

**Minutes of Regular Assembly Meeting  
Held on January 10, 2023**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., January 10, 2023, in the Borough Assembly Chambers. Assembly Member Howe led the pledge of allegiance, and the roll was called.

**PRESENT** - ROBBINS, DALRYMPLE, GILBERT, HOWE, DEBORD, POWELL, MORRISON

**ABSENT** -

Borough Manager Jeff Good and Clerk Lane were also present.

**PERSONS TO BE HEARD**

- a. **CORRESPONDENCE: Letter from Kurt and Trina, Treasure Hunter Lodge** regarding Wolves
- b. **Representative Dan Ortiz** gave a report on the upcoming Legislative Session and the focus on the declining oil infrastructure; PFD; infrastructure development. Focus also on public education and essential services; spoke about some of the issues on taxes; adequately funding schools; being competitive on salaries for educators. Governor submitted a preliminary budget; increased the PFD but did not have any Community Revenue Sharing, which is important to Wrangell.

Mayor Gilbert honored both Ethan Blatchley and Randy Churchill III for earning State Titles for the Wrangell Wrestling Team.

*Regular Meeting recessed at 7:27 pm*

*Regular Meeting reconvened at 7:30 pm*

**AMENDMENTS TO THE AGENDA**

Powell requested that Item 13d (Resolution No. 01-23-1747) be removed from the Agenda, stating that it wasn't ready and needs more work. There were no objections from the Assembly.

**CONFLICT OF INTEREST** - None.

**CONSENT AGENDA**

6a Minutes from the December 20, 2022 Regular Assembly Meeting

**6b RESOLUTION No. 01-23-1748** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE RECREATION COORDINATOR JOB DESCRIPTION AND AMENDING THE HOURLY-NON-EXEMPT WAGE AND GRADE TABLE

**6c RESOLUTION No. 01-23-1749** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PARKS AND RECREATION DIRECTOR JOB DESCRIPTION

**6d CORRESPONDENCE:** Minutes from the December 19, 2022 Regular School Board Meeting

***M/S: Morrison/Howe to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.***

**BOROUGH MANAGER'S REPORT**

Manager Good's report was given.

The Economic Development Director provided a report.

The Capital Facilities Director provided an Infrastructure Report.

The Finance Director provided a Financial Report.



## **BOROUGH CLERK'S REPORT**

Clerk Lane's report was given.

## **MAYOR AND ASSEMBLY BUSINESS**

Powell stated that he was able to use the dog baggies when he was out and about this weekend and encouraged others to use the doggie bags.

**MAYOR AND ASSEMBLY APPOINTMENTS** - None.

**PUBLIC HEARING** - None.

## **UNFINISHED BUSINESS**

**12a RESOLUTION No. 12-22-1734** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE MARKETING AND COMMUNITY DEVELOPMENT COORDINATOR JOB DESCRIPTION WITHIN THE ECONOMIC DEVELOPMENT DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE *(Postponed from the December 20, 2022 Regular Assembly meeting)*

*M/S: Howe/Morrison to approve Resolution No. 12-22-1734. Motion approved unanimously by polled vote.*

**12b RESOLUTION No. 12-22-1735** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$44,592 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A MARKETING AND COMMUNITY DEVELOPMENT COORDINATOR IN THE ECONOMIC DEVELOPMENT DEPARTMENT *(Postponed from the December 20, 2022 Regular Assembly meeting)*

*M/S: Morrison/Howe to approve Resolution No. 12-22-1735. Motion approved unanimously by polled vote.*

## **NEW BUSINESS**

**13a ORDINANCE No. 1034** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 8.02.010 IN CHAPTER 8.02, ADMISSION RATES FOR THE MUSEUM/CIVIC CENTER AND ESTABLISHING A NEW PROCESS FOR RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE RATES TO THE ESTABLISHED FEE AND RATE SCHEDULE

*M/S: Powell/Morrison to approve first reading of Ordinance No. 1034 and move to a second reading with a Public Hearing to be held on January 24, 2023. Motion approved unanimously by polled vote.*

**13b RESOLUTION No. 12-22-1744** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE NEW PERMANENT JOB DESCRIPTION OF THE CONSTRUCTION & FACILITIES MANAGER AND AMENDING THE PERMANENT, SALARIED (EXEMPT) EMPLOYEE PAY PLAN

*M/S: Morrison/Powell to approve Resolution No. 01-23-1744. Motion approved unanimously by polled vote.*

**13c RESOLUTION No. 01-23-1745** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$52,404 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH THE CAPITAL FACILITIES OPERATING BUDGET FOR THE PURPOSE OF HIRING AND RETAINING A CONSTRUCTION & FACILITIES MANAGER

*M/S: Howe/Powell to approve Resolution No. 01-23-1745. Motion approved unanimously by polled vote.*



~~13d RESOLUTION No. 01-23-1747 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION OF THE RECREATION FACILITY MAINTENANCE SPECIALIST AND AMENDING THE UNION WAGE & GRADE TABLE (removed under Amendments to the Agenda)~~

**13e RESOLUTION No 01-23-1746** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$250,000 FROM THE DENALI COMMISSION FOR THE SOLID WASTE TRANSFER STATION LOADING DOCK PROJECT

**M/S: Powell/Robbins to approve Resolution No. 01-23-1746. Motion approved unanimously by polled vote.**

**13f RESOLUTION No. 01-23-1750** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA COMMUNITY TRANSPORTATION PROGRAM

**M/S: Powell/Morrison to approve Resolution No. 01-23-1750. Motion approved unanimously by polled vote.**


**13g RESOLUTION No. 01-23-1751** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA TRANSPORTATION ALTERNATIVES PROGRAM


**M/S: Howe/Morrison to approve Resolution No. 01-23-1751. Motion approved unanimously by polled vote.**

**ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

**EXECUTIVE SESSION** – None.

Regular Assembly meeting adjourned at 9:04 p.m.

  
Patricia Gilbert, Borough Mayor

ATTEST:   
Kim Lane, MMC, Borough Clerk



