

**Minutes of Regular Assembly Meeting  
Held on June 11, 2024**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., June 11, 2024, in the Borough Assembly Chambers. Assembly Member Dalrymple led the pledge of allegiance.

**PRESENT** – GILBERT, POWELL, DEBORD, DALRYMPLE, OTTESEN, ROBBINS, MORRISON

**ABSENT** –

Borough Manager Villarma and Deputy Clerk Marshall were also present.

**CEREMONIAL MATTERS** – None.

**PERSONS TO BE HEARD**

*Wayne Ellis, resident*, spoke on the boat insurance/surcharge requirements for the harbor.

*Steve Murphy, resident*, spoke on the flags in the cemetery. Requested that the flags be allowed to be in the cemetery for one to two weeks.

**AMENDMENTS TO THE AGENDA** – None.

**CONFLICT OF INTEREST** – None.

**CONSENT AGENDA**

6a Minutes from the May 28, 2024, Regular Assembly Meeting

6b Approval of a Memorandum of Understanding with the State of Alaska for the Processing of Minor Offense Citations issued by the Wrangell Police Department and Electing to become a Non-Payee Borough

***M/S: Morrison/Ottesen to approve the Consent Agenda, as submitted. Motion approved by polled vote.***

**BOROUGH MANAGER'S REPORT**

Kate Thomas, Economic Development Director provided her report.

Sarah Scambler, Library Director, provided her report.

Jeanie Arnold, Nolan Center Director provided her report.

Borough Manager Villarma provided a verbal report.

Debord request a code change for a premium for purchases of Borough lands; would like to see a premium amount charged on top of the appraisal.

**BOROUGH CLERK'S REPORT**

Clerk Lane's report was provided.

**MAYOR AND ASSEMBLY BUSINESS**

**MAYOR AND ASSEMBLY APPOINTMENTS** –

66

10/10



Debord spoke about aging population with the declining roles in the schools; mentioned senior tax exemptions and not being reimbursed by the legislature.

Morrison suggested not fighting with the State on bringing back reimbursement.

## **PUBLIC HEARING**

**11a RESOLUTION No 06-24-1868** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEE AND RATE SCHEDULE FOR WATER AND SEWER FEE INCREASES AND FOR ADDING A CREDIT CARD SURCHARGE FOR SALES TAX AND PROPERTY TAX PAYMENTS AND ADDING AN ONLINE CHECK PAYMENT FEE

Gilbert called the Public Hearing to order and asked for an administrative report.

Villarma stated that this this resolution would provide for a three percent increase for Water and Sewer and includes the surcharge fees for credit card payments made for sales tax and property tax payments.

Gilbert asked if there was anyone who wanted to speak on this item.

Hearing none, Gilbert closed the Public Hearing and asked for a motion.

***M/S: Powell/Ottesen to approve Resolution No. 06-24-1868. Motion approved by polled vote.***

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

**13a ORDINANCE No. 1057** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 14.05.025, GENERAL MOORAGE CONDITIONS AND RESTRICTIONS, OF TITLE 14, HARBOR AND PORT FACILITIES, OF THE WRANGELL MUNICIPAL CODE, TO ADD A NEW SUBSECTION REQUIRING MARINE VESSEL INSURANCE OR ALTERNATIVELY TO REQUIRE USERS TO PAY A MOORAGE SURCHARGE

***M/S: Powell/Ottesen to approve First Reading of Ordinance No. 1057 and move to a Second Reading with a Public Hearing to be held on June 25, 2024.***

***Chris Ellis, resident*** thanked the assembly for adjustments on the Harbor Insurance requirement; Still believes additional consideration should be reviewed on lowering the 300,000 minimum requirement.

***Bill Knecht, resident***, spoke against the insurance requirement and suggested to just increase the fee percentages.

After extensive comments and requests for clarification, the following amendments were made.

***M/S: Powell/Ottesen to amend the Ordinance to drop the liability coverage insurance requirement from \$300,000 to \$100,000 which includes salvage.***

***Amendment was approved unanimously by polled vote.***

***M/S: Powell/Morrison to amend the Ordinance to strike the works "in excess of 29 feet in length".***

***Amendment was approved unanimously by polled vote.***



*M/S: Powell/DeBord to amend the Ordinance to restrict all surcharge funds received shall be restricted for the purpose of addressing derelict vessel disposal and salvage.*

*Amendment was approved unanimously by polled vote.*

*Main Motion, as amended, was approved by polled vote.*

**13b RESOLUTION No 06-24-1867** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2024 GENERAL FUND BUDGET BY APPROPRIATING \$808,533 FROM GENERAL FUND UNRESTRICTED FUND BALANCE TO THE FIRE DEPARTMENT TO ADDRESS LANDSLIDE EXPENDITURES INCURRED AS A RESULT OF THE 11.2 MILE ZIMOVIA HIGHWAY LANDSLIDE

*M/S: Morrison/Robbins to approve Resolution No. 06-24-1867.*

*Motion approved by polled vote.*

**13c RESOLUTION No. 06-24-1869** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2024 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF THE OLD WRANGELL MEDICAL CENTER AND REAL PROPERTY AS DESCRIBED AS LOT A, BLOCK 54, IN THE AMOUNT OF \$200,000

*M/S: Ottesen/Morrison to approve Resolution No. 06-24-1869.*

*M/S: DeBord/Morrison to amend the Resolution to change the allocation for Accepting the Revenue from \$200,000 to the Residential Construction Fund, to Allocating \$200,000 to the Parks & Recreation Department Fund Budget and Restricting the Funds to be used for the Purpose of Constructing a New Playground or Replacing Existing Playground Equipment.*

Powell expressed that he had a problem with accepting funds that had not actually been received.

*M/S: Powell/Dalrymple to postpone this item until the June 25<sup>th</sup> meeting. Motion approved unanimously by polled vote.*

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

**EXECUTIVE SESSION**


**15a Executive Session:** To evaluate the Borough Manager and Discuss the Goals and Expectations of the Borough Manager

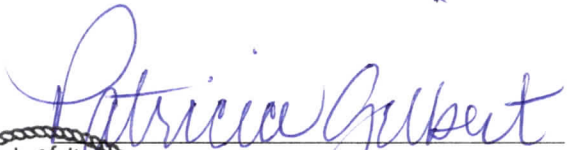
*M/S: Robbins/Ottesen*, pursuant to 44.62.310 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically to Evaluate the Borough Manager and Discuss the Goals and Expectations of the Borough Manager. Motion approved by polled vote.

*Recessed into Executive Session at 8:54 p.m.*

*Reconvened back into Regular Session at 10:09 p.m.*

*Regular Assembly Meeting adjourned at 10:10 p.m.*

ATTEST:   
Kim Lane, MMC, Borough Clerk

  
Patricia Gilbert, Borough Mayor  
