

**Minutes of Regular Assembly Meeting
Held on October 21, 2025**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., October 21, 2025, in the Borough Assembly Chambers. Assembly Member DeBord led the pledge of allegiance.

PRESENT – GILBERT, DALRYMPLE, POWERS, DEBORD, MACH (via zoom), POWELL, OTTESEN

ABSENT -

Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS

A Proclamation for the Cross Country Team was presented.

A Proclamation for Alaska Native Heritage Month was presented.

PERSONS TO BE HEARD

Mike Lockabey, resident, spoke regarding the transfer of the freight service to the Mill Site; provided a view board with figures that showed his figures of what it would cost for freight services if the freight service went to the Mill Site.

AMENDMENTS TO THE AGENDA

CONFLICT OF INTEREST

Mach declared a conflict of interest to item 13g since he is the General Manager for Trident. Gilbert agreed that he has a conflict of interest. There were no objections from the Assembly.

CONSENT AGENDA

- 6a** Minutes from the September 23, 2025 Regular Assembly meeting
- 6b** Minutes from the October 9, 2025 Special Assembly Meeting
- 6c** Final Plat review of a Replat of Lot A (APN 02-021-500) of the Presbyterian Reserve Replat, zoned Open Space Public, according to Plat No. 2019-7, creating Lots A-1 and A-2 of the Presbyterian - CBW Replat requested by Kim Covalt and the City and Borough of Wrangell.
- 6d** CORRESPONDENCE: School Board Minutes (9/10/25 & 9/18/25)

M/S: Powell/Ottesen to approve the consent agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Manager Villarma provided his borough manager's report.

The Harbormaster's report was provided.

The Library Director's report was provided and spoke about the IMLS grant that was awarded to the library.

The Harbor & Utilities AR for September 2025 was provided

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Gilbert requested that the Assembly endorse the ongoing goals of the borough.
The Assembly agreed with the ongoing goals with an addition of Education being added to the list.
Powell thanked Luke Shilts and Charlie Hazel for their work at the shooting range.
Gilbert thanked Todd White for his work at the ball fields.

MAYOR AND ASSEMBLY APPOINTMENTS

Annual Vice-Mayor Appointment

M/S: Ottesen/Dalrymple to appoint Dave Powell for Vice-Mayor for 2026.

Annual Board and Committee Appointments

With the consent of the Assembly, Mayor Gilbert made the following appointments, with terms to end October 2028. There were no objections from the Assembly.

Board/Committee	Member Appointed
Planning & Zoning Commission (2 avail.)	• Terri Henson • Apryl Hutchinson
Parks & Recreation Advisory Board (1 avail.)	• 1 - open
Wrangell Convention & Visitors Bureau (2 avail.)	• Kimberly Ottesen • Olivia Strano
Economic Development Board (2 avail.)	• Bob Dalrymple • Austin O'Brien

PUBLIC HEARING

11a ORDINANCE No. 1090 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE ZONING MAP TO EFFECT A CHANGE TO LOT 7A OF THE MITCHELL-BUHLER REPLAT, FROM INDUSTRIAL TO RURAL RESIDENTIAL I

Gilbert called the Public Hearing to order and asked for an administrative report. Villarma stated that this Ordinance would change the zoning for this lot from industrial to rural residential.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Ottesen to approve Ordinance No. 1090. Motion approved by polled vote.

11b ORDINANCE No. 1091 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE ZONING MAP TO EFFECT A CHANGE TO LOT 6A OF THE MITCHELL-BUHLER REPLAT, FROM INDUSTRIAL TO RURAL RESIDENTIAL I

Gilbert called the Public Hearing to order and asked for an administrative report. Villarma stated that this Ordinance would change the zoning for this lot from industrial to rural residential.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Powers to approve Ordinance No. 1091. Motion approved by polled vote.

11c ORDINANCE No. 1092 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS OF CHAPTER 5.04 – PROPERTY TAX, TO DEFINE DIFFERENTIAL TAX ZONES, IN THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report. Villarma stated that this Ordinance would allow the borough assembly to assign differential tax zones for certain areas in the borough.

Gilbert asked if there was anyone who wanted to speak on this item.

Jim Colier, resident stated that people out-the-road should receive the same services that in-town people receive.

Gilbert closed the Public Hearing and asked for a motion.

M/S: Powell/Ottesen to approve Ordinance No. 1092. Motion approved by polled vote.

UNFINISHED BUSINESS

12a RESOLUTION No. 10-25-1988 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, FOR LOTS 12 AND 13, BLOCK 12A, TO BRETT WOODBURY, DBA BW ENTERPRISES

M/S: Powell/DeBord to approve Resolution No. 10-25-1988. Motion approved by polled vote.

NEW BUSINESS

13a RESOLUTION No. 10-25-1984 A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING SEVERAL AMENDMENTS TO NON-UNION JOB DESCRIPTIONS AND AMENDING THE NON-UNION WAGE AND GRADE TABLE FOR THE POLICE DEPARTMENT AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/Powers to approve Resolution No. 10-25-1984. Motion approved by polled vote.

13b RESOLUTION No. 10-25-1986 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2026 BUDGET IN THE GENERAL FUND BY ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$150,000, THROUGH WRANGELL COOPERATIVE ASSOCIATION FROM THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES FOR A NATIVE AMERICAN LIBRARY SERVICES ENHANCEMENT GRANT, APPROPRIATING THESE FUNDS TO THE LIBRARY BUDGET, AND AUTHORIZING THEIR EXPENDITURE OVER A TWO-YEAR PERIOD TO ENHANCE LIBRARY PROGRAMMING

M/S: Powell/Dalrymple to approve Resolution No. 10-25-1986. Motion approved by polled vote.

13c RESOLUTION No. 10-25-1987 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING ADDITION OF THE LIBRARY PROGRAMMING COORDINATOR AND AMENDMENDING THE NON-UNION WAGE AND GRADE TABLE FOR THE LIBRARY PROGRAMMING COORDINATOR, AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/DeBord to approve Resolution No. 10-25-1987. Motion approved by polled vote.

13d RESOLUTION No. 10-25-1991 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2026 BUDGET BY ACCEPTING A GRANT IN THE AMOUNT OF \$300,000 FROM THE DENALI COMMISSION FOR THE ALDER TOP VILLAGE SUBDIVISION - PHASE 1 ROADWAY AND UTILITIES PROJECT

M/S: Powell/DeBord to approve Resolution No. 10-25-1991. Motion approved by polled vote.

13e RESOLUTION No. 10-25-1992 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE BOROUGH TO ISSUE WATER REVENUE BONDS TO FINANCE IMPROVEMENTS TO THE WATER TREATMENT PLANT; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE

M/S: Powell/DeBord to approve Resolution No. 10-25-1992. Motion approved by polled vote.

13f RESOLUTION No. 10-25-1993 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE SOUTHEAST CONFERENCE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs) AS THE REGIONAL ECONOMIC DEVELOPMENT PLAN AND RECOGNIZING THE BOROUGH ASSEMBLY'S LOCAL PRIORITIES OF ECONOMIC DEVELOPMENT, INFRASTRUCTURE AND MAINTENANCE, QUALITY OF LIFE, AND COMMUNICATIONS

M/S: Powell/DeBord to approve Resolution No. 10-25-1993. Motion approved by polled vote.

13g Approval of Second Lease Extension to Trident Seafoods for a Portion of the Old Mill Dock

M/S: Powell/Powers to approve the second Lease Modification to Trident Seafoods for a Portion of the Old Mill Dock. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Executive Session: Discussion on the update on the potential land exchange with the City and Borough of Wrangell

M/S: Powell/Powers pursuant to AS 44.62.310(c)(1), that we recess into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the Borough, and to specifically discuss with the Borough Manager, update on the potential land exchange with the City and Borough of Wrangell. Motion approved by polled vote.

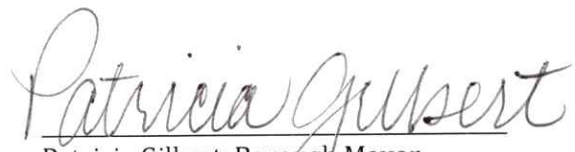
Meeting recessed into Executive Session at 9:05 p.m.

Meeting reconvened back into Regular Session at 9:55 p.m.

Regular Assembly meeting adjourned at 9:55 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor

