



City and Borough of Wrangell
Borough Assembly Meeting
AGENDA

Tuesday, March 28, 2023
6:00 PM

Location: Borough Assembly Chambers

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Robbins
- b. CEREMONIAL MATTERS

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. there will be no separate discussion of these items. If the borough mayor, assembly member, manager, or clerk requests discussion on any item, that item will be removed from the consent agenda and will be considered under unfinished business (no motion is necessary to move an item from the consent agenda).

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the March 14, 2023 Regular Assembly Meeting
- b. CORRESPONDENCE: Minutes from the January 16, 2023 Regular School Board Meeting

7. BOROUGH MANAGER'S REPORT

- a. Managers Report
- b. Capital Projects Report

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

- a. Finance Committee Vacancy Appointment

11. PUBLIC HEARING

- a. **ORDINANCE No. 1038** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 13.05.010 PERMITTED ENCROACHMENTS AND 13.05.040, PRE-EXISTING ENCROACHMENTS IN CHAPTER 13.05, ENCROACHMENTS IN THE BOROUGH RIGHT-OF-WAY, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE

- b. RESOLUTION No. 03-23-1761** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEES AND RATES SCHEDULE AS PER WMC 5.14.025

12. UNFINISHED BUSINESS - None.

13. NEW BUSINESS

- a. RESOLUTION No. 03-23-1763** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET TRANSFERRING \$148,406.50 FROM THE RESIDENTIAL CONSTRUCTION FUND RESERVE BALANCE TO THE ALDER TOP VILLAGE SUBDIVISION CAPITAL DEVELOPMENT EXPENSE ACCOUNT
- b. RESOLUTION No. 03-23-1764** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$242,992 IN FUNDING RECEIVED FROM THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND (SLFRF) AND \$1,233,000 IN FUNDING RECEIVED FROM THE LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND (LATCF) TO THE CIP FUND FOR THE RESERVOIR BYPASS PROJECT
- c. RESOLUTION No. 03-23-1765** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA DRINKING WATER FUND FOR THE INTERIM FINANCING FOR THE USDA/RD LOAN FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT
- d. RESOLUTION No. 03-23-1766** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA TRANSPORTATION ALTERNATIVES PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$62,532.75
- e. RESOLUTION No. 03-23-1767** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA COMMUNITY TRANSPORTATION PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$837,254.25
- f. RESOLUTION No. 03-23-1768** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE PORT AND HARBOR FUND BY TRANSFERRING FUNDS FROM THE MEYERS CHUCK RESERVE ACCOUNT TO THE MEYERS CHUCK HARBOR REPLACEMENT CAPITAL PROJECT ACCOUNT IN THE AMOUNT OF \$57,566 AND AUTHORIZING ITS EXPENDITURES
- g. RESOLUTION No. 03-23-1769** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$110,000 FROM GENERAL FUND RESERVES TO THE NOLAN CENTER CIP FUND FOR THE NOLAN CENTER STORAGE BUILDING SETTLEMENT REPAIR PROJECT AND AUTHORIZING ITS EXPENDITURES
- h.** Approval of a Professional Services Agreement with PND Engineers in the Amount of \$332,566 for the Meyers Chuck Harbor Replacement Design Project
- i.** Approval of Senior Property Tax Exemption that was received after the March 1st Deadline, but before the April 15th Late Filing Grace Period for Bruce Smith Sr.

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION - None.

16. ADJOURNMENT

**Minutes of Regular Assembly Meeting
Held on March 14, 2023**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., March 14, 2023, in the Borough Assembly Chambers and immediately recessed the meeting to go back into the Work Session. Gilbert reconvened the Regular Assembly meeting at 7:20 p.m. Assembly Member Morrison led the pledge of allegiance, and the roll was called.

PRESENT - ROBBINS (by Zoom), DALRYMPLE, GILBERT, HOWE (by Zoom), DEBORD, POWELL, MORRISON

ABSENT -

Borough Manager Jeff Good and Clerk Lane were also present.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

6a Minutes from the February 28, 2023, Regular Assembly Meeting

M/S: Morrison/Powell to approve the Consent Agenda, as presented. Approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Good's report was given.

Economic Development Director Rushmore's report was provided.

Finance Director Villarma's report was given.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

MAYOR AND ASSEMBLY APPOINTMENTS

Investment Committee Appointment - There were no letters of interest received for the vacancy on the Investment Committee.

PUBLIC HEARING

11a ORDINANCE No. 1037 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 3.15.010, INVESTMENT COMMITTEE – ESTABLISHED AND 3.15.020, ANNUAL APPOINTMENT AND CONSENT IN CHAPTER 3.15, INVESTMENT COMMITTEE IN THE WRANGELL MUNICIPAL CODE

Mayor Gilbert declared the Public Hearing open and asked for an Administrative Report.

Good explained that this would change the name of the Committee from the Investment Committee to the Finance Committee.

Gilbert asked if there were any persons to wished to speak on this Public Hearing item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Morrison to approve Ordinance No. 1037. Approved unanimously by polled vote.

UNFINISHED BUSINESS - None.

NEW BUSINESS

13a ORDINANCE No. 1038 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 13.05.010 PERMITTED ENCROACHMENTS AND 13.05.040, PRE-EXISTING ENCROACHMENTS IN CHAPTER 13.05, ENCROACHMENTS IN THE BOROUGH RIGHT-OF-WAY, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE

M/S: Powell/Morrison to approve first reading of Ordinance No. 1038 and move to a second reading with a Public Hearing to be held on March 28, 2023. Approved unanimously by polled vote.

13b RESOLUTION No. 03-23-1758 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET IN THE WATER FUND TRANSFERRING \$115,161 FROM WATER FUND RESERVES TO THE WATER FUND EQUIPMENT REPAIR AND MAINTENANCE LINE ITEM FOR OZONE SYSTEM SPARE PARTS AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Howe to approve Resolution No. 03-23-1758. Approved unanimously by polled vote.

13c RESOLUTION No. 03-23-1759 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF BYFORD REPLAT LOT Y-B IN THE AMOUNT OF \$120,000

M/S: Morrison/Powell to approve Resolution No. 03-23-1759. Approved unanimously by polled vote.

13d RESOLUTION No. 03-23-1760 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE FOR GRADE 28 IN THE NON-UNION WAGE AND GRADE TABLE AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/Morrison to approve Resolution No. 03-23-1760. Approved unanimously by polled vote.

13e RESOLUTION No. 03-23-1762 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR AN AMENDMENT TO THE EMPLOYEE HANDBOOK AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/Morrison to approve Resolution No. 03-23-1762.

M/S: Powell/Morrison to postpone this item indefinitely. Approved unanimously by polled vote.

13f Approval of a Professional Services Agreement with RESPEC in the Amount of \$59,169 for the Underground Storage Tanks Replacement Project

M/S: Powell/Dalrymple to approve a Professional Services Agreement with RESPEC in the Amount of \$59,169 for the Underground Storage Tanks Replacement Project. Approved unanimously by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION - None.

Regular Assembly meeting adjourned at 8:17 p.m.

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

PROCEEDINGS

**MINUTES
WRANGELL SCHOOL BOARD
REGULAR MEETING**

**January 16, 2023, 7:00 PM
Via Zoom**

<p>School Board President David Wilson called the regular meeting of the Wrangell Public School Board to order at 6:59 PM.</p>	<p>CALL TO ORDER</p>
<p>A quorum was determined with the following school board members present Angela Allen, Esther Ashton, Brittani Robbins, Elizabeth Roundtree, and David Wilson. Also, present was Superintendent Bill Burr, Recording Secretary Kimberly Powell, and Student Representative Kiara Harrison.</p>	<p>DETERMINE QUORUM</p>
<p>The Pledge of Allegiance was recited, led by Esther Ashton</p>	<p>PLEDGE OF ALLEGIANCE</p>
<p>The District Mission, Vision and Values were recited by Angela Allen.</p>	<p>DISTRICT MISSION, VISION, AND VALUES</p>
<p>Motion to approve the agenda as presented, which includes the items on the consent agenda by Brittani Robbins; seconded by Esther Ashton. Poll vote: Kiara Harrison: Yes; Brittani Robbins: Yes; Elizabeth Roundtree: Yes, Angela Allen: Yes; Esther Ashton: Yes; David Wilson: Yes. Motion passed unanimously.</p> <ul style="list-style-type: none"> • Approved the minutes of the December 19, 2022, Regular School Board meeting • Offered contracts to administrators for the 2023-2024 school year as presented • Offered teaching contracts for the 2023-2024 school year to the teachers listed in the packet as presented • Offered Ms. Holly Padilla a teaching contract January 27- May 26, 2023, with appropriate placement on the salary schedule • Approve the hire of Amanda Parker as Paraprofessional with the appropriate placement on the salary schedule, pending the receipt of a satisfactory criminal background check • Approved the hire of Danika Smalley as IEA Director/Tutor with the appropriate placement on the salary schedule, pending the receipt of a satisfactory criminal background check • Reviewed the resignation of <ul style="list-style-type: none"> ○ Trisa Rooney, Special Education Paraprofessional ○ Bob Russell, Technology Director ○ Harrison Steckman, Special Education Paraprofessional ○ Tammy Stromberg, Business Manager 	<p>APPROVAL OF AGENDA</p>
<p>There were no conflicts of interest declared.</p>	<p>CONFLICT OF INTEREST</p>
<p>Student Representative Kiara Harrison referred to her report in the Board Packet and shared some highlights.</p>	<p>STUDENT REPRESENTATIVE REPORT</p>
<p>Ryan Howe, Special Education Coordinator/Teacher spoke in favor of consolidating the schools into one building to free up funding to provide benefits to our classified staff members in hope that we could increase retention of staff.</p>	<p>GUESTS TO BE HEARD</p>
<p>Adrienne McLaughlin, Parent shared her concerns about the lack of communication from the school after her son was assaulted on the school bus. She also expressed concern that the district used chaperones from off the island to accompany traveling students instead of recruiting local volunteers.</p>	
<p>There was no correspondence.</p>	<p>REVIEWED CORRESPONDENCE</p>
<p>Information & Reports were accepted by unanimous consent.</p>	<p>ACCEPTED INFORMATION & REPORTS</p>

Superintendent Burr referred to the revised Strategic Plan that is included in the Board Packet and reviewed the recommended revisions. The physical distancing requirements have been revised since we are requiring a symptom-free school. Masking is still encouraged when experiencing any illness symptoms. A note from a medical provider should be submitted when possible. We are encouraging testing prior to school but it is no longer required. The District has take-home tests available for our students and staff. In-school testing results must be entered into the Simple Report database.

Motion to accept the first reading of Board Policy 0000, 0100, 0200, Repealing 0300, and the first reading of 2123 and 3540 as presented by Brittani Robbins, seconded by Angela Allen. Poll vote: Kiara Harrison: Yes; Elizabeth Roundtree: Yes, Angela Allen: Yes; Esther Ashton: Yes; Brittani Robbins: Yes; David Wilson: Yes. Motion passed unanimously.

ACCEPTED THE FIRST READING OF BOARD POLICY

- Board Policy 0000, Board Mission, Belief, and Purpose
- Board Policy 0100, School District Legal Status
- Board Policy 0200, Goals for the School District
- Board Policy 0300, Strategic Plan (repeal of this policy)
- Board Policy 2123, Superintendent Evaluation
- Board Policy 2123.1, Superintendent Formative Evaluation
- Board Policy 3540, Transportation

Reviewed Board Policy 3514.1, Hazardous Substances and Pesticides.

REVIEWED BOARD POLICY 3514.1, HAZARDOUS SUBSTANCES AND PESTICIDES

Motion to accept the second reading of Board Policy 7020, Board Standards and Board Policy 7400, Evaluation of School Board Operational Procedures for inclusion in the policy manual by Esther Ashton, seconded by Angela Allen. Poll vote: Kiara Harrison: Yes; Angela Allen: Yes; Esther Ashton: Yes; Brittani Robbins: Yes; Elizabeth Roundtree: Yes; David Wilson: Yes. Motion approved unanimously.

ACCEPTED THE SECOND READING OF BOARD POLICY 7020, BOARD STANDARDS AND BOARD POLICY 7400, EVALUATION OF SCHOOL BOARD OPERATIONAL PROCEDURES

Motion to recess into executive session to discuss a subject that tends to prejudice the reputation and character of any person provided the person may request a public decision more specifically to conduct a pre-conference for Superintendent Formative Evaluation and to invite Mr. Burr into the executive session by Angela Allen, seconded by Brittani Robbins. Poll vote: Esther Ashton: Yes; Brittani Robbins: Yes; Elizabeth Roundtree: Yes; Angela Allen: Yes; David Wilson: Yes. Motion approved unanimously.

RECESSED INTO EXECUTIVE SESSION AT 7:43 PM

Student Representative Kiara Harrison left the meeting at 7:43 PM.

STUDENT REPRESENTATIVE HARRISON LEFT THE MEETING

Reconvened into regular session with no further action taken.

RECONVENED AT 7:59 PM

Reviewed the upcoming dates and meeting announcements.

REVIEWED DATES & MTG ANNOUNCEMENTS

Elizabeth Roundtree told the Board that the Girl Scouts are having a cookie rally next weekend; they are also selling Valentine-grams which consists of a carnation and a box of conversation hearts candy.

BOARD MEMBER COMMUNITY ACTIVITY REPORTS

Esther Ashton said that she met Donald Charlie at the AASB Annual Conference. Mr. Charlie connected her with Pete Adams, CEO of Team Hollywood, an anti-bullying program that uses celebrities to share their message. She was able to get WCA to approve bringing this program to Wrangell using SEARHC *Healthy is Here* funding. The team will arrive on February 20 so she will be unable to attend that School Board meeting. The shows will take place on February 21, 9-11:00 for the elementary school, 1-3:00 for the secondary and 6-8:00 for the community. The line-up includes the possibility of an NFL Player/Disney Actor, an NBA Player, a professional soccer player and a rapper. The presentation will be interactive, and our students will have the chance to play 3-on-3 basketball and other games with the celebrities. Further information is forthcoming.

Brittani Robbins told the Board that the Salvation Army is hosting an art program on Saturday, January 21, 11:00 – 2:00 led by Bella Connor Garcia.

Dave Wilson said that the Curriculum Committee, chaired by Matt Nore, is making good progress. There are math curriculum samples in EES Room 101 if anyone would like to review them. He added that the Policy Committee has also been hard at work.

Item b.

Brittani Robbins told the other Board members that Superintendent Bill Burr has been elected as the President of the Wrangell Chamber of Commerce board.

BOARD MEMBER COMMUNITY
ACTIVITY REPORTS

Meeting Adjourned at 8:16 P.M.

ADJOURNED AT 8:16 P.M.


SCHOOL BOARD SECRETARY

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF GOOD
BOROUGH MANAGER**

SUBJECT: MANAGER'S REPORT

DATE: March 28, 2023

INFORMATION:

- I am attending the Northwest Manager meeting which will be hosted by the Alaska Municipal Managers Association's in Fairbanks March 28 to 30. I will be coordinating the discussion on the impacts the opening of the Arctic has on tourism and national security in the Northwest.
- There has been heightened concern in the community over the recent property assessments that went out. Home and property prices have dramatically increased over the past few years and as a result property assessments were expected to go up as well. Typically, the assessors will assess a third of the properties and improvements each year. With the increase in prices this would have disproportionately affected a third of the community. We therefore requested to assess the entire community as that would provide overall equality throughout the community. Also, this would provide the Assembly the option to address the increase by possibly adjusting the mill rate.

Regarding the proposed rate increases on the Agenda our utilities, which are enterprise funds, are required to be self-sustaining have also seen increases to their expenses as a result of inflation. I would like to thank Mason for the rate study that was done that accounted for capitalized costs we know the City and Borough will be experiencing over the next 5 to 20 years and figuring out what the rates needed to be to cover a portion of those costs. Our goal is to put Wrangell on a sustainable path moving forward. We also understand that between inflation, the rate adjustments from last year, and the impacts with the property tax assessments that it is a big impact to the community. We understand the Assembly needs to weigh the need to fund the projects through rate adjustments with the burden being placed on the community and that a more gradual adjustment may be needed in the first few years. Once we have finished with the assessment appeals process and the Board of Equalization we will have a better idea of how much we would recommend lowering the mill rate in order to cover operating costs.

**Parks and Recreation Directors Report
March 2023**

Staffing:

- Pool Maintenance Closure Update: The pool closed for maintenance with a projected re-opening in late spring. Much progress has been made towards the priorities

identified in our plans, including extensive grout work, valve replacements, chlorine cell, sand filter and heat exchanger maintenance. Staff are still addressing the full scope of work in the pool basin to include a concrete repair. **Update:** We have received a confirmation from local contractor, Todd White, for repair completion. The materials and supplies are on the pool deck and ready for use. To accommodate contractor repair work, and the expanded scope of work to include the necessary repairs to the concrete foundation, the closure is being extended until late Spring. An update will be provided once the contractor begins the work and can provide a better estimate based on the findings. In the meantime, the department staff are working to address the remaining grout work and circulation system maintenance that is of priority.

- **City Park Fireplace and Shelter:** R&M engineering has developed the as-built plans for the fireplace, which the first step in designing a replacement for the existing fireplace. Next will be the design work, followed by construction. As with many engineering and construction firms currently, there are numerous projects in the que. The department does not have a schedule for when the work will be accomplished, however the project has been funded at 70k under the current fiscal year. The hope is to have the project completed this spring/summer. Updates will be provided as they become available.
- **Surplus & Community Center Clean-Up:** We are focused on tackling the community center clean-up project, which includes sorting, organizing, and categorizing surplus items. This project is long overdue, with items from the old museum remaining. Our end goal: to ensure proper inventory, organized storage and more space for future activities. It is likely that this project will be completed by winter 2024, with an ongoing surplus system.
- **Recreation & Aquatics Programs:** Current programming includes Pickleball, Yoga, Gym Walkers, Volleyball Open Gym, Jiu Jitsu, Children's Dance, Power Hour, Community Center Gym Time, and land-based Arthritis Class. The Winter Workout Challenge with scripted workouts of the week, will wrap up on March 31st – with close to 40 participants.
- During the late spring and summer months, we look forward to coordinating Youth Sports Camps, Walk Southeast, a GORUCK Hiking Club, Swim Camps & Lessons, a Wilderness Skills Course, a Mushroom Foraging Group, Sandpit Volleyball, Outdoor Pickleball, Music in the Parks and various community activities.
- **Director and Recreation & Aquatics Coordinator Transition and Staffing Update:** Director, Kate Thomas is working in her new position with the Borough as the Economic Development Director. The Parks & Recreation Director position has been filled by Lucy Robinson. Devyn Johnson has been hired as the new Recreation & Aquatics Coordinator. Devyn's on-boarding process and training will begin on Wednesday, March 22nd, 2023. Lucy is working to establish a training plan along with resources that will help maintain continuity of operations. Ashley Allen has committed to ensuring a successful transition by assisting with recreation coordinator tasks, along with office and administrative work.
- **Park Maintenance Positions:** We are currently accepting applications for the Park Maintenance I & II positions. We aim to hire, on-board and train two competent employees by mid to late April.

- **Lifeguard Training and Instructor Training:** Petersburg Parks & Recreation is hosting a Lifeguard Instructor Training Course at the end of April. Lucy Robinson, Devyn Johnson and Ashley Allen will travel to Petersburg to obtain the certification. Due to the pool maintenance repair project, we will likely travel a few days prior to the start of the LGI course in order to practice in-water rescue skills and complete both Devyn and Ashley's Lifeguard certification.

**Irene Ingle Public Library Report
Director: Margaret Villarma**

- **Spring Storytime**
 - There has been a substantial increase in the storytime attendance. Since February we have had 131 total attendees. This reflects where we were at pre-covid.
- **Alaska Library Association Conference**
 - The library staff will be attending the AKLA conference in Fairbanks this year. This will be the first in person conference since covid. We are looking forward to reconnecting with our peers and meeting new members of the association.
- **First Bank Grant**
 - The library applied for a \$3,000 grant from First Bank to help with the expenses for the Summer Reading Program. We hope to hear soon if it has been awarded.
- **Friends of the Library**
 - The Friends of the Library had their meeting last Friday to vote for new officers. We would like to welcome Lori Bauer, Mary Fredrichs & Judy Duncan.
- **Library Statistics Since Jan 1, 2023**
 - New Wonderbooks – checked out 78 times
 - Since Jan 1,2023 – 3,040 items circulated.
 - Computer usage – 488 encounters
 - Wi-Fi usage – 1,459 individual log- ins

Public Works

Streets

- Staff have been able to do some road maintenance weather pending. Dirt roads are still very soft and therefor difficult to do patching without creating additional issues. So far the focus has been on paved roads. We are hopeful the dry weather in the forecast holds and dirt roads can be addressed during the week of March 27th-31st.
- A staff member has taken their level 3 and level 4 water tests for licensure with the state.
- Water turn ons have been ramping up with people coming back to town.

Water

- Staff continue to work on trouble shooting the ozone generators. We believe we have found the wire that was causing problems however we have had difficulty getting much response/direction from the manufacturer. We plan to continue to monitor the situation now that the second generator is back working. If problems persist we will continue to pursue a service visit from Primozone prior to peak demand. During this outage 8 mini

septs were destroyed. Mini septs are some of the components we just approved a budget amendment for. Individual septs cost just over \$1,500 a piece.

Sewer

- A notice to proceed has been given to HDR for the mixing zone and anti degradation forms required from DEC for the 301 H Waiver requirements. Staff will have their first meeting with HDR during the week of March 27th-31st to perform this analysis.

Garage

- Brightly Software (Dude Solutions Fleet Management) will be here to do some training with staff during the week of March 27th-31st. Staff from the garage, capital facilities and the harbor plan on attending this training. Our goal is to get better use out of the software with better tracking and reporting.

Sanitation

- The new garbage truck is expected to arrive in the next 3 weeks.
- Petersburg has sent us one of their 32 gallon containers for us to try with the new truck to try and determine if a smaller can option will be feasible with our equipment.
- We are currently exploring some options for contract renewal for Republic Services and our Household Hazardous Waste Management. The Republic Contract expires in July and the HHW contract expired in January. In the past contracts were negotiated through SEASWA. There is potential that SEASWA will get these contracts re negotiated in the next year in which case it is debatable whether we should try and do a 1 year contract to get us though as we are likely to get a better rate with SEASWA especially if inflation slows as opposed to negotiating a 5 year contract on our own. Petersburg has indicated they plan to do a 1 year contract in hopes of getting a better long term group rate within the next year.

General

- Flagging training was complete. Staff from public works, WMLP, the harbor, capital facilities and parks and recreation were in attendance. A few materials will need to be purchased to ensure we have adequate equipment for flagging operations. Specifically for night time flagging operations.
- We have a number of staff in need of a CDL. CDL requirements have gotten exponentially more difficult/expensive in the last 2 years. New requirements require 40 hours of time in a truck with an instructor. There is not an option to do this at the Wrangell DMV and staff would need to be sent to Juneau. Just the fees from the DMV total \$7,500. By the time we send someone to Juneau for that amount of time a CDL will cost close to \$10,000 to acquire per person. We are currently exploring if it is possible to get an instructor sent to Wrangell as we have 3 staff currently in need.

Nolan Center Report

- We've been busy gearing up for the upcoming tourism season. Stocking up the gift shop and working on tour schedules.
- Applied for a Rasmuson Foundation grant to update the audio/visuals in the museum. Funding awards go out March 26th.
- Applied for a grant with Museums Alaska Collections Management Fund to get a few additional display cases.
- We did not get approved for the grant we sought after for the M/V Chugach, but we are seeking other funding opportunities.
- Our janitorial service contract ended and she decided not to renew. Working on an RFP to seek a new janitorial contractor.
- Our next play/musical is going to be Annie (in May). Working hard on rehearsals and preparations. <https://www.nolancenter.org/annie.html>
- We're hosting an Anime Fair on April 15th. Mike decided to try something new and different for the community. <https://www.nolancenter.org/anime-fair-2023.html>
- New exhibit featuring the artwork of Bill Churchill is on display in the lobby. <https://www.nolancenter.org/current-displays.html>
- Community Markets are back in full swing. The next one is on April 8th. <https://www.nolancenter.org/community-market.html>
- We've hosted a variety of events, everything from the Stikine Sportsmen's game dinner to SEAPA board meetings and many more.
- Our website home page has a calendar of events at the bottom which we are now updating regularly. <https://www.nolancenter.org>
- AARP tax preparation is every Saturday through April 15th. Free and available for all ages. Call Paula Rak for an appointment 907-305-0309
- We've hosted several birthday parties and added this option to our new rates schedule as a way to bring in additional revenue. It's very popular.
- The theater is doing well. We recently hired three new staff to join the theater team. <https://www.nolancenter.org/theater.html>
- We also started showing films to the Long Term Care residents on Thursdays at 1pm. It's wonderful to see their joy!
- We're rearranging to make room for the Art Gallery. The lease for the use of that space is almost done.
- The Health Fair is back! April 1st 7am - 12pm

City and Borough of Wrangell Capital Facilities Department Report March 23, 2023

Facilities Service & Maintenance - Capital Facilities provides service and maintenance to City and Borough of Wrangell facilities.

Facility Maintenance Report

- ◇ The department welcomes Wade Jack to the position of Facilities Maintenance Specialist. Wade is not a newcomer to the CBW. He was a volunteer EMT for the Fire Dept and worked at Parks & Rec for two years until he graduated Wrangell High School in 2020. Since graduation, Wade has earned vocational certification as a professional diver and gained a variety of plumbing and mechanical trade skills over the last two years. We are excited to welcome Wade to Team CBW!
- ◇ January and February included numerous pool maintenance projects including the sand filter, surge tank, grout and tile work and providing coverage for the Parks & Rec custodial and maintenance staff while on vacation. Nolan Center projects included setup and tear down of risers and gallery remodel. These months included time for sidewalk snow clearing at multiple buildings. Building heat adjustments continued during this time, as did preventive maintenance and required inspections for fire extinguisher, emergency light, AED, and eyewash stations, at all buildings. Building equipment maintenance continued as time allowed.
- ◇ One of our maintenance department staff attended the training organized by Public Works. The training included the topics of:
 - Confined Space. Most notably for our department are the multiple confined spaces in the buildings that include Air Handling systems, most attic spaces and hatches may be considered confined spaces but in the absence of hazards would be a non-permitted space. The two permit-required confined spaces that we have encountered routinely are the Pool's sand filter and surge tank.
 - Forklift Safety. This course provides the safety course completion to be able to operate the forklift a competent person would have to sign off.
 - Hazardous Waste Operations and Emergency Response Refresher. This was a refresher course, which included completion of the course test. A forty-hour course would be needed to be certified.

Capital Improvement Projects - Capital Facilities provides management of capital improvement projects and major maintenance to City and Borough of Wrangell facilities and infrastructure. \$27,749,101.95 in capital projects is currently being managed with a variety of projects in planning, design, and construction status. Highlights of certain projects are provided below.

Grant Funded Projects

Non-Motorized Transportation System (Mt. Dewey Trail Extension); \$1,094,579. 95% design review comments were returned to the engineers in early March. A modification to the US Army Corps permit is being sought due to DOT requiring the parking lot to be pushed away from within the edge of the ROW.

Port and Harbor Security System; \$836,910. 95% design is complete and the additional lighting upgrades for Heritage Harbor are being developed for inclusion in the contract. The construction bidding phase is expected by April 2023.

Water Treatment Plant Improvements: \$15,186,232. Design efforts continue toward 95% design completion. Bidding documents are expected to be released in April.

Lift Station Standby Generator at Wood Street; \$298,819. The punctured radiator was replaced last week by a CAT technician. At the same time, the mechanical contractor was on site to install the exhaust ducting. With the radiator repaired and the Automatic Transfer Switch now on site, the electrical contractor is scheduling to return to make the electrical connectivity. The General Contractor is scheduled to return to the site to complete the building painting as the weather allows.

Swimming Pool Exterior Siding Improvements; \$175,000. The Borough is proceeding with replacement of the pool building exterior siding complete. The architect has been given direction to proceed accordingly. A budget amendment will be brought to the Assembly in April, requesting additional funding anticipated for the full project, in advance of releasing the construction bidding documents.

Loading Dock - Solid Waste Transfer Station Upgrades. R&M is finalizing the loading dock and site work design and the construction bidding documents. Once complete, we will allow a minimum of three weeks for bidding and anticipate a summer construction schedule.

Locally-Funded Projects

Alder Top Village Subdivision, Ph I Development: Roads and Utilities. Compensatory mitigation budget amendment to be approved on March 28th. R&M plans to have the clearing and grubbing plans for bidding complete by early April. R&M and True North anticipate submitting the monitoring plan to SHPO by the end of March for an end of April SHPO response. We would have time to issue an Addendum that includes any modifications to the permitting to share with bidding contractors at that time. The monitoring plan will address all ground clearing activities, including excavation to clear the sensitive area the archeologist did not address, as well as the sewer easement alignment which will be deeper than the other utilities by several feet.

Sunset Gardens Cemetery Expansion and Columbarium. Conceptual site drawings are expected to be presented at the April 11th Assembly meeting.

Pool Joint Leak Repair & Pipe Inspection. Repair materials have been received and will be delivered to the pool. White Enterprises has committed to performing the construction work and will be submitting their fees for a T&M based project this week before they begin the work, anticipated to be within the next week.

Church Street to Mt Dewey Lane Stairwells Handrail Replacement. A materials list has been developed and we will be issuing an RFP for the repair work to occur this Spring.

Nolan Center Storage Building Foundation. The design work is complete, and a budget amendment is on the March 28th agenda for Assembly approval before moving to construction bidding.

UST (Underground Fuel/Storage Tank) Replacement. Financial responsibility for the USTs has been provided by the Borough, as required by the State of Alaska. A schedule for the removal of the existing tanks is being developed for approval by DEC. At the same time, the design of the new above ground fuel tanks is under development by RESPEC.

Meyers Chuck Harbor Replacement Design. The Borough's grant application to the Alaska Harbor Facilities Matching Grant program was one of only three applications received by the State for FY24 funding consideration. If the program is funded, it is highly likely that the Meyers Chuck Harbor Replacement project could receive funding. To further this project, a scope of work for engineering design was issued to PNDP Engineers, and their fee proposal was received for Assembly approval on March 28th.

Wastewater Treatment Plant Disinfection. A PSA was issued to HDR Engineers last week. They anticipate 4 weeks to perform the mixing zone modeling and anti-degradation analysis for the water receiving the discharge, related to our WWTP's discharge permit renewal.

Automated Metering Infrastructure (AMI) System. Three bids were received on March 16th. Bid schedules are under review. Proposals received will be evaluated on a variety of criteria, including experience, methodology and approach, post implementation service and support, and capital cost. A committee of three will review and score proposals and conduct interviews with shortlisted bidders.

Wrangell Public School Condition Survey. An RFQ solicitation for professional services for the Condition Survey has been released. Statements of Qualifications are due on March 28th.

Community Concerns

Wrangell mileposts 5.5 and 8.5 on Zimovia Highway – Rockfall Mitigation. We understand DOT is planning to construct this project this year. As details are provided by DOT, the staff will share the information with the Wrangell public.

Projects in Planning/Funding Sourcing Phase. Borough staff are actively working on securing funding for the following projects:

Wrangell Resurfacing Downtown Corridors. A resolution committing 10.03% (one percent more than the required 9.03%) match for the DOT-estimate for this project is before the Assembly on March 28th.

Second Avenue New Sidewalk Construction. A resolution committing 9.03% match for the DOT-estimate for this project is before the Assembly on March 28th.

CITY & BOROUGH OF WRANGELL, ALASKA

BOROUGH CLERK'S REPORT

SUBMITTED BY: Kim Lane, MMC, Borough Clerk

Upcoming Meetings & Other Informational dates:

Other City Boards/Commissions:

April 13 – Planning & Zoning Commission mtg at 6 p.m. in the Assembly Chambers

Community Events:

Meetings and Other events of the Borough Assembly:

Please see below for the list of upcoming meetings for the Assembly.

Upcoming 2023 Work Sessions (scheduled),
Public Hearings (scheduled), Regular Assembly Meetings, and Other
Meetings (scheduled)

Date	Time	Purpose
March 28	6-7pm	WS: Borough Insurance
March 28	6pm	Regular Assembly Meeting (Public Hearing for Fee & Rate Schedule & ORD 1038)
April 11	6pm	WS: Audit Review FY 2022
April 11	7pm	Regular Assembly Meeting
April 18	5:30pm	BOE Training with State Assessor
April 25 (no work session scheduled)	6pm	Regular Assembly Meeting
May 8 (Monday)	5:30pm	Board of Equalization Meeting
May 9 (no work session scheduled)	6pm	Regular Assembly Meeting
May 16	5:30pm	Budget Work Session
May 23 (no work session scheduled)	6pm	Regular Assembly Meeting
June 13 (no work session scheduled)	6pm	Regular Assembly Meeting (Mill Rate Adoption & Public Hearing for Budget)
June 27 (no work session scheduled)	6pm	Regular Assembly Meeting (Budget Adoption)
July 25 (no work session scheduled)	6pm	Regular Assembly Meeting
August 22 (no work session scheduled)	6pm	Regular Assembly Meeting
September 12 (no work session scheduled)	6pm	Regular Assembly Meeting
September 26 (no work session scheduled)	6pm	Regular Assembly Meeting
October 3		Regular LOCAL Election Day
October 5	5:30pm	Special Assembly Meeting to Certify Election
October 10 (no work session scheduled)	6pm	Regular Assembly Meeting
November 14 (no work session scheduled)	6pm	Regular Assembly Meeting
November 28 (no work session scheduled)	6pm	Regular Assembly Meeting
December 12 (no work session) scheduled)	6pm	Regular Assembly Meeting

Clerk vacation:

I will be gone on vacation from March 15th (pm) through April 10th. I will be back the morning of April 11th. I will try and check my email while I am away. Since the meeting will be on April 11th, I will be here for that meeting.

Laserfiche:

This process is going a little slower than I would like however, I am making progress. I have been working with a manager at Laserfiche who is helping me to categorize my files. This takes time because the files that are in there, need attention. There are workflows that need modifying too. I believe that once I have gone through the fixes and setup, it will be a smooth-running program!

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	10

Finance Committee Vacancy Appointment

<u>SUBMITTED BY:</u>			
Kim Lane, Borough Clerk			

RECOMMENDATION

Appointments are to be made by the Mayor, with the consent of the Assembly for the following vacancy:

<i>Board/Committee/Commission</i>	<i>Letter of Interest Received from:</i>
Finance Committee (1 avail. – Community Member)	1. None.

Procedure - Mayor: “I will appoint _____ to fill the vacancy on the _____ until October 2023.

If there are seats that are left vacant (no letters received), the Borough Clerk will advertise for the vacancies.

Appointments to be filled by the Mayor with the consent of the assembly for the various seats.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy on the _____ for the term up until October 2023.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	11

ORDINANCE No. 1038 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 13.05.010 PERMITTED ENCROACHMENTS AND 13.05.040, PRE-EXISTING ENCROACHMENTS IN CHAPTER 13.05, ENCROACHMENTS IN THE BOROUGH RIGHT-OF-WAY, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE

SUBMITTED BY:

Kim Lane, Borough Clerk

FISCAL NOTE:

Expenditure Required: \$XXX Total

FY 21: \$	FY 22: \$	FY23: \$
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Amount Budgeted:

	FY22 \$XXX
--	------------

Account Number(s):

	XXXXX XXX XXXX
--	----------------

Account Name(s):

	Enter Text Here
--	-----------------

Unencumbered Balance(s) (prior to expenditure):

	\$XXX
--	-------

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. ORD 1038 2. Existing Code Sections

MAYOR PROCEDURE: Declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION:
Move to Approve Ordinance 1038.

SUMMARY STATEMENT:

The information below has not been modified from the March 14th meeting:

This ordinance will remove the fees for Encroachment Permits in Section 13.05.010, Permitted encroachments and remove the wording \$50 from 13.05.040, Pre-existing Encroachments, both in Chapter 13.05. The encroachment fee will be placed into the collective Fee and Rate Schedule for the Borough.

Fees and Rates are to be reviewed annually by the Assembly with a Public Hearing occurring before assembly consideration. After the Public Hearing, the assembly may approve the schedule by Resolution, with a Public Hearing for the Resolution also held beforehand.

As stated above, if the Assembly approves this Ordinance in its first reading, there will be a Public Hearing for the Resolution that will approve the Rate and Fee Schedule, following the Public Hearing and approval of the Ordinance.

CITY AND BOROUGH OF WRANGELL, ALASKA
ORDINANCE NO. 1038

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 13.05.010 PERMITTED ENCROACHMENTS AND 13.05.040, PRE-EXISTING ENCROACHMENTS IN CHAPTER 13.05, ENCROACHMENTS IN THE BOROUGH RIGHT-OF-WAY, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are bolded and in brackets are to be deleted.]

SEC. 1. Action. The purpose of this ordinance is to amend Sections 13.05.010 Permitted encroachments and 13.05.040 Pre-existing encroachments by removing these fees from the Wrangell Municipal Code by adding the fee to the established Combined Fee and Rate Schedule.

SEC. 2. Amendment. Sections 13.05.010 Permitted encroachments and 13.05.040 Pre-existing encroachments are hereby amended as follows:

13.05.010 Permitted encroachments.

...

B. Removable, nonpermanent encroachments attached to permanent structures, beautification activity, and aerial encroachments that are not for the purpose of advertising may be permitted upon approval by the city and borough planning commission. Except as provided for in WMC 13.05.040, persons who currently own, maintain, or wish to modify, alter, or change an existing encroachment located in the borough right-of-way described above, and persons desiring to construct, place, or erect an encroachment in the borough right-of-way, shall apply for an encroachment permit on a form designated by the commission and, except as provided for in WMC 13.05.040, pay an application fee **[of \$50.00 to the City and Borough of Wrangell]** listed on the approved Fee and Rate Schedule.

The assembly shall, by resolution, establish fees and rates for the encroachment permit fees. A Public Hearing shall be required on the resolution that establishes such fees and rates.

...

20.68.035 Fees – After-the-fact applications.

Persons in possession of or who own or maintain encroachments allowable under this chapter, erected and existing on or before January 1, 2009, may be granted a permit allowing such encroachment to remain upon the submittal of an encroachment permit application. Grandfathered applications may be approved directly by the zoning administrator. The **[\$50.00]** application fee shall be waived with respect to all applications submitted under this section.

SEC. 3. Severability. If any provision of this ordinance, or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to all other persons or circumstances shall not be affected thereby.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption. However, until which time that a new fee schedule is duly adopted, the fees reflected in the former sections amended herein shall remain as an interim fee schedule.

PASSED IN FIRST READING: March 14, 2023

PASSED IN SECOND READING: _____, 2023

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Existing Code Sections

13.05.010 Permitted encroachments.

A. No person, other than an officer or employee of the City and Borough of Wrangell in the course of his or her employment, shall make, cause or permit any construction in, on, under or within a borough right-of-way except as provided for in this chapter.

B. Removable, nonpermanent encroachments attached to permanent structures, beautification activity, and aerial encroachments that are not for the purpose of advertising may be permitted upon approval by the city and borough planning commission. Except as provided for in WMC 13.05.040, persons who currently own, maintain, or wish to modify, alter, or change an existing encroachment located in the borough right-of-way described above, and persons desiring to construct, place, or erect an encroachment in the borough right-of-way, shall apply for an encroachment permit on a form designated by the commission and, except as provided for in WMC 13.05.040, pay an application fee of \$50.00 to the City and Borough of Wrangell.

C. The commission may provide for any such terms and conditions as the commission deems appropriate prior to approving an encroachment permit. In determining to issue or deny a permit, the commission may consider, at a minimum, the following:

1. The collateral impact of the requested encroachment upon other individuals, the city and borough maintenance efforts, and public safety;
2. The overall beneficial or negative impacts on the use of the right-of-way by individuals or the public at large;
3. The need for the land for public construction projects in the foreseeable future;
4. Whether the encroachment can be considered an advertisement, which is specifically not permissible in the right-of-way;
5. The commission may require the applicant to obtain reviews and/or approvals of construction designs or materials from other state or local government agencies.

Persons in possession of or who own or maintain encroachments allowable under this chapter, erected and existing on or before January 1, 2009, may be granted a permit allowing such encroachment to remain upon the submittal of an encroachment permit application. Grandfathered applications may be approved directly by the zoning administrator. The \$50.00 application fee shall be waived with respect to all applications submitted under this section.

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	11

RESOLUTION No. 03-23-1761 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEES AND RATES SCHEDULE AS PER WMC 5.14.025

SUBMITTED BY:

Mason Villarma, Finance Director &
Kim Lane, Borough Clerk

<u>FISCAL NOTE:</u>		
Expenditure Required: \$XXX Total		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
	FY20 \$XXX	
Account Number(s):		
	XXXXX XXX XXXX	
Account Name(s):		
	Enter Text Here	
Unencumbered Balance(s) (prior to expenditure):		
	\$XXX	

<u>Reviews/Approvals/Recommendations</u>	
<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1761 2. Fees and Rates Schedule (Exhibit A and B) 3. Presentation from M. Villarma on March 14th.

MAYOR PROCEDURE: Declare the Public Hearing open. The Mayor shall ask if there is any administrative report on the Public Hearing Item. Persons who signed up to talk on this item shall be called to the podium.

Once all persons have been heard, declare the Public Hearing closed and entertain a motion.

RECOMMENDATION MOTION (two available motions):

Move to Approve Resolution No. 03-23-1761, adopting Exhibit A.

OR

Move to Approve Resolution No. 03-23-1761, adopting Exhibit B.

SUMMARY STATEMENT:

The Borough Assembly adopted Ordinance 1026 that requires the review of the fees and rates in the approved schedule before the adoption of the upcoming borough budget. A public hearing shall also be held at that same meeting.

IF EXHIBIT "A" IS DESIRED: The Assembly held a Work Session before its meeting on March 14, 2023, to discuss the proposed Fee and Rate Schedule. The Work Session highlighted changes to enterprise fund rates for the purpose of absorbing inflation and depreciation through rate increases as well as additional increases to meet future capital expenditures and corresponding debt service obligations. Generally, each enterprise fund will increase their rates as follows:

- Electric Fund/WML&P - \$0.01/kWh per consumption tier for all user groups
- Water Fund – 10% increase across all rates with the exception of some that did not demonstrate parity among similar user types (e.g., Bakeries). A callout fee for service outside of business hours was also added.
- Sewer Fund – 15% increase across all rates with the exception of some that did not demonstrate parity among similar user types (e.g., Convenience Stores). A callout fee for service outside of business hours was also added.
- Ports and Harbors Fund – 11.1% increase across all rates with the exception of passenger wharfage, hoist fees, and security personnel wages. Prepaid stall rent was also eliminated from the fee and rate schedule.
- Sanitation Fund – 5.5% increase across all container sizes and new rates for unsorted trash dumped in the sanitation facility as well as for callouts outside of business hours.

Additionally, on page 9 of the proposed Fee and Rate Schedule, you can see that the fee for an Encroachment Permit and the fee for Subdivisions are new. The Encroachment Permit fee was pulled from the Wrangell Municipal Code by Ordinance No. 1038 on this Agenda. The Subdivision Fee is necessary to cover some of the administrative time that is spent on the Public Hearing and preliminary approval by P&Z and also for the Public Hearing mailing that must go out to property owners within a 300 ft. perimeter for the Public Hearing (held by P&Z).

In addition, the Port Commission discussed rates at their Regular meeting on March 2, 2023 and held a Public Hearing with adoption of the proposed rates at a Special Port Commission meeting on March 10, 2023.

IF EXHIBIT "B" IS DESIRED: This schedule increases the Harbor rates by just 5%, the Water rates by 10%, the Sewer rates by 15%, and the Electric rates by .005%.

Although exhibit A is the preferred schedule for increasing rates, we do recognize that raising rates by that much and with the property assessment values increasing could cause financial burdens for some of the community. Therefore, staff is offering an alternative Exhibit B that does not raise the rates quite so much. If the Assembly desires this schedule over Exhibit A, please make the motion to accept Exhibit B.

This Resolution follows WMC 5.14.025 (annual review and approval of fee and rate schedule required).

The approved schedule shall be included in the annual budget as an appendix for the related fiscal year.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 03-23-1761

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEES AND RATES SCHEDULE AS PER WMC 5.14.025

WHEREAS, the Borough Assembly by Ordinance No 1026 annually reviews and approves the Fees and Rates collected in the Borough for the next (upcoming) budget fiscal year; and

WHEREAS, a Public Hearing shall be held on the resolution that requests changes to the Fees and Rates Schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Borough Clerk, that no adjustments in the fees and rates are necessary for the “Cemeteries” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Nolan Center Director, that no adjustments in the fees and rates are necessary for the “Museum/Civic Center” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Parks and Recreation Director, that adjustments in the fees and rates are necessary for the “Parks and Recreation Facilities/Participation” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Wrangell Municipal Light and Power Superintendent, that adjustments in the fees and rates are necessary for the “WML&P (Light Department) schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Economic Development Director, that adjustments in the fees and rates are necessary for the “Permits and Applications” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Port and Harbor Director, that adjustments in the fees and rates are necessary for the “Harbor and Port Facilities” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Public Works Director, that adjustments in the fees and rates are necessary for the “Sanitation” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Public Works Director, that adjustments in the fees and rates are necessary for the “Sewer” schedule; and

WHEREAS, the Borough Assembly has determined, as recommended by the Public Works Director, that adjustments in the fees and rates are necessary for the “Water” schedule; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The Borough Assembly held a Public Hearing on March 28, 2028, on the proposed FY 2024 Fee and Rate Schedule.

Section 2. The attached schedule of fees shall govern the collection of fees and rates.

Section 3. The attached Exhibit _____ includes the amended fees and rates schedule.

Section 4. This resolution shall become effective on July 1, 2023.

Section 4. The adopted Fees and Rate Schedule shall be included as an appendix to the annual budget for the 2024 fiscal year.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA THIS 28th DAY OF MARCH 2023.

CITY & BOROUGH OF WRANGELL

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

EXHIBIT "A"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

CEMETERIES

Single Grave Plot		\$1,000
Opening/Closing Plot	Monday-Friday (9am-4pm)	\$900
Opening/Closing Plot	Weekend-Holiday-after hours	\$1,500
Burial-Cremated Remains to grave-plot	Monday-Friday (9am-4pm)	\$180
Burial-Cremated Remains to grave-plot	Weekend-Holiday-after hours	\$360
Headstone Installation		\$200

Columbariums

Niche		\$550.00
Opening/Closing Niche	Monday-Friday (9am-4pm)	\$120.00
Opening/Closing Niche	Weekend-Holiday-after hours	\$330.00
Niche Plaque Installation	Monday-Friday (9am-4pm) only	\$120.00
Memorial Space		\$100.00
Memorial Plaque Installation	Monday-Friday (9am-4pm) only	\$35.00

Niche and Memorial Plaques are quoted by Clerk

Maximum of 2 Full-Casket Burial Plots and 2 Niches in the Columbarium can be reserved at a time (immediate family members)

end of section

EXHIBIT "A"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

Museum/Civic Center

Wrangell Museum Admission Rates

Adult walk-ins			\$8.00
Senior citizens (60+)			\$6.00
Children under 12			\$5.00
Organized group tours, 10 or more			\$5.00 each
School groups			Free
Friends of the Museum			Free

Regular Room Rental Rates	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$400	\$500	\$600
Half Civic Center	\$200	\$250	\$300
Classroom	\$175	\$200	\$225
Half Classroom	\$100	\$125	\$150
Lobby with another rental	\$75	\$100	\$125
Lobby only	\$175	\$200	\$225
Small Theater	\$125	\$150	\$175
Kitchen	\$100	\$125	\$150
Bar Fee	\$125	\$175	\$225
Beverage Service (coffee, tea, water)	\$75	\$100	\$125
Multimedia (sound system, projector, etc.)	\$50	\$75	\$100
Outside of normal working hours 8-5	\$75 additional fee		

Wrangell Local Non-Profit Rates	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$350	\$450	\$550
Half Civic Center	\$175	\$225	\$275
Classroom	\$150	\$175	\$200
Half Classroom	\$75	\$100	\$125
Lobby with another rental	\$50	\$75	\$100
Lobby only	\$150	\$175	\$200
Small Theater	\$100	\$125	\$150

EXHIBIT "A"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

Kitchen	\$75	\$100	\$125
Bar Fee	\$100	\$150	\$200
Beverage Service (coffee, tea, water)	\$50	\$75	\$100
Multimedia (sound system, projector, etc.)	\$25	\$50	\$75
Outside of normal working hours 8-5	\$50 additional fee		
Birthday Party (during regular movie)	\$75		
Birthday Party (private, older movie)	\$100		
Additional Fees			
Tablecloths	\$7 each	Table skirting	\$10 each table
Table napkins (cloth)	\$.50 each	Stage with stairs/skirting	\$200

end of section

EXHIBIT "A"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

PARKS AND RECREATION FACILITIES/PARTICIPATION

Child	6 years old and under		NEW
Youth	7 years old to 13 years old		NEW
Young Adult	14 years old to 17 years old		NEW
Adult	18 years old to 64 Years old		NEW
Senior	65 years old and older		NEW
Pool, Weight Room, Showers	[4 years and under] 6 Years and Under	[2.00] FREE	Children 6 and under must be accompanied by an adult
	[5 years to 17] 7 Years to 12 Years	[3.00] \$2.00	This age group only has access to the pool facility
	13 Years to 17 Years	\$3.00	<<--This age group gains access to the cardio and weight equipment
	18 Years and Older	\$5.00	
	Seniors: 65 Years+	\$3.00	
	Veterans	\$3.00	NEW
	Families	\$12.00	
	Disabled	Free	
	Towels	Free	REMOVE
	10 Punch Pass	10% Discount	
20 Punch Pass	20% Discount		
Pool Passes	Youth - 1 Month	\$18.00	NEW - reflects the new fee for daily entry
	Youth - 6 Months	\$80.00	Equation for calculating passes is as follows: 1 Mo =
	Youth - 1 Year	\$130.00	25% discount (based on
	Young Adult, Senior & Veterans - 1 Month	\$27.00	3X/wk use) / 3-Mo = 35%
	Young Adult, Senior & Veterans- 6 Months	\$119.00	discount / 6-Mo= 45%
	Young Adult, Senior & Veterans - 1 Year	\$195.00	discount / Annual = 55% discount
	Adult - 1 Month	\$45.00	
	Adult - 6 Months	\$198.00	
	Adult - 1 Year	\$324.00	
	Senior - 1 Month	\$27.00	REMOVE
Senior - 6 Months	\$119.00	REMOVE	
Senior - 1 Year	\$195.00	REMOVE	
	Family - 1 Month	\$81.00 + \$6.75 each youth	

EXHIBIT "A"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

	Family - 6 Months	\$356.00 + \$30.00 each youth	
	Family - 1 Year	\$583.00 + \$50.00 each youth	
	Single Adult Family - 1 Month	\$45.00 + \$6.75 each youth	
	Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth	
	Single Adult Family - 1 Year	\$324.00 + \$50.00 each youth	
<i>Definition of Family: Up to two domestic partnership adults and their children</i>			
Pool Rentals w/o Nessie	Lockers per Month / per Year	\$10.00 / \$100.00	
	[0-15] Up to 20 People with 2 Guards	[\$50.00] \$75.00/hr	
	[16-30] 21-40 People with 3 Guards	[\$75.00] \$100.00/hr	
	[31-45] 41-60 People with 4 Guards	[\$100.00] \$125.00/hr	
	[46-60] 61-80 People with 5 Guards	[\$125.00] \$150.00/hr	
	46-60 People with 6 Guards Duplicate	[\$150.00] \$175.00/hr	REMOVE
	Aquatics Inflatable (Nessie) per hour	\$50.00	NEW
	Water Polo Equipment per hour	\$25.00	NEW
Pool Rentals w/ Nessie	0-15 People with 3 Guards	\$75.00/hr	REMOVE
	16-30 People with 4 Guards	\$100.00/hr	REMOVE
	31-45 People with 5 Guards	\$125.00/hr	REMOVE
	46-60 People with 6 Guards	\$150.00/hr	REMOVE
Recreation Programs	Youth Basketball	\$50.00	REMOVE
	Wolfpack Wrestling	\$50.00	REMOVE
	Youth Sports Programs	\$50.00	NEW
	Youth Recreation Programs	Variable	NEW
	Summer Recreation	\$15.00/day	REMOVE
	Adult Sports & Recreation Programs	Variable	NEW
	Co-ed Softball	Variable	REMOVE
	Co-ed Adult Wallyball	Variable	REMOVE
	Lifeguard Class	Variable	REMOVE
	WSI Class	Variable	REMOVE

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City and Borough of Wrangell Schedule of Fees and Rates

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	Swim Camp	75.00	NEW
	Private Swim Lessons 30 minutes	30.00	NEW
	Swim Lessons	\$50.00	
Community Center Rentals	Gymnasium Per Hour	[30.00] \$40.00	
	Gymnasium Day	[170.00] \$220.00	
	Classroom Per Hour	\$25.00	
	Classroom Day	\$140.00	
	Kitchen Per Hour	\$25.00	
	Kitchen Per Day	\$140.00	
	Table + 6 Chairs	\$10.00/set	
	Bounce House - per hour	\$20.00	added "per hour"
	Inflatable Movie Screen per hour	\$20.00	NEW
	Volleyball Net and Equipment per hour	\$20.00	NEW
	Pickleball Equipment per hour	\$20.00	NEW
	[Tot Gym Toys] Basketballs/ Tot toys per use	\$5.00	
Park Rentals	Park Shelter Reservation - [Up to 3-hrs] half day	[\$15.00] \$20.00	
	Park Shelter Reservation - Over 3-hrs	\$30.00	
	Covered Basketball Court - half day	\$20.00	NEW
	Covered Basketball Court - full day	\$30.00	NEW
RV Park Rentals	Non-Electric Site / Night	\$20.00	
	Site with Electric Hook-Up / Night	\$30.00	
Kayak Storage Unit	Month	\$10.00	
	Annual	\$100.00	

end of section

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WML&P (Light Department)

Residential service (Schedule A)		
Rate:		
Customer charge		\$8.00 per month
Energy charge:		
0 - 300 KWH		[\$0.1448] \$0.1548 per KWH
301 - 1,200 KWH		[\$0.1191] \$0.1291 per KWH
Over 1,200 KWH		[\$0.0956] \$0.1056 per KWH
Small commercial service (Schedule B)		
Rate:		
Customer charge		\$9.00 per month
Energy charge:		[\$0.1341] \$0.1441 per KWH
Large commercial service (Schedule C)		
Rate:		
Customer charge		\$13.50 per month
Energy charge:		
0 - 70,000 KWH		[\$0.1245] \$0.1345 per KWH
Over 70,000 KWH		[\$0.1202] \$0.1302 per KWH
Rates for separately metered heat and hot water		
Rate:		
Customer charge		One-half the applicable monthly customer charge for the class of service
Energy Charge:		[\$0.0956] \$0.1056 per KWH

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Permits & Connections		
Residential Permit		\$100.00
Commercial Permit		\$200.00
Service Connection Change		\$270.00
Temporary Connection		\$110.00
The above fees include two inspections, one rough-in and one final. For each additional inspection made necessary for defective workmanship or material or recall by customer an additional charge of \$35.00 will be added.		
Note: Service Connections Fee as noted below apply to Service Connections not to exceed 150 feet. For Service Connections over 150 feet and do not require an additional pole, an additional \$3.00 per foot will be added.		
Residential Sgl. Phase (through 200 Amps)	Transformer is provided by WML&P	\$800
Residential Sgl. Phase (through 400 Amps)	Transformer is provided by WML&P	\$1,000
Commercial Sgl. Phase (through 200 Amps)	Transformer Cost is Additional	\$950
Commercial Sgl. Phase (above 200 Amps to 400 Amps)	Transformer Cost is Additional	\$1,200
Commercial Sgl. Phase (above 400 Amps)	Transformer Cost is Additional	\$1,600
Commercial Three Phase (through 200 Amps)	Transformer Cost is Additional	\$1,850
Commercial Three Phase (Over 200 Amps)	Plus \$10 per Transformer KVA Required /Transformer Cost is Additional	\$3,500
Overhead Secondary Pole Span (Up to 300 feet)		\$2,500
Overhead Primary Single Phase Pole Span (Up to 300 feet)		\$7,850
Overhead Primary Three Phase Pole Span (Up to 300 feet)		\$8,950

All Underground Service Extensions (both Single Phase and Three Phase) will be billed at actual Material and Labor Costs at the time of installation.

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PERMITS and APPLICATIONS

Building Permit	Residential	\$200.00	
	Commercial	\$300.00	
	Remodeling and Miscellaneous (residential)	\$100.00	
	Remodeling and Miscellaneous (commercial)	\$200.00	
Conditional Use Permit	Application	\$100.00	
	After-the-fact application	\$300.00	
Encroachment Permit	Application	\$100.00	NEW
Subdivisions	Preliminary Plat Submittal	\$100.00	NEW
Variance Permit	Application	\$100.00	
	After-the-fact application	\$300.00	
Application for rezone petition	Application	\$150.00	

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HARBOR AND PORT FACILITIES

Category	Description of Rate/Fee Type	Basis	Rate
Transient Moorage	Daily Moorage - Prepaid (per foot)	0-30 feet	[0.50] \$0.51
		31-55 feet	[0.60] \$0.62
		56-100 feet	[0.71] \$0.72
		101 feet and up	[1.10] \$1.12
	Daily Moorage - Invoiced (per foot) *Invoiced on a Monthly Basis	0-30 feet	[\$1.00] \$1.11
		31-55 feet	[\$1.20] \$1.34
		56-100 feet	[\$1.41] \$1.56
		101 feet and up	[\$2.20] \$2.45
	Designated Bow Tie Skiff Zone	flat fee per month	[\$35.00] \$38.89
	Monthly Moorage (per foot)	0-30 feet	[4.41] \$4.90
		31-55 feet	[4.97] \$5.52
		56-100 feet	[5.51] \$6.12
		101 feet and up	[6.62] \$7.35
Live Aboards (monthly)		[\$86.70] \$96.32	
Reserved Moorage	Annual Moorage (per foot)	0-30 feet	[30.91] \$34.34
		31-55 feet	[36.43] \$40.48
		56 feet and up	[41.96] \$46.62
		Wait List Deposit	\$50 for each reserved slot
Customer Service Moorage	Wait List Deposit	Each	[\$50.00] \$55.55
	Annual	N/A	1.5x the annual moorage rate
Electric Utility Service	Daily Utility Service (by amp size)	20 amp 120 v	[5.10] \$5.67
		30 amp 120 v	[8.16] \$9.07
		50 amp single phase	[10.20] \$11.33
		50 amp 3 phase	[30.60] \$31.21
		100 amp 3 phase	[51.00] \$56.66

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Outside Dock Face Moorage	Daily Outside Moorage (per foot)	00 – 99 feet	[1.23] \$1.37
		100 – 199 feet	[1.60] \$1.77
		200 – 299 feet	[1.78] \$1.98
		300 – 499 feet	[2.04] \$2.27
		500 – 599 feet	[2.40] \$2.67
		600 feet and up	[2.73] \$3.04
Inside Dock Face Moorage	Daily Inside Moorage (per foot)	00 – 99 feet	[1.23] \$1.37
		100 – 199 feet	[1.60] \$1.77
		200 – 299 feet	[1.78] \$1.98
		300 – 499 feet	[2.04] \$2.27
		500 – 599 feet	[2.40] \$2.67
		600 feet and up	[2.73] \$3.04
Barge Ramp Facility	Daily (per lineal foot)	Per foot (\$500.00 minimum)	[\$2.00] \$2.22
	Beach Landing (per lineal foot)	Per foot (\$25.00 minimum)	[\$0.10] \$0.11
Wharfage	General cargo	Per ton	[\$2.50] \$2.78
	Vehicles	Per ton	[\$2.50] \$2.78
	Explosives	Per ton	[\$6.25] \$6.94
	Lumber	Per thousand milled board	[\$1.00] \$1.11
	Empty containers	Each	[\$3.75] \$4.17
	Less than 500 tons of Sand and Gravel	Per ton	[\$1.00] \$1.11
	500 to 1500 tons of Sand and Gravel	Per ton	\$ 500 + (0.20/ton for each ton over 500)
	Greater than 1500 tons of Sand and Gravel	Per ton	\$ 800 + (0.05/ton for each ton over 500)
Storage	Outside Storage	Per foot	[0.51] \$0.57
Gridiron	Daily Use	Per foot	[1.02] \$1.13
Launch Ramp	Daily Fee	Per Launch	[\$10.00] \$12.00
	Annual Permit w/ stall	Flat fee	[\$25.00] \$28.00
	Annual Permit w/out stall	Flat fee	[\$50.00] \$55.00
Parking	No charge Parking limitations to be enforced by Wrangell PD		

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Harbormaster Services	Replace Mooring Lines	\$10 plus the cost of the line	
	Skiff Rental w/Personnel	Per hour (minimum of 1	[178.50] \$198.31
	Pumping		\$25/per pump + Labor
	Labor	Labor costs will be the actual costs of the employee. They will include wages and employee costs. Overtime and callout rates may also apply.	
	Raising of Boats	\$175 plus cost of materials and professional services	
Water Rates	Commercial and Industrial Water	See WMC 15.04.640	
Hoists	Use of Hoists	Per hour (Billed in 10min intervals)	\$ 30.00
Sea Plane Floats	Day Pass	Per day	[5.25] \$5.83
	Monthly Pass	Per month	[105.00] \$116.66
	Annual Permit (reserved)	Per year	[441.00] \$489.95
Impoundment Fee	Impounded vessel, vehicle, float, etc.	Per impound	[306.00] \$339.97
Summer Float Use	Transient Moorage (per foot)	0 80 feet	[0.66] \$0.74
		81 feet and up	[0.97] \$1.08
Passenger Vessels Motorized	Daily	Per departure	[10.20] \$11.33
	Monthly	Per foot /month	[2.04] \$2.27
	Annual	Flat Rate	[408.00] \$453.29
Port Development Fees	Daily	120 499	[1.53] \$2.27
		500 and up	[2.42] \$2.69
Lightering Fee	40 percent of applicable dockage and port fees		

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Marine Service Center Rates and Fees	Travel Lift Haul Out Rate (per foot)	0 40 feet	[13.92] \$15.46
		41 58 feet	[15.30] \$17.00
		59 75 feet	[16.59] \$18.43
		76 90 feet	[19.14] \$21.26
		91 120 feet	[21.68] \$24.09
		121 140 feet	[24.25] \$26.94
		141 feet and up	[26.43] \$29.36
	Travel Lift Minimum (Hourly Rate)	150 ton per hour use	[\$367.20] \$407.96
		300 ton per hour use	[612.00] \$679.93
	Environmental Fee	Per foot	[1.02] \$1.13
	Short Term Monthly Storage	Per square foot/per month	[0.80] \$0.89
	Long Term Monthly Storage	Per square foot/per month	[0.55] \$0.61
	Long Term Monthly Storage	Per square foot/per month	[1.10] \$1.22
	Inspection Hoist Fee	First 2 hours: 60 percent of haul out rate	
	Hydraulic Trailer Fee	Round trip	[10.67] \$11.85
One way (per foot)		[5.33] \$5.93	
Minimum Fee		[255.00] \$283.31	
Off site Transportation			
Long term Storage Reservation Fee		[102.00] \$113.32	
Business Lease Rates	***The marine service center business lease rates are		
Port Security Personnel	Cruise Ship Security Personnel	Per hour	\$ 30.00
Meyers Chuck	Transient Moorage (per foot)	Daily - Prepaid	\$ 0.20 REMOVE
		Daily Invoiced	[0.41] \$0.45
		Monthly	[1.79] \$1.98
	Reserved Moorage (Per foot)	Annual	[12.24] \$13.60
Commercial Passenger Vessel Wharfage	Passenger Wharfage Fees	Upon tie up	*\$5.00 per person
		For lightering	*\$3.00 per person

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Commercial Passenger Vessel Potable Water Fees		Water Fees by Vessel Length (Each Servicing)	
		Vessel Length	Fee
*All servicing is subject to availability. The Harbor Master and Public Works Director have full discretion on whether the Borough has sufficient supply to meet commercial passenger vessel fresh water demand.		199 feet or less	[60.00] \$66.66
		200 to 299 feet	[120.00] \$133.32
		300 to 399 feet	[180.00] \$199.98
		400 to 499 feet	[240.00] \$266.64
		500 to 599 feet	[360.00] \$399.96
		600 to 699 feet	[480.00] \$533.28
		700 to 799 feet	[600.00] \$666.60
		800 to 899 feet	[712.00] \$799.92
		900 to 1,100 feet	[840.00] \$933.24

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PUBLIC WORKS (Sanitation)

Container Size	1 Yard	[\$105.60] \$111.41	
	1.5 Yard	[\$151.20] \$159.52	
	2 Yard	[\$192.00] \$202.56	
	48 Gallon	[\$43.20] \$45.58	
	64 Gallon	[\$49.60] \$52.33	
	96 Gallon	[\$62.40] \$65.83	
Landfill Charges	Up to 1 cubic yard (minimum charge)	[\$18.00] \$20.00	
	Unsorted	\$36.00	NEW
	Each additional cubic yard	\$8.00	REMOVE
	Cars (each, with no tires and no fluids)	\$300.00	
	Cars (WITH tires and fluids)	Will not be accepted	
	Tires	\$4.00/each	
	Washers or Dryers (each)	\$40.00	
	Refrigerators and Freezers (each with Freon)	\$80.00	
	Cardboard, glass and aluminum (if separate)	Free	
Fees	Outside Business Hours Call-out Fee	\$150.00	NEW

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Specific Requirements for Landfill: The following list is items that need to be separated by the customer prior to bringing to the landfill:

Separation of Garbage:

A	Metal and Appliances
B	Wood and Paper
C	Batteries
D	Refrigerators and Freezers
E	Hazardous Waste, including but not limited to oil, gas, paint, antifreeze, and household chemicals
F	Glass
G	Aluminum
H	And other items as posted at the landfill or as directed by landfill personnel

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PUBLIC WORKS (Water)

Metered Rates

Residential Metered	Monthly base charge first 4,000 gallons	[\$40.25] \$44.28
	Charge additional 1,000 gallons	[\$3.77] \$4.15
Commercial Metered	Monthly base charge first 4,000 gallons	[\$40.25] \$44.28
	Charge per additional 1,000 gallons	[\$3.77] \$4.15
Large Commercial Metered	Monthly base charge first 5,000 gallons	[\$604.01] \$664.41
	Per additional 1,000 gallons	[\$2.46] \$2.71

Unmetered Rates

Residential Commercial/Industrial	[\$61.30] \$67.42
Bakeries	[\$232.10] \$116.06
Bars	[\$232.10] \$255.31
Barbershop – one chair	[\$57.98] \$63.78
Barbershop – per each additional chair	[\$46.42] \$51.07
Beauty Shop – one basin	[\$57.98] \$63.78
Beauty Shop – per additional basin	[\$46.42] \$51.07
Bed and Breakfast within Single-Family Residential – per rental unit	[\$12.26] \$13.48
Churches	[\$57.98] 63.78
Cleaners and Cleaning Plant	[\$115.79] \$127.37
Clubs, Lodges – w/o Bar or Restaurant Facilities	[\$57.98] \$63.78
Clubs, Lodges – w/Bar or Restaurant Facilities	[\$115.97] \$127.57
Cold Storage Plants	[\$1237.47] \$1361.22
Convenience Stores	[\$33.51] \$57.98
Vehicle and Marine Service Stations, Car Lots – w/o Wash Racks	[\$115.79] \$127.37
Grocery Stores – w/o Meat Market	[\$86.75] \$174.09
Grocery Stores – w/Meat Market	[\$179.61] \$232.12
Hospital	\$461.23 REMOVE
Hydrants, Fire – each	[\$36.76] \$40.44
Hotels and Motels – 10 Rooms or Less	[\$174.04] \$191.45
Hotels and Motels – Over 10 Rooms, per additional room	[\$12.91] \$14.20

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Laundromats, Self Service – Under 30-lb. Capacity, per machine		[\$70.84] \$30.00
Laundromats, Self Service – 30 lbs. or Over Capacity, per machine		[\$123.58] \$35.00
Multifamily per unit (4 units and above)		[\$46.97] \$51.67
Office Building – base rate first plumbed space		[\$61.31] \$67.44
Office Building – each additional plumbed space		[\$38.32] \$42.16
Offices w/Additional Laboratory and/or X-Ray Unit		[\$122.61] \$134.88
Dental Offices w/o Laboratory and/or X-Ray Unit		\$61.34
Plane Floats		[\$115.79] \$127.37
Public Showers – first two stalls		[\$61.97] \$68.17
Unmetered Rates		
Public Showers – per additional stall		[\$15.10] \$16.62
Ranger District		[\$594.51] \$653.97
Restaurant, Lunch Counters, Etc. – Up to and Including 30 Seats		[\$174.04] \$174.09
Restaurant, Lunch Counters, Etc. – Over 30 Seats		[\$232.12] \$255.33
Fountain only		[\$57.98] \$63.78
Schools, per classroom		[\$38.32] \$42.16
Shops and Stores		[\$57.98] \$63.78
Everything Else		[\$61.31] \$67.44
Standby Fire Protection		[\$36.76] \$40.44
Fees		
Deposit required		\$25.00
Meter deposit required		\$100.00
Service turnoff for delinquent accounts - Charges	Disconnect Service Charge	\$50.00
	Reconnection Service Charge	\$50.00
Meter accuracy - Testing upon customer request	For meters one inch and smaller. For meters larger than one inch, shall be an estimate of the cost of testing the meter as determined by the Public Works Director.	\$50.00
Outside of Business Hours - Call out Fee		\$150.00 NEW

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Service connection charges	Size of Service (in inches)	Minimum Charges
	3/4	\$350.00
	1	\$450.00
	2	\$600.00
	3 and over	\$700.00

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PUBLIC WORKS (Sewer)

Class A Residential	
Monthly Residential Charge	[\$49.30] \$56.70
Vacation Rate	[\$12.33] \$14.18
Class B Commercial	
Bakeries	[\$147.93] \$85.06
With Initial Prep off Premises	\$73.96
Bars	[\$147.93] \$170.12
Barbershop – two chairs	[\$49.30] \$56.70
Barbershop – per each additional chair	[\$24.65] \$28.35
Beauty Shop – two basin	[\$49.30] \$56.70
Beauty Shop – per additional basin	[\$24.65] \$28.35
Bed and Breakfast within Single Family Residential – per rental unit	[\$9.86] \$11.34
Canneries	[\$49.30] \$56.70
Canneries – Shellfish	special
Canneries – Fish Processing	special
Canneries – Rinsing and Packaging Only	special
Canneries – Saltwater Process Only	special
Churches	[\$49.30] \$56.70
Cleaners and Cleaning Plant	[\$98.60] \$113.39
Clubs, Lodges – w/o Bar or Restaurant Facilities	[\$49.30] \$56.70
Clubs, Lodges – w/ Bar or Restaurant Facilities	[\$98.60] \$113.39
Cold Storage Plants	special
Convenience Stores	[\$27.77] \$56.70
Docks	[\$49.30] \$56.70
Garage, Service Station, Car Lots – w/o Wash Racks	[\$49.30] \$56.70
Garage, Service Station, Car Lots – w/ Wash Racks	[\$98.60] \$113.39
Grocery Stores – w/o meat market	[\$49.30] \$85.06
Grocery Stores – w/ meat market	[\$98.60] \$170.12
Hotels and Motels – First 10 rooms or less	[\$147.93] \$170.12

Remove

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Hotels and Motels – Over 10 Rooms, Per Room	[\$9.83] \$11.30
Hospital – 2 ERUs + Per Bed Charge of 0.4 ERU per 24 Beds	[\$572.08] \$657.89
Laundromats, Under 30- Pound Capacity	[\$24.65] \$15.00
Laundromats, 30 Pound or Over Capacity	[\$73.96] \$20.00
Multifamily per unit	[\$49.30] \$56.70
Office Building – Per employee	[\$4.90] \$5.64
Office Building – Each additional plumbed office	[\$49.30] \$56.70
Office Building – Each additional unplumbed office	[\$9.83] \$11.30
Class B Commercial	
Offices – Medical	[\$27.77] \$31.94
Offices – Medical – w/ laboratory and/or X-Ray Unit	[\$98.60] \$113.39
Offices – Medical – w/o laboratory and/or X-Ray Unit	[\$49.30] \$56.70
Public Showers – First two Stalls	[\$49.30] \$56.70
Public Showers – Per additional stall	[\$9.83] \$11.30
Ranger District	[\$384.67] \$442.37
Restaurant, Lunch Counters, Etc. – Up to and including 30 seats	[\$147.93] \$170.12
Restaurant, Lunch Counters, Etc. – each additional 20 seats or fraction thereof	[\$49.30] \$56.70
Lunch Counters, Drive-Ins or Fast Food, of less than 30 seats	[\$73.96] \$85.06
Industrial	special
Schools, per Classroom	[\$21.18] \$24.36
Shops, Stores, Dry Goods, Gifts, Etc.	[\$49.30] \$56.70
Swimming Pool, Public	[\$394.53] \$453.71
Rooming Houses	[\$49.30] \$56.70
Rooming Houses per bed	[\$9.83] \$11.30
Service Connection Charge (not including labor & materials)	[\$250.00] \$287.50

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CEMETERIES

Single Grave Plot		\$1,000
Opening/Closing Plot	Monday-Friday (9am-4pm)	\$900
Opening/Closing Plot	Weekend-Holiday-after hours	\$1,500
Burial-Cremated Remains to grave-plot	Monday-Friday (9am-4pm)	\$180
Burial-Cremated Remains to grave-plot	Weekend-Holiday-after hours	\$360
Headstone Installation		\$200
Columbariums		
Niche		\$550.00
Opening/Closing Niche	Monday-Friday (9am-4pm)	\$120.00
Opening/Closing Niche	Weekend-Holiday-after hours	\$330.00
Niche Plaque Installation	Monday-Friday (9am-4pm) only	\$120.00
Memorial Space		\$100.00
Memorial Plaque Installation	Monday-Friday (9am-4pm) only	\$35.00
Niche and Memorial Plaques are quoted by Clerk		

Maximum of 2 Full-Casket Burial Plots and 2 Niches in the Columbarium can be reserved at a time (immediate family members)

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EXHIBIT "B"

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Museum/Civic Center

Wrangell Museum Admission Rates

Adult walk-ins			\$8.00
Senior citizens (60+)			\$6.00
Children under 12			\$5.00
Organized group tours, 10 or more			\$5.00 each
School groups			Free
Friends of the Museum			Free

Regular Room Rental Rates	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$400	\$500	\$600
Half Civic Center	\$200	\$250	\$300
Classroom	\$175	\$200	\$225
Half Classroom	\$100	\$125	\$150
Lobby with another rental	\$75	\$100	\$125
Lobby only	\$175	\$200	\$225
Small Theater	\$125	\$150	\$175
Kitchen	\$100	\$125	\$150
Bar Fee	\$125	\$175	\$225
Beverage Service (coffee, tea, water)	\$75	\$100	\$125
Multimedia (sound system, projector, etc.)	\$50	\$75	\$100
Outside of normal working hours 8-5	\$75 additional fee		

EXHIBIT "B"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

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Wrangell Local Non-Profit Rates	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$350	\$450	\$550
Half Civic Center	\$175	\$225	\$275
Classroom	\$150	\$175	\$200
Half Classroom	\$75	\$100	\$125
Lobby with another rental	\$50	\$75	\$100
Lobby only	\$150	\$175	\$200
Small Theater	\$100	\$125	\$150
Wrangell Local Non-Profit Rates	1-4 hours	5-8 hours	Over 8 hours
Kitchen	\$75	\$100	\$125
Bar Fee	\$100	\$150	\$200
Beverage Service (coffee, tea, water)	\$50	\$75	\$100
Multimedia (sound system, projector, etc.)	\$25	\$50	\$75
Outside of normal working hours 8-5	\$50 additional fee		
Birthday Party (during regular movie)	\$75		
Birthday Party (private, older movie)	\$100		
Additional Fees			
Tablecloths	\$7 each	Table skirting	\$10 each table
Table napkins (cloth)	\$.50 each	Stage with stairs/skirting	\$200

end of section

EXHIBIT "B"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

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PARKS AND RECREATION FACILITIES/PARTICIPATION

Child	6 years old and under		new
Youth	7 years old to 13 years old		new
Young Adult	14 years old to 17 years old		new
Adult	18 years old to 64 Years old		new
Senior	65 years old and older		new
Pool, Weight Room, Showers	[4 years and under] 6 Years and Under	[2.00] FREE	Children 6 and under need to be accompanied by an adult
	[5 years to 17] 7 Years to 12 Years	[3.00] \$2.00	This age group only has access to the pool facility
	13 Years to 17 Years	\$3.00	This age group gains access to the cardi and weight equip.
	18 Years and Older	\$5.00	
	Seniors: 65 Years+	\$3.00	
	Veterans	\$3.00	
	Families	\$12.00	
	Towels	Free	remove
	Disabled	Free	
		10 Punch Pass	10% Discount
	20 Punch Pass	20% Discount	
Pool Passes	Youth - 1 Month	\$18.00	NEW - reflects the new fee for daily entry
	Youth - 6 Months	\$80.00	
	Youth - 1 Year	\$130.00	
	Young Adult, Senior & Veterans - 1 Month	\$27.00	Equation for calculating passes is as follows: 1 Mo = 25% discount (based on 3X/wk use) / 3-Mo = 35% discount / 6-Mo = 45% discount / Annual = 55% discount
	Young Adult, Senior & Veterans- 6 Months	\$119.00	
	Young Adult, Senior & Veterans - 1 Year	\$195.00	
	Adult - 1 Month	\$45.00	
	Adult - 6 Months	\$198.00	
	Adult - 1 Year	\$324.00	
	Senior - 1 Month	\$27.00	
Senior - 6 Months	\$119.00		
Senior - 1 Year	\$195.00		

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Item b.

City and Borough of Wrangell Schedule of Fees and Rates		
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	Family - 1 Month	\$81.00 + \$6.75 each youth
	Family - 6 Months	\$356.00 + \$30.00 each youth
	Family - 1 Year	\$583.00 + \$50.00 each youth
	Single Adult Family - 1 Month	\$45.00 + \$6.75 each youth
	Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth
	Single Adult Family - 1 Year	each youth
<i>Definition of Family: Up to two domestic partnership adults and their children</i>		
Pool Rentals w/o Nessie	Lockers per Month / per Year	\$10.00 / \$100.00
	[0-15] Up to 20 People with 2 Guards	[\$50.00] \$75.00/hr
	[16-30] 21-40 People with 3 Guards	[\$75.00] \$100.00/hr
	[31-45] 41-60 People with 4 Guards	[\$100.00] \$125.00/hr
	[46-60] 61-80 People with 5 Guards	[\$125.00] \$150.00/hr
	46-60 People with 6 Guards Duplicate	\$150.00/hr
	Aquatics Inflatable (Nessie) per hour	\$50.00
	Water Polo Equipment per hour	\$25.00
Pool Rentals w/Nessie	0-15 People with 3 Guards	\$75.00/hr
	16-30 People with 4 Guards	\$100.00/hr
	31-45 People with 5 Guards	\$125.00/hr
	46-60 People with 6 Guards	\$150.00/hr
Recreation Programs	Youth Basketball	\$50.00
	Wolfpack Wrestling	\$50.00
	Youth Sports Programs	\$50.00
	Youth Recreation Programs	Variable
	Summer Recreation	\$15.00/day
	Adult Sports & Recreation Programs	Variable
	Co-ed Softball	Variable
	Co-ed Adult Wallyball	Variable

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Item b.

City and Borough of Wrangell Schedule of Fees and Rates		
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	Lifeguard Class	Variable
	WSI Class	Variable
	Swim Camp	75.00
	Private Swim Lessons 30 minutes	30.00
	Swim Lessons	\$50.00
Community Center Rentals	Gymnasium Per Hour	[30.00] \$40.00
	Gymnasium Day	[170.00] \$220.00
	Classroom Per Hour	\$25.00
	Classroom Day	\$140.00
	Kitchen Per Hour	\$25.00
	Kitchen Per Day	\$140.00
	Table + 6 Chairs	\$10.00/set
	Bounce House - per hour	\$20.00
	Inflatable Movie Screen per hour	\$20.00
	Volleyball Net and Equipment per hour	\$20.00
	Pickleball Equipment per hour	\$20.00
	[Tot Gym Toys] Basketballs/ Tot toys per use	\$5.00
Park Rentals	Park Shelter Reservation - [Up to 3-hrs] half day	[\$15.00] \$20.00
	Park Shelter Reservation - Over 3-hrs	\$30.00
	Covered Basketball Court - half day	\$20.00
	Covered Basketball Court - full day	\$30.00
RV Park Rentals	Non-Electric Site / Night	\$20.00
	Site with Electric Hook-Up / Night	\$30.00
Kayak Storage Unit	Month	\$10.00
	Annual	\$100.00

remove

remove

new

new

added "per hour"

new

new

new

new

new

end of section

EXHIBIT "B"

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City and Borough of Wrangell Schedule of Fees and Rates		
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<u>WML&P (Light Department)</u>		
Residential service (Schedule A)		
Rate:		
Customer charge		\$8.00 per month
Energy charge:		
0 - 300 KWH		[\$0.1448] \$0.1498 per KWH
301 - 1,200 KWH		[\$0.1191] \$0.1241 per KWH
Over 1,200 KWH		[\$0.0956] \$0.1006 per KWH
Small commercial service (Schedule B)		
Rate:		
Customer charge		\$9.00 per month
Energy charge:		[\$0.1341] \$0.1391 per KWH
Large commercial service (Schedule C)		
Rate:		
Customer charge		\$13.50 per month
Energy charge:		
0 - 70,000 KWH		[\$0.1245] \$0.1295 per KWH
Over 70,000 KWH		[\$0.1202] \$0.1252 per KWH
Rates for separately metered heat and hot water		
Rate:		
Customer charge	One-half the applicable monthly customer charge for the class of service	
Energy Charge:		[\$0.0956] \$0.1006 per KWH

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City and Borough of Wrangell Schedule of Fees and Rates		
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Permits & Connections		
Residential Permit		\$100.00
Commercial Permit		\$200.00
Service Connection Change		\$270.00
Temporary Connection		\$110.00
The above fees include two inspections, one rough-in and one final. For each additional inspection made necessary for defective workmanship or material or recall by customer an additional charge of \$35.00 will be added.		
Note: Service Connections Fee as noted below apply to Service Connections not to exceed 150 feet. For Service Connections over 150 feet and do not require an additional pole, an additional \$3.00 per foot will be added.		
Residential Sgl. Phase (through 200 Amps)	Transformer is provided by WML&P	\$800
Residential Sgl. Phase (through 400 Amps)	Transformer is provided by WML&P	\$1,000
Commercial Sgl. Phase (through 200 Amps)	Transformer Cost is Additional	\$950
Commercial Sgl. Phase (above 200 Amps to 400 Amps)	Transformer Cost is Additional	\$1,200
Commercial Sgl. Phase (above 400 Amps)	Transformer Cost is Additional	\$1,600
Commercial Three Phase (through 200 Amps)	Transformer Cost is Additional	\$1,850
Commercial Three Phase (Over 200 Amps)	Plus \$10 per Transformer KVA Required /Transformer Cost is Additional	\$3,500
Overhead Secondary Pole Span (Up to 300 feet)		\$2,500
Overhead Primary Single Phase Pole Span (Up to 300 feet)		\$7,850
Overhead Primary Three Phase Pole Span (Up to 300 feet)		\$8,950
All Underground Service Extensions (both Single Phase and Three Phase) will be billed at actual Material and Labor Costs at the time of installation.		

end of section

EXHIBIT "B"

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City and Borough of Wrangell Schedule of Fees and Rates		
<i>Effective: XXXXX 2023</i>		
<u>PERMITS and APPLICATIONS</u>		
Building Permit	Residential	\$200.00
	Commercial	\$300.00
	Remodeling and Miscellaneous (residential)	\$100.00
	Remodeling and Miscellaneous (commercial)	\$200.00
Conditional Use Permit	Application	\$100.00
	After-the-fact application	\$300.00
Encroachment Permit	Application	\$100.00
Subdivisions	Preliminary Plat Submittal	\$100.00
Variance Permit	Application	\$100.00
	After-the-fact application	\$300.00
Application for rezone petition	Application	\$150.00

end of section

EXHIBIT "B"

Item b.

City and Borough of Wrangell Schedule of Fees and Rates

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HARBOR AND PORT FACILITIES

Category	Description of Rate/Fee Type	Basis	Rate
Transient Moorage	Daily Moorage — Prepaid (per foot)	0-30 feet	[0.50] \$0.51 <small>remove</small>
		31-55 feet	[0.60] \$0.62 <small>remove</small>
		56-100 feet	[0.71] \$0.72 <small>remove</small>
		101 feet and up	[1.10] \$1.12 <small>remove</small>
Transient Moorage	Daily Moorage - Invoiced (per foot) *Invoiced on a Monthly Basis	0-30 feet	[\$1.00] \$1.05
		31-55 feet	[\$1.20] \$1.26
		56-100 feet	[\$1.41] \$1.48
		101 feet and up	[\$2.20] \$2.31
	Designated Bow Tie Skiff Zone	flat fee per month	[\$35.00] \$36.75
		Monthly Moorage (per foot)	0-30 feet
	31-55 feet		[4.97] \$5.22
	56-100 feet		[5.51] \$5.79
	101 feet and up		[6.62] \$6.95
	Reserved Moorage	Annual Moorage (per foot)	Live Aboards (monthly)
0-30 feet			[\$30.91] \$32.46
31-55 feet			[\$36.43] \$38.25
56 feet and up			[\$41.96] \$44.06
Customer Service Moorage	Wait List Deposit	Each	\$50 for each reserved slot
	Wait List Deposit	Each	[\$50.00] \$52.50
	Annual	N/A	1.5x the annual moorage rate

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Electric Utility Service	Daily Utility Service (by amp size)	20 amp 120 v	[5.10] \$5.36
		30 amp 120 v	[8.16] \$8.57
		50 amp single phase	[10.20] \$10.71
		50 amp 3 phase	[30.60] \$32.13
		100 amp 3 phase	[51.00] \$53.55
Outside Dock Face Moorage	Daily Outside Moorage (per foot)	00 – 99 feet	[1.23] \$1.29
		100 – 199 feet	[1.60] \$1.68
		200 – 299 feet	[1.78] \$1.87
		300 – 499 feet	[2.04] \$2.14
		500 – 599 feet	[2.40] \$2.52
		600 feet and up	[2.73] \$2.87
Inside Dock Face Moorage	Daily Inside Moorage (per foot)	00 – 99 feet	[1.23] \$1.29
		100 – 199 feet	[1.60] \$1.68
		200 – 299 feet	[1.78] \$1.87
		300 – 499 feet	[2.04] \$2.14
		500 – 599 feet	[2.40] \$2.52
		600 feet and up	[2.73] \$2.87
Barge Ramp Facility	Daily (per lineal foot)	Per foot (\$500.00 minimum)	[\$2.00] \$2.10
	Beach Landing (per lineal foot)	Per foot (\$25.00 minimum)	[\$0.10] \$0.11
Wharfage	General cargo	Per ton	[\$2.50] \$2.63
	Vehicles	Per ton	[\$2.50] \$2.63
	Explosives	Per ton	[\$6.25] \$6.56
	Lumber	Per thousand milled board	[\$1.00] \$1.05
	Empty containers	Each	[\$3.75] \$3.94
	Less than 500 tons of Sand and Gravel	Per ton	[\$1.00] \$1.05
	500 to 1500 tons of Sand and Gravel	Per ton	\$ 500 + (0.20/ton for each ton over 500)
	Greater than 1500 tons of Sand and Gravel	Per ton	\$ 800 + (0.05/ton for each ton over 500)

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City and Borough of Wrangell Schedule of Fees and Rates

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Storage	Outside Storage	Per foot	[0.51] \$0.54
Gridiron	Daily Use	Per foot	[1.02] \$1.07
Launch Ramp	Daily Fee	Per Launch	[\$10.00] \$10.50
	Annual Permit w/ stall	Flat fee	[\$25.00] \$26.25
	Annual Permit w/out stall	Flat fee	[\$50.00] \$52.50
Parking	No charge Parking limitations to be enforced by Wrangell PD		
Harbormaster Services	Replace Mooring Lines	\$10 plus the cost of the line	
	Skiff Rental w/Personnel	Per hour (minimum of 1	[178.50] \$187.43
	Pumping	\$25/per pump + Labor	
	Labor	Labor costs will be the actual costs of the employee. They will include wages and employee costs. Overtime and callout rates may also apply.	
	Raising of Boats	\$175 plus cost of materials and professional services	
Water Rates	Commercial and Industrial Water	See WMC 15.04.640	
Hoists	Use of Hoists	Per hour (Billed in 10min intervals)	\$ 30.00
Sea Plane Floats	Day Pass	Per day	[5.25] \$5.51
	Monthly Pass	Per month	[105.00] \$110.25
	Annual Permit (reserved)	Per year	[441.00] \$463.05
Impoundment Fee	Impounded vessel, vehicle, float, etc.	Per impound	[306.00] \$321.30
Summer Float Use	Transient Moorage (per foot)	0 80 feet	[0.66] \$0.69
		81 feet and up	[0.97] \$1.02
Passenger Vessels Motorized	Daily	Per departure	[10.20] \$10.71
	Monthly	Per foot /month	[2.04] \$2.14
	Annual	Flat Rate	[408.00] \$428.40
Port Development Fees	Daily	120 499	[1.53] \$1.61
		500 and up	[2.42] \$2.54
Lightering Fee	40 percent of applicable dockage and port fees		

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City and Borough of Wrangell Schedule of Fees and Rates

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Marine Service Center Rates and Fees	Travel Lift Haul Out Rate (per foot)	0 40 feet	[13.92] \$14.62
		41 58 feet	[15.30] \$16.07
		59 75 feet	[16.59] \$17.42
		76 90 feet	[19.14] \$20.10
		91 120 feet	[21.68] \$22.76
		121 140 feet	[24.25] \$25.46
		141 feet and up	[26.43] \$27.75
	Travel Lift Minimum (Hourly Rate)	150 ton per hour use	[\$367.20] \$385.56
		300 ton per hour use	[612.00] \$642.60
	Environmental Fee	Per foot	[1.02] \$1.07
	Short Term Monthly Storage	Per square foot/per month	[0.80] \$0.84
	Long Term Monthly Storage	Per square foot/per month	[0.55] \$0.58
	Long Term Monthly Storage	Per square foot/per month	[1.10] \$1.16
	Inspection Hoist Fee	First 2 hours: 60 percent of haul out rate	
	Hydraulic Trailer Fee	Round trip	[10.67] \$11.20
One way (per foot)		[5.33] \$5.60	
Minimum Fee		[255.00] \$267.75	
Off site Transportation			
Long term Storage Reservation Fee		[102.00] \$107.10	
Business Lease Rates	***The marine service center business lease rates are		
Port Security Personnel	Cruise Ship Security Personnel	Per hour	[\$30.00] \$31.50
		Daily Invoiced	[0.41] \$0.43
		Monthly	[1.79] \$1.88
	Reserved Moorage (Per foot)	Annual	[12.24] \$12.85
Commercial Passenger Vessel Wharfage	Passenger Wharfage Fees	Upon tie up	*\$5.00 per person
		For lightering	*\$3.00 per person

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City and Borough of Wrangell Schedule of Fees and Rates

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Commercial Passenger Vessel Potable Water Fees	Water Fees by Vessel Length (Each Servicing) *All servicing is subject to availability. The Harbor Master and Public Works Director have full discretion on whether the Borough has sufficient supply to meet commercial passenger vessel fresh water demand.	199 feet or less	[60.00] \$63.00
		200 to 299 feet	[120.00] \$126.00
		300 to 399 feet	[180.00] \$189.00
		400 to 499 feet	[240.00] \$252.00
		500 to 599 feet	[360.00] \$378.00
		600 to 699 feet	[480.00] \$504.00
		700 to 799 feet	[600.00] \$630.00
		800 to 899 feet	[712.00] \$747.60
		900 to 1,100 feet	[840.00] \$882.00

end of section

EXHIBIT "B"

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City and Borough of Wrangell Schedule of Fees and Rates

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PUBLIC WORKS (Sanitation)

Container Size	1 Yard	[\$105.60] \$110.88
	1.5 Yard	[\$151.20] \$158.76
	2 Yard	[\$192.00] \$201.60
	48 Gallon	[\$43.20] \$45.36
	64 Gallon	[\$49.60] \$52.08
	96 Gallon	[\$62.40] \$65.52
Landfill Charges	Up to 1 cubic yard (minimum charge)	[\$18.00] \$18.90
	Unsorted	\$36.00
	Cars (each, with no tires and no fluids)	\$300.00
	Cars (WITH tires and fluids)	Will not be accepted
	Tires	\$4.00/each
	Washers or Dryers (each)	\$40.00
	Refrigerators and Freezers (each with Freon)	\$80.00
	Cardboard, glass and aluminum (if separate)	Free
Fees	Outside Business Hours Call-out Fee	\$150.00

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Specific Requirements for Landfill: The following list is items that need to be separated by the customer prior to bringing to the landfill:

Separation of Garbage:

A	Metal and Appliances
B	Wood and Paper
C	Batteries
D	Refrigerators and Freezers
E	Hazardous Waste, including but not limited to oil, gas, paint, antifreeze, and household chemicals
F	Glass
G	Aluminum
H	And other items as posted at the landfill or as directed by landfill personnel

end of section

EXHIBIT "B"

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City and Borough of Wrangell Schedule of Fees and Rates

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PUBLIC WORKS (Water)

Metered Rates

Residential Metered	Monthly base charge first 4,000 gallons	[\$40.25] \$44.28
	Charge additional 1,000 gallons	[\$3.77] \$4.15
Commercial Metered	Monthly base charge first 4,000 gallons	[\$40.25] \$44.28
	Charge per additional 1,000 gallons	[\$3.77] \$4.15
Large Commercial Metered	Monthly base charge first 5,000 gallons	[\$604.01] \$664.41
	Per additional 1,000 gallons	[\$2.46] \$2.71

Unmetered Rates

Residential Commercial/Industrial	[\$61.30] \$67.42
Bakeries	[\$232.10] \$116.06
Bars	[\$232.10] \$255.31
Barbershop – one chair	[\$57.98] \$63.78
Barbershop – per each additional chair	[\$46.42] \$51.07
Beauty Shop – one basin	[\$57.98] \$63.78
Beauty Shop – per additional basin	[\$46.42] \$51.07
Bed and Breakfast within Single-Family Residential – per rental unit	[\$12.26] \$13.48
Churches	[\$57.98] 63.78
Cleaners and Cleaning Plant	[\$115.79] \$127.37
Clubs, Lodges – w/o Bar or Restaurant Facilities	[\$57.98] \$63.78
Clubs, Lodges – w/Bar or Restaurant Facilities	[\$115.97] \$127.57
Cold Storage Plants	[\$1237.47] \$1361.22
Convenience Stores	[\$33.51] \$57.98
Vehicle and Marine Service Stations, Car Lots – w/o Wash Racks	[\$115.79] \$127.37
Grocery Stores – w/o Meat Market	[\$86.75] \$174.09
Grocery Stores – w/Meat Market	[\$179.61] \$232.12
Hydrants, Fire – each	[\$36.76] \$40.44
Hotels and Motels – 10 Rooms or Less	[\$174.04] \$191.45

EXHIBIT "B"

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City and Borough of Wrangell Schedule of Fees and Rates

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Hotels and Motels – Over 10 Rooms, per additional room		[\$12.91] \$14.20
Laundromats, Self Service – Under 30-lb. Capacity, per machine		[\$70.84] \$30.00
Laundromats, Self Service – 30 lbs. or Over Capacity, per machine		[\$123.58] \$35.00
Multifamily per unit (4 units and above)		[\$46.97] \$51.67
Office Building – base rate first plumbed space		[\$61.31] \$67.44
Office Building – each additional plumbed space		[\$38.32] \$42.16
Offices w/Additional Laboratory and/or X-Ray Unit		[\$122.61] \$134.88
Plane Floats		[\$115.79] \$127.37
Public Showers – first two stalls		[\$61.97] \$68.17
Unmetered Rates		
Public Showers – per additional stall		[\$15.10] \$16.62
Ranger District		[\$594.51] \$653.97
Restaurant, Lunch Counters, Etc. – Up to and Including 30 Seats		[\$174.04] \$174.09
Restaurant, Lunch Counters, Etc. – Over 30 Seats		[\$232.12] \$255.33
Fountain only		[\$57.98] \$63.78
Schools, per classroom		[\$38.32] \$42.16
Shops and Stores		[\$57.98] \$63.78
Everything Else		[\$61.31] \$67.44
Standby Fire Protection		[\$36.76] \$40.44
Fees		
Deposit required		\$25.00
Meter deposit required		\$100.00
Service turnoff for delinquent accounts - Charges	Disconnect Service Charge	\$50.00
	Reconnection Service Charge	\$50.00
Meter accuracy - Testing upon customer request	For meters one inch and smaller. For meters larger than one inch, shall be an estimate of the cost of testing the meter as determined by the Public Works Director.	\$50.00
Outside of Business Hours - Call out Fee		\$150.00

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City and Borough of Wrangell Schedule of Fees and Rates

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Service connection charges	Size of Service (in inches)	Minimum Charges
	3/4	\$350.00
	1	\$450.00
	2	\$600.00
	3 and over	\$700.00

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PUBLIC WORKS (Sewer)

Class A Residential	
Monthly Residential Charge	[\$49.30] \$56.70
Vacation Rate	[\$12.33] \$14.18
Class B Commercial	
Bakeries	[\$147.93] \$85.06
Bars	[\$147.93] \$170.12
Barbershop – two chairs	[\$49.30] \$56.70
Barbershop – per each additional chair	[\$24.65] \$28.35
Beauty Shop – two basin	[\$49.30] \$56.70
Beauty Shop – per additional basin	[\$24.65] \$28.35
Bed and Breakfast within Single Family Residential – per rental unit	[\$9.86] \$11.34
Canneries	[\$49.30] \$56.70
Canneries – Shellfish	special
Canneries – Fish Processing	special
Canneries – Rinsing and Packaging Only	special
Canneries – Saltwater Process Only	special
Churches	[\$49.30] \$56.70
Cleaners and Cleaning Plant	[\$98.60] \$113.39
Clubs, Lodges – w/o Bar or Restaurant Facilities	[\$49.30] \$56.70
Clubs, Lodges – w/ Bar or Restaurant Facilities	[\$98.60] \$113.39
Cold Storage Plants	special
Convenience Stores	[\$27.77] \$56.70
Docks	[\$49.30] \$56.70
Garage, Service Station, Car Lots – w/o Wash Racks	[\$49.30] \$56.70
Garage, Service Station, Car Lots – w/ Wash Racks	[\$98.60] \$113.39
Grocery Stores – w/o meat market	[\$49.30] \$85.06
Grocery Stores – w/ meat market	[\$98.60] \$170.12

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City and Borough of Wrangell Schedule of Fees and Rates

Effective: XXXXX 2023

Hotels and Motels – First 10 rooms or less	[\$147.93] \$170.12
Hotels and Motels – Over 10 Rooms, Per Room	[\$9.83] \$11.30
Hospital – 2 ERUs + Per Bed Charge of 0.4 ERU per 24 Beds	[\$572.08] \$657.89
Laundromats, Under 30- Pound Capacity	[\$24.65] \$15.00
Laundromats, 30 Pound or Over Capacity	[\$73.96] \$20.00
Multifamily per unit	[\$49.30] \$56.70
Office Building – Per employee	[\$4.90] \$5.64
Office Building – Each additional plumbed office	[\$49.30] \$56.70
Office Building – Each additional unplumbed office	[\$9.83] \$11.30
Class B Commercial	
Offices – Medical	[\$27.77] \$31.94
Offices – Medical – w/ laboratory and/or X-Ray Unit	[\$98.60] \$113.39
Offices – Medical – w/o laboratory and/or X-Ray Unit	[\$49.30] \$56.70
Public Showers – First two Stalls	[\$49.30] \$56.70
Public Showers – Per additional stall	[\$9.83] \$11.30
Ranger District	[\$384.67] \$442.37
Restaurant, Lunch Counters, Etc. – Up to and including 30 seats	[\$147.93] \$170.12
Restaurant, Lunch Counters, Etc. – each additional 20 seats or fraction thereof	[\$49.30] \$56.70
Lunch Counters, Drive-Ins or Fast Food, of less than 30 seats	[\$73.96] \$85.06
Industrial	special
Schools, per Classroom	[\$21.18] \$24.36
Shops, Stores, Dry Goods, Gifts, Etc.	[\$49.30] \$56.70
Swimming Pool, Public	[\$394.53] \$453.71
Rooming Houses	[\$49.30] \$56.70
Rooming Houses per bed	[\$9.83] \$11.30
Service Connection Charge (not including labor & materials)	[\$250.00] \$287.50

end of section

ANNUAL RATE REVIEW

CITY & BOROUGH OF WRANGELL

Mason Villarma, Borough Finance Director

WORK SESSION AGENDA

- Process and Goals
- Key Considerations When Addressing Rates
- WML&P (Electric) Fund
- Water Fund
- Ports & Harbors Fund
- Wastewater Fund
- Sanitation Fund
- Discussion

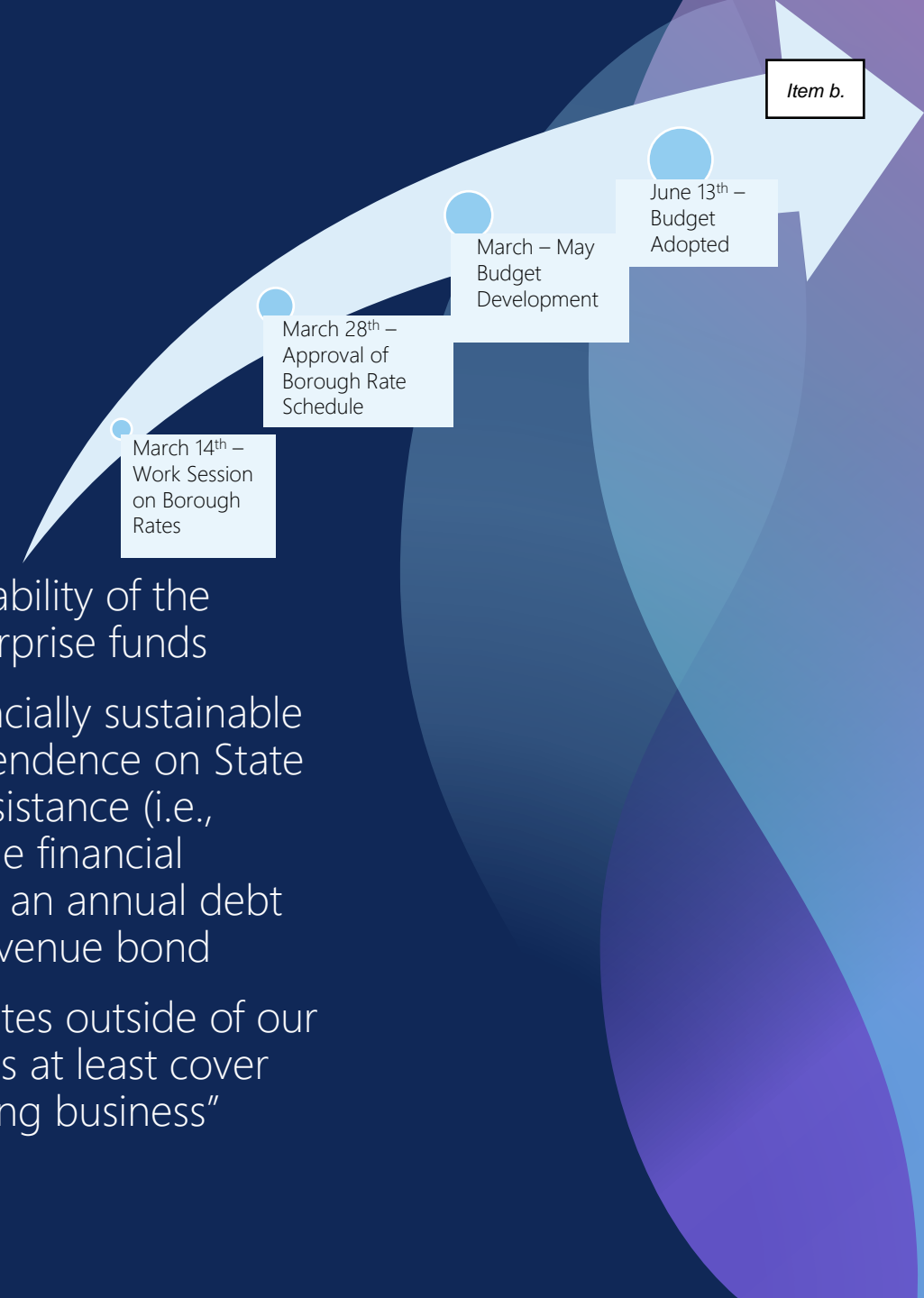
PROCESS & GOALS

Process

- Ordinance 1026 (6/24/2022) added section 5.14.025 of the WMC providing for annual review and approval of all Borough rates
- This aids in development of the revenues in the Annual Budget

Goals

- Preserve profitability of the Borough's enterprise funds
- Aim to be financially sustainable w/ limited dependence on State and Federal assistance (i.e., demonstrate the financial capacity to pay an annual debt service for a revenue bond)
- Ensure other rates outside of our enterprise funds at least cover the "cost of doing business"



KEY COMPONENTS OF RATES

- 1) Unrestricted Fund Balance / Working Capital
- 2) Depreciation on Infrastructure that is already placed in service
- 3) Revenues over (Expenses) / Net Income
- 4) Future CapEx (i.e., capital equipment and infrastructure needs)
- 5) Inflation
- 6) Level of State & Federal Assistance

UNRESTRICTED FUND BALANCE & WORKING CAPITAL

Item b.

Unrestricted Fund Balance is what the fund has in "reserves" and is not committed or restricted for another purpose

Working Capital is the funds current assets less its current liabilities. It demonstrates the funds' ability to meet its short-obligations

City and Borough of Wrangell, Alaska
Water Utility Enterprise Fund
Statement of Net Position

June 30,	2021	2020
Assets and Deferred Outflows of Resources		
Current Assets		
Cash and investments	\$ 491,455	\$ 821,028
Receivables:		
Grants	415,080	-
Accounts	80,842	68,374
Accrued interest	5	5
Total receivables	495,927	68,379
Total Current Assets	987,382	889,407
Noncurrent Assets		
Net other postemployment benefits asset	18,849	792
Capital assets:		
Buildings	5,128,436	5,128,436
Improvements other than buildings	11,956,632	11,956,632
Equipment	145,024	145,024
Construction in progress	754,493	55,401
Total capital assets	17,984,585	17,285,493
Less accumulated depreciation	(13,413,531)	(13,009,186)
Net capital assets	4,571,054	4,276,307
Total Noncurrent Assets	4,589,903	4,277,099
Total Assets	5,577,285	5,166,506
Deferred Outflows of Resources		
Related to pensions	31,418	21,800
Related to other postemployment benefits	13,900	11,673
Total Deferred Outflows of Resources	45,318	33,473
Total Assets and Deferred Outflows of Resources	\$ 5,622,603	\$ 5,199,979

A

Exhibit K-5, continued

City and Borough of Wrangell, Alaska
Water Utility Enterprise Fund
Statement of Net Position, continued

June 30,	2020	2020
Liabilities, Deferred Inflows of Resources, and Net Position		
Liabilities		
Current Liabilities		
Accounts payable	\$ 158,818	\$ 18,997
Accrued leave	25,314	20,068
Customer utility deposits	10,445	9,220
Accrued interest payable	3,326	2,507
Current portion - ADEC loan	5,139	2,550
Total Current Liabilities	203,042	53,342
Long-term Liabilities		
ADEC loan, net of current portion	46,769	49,358
Net pension liability	224,783	156,162
Net other postemployment benefits liability	365	6,717
Total Long-term Liabilities	271,917	212,237
Total Liabilities	474,959	265,579
Deferred Inflows of Resources		
Related to pensions	-	3,795
Related to other postemployment benefits	15,283	5,253
Total Deferred Inflows of Resources	15,283	9,048
Net Position		
Net investment in capital assets	4,519,146	4,224,399
Unrestricted	613,215	700,953
Total Net Position	5,132,361	4,925,352
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 5,622,603	\$ 5,199,979

B

C

DEPRECIATION

Important Questions to Ask:

- How much of the fund's fixed assets have already been depreciated and is not reflected in annual depreciation?
- Do we need the same infrastructure and equipment that we had in the past?
 - If so, are we generating enough income to sustain operations?



Depreciation represents the estimated reduction in value of fixed assets (i.e., buildings, equipment, infrastructure, etc.) within a fiscal year.



Accumulated Depreciation is the sum of depreciation that is carried over each fiscal period



Fixed Assets – A/D = BV of Assets



Depreciation is a useful tool to understand if our operations are sustainable

REVENUES OVER (EXPENSES) / NET INCOME

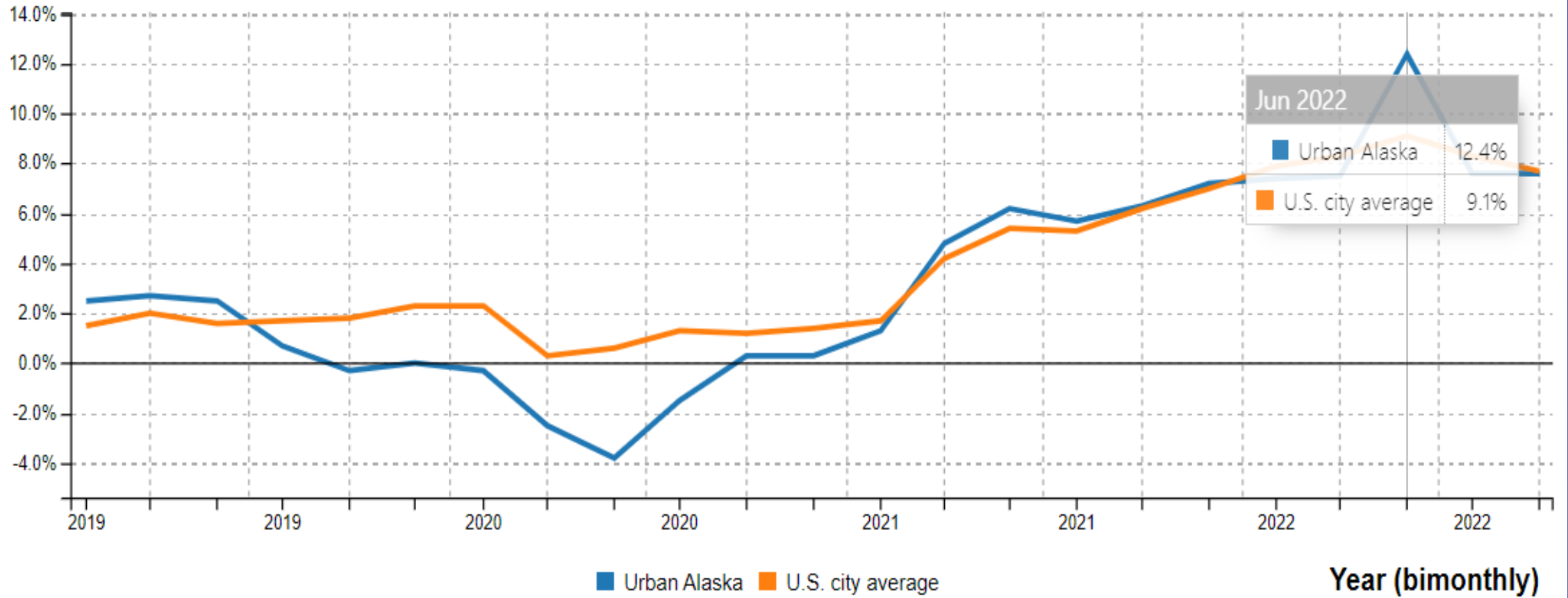
- Beginning Fund Balance + Net Income (loss) = Ending Fund Balance
- It is important to understand income generated from continuing operations as it demonstrates what our financial capacity is to bond for projects
- $[\text{Net Income from Operations} / \text{Annual Debt Service}] = >1.25$
 - If not, then we do not demonstrate a strong ability to pay off future debt related to projects
- If net income is not sufficient to demonstrate the financial capacity to bond for future obligations, then rates should be adjusted accordingly

FUTURE CAPITAL NEEDS

- What are the future capital needs of each fund?
- Every year long-term fiscal models are updated with prior FY numbers and any changes to the capital plan. As a group, fund leaders, finance, and administration analyze various scenarios, focusing on the impact to:
 - Fund Balance
 - Debt Levels
 - Other restrictions (i.e., financial covenants)

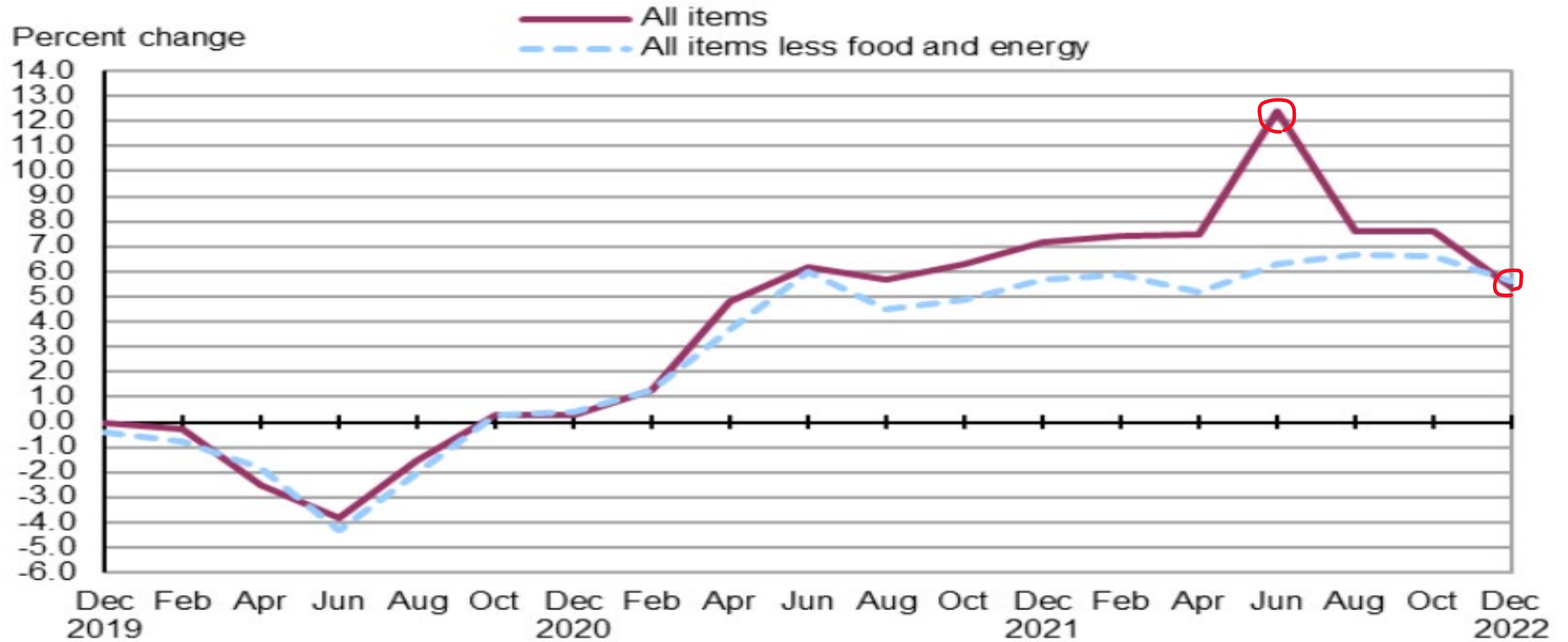
INFLATION

Consumer Price Index for All Urban Consumers: All items 12-Month Percent Change, Not Seasonally Adjusted



INFLATION

Chart 1. Over-the-year percent change in CPI-U, Urban Alaska, December 2019–December 2022



WML&P (ELECTRIC FUND)

Fund 70000 & 70300

WML&P SUMMARY

Actual - Unrestricted Fund Balance (6/30/2022) = \$ 2,709,629

Projected - Unrestricted Fund Balance (6/30/2023) = \$ 3,150,308

Average Operating Net Income (2017-2022) = \$ 214,932

Average Operating Net Income After Depreciation (2017-2022)= (\$ 67,223)

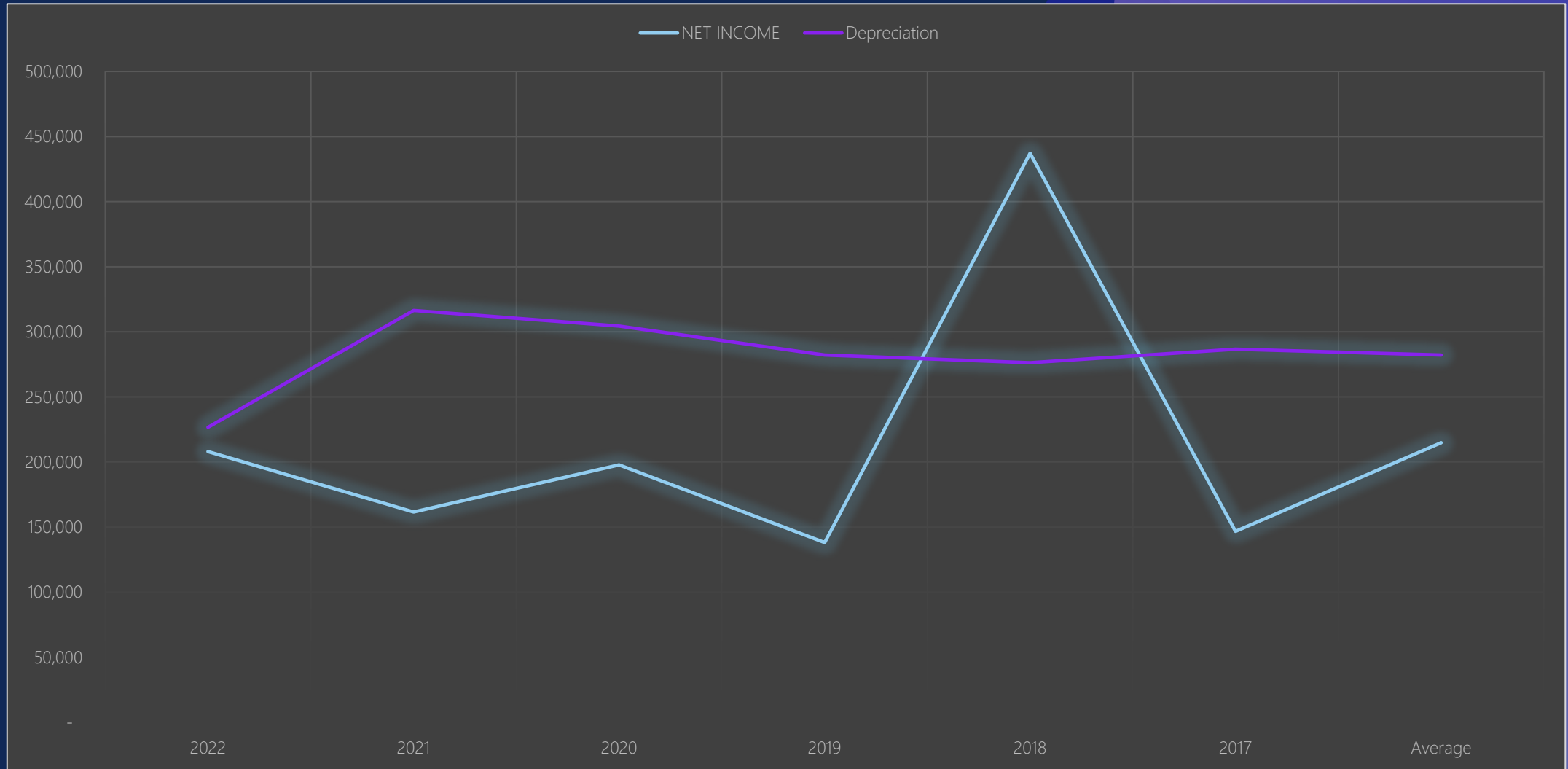
FY 2022 Depreciation Expense = \$ 226,739

Fixed Assets = \$ 8,202,819

Accumulated Depreciation= \$ 6,596,716

Net Fixed Assets = \$ 1,606,103

WML&P NET INCOME VS. DEPRECIATION



PROJECTIONS FOR FY2023

WMLP	FY23 Projected
Operating Revenues	4,414,887
Operating Expenses	3,974,209
NET INCOME	440,678
Depreciation	282,155
N.I - DEPRECIATION	158,523
Non-Operating Revenues	23,162
TOTAL NET INCOME (LOSS)	181,685

\$/KWH COMPARISON

WML&P (Light Department)

Residential service (Schedule A)		
Rate:		
Customer charge		\$8.00 per month
Energy charge:		
0 - 300 KWH		\$0.1448 per KWH
301 - 1,200 KWH		\$0.1191 per KWH
Over 1,200 KWH		\$0.0956 per KWH
Small commercial service (Schedule B)		
Rate:		
Customer charge		\$9.00 per month
Energy charge:		\$0.1341 per KWH
Large commercial service (Schedule C)		
Rate:		
Customer charge		\$13.50 per month
Energy charge:		
0 - 70,000 KWH		\$0.1245 per KWH
Over 70,000 KWH		\$0.1202 per KWH
Rates for separately metered heat and hot water		
Rate:		
Customer charge	One-half the applicable monthly customer charge for the class of service	
Energy Charge:		\$0.0956 per KWH

Area	Electricity, price per kWh			
	Back data	Jan. 2022	Dec. 2022	Jan. 2023
U.S.		\$0.147	\$0.168	Item b. 0.168
Northeast(1)		0.194	0.221	0.235
New England		0.244	0.287	0.324
Boston		0.266	0.358	0.391
Middle Atlantic		0.170	0.190	0.193
New York		0.256	0.231	0.243
Philadelphia		0.172	0.193	0.197
Midwest(2)		0.136	0.146	0.148
East North Central		0.144	0.156	0.160
Chicago		0.153	0.148	0.151
Detroit		0.178		0.189
West North Central		0.121	0.127	0.125
Minneapolis		0.156	0.163	0.161
St. Louis		0.112	0.127	0.122
South(3)				
South Atlantic				
Atlanta				
Baltimore		0.137	0.167	0.171
Miami				
Tampa		0.146		0.177
Washington, D.C.		0.133	0.154	0.155
East South Central		0.132	0.149	0.151
West South Central		0.132	0.160	0.158
Dallas		0.161	0.183	0.178
Houston		0.138	0.190	0.181
West(4)		0.165	0.182	0.188
Mountain		0.129	0.134	0.136
Denver			0.152	0.153
Phoenix		0.138	0.137	0.136
Pacific		0.184	0.211	0.222
Los Angeles		0.248		
Riverside		0.244		
San Diego		0.419	0.410	0.475
San Francisco		0.279	0.307	0.317
Seattle		0.117	0.118	0.126
Urban Alaska		0.189	0.196	0.197

FY2024 RATE PROPOSAL – WML&P

- \$0.01 per kWh increase across all tiers
- Service Connection/Permit Fees to stay the same
- Change the Fuel Surcharge formula to: Cost of Fuel Used/Total kWh per month
- Example: A Wrangell resident consumes 1,770 kWh in January. The image to right shows the difference in cost in FY23 vs the proposed rates in FY24:

	Usage	1,770	kwh		
CBW Current					
	0.1448	300	\$ 43.44		
	0.1191	900	\$ 107.19		
	0.0956	570	\$ 54.49		
			\$205.12	\$213.12	
	Usage	1,770	kwh		
				Difference	\$ 17.70
CBW Proposed					
	0.1548	300	\$ 46.44		
	0.1291	900	\$ 116.19		
	0.1056	570	\$ 60.19		
			\$222.82	\$230.82	

CAPEX MODELING – WML&P

WMLP	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Beginning Fund Balance	\$ 2,709,629	\$ 3,150,308	\$ 2,593,005	\$ 1,890,341	\$ 1,439,024	\$ 1,346,357	\$ 1,270,085	\$ 1,668,423	\$ 1,850,078	\$ 2,524,282	\$ 3,350,817
Revenues	\$ 4,414,887	\$ 4,746,004	\$ 5,007,034	\$ 5,257,385	\$ 5,520,255	\$ 5,796,267	\$ 6,086,081	\$ 6,390,385	\$ 6,709,904	\$ 7,045,399	\$ 7,397,669
Expenses	\$ 3,974,209	\$ 4,113,306	\$ 4,257,272	\$ 4,406,276	\$ 4,560,496	\$ 4,720,113	\$ 4,885,317	\$ 5,056,303	\$ 5,233,274	\$ 5,416,439	\$ 5,606,014
Net Income	\$ 440,678	\$ 632,697	\$ 749,762	\$ 851,109	\$ 959,759	\$ 1,076,154	\$ 1,200,763	\$ 1,334,081	\$ 1,476,630	\$ 1,628,961	\$ 1,791,655
CapEx	\$ -										
AMI		\$ 750,000									
Center Section Overhaul		\$ 350,000		\$ 350,000		\$ 350,000		\$ 350,000			
Case Avenue			\$ 650,000								
Zimovia Hwy Feeder Upgrades					\$ 250,000						
Mission Street and First Ave				\$ 150,000							
Alder Top Electric Utility Contribution	\$ 90,000										
Debt Service on Generator Building			\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426	\$ 802,426
Ending Fund Balance	\$ 3,150,308	\$ 2,593,005	\$ 1,890,341	\$ 1,439,024	\$ 1,346,357	\$ 1,270,085	\$ 1,668,423	\$ 1,850,078	\$ 2,524,282	\$ 3,350,817	\$ 4,340,046

- Model is constructed as follows:
 - 7.5% for FY2024
 - 5.5% thereafter
 - 3.5% Projected Average Inflation for next 20 years
- Allows for replacement of capital assets on major maintenance/capital projects listing
- Maintains reserve balance sufficient to address unforeseen material costs

WATER FUND

Fund 72000 & 72300

WATER FUND SUMMARY

Actual - Unrestricted Fund Balance (6/30/2022) =	\$ 1,353,557
Projected - Unrestricted Fund Balance (6/30/2023) =	\$ 1,506,212
Average Operating Net Income (2017-2022) =	\$ 78,245
Average Operating Net Income After Depreciation (2017-2022)=	(\$ 495,114)
FY 2022 Depreciation Expense =	\$ 435,277
Fixed Assets =	\$ 18,289,065
Accumulated Depreciation=	<u>\$ 13,848,808</u>
Net Fixed Assets =	\$ 4,440,257

WATER FUND NET INCOME VS. DEPRECIATION



PROJECTIONS FOR FY2023

Water	FY23 Projected
Operating Revenues	865,000
Operating Expenses	712,345
NET INCOME	152,655
Depreciation	435,277
N.I - DEPRECIATION	(282,622)
Non-Operating Revenues	7,422
TOTAL NET INCOME (LOSS)	(275,200)

FY2024 RATE PROPOSAL – WATER

- 10% increase across all rates categories
- Some omissions and changes to rate categories will be proposed to create more parity in the rate structure.
- Example: A residential user would be charged \$67.43 under this proposal vs. \$61.30 at the current rate. This is a \$73.56 annual impact.

CAPEX MODELING – WATER FUND

Water	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Beginning Fund Balance	\$ 1,353,557	\$ 1,506,212	\$ 1,135,828	\$ 919,971	\$ 882,618	\$ 875,869	\$ 901,962	\$ 963,273	\$ 1,062,333	\$ 1,201,831	\$ 1,384,625
Revenues	\$ 865,000	\$ 951,500	\$ 1,003,833	\$ 1,059,043	\$ 1,117,291	\$ 1,178,742	\$ 1,243,572	\$ 1,311,969	\$ 1,384,127	\$ 1,460,254	\$ 1,540,568
Expenses	\$ 712,345	\$ 737,277	\$ 763,082	\$ 789,790	\$ 817,432	\$ 846,043	\$ 875,654	\$ 906,302	\$ 938,022	\$ 970,853	\$ 1,004,833
Net Income	\$ 152,655	\$ 214,223	\$ 240,751	\$ 269,254	\$ 299,858	\$ 332,699	\$ 367,918	\$ 405,667	\$ 446,105	\$ 489,401	\$ 535,735
CapEx											
WTP Debt Service		\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607	\$ 306,607
Dam Stabilization Debt Service											
Res Bypass Additional Funding			\$ 150,000								
Alder Top Water Utility Contribution		\$ 278,000									
Ending Fund Balance	\$ 1,506,212	\$ 1,135,828	\$ 919,971	\$ 882,618	\$ 875,869	\$ 901,962	\$ 963,273	\$ 1,062,333	\$ 1,201,831	\$ 1,384,625	\$ 1,613,753

- Model is constructed as follows:
 - 10.0% increase for FY2024
 - 5.5% thereafter
 - 3.5% Projected Average Inflation for next 20 years
- Allows for replacement of capital assets on major maintenance/capital projects listing
- The Dam Abutment Project cannot be afforded without state or federal assistance in this model
- Water is the laggard of all enterprise funds.
- Support from state and federal agencies is a must for sustainability in the long-term

PORTS & HARBORS FUND

Fund 74000 & 74300

P & H FUND SUMMARY

Actual - Unrestricted Fund Balance (6/30/2022) = \$ 3,134,860

Projected - Unrestricted Fund Balance (6/30/2023) = \$ 3,910,020

Average Operating Net Income (2017-2022) = \$ 504,395

Average Operating Net Income After Depreciation (2017-2022)= (\$ 1,511,471)

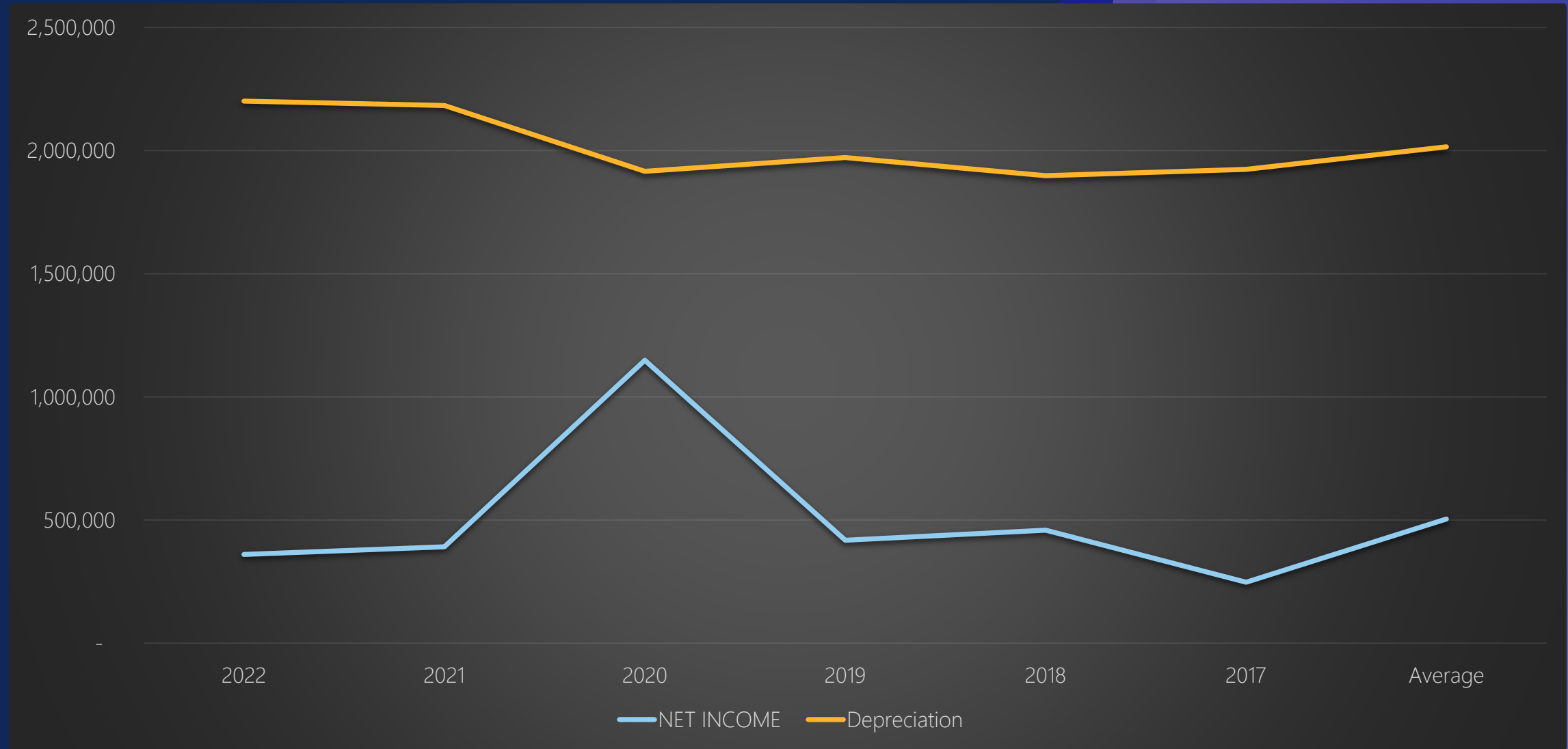
FY 2022 Depreciation Expense = \$ 2,201,411

Fixed Assets = \$ 66,623,679

Accumulated Depreciation= \$ 32,236,132

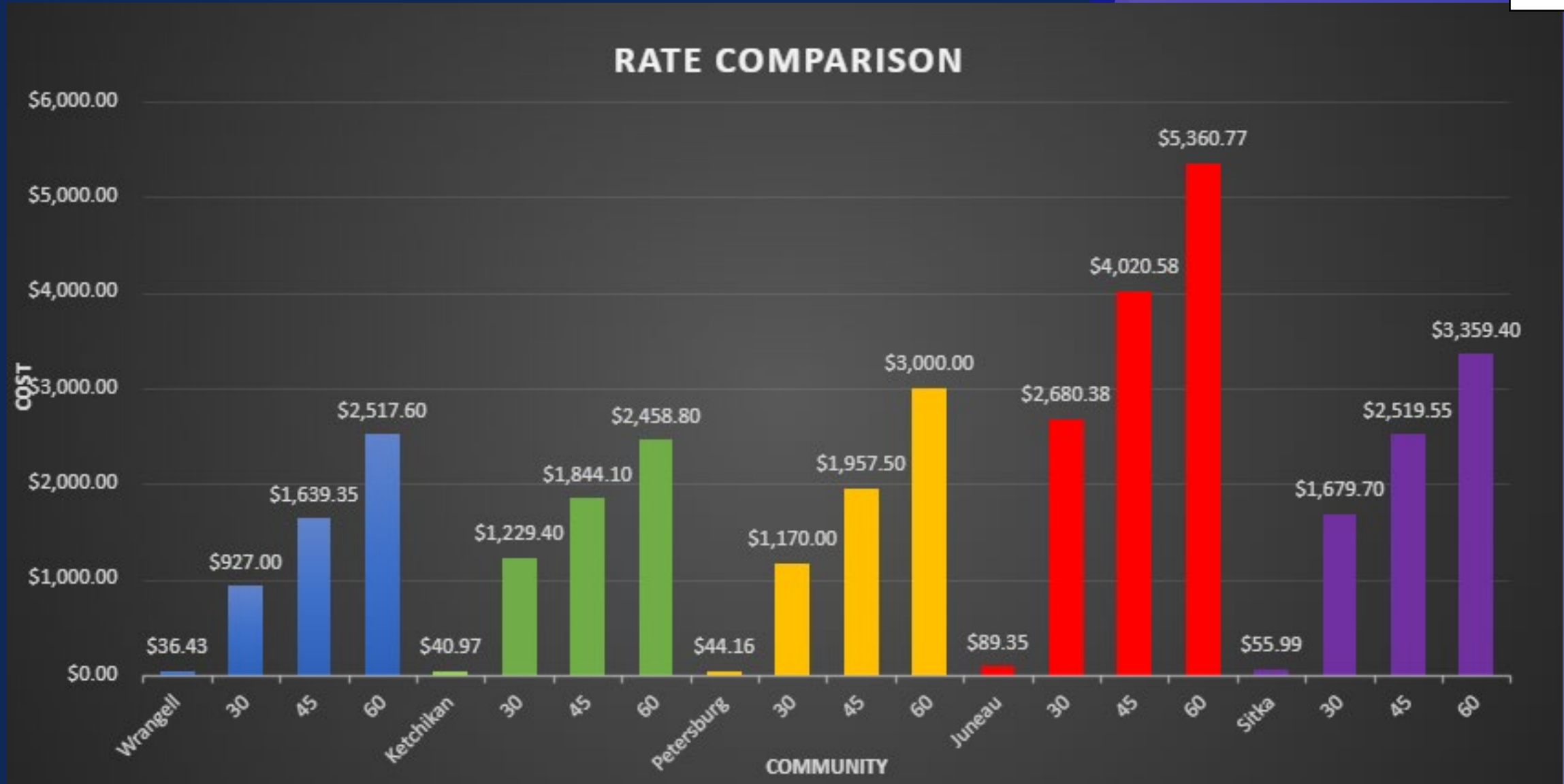
Net Fixed Assets = \$ 34,387,547

P & H FUND NET INCOME VS. DEPRECIATION



PROJECTIONS FOR FY2023

P&H	FY23 Projected
Operating Revenues	1,792,195
Operating Expenses	1,017,035
NET INCOME	775,160
Depreciation	2,201,411
N.I - DEPRECIATION	(1,426,252)
Non-Operating Revenues	291,676
TOTAL NET INCOME (LOSS)	(1,134,576)



FY2024 RATE PROPOSAL – P&H

- 11.1% increase across all rates categories w/ the exception of fees targeting cruise ships & passengers
 - Harbor master plans to present new rates effective 1/1/2024 for the Port
- **Example:** A limit-seiner at 58ft paid \$2,433.68 for stall rent in FY23. If the proposed rates went into effect, the same customer would pay \$2,703.82. A \$270.14 difference Y/Y.
- Port Commission Approved

CAPEX MODELING – P&H FUND

P&H	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Beginning Fund Balance	\$ 3,134,860	\$ 3,910,020	\$ 4,848,517	\$ 5,859,685	\$ 6,948,255	\$ 8,119,250	\$ 9,377,990	\$ 10,730,120	\$ 12,181,620	\$ 13,738,833	\$ 15,408,476
Revenues	\$ 1,792,195	\$ 1,991,129	\$ 2,100,641	\$ 2,216,176	\$ 2,338,066	\$ 2,466,659	\$ 2,602,326	\$ 2,745,453	\$ 2,896,453	\$ 3,055,758	\$ 3,223,825
Expenses	\$ 1,017,035	\$ 1,052,631	\$ 1,089,474	\$ 1,127,605	\$ 1,167,071	\$ 1,207,919	\$ 1,250,196	\$ 1,293,953	\$ 1,339,241	\$ 1,386,115	\$ 1,434,629
Net Income	\$ 775,160	\$ 938,497	\$ 1,011,167	\$ 1,088,571	\$ 1,170,994	\$ 1,258,740	\$ 1,352,130	\$ 1,451,501	\$ 1,557,212	\$ 1,669,644	\$ 1,789,196
CapEx											
Ending Fund Balance	\$ 3,910,020	\$ 4,848,517	\$ 5,859,685	\$ 6,948,255	\$ 8,119,250	\$ 9,377,990	\$ 10,730,120	\$ 12,181,620	\$ 13,738,833	\$ 15,408,476	\$ 17,197,673

- Model is constructed as follows:
 - 11.1% increase for FY2024
 - 5.5% thereafter
 - 3.5% Projected Average Inflation for next 20 years
- Capital projects are so large that P&H will need “outside” financial assistance to get passed three hurdles: 1) Barge Ramp 2) Wrangell Inner Harbor Basin 3) Meyers Chuck
- The goal is to get the fund to be able to support at least a \$10M debt service, or provide over \$5M in matching grant funds

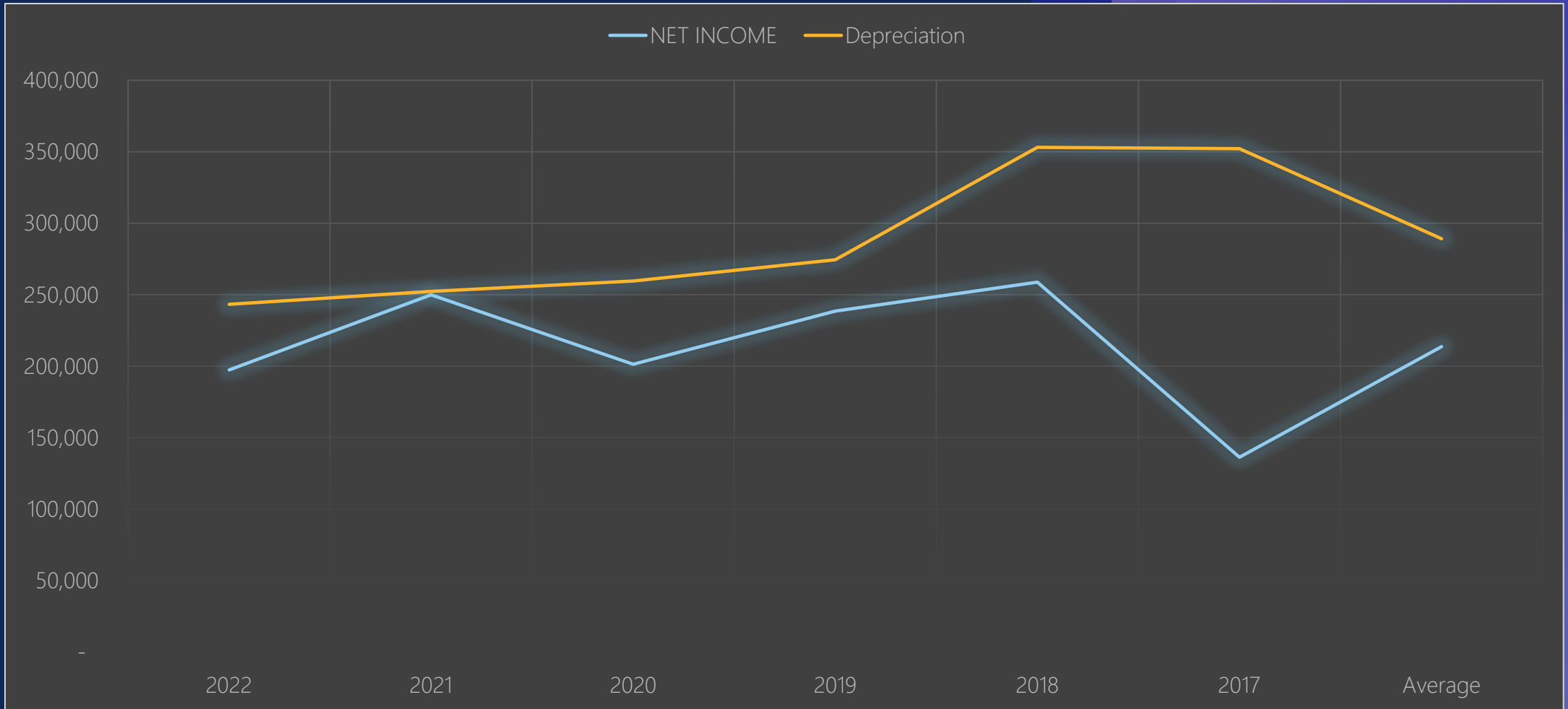
WASTEWATER FUND

Fund 76000 & 76300

WASTEWATER FUND SUMMARY

Actual - Unrestricted Fund Balance (6/30/2022) =		\$ 1,237,112
Projected - Unrestricted Fund Balance (6/30/2023) =		\$ 1,545,194
Average Operating Net Income (2017-2022) =		\$ 213,653
Average Operating Net Income After Depreciation (2017-2022)=		(\$ 75,440)
FY 2022 Depreciation Expense =	\$ 243,180	
Fixed Assets =	\$ 12,598,651	
Accumulated Depreciation=	<u>\$ 10,366,177</u>	
Net Fixed Assets =	\$ 2,232,474	

WASTEWATER FUND NET INCOME VS. DEPRECIATION



PROJECTIONS FOR FY2023

Wastewater	FY23 Projected
Operating Revenues	695,000
Operating Expenses	386,918
NET INCOME	308,082
Depreciation	243,180
N.I - DEPRECIATION	64,902
Non-Operating Revenues	4,226
TOTAL NET INCOME (LOSS)	69,128

FY2024 RATE PROPOSAL — WASTEWATER

- 15% increase across all rates categories
- Some omissions and changes to rate categories will be proposed to create more parity in the rate structure.
- Example: A residential user would be charged \$56.70 under this proposal vs. \$49.30 at the current rate. This is a \$88.74 annual impact.

CAPEX MODELING – WW FUND

Wastewater	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Beginning Fund Balance	\$ 1,237,112	\$ 1,545,194	\$ 1,638,983	\$ 1,947,351	\$ 1,886,376	\$ 1,859,314	\$ 1,868,330	\$ 1,915,720	\$ 2,003,915	\$ 2,135,493	\$ 2,313,184
Revenues	\$ 695,000	\$ 799,250	\$ 843,209	\$ 889,585	\$ 938,512	\$ 990,131	\$ 1,044,588	\$ 1,102,040	\$ 1,162,652	\$ 1,226,598	\$ 1,294,061
Expenses	\$ 386,918	\$ 400,461	\$ 414,477	\$ 428,983	\$ 443,998	\$ 459,538	\$ 475,621	\$ 492,268	\$ 509,498	\$ 527,330	\$ 545,787
Net Income	\$ 308,082	\$ 398,789	\$ 428,732	\$ 460,602	\$ 494,515	\$ 530,593	\$ 568,966	\$ 609,772	\$ 653,155	\$ 699,268	\$ 748,275
CapEx											
Zimovia Hwy and Shoemaker											
Loop Lift Sewer System Upgrades		\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364	\$ 120,364
Wastewater treatment - Secondary Treatment			\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213	\$ 401,213
Alder Top Wastewater Utility Contribution	\$ 305,000										
Ending Fund Balance	\$ 1,545,194	\$ 1,638,983	\$ 1,947,351	\$ 1,886,376	\$ 1,859,314	\$ 1,868,330	\$ 1,915,720	\$ 2,003,915	\$ 2,135,493	\$ 2,313,184	\$ 2,539,882

- Model is constructed as follows:
 - 15.0% increase for FY2024
 - 5.5% thereafter
 - 3.5% Projected Average Inflation for next 20 years
- Fund is able to address next three large capital projects via financing through a revenue bond or use of reserves.
- Fund will maintain a sufficient fund balance to address unforeseeable material costs incurred.

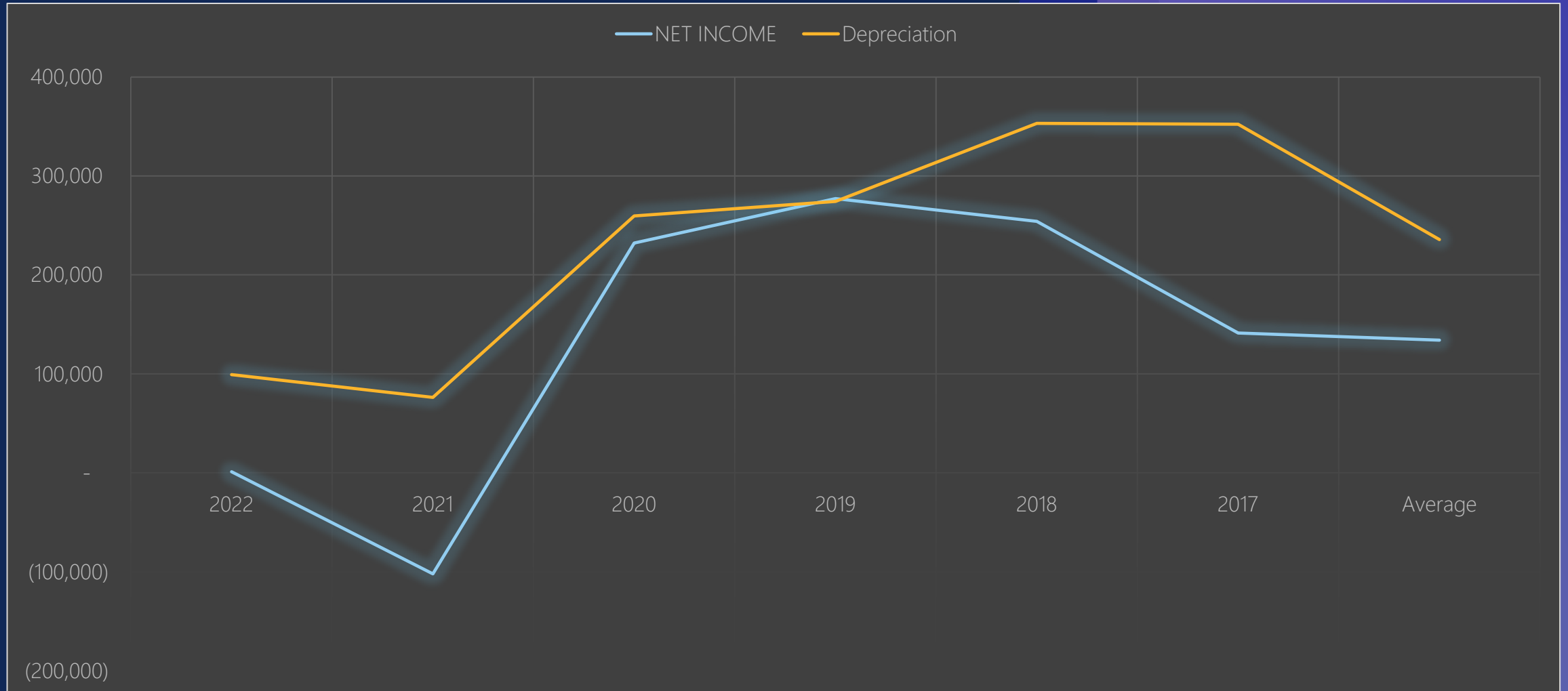
SANITATION FUND

Fund 78000 & 78300

SANITATION FUND SUMMARY

Actual - Unrestricted Fund Balance (6/30/2022) =	\$	408,651
Projected - Unrestricted Fund Balance (6/30/2023) =	\$	643,509
Average Operating Net Income (2017-2022) =	\$	133,931
Average Operating Net Income After Depreciation (2017-2022)=	(\$	101,822)
FY 2022 Depreciation Expense =	\$	99,234
Fixed Assets =	\$	1,881,569
Accumulated Depreciation=	\$	<u>1,255,817</u>
Net Fixed Assets =	\$	625,752

SANITATION FUND NET INCOME VS. DEPRECIATION



FY2024 RATE PROPOSAL — SANITATION

- 5.5% increase across all rates categories
- Call out and unsorted garbage rate added
- Example: A residential user would be charged \$52.33 for monthly garbage collection of a 64-Gal container under the proposed rate increase. The current rate is \$49.60. The total annual impact would be \$32.74.

CAPEX MODELING – SANITATION

Sanitation	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Beginning Fund Balance	\$ 408,651	\$ 643,509	\$ 754,586	\$ 593,790	\$ 913,152	\$ 1,264,827	\$ 1,651,110	\$ 2,074,438	\$ 2,537,402	\$ 3,042,754	\$ 3,593,417
Revenues	\$ 900,000	\$ 949,500	\$ 1,001,723	\$ 1,056,817	\$ 1,114,942	\$ 1,176,264	\$ 1,240,959	\$ 1,309,211	\$ 1,381,218	\$ 1,457,185	\$ 1,537,330
Expenses	\$ 665,143	\$ 688,423	\$ 712,518	\$ 737,456	\$ 763,267	\$ 789,981	\$ 817,630	\$ 846,247	\$ 875,866	\$ 906,521	\$ 938,250
Net Income	\$ 234,857	\$ 261,077	\$ 289,205	\$ 319,361	\$ 351,675	\$ 386,283	\$ 423,328	\$ 462,964	\$ 505,352	\$ 550,663	\$ 599,080
CapEx											
Loading Dock Contribution		\$ 150,000									
Garbage Truck			\$ 450,000								
Ending Fund Balance	\$ 643,509	\$ 754,586	\$ 593,790	\$ 913,152	\$ 1,264,827	\$ 1,651,110	\$ 2,074,438	\$ 2,537,402	\$ 3,042,754	\$ 3,593,417	\$ 4,192,498

- Model is constructed as follows:
 - 5.5% increase for FY2024
 - 5.5% thereafter
 - 3.5% Projected Average Inflation for next 20 years
- Fund is able to contribute to the loading dock project and purchase a new garbage truck in FY25.
- Fund will maintain a sufficient fund balance to address unforeseeable material costs incurred.

IMPACT TO RATEPAYERS - WRANGELL Item b.

FY 2023 (Current) Rates					
Residential Rates	Use	Rate	Fees	Sales Tax	Total
Electric (Base of \$8)	1500	\$ 0.1195	\$ 187.31	\$ 13.11	\$ 200.42
Water	Flat	\$ 61.30	\$ 61.30	\$ 4.29	\$ 65.59
Wastewater	Flat	\$ 49.30	\$ 49.30	\$ 3.45	\$ 52.75
Sanitation (96-gallon bin)	Flat	\$ 62.40	\$ 62.40	\$ 4.37	\$ 66.77
Total Bill					\$ 385.53
FY 2024 Proposed Rates					
Residential Rates	Use	Rate	Fee	Sales Tax	Total
Electric	1500	\$ 0.1295	\$ 202.31	\$ 14.16	\$ 216.47
Water	Flat	\$ 67.43	\$ 67.43	\$ 4.72	\$ 72.15
Wastewater	Flat	\$ 56.70	\$ 56.70	\$ 3.97	\$ 60.66
Sanitation (96-gallon bin)	Flat	\$ 65.83	\$ 65.83	\$ 4.61	\$ 70.44
Total Bill					\$ 419.73
				Total Monthly Impact	\$ 34.19
				Total Annual Impact	\$ 410.33

IMPACT ON RATEPAYERS - SITKA

	Current (FY23) rates					Proposed FY24 rates					Monthly Increase	Season Increase	
	Use	Rate	Fees	Sales tax	TOTAL	Increase	Rate	Fees	Sales tax	TOTAL			
Winter Rates (November-April)													
Electric (family/electric heat)	2835	0.131	390.5	19.52	409.97	3.00%	0.134	401.5	20.08	421.58	11.61	69.66	
Water	Flat	54.02	54.02	2.7	56.72	6.00%	57.26	57.26	2.86	60.12	3.4	20.4	
Wastewater	Flat	70.71	70.71	3.54	74.25	8.50%	76.72	76.72	3.84	80.56	6.31	37.86	
Solid Waste (96-gallon bin)	Flat	69.89	69.89	3.49	73.38	6.75%	74.61	74.61	3.73	78.34	4.96	29.76	
Total Winter bill					\$614.32					\$640.60	\$26.28	\$157.68	
Summer Rates (May-October)													
Electric (family/electric heat)	1581	0.209	350.4	21.03	371.46	3.00%	0.215	360.4	21.62	382.02	10.56	63.36	
Water	Flat	54.02	54.02	3.24	57.26	6.00%	57.26	57.26	3.44	60.7	3.44	20.64	
Wastewater	Flat	70.71	70.71	4.24	74.95	8.50%	76.72	76.72	4.60	81.32	6.37	38.22	
Solid Waste (96-gallon bin)	Flat	69.89	69.89	4.19	74.08	6.75%	74.61	74.61	4.48	79.09	5.01	30.06	
Total Summer bill					\$537.29					\$603.13	\$25.38	\$152.28	
Total annual impact												\$309.96	

DISCUSSION

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

<u>CEMETERIES</u>		
Single Grave Plot		\$1,000
Opening/Closing Plot	Monday-Friday (9am-4pm)	\$900.00
Opening/Closing Plot	Weekend-Holiday-after hours	\$1,500
Burial-Cremated Remains to grave-plot	Monday-Friday (9am-4pm)	\$180.00
Burial-Cremated Remains to grave-plot	Weekend-Holiday-after hours	\$360.00
Headstone Installation		\$200
Columbariums		
Niche		\$550.00
Opening/Closing Niche	Monday-Friday (9am-4pm)	\$120.00
Opening/Closing Niche	Weekend-Holiday-after hours	\$330.00
Niche Plaque Installation	Monday-Friday (9am-4pm) only	\$120.00
Memorial Space		\$100.00
Memorial Plaque Installation	Monday-Friday (9am-4pm) only	\$35.00
Niche and Memorial Plaques are quoted by Clerk.		
Maximum of 2 Full-Casket Burial Plots and 2 Niches in the Columbarium can be reserved at a time (immediate family members)		

end of section

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Museum/Civic Center

Wrangell Museum Admission Rates

Adult walk-ins			\$8.00
Senior citizens (60+)			\$6.00
Children under 12			\$5.00
Organized group tours, 10 or more			\$5.00 each
School groups			Free
Friends of the Museum			Free

Regular Room Rental Rates

	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$400	\$500	\$600
Half Civic Center	\$200	\$250	\$300
Classroom	\$175	\$200	\$225
Half Classroom	\$100	\$125	\$150
Lobby with another rental	\$75	\$100	\$125
Lobby only	\$175	\$200	\$225
Small Theater	\$125	\$150	\$175
Kitchen	\$100	\$125	\$150
Bar Fee	\$125	\$175	\$225
Beverage Service (coffee, tea, water)	\$75	\$100	\$125
Multimedia (sound system, projector, etc.)	\$50	\$75	\$100
Outside of normal working hours 8-5	\$75 additional fee		

Wrangell Local Non-Profit Rates

	1-4 hours	5-8 hours	Over 8 hours
Civic Center	\$350	\$450	\$550
Half Civic Center	\$175	\$225	\$275
Classroom	\$150	\$175	\$200
Half Classroom	\$75	\$100	\$125

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Lobby with another rental	\$50	\$75	\$100
Lobby only	\$150	\$175	\$200
Small Theater	\$100	\$125	\$150
Kitchen	\$75	\$100	\$125
Bar Fee	\$100	\$150	\$200
Beverage Service (coffee, tea, water)	\$50	\$75	\$100
Multimedia (sound system, projector, etc.)	\$25	\$50	\$75
Outside of normal working hours 8-5	\$50 additional fee		
Birthday Party (during regular movie)	\$75		
Birthday Party (private, older movie)	\$100		
Additional Fees			
Tablecloths	\$7 each	Table skirting	\$10 each table
Table napkins (cloth)	\$50 each	Stage with stairs/skirting	\$200

end of section

Current Fee & Rate Schedule

**City and Borough of Wrangell
Schedule of Fees and Rates**

Effective: Feb 2023

PERMITS and APPLICATIONS

Building Permit	Residential	\$200.00
	Commercial	\$300.00
	Remodeling and Miscellaneous (residential)	\$100.00
	Remodeling and Miscellaneous (commercial)	\$200.00
Conditional Use Permit	Application	\$100.00
	After-the-fact application	\$300.00
Variance Permit	Application	\$100.00
	After-the-fact application	\$300.00
Application for rezone petition	Application	\$150.00

end of section

Current Fee & Rate
Schedule

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

PARKS AND RECREATION FACILITIES/PARTICIPATION

Pool, Weight Room, Showers	4 Years and Under	\$2.00
	5 Years to 17 Years	\$3.00
	18 Years and Older	\$5.00
	Seniors: 65 Years+	\$3.00
	Families	\$12.00
	Disabled	Free
	Towels	Free
	10 Punch Pass	10% Discount
	20 Punch Pass	20% Discount
	Pool Passes	Youth - 1 Month
Youth - 6 Months		\$119.00
Youth - 1 Year		\$195.00
Adult - 1 Month		\$45.00
Adult - 6 Months		\$198.00
Adult - 1 Year		\$324.00
Senior - 1 Month		\$27.00
Senior - 6 Months		\$119.00
Senior - 1 Year		\$195.00
Family - 1 Month		\$81.00 + \$6.75 each youth
Family - 6 Months		\$356.00 + \$30.00 each youth
Family - 1 Year		\$583.00 + \$50.00 each youth
Single Adult Family - 1 Month		\$45.00 + \$6.75 each youth
Single Adult Family - 6 Months	\$198.00 + \$30.00 each youth	
Single Adult Family - 1 Year	\$324.00 + \$50.00 each youth	

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

<i>Definition of Family: Up to two domestic partnership adults and their children</i>		
Pool Rentals w/o Nessie	Lockers per Month / per Year	\$10.00 / \$100.00
	0-15 People with 2 Guards	\$50.00/hr
	16-30 People with 3 Guards	\$75.00/hr
	31-45 People with 4 Guards	\$100.00/hr
	46-60 People with 5 Guards	\$125.00/hr
	46-60 People with 6 Guards	\$150.00/hr
Pool Rentals w/ Nessie	0-15 People with 3 Guards	\$75.00/hr
	16-30 People with 4 Guards	\$100.00/hr
	31-45 People with 5 Guards	\$125.00/hr
	46-60 People with 6 Guards	\$150.00/hr
Recreation Programs	Youth Basketball	\$50.00
	Wolfpack Wrestling	\$50.00
	Summer Recreation	\$15.00/day
	Co-ed Softball	Variable
	Co-ed Adult Wallyball	Variable
	Lifeguard Class	Variable
	WSI Class	Variable
	Swim Lessons	\$50.00
Community Center Rentals	Gymnasium Per Hour	\$30.00
	Gymnasium Day	\$170.00
	Classroom Per Hour	\$25.00
	Classroom Day	\$140.00
	Kitchen Per Hour	\$25.00
	Kitchen Per Day	\$140.00
	Table + 6 Chairs	\$10.00/set
	Bounce Houser	\$20.00
	Tot Gym Toys	\$5.00
Park Rentals	Park Shelter Reservation - Up to 3-hrs	\$15.00

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

	Park Shelter Reservation - Over 3-hrs	\$30.00
RV Park Rentals	Non-Electric Site / Night	\$20.00
	Site with Electric Hook-Up / Night	\$30.00
Kayak Storage Unit	Month	\$10.00
	Annual	\$100.00

end of section

Current Fee & Rate
Schedule

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

<u>WML&P (Light Department)</u>		
Residential service (Schedule A)		
Rate:		
Customer charge		\$8.00 per month
Energy charge:		
0 - 300 KWH		\$0.1448 per KWH
301 - 1,200 KWH		\$0.1191 per KWH
Over 1,200 KWH		\$0.0956 per KWH
Small commercial service (Schedule B)		
Rate:		
Customer charge		\$9.00 per month
Energy charge:		\$0.1341 per KWH
Large commercial service (Schedule C)		
Rate:		
Customer charge		\$13.50 per month
Energy charge:		
0 - 70,000 KWH		\$0.1245 per KWH
Over 70,000 KWH		\$0.1202 per KWH
Rates for separately metered heat and hot water		
Rate:		
Customer charge	One-half the applicable monthly customer charge for the class of service	
Energy Charge:		\$0.0956 per KWH
Permits & Connections		
Residential Permit		\$100.00

Current Fee & Rate
Schedule

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Commercial Permit		\$200.00
Service Connection Change		\$270.00
Temporary Connection		\$110.00
The above fees include two inspections, one rough-in and one final. For each additional inspection made necessary for defective workmanship or		
Note: Service Connections Fee as noted below apply to Service Connections not to exceed 150 feet. For Service Connections over 150 feet and		
Residential Single Phase (through 200 Amps)	Transformer is provided by WML&P	\$800
Residential Single Phase (through 400 Amps)	Transformer is provided by WML&P	\$1,000
Commercial Single Phase (through 200 Amps)	Transformer Cost is Additional	\$950
Commercial Single Phase (above 200 Amps to 400 Amps)	Transformer Cost is Additional	\$1,200
Commercial Single Phase (above 400 Amps)	Transformer Cost is Additional	\$1,600
Commercial Three Phase (through 200 Amps)	Transformer Cost is Additional	\$1,850
Commercial Three Phase (Over 200 Amps)	Plus \$10 per Transformer, KVA Required Transformer Cost is Additional	\$3,500
Overhead Secondary Pole Span (Up to 300 feet)		\$2,500
Overhead Primary Single Phase Pole Span (Up to 300 feet)		\$7,850
Overhead Primary Three Phase Pole Span (Up to 300 feet)		\$8,950
All Underground Service Extensions (both Single Phase and Three Phase) will be billed at actual Material and Labor Costs at the time of installation.		

end of section

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

HARBOR AND PORT FACILITIES

Category	Description of Rate/Fee Type	Basis	Rate	
Transient Moorage	Daily Moorage - Prepaid (per foot)	0-30 feet	\$0.50	
		31-55 feet	\$0.60	
		56-100 feet	\$0.71	
		101 feet and up	\$1.10	
	Daily Moorage - Invoiced (per foot) <small>*Invoiced on a Monthly Basis</small>	0-30 feet	\$1.00	
		31-55 feet	\$1.20	
		56-100 feet	\$1.41	
		101 feet and up	\$2.20	
	Designated Bow Tie Skiff Zone		flat fee per month	\$35.00
	Monthly Moorage (per foot)	0-30 feet	\$4.41	
31-55 feet		\$4.97		
56-100 feet		\$5.51		
101 feet and up		\$6.62		
Live Aboards (monthly)		\$86.70		
Reserved Moorage	Annual Moorage (per foot)	0-30 feet	\$30.91	
		31-55 feet	\$36.43	
		56 feet and up	\$41.96	
		Wait List Deposit	\$50 for each reserved slot	
Customer Service Moorage	Wait List Deposit	Each	\$50.00	
	Annual	N/A	1.5x the annual moorage rate	

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Electric Utility Service	Daily Utility Service (by amp size)	20 amp 120 v	\$5.10
		30 amp 120 v	\$8.16
		50 amp single phase	\$10.20
		50 amp 3 phase	\$30.60
		100 amp 3 phase	\$51.00
Outside Dock Face Moorage	Daily Outside Moorage (per foot)	00 – 99 feet	\$ 1.23
		100 – 199 feet	\$ 1.60
		200 – 299 feet	\$ 1.78
		300 – 499 feet	\$ 2.04
		500 – 599 feet	\$ 2.40
		600 feet and up	\$ 2.73
Inside Dock Face Moorage	Daily Inside Moorage (per foot)	00 – 99 feet	\$ 1.23
		100 – 199 feet	\$ 1.60
		200 – 299 feet	\$ 1.78
		300 – 499 feet	\$ 2.04
		500 – 599 feet	\$ 2.40
		600 feet and up	\$ 2.73
Barge Ramp Facility	Daily	Per foot (\$500.00 minimum)	\$ 2.00
	Beach Landing	Per foot (\$25.00 minimum)	\$ 0.10
Wharfage	General cargo	Per ton	\$ 2.50
	Vehicles	Per ton	\$ 2.50
	Explosives	Per ton	\$ 6.25
	Lumber	Per thousand milled board feet	\$ 1.00
	Empty containers	Each	\$ 3.75
	Less than 500 tons of Sand and Gravel	Per ton	\$ 1.00
	500 to 1500 tons of Sand and Gravel	Per ton	\$ 500 + (0.20/ton)
	Greater than 1500 tons of Sand and Gravel	Per ton	\$ 800 + (0.05/ton for each ton over 500)
Storage	Outside Storage	Per foot	\$ 0.51
Gridiron	Daily Use	Per foot	\$ 1.02

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Launch Ramp	Daily Fee	Per Launch	\$ 10.00
	Annual Permit w/ stall	Flat fee	\$ 25.00
	Annual Permit w/out stall	Flat fee	\$ 50.00
Parking	No charge Parking limitations to be enforced by Wrangell PD		
Harbormaster Services	Replace Mooring Lines	\$10 plus the cost of the line	
	Skiff Rental w/Personnel	Per hour (minimum of 1 hour)	\$ 178.50
	Pumping		\$25/per pump + Labor
	Labor	Labor costs will be the actual costs of the employee. They will include wages and employee costs. Overtime and callout rates may also apply.	
Raising of Boats	\$175 plus cost of materials and professional services		
Water Rates	Commercial and Industrial Water	See WMC 15.04.640	
Hoists	Use of Hoists	Per hour (Billed in 10min)	\$ 30.60
Sea Plane Floats	Day Pass	Per day	\$ 5.25
	Monthly Pass	Per month	\$ 105.00
	Annual Permit (reserved)	Per year	\$ 441.00
Impoundment Fee	Impounded vessel, vehicle, float, etc.	Per impound	\$ 306.00
Summer Float Use	Transient Moorage (per foot)	0 80 feet	\$ 0.66
		81 feet and up	\$ 0.97
Passenger Vessels Motorized	Daily	Per departure	\$ 10.20
	Monthly	Per foot /month	\$ 2.04
	Annual	Flat Rate	\$ 408.00
Port Development Fees	Daily	120 499	\$ 1.53
		500 and up	\$ 2.42

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Lightering Fee	40 percent of applicable dockage and port fees		
Marine Service Center Rates and Fees	Travel Lift Haul Out Rate (per foot)	0 40 feet	\$ 13.92
		41 58 feet	\$ 15.30
		59 75 feet	\$ 16.59
		76 90 feet	\$ 19.14
		91 120 feet	\$ 21.68
		121 140 feet	\$ 24.25
		141 feet and up	\$ 26.43
	Travel Lift Minimum (Hourly Rate)	150 ton per hour use	\$ 367.20
		300 ton per hour use	\$ 612.00
	Environmental Fee	Per foot	\$ 1.02
	Short Term Monthly Storage	Per square foot/per month	\$ 0.80
	Long Term Monthly Storage	Per square foot/per month	\$ 0.55
	Long Term Monthly Storage After 12 Consecutive Months	Per square foot/per month	\$ 1.10
	Inspection Hoist Fee	First 2 hours: 60 percent of haul	
	Hydraulic Trailer Fee	Round trip	\$ 10.67
One way (per foot)		\$ 5.33	
Minimum Fee		\$ 255.00	
Off site Transportation			
Long term Storage Reservation Fee		\$ 102.00	
Business Lease Rates	***The marine service center business lease rates are not included in this fee and rate schedule as each lease		

Current Fee & Rate Schedule

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Port Security Personnel	Cruise Ship Security Personnel	Per hour	\$ 30.60
Meyers Chuck	Transient Moorage (per foot)	Daily Prepaid	\$ 0.20
		Daily Invoiced	\$ 0.41
		Monthly	\$ 1.79
	Reserved Moorage (Per foot)	Annual	\$ 12.24
Commercial Passenger Vessel Wharfage	Passenger Wharfage Fees	Upon tie up	*\$5.00 per person
		For lightering	*\$3.00 per person
Commercial Passenger Vessel Potable Water Fees	Water Fees by Vessel Length (Each Servicing) <small>*All servicing is subject to availability. The Harbor Master and Public Works Director have full discretion on whether the Borough has sufficient supply to meet commercial passenger vessel fresh water demand.</small>	199 feet or less	\$ 60.00
		200 to 299 feet	\$ 120.00
		300 to 399 feet	\$ 180.00
		400 to 499 feet	\$ 240.00
		500 to 599 feet	\$ 360.00
		600 to 699 feet	\$ 480.00
		700 to 799 feet	\$ 600.00
		800 to 899 feet	\$ 712.00
		900 to 1,100 feet	\$ 840.00

end of section

Current Fee & Rate Schedule

**City and Borough of Wrangell
Sanitation Department
Fee and Rate Schedule**

Approved by Resolution No. 05-22-1694

Category	Description	Rate
Container Size <i>Fee Per Collection</i>	1 Yard	\$ 105.60
	1.5 Yard	\$ 151.20
	2 Yard	\$ 192.00
	48 Gallon	\$ 43.20
	64 Gallons	\$ 49.60
	96 Gallons	\$ 62.40
Landfill Charges	Up to 1 cubic yard (minimum charge)	\$ 18.00
	Each additional cubic yard	\$ 8.00
	Cars (each, with no tires, no fluid, and title)	\$ 300.00
	Cars WITH tires and fluids	Will not be accepted
	Tires	4.00/each
	Washers or Dryers (each)	\$ 40.00
	Refrigerators and freezers (each with Freon)	\$ 80.00
	Cardboard, glass and aluminum (if separate)	Free

Specific Requirements for Landfill: The following list is items that need to be separated by the customer prior to bringing to the landfill:

Separation of Garbage:

- A Metal and Appliances
- B Wood and Paper
- C Batteries
- D Refrigerators and Freezers
- E Hazardous Waste, including but not limited to oil, gas, paint, antifreeze, and household
- F Glass
- G Aluminum
- H And other items as posted at the landfill or as directed by landfill personnel

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

PUBLIC WORKS (Water)

Metered Rates		
Residential Metered	Monthly base charge first 4,000 gallons	\$40.25
	Charge additional 1,000 gallons	\$3.77
Commercial Metered	Monthly base charge first 4,000 gallons	\$40.25
	Charge per additional 1,000 gallons	\$3.77
Large Commercial Metered	Monthly base charge first 5,000 gallons	\$604.01
	Per additional 1,000 gallons	\$2.46
Unmetered Rates		
Residential Commercial/Industrial		\$61.30
Bakeries		\$232.10
Bars		\$232.10
Barbershop – one chair		\$57.98
Barbershop – per each additional chair		\$46.42
Beauty Shop – one basin		\$57.98
Beauty Shop – per additional basin		\$46.42
Bed and Breakfast within Single-Family Residential – per rental unit		\$12.26
Churches		\$57.98
Cleaners and Cleaning Plant		\$115.79
Clubs, Lodges – w/o Bar or Restaurant Facilities		\$57.98
Clubs, Lodges – w/Bar or Restaurant Facilities		\$115.97
Cold Storage Plants		\$1,237.47
Convenience Stores		\$33.51
Vehicle and Marine Service Stations, Car Lots – w/o Wash Racks		\$115.79
Grocery Stores – w/o Meat Market		\$86.75
Grocery Stores – w/Meat Market		\$179.61
Hospital		\$461.23

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Hydrants, Fire – each		\$36.76
Hotels and Motels – 10 Rooms or Less		\$174.04
Hotels and Motels – Over 10 Rooms, per additional room		\$12.91
Laundromats, Self Service – Under 30-lb. Capacity, per machine		\$70.84
Laundromats, Self Service – 30 lbs. or Over Capacity, per machine		\$123.58
Multifamily per unit (4 units and above)		\$46.97
Office Building – base rate first plumbed space		\$61.31
Office Building – each additional plumbed space		\$38.32
Offices w/Additional Laboratory and/or X-Ray Unit		\$122.62
Dental Offices w/o Laboratory and/or X-Ray Unit		\$61.31
Plane Floats		\$115.79
Public Showers – first two stalls		\$61.97
Public Showers – per additional stall		\$15.11
Ranger District		\$594.52
Restaurant, Lunch Counters, Etc. – Up to and Including 30 Seats		\$174.04
Restaurant, Lunch Counters, Etc. – Over 30 Seats		\$232.12
Fountain only		\$57.98
Schools, per classroom		\$38.32
Shops and Stores		\$57.98
Everything Else		\$61.31
Standby Fire Protection		\$36.76
Fees		
Deposit required		\$25.00
Meter deposit required		\$100.00
Service turnoff for delinquent accounts - Charges	Disconnect Service Charge	\$50.00
	Reconnection Service Charge	\$50.00
Meter accuracy - Testing upon customer request	For meters one inch and smaller. For meters larger than one inch, shall be an estimate of the cost of testing the meter as determined by the Public Works Director.	\$50.00

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Service connection charges	Size of Service (in inches)	Minimum Charges
	3/4	\$350.00
	1	\$450.00
	2	\$600.00
	3 and over	\$700.00

end of section

Current Fee & Rate
Schedule

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

PUBLIC WORKS (Sewer)

Class A Residential	
Monthly Residential Charge	\$49.30
Vacation Rate	\$12.33
Class B Commercial	
Bakeries	\$147.93
With Initial Prep off Premises	\$73.96
Bars	\$147.93
Barbershop – two chairs	\$49.30
Barbershop – per each additional chair	\$24.65
Beauty Shop – two basin	\$49.30
Beauty Shop – per additional basin	\$24.65
Bed and Breakfast within Single Family Residential – per rental unit	\$9.86
Canneries	\$49.30
Canneries – Shellfish	special
Canneries – Fish Processing	special
Canneries – Rinsing and Packaging Only	special
Canneries – Saltwater Process Only	special
Churches	\$49.30
Cleaners and Cleaning Plant	\$98.60
Clubs, Lodges – w/o Bar or Restaurant Facilities	\$49.30
Clubs, Lodges – w/ Bar or Restaurant Facilities	\$98.60
Cold Storage Plants	special
Convenience Stores	\$27.77
Docks	\$49.30
Garage, Service Station, Car Lots – w/o Wash Racks	\$49.30

City and Borough of Wrangell Schedule of Fees and Rates

Effective: January 2023

Garage, Service Station, Car Lots – w/ Wash Racks	\$98.60
Grocery Stores – w/o meat market	\$49.30
Grocery Stores – w/ meat market	\$98.60
Hotels and Motels – First 10 rooms or less	\$147.93
Hotels and Motels – Over 10 Rooms, Per Room	\$9.83
Hospital – 2 ERUs + Per Bed Charge of 0.4 ERU per 24 Beds	\$572.08
Laundromats, Under 30- Pound Capacity	\$24.65
Laundromats, 30 Pound or Over Capacity	\$73.96
Multifamily per unit	\$49.30
Office Building – Per employee	\$4.90
Office Building – Each additional plumbed office	\$49.30
Office Building – Each additional unplumbed office	\$9.83
Offices – Medical	\$27.77
Offices – Medical – w/ laboratory and/or X-Ray Unit	\$98.60
Offices – Medical – w/o laboratory and/or X-Ray Unit	\$49.30
Public Showers – First two Stalls	\$49.30
Public Showers – Per additional stall	\$9.83
Ranger District	\$384.67
Restaurant, Lunch Counters, Etc. – Up to and including 30 seats	\$147.93
Restaurant, Lunch Counters, Etc. – each additional 20 seats or fraction thereof	\$49.30
Lunch Counters, Drive-Ins or Fast Food, of less than 30 seats	\$73.96
Industrial	special
Schools, per Classroom	\$21.18
Shops, Stores, Dry Goods, Gifts, Etc.	\$49.30
Swimming Pool, Public	\$394.53
Rooming Houses	\$49.30
Rooming Houses per bed	\$9.83
Service Connection Charge (not including labor & materials)	\$250.00

end of section

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1763 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET TRANSFERRING \$148,406.50 FROM THE RESIDENTIAL CONSTRUCTION FUND RESERVE BALANCE TO THE ALDER TOP VILLAGE SUBDIVISION CAPITAL DEVELOPMENT EXPENSE ACCOUNT

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required: \$148,406.50		
FY 23: \$	FY 24:	FY25: \$
Amount Budgeted:		
FY23\$0		
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1763; 2. Alaska Coastal Aggregates Invoice Compensatory Mitigation for Alder Top Village Subdivision

RECOMMENDATION MOTION:
Move to approve Resolution No. 03-23-1763.

SUMMARY STATEMENT:

Previously approved Resolution 12-22-1736 requested funding for full phase one development and partial phase two development, with design and construction, of the Alder Top Village Subdivision roads and utilities.

In February 2023, the Borough received the US Army Corps of Engineer (USACE) permit #POA-2021-00196 for the project. The permit allows placement of up to 11,400 cubic yards of fill in 3.36 acres of wetlands for the road and utilities project. A special condition of the USACE permit includes compensatory mitigation by way of purchasing 24.53 palustrine wetland credits from Natzuhini Bay Mitigation Bank for the loss of the palustrine wetlands. Natzuhini Bay Mitigation Bank has performed the functional assessment for the 24.53 palustrine credits with an associated expense of \$148,406.50 for which their invoice is attached. Credit receipt is required to be provided to the USACE prior to commencement of construction authorized under the permit.

Resolution No. 03-23-1763 attached hereto approves a budget amendment transferring funds from the Residential Construction Fund Reserve Balance to the Alder Top Village Subdivision capital development expense fund for expenditures related to the compensatory mitigation.

(Note: USACE Permit # POA-2021-00196 does not include permitting, nor the requirement for compensatory mitigation, for the individual residential lots which are planned to be sold throughout the subdivision. Future lot owners will seek wetland permitting separate from the Borough's permit.)

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-23-1763

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET TRANSFERRING \$148,406.50 FROM THE RESIDENTIAL CONSTRUCTION FUND RESERVE BALANCE TO THE ALDER TOP VILLAGE SUBDIVISION CAPITAL DEVELOPMENT EXPENSE ACCOUNT

WHEREAS, the City and Borough of Wrangell (Borough) has received approval of the Alder Top Village subdivision and desires to proceed with development of the property; and

WHEREAS, the Borough has received the US Army Corps of Engineers wetland permit for the project, which requires compensatory mitigation for placement of 11,400 cubic yards of fill in 3.36 acres of wetlands for the road and utilities project; and

WHEREAS, a special condition of the USACE permit includes compensatory mitigation by way of purchasing 24.53 palustrine wetland credits from Natzuhini Bay Mitigation Bank for the loss of the palustrine wetlands; and

WHEREAS, Natzuhini Bay Mitigation Bank has performed the functional assessment for the 24.53 palustrine credits with an associated expense of \$148,406.50; and

WHEREAS, the Borough will transfer \$148,406.50 from the Residential Construction Fund Reserve Balance to the Alder Top Village Subdivision capital development expense account.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, THAT:

Section 1. The FY 2023 Budget is hereby amended to reflect a transfer from the Residential Construction Fund Reserve Balance to the Alder Top Village Subdivision capital development expense account in the amount of \$148,406.50 for compensatory mitigation for the road and utilities project.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28th DAY OF MARCH, 2022.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk



1900 First Ave, Suite 315
KETCHIKAN, AK 99901
Keli Reno, Accounting Manager (907) 617-5774

Invoice No: 2110-000063

Date: 2/27/2023

Invoice

Customer CITY & BOROUGH OF WRANGELL
Attention CAROL RUSHMORE - ECONOMIC DEVELOPMENT DIRECTOR
Address PO BOX 531
City WRANGELL State AK Zip 99929

PROJECT: WRANGELL INSITITUTE DEVELOPMENT

Description	Volume	Unit	\$/Unit	TOTAL
ALDER TOP VILLAGE SUBDIVISION				
PALUSTRINE CREDITS	24.53	CR	\$5,500.00	134,915.00
ADMINISTRATIVE FEES	ADM	10%		13,491.50

Sub Total	148,406.50
Cumulative	-
Current	148,406.50
TOTAL	\$ 148,406.50

DUE UPON RECEIPT

Please remit payment to:
SEALASKA CORPORATION

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION NO. 03-23-1764 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$242,992 IN FUNDING RECEIVED FROM THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND (SLFRF) AND \$1,233,000 IN FUNDING RECEIVED FROM THE LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND (LATCF) TO THE CIP FUND FOR THE RESERVOIR BYPASS PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required:		
FY 20: \$	FY 21: \$	FY22: \$
Amount Budgeted:		
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		
		\$

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
<u>Name(s)</u>	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1764

RECOMMENDATION MOTION:
Move to Approve Resolution No 03-23-1764.

SUMMARY STATEMENT:

The Reservoir Bypass project will include work to make a direct connection of raw water delivery between the upper reservoir and the water treatment plant for treatment of drinking water.

The design work for the Reservoir Bypass is nearing completion, and staff are working to identify and secure funding necessary for the construction project.

A federal congressional appropriation was made to the Borough in 2022 in the amount of \$2,080,000, an amount equal to 80% of the project cost submitted for federal funding consideration through Senator Murkowski in April 2021. The cost estimate at that time was \$2,600,000.

The cost estimate received in 2022 was \$3,313,000, and we expect an updated cost estimate from the engineers soon.

The Borough was a recipient of two U.S. Department of Treasury-issued community sharing relief payments, which were made to support the public health response and lay the foundation for a strong and equitable economic recovery following the Covid pandemic, as follows:

- Coronavirus State and Local Fiscal Recovery Fund (SLFRF) has provided the City and Borough of Wrangell with a second tranche payment, in the amount of \$242,992. Drinking water projects that meet the State Revolving Fund program eligibility criteria are also eligible for use of this funding; and
- Local Assistance and Tribal Consistency Fund (LATCF) will provide the City and Borough of Wrangell with two payments, one in the amount of \$616,500 in 2023 and the second in the amount of \$616,500 in 2024, for a total of \$1,233,000. Drinking water projects that meet the State Revolving Fund program eligibility criteria are also eligible for use of this funding.

Staff recommend allocating the funding from these two federal relief program payments to the Reservoir Bypass capital fund. Upon passage of Resolution No 03-23-1764, project funding is expected to be secured to advance the Reservoir Bypass project forward to the construction phase.

(Note: The federal congressional appropriation in the amount of \$2,080,000 requires additional work to receive and finalize the grant agreement through the EPA Community Grants program.)

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-23-1764

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$242,992 IN FUNDING RECEIVED FROM THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND (SLFRF) AND \$1,233,000 IN FUNDING RECEIVED FROM THE LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND (LATCF) TO THE CIP FUND FOR THE RESERVOIR BYPASS PROJECT

WHEREAS, the Reservoir Bypass project will include work to make a direct connection of raw water delivery between the upper reservoir and the water treatment plant for treatment of drinking water; and

WHEREAS, the engineer's cost estimate for the Reservoir Bypass project is in the amount of \$3,313,000; and

WHEREAS, the City and Borough of Wrangell has received a Direct Congressional Appropriation, to be managed by EPA, in the amount of \$2,080,000, for the Reservoir Bypass project; and

WHEREAS, the U.S. Department of Treasury-issued Coronavirus State and Local Fiscal Recovery Fund (SLFRF) has provided the City and Borough of Wrangell with a second tranche payment, in the amount of \$242,992, to support the public health response and lay the foundation for a strong and equitable economic recovery, and drinking water projects that meet the State Revolving Fund program eligibility criteria are also eligible for use of this funding; and

WHEREAS, the U.S. Department of Treasury-issued Local Assistance and Tribal Consistency Fund (LATCF) will provide the City and Borough of Wrangell with two payments, one in the amount of \$616,500 in 2023 and the second in the amount of \$616,500 in 2024, for a total of \$1,233,000, to support a strong and equitable economic recovery, and drinking water projects that meet the State Revolving Fund program eligibility criteria are also eligible for use of this funding; and

WHEREAS, upon passage of this resolution, project funding is expected to be secured to advance the Reservoir Bypass project forward to the construction phase.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The Assembly of the City and Borough of Wrangell approves amending the FY2023 budget by transferring \$242,992 of U.S. Department of Treasury-issued Coronavirus State and Local Fiscal Recovery Fund (SLFRF) revenue sharing money

from the General Fund to the Reservoir Bypass CIP Fund and authorizing its expenditures.

Section 2. The Assembly of the City and Borough of Wrangell approves amending the FY2023 budget by transferring \$616,500 of U.S. Department of Treasury-issued Local Assistance and Tribal Consistency Fund (LATCF) revenue sharing payment from the General Fund to the Reservoir Bypass CIP Fund and authorizing its expenditures.

Section 3. The Assembly of the City and Borough of Wrangell approves transferring the U.S. Department of Treasury-issued Local Assistance and Tribal Consistency Fund (LATCF) revenue sharing payment to be received in 2024 by allocating \$616,500 from the General Fund to the Reservoir Bypass CIP Fund and authorizing its expenditures.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28th day of March, 2023.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1765 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA DRINKING WATER FUND FOR THE INTERIM FINANCING FOR THE USDA/RD LOAN FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required:		
FY 20:	FY 22:	FY23:
Amount Budgeted:		
	\$	
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1765.

RECOMMENDATION MOTION:
Move to approve Resolution No. 03-23-1765.

SUMMARY STATEMENT:

The Water Treatment Plant Improvements project includes constructing a Dissolved Air Filtration (DAF) with Multimedia water treatment plant.

As one source of funding for the project, the United States Department of Agriculture (USDA) / Rural Development (RD) agency is providing a \$3,821,000 loan, which will be secured by a revenue bond.

As part of the requirements of accepting the loan, the Borough is required to have Interim Financing in place for the construction period. The interim loan will be used to preclude the necessity for multiple advances of the agency's loan funds.

While USDA/RD generally requires the interim financing loan to be from a commercial institution, they have agreed to allow a State Revolving Fund (SRF) loan to act as the interim financing, saving the Borough hundreds of thousands of dollars in costs associated with the interest.

The Water Treatment Plant Improvements Interim Financing project is currently included on an Alaska Drinking Water Fund project priority list for the current fiscal year with an interim loan request of \$3,821,000 which would be repaid in full upon completion of the construction tasks associated with the USDA/RD loan.

Upon receiving the loan agreement document, assembly authorization will be required by ordinance to borrow the money.

By adopting Resolution No. 03-23-1765, the Assembly of the City and Borough of Wrangell authorizes application to the State of Alaska, Department of Environmental Conservation (ADEC) for an interim financing loan in the amount of \$3,821,000 from the Alaska State Revolving Fund program, Drinking Water Fund, for the Water Treatment Plant Improvements project.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-23-1765

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA DRINKING WATER FUND FOR THE INTERIM FINANCING FOR THE USDA/RD LOAN FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

WHEREAS, the Water Treatment Plant Improvements project would include constructing a Dissolved Air Filtration (DAF) with Multimedia water treatment plant.; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance for the project, which includes a \$3,821,000 loan from the United States Department of Agriculture (USDA) / Rural Development (RD); and

WHEREAS, the State of Alaska, Department of Environmental Conservation (ADEC) is able to offer interim financing funding through the Alaska State Revolving Fund program, Drinking Water Fund; and

WHEREAS, the interim financing project currently is included on an Alaska Drinking Water Fund project priority list for the current fiscal year; and

WHEREAS, the interim financing loan of \$3,821,000 would be repaid in full upon completion of the construction tasks associated with the USDA/RD loan; and

WHEREAS, upon receiving the interim financing loan agreement document, assembly authorization will be required by ordinance to borrow the money.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: the Assembly of the City and Borough of Wrangell authorizes application to the Alaska State Revolving Fund program, Drinking Water Fund, in the amount of \$3,821,000, for the interim financing loan for the Water Treatment Plant Improvements project.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28th day of March, 2023.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1766 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA TRANSPORTATION ALTERNATIVES PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$62,532.75

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required:		
FY 23: \$	FY 24:	FY25: \$
Amount Budgeted:		
	FY23\$	
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1766; 2. ADOT Scope, Schedule, and Estimate (SSE) Confirmation

RECOMMENDATION MOTION:
Move to approve Resolution No. 03-23-1766.

SUMMARY STATEMENT:

RES 12-22-1733 established the FY2024 capital project priorities, under which the Second Avenue Sidewalk for Pedestrian Safety project was listed as the fifteenth highest priority project. Staff have

identified a funding opportunity for this project through the State of Alaska, Transportation Alternatives Program (TAP).

The Transportation Alternatives Program (TAP) is a competitive alternatives transportation program, which serves to preserve, upgrade, or create new on-road and off-road facilities for pedestrians and bicyclists and other safe routes for non-drivers, and is held every three years and administered by the Alaska Department of Transportation & Public Facilities (DOT&PF). Development of projects includes identifying needs through public outreach and involvement, evaluating, and scoring eligible projects by a board, and prioritizing and selecting projects to award. This program does not issue grants to communities directly. Awarded projects will be developed and managed by DOT&PF.

All projects require a 9.03% local match, and if the DOT&PF approved estimate increases over the life of the project, the community is required to match the new estimate accordingly. For this reason, match contingencies will be assessed based on 50% match contingency on design estimate and 15% match contingency on the construction estimate. The required contingency amounts are required to be provided to ADOT at the beginning of each phase. Any balance of unused design match and match contingency funds shall be put toward the construction phase match and match contingency requirement. Further all contingency amounts are applied toward the required 9.03% match for the final project costs.

DOT has completed their Scope, Schedule, and Estimate (SSE) Confirmation (attached) which contains their projected costs for the sidewalk project, estimated at \$692,500, including the design and construction phases. To move our application for the Second Avenue Sidewalk for Pedestrian Safety project forward, Resolution No. 03-23-1766 authorizes participation in the TAP through submission of a grant application and commits to providing a 9.03% match on DOT's estimated project cost, in the amount of \$62,532.75 from General Fund Reserves.

Resolution No. 03-23-1766 repeals Resolution 01-23-1751.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 03-23-1766

A RESOLUTION OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA TRANSPORTATION ALTERNATIVES PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$62,532.75

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska prioritized the Second Avenue Sidewalk for Pedestrian Safety as a FY24 capital project; and

WHEREAS, the Second Avenue Sidewalk for Pedestrian Safety project is critical to provide for a new sidewalk to delineate pedestrian traffic from vehicular traffic for the safety of Wrangell's residents and visitors; and

WHEREAS, the City and Borough of Wrangell, Alaska is pursuing a grant application for funding support for the design and construction of the Second Avenue Sidewalk for Pedestrian Safety project under the State of Alaska, Department of Transportation (ADOT), Transportation Alternatives Program (TAP); and

WHEREAS, the estimated cost of design, survey, permitting, and construction, as estimated by ADOT is in the amount of \$692,500, and

WHEREAS, the TAP application requires a commitment of a 9.03% match to the total project costs, in the amount of \$62,532.75, which may be adjusted as actual costs are further identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

SECTION 1: Resolution No. 03-23-1766 repeals Resolution No. 01-23-1751.

SECTION 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager, or Designee, to execute all documents required for a grant application for the Second Avenue Sidewalk for Pedestrian Safety project with an estimated project cost of \$692,500, to the State of Alaska, Department of Transportation (ADOT), Transportation Alternatives Program (TAP).

SECTION 3: The Assembly of the City & Borough of Wrangell, upon ADOT-approval of project funding, shall commit the match for the project in the amount of \$62,532.75, or an equivalent to 9.03% of the total project estimated cost, from the General Fund Reserve Balance.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, this 28th day of March 2023.

CITY AND BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Mayor

ATTEST:

Kim Lane, MMC, Borough Clerk

Scope, Schedule, Estimate (SSE) Confirmation

Item d.

Project Name	WRG Second Avenue Sidewalk		
DATE	22-Dec-22	CATEGORY	Capacity Expansion
NEED ID	TBD	REASON	<input checked="" type="radio"/> New Project <input type="radio"/> Update SSE

PLANNING SSE

PROPOSED SCOPE	<p>This project will construct a new pedestrian sidewalk along Second Avenue, starting at termini of Mission Street and terminating at the intersection of Bennett Street. The sidewalk is proposed at approximately 1,200' in length and 5' in width.</p> <p>Estimate below provided by community:</p>
-----------------------	---

PLANNING ESTIMATE	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TOTAL
<i>Design</i>	15,000	100,000									115,000
<i>Utilities</i>											-
<i>Right of Way</i>											-
<i>Construction</i>			200,000								200,000
TOTAL	15,000	100,000	200,000	-							315,000

CONFIRMED SSE

CONFIRMED SCOPE	<p>Construct a new concrete-paved sidewalk 5'-wide separated from the roadway by curb & gutter along Second Avenue in Wrangell, AK - between Mission & Bennett Streets (1,077'). Work includes new base course & borrow material, as well as shot rock slope protection. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.</p>
------------------------	--

ENGINEERS CONFIRMED	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TOTAL
<i>Design</i>	85,000	52,500									137,500
<i>Utilities</i>											-
<i>Right of Way</i>		5,000									5,000
<i>Construction</i>			550,000								550,000
TOTAL	85,000	57,500	550,000	-							692,500

Scope, Schedule, Estimate (SSE) Confirmation

Item d.

Project Name	WRG Second Avenue Sidewalk		
DATE	22-Dec-22	CATEGORY	Capacity Expansion
NEED ID	TBD	REASON	<input checked="" type="radio"/> New Project <input type="radio"/> Update SSE

CONSIDERATIONS

SSE	Value	Comments
Basis for Estimate Field Review or Recon List Assumptions & Unknowns	Detailed Estimate	
	No	
	Estimate based on as-built review in the office - i.e. no field data. Assume that all work can be done within the existing City ROW boundary, and no utilities will be affected within excavation limits.	

ENVIRONMENTAL	Value	Comments
Anticipated Environmental Doc Environmental Doc Prep Time 4(F) Involvement Permits Required List Assumptions & Unknowns	CE	
	6 months	
	No	
	Yes	ADF&G, USACE, DEC, USFWS assumed
	USFWS for bald eagle nests (locations? Impacts?), assume there are no fish pipes (?) for ADF&G permit. USACE assumes there's more than 1-acre of ground disturbance. DEC for storm drainage.	


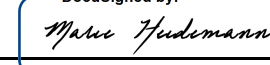
ROW	Value	Comments
Confidence in ROW Estimate List Assumptions & Unknowns	Low	
	Need survey & property research during Design.	

UTILITY	Value	Comments
Confidence in Utility Estimate List Assumptions & Unknowns	Low	
	No utilities are included - not eligible for CPT Grant.	

OTHER	Value	Comments
Impacts to Annual M&O Bridge Work Included Geotech Considerations List Assumptions & Unknowns	Yes	Reduced maintenance due to new facility.
	No	
	Drilling program for pavement cores & subgrade assessment.	
	Quantities based on conceptual typical sections (attached). No Survey/Prelim. Engineering, so contingency is required due to assumptions.	

CERTIFICATION & APPROVAL

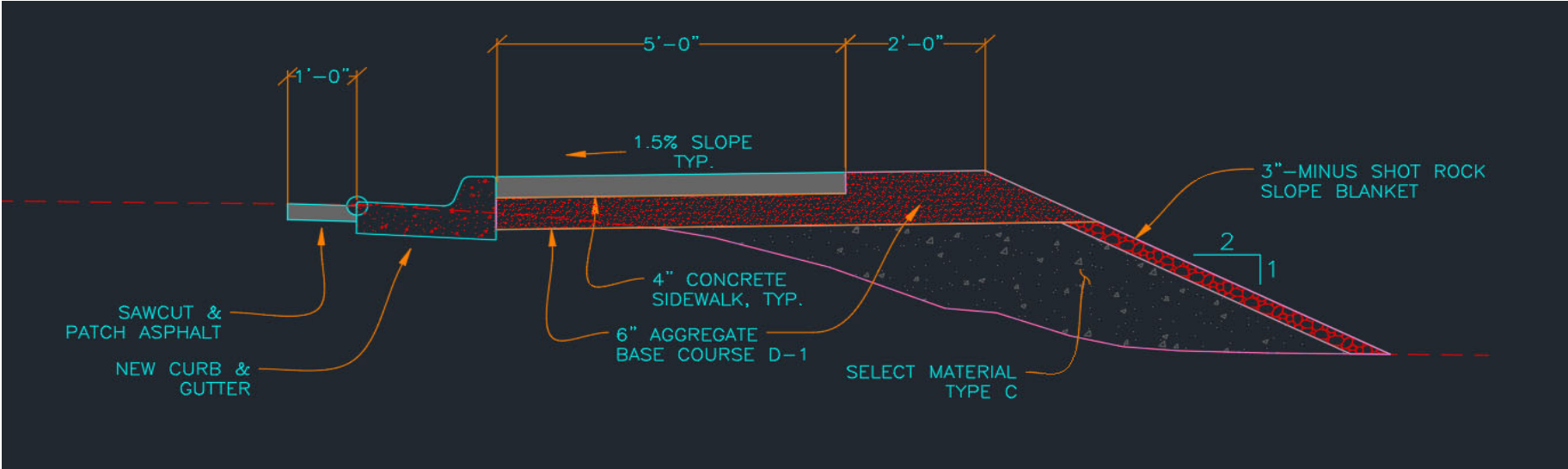
Please adjust comment boxes to fit all text before converting to PDF

Confirmed SSE Prepared By	Joel Osburn, PE	3/13/23
	<small>Name</small> DocuSigned by: 	<small>Date</small>
Confirmed SSE Pre-Construction Approval	<small>Signature</small> PE1-PF4-CON-1	
	Kirk Miller, PE	3/13/2023
	<small>Name</small> DocuSigned by: 	<small>Date</small>
Confirmed SSE Planner Approval	<small>Signature</small> PE1-PF4-CON-1 Chief	
	Marie Heidemann	3/14/2023
	<small>Name</small>	<small>Date</small>



BOP
Milepoint 0.0

EOP
Milepoint 0.20





SSE Estimate

State of Alaska - Department of Transportation and Public Facilities

Southcoast Region

Project Name: WRG Second Avenue Sidewalk

Project Number: Unassigned

SCOPE: Construct a new concrete-paved sidewalk 5'-wide separated from the roadway by curb & gutter along Second Avenue in Wrangell, AK - between Mission & Bennett Streets (1,077'). Work includes new base course & borrow material, as well as shot rock slope protection. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.

ITEM No.	Pay Item	Pay Unit	Quantity	Unit Price	Amount
201.0003.0000	Clearing and Grubbing	ACRE	0.28	\$ 20,000.00	\$5,687
201.2001.0000	Invasive Plant Species Control, Removal, and Disposal	SY	200	\$ 15.00	\$3,000
201.2002.0000	Invasive Plant Survey	LS	1	\$ 5,000.00	\$5,000
203.0005.000C	Borrow, Type C	CY	364	\$ 30.00	\$10,927
203.2070.0000	Shot Rock, 3 Inch Minus	CY	51	\$ 50.00	\$2,553
301.0001.00D1	Aggregate Base Course, Grading D-1	TON	279	\$ 50.00	\$13,963
603.0021.0018	Corrugated Polyethylene Pipe 18 Inch	LF	50	\$ 175.00	\$8,750
603.0021.0024	Corrugated Polyethylene Pipe 24 Inch	LF	100	\$ 200.00	\$20,000
604.0005.000A	Inlet, Type A	EA	2	\$ 5,000.00	\$10,000
608.0001.0004	Concrete Sidewalk, 4 Inches thick	SY	598	\$150	\$89,760
608.0006.0000	Curb Ramp	EACH	2	\$4,000	\$8,000
609.0002.0001	Curb and Gutter, Type 1	LF	1077	\$45	\$48,470
615.0001.0000	Standard Sign	SF	25	\$150	\$3,750
Subtotal					\$229,860.30

640.0001.0000	Mobilization & Demobilization	LS	All Req'd.	15%	\$34,479
640.0004.0000	Workers Meals and Lodging and Per Diem	LS	All Req	15%	\$34,479
641.0001.0000	Erosion, Sed & Poll. Control Admin	LS	All Req'd.	\$2,500	\$2,500
641.0003.0000	Temp. Erosion, Sed & Poll. Control	LS	All Req'd.	1.5%	\$3,448
641.0005.0000	Temp. Erosion, Sed & Poll. Control by Directive	CS	All Req'd.	10%	\$345
641.0006.0000	Withholding	CS	All Req'd.	\$ -	\$ -
641.0007.0000	SWPPP Manager	LS	All Req'd.	0.8%	\$1,724
642.0001.0000	Construction Surveying	LS	All Req'd.	2.5%	\$5,747
642.0013.0000	Three Person Survey Party	CS	All Req'd.	0.8%	\$1,724
643.0002.0000	Traffic Maintenance	LS	All Req'd.	3.00%	\$6,896
643.0003.0000	Permanent Construction Signs	LS	All Req'd.	\$1,000	\$1,000
643.0025.0000	Traffic Control	CS	1	3.0%	\$6,896
643.0032.0000	Flagging	CS	1	3.0%	\$6,896
644.0006.0000	Vehicles	LS	All Req'd.	\$15,000	\$10,000
644.2004.0000	Engineering Communications	LS	All Req'd.	\$5,000	\$5,000
Subtotal					\$350,994

Contingency 15% \$52,649

CE @ 25% \$100,911

Subtotal \$504,554

ICAP @	7.18%	\$36,227
Phase 4 Total		\$540,781
Rounded Phase 4 Total		\$550,000

WRG Second Avenue Sidewalk

Construct a new concrete-paved sidewalk 5'-wide separated from the roadway by curb & gutter along Second Avenue in Wrangell, AK - between Mission & Bennett Streets (1,077'). Work includes new base course & borrow material, as well as shot rock slope protection. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.

PHASE COST SUMMARY			
Phase 2	Start @ 25% of Ph4	\$137,500.00	85k to CE, 52.5k to ATA
	<i>Geotech</i>	\$7,000	5%
	<i>Environmental</i>	\$14,000	10%
	<i>Survey</i>	\$21,000	15%
	<i>ROW eng.</i>	\$7,000	5%
	<i>Utility eng.</i>	\$7,000	5%
	<i>Civil</i>	\$82,500	60%
Phase 3	Placeholder @ 0.5% of Ph4	\$5,000.00	To establish the potential for ROW needs
Phase 4	Rounded total	\$550,000.00	
Phase 7		\$0	Utilities not eligible for CTP Grant.
Phase 2, 3, 4, and 7 total cost		\$692,500.00	

PHASE TIME SUMMARY (months)		
Phase 2		
	Design Start (PDA 0)	0
	Prelim Design (approx 25%)	3
	Env Document	3
	PIH Review	3
	PSE Review	2
	Anticipated Bid Advertisement	1
	<hr/>	
	TOTAL =	12
Phase 4		
	Anticipated Duration	4

Total Length (ft) 1077 Second Avenue One side
1077

Curb

Curb length = 1,077 LF

Sidewalk

Sidewalk width = 5 LF

Sidewalk Area = 5,386 SF

Sidewalk Area = 598 SY

Total Materials

	D-1	Borrow C	Clear/ Grub	Shot Rock
Depth (ft)	0.5	9		1
Width (ft)	7		12	
Section Length (ft)	1077			
Surface Area (AC)			0.28	
Volume (CY)	140	364		51
Weight (TONS)	279			

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1767 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA COMMUNITY TRANSPORTATION PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$837,254.25

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required: \$		
FY 23: \$	FY 24:	FY25: \$
Amount Budgeted:		
	FY23\$0	
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1767; 2. ADOT Scope, Schedule, and Estimate (SSE) Confirmation

RECOMMENDATION MOTION:
Move to approve Resolution No. 03-23-1767.

SUMMARY STATEMENT:

RES 12-22-1733 established the FY2024 capital project priorities, under which the Wrangell Road Resurfacing Phase I (Downtown Corridors) project was listed as the sixth highest priority project.

This project includes the resurfacing of the roadways, replacement of sidewalks and storm systems for Campbell Drive, lower McKinnon Street (between Church Street and Front Street) and lower St. Michaels Street (between Church Street and Front Street).

Staff have identified a funding opportunity for this project through the State of Alaska, Community Transportation Program (CTP).

The Community Transportation Program (CTP) is a competitive surface transportation program, which serves to preserve, upgrade, or create new roads, bridges, and trails, and is held every three years and administered by the Alaska Department of Transportation & Public Facilities (DOT&PF). Development of projects includes identifying needs through public outreach and involvement, evaluating, and scoring eligible projects by a board, and prioritizing and selecting projects to award. This program does not issue grants to communities directly. Awarded projects will be developed and managed by DOT&PF.

All projects require a 9.03% local match, and if the DOT&PF approved estimate increases over the life of the project, the community is required to match the new estimate accordingly. For this reason, match contingencies will be assessed based on 50% match contingency on design estimate and 15% match contingency on the construction estimate. The required contingency amounts are required to be provided to ADOT at the beginning of each phase. Any balance of unused design match and match contingency funds shall be put toward the construction phase match and match contingency requirement. Further all contingency amounts are applied toward the required 9.03% match for the final project costs.

DOT has completed their Scope, Schedule, and Estimate (SSE) Confirmation (attached) which contains their projected costs for the roadway resurfacing project, estimated at \$8,347,500, including the design, right of way, and construction phases. To move our application for the Commercial Business Road Resurfacing and Improvements project forward, Resolution No. 03-23-1767 authorizes participation in the CTP through submission of a grant application.

The CTP application requires a minimum match contribution equal to 9.03% of DOT's estimated project cost. The CTP program offers increased scoring points in the "capital costs" criteria for communities willing to provide match contributions that exceed the required match of 9.03%. The Wrangell Borough Assembly hereby commits, through Resolution No. 03-23-1767, to provide a 10.03% match to the DOT engineer's estimate for this project, in the amount of \$837,254.25.

Resolution No. 03-23-1767 repeals Resolution 01-23-1750.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION No. 03-23-1767

A RESOLUTION OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA COMMUNITY TRANSPORTATION PROGRAM AND COMMITTING A LOCAL MATCH CONTRIBUTION IN THE AMOUNT OF \$837,254.25

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska prioritized the Wrangell Road Resurfacing Phase I, Downtown Corridors as a FY24 capital project; and

WHEREAS, the upgrades to the Wrangell Road Resurfacing Phase I, Downtown Corridors project is critical to provide for roadway repair ensuring a safe, convenient, reliable, and integrated transportation network to move goods and people through Wrangell and as a focus to maintaining a vibrant and accessible downtown economy; and

WHEREAS, the City and Borough of Wrangell, Alaska is pursuing a grant application for funding support for the design and construction of the Wrangell Road Resurfacing Phase I, Downtown Corridors project under the State of Alaska, Department of Transportation (ADOT), Community Transportation Program (CTP); and

WHEREAS, the estimated cost of design, survey, permitting, and construction, as estimated by ADOT is in the amount of \$8,347,500, and

WHEREAS, the CTP application requires a minimum match contribution of 9.03% of the project cost, and the Borough wishes to commit to a total of 10.03% match contribution in the amount of \$837,254.25 which may be adjusted as actual costs are further identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

SECTION 1: Resolution No. 03-23-1767 repeals Resolution No. 01-23-1750.

SECTION 2: The Assembly of the City and Borough of Wrangell hereby authorizes the Borough Manager, or Designee, to execute all documents required for a \$8,347,500 grant application for the Wrangell Road Resurfacing Phase I, Downtown Corridors project to the State of Alaska, Department of Transportation (ADOT), Community Transportation Program (CTP).

SECTION 3: The Assembly of the City & Borough of Wrangell, upon ADOT-approval of project funding, shall commit the match for the project in the amount of \$837,254.25, or an equivalent to 10.03% of the total project estimated cost, from the General Fund Reserve Balance.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, this 28th day of March 2023.

CITY AND BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Mayor

ATTEST:

Kim Lane, MMC, Borough Clerk

Scope, Schedule, Estimate (SSE) Confirmation

Item e.

Project Name	Commercial Business Road Resurfacing and Improvements		
DATE	22-Dec-22	CATEGORY	State of Good Repair
NEED ID	TBD	REASON	<input checked="" type="radio"/> New Project <input type="radio"/> Update SSE

PLANNING SSE

PROPOSED SCOPE	Rehabilitate St. Michael's St (325') and McKinnon Street (250') from Front Street to Church Street. Rehabilitate Campbell Drive (1,500') from Front St. to Brueger St. Project includes rehabilitation to sidewalk and affected storm drain systems. There is existing sidewalk on both sides of Campbell and McKinnon. There is existing sidewalk on only one side of St. Michael's. Estimate below provided by community:
-----------------------	--

PLANNING ESTIMATE	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TOTAL
<i>Design</i>	13,200,000										13,200,000
<i>Utilities</i>											-
<i>Right of Way</i>											-
<i>Construction</i>			1,500,000								1,500,000
TOTAL	13,200,000	-	1,500,000	-							14,700,000

CONFIRMED SSE

CONFIRMED SCOPE	Rehabilitate three (3) city streets in Wrangell, Alaska: St. Michael's Street (364') & McKinnon Street (280') between Front & Church Streets, and Campbell Drive (1,088') from Front to Brueger Streets. Work includes new 6" concrete pavement, new 4-ft concrete sidewalks with all new curb & gutter, and reconstructing below pavement with new base course & shot rock fill. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.
------------------------	---

ENGINEERS CONFIRMED	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TOTAL
<i>Design</i>	1,000,000	662,500									1,662,500
<i>Utilities</i>											-
<i>Right of Way</i>		35,000									35,000
<i>Construction</i>			6,650,000								6,650,000
TOTAL	1,000,000	697,500	6,650,000	-							8,347,500

Scope, Schedule, Estimate (SSE) Confirmation

Item e.

Project Name	Commercial Business Road Resurfacing and Improvements		
DATE	22-Dec-22	CATEGORY	State of Good Repair
NEED ID	TBD	REASON	<input checked="" type="radio"/> New Project <input type="radio"/> Update SSE

CONSIDERATIONS

SSE	Value	Comments
<i>Basis for Estimate Field Review or Recon List Assumptions & Unknowns</i>	Detailed Estimate	
	No	
	Estimate based on as-built review in the office - i.e. no field data. Assume that all work can be done within the existing City ROW boundary, and no utilities will be affected within excavation limits.	

ENVIRONMENTAL	Value	Comments
<i>Anticipated Environmental Doc Environmental Doc Prep Time 4(F) Involvement Permits Required List Assumptions & Unknowns</i>	CE	
	12 months	
	No	
	Yes	ADF&G, USACE, DEC, USFWS assumed
	USFWS for bald eagle nests (locations? Impacts?), assume there are no fish pipes (?) for ADF&G permit. USACE assumes there's more than 1-acre of ground disturbance. DEC for storm drainage.	

ROW	Value	Comments
<i>Confidence in ROW Estimate List Assumptions & Unknowns</i>	Moderate	
	All work will be within existing curb & gutter, edge of pavement. So assume existing roadway is fully within City ROW.	

UTILITY	Value	Comments
<i>Confidence in Utility Estimate List Assumptions & Unknowns</i>	Low	
	No utilities are included - not eligible for CPT Grant.	

OTHER	Value	Comments
<i>Impacts to Annual M&O Bridge Work Included Geotech Considerations List Assumptions & Unknowns</i>	Yes	Reduced maintenance due to new facility.
	No	
	Drilling program for pavement cores & subgrade assessment.	
	Quantities based on conceptual typical sections (attached). No Survey/Prelim. Engineering, so contingency is required due to assumptions.	

CERTIFICATION & APPROVAL

Please adjust comment boxes to fit all text before converting to PDF

Confirmed SSE Prepared By	Joel Osburn, PE <small>Name DocuSigned by:</small> 	3/13/23 <small>Date</small>
Confirmed SSE Pre-Construction Approval	[Signature] <small>Signature, Pre-Construction Engineer</small>	
Confirmed SSE Planner Approval	Kirk Miller, PE <small>Name DocuSigned by:</small> 	3/13/2023 <small>Date</small>
	Marie Heidemann <small>Name</small>	3/13/2023 <small>Date</small>



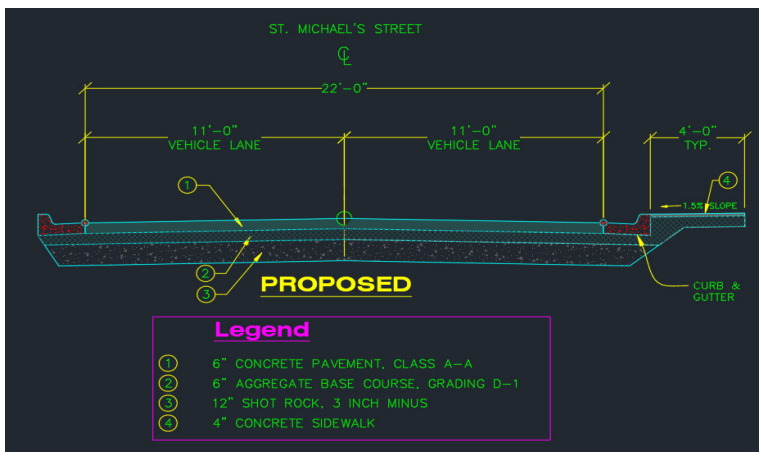
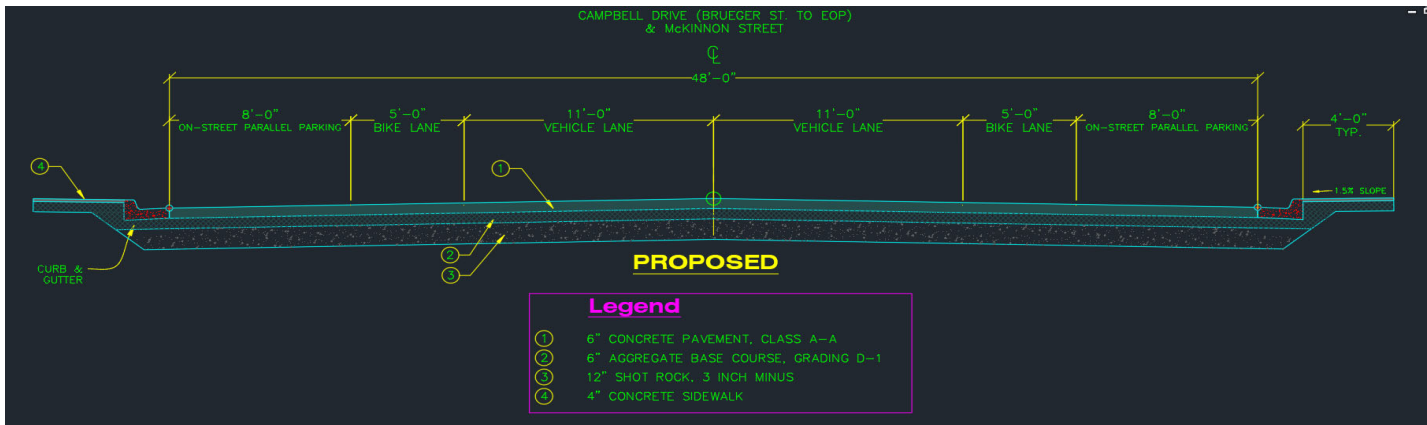
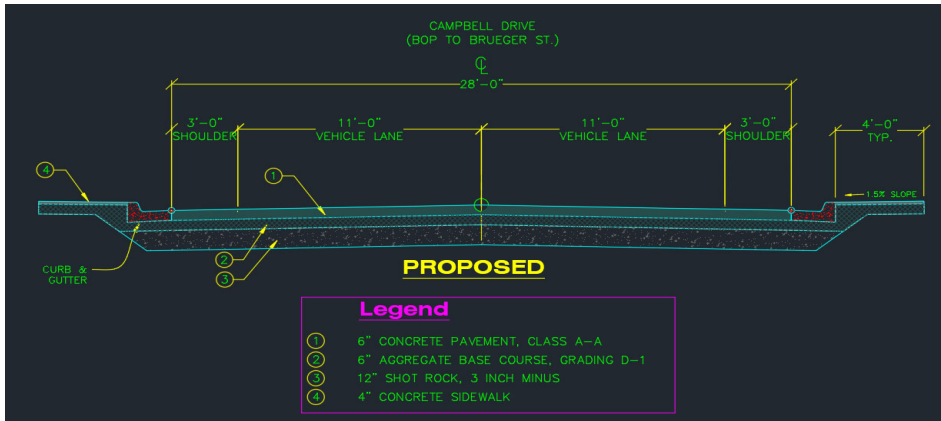
WRANGELL FERRY TERMINAL, 0801

McKinnon Street
MPt 0.05 - 0.11

St. Michael's Street
MPt 0.13 - 0.20

Campbell Drive
MPt 0.0 - 0.21

ZIMOVIA
STRAIT





SSE Estimate

State of Alaska - Department of Transportation and Public Facilities

Southcoast Region

Project Name: **WRG Commercial Business Road Resurfacing and Improvements**

Project Number: **Unassigned**

SCOPE:

Rehabilitate three (3) city streets in Wrangell, Alaska: St. Michael's Street (364') & McKinnon Street (280') between Front & Church Streets, and Campbell Drive (1,088') from Front to Brueger Streets. Work includes new 6" concrete pavement, new 4-ft concrete sidewalks with all new curb & gutter, and reconstructing below pavement with new base course & shot rock fill. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.

ITEM No.	Pay Item	Pay Unit	Quantity	Unit Price	Amount
202.0002.0001	Removal of Concrete & Asphalt Pavement	SY	7351	\$ 10.00	\$73,509
202.0003.0000	Removal of Sidewalk	SY	1211	\$ 10.00	\$12,109
202.0009.0000	Removal of Curb and Gutter	LF	2724	\$ 8.00	\$21,796
203.0003.0000	Unclassified Excavation	CY	3675	\$ 15.00	\$55,132
203.2070.0000	Shot Rock, 3 Inch Minus	CY	2450	\$ 35.00	\$85,761
301.0001.00D1	Aggregate Base Course, Grading D-1	TON	2450	\$ 25.00	\$61,258
501.0002.0006	Class A-A Concrete Pavement, 6-inches Thick	SY	7351	\$ 250.00	\$1,837,733
603.0021.0018	Corrugated Polyethylene Pipe 18 Inch	LF	400	\$ 175.00	\$70,000
603.0021.0024	Corrugated Polyethylene Pipe 24 Inch	LF	400	\$ 200.00	\$80,000
603.0021.0030	Corrugated Polyethylene Pipe 30 Inch	LF	0	\$ 225.00	\$0
603.0021.0036	Corrugated Polyethylene Pipe 36 Inch	LF	150	\$ 250.00	\$37,500
604.0001.0001	Storm Sewer Manhole, Type I	EA	3	\$ 7,000.00	\$21,000
604.0005.000A	Inlet, Type A	EA	12	\$ 5,000.00	\$60,000
608.0001.0004	Concrete Sidewalk, 4 Inches thick	SY	1211	\$150	\$181,632
608.0006.0000	Curb Ramp	EACH	15	\$4,000	\$60,000
609.0002.0001	Curb and Gutter, Type 1	LF	2724	\$45	\$122,602
626.0002.0000	Sanitary Sewer Cleanout	EA	10	\$1,000	\$10,000
627.0003.0000	Install Valve Box	EA	10	\$1,000	\$10,000
639.2000.0000	Approach	EACH	10	\$1,000	\$10,000
643.0014.0000	Interim Pavement Marking	STA	17	\$160	\$2,771
646.0001.0000	CPM Scheduling	LS	All Req'd.	\$50,000	\$50,000
670.0001.0000	Painted Traffic Markings	LS	All Req'd.	\$5,000	\$5,000

Subtotal \$2,867,802.52

640.0001.0000	Mobilization & Demobilization	LS	All Req'd.	15%	\$430,170
640.0004.0000	Workers Meals and Lodging and Per Diem	LS	All Req	15%	\$430,170
641.0001.0000	Erosion, Sed & Poll. Control Admin	LS	All Req'd.	\$50,000	\$50,000
641.0003.0000	Temp. Erosion, Sed & Poll. Control	LS	All Req'd.	1.5%	\$43,017
641.0005.0000	Temp. Erosion, Sed & Poll. Control by Directive	CS	All Req'd.	10%	\$4,302
641.0006.0000	Withholding	CS	All Req'd.	\$ -	\$ -
641.0007.0000	SWPPP Manager	LS	All Req'd.	0.8%	\$21,509
642.0001.0000	Construction Surveying	LS	All Req'd.	2.5%	\$71,695
642.0013.0000	Three Person Survey Party	CS	All Req'd.	0.8%	\$21,509
643.0002.0000	Traffic Maintenance	LS	All Req'd.	3.00%	\$86,034
643.0003.0000	Permanent Construction Signs	LS	All Req'd.	\$15,000	\$15,000

643.0025.0000	Traffic Control	CS	1	3.0%	\$86,034
643.0032.0000	Flagging	CS	1	3.0%	\$86,034
644.0006.0000	Vehicles	LS	All Req'd.	\$75,000	\$75,000
644.2004.0000	Engineering Communications	LS	All Req'd.	\$25,000	\$25,000

Subtotal \$4,313,277

Contingency 15% \$646,991

CE @ 25% \$1,240,067

Subtotal \$6,200,335

ICAP @ 7.18% \$445,184

Phase 4 Total \$6,645,519

Rounded Phase 4 Total \$6,650,000

WRG Commercial Business Road Resurfacing and Improvements

Rehabilitate three (3) city streets in Wrangell, Alaska: St. Michael's Street (364') & McKinnon Street (280') between Front & Church Streets, and Campbell Drive (1,088') from Front to Brueger Streets. Work includes new 6" concrete pavement, new 4-ft concrete sidewalks with all new curb & gutter, and reconstructing below pavement with new base course & shot rock fill. No as-builts for storm drain, so new storm drain items have been included as placeholders only - and will need Survey to adequately assess in Design.

PHASE COST SUMMARY			
Phase 2	Start @ 25% of Ph4	\$1,662,500.00	1M to CE, 662.5k to ATA
	<i>Geotech</i>	\$83,500	5%
	<i>Environmental</i>	\$249,500	15%
	<i>Survey</i>	\$166,500	10%
	<i>ROW eng.</i>	\$83,500	5%
	<i>Utility eng.</i>	\$83,500	5%
	<i>Civil</i>	\$997,500	60%
Phase 3	Placeholder @ 0.5% of Ph4	\$35,000.00	To establish the potential for ROW needs
Phase 4	Rounded total	\$6,650,000.00	
Phase 7		\$0	Utilities not eligible for CTP Grant.
Phase 2, 3, 4, and 7 total cost		\$8,347,500.00	

PHASE TIME SUMMARY (months)		
Phase 2		
	Design Start (PDA 0)	0
	Prelim Design (approx 25%)	5
	Env Document	4
	PIH Review	3
	PSE Review	3
	Anticipated Bid Advertisement	3
	<hr/>	
	TOTAL =	18
Phase 4		
	Anticipated Duration	12

Assumptions

6" A-A Concrete

Area =	1,166.3 SY	Campbell - Front to Brueger
	3,801.6 SY	Campbell - Brueger to Church
	1,492.5 SY	McKinnon
	890.6 SY	St. Michaels
TOTAL	7,351 SY	

Removal of Concrete

Total =	7351 SY
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	375 Campbell - Front to Brueger	One side
	1426 Campbell - Brueger to Church	Both sides
	560 McKinnon	Both sides
	364 St. Michaels	One side
Total Length (ft)	2724	

Curb
Curb length = 2,724 LF

Sidewalk
Sidewalk width = 4 LF
Sidewalk Area = 10,898 SF
Sidewalk Area = 1,211 SY

Sidewalk Removal
Sidewalk width = 0 LF
Existing sidewalk length = 2,724 LF
Sidewalk Area = - SF
Sidewalk Removal Area = 1,211 SY

Campbell - Front to Brueger

	D-1	Shot Rock	Unclassified Excavation
Depth (ft)	0.5	1	
Width (ft)	28		
Section Length (ft)	375		
Volume (CY)	194	389	583
Weight (TONS)	389		

Campbell - Brueger to Church

	D-1 (Tons)	Shot Rock (C.Y.)	Unclassified Excavation
Depth (ft)	0.5	1	
Width (ft)	48		
Section Length (ft)	713		
Volume (CY)	634	1267	1901
Weight (TONS)	1267		

McKinnon

	D-1	Shot Rock	Unclassified Excavation
Depth (ft)	0.5	1	
Width (ft)	48		
Section Length (ft)	280		
Volume (CY)	249	497	746
Weight (TONS)	497		

St. Michaels

	D-1	Shot Rock	Unclassified Excavation
Depth (ft)	0.5	1	
Width (ft)	22		
Section Length (ft)	364		
Volume (CY)	148	297	445
Weight (TONS)	297		

TOTAL

	D-1	Shot Rock	Unclassified Excavation
Volume (CY)	1225	2450	3675
Weight (TONS)	2450		

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1768 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE PORT AND HARBOR FUND BY TRANSFERRING FUNDS FROM THE MEYERS CHUCK RESERVE ACCOUNT TO THE MEYERS CHUCK HARBOR REPLACEMENT CAPITAL PROJECT ACCOUNT IN THE AMOUNT OF \$57,566 AND AUTHORIZING ITS EXPENDITURES

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required: \$57,566

FY 21:	FY 22: \$57,566	FY23:
--------	-----------------	-------

Amount Budgeted:

\$275,000

Account Number(s):

74300-420-9999-00-74005

Account Name(s):

Meyers Chuck Harbor Replacement

Unencumbered Balance(s) (prior to expenditure):

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1768

RECOMMENDATION MOTION:

Move to approve Resolution No. 03-23-1768.

SUMMARY STATEMENT:

The community of Meyers Chuck, located in the Wrangell Borough, is accessible only by float plane or boat. The natural, well-protected harbor has long been a shelter for fishing boats caught in the stormy waters of Clarence Strait. After Meyers Chuck became a part of the Wrangell Borough, the Borough received funds from the State of Alaska to assume ownership of the dock, which is now close to a 57-year-old wooden float structure with 37 year old steel pilings. The dock infrastructure has been in a poor and deteriorated condition for many years and needs to be replaced.



The Borough budgeted \$275,000 for engineering design services for the harbor replacement. The fee proposal from the selected engineering firm is in the total amount of \$332,566, requiring an additional contribution to the project, for the engineering phase, in the amount of \$57,566.

Resolution 03-23-1769 is before the Assembly to amend the FY 2022 budget in the Ports and Harbor Fund by moving \$57,566 from the Port and Harbor Reserves for Meyers Chuck into the Capital Budget for this engineering project.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-23-1768

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE PORT AND HARBOR FUND BY TRANSFERRING FUNDS FROM THE MEYERS CHUCK RESERVE ACCOUNT TO THE MEYERS CHUCK HARBOR REPLACEMENT CAPITAL PROJECT ACCOUNT IN THE AMOUNT OF \$57,566 AND AUTHORIZING ITS EXPENDITURES

WHEREAS, the Wrangell Borough (Borough) Assembly has requested that capital projects be identified for advancing to shovel-ready status; and

WHEREAS, the Borough assumed ownership, from the State of Alaska, of the Meyers Chuck Harbor, a 57-year-old wooden float and 37-year-old steel piling infrastructure which has been in a poor condition for many years and needs to be replaced; and

WHEREAS, the Borough has budgeted \$275,000 in the FY23 capital fund for Ports and Harbors; and

WHEREAS, the Borough will amend the FY 2023 budget in the Port and Harbor Fund by transferring additional funds from the Meyers Chuck Reserve to the Meyers Chuck Harbor Replacement project for engineering design services in the amount of \$57,566.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The FY 2023 budget in the Ports and Harbor Fund is amended by transferring \$57,566 from the Meyers Chuck Reserve account to the Meyers Chuck Harbor Replacement project and authorizing its expenditure for permitting and engineering design.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28th Day of March 2023.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

RESOLUTION No. 03-23-1769 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$110,000 FROM GENERAL FUND RESERVES TO THE NOLAN CENTER CIP FUND FOR THE NOLAN CENTER STORAGE BUILDING SETTLEMENT REPAIR PROJECT AND AUTHORIZING ITS EXPENDITURES

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director

FISCAL NOTE:

Expenditure Required: \$110,000		
FY 22:	FY 23: \$110,000	FY24:
Amount Budgeted:		
Account Number(s):		
21300-125-9999-00-21003		
Account Name(s):		
Nolan Center Storage Building Settlement Repairs Project		
Unencumbered Balance(s) (prior to expenditure):		
\$		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Resolution No. 03-23-1769

RECOMMENDATION MOTION:
Move to approve Resolution No. 03-23-1769.

SUMMARY STATEMENT:

The Nolan Center storage building is experiencing foundation subsoil settlement, creating a void under the building footings and slab, and repairs are needed to maintain the structural integrity of the building.

The repair project would include installing helical piles and pile jacks at the perimeter of the building to level and support the structure and filling the void below.

Funding in the amount of \$110,000 is required for the construction of settlement repairs at the Nolan Center Storage Building.

Resolution 03-23-1769 amends the FY23 Budget to accommodate expenditures for this project.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-23-1769

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2023 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$110,000 FROM GENERAL FUND RESERVES TO THE NOLAN CENTER CIP FUND FOR THE NOLAN CENTER STORAGE BUILDING SETTLEMENT REPAIR PROJECT AND AUTHORIZING ITS EXPENDITURES

WHEREAS, the Nolan Center Storage Building is experiencing foundation subsoil settlement, creating a void under the building footings and slab, and repairs are needed to maintain the structural integrity of the building;

WHEREAS, the Nolan Center Storage Building Settlement Repairs project would include installing helical piles, driving to refusal, to support the building; and

WHEREAS, funding in the amount of \$110,000 has been identified to support the construction of the settlement repair project.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1: The FY 2023 Budget in the General Fund is amended to reflect a transfer of \$110,000 from General Fund Reserves to the Nolan Center CIP Fund for the Nolan Center Storage Building Settlement Repairs project and authorize its expenditures.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 28th day of March, 2023.

CITY & BOROUGH OF WRANGELL, ALASKA

Patricia Gilbert, Borough Mayor

ATTEST: _____
Kim Lane, Borough Clerk

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

Approval of a Professional Services Agreement with PND Engineers in the Amount of \$332,566 for the Meyers Chuck Harbor Replacement Design Project

SUBMITTED BY:

Amber Al-Haddad, Capital Facilities Director
Jeff Good, Interim Borough Manager

FISCAL NOTE:

Expenditure Required: \$332,566		
FY 21: \$	FY 22: \$332,566	FY23: \$
Amount Budgeted:		
\$0		
Account Number(s):		
74300-000-9999-00-74005		
Account Name(s):		
Meyers Chuck Harbor Replacement		
Unencumbered Balance(s) (prior to expenditure):		
\$		

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. PND Fee Proposal dated March 15, 2023

RECOMMENDATION MOTION:
Move to approve a Professional Services Agreement PND Engineers in the Amount of \$332,566 for the Meyers Chuck Harbor Replacement Design Project.

SUMMARY STATEMENT:

PND Engineers was selected to perform the engineering services of this project. They have already completed preliminary work on this project helping us develop alternative design ideas and preparing a project cost estimate that we used to seek funding for this project. PND is also one of the highest qualified engineering firms in the region, designing a variety of marine related facilities, and they have designed a multitude of harbor facilities throughout Southeast Alaska, including several for Wrangell.

Wrangell Municipal Code 5.10.050, When competitive bidding or quotations are not required, section E. Contractual services of a professional nature, such as legal, engineering, architectural, and medical services, provides for this procurement. Given the current workload of our staff, this code allows us to move forward awarding the design contract and enabling us to have the construction project ready for competitive bidding once full project funding is secured.

Staff recommend accepting PND Engineers' fee proposal and award a professional services agreement for the engineering design of the Meyers Chuck Harbor Replacement project. Engineering design services are scheduled to be paid from the Meyers Chuck Replacement funds available for this project.

PND Engineer's engineering services fee proposal was received in a combination of a time and expense fee for the survey and permitting phases in the amount of \$172,166 and a fixed fee for the design in the amount of \$160,400, for a combined total award of \$332,566.

The community of Meyers Chuck, located in the Wrangell Borough, is accessible only by float plane or boat. The natural, well-protected harbor has long been a shelter for fishing boats caught in the stormy waters of Clarence Strait. After Meyers Chuck became a part of the Wrangell Borough, the Borough received funds from the State of Alaska to assume ownership of the dock, which is now close to a 57-year-old wooden float structure with 37-year-old steel pilings. The dock infrastructure has been in a poor and deteriorated condition for many years and needs to be replaced.

The improvements for the Meyers Chuck Harbor Replacement include replacement of the existing 400' float moorage system (including an alternate to reduce the length of float replacement based on the level of future funding received for the construction phase), the non-ADA compliant gangway, the gangway landing float, the 37' connector float between the main float and the airplane float, and all float piling. The project also includes installation of a new ADA compliant gangway, safety systems and cathodic protection. The project does not include the 16' X 24' new airplane float, although it does include the 37'-connector float. The Borough also believes that the 180' steel trestle which accesses the gangway can continue to be used; however, the engineering team will verify during their on-site condition assessment in April. Bathymetry survey will be used to identify the viability of using a shore anchoring system in lieu of pile support.



ENGINEERS, INC.

March 15, 2023

PND 212092

Ms. Amber Al-Haddad
 Capital Facilities Director
 City and Borough of Wrangell (CBW)
 PO Box 531
 Wrangell, Alaska 99929

Re: Meyers Chuck Harbor Replacement
 Engineering Services Fee Proposal

Dear Ms. Al-Haddad:

PND Engineers, Inc. (PND) appreciates the opportunity to provide this proposal for engineering services in response to the Scope of Work (SOW) prepared by the CBW on March 9, 2023 for the Meyers Chuck Harbor Replacement project. The scope of services under this proposal is intended to move the project through surveying, site assessments, permitting, final engineering design and preparation of bid ready contract documents. Bid and construction phase engineering services are not included in this proposal however can be negotiated at a future date following successful completion of the design and bid phases.

Fee Proposal

PND will provide engineering services under three primary tasks for the scope of services and facility improvements as described in the SOW. A detailed breakdown of the fees and services associated with each task is enclosed.

Task 1

Task 1 includes site visits and field investigations with topographic and bathymetric surveys of the site. A topside only (no divers) condition assessment of the facility with steel thru-thickness measurements and a photo log will be prepared. Concept design alternatives for float and facility layout and the float anchoring system (piles or anchor & chain) will be prepared. All existing AK DOT&PF pile logs will be reviewed and a geotechnical memo will be prepared summarizing the available data. No additional field geotechnical investigations will be performed.

Task	Task Description	Fee Basis	Fee \$
1	Survey, Condition Assessment, Concept	T&E	\$46,866

Task 2

PND will prepare and submit USACE Department of the Army Permit applications under Task 2a. If, upon selection of the float anchoring system (piles or anchor & chains) and preliminary engagement with National Marine Fisheries Services, it is determined that an Incidental Harassment Authorization (IHA) is the most cost effective approach to project compliance with the Marine Mammal Protection Act, under Task 2b, we have included a scope of services and estimated fees associated with preparation of the Marine Mammal Mitigation and Monitoring Program and acquisition of the IHA.

Task	Task Description	Fee Basis	Fee \$
2a	USACE Permit Application	T&E	\$29,350
2b	Incidental Harassment Authorization	T&E	\$95,950
2	Total Task 2	T&E	\$125,300

Task 3

Task 3 will advance the project from the conceptual level design to 100% bid ready documents with design review submittals occurring at the 35% preliminary design, 65% design development and 95% final design stages. Plans, specifications and cost estimates for all improvements will be submitted at each completion stage for CBW review. Public reports in accordance with the SOW will be provided with each submittal.

Task	Task Description	Fee Basis	Fee \$
3a	35% Preliminary Design	FF	\$47,295
3b	65% Design Development	FF	\$49,220
3c	95% Final Design	FF	\$47,015
3d	100% Bid Ready Documents	FF	\$16,870
3	Total Task 3	FF	\$160,400

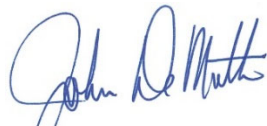
Due to the inherent uncertainties in the level of service required to complete Task 1 & 2, PND proposes to perform these tasks on a Time and Expenses reimbursable basis utilizing our standard billing rates at time of service. PND proposes to complete Task 3 on a fixed fee basis.

Project Schedule

Services will commence immediately upon receiving formal authorization to proceed. We have enclosed a preliminary project design and construction schedule for your review.

We appreciate the opportunity to provide engineering services to the CBW on this important project. Thank you for reviewing the proposed professional fees and schedule and please let us know if we have perceived your needs appropriately for this project. We look forward to working with you towards the successful completion of the Meyers Chuck Harbor Replacement project.

Sincerely,
PND Engineers, Inc. | Juneau Office



John DeMuth, P.E., S.E.
Vice President



Brandon Ivanowicz
Staff Engineer

Enclosures



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Senior Land Surveyor III	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
\$235.00	\$220.00	\$165.00	\$160.00	\$130.00	\$130.00	\$157.50	\$137.50	\$137.50		

Task 1: Survey, Condition Assessment, Concepts

1. Project management: subconsultant contracts, correspondence & work sessions.	16		8				4		\$5,590	
2. Topographic & bathymetry survey & basemap update	2		4		108		4	16	\$17,900	
3. Geotechnical - research available AK DOT&PF pile logs and summarize findings. No field investigations.	2		4			16			\$3,630	
4. Condition assessment & report	4		40				4	8	\$8,990	
5. Concept design alternatives and work sessions	4		12					16	\$5,060	\$41,170
Total Estimated Manhours	28		68		108	16	12	40		

Estimated Third Party Expenses

1. AK Air	2 RT ANC/KTN x \$508, 1 RT JNU/KTN x \$300, Charter RT KTN/MC x \$1,700								\$3,016	
2. Per Diem	6 days x \$152/day								\$912	
3. Misc. Expenses	Reproduction and consumables, survey gear transport								\$1,250	
4. Administrative Fee	10% on 3rd party expenses								\$518	\$5,696
TOTAL FEE TASK 1 (T&E)										\$46,866

Fee proposal assumes the following:

1. Assumes NTP given within a timeframe conducive to facilitating the field work by April 20, 2023.
2. CBW provided lodging on vessel at Meyers Chuck
3. CBW provided skiff for survey and condition assessment
4. No travel or weather delays



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Env. Scientist IV	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
\$235.00	\$220.00	\$165.00	\$160.00	\$130.00	\$160.00	\$157.50	\$115.00	\$137.50		

Task 2a: Environmental Permitting - USACE											
1. Project management, administration & correspondence.	8		4						\$2,520		
2. Develop USACE permit drawings & quantities	1		4		4			12	\$3,165		
3. Prepare permit applications including alternatives analysis	1		2		24	2			\$4,395		
4. Prepare biological assessment	1		2		32	2			\$5,675		
5. Submit final permit application	1		2		16			8	\$4,215		
6. Respond to agency questions throughout review	1		4		48			2	\$8,830	\$28,800	
Total Estimated Manhours	13		18		124	4		22			
Estimated Third Party Expenses											
4. Misc. Expenses	Reproduction and consumables								\$500		
5. Administrative Fee	10% on 3rd party expenses								\$50		\$550
TOTAL FEE TASK 2a (T&E)										\$29,350	



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Senior Env. Scientist IV	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
\$235.00	\$220.00	\$165.00	\$160.00	\$130.00	\$160.00	\$157.50	\$115.00	\$137.50		

Task 2b: Environmental Permitting - IHA											
1. Project management, administration & correspondence	12			12			8		\$5,660		
2. Develop IHA Request	8			8	108			8	\$21,540		
3. Develop expanded Biological Assessment for IHA	8			8	48				\$10,840		
4. Develop Marine Mammal Mitigation and Monitoring Plan	8			12	96			8	\$20,260		
5. National Marine Fisheries Service coordination	12			8	32				\$9,220		
6. Submit documents and respond to agency comments	4			4	96				\$16,940		
7. Closeout reporting	2			4	60		2		\$10,940	\$95,400	
Total Estimated Manhours	54			56	440		10	16			
Estimated Third Party Expenses											
1. Misc. Expenses	Reproduction and consumables								\$500		
2. Administrative Fee	10% on 3rd party expenses								\$50		\$550
TOTAL FEE TASK 2b (T&E)										\$95,950	



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

	PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
	\$235.00	\$220.00	\$200.00	\$160.00	\$130.00	\$157.50	\$137.50	\$137.50		
Task 3a: 35% Preliminary Design										
1. Project management: correspondence, scheduling and work sessions	16			8			8		\$6,140	
2. Demolition plan & material item summary	2			8	8			2	\$3,065	
3. Overall & enlarged site layout plans & survey control	2			8	8			4	\$3,340	
4. Approach dock modifications/gangway attachment	2			8	4			4	\$2,820	
5. ADA compliant aluminum gangway	2		8	2				6	\$3,215	
6. Gangway landing float	2			8	4			8	\$3,370	
7. Moorage floats	4			12	4			16	\$5,580	
8. Seaplane float modifications	2			4	4			4	\$2,180	
9. Float anchoring system (piles or anchors)	2			12	4			6	\$3,735	
10. 8'x8' shed	2		8	4				8	\$3,810	
11. Life safety equipment	2			4	4			2	\$1,905	
12. Cathodic protection	2			8	4			2	\$2,545	
13. Outline Specifications	2			4			2		\$1,385	
14. Material quantity computations and cost estimate	2			8	4				\$2,270	
15. Public Report	2			4			2		\$1,385	\$46,745
Total Estimated Manhours	46		16	102	48		12	62		
Estimated Third Party Expenses										
1. Misc Expenses	Reproduction and consumables								\$500	
2. Administrative Fee	10% on 3rd party expenses								\$50	\$550
TOTAL FIXED FEE TASK 3a (FF)										\$47,295



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

	PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
	\$235.00	\$220.00	\$200.00	\$160.00	\$130.00	\$157.50	\$137.50	\$137.50		
Task 3b: 65% Design Development										
1. Project management: correspondence, scheduling and work sessions	16			8			8		\$6,140	
2. Demolition plan & material item summary	1			8	8			2	\$2,830	
3. Overall & enlarged site layout plans & survey control	1			4	8			4	\$2,465	
4. Approach dock modifications/gangway attachment	1		8	4	4			4	\$3,545	
5. ADA compliant aluminum gangway	2		12	2				6	\$4,015	
6. Gangway landing float	2			8	8			8	\$3,890	
7. Moorage floats	2			20	12			16	\$7,430	
8. Seaplane float modifications	1			4	4			4	\$1,945	
9. Float anchoring system (piles or anchors)	2			4	8			4	\$2,700	
10. 8'x8' shed	2		12	4				8	\$4,610	
11. Life safety equipment	1			2	6			2	\$1,610	
12. Cathodic protection	1			4	6			2	\$1,930	
13. Preliminary Specifications	2			8	4		2		\$2,545	
14. Material quantity computations and cost estimate	2			4	4				\$1,630	
15. Public Report	2			4			2		\$1,385	\$48,670
Total Estimated Manhours	38		32	88	72		12	60		
Estimated Third Party Expenses										
1. Misc Expenses	Reproduction and consumables								\$500	
2. Administrative Fee	10% on 3rd party expenses								\$50	\$550
TOTAL FIXED FEE TASK 3b (FF)										\$49,220



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

	PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs
	\$235.00	\$220.00	\$200.00	\$160.00	\$130.00	\$157.50	\$137.50	\$137.50		
Task 3c: 95% Final Design										
1. Project management: correspondence, scheduling and work sessions	16			8			8		\$6,140	
2. Demolition plan & material item summary	1			8	8			2	\$2,830	
3. Overall & enlarged site layout plans & survey control	1			8	8			4	\$3,105	
4. Approach dock modifications/gangway attachment	1		8	4	4			4	\$3,545	
5. ADA compliant aluminum gangway	2		8	2				6	\$3,215	
6. Gangway landing float	2			8	8			6	\$3,615	
7. Moorage floats	2			12	8			6	\$4,255	
8. Seaplane float modifications	1			4	4			4	\$1,945	
9. Float anchoring system (piles or anchors)	2			4	4			4	\$2,180	
10. 8'x8' shed	2		8	4				6	\$3,535	
11. Life safety equipment	1			4	4			2	\$1,670	
12. Cathodic protection	1			4	4			2	\$1,670	
13. Final design specification & bid documents	4			12	8		8		\$5,000	
14. Final bid quantities & engineers estimate	4			4	4		2		\$2,375	
15. Public Report	2			4			2		\$1,385	\$46,465
Total Estimated Manhours	42		24	90	64		20	46		
Estimated Third Party Expenses										
1. Misc Expenses	Reproduction and consumables								\$500	
2. Administrative Fee	10% on 3rd party expenses								\$50	\$550
TOTAL FIXED FEE TASK 3c (FF)										\$47,015



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092



Scope of Services

	PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer V	PND Staff Engineer VI	PND Staff Engineer III	PND Tech VI	PND Tech V	PND CAD Designer VI	Line Item Costs	Task Subtotal Costs	
	\$235.00	\$220.00	\$200.00	\$160.00	\$130.00	\$157.50	\$137.50	\$137.50			
Task 3d: 100% Bid Ready Documents											
1. Project management: correspondence, scheduling and work sessions	8			4			2		\$2,795		
2. Address final scope and review comments from CBW	2			8	4			4	\$2,820		
3. Conduct internal QA design audit - plans, specs, calculations, cost estimate, schedule, bid documents	12			4	2			4	\$4,270		
4. Prepare final stamped bid ready documents - plans & specs	2		2	16	4			8	\$5,050		
5. Public Report	2			4			2		\$1,385	\$16,320	
Total Estimated Manhours	26		2	36	10		4	16			
Estimated Third Party Expenses											
1. Misc Expenses	Reproduction and consumables								\$500		
2. Administrative Fee	10% on 3rd party expenses								\$50		\$550
TOTAL FIXED FEE TASK 3d (FF)										\$16,870	



PND Engineers, Inc.
Meyers Chuck Harbor Replacement
Engineering Services Fee Proposal - March 15, 2023
PND Project No. 212092
Fee Summary

Task	Description	Fee Basis	Cost
1	Survey, Condition Assessment & Concepts	T&E	\$46,866
2	Permitting	T&E	\$125,300
2a	USACE	T&E	\$29,350
2b	Incidental Harassment Authorization (IHA)	T&E	\$95,950
3	Engineering Design	FF	\$160,400
3a	35% Preliminary Design	FF	\$47,295
3b	65% Design Development	FF	\$49,220
3c	95% Final Design	FF	\$47,015
3d	100% Bid Ready Documents	FF	\$16,870
Total	Task 1, 2 & 3		\$332,566

T&E = Time and Expenses, Not to Exceed Amount w/o Written Authorization, 10% Mark Up on third party costs

FF = Fixed Fee Amount



CITY & BOROUGH OF WRANGELL
INCORPORATED MAY 30, 2008

Capital Facilities Department

PO Box 531, Wrangell, AK 99929
Phone (907)-874-3902

March 9, 2023

John Demuth
PND Engineers, Inc.
Juneau, Alaska 99801

Re: Request for Proposal and Scope of Work
Meyers Chuck Harbor Replacement Design Services

Dear John:

Thanks to you, Dick and Brandon for meeting with Steve and me this afternoon to review the scope of work for the engineering design for the Meyers Chuck Harbor Replacement project. The Borough has selected PND Engineers to negotiate a fee proposal for the engineering services of this project considering your highly qualified engineering staff and experience designing marine-related facilities in our region, as well as our history with successful PND-designed and managed projects over the years.

Below is an outline of the scope of work under which we request your full proposal for the engineering design services.

Description of Project to be Designed for Construction

This project will consist of detailed engineering designs for the Meyers Chuck Harbor Replacement project. This project will serve to replace the existing and aged 400'-long float system with a new, modern facility to provide moorage to the Meyers Chuck community.

The replacement harbor is proposed to include the following:

- A shortened, new 10'-wide x 200'-long main float system and its associated pilings.
- ADA-compliant gangway.
- Gangway landing float.
- Float connection between the gangway landing and the main float (tee dock).
- The airplane float was replaced in 2020; therefore, the existing airplane float will be reused in the new harbor project with PND-designed connections between the new floats and the existing/reused airplane float.
- Construction of an 8'x8' four-sided shelter for storing equipment.

- Water rescue equipment (life rings and ladders) and fire safety equipment.
- Cathodic protection.
- A condition assessment of the existing trestle should be performed to determine the feasibility of reusing it or replacing it. *(If the Harbor maintenance schedule aligned with PND's schedule to perform a preliminary on-site planning visit and condition assessment of the trestle, the Borough would provide a skiff and shared bunk lodging in a Borough-contracted vessel, for up to three PND personnel, at no cost. April 20th is the date we are projecting for the maintenance work due to the low tides occurring on that day).*
- We would like to consider using an anchor system instead of a driven pile system; therefore, bathymetry survey should be included in your proposal to help determine if an anchor system will work and how the anchors would be located.
- An additive alternate will be included for the replacement of the last 200' of float system. If the additive alternate to replace the last 200' of floats is not awarded, the existing last 200' section would remain in place for continued use by the community.
- No utilities are present on the existing float system, and none are required for the new float.

PND Engineers shall furnish sufficient technical, supervisory, and administrative personnel to ensure satisfactory accomplishment of the work specified in the SOW, including accomplishment of work by agreed milestone dates and progress schedule. The fee for basic services should be based on a fixed price with a breakdown of compensation based on completion of specific milestones, including all necessary sub-consultations, surveys, permitting, and incidental costs.

Negotiations may be held to ensure a mutual understanding of the Scope of Work (SOW) and to reach an agreement on a fair and reasonable fee. During negotiations, the SOW may be revised, as necessary.

Description of Phase I Engineering Design Services

It is the City and Borough of Wrangell's goal to complete the design project within six months, ready for construction once full construction phase funding is secured. Ideally, we would construct beginning in Spring 2024; therefore, we are proposing an engineering design completion by November 30, 2023, including permitting approvals.

PND's services under this contract will be accomplished in one phase, engineering design, survey and permitting, with 35%, 65%, and 95% design submittals.

- Perform detailed engineering design and conduct workshops with key Borough staff to review design at key stages, as proposed by PND.
- As necessary, conduct on-site survey explorations of the site necessary to aid in refining the civil engineering design.
- Perform planning, designing, and engineering of the construction project. Submit 65%, 95%, and 100% level design drawings, technical specifications, bid schedule and engineer cost estimates. For each design development submittal, provide a design schedule showing the various items included in the scope of work as a percentage of the total fee, the order in which the work will be carried out, and the dates on which the

items of work will be started and completed. Significant milestones such as Owner review of design submittals will be shown. The schedule will provide for completion of all work within the time specified in the scope of work. An updated design development schedule shall also be submitted with each progress payment request.

- PND shall be responsible for developing and submitting applications necessary for jurisdictional agency review and permitting, likely a Nationwide Permit from the US Army Corps of Engineers.

Further costs for pursuing environmental concerns related to the Endangered Species Act through NEPA and National Marine Fisheries Service (NMFS) permitting and development of a Biological Assessment and an Incidental Harassment Authorization (Marine Mammal Protection Act) will be requested as an additional permitting services cost if bathymetry survey indicates a driven pile anchoring system is the preferred option to a shore-anchoring system.

- Public Reports. Assume one written report to coincide with each design submittal. Include a written explanation of the project design analysis, with expansion and revision for each submission. The justification for each major selection and design decision shall be clearly stated. Narrative descriptions of design solutions and diagrams or sketches to convey design concepts may be provided to illustrate written material.

A Phase I Engineering Construction Services request for proposal will be delayed until such time as the Borough understands all funding resource requirements to move the project to the construction phase. This would include construction bidding assistance, finalizing issue for construction contract documents, evaluation of bids, construction administration and inspection services, and as built drawings.

With your Phase I Engineering Design Services proposal, please include a design schedule showing significant milestones.

Please call us to review any of the requirements that may be unclear or require further clarification as you finalize your proposal. We look forward to confirming with you the scope of work and reviewing your proposal with you.

Best,

Amber Al-Haddad

Amber Al-Haddad, Capital Facilities
City and Borough of Wrangell

Copy: Dick Somerville, PND Engineers
Brandon Ivanowicz, PND Engineers
Steve Miller, City and Borough of Wrangell

**CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	March 28, 2023
	<u>Agenda Section</u>	13

Approval of Senior Property Tax Exemption that was received after the March 1st Deadline, but before the April 15th Late Filing Grace Period for Bruce Smith Sr.

SUBMITTED BY:

Robbie Marshall, Accounting Generalist

FISCAL NOTE:

Expenditure Required:		
FY 21: \$	FY 22:	FY23: \$
Amount Budgeted:		
	\$0	
Account Number(s):		
Account Name(s):		
Unencumbered Balance(s) (prior to expenditure):		
	\$	

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. Senior Property Exemption Application and Letter from Mr. Smith.

RECOMMENDATION MOTION:
Move to approve the Senior Property Tax Exemption that was received after the March 1st Deadline, but before the April 15th Late Filing Grace Period for Bruce Smith Sr.

SUMMARY STATEMENT:

Per WMC 5.04.040 (D), applications for Senior Tax Exemptions are due by the close of business on March 1st of each year. The code also states that if the applicant missed that the Assembly, for **good cause** may waive the claimant's failure to make a timely application for the exemption, if they file the request by April 15th.

Typically, **good cause** is if the applicant was out of town or away for medical reasons. However, it is the assembly's discretion on if they wish to approve this exemption. Attached is Mr. Smith's letter, explaining his request for the exception. This is the first year that Mr. Smith is eligible to apply for the exemption.

WMC 5.04.040(D). An exemption may not be granted under subsection (A) of this section except upon written application for the exemption on a form designated by the borough. **The claimant must file the application no later than March 1st of the first assessment year for which the exemption is sought. The assembly, for good cause shown, may waive the claimant's failure to make timely application for exemption for that year and authorize the finance director to accept the application as if timely filed.** To be considered by the assembly, a request to waive the claimant's failure to make timely application for exemption must be in writing and filed no later than April 15th of the assessment year for which the exemption is sought.



City and Borough of Wrangell
P.O. Box 531
Wrangell, AK 99929
907-874-2381
www.wrangell.com

Senior Citizen & Disabled Veteran
Property Tax Exemption Application
City and Borough of Wrangell
Wrangell Municipal Code 5.04.040

RECEIVED
MAR 21 2023
WRANGELL CITY HALL

DUE MARCH 1 OF THE APPLICABLE YEAR

Please note: If you received this exemption and all of the information and checked boxes below are the same, you **do not** need to reapply.

Complete all fields below:

Owner Name (1) BRUCE W SMITH D.O.B. 7-22-1957 Soc. Sec. # _____
Owner Name (2) _____ D.O.B. _____ Soc. Sec. # _____
Note: You must also submit a passport or birth certificate

Required Parcel Information

(as it appears on your Assessment Notice or Tax Bill)

Parcel Number: 03-009-306
Physical/Street Address: 5.3 MILE LIMOUJA
Block: _____
Lot: 4A-1
U.S. Survey or Subdivision: LG SUBD

Type of Dwelling:

- Single family
- Mobile home
- Condominium
- Duplex
- Other: _____

Check ALL that apply:

- This is my primary residence and permanent place of abode
- I received the previous years Alaska Permanent Fund Dividend.
- I did not receive the previous years Alaska Permanent Fund Dividend, but did meet residency requirements.
- I meet residency requirements to be eligible for this years Alaska Permanent Fund Dividend.

Check ONE of the following:

- I was age 65 or older as of January 1st of the current tax year
- I am a widow or widower, age 60-64, of a previously qualified applicant
- I am applying as a disabled veteran (50% or more service related disability)

During the past year, has any portion of this property been used for rental or business purposes? Yes No

If yes, please explain: _____

If yes, what percentage, by square foot, is used for this purpose? _____

Is there an additional deed holder on this property besides the applicant? Yes No

If yes, list name(s): CARLA M SMITH Date of birth: 9-11-60

Certification: I hereby certify that the answers given on this application, as well as any prior year applications in which I received this exemption, are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210. By my signature below I hereby authorize the City and Borough of Wrangell to obtain access to records pertaining to me in possession of the State of Alaska as needed to verify my residency, age, and permanent fund status.

Signature: Bruce W Smith Date: 3-21-23

I DID NOT KNOW OF THE CHANGE
IN ASSESSMENT FEES UNTILL 3-17-23.
ON A FRIDAY. MY TAXES WERE LOW ENOUGH
IN PREVIOUS YEARS IT WASN'T A ISSUE.
IT IS NOW. THANKS FOR THE
CONSIDERATION.

BRUCE SMITH
907-470-4443