

**Minutes of Special Assembly Meeting  
Held on July 8, 2025**

Mayor Patricia Gilbert called the Special Assembly meeting to order at 5:30 p.m., July 8, 2025, in the Borough Assembly Chambers.

**PRESENT** – GILBERT, DALRYMPLE, ROBBINS, DEBORD, MACH

**ABSENT** – POWELL, OTTESEN

Borough Manager Villarma and Clerk Lane were also present.

**PERSONS TO BE HEARD** – None.

**PUBLIC HEARING**

**3a ORDINANCE No. 1087** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 20.62, PLANNED UNIT DEVELOPMENTS AND AMENDING SEVERAL SECTIONS IN TITLE 20 – ZONING, TO ADD AND REFERENCE PLANNED UNIT DEVELOPMENTS TO THE WRANGELL MUNICIPAL CODE

Mayor Gilbert called the Public Hearing for Ordinance 1087 to order and asked for an administrative report.

Manager Villarma gave a brief administrative report on Ordinance 1087.

Gilbert asked if anyone wanted to speak to this item.

Hearing none, Gilbert closed the public hearing and asked for a motion.

***M/S: Dalrymple/Robbins to approve Ordinance No. 1087. Motion approved by polled vote.***

**UNFINISHED BUSINESS**

**4a ORDINANCE No. 1081** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 11.39, MICROMOBILITY DEVICES, TO TITLE 11, VEHICLES AND TRAFFIC, OF THE WRANGELL MUNICIPAL CODE (*reintroduced*)

***M/S: Robbins/Mach to approve third reading of Ordinance No. 1081 and move to a forth reading with a Public Hearing to be held on July 29, 2025.***

Robbins spoke in opposition to lowering the age restriction from 12 to 10 or removing an age restriction altogether.

Police Chief Meek stated that not all persons will pass the test.

***M/S: Mach/Dalrymple to amend the Ordinance to state that the operator shall have either a valid driver's license, learner's permit, or CBW issued micromobility device permit.***

***Amendment failed with Mach and Dalrymple voting yes; Robbins, DeBord, and Gilbert voted no.***

***M/S: Mach/Dalrymple to amend the Ordinance to lower the age restriction from 12 to 10.***

***Amendment approved with Mach, Dalrymple and Gilbert voting yes; Robbins and DeBord voted no.***

**Main Motion approved with Mach, Dalrymple and Gilbert voting yes; Robbins and DeBord voted no.**

## **NEW BUSINESS**

**5a RESOLUTION No. 07-25-1958** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING REVENUE IN THE GENERAL FUND FROM ALASKA PUBLIC ENTITY INSURANCE (APEI) AND RESTRICTING IT FOR THE PURPOSE OF A PLAYGROUND CONSTRUCTION PROJECT

***M/S: Robbins/Mach to approve Resolution No. 07-25-1958.***

Dalrymple stated that he believes it's a good idea to have seed money for this purpose; hoping for some sort of plan for the Parks & Recreation department to have options for several improvements; need to fix though, what is currently broken and not wait for renovations.

***Motion approved by polled vote.***

**5b RESOLUTION No. 07-25-1954** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO THE PUBLIC WORKS ADMINISTRATIVE ASSISTANT POSITION

***M/S: Mach/Robbins to approve Resolution No. 07-25-1954. Motion approved by polled vote.***

**5c RESOLUTION No. 07-25-1955** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, URGING IMMEDIATE ACTION FOR EFFECTIVE SEA OTTER MANAGEMENT TO RESTORE SOUTHEAST ALASKA'S SHELLFISH COMMERCIAL FISHERIES AND SUBSISTENCE HARVESTS

***M/S: Mach/DeBord to approve Resolution No. 07-25-1955. Motion approved by polled vote.***

**5d RESOLUTION No. 07-25-1956** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOTS 15A & 14A, BLOCK 83-A, PLAT 2004-09, TO JOHN AGOSTINE FOR THE APPRAISED VALUE OF \$45,600 PLUS ASSOCIATED FEES

***M/S: Robbins/Mach to approve Resolution No. 07-25-1956. Motion approved by polled vote.***

**5e RESOLUTION No. 07-25-1957** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FISCAL YEAR 2026 GENERAL FUND BUDGET TO APPROPRIATE \$148,182 FROM GENERAL FUND RESERVES FOR THE ST. MICHAEL'S STREET REHABILITATION PROJECT AND AUTHORIZING ITS EXPENDITURE

***M/S: Robbins/Dalrymple to approve Resolution No. 07-25-1957. Motion approved by polled vote.***

**5f RESOLUTION No. 07-25-1959** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE CREATION OF THE EXECUTIVE ASSISTANT POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

***M/S: Robbins/Mach to approve Resolution No. 07-25-1959. Motion approved by polled vote.***

**5g RESOLUTION No. 07-25-1961** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING REVISED STARTING BID AMOUNTS FOR INDUSTRIAL LOTS



9, 11, AND 12 AND AUTHORIZING THEIR SALE VIA PUBLIC AUCTION PURSUANT TO WRANGELL MUNICIPAL CODE CHAPTER 16.12

***M/S: Robbins/Mach to approve Resolution No. 07-25-1961. Motion approved by polled vote.***

**5h RESOLUTION No. 07-25-1960** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES MUNICIPAL HARBOR FACILITY GRANTS PROGRAM AND COMMITTING RAISE GRANT FUNDS AS THE REQUIRED FIFTY PERCENT (50%) MATCH FOR THE INNER HARBOR REPLACEMENT PROJECT

***M/S: Mach/Robbins to approve Resolution No. 07-25-1960. Motion approved by polled vote.***

5i Approval of a Cooperative Management Agreement for Managing Petroglyph Beach State Historic Site

***M/S: Robbins/Mach to Approve the Cooperative Management Agreement for managing Petroglyph Beach State Historic site between the State of Alaska, Department of Natural Resources Division of Parks and Outdoor Recreation and the City and Borough of Wrangell, Alaska. Motion approved by polled vote.***

#### EXECUTIVE SESSION

**6a Executive Session:** Discuss potential Options for developing the Waterfront Property

***M/S: Robbins/Mach pursuant to 44.62.310 (c)(1)&(2), that we recess into executive session to discuss matters waterfront***

***t development, the immediate knowledge of which would clearly have an adverse effect upon the finances of the borough, specifically to discuss with the Borough Manager, Potential Options for developing the Waterfront Property and invited Economic Development Director Thomas and Clerk Lane into the session. Motion approved by polled vote.***


*Special Session recessed into Executive Session at 6:35 p.m.*

*Special Session reconvened at 7:31 p.m.*

Mayor Gilbert appointed the Mayor, the Borough Manager, the Economic Development Director, the Harbormaster, and the Chairpersons or their designees of the Planning & Zoning Commission, the Port Commission, the Economic Development Board, and the Wrangell Convention & Visitors Bureau to a Special American Cruise Lines Infrastructure and Lease Committee. There was unanimous consent to create the Special Committee.

*Special Assembly Meeting adjourned at 7:33 p.m.*

ATTEST:

  
Kim Lane, MMC, Borough Clerk

  
Patricia Gilbert, Borough Mayor





