

**Minutes of Regular Assembly Meeting
Held on July 25, 2023**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., July 25, 2023, in the Borough Assembly Chambers. Assembly Member Powell led the pledge of allegiance.

PRESENT – POWELL, ROBBINS, DALRYMPLE (by phone), GILBERT, DEBORD

ABSENT – MORRISON, HOWE

Borough Manager Jeff Good and Clerk Lane were also present.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST

Gilbert declared a conflict of interest to the Executive Session since she is affiliated with the entity that would be discussed. Vice-Mayor Powell stated that since she did not have any financial gain, he did not see that she had a conflict. There were no objections from the Assembly.

CONSENT AGENDA

6a **RESOLUTION No. 07-23-1800** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND REPLACING THE JOB DESCRIPTION TO CREATE THE LIBRARY TECHNICIAN FOR THE LIBRARY, AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

6b Minutes from the June 27, 2023 Regular Assembly Meeting

6c Minutes from the July 6, 2023 Special Assembly Meeting

6d POA-2023-00300 - Dept. Army Permit Application from BW Enterprises to Dredge up to 25,000 Cubic Yards of sand/gravel

M/S: Powell/Robbins to approve the Consent Agenda, as submitted. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Good's report was given.

Finance Director Villarma gave his report.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS – None.

MAYOR AND ASSEMBLY APPOINTMENTS

Economic Development Board Vacancy Appointment

With the consent of the Assembly, Gilbert appointed Jillian Privett to fill the vacancy on the Economic Development Board.

PUBLIC HEARING

11a ORDINANCE No. 1044 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.05.020 – ORDER OF BUSINESS IN THE WRANGELL MUNICIPAL CODE

Mayor Gilbert declared the Public Hearing open for this item and asked for an Administrative Report.

Clerk Lane stated that this Ordinance would change the order of the Agenda to have the roll call be before presentations.

Gilbert asked if there were any persons who wished to speak on this item. Hearing none, Gilbert closed the Public Hearing.

M/S: Powell/Robbins to approve Ordinance No. 1044. Motion approved by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a RESOLUTION No. 07-23-1796 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2024 BUDGET BY TRANSFERRING \$53,605 FROM THE GENERAL FUND RESERVE TO THE GENERAL FUND CAPITAL BUDGET FOR THE PUBLIC SAFETY BUILDING REHABILITATION PROJECT

M/S: Robbins/Powell to Approve Resolution No. 07-23-1796.

Powell stated that he has major problems with this item; every time we do something like this, we have to come up with more funding for surveys; example is what we are seeing with the Pool Siding project; we haven't said what we want to do with the project, and we are spending more money.

Good stated that this would be to do the siding and put a new roof on it; this is only to secure the grant funding; cannot afford any other options; if we do not do this, we cannot even ask for grant funding.

After extensive discussion...

Motion approved by polled vote.

13b Approval of a Professional Services Agreement with NorthWind Architects in the Amount of \$48,732.35 for the Public Safety Building Rehabilitation Project

M/S: Powell/Robbins to Approve a Professional Services Agreement with NorthWind Architects in the Amount of \$48,732.35 for the Public Safety Building Rehabilitation Project. Motion approved by polled vote.

13c RESOLUTION No. 07-23-1797 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2024 BUDGET IN THE POLICE PROFESSIONAL SERVICES CONTRACTURAL ACCOUNT IN THE GENERAL FUND BY INCREASING AUTHORIZED EXPENDITURES FOR THE OFFICE OF CHILDREN SERVICES POSITION FROM \$0 TO \$25,000

M/S: Powell/Robbins to Approve Resolution No. 07-23-1797.

Powell stated that he would not be supporting this.

Motion failed with Dalrymple voting yes; Powell, DeBord, Robbins and Gilbert voting no.

13d RESOLUTION No. 07-23-1798 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2024 BUDGET BY TRANSFERRING \$110,000 FROM GENERAL FUND RESERVES TO THE PARKS & RECREATION CIP FUND FOR THE SWIMMING POOL SIDING REPLACEMENT PROJECT AND AUTHORIZING ITS EXPENDITURES

M/S: Powell/Robbins to Approve Resolution No. 07-23-1798.

Powell asked that the Manager look into the possibility of canceling the new siding and going instead with metal siding.

In response to Gilbert on if the other three sides have been removed, Good stated that no, they have only removed the one siding so far.

Motion approved by polled vote.

13e Approval of Change Order No 1 to Johnson Construction & Supply, Inc. in the amount of \$91,125.95 for the Swimming Pool Siding Replacement Project

M/S: Powell/Robbins to approve Change Order No 1 to Johnson Construction & Supply, Inc. in the amount of \$91,125.95 for the Swimming Pool Siding Replacement project. Motion approved by polled vote.

13f RESOLUTION No. 07-23-1799 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, WRITING OFF SPECIFIC PROPERTY TAXES FOR TAX YEARS 2018-2023 FOR MULTIPLE PROPERTY OWNERS, DUE TO MANIFEST CLERICAL ERRORS

M/S: Robbins/Powell to Approve Resolution No. 07-23-1799. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Executive Session: Discussion on the strategies, in the best interest of the City and Borough of Wrangell, regarding the possible purchase of a portion of 02-021-500 plat 2019-7 lot A

M/S: Powell/ pursuant to AS 44.62.310 (c)(1), that we recess into executive session to discuss matters in which the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically regarding the possible purchase of a portion of 02-021-500 plat 2019-7 lot A and invite the Finance Director into the session. Motion approved by polled vote.

Recessed into Executive Session at 8:20 p.m.

Reconvened back into Regular Session at 8:41 p.m.

Regular Assembly Meeting adjourned at 8:42 p.m.

Patricia Gilbert
Patricia Gilbert, Borough Mayor

ATTEST: Kim Lane
Kim Lane, MMC, Borough Clerk

