

**Minutes of Regular Assembly Meeting
Held on March 26, 2024**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., March 26, 2024, in the Borough Assembly Chambers. Community Member, Leighetta DeBord led the pledge of allegiance.

PRESENT – GILBERT, POWELL, DEBORD, MORRISON, DALRYMPLE (BY PHONE), AND ROBBINS (BY PHONE)

ABSENT – OTTESEN

Interim Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS - None.

PERSONS TO BE HEARD

Ken Hoyt spoke about an upcoming event this Friday to celebrate paddling and canoeing and invited the Assembly and community to the event.

AMENDMENTS TO THE AGENDA - None.

CONFLICT OF INTEREST - None.

CONSENT AGENDA

6a Minutes from the March 12, 2024, Regular Assembly Meeting

6b Minutes from the March 19, 2024, Special Assembly Meeting

6c Final plat approval of the Pavlina-Villarma Replat, a replat of a portion of Lots 12 and 13, Block 12, within the Wrangell Townsite, according to USS1119 and a portion of Lot 14, Block 12 within Wrangell Townsite according to Plat 86-5 creating Lots 12A and 13A, zoned Single Family Residential, owned, and requested by Dennis Pavlina and Carmen Villarma

6d CORRESPONDENCE - School Board minutes from the January 15, 2024, Regular Meeting

M/S: Morrison/Powell to approve the Consent Agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

The Infrastructure Report / Update from Capital Facilities Director Al-Haddad was given.

The Accounts Receivable Aging Report for Feb 2024 was provided.

Harbormaster Miller's Report was provided.

Interim Borough Manager Villarma provided his report.

BOROUGH CLERK'S REPORT

Clerk Lane provided her report.

MAYOR AND ASSEMBLY BUSINESS

Morrison asked what the plan was for the Senior Center; stated that she had been contacted about this issue.

Villarma stated that the Senior Center does need some major maintenance; an option would be the community center; need to explore all options.

MAYOR AND ASSEMBLY APPOINTMENTS - None.

PUBLIC HEARING

11a ORDINANCE No. 1052 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.14.025, ANNUAL REVIEW AND APPROVAL OF FEE AND RATE SCHEDULE REQUIRED, IN THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this Ordinance would change the date in which the Fee and Rate Schedule would come to the Assembly for annual review and approval.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Morrison to approve Ordinance No. 1052. Motion approved by polled vote.

11b ORDINANCE No. 1053 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 16.08.030 – APPLICATIONS, 16.10.030 – APPLICATIONS, AND 16.12.040 – SALE OF REAL PROPERTY OR TIDELANDS, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this Ordinance would remove the application fees for leasing borough owned tidelands and real property and add them to the combined fee and rate schedule; would also add a provision in the code that states that there would be an application fee for purchasing borough owned tidelands or real property.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Morrison/Powell to approve Ordinance No. 1053. Motion approved by polled vote.

11c RESOLUTION No. 03-24-1848 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEE AND RATE SCHEDULE FOR PERMITS AND APPLICATIONS

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this Resolution would state the application fees for leasing borough owned tidelands and real property and for purchasing borough owned tidelands and real property.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/DeBord to approve Resolution No. 03-24-1848. Motion approved by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a RESOLUTION No. 03-26-1849 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF THE GENSET ONAN OLD WRANGELL MEDICAL CENTER GENERATOR IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE SECTION 5.10.061, DISPOSAL OF SURPLUS PROPERTY, AND THE SURPLUS ADMIN POLICIES & PROCEDURES

M/S: Powell/Morrison to approve Resolution No. 03-26-1849.

M/S: Powell/Morrison to amend the Resolution to have the starting bid start at \$5,000 from \$15,000. Amendment approved by polled vote.

Main motion, as amended, approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION – None.

Meeting adjourned at 7:00 p.m.

Patricia Gilbert
Patricia Gilbert, Borough Mayor

ATTEST: *Kim Lane*
Kim Lane, MMC, Borough Clerk



