

Minutes of Regular Assembly Meeting

Held on April 26, 2022

Vice Mayor Gilbert called the Regular Assembly meeting to order at 6:00 p.m., April 26, 2022, in the Borough Assembly Chambers. Assembly Member Howe led the pledge of allegiance, and the roll was called.

PRESENT: DALRYMPLE, POWELL (arrived at 6:04pm), GILBERT, HOWE, and DEBORD

ABSENT: PYRSUNKA and MORRISON

Borough Manager Jeff Good and Borough Clerk Lane were also present.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD / PUBLIC CORRESPONDENCE

Caitlin Cardinell, Executive Director of the Stikine River Jetboat Association stated that she was wanting to bring to the attention of the Assembly, the lack of restroom facilities for when cruise ships were in town; asked that this item be added to a future budget work session for funding consideration for at least temporary use for this upcoming tourist season.

AMENDMENTS TO THE AGENDA

M/S: Dalrymple/Powell to move Consent Agenda Items 6b (Resolution No. 04-22-1689), 6c (Resolution No. 04-22-1690), and 6d (Resolution No. 04-22-1691) from the Consent Agenda and place under Unfinished Business. Motion approved with Dalrymple, Powell, DeBord and Gilbert voted yes; Howe voted no.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

- 6a** **ORDINANCE No. 1024** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS IN CHAPTER 14.13, IMPOUNDMENT OF VESSELS, IN THE WRANGELL MUNICIPAL CODE
- 6b** **RESOLUTION No. 04-22-1689** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA DRINKING WATER FUND FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT
- 6c** **RESOLUTION No. 04-22-1690** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND ON THE PUBLIC SURPLUS WEBSITE IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOT A, BLOCK 54, WMC REPLAT, PLAT 2016-6, WRANGELL RECORDING DISTRICT
- 6d** **RESOLUTION No. 04-22-1691** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY22 BUDGET IN THE WRANGELL MUNICIPAL LIGHT & POWER FUND BY TRANSFERRING \$750,000 FROM THE FUND RESERVES TO THE CAPITAL EXPENDITURES ACCOUNT FOR THE AMI METERING PROJECT AND AUTHORIZING ITS EXPENDITURE

- 6e **RESOLUTION No. 04-22-1692** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2022 BUDGET BY TRANSFERRING \$35,000 FROM THE GENERAL FUND RESERVES TO THE GENERAL FUND CIP FUND AND AUTHORIZING ITS EXPENDITURE FOR THE HERITAGE HARBOR BOAT RAMP APRON REPAIRS PROJECT
- 6f Minutes from the April 12, 2022, Regular Assembly Meeting
- 6g **CORRESPONDENCE:** School Board Action from the April 9, 2022, Special Meeting
- 6h **CORRESPONDENCE:** School Board action from the April 18, 2022, Regular Meeting

Clerks Note: Item(s) 6b, 6c, and 6d were removed from the Consent Agenda and placed under Unfinished Business.

M/S: Dalrymple/DeBord to approve the Consent Agenda, as adjusted. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Good's report was provided.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

DeBord requested to add an agenda item to the next Agenda to discuss a potential Timber Cruise at the Sunny Bay property.

Dalrymple reported on the Forest Service project to build a Forest Service cabin on the island; project is ongoing, and they are asking for comments on the project.

Gilbert requested that an item be added to the next Agenda regarding Public Restrooms.

MAYOR AND ASSEMBLY APPOINTMENTS

Appointment to fill the Vacancy on the Parks & Recreation Advisory Board

Vice-Mayor Gilbert appointed Ceona Koch to fill the vacancy on the Parks & Recreation Advisory Board. There were no objections from the Assembly.

PUBLIC HEARING

11a **RESOLUTION No. 03-22-1675** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE FEE AND RATE SCHEDULE FOR THE WRANGELL WATER DEPARTMENT AND IMPLEMENTING A STRUCTURE FOR INCREASING FEES AND RATES (*Amended and postponed from the April 12, 2022 Assembly Meeting*)

Vice-Mayor Gilbert called to order the Public Hearing on this item and asked if there was an administrative report.

Manager Good explained that this item had been postponed from the April 12th meeting and that during that meeting, there was an amendment to the Resolution to increase the Water Rates to 30% instead of a 5-year projection and therefore, this item was brought back as a Public Hearing item.

Gilbert asked if there were any persons wishing to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Powell/DeBord to approve Resolution No. 03-22-1675.

In response to Gilbert on the funding sequence for the new Water Treatment Plant project, Amber Al-Haddad responded that: the EDA grant of \$2,966,000 would be used first. The EDA grant requires a match to which the USDA 40-year loan at \$3,821,000 would be used. The interest rate on the USDA loan will be that established by the agency at the time of loan closing (anticipated to be toward the end of the construction phase). The USDA grant in the amount of \$3,161,000 shall be the last funding used in the project. The Borough has contributed approximately \$1,100,000 in local funds which was used to enter into a contract with DOWL for the design work. With these two grants and one, we still have a shortfall of around \$4.3 million dollars and are in the process of submitting requests for other funding opportunities, including another \$3,821,000 loan to DEC. This loan would have a repayment term of 20 years at an interest rate established by the agency. This rate is currently around 1.5% but will be based on the rate the day of the loan signing. Repayment of the DEC loan would begin one year after the project's substantial completion date. DEC has already offered a \$500,000 forgiveness of this loan, requiring use of at least \$1,000,000 of loan. If less than the \$1,000,000, the forgiveness offered would be 50% of the loan-funded project cost. Staff continue to seek additional grant funding.

Motion approved unanimously by polled vote.

11b ORDINANCE No. 1022 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS IN CHAPTER 15.16, CEMETERY, AND ESTABLISHING A NEW PROCESS FOR FEES AND RATES BY REMOVING THE FEES AND RATES FROM THE WRANGELL MUNICIPAL CODE AND ADDING THEM TO A FEE AND RATE SCHEDULE

Vice-Mayor Gilbert called to order the Public Hearing on this item and asked if there were anyone who wished to speak to this item.

Clerk Lane explained why this was being brought forward for consideration.

Gilbert asked if there were any persons wishing to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Howe/Powell to approve Ordinance No. 1022. Motion approved unanimously by polled vote.

11c RESOLUTION No. 04-22-1688 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE FEE SCHEDULE FOR THE WRANGELL CEMETERIES

Vice-Mayor Gilbert called to order the Public Hearing on this item and asked if there was an administrative report.

Clerk Lane explained why this was being brought forward for consideration.

Gilbert asked if there were any persons wishing to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Powell/Howe to approve Resolution No 04-22-1688. Motion approved unanimously by polled vote.

11d ORDINANCE No. 1023 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS IN CHAPTER 5.08, REVENUE AND FINANCE, IN THE WRANGELL MUNICIPAL CODE

Vice-Mayor Gilbert called to order the Public Hearing on this item and asked if there was an administrative report.

Manager Good explained why this was being brought forward for consideration.

Gilbert asked if there were any persons wishing to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Powell/DeBord to approve Ordinance No. 1023. Motion approved unanimously by polled vote.

UNFINISHED BUSINESS

6b 12a RESOLUTION No. 04-22-1689 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA DRINKING WATER FUND FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

M/S: Howe/Dalrymple to approve Resolution No. 04-22-1689.

Good explained that this loan would be helpful with moving forward with the new Water Treatment Plant Improvements project.

Motion approved unanimously by polled vote.

6c12b RESOLUTION No. 04-22-1690 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND ON THE PUBLIC SURPLUS WEBSITE IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOT A, BLOCK 54, WMC REPLAT, PLAT 2016-6, WRANGELL RECORDING DISTRICT

M/S: Powell/Debord to approve Resolution No. 04-22-1690.

DeBord expressed concerns with this; believes that we would be giving up site control; worried about someone purchasing this and getting in over their head; a lot of risk for what it's worth.

Dalrymple stated he thought that this would be the reserve site for if we needed this space in the future; if this were to be a preferred site, if the Public Safety building occupants needed space.

Gilbert questioned that if the auction sold for over \$1,000,000, could we legally sell this without a vote of the people.

M/S: Powell/Dalrymple to postpone this item. Motion approved with Dalrymple, Powell, Howe and Gilbert voting yes; DeBord voted no.

6d 12c RESOLUTION No. 04-22-1691 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY22 BUDGET IN THE WRANGELL MUNICIPAL LIGHT & POWER FUND BY TRANSFERRING \$750,000 FROM THE FUND RESERVES TO THE CAPITAL EXPENDITURES ACCOUNT FOR THE AMI METERING PROJECT AND AUTHORIZING ITS EXPENDITURE

M/S: Howe/DeBord to approve Ordinance No. 1022.

DeBord explained that this would get us to where we need to be.

Motion approved unanimously by polled vote.

NEW BUSINESS

13a Approval of a contract award to Johnson Construction & Supply, Inc. in the amount of \$248,989 for the Lift Station Generator Enclosure project

M/S: Powell/Dalrymple to approve a contract award to Johnson Construction & Supply, Inc. in the amount of \$248,989 for the Lift Station Generator Enclosure project.

Amber Al-Haddad stated that this funding would come from the Hospital Grant Project; about \$300,000 left on the grant.

Motion approved unanimously by polled vote.

ATTORNEY'S FILE

Available for Assembly review in the Borough Clerk's Office.

EXECUTIVE SESSION - None.

Regular Assembly meeting adjourned at 7:15 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk




Stephen Prysunka, Borough Mayor