



City and Borough of Wrangell  
Port Commission  
AGENDA

Thursday, December 05, 2019  
7:00 PM

Location: Borough Assembly Chambers  
City Hall

2019-12-05 Port Commission Meeting  
7:00 PM

- a. Cruise Industry
- b. Vessel Classification

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- a. Meeting Minutes MOTION ONLY
- b. Minutes from Regular 10-9-2019

**4. AMENDMENTS TO THE AGENDA**

**5. CORRESPONDENCE**

**6. PERSONS TO BE HEARD**

**7. HARBORMASTER'S REPORT**

**8. COMMISSIONER REPORTS**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- a. Proposal to change section 14.03.040 of the WMC to change the start time of Port Commission meetings to 6:00 p.m.

**11. NEXT AGENDA ITEMS**

**12. ADJOURN**

**CITY & BOROUGH OF WRANGELL, ALASKA  
PORT COMMISSION MEETING**

**Port Commission Meeting Minutes MOTION ONLY**

***Move to approve the Minutes, as submitted.***

## Minutes of the Wrangell Port Commission

**Held October 9, 2019**

Chairman John Martin called the Regular Port Commission meeting to order at 7:00 p.m., October 9, 2019, in the Borough Assembly Chambers.

PRESENT: MITCHELL, MERRITT, MARTIN

ABSENT: YEAGER

Harbormaster Greg Meissner and Recording Secretary Sherri Cowan were also in attendance.

Newly elected member, John Yeager was recognized.

### NOMINATION OF CHAIRMAN

***M/S: Mitchell/Merritt to nominate John Martin as Chairman. Motion approved unanimously by polled vote.***

### NOMINATION OF VICE-CHAIRMAN

***M/S: Mitchell/Merritt to nominate John Yeager as Vice Chairman. Motion approved unanimously by polled vote.***

### APPROVAL OF MINUTES

- a. Regular meeting from April 4, 2019

***M/S: Mitchell/Merritt to approve the minute from April 4, 2019. Motion approved with amendments, unanimously by polled vote.***

- b. Special meeting from April 8, 2019

***M/S: Mitchell/Merritt to approve the minutes from April 8, 2019. Motion approved unanimously by polled vote.***

AMENDMENTS TO THE AGENDA - None.

CORRESPONDENCE – None.

PERSONS TO BE HEARD- None.

### HARBORMASTER REPORT

Meissner reported on the following items:

- SMB-Project: project is done; still working on parking lot and boat launch boarding float projects; until the state finalizes the amount they will be taking from grant; usable amount of money for projects is unknown at this time.
- Management System: system has been ordered it and arrive in December; Kathleen, Harbor Secretary, will be going to Homer to train on the system.
- Harbor Masters Conference: reviewed planning process for large projects. Meissner stated that he received the Harbormaster of the Year Award.

- Marine Service Center: MSC is filling up; we have been washing floats and doing some additional maintenance to the Inner Harbor floats; summer floats and camel logs have been removed from City dock.
- Harbor Master: would like to start the conversation with vessels complying with some standards of vessels who utilize our harbors; harbors tend to get used as storage units; that's not what they should be used for; would like to come up with some language that is easy to enforce and stays from Harbormaster to Harbormaster.

Item b.

### COMMISSIONER REPORTS

Merritt spoke on the following items:

- Cleats for harbors
- Concrete float-pilings are slamming into dock
- Heritage lighting comes off and on
- Top of ladder-galvanized plate is still like it was back in February-slimy

Martin spoke on the Mariner's Memorial – regarding the lighting and on the future plans with the Memorial.

UNFINISHED BUSINESS - None

### NEW BUSINESS

**11a** Meissner stated that he would like to bring language forward for the Commission to consider on Derelict Vessels in the form of an Ordinance to address classes of vessels.

### NEXT AGENDA ITEMS

- Derelict Vessels

The next Regular meeting will be on November 7, 2019

Regular meeting adjourned at 7:47 p.m.

## CITY & BOROUGH OF WRANGELL, ALASKA PORT COMMISSION AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>DATE:</u>	December 5, 2019
	<u>Agenda Section</u>	<b>New Business</b>

Proposal to change section 14.03.040 of the WMC to change the start time of Port Commission meetings to 6:00 p.m.

SUBMITTED BY:

Greg Meissner, Harbormaster

FISCAL NOTE:

**Expenditure Required:** \$XXX

FY 19: \$	FY 20: \$	FY21: \$
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**Amount Budgeted:**

	FY20 \$100,000
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**Account Number(s):**

**Account Name(s):**

**Unencumbered Balance(s) (prior to expenditure):**

Reviews/Approvals/Recommendations

<input type="checkbox"/>	Commission, Board or Committee
Name(s)	
Name(s)	
<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Insurance

ATTACHMENTS: 1. WMC 14.03.040

### RECOMMENDATION MOTION:

Move to Approve the Borough Clerk drafting an Ordinance for Assembly Approval to change the Port Commission meeting start time from 7:00 p.m. to 6:00 p.m..

### SUMMARY STATEMENT:

**14.03.040 Regular meetings.**

Regular meetings of the port commission shall be held on the first Thursday of each month at 7:00 p.m. at City Hall, Wrangell. If any such Thursday falls on a legal holiday as defined by the laws of the state, the meeting scheduled for that day shall be held at the same hour on the next succeeding day which is not a holiday. [Ord. 668 § 4, 2000; Ord. 639 § 4, 1998; Ord. 625 § 5, 1996.]