

**Minutes of Regular Assembly Meeting
Held on December 20, 2022 (Rescheduled from December 13, 2022)**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., December 20, 2022, in the Borough Assembly Chambers. Assembly Member Morrison led the pledge of allegiance, and the roll was called.

PRESENT - ROBBINS (telephone), DALRYMPLE (telephone), GILBERT, HOWE, DEBORD, POWELL, MORRISON

ABSENT -

Borough Manager Jeff Good and Clerk Lane were also present.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST

Powell declared a potential Conflict to Item 13a since his brother is a member who is associated with that item; declared that he has no financial gain. Gilbert stated that she did not see that Powell had a conflict. There were no objections from the Assembly.

Robbins declared a potential Conflict to Items 13k and 13o since they are related to the school, because she serves on the school board. Gilbert declared that she did not see that Robbins had a conflict. There were no objections from the Assembly.

CONSENT AGENDA

6a Minutes from the November 22, 2022 Regular Assembly Meeting

6b Minutes from the November 28, 2022 Special Assembly Meeting

6c Approval to issue the FY 2021 Audit for the City and Borough of Wrangell

6d Final Plat approval of the GPV Tidelands Replat, a replat of Lot A, Block 84, GPV Replat (Plat No. 2022-12), and Lots 6 and 7, Block 84D, Wrangell Tidelands Addition (Plat 65-87), creating Lot A-1 and Lot 6-1, zoned Waterfront Development, requested by Micony, LLC.

6e Final Plat approval of the Massin Replat, a replat of Lot B, Block 67, Edgley-Massin Subdivision (Plat No. 2015-7) and Lot AA, Block 67 of the Good/Edgley Subdivision (Plat 2018-4) creating Lots A-1 and B-1 zoned Single Family Residential, requested and owned by Michelle Massin and owned by Chloe Edgley

6f RESOLUTION No. 12-22-1742 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE FINANCE DIRECTOR AND BOROUGH MANAGER TO BE SIGNERS OF THE KEYBANC CAPITAL MARKETS BROKERAGE ACCOUNT AND FURTHER AUTHORIZING THEM TO SIGN THE NON-CORPORATE RESOLUTION AND STANDING LETTER OF AUTHORIZATION FOR REQUESTING MONEY WIRES OR TRANSFERRING POSITIONS FROM THE KEYBANC CAPITAL MARKETS ACCOUNT TO THE KEYBANK AMLIP ACCOUNT

6g RESOLUTION 12-22-1743 OF THE CITY AND BOROUGH OF WRANGELL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY23 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE

DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18:
CENTRAL SOUTHEAST AREA

M/S: Morrison/Howe to approve the Consent Agenda, as submitted. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Good's report was given.

BOROUGH CLERK'S REPORT

Clerk Lane's report was given.

MAYOR AND ASSEMBLY BUSINESS

Mayor Gilbert Presented a Certificate of Service to Joan Sargent for her service on the Economic Development Committee.

MAYOR AND ASSEMBLY APPOINTMENTS

10a Appointment to fill the vacancy on the Investment Committee

There were no letters of interest submitted for the Investment Committee. Gilbert directed Clerk Lane to continue advertising for the vacancy.

PUBLIC HEARING

11a NON-CODE ORDINANCE No. 1033 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOT A, BLOCK 54, WMC REPLAT, PLAT 2016-6, WRANGELL MEDICAL CENTER, WRANGELL RECORDING DISTRICT, AND REPEALING RESOLUTION NO. 04-22-1690

Mayor Gilbert called the Public Hearing to order and asked for an administrative report.

Good explained that this public hearing is to allow us to sell the old hospital through a commercial relator.

Gilbert asked if there were any persons wishing to speak on this item.

Gilbert closed the public hearing and asked for a motion.

M/S: Powell/Morrison to approve Ordinance 1033.

DeBord stated that because of the low price, his concern was that someone will come in and purchase it and get in over their head with it; we still have a land issue; concerned with where it ends up.

Motion approved with Powell, Dalrymple, Morrison, Howe, Robbins, and Gilbert voting yes; DeBord voted no.

UNFINISHED BUSINESS

NEW BUSINESS

13a RESOLUTION No. 12-22-1731 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 6 AND LOT 7, BLOCK 84D, TIDELANDS SUBDIVISION, ATS 83, TO MICONY, LLC, FOR \$83,989 WHICH IS \$27,511

BELOW THE APPRAISED VALUE OF \$111,500 FOR ECONOMIC DEVELOPMENT PURPOSES AS ALLOWED UNDER WRANGELL MUNICIPAL CODE 16.12.012

M/S: Powell/Morrison to approve Resolution No. 12-22-1731.

Good explained that this item was for the approval to convey the tidelands to Micony, LLC; stated that there were no letters or comments received, opposing the sale of the tidelands; staff recommends accepting the offer from Micony, LLC., due to the economic development benefits.

Motion approved unanimously by polled vote.

13b RESOLUTION No. 12-22-1732 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$40,000 FROM THE SEWER FUND RESERVES TO THE SEWER FUND CIP AND AUTHORIZING ITS EXPENDITURE FOR THE WASTEWATER TREATMENT PLANT OUTFALL MIXING ZONE MODELING AND ANTI-DEGRADATION ANALYSIS PROJECT

M/S: Morrison/Howe to approve Resolution No. 12-22-1732. Motion approved unanimously by polled vote.

13c RESOLUTION No. 12-22-1733 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE PRIORITY CAPITAL PROJECTS FOR FY 2024

M/S: Powell/Morrison to approve Resolution No. 12-22-1733. Motion approved unanimously by polled vote.

13d RESOLUTION No. 12-22-1734 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA CREATING THE TOURISM COORDINATOR JOB DESCRIPTION WITHIN THE ECONOMIC DEVELOPMENT DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

M/S: Powell/Morrison to approve Resolution No. 12-22-1734.

Chris Buness, WCVB, read a letter of support for the Tourism Coordinator position.

Brenda Schwartz-Yeager, WCVB, stated that she was available to answer any questions that the Assembly may have.

Powell stated that although he supports this, he believes that it's coming to the assembly very fast; might want to look at postponing this.

After further discussion...

M/S: Powell/Morrison to postpone this item until the January 10th meeting, with a Work Session to be held before that meeting. Motion to postpone was approved unanimously by polled vote.

13e RESOLUTION No. 12-22-1735 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$39,592 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A TOURISM COORDINATOR IN THE ECONOMIC DEVELOPMENT DEPARTMENT

M/S: Powell/Morrison to postpone this item until the January 10th meeting, with a Work Session to be held before that meeting. Motion to postpone was approved unanimously by polled vote.

13f RESOLUTION No. 12-22-1736 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET CUMULATIVELY TRANSFERRING \$2,206,123 FROM MULTIPLE ACCOUNTS TO THE ALDER TOP VILLAGE SUBDIVISION (I.E., INSTITUTE)

PROPERTY DEVELOPMENT EXPENSE ACCOUNT IN THE RESIDENTIAL CONSTRUCTION FUND AND FURTHER ADOPTING A METHODOLOGY FOR FUTURE PROJECT COST AND REVENUE SHARING

M/S: Morrison/Powell to approve Resolution No. 12-22-1736. Motion approved unanimously by polled vote.

13g RESOLUTION No. 12-22-1737 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE BOROUGH CONTROLLER JOB DESCRIPTION WITHIN THE FINANCE DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

M/S: Powell/Morrison to approve Resolution No. 12-22-1737.

Powell stated that he was not going to ask that this job be delayed because he had the opportunity to discuss this job with the manager and finance director.

Motion approved unanimously by polled vote.

13h RESOLUTION No. 12-22-1738 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$75,750 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A BOROUGH CONTROLLER IN THE FINANCE DEPARTMENT

M/S: Powell/Howe to approve Resolution No. 12-22-1738. Motion approved unanimously by polled vote.

13i RESOLUTION No. 12-22-1739 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2023 BUDGET BY TRANSFERRING \$52,000 FROM THE GENERAL FUND RESERVE TO THE GENERAL FUND CAPITAL BUDGET FOR THE PUBLIC SAFETY BUILDING IMPROVEMENTS PROJECT

M/S: Morrison/Powell to approve Resolution No. 12-22-1739.

M/S: Powell/Morrison to postpone this item until the January 24th meeting so that a Work Session can be held.

Motion to postpone was approved unanimously by polled vote.

13j Approval of a Professional Services Agreement with NorthWind Architects in the Amount of \$47,204.60 for the Public Safety Building Improvements Project

M/S: Powell/Morrison to postpone this item until the January 24th meeting so that a Work Session can be held. Motion to postpone was approved unanimously by polled vote.

13k RESOLUTION No. 12-22-1740 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$98,500 FROM THE SECURE RURAL SCHOOLS FUND RESERVES TO THE SECURE RURAL SCHOOLS FUND CIP FUND FOR THE HIGH SCHOOL AND MIDDLE SCHOOL FIRE ALARM REPLACEMENT PROJECT AND AUTHORIZING ITS EXPENDITURES

M/S: Powell/Morrison to approve Resolution No. 12-22-1740. Motion approved unanimously by polled vote.

13l Approval of a contract award to Sitka Electric Company in the amount of \$655,000 for the High School and Middle School Fire Alarm Replacement Rebid Project

M/S: Powell/Morrison to approve a contract award to Sitka Electric Company in the amount of \$655,000 for the High School and Middle School Fire Alarm Replacement Rebid project. Motion approved unanimously by polled vote.

13m Approval of a contract award to Schmolck Mechanical Contractors, Inc. in the amount of \$424,100 for the Recreation Center HVAC Upgrades Project

M/S: Morrison/Powell to approve a contract award to Schmolck Mechanical Contractors, Inc. in the amount of \$424,100 for the Recreation Center HVAC Upgrades project. Motion approved unanimously by polled vote.

13n Approval of a Sole Source Procurement, in Conformance with Section 5.10.050 (B) of the Wrangell Municipal Code, from NC Power Systems for a Caterpillar Generator in the amount of \$80,756 for the Nolan Center Standby Generator Upgrades project

M/S: Powell/Morrison to approve a Sole Source Procurement, in Conformance with Section 5.10.050 (B) of the Wrangell Municipal Code, from NC Power Systems for a Caterpillar Generator in the amount of \$80,756 for the Nolan Center Standby Generator Upgrades project. Motion approved unanimously by polled vote.

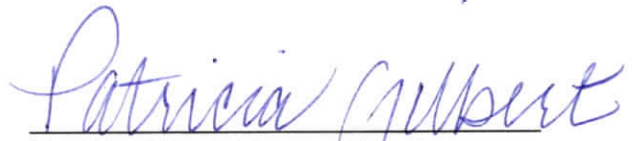
13o RESOLUTION No. 12-22-1741 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE BOROUGH TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE THE MAJOR RENOVATION OF THE MIDDLE SCHOOL, HIGH SCHOOL, AND ELEMENTARY SCHOOL AND OTHER RELATED CAPITAL IMPROVEMENTS; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE


M/S: Morrison/Powell to approve Resolution No. 12-22-1741. Motion approved unanimously by polled vote.

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION – None.

Regular Assembly Meeting adjourned at 8:56 p.m.


Patricia Gilbert, Borough Mayor

ATTEST: 
Kim Lane, MMC, Borough Clerk



