00	\$1,100,408.56
ANNUAL COST DIFFERENCE		\$96,850	\$41,665	\$538,491.72	\$9,525.28
PERCENTAGE INCREASE OVER CURRENT		8.9%	3.8%	49.4%	0.9%

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	May 14, 2019
	<u>Agenda NO.</u>	15a

Discuss Litigation Tactics and Strategies regarding Valvoda v. Jack et al, Case No. 1WR-19-0008CI with Borough Attorney

SUBMITTED BY:

Lisa Von Bargaen, Borough Manager & Kim Lane, Borough Clerk

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 19: \$	FY 20: \$	FY21: \$
-----------	-----------	----------

Amount Budgeted:

FY19 \$XXX

Account Number(s):

XXXXX XXX XXXX

Account Name(s):

Enter Text Here

Unencumbered Balance(s) (prior to expenditure):

\$XXX

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input checked="" type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. None.

RECOMMENDATION MOTION: (Valvoda v. Jack et al, Case No. 1WR-19-0008CI)

I move, pursuant to AS 44.62.310(c)(3), that we recess and move into executive session inviting the Borough Manager, Clerk and Attorney to discuss litigation tactics and strategies regarding the Valvoda case.