

## Minutes of Regular Assembly Meeting

Held on March 10, 2020

Vice-Mayor Gilbert called the Regular Assembly meeting to order at 7:00 p.m., March 10, 2020, in the Borough Assembly Chambers. The pledge was led by Assembly Member Powell and the roll was called.

PRESENT: POWELL, DECKER, GILBERT, LARRABEE, DELONG

ABSENT: PRYSUNKA, MORRISON

Borough Manager Von Bargaen and Borough Clerk Lane were also in attendance.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD – None.

### AMENDMENTS TO THE AGENDA

Item 15a (Executive Session: Collective Bargaining Strategy) was removed from the Agenda at the request of Manager Von Bargaen. There were no objections from the Assembly.

CONFLICT OF INTEREST– None.

### CONSENT AGENDA

- a. Assembly Minutes from Regular February 25, 2020
- b. POA-2019-00113 Letter of Permission request by William Rosborough for a dock (Zimovia Straight Waterway)
- c. CORRESPONDENCE: School Board Minutes from December 16, 2019 Meeting
- d. CORRESPONDENCE - School Board Minutes from January 20, 2020 Meeting

***M/S: Decker/Powell to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.***

### BOROUGH MANAGER'S REPORT

Von Bargaen provided updates on the following:

- Corona Virus and Oil prices will have tremendous trickle-down effect on municipalities
- State has instituted an out-of-state travel ban
- City of Ketchikan has instituted a 30 day travel ban
- Working diligently with SEARHC on preparedness and will be issuing weekly news releases
- Backup generator for the airport was taken off the priority list; portable light plant is shared around the area; may need to revisit this as a priority
- Experiencing issues with the Nolan Center structure
- Hazard Mitigation Plan has been approved by FEMA; will need to be approved by the Assembly; WCA and Tlingit & Haida Central Council will also review it however, only one of the three entities needs to approve it within the next year

- Budget Work Sessions have begun

#### BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

#### MAYOR AND ASSEMBLY BUSINESS

Powell attended SSRAA meetings; fish returns do not look good.

#### MAYOR AND ASSEMBLY APPOINTMENTS – None.

#### PUBLIC HEARING – None.

#### UNFINISHED BUSINESS

**12a RESOLUTION No 03-20-1514** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING THE REFUND OF OVER PAYMENT OF PROPERTY TAXES, INTEREST AND EXPENSES TO ARNOLD AND ALICE BAKKE DUE TO A MANIFEST ERROR IN THE AMOUNT OF \$10,438.96 (*postponed from the December 10, 2019 meeting*)

***M/S: Decker/Powell to approve Resolution No. 03-20-1514.***

Von Bargaen stated that the value of home was artificially inflated from 1994 to 2012 and taxes overpaid; this repays the overpaid tax and six years (statute of limitations) of compounded interest.

***Motion approved unanimously by polled vote.***

#### NEW BUSINESS

**13a RESOLUTION No 03-20-1515** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING SECTION 312 (HEALTH INSURANCE BENEFITS) OF THE PERSONNEL POLICY CREATING A NEW TIER OF HEALTH INSURANCE COVERAGE FOR PERMANENT PART-TIME EMPLOYEES HIRED ON OR AFTER MARCH 1, 2020

***M/S: DeLong/Larrabee to approve Resolution No. 03-20-1515.***

Von Bargaen stated that the IRS considers 30 hours full time; any employee working under 40 hours will be on the 70/40 plan and employee

***M/S: Decker/DeLong amended main motion to change the wording: permanent part-time employees to permanent employees working less than 40 hours in the Resolution wherever stated. Amendment approved unanimously by polled vote.***

***Motion, as amended, approved unanimously by polled vote.***

**13b RESOLUTION No 02-20-1516** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING SECTION 205 (EMPLOYMENT APPLICATIONS) OF THE PERSONNEL POLICY CREATING A NEW SECTION TITLE (EMPLOYMENT APPLICATIONS AND



PRE-EMPLOYMENT REQUIREMENTS) AND ADDING THE REQUIREMENTS FOR PRE-EMPLOYMENT DRUG SCREENING AND CRIMINAL BACKGROUND CHECKS FOR ALL PERMANENT EMPLOYEES HIRED ON OR AFTER MARCH 1, 2020

***M/S: Larrabee/Powell to approve Resolution No. 03-20-1516.***

Powell questioned if this covered part time employees who operated heavy equipment.

Von Bargaen stated that she would look into making that change for part time employees.

Decker questioned how the drug testing for marijuana would be handled.

***Motion approved with Larrabee, DeLong, Powell and Gilbert voting yes; Decker voted no.***

**13c RESOLUTION No 03-20-1517** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA CREATING THE NOLAN CENTER ATTENDANT-MUSEUM COLLECTIONS POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE TO ADD THIS POSITION

***M/S: Powell/DeLong to approve Resolution No. 03-20-1517. Motion approved unanimously by polled vote.***

**13d RESOLUTION No 03-20-1518** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE JOB DESCRIPTION OF THE HARBORMASTER POSITION AND CHANGING THE JOB TITLE TO PORT AND HARBOR DIRECTOR

***M/S: DeLong/Powell to approve Resolution No. 03-20-1518. Motion approved unanimously by polled vote.***

**13e RESOLUTION No 03-20-1519** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2020 BUDGET IN THE CAPITAL IMPROVEMENTS PROJECT FUND BY ACCEPTING HARBOR FACILITY MATCHING GRANT AMENDMENT NO. 1 FROM THE ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES, HARBOR FACILITY MATCHING GRANT PROGRAM, IN THE AMOUNT OF \$156,042.13 FOR THE SHOEMAKER BAY HARBOR PROJECT AND AUTHORIZING ITS EXPENDITURE

***M/S: Larrabee/DeLong to approve Resolution No. 03-20-1519. Motion approved unanimously by polled vote.***

**13f** Approval of Senior Property Tax Exemption that was received after the March 1<sup>st</sup> Deadline, but before the Late Filing Grace Period End Date

***M/S: Powell/Larrabee to approve Senior Property Tax Exemption received after the March 1st Deadline, but before the Late Filing Grace Period end date. Motion approved unanimously by polled vote.***

ATTORNEY'S FILE

- 14 Available for Assembly review in the Borough Clerk's office.

EXECUTIVE SESSION

**15a Executive Session:** Collective Bargaining Strategy (*removed from the Agenda under Amendments to the Agenda*)

**15b Executive Session:** Proposed Purchase of Lots 10D & 10E, Einer Ottesen Resubdivision and Lot 11, Block 83, Wrangell Townsite

**M/S: DeLong/Decker** moved, pursuant to AS 44.62.310 (c)(1), that we recess into executive session to discuss matters in which the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically information on the proposed purchase of Lots 10D and 10E, Einer Ottesen Resubdivision and Lot 11, Block 83, Wrangell Townsite and invite

Assembly entered into Executive Session at 7:50 p.m.

Assembly reconvened back into the Regular Session at 8:16 p.m.

Regular Assembly meeting adjourned at 8:17 p.m.

  
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Stephen Prysunka, Mayor

ATTEST:

  
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Kim Lane, MMC, Borough Clerk

