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## Minutes of Regular Assembly Meeting Held on July 29, 2025

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m. on July 29, 2025 in the Borough Assembly Chambers.

PRESENT - ROBBINS, GILBERT, POWELL, DALRYMPLE (by phone), OTTESEN, MACH

ABSENT - DEBORD

### **CEREMONIAL MATTERS**

Clerk Lane gave the Oath of Office to Correctional Officer Jordyn Buethe.

### **PERSONS TO BE HEARD**

### **AMENDMENTS TO THE AGENDA**

Villarma requested that Item 13d (Approval of a Purchase and Sale Agreement Between the CBW and Jiaying Lu), be removed from the agenda; believes that the Purchase and Sales agreement deviates from the original approval from the Assembly. There were no objections from the Assembly.

### **CONFLICT OF INTEREST**

### **CONSENT AGENDA**

6a Minutes from the June 24, 2025 Regular Assembly Meeting

6b Minutes from the July 8, 2025 Special Assembly Meeting

**6c RESOLUTION No. 07-25-1962 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE UPDATED BOROUGH RECORDS RETENTION SCHEDULE AND REPEALING RESOLUTION 05-13-1277**

6d Approval of Renewal Applications for Marine Bar Liquor Store and Bar

6e CORRESPONDENCE: School Board Minutes from the May 21, 23, and 30-2025 Meetings

***M/S: Robbins/Powell to approve the Consent Agenda, as written. Motion approved by polled vote.***

### **BOROUGH MANAGER'S REPORT**

Manager Villarma provided his report.

Capital Projects Director Al-Haddad provided a verbal report along with her written report.

The Library Director's report was provided.

The Police Department Report was provided.

*Recessed at 8:04 p.m.*

*Reconvened at 8:10 p.m.*

### **BOROUGH CLERK'S REPORT**

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Clerk Lane's report was provided.

## **MAYOR AND ASSEMBLY BUSINESS**

Robbins thanked staff for working hard during the water crisis.

Robbins asked if Villarma would look into a park area where we could erect a fence and create a dog park. Powell stated that he didn't want that to take away from any important issues. Robbins agreed and realized that it wouldn't be immediately.

Gilbert asked that Villarma look into staffing issues at the Water Treatment and Wastewater Treatment Plants.

**MAYOR AND ASSEMBLY APPOINTMENTS** - None.

## **PUBLIC HEARING**

**11a ORDINANCE No. 1081 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 11.39, MICROMOBILITY DEVICES, TO TITLE 11, VEHICLES AND TRAFFIC, OF THE WRANGELL MUNICIPAL CODE**

Mayor Gilbert opened the public hearing for Ordinance No. 1081 and asked Manager Villarma for an administrative report.

Villarma provided a brief report on this item; stated that we should either bring forward an age restriction that follows State regulations or not adopt an age restriction at all.

Borough Attorney Luce stated that it was not clear whether these scooters fall in line with State Statute; because it's not clear in state regulations, the assembly should either adopt 14 or 16 or not adopt an age restriction at all, or just simply state "according to State law".

Gilbert asked if there were any persons to wished to speak on this item.

**Angela Allen, resident** stated that this was unfortunate to hear this information; what about kids riding bicycles and fall down; appears that the borough is opening themselves up to liability; unfortunate that the kids who are not following the rules are having a huge impact on the kids that are following the rules.

Gilbert closed the public hearing and asked for a motion.

**M/S: Mach/Ottesen to approve Ordinance No. 1081.**

Robbins stated that she does agree with age 14; it's a safety situation.

Powell stated that unfortunately there are kids that are not following the rules and it's just a matter of time before someone gets hurt; concerned with the City taking on the training aspect.

Dalrymple stated that his concerns were on the confiscation and parental responsibility with this ordinance.

**M/S: Mach/Powell to amend the Ordinance to by removing sections 11.36.020 B and C and changing section 11.36.020 A to state "according to State law".**

**Amendment approved with Mach, Ottesen, Dalrymple and Gilbert voting yes; Robbins and Powell voted no.**

***Motion, as amended was approved Mach, Ottesen, Dalrymple and Gilbert voting yes; Robbins and Powell voted no.***

**11b ORDINANCE No. 1082 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OF-FENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, IN THE WRANGELL MUNICIPAL CODE**

Mayor Gilbert opened the public hearing for Ordinance No. 1081 and asked Manager Villarma for an administrative report.

Villarma stated that this was just the fine schedule that was related to Ord 1081.

Gilbert asked if there were any persons to wished to speak on this item.

Hearing none, Gilbert closed the public hearing and asked for a motion.

***M/S: Ottesen/Mach to approve Ordinance No. 1082. Motion approved by polled vote.***

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

13a Approval of a Lease Agreement for Lot #5 in the Marine Service Center, to Mike Nurco, DBA Stem to Stern Shipwright Services

***M/S: Robbins/Ottesen to approve lease agreement in the Marine Service Center for Lot #5, to Mike Nurco DBA Stem to Stern Shipwright Services. Motion approved by polled vote.***

**13b RESOLUTION No. 07-25-1968 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FISCAL YEAR 2026 GENERAL FUND BUDGET TO APPROPRIATE \$65,000 FROM THE GENERAL FUND RESERVES TO THE CIP FUND FOR THE ST MICHAELS STREET REHABILITATION PROJECT AND AUTHORIZING ITS EXPENDITURES**

***M/S: Powell/Robbins to approve Resolution No. 07-25-1968. Motion approved by polled vote.***

13c Approval of Amendment No. 2 to the Professional Services Agreement with PND Engineers for the St Michaels Street Rehabilitation Project

***M/S: Powell/Robbins to approve Amendment No. 2 to the Professional Services Agreement with PND Engineers for the St. Michaels Street Rehabilitation Project. Motion approved by polled vote.***

13d Approval of a Purchase and Sale Agreement Between the CBW and Jiaying Lu

**13e ORDINANCE No. 1088 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.04.080 – REGULAR MEETINGS AND SECTION 3.05.020 – ORDER OF BUSINESS IN THE WRANGELL MUNICIPAL CODE**

***M/S: Robbins/Ottesen to approve first reading of Ordinance No. 1088 and move to a second reading with a public hearing to be held on August 26, 2025. Motion failed with Robbins, Powell and Gilbert voting yes; Mach, Ottesen and Dalrymple voted no.***

**13f ORDINANCE No. 1089 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 1.20.010 – PROCESS FOR INTRODUCING AND ADOPTING ORDINANCES, IN THE WRANGELL MUNICIPAL CODE**

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**M/S: Mach/Robbins to approve first reading of Ordinance No. 1089 and move to a second reading with a public hearing to be held on August 26, 2025. Motion approved by polled vote.**

**13g RESOLUTION No. 07-25-1965** AUTHORIZING THE ISSUANCE OF PORT REVENUE BONDS OF THE BOROUGH IN ONE OR MORE SERIES TO FINANCE AND REFINANCE PORT AND HARBOR IMPROVEMENTS; CREATING A LIEN ON NET REVENUE OF THE PORT FUND FOR THE PAYMENT OF THE BONDS; AND ESTABLISHING COVENANTS OF THE BOROUGH RELATED TO THE BONDS

**M/S: Robbins/Powell to approve Resolution No. 07-25-1965. Motion approved by polled vote.**

**13h RESOLUTION No. 07-25-1966** AUTHORIZING THE ISSUANCE AND SALE OF PORT REVENUE BONDS OF THE BOROUGH IN ONE OR MORE SERIES TO FINANCE PORT AND HARBOR IMPROVEMENTS; ESTABLISHING THE TERMS OF THE BONDS; AND AUTHORIZING THE SALE OF THE BONDS

**M/S: Powell/Robbins to approve Resolution No. 07-25-1966.**

Villarma stated that this was for the construction of a new barge and freight handling facility.

**Motion approved by polled vote.**

**13i RESOLUTION No. 07-25-1970** AUTHORIZING THE ISSUANCE AND SALE OF PORT REVENUE BONDS OF THE BOROUGH IN ONE OR MORE SERIES TO FINANCE PORT AND HARBOR IMPROVEMENTS; ESTABLISHING THE TERMS OF THE BONDS; AND AUTHORIZING THE SALE OF THE BONDS

**M/S: Robbins/Powell to approve Resolution No. 07-25-1970.**

Villarma stated that this would be the second series; focusing on Port of Wrangell infrastructure with American Cruise Lines or other prospects; expanding the fill area and possibly expanding the Marine Service Center.

**Motion approved by polled vote.**

**13j RESOLUTION No. 07-25-1969** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING AN ACCOUNTS RECEIVABLE OFFSET BETWEEN THE CITY AND BOROUGH OF WRANGELL AND WRANGELL PUBLIC SCHOOLS AND AUTHORIZING REMITTANCE OF THE NET BALANCE TO THE CITY AND BOROUGH OF WRANGELL

**M/S: Powell/Robbins to approve Resolution No. 07-25-1969. Motion approved by polled vote.**

**13k RESOLUTION No. 07-25-1963** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY26 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND BY ACCEPTING THE REVENUE FROM THE SALE OF LOT C-1, OF THE WCA REPLAT TO WRANGELL COOPERATIVE ASSOCIATION

**M/S: Powell/Robbins to approve Resolution No. 07-25-1963. Motion approved by polled vote.**

**M/S: Powell/Robbins to amend Section 6 to Section 2 and change the funding from the Industrial Construction Fund to the Residential Construction Fund. Amendment approved by polled vote.**

**Main motion, as amended, was approved by polled vote.**

**13l RESOLUTION No. 07-25-1964** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY26 BUDGET IN THE RESIDENTIAL CONSTRUCTION

FUND BY ACCEPTING THE REVENUE FROM THE SALE OF LOT B-1, OF THE WCA REPLAT TO BRUCE SMITH JR.

***M/S: Robbins/Ottesen to approve Resolution No. 07-25-1964.***

**13m RESOLUTION No. 07-25-1967** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY26 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING THE REVENUE FROM THE SALE OF LOTS 14A AND 15A, BLOCK 83-A, PLAT 2004-9, TO JOHN AGOSTINE

***M/S: Powell/Robbins to approve Resolution No. 07-25-1967. Motion approved by polled vote.***

**ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

#### **EXECUTIVE SESSION**

**15a Executive Session:** Discuss potential Options for developing the Waterfront Property

***M/S: Robbins/Powell pursuant to 44.62.310 (c)(1)&(2), that we recess into executive session to discuss matters waterfront development, the immediate knowledge of which would clearly have an adverse effect upon the finances of the borough, specifically to discuss with the Borough Manager, Potential Options for developing the Waterfront Property. Motion approved by polled vote.***

Regular meeting recessed into Executive Session at 9:26 p.m.

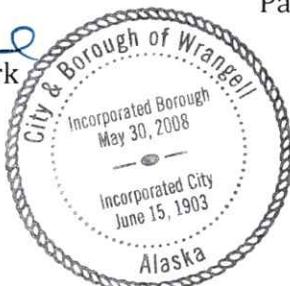
Regular meeting reconvened back into Regular Session at 9:40 p.m.

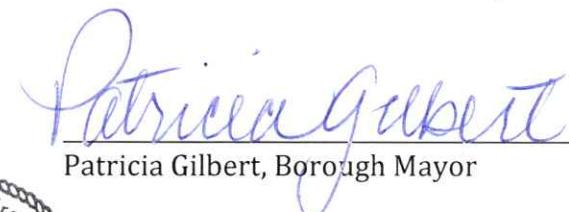
Gilbert stated that the Borough Manager has been given direction.

Regular meeting adjourned at 9:41 p.m.

ATTEST:

  
Kim Lane, MMC, Borough Clerk



  
Patricia Gilbert, Borough Mayor

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