

Minutes of Regular Assembly Meeting

Held on April 30, 2019

Mayor Stephen Prysunka called the Regular Assembly meeting to order at 7:00 p.m., April 30, 2019, in the Borough Assembly Chambers. The pledge was led by Assembly Member Patty Gilbert and the roll was called.

PRESENT: PRYSUNKA, GILBERT, DEBORD, DELONG, POWELL, MORRISON

ABSENT: DECKER

Borough Manager Von Bargaen and Borough Clerk Lane were also in attendance.

CEREMONIAL MATTERS

Mayor Prysunka presented Clerk Lane with a Proclamation for the 50th Anniversary of Municipal Clerk's Week.

Clerk Lane stated that Betsy McConachie's last day was today due to her retirement and that Marisa McComas, who was in the audience, would be taking her place in the Finance Department.

PERSONS TO BE HEARD

Don McConachie gave an invocation and then expressed how important the Municipal Clerk was to the community.

Donald McConachie Jr. asked what was talked about at the Solid Waste Work Session. Prysunka invited Mr. McConachie to make an appointment with the Borough Manager so that she could update him and answer his questions.

AMENDMENTS TO THE AGENDA

Manager Von Bargaen requested that Items 13a, 13b, 13c, and 13e be removed from the Agenda this evening because they were not ready for Assembly consideration. There were no objections from the Assembly.

CONFLICT OF INTEREST

DeBord declared a potential Conflict of Interest to item 13g, since he is an employee of the Wrangell Medical Center. Mayor Prysunka stated that he did not see a conflict. There were no objections from the Assembly.

CONSENT AGENDA

- a. Assembly Minutes – April 9, 2019 (Regular)
- b. CORRESPONDENCE: School Board Action - April 15, 2019 (Regular)
- c. CORRESPONDENCE - DCCED Byford Clean-up Determination
- d. CORRESPONDENCE - DCCED Approval of Site Restoration and Closure Sampling
- e. CORRESPONDENCE - DCCED NFR/SRS Notification Letter
- f. CORRESPONDENCE - 1st Quarter Federal Lobbyist Report

M/S: Gilbert/Morrison to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Von Bargaen's reported on the following items:

- Delinquent accounting to the Assembly – will be on the next Agenda
- Betsy McConachie – last day was today due to her retirement
- Economic Development Administration – Everything has been through legal review, but they are now asking for 5 more things; 3 of the 5 had already been provided; Amber is working on getting them what they are needing

- Container coming out of California, because of weight, needs to be placed on a low-boy either coming out of California or will need to be put on a low-boy when it gets to Seattle; Royce Cowan is checking researching; should cost between \$23,000 to \$65,000
- Airport Generator – Checking with Senator Stedman’s office (Randy) to see if we could receive some funding assistance if we were to use the Cat-in-the-Box unit instead of one specifically for the airport
- Letter to DEC regarding our air quality permit limit extension has been submitted
- June 6th AML online Sales Tax Summit
- Bird Fest update

BOROUGH CLERK’S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

DeLong reported that there will be a Path to Prosperity meeting on May 8th from 5:30 p.m. to 6:30 p.m.

MAYOR AND ASSEMBLY APPOINTMENTS – None.

PUBLIC HEARING

11a PROPOSED ORDINANCE No. 961 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS IN CHAPTER 15.04, WATER, AND SECTION 15.12.050, METER DEPOSITS IN CHAPTER 15.12 OF THE WRANGELL MUNICIPAL CODE

Mayor Prysunka declared the Public Hearing open on this item.

Von Bargaen reported that in response to Gilbert’s emailed questions on the Ordinance, the Borough Attorney responded that the City may only change the way that we have collected deposits, moving forward for new customers; if we want to clear the debt for the City and not continue to accruing interest, we would need to refund those who are in good standing with their payments (have paid their utility bill 12 consecutive months), their deposit and interest owed to date; only paying interest and giving benefit to those who are not in good standing with the City.

There were no comments from the Public.

Prysunka declared the Public Hearing closed.

M/S: Gilbert/Powell to approve Ordinance No. 961, as amended.

Von Bargaen restated that all of those who are in good standing

DeBord asked if we would offer a credit to those who would receive a refund, instead of cutting a check to those who were owed a refund.

Von Bargaen stated that yes, Staff was checking on that option.

Motion approved unanimously by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

Items 13a, 13b and 13c were removed under Amendments to the Agenda

13a PROPOSED RESOLUTION No. 04-19-1453 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 5, LEASED BY METAL HEAD MARINE LLC, IN THE WRANGELL MARINE SERVICE CENTER

13b PROPOSED RESOLUTION No. 04-19-1454 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 6, LEASED BY CTT MARINE, IN THE WRANGELL MARINE SERVICE CENTER

13c PROPOSED RESOLUTION No. 04-19-1455 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, MODIFYING THE LEASE AGREEMENT FOR LOT 7, LEASED BY SUPERIOR MARINE, IN THE WRANGELL MARINE SERVICE CENTER

13d Approval of Late File Senior Tax Exemption: John and Michael Bania

M/S: Powell/Morrison to approve Late File Senior Tax Exemption for John and Michael Bania. Motion approved unanimously by polled vote.

Item 13e was removed under Amendment to the Agenda.

13e Discussion Item: 2019 Water Management Strategy

13f PROPOSED RESOLUTION No. 04-19-1456 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE POLICE CHIEF JOB DESCRIPTION

M/S: DeLong/Gilbert to approve Resolution No. 04-19-1456 that updates the Job Description for the Police Chief.

Gilbert requested that where it says “Plans, coordinates, and oversees local emergency drills” she would like it to add “evaluates and reviews all emergency and crisis management plans of public entities, i.e. school, City/Borough”; would like the police chief to be cognizant of emergency plans and crisis management plans of the major institutions; would like the Police Chief to sign off on these plans.

Von Bargaen stated that in the section that says “Serves as a member of the Borough’s Incident Command System (ICS) team. May be required to serve as the Borough’s Emergency Manager”; she could add to this to say reviews plans for organizations around the community; Gilbert agreed with this and there were no objections from the Assembly.

Motion approved unanimously by polled vote.

13g PROPOSED RESOLUTION No. 04-19-1457 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2019 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$250,000 FROM GENERAL FUND RESERVES TO THE WRANGELL MEDICAL CENTER LEGACY ACCOUNT; ACCEPTING \$14,338 OF ADDITIONAL REVENUE FROM WMC COST REPORTS TO THE WRANGELL MEDICAL CENTER LEGACY ACCOUNT, AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Morrison to approve Resolution No. 04-19-1457 amending the FY 2019 Budget in the General Fund by transferring \$250,000 from General Fund Reserves to the Wrangell Medical Center Legacy Account; accepting \$14,338 of additional revenue from WMC Cost Reports to the Wrangell Medical Center Legacy Account and authorizing its expenditure.

Von Bargaen explained that as part of the cost report close-out of the Wrangell Medical Center that was due to the Borough, the City had received a check from SEARHC for \$264,338; as a matter of accounting since we had an outstanding debt with Wrangell Medical Center of \$250,000 from a Line of Credit, \$250,000 of the total amount given to the City was deposited back into the General Fund Reserves to offset that Line of

Credit debt; however, Staff had talked with the Assembly about keeping all of the money that was given to the City from the Wrangell Medical Center together in one account to use for the hospital building or other things that came up, we are asking that that money (\$250,000) is removed from the General Fund Reserves and placed into the Wrangell Medical Center Legacy Account.

Motion approved unanimously by polled vote.

13h PROPOSED RESOLUTION No. 04-19-1458 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING A FAIR HOUSING POLICY; AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Gilbert/Morrison to approve Resolution 04-19-1458. Motion approved unanimously by polled vote.

13i PROPOSED RESOLUTION No. 04-19-1459 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY19 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF ETOLIN AVENUE LOT A, FOR THE DEPOSIT AMOUNT OF \$9,569.50, AND LOT C, FOR THE MINIMUM BID VALUE AMOUNT OF \$32,400, AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/DeLong to approve Resolution No. 04-19-1459 that amends the FY 2019 Budget to accept the revenue from the sale of the Etolin Avenue Lots.

Von Barga explained that the revenue from the sale of these lots would be used for upcoming city survey work to develop city lots.

Motion approved unanimously by polled vote.

13j PROPOSED RESOLUTION No. 04-19-1460 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY19 BUDGET IN THE SANITATION FUND BY ACCEPTING REVENUE FROM THE SALE OF SCRAP METAL AND BATTERIES IN THE AMOUNT OF \$2,120.15 AND AUTHORIZING ITS EXPENDITURE

M/S: DeLong/Morrison to approve Resolution No. 04-19-1460. Motion approved unanimously by polled vote.

** Agenda Items (13k and 13l) were considered after Items 15a and 15b (Executive Sessions) and are reflected in the minutes below.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Mill Property Purchase Update

M/S: Gilbert/Morrison moved pursuant to AS 44.62.310 (c)(1), that we recess into executive session to discuss matters in which the immediate knowledge would clearly have an adverse effect upon the finances of the borough, specifically the update to the proposed purchase of the Mill Site property and to invite the Borough Manager into the Session. Motion approved unanimously by polled vote.

15b Borough Clerk's Proposed Contract and Update to Job Description

M/S: Gilbert/Morrison moved pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically to discuss the Borough Clerk's Proposed Contract and that we invite the Borough Clerk into the Session. Motion approved unanimously by polled vote.

Assembly recessed into Executive Session at 7:46 p.m.
Assembly reconvened back into Regular Session at 8:15 p.m.

13k PROPOSED RESOLUTION No. 04-19-1461 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE BOROUGH CLERK'S JOB DESCRIPTION AND THE AMENDMENT OF THE NON-UNION WAGE AND GRADE TABLE

M/S: DeLong/Powell to approve Resolution No. 04-19-1461 that amends the Borough Clerk's Job Description and the Non-Union Wage & Grade Table. Motion approved unanimously by polled vote.

13l Approval of the Borough Clerk's Contract

M/S: DeLong/Powell to approve the Borough Clerk's Contract, as presented. Motion approved unanimously by polled vote.

Regular Assembly meeting adjourned at 8:19 p.m.

Stephen Prysunka, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk